



Featherston Community Board

Minutes 5 August 2014

- Present:** Lee Carter (chair), Katie Beattie (from 7:01pm), Cr Dean Davies, Peter Jackson, Cr Solitaire Robertson and Garry Thomas.
- In Attendance:** Mayor Adrienne Staples, Murray Buchanan (Group Manager Planning and Environment), Helen McNaught (Amenities Manager) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:00pm and 8:50pm.
- Public Participation:** Robyn Ramsden (Featherston Neighbourhood Support), Tweet Bird, Anne Devitt (Ratepayers and Residents Association).

PUBLIC BUSINESS

1. APOLOGIES

*FCB RESOLVED (FCB 2014/55) to receive apologies from Paul Crimp.
(Moved Cr Davies/Seconded Thomas)*

Carried

2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION

3.1 Robyn Ramsden, Featherston Neighbourhood Support

Mrs Ramsden outlined her role as a Neighbourhood Support Coordinator. Featherston had 10 support groups covering 73 dwellings currently operating and expressions of interest still to be actioned. Mrs Ramsden believed the neighbourhoods who had embraced the concept had become stronger and more resilient.

4. PRESENTATIONS

4.1 Brenda West, Featherston Christmas Parade 2014

Mrs West outlined plans and progress to date for the Featherston Christmas parade and street market planned for the 13 December 2014. On behalf of the Community Board Mrs Carter thanks Mrs West for taking on the organisation of the Christmas parade.

4.2 Tweet Bird, 'The Crossing 2015'

Mr Bird presented The Crossing 2015 concept and invited the Community Board to get involved and take ownership of the design for

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the proposed memorial to be placed at the top of the Rimutaka Hill. Mr Bird did not see funding the memorial a role of the Community Board.

4.3 Anne Devitt, Rate Payers and Residents Association

Ms Devitt said the Association wanted to understand the Community Board's plans for moving forward with community views for the town centre, establishing a working group, terms of reference for the working group and the role of the Association. Ms Devitt said the Association had an expectation that they would be part of the process to setup a working group and the terms of reference as well as be a member of the group. Ms Devitt sought to understand the rational for applying funds to the Victoria University architecture case study.

5. ACTIONS FROM PUBLIC PARTICIPATION AND PRESENTATIONS

5.1 Neighbourhood Support

FCB RESOLVED (FCB 2014/56) to request quarterly reports from Featherston Neighbourhood Support.

(Moved Carter/Seconded Thomas)

Carried

5.2 The Crossing 2015

The Community Board agreed to discuss The Crossing 2015 under agenda item 8.3.

5.3 Ratepayers and Residents Association

The Community Board advised that establishment of a working group required a recommendation from the Board to Council, and following Council endorsement of the recommendation, work would commence to setup a group. The Group Manager Planning and Environment said the Victoria University study provided an opportunity for community engagement and cost savings for Council as a large part of the work to be undertaken by the students was planned for the coming year utilising consultants.

6. COMMUNITY BOARD MINUTES/EXPENDITURE

6.1 Featherston Community Board Minutes – 24 June 2014

FCB RESOLVED (FCB 2014/57) that the minutes of the Featherston Community Board meeting held on 24 June 2014 be confirmed as a true and correct record.

(Moved Cr Robertson/Seconded Jackson)

Carried

6.2 Matters arising

There were no matters arising.

6.3 Action items from previous meeting

The Community Board reviewed the action items and updates were provided.

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*FCB RESOLVED (FCB2014/58) to receive the action items.
(Moved Carter/Seconded Thomas)*

Carried

6.4 Income and Expenditure Statement

*FCB RESOLVED (FCB 2014/59) that the Income and Expenditure Statement to 30 June 2014 be received.
(Moved Thomas/Seconded Carter)*

Carried

6.5 Workshop Facilitation Costs

*FCB RESOLVED (FCB 2014/60) to receive the information and to approve the payment of \$2,494.76 (excluding GST) to Meeting and Governance Solutions for workshop facilitation services and associated costs.
(Moved Carter/Seconded Jackson)*

Carried

7. OPERATIONAL REPORTS – COUNCIL OFFICERS

7.1 Officers' Report to Community Boards

*FCB RESOLVED (FCB2014/61) to receive the information.
(Moved Carter/Seconded Thomas)*

Carried

7.2 Camera Surveillance Systems for South Wairarapa said

The Amenities Manager said that the long term objective for South Wairarapa surveillance was to have a direct camera feed to the Masterton Police Station and that funding would be requested via the LTP process.

*FCB RESOLVED (FCB2014/62) to receive the information.
(Moved Thomas/Seconded Cr Davies)*

Carried

7.3 Featherston Playground Equipment

FCB RESOLVED (FCB2014/63):

1. To receive the information.

(Moved Jackson/Seconded Cr Davies)

Carried

2. To approve the replacement of the existing swing-set with the double-bay set incorporating a basket swing, and the adult-size swing-set.

(Moved Beattie/Seconded Thomas)

Carried

3. To approve the purchase of a scorpion bug rocker.

(Moved Cr Robertson/Seconded Carter)

Carried

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7.4 Victoria University Landscape Architecture Supporting Budget

FCB RESOLVED (FCB 2014/64):

1. To receive the information.

(Moved Thomas/Seconded Carter)

Carried

2. To approve up to \$3,000 for the purposes of supporting advanced landscape architecture students from Victoria University undertake a case study of Featherston.

(Moved Carter/Seconded Jackson)

Carried

7.5 Footpath Renewals

A map of Featherston footpaths showing proposed renewals was tabled. Members understood that the budget allocated for renewals was to be shared by the three district towns and not all renewals could be completed in the 14/15 year. The Community Board was asked to prioritise the renewals.

FCB NOTED:

1. Action 447: Undertake site visits of the footpaths for renewal and advise Mrs Carter of prioritisation by 15 August 2014; FCB members

8. COMMUNITY BOARD – COUNCILLORS REPORTS

8.1 Chairperson's Report

FCB RESOLVED (FCB 2014/65) to receive the Chairperson's Report.

(Moved Carter/Seconded Thomas)

Carried

8.2 Featherston Town Square

Ms Beattie said that Section 78 of the Local Government Act required Council to collect community views in relation to community decisions. Ms Beattie verbally presented results from a small community survey that she had undertaken saying that 75-80% of people were happy with the location selected; however 20% representing the business community were not happy with the location of the Menz Shed as it could limit the future potential of Featherston business. Ms Beattie moved a motion to have the Menz Shed located in the reserve on Fox Street, but the motion was not carried.

Mrs Carter stated that she did not support the original proposal for placement of the Menz Shed on the Main Road, but supported the revised proposal.

Ms Beattie queried why the public hadn't been notified of the revised site for the Menz Shed.

Members discussed the potential role and responsibilities of the proposed working group and agreed that the working group would require a terms of reference.

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FCB RESOLVED (FCB 2014/66):

1. To receive the information.
(Moved Carter/Seconded Cr Robertson) Carried
2. To support the location of the donated Menz Shed building on the proposed site adjacent to Featherston Skate Park, subject to final alignment being confirmed by a landscape architect or similar.
(Moved Cr Robertson/Seconded Thomas) Carried
Katie Beattie voted against this motion.
3. To agree to progress the development of the Town Square guided by the schematic attached as Annex A.
(Moved Carter/Seconded Jackson) Carried
4. To recommend that South Wairarapa District Council establish a small working group consisting of Featherston Community Board representatives and identified stakeholders.
(Moved Carter/Seconded Thomas) Carried

8.3 The Crossing 2015

Mayor Staples emphasised the importance of the Featherston community getting involved with the project given the importance of the Featherston Camp to the identity of Featherston. Members discussed the project timeframes and the need to appoint a project lead from within the Board to ensure the project delivered for the Featherston community.

FCB RESOLVED (FCB 2014/67):

1. To receive the information.
2. To support, in principal, the concept of ‘The Crossing 2015’ and to express a commitment to get involved.
(Moved Thomas/Seconded Cr Robertson) Carried

9. CORRESPONDENCE

9.1 Inwards

From Mary Mason, Featherston Community Centre, to Lee Carter, Featherston Community Board, dated 2 July 2014.

From Perry Cameron, Featherston Ratepayers and Residents Association to Mayor Staples, cc Featherston Community Board, dated 4 July 2014.

From Lianne Karatiana on Behalf of Monique Black to Suzanne Clark, received for Featherston Community Board, dated 21 July 2014.

9.2 Outwards

To Allan Pollard, Trust House from Lee Carter, Featherston Community Board, dated 2 July 2014.

To Perry Cameron, Featherston Ratepayers and Residents Association, from Lee Carter, Featherston Community Board, dated 7 July 2014.

To Maria Fairburn, from Suzanne Clark on behalf of the Featherston Community Board, dated 1 July 2014.

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FCB RESOLVED (FCB 2014/68):

1. To receive the inwards and outwards correspondence.
(Moved Carter/Seconded Cr Davies) Carried
2. Action 448: Meet with Mary Mason, Featherston Community Centre, to discuss the proposed sign design and location. Discuss the Community Centre proposal with the Featherston Main Street Beautification Group and report back the outcome to Council's Amenities Manager and the FCB; Katie Beattie
3. Action 449: Liaise with the Featherston Ratepayers and Residents Association to determine officer delegations and community communications intentions; Lee Carter

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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**Featherston Community Board
Action Items
From 5 August 2014**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
353	FCB	24-Jun-14	Resolution	Kyra	FCB RESOLVED (FCB 2014/46): 1. To receive the action items list. 2. To fund the cost of an advertisement in the Phoenix to fulfil the action relating to educating the public on who to contact for CYF related matters subject to the inclusion of an endorsement from the FCB being placed on the ad. (Moved Cr Carter/Seconded Cr Robertson) Carried	Open	Invoice not received
442	FCB	5-Aug-14	Resolution	Kyra	Victoria University Landscape Architecture Supporting Budget FCB RESOLVED (FCB 2014/64): 1. To receive the information. (Moved Thomas/Seconded Carter) Carried 2. To approve up to \$3,000 for the purposes of supporting advanced landscape architecture students from Victoria University undertake a case study of Featherston. (Moved Carter/Seconded Jackson) Carried	Actioned	
447	FCB	5-Aug-14	Action	FCB	Undertake site visits of the footpaths for renewal and advise Mrs Carter of prioritisation by 15 August 2014	Actioned	
448	FCB	5-Aug-14	Action	Katie Beattie	Meet with Mary Mason, Featherston Community Centre, to discuss the proposed sign design and location. Discuss the Community Centre proposal with the Featherston Main Streets Beautification Group and report back the outcome to Council's Amenities Manager and the FCB	Open	
449	FCB	5-Aug-14	Action	Lee Carter	Liaise with the Featherston Ratepayers and Residents Association to determine officer delegations and community communications intentions	Open	

<i>Featherston Community Board</i>	
<i>Income & Expenditure to 31 July 2014</i>	
<u>INCOME</u>	
Balance 1 July 2014	14,179.97
Annual Plan 2014/15	20,954.00
TOTAL INCOME	35,133.97
<u>EXPENDITURE</u>	
Members salaries	833.34
Total Personnel Costs	833.34
AP Guten Appetit C 35 x Guests/Uni Students-finger food Project on town desig	350.00
AP F Telecom New Z Fsn Info Centre June/July	80.92
expenses x wages VIC STUDENTS HOSTING COSTS	47.94
L Carter minicrisps/brownflat/chocfish	30.20
Total General Expenses	509.06
AP Wairarapa Mathe FCB Grant - Maths Competition	200.00
Total Grants	200.00
TOTAL EXPENDITURE	1,542.40
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	33,591.57
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2015	9,166.66
Emergency Fund	2,000.00
Chor Farmer Donation for Garden of remembrance	265.53
Plaque for Messines Shelter	50.00
Men's shed site development 2,500 13/14 and 2,500 14/15	5,000.00
Featherston Lights	4,900.00
Victoria University advanced landscape architecture case study	2,921.86
Total Commitments	21,382.19
BALANCE TO CARRY FORWARD	12,209.38

FEATHERSTON COMMUNITY BOARD

16 SEPTEMBER 2014

AGENDA ITEM 6.1

OFFICERS' REPORT TO COMMUNITY BOARDS

Purpose of Report

To report to Community Boards and the Maori Standing Committee on general activities since the last meeting.

