



Featherston Community Board

Minutes 9 December 2014

- Present:** Lee Carter (chair until 8:35pm), Peter Jackson (chair from 8:35pm), Katie Beattie, Cr Dean Davies, Cr Solitaire Robertson and Garry Thomas.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in Kiwi Hall, 62 Bell Street, Featherston. The meeting was conducted in public between 7:05pm and 8:40pm.
- Public Participation:** Colin Robinson (Cross Creek Railway Society), Robyn Ramsden (Connecting Communities) and Kelly Davis, Paris Mason (Featherston Muay Thai Club).

PUBLIC BUSINESS

The Community Board agreed to delete item '9.1 Featherston Community Board Financial Assistance Form' from the agenda as it was the same as item '7.3 Discussions on Financial Assistance'.

1. APOLOGIES

FCB RESOLVED (FCB 2014/95) to receive apologies for leaving the meeting before closing from Lee Carter.

(Moved Cr Robertson/Seconded Cr Davies)

Carried

2. CONFLICTS OF INTEREST

Ms Beattie declared a conflict of interest with the application for financial assistance from the Muay Thai Club as she attended classes.

3. PUBLIC PARTICIPATION

3.1 Colin Robinson, Cross Creek Railway Society

Mr Robinson sought Community Board approval for the proposed display of a small portable advertising sign in Clifford Square advertising that the Railway was open.

3.2 Robyn Ramsden, Connecting Communities

Mrs Ramsden provided an update on the setup of neighbourhood support groups in Featherston.

3.3 Kelly Davis and Paris Mason, Muay Thai Club

Ms Davis with support from Ms Mason presented the Featherston Muay Thai Club's application for financial assistance and answered members' questions on Club membership numbers and fees.

DISCLAIMER

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4. ACTIONS FROM PUBLIC PARTICIPATION AND PRESENTATIONS

4.1 Cross Creek Railway Society

The Community Board agreed to the concept of a movable for use at Card Reserve while the miniature railway was operating subject to Council consent conditions being met. Mrs Carter undertook to work with the Cross Creek Railway Society to assist with the consent application and associated funding requirements.

4.2 Connecting Communities

The Community Board agreed that future updates from Featherston Neighbourhood Support should be on a 6-monthly basis.

4.3 Muay Thai Club

The application for financial assistance from the Muay Thai Club would be considered under agenda item '9 Financial Assistance'.

5. COMMUNITY BOARD MINUTES/EXPENDITURE

5.1 Featherston Community Board Minutes – 28 October 2014

Mrs Carter reminded members of meeting standing order 3.3.4 with regards to addressing the chair when speaking.

FCB RESOLVED (FCB 2014/96) that the minutes of the Featherston Community Board meeting held on 28 October 2014 be confirmed as a true and correct record.

(Moved Cr Robertson/Seconded Jackson)

Carried

5.2 Matters arising

There were no matters arising.

5.3 Action items from previous meeting

The Community Board reviewed the action items and updates were provided.

FCB RESOLVED (FCB 2014/97) to receive the action items and updates.

(Moved Jackson/Seconded Cr Davies)

Carried

FCB RESOLVED (FCB 2014/98) to recommend to Council that any landscaping at Anzac Hall be undertaken as part of the planned refurbishment in order to minimise subsequent damage.

(Moved Carter/Seconded Thomas)

Carried

5.4 Income and Expenditure Statement

Mr Crimp reminded members about expenditure protocol. Mrs Carter thanked members for the work undertaken in making the Victoria University project a success.

FCB RESOLVED (FCB 2014/99) that the Income and Expenditure Statement to 31 October 2014 be received.

(Moved Carter/Seconded Thomas)

Carried

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FCB RESOLVED (FCB 2014/100):

1. To approve new FCB expenditure relating to the Victoria University Project of \$1,613.27, bringing the total expenditure to date to \$2,883.35 with no further expenses relating to this project being accepted.

(Moved Carter/Seconded Cr Robertson)

Carried

2. Action 748: Transfer the \$300 charged to Council for the pot luck dinner to the Featherston Community Board; P Crimp

FCB RESOLVED (FCB 2014/101) that all proposed expenditure be discussed and agreed by the Community Board prior to expenditure commitment.

(Moved Cr Robertson/Seconded Jackson)

Carried

FCB RESOLVED (FCB 2014/102) to make a donation to the Masterton Brass Band for performing at the Featherston Christmas Parade if payment had not been budgeted for by the parade organisers.

(Moved Cr Robertson/Seconded Thomas)

Carried

FCB RESOLVED (FCB 2014/103) to set aside up to \$500 for Christmas Parade expenses subject to individual requests for assistance being approved by Community Board members and coordinated by the chair.

(Moved Cr Davies/Seconded Cr Robertson)

Carried

6. OPERATIONAL REPORTS – COUNCIL OFFICERS

6.1 Officers' Report to Community Boards

FCB RESOLVED (FCB2014/104) to receive the information.

(Moved Jackson/Seconded Carter)

Carried

6.2 Sponsorship of 10-trip Swim Passes

FCB RESOLVED (FCB2014/105):

1. To receive the information.
2. To approve sponsorship of 30 ten-swim concession tickets.
3. To approve sponsorship of a free family swim day on Wellington Anniversary Day (19 January 2015).

(Moved Carter/Seconded Thomas)

Carried

6.3 Featherston Youth Group Street Art

The Community Board asked that clarity be given to participating artists with regards to artwork display timeframes, noting that temporary display was appropriate given planned redevelopment of the area.

