



## Featherston Community Board

### Minutes 1 April 2014

- Present:** Lee Carter (chair), Katie Beattie, Cr Dean Davies, Peter Jackson, Cr Solitaire Robertson and Garry Thomas.
- In Attendance:** Mayor Adrienne Staples (until 8:30pm), Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 8:50pm.
- Public Participation:** Mike Kelly (Citizens Advice Bureau), Monique Black and Lianne Karaitana (Workwise Employment Agency), Dr Bernard Jervis (Featherston Camp Memorial Group).
- Also in Attendance:** Alistair Sutton (zone 4 representative Community Board Executive Committee and Ian Osland (NZ Police).

### **PUBLIC BUSINESS**

#### **1. APOLOGIES**

There were no apologies.

#### **2. CONFLICTS OF INTEREST**

Mr Thomas declared a conflict with the grant for financial assistance from the Fell Engine Museum as he was a member of this group.

Mr Jackson declared a conflict of interest with material as presented by the Featherston Camp Memorial Group.

Cr Robertson declared a conflict of interest with material as presented by the Featherston Camp Memorial Group as she had supported the proposal via the Featherston Anzac Club Society.

#### **3. CITIZENS ADVICE BUREAU:**

##### **3.1 Mike Kelly, Citizens Advice Bureau**

Mr Kelly requested Community Board support for continuing a Citizens Advice Bureau clinic in Featherston to operate from the Featherston Library.

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

- 3.2 Monique Black with support from Lianne Karaitiana (Workwise Employment Agency)  
Monique Black presented a proposal to establish a support group for mental health consumers in Featherston. The project was in the initial phase of establishment and Ms Black requested support from the Community Board.
- 3.3 Dr Bernard Jervis, Featherston Camp Memorial Group  
Dr Jervis proposed the commemoration of WWI by placing a significant structure in the proposed Town square area and asked that the Community Board support this project.

**4. PRESENTATIONS TO COMMUNITY BOARD:**

- 4.1 Alistair Sutton, zone 4 representative Community Board Executive Committee  
Mr Sutton introduced himself as the zone 4 community board representative on the Community Board Executive Committee. Mr Sutton tabled information on the Community Board awards and encouraged the Board to participate in the awards and to attend the quarterly zone 4 meetings.
- 4.2 Ian Osland, Community Sergeant NZ Police  
Sergeant Osland gave attendance apologies for Brent Register and spoke about the youth and community manager role that he would be filling come the 19 May 2014. Sergeant Osland advised that a smart computer system was being developed that could potentially provide the Community Board with general localised information about the community.

**5. ACTIONS FROM PUBLIC PARTICIPATION**

- 5.1 Mike Kelly, Citizens Advice Bureau  
Discussion was held over for consideration under financial assistance.
- 5.2 Monique Black  
Discussion was held over for consideration under financial assistance.
- 5.3 Dr Bernard Jervis, Featherston Camp Memorial Group  
*FCB RESOLVED (FCB2014/20)* to support in principle the proposal to install a structure in central Featherston to mark the historical value of the Featherston Military Training Camp.  
*(Moved Cr Davies/Seconded Thomas)*

Carried

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## 6. COMMUNITY BOARD MINUTES/EXPENDITURE

### 6.1 Featherston Community Board Minutes – 18 February 2014

*FCB RESOLVED (FCB 2014/21)* that the minutes of the Featherston Community Board meeting held on 18 February 2014 be confirmed as a true and correct record subject to the inclusion of the following under item 4 Presentation to Community Board.

*'FCB NOTED:*

1. Liaise with Gavin Smith, Child Youth and Family, to ensure an article is published in the Featherston Phoenix educating the community on who to call if there are concerns about children's welfare; L Carter'

*(Moved Carter /Seconded Beattie)*

Carried

### 6.2 Matters arising

There were no matters arising.

### 6.3 Action items from previous meeting

The Community Board reviewed the action items and updates were provided.

*FCB RESOLVED (FCB2014/22)* to receive the information.

*(Moved Carter/Seconded Thomas)*

Carried

### 6.4 Income and Expenditure Statement

*FCB RESOLVED (FCB 2014/23):*

1. That the Income and Expenditure Statement to 28 February 2014 be received.

*(Moved Thomas/Seconded Jackson)*

Carried

2. Action 188: Show both the 13/14 and 14/15 commitments of \$2,500 for the Men's Shed project; P Crimp

## 7. OPERATIONAL REPORTS – COUNCIL OFFICERS

### 7.1 Officers' Report to Community Boards

The Community Board considered the report and Mr Crimp answered queries relating to Council's waste water project.

*FCB RESOLVED (FCB2014/24)* to receive the information.

*(Moved Cr Robertson/Seconded Cr Davies)*

Carried

### 7.2 Annual Plan Process Timetable

*FCB RESOLVED (FCB2014/25)* to receive the information.

*(Moved Carter/Seconded Thomas)*

Carried

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## 8. COMMUNITY BOARD – COUNCILLORS REPORTS

### 8.1 Resolution (FCB 2013/73) Featherston Men’s Shed

Members noted that as the resolution specifically mentioned the proposed location of the Men’s Shed, the resolution would be nullified if the relocation to this site didn’t eventuate.

## 9. CORRESPONDENCE

### 9.1 Outwards

From Lee Carter, Featherston Community Board to Margie Sutherland, South Featherston School, dated 13 February 2014.

*FCB RESOLVED (FCB 2014/26)* to receive the outwards correspondence.

*(Moved Carter/Seconded Jackson)*

Carried

### 9.2 Inwards

To Featherston Community Board from Paora Ammunson, The Wairarapa Arts Festival Trust, dated 8 January 2014.

To Featherston Community Board from Victim Support, dated 2 March 2014.

From Erica Tenquist to Featherston Community Board (tabled).

*FCB RESOLVED (FCB 2014/27)* to receive the inwards correspondence.

*(Moved Thomas/Seconded Carter)*

Carried

## 10. FINANCIAL ASSISTANCE

### 10.1 Citizens Advice Bureau

The Community Board were not in favour of clinics being held in the Featherston Library and alternative venues were discussed with Mr Kelly during Public Participation.

*FCB RESOLVED (FCB 2014/28)* to grant the Citizens Advice Bureau \$500 to continue the provision of services in Featherston for 2014 on the provision that the service is operated from an appropriate private location.

*(Moved Thomas/Seconded Cr Robertson)*

Carried

### 10.2 Monique Black

*FCB RESOLVED (FCB 2014/29):*

1. To support Monique Black’s proposal to establish a support group for mental health consumers in Featherston.
2. To ½ fund the cost of the Committee Room on the basis of 1 meeting per month and that this decision is reviewed 12 months after the uptake of this offer.

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3. That Lee Carter write to the Lions, Lionesses and South Wairarapa Rotary to seek interest in providing the support group with morning tea for their meetings.
4. That following the second meeting of the support group, a report is provided to the Community Board measuring the success of the meetings against the aim and objectives of the programme as outlined in the proposal.  
*(Moved Thomas/Seconded Cr Robertson)* Carried
5. Action 189: Write to Monique Black outlining Community Board support for her proposal of a mental health support group; P Crimp/K Beattie

10.3 Fell Locomotive Museum

*FCB RESOLVED (FCB 2014/30)* to grant the Fell Locomotive Museum up to \$408 for the cost of the resource consent application fee; to be paid once the application is lodged with Council.

*(Moved Carter/Seconded Cr Davies)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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**Featherston Community Board  
Action Items  
From 1 April 2014**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
433	FCB	16-Jul-13	Action	Paul	Laminate a list of defibrillator locations and seek permission to place in the Featherston supermarket and the Featherston Library	Open	Awaiting confirmation from the contact people on the original list that they are the right people to contact. Emailed prior to Christmas
855	FCB	10-Dec-13	Resolution	Lee Carter	Proposed Redeployment of Police CCTV system to Featherston FCB RESOLVED (FCB 2013/82): 1. To make a submission to the SWDC 14/15 Annual Plan supporting the use of a CCTV system camera (or alternative) in Featherston. (Moved Carter/Seconded Thomas) Carried	Open	
185	FCB	1-Apr-14	Resolution	Kyra	FCB RESOLVED (FCB 2014/28) to grant the Citizens Advice Bureau \$500 to continue the provision of services in Featherston for 2014 on the provision that the service is operated from an appropriate private location. (Moved Thomas/Seconded Cr Robertson) Carried	Open	Citizens Advice Bureau advised, awaiting further correspondence.
186	FCB	1-Apr-14	Resolution	Paul	FCB RESOLVED (FCB 2014/29): 1. To support Monique Black's proposal to establish a support group for mental health consumers in Featherston. 2. To ½ fund the cost of the Committee Room on the basis of 1 meeting per month and that this decision is reviewed 12 months after the uptake of this offer. 3. That Lee Carter write to the Lions, Lionesses and South Wairarapa Rotary to seek interest in providing the support group with morning tea for their meetings. 4. That following the second meeting of the support group, a report is provided to the Community Board measuring the success of the meetings against the aim and objectives of the programme as outlined in the proposal. (Moved Thomas/Seconded Cr Robertson) Carried	Actioned	Monique Black advised and letter to Lions written - awaiting further correspondence.

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
187	FCB	1-Apr-14	Resolution	Kyra	FCB RESOLVED (FCB 2014/30) to grant the Fell Locomotive Museum up to \$408 for the cost of the resource consent application fee; to be paid once the application is lodged with Council. (Moved Carter/Seconded Cr Davies) Carried	Open	Fell Museum advised, awaiting application.
188	FCB	1-Apr-14	Action	Kyra	Show both the 13/14 and 14/15 commitments of \$2,500 for the Men's Shed project	Actioned	
189	FCB	1-Apr-14	Action	Katie Beattie	Write to Monique Black outlining Community Board support for her proposal of a mental health support group	Actioned	

<b>Featherston Community Board</b>	
<b>Income &amp; Expenditure to 31 March 2014</b>	
<b>INCOME</b>	
Balance 1 July 2013	24,392.01
Annual Plan 2013/14	20,959.00
<b>TOTAL INCOME</b>	<b>45,351.01</b>
<b>EXPENDITURE</b>	
Members salaries	6,948.90
<b>Total Personnel Costs</b>	<b>6,948.90</b>
AP F Telecom New Z Fsn Info Centre	78.57
AP Featherston Pho Full page Phoenix	75.00
AP F Telecom New Z Fsn Info Centre	78.70
AP 16 guests 10/9/13 C/Brds	37.10
AP F Telecom New Z Fsn Info Centre	78.50
AP Featherston Inf Reimb exp-coffee,stationery,print cartr	71.20
AP SOLGM Desk/Pocket Diaries 2014	31.80
AP F Telecom New Z Fsn Info Centre	79.19
AP 5 x 50mtr LED Fairy Lights	3,043.48
AP Flagz Limited Christmas Banners	1,760.00
AP F Telecom New Z Fsn Info Centre	80.62
AP Power Services Replace flags attach brackets	539.20
AP NZ Local Govern Annual Com Brd levies	166.66
AP Masterton Distr Xmas Parade 2013	200.00
AP Featherston Pho 1/2 page in phoenix	90.00
FSTN Information Center Computer/Printer	1,490.00
fstn community patrol committee room hire fstn community patrol	100.00
AP F Telecom New Z Nov/Dec Telecom charges	78.10
AP Power Services FCB remove banners	216.00
expenses x wages exps x wages Dec	49.50
AP F Telecom New Z Fsn Info Centre - January	78.71
fstn community patrol committee room hire fstn community patrol - Dec	20.00
AP The Sign Factor Fsn Christmas signs	30.00
AP F Telecom New Z Fsn Information Centre	80.97
AP Featherston Inf Reimb exp - Oct 2013-Feb 2014	99.90
AP Grey Town Tree Lights in Oak Tree Fell Locomotive Museu	400.00
Remb Lee Carter exps - Jan	139.00
AP F Telecom New Z Fsn Info Centre	81.12
FSTN pool free day	461.00
<b>Total General Expenses</b>	<b>9,734.32</b>
AP Wairarapa Mathe Community Board Grant 2013	200.00
AP Kokomai Creative Festival 2013	1,000.00
AP Featherston Com Upgrade toilets - grant	2,000.00
AP Grant-Regional Tournament attendance	250.00
AP Featherston Mai "Welcome to Featherston" sign	2,500.00
AP NZ Council of V Victim Support Grant FCB	500.00
AP Masterton Safe FCB Grant Neighbourhood support prog	1,000.00
AP Wairarapa & Sou FCB Grant	500.00
AP Santa FCB Christmas Parade 2013	100.00
<b>Total Grants</b>	<b>8,050.00</b>
<b>TOTAL EXPENDITURE</b>	<b>24,733.22</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>20,617.79</b>
<b>LESS: COMMITMENTS</b>	
Salaries to 30 June 2014	3,056.10
Emergency Fund	2,000.00
Chor Farmer Donation for Garden of remembrance	265.53
Plaque for Messines Shelter	50.00
Men's shed site development 2,500 13/14 and 2,500 14/15	5,000.00
Featherston Lights	1,856.52
Life Education Trust	500.00
Citizens Advice Bureau	500.00
FSTN Fell Museum - resource consent application fee	408.00
<b>Total Commitments</b>	<b>13,636.15</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>6,981.64</b>



# FEATHERSTON COMMUNITY BOARD

13 MAY 2014

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## AGENDA ITEM 7.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To update the Community Board/Committee on Council activities.