Recommendations

Officers' recommends that the Community Board/Committee:

1. *Receive the information.*

1. Executive Summary

Planning is well under way to deliver on the actions arising from the Annual Plan. All submitters have been sent a summary of the decisions made following consideration of their submission.

There have been a number of meetings and conferences in the period since the last Council meeting and these will be summarised elsewhere in the report.

The Controller and Auditor General, Lynne Provost, met with Mayor Staples and me as part of a "relationship visit". We outlined SWDC key issues and challenges, and the Auditor General discussed her priorities for the next few years, the first will be looking at Governance and Accountability. One point Mrs Provost did emphasise was that the general audit process is designed to collect enough information to form a view that the disclosures in the Annual Report provides a "true and fair view" of the activities of SWDC. The audit processes, based around our systems, is not generally able to detect fraud – this is SWDC responsibility.

The Long Term Plan is also occupying time with good initial progress being made on preparations and some forecasting work commenced.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

2.1 Local Government Commission/Governance Review

The Local Government Commission (the Commission) has decided that:

"...it will not issue any proposal during the regulated period for the 2014 general election..."

We have been advised that the draft proposal will probably be issued mid-October with the submission process commencing around then.

The Commission are still requesting information on various matters and these are being responded to as they are received.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum (2)

This provides an update on regional matters at CE level, general matters discussed are roading and rail, regional economic development and Civil Defence.

3.1.2. LGNZ Conference

This was a well-attended conference held in Nelson.

Being election year there were presentations from Hon Paula Bennett, Hon John Key, and Hon David Cunliffe. One of the themes was the closer relationship between central and local government and recognition of the importance of the "regions".

As an observation there was more discussion across the board regarding regions and regional economies from many of the speakers than there has been for a number of years.

One theme that did come out was not trying to be like others – identify what makes you different and build on those attributes.

3.1.3. Combined Council Meeting

This was a particularly informative meeting with presentations on the Ngati Kahungunu treaty settlement process and some interesting history on Ngati Kahungunu presence in the region.

Other presentations were from members of the Whaitua committee, Psychoactive substances committee, Wairarapa water use project, and Flood protection (GWRC).

Paul Young on generation zero, an initiative about carbon emissions.

Masterton DC also presented on Economic Development in Masterton / Wairarapa.

3.2 Legislation

We continue to work toward implementation of the various legislative changes that have been enacted.

The Local Government Amendment Bill was finally enacted at the twelfth hour which now provides some certainty around reporting and other requirements for the LTP, however given the length of time this Bill took to go through the House the lead times for implementation are quite short.

A commentary on the changes proposed in the Bill was included in the last agenda for reference.

3.3 Wastewater Consents

The three wastewater consents are tracking generally as planned, with Martinborough lodged and submissions have closed, Featherston has been publicly notified and submissions close 3 September. Greytown is due to be lodged in the first week of September.

The plan will now be to hear Featherston first, around the end of November, and aim to hear Martinborough and Greytown collectively at the same time early in the new year.

This general timetable was agreed during a meeting with Philip Milne, Barrister, who will be assisting SWDC on the consent process, Kerry Geange, Mark Allingham, Bill Slaon and myself.

The timetable is based around the amount of work required by both SWDC and GWRC.

4. Monitoring and Reporting

4.1 Financial Statements

Financial statements for July will not be prepared as has been the practice for the past few years (but budgets will still be monitored).

Year to date end of August will be the first financial statements issued.

4.2 Annual Report

The 2013/14 Annual report is required to be completed by 31 October in each year.

Due to the timing of meetings, we will circulate a draft between the 3 September and 15 October meetings.

The draft is not required to be adopted – the requirement is to adopt the final prior to the audit opinion being issued.

4.3 Long Term Plan

Work has commenced internally on the LTP. A timetable has been included in the Policy and Finance agenda for consideration.

4.4 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663

We are preparing to contact all ratepayers who have balances owing from 30 June 2014. These amounts are termed arrears and we are able to recover these amounts from parties who have an interest in a property, for example banks with mortgages.

There is a three month lag between when we notify the party who has an interest and when we can demand payment.

5. Corporate

5.1 Staffing

Judy McLaughlin left SWDC after 37 years' service. Judy was our longest serving employee and carried out a number of roles during her tenure with the various local authorities. We thank Judy for her long service.

We welcome Tracy Gardiner to SWDC. Tracy will be filling the Infrastructure and Services Administrative Assistant role vacated by Kara McKelvey who has moved to the role of Infrastructure and Services Customer Administrator.

5.2 Collective Employment Agreement

Negotiations are continuing on a new collective, it is hoped these will conclude in a month or so.

5.3 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

5.4 General Revaluation

Quotable Value will be carrying out a revaluation across the Wairarapa shortly which will provide updated valuation data for our rates database.

This valuation is specific for the rates database, the aim of which is to split up the district by property values so that rates can be calculated from a consistent and comparable base.

The revaluation will be as at 1 September 2014 and will apply to the rates database from 1 July 2014.

5.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
11 July	Resource consent Longwood water race	Information supplied.
11 July	Copy of Perception Planning report/study	Information supplied.
14 July	Address/ Title No/ Land Value and Capital Value/ Date of last sale/ Amount of last sale.	Requester redirected to Quotable Value to provide for information
17 July	Building Consents and Certificate of Acceptance applications undertaken for the installation of a Parkwood Pellett Fire at 57 Fox Street Featherston	Information supplied
13 August	Requests charges for rubbish collection, water meters and sewage collection and details of land values and rates levied.	Outstanding

PLANNING AND ENVIRONMENT GROUP REPORT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey

As previously verbally advised to Council, during this period the decision from the independent commissioner on the Martin subdivision application was issued. The commissioner declined the application because of the potential for adverse effects on the neighbours. The applicants (Martin and Read) have since lodged an appeal with the Environment Court. The Court has subsequently confirmed lodgement of the Appeal and has asked for a report from Council as to the status of the case and whether Court led mediation may be desired by all the parties. At this time Council has advised the Court of its willingness to attend mediation (this is "expected" by the Court).

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	99%	NCS data
s.223* certificates issued within 10 working days	100%	100%	NCS data
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	96%	NCS data

In the previous financial year Council processed a total of 115 resource consents (01/07/13 to 30/06/14). This was up on the total for the previous year of 101.

In the period (beginning of new financial reporting year 01/07/14 to 14/08/14) Council processed 14 resource consents. Officers are presently unable to provide detailed information as part of the regular update service to Council and Community Board members in consequence of reporting problems with NCS and the recent resignation of the RMO.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	1	All plans are currently up to date. Work may be required to update the Clifford Square Reserve Management Plan later this year. A decision will be made on whether to do so by the end of this calendar year

a. Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	NCS data

TYPE	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 TO 14/8/14)	PREVIOUS PERIOD (1/7/13 TO 14/8/13)
Standard LIMs (Processed within 10 working days)	11	12	11	12
Urgent LIMs (Processed within 5 working days)	6	13	6	13
Totals	17	25	17	25

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Due to current staff shortages external contractors have been used to help with processing.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review 2016
Earthquake prone buildings reports received	100%	132/223	The government is proposing to make changes where by the assessments will need to be completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 7 August 2014 (Year to Date) total 41 consents. For the same period the year before the total was 40.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	3	\$169,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	7	\$439,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	32	\$3,083,020
Other (public facilities - schools, toilets, halls, swimming pools)	2	\$28,000
Totals	44	\$3,719,020

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	NCS data

As at 13 August 2014 there are 2,656 registered dogs with 1,487 owners. There are currently 262 unregistered dogs, with 162 owners. This represents a 91% compliance rate for registrations which is very positive. The penalty fee has recently been applied to all unregistered dogs. Council officers will be following up owners and issuing infringements if required.

The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	1	0
Attack on Person	1	0	0
Barking and whining	0	3	2
Lost Dogs	2	1	1
Found Dogs	1	0	0
Rushing Aggressive	0	1	0
Wandering	4	6	4
Total	8	12	7

3.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	NCS data
Council responds to complaints regarding animals within 40 hours	100%	100%	NCS data

The following table provides a summary snapshot of stock control incidents between 3 July 2014 and 12 August 2014.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	4	4	2
Total	4	4	2

3.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	The afterhours contract is currently being reviewed and renegotiated. Improved response times are being negotiated.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 – 14/8/14)	PREVIOUS PERIOD (1/7/13 TO 14/8/13)
Total	9	23	9	23

3.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 TO 14/8/14)	PREVIOUS PERIOD (1/7/13 – 14/8/13)
On Licence (New)	1	1	1	1
On Licence (Renewal)	1	1	1	1
Off Licence (New)	0	1	0	1
Off Licence (Renewal)	1	2	1	2
Club Licence (New)	0	0	0	0
Club Licence (Renewal)	0	1	0	1
Manager's Certificate (New)	5	7	5	7
Manager's Certificate (Renewal)	6	16	6	16
Special Licence	5	3	5	3
Temporary Authority	1	0	1	0
TOTALS	20	32	20	32

The District Licensing Committee had one hearing to determine a Temporary Authority order. All other applications were determined by the deputy Chairperson on the papers.

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Annual registration of premises is almost completed. Council has received three applications from food businesses seeking to change from the Food Hygiene Regulations to registration under the Ministry of Primary Industries Food Safety Programme exemption. Annual audits of food premises using the FSP continue at a steady pace.

2.6.1. Food Bill Update

There have been no further developments with the Food Bill.

2.6.2. Bylaws

4 litter complaints were received from 3 July 2014 to 12 August 2014. 2 abandoned vehicles were reported.

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Group Manager Highlights

The new financial year has commenced with a busy start. The predominant issues for the department have been around the lodgment of the waste water consents, receiving the public submissions on Martinborough and now Featherston and planning the hearing process for each of the three consents.

Asset Management Plans for the Waters and Roads is also a major ongoing project with implications into budgets and levels of service going forward that will need to feed into South Wairarapa District Councils Term Plan (LTP).

The Roothing network has had several road closures and numerous minor issues due to the recent wet weather. Much of this will be unable to have permanent repairs but will be patched to retain the access required.

Discussions with Greater Wellington Regional Council (GWRC) on stability and erosion control have taken place with a view to having more plantings and preventative measures in place to assist with land stability in certain locations.

A meeting was held in regards to the proposed new Water Race Bylaw. Much of this was looking at technical matters and the practicality of the use. Council will be looking at the Code of Practice to define much of this and the make-up of any committee to assist in adjudication of issues under the by-law.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban fire fighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

2.2 Services

2.2.1 Water Supply Capital Improvements

Featherston: Test pumping of the bore-field two bores with a third bore yet to be drilled and proven) has concluded and consent application for the new take will be lodged shortly. Timelines for delivery are currently being considered and an updated timetable will be made available in due course.

2.3 Water Treatment Plants

The Greytown, Featherston, Martinborough and Pirinoa water treatment plants operated routinely throughout the period.

2.4 Water Reticulation

There were 9 water reticulation repairs reported and rectified during the period.

2.5 Water Races

The routine monthly inspections and blockage clearing of the water race network has been performed by Council contractors City Care Ltd to maintain satisfactory flows. There were five reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10	3	Total of 11 blockages were attended too, total for waste water connections numbering 3,872 equates to 2.84 per 1000 connections
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	94.7%	19 out of 18 requests were responded to within 6 hours

3.2 Services

3.2.1 Consents

The Martinborough consent application was publically notified **Wednesday, 8 July 2014** and the closing time and date for submissions was 4.30 pm, 6 August 2014. Sixteen submissions have been received.