FCB RESOLVED (FCB2014/106):

1. To receive the information.

(Moved Thomas/Seconded Jackson)

Carried

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2. To approve the concept of displaying art panels on a temporary basis subject to agreement on location and planning and consenting requirements being met.
3. To support art panels being displayed on one side of the gazebo.
(*Moved Carter/Seconded Thomas*) Carried

- 6.4 Community Board Conference
FCB RESOLVED (FCB2014/107) that Peter Jackson would attend the LGNZ Community Boards Conference 2015.
 (*Moved Carter/Seconded Thomas*) Carried

- FCB RESOLVED (FCB2014/108)* that Lee Carter would attend the LGNZ Community Boards Conference 2015 and that the Featherston Community Board would fund the associated attendance costs.
 (*Moved Thomas/Seconded Cr Davies*) Carried

- 6.5 Local Government Commission Update
 Mr Crimp updated the Community Board on the Local Government Commission recommendation of a combined Wellington Region Council, how the proposed authority would look, and the process from here through to potential implementation in October 2016.
FCB RESOLVED (FCB 2014/109) that the Community Board make a submission to the Local Government Commission on the proposed local government reorganisation.
 (*Moved Cr Robertson/Seconded Thomas*) Carried

7. COMMUNITY BOARD – COUNCILLORS REPORTS

- 7.1 Community Board Communications
 The Community Board agreed to submit articles to the Phoenix every second month with ad hoc communications published more regularly if required.

FCB NOTED:

1. Action 749: Draft a roster for writing a Community Board update for the Phoenix; Lee Carter

- 7.2 Featherston Community Board Strategic Plan 2014-2016

FCB RESOLVED (FCB2014/110):

1. To receive the information.
(*Moved Carter /Seconded Beattie*) Carried
2. To adopt the Featherston Community Board Strategic Plan for the period 2014-2016 as a living document.
(*Moved Carter/Seconded Jackson*) Carried
3. Action 750: Include an update in the Phoenix about financial assistance; Lee Carter

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7.3 Financial Assistance

Members discussed altering the financial assistance criteria to include consideration of individuals in exceptional circumstances.

Members noted that for applications of financial assistance to be accepted the form must be signed using a real signature, preferably hand signed.

FCB RESOLVED (FCB 2014/111) that the Community Board review applications on the 17 February 2015 and every second meeting thereafter.

(Moved Carter/Seconded Thomas)

Carried

FCB RESOLVED (FCB 2014/112):

1. That the Community Board request formal reports on grants expended via an accountability form.

(Moved Carter/Seconded Cr Davies)

Carried

2. Action 751: Amend the Featherston financial assistance form to show the dates the FCB will receive and consider applications; P Crimp

7.4 Member Report

Mr Thomas reported that the Featherston Menz Shed had now been secured in its new location and read correspondence from the Commonwealth War Graves Commission who were impressed with Featherston's Cross of Remembrance.

8. CORRESPONDENCE

8.1 Inwards

From Leo Klafke and Rebekah Mehrtens, to Featherston Community Board, dated 24 November 2014

From Ian and Betsy Grigor, to Featherston Community Board, dated 25 November 2014

From Lucy Cooper, to Featherston Community Board, dated 25 November 2014

From Reanne Tawharu, to Featherston Community Board, dated 26 November 2014

From Bruno Marques, Victoria University, to Featherston Community Board, dated 26 November 2014

From Angie Smith to Featherston Community Board, dated 27 November 2014

From Siv Fjærestad, Featherston Community Centre, to Featherston Community Board, dated 25 November 2014

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8.2 Outwards

To Mike van Woerkom, from Committee Secretary on behalf of the Featherston Community Board, dated 3 November 2014

FCB RESOLVED (FCB 2014/113) to receive the inwards and outwards correspondence.

(Moved Thomas/Seconded Cr Robertson)

Carried

9. FINANCIAL ASSISTANCE

9.1 Muay Thai Club

FCB RESOLVED (FCB 2014/114) to approve \$500 be granted to Featherston Muay Thai Club to assist with the costs of purchasing new equipment so community classes could continue; on the condition that the application form is signed by hand.

(Moved Jackson/Seconded Thomas)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Featherston Community Board
Action Items
From 9 December 2014**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
733	FCB	9-Dec-14	Resolution	Kyra	FCB RESOLVED (FCB 2014/100): 1. To approve new FCB expenditure relating to the Victoria University Project of \$1,613.27, bringing the total expenditure to date to \$2,883.35 with no further expenses relating to this project being accepted. (Moved Carter/Seconded Cr Robertson) Carried	Actioned	
735	FCB	9-Dec-14	Resolution	Kyra	FCB RESOLVED (FCB 2014/102) to make a donation to the Masterton Brass Band for performing at the Featherston Christmas Parade if payment had not been budgeted for by the parade organisers. (Moved Cr Robertson/Seconded Thomas) Carried	Actioned	Paid \$200 19/12/14
736	FCB	9-Dec-14	Resolution	Kyra	FCB RESOLVED (FCB 2014/103) to set aside up to \$500 for Christmas Parade expenses subject to individual requests for assistance being approved by Community Board members and coordinated by the chair. (Moved Cr Davies/Seconded Cr Robertson) Carried	Actioned	Expenses of \$105 for parade expenses expected.
739	FCB	9-Dec-14	Resolution	Mark	Featherston Youth Group Street Art FCB RESOLVED (FCB2014/106): 1. To receive the information. (Moved Thomas/Seconded Jackson) Carried 2. To approve the concept of displaying art panels on a temporary basis subject to agreement on location and planning and consenting requirements being met. 3. To support art panels being displayed on one side of the gazebo. (Moved Carter/Seconded Thomas) Carried	Open	26/1/15: Officer to submit email.
741	FCB	9-Dec-14	Resolution	Kyra	Community Board Conference FCB RESOLVED (FCB2014/108) that Lee Carter would attend the LGNZ Community Boards	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Conference 2015 and that the Featherston Community Board would fund the associated attendance costs. (Moved Thomas/Seconded Cr Davies) Carried		
742	FCB	9-Dec-14	Resolution	Lee Carter	FCB RESOLVED (FCB 2014/109) that the Community Board make a submission to the Local Government Commission on the proposed local government reorganisation. (Moved Cr Robertson/Seconded Thomas) Carried	Open	
745	FCB	9-Dec-14	Resolution		FCB RESOLVED (FCB 2014/112): 1. That the Community Board request formal reports on grants expended via an accountability form. (Moved Carter/Seconded Cr Davies) Carried	Open	Accountability form to be developed
747	FCB	9-Dec-14	Resolution	Kyra	Muay Thai Club FCB RESOLVED (FCB 2014/114) to approve \$500 be granted to Featherston Muay Thai Club to assist with the costs of purchasing new equipment so community classes could continue; on the condition that the application form is signed by hand. (Moved Jackson/Seconded Thomas) Carried	Actioned	Paid \$500 19/12/14
748	FCB	9-Dec-14	Action	Kyra	Transfer the \$300 charged to Council for the pot luck dinner to the Featherston Community Board	Actioned	
749	FCB	9-Dec-14	Action	Lee Carter	Draft a roster for writing a Community Board update for the Phoenix	Open	
750	FCB	9-Dec-14	Action	Lee Carter	Include an update in the Phoenix about financial assistance	Open	
751	FCB	9-Dec-14	Action	Paul	Amend the Featherston financial assistance form to show the dates the FCB will receive and consider applications	Actioned	