#### **Recommendations**

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

## PLANNING AND ENVIRONMENT

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### **1. Group Overview**

The Planning and Environment Group of Council is responsible for the resource management (district plan, resource consents, reserve management plans, LIM's) and public protection (liquor, health, safe food, after-hours noise, building, stock and animal control) activities of Council, as set out in the Annual Plan 2013-14.

Long term activities relate to the development of the district plan and its upkeep, developing statutory policies and Council strategies to ensure our district grows and develops in a sustainable way.

The day to day focus is on the implementation of Council's plans, policies and strategies through the processing of Resource Consents, Building Consents, Food/Liquor/Health Licences and Dog and Stock Control.

### **2. Resource Management**

#### **2.1 Resource Management Act - District Plan**

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%		Refer NRB Survey 2013
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%		Refer NRB Survey 2013

### **2.1.1. Your Success: Our Business Programme**

The "Your Success: Our Business" booklet has been completed, and once key staff are back from Easter holidays, how the programmes processes are to be structured and operated will be decided and put in place.

## **2.2 Resource Management Act - Consents**

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	99%	NCS data
s.223* certificates issued within 10 working days	100%	100%	NCS data
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	96%	NCS data

### **2.2.1 Processing Numbers**

Council has processed 91 resource consents during the year to date (01/07/13 to 07/04/14). In the same period during the previous year (01/07/12 to 07/04/13) the Council processed 81 resource consents.

In the period since the last report (01/03/14 to 07/04/14) Council processed 15 resource consents. Officers provide detailed information as part of fortnightly updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

### **2.2.2 Alloa Gunclub Resource Consent**

A group of residents living at and about Tauherenikau, have raised concerns with officers about the proposal to establish the Alloa Gunclub on land situated off Moroa Road.

An informal meeting to discuss their concerns was held on the 19<sup>th</sup> of February 2104. Crs Old and Montgomerie attended along with the Group Manager, Planning and Environment.

Two of the residents have also spoken at the public forum section of the last Greytown Community Board meeting about their concerns and at that time tabled a letter addressed to the Group Manager, Planning and Environment, asking Council to review the consent. This letter has been responded to, with the response being copied to the Board for their information.

By way of background, the Alloa Gunclub obtained a resource consent from Council on the 8th of November 2012 to erect or shift to their site, a building greater than 25m<sup>2</sup> area.

This building was to be used as a clubhouse and was to be up to 200m<sup>2</sup> in area; the size of a medium to large dwelling or at most a medium sized farm building (e.g. barn, milking shed or implement shed).

This application was considered as a Restricted Discretionary Activity under the District Plan rules and the Resource Management Act 1991. Such applications may be notified but in this case the officers decided under delegated authority that it did not require full or limited notification.

This was because the building was little different (in size and form) to normal permitted structures and any effects would therefore be less than minor (permitted baseline test was applied).

The activities proposed on the site also included a clay target shooting range and it is this that residents are opposed to. Under the District Plan shooting activities such as this do not require a Resource Consent from Council to establish. They are a Permitted Activity.

However, as part of the application to establish the building (clubhouse) the applicant obtained a report from an Acoustic Consultant (Mr Hunt, a nationally recognised noise expert) relating to sound generated by both the shooting and the use of the clubhouse.

This report concluded that any noise arising from the clubhouse would be fully compliant with rules in the District Plan while sound generated by the shooting would fall within what would be seen as normal rural limits. Whether this was in fact the case, is however, not strictly relevant in legal terms.

The District Plan does not have any rules controlling impulsive sound (what might be best described as percussive sound - sudden, often loud, short duration) generated by activities such as shooting or the use of bird scaring guns or any other form of rural activity.

Instead the Plan explicitly exempts such impulsive sounds from control by way of an exclusion provision contained within the definition of what is to be deemed noise.

A number of residents do not appear to accept this situation and expect or have asked Council to review the consent (presumably they see this resulting in a different outcome). However this is a somewhat mis-guided approach or expectation in terms of what the District Plan provides for.

Firstly the shooting is a permitted activity and even if the consent for the building was withdrawn by Council (which it cannot be) the shooting can continue and Council is not able to prevent it, even if it resolved to do so.

Secondly, under the District Plan farming is recognised as the primary use in rural zones. Other uses which cannot reasonably be expected to establish in other zones (e.g. shooting in a residential area) are given equal status or

primacy in the rural zone. This is on the presumption that such activities will be able to locate well away from other activities in the rural zone (e.g. in this case the nearest dwelling is over 810 metres away/second nearest 870 metres away to the west/over 1000 metres to the east).

All of these “rural” activities are recognised as having potential adverse effects but these are accepted as a “normal” part of a rural zone. At the same time the rural zone provisions are quite clear that protection of residential uses on rural sites (from those effects) is only a priority where it would not prevent or unduly restrict a permitted activity (e.g. farming or gunclubs). In essence there is a right to farm principle which extends to all other normal rural uses which includes shooting activities.

Contrary to some residents assertions the District Plan does protect residential activities in a structured way but to benefit from that protection, such uses must be in a residential zone. These zones are provided for that very purpose whereas rural zones are not.

That is not to say that control is not exercised over noise in rural areas, it is, but in a more restrained or qualified way, that is, after other uses are recognised along with their effects.

Taking into account the above matters, officers consider that the consent for the building (clubhouse) was correctly granted and there is no basis for rolling back the consent. The residents have been informed of this.

### 2.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	1	

The Coastal Reserves Management and Development Plan was adopted by Council on 31 July 2013.

### 2.4 Local Government Act – LIM’s

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council’s LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	NCS data

TYPE	YTD	PREVIOUS YTD	PERIOD (1/3/14 - 7/4/14)	PREVIOUS PERIOD
Standard LIM (Processed within 10 Working Days)	104	97	14	13
Urgent LIM (Processed within 5 Working Days)	86	48	13	15
<b>Totals</b>	190	145	27	28

### 3. Public Protection

#### 3.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.60%	Since 1/7/13 260 CCC's were issued and only 2 were over the 20WD's. New reporting procedures have been implemented to track CCC applications.
Building consent applications are processed within 20 working days	100%	99.68%	New reporting procedures have been implemented to track the processing days.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	128/221	Letters were sent to owners in Sept 2013 whose buildings still require an engineer's assessment. The government is proposing to make changes where by the assessments will need to be completed by a certain time.

Building consent numbers from 1 July 2013 to 2 April 2014 (Year to Date) total 310 consents. For the same period the year before (2012 - 13) the total was 296.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
<b>Commercial</b>	4	\$105,000
<b>Industrial</b>	7	\$182,104
<b>Residential</b>	49	\$5,692,753
<b>Other ( public facilities)</b>	1	\$70,000
<b>Totals</b>	61	\$6,049,857

### 3.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 2013/14</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date. 1-2 visits planned for Greytown School in May 2014
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

As at 8 April 2014 there are 2845 registered dogs with 1596 owners. There are currently 36 unregistered dogs, with 30 owners who have been or are in the process of being infringed for this offence.

The following table summarises dog control incidents for the period.

<b>INCIDENTS REPORTED</b>	<b>MARTINBOROUGH</b>	<b>FEATHERSTON</b>	<b>GREYTOWN</b>
Attack on Pets	1	2	0
Attack on Person	0	2	0
Barking and whining	1	0	1
Lost Dogs	1	2	1
Found Dogs	3	1	1
Rushing Aggressive	0	0	1
Wandering	1	6	1
<b>Total</b>	<b>7</b>	<b>13</b>	<b>5</b>

#### 3.2.1. Prosecution

Councillors may be aware through media reports of a recent prosecution initiated by Council under the Dog Control Act. Officers are pleased to report the successful outcome of the case taken against John Phelps of Greytown. Mr Phelps attempted to avoid micro-chipping 10 Pekingese dogs by claiming they were working dogs (defined as kept solely or principally for the purposes of herding or driving stock in the Dog Control Act 1996). Council disputed the classification and issued infringements against Mr Phelps for failing to microchip the dogs. In the resulting court case held at the Masterton District Court, Judge Arthur Tompkins ruled in favour of SWDC, stating in the process that Mr Phelps's claims were "nonsensical and artificial".

### 3.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 2013/14</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	
Council responds to complaints regarding animals within 40 hours	100%	100%	

The following table summarises stock control incidents between 28 February 2014 and 9 April 2014.

<b>INCIDENTS REPORTED</b>	<b>MARTINBOROUGH</b>	<b>FEATHERSTON</b>	<b>GREYTOWN</b>
Stock	1	5	1

### **3.4 Resource Management Act – Afterhours Noise Control**

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 2013/14</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
% of calls received by Council that have been responded to	100%	100%	Afterhours noise complaints attended to by Armouguard. Complaints during office hours are attended to by Officers

The following table provides a summary snapshot of noise control incidents between 28 February 2014 and 9 April 2014 and on a year to date basis.

<b>AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED</b>	<b>YTD 2013/14</b>	<b>YTD 2012/13</b>	<b>PERIOD (1/3/14 - 7/4/14)</b>	<b>PREVIOUS PERIOD</b>
Total	138	183	25	21

### **3.5 Sale and Supply of Liquor Act - Licensing**

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 2013/14</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale of Liquor Act 1989	100%	100%	Under the Sale and Supply of Alcohol Act 2012 the Inspector inquires in to all applications and files a report to the District Licensing Committee as required by Section 103 of the Act. The inquiries include a premise inspection which is detailed in the report.

### 3.5.1. New Systems

Officers are currently in the process of acquiring a new computer module from NCS (Masterton and Carterton are also acquiring this module). After installing and making operational this system (which will require considerable input of records/data), Council will be able to accurately and efficiently manage the annual registration and inspection of premises selling alcohol. This regime is a new requirement introduced by the Sale and Supply of Alcohol Act. We expect to have the system fully operational by the commencement of the new financial year.

ALCOHOL LICENCES PROCESSED	YTD	PREVIOUS YTD	PERIOD (1/3/14 - 7/4/14)	PREVIOUS PERIOD
On, Off and Club Licences	32	37*	1	2
Manager's Certificates	109	79*	12	7

\*Partial data only due to new computer system introduced mid 2012

### 3.6 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	The target is for every food premise is inspected at least once within the licensing year 1 August 2013- to 1 July 2014.

#### 3.6.1. Inspections

Inspections of all food premises under the Food Hygiene Regulations 1974 are in progress. There are 30 food premises that are required to be inspected before the 31 July. There were no food premises with a requisition in the 3 month period, which required enforcement action. Food premises operating under the Voluntary Food Control Plan are not included in this target as they have are audited.

### 3.7 Bylaws – General Nuisances

There were no litter complaints received from 28 February 2014 to 9 April 2014. No long grass notices were issued, however 3 letters regarding over grown trees and hedges were issued. No abandoned vehicles were reported and no general complaints were received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment



# INFRASTRUCTURE AND SERVICES

## 1. Group Manager Highlights

Water supply works are continuing at the new bore site with more detailed design to ensure the facility is as multi-purpose and resilient as possible. Council is currently arranging for power to be supplied to the site to ensure works can be undertaken without the need for generators.

The tender process for the Councils road maintenance contract has closed off with the individual and "group tender" option to be evaluated. Other contracts such as the "streetlight Maintenance 2014-17" contract are currently being advertised as "Group contracts" with Masterton District Council and Carterton District Council. Where services can be delivered via a better economy of scale or reduced administration, contracts will be done together, for example the current two years footpaths will be run with Carterton District Council.

The three waste water consents are continuing as planned and consultation is ongoing and in places quite detailed.

Councils "Waste Minz" expenditure was audited and council has received a positive draft report for comment. The main recommendation was for carrying out some form of analysis in the selection of projects covered.

The recent weather and the urban effects that resulted, subjectively seem to have been dealt with well in all areas. With the towns displaying far less localised flooding than in prior seasons, the new contract appears to be working well. With some recent personnel changes, work on communications needs to be reinforced. Extra claims will be lodged with NZTA for the major areas after a detailed joint drive over.