The Featherston consent application was publically notified on **Wednesday, 6 August 2014** and the closing time and date is 4.30pm, 3 September 2014.

The Greytown consent application is expected to be lodged by the end of 2014. Public notification will take place once the application has been accepted.

3.3 Wastewater Treatment Plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

The floating wetlands that were installed at the Featherston WWTP have now been moved to Martinborough as part of the waste water consent upgrades for future irrigation to land.

They have been placed in the last maturation cell at the Martinborough WWTP to assist UV plant performance.

3.4 Wastewater Reticulation

There were 2 pipeline blockages reported during the period.

4. Storm Water Drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%	100%	14 out of 14 requests were responded to within 5 hours

5. Solid Waste Management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tuturumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	5.4%	Tonnage measured by weight station for district export 2012/13 – 1557 and 2013/14 – 1647 this has resulted in an increase of 32 tonnes in comparison from last year's results of 58 tonnes
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

5.2 Waste Management

Collections have been operating as usual with the winter fortnightly coastal collection now in place.

Further consultation is required with Tukurumuri residents following a meeting on 29 July. It is planned to circulate to all eligible ratepayers further information in relation to the road side "urban style" service on offer and how they can register for the service.

6. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%	99%	Data extracted from RAMM
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%	25.135km	Data provided from resurfacing works report
The pavement condition index as measured by the NZTA pavement integrity index	95%	97.9%	Pavement condition index 2.1-100=97.9 as extracted from RAMM
The number of crashes causing injuries is reduced	Group and control average	50%	SWDC is 50% of the group average .018 accidents/km Group E average is 0.036 accidents per km ie. 12 accidents over 666.7km.
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%	2013: 85.9%	Footpath program not done in 2013/14 result unchanged from 2012/13

6.2 Works

Work has been done developing the programming and processes for the new roads contract as well as the auditing and reporting for August to be undertaken. It will be discussed with the Infrastructure and Planning working party later to ensure any reporting requirements for council is included.

Works have been completed at Te Awaiti repairing a retreating road where a railway iron wall failed. Whakapuni Hill has been topped up where it had slumped and at Cape Palliser Guard Rail Repairs, a 600Dai culvert, Carrier Drain and a bund put around a failed Gabion Wall was completed. Hinakura has had at least 5 slips/slumps which is indicative of the current issues on the road network.

Most areas are saturated causing issues with erosion, drainage, unsealed roads and bridging. The repairs on the bridge on Pauhatea Road has been deleted twice due to flooding and numerous unsealed roads have been potholing badly and those graded have retained a lot of moisture.

6.3 NZTA

6.3.1. One Network Road Classification

A recent workshop was held on the ONRC Performance Measures covering:

- The principles of classification and how to classify using the new ONRC RAMM tool
- How the ONRC links with the business case approach, Activity Management Plans (AMPs) and the investment process, and
- How EquiP, the new Centre of Excellence set up by Local Government New Zealand, can help RCAs to implement the ONRC

This project will be a major body of work for council over the next year as it will be needed to inform our asset management plans, councils Levels of service and its budgets.

6.4 TAG (Transport advisory group)

The technical Advisory group has met several times to finalise early draft RLTP Programme. With no significant projects SWDC has not attended several of the meetings. The early draft is expected to be finalised on 31 August with all projected entered into NZTA's online system.

6.5 GPS (Government Policy Statement)

The draft GPS is out for consultation. A final version is not anticipated until after the elections.

NZTA are taking the approach that the draft GPS is a good indicative document in order to develop policy and investment direction and the investment assessment framework (old IRS). The investment assessment framework will retain the multi criteria assessment used presently (strategic fit, effectiveness, economic efficiency) but will include some form of alignment with the GPS regarding resilience.

Resilience is an area that the SWDC has been advocating strongly as it is a considerable issue for the Council. Recent rains have shown that there are numerous vulnerable sections of the road network and planning for contingencies is important.

6.6 FAR (Funding assistance Rates)

A paper will be going to the NZTA board in September in relation to the additional 20% funding of emergency works and rules relating to emergency works. This was a major part of the joint Wairarapa district councils' joint submission to NZTA. The other area of concern for South Wairarapa in particular is the SPR (Special Purpose Road). Work is ongoing regarding defining "Special Purpose Roads" within the new funding policy. NZTA has had several of their staff visit the SPR at SWDC and driven out to Cape Palliser to see the recent works and the ongoing issue of maintenance and renewal.

6.7 Waihenga Bridge Information

There have been several discussions over an advisory service for residents to inform them of the road and bridge closures in the Wairarapa and in particular SWDC. This is due to the issues when the state highway is closed

entering Martinborough. Other local roads then close making people unsure on the best routes to take in such events.

A push system seems to be available to “push” information to people who have signed up to it. It is currently being investigated to see if advanced warnings can be arranged to provide people with information prior to a closure and estimated time of closure.

7. Amenities

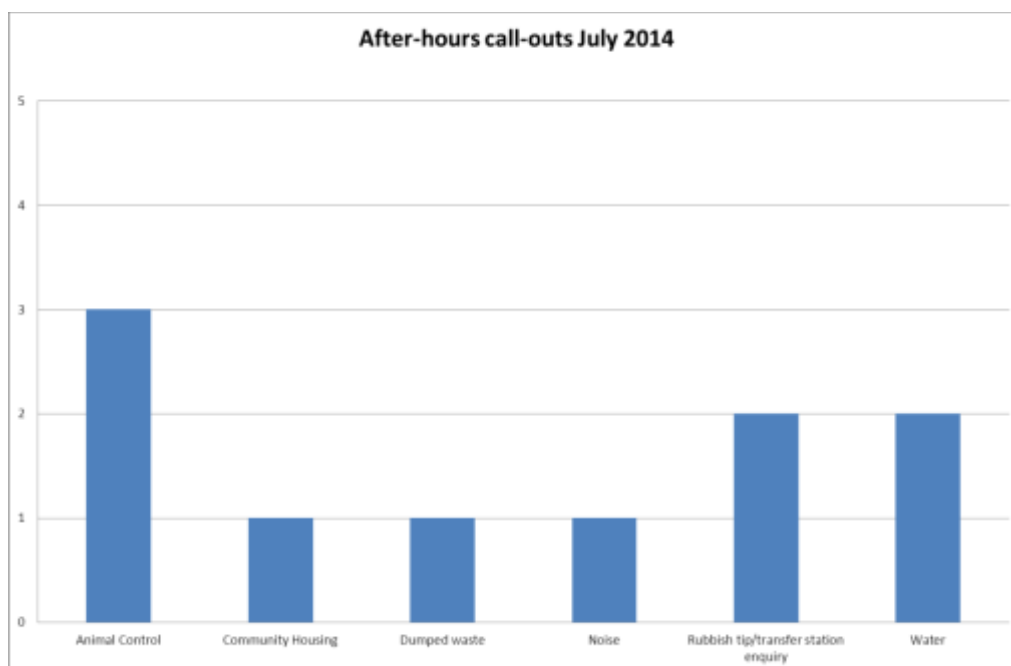
SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%		
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

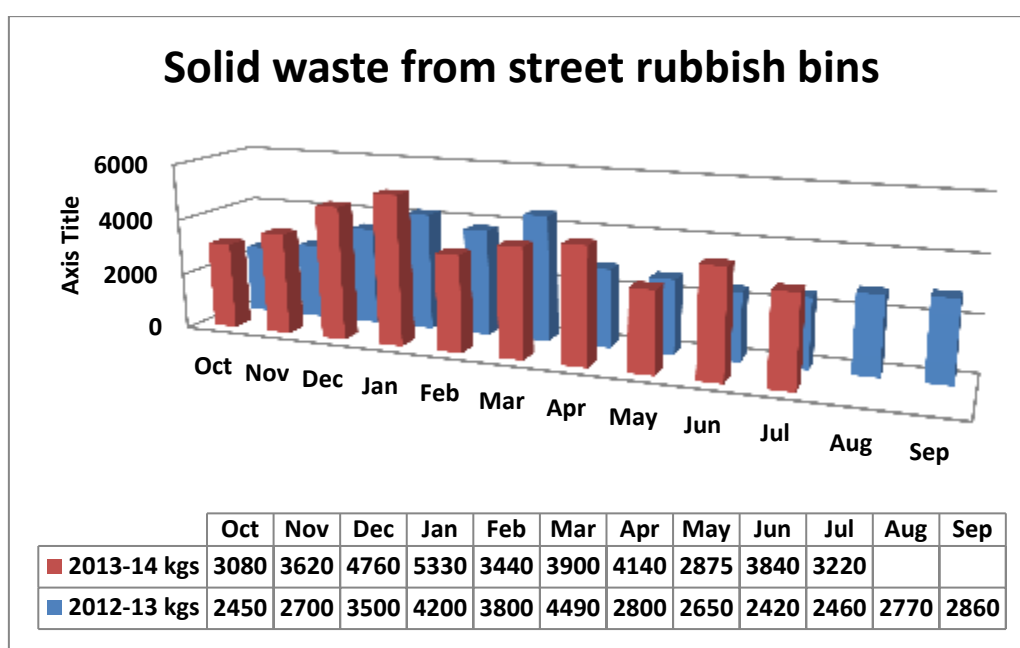
7.2 City Care – Property, Parks and Reserves contract

7.2.1. After-hours call-outs

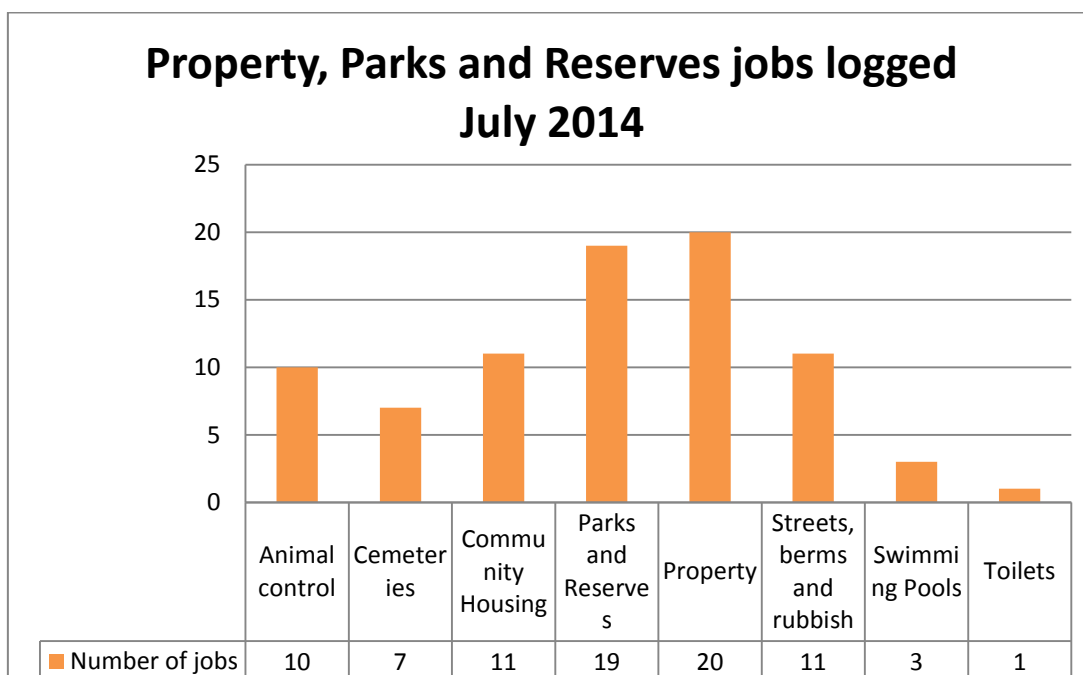


7.2.2. General Waste Collection

Under the Property, Parks and Reserves contract, City Care staff collect solid waste from the street rubbish bins in Featherston, Greytown and Martinborough. The quantity of rubbish collected is recorded by weight from the rubbish tip tickets. Waste volumes this year are showing an increase over the previous year. Even allowing for seasonal variations it appears that there are simply more people around the three towns this year than last year.