<i>Featherston Community Board</i>	
<i>Income & Expenditure to 31 January 2015</i>	
<u>INCOME</u>	
Balance 1 July 2014	14,179.97
Annual Plan 2014/15	20,954.00
Vic Uni Wgtn Reception 16/7/14	216.00
TOTAL INCOME	35,349.97
<u>EXPENDITURE</u>	
Members salaries	5,833.38
Total Personnel Costs	5,833.38
AP Guten Appetit C 35 x Guests/Uni Students-finger food Project on town design	350.00
AP F Telecom New Z Fsn Info Centre June/July	80.92
AP Pain & Kershaw Milk and supplies July 2014 Fsn Community Board	389.67
AP Pain & Kershaw Milk and supplies July 2014 Returns Fsn Community Brd (-71.60
expenses x wages VIC STUDENTS HOSTING COSTS	47.94
AP F Telecom New Z Fsn Info Centre August	78.02
AP The Sign Factor Engraved brass plaque	125.00
AP Guten Appetit C Pot luck dinner at Anzac FCB	300.00
expenses x wages VIC STUDENTS HOSTING COSTS	739.87
AP Accom 3-5/11/14x3 Lecturers Vic Uni	156.52
AP F Telecom New Z Fsn Info Centre Sept-Nov 2014	235.81
AP Local Governmen Annual C/Board Levy x 3	166.66
AP Power Services FCB erect Xmas flags	483.00
AP Spark Fsn Info Centre	78.18
AP SOLGM Diaries	31.80
AP Featherston Inf Petty cash Fsn Info 17/6/14-10	90.50
CLEANING X WAGES cleaning Architecture	101.50
L Carter minicrisps/brownflat/chocfish	30.20
L Carter flights Community Board Confrence	337.39
Total General Expenses	3,751.38

Featherston Community Board	
Income & Expenditure to 31 January 2015	
AP Wairarapa Mathe FCB Grant - Maths Competition	200.00
AP Featherston Chr Funding-Christmas Market 2014	500.00
AP Featherston Com Grant-trestle tables purchase	500.00
AP Grant - Ki O Rahi set (assist costs)	500.00
AP Ms Wong People's Choice Award - FCB	1,000.00
AP Featherston Men Development/relocate bldg 2013/14	2,500.00
AP Featherston Men Development/relocate bldg 2014/15	2,500.00
Grant mobile class room	500.00
Muay Thai Grant	500.00
Masterton District Xmas Parade	200.00
Total Grants	8,900.00
TOTAL EXPENDITURE	18,484.76
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	16,865.21
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2015	4,166.62
Emergency Fund	2,000.00
Chor Farmer Donation for Garden of remembrance	265.53
Christmas Parade Expenses	500.00
Total Commitments	6,932.15
BALANCE TO CARRY FORWARD	9,933.06

Power Services Wairarapa Ltd

391 Dalefield Rd
R D 1
CARTERTON 5791

Tel: 063796033
Fax: 063795934
Email: psw@wise.net.nz
GST No: 72-235-169

Tax Invoice
6014

(Original)

Issued: 10 Dec 2014

Page: 1 of 1

Client Code:

SWDC

Order Number:

South Wairarapa District Council
P O Box 6
MARTINBOROUGH 5741
Attention: Mark Allingham

Product	Description	Quantity	Price	Discount	Value
re: Featherston Community board					
Erect Christmas flags in Featherston as requested by Solitaire Robertson.					
LABOUR2	Labour - Tradesman	3Hr	55.00		165.00
LABOUR3	Labour - Labourer	3Hr	25.00		75.00
EWPH	EWP Hireage	3Hr	65.00		195.00
EWPM	EWP Mileage	40Km	1.20		48.00

Signature

15 DEC 2014

GL Code

10635345

For direct credit payment our account number is 03-0687-0380328-00.
Please quote Client Code.

