



## Featherston Community Board

Minutes 4 June 2013

- Present:** Garry Thomas (Chair), Helen Barrow, Phil Robertson (from 6:05pm), Cr Solitaire Robertson and Cr Keith Sexton.
- In Attendance:** Paul Crimp (Acting Chief Executive Officer), Helen McNaught (Property and Facilities Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Committee Room at Anzac Hall, Featherston.  
The meeting was conducted in public between 6:00pm and 7:20pm.

### PUBLIC BUSINESS

#### 1. APOLOGIES

*FCB RESOLVED (FCB 2013/25)* to receive apologies from Lee Carter.

*(Moved Barrow/Seconded Cr Sexton)*

Carried

#### 2. CONFLICTS OF INTEREST

Garry Thomas, Cr Solitaire Robertson and Cr Keith Sexton declared conflicts of interest with the letter of correspondence from the Featherston Community Patrol.

#### 3. PUBLIC PARTICIPATION

There was no public participation.

#### 4. COMMUNITY BOARD MINUTES/EXPENDITURE

##### 4.1 Featherston Community Board Minutes – 30 April 2013

*FCB RESOLVED (FCB 2013/26)* that the minutes of the Featherston Community Board meeting held on 30 April 2013 be confirmed as a true and correct record.

*(Moved Cr S. Robertson/Seconded Thomas)*

Carried

##### 4.2 Matters arising

The Community Board thanked Cr Sexton for moving the memorial seat donated by the Cliff Lea family to the Featherston Cemetery.

##### 4.3 Action items from previous meeting

The Community Board reviewed the action items and updates were provided.

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*FCB RESOLVED (FCB 2013/27):*

1. To recommend to Council that the old faded sign at the entrance to the Garden of Remembrance in Featherston is replaced with a new sign.

*(Moved Barrow/Seconded Sexton)*

Carried

2. Action 318: Arrange a meeting with members of the Fell Museum, Heritage Museum and Information Centre to determine if all groups would support connecting the buildings; Garry Thomas

#### 4.4 Income and Expenditure Statement

*FCB RESOLVED (FCB 2013/28):*

1. That the Income and Expenditure Statement to 30 April 2013 be received.

*(Moved Thomas/Seconded Robertson)*

Carried

## 5. OPERATIONAL REPORTS – COUNCIL OFFICERS

### 5.1 Officers' Report to Community Boards

The Community Board reviewed the report and Mr Crimp answered questions relating to rates arrears

*FCB RESOLVED (FCB 2013/29) to receive the Officers' Report.*

*(Moved Cr S. Robertson/Seconded Cr Barrow)*

Carried

## 6. COMMUNITY BOARD – COUNCILLORS REPORTS

Actions from reports are summarised below.

### **Garry Thomas**

Mr Thomas reported that a Zone 4 Combined Council meeting was scheduled for the 8 June 2013.

Mr Thomas gave a verbal update from the Community Boards Conference including a desire to get youth involved at the community board level.

### **Phil Robertson**

Mr Robertson advised that the chair of the Featherston Walkways and Reserves Trust had resigned and although there were volunteers willing to help with working bees the Trust was now lacking leadership.

*FCB NOTED:*

1. Action 319: Tidy and trim the flaxes and garden around the 'Welcome to Featherston' sign; M Allingham
2. Action 320: Apply policy and controls to promotional signs in Featherston (and district). Request that signs for events passed are

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removed and that policy timeframes for erecting new signs are adhered to; V Tipoki

3. Action 321: Check the drain on the corner of Titoki Street and Underhill Road to see if it needs clearing as it overflows everytime it rains; M Allingham
4. Action 322: Review Council responsibilities at the north end entrance to Featherston to see if it can be neatened - have bylaws officers request property owners remove trees that are overhanging footpaths; M Allingham/V Tipoki
5. Action 323: Arrange a joint community board meeting for July 2013; Garry Thomas
6. Action 324: Arrange for the corner of the garden outside the Featherston Information Centre to be maintained (City Care have been told not to touch the corner); M Allingham

## **7. REPLACEMENT LED LIGHTS FOR OAK TREE BY FELL MUSEUM**

Cr Robertson suggested that LED lights be purchased to replace the failing lights in the Featherston oak tree outside the Fell Museum in Clifford Square. An initial cost estimate for lights was likely to be between \$3,000 to \$4,500.

*FCB RESOLVED (FCB 2013/30)* that Cr Robertson obtain quotes for LED lights and installation in the Featherston oak tree outside the Fell Museum in Clifford Square.

*(Moved Barrow/Seconded Thomas)*

Carried

## **8. SEATING AROUND THE SCULPTURE**

Cr Robertson advised that she had been speaking with Councils Property and Facilities Officer regarding installing suitable seating around the sculpture in Clifford Square and queried if the Community Board would like to fund seats for the area.

*FCB NOTED:*

1. Action 325: Obtain quotes for seating for around the Featherston sculpture that fit the guidelines of the Clifford Square Reserve Management Plan; M Allingham
2. Action 326: Organise a workshop for FCB members to discuss Community Board improvement projects for Clifford Square utilising the Management Plan; Garry Thomas
3. Action 327: Distribute the Clifford Square Management Plan to Community Board members; P Crimp

## **9. DEFIBRILLATOR LOCATIONS**

The Community Board reviewed the list of defibrillator locations and noted possible omissions. Mrs Barrow undertook to enquire whether the Featherston

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Medical Centre and St Johns Ambulance had a defibrillator.

**10. CORRESPONDENCE**

Cr Robertson reported that the Property and Facilities Officer had been in discussions with Aratoi regarding an information plaque being provided for the Featherston sculpture.

10.1 Inwards

From Featherston Community Patrol to Featherston Community Board dated 9 May 2013

Call to Council reception from non Wairarapa resident on 21 May 2013

*FCB RESOLVED (FCB 2013/31):*

- 1. To receive the inwards correspondence.  
*(Moved Thomas/Seconded Barrow)*
- 2. Action 328: Send a farewell card to Dr Jack Dowds on behalf of the Community Board; Garry Thomas

Carried

*FCB RESOLVED (FCB 2013/32)* to support the request from the Featherston Community Patrol and fund 50% of the cost of the Anzac Hall Committee Room hire.

*(Moved Barrow/Seconded P. Robertson)*

Carried

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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**Featherston Community Board  
Action Items  
From 4 June 2013**

| Ref # | Meeting | Date      | Action Type | Responsible Manager | Action or Task details  | Status   | Notes  |
|-------|---------|-----------|-------------|---------------------|---|----------|--|
| 9     | FCB     | 29-Jan-13 | Action      | Mark                | Assess the row of trees planted at the Moore Street entrance to Dorset Square for health and maintenance requirements and assess whether removal would be a better option   | Open     | Council Officer to contact FCB for further clarification as officer has visited area. Mark/Ian to meet with Garry Thomas onsite and review options (trimming/removing/other). Photos to be taken and presented at FCB 16 July 2013. will leave an ugly fence if take pittosporum out. 6/6 Officer to get hold of treescape to remove south of gate. 5/7 Action to be loaded to CEM |
| 122   | FCB     | 12-Mar-13 | Resolution  | Mark                | <b>New Equipment for Featherston Playground Report</b><br>FCB RESOLVED (FCB 2013/13):<br>1. To receive the Officer's Report.<br>2. That Council officers should undertake repairs to the tractor in Featherston Playground to eliminate dangerous edges.<br>3. That Council officers obtain a quote for a rocking donkey.<br>4. That Council officers maintain the existing fence in the Featherston Playground by replacing sections requiring repair and then painting the entire fence.<br>5. That Council officers undertake the necessary maintenance on the flying fox at the Featherston Playground to ensure rider safety.<br>(Moved Thomas/Seconded Cr Sexton) Carried | Open     | Currently in progress, update provided at FCB 30/04/13. 6/6 Playground replacement programme, need to decide what is coming out to put new things in. 28/6 Ongoing 04/07 Work on tractor and flying fox delayed but due to be completed before end of July 5/7 Repair work delayed hope to be done by end of July.   |
| 125   | FCB     | 12-Mar-13 | Action      | Garry Thomas        | Request that Destination Wairarapa make contact with the Fell Locomotive Museum and offer assistance and advice in the areas of marketing, financial planning and development of a grant application strategy   | Open     |  |
| 227   | FCB     | 30-Apr-13 | Action      | Cr Robertson        | Obtain quotes for a suitable plaque to be placed on Messines Shelter to commemorate donations for building the shelter by community groups  | Open     | Initial investigation completed; FCB agreed to a plastic plaque with grafetti protection cover.  |
| 228   | FCB     | 30-Apr-13 | Action      | Paul                | Determine under what conditions the Citizens Advice Bureau were granted permission to use the library as a  | Actioned | Paul will speak to the meeting on this matter  |

| Ref # | Meeting | Date      | Action Type | Responsible Manager | Action or Task details   | Status   | Notes   |
|-------|---------|-----------|-------------|---------------------|--|----------|---|
|       |         |           |             |                     | satellite office in Featherston and determine whether this permission could be revoked on the basis of unsuitability of location   |          |   |
| 229   | FCB     | 30-Apr-13 | Action      | Mark                | Determine whether there were an adequate number of signs advising the public of the liquor ban area in Featherston and if not get additional signs erected   | Open     | Officer to find out where signs are currently placed and will assess the need for new signs. 6/6 Officer has agreed there is not enough signage around the liquor band area (currently 1 sign). Currently investigating further signage options and ideas. 5/7 Email has been sent to obtain quote for initial signage, Council officers propose extra signage also be erected. |
| 231   | FCB     | 30-Apr-13 | Action      | Cr Robertson        | Arrange for the provider of the computer to the Information Centre to undertaken maintenance on it   | Open     |   |
| 232   | FCB     | 30-Apr-13 | Action      | Garry Thomas        | Locate the defibrillators in the town and email the list to the Committee Secretary for inclusion in the next agenda   | Actioned |   |
| 233   | FCB     | 30-Apr-13 | Action      | Garry Thomas        | Obtain a quote for a new defibrillator and replacement battery and the price to lease a defibrillator  | Open     |   |
| 234   | FCB     | 30-Apr-13 | Action      | Garry Thomas        | Ask the Fell Locomotive Museum Inc. whether they were interested in pursuing a project to connect the Fell Museum to the Featherston Information Centre  | Actioned |   |
| 235   | FCB     | 30-Apr-13 | Action      | Garry Thomas        | Review the sun faded sign on State Highway 2 at the Memorial Camp and create an action plan for getting it replaced  | Open     |   |
| 312   | FCB     | 4-Jun-13  | Resolution  | Mark                | FCB RESOLVED (FCB 2013/27):<br>1. To recommend to Council that the old faded sign at the entrance to the Garden of Remembrance in Featherston is replaced with a new sign.<br>(Moved Barrow/Seconded Sexton) Carried   | Open     | Call and talk to Garry as he is going to have a look and see what information needs to be on the sign. 04/07 Pending  |
| 315   | FCB     | 4-Jun-13  | Resolution  | Cr Robertson        | FCB RESOLVED (FCB 2013/30) that Cr Robertson obtain quotes for LED lights and installation in the Featherston oak tree outside the Fell Museum in Clifford Square.<br>(Moved Barrow/Seconded Thomas) Carried   | Open     |   |
| 317   | FCB     | 4-Jun-13  | Resolution  | Paul                | FCB RESOLVED (FCB 2013/32) to support the request from the Featherston Community Patrol and fund 50% of the cost of the Anzac Hall Committee Room hire until 30 June 2014 provided that the Concessions for Charitable and Like Community Organisations and Groups is applied for the same period. | Actioned |   |

| Ref # | Meeting | Date     | Action Type | Responsible Manager | Action or Task details  | Status   | Notes   |
|-------|---------|----------|-------------|---------------------|---|----------|---|
|       |         |          |             |                     | (Moved Barrow/Seconded P. Robertson) Carried  |          |   |
| 318   | FCB     | 4-Jun-13 | Action      | Garry Thomas        | Arrange a meeting with members of the Fell Museum, Heritage Museum and Information Centre to determine if all groups would support connecting the buildings                                     | Open     |   |
| 319   | FCB     | 4-Jun-13 | Action      | Mark                | Tidy and trim the flaxes and garden around the 'Welcome to Featherston' sign  | Actioned | 5/7 Work ordered CEM # 1937942  |
| 320   | FCB     | 4-Jun-13 | Action      | Vanessa             | Apply policy and controls to promotional signs in Featherston (and district). Request that signs for events passed are removed and that policy timeframes for erecting new signs are adhered to | Actioned | The Wairarapa Combined District Plan addresses promotional signage in the South Wairarapa. Officers have previously contacted sign owners in Featherston to remove promotional signs after event dates. Officers will contact landowners to ensure that these signs are removed within the specified timeframes in the District Plan. |
| 321   | FCB     | 4-Jun-13 | Action      | Mark                | Check the drain on the corner of Titoki Street and Underhill Road to see if it needs clearing as it overflows everytime it rains  | Open     | 5/7 Sump needs cleaning - priority job to be given to city care when there contract is finalised.   |
| 322   | FCB     | 4-Jun-13 | Action      | Mark                | Review Council responsibilities at the north end entrance to Featherston to see if it can be neatened- have bylaws officers request property owners remove trees that are overhanging footpaths | Open     |   |
| 323   | FCB     | 4-Jun-13 | Action      | Garry Thomas        | Arrange a joint community board meeting for July 2013   | Open     |   |
| 324   | FCB     | 4-Jun-13 | Action      | Mark                | Arrange for the corner of the garden outside the Featherston Information Centre to be maintained (City Care have been told not to touch the corner);  | Open     | 28/6 Officer to follow up.  |
| 325   | FCB     | 4-Jun-13 | Action      | Mark                | Obtain quotes for seating for around the Featherston sculpture that fit the guidelines of the Clifford Square Reserve Management Plan; M Allingham (tower gates, wagon wheel seats)             | Open     | Could consider wagon wheel seats, as per recent installation by Beautification Group (wagon wheel seats from Tower Gates), if they comply with Mngment Plan 28/6 officer to follow up   |
| 326   | FCB     | 4-Jun-13 | Action      | Garry Thomas        | Organise a workshop for FCB members to discuss Community Board improvement projects for Clifford Square utilising the Management Plan   | Open     |   |
| 327   | FCB     | 4-Jun-13 | Action      | Paul                | Distribute the Clifford Square Management Plan to Community Board members   | Actioned |   |
| 328   | FCB     | 4-Jun-13 | Action      | Garry Thomas        | Send a farewell card to Dr Jack Dowds on behalf of the Community Board  | Open     |   |