7.2.3. Logged jobs



7.3 Playgrounds

7.3.1. Featherston

Featherston Community Board at its August meeting approved the replacement of the existing swing set with a set of swings which includes a basket swing and a 4.2m high swing for very big kids. A Scorpion Bug Rocker is also to be purchased.

7.3.2. Martinborough

We are still awaiting the arrival of the replacement slide from the supplier.

7.4 Sports fields and facilities

7.4.1. Featherston

City Care is currently carrying out maintenance on the hedge at Card Reserve. They are not going to be able to get the chipper to dispose of the trimmings for another two weeks, so the trimmings will be stacked nearby and regularly checked. The Rongotai and Wairarapa College rugby teams had a match on Saturday 19 July at Card Reserve. The sports grounds on the reserve were closed on the weekend of 9 and 10 August to protect the turf, which was saturated by the continuing rain.

7.4.2. Greytown

The sports grounds on Soldiers' Memorial Park were also closed on 9 and 10 August because of the weather.

7.5 Pensioner housing

There are seven applicants on the waiting list for Martinborough, thirteen for Featherston and six for Greytown. Two tenancies have ended at Featherston and we have received notice from one resident at Martinborough.

7.5.1. Burling Flats, Featherston

Flat 8 at Burling Flats is receiving general maintenance while empty. As well as new shower and toilet, the flat will be repainted. Some pipe work has been replaced in the bathroom – it was the same product which has caused the leaks at Matthews Flats. It looks like it was part of a repair job so we have reason to believe that this product was used in the rest of the Burling Flats.

7.6 Parks and Reserves

7.6.1. Greytown

City Care and the 'Friends of Stella and Sarah' group have been busy at Stella Bull Park. The ground has been levelled out for a new garden and the heritage garden has been raised. A new sculpture has been approved by Greytown Community Board to go at the Main Street entrance to the park.

7.7 Toilets

7.7.1. South coast

The new toilet for the Ngawi surf break is expected to be delivered to City Care in August. We are working through the consenting process for the toilet at the moment, and hope to have it installed and operating by the end of September.

7.8 Properties

7.8.1. Featherston

A funding application has been made to the Lottery World War One Commemorations, Environment and Heritage Committee for work on the Anzac Hall to restore the building for its centenary. The application will be considered by the committee at its November meeting.

Resource consent has been granted for the re-location of the Bottle-O building to become the Featherston Menz Shed. The building consent application is in process.

7.8.2. Greytown

Work has been carried out on the Old Library Building at Stella Bull Park to prepare for the new tenant. The exterior has been cleaned, the exterior lighting will be fixed, and an additional light is being added to cover the seating area to the north of the building which is a popular youth hang-out. Additional power points have been installed at the request of the new tenant. Some repainting and restoration work has been carried out in the interior of the building.

7.8.3. Martinborough

It was discovered the two power poles at Pain Farm are rotten at the base, one located in the homestead section and one just in the paddock in front of the homestead. These are to be replaced in the week of the 19 August, weather-dependent. The new tenants have now been in the homestead three months and are making good progress on the restoration of the garden.

7.9 Cemeteries

7.9.1. Featherston

There was one burial and one ashes interment in July.

7.9.2. Greytown

There were no interments in Greytown Cemetery in July.

7.9.3. Martinborough

There were two burials and one ashes interment in July. Since the last report it has been discovered that there are actually two walls affected by the January Eketahuna earthquake. As well as the services wall, wall three also has significant damage to the structure of the wall and will require rebuilding. We are currently working on locating contact details for the families of people interred in wall three. Richmond Funeral Homes and Wairarapa Headstones will be assisting with the removal of ashes and plaques from the wall and Richmond Funeral Homes will hold the ashes while the wall is being rebuilt. As we are now rebuilding wall three, we will also rebuild the service wall in the same location as it stands now rather than build it alongside as previously reported.

7.10 Swimming Pools

7.10.1. Greytown pool

The engineer's report on options for shortening the pool to the regulation 25m has been received and distributed to the pool working group. The preferred option after consultation is to insert a wall that would split the pool into two parts, similar to the pool at Featherston. The deeper part would then be a regulation 25 metre pool. This will leave a small pool at the shallow end, for the primary age children and learn-to-swim programs. Some community fund-raising will be required for the additional work.

7.11 Libraries

7.11.1. Ex-library stock Book Fair

A book fair was held on the weekend of 9-10 August in the Old Library, Greytown to dispose of withdrawn books from the three south Wairarapa libraries. Although only planned for the Saturday, staff came back and ran the fair for a few hours on Sunday as well. Hundreds of books were sold however we are still left with a lot of books. Clinton Homes from City Care had the fantastic idea to donate the kids and young adult's books to Paraparaumu School, which lost its library in a recent fire. City Care contributed to the donation by transporting the books to Paraparaumu. The donation was received with delight by the school. A selection of adult fiction books will be donated to the Kuranui College English department. A decision is yet to be made on what to do with the remainder of the adult fiction and non-fiction books.

8. Civil Defence and Emergency Management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		The Wellington Regional Civil Defence Emergency Mnaagement Group Plan 2013-18 has been implemented and available through the get prepared website.

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1. Update

Following the changes in road contractor across the Wairarapa, new Road Closure Protocols have been developed and agreed by all parties involved. The new protocols, which provide the who does what and when in a road closure event, were put to the test in early August. Generally, the protocols worked well, however, as a first run there were some teething issues that will be ironed out.

A report on the response to the Eketahuna earthquake will be released at the end of August. It is envisaged that this will provide a number of recommendations based on the after action review process and observations of the current response arrangements in the Wairarapa. A Corrective Action Plan (CAP) will be provided which sets out a programme of work in relation to the recommendations.

A draft Concept of Operations has been developed following the earthquake event. The intent of the document is to clarify roles and responsibilities between Council, WREMO and the Wairarapa Emergency Operations Centre (WaiEOC) at different levels of response. The document informs discussion on 'how' each role can be delivered by the respective agency. This document and subsequent work will be reflected in the Corrective Action Plan as part of the Eketahuna earthquake report.

Wairarapa Councils have agreed to upgrade the WaiEOC with some new technology that will both aid response, but also give councils some redundancy from a business continuity perspective. The rollout of new technology is a region wide project with the Wairarapa component expected to be started in October 2014.

Engagement with South Wairarapa CDEM teams is on-going. The focus of work is on completing the Community Response Plans (CRP) and developing arrangements for how the Civil Defence Centres (CDCs) work and also links into rural communities and the wider welfare structure. The Martinborough CRP is on track for completion by the year end. WREMO is also looking at how we can support the three teams with Get Ready week in September, with Greytown looking to run a CDC exercise.

Primary schools and Early Childhood Centres have been engaged to promote and look at their emergency and business continuity plans and preparedness messages for staff, children and families.