Sub Total	\$483.00
GST	72.45
Total	\$555.45

Please detach & return with your payment to:

Power Services Wairarapa Ltd
391 Dalefield Rd
R D 1
CARTERTON 5791

South Wairarapa District Council
Client Code: SWDC

Amount Paid

Total Due
\$555.45

Power Services Wairarapa Ltd

391 Dalefield Rd
R D 1
CARTERTON 5791

Tel: 063796033
Fax: 063795934
Email: psw@wise.net.nz
GST No: 72-235-169

Tax Invoice
6085

(Original)

Issued: 30 Jan 2015

Page: 1 of 1

Client Code:

SWDC

Order Number:

South Wairarapa District Council
P O Box 6
MARTINBOROUGH 5741
Attention: Mark Allingham

Product	Description	Quantity	Price	Discount	Value
27/01/2015					
Featherston Community Board					
Remove Christmas flags.					
LABOUR2	Labour	1Hr	55.00		55.00
LABOURAPP	Labour - Apprentice	1Hr	15.00		15.00
EWPH	EWP Hireage	1Hr	65.00		65.00
EWPM	EWP Mileage	30Km	1.20		36.00

Signature

09 FEB 2015

GL Code

For direct credit payment our account number is 03-0687-0380328-00.
Please quote Client Code.

Sub Total	\$171.00
GST	25.65
Total	\$196.65

Please detach & return with your payment to:

Power Services Wairarapa Ltd
391 Dalefield Rd
R D 1
CARTERTON 5791

South Wairarapa District Council
Client Code: SWDC

Amount Paid

Total Due
\$196.65

FEATHERSTON COMMUNITY BOARD

17 FEBRUARY 2015

AGENDA ITEM 7.1

OFFICERS' REPORT

Purpose of Report

To update the community boards and Maori Standing Committee on Council activities for the last period.

Recommendations

Officers recommend that the Community Board/Committee:

1. Receive the information.

PLANNING AND ENVIRONMENT GROUP

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey

Staff have engaged a consultant to assess and pull together the VUW students work on Featherston in preparation for the Planning and Infrastructure meeting in February.

The consultant is identifying the common themes developed within the student's group and individual projects and then ranking them in terms of very broad priorities and principles (e.g. is it directly connected to Council's responsibilities).

This work is designed to simplify the process of reviewing the information for Council and the Community Board, and to assist in making decisions on those aspects that are highly relevant, can be packaged and which could be further developed and implemented.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	97.1%	NCS – Of the 2 of 70 applications which exceeded the time limit, 1 was for SWDC (1 day over), the other was a notified application put on hold by the applicant.
s.223* certificates issued within 10 working days	100%	90%	NCS (on-hold times not recognised by NCS)
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	97%	NCS (on-hold times not recognised by NCS)

Council received 6 (last year 8) resource consent applications between 12 December 2014 and 15 January 2015. Overall however the number of resource consent applications is running at 40% over the annual average rate for the last 4/5 years. Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here. As noted above in the table, the NCS system is still not generating the required reports for staff. NCS have been asked to address these issues.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	0	A report will be presented to the April meeting on any remaining reserves to decide whether these should be covered by an RMP or not.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	NCS data

TYPE	YTD (1 JULY 14 TO 16 JAN 15)	PREVIOUS YTD (1 JULY 13 TO 16 JAN 14)	PERIOD (5 Nov 14 TO 16 JAN 15)	PREVIOUS PERIOD (5 Nov 13 TO 16 JAN 14)
Standard LIMs (Processed within 10 working days)	73	81	26	25
Urgent LIMs (Processed within 5 working days)	66	51	26	21
Totals	139	132	52	46

2. Building Act - Consents and Enforcement

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	142/228	The government is proposing to make changes where by the assessments will need to be completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 13 January 2015 (Year to Date) total 166 consents. For the same period last year the total was 192.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$254,500
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	5	\$823,631
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	46	\$5,656,116
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$35,000
Totals	56	\$6,769,247

Residential consents still dominate the work flows. Site inspections have consequently been in heavy demand as the continuing dry weather has enabled works to proceed without interruption. Consequently some other areas of work have been delayed until such time as staff become available, this in the main involving BWOFF (Building Warrants of Fitness) and Code of Compliance sign-offs. BWOFF can involve critical safety systems in buildings (e.g. relating to fire) so these will become a focus of work in the next few weeks to enable Council to catch-up with these checks.

3. Public Protection

3.1 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	2 visits to schools in Term 1 will be completed.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	NCS

As at 14th January 2015 there were 2843 registered dogs in the district.

68 are unregistered, with 31 owners involved. Of the unregistered dogs 33 have been paid for, but tags cannot be issued because of incomplete application information.

6 infringement notices have been issued during this period, 5 for failure to keep a dog under control or confined and 1 for failure to register.

32 unpaid infringement notices for "failure to register" and 1 for "failure to control" were sent to the Courts in December.

The following table provides a snapshot of dog control incidents for the period by type and location.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	0	1
Attack on Person	1	0	0
Attack on Stock	0	2	0
Barking and whining	1	1	1
Lost Dogs	5	3	0
Found Dogs	1	2	2
Rushing Aggressive	1	1	1
Wandering	2	4	1
Welfare	0	0	1
Total	11	13	7

3.2 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	CEM & NCS service requests
Council responds to complaints regarding animals within 40 hours	100%	100%	CEM & NCS service requests

The following table provides a summary snapshot of stock control incidents between 7 November 2014 and 14 January 2015.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	6	8	1
Total	6	8	1

3.3 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	It appears that some complaints were not dealt with while the difficulties with the afterhour's response system occurred.

A number of problems arose in the week prior to Xmas with the afterhour's noise response system. Due to a change in the afterhours call centre contracted by Amourguard (they changed provider) the 0800 number used by the public to report incidents ceased to operate.

Neither Amourguard nor Council was aware of this situation until raised by Citycare, who were suddenly receiving many afterhours noise complaints on Council's general afterhour's number.

This caused some incidents to be incorrectly reported and resulted in some confusion and delays with Citycare transferring the calls to Amourguard.

Some complaints may have been "lost" and not responded to at this time as well, although we have no data to confirm this at present. This is the reason for still applying the 100% response figure in this report.