## 2. Water Supply

*SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban fire fighting.*

### 2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

## **2.2 Consents**

### **2.2.1 Water**

No issues for the month. While it had been reported that there had been issues with EColi this was factually incorrect. Council had historically had samples fail at the lab. These are followed up immediately but further samples and confirmation testing of which has cleared the original indiscretion. This can be caused by a range of factors all of which are not water quality related.

### **2.2.2 Water Supply Capital Improvements**

Works are continuing at the bore field with delays in developing power to the site due to the inability to put a streamlined contract together.

Site meetings have been held with City care, Opus and all those involved in the project to ensure good coordination of all works.

## **2.3 Water Treatment Plants**

The Greytown and Featherston water treatment plants operated routinely throughout the period.

Due to water quality issues experienced in Martinborough the proposal is to add 10 extra flushing points onto the current weekly schedule. The points are more wide spread than the existing – The reasoning behind this is to give us a better overall indication of water quality as well as creating a wider draw off area. The increase in systematic flushing will force more water to move through the reticulation to remove manganese, rust and sediments that can collect in the system.

This over a three month period is intended to give us enough data so that we can track if there is an improvement, and we can re-evaluate the schedule using the collected data.

River levels have been monitored, and they have remained above the trigger points, therefore no water restrictions have been implemented.

## **2.4 Water Reticulation**

There were 21 water reticulation repairs reported and rectified during the period.

## **2.5 Water Races**

Council contractors City Care Ltd have been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows. There were four reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period. Notices to land owners where required for water race cleaning have been sent out.

A boulder on the headwall at the Moroa Water Race intake was dislodged and was reducing the flow in the water race as it was covering the headwall intake pipe. Complaints of low flow from rural areas were reported to

Council contractors. They responded by removing the boulder from the headwall intake to increase the flow. The boulder was placed on the bank near the intake to help prevent erosion.

### 3. Waste Water

*SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.*

#### 3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10		
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%		

#### 3.2 Consents

##### 3.2.1 Martinborough WWTP

The final Martinborough consent application has been lodged with GWRC and we are now awaiting the public notification (i.e. the call for submissions from interested persons/parties). We had initially expected notification on April 19th, but this now looks like it will be April 26th due to a key staff member bereavement at GWRC. Following notification there will be a four week period for people to make submissions. GWRC may then request further information on the basis of those submissions (if answers are not already provided within the application), and GW may also set up pre-hearing meetings prior to the formal hearing. SWDC would use this opportunity to clarify any misunderstanding of the proposal and try to minimise the number of issues going through to the formal hearing.

##### 3.2.2 Featherston WWTP

The Featherston application is currently being finalised on the basis of the targeted I/I reduction programme (Stage 1) and the commissioning of the High Rate Treatment Plant (Stage 2). The detailed assessment of effects on Donald's Creek / Abbott's Creek / Lake Wairarapa is currently being completed, both across Phase 1 (I/I programme), and following implementation of the high rate treatment (HRT) plant. The application is based on the submitted Martinborough format, including the format of conditions, to provide consistency. We hope to have a draft with SWDC for approval by the last week of April for submission to GWRC on the first week of May.

### **3.2.3 Greytown WWTP**

An extension was granted by GWRC to enable specific engagement with the Papawai Marae and residents of the Papawai area. This has been successful to the extent that the community now have a full understanding of the preferred solution, and the reasons for the chosen option. A lot of discussion has been had on the irrigation of treated effluent to land in the area immediately adjoining the dwellings on Pah Road. Information on potential effects and on the detailed irrigation design process prior to any irrigation occurring has been provided. This included the Management Plan development process; examples of conditions of consent; examples of similar activities (e.g. Taupo); the condition review process; the single point of contact/compliance; and the Community Liaison Group process. The Greytown application will be very similar to Martinborough in terms of format and conditions, as the proposal itself is very similar. AWT will turn their assessment of effects to Greytown once they have finished on Featherston.

There will be some work required to confirm the effects assessment on the Papawai Stream, given this is the initial receiving environment. The information is available, it just needs to be pulled together and assessed in the context of the current proposal.

### **3.3 Wastewater**

Testing had begun in Featherston for infiltration and ingress in the most vulnerable parts of the system. This work will determine the methods of repair and assist in quantifying the amount of reduction achievable in this area.

### **3.4 Wastewater Treatment Plants**

The Greytown, Martinborough and Featherston wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

### **3.5 Wastewater Reticulation**

There were two reported pipeline blockages during the period.

The flow data has been analysed following on from the Featherston groundwater infiltration investigation completed late last year. The section of network which has the highest infiltration levels has been identified. Intergroup have now started cleaning the mains, and will start the CCTV work in the week of 14 April. This work is expected to be completed near the end of April.

## **4. Storm Water Drainage**

*SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.*

## 4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%		

## 5. Solid Waste Management

*SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.*

### 5.1 Key Performance Indicators

95% of complaints received are dealt with the same day or within 24 hours

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tukurumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	30.4%	
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

### 5.2 Waste Management

A review of the installation of dual bins in public areas was discussed. These had not been successful in QE2 Park due to contamination/abuse and had high cost of installation and contamination as issues.

Waste Levy audit on the 17 March was very successful with good accountability and systems to track expenditure. In future this grant funding must be seen to be spent on appropriate things i.e. recycle bins and have appropriate analysis such as whole of life project costing.

Greytown transfer station has been identified as expensive to run. Also complaints received range from traffic, road width, cues and being a very busy site. A suggested review of location and possible options as this site is now located next to a new sub division and town needs are changing. CDC commented on costs to Carterton rate payers if Greytown was to close and the possibility this may happen under a merger of councils.

Greytown site may have potential wet/smell issues over winter due to cycle trail and subdivision interference with soak/drainage

New Vehicles will be arriving for the contract in July. Earthcare will arrange advertising when new kerbside truck arrives about July. Older vehicles are still in use for excess/maintenance coverage.

Earthcare will update the Earthcare brochure and send to Kara in Martinborough before the next meeting for review.

### 5.2.1. Paint recycling contract

3R Paint Collection contract has been signed by Masterton Council. The agreement is very complex due to hazardous goods. It was agreed Carterton and South Wairarapa councils will sign their own contracts and separate billing under the same contract.

## 6. Land Transport

*SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.*

### 6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%		
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%		
The pavement condition index as measured by the NZTA pavement integrity index	95%		
The number of crashes causing injuries is reduced	Group and control average		
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%		

### 6.2 Roading Maintenance – Oldfield Asphalts

Inspections have taken place on several unsealed roads and road maintenance methods will be discussed with the contractor. While unsealed roads should be treated and driven on as such there are areas that can be improved via changes in methodology and frequency's.



The recent rains have caused a lot of minor slips and drop-outs as well as localized flooding. Council will be seeking extra funding via NZTA to cover this.

### 6.3 Tenders for Contracts

The New Roads maintenance contract has closed and has been evaluated by all three councils. The final report will be put to council in the coming weeks showing the outcome and costs for the next three years.

Other related tenders are currently the shared services footpath contract with CDC and the Street-lighting contract with all three Wairarapa councils.

## 7. Amenities

*SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.*

### 7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%	84%	High HPC levels in Featherston main pool, Greytown learners and main pools, Martinborough learners pool
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%	98%	Pensioner housing records
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library	5 per library	Library records
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

### 7.2 Graffiti

**Table 1 – Graffiti Strikes March 2014**

TOWN	STRIKES ON SWDC PROPERTY	STRIKES – OTHER PROPERTY	TOTAL STRIKES	LOCATION
Featherston	29 (amended 23 April 2014)	0	29	2 x strikes on road outside 65 Watt St, 5 x strikes Public Toilets, 17 x strikes swimming pool changing rooms (men's and women's), 2 x strikes back of Library shed, 3 x strikes cnr Watt & Fox St on walkway entrance

TOWN	STRIKES ON SWDC PROPERTY	STRIKES – OTHER PROPERTY	TOTAL STRIKES	LOCATION
Greytown	8	0	8	8 x Strikes Stella Bull Park building
Martinborough	0	0	0	
Rural and coastal	11	1	12	1 x strike Cape Palliser light house, 11 x strikes (10 reported 10/3 and 1 reported 4/3) 'Welcome to Featherston' sign at top of Rimutakas

**Table 2 – Graffiti Strikes July 2013 – March 2014**

TOWN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Featherston	5	1	1	50	44	12	10	3	29	<b>155</b>
Greytown	0	0	1	0	0	0	0	1	8	<b>10</b>
Martinborough	0	0	2	3	0	0	9	0	0	<b>14</b>
Rural and coastal									12	<b>12</b>
<b>TOTAL</b>	<b>5</b>	<b>1</b>	<b>4</b>	<b>53</b>	<b>44</b>	<b>12</b>	<b>19</b>	<b>4</b>	<b>49</b>	<b>191</b>

### **7.3 Non-Graffiti Vandalism**

**Table 3 – Vandalism Strikes March 2014**

TOWN	STRIKES ON SWDC PROPERTY	STRIKES – OTHER PROPERTY	TOTAL STRIKES	LOCATION
Featherston	4	0	4	1 x bench seat at Featherston Library, 1 x rubbish bin lid at skate park, 2 x fence palings kicked in at Featherston Library.
Greytown	0	0	0	
Martinborough	0	0	0	

**Table 4 – Vandalism Strikes Jan 2014 – March 2014**

TOWN	JAN	FEB	MAR	APRIL	MAY	JUN	TOTAL
Featherston	14	9	4				27
Greytown	2	0	0				2
Martinborough	3	0	0				3
Rural and coastal	0	0	0				0
<b>TOTAL</b>	<b>19</b>	<b>9</b>	<b>4</b>				<b>32</b>



## **7.4 Playgrounds**

We are sourcing replacements for two pieces of equipment at Martinborough (slide and carousel). If these are not required in the new playground created in the Town Hall development, they will be available for relocation to other South Wairarapa playgrounds.

## **7.5 Sports fields and facilities**

The regular meeting of Soldiers' Memorial Park users is scheduled for Monday 14 April.

## **7.6 Pensioner housing**

There has been no movement in the flats. Six monthly flat inspections were carried out on the 24<sup>th</sup> and 27<sup>th</sup> of March, and all residents seem very settled. The waitlist is currently seven people for Martinborough, five for Greytown and ten for Featherston. There has been a noticeable increase in enquiries about community housing and in the last month four application forms have been sent out. A full condition assessment of all flats will be carried out by Opus in the next few months.

## **7.7 Parks and Reserves**

### **7.7.1 Greytown**

Greytown's off-leash dog park at the end of Cotter Street is almost complete, and we are just waiting for the Lions to add the finishing touches. Local dog agility enthusiasts have shown interest in providing some agility equipment at the park.

## **7.8 Toilets**

### **7.8.1 South coast**

Planning is underway for a replacement to the current "long-drop" toilet at the Ngawi surf break. The proposal is going to the May meeting of the Maori Standing Committee for approval.

## **7.9 Properties**

### **7.9.1 Featherston**

The Amenities Manager will meet with Featherston councillors and Featherston Community Board later this month to present the condition reports and programme for the Anzac Hall works.

### **7.9.2 Greytown**

The Old Library in Stella Bull Park is listed with Property Brokers and is currently being advertised as available for lease. There have been three or four enquiries but no proposals have yet been received. Meanwhile the building continues to attract short-term hires, particularly as retail space over weekends.

## **7.10 Cemeteries**

### **7.10.1 Featherston**

There were two burials in March. Work is underway on the construction of the third ashes wall.



### **7.10.2 Greytown**

There was one burial in March. The first public in-ground ashes beam has been installed at Greytown Cemetery. There are already three plots reserved, with one interment pending.



### 7.10.3 Martinborough

There were two burials in March.

### 7.11 Swimming Pools

This season finished on 16 March 2014. February & March statistics are provided in tables 5 & 6 below.

**Table 5 – Public opening hours, swimmer numbers for all pools February**

	Greytown	Featherston	Martinborough
<b>February</b> swimmer numbers	1228	<b>338</b>	823
Concessions as %age of total swimmers	47%	19%	37%
Peak day	16/02/2014 : 153	16/02/2014 : 53	20/02/2014: 99
Number of unattended days	1	3	1

**Table 6 – Public opening hours, swimmer numbers for all pools 1–16 March**

	Greytown	Featherston	Martinborough
<b>March</b> swimmer numbers	193	58	224
Concessions as %age of total swimmers	13%	52%	37%
Peak day	2/03/2014 : 55	2/03/2014 : 21	2/03/2014: 33
Number of unattended days	2	7	1

**Table 7 - 2013/2014 Swimmer numbers**

	Greytown	Featherston	Martinborough	TOTAL
December (incl 30 Nov)	948	768	1043	2759
January	1630	643	1508	3781
February	1387	342	912	2641
March	238	58	262	558
<b>TOTAL</b>	<b>4203</b>	<b>1811</b>	<b>3725</b>	<b>9739</b>

Attendance numbers for the 2013/14 season are down overall on the 2012/13 season, dropping from 12,470 swimmers to 9739 – a difference of 2731 swimmers. Greytown Pool swimmer numbers were down by 13%, Featherston by 40% and Martinborough by 19%. This has had a flow-on effect on revenue, down from \$24,665.00 for the 2012/13 season to \$16,899.30 for the 2013/14 season – a difference of \$7,765.70 which is a 31% reduction.