9. Libraries

9.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

10. Appendices

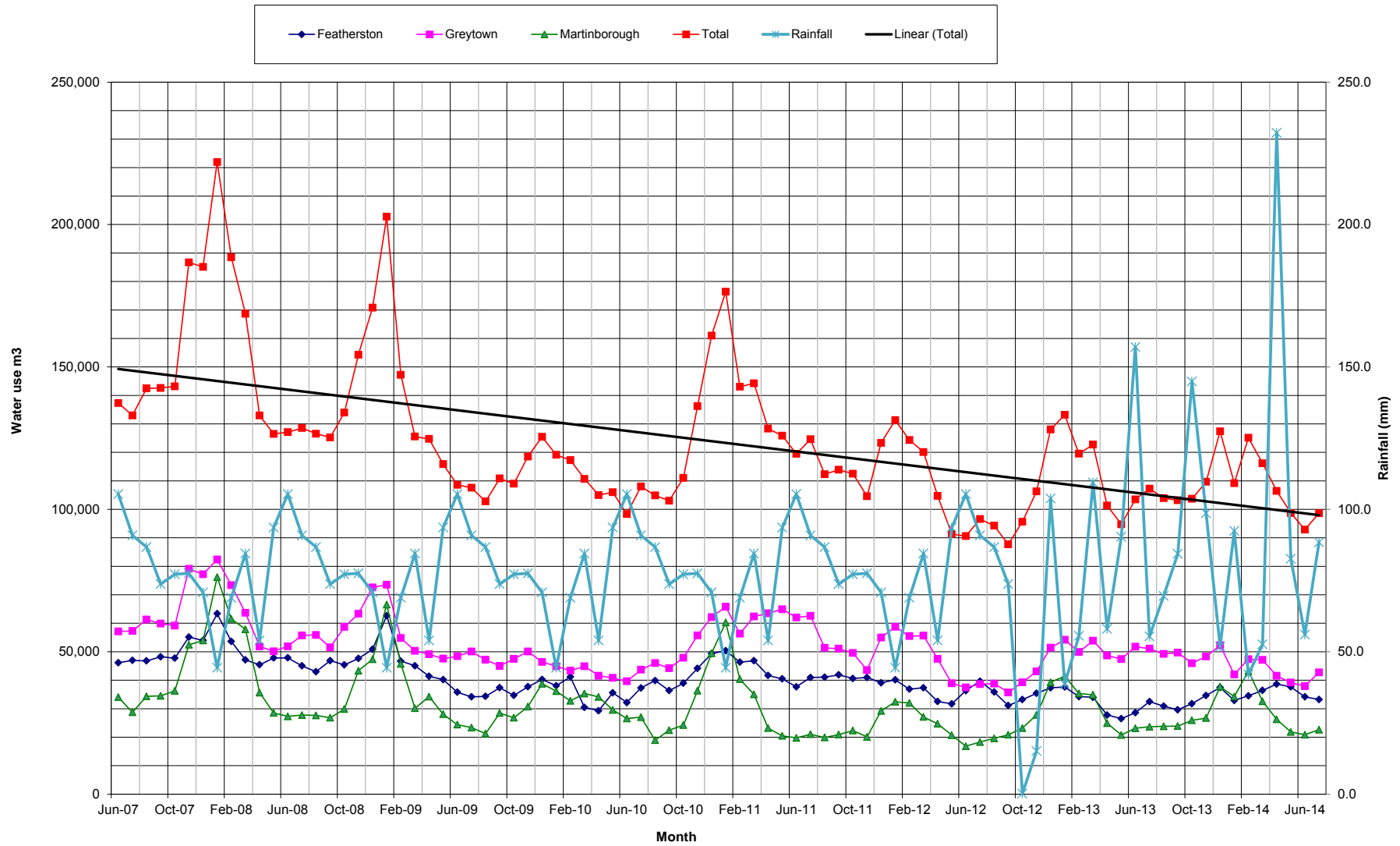
Appendix 1 - Monthly Water Usage

Appendix 2 – Waste Exported to Bonny Glen

Appendix 3 – Library Statistics

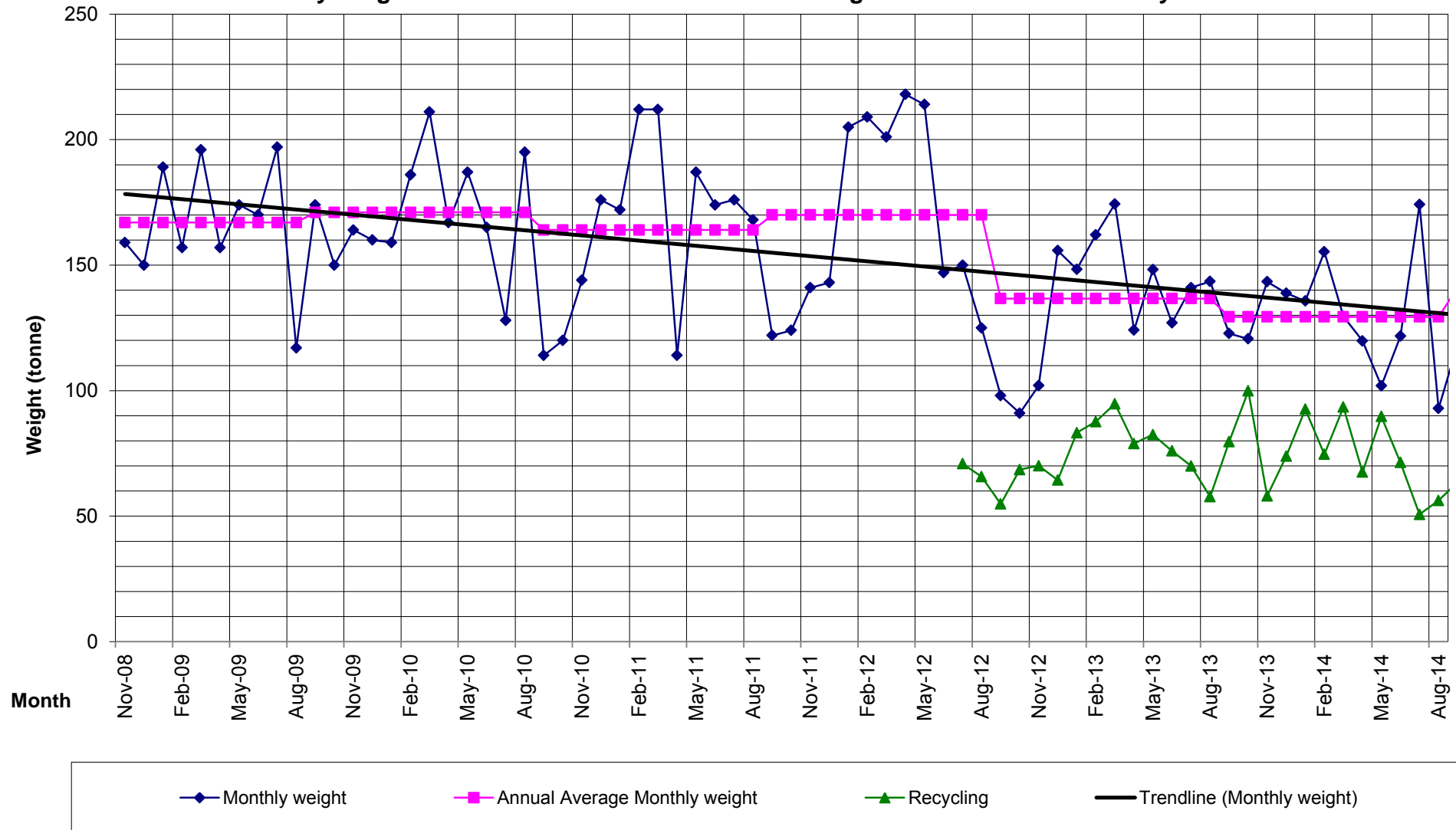
Appendix 1 – Monthly Water Usage

Water use South Wairarapa District Council



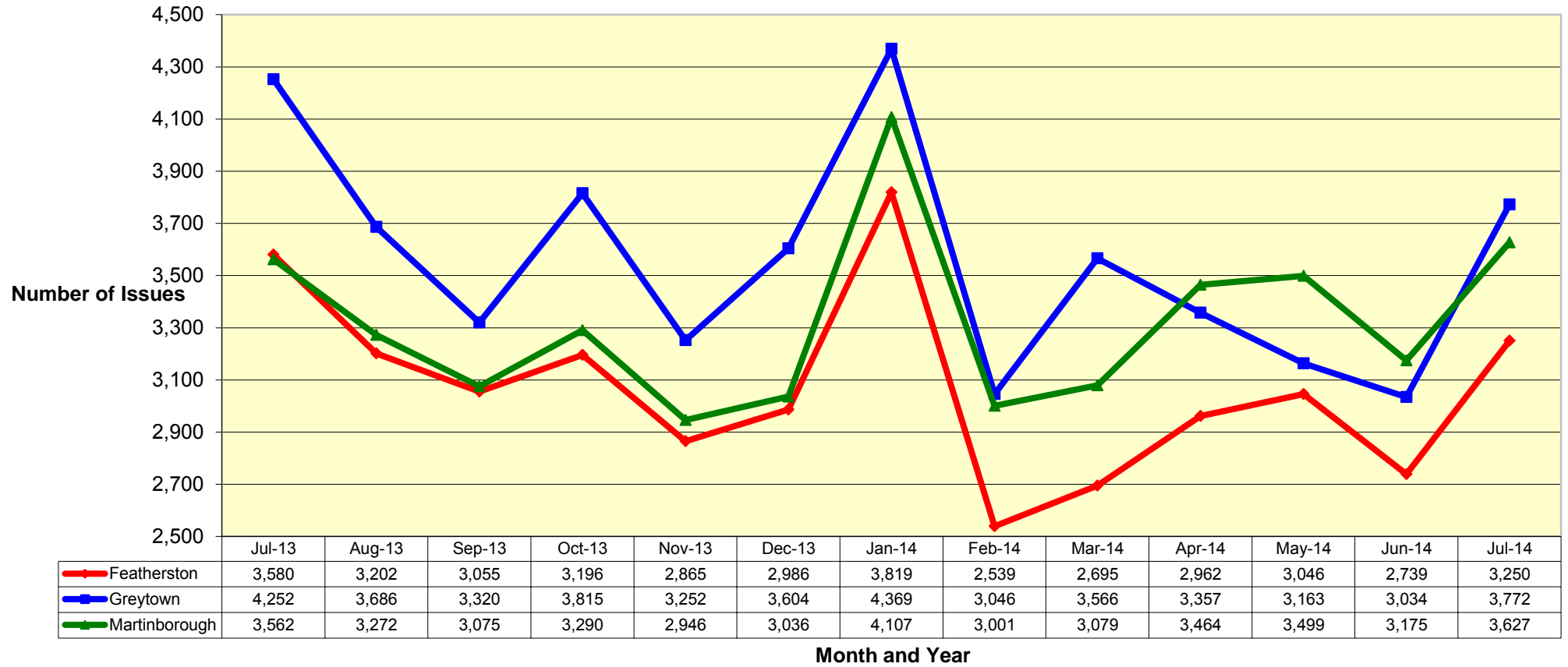
Appendix 2 – Waste Exported to Bonny Glen

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



Appendix 3 – Library Statistics

Issues to July 2014



Top 25 most popular adult* books borrowed from South Wairarapa Libraries 2013/14

1	Moon over Martinborough – from Michigan to the Wairarapa	Gulian, Jared
2	Forgive Me	Pearse, Lesley
3	Never Go Back	Child, Lee
4	The Luminaries	Catton, Eleanor
5	Inferno	Brown, Dan
6	Paris	Rutherford, Edward
7	Me Before You	Moyes, Jojo
8	The Truth About You	Hill, Melissa
9	The Storyteller	Picoult, Jodi
10	The Unlikely Pilgrimage of Harold Fry	Joyce, Rachel
11	Second Honeymoon	Patterson, James
12	The Book Thief	Zusak, Markus
13	And the Mountains Echoed	Hosseini, Khaled
14	Whiskey Beach	Roberts, Nora
15	Winners	Steel, Danielle
16	A Treacherous Paradise	Mankell, Henning
17	A Week in Winter	Binchy, Maeve
18	Perfect	Joyce, Rachel
19	The Girl You Left Behind	Moyes, Jojo
20	The Racketeer	Grisham, John
21	The Rosie Project	Simson, Graeme C.
22	Best Kept Secret	Archer, Jeffrey
23	First Sight	Steel, Danielle
24	Gone	Patterson, James
25	Just an Orange for Christmas – Stories from the Wairarapa	Daniell, Christine Hunt

* Adult fiction and non-fiction

FEATHERSTON COMMUNITY BOARD

16 SEPTEMBER 2014

AGENDA ITEM 6.2

REPORT BACK FROM INFRASTRUCTURE AND PLANNING WORKING PARTY ON FEATHERSTON CYCLE MATTERS

Purpose of Report

To update members on the outcome of Infrastructure and Planning Working Party (I&PWP) regarding Featherston cycle matters.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Work with Council's Amenities Manager to progress a cycle friendly district project (ideas and budget) for discussion during the LTP process.*

1. Background

On the 24 June 2014, the Featherston Community Board referred correspondence from Maria Fairburn to the Infrastructure and Planning Working Party for consideration. Mrs Fairburn suggested a number of cycle infrastructure improvements for Featherston to make the town more welcoming for cyclists.

On the 13 August 2014 the I&PWP considered the correspondence and the following decision was made with corresponding actions assigned.

2. I&PWP Minutes 13 August 2014

Councillors wanted South Wairarapa to be a cycle friendly district with the appropriate signage, speed limits and amenities and wanted to consider implementing this as a district, including appropriate allocation of funds during the LTP process.

No decision was made on setting up a cycle advisory group as suggested in the correspondence.

I&PWP Actions:

- Write to Trust House and ask if they would consider putting a bike rack outside their supermarket when they undertake furnishing and landscaping.
- Request that the Martinborough Town Hall (Community Centre) Steering Committee to have bike racks and a drinking fountain incorporated into the design for the area.
- Add cycle friendly district as a conversation topic to LTP list of items for discussion.

3. Conclusion

It is suggested that the Featherston Community Board work with the Amenities Manager as well as members from both Greytown and Martinborough Community Boards to progress a cycle friendly district project for discussion during the LTP process.

4. Appendices

Appendix 1 – Maria Fairburn Correspondence

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Maria Fairburn Correspondence

From: Maria Fairburn <maria.fairburn@gmail.com>
To: Lee Carter <jadetui@xtra.co.nz>
Sent: Tuesday, 3 June 2014 1:39 PM
Subject: Re: Letter to Community Board - problem opening document

Maria Fairburn
P O Box 57
Featherston

1 June 2014

Dear Lee

I am concerned that the needs of visiting and local cyclists in Featherston are not being sufficiently addressed. Although businesses such as Rimutaka Shuttles and Green Jersey Cycle Tour Company, clearly see the need for cycle support and seek to fill this gap, not enough is being done to develop cyclist infrastructure in the town. Cyclists need to believe that Featherston welcomes cyclists, encourages cycling, and that Featherston is a safe place for cycling.

Geographically, Featherston is the logical place for cyclists to access bike repairs, or medical help, or other back-up, being the closest town to the Trail. However, the town is in danger of losing this advantage unless it can urgently persuade cyclists Featherston is the place to go. If it does not, other towns will do this to their advantage and to the disadvantage of cyclists who will have to wait longer for the services they need. While South Wairarapa District Council in tandem with Destination Wairarapa have responsibility for overall planning, at town level it is important for the community to seize these opportunities to make Featherston more cycle-friendly.

I would like to suggest, firstly, that a Cycling Advisory Group be formed to work with the Community Board to provide cycling and cycling support advice and initiatives with a view to achieving the goals outlined. (As a cyclist, with experience of many cycling destinations and tours in NZ and different countries, I would like to volunteer to be part of that group).

Secondly, I believe the Community Board could act on the first four low-cost suggestions almost immediately. The other three could be considered for future development:

1. Erect cycle racks close to shops cyclists are likely to frequent, e.g. Cafés, supermarket. At present, the Library appears to be the only public place with such a facility.
2. Indicate a central source of free water to top-up drinking bottles and camelbaks.
3. Repair the footpath adjacent to the Donald's Creek bridge on Martinborough Rd and raise it to the height of the concrete of the bridge. This would improve safety for cyclists and motorists by reducing constriction, and would be welcomed by people walking and wheeling children.
4. Erect a sign, only when the above are completed, welcoming cyclists to Featherston similar to the Motorhome friendly sign.