This problem was literally resolved on Xmas eve. The service subsequently operated normally through Xmas/New Year which is always a busy period.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD (1 JULY 14 TO 16 JAN 15)	PREVIOUS YTD (1 JULY 13 TO 16 JAN 14)	PERIOD (6 NOV 14 TO 16 JAN 15)	PREVIOUS PERIOD (6 NOV 13 TO 16 JAN 14)
Total	58	73	19	40

3.4 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD (1 JULY 14 TO 16 JAN 15)	PREVIOUS YTD (1 JULY 13 TO 16 JAN 14)	PERIOD (5 NOV 14 TO 16 JAN 15)	PREVIOUS PERIOD (5 NOV 13 TO 16 JAN 15)
On Licence	18	9	5	3
Off Licence	12	10	3	1
Club Licence	0	2	0	1
Manager's Certificate	53	79	17	25
Special Licences	29	34	10	13

3.4.1. District Licensing Committee

The District Licensing Committee had two hearings to determine Temporary Authority orders. All other applications were determined by the deputy Chairperson on the papers.

3.4.2. Toast Martinborough

Each participating winery was granted a special licence under the Sale and Supply of Alcohol Act by the DLC. Compliance inspections with the Medical Officer of Health and Police were undertaken by the licensing inspector. Police report that the Liquor Ban in the square continues to be a valuable tool.

3.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Annual audits of food premises using the template FSP continue to be a steady workload.

3.6.1. Bylaws

Five litter and three abandoned vehicles complaints were received between 7 November 2014 and 14th January 2015.

3.6.2. Long Grass:

Bylaws officers have been actively checking and issuing long grass notices to properties where conditions are likely to cause a hazard. 38 long grass notices have been issued and staff have followed up on these throughout January, to ensure compliance. 10 notices have been complied with as at 16 January 2015

3.6.3. Coastal Camping

A permanent part time Bylaws Officer has been appointed (Brodie Simmons).

The BO amongst other duties, monitors coastal free camping areas to ensure visitors comply with the Coastal Camping Bylaw 2009 and enforces Councils “no dogs” policy at the sites. Good compliance with the Coastal Camping Bylaw was evident with only minor issues arising that were able to be resolved on site.

Prior to the holiday season starting, additional work to raise awareness of the no dog’s policy in the Coastal reserves was undertaken; in particular a revised information pamphlet was widely distributed and well received.

However, the problem with people taking their dogs to the prohibited areas particularly at Ngawi continues to be an issue and so the BO has been making every effort to raise awareness of the Bylaw requirements. At this stage enforcement has been by way of verbal warnings only.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP

1. Group Manager Highlights

Customer service has been the focus of this reporting period. With the Christmas break, increased rubbish and tourism coupled with several water related issues and minimal staffing, customer interaction has been very high. The feedback on all the issues from the public has been exceptionally positive highlighted by a letter to the editor in the local paper praising council's water saving efforts.

As the beginning of the work season for civil contracts has started most of councils roading projects are about to commence. This is coupled with the final roading budget drafts which are due by Wednesday 28 January. The Asset Management Plans and Long term plan budgets have also been a work in progress for some time.

The recent water issues experienced has also seen council officers looking at our current systems, both physical and processes to see what improvements can be made. A strong focus on leak detection and repair is also being undertaken by council staff and contractors to ensure we set a good example.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban fire fighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

2.2 Services

2.2.1 Water supply capital improvements Featherston

Slower than expected progress with design and documentation of Stage 1 of the works, comprising the pipeline and bore intake infrastructure, has meant that the physical work will not be able to be tendered until the New Year. The programme is not expected to be completed before the end of

June 2016. Drilling and testing of the third bore was completed during January 2015.

2.3 Water treatment plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely throughout December however heavy holiday demand has seen significant increases in daily output across the three communities over the period.

System failure at the Martinborough water supply occurred on 7 January 2015 resulting in little water and low pressures on Friday 9 January. Full services were resumed almost immediately however it took several days to refill the reservoirs.

Sprinkler restrictions were imposed on 5 January for all supplies and expected to remain in place until further notice. Normal monitoring for flow and compliance reporting continued throughout the period.

2.4 Water reticulation

There were 42 reticulation repairs reported and rectified during the period. Given the current weather and water restrictions council is asking its contractors to be vigilant in detection and repairs.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by Council contractors, City Care Ltd, to maintain satisfactory flows. There was two reported account for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10		
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%		

3.2 Wastewater treatment plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

3.2 Wastewater reticulation

There were 7 pipeline blockages reported during the period.

4. Storm Water Drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%		

5. Solid Waste Management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	30.4%	
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

5.2 Waste management

The contracted kerbside collection and transfer station services were delivered routinely over the district throughout December. The holiday period had extra coastal collections in late December/early January to cater for additional volume. Some overflow in public areas occurred at various locations between Christmas and New Year but were largely attended to the following day.

Excess vegetation issues at the Greytown and Featherston sites were resolved before Christmas.

5.2.1. Wairarapa Environmental and Sustainability Advisor

The appointment of the Wairarapa Environmental and Sustainability Advisor has seen a lot of work put in towards the development of several new initiatives and documents. The primary one was the Draft Wairarapa Environmental and Sustainability Strategic Plan as attached in Appendix 5.