Featherston pool swimmer numbers were lower than Greytown and Martinborough in both the 2012/2013 and 2013/14 swim seasons.

Officers are looking at strategies to increase swimmer numbers at the pools for the 2014/15 swim season. When the next two inflatable toys are

purchased and getting moved around the pools, these will be a great incentive. Officers are also looking into running learn to swim classes at all three pools during the summer school holiday period.

### **7.12 Campgrounds**

The lessees of the Greytown Campground, Neil and Ann Smith, are surrendering the lease at the end of April due to Neil's ill-health. A temporary campground manager will be appointed while a new leasing process is undertaken.

## **8. Civil Defence and Emergency Management**

Due to the current events having been isolated within the council boundary the Wairarapa CDEM had not been utilised.

Council is currently reviewing the new Civil defence plan and a report will come to council for any confirmation of structures and roles.

*SERVICE LEVEL – People are prepared for a civil defence emergency.*

### **8.1 Key Performance Indicators**

<b>CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS</b>	<b>TARGET 2013/14</b>	<b>RESULTS</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		

## **9. Libraries**

**9.1** Recruitment is underway to fill two vacant Library Assistant positions and to increase the pool of casuals. Interviews will be held before Easter.

### **Statistics all Libraries**

See Appendix 3 for issues and transactions statistics.

## **10. Appendices**

Appendix 1 - Monthly Water Usage

Appendix 2 – Waste Exported to Bonny Glen

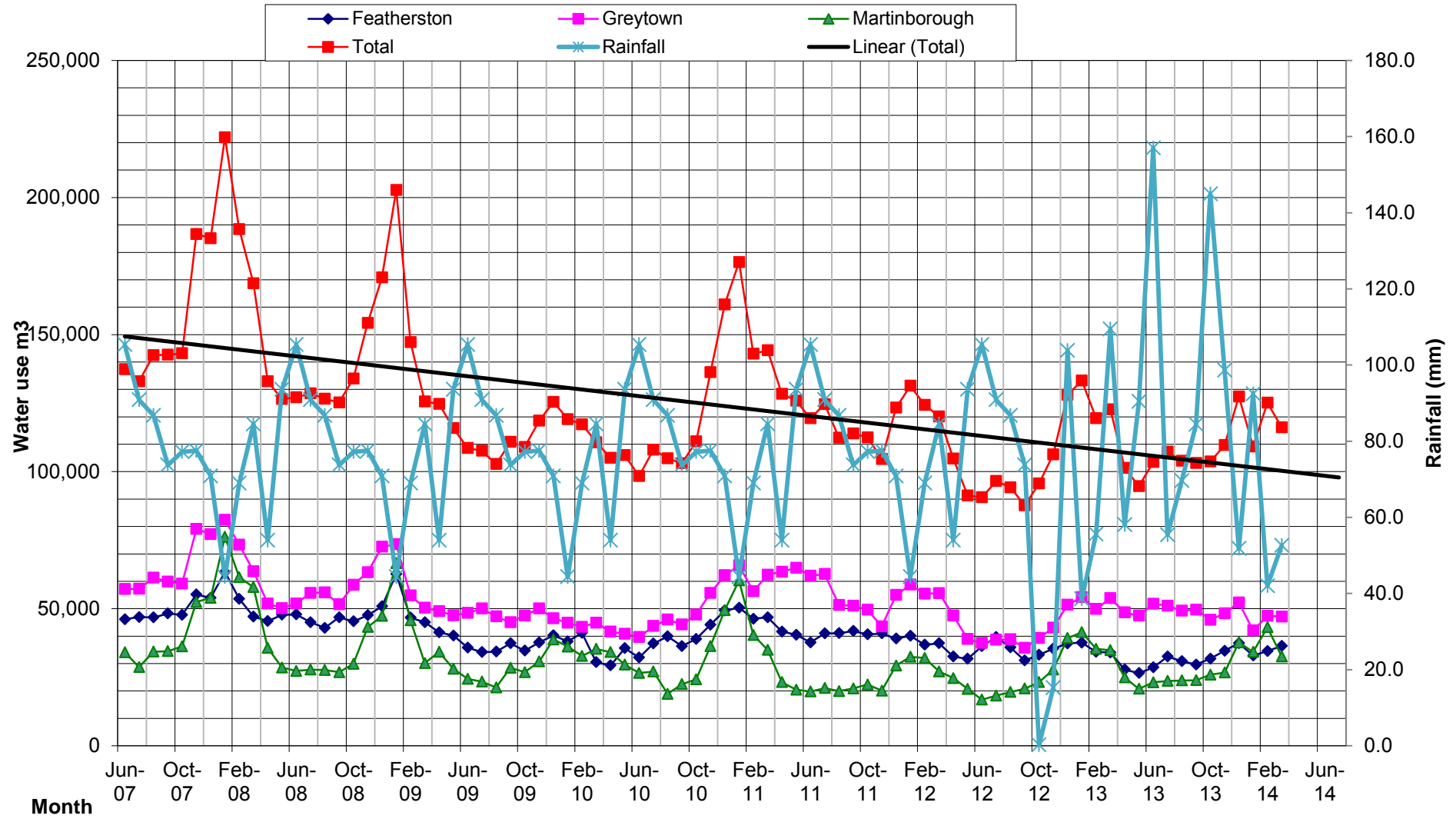
Appendix 3 – Library Statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive

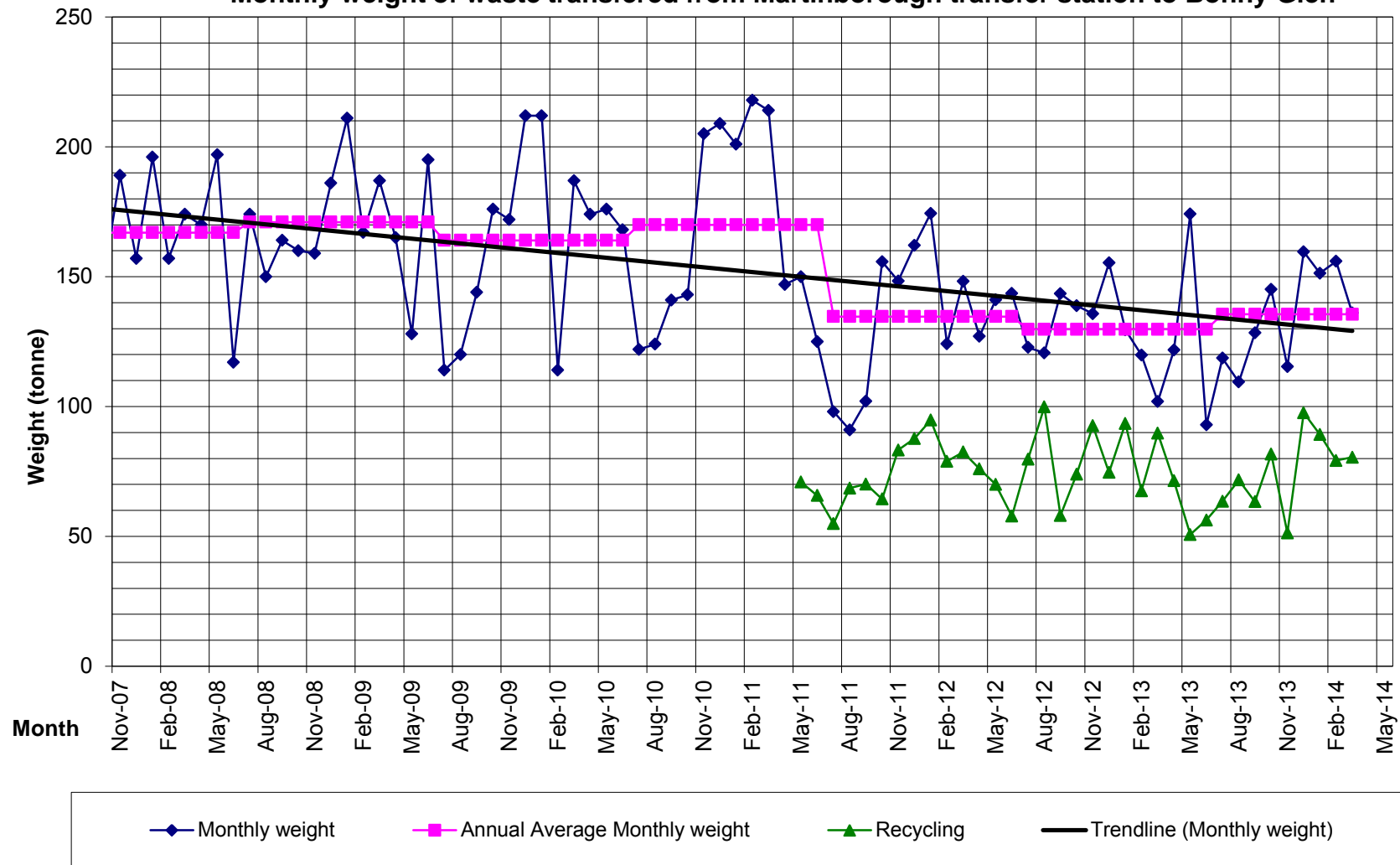
# **Appendix 1 – Monthly Water Usage**

### Water use South Wairarapa District Council



# **Appendix 2 – Waste Exported to Bonny Glen**

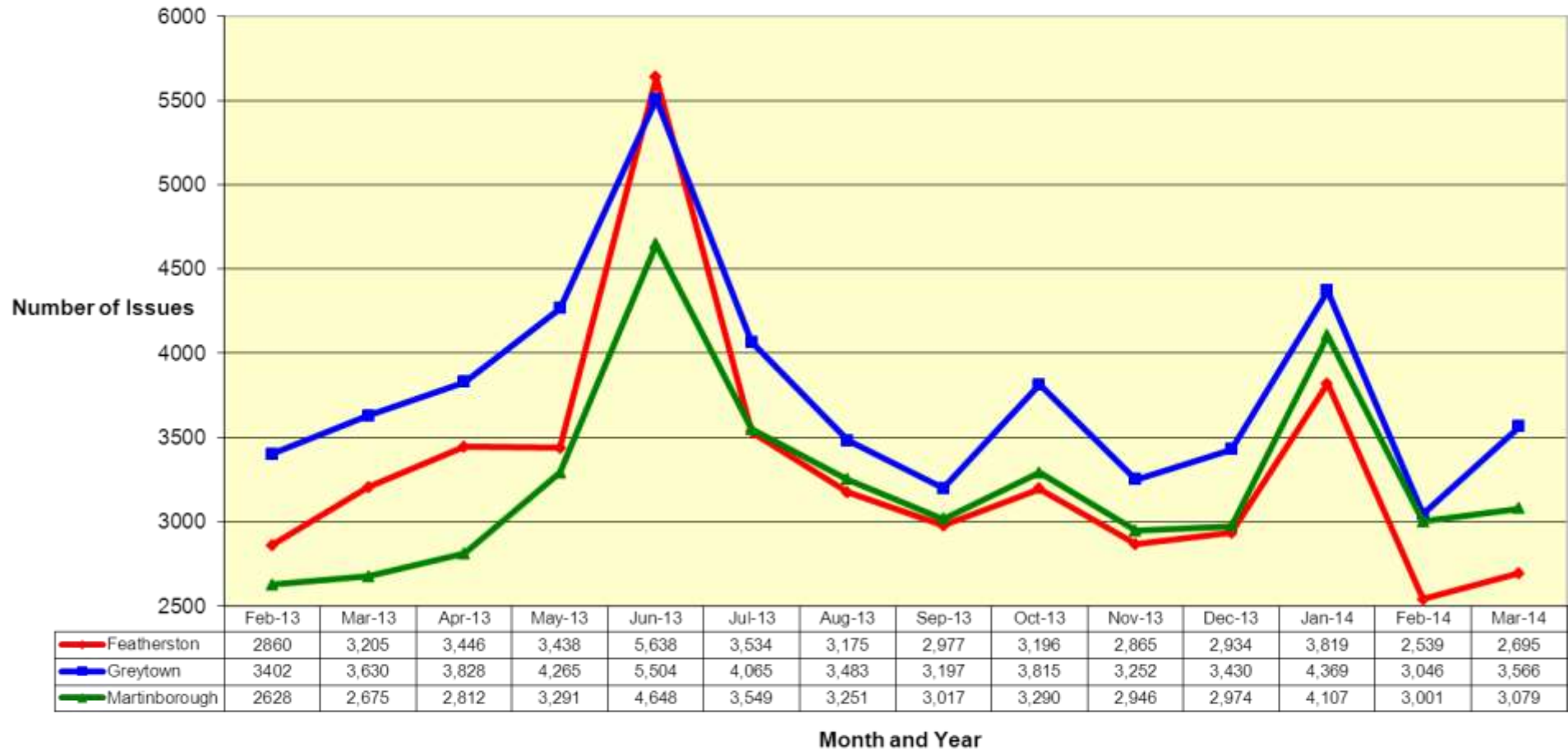
Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen





# **Appendix 3 – Library Statistics**

### Issues to March 2014



# CHIEF EXECUTIVE OFFICER REPORT

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## 1. Executive Summary

The period since the last meeting has been dominated by the preparation and finalisation of the Draft Annual Report, which was adopted on 9 April and will be issued for public consultation on 16 April.

A very useful meeting was held with interested parties at the Papawai Marae regarding the Greytown Wastewater consent. This included a walk around and explanation of the proposed site for the screening and UV plant.

The other matter occupying time is the Martinborough Town Hall project, with various meetings, including the very positive “town hall” meeting.

As discussed in the previous report, we are aligning the report structure to more closely align with our annual plans.

Finally, we were successful in the prosecution of a (multiple) dog owner for a breach of the micro chipping of dogs legislation. We are hoping to recover as much of the costs as we can but in general the Courts don’t award full recovery. This is another case of local authorities expending a lot of time, energy, and money to enforce a central government initiative. Thanks to Murray, Bronwyn, and Andrew for the professional manner in which they progressed this issue.

## 2. Governance/Leadership/Advocacy

*The following table provides the year to date results for KPI’s set for the Governance output*

GOVERNANCE/ LEADERSHIP/ ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council’s decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64%(very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

### 2.1 Local Government Commission/Governance Review

The Local Government Commission (the Commission) continues its background work.

The Commission signalled the preferred option would be announced mid-March in its latest newsletter, and a few days later we were informally advised that the date had been pushed out to late April/early May.

This reporting date has now been pushed back until late May /early June.

Councillors will be updated as new information comes to hand.

### **3. Strategic Planning and Policy Development**

#### **3.1 Meetings**

##### **3.1.1. Civil Defence**

Discussions are ongoing with WREMO regarding the updated "concept of operations".

While there is a lot of focus on preparing for "declared events, the majority of incidents in the Wairarapa are localised impacting one or two local authorities.

This initiative will be useful in providing more resource to the local controllers in the event of an emergency.

##### **3.1.2. TOI Wairarapa**

Funding was set aside this year to review whether the existing charter is effective.

There appears to be some consensus that generally the charter is still current and that the best way forward will be to carry out a survey to ascertain the effectiveness of Toi Wairarapa.

While we have not received a formal request, there was comment at the combined council forum about diverting these funds into operations.

##### **3.1.3. Wellington Mayoral Forum**

Key matters from this forum that may impact the Wairarapa included ratifying the triennial agreement, and a presentation regarding the restructuring of the Wellington basin tourism and development agencies.

##### **3.1.4. Combined Council**

An interesting agenda which provided an update on many of the GWRC issues.

The rail system attracted a lot of commentary and issues and idiosyncrasies impacting the Wairarapa line were outlined. It seems that there are only small incremental steps that can be taken to improve "on time performance" – each of these is relatively expensive given the relative volumes and number of services.

### **3.1.5. Chief Executives Forum**

An update on the progress of the FAR review was provided by NZTA representatives. Of particular relevance was that NZTA have recognised the impact of taking special purpose roads back into the normal funding regime, and are looking further at the options with regard to this road classification.

Attached as appendix 1 is the latest combined Wairarapa submission to the FAR review.

Reliability of electricity services was discussed and it seems that it doesn't matter whether you live in a large metro area or small urban environment outages are an issue!!

An update from Kiwirail on the performance of the network was provided, which included some discussion around the Wairarapa line and the various factors impacting the service, however as mentioned above little positive news in addressing the main issues.

Attached as appendix 2 is a copy of the January summary for information.

### **3.2 Legislation**

We continue to work toward implementation of the various legislation changes that have been, or are about to be made.

## **4. Monitoring and Reporting**

### **4.1 Rates Arrears**

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALLMENT DUE	SWDC COMPONENT \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773

9 ratepayer accounts have been referred to our lawyers for an initial letter. If there is not response to these initial letters formal legal action will

commence. The cost of this formal legal; action is recovered from the ratepayer.

A further 45 demands have been made to organisations who have an interest in properties that are in arrears. This is mainly banking institutions.

## **4.2 Annual Plan/Annual Report**

The 2014/15 draft Annual Plan was adopted for public consultation on 9 April 2014.

The draft includes a proposed rates increase of 3.48% which is 1.04% above that included in the 2012/22 LTP for the 2014/15 year. This increase is driven by the purchase of land for the disposal of treated wastewater at Papawai (1.01%) and the proposed commencement of seal extension (1.04%).

The matters under consideration included in the draft plan are open for public consultation from 16 April until 19 May.

## **5. Corporate**

### **5.1 Staffing**

We are currently recruiting for the role vacated by JP Irwin. There has not been a lot of interest so far and we are exploring all our options to ensure the requirements of this role are covered.

### **5.2 Occupational Health and Safety**

There were no incidents reported since the last Council meeting.

As reported at the previous Council meeting, there has been a change in legislation signaled which will come into effect mid/late this year.

This is a significant change in direction with more liability placed on organisations, and this flows through to contractors working for those organisations.

As more information comes to hand we will brief Council.

### **5.3 Insurance Review**

LGNZ commissioned a review of the Local Government insurance market, the author (Craig Stobo) arrived at three recommendations –summarised:

- Encourage councils to spend more on risk profiling, risk management, and risk mitigation
- Create a Local Authority owned agency, not an insurance provider (like Civic), but to get the best deals in the market
- Rearrange the 60/40 split between LA's and the Government – change to self-insurance, commercial insurance, and taxpayer support.

This is a complex issue and I will keep members updated as progress is made.

LGNZ are contemplating their next steps regarding this review.

#### 5.4 LGOIMA Requests

DATE	REQUEST MADE BY	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
20 February	Chris Faafoi MP	Numbers of paid public notices placed in financial year 2012/13.	82 Notices @cost of \$20,076.54
17 March	Ratepayer, Greytown	Requesting papers relating to establishment of a new site for clay target shooting on Moroa Road.	All documents requested sent.
17 March	Ratepayer, Greytown	Requesting papers relating to Council approval of widening of the Moroa water race into a private pond	All documents requested sent.
17 March	Neil Mongomerie-Crowe	Seeking details of expenditure on floral planting in towns of South Wairarapa.	
28 March	Phil Twyford MP	Rateable values on properties in South Wairarapa	Information supplied direct to requestor by Rateable Value.

## 6. Appendices

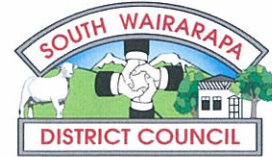
Appendix 1 – Wairarapa Combined FAR Review Submission

Appendix 2 – Tranz Metro Summary for January

Contact Officer: Paul Crimp, Chief Executive Officer

# **Appendix 1 – Wairarapa Combined FAR Review Submission**





C/- Masterton District Council  
P O Box 444  
Masterton 5840

28<sup>th</sup> March 2014

New Zealand Transport Agency  
50 Victoria Street  
Private Bag 6995  
Wellington 6141

Attention: Claire Sinnet

Dear Madam

Masterton District Council, Carterton District Council and South Wairarapa District Council have the following comments to make regarding the proposed changes to the Funding Assistance Rate (FAR) outlined in the Options Discussion Document.

1. The Councils believe the overall NLTF co-investment rate should be maintained at its current level of 53%. Reducing this level increases the funding required from ratepayers instead of from income collected directly from road transport system users, without any policy justification.
2. The Councils supports the low wealth, high capital value criteria as the best method for providing additional FAR assistance to Councils currently facing the biggest funding challenges; i.e. option 2 or option 3.
3. The current proposal is for 5% incremental bands to be used for increasing the targeted assistance rate to qualifying Councils depending on their ranking. The Councils propose that variable rates, or 1% incremental bands be used, similar to the existing FAR regime. 1% incremental bands minimise the impacts on Council's funding sources (which have to be determined in the 3 yearly Long Term Plans) that will inevitably arise from future reviews changing Council rankings due to the changing circumstances. The ability to modify the FAR's rate to reflect changing circumstances with minimal rates funding impact is believed to be a key reason that the current system has been as stable as it has to date.
4. The Councils propose that 33% (compared to the proposed 25%) of Councils would be a better break point for increased funding assistance, especially if a variable funding weighting was adopted ( see point 3 above).
5. The Councils propose that the FAR rate transition period for general funding be set at a maximum of 2% rate funding impact. For example a 5% FAR reduction will have an 8% increase on the Masterton rural rates budget requirement. This means a 4 year transition period is required to achieve a 2% transition criteria.

6. The loss of the Special Purpose Road (SPR) status for South Wairarapa District Council (SWDC) will have a significant financial implication. To illustrate, SWDC spent \$312K in 2011/12 and \$584K in 2012/13 on the SPR, so the loss of subsidy will result in an immediate rates impact (assuming a 50% subsidy rate) of \$156K and \$292K. In percentage terms this will result in a rates increase across the district of 1.41% and 2.64% respectively. In addition, this road is adjacent to the sea for much of its length and vulnerable to washout and erosion. The last major storm cost in the order of \$1M to repair, the majority of this on a short 20m section of road. For this reason, the emergency rate should be as high as practicable – the rate impact (again at 50% subsidy) of this would be 4.52% for this single event.
7. The Councils agree with the proposal that the maintenance rate for special purpose roads should be set at the TA's standard FAR rate. However, the FAR review needs to clearly state in the policy's emergency works funding criteria that sea erosion is included in a statement of principle and that it is not linked to any annual return criteria.
8. The Councils propose that the transition period for changes to the Special Purpose Roads funding assistance be set to allow for a 5 year transition window. This is necessary to allow affected councils to plan for the significant funding impact this policy change produces.
9. The Councils support the emergency works criteria of 20% additional funding on top of the base rate, but are concerned that in the event of rare extreme events that cause significant and widespread damage, small councils will not be able to fund the gap. It is recommended that the FAR policy needs to clearly state in the scope and purpose of targeted enhanced funding that assistance (up to 95% funding) will be made available for small Councils when significant extreme events occur for both overall network reinstatement and for roads that were previously identified as special purpose.
10. The Councils propose that given the significant impacts the proposed policy change will produce, the FAR policy be reviewed again in 6 years to confirm that objectives and outcomes have been achieved.

Regards



Mayor Ron Mark  
Carterton District



Mayor Lyn Patterson  
Masterton District



Mayor Adrienne Staples  
South Wairarapa District

# **Appendix 2 – Tranz Metro Summary for January**

# Road and Rail Meeting of CE Forum

Upper Hutt Council Rooms, 11 April 2014

David Shepherd, Planning and Performance Manager

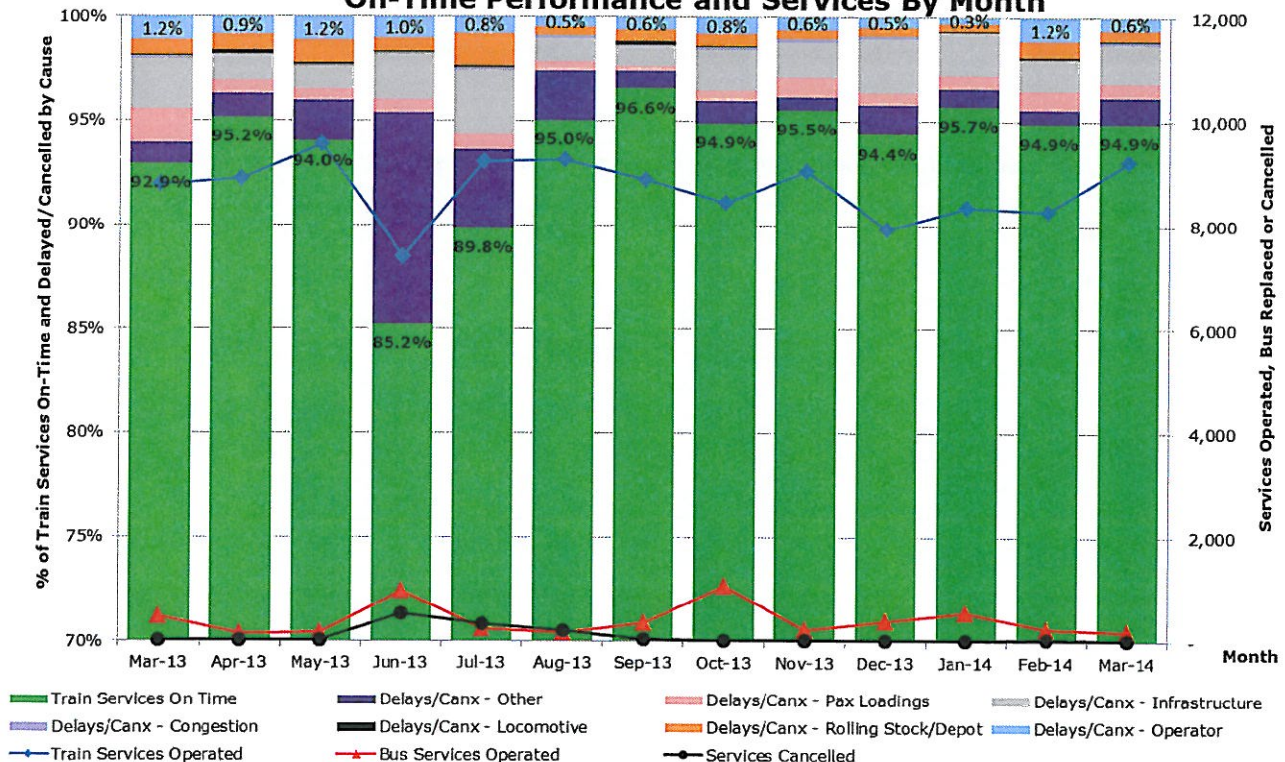
## Tranz Metro Summary for January

### On-time performance

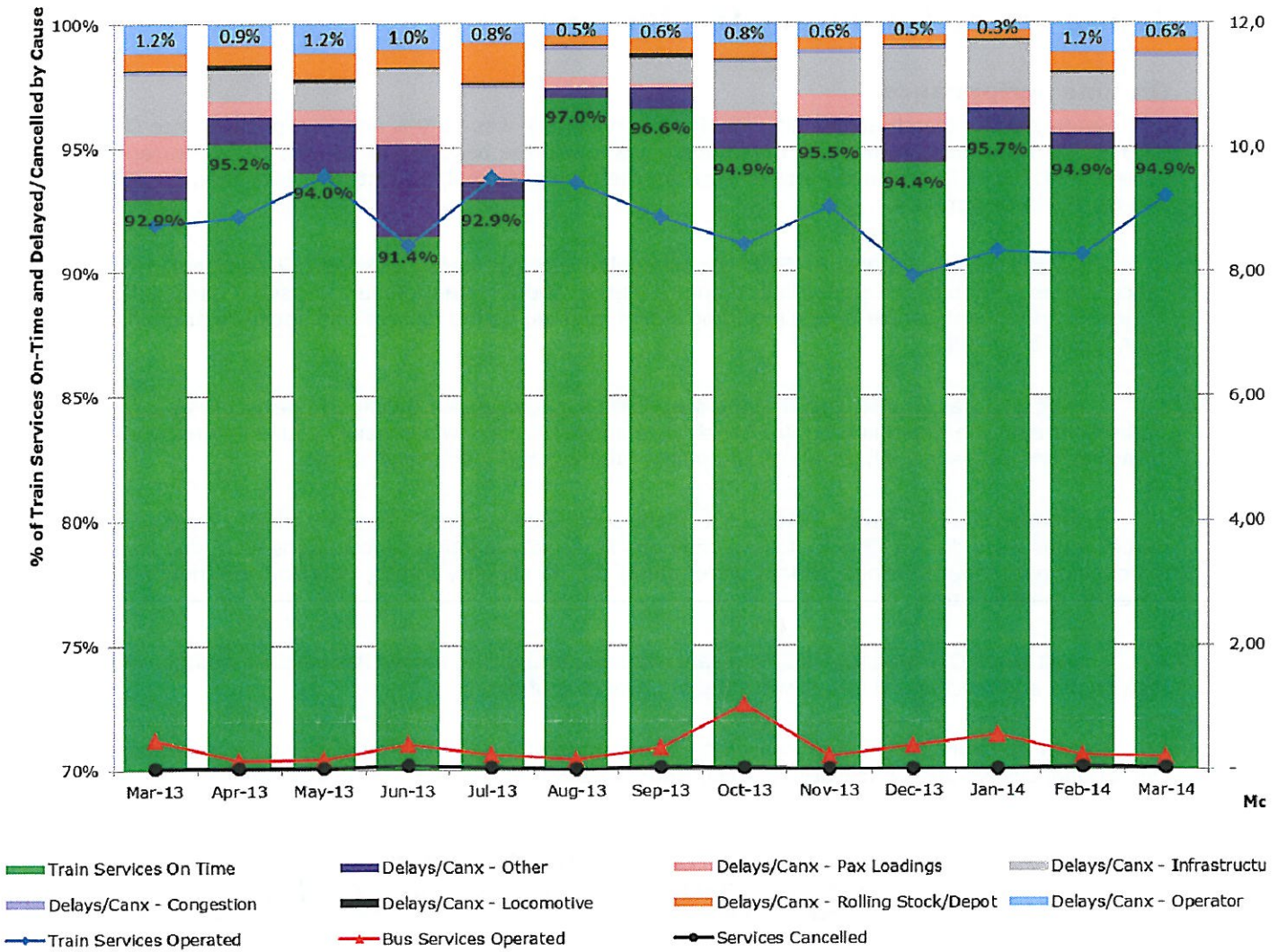
OTP was 94.9% for March across all lines. Peak service OTP was 92.0% and Non-peak service OTP was 97.0%. The Hutt line had the least disruption and showed the best OTP of 97.4%. The Wairarapa line achieved 81.8% OTP, continued improving from the previous months (71.6% in February, 70.5% in January, and 60.3% in December).

- Kapiti OTP was 93.9%. 0.4% of the scheduled services were cancelled (12 services). 11 cancellations related to the signal failure on 3rd March, and a Matangi failure caused 1 cancellation. Network worksites and infrastructure issues including signal failures, points failures and speed restrictions were the main cause of delays.
- Hutt OTP was 97.4%. 0.1% of the scheduled services were cancelled (2 services) as a result of the signal failure on the Kapiti line on 3rd March (see above). Delays were mainly caused by network infrastructure issues including signals and points failures, and mechanical issues.
- Johnsonville OTP was 93.2%. 0.5% of the scheduled services were cancelled (12 services). 8 of the cancellations were due to slippery track conditions and the remaining cancellations were due to operational issues and passenger loadings. Delays were mainly due to slippery tracks; dew and the friction modifier were the causes of this.
- Wairarapa OTP was 81.8%. Zero cancellations during the month. Passenger loadings, speed / heat restrictions and mechanical issues were the main causes of delays.
- Overall Network Delays and Cancellations accounted for 35.3% of total service disruptions, and Operational Delays and Cancellations accounted for 11.6%.

Tranz Metro Wellington  
On-Time Performance and Services By Month



## Tranz Metro Wellington On-Time Performance and Services By Month (normalised)



Note: Impacts from June storm and July August earthquakes, have been normalised in the graph above.

## Customer satisfaction

Tranz Metro received 138 complaints during March or an average of 5 per day.

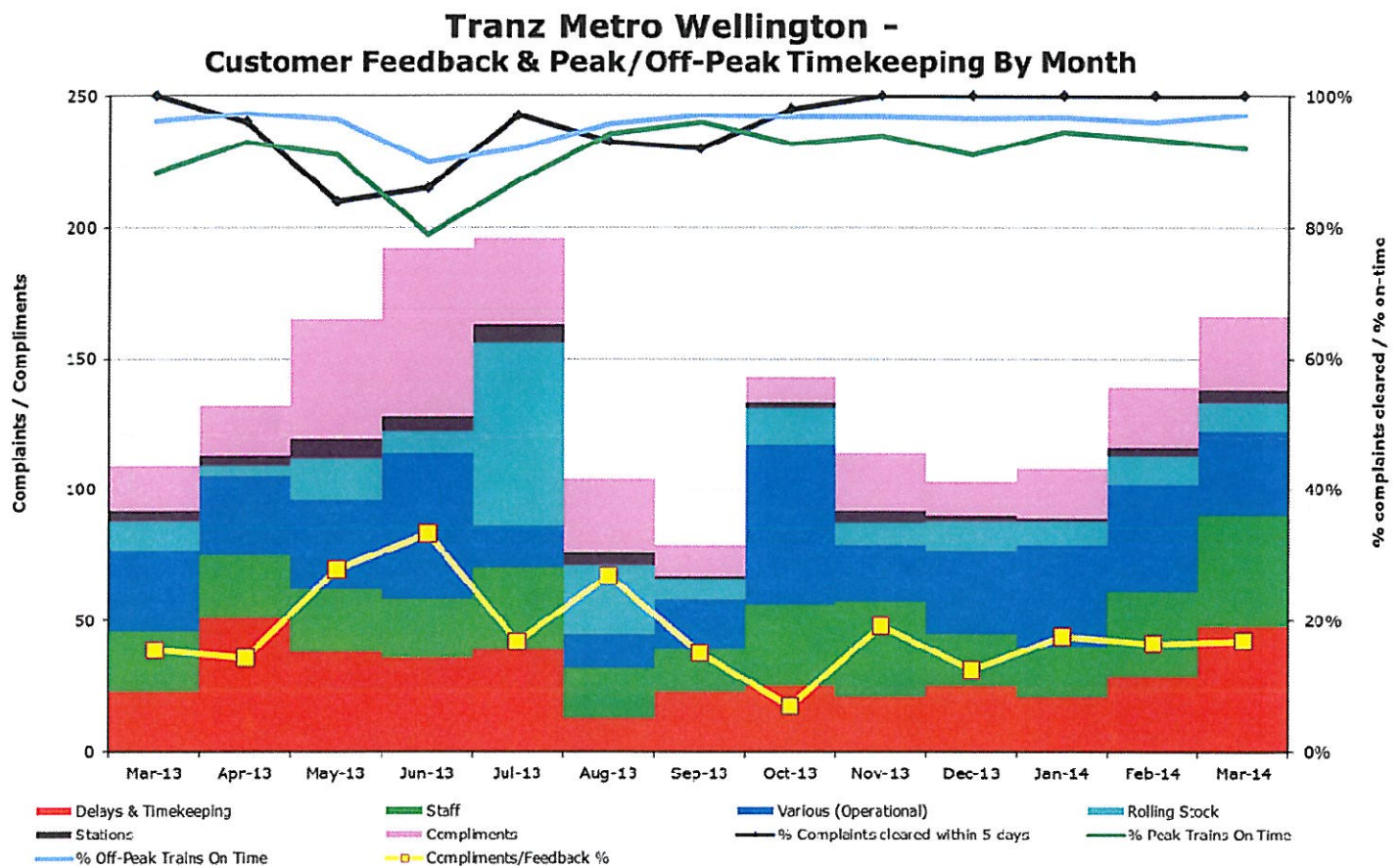
Timekeeping complaints were the majority of the total complaints at 35% of total complaints received. 50% related to late arrivals or departure (24 complaints); 23% related to failing to uplift passengers (11 complaints); and 21% related to failing to run (10 complaints).

Staff complaints were 30% of total complaints received. 38% of the staff complaints related to passenger interaction (16 complaints), and 33% of them related to ticketing (14 complaints).

Operational complaints were 23% of the total complaints received. 31% related to bus replacements (10 complaints). 28% related to the text services (9 complaints).

28 compliments were received throughout the month. 23 of them related to staff interactions with passengers.

During March 2014 compliments made up 17% of total feedback received.



# FEATHERSTON COMMUNITY BOARD

13 MAY 2014

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## AGENDA ITEM 7.2

### FEATHERSTON INFORMATION CENTRE EXPENSES

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#### **Purpose of Report**

To bring costs associated with running the Featherston Information Centre to the attention of the Community Board.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Agree to reimburse Jocelyn Konig the amount of \$207 for printer consumables associated with running the Featherston Information Centre.*
3. *Consider allocating a yearly budget for Featherston Information Centre expenses so reimbursements and payments can be made up to that limit by Council officers upon receiving official invoices or receipts.*

#### **1. Executive Summary**

Council fund Destination Wairarapa to provide one i-site for the South Wairarapa district. Destination Wairarapa have elected to run the official i-site from Martinborough. The communities of Greytown and Featherston have chosen to provide an information centre staffed on a volunteer basis with costs arising funded by the Community Boards. Support for the volunteers is provided by Destination Wairarapa on request.

Council provides premises for both Greytown and Featherston Information Centres at no cost; however computers, furniture and other incidental expenses have traditionally been paid for by the community boards.

Consumable expenses for reimbursement are shown in Appendix 1.

#### **2. Yearly Expenditure**

In the table below is a yearly 'average' budget of Featherston Information Centre expenses. Information has been drawn from the accounts from 2012-2014 which are shown in Appendix 2.

<b>Expense Description</b>	<b>Yearly Expenditure</b>
Phone	\$960
Consumables	\$225
Wages/computer equipment/furniture	as need arises and agreed
<b>Total</b>	<b>\$1,185</b>

### **3. Conclusion**

All expenditure by a Community Board should be by resolution. If the Community Board wishes to continue to support the Featherston Information Centre then it is recommended that a yearly budget amount be approved by resolution and that telecom invoices and reasonable consumable expenses be paid up to that budget amount by Council officers without monthly accounts being presented for resolution to the Board.

### **4. Appendices**

Appendix 1 – Consumable Expenses for 2014

Appendix 2 – FCB End of Year Accounts 2012-2013

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive



# **Appendix 1 – Consumable Expenses for 2014**

27806

FROM: FEATHERSTON INFORMATION CENTRE

PLEASE REIMBURSE THE AMOUNT OF \$103.50.

COLOUR CARTRIDGES REFILL (3)	61.50
BLACK CARTRIDGE REFILL	<u>42.00</u>
	103.50

13 APRIL 2014.

10635345

# Cartridge World Masterton

GST Number: 082-329-455  
 258b Queen Street Masterton 5810  
 Phone: 06 370 9358 Fax: 06 370 8657

RMV11.2

25/03/2014

Invoice Payment

**Cartridge World**

**Masterton**

## Tax Invoice

GST Number: 082-329-455

258b Queen Street  
 Masterton 5810  
 Ph: 06 370 9358 Fax: 06 370 8657

Served By Clive

Paid By (184)

Jocelyn Konig  
 Featherston Information Centre  
 c/- 1 Churchill Crescent  
 FEATHERSTON

**Deliver**

Payment Ref. 3893  
 Payment Date 25/03/2014

Invoice No.	Payment	Balance
19734	\$61.50	\$0.00

Total Paid: \$61.50

Paid by:

Cash \$61.50

<b>Invoice No</b>	19734	<b>Date</b>	24/03/2014 11:23a.m.
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**Invoiced To** Jocelyn Konig  
 Featherston Information Centre  
 c/- 1 Churchill Crescent  
 FEATHERSTON

PH: 06-308-8051

Bar code	Description
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GHP933XL	HP933XL Y - HP Yellow Compatible
GHP933XL	HP933XL M - HP Magenta Compatible
GHP933XL	HP933XL C - HP Cyan Compatible

For direct credit internet banking please pay to: Redlyn Ltd, Westpac Bank Lower Hutt, Account No: 03-0531-0730088-00 and quote your account ID number.

No. of Items ( 3 )

Invoice & Account Details		
Invoice No.	Payment Due	Account ID
19734	31/3/2014	184
Account Manager	Clive	
Invoice Received by		
Name	Signature	

Invoice Totals	
<b>Sub Total</b>	<b>\$61.50</b>
Rounding	\$0.00
Tax	\$8.02
<b>TOTAL inc GST</b>	<b>\$61.50</b>

For direct credit internet banking please pay to: Redlyn Ltd, Westpac Bank Lower Hutt, Account No: 03-0531-0730088-00 and quote your account ID number.

# Cartridge World Masterton

GST Number: 082-329-455  
 258b Queen Street Masterton 5810  
 Phone: 06 370 9358 Fax: 06 370 8657

## Tax Invoice

<b>Invoice No</b>	20169	<b>Date</b>	11/04/2014 11:35a.m.
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**Invoiced To** Jocelyn Konig  
 Featherston Information Centre  
 c/- 1 Churchill Crescent  
 FEATHERSTON

**Delivered To:**

PH: 06-308-8051

Bar code	Description	Tax	Price \$	Qty	Total \$
GHP932	HP932XL K - HP Black Compatible	S15	42.00	1	42.00

*PAID  
11/4/14*

No. of Items ( 1 )

Invoice & Account Details		
Invoice No.	Payment Due	Account ID
20169	30/4/2014	184
Account Manager	Clive	
Invoice Received by		
Name	Signature	

Invoice Totals	
<b>Sub Total</b>	<b>\$42.00</b>
Rounding	\$0.00
Tax	\$5.48
<b>TOTAL inc GST</b>	<b>\$42.00</b>

For direct credit internet banking please pay to: Redlyn Ltd, Westpac Bank Lower Hutt, Account No: 03-0531-0730088-00 and quote your account ID number.

# **Appendix 2 – FCB End of Year Accounts 2012-2013**

<b>Featherston Community Board</b>	
<b>Income &amp; Expenditure to 30 June 2013</b>	
<b>INCOME</b>	
Balance 1 July 2012	20,233.62
Annual Plan 2011/13	19,020.00
Fstn Lioness Donation	500.00
Lions Club Donation	500.00
CHOR FARMER CHIOR DONATION (VI	1,000.00
Flag Money- sold by Mayor	17.39
Fstn Lions Club Donation-Xmas	250.00
Fstn Lioness Club Donation-Xma	500.00
G Thomas/Flag purchase	17.39
Featherston Book sale	34.78
Featherston Book sale	104.34
Featherston Book sale	34.78
Featherston Book sale	34.78
<b>TOTAL INCOME</b>	<b>42,247.08</b>
<b>EXPENDITURE</b>	
Members' Salaries	8,199.84
<b>Total Personnel Costs</b>	<b>8,199.84</b>
AP F Telecom New Z RF26 Fsn Info Centre	78.51
AP F Telecom New Z RF119 Fsn Info Centre	78.60
AP Pope & Gray Con RF59 Memorial Garden fencing Fsn	631.40
AP F Telecom New Z RF63 Fsn Info Centre	78.60
AP F Telecom New Z RF189 Aug & Sept - Fsn Info C	157.72
AP Featherston Inf RF276 Petty cash April-Sept 2012	65.40
AP Johnson Bros Fe RF415 Work on shelter Camp Site Fsn	1,000.00
AP Local Governmen 2012/13 Annual Community Board Levy	166.66
AP Masterton Distr Featherston Xmas Parade	200.00
AP Needham John Featherston Xmas Parade	100.00
AP Featherston Xmas Parade	900.00
AP South Wairarapa Featherston Xmas Parade	500.00
AP F Telecom New Z Fsn Info Centre	79.86
AP F Telecom New Z Fsn Info Centre	78.65
AP F Telecom New Z Fsn Information Centre	80.54
corr coding Fairfax media road closures corr	89.60
AP Featherston Inf Misc purchases 10/12-02/13	56.00
AP F Telecom New Z Fsn Info Centre	79.43
AP F Telecom New Z Telecom Mar/Apr	78.43
AP Tree Top Flower Wreaths for ANZAC Day	100.00
AP F Telecom New Z Fsn Info Centre	78.45
AP The Sign Factor FCB sign with anti graffiti laminate	1,000.00
AP F Telecom New Z Fsn Information Centre - May	78.84
Telecom New Z Fstn information Centre - June	78.18
<b>Total General Expenses</b>	<b>5,835.11</b>
AP Hi-Tech Merchan RF73 Pergola/Seat	229.08
AP PFS Muay Thai C RF367 Donation-Russia World Champs	500.00
AP Hi-Tech Merchan RF73 Pergola/Seat	5.39
AP Featherston Com RF77 Clean Up Featherston Day	90.00
AP Flagz Limited Street banners	2,495.65
AP NZ Council of V Grant from Fsn Community Brd	500.00
<b>Total Grants</b>	<b>3,820.12</b>
<b>TOTAL EXPENDITURE</b>	<b>17,855.07</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>24,392.01</b>
<b>LESS: COMMITMENTS</b>	
Salaries to 30 June 2013	0.00
Emergency Fund	2,000.00
Chor Farmer Donation for Garden of remembrance	265.53
<b>Total Commitments</b>	<b>2,265.53</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>22,126.48</b>

**Featherston Community Board**  
**Income & Expenditure to 30 June 2012**

	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
<b>INCOME</b>												
Balance 1 July 2011	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47	13,180.47
Annual Plan 2011/12	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00	20,930.00
Tfer from FSTN book Sales					6,722.13	6,722.13	6,722.13	6,722.13	6,722.13	6,802.08	6,802.08	6,802.08
Misc income FSTN promotional					300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
Funds for annual Xmas Parade					434.78	434.78	434.78	434.78	434.78	434.78	434.78	434.78
Cross Creek Railway - Security Cameras								869.57	869.57	869.57	869.57	869.57
The Lions Club of Fstn - Xmas Parade									217.39	217.39	217.39	217.39
Donation x Mayoral fund									1,000.00	1,000.00	1,000.00	1,000.00
<b>TOTAL INCOME</b>	<b>34,110.47</b>	<b>34,110.47</b>	<b>34,110.47</b>	<b>34,110.47</b>	<b>41,567.38</b>	<b>41,567.38</b>	<b>41,567.38</b>	<b>42,436.95</b>	<b>42,654.34</b>	<b>43,734.29</b>	<b>43,734.29</b>	<b>43,734.29</b>
<b>EXPENDITURE</b>												
Members' Salaries	673.50	1,366.64	2,049.96	3,243.70	4,093.88	4,944.06	5,794.24	5,466.59	6,149.91	6,833.23	7,516.55	8,199.87
Members' Expenses	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Personnel Costs</b>	<b>673.50</b>	<b>1,366.64</b>	<b>2,049.96</b>	<b>3,243.70</b>	<b>4,093.88</b>	<b>4,944.06</b>	<b>5,794.24</b>	<b>5,466.59</b>	<b>6,149.91</b>	<b>6,833.23</b>	<b>7,516.55</b>	<b>8,199.87</b>
Printing.com - H Barrow business cards	102.50	102.50	102.50	102.50	102.50	102.50	102.50	102.50	102.50	102.50	102.50	102.50
Petty Cash - Info Centre	40.09	40.09	140.09	140.09	140.09	140.09	214.79	293.31	346.81	346.81	346.81	346.81
Telephone - Info Centre	79.97	159.30	239.16	239.16	239.16	398.57	477.82	477.82	556.32	634.77	713.77	792.28
Wages - Info Centre Staff			1,235.52	2,260.44	2,990.52	2,822.04	2,822.04	2,822.04	2,822.04	2,822.04	2,822.04	2,822.04
Sign Factory - Banner				600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00
Wairarapa Times-age - Consultant FCB for RWC				182.40	182.40	182.40	182.40	182.40	182.40	182.40	182.40	182.40
Dittmer Earthmovers - Campervan				3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
Featherston Phoenix				90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00
Local Government - Community Board Levy 11/12					166.66	166.66	166.66	166.66	166.66	166.66	166.66	166.66
Masterton Brass Band - Fstn Xmas Parade						200.00	200.00	200.00	200.00	200.00	200.00	200.00
Petty Cash - Fstn Xmas Parade						700.00	700.00	700.00	700.00	700.00	700.00	700.00
Banner signage/xmas signs						606.88	606.88	606.88	606.88	606.88	606.88	606.88
Robertson Sol - Fstn Xmas Parade expenses							360.80	360.80	360.80	360.80	360.80	360.80
Safe Guard Alarm - CCTV System Fstn									3,500.00	3,500.00	3,500.00	3,500.00
<b>Total General Expenses</b>	<b>222.56</b>	<b>301.89</b>	<b>1,717.27</b>	<b>7,114.59</b>	<b>8,011.33</b>	<b>9,509.14</b>	<b>10,023.89</b>	<b>10,102.41</b>	<b>13,734.41</b>	<b>13,812.86</b>	<b>13,891.86</b>	<b>13,970.37</b>
Featherston Community Centre				130.43	130.43	130.43	130.43	130.43	130.43	130.43	130.43	130.43
Featherston Community Patrol				500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
NZ Council of Victim Support									500.00	500.00	500.00	500.00
Wairarapa Maths											200.00	200.00
<b>Total Grants</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>630.43</b>	<b>630.43</b>	<b>630.43</b>	<b>630.43</b>	<b>630.43</b>	<b>1,130.43</b>	<b>1,130.43</b>	<b>1,330.43</b>	<b>1,330.43</b>
<b>TOTAL EXPENDITURE</b>	<b>896.06</b>	<b>1,668.53</b>	<b>3,767.23</b>	<b>10,988.72</b>	<b>12,735.64</b>	<b>15,083.63</b>	<b>16,448.56</b>	<b>16,199.43</b>	<b>21,014.75</b>	<b>21,776.52</b>	<b>22,738.84</b>	<b>23,500.67</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>33,887.91</b>	<b>32,441.94</b>	<b>30,343.24</b>	<b>23,121.75</b>	<b>28,831.74</b>	<b>26,483.75</b>	<b>25,118.82</b>	<b>26,237.52</b>	<b>21,639.59</b>	<b>21,957.77</b>	<b>20,995.45</b>	<b>20,233.62</b>
<b>LESS: COMMITMENTS</b>												
Salaries to 30 June 2012	9,890.50	9,197.36	8,514.04	7,320.30	6,470.12	5,619.94	4,769.76	5,079.41	4,414.09	3,730.77	3,047.45	2,364.13
Emergency Fund	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Information Centre domain name etc	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Community Centre - Clean Up Featherston Day			150.00									
2011 Christmas Parade			1,500.00	1,500.00	1,500.00	1,500.00						
Chor Farmer Donation for Garden of remembrance					1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
Community Board Conference									800.00	800.00	800.00	800.00
<b>Total Commitments</b>	<b>12,890.50</b>	<b>12,197.36</b>	<b>13,164.04</b>	<b>11,820.30</b>	<b>12,470.12</b>	<b>11,619.94</b>	<b>9,269.76</b>	<b>9,579.41</b>	<b>8,914.09</b>	<b>9,030.77</b>	<b>8,347.45</b>	<b>7,664.13</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>20,323.91</b>	<b>20,244.58</b>	<b>17,179.20</b>	<b>11,301.45</b>	<b>16,361.62</b>	<b>14,863.81</b>	<b>15,849.06</b>	<b>16,658.11</b>	<b>12,725.50</b>	<b>12,927.00</b>	<b>12,648.00</b>	<b>12,569.49</b>