There are other more visible and dramatic steps Featherston can take to prove it is cycle-friendly and to promote the town as a safe place to cycle:

5. Plan a programme of rides spanning outwards from the centre of town to its environs, the most important would be a trail to Wairarapa Moana. This will open up access to another significant Wairarapa/Featherston natural asset which is currently only safely accessible by vehicle, and only indirectly, from Featherston .

(Planning for cycleways should be have the dual or multi – purpose: a combination of cycleway, walkway, and horse trail (as in many of the Hawke's Bay trails) given the scarcity of resources)

6. Create cycle lanes along Fitzherbert, Fox and Bell Sts, and Martinborough Rd and other streets leading to the two schools to encourage cycling to and from schools.
7. Create a BMX track on the town-side of Otairua Reserve.

I look forward to Featherston capitalising on the presence of the NZ Cycle Trail to both promote Featherston as a cycle-friendly destination, to build on this once-in-a-lifetime opportunity to secure an economic advantage, while at the same time improving the opportunities for safe cycling and healthy recreation for the Featherston community.

Yours sincerely

Maria Fairburn

cc. Rimutaka Shuttles

Green Jersey Tours

Cr Colin Olds

Destination Wairarapa

FEATHERSTON COMMUNITY BOARD

16 SEPTEMBER 2014

AGENDA ITEM 6.3

ANZAC HALL LANDSCAPING

Purpose of Report

To inform the Community Board of landscaping proposals for the Anzac Hall and to obtain approval to proceed.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information;*
2. *Recommends that Council revokes resolution DC2012/85;*
3. *Endorses and recommends to Council the proposal to create a Memorial Garden at the Anzac Hall, with a revised placement of the rock referred to in DC2012/85;*
4. *Endorses and recommends to Council the proposal to install one or more flagpoles adjacent to the Memorial Garden;*
5. *Contributes \$3000 towards the total cost.*

1. Executive Summary

Landscaping work is proposed for the grassed area to the east of the Anzac Hall (corner of Bell and Birdwood streets). This work would incorporate the Anzac Club Society's revised proposal to create a Memorial Garden, featuring a large rock extracted from the Rimutaka hill road. The landscaping could also include one or more flagpoles to enable the New Zealand (and potentially Australian and Belgian) flag(s) to be flown outside the building on commemorative occasions. The replacement of the flagpole on the top of the hall is proposed to be decorative rather than operable.

2. Background

The original certificate of transfer of the building from the Wairarapa Anzac Club to the Featherston Municipal Council (Appendix 1) was contingent on the erection of a "suitable monument...on the grass plot at the East of the building". The building itself was intended as "a Memorial to Wairarapa soldiers who were killed in the Great War of 1914-18". No monument has ever been erected on this site.

The Featherston Anzac Club Society Inc made a submission to the Long Term Planning process in 2012 requesting approval to place a large rock, excavated from the Rimutaka Hill, on the south-east side of the building. The rock was intended to carry a display panel telling the story of the Featherston Military Camp and its link with the Hall. Council's response (DC2012/85) was to allow the placement of the rock "beside the driveway on the south eastern side of Anzac Hall provided it is installed into a concrete base for ease of mowing and it has some reason attached to placement".

In the same submission, the Society also noted the deterioration of the building's original flagpole and requested that this be reinstated.

3. Discussion

3.1 Memorial Garden

Since the 2012 submission, the Featherston Anzac Club Society's committee has revised its proposal for the placement of the rock. A landscape design for a memorial garden has been submitted for consideration, and is attached as Appendix 2. Acceptance of this design will require the revocation of Council resolution DC2012/85, along with a resolution to accept the new placement and design.

3.1.1. Location and design

The Memorial Garden is proposed for the northern corner of the grassed area on the east side of the building (corner of Bell and Birdwood streets). A native garden would surround the Rimutaka rock, with a memorial plaque and suitable lighting. A pebble path within the garden would provide access to the plaque, and symbolise the final march made by soldiers from Featherston Camp over the hill to Trentham Camp.

3.1.2. Memorial Plaque

While the original donors of the building contemplated a memorial to fallen Wairarapa soldiers of World War 1, the Anzac Club Society proposes that, given the passage of time and subsequent wars, the memorial honours all of the soldiers who trained in Featherston. They note the significance of the hall to the social lives of the men who trained at the camp. The final part of training at the camp was the march over the Rimutaka hill to Trentham camp, hence the symbolic nature of the rock which was excavated from the hill carrying the memorial plaque. The wording for the plaque has not yet been proposed, but the Anzac Club Society committee would undertake the research to find and propose suitable wording.

3.1.3. Costs

The Anzac Society Club has undertaken to meet the costs of moving the rock from its current location to the Memorial Garden. The preparation and plantings for the Garden have been costed at \$7600 by City Care, who would also maintain the Garden under the Property, Parks and Reserves contract. A reduction in the cost of installing the plants could be made by using volunteer labour – one suggestion being to invite children from St Theresa's school to carry out the planting under supervision.

3.2 Flagpole

The issue of the building's missing flagpole has been raised a number of times, including by the Anzac Club Society in its 2012 LTP submission. Photographs from the time suggest that the flagpole was used to fly the "Anzac Club" flag rather than the Union Jack. The flagpole's halyard would appear to have been on the exterior of the building. While the flagpole will be reinstated as part of the planned 2014/15 works on the building, it would be unrealistic to have a simple halyard on the exterior of the building where it could be interfered with by vandals.

3.2.1. Building flagpole

It may be possible to obtain a more secure flag-raising system, perhaps with the lower end of the halyard running inside the building. This, however, risks altering both the interior and exterior appearance of the building, and potentially creates a penetration for leaks. Alternatively, officers recommend that the flagpole be reinstated as a decorative element only, similar to a finial.

3.2.2. Freestanding flagpole(s)

An operable flagpole, of modern materials, could be installed on a hard-stand in the centre of the grassed area on the east side of the building. Potentially, up to three flagpoles could be installed in this location, to enable the flying of the New Zealand, Australian and Belgian flags on appropriate occasions. This would complement the Memorial Garden, and provide an additional focal and gathering point for commemorative celebrations. The cost would be around \$1000 for each 10m flagpole, and approximately \$5000 for the hard-stand and installation.

3.3 Financial considerations

As noted above, the Featherston Anzac Club Society has offered to meet the cost of shifting the rock from its current location to the Memorial Garden. The costs of establishing the garden and installing the flagpole(s) could be met from the parks and reserves budget, with contributions from the Anzac Club Society and the Featherston Community Board. A contribution of \$3000 towards the combined total cost is requested from the Featherston Community Board.

4. Conclusion

This report recommends the honouring of the condition of the original gift of the Anzac Hall by the establishment of a Memorial Garden on the east side of the building. The focal point of the garden will be a large rock extracted from the Rimutaka hill, bearing a memorial plaque. Also recommended is the establishment of a hard-stand with one or more flagpoles in the centre of the grassed area on the east side of the building. Both recommendations will both honour the building's past and provide a "finished" landscaped appearance to the eastern aspect of the building. At some future point, it may be possible to balance the Memorial Garden at the north end with some kind interpretive display of the building's history at the south end of the area.

5. Appendices

Appendix 1 – Copy of Certificate of Transfer of the Anzac Hall from the Wairarapa Anzac Club to the Featherston Municipal Council

Appendix 2 – Landscape design proposal for Memorial Garden

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

**Appendix 1 – Copy of
Certificate of Transfer of the
Anzac Hall from the
Wairarapa Anzac Club to the
Featherston Municipal
Council**

C E R T I F I C A T E.

I, WILLIAM EDWARD BIDWILL of Featherston, President of the Wairarapa Anzac Club in pursuance of a Declaration of Trust dated the 26th. day of September One thousand nine hundred and sixteen (1916) and registered in the Deeds Registration Office at Wellington as No. DO HEREBY CERTIFY that ..

at a meeting of subscribers of the said Club held in Featherston on the 30th. day of May One thousand nine hundred and nineteen (1919) of which I was Chairman, the following resolution was carried by a majority of those present :-

" That the WAIKARAPPA ANZAC CLUB be presented to the Featherston Municipal Council as a Memorial to Wairarapa Soldiers who were killed in the Great War of 1914-18 on the condition that a suitable monument be erected on the grass plot at the East of the building and that any surplus moneys of the ... Club be given towards the erection of such monument."

DATED this 4- day of Nov 1919.

Wm. E. Bidwill
Witness *Farmer Featherston*

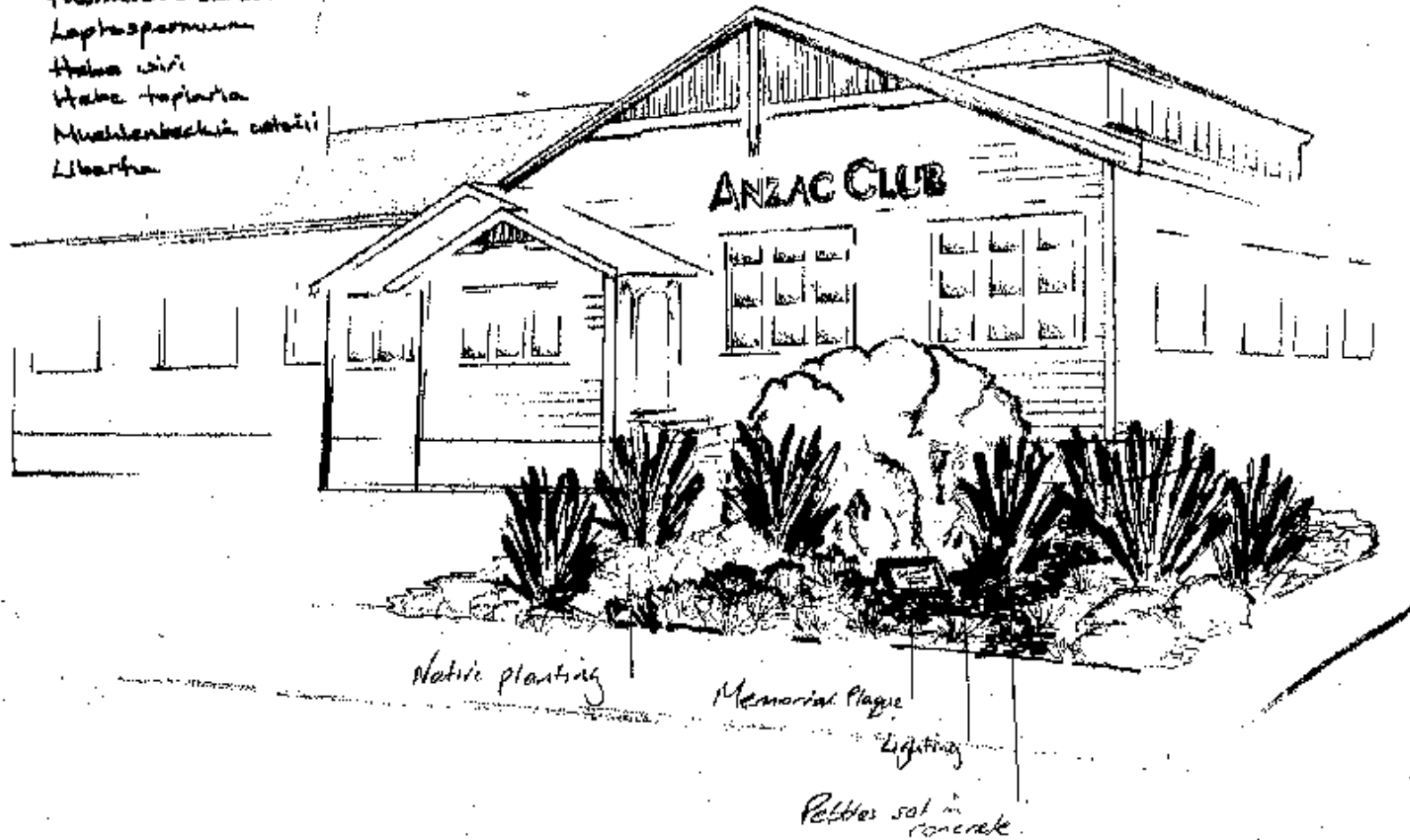
I, CLEMENT JOHN CARLYON Secretary of the Wairarapa Anzac ... Club DO HEREBY CERTIFY that I sent notices of the foregoing meeting stating the business of the meeting through the post by a registered letter addressed to each subscriber on the 22nd. day of May One thousand nine hundred and nineteen (1919) Dated this 4- day of November 1919.