A survey has also been developed and trialled to gauge community concerns and interests in sustainability issues such as greenhouse gasses,

recycling and energy use. Meetings will be held to discuss the strategy and workshop the initiatives to be developed. Reporting will also be done via the

6. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%		
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%		
The pavement condition index as measured by the NZTA pavement integrity index	95%		
The number of crashes causing injuries is reduced	Group and control average		
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%		

6.2 Roothing maintenance – Fulton Hogan

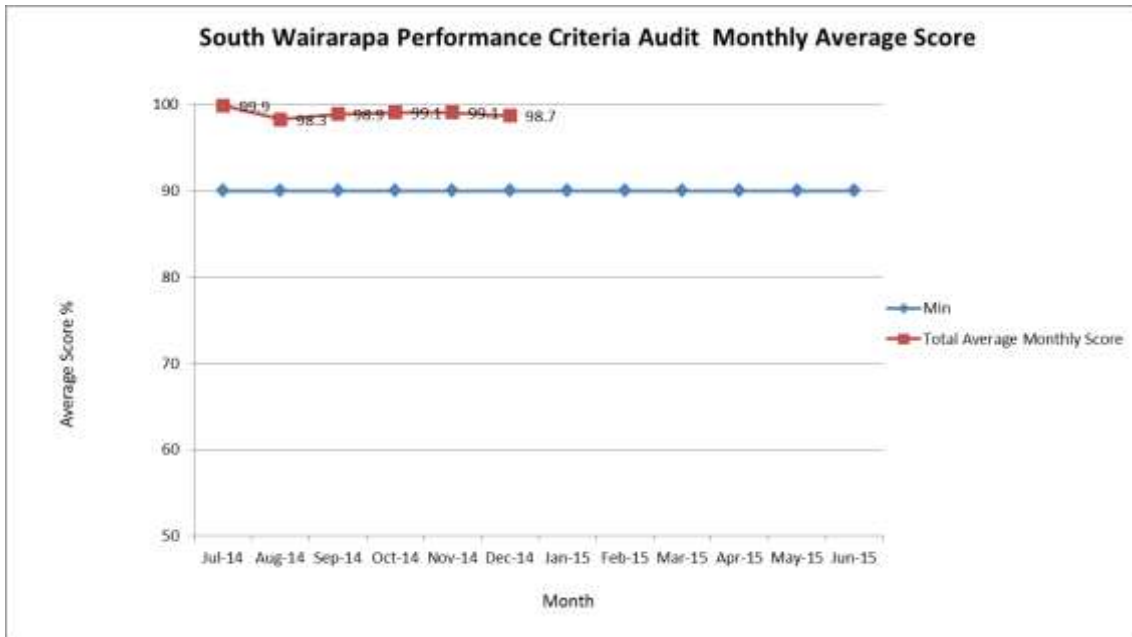
Fulton Hogan have completed the first 6 months of the Roothing Maintenance Contract. All initial start-up concerns are now being addressed and expectations have been made clear.

Pre-seal repairs and berm mowing have been the recent focus and are now complete.

Focus over the next month will be on sealed pavement repairs concentrating on Greytown urban streets, White Rock and Western Lake Roads. Work on Western Lake Road will also focus on low and narrow shoulder repairs, improving drive safety along the section from Pigeon Bush to East West Access Road.

In preparation for the wetter months a program for unsealed road strengthening is being developed.

Fulton Hogan's monthly audit of routine and cyclic activities is done on a monthly basis and their performance is charted below.



6.2.1. Network Road Classification

ONRC Performance Measures, Guidance Document and Reporting Template now available and Council has submitted classifications and amended the classifications based on feedback for moderation. This phase may take some time.

A significant ONRC milestone has been reached with the publication of a Guidance Document explaining the process for implementing the Performance Measures of the ONRC. This will (and is) being incorporated into council's asset management plans.

The Guidance Document was produced by the REG Best Practice Asset Management Group to support the implementation and the change of investment 'culture' that it represents. More specifically, the Guidance Document focuses on the immediate expectation of RCAs to apply the measures and develop their Transition Plan ahead of the 31 March, 2015 deadline.

ONRC Performance Measures – Immediate Key Actions

1. RCAs to classify their network and undergo moderation (National moderation process likely to be in March 2015) Sept 2014 - Feb 2015
2. Apply the ONRC performance measures. Complete the ONRC Reporting Spreadsheet for the 2013/14 financial year and submit to roadefficiencygroup@nzta.govt.nz March 31st 2015
3. RCAs submit their Transition Plans for the 2015-18 NLTP describing how the RCA will meet the ONRC expectations ahead of the 2018-21 NLTP. March 31st 2015
4. Performance measures and targets undergo amendment where necessary with the feedback on the provisional targets and measures

expected from the industry. Significant changes notified to the sector to adjust Transition Plans. April-June 2015

The Performance Measures will be reviewed annually in the first three years of implementation to ensure sustainable implementation across the sector.

6.2.2. Flood warning

Attached in Appendix 4 is the example of the flood warning signs to be erected to assist in the directions in bridge closure situations. Discussions have been held in conjunction with NZTA to have 3 signs erected rather than the two suggested. Locations proposed are Bidwells Cutting and SH53 and SH2 intersections, and at the Kahutara Rd SH53 intersection.

6.2.3. Funding Assistance Rate (FAR) Review

Council is writing to NZTA to have a review of the calculation of their revised FAR. This is in the context of the FAR rates of neighbouring councils being higher than that of SWDC however the economic climate and regional characteristics are similar to all councils.

6.2.4. Contracts

The footpath contract is complete. Council officers will soon be discussing future work with the community boards for the next 3 years schedules of work. It is also suggested that kerb and storm water is also looked at in conjunction with these works.

The Rehabilitation contract has been let and is inclusive of the Te Muna Road seal extension of (1.6 Km). The Fraters Road section (1.3 km) had been omitted due to a funding issue however this work is now being priced as a possible variation if required. These works are anticipated to start in March.

The Reseals contract has also been let and all pre-seal work is complete. This work is anticipated to start in March with an amendment to the program relating to the proposed sealing of Jellicoe Street. An asphalt surface is preferred due to noise and possible bleeding issues associated with chip seal.