1 May 2014



The Chairperson  
Featherston Community Board  
C/- South Wairarapa District Council  
P O Box 6  
**Martinborough 5741**

Dear Sir/Madam

**Aerial possum control – Project Aorangi – Haumanu kia Haumako**

This is to advise that TBfree New Zealand is planning an aerial operation to target possums within the Aorangi Ranges and surrounding farmland during the winter of 2014.

TBfree New Zealand manages the national bovine tuberculosis (TB) control programme. Bovine TB is an infectious disease which poses a serious threat to the cattle and deer industry in New Zealand. More than 70 per cent of new herd infections are caused by possums, which are both the main carriers and transmitters of TB to livestock. Keeping possum numbers low is the key to eradicating TB from New Zealand.

The operation is scheduled for late June - July 2014 but timing will be weather-dependent. Please find enclosed a fact sheet that includes the operational map. We kindly request you read this carefully, as it contains vital information about the operation. The operation will be using sodium fluoroacetate, also known as 1080. For further information on 1080, please visit [www.1080facts.co.nz](http://www.1080facts.co.nz).

TBfree New Zealand has contracted BioWorks to carry out this aerial operation. Their contact details are:

Contact Person	Phone	Email
Graeme Butcher	06 378 2484	<a href="mailto:graeme.butcher@gw.govt.nz">graeme.butcher@gw.govt.nz</a>



We are now consulting widely with the community and other interested parties. Following this consultation, final operational plans will be prepared and permission will be sought from all consenting authorities. These will include affected landowners, Medical Officer of Health, Department of Conservation and the Greater Wellington Regional Council.

If you or your organization wish to make any comment regarding this proposal could you please forward them in writing to:

Debbie Viner  
Community Relations Advisor  
TBfree New Zealand  
P O Box 9078  
Terrace End  
Palmerston North 4441  
vectorsni@tbfree.org.nz

I would be most grateful if comments could be submitted by 20 May 2014. Consideration of them will then occur prior to applications made to the consenting authorities.

If you have any questions regarding the TBfree New Zealand programme, please visit our website [www.tbfree.org.nz](http://www.tbfree.org.nz) or contact us on 06 3532710.

Yours sincerely



Alan Innes  
**Programme Manager**  
**Southern & Eastern North Island Region**

## Featherston Community Board

Chair: Lee Carter  
34 Lyon Street  
Featherston 5710  
06 308 9843

30 April 2014

The Chairperson  
Lions  
P.O. Box 60  
Featherston 5710

Dear Chairperson

### REQUEST FOR ASSISTANCE FOR LOCAL PROJECT

#### Background

The Featherston Community Board recently received a request from Monique Black of Featherston for approval to assist with funding to establish a monthly or fortnightly coffee morning for the purpose of supporting local mental health consumers. This proposal led the Board to support this proposal by granting the use of the Committee Room (Kiwi Hall), for the purpose of their meetings at half the cost for 12 months.

#### Request

During the discussion to support Monique's proposal, it was also suggested that on behalf of Monique, the Featherston Community Board extend further assistance by writing to Featherston Lions, Lioness, and the South Wairarapa Rotary seeking interest in providing this support group with financial assistance for their morning teas.

As Chair, and on behalf of the Featherston Community Board, we support Monique and her proposal. We think it important to reach the people in need with various levels of mental health, and this project will accommodate that need.

We hope that you may be able to assist with this request for this newly formed group.

Upon your decision, please could you contact me on 027 2481 364 or [jadetui@xtra.co.nz](mailto:jadetui@xtra.co.nz) and I will forward your decision and details onto Monique personally.

Yours sincerely



Lee Carter  
Featherston Community Board Chair  
[jadetui@xtra.co.nz](mailto:jadetui@xtra.co.nz)

## Featherston Community Board

Chair: Lee Carter  
34 Lyon Street  
Featherston 5710  
06 308 9843

30 April 2014

The Chairperson  
Lioness  
P.O. Box 37  
Featherston 5710

Dear Chairperson

### REQUEST FOR ASSISTANCE FOR LOCAL PROJECT

#### Background

The Featherston Community Board recently received a request from Monique Black of Featherston for approval to assist with funding to establish a monthly or fortnightly coffee morning for the purpose of supporting local mental health consumers. This proposal led the Board to support this proposal by granting the use of the Committee Room (Kiwi Hall), for the purpose of their meetings at half the cost for 12 months.

#### Request

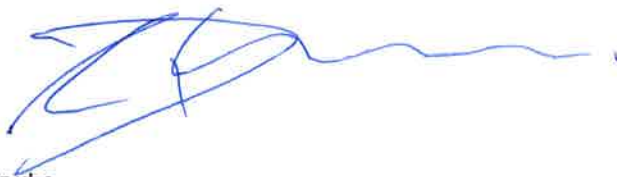
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Yours sincerely



Lee Carter  
Featherston Community Board Chair  
[jadetui@xtra.co.nz](mailto:jadetui@xtra.co.nz)

## Featherston Community Board

Chair: Lee Carter  
34 Lyon Street  
Featherston 5710  
06 308 9843

30 April 2014

The Chairperson  
Rotary Club of South Wairarapa  
P.O. Box 45  
GREYTOWN

Dear Chairperson

### REQUEST FOR ASSISTANCE FOR LOCAL PROJECT

#### Background

The Featherston Community Board recently received a request from Monique Black of Featherston for approval to assist with funding to establish a monthly or fortnightly coffee morning for the purpose of supporting local mental health consumers. This proposal led the Board to support this proposal by granting the use of the Committee Room (Kiwi Hall), for the purpose of their meetings at half the cost for 12 months.

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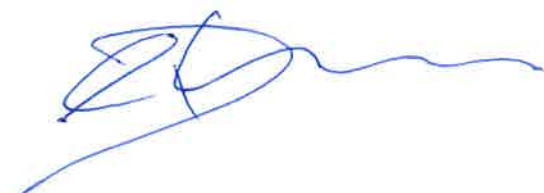
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Yours sincerely



Lee Carter  
Featherston Community Board Chair  
[jadetui@xtra.co.nz](mailto:jadetui@xtra.co.nz)

## Featherston Community Board

Chair: Lee Carter  
34 Lyon Street  
Featherston 5710  
06 308 9843



19 April 2014

Monique Black  
8 Fox Street  
Featherston 5710

Dear Monique

### **FINANCIAL ASSISTANCE APPLICATION**

Thank you for taking the time to present your proposal to establish a local support group for mental health consumers, to the Featherston Community Board at their meeting on the 1 April 2014. Good on you Monique! We were impressed that you are making an effort to make Featherston a better place. Keep it up.

I am pleased to advise you that the Community Board support your proposal. Instead of providing you with financial support they would like to offer you their support in the following ways:

- The use of the Anzac Hall Committee Room once per month for 12 months from the uptake of this offer at no cost to your group. The cost will be ½ funded by the Featherston Community Board and the other ½ is funded by Council after applying Council's Concessions for Charitable and Like Community Organisations and Groups Policy.
- They will write to community groups (Lions, Lionesses and Rotary) on your behalf and ask them to consider supplying you with morning tea for your meetings.

In return for their support they ask that after your second meeting you provide a report (written or verbal) letting the Community Board know how successful your meetings are measured against the aims and objectives of the programme as outlined in your proposal.

The Committee Room is capable of seating around 12 people and has basic kitchen facilities to the side. Please liaise with Helen McNaught, Amenities Manager, to make arrangements to view the Committee Room and to make bookings for the use of the room when you are ready. Helen can be contacted on 306 9611 xtn 827 or [helen.mcnaught@swdc.govt.nz](mailto:helen.mcnaught@swdc.govt.nz).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Katie Beattie'.

Katie Beattie  
Featherston Community Board member  
[katiebeattie13@gmail.com](mailto:katiebeattie13@gmail.com)

cc: Helen McNaught, Amenities Manager

P.O. Box 463  
Masterton  
Ph: 06 3700400  
Fax: 06 3700401



Featherston Community Board  
c/- South Wairarapa District Council  
P.O Box 6  
Martinborough

21 April 2014

Dear Chairperson,

I am writing on behalf of the Wairarapa Mathematics Association seeking a contribution from your discretionary fund towards the annual round of maths competitions which are held in August.

Each year we organise four evenings at which students, both primary and secondary, ranging in age from 8 years ( Year 5 & 6 ) through to 15 years ( Year 9 & 10 ) compete against their peers in mathematical challenges.

These competitions bring students together from as far afield as Tararua College in the north to Tukurumuri School in the south.

The intention is to promote our subject and to engender in students a love of learning.

Each participating school pays a small fee to the Association which is not enough to cover all costs, hence my letter to you asking for your support.

You will have received a "Thank You" letter at the end of last year for your 2013 contribution.

**Would your Community Board be able to assist us again this year ?**

I am more than willing to come to your next meeting and to answer any questions which members may have regarding our organisation and the evenings which we run.

Awaiting your reply.

Mike van Woerkom  
Treasurer  
ph 3700400 work (06) 308-9808 home

Memo to: Featherston Community Board

Memo From: Paul Crimp  
 Chief Executive Officer

Subject: Feedback on land swap proposal analysis

Date: 7 May 2015

FCB has been asked to provide its view to Council on the use of the newly acquired site, a view on the location of the Menz Shed is needed initially as the shed needs to be shifted soon.

SWDC circulated 1,200 feedback forms to the Featherston urban and rural residents to assist in its decision making process regarding the use of the land recently acquired on the Main Street.

The feedback form included a “preferred option”, and feedback was sought on this option.

The following is my summary of the analysis of the feedback in relation to question 1 of the questionnaire:

**Do you support the suggested Town Square/Menz Shed Concept YES/NO?**

	No. of Responses	Percentage of Those Who Responded (to total 100%)
Yes	73	49%
No	64	43%
Menz Shed*	1	1%
Could not ascertain clear response	11	7%
		<b>100%</b>

\*Note that the submission from the Menz Shed organisation has been treated as one submission, and as this submission supports the proposal the actual number of individuals shown as supporting the proposal is understated.

The following table shows the responses to where the Menz Shed should be located:

	No. of Responses	Percentage of Those Who Responded (to total 100%)
Proposed site	59	40%
Fox Street	25	17%
Community Centre	12	8%
Other	32	35%
		<b>100%</b>

## Summary

Broadly speaking there is a 50/50 split on the question regarding the preferred option, this does not take into account the single Menz Shed organisation submission.

Of the slightly more than 50% against the preferred option, what to actually do is more problematic as there were a number of suggestions including, sell, commercially develop, develop part, lease to someone, build library...

My estimation (following a quick skim of the feedback) of the use for the site would be:

Preferred option	49%
Commercial	40%
WW1 Memorial	7%
Other	4%
Total	100%

There is a clear indication of the preferred site for the Menz Shed.