Witness : *C. J. Carlyon*

Appendix 2 - Landscape design proposal for Memorial Garden

Planting Suggestions

- Azalea
- Prostrata caskinam
- Lepidospermum
- Habe wisi
- Habe topiaria
- Muehlenbeckia catoii
- Libanthe

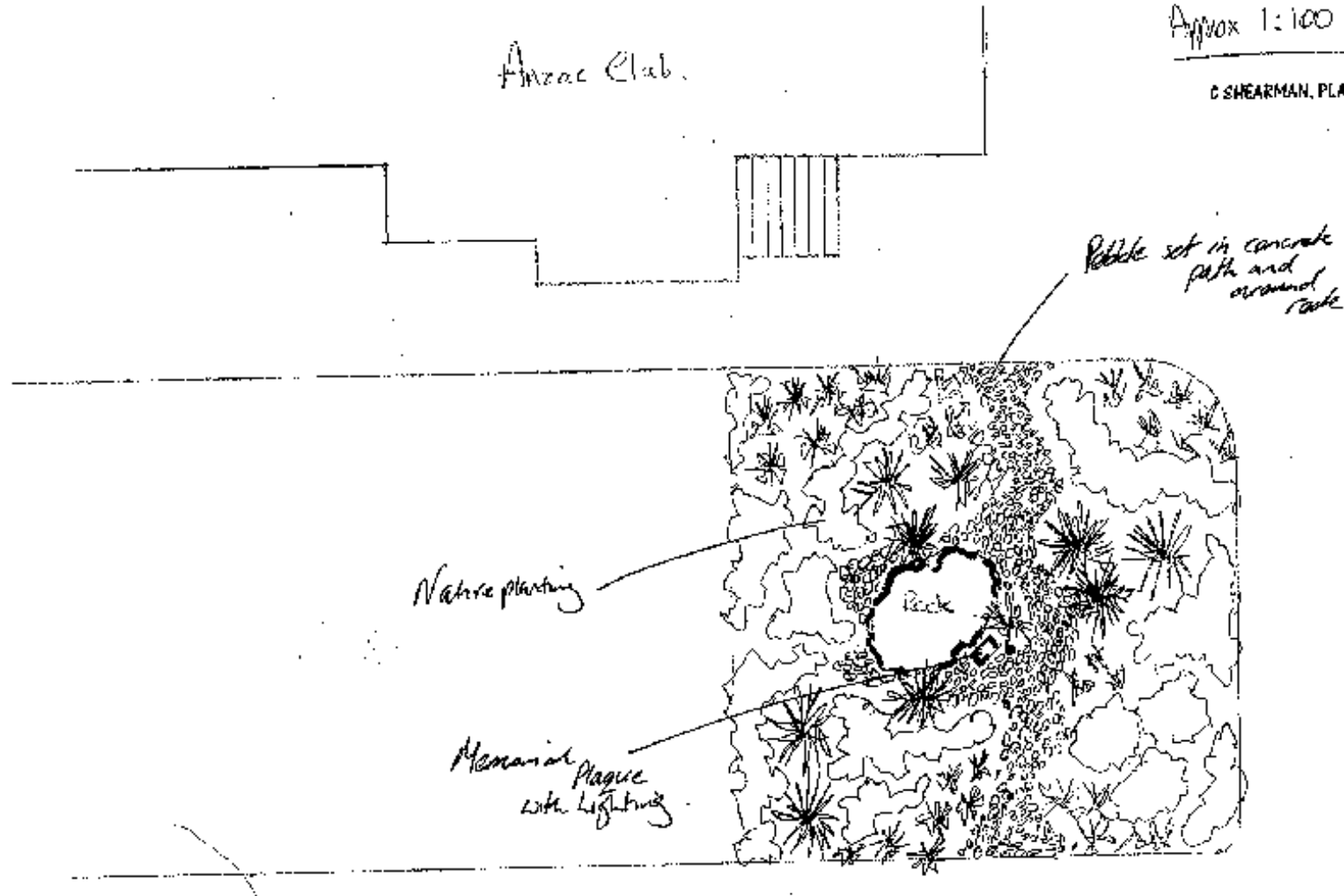


Sketch Plan
for Position of Rock

Approx 1:100

© SHEARMAN, PLAN 2b

Amzac Club



FEATHERSTON COMMUNITY BOARD

16 SEPTEMBER 2014

AGENDA ITEM 6.4

REPORT BACK FROM COUNCIL ON BOARD RECOMMENDATION TO FORM WORKING PARTY

Purpose of Report

To update members on the decision of Council regarding the Featherston Community Board recommendation to form a Working Party to progress the development of Featherston Town Square.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Appoint two members to the Featherston Town Square Working Party.*

1. Background

On the 5 August 2014, the Featherston Community Board recommended that Council establish a small working group consisting of Featherston Community Board representatives and identified stakeholders.

On the 27 August 2014 Council considered the recommendation and the following decision was made with corresponding actions assigned.

2. Council Decision 27 August 2014

After considerable discussion councillors established a working group, by resolution, and tasked the group with finalising development decisions relating to Featherston town square, including the use of the commercial land, by 30 November 2014.

COUNCIL RESOLVED (DC2014/141):

1. To establish a small working group consisting of the Featherston Community Board, Featherston ward councillors and Council officers to progress development of Featherston town square.

(Moved Cr Craig/Seconded Cr Riddell)

Carried

Council Actions:

- CEO to advise The Residents and Ratepayers Association and the Featherston Community Board of the Featherston town square resolution (DC2014/141) and organise the first meeting for mid-September.

3. Conclusion

It is recommended that the Featherston Community Board appoint two members to the Featherston Town Square Working Group. Featherston ward councillors Cr Dean Davies and Cr Solitaire Robertson have already been appointed by Council.

Contact Officer: Paul Crimp, Chief Executive

FEATHERSTON COMMUNITY BOARD

16 SEPTEMBER 2014

AGENDA ITEM 7.3

FEATHERSTON FOOTPATHS

Purpose of Report

To highlight and discuss footpath repairs and agree on possible allocated funding from the Featherston Community Board 2015/2016 Budget.

Recommendations

Officers recommend that Featherston Community Board:

1. *Receive the information;*
2. *Agree to relevant footpath repairs from Annex;*
3. *Discuss and agree to funding for some footpath repairs over and above Council allocated funds for 2014/2015; and*
4. *Agree to submit to the Long Term Plan in 2015 for increased budget for Featherston for new footpaths and continued repairs and maintenance.*

1. Executive Summary

The purpose of this paper is to discuss repairs to Featherston footpaths, which footpaths need immediate repair as per Annex 1 and to discuss Annex 2, other footpaths that require repair outside the scope of the allocated 800 metre repair.

2. Background

South Wairarapa District Council via the recent Annual Plan process agreed to focus on repairs and maintenance on footpaths for Featherston, Greytown and Martinborough for 2014/2015. Each town has been allocated 800 metres of repairs to existing footpaths.

On 5 August 2014, South Wairarapa District Council provided Featherston Community Board with a map of Featherston footpaths earmarked for repair. Members of Featherston Community Board requested more time for site visits and to identify which footpaths require immediate repairs.

3. Discussion

3.1 Earmarked Footpaths for Immediate Repair

Lead a discussion and agree on which footpaths from the South Wairarapa District Council map require immediate repairs.

3.1.1. Further Footpath Repairs

Discussion would draw on Annex 2 noting other footpaths, not earmarked that require attention. This includes:

- Farrier Grove/Brandon Street footpaths that have been highlighted by a member of the public as unfinished, but it could be deemed as a new footpath depending on the reasons why it was not joined. I understand that Council are currently looking into this particular footpath request.
- Footpath repair to Corner of Birdwood Street and Fitzherbert Street.
- Footpath repair to Lyon Street.
- The request from Maria Fairburn to repair footpath adjacent to Donald's Creek Bridge on Martinborough Road and raise it to the height of the concrete of the bridge. This would improve safety for cyclists and motorists by reducing constriction, and would be welcomed by people walking and wheeling children. I understand this was discussed at the recent Infrastructure and Planning Working Party Meeting held 13 August 2014.

3.2 Financial Considerations

Lead a discussion considering Featherston Community Board funds to be allocated to some footpath repairs within Featherston over and above Council allocated funds for 2014/2015.

4. Conclusion

It's important that we support and maintain infrastructure such as footpaths. Although this is a responsibility of Council, there is a need to recognise that more than 800 metres of footpath may require immediate repair. Although Featherston Community Board has limited funding, there is an opportunity to see key repairs are completed to benefit our town.

5. Annex

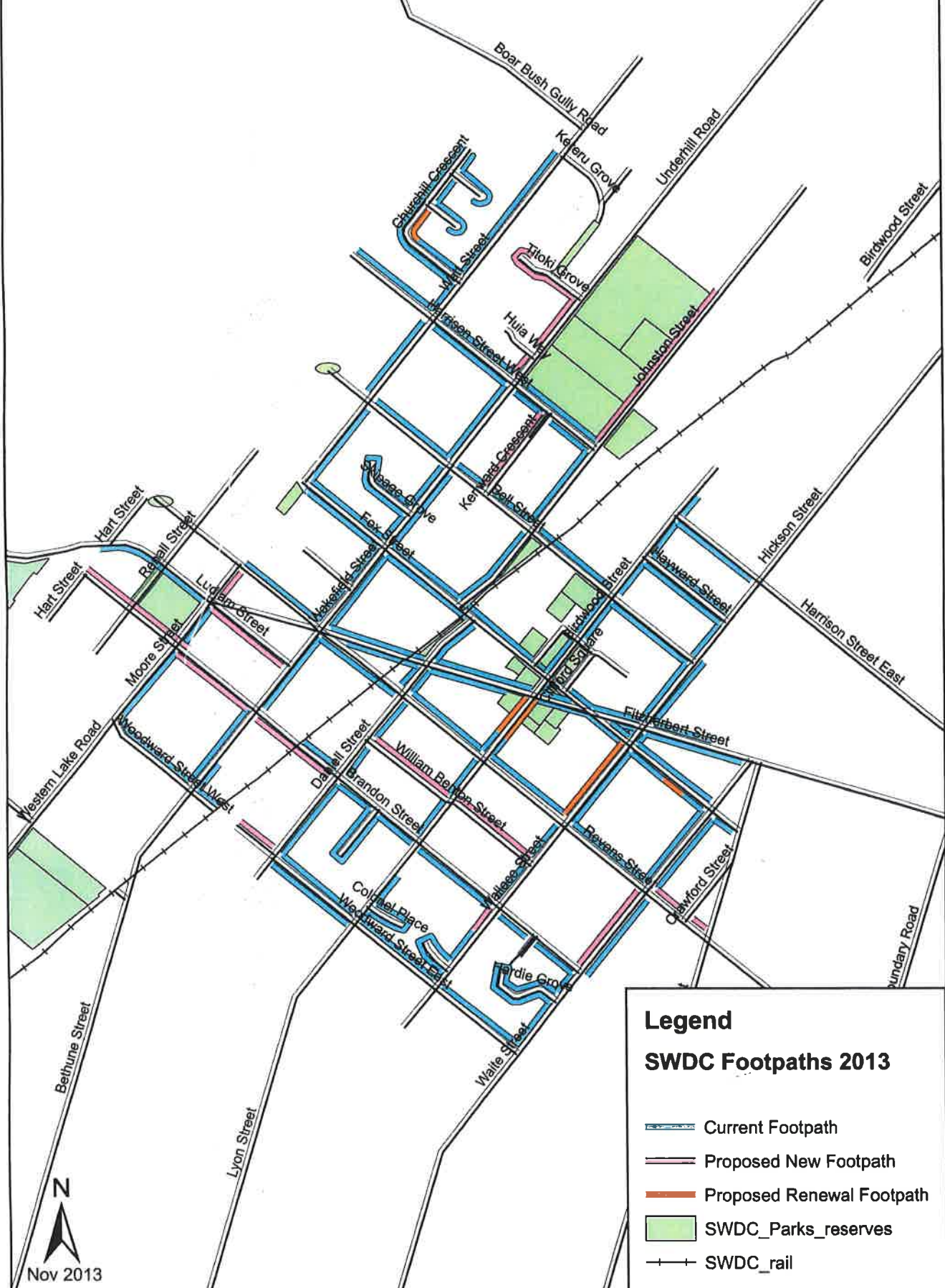
Annex 1 – Footpaths for Immediate Repair

Annex 2 – Other Footpaths that Require Repair

Report by: Lee Carter, Featherston Community Board Chair

Annex 1 – Footpaths for Immediate Repair

Featherston Footpaths 2013



Nov 2013

Data is based on SWDC footpaths three year programme and RAMM footpath inspection 2011

Annex 2 – Other Footpaths that Require Repair

Farrier Grove / Brandon St footpath that seems unfinished, looks like two footpaths laid at different time and era, but why it wasn't joined up is unclear.