Costs for the Tukurumuri Road raising has been sought (\$726,000). This is well above original estimates which includes \$250,000 in culvert work. The Featherston Trail costs have been revised taking into consideration bridge crossings and painting/signage through town to terminate at the train station. This cost is at \$700,000 (inclusive of \$320,000 of bridge work) with an annual maintenance cost of \$25,000. The submission will be finalised for NZTA approval this month.

Whatarangi Cliffs work has started with gravel being extracted and placement starting in the last week of January. There is approximately \$320,000 of 100% subsidised work taking place.

7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean

safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%	98%	SWDC occupancy statistics
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

7.2 Pensioner housing

There are six applicants on the waitlist for Martinborough, three for Greytown and seven for Featherston. One person has shown interest in the vacant flat at Burling.

7.3 Parks and Reserves

7.3.1. Mowing

On recommendation from the Wairarapa Rural Fire District, City Care has halted all mowing with their large ride-on mowers until such time as this dry spell breaks. Hand held mowers will still be used in smaller areas.

7.3.2. Greytown

The rocking donkey at Greytown playground was vandalised at the start of January. Unfortunately the donkey was past repair and will have to be replaced.

7.4 Toilets

7.4.1. South coast

The Ngawi surf break toilet has been completed.



7.5 Cemeteries

7.5.1. Featherston

There were no burials in November or December.

7.5.2. Greytown

There were two burials in November and two in December.

7.5.3. Martinborough

There were two burials and one ashes burial in November and one burial in December.

7.6 Swimming Pools

Swimmer numbers for all pools 29 November – 31 December 2014

	Greytown	Featherston	Martinborough
December swimmer numbers	1317	609	1451
Concessions as %age of total swimmers	24%	28%	28%
Peak day	27/12/2014: 207	29/12/14 : 92	29/12/14 : 179
Number of unattended days (no swimmers), excluding 25 December	0 (opened 20 th Dec)	5	0

The above table makes interesting reading when compared to data from December 2013. This data has been inserted below. Greytown Pool had 1.5 times the swimmers in December 2014 compared to December 2013, and it was only open for 12 days! The weather was warmer this December, and of course the draw card of checking out the new refurbished pool. Peak days

for Greytown and Martinborough are well up in 2014, though concession percentages have dropped.

Swimmer numbers for all pools 30 November – 31 December 2013

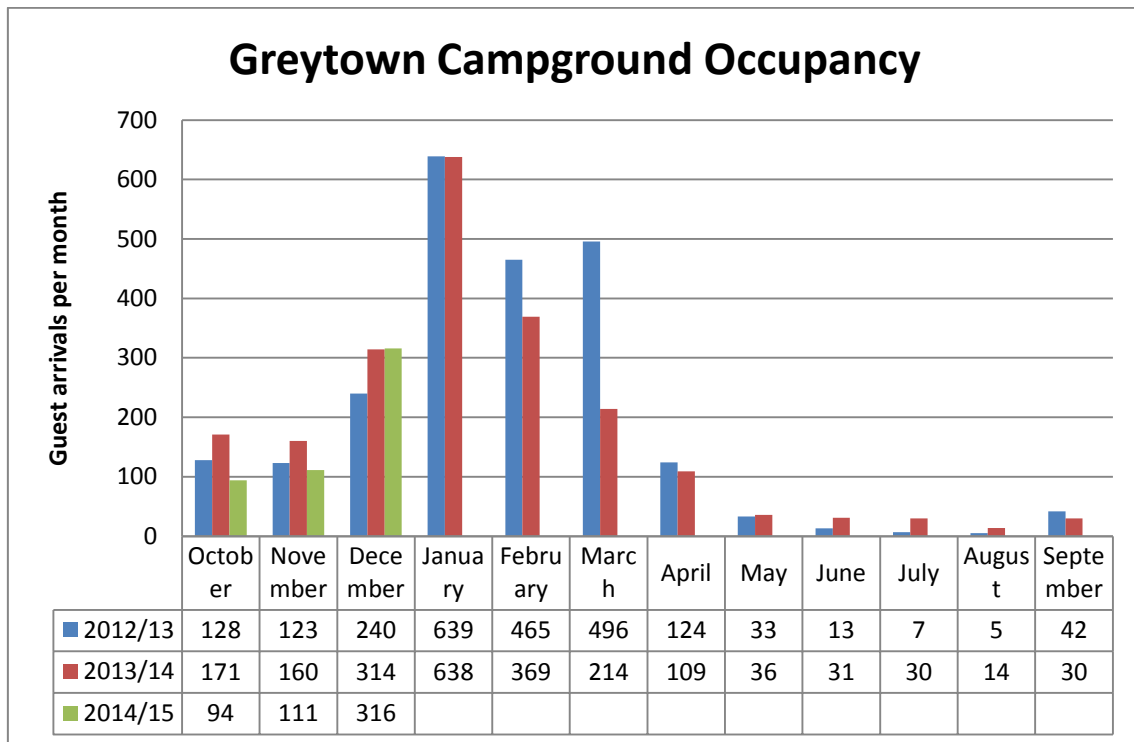
	Greytown	Featherston	Martinborough
December swimmer numbers	886	765	1025
Concessions as %age of total swimmers	38%	36%	27%
Peak day	31/12/2013 : 119	14/12/13 : 96	31/12/13 : 88
Number of unattended days (no swimmers), excluding 25 December	0	3	1

7.6.1 Greytown pool

Greytown swimming pool opening was delayed due to the refurbishment running over schedule; the revised season for Greytown is 20 December – 29 March. This left some additional hours in the operating budget, so the opening hours were extended until 7pm over the Christmas / New Year period and then again on weekends until Sunday 25 January. The pool is looking great! Staff reported what a great environment it is to work in.



7.7 Greytown Campground



7.8 Libraries

The three libraries have had fantastic visitors for the start of the year. Zappo the magician wowed the kids (and big kids) with his disappearing acts and reappearing animals.



Tanya Batt is a self-confessed story-o-phile and frock-o-holic who entertained the kids with her fabulous storytelling. The iRead kids had a blast at Featherston Library doing a drama workshop with Mary Kippenberger, and NZ's Ultimate Rotten Pirate Entertainer Captain Festus McBoyle visited all three libraries too, with songs stories and pirate games for all!



These activities are all part of the summer reading programme run in all three South Wairarapa Libraries. Over summer there has also been 'i Read' for the intermediate-age children and Read X for the college-age children at Featherston Library.



All libraries reported a large amount of book returns when they arrived back at work on 5 January. Martinborough Library shared this photo to their Facebook page.



8. Civil Defence and Emergency Management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1 Update

The Wellington CDEM Group will be involved in the nationwide Civil Defence Emergency Management (CDEM) monitoring and evaluation (M&E) programme over the next few months. The programme centres around the 'CDEM Capability Assessment Tool' (CAT), a set of nationally-consistent performance indicators and measures ('capability criteria') organised in an assessment tool format. It would make sense for representatives from the **three council's** to contribute to the completing of the assessment. The GMIS will attend a workshop to discuss and formulate a response; if

Councillors have any comments can they be made to the GMIS before the end of January.

A draft copy of the Featherston Plan has been completed. A community meeting is scheduled for 7pm Tuesday 11 February. Please let me know if you are available and the contact details for any members of the community you think could add value to the plan. The aim is to sign the plan off before the February Community Board meeting and launch with an event in conjunction with the Community Centre, Neighbourhood Support and Neighbours Day on 1 March.

9. Appendices

Appendix 1 - Monthly water usage

Appendix 2 – Waste exported to Bonny Glen

Appendix 3 – Library statistics

Appendix 4 – Flood warning signs – examples

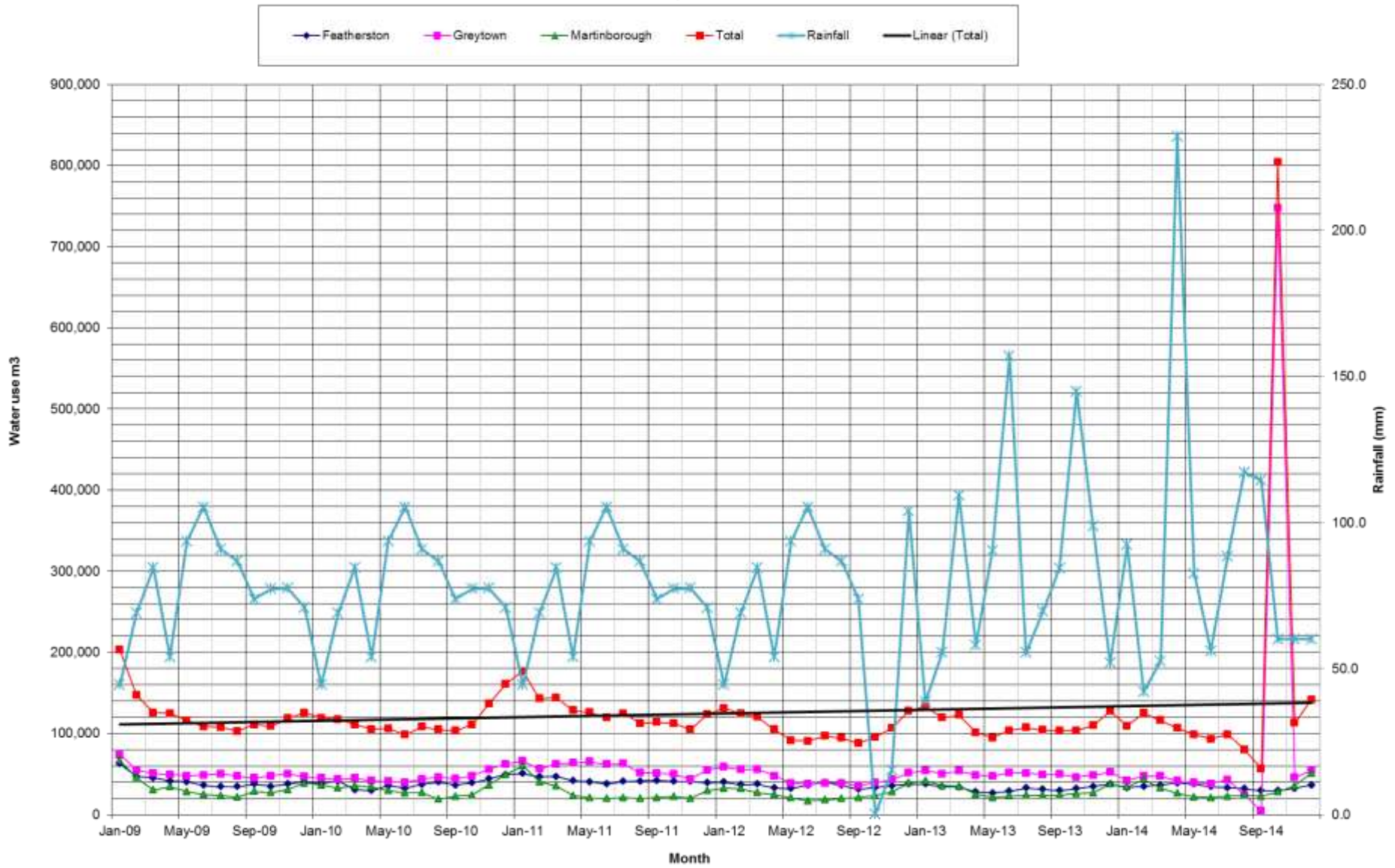
Appendix 5 – Wairarapa Environmental and Sustainability Strategic Plan

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Appendix 1

Monthly Water Usage