| <b>Featherston Community Board</b>                      |                  |
|---|------------------|
| <b>Income &amp; Expenditure to 31 May 2013</b>          |                  |
| <b>INCOME</b>   |                  |
| Balance 1 July 2012                                     | 20,233.62        |
| Annual Plan 2011/13                                     | 19,020.00        |
| Fstn Lioness Donation                                   | 500.00           |
| Lions Club Donation                                     | 500.00           |
| CHOR FARMER CHIOR DONATION (VI                          | 1,000.00         |
| Flag Money- sold by Mayor                               | 17.39            |
| Fstn Lions Club Donation-Xmas                           | 250.00           |
| Fstn Lioness Club Donation-Xma                          | 500.00           |
| G Thomas/Flag purchase                                  | 17.39            |
| Featherston Book sale                                   | 34.78            |
| Featherston Book sale                                   | 104.34           |
| Featherston Book sale                                   | 34.78            |
| Featherston Book sale                                   | 34.78            |
| <b>TOTAL INCOME</b>                                     | <b>42,247.08</b> |
| <b>EXPENDITURE</b>                                      |                  |
| Members' Salaries                                       | 7,516.52         |
| <b>Total Personnel Costs</b>                            | <b>7,516.52</b>  |
| AP F Telecom New Z RF26 Fsn Info Centre                 | 78.51            |
| AP F Telecom New Z RF119 Fsn Info Centre                | 78.60            |
| AP Pope & Gray Con RF59 Memorial Garden fencing Fsn     | 631.40           |
| AP F Telecom New Z RF63 Fsn Info Centre                 | 78.60            |
| AP F Telecom New Z RF189 Aug & Sept - Fsn Info C        | 157.72           |
| AP Featherston Inf RF276 Petty cash April-Sept 2012     | 65.40            |
| AP Johnson Bros Fe RF415 Work on shelter Camp Site Fsn  | 1,000.00         |
| AP Local Governmen 2012/13 Annual Community Board Levy  | 166.66           |
| AP Masterton Distr Featherston Xmas Parade              | 200.00           |
| AP Needham John Featherston Xmas Parade                 | 100.00           |
| AP Featherston Xmas Parade                              | 900.00           |
| AP South Wairarapa Featherston Xmas Parade              | 500.00           |
| AP F Telecom New Z Fsn Info Centre                      | 79.86            |
| AP F Telecom New Z Fsn Info Centre                      | 78.65            |
| AP F Telecom New Z Fsn Information Centre               | 80.54            |
| corr coding Fairfax media road closures corr            | 89.60            |
| AP Featherston Inf Misc purchases 10/12-02/13           | 56.00            |
| AP F Telecom New Z Fsn Info Centre                      | 79.43            |
| AP F Telecom New Z Telecom Mar/Apr                      | 78.43            |
| AP Tree Top Flower Wreaths for ANZAC Day                | 100.00           |
| AP F Telecom New Z Fsn Info Centre                      | 78.45            |
| AP The Sign Factor FCB sign with anti graffiti laminate | 1,000.00         |
| <b>Total General Expenses</b>                           | <b>5,678.09</b>  |
| AP Hi-Tech Merchan RF73 Pergola/Seat                    | 229.08           |
| AP PFS Muay Thai C RF367 Donation-Russia World Champs   | 500.00           |
| AP Hi-Tech Merchan RF73 Pergola/Seat                    | 5.39             |
| AP Featherston Com RF77 Clean Up Featherston Day        | 90.00            |
| AP Flagz Limited Street banners                         | 2,495.65         |
| AP NZ Council of V Grant from Fsn Community Brd         | 500.00           |
| <b>Total Grants</b>                                     | <b>3,820.12</b>  |
| <b>TOTAL EXPENDITURE</b>                                | <b>17,014.73</b> |
| <b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>        | <b>25,232.35</b> |
| <b>LESS: COMMITMENTS</b>                                |                  |
| Salaries to 30 June 2013                                | 888.48           |
| Emergency Fund  | 2,000.00         |
| Chor Farmer Donation for Garden of remembrance          | 265.53           |
| <b>Total Commitments</b>                                | <b>3,154.01</b>  |
| <b>BALANCE TO CARRY FORWARD</b>                         | <b>22,078.34</b> |



# FEATHERSTON COMMUNITY BOARD

16 JULY 2013

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## AGENDA ITEM 5.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To update the Community Board/Committee on Council activities.

#### **Recommendations**

Officers recommend that the Community Board/Committee:

1. *Receives the information.*

#### **Chief Executive Officer**

##### **1. Executive Summary**

The past six weeks have certainly been busy however routines are now settling down a bit.

As advised earlier, Vanessa Tipoki has tendered her resignation for personal reasons.

Vanessa has done an excellent job in her group manager role. An advertisement has been placed for a replacement, on a full time basis.

The submission to the Local Government Commission was lodged on 22 May 2013. The commission has considered and accepted the application.

Key meetings attended have included:

- Chief Executive Forum
- WREMO
- Rural and Provincial
- Governance

The annual plan is presented for adoption under a separate paper following the usual round of public consultation and submissions.

## 2. Discussion

### 2.1 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 11 February 2013, and excludes multi ownership Maori land.

| Date              | Amount<br>\$'000 | Number | Days since<br>instalment<br>due | SWDC<br>component<br>\$'000<br><br>(81%) |
|-------------------|------------------|--------|---------------------------------|--|
| 30 June 2011      | \$851            | 631    | 31                              | \$689                                    |
| 1 August 2011     | \$780            | 463    | 64                              | \$632                                    |
| 28 November 2011  | \$969            | 760    | 7                               | \$785                                    |
| 1 March 2012      | \$925            | 690    | 7                               | \$740                                    |
| 16 March 2012     | \$830            | 602    | 23                              | \$672                                    |
| 23 March 2012     | \$790            | 555    | 30                              | \$640                                    |
| 1 June 2012       | \$855            | 722    | 10                              | \$692                                    |
| 19 June 2012      | \$730            | 632    | 31                              | \$591                                    |
| 10 September 2012 | \$947            |        | 21                              | \$767                                    |
| 15 February 2013  | \$820            | 565    | 57                              | \$664                                    |
| 17 June 2013      | 913              | 740    | 27                              | \$739                                    |

These levels are disappointingly high. Follow up letters have been sent.

An additional "annual" penalty is applied to all outstanding amounts as at 30 June – this is applied in the first couple of weeks of July.

Following the application of this penalty we will be writing to those who have an interest in any of the properties (e.g. mortgagors) demanding payment.

As has been requested by Council, a more aggressive approach will be taken on arrears.

### 2.2 Sandy Bay

A draft lease has been sent to Hiwi Trust and we are awaiting feedback.

### 2.3 Annual Plan

The annual plan public consultation process has been completed and the Draft Annual Plan was adopted by Council on the 26 June 2013.

### 2.4 Governance

The application from the Wairarapa Councils was delivered to the Local Government Commission on 22 May 2013.

The Commission accepted the application and at its meeting of 13 June 2013, agreed to assess the application.

The Commission identified the “community of interest” as being the whole Wellington region. One of the tests in deciding whether to accept and assess the application was that the application had to show demonstrable community support across the “community of interest”, i.e. the whole region. This is a significant hurdle and it is comforting to know that the application was prepared in such a manner as to demonstrate this. A credit to the working party.

The covering letter and decision paper are attached as Appendix 1.

The working party is now gearing up to address any matters the Local Government Commission.

The working party has also raised with officers the issue of relooking at shared services and what progress can be made on these. A preliminary paper was presented to the 11 June meeting.

## **2.5 Chief Executives Forum/Rural & Provincial**

I attended the above meetings and the key message from both was the amount of work Government was doing in the local government sector.

There are seven key workstreams:

- RMA
- Development Contributions
- Liquor
- 3 Waters
- Irrigation
- Productivity Commission
- Better Local Government

There was an interesting discussion on earthquake strengthening and the debate around having to strengthen to either 34% or 67% of code. While there was nothing definitive, apparently there is going to be a determination from the Minister issued sometime around November 2013 to clarify the issue.

## **2.6 LGOIMA Requests**

Since the last report to Council we have received three LGOIMA requests – they were seeking data on cemeteries; dog registration and data on all our liquor licence holders.

# **3. Appendix**

Appendix 1 – Letter from Local Government Commission

Contact Officer: Paul Crimp, Chief Executive

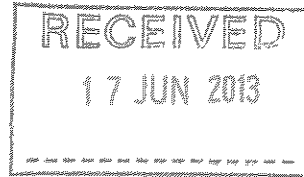
# **Appendix 1 – Letter from Local Government Commission**



# Local Government Commission

## Mana Kāwanatanga ā Rohe

17 June 2013



Paul Crimp  
Chief Executive  
South Wairarapa District Council  
PO Box 6  
**Martinborough 5741**

Dear Paul

### **Decisions on the Wairarapa Councils' (Masterton, Carterton and South Wairarapa) local government reorganisation application**

I refer to the Wairarapa Councils' application for reorganisation of local government in Wairarapa lodged with the Commission on 22 May 2013, under clause 3 of Schedule 3 of the Local Government Act 2002 (the Act).

This is to inform you that at its meeting on 13 June 2013, the Commission, after careful consideration of the material provided in the application and subsequently, agreed, pursuant to clause 6 of Schedule 3 of the Act, to assess the application.

Before proceeding to assess the application, however, the Commission, pursuant to clause 8(1), must first be satisfied there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the area. This is also to inform you that the Commission was satisfied in this regard.

I have enclosed a copy of the detailed decisions and explanations on these matters. I draw your attention to the Commission's decision that the wider Wellington Region is considered to be the 'affected area'.

The next stage of the process involves the Commission advising the affected and adjoining local authorities of these decisions, publicly notifying the application and seeking alternative applications under clause 9 of Schedule 3. I advise that the Commission has decided to defer public notification of the application and invitation for alternative applications pending expected receipt and consideration of a further reorganisation application(s) relating to Wellington Region.

I will write to you to inform you of the call for alternative applications as required by clause 9 of Schedule 3 of the Act, when a date for public notice and call for alternative applications has been decided.

The Commissioners would now like to meet with the mayor and councillors of your Council to provide them with an opportunity to meet the Commissioners and for the Commission to set out the next steps and possible timeline in the reorganisation process. One of my staff will contact you to arrange this meeting.

If you wish to discuss any part of these decisions please feel free to contact me on (04) 460 2202 or Gavin Beattie on (04) 460 2204.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Donald Riezebos', with a long horizontal stroke extending to the right.

Donald Riezebos  
Chief Executive Officer



## **LOCAL GOVERNMENT COMMISSION MANA KĀWANATANGA Ā ROHE**

### **Decisions of the Commission under clauses 6 and 8 of Schedule 3 of the Local Government Act 2002 on an application by Masterton, Carterton and South Wairarapa District Councils for reorganisation of local government in Wairarapa**

#### **Introduction**

1. On 22 May 2013 the Local Government Commission received an application from Masterton, Carterton and South Wairarapa District Councils (herein the Wairarapa councils), under clause 3 of Schedule 3 of the Local Government Act 2002 (the Act), for reorganisation of local government in the Wairarapa. Specifically the application is for the three Wairarapa councils to be united and to assume the powers of a regional council i.e. to become a unitary authority. The application proposes that the unitary authority comprise a mayor and twelve councillors elected from seven wards to ensure good geographical distribution and local participation with no councillors elected at large. It also proposes the use of committees to address matters of special interest, such as Māori issues and rural issues.
2. At a meeting on 13 June 2013, the Commission considered the application and made a number of decisions pursuant to Schedule 3 of the Act. The purpose of this document is to set out those decisions and the reasons for them, and to identify the next steps which the Commission must take.

#### **Decisions**

3. At its meeting on 13 June 2013, the Commission:
  - a) declared, under clause 2(c) of Schedule 3 of the Local Government Act 2002, that the affected area in respect of the Wairarapa councils' application is the area comprising Wellington Region as presently constituted
  - b) agreed, under clause 6 of Schedule 3, to assess the application
  - c) agreed, under clause 8(1) of Schedule 3, that the Commission has sufficient information to be satisfied there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in Wellington Region
  - d) decided to defer public notification of the application and invitation for alternative applications pending expected receipt and consideration of a further reorganisation application(s) relating to Wellington Region.

## Reasons for the decision

4. The Commission was required under clause 6 of Schedule 3 to consider the application as soon as practicable after receiving it, which was on 22 May 2013, and to decide whether or not to assess the application.
5. Clause 7 sets out the grounds on which the Commission may decline to assess an application. The Commission found that none of these grounds applied in respect of the Wairarapa councils' application.
6. Among other things, the Commission was required to consider information provided demonstrating community support in the district of each affected territorial authority for the application. In order to satisfy itself on this requirement, the Commission needed to determine which were the affected territorial authorities.
7. An affected territorial authority is, under the amended section 5 of the Act, a territorial authority that contains an affected area. An affected area is defined under clause 2 of Schedule 3 and includes an area that would be included in a new or different local authority if the reorganisation were to proceed. On this basis, the Commission agreed that the affected areas included the districts of Masterton, Carterton and South Wairarapa.
8. The Commission also agreed that the small part of Tararua District currently within Wellington Region but proposed to be transferred to Manawatu-Wanganui Region was also an affected area.
9. Under clause 2(c), the Commission, after careful consideration, agreed that the Greater Wellington Regional Council (GWRC) would be materially affected in terms of its operational scale, scope and capability, if local government was to be reorganised in accordance with the application because:
  - 88 staff<sup>1</sup> (21% of GWRC staff) would be affected by the Wairarapa proposal and this is a significant proportion of GWRC staffing numbers which would materially affect the *scale* of the council's operations
  - the area of land GWRC would administer would reduce by 72%, which would affect the extent of the environmental management and flood management operations (i.e. *scope*) by covering a significantly reduced land area
  - the reduction in its area and in these functions could affect GWRC's ability to attract and retain specialist staff in functions that in future were primarily provided in Wairarapa, which would impact on the *capacity* of GWRC.
10. On the basis that GWRC would be materially affected, the Commission declared the areas of the territorial authorities comprising the balance of Wellington Region also to be affected areas.

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<sup>1</sup> These are staff that GWRC has identified as being located in Masterton.



11. Having agreed the affected areas and therefore the affected territorial authorities, the Commission was then in a position to assess whether there was the required information demonstrating community support in the district of each affected territorial authority for the application. For this purpose it considered the following information:
  - the results of a Wairarapa Governance Review Working Party consultation exercise between December 2012 and February 2013
  - an independent Wellington-region-wide public opinion survey of all eight territorial authority areas undertaken by Colmar Brunton in June/July 2012
  - other local authority public consultation exercises indicating a level of support for a stand-alone Wairarapa council
  - letters of support from Māori/iwi based in Wairarapa
  - letters of support from the mayors of three territorial authorities in Wellington Region.
12. In respect of the areas of Tararua District currently within Wellington Region, the Commission received information demonstrating community support for the application as follows:
  - support from the largest landholder in the area
  - local authority support for the present Masterton boundary becoming the new regional boundary
  - an email from forestry interests in the area supporting the proposed regional boundary change.
12. On the basis of the above information, the Commission came to the conclusion that there was sufficient information demonstrating community support for the application in the districts of all the affected territorial authorities. The Commission also concluded that the application included all the other information required by clause 5(1). As there were no further grounds to decline to assess the application, under clause 7, the Commission agreed it would assess the application.
13. Prior to proceeding to assess and application, however, the Commission must next be satisfied, under clause 8(1) of Schedule 3, that there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the affected area. (NB this requirement is different from the community support *for the application* set out under clause 5(1)(f) of Schedule 3 referred to above.)
14. At its meeting on 13 June 2013, in addition to deciding whether to assess the application, the Commission also considered whether it had sufficient information to satisfy itself under clause 8(1). It concluded it did have sufficient information. The basis for this decision was the numerous consultation exercises that had occurred in Wellington Region over recent times. This included an independent Wellington-region-wide public opinion survey of all eight territorial authority areas undertaken by Colmar Brunton in June/July 2012. Based on this survey, there is evidence of support in each affected territorial authority for some form of local government reorganisation.

## **Relevant matters the Commission took into consideration**

- 15 In its considerations relating to community support, the Commission took into account whether community support was demonstrated or was demonstrable in each of the affected areas, and whether the support was demonstrated or demonstrable from organisations and individuals located within the affected areas and/or representing parts of those areas.
- 16 The Commission noted that the evidence demonstrating community support did not need to indicate a particular level or type of support in the affected area, this includes whether there was majority support, as this is not a requirement in the Act.
- 17 As a result, and being satisfied with the level of information provided, the Commission considered it did not need to undertake any consultation of its own at this time.
- 18 As part of its consideration in future, as to whether to proceed to issue a draft reorganisation proposal and then a final proposal, the Commission will need to continue to assess levels of community support for local government reorganisation in Wellington Region and for particular options that may be identified during the process. At each step in this process the Commission will need to continue to satisfy itself on the existence of demonstrable community support.

## **Next steps**

- 19 Having agreed to assess the Wairarapa councils' application and satisfied itself there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the affected area i.e. Wellington Region, the Commission is next required to take certain prescribed steps.
- 20 In the meantime, GWRC has advised the Commission that it intends lodging a reorganisation application relating to Wellington Region. In light of this advice, the Commission has decided to await receipt of this application and consider whether it meets necessary requirements, with a view to carrying out required public notification of both the Wairarapa application and any further Wellington application concurrently.
- 20 Accordingly the Commission has agreed to proceed, as required, to advise the Wairarapa councils and affected local authorities of its decisions in relation to the Wairarapa application. It will consider at its next meeting the appropriate timing to carry out the following further steps:
  - advising each local authority that adjoins an affected local authority and any other person, body or group the Commission considers should be notified, of the Commission's decisions
  - giving public notice of:
    - receipt of reorganisation application(s) including the type of reorganisation(s) proposed, local authorities affected and extent of the affected area
    - where further information about the application(s) can be obtained
    - an invitation for persons, bodies and groups to submit alternative applications in relation to the affected area
    - when alternative applications must be received by.

# PLANNING AND ENVIRONMENT GROUP REPORT

## 1. Planning

### 1.1 Resource Consents

#### 1.1.1. Consent Statistics

Officers received 13 resource consent applications from 01 May 2013 to 12 June 2013 and also processed 13 applications in that period, all within statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors, Community Board and Maori Standing Committee members, so consent details are not listed here.

### 1.2 Community Outreach

#### 1.2.1. Community Projects

Planner Russell Hooper has organised Council staff to participate in local Wairarapa Moana planting days on 12 June and 26 June 2013. Council is a member of the Wairarapa Moana Management Team and officers have indicated they wish to take a more active role in the Council-sponsored events benefiting local communities. The Planning department will continue to organise volunteers for these events which are positive for staff morale and help the community get to know their Council staff members in a social and philanthropic environment.

## 2. Building

### 2.1 Building consents

Processing statistics for: 1 May 2013 to 31 May 2013

| Item   | Period | Year to date | Same period last year | Annual Plan |
|--|--------|--------------|-----------------------|-------------|
| Consents received                              | 46     | 412          | 34                    | N/A         |
| Consent processing performance (within 20wd's) | 98%    | 97.84%       | 82.98%                | 90%         |
| COA processing performance                     | N/A    | N/A          | N/A                   | N/A         |
| CCC processing performance                     | 100%   | 98.56%       | 100%                  | 100%        |

COA                      Certificate of Acceptance

CCC                      Code Compliance Certificate

## Consents granted by project

| Type                                | No. of consents | Value     |
|-------------------------------------|-----------------|-----------|
| New Shops                           | 1               | 180,000   |
| New Tunnel Houses & Glasshouses     | 1               | 5,000     |
| Factories - alterations & additions | 2               | 264,000   |
| Museum/Art Gallery                  | 1               | 862,500   |
| Shearing Shed/Woolshed              | 1               | 18,000    |
| Implement Shed - farm building      | 1               | 18,000    |
| Hairdresser - Shop/Retail outlet    | 1               | 900       |
| Restaurant/Bar/Cafeteria/Tavern     | 1               | 75,000    |
| Showhome                            | 1               | 271,000   |
| Water Storage and Supply            | 2               | 11,320    |
| Sewage and Drainage System          | 1               | 77,000    |
| Garage                              | 5               | 86,500    |
| Motel                               | 1               | 30,000    |
| Dwelling - unattached               | 8               | 977,000   |
| Dwelling - alterations              | 5               | 238,665   |
| Dwelling - relocation               | 1               | 10,000    |
| Heater                              | 13              | 48,681    |
| Solid Fuel Heater                   | 12              | 46,182    |
|                                     | 58              | 3,219,748 |

## 2.2 Enforcement

None to report.

## 2.3 Policy

None to report.

## 2.4 Other matters

### 2.4.1. Building consent numbers

Building consent numbers from 1 July 2012 to 31 May 2013 show as 399. For the same period the year before the number was 304, so there has been a marked increase.

### 2.4.2. Staffing

As mentioned in the previous council report Council has been advertising for a new building control officer but there was a disappointing response to the advertising. The position to replace Mike Sims has still not been filled.

### 2.4.3. Dangerous Buildings (Whatarangi)

A follow up inspection of the properties affected by slips at Whatarangi was undertaken this month. Slips have been an issue along the subdivision for

many years. Over the years several houses have been demolished removing the risk. It was noted that very little change had occurred with regards to the slips along the cliff edge. Further inspections will be completed over the winter months.

#### **2.4.4. Fees**

It is proposed to increase building consents fees for the 2013/2014 period. The proposed average increase will be 5%. Approval is required for this increase. The fees will be the same as Masterton DC's fees providing consistency between councils.

### **3. Environmental Health**

#### **3.1 Liquor Licensing**

##### **3.1.1. Liquor Licence Statistics**

15 Liquor Licences were issued in the month of May 2013.

- One Off Licence was issued.
- 13 General Manager's Certificates were issued.
- One Club Licence was issued.

##### **3.1.2. Sale and Supply of Alcohol Act 2012 update:**

Liquor Licensing has been a high priority work area and is taking up a large amount of time and resources as Council prepares for the full implementation on 18 December 2013.

The next phase of the new legislation comes in on 18 June 2013. This is described as Sale of Liquor plus. Essentially the District Licensing Agency continues to decide unopposed applications under the old Sale of Liquor Act 1989, but needs to include the new criteria of the Sale and Supply of Liquor Act 2012.

#### **Licensing criteria and objections**

The criteria in the new Act came into effect on the 18 June 2013. These expand the current criteria to include:

- The object of the Act, such as whether the licence is likely to increase alcohol-related harm
- Whether granting the licence will negatively impact the community and neighbourhood.

As currently happens, anyone who has a greater interest than the general public will be able to object on these matters.

## **Applying for a licence between 18 June 2013 and 18 December 2013**

New applications or renewal applications filed between 18 June 2013 and 18 December 2013 will be considered under the old Act, but using the broader criteria in the new Act.

Council officers have been working with both Masterton and Carterton to prepare information for the public about the new objection criteria and process. The three councils are also working on joint application forms, advice for licence applicants of the new requirements and administration procedures such as report templates.

### **3.1.3. Wairarapa Liquor Working Group**

The combined Wairarapa Councils Working Group has had two meetings on 8 May and 5 June 2013. The next meeting is scheduled for 19 June. At this stage the working group is focusing on the formation of each Council's District Licensing Committees. A project plan from now until 18 December is being prepared to cover the formation of the DLCs, and the consultation requirements for any Local Alcohol Policy is being addressed.

## **3.2 Food Bill update**

The Minister for Food Safety has released a media update on 13 June 2013 about progress on the Food Bill as follows:

*"The Bill will be referred to Select Committee for a limited time to review the Supplementary Order Paper changes and then back to Parliament to complete its legislative journey. It is the Minister's intention to pass the Bill by Christmas".*

The press release identifies some of the proposed SOP changes and provides a link to the Cabinet paper which further explains the changes.

The following are two extracts from the release:

*"Since the Food Bill had its first reading, people have expressed concerns that it could have placed unnecessary regulation and compliance on community and fundraising groups. We have listened to those concerns and the relevant changes to the Bill will go back to Select Committee for consideration."*

*"What still has to happen before the Food Bill could be passed?"  
There are several steps in the process before the Bill can become law. The first step is for the legislation to go back to the Primary Production Select Committee for consideration. This may include further public consultation before the Bill could go through a second reading, the committee of the whole house, and the third reading.*

When the Bill becomes law it will be 18 months before it comes into force. During this time regulations will be developed. There will be extensive consultation giving people the opportunity to have their say on the detail of

the new food system. After it comes into force, food businesses will have a transition period of three years to become compliant with the new rules.

### **3.3 Noise Control**

There were 12 noise control complaints within South Wairarapa throughout May 2013.

Seven noise control complaints in Featherston.

Three noise control complaints in Greytown.

Two noise control complaints in Martinborough.

### **3.4 Bylaws and animal control**

#### ***3.4.1. Dog and stock control***

| <b>INCIDENTS REPORTED</b> | <b>Martinborough</b> | <b>Featherston</b> | <b>Greytown</b> |
|---------------------------|----------------------|--------------------|-----------------|
| Attack on Pets            | 0                    | 0                  | 0               |
| Attack on Person          | 1                    | 1                  | 0               |
| Barking and whining       | 1                    | 2                  | 3               |
| Lost Dogs                 | 0                    | 10                 | 3               |
| Found Dogs                | 0                    | 1                  | 4               |
| Rushing Aggressive        | 0                    | 1                  | 0               |
| Wandering                 | 1                    | 6                  | 0               |
| Welfare Concerns          | 1                    | 1                  | 0               |
| Stock                     | 1                    | 2                  | 4               |
| <b>Total Overall</b>      | <b>5</b>             | <b>24</b>          | <b>14</b>       |

#### ***3.4.2. Dog Registration***

Registrations have been sent for the year ending 30 June 2014. Dogs are required to be registered by 1 August 2013 to avoid the late penalty fee. There are currently 2840 dogs in the South Wairarapa.

#### ***3.4.3. Microchipping***

Ten infringements have been issued for failing to have a microchip transponder implanted in a dog.

#### ***3.4.4. Dog Policy and Bylaw***

Public notification of the proposed amendment to the Control of Dogs Bylaw 2007 and Control of Dogs Policy 2007 has been completed. Every dog owner has been given notice of the proposed amendments included with their dog registration. Copies are also available at each of the libraries, the Council office and the SWDC website.

Submissions close on 12 July 2013.

### **3.4.5. Bylaws**

One Rooster complaint has been investigated in Featherston. The offending rooster has been removed and the problem resolved.

Four litter complaints have been followed up. Two infringements have been issued as a result. Officers now have access to vehicle registration checks for this type of incident. This was successfully used to identify one of the offenders.

Two properties with overgrown vegetation have been followed up and resolved.

### **3.5 Class 4 Gambling Venue Application**

Council has received an application by Prime Community Trust for a Class 4 Gambling Venue with respect to the premises situated at 57 Fox Street, Featherston and known as "Messines Bar & Restaurant". Council has publicly notified the application and received submissions. Consequently, a hearing date has been set for Wednesday 19 June 2013 in the South Wairarapa District Council Chambers and will be reported on in the next Council report.

Contact Officer: Vanessa Tipoki, Group Manager Planning and Environment (Acting)



# INFRASTRUCTURE AND SERVICES GROUP REPORT

## 1. Consents

### ***Wastewater (Martinborough, Featherston, Greytown)***

Work continues around land suitability and process investigation at all sites and for a combined treatment/ disposal feasibility study. This reporting is expected to be available before the end of July, where officers and advisors will be in a position to confirm the treatment disposal solutions for each of the three sites for final refinement prior to taking to Council for subsequent discussion and approval.

The programme as advised in May required that all additional information would be made available to the regulator by the end of June. The additional reporting commissioned over the last two months to further explore all available options on a standalone and collective basis has resulted in some time delay. Therefore compliance with the earlier dead-line was not achievable.

The Regional Council on this basis has been advised that Council in applying additional effort to identify the most appropriate solution and outcomes needs additional time and they have agreed in principle to extend the reporting dead line to January 2014 subject to the submission of and approval of a programme of actions underpinning the further information responses required

#### ***1.1 Wastewater Land Disposal***

No further expressions of interest have been received from land owner in the vicinity of the three sites.

#### ***1.2 Water***

Nil to report.

#### ***1.3 Coastal***

Re-nourishment of the existing boulder beach at Te Kopi will be undertaken as conditions allow over the winter period with a consent extension required for additional engineered defensive works for a section of foreshore immediately south of Te Kopi.

#### ***1.4 Gravel Pit Extraction***

Several river gravel extraction consents in the rural areas south and east expire in November 2013 and preparation of renewal processes including consultation and documentation is underway. Lodgement before the end of May is anticipated.

#### ***1.5 Land Fill Consent***

Nil to Report.

#### ***1.6 Wastewater and Water Reticulation***

The wastewater renewal portion of the contract is completed. The total length of sewer pipe that was renewed is 388 metres. Pipeline rehabilitation

by chemical grouting is expected to start in August for 180 metres of 300mm diameter pipe in Brandon Street.

Water main renewal is programmed to start in Wallace Street on the 13<sup>th</sup> of June. The contractor is placing two work crews to keep to the contract construction programme.

This contract will deliver two years of budgeted renewal work.

### **1.7 Wastewater Treatment Plants**

Planning and delivery for capital work at the treatment plants will be initiated this when consent certainty and agreed environmental outcomes are available. However a programme of minor improvements at all three sites is currently being developed for delivery in the 2013/14 financial year

### **1.8 Water Supply**

The Capital Assistance Funding application for the Featherston Water Supply upgrade project has been lodged with the Ministry of Health and is currently being processed with a decision now expected in the near future.

## **2. Operations Utility Assets and Services**

### **2.1 Wastewater Treatment Plants**

Greytown, Martinborough and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period without any non-compliance issues.

Officers are currently collating flow and quality data for the annual reports to GWRC due at the end of June and July. The annual reports are a requirement of the resource consent for evaluating the performance against the consent conditions at the four waste treatment sites.

### **2.2 Wastewater Reticulation**

4 pipeline blockages were reported and rectified during the period.

### **2.3 Water Treatment Plants**

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

### **2.4 Water Reticulation**

There were 17 water reticulation repairs reported and rectified during the period.

A bi-annually leak detection survey was completed in Greytown during May. This was done by Detection Services who use specialised acoustic listening instruments to perform a sub-surface detection of leaks.

A summary of the report received by Council indicates that there are 20 notable leaks ranging up to 22 litres per minute within the supply network and 6 residential leaks. The estimated total annual water loss from these leaks is 92,000m<sup>3</sup>.

The repairs of these leaks in the Council network have been programmed.

### **2.5 Water Races**

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows for both networks over the autumn months.

### **2.6 Waste Management**

Operations continued on a routine basis throughout the period.

Maintenance and up-grade of the Martinborough Transfer Station road was done during June.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

### **2.7 E-Waste Collection District Wide**

A Waste Consultant has been appointed by SWDC & CDC to prepare a short form contract between SWDC, CDC and Earthcare Ltd for the e-waste collection to be recycled. TV Takeback is to coincide with this e-waste contract. Expected start date is in July for receiving e-waste.

## **3. Roading and Reserves**

### **3.1 Roading Maintenance – Oldfield Asphalts**

Over the past few weeks roading maintenance has concentrated on:

- The grading of unsealed roads and the annual spreading of maintenance metal.
- The annual cleaning of long lengths of watertable drains.
- The replacement of faded signs
- Removal of infringing roadside vegetation

Recent ordered work has included the replacement of the timber deck of Wards Line Bridge and granular overlays of Hinakura Road beside the Martinborough Golf Course and the northern end of Battersea Road.

These overlays plus a 500m extension of the seal on Hikinui Road should be completed by the end of June.

### **3.2 Parks and Reserves**

City Care's performance over the past six weeks has been satisfactory.

Wet weather is affecting the mowing of grassed areas and City Care hasn't always been able to keep to their usual schedule. However they have

caught up with the schedule when the weather permits and the sports teams and other users are happy with the standard of maintenance.

The spraying of kerbs and footpaths is still continuing when weather permits. An additional round of spraying has been required to that originally specified as the spray used is restricted to Round Up for safety reasons.

City Care has recently rejuvenated the soft fall areas in the playgrounds and continues with their regular inspections and safety maintenance.

City Care has reported that the number of graffiti strikes in Featherston has increased again after a lull in February /March. Graffiti strikes in Greytown and Martinborough are less than 10% of those in Featherston.

Also of interest is City Care's monitoring of the weight of street litter collected per month. The weight of litter collected in May is similar to that collected in October/ November which is 50% less than the January / March period when monthly weights were approximately 4.5 tonnes.

## 4. Property and Facilities

### 4.1 Graffiti

**Table 1 – Graffiti strikes May 2013**

| Town          | No. of strikes | Location  |
|---------------|----------------|---|
| Featherston   | 101            | Skate park; rubbish bins, swimming pool etc – school holidays |
| Greytown      | 0              |   |
| Martinborough | 13             | Playground – cubby house walls and roof                       |

**Table 2 – Graffiti strikes October 2012 – May 2013**

| Town          | Oct 2012  | Nov 2012 | Dec 2012  | Jan 2013   | Feb 2013  | Mar 2013  | Apr 2013  | May 2013   | TOTAL      |
|---------------|-----------|----------|-----------|------------|-----------|-----------|-----------|------------|------------|
| Featherston   | 13        | 0        | 17        | 102        | 9         | 23        | 87        | 101        | 352        |
| Greytown      | 0         | 0        | 9         | 0          | 0         | 1         | 0         | 0          | 10         |
| Martinborough | 5         | 0        | 5         | 0          | 14        | 0         | 0         | 13         | 37         |
| <b>TOTAL</b>  | <b>18</b> | <b>0</b> | <b>31</b> | <b>102</b> | <b>23</b> | <b>24</b> | <b>87</b> | <b>114</b> | <b>399</b> |

In March City Care reached the contractual total cost budgeted for graffiti with seven months of the contract still to run (\$17,260 based on an anticipated 192 strikes per year). Under the contract, graffiti strikes beyond this are charged as day works.

**Table 3 – Costs of Graffiti October 2012 – May 2013**

| Town          | Oct 2012 – March 2013 | Apr 2013     | May 2013 | TOTAL          |
|---------------|-----------------------|--------------|----------|----------------|
| Featherston   | -                     | 0            | 2004.21  | 2004.21        |
| Greytown      | -                     | 0            | 0        | 0              |
| Martinborough | -                     | 0            | 156.84   | 156.84         |
| <b>TOTAL</b>  |                       | <b>17260</b> | <b>0</b> | <b>2161.05</b> |

## **4.2 Playgrounds**

Featherston – Community Board is considering options for new equipment. Repairs to some equipment and the fence are in progress.

Greytown – the donkey rocker has now been repaired.

## **4.3 Trees**

Greytown southern entrance –Community Board has agreed to proceed with City Care’s proposal up to the \$10,300 budget available this year and next year. The first stage of the work (removal of trees on the west side of the road) has now been done.

Two dead kowhai trees have been removed from Soldiers’ Memorial Park in Greytown (campground/O’Connor’s Bush) – new kowhai have now been planted. Root protection is to be put in place for three rohutū trees in the campground. Further tree removals and a considerable amount of deadwooding will be required in the camping ground following the receipt of an arborist’s report.

A large kahikatea is required to be removed (for safety reasons) from the entrance to the Greytown oxidation ponds on Papawai road. Consultation with iwi will be carried out before removal of the tree.

## **4.4 Sports Fields and Facilities**

The roof repairs at the pavilion at Soldiers’ Memorial Park are almost completed.

## **4.5 Pensioner Housing**

There is one further vacancy at Martinborough which will be filled from the waiting list. Repairs to the flat damaged as a result of a leaking pipe in the ceiling have been completed. The other 11 flats have been checked for similar damage to ceiling pipes and minor changes to the overflow have been made in eight of the flats.

## **4.6 Events**

No events in May requiring additional toilet cleaning, rubbish removal or other services.

## **4.7 Parks and Reserves**

### **4.7.1. Martinborough**

Landscaping work for the new Martinborough toilets is now under way.

An informal (and rather early) Guy Fawkes bonfire pile which had built up in the middle of Considine Park has been removed, with the tree branches chipped for use in Centennial Park. In consultation with the Pony Club, the gates have now been locked to prevent access for further dumping of rubbish and signs are to be erected. Cr Stevens is arranging for the public to be advised in the next *Martinborough Star* that no dumping of rubbish is permitted in the park except in the weeks prior to Guy Fawkes Night, when the public will be requested to supply materials for the bonfire.

#### **4.7.2. Greytown**

The arborist assessment of trees in Soldiers' Memorial Park (camping ground and O'Connor's Bush) has now been carried out and is being reported back to Community Board, the Tree Advisory Group and the Friends of O'Connor's Bush.

#### **4.8 Properties**

##### **4.8.1. Featherston**

The new drainage work for the Featherston Information Centre will start as soon as consent has been received.

David Kernohan has been engaged to prepare a conservation plan for the Anzac/Kiwi Halls, and will start work on this in the next few weeks.

##### **4.8.2. Martinborough**

Martinborough library is now fully installed in its new site on Kitchener St, and the Portacom has been removed from the Pain and Kershaw car park.

Pain Farm Homestead – the successful tender withdrew from the negotiations, and the availability of the lease will have to be re-advertised. City Care is maintaining the grounds and checking on security in the meantime.

##### **4.8.3. Greytown**

The Stella Bull park building remains vacant, and officers are to re-advertise its availability for lease.

Planning is underway for the new public toilets, with work expected on site in June.

#### **4.9 Cemeteries**

##### **4.9.1. Featherston**

A seat donated by the Lea family has been installed beside the number 2 ashes wall.

One interment in May.

##### **4.9.2. Greytown**

An additional headstone beam (90 plots) is being added. A smaller ashes beam is also being planned.

No interments in May.

##### **4.9.3. Martinborough**

One interment in May.

### **5. Libraries**

#### **5.1 Statistics all Libraries**

See Appendix 3 for issues and transactions statistics.

## **5.2 Kotui Library Management System**

Library staff spent most of May training for the introduction of the Kotui library management system which went live on 6 June 2013. Two staff members, one from Carterton and one from South Wairarapa, were trained by Kotui to be the trainers for the remainder of the staff. Other work related to Kotui included time spent setting up the system to ensure the data moved from NCS in an appropriate format, and to trouble-shoot any data which became corrupted in the transfer. As the Kotui database now contains the holdings of 17 New Zealand libraries, this meant that for WLS (as library #17) there were a considerable number of book bar-codes already in use, and one of the first jobs in the new system for all staff has been to re-code the affected books. While the library staff is still coming to grips with operating in a new system, it is clear that Kotui has many advantages over the old NCS system. Not least of these is the public user interface available via the website: <http://wls.kotui.org.nz>.

## **6. Civil Defence and Emergency Management**

### **6.1 Civil Defence Centres**

Meetings were held with Martinborough Lions and Hau Ariki Marae and the MOU's confirmed with both. The Lions will delay signing due to the election of a new president soon.

## **7. Appendices**

Appendix 1 – Monthly Water Usage

Appendix 2 – Waste Exported to Bonny Glen.

Appendix 3 – Library Statistics

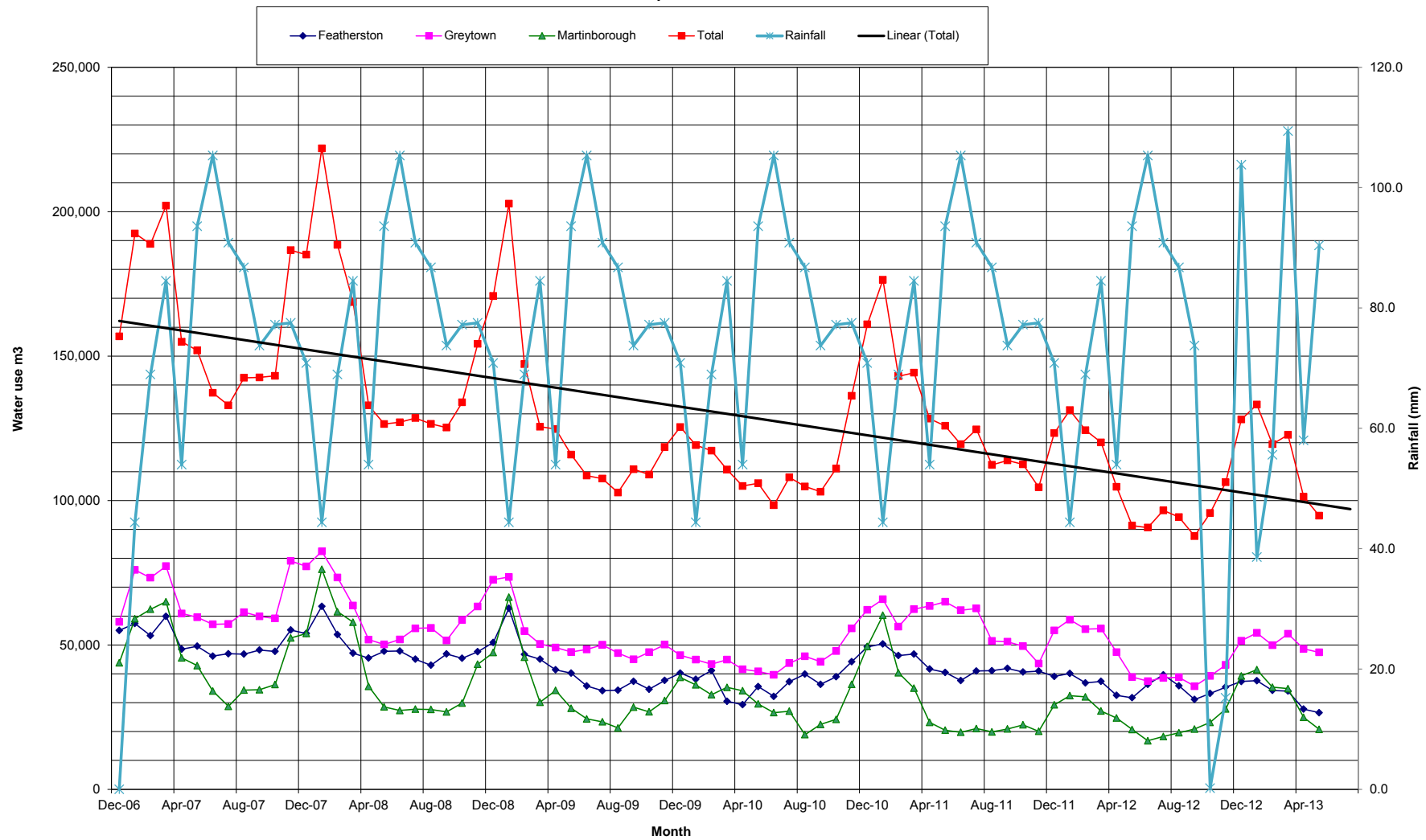
Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive

# **Appendix 1 – Monthly Water Usage**

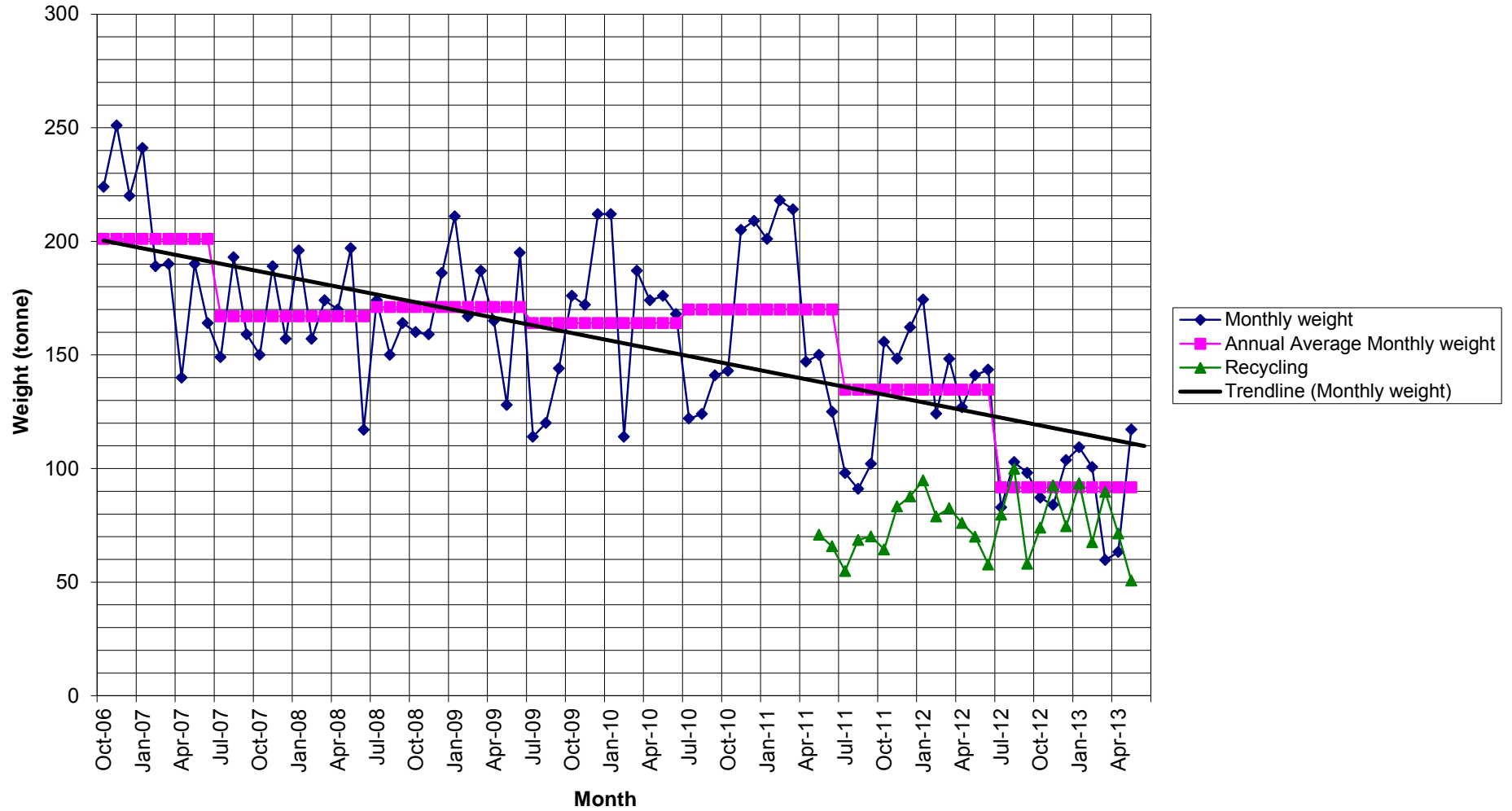


### Water use South Wairarapa District Council

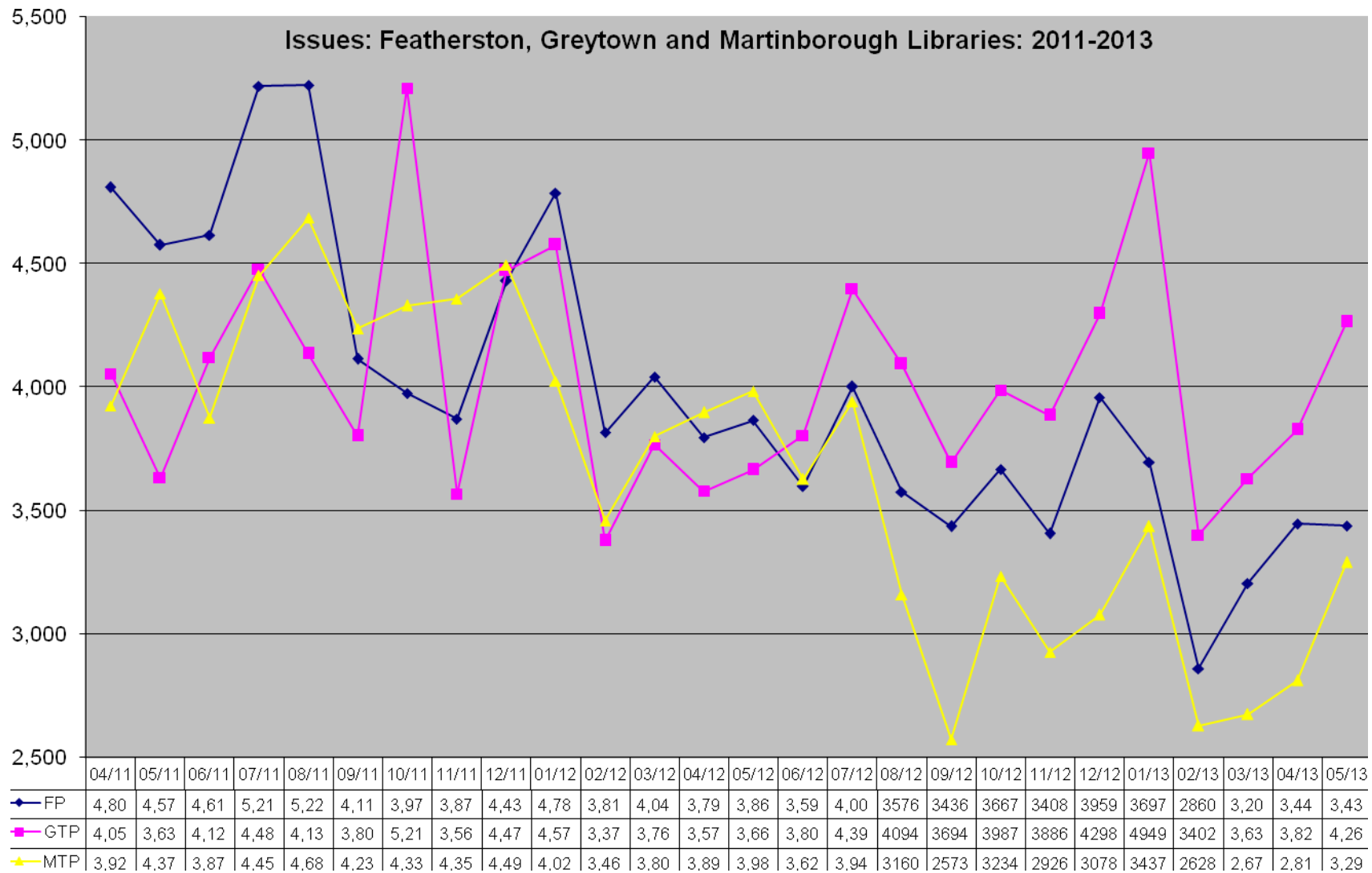


# **Appendix 2 – Waste Exported to Bonny Glenn**

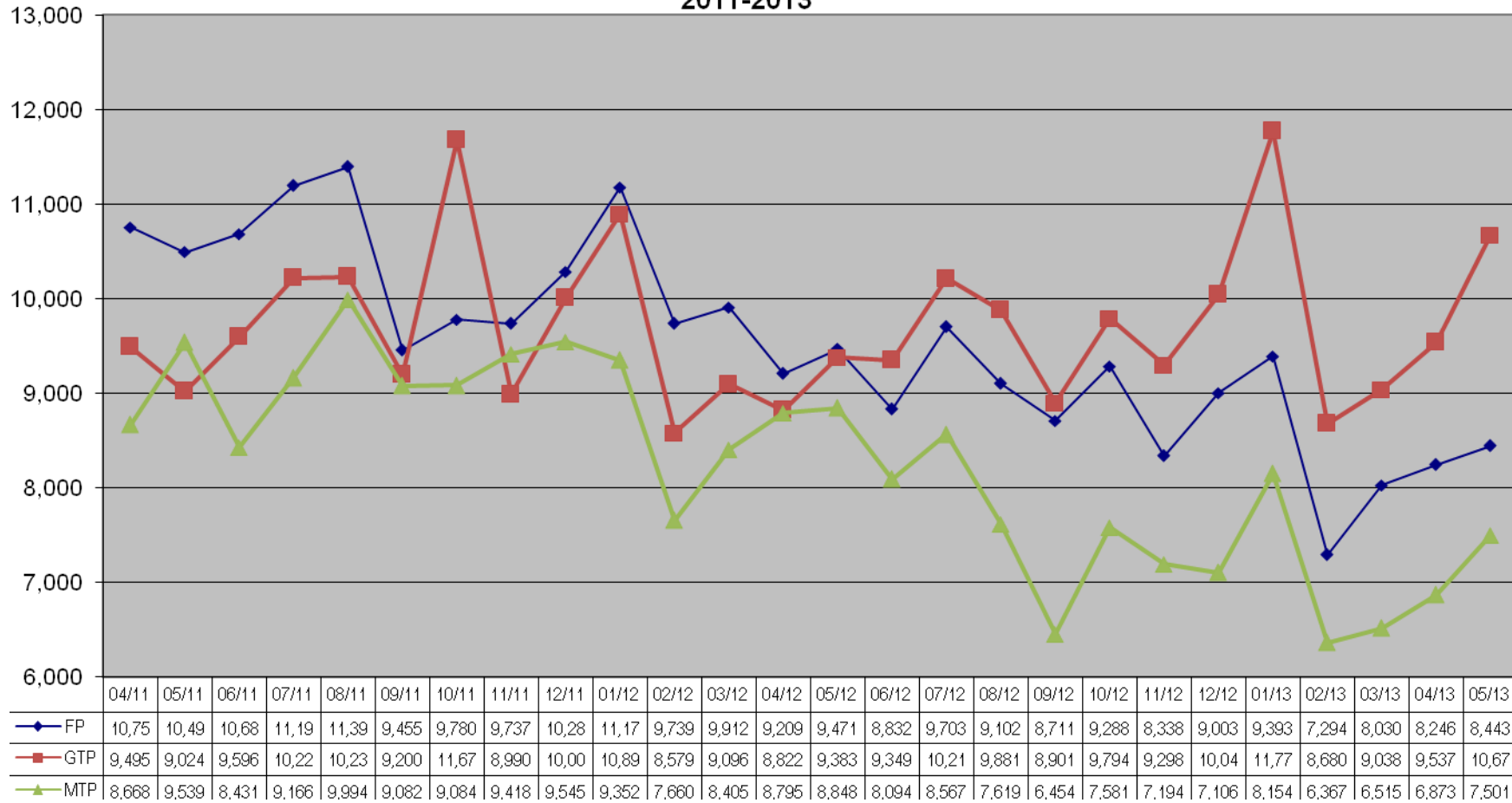
Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



# **Appendix 3 – Library Statistics**



**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough Libraries  
2011-2013**



# FEATHERSTON COMMUNITY BOARD

16 JULY 2013

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## AGENDA ITEM 5.2

### CUSTOMER REQUESTS

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#### **Purpose of Report**

To advise community boards on the system for receiving customer requests and passing these on for action.

#### **Recommendations**

Officers recommend that the Council:

1. *Receives the information.*

#### **1. Discussion**

Community board members often receive requests from the public that need to be passed on to council officers for consideration and / or action.

In some instances these are raised at the community board meeting initially, and passed on as an "action item".

These requests can be logged as soon as they are received and this will speed up resolution, rather than waiting for the next community board meeting to be raised – up to six weeks.

The attached flow chart will hopefully help assist members with the process.

Council has implemented a customer service system which receives and logs progress against all requests for service, and advises the notifier when a request has been closed.

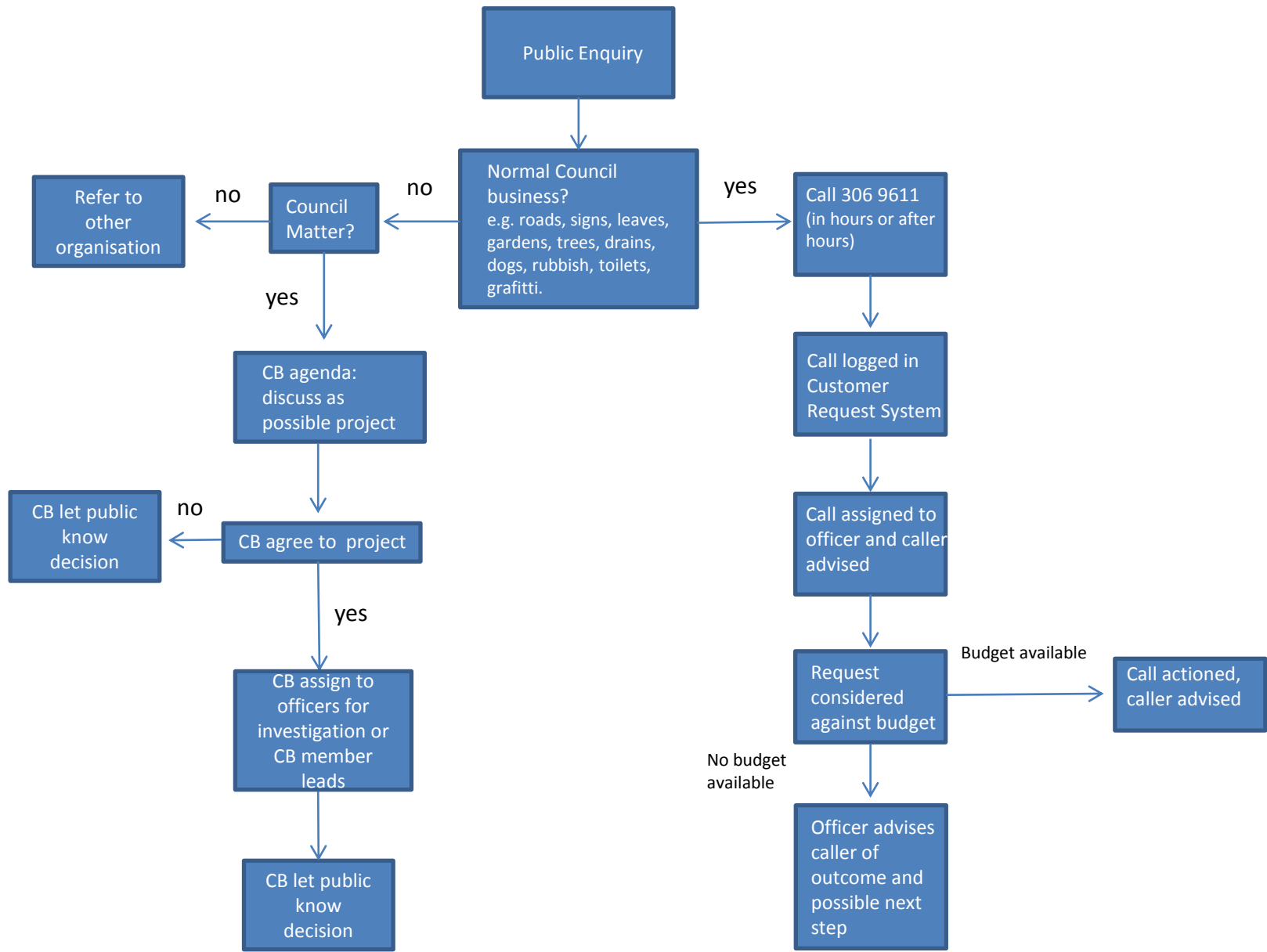
#### **2. Appendix**

Appendix 1 – Customer Request flowchart

Contact Officer: Paul Crimp, Chief Executive Officer

# **Appendix 1 – Customer Request Flowchart**





# FEATHERSTON COMMUNITY BOARD

16 JULY 2013

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## AGENDA ITEM 5.3

### REPORT ON FOOTPATH FORWARD WORKS PROGRAMME 2010-2013

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#### **Purpose of Report**

The purpose of this report is to report on the footpath forward works programme.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the information.*

## **1. Executive Summary**

In 2010 the Council engaged Wairarapa Workforce Development Trust in conjunction with Year 12 students from Kuranui College to undertake a condition survey of all footpaths and determine where new footpaths should be located.

Council also engaged Bri-Ken to review council's footpaths in the RAMM Database, updating the footpath types, location lengths and conditions.

From the condition survey it was possible to identify hazards on the existing footpaths e.g. tripping, overhanging vegetation that need to be remedied. A priority list for the renewal of existing footpaths based on the condition of the footpaths was compiled and now reviewed.

## **2. Background**

A safe footpath network is an important infrastructure asset in the South Wairarapa District, enabling residents of all ages to move safely around the townships while at the same time reducing the dependence on motor vehicles for local transport.

The works programs have been reviewed over the past 3 years being adapted as required annually to deliver these works. These amendments were based on other works programs and the efficiencies that can be gained as well as shifting priorities.

New footpaths are constructed where there are no footpaths. The Council's policy is to provide a footpath on one side of each road unless there are special reasons why there should be footpaths on both sides. These special reasons might include high traffic volumes, high number of pedestrians, for example next to a school, traffic hazards such as poor visibility to cross the road. Once there is one footpath on every road the Council may start constructing second footpaths down each road. New footpaths are constructed using concrete because they have a longer life and can be fully repaired in short sections over its life.

The location of new footpaths is determined by assessing the need and looking at where they are required to form a pedestrian network to get around the communities and go to key destinations. This is done by involving the community, particularly those involved with people who are more likely to use footpaths and those most at risk of accidents such as children and the elderly.

### **3. Discussion**

#### **3.1 Hazard Results**

The existing footpaths in the district are generally in good condition with relatively few hazards, as a result of renewal of many of the worst footpaths in recent years. Councils repair program has been dynamic due to the changing conditions over the past 3 years.

#### **3.2 Footpath Renewal**

The condition survey found relatively few defects with relatively low defect percentage.

However there have been some footpaths originally listed as defects that due to age and condition were replaced rather than repaired or where a section of new path was required abutting an aged section the new work and renewal was done concurrently to upgrade an entire section.

#### **3.3 New Footpaths**

The new footpaths recommended from the survey are listed in Appendix 2 showing what was completed and not with accompanying reason. The annual budget of \$86,000 will enable construction of about 770m of new footpath at about \$112 per linear metre.

#### **3.4 Financial Considerations**

Council's footpath renewal budget is \$43,000 and the budget for new footpaths is \$86,000. There will be budgeted money carried forward for the 12/13 year to the 13/14 year in both renewal and new footpaths due the 12/13 years works not being fully complete.

#### **3.5 Other**

Where the Council provides a footpath, it is morally obligated to maintain it in a safe condition.

## **4. Supporting Information**

### **4.1 Existing Policy**

The Council's policy on footpaths is to construct one footpath on each street before constructing a second. The recommended footpaths in this report are not consistent with this policy in that it is proposed that second footpaths be installed on busy or main roads or adjacent to facilities for at-risk pedestrians.

## **5. Appendices**

Appendix 1 - Footpath work completed that was not included on the Footpath Works Programme

Appendix 2 - Footpath Forward Works Programme

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive

## Appendix 1 - Footpath work completed that was not included on the Footpath Forward Works Programme

| Street Name          | Street Start        | Street End      | Side  | Length (metres) | Reason Why   |
|----------------------|---------------------|-----------------|-------|-----------------|--|
| <b>Featherston</b>   |                     |                 |       |                 |  |
| Harrison Street      | Johnston St         | Railway Station | Left  | 45              | Completed because of heavy pedestrian use to and from railway station.   |
|                      |                     |                 |       |                 |  |
| <b>Greytown</b>      |                     |                 |       |                 |  |
| East Street          | Kuranui College     | Hospital Rd     | Left  | 132             | Completed because of new housing subdivision   |
| Reading St           | Mahupuku St         | Jellicoe St     | Right | 110             | Completed because there needed to be a footpath on one side of the road  |
| Jellicoe St          | Massy St            | 60 Jellicoe St  | Right | 200             | Completed because there needed to be a footpath on one side of the road  |
| West St              | Humphries St        | South Rd        | Left  |                 | Completed because there needed to be a footpath on one side of the road & because of Governors Green Subdivision |
| Humphries St         | Cotter St           | Awhina Dr       | Left  | 50              | Completed because there needed to be a footpath on one side of the road  |
| West St              | Wood St             | Haswell St      | Right | 236             | Footpath was fully replaced as original was in such bad condition  |
|                      |                     |                 |       |                 |  |
| <b>Martinborough</b> |                     |                 |       |                 |  |
| Princess St          | Kitchener St/ SH 53 | Cologne St      | Right | 252             | Footpath was fully replaced as original was in such bad condition  |

## Appendix 2 - Footpath Forward Works Programme

| Street Name        | Street Start        | Street End          | Side  | length | Firs<br>t | Mai<br>n or | Adjacen<br>t | Complete<br>d    | Comments  | When<br>(based<br>on<br>forward<br>capex<br>and<br>priority) | Cost<br>(\$112<br>per<br>linear<br>metre) |
|--------------------|---------------------|---------------------|-------|--------|-----------|-------------|--------------|------------------|---|--|---|
| <b>Featherston</b> |                     |                     |       |        |           |             |              |                  |   |  |   |
| Bell St            | Hickson St          | Birdwood St         | left  | 180    |           |             |              | Works<br>current |   | Works<br>Current   | 20160                                     |
| Bell St            | Hickson St          | Birdwood St         | right | 180    | yes       |             | yes          | No*              | *Doing left side  |  |   |
| Johnston St        | Bell St             | Harrison St<br>West | right | 180    |           | yes         | yes          | No               | already footpath on other side  |  |   |
| Johnston St        | Harrison St<br>West | To Swimming<br>Pool | left  | 180    | yes       |             |              | No               |   |  | 20160                                     |
| SH53 Revans St     | Donald St           | Waite St            | right | 90     |           | yes         |              | No               | already footpath on other side  |  |   |
| SH53 Revans St     | Waite St            | Wallace St          | left  | 195    |           | yes         |              | No               | already footpath on other side  |  |   |
| SH53 Revans St     | Lyon St             | Daniell St          | left  | 170    |           | yes         |              | No               | already footpath on other side  |  |   |
| SH53 Revans St     | Daniell St          | Wakefield St        | right | 60     |           | yes         | yes          | No               | already footpath on other side  |  |   |
| Revans St          | Wakefield St        | Watt St             | left  | 160    |           | yes         |              | No               | already footpath on other side  |  |   |
| Donald Street      | SH53<br>Revans St   |                     | right | 300    | yes       |             |              | No               | Small amount of footpath to<br>entrance of Loft existing. Past<br>that not priority |  |   |
| Donald Street      | SH53<br>Revans St   |                     | left  | 300    |           |             |              | No               | Not priority  |  |   |
| Donald Street      | SH2<br>Fitzherbert  | SH53 Revans<br>St   | left  | 350    |           |             |              | No               | already footpath on other side  |  |   |

|                             |                  |                  |              |             |     |     |     |          |  |  |       |
|-----------------------------|------------------|------------------|--------------|-------------|-----|-----|-----|----------|--|--|-------|
| Wakefield St                | Bell St          | Harrison St Wt   | right        | 180         |     |     |     | No       | already footpath on other side                                       |  |       |
| Wakefield St / Underhill Rd | Harrison St West |                  | right        | 270         | yes |     |     | No       |  |  | 30240 |
| Titoki Gr                   | Underhill Rd     | cds              | left         | 150         | yes |     |     | No       |  |  | 16800 |
| Watts St                    | SH2 Fitzherbert  | Revans St        | right        | 65          | yes |     |     | No       |  |  | 7280  |
| Daniell St                  | SH53 Revans St   | Brandon St       | right        | 185         |     |     |     | No       | already footpath on other side                                       |  |       |
| Birdwood St                 | Fox St           | Tait St          | right        | 75          |     |     |     | No       | already footpath on other side, footpath will not fit on right side. |  |       |
| Birdwood St                 | Bell St          | Harrison St East | left         | 185         |     |     |     | No       | already footpath on other side                                       |  |       |
| Harrison St West            | Johnston St      | Wakefield St     | right        | 190         |     |     |     | YES      |  |  |       |
|                             |                  |                  | <b>Total</b> | <b>3645</b> |     |     |     |          |  |  |       |
|                             |                  |                  |              |             |     |     |     |          |  |  |       |
| <b>Greytown</b>             |                  |                  |              |             |     |     |     |          |  |  |       |
| Humphries                   | West St          | Kempton St       | right        | 130         |     | yes |     | No       | already footpath on other side                                       |  |       |
| East St                     | Hospital Rd      | Papawai Rd       | left         | 240         |     |     | yes | Yes some | Done 152 metres (not quite to Papawai Rd)                            |  |       |
| East St                     | Church St        | McMaster St      | right        | 340         |     |     | yes | No       | already footpath on other side                                       |  |       |
| Cotter St                   | Humphries St     | CDS              | right        | 450         |     |     |     | No       |  |  | 50400 |
| Mahupuku St                 | Reading St       | Massey St        | left         | 280         | yes |     |     |          | Doing right side   |  |       |
| Mahupuku St                 | Reading St       | Massey St        | right        | 280         |     |     |     |          | Works current  |  | 31360 |
| West St                     | Humphries St     | Wood St          | left         | 450         | yes |     |     | No       | already footpath on other side                                       |  |       |
| North St                    | West St          | SH2 Masterton -  | Right        | 90          | yes |     |     | No       |  |  | 10080 |

|                      |                      |              |              |                 |     |  |     |     |  |       |
|----------------------|----------------------|--------------|--------------|-----------------|-----|--|-----|-----|--|-------|
|                      |                      | Wgtn         |              |                 |     |  |     |     |  |       |
| North St             | SH2 Masterton - Wgtn | East St      | Right        | 90              | yes |  |     | No  |  | 10080 |
| Reading St           | McMaster St          | Market Rd    | left         | 380             | yes |  |     | No  | Footpath is half way up other side, will require new formed curb and channel |       |
| Reading St           | North St             | Jellicoe St  | left         | 570             | yes |  |     | No  | already footpath on other side   |       |
| Reading St           | Mahupuku St          | McMaster St  | left         | 50              |     |  |     | YES | 62 metres  |       |
| McMaster St          | East St              | Reading St   | left         | 70              |     |  |     | No  | already footpath on other side   |       |
| McMaster St          | Reading St           | Massey St    | right        | 170             |     |  |     | No  | already footpath on other side   |       |
| Cotter St            | Humphries St         | CDS          | right        | 450             |     |  |     | No  |  | 50400 |
|                      |                      |              | <b>Total</b> | <b>4040</b>     |     |  |     |     |  |       |
| <b>Martinborough</b> |                      |              |              |                 |     |  |     |     |  |       |
| Oxford St            | Cork St              | Sackville St | left         | Pedestrian ramp |     |  | yes | No  | already footpath on other side   |       |

|                   |                  |
|-------------------|------------------|
| <b>Total (\$)</b> | <b>\$246,960</b> |
|-------------------|------------------|

**Footpath Submissions as at 12 June 2013**

|                      |             |           |               |  |     |  |  |  |  |  |
|----------------------|-------------|-----------|---------------|--|-----|--|--|--|--|--|
| <b>Martinborough</b> |             |           |               |  |     |  |  |  |  |  |
| Roberts St           | Grey St     | Weld St   | not specified |  | Yes |  |  |  |  |  |
| Easter St            | Jellicoe St | Regent St | no specified  |  | Yes |  |  |  |  |  |



|  |         |        |  |  |  |  |  |  |  |  |  |
|--|---------|--------|--|--|--|--|--|--|--|--|--|
| Request that footpaths are developed from Daniel St to Martinborough Town including new footpath on Easter and extension along Jellicoe St & Malcolm to Easter and the new Estate Entrance |         |        |  |  |  |  |  |  |  |  |  |
|  |         |        |  |  |  |  |  |  |  |  |  |
| <b>Featherston</b>   |         |        |  |  |  |  |  |  |  |  |  |
| Railway footpath along reserve   | Bell St | Fox St |  |  |  |  |  |  |  |  |  |
| Footpath around the outside of the ANZAC Hall be asphalted   |         |        |  |  |  |  |  |  |  |  |  |

# FEATHERSTON COMMUNITY BOARD

16 JULY 2013

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## AGENDA ITEM 5.4

### REFERRAL OF SUBMISSION FROM 13/14 ANNUAL PLANNING PROCESS

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#### **Purpose of Report**

To bring to the attention of the Community Board submissions that have been referred to the Board by Council during the annual planning process.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receives the information.*
2. *Consider whether to provide additional funding to The Wairarapa Arts Festival Trust.*

#### **1. Executive Summary**

The Council Draft 13/14 Annual Plan hearings and deliberations meeting was held on the 10 June 2013. One of the actions for the three submissions in the Appendices is that they be forwarded to the Martinborough Community Board for consideration as a project and/or additional funding allocation.

#### **2. Discussion**

Below are the Council decisions on the submissions as enclosed in the Appendices.

| <b>Submitters Name</b>            | <b>Submission Request</b>   | <b>Council Decision</b>   |
|-----------------------------------|---|---|
| The Wairarapa Arts Festival Trust | Requests financial assistance of \$15,000 towards the inaugural Kokomai Creative Festival in October. | Granted \$5,000 for the 13/14 year. Officers to refer to the Community Boards for further financial assistance consideration. |

### **3. Appendices**

Appendix 1 – Wairarapa Arts Festival Trust Submission to Draft 13/14  
Annual Plan

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

# **Appendix 1 – Wairarapa Arts Festival Trust Submission to Draft 13/14 Annual Plan**

**THE WAIRARAPA ARTS FESTIVAL TRUST  
SUBMISSION TO SOUTH WAIRARAPA DISTRICT COUNCIL**

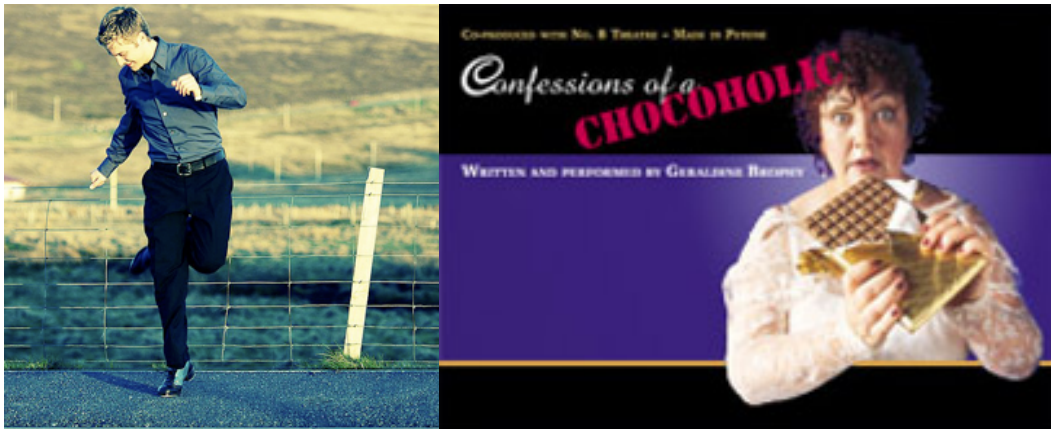
The inaugural Kokomai Creative Festival, Wairarapa’s “Flight of the Imagination” will take off for 10 exciting days from 18<sup>th</sup> to 27<sup>th</sup> October 2013.



Local, national and international acts are being contracted to perform in and around the Wairarapa, with Martinborough, Featherston and Greytown playing host to some exciting shows, workshops and umbrella events at a variety of venues.

**Martinborough**

- Martinborough Square – an incredible outdoor photographic exhibition of Martinborough’s own Marcus Adams ‘Revolution! Wheels of Change in South East Asia’ for the entire festival. A free event for the whole community and visitors alike to enjoy.
- Jan Preston, NZ born international pianist/performer will play the New Zealand debut of “My Life as a Piano” (at either the Village Café, or Featherston’s Anzac Hall); Plus an afternoon of Boogie Woogie at a Martinborough vineyard.
- Two travelling performances on a bus, one in and around Martinborough and the other Greytown, stopping at three secret locations in each area will enthral and engage.
- Pirinoa Community Hall has been chosen as an ideal venue for the hit of Nelson’s Festival “Party with the Aunties” and musician Maaka Pohatu – a night of theatre, music and good old NZ party entertainment.
- Martinborough Town Hall and the Village Cafe will be venues for two jazz events, Geoff Culverwell Quartet and La Petite Manouche – umbrella events organised by Martinborough Jazz Festival’s Ted Preston.



### **The Anzac Hall – Featherstone**

- International Southgate Band, accompanied by world renowned American soft shoe shuffle dancer Nic Gareiss ..... an entertaining night of toe tapping, foot stomping, thigh slapping, Irish/American blend of traditional folk music!
- Wairarapa Frocks on Bikes ride and high tea, culminating in a Vintage Swing Dance Class workshop; open for the whole community to attend and enjoy.

### **Greytown**

- Confessions of a Chocoholic, produced by Greytown local Lynn Bushell, featuring a professional local Wairarapa actress Megan Rochery at the Greytown Little Theatre.
- “Nick”, a New Zealand play based on the inspiring true story of of one Dunedin’s local heroes, Nick Chisholm; two shows at Kuranui College.
- Watch out for Jump Jam Flash Mobs, appearing at ‘secret’ locations in South Wairarapa.
- Kura Gallery Maori Contemporary Visual Art Exhibition at the Greytown Town Hall and Ka Hurangi Children’s Performers both umbrella events.

The above is an indication, of what The Wairarapa Arts Festival Trust plans to bring to Martinborough, Featherstone and Greytown, this will be expanded upon at our submission to South Wairarapa District Councillors in June.

Funding of \$15,000 is being sought from South Wairarapa District Council so Kokomai Creative Festival can bring quality events and workshops to the area, as well as providing an umbrella for local artists, and mentoring opportunities by professional performers. It is the aim of The Wairarapa Arts Festival Trust to have ticketed events priced at a level which is affordable for the residents of Martinborough, Featherston and Greytown, and funding received from the South Wairarapa District Council will be used to ensure this can occur.



**The Wairarapa Arts Festival Trust  
Kokomai Creative Festival, Wairarapa  
18<sup>th</sup> to 27<sup>th</sup> October 2013**

Kokomai Creative Festival, Wairarapa is a community enterprise and being true to the ideals of The Wairarapa Arts Festival Trust, is the belief that there should be a social dividend to such an event. This is to be delivered through workshops and community events where, as well as providing shows – there will be learning opportunities for students provided by the artists in conjunction with their shows. A community stage will also enable local and up-and-coming artists and performers to be involved.

### **Background**

- The Wairarapa Arts Festival Trust was established in 2012, with Trustees James Smallwood (Chair), Bob Francis, John Gilberthorpe, Fran Wilde, Edwin Read (Treasurer), Barbara Hyde and Paora Ammunson;
- A Festival Management team has been contracted: Artistic Director – Heidi Holbrook, Executive Director – Robyn Cherry-Campbell, Marketing Manager – Jenny Gasson;
- The inaugural Kokomai Creative Festival will be held over 10 days in October 2013, combining an exciting colourful programme of visual and performing arts, educational and cultural workshops throughout the Wairarapa;
- Kokomai Creative Festival will be an ongoing biennial event for the Wairarapa which will continue to grow and develop with each subsequent festival;
- Kokomai Creative Festival Directors are working to contract and engage local, national and international artists and cultural groups to take part in the festival by way of shows and workshops for schools and community groups.

### **The Festival**

- 10 Exciting, engaging, inspiring, vibrant days – 18 to 27 October 2013;
- Performing, Cultural and Visual Arts Extravaganza;
- Touring School Programmes and workshops run by local, national and international artists and tutors;
- Shows and performances throughout the whole of the Wairarapa region – quite literally from the Mountains to the Sea;
- Free community events and workshops for the whole community to participate and enjoy;
- Providing a platform for local 'umbrella' events to be promoted throughout the Festival;
- Showcasing local artists and epicurean delights of our region;
- Utilising the unique venues of the Wairarapa;
- Distinctly Wairarapa;
- Encompassing all ages, backgrounds and cultures;
- Diverse programme similar to that of Wanaka, Nelson, Taranaki, Taupo and Tauranga Arts Festivals.

### **Benefits to the entire Wairarapa Community**

- Cultural, visual and performing arts on the doorstep – accessible for all the community, individuals and schools;
- Education through touring school and community programmes and workshops throughout the whole of the Wairarapa region;
- Inspiring collaboration and unity of Wairarapa communities;
- Raising the national profile of the Wairarapa – bringing visitors from outside the region – increasing tourism, and business revenue;
- Promoting cultural participation through a diverse range of performances and workshops within all communities from the school's Kapa Haka competition to the Royal New Zealand Ballet.

# FEATHERSTON COMMUNITY BOARD

16 JULY 2013

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## AGENDA ITEM 5.5

### REPORT ON THE FEATHERSTON GRAFFITI ISSUE

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#### **Purpose of Report**

To inform Community Board members of the extent of the graffiti vandalism problem in Featherston and proposed future actions.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receives the information.*
2. *Endorses the proposed future actions.*

## **1. Executive Summary**

There have been 352 graffiti strikes in Featherston, focussed mainly on the amenities in Clifford Square, from October 2012 to June 2013. Over 88% of South Wairarapa graffiti has been in Featherston during this time period. It has cost \$5164 to remove graffiti so far, and costs will continue to rise until October, when the new contracting year for City Care begins.

There is a considerable amount of information available about graffiti management through the Ministry of Justice STOP Strategy, the Wellington Regional Graffiti Forum and other local authority programmes. Many local authorities are successfully running graffiti prevention campaigns. While some immediate action is required in Featherston, it is important to allow time to assess successful initiatives and best practice, and determine the most appropriate graffiti prevention plan for South Wairarapa as a whole. Accordingly, the initial actions proposed for Featherston focus on immediate removal of graffiti, and improving lighting in the Clifford Square area.

## **2. Background**

### **2.1 The graffiti problem in Featherston**

#### **2.1.1 City Care contract**

The current Property, Parks and Reserves Maintenance Contract with City Care provides for the contract to remove graffiti from:

- the exterior surfaces of all Council property;



- the interior of toilets and swimming baths facilities;
- playground equipment, seats, skateboard ramps etc;
- street furniture and signs in reserves (excludes road and traffic signs);
- litter bins;
- footpaths in the urban area;
- fences; and
- memorials.

The contract provides for a monthly lump sum payment of \$287.67 to City Care for the removal of all graffiti each month. This amount was based on an anticipated 192 strikes<sup>1</sup> per year; once the 192 strikes is exceeded, removal of each succeeding strike is charged at the actual cost of removal.

The contract response time for graffiti removal is within seven days of City Care being notified, with particularly offensive graffiti to be removed within 48 hours of notification. In practice, all graffiti is generally removed within 48 hours of notification. Approximately 90% of notifications come from City Care's own staff or contractors; the remainder from officers. Best practice is to remove all graffiti within 24 hours.

City Care's graffiti removal contractor routinely photographs each graffiti strike and uploads it to the City Care job system, meaning images are available for comparison, and for use by Police if offenders are identified.

### **2.1.2 Featherston graffiti strikes**

The 192 strikes for the year was reached in March, the sixth month of the contract, and since then, City Care's charges have been for the actual cost of removal at the agreed day works rate. Over 88% of the graffiti strikes to date were in Featherston.

**Table 1 – Featherston graffiti strikes October 2012 – June 2013**

| Oct 2012 | Nov 2012 | Dec 2012 | Jan 2013 | Feb 2013 | Mar 2013 | Apr 2013 | May 2013 | June 2013 | TOTAL |
|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-------|
| 13       | 0        | 17       | 102      | 9        | 23       | 87       | 101      | 0         | 352   |

Grffiti strikes are more likely to occur during school holidays. The lack of graffiti in June (only one strike, in Greytown) is probably attributable to the cold and wet weather during the month.

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<sup>1</sup> A graffiti strike is a single word, name, tag or continuous connected shape. Repeated tags over a single area count as multiple strikes – one for each tag. A high number of strikes may be confined to quite a small area (e.g. the top and seats of a park table) or spread out over a larger area (skatepark, playground)

**Table 2 – Cost of graffiti removal in Featherston October 2012 – September 2013<sup>2</sup>**

| Month          | Monthly lump sum | Additional cost | TOTAL          |
|----------------|------------------|-----------------|----------------|
| October 2012   | 287.67           | -               | 287.67         |
| November 2012  | 287.67           | -               | 287.67         |
| December 2012  | 287.67           | -               | 287.67         |
| January 2013   | 287.67           | -               | 287.67         |
| February 2013  | 287.67           | -               | 287.67         |
| March 2013     | 287.67           | -               | 287.67         |
| April 2013     | 287.67           | -               | 287.67         |
| May 2013       | 287.67           | 2104.27         | 2391.94        |
| June 2013      | 287.67           | 470.66          | 758.33         |
| July 2013      | 287.67           |                 |                |
| August 2013    | 287.67           |                 |                |
| September 2013 | 287.67           |                 |                |
| <b>TOTAL</b>   | <b>3452.04</b>   | <b>2574.93</b>  | <b>5163.96</b> |

The graffiti in Featherston is mainly focussed around the Clifford Square area, particularly the skate park and gazebo, the children’s playground and the toilets. It has frequently been accompanied by other damage and vandalism. The additional cost for this damage since October 2012 is \$2553, of which \$1392 is for damage to the public toilet. There are further invisible costs associated with the public toilets, for example the regular theft of toilet paper.

## **2.2 Graffiti prevention and management in New Zealand**

### **2.2.1. Definition and legislative framework**

Graffiti vandalism is defined as

the act of a person damaging or defacing any building, structure, road, tree, property or other thing by writing, drawing, painting, spraying or etching on it, or otherwise marking it, without lawful authority and without the consent of the occupier or owner or other person in lawful control.<sup>3</sup>

The major piece of legislation is the Summary Offences Act 1981 as amended by the Summary Offences (Tagging and Graffiti Vandalism) Amendment Act 2008. This covers wilful damage, graffiti vandalism,

<sup>2</sup> Costs sometimes invoiced in the month following the graffiti strike

<sup>3</sup> Summary Offences Act 1981;

possession of graffiti implements and provisions to restrict the sale of spray cans. Penalties include fines, community work, and if charged with wilful damage, a prison term of up to three months. Charges can also be made under s269(2) of the Crimes Act 1961 (intentional damage) with penalties of up to seven years imprisonment.

### **2.2.2. Wellington Regional Graffiti Prevention Strategy 2013-17**

The Wellington Regional Graffiti Forum was established in 2010. The three Wairarapa Councils were initially represented by the Southern Wairarapa Safer Community Council, but that representation ceased within the last two years, and the Forum has since sought direct representation from the three Councils. South Wairarapa will be represented by an officer at the next Forum meeting. The Forum includes representatives of Wellington, Hutt Valley, Porirua and Greater Wellington Councils as well as Kiwi Rail, Metlink and the Police.

The Forum developed the Wellington Regional Graffiti Prevention Strategy 2013-17<sup>4</sup>, which was approved by the Mayoral Forum in March 2013. The purpose of the strategy is to promote region-wide collaboration and consistency on reducing and preventing graffiti vandalism. Member organisations adopt the strategy through local action plans, evaluate and measure progress, and report back annually. Participation is therefore scalable to the level appropriate for the size of organisation and extent of the local graffiti vandalism problem.

The strategy focuses on graffiti prevention through leadership, community engagement and education, prompt eradication and the application of the law when offenders are identified.

## **3. Discussion**

### **3.1 Proposed future actions**

#### **3.1.1. For South Wairarapa as a whole**

There is a considerable amount of information available about graffiti management through the Regional Forum and more widely, and many local authorities are successfully running graffiti prevention campaigns. It is important to allow time to assess successful initiatives and best practice, and determine the most appropriate graffiti prevention plan for South Wairarapa. Accordingly, the following actions are proposed :

- participation in Wellington Regional Graffiti Forum through officer attendance at meetings;
- recommendation to Council to adopt the Wellington Regional Graffiti Prevention Strategy;
- recommendation to Council to develop a local graffiti prevention policy and plan;
- recommendation to Council to use the Stop-Tags database used by the other members of the Regional Forum (cost involved).

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<sup>4</sup> Attached as Appendix 1

### **3.1.2. Initial actions for Featherston**

Until the local graffiti prevention policy and plan is developed, the proposed initial actions for Featherston should be low cost, and focus on addressing the particular issues in the main target area of Clifford Square. The proposed actions are:

- removal of graffiti within 24-48 hours;
- placement of additional lighting in the skatepark, gazebo and children's playground. The gazebo area in particular is a very dark area at night. Improved lighting discourages anti-social activity, and makes it easier for both public and Police to monitor activity in the area. Hauraki District Council has had dramatic results through the use of LED lights<sup>5</sup> at its Railway Reserve Skate Park.

## **4. Conclusion**

The management and prevention of graffiti is a complex issue requiring a clear policy, and a strategy which allows for community engagement. Immediate actions in Featherston should be low-cost pending the development of a district-wide policy and strategy.

## **5. Appendices**

Appendix 1 – Wellington Regional Graffiti Prevention Strategy 2013-17

Contact Officer: Helen McNaught, Facilities and Parks Officer

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

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<sup>5</sup> LED light fittings are being investigated as these provide a bright white light, are much cheaper to run than traditional lighting, and are generally much more robust than ordinary luminaires. Suitable luminaires cost between \$850-1000, and can be fitted to existing poles.

# **Appendix 1 – Wellington Regional Graffiti Prevention Strategy 2013-17**

# WELLINGTON REGIONAL GRAFFITI PREVENTION STRATEGY 2013-17

Our Vision:  
**PREVENTING GRAFFITI  
VANDALISM TOGETHER**

## HOW WE PREVENT

| LEADERSHIP            | ENGAGEMENT             | ERADICATION      | ENFORCEMENT             |
|-----------------------|------------------------|------------------|-------------------------|
| Provide direction     | Consistent messages    | Prompt removal   | Apply the law           |
| Agree activities      | Effective partnerships | Quality services | Seek reparation         |
| Share resources       | Share and learn        | Cost effective   | Focus on hot spots      |
| Ensure accountability | Targeted education     | Community action | Target repeat offenders |

## BENEFITS/OUTCOMES

## HOW WE MEASURE

|                                   |   |
|-----------------------------------|---|
| SUSTAINABLE GRAFFITI REDUCTION    | Crime data   Graffiti audits   Shared 'Stop Tags' database  |
| IMPROVED ENVIRONMENT              | Community feedback   Graffiti audits   Shared 'Stop Tags' database  |
| IMPROVED SAFETY PERCEPTIONS       | Perception of safety audits   Community feedback   Crime data   |
| ENGAGED AND EMPOWERED COMMUNITIES | Community feedback   Crime data   Graffiti removed (\$ and time)  |
| VALUE FOR INVESTMENT              | Total spending   Graffiti removed (\$ and time)   Crime data<br>  Shared 'Stop Tags' database   Graffiti audits   Community feedback<br>  Perception of safety audits |

## WHO WE ARE



## Wellington Regional Graffiti Prevention Strategy 2013-17: Principles, Definitions and Implementation

**Purpose of Strategy:** To promote region-wide collaboration and consistency for reducing and preventing graffiti vandalism.

**Principles and Definitions:** The organisations with logos appearing on the Strategy's front page have signed up to this Regional Strategy. Each of those organisations will adopt the principles and definitions (below) as part of their local action plans and other efforts to prevent graffiti. No activities should be inconsistent with those principles and definitions.

**Guiding Examples:** The examples are for guidance around how to implement the principles. There is no expectation, however, that organisations signing up to this Strategy implement all of the examples, particularly if other projects better suit local circumstances.

The definitions and examples below will generally be relevant for communities and stakeholders such as: territorial authorities (TAs), Wellington Regional Council, KiwiRail, Wellington Electric, other utility companies, NZ Police, government organisations, businesses, schools, residents associations and youth clubs.

**Implementation and Evaluation:** Organisations signing up to this strategy will annually evaluate progress using the measures on the Strategy's front page that are relevant to them (for example crime data, graffiti audits, shared 'Stop Tags' database). Annual progress will be reported back to the regional working group.

| Overarching Principle | Definition  | Sub-Principles    | How principles can be implemented (Examples)  |
|-----------------------|---|-------------------|---|
| Leadership            | Provide region-wide direction and guidance to address graffiti vandalism in neighbourhoods, communities and businesses. | Provide direction | <ul style="list-style-type: none"> <li>• Give best-practice and consistent advice on how to tackle local graffiti effectively.</li> <li>• Promote region-wide activities (including the Graffiti Prevention Strategy, Governance Group and quarterly reporting).</li> </ul>           |
|                       |   | Agree activities  | Undertake initiatives, such as the following, to help divert people from graffiti vandalism: <ul style="list-style-type: none"> <li>• Murals</li> <li>• Community programmes</li> <li>• Youth activities</li> <li>• Education projects</li> <li>• Partner with businesses.</li> </ul> |
|                       |   | Share resources   | <ul style="list-style-type: none"> <li>• Share data/analysis (e.g. StopTags information),</li> </ul>  |

|                   |  |                               |  |
|-------------------|--|-------------------------------|--|
|                   |  |                               | <p>communication and advertising materials.</p> <ul style="list-style-type: none"> <li>• Have common funding streams.</li> <li>• Share contracting services.</li> </ul>  |
|                   |  | <b>Ensure accountability</b>  | <ul style="list-style-type: none"> <li>• Have local graffiti policies.</li> <li>• Clearly define who is responsible for what.</li> <li>• Measure policy success and feed this back to the community.</li> </ul>  |
| <b>Engagement</b> | <b>Work collaboratively with communities and stakeholders to promote ownership and action in preventing and removing graffiti vandalism.</b> | <b>Consistent messages</b>    | <ul style="list-style-type: none"> <li>• Use standard format for messaging.</li> <li>• Do not use real graffiti images in published materials or media.</li> </ul>   |
|                   |  | <b>Effective partnerships</b> | <ul style="list-style-type: none"> <li>• Involve stakeholder groups in community work or projects.</li> <li>• Work with young people in school holidays.</li> </ul>  |
|                   |  | <b>Share and learn</b>        | <ul style="list-style-type: none"> <li>• Give permission for other councils/businesses to use your printed materials.</li> <li>• Share and learn from successes and things needing to be done differently.</li> <li>• Share ideas, principles and initiatives.</li> <li>• Seek feedback and learn from communities.</li> </ul> |
|                   |  | <b>Targeted education</b>     | <ul style="list-style-type: none"> <li>• Educate school children and communities about the negative effects of graffiti and how to tackle graffiti.</li> </ul>   |



|                    |   |                         |  |
|--------------------|---|-------------------------|--|
|                    |   |                         | <ul style="list-style-type: none"> <li>• Advise communities on how to remove graffiti.</li> </ul>  |
| <b>Eradication</b> | <b>Prompt removal of graffiti vandalism to promote a sense of ownership and safety.</b>       | <b>Prompt removal</b>   | <ul style="list-style-type: none"> <li>• Set and adhere to time standards.</li> </ul>  |
|                    |   | <b>Quality services</b> | <ul style="list-style-type: none"> <li>• Have consistent and effective ways of removing graffiti across all assets.</li> </ul>   |
|                    |   | <b>Cost effective</b>   | <ul style="list-style-type: none"> <li>• Streamline removal methods.</li> <li>• Target surveillance.</li> <li>• Bulk-order products.</li> </ul>  |
|                    |   | <b>Community action</b> | <ul style="list-style-type: none"> <li>• Coordinate a volunteer programme (adopt a spot) and encourage the reporting of offences and offenders.</li> <li>• Work towards regionally consistent practices for public access to resources to eradicate graffiti.</li> </ul> |
| <b>Enforcement</b> | <b>Effective use of legislation in enabling communities to be free of graffiti vandalism.</b> | <b>Apply the law</b>    | <ul style="list-style-type: none"> <li>• Prosecute, prevent and deter graffiti vandalism.</li> <li>• Assist the Police by providing information on offenders or offences.</li> <li>• Ensure retailers do not sell spray paint to underage customers.</li> </ul>          |
|                    |   | <b>Seek reparation</b>  | <ul style="list-style-type: none"> <li>• Always seek reparation after a specific amount of damage.</li> <li>• Penalties should be commensurate with the level of offending (e.g. penalties under the Crimes Act for significant damage, Summary Offences for</li> </ul>  |

|  |  |                                |   |
|--|--|--------------------------------|---|
|  |  |                                | less significant vandalism).  |
|  |  | <b>Focus on hot spots</b>      | <ul style="list-style-type: none"> <li>• Use StopTags to identify and concentrate resources on areas of concern.</li> <li>• Councils to inform the Justice sector about the impact of graffiti on communities.</li> </ul> |
|  |  | <b>Target repeat offenders</b> | <ul style="list-style-type: none"> <li>• Top 10 offender lists</li> </ul>   |

Defibrillators are held at the following addresses

| <b>TOWN</b>          | <b>LOCATION</b>                       | <b>Address &amp; Contact details</b>     | <b>Phone Number</b>   | <b>Contact Person at Location</b>                | <b>Email Address</b>                              |
|----------------------|---------------------------------------|--|---|--|---|
| <b>CARTERTON</b>     | <b>Carterton Golf Club</b>            | Chester Rd/<br>24 Lincoln Rd, Ctn        | 06 379 8457   | Alan Heffer ???                                  | cartertongolf@xtra.co.nz                          |
|                      | <b>Mobil Fuel Carterton</b>           | 191/207 High St Nth,<br>Ctn              | 06 379 8804 /<br>Debs 0273360128                                | Blaine Smith /<br>Debs Julian                    | blaine.smith@xtra.co.nz;<br>smithhare@xtra.co.nz  |
|                      | <b>Carterton Bowling Club</b>         | 20 Pembroke St,<br>Ctn 5951              | 06 379 7493   | Peter Leighton                                   | Post only x 20                                    |
|                      | <b>Trust House Hockey</b>             | Showgrounds,<br>Chester Rd, Ctn          | Sally: 06 379 8133<br>Bruce: 06 3774363,<br>3774363, 0274779448 | Sally Caldwell /<br>Bruce Perry /<br>Kelly Govan | bruce@bloodstock.co.nz;<br>waihockey@xtra.co.nz   |
| <b>FEATHERSTON</b>   | <b>Featherston Supermarket</b>        | 41-43 Fitzherbert St,<br>Fstn            | 06 308 9104   | Michelle Hopkins                                 | michelle@trusthouse.co.nz                         |
|                      | <b>Featherston Golf Club</b>          | 23 North Soldiers<br>Settlement Rd, Fstn | 06 308 9306   | Alaister Forrest                                 | featherston.golf@paradise.net.nz                  |
| <b>GREYTOWN</b>      | <b>Greytown Supermarket</b>           | 74 Main St, Gtn                          | 06 304 8525   | Denis Fenwick                                    | Trust House                                       |
|                      | <b>Greytown Bowling Club</b>          | 55-59 East St, Gtn                       | 06 304 7980 or 0274 970977                                      | Ken Marshall                                     | Ken.mar@xtra.co.nz                                |
|                      | <b>Kuranui College</b>                | 6 Wakelin St/East St,<br>Gtn             | 06 304 9116   | Geoff Shepherd                                   | office@kuranui-college.school.nz                  |
| <b>MARTINBOROUGH</b> | <b>Martinborough Pain and Kershaw</b> | 14-16 Jellicoe St,<br>M'Boro             | 06 306 5555<br>or David 021625327                               | David<br>Kershaw/Conor<br>Kershaw                | conor.kershaw@mitre10.co.nz;<br>david@pandk.co.nz |
|                      | <b>Martinborough Golf Club</b>        | Todds Rd, M'Boro                         | 06 306 9076   | Sue Berger                                       | office@martinboroughgolfclub.co.nz                |
| <b>MASTERTON</b>     | <b>Kuripuni Sports Bar &amp; TAB</b>  | Queen St South,<br>Kuripuni, Mstn        | 06 377 0405   | Jeffery Kay                                      | Trust House                                       |
|                      | <b>Solway Park</b>                    | High St, Mstn                            | 06 370 0500   | Jerry Crump                                      | Trust House                                       |
|                      | <b>Lansdowne/Masterton Golf Club</b>  | Manuka St, Mstn                          | 06 377 4984   | Ian Buchanan                                     | enquiries@mastergolf.org.nz                       |
|                      | <b>Mahanga Golf Club</b>              | Mahunga Drive,<br>Oxford St, Mstn        | 06 377 4990; 06 378 9180  | Martin Andrew /<br>Di Hunter                     | admin@watermart.co.nz                             |
|                      | <b>Masterton Bowling Club</b>         | McKenna St, Mstn                         | 06 372 5859 or 06 377 4664                                      | Dorothy & Henry<br>Christensen                   | imonaghan@clear.net.nz                            |
|                      | <b>Strada/Picture Theatre</b>         | 230 Queen St, Mstn                       | 06 378 8450   | Brent Goodwin/<br>Sandra Meo                     | mummeo@hotmail.com                                |
|                      | <b>Wairarapa Community Centre</b>     | 170 Dixon St Mstn<br>5810                | 06-377 1022   | Belinda Noyes                                    | info@wcct.co.nz                                   |
|                      | <b>Mitre 10, Ngaumutawa Rd</b>        | 169-171 Ngaumutawa<br>Rd, Mstn           | 06 377 4955   | Brent Stewart                                    | brent.stewart@mitre10.co.nz                       |

| <u>TOWN</u>         | <u>LOCATION</u>                   | <u>Address &amp; Contact details</u>                 | <u>Phone Number</u>   | <u>Contact Person at Location</u>            | <u>Email Address</u>   |
|---------------------|-----------------------------------|--|---|--|--|
|                     | <b>Flat Point</b>                 | C/- Paul Robinson,<br>1 Beach Road, Flat Point       | 06 370 8393/ 0272410013   | Andy Simpson                                 | tania.andy@xtra.co.nz  |
| <b>GLADSTONE</b>    | <b>Gladstone Hotel</b>            | Gladstone Rd, Mstn                                   | 06 372 7866   | R. Brady /<br>Rhiannon                       | gladstoneinn@ihug.co.nz  |
| <b>EKETAHUNA</b>    | <b>Eketahuna</b>                  | 27 Main St,<br>Eketahuna                             | 06 375 8266   | Janine Palmer/<br>Dennis                     | eketahuna@trusthouse.co.nz   |
| <b>MAURICEVILLE</b> | <b>Mauriceville</b>               | 329 North Rd,<br>RD2, Mstn                           | 06 372 5700 / 02102218237   | Andy Sims                                    | adsims@contact.net.nz  |
| <b>MT BRUCE</b>     | <b>Mt Bruce Bird Centre</b>       | RD1,<br>State Highway 2                              | 06 375 8004   | Kathy Houkamau/<br>Pam                       | pbasher@doc.govt.nz;<br>khokamau@doc.govt.nz                                     |
| <b>PIRINOA</b>      | <b>Pirinoa Hall</b>               | Pirinoa Hall,<br>Lake Ferry Rd                       | 06 307 7751   | Carman Harrison<br>/ Heather<br>Atkinson     | organic.essentials@xtra.co.nz  |
| <b>NGAWI</b>        | <b>Ngawi</b>                      | Fire Stn,<br>Cape Palliser Rd                        | Nigel and Carol 06 307 8180/<br>Debbie and Keith 06 3078086<br>or 06 308 9220               | Nigel and Carol<br>Thompson/<br>Debbie Banks | debandkeith@slingshot.co.nz  |
| <b>LAKE FERRY</b>   | <b>Lake Ferry</b>                 | Fire Station,<br>Lake Ferry Rd                       | Mary Tipoki: 06 307 7831 or<br>Murray 06-3077638 or<br>0274451624,<br>weekends at 063078999 | Murray Nix /<br>Darlene Nix                  | lakeferry@hotmail.com;<br>mtipoki@wise.co.nz                                     |
| <b>TINUI</b>        | <b>Tinui</b>                      | 20 Charles St, Tinui                                 | 06 372 6851   | Rick Kellow /<br>Bridget                     | canningfamily@wizbiz.net.nz;<br>bridget@wizbiz.net.nz;<br>rick.kellow@xtra.co.nz |
| <b>RIVERSDALE</b>   | <b>Riversdale (Camp Anderson)</b> | Pinedale Cres,<br>Riversdale                         | 06 3723516  | Tania Hopman                                 | info@campanderson.co.nz  |
| <b>CASTLEPOINT</b>  | <b>Castle Point Camp Ground</b>   | Jetty Rd, Castlepoint                                | 06 372 6705   | Lynell & Kerry<br>Ellis                      | holiday@castlepoint.co.nz  |
| <b>TORA</b>         | <b>Tora Volunteer Rural Fire</b>  | C/- Kandahar,<br>982 Tora Road, RD2,<br>Tora, M'Boro | 06 307 8857   | Marcia Hunter                                | thehunters@wise.net.nz   |

11 June 2013

The Featherston Community Board  
SWDC  
PO Box 6  
MARTINBOROUGH

Dear Sir / Madam

You will have recently read in the media that I have spoken out about the ease with which our young people can obtain synthetic cannabis in this region.

I know that it is being sold from at least two retail outlets in the Southern Wairarapa and young people at Kuranui College tell me that it is readily available whenever they want it.

I am aware that legislation that will restrict the sale of so called "legal highs" is due to come into effect in August but I am appalled that any such drug can be bought from a corner dairy as easily as a can of soft drink.

I am holding a meeting on Wednesday 26 June at 6.30pm in the Kuranui College staffroom to which I invite you and other community leaders to come together to discuss the possibility of a community response to the sale of synthetic cannabis products.

Please RSVP to my Personal Assistant, Jo Crimp, on 3049116, Extension 702 or email [crimpi@kuranui-college.school.nz](mailto:crimpi@kuranui-college.school.nz).

I look forward to meeting with you on the 26th.

Yours faithfully



Geoff Shepherd  
**PRINCIPAL**