East angle, from Brandon into Farrier



East looking north coming out of Farrier to Brandon



West side looking north coming out of Farrier Grove to Brandon St and vice versa



Mother and children walking out of Farrier Grove at the time I was present assessing footpaths. Walking from one footpath to cross the grass section to meet up with the Brandon St footpath.



Corner of Birdwood St and Fitzherbert St



Lyon St



Lyon St

**Victoria University Landscape Architecture
FCB Expenses to 5 September 2014**

Victoria University Landscape Architecture Supporting Budget

FCB RESOLVED (FCB 2014/64):

1. To receive the information.
(*Moved Thomas/Seconded Carter*) Carried
2. To approve up to \$3,000 for the purposes of supporting advanced landscape architecture students from Victoria University undertake a case study of Featherston.
(*Moved Carter/Seconded Jackson*) Carried

GL Expenditure

Actual Costs	Out	Reception/ Welcome	Sundry	Awards
Katie Beattie Reimbursement Food	\$ 326.37	\$ 326.37		
Katie Beattie Reimbursement Sundry	\$ 413.50		\$ 413.50	
Lee Carter Reception	\$ 30.20	\$ 30.20		
Guten Appetit reception	\$ 350.00	\$ 350.00		
Reception preparation (wages)	\$ 47.94	\$ 47.94		
Pain & Kershaw Reception	\$ 318.07	\$ 318.07		
Total	\$ 1,486.08	\$ 1,072.58	\$ 413.50	

Featherston Community Board Agreed Budget

Description	Total cost	FCB Cost
People's choice or similar award	\$ 1,000	\$ 1,000
Sundry costs (like printing for flyers, gift bags, koha)	\$ 500	\$ 500
Community reception	\$ 500	\$ 500
Food for our guests	\$ 1,000	\$ 500
Council welcome	\$ 1,000	\$ 500
Total	\$ 4,000	\$ 3,000

Hi Lee,

Re: The Crossing

Further to our conversation organizing and coordinating the design for The Crossing.

1. Will need permission to be able to erect a memorial on the summit site. Adrienne Staples is currently addressing this issue
2. Will need to get maximum size allowed and where it can go.
3. Set rules for design and possible prize for winner. I.e. Trip for two to the dedication service using Air NZ, local rental car & motel.
4. Set up info pack for email distribution to all intermediate and high schools. This could be sent out from Reap House, Masterton. I believe they have a staff member involved with schools. Also it could be sent to Defence personnel, the RSA, historical societies and museums.
5. Advertise in print media; the RSA Review; Defence Force magazines; community notice boards; on radio stations; etc.
6. Set up a judging panel.
7. Time frames.

Distribution of information, advertising, etc. To be completed by end of September with continuing advertising.

Designs in by middle of December. Request that entries are sent in by email if possible.

Judging completed by end of January.

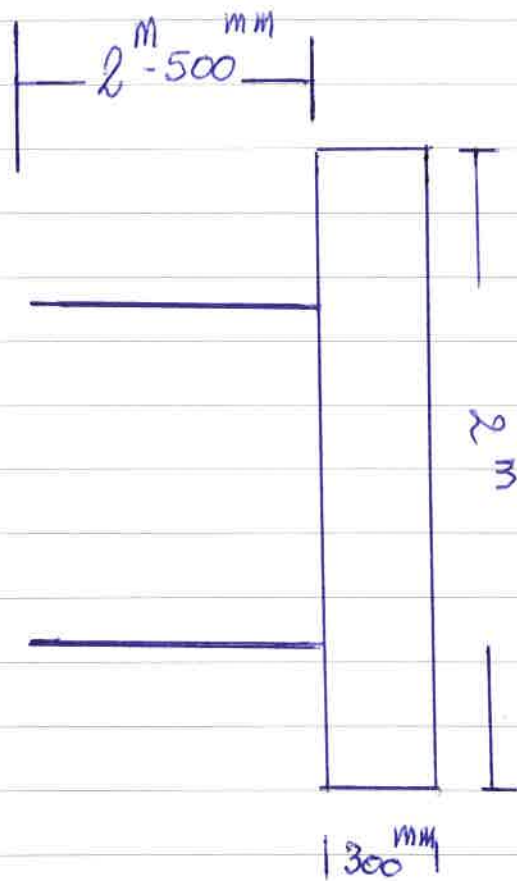
Source and confirm who will construct the memorial by end of March.

Leaving five months to design and construct prior to installing at the Summit.

Have also attached the original draft for the Memorial

Cheers

Tweet & Team



36 Bell St,
Featherston

26-8-14

Dear Lee,

As per conversation regarding signage for Cross Creek Railway - the Society has lost the sign on the state highway. We would like to apply for permission to have a new sign erected at Blifford Square as the enclosed photo is showing. The request comes re Russell Hooper at S.W.D. 6. I hope the board will look favourably at our request.

Yours faithfully,
Colin Robinson

PHONE: - 3089238

FAX: - 3089312.



6 August 2014

The Chairperson
Featherston Community Board
C/- South Wairarapa District Council
P O Box 6
Martinborough 5741

PO Box 41
34 Chapel Street
Masterton
New Zealand
T 06 378 2484
F 06 378 7994
www.gw.govt.nz

Dear Sir/Madam

Project Aorangi – Haumanu kia Haumako

I wish to update you regarding progress for the aerial possum control operation to be carried out within the Aorangi Forest Park and adjoining farmland, covering approximately 30,000 hectares.

The operational area can be easily accessed from public walking tracks leading into the area from Tauanui, Ruakokoputuna, Te Kopi, Mangatoetoe, Cape Palliser, White Rock or accessed through many of the properties adjoining the Forest Park.

The prefeed application was completed on 4 and 5 August, after delays caused by unsuitable weather forecasts.

The application of 1080 pellets is proposed to commence during the next fine weather opportunity from Wednesday 13 August onwards.

Prior to the application of 1080 baits warning signs and public information boards will be erected at all entrance ways where poisons are laid.

You are requested not to touch or remove any baits, if you consider poisoning has occurred please seek medical aid or call 111.

Please read the attached information sheet which provides more detail regarding the operation and precautions to be taken. An operational map is included within the sheet.

I would be most grateful if you could advise others within your family or organisation of this operation and precautions to be taken.

If you require further information please don't hesitate to contact:

Debbie Viner
TBfree New Zealand
PO Box 9078
Terrace End
Palmerston North 4441
Phone: 06 353 2712
debbie.viner@tbfree.org.nz

Graeme Butcher
Greater Wellington Regional Council
PO Box 41
Masterton 5740

Phone: 06 826 1520
graeme.butcher@gw.govt.nz

Yours sincerely

A handwritten signature in black ink, appearing to read 'GB' followed by a stylized surname.

Graeme Butcher
Team Leader, BioWorks
graeme.butcher@gw.govt.nz

Encl: Project Aorangi Aerial Possum Control Information

Report from Waigrown for Featherston and Greytown Community Boards

The event was held on Friday 4 July 2014 at King Street Live in Masterton.

We aimed for 200 youth to participate and throughout the night 150 youth were present.

30 South Wairarapa youth caught the bus up to the event. There were approximately and extra 5 that caught the bus back to South Wairarapa. We were fortunate enough to have an adult volunteer from Featherston that was on the bus for the entire duration.

All the youth will well behaved and very grateful for the option of catching a free bus to and from the event.

The event was so successful we will look into running this as an annual event.

Thank you for your continued support regarding youth development in South Wairarapa.

Deborah Davidson
Youth Development Coordinator
Southern Wairarapa Safer Community Council



28 July 2014

Suzanne Clark
Committee Secretary
South Wairarapa District Council
PO Box 6
Martinborough



Dear Suzanne

FEATHERSTON COMMUNITY BOARD GRANT

Please find our accountability report for the grant of \$500.00 from the Featherston Community Board. I have provided our April YTD 2014 variance report as proof of expenditure; and all amounts exclude GST.

The funding has been spent on the following items:

Volunteer Expenses	\$ 350.07
Training	\$ 149.93
TOTAL	\$ 500.00

Your grant has helped Victim Support provide quality and comprehensive services to victims of crime and trauma in the Featherston community, while continuing to maintain all operational functions. Our volunteers have supported victims with court support, victim impact statement preparation, financial assistance applications, referrals to counselors and other support agencies, and we have provided advocacy and information under the Victims Rights Act 2002.

Our service is assessed by way of Consumer Evaluations which are sent to the majority of victims who receive our services. Surveys are generated through our electronic web based database – VIVA (Victim Information, Volunteer Actions). Feedback is documented in our publications and our Annual Report. In our most recent Consumer Evaluation Survey, 98% of respondents stated that they found Victim Support to be helpful or very helpful overall. Volunteers also give us feedback through their debriefing and supervision sessions, so we can continue to improve our services, our training to staff and volunteers, and our working relationships with Police, emergency services and other community agencies.

We continue to focus on providing an organisational approach, delivering quality services to our clients ensuring monitored health and safety, the provision of psychosocial and practical support, provision of information, advocacy for victims' rights, and referrals to and liaison with Police, emergency services, and other community agencies.

Thank you again for your support of the work we do.

Yours sincerely

Denise Graham
Regional Fundraiser

Featherston Community Board

Chair: Lee Carter
34 Lyon Street
Featherston 5710
06 308 9843



21 August 2014

Robyn Ramsden
Featherston Neighbourhood Support
3 Farrier Grove
Featherston 5710

Dear Robyn

QUARTERLY REPORT TO FEATHERSTON COMMUNITY BOARD

The Featherston Community Board has asked me to convey their thanks to you for providing an update on progress in setting up neighbourhood support groups in Featherston.

The Community Board would like to continue to receive updates from you and invite you to make a quarterly report to the Board. You could do this by submitting a written report, making a verbal report, or by presenting your written report to the Board in person during public participation.

I have attached a schedule of meetings for 2014 along with an items due to secretary date. If you have a written report for inclusion in the Community Board agenda please submit it to me via email by the items due date. The 2015 calendar has not been determined as yet but it is likely to be very similar to the 2014 calendar. For now I will make a note to invite you to submit a report for the October 2014 meeting. At that time you can choose to defer to December if you wish.

If you have any queries let me know.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Suzanne Clark'.

Suzanne Clark
Committee Secretary
suzanne.clark@swdc.govt.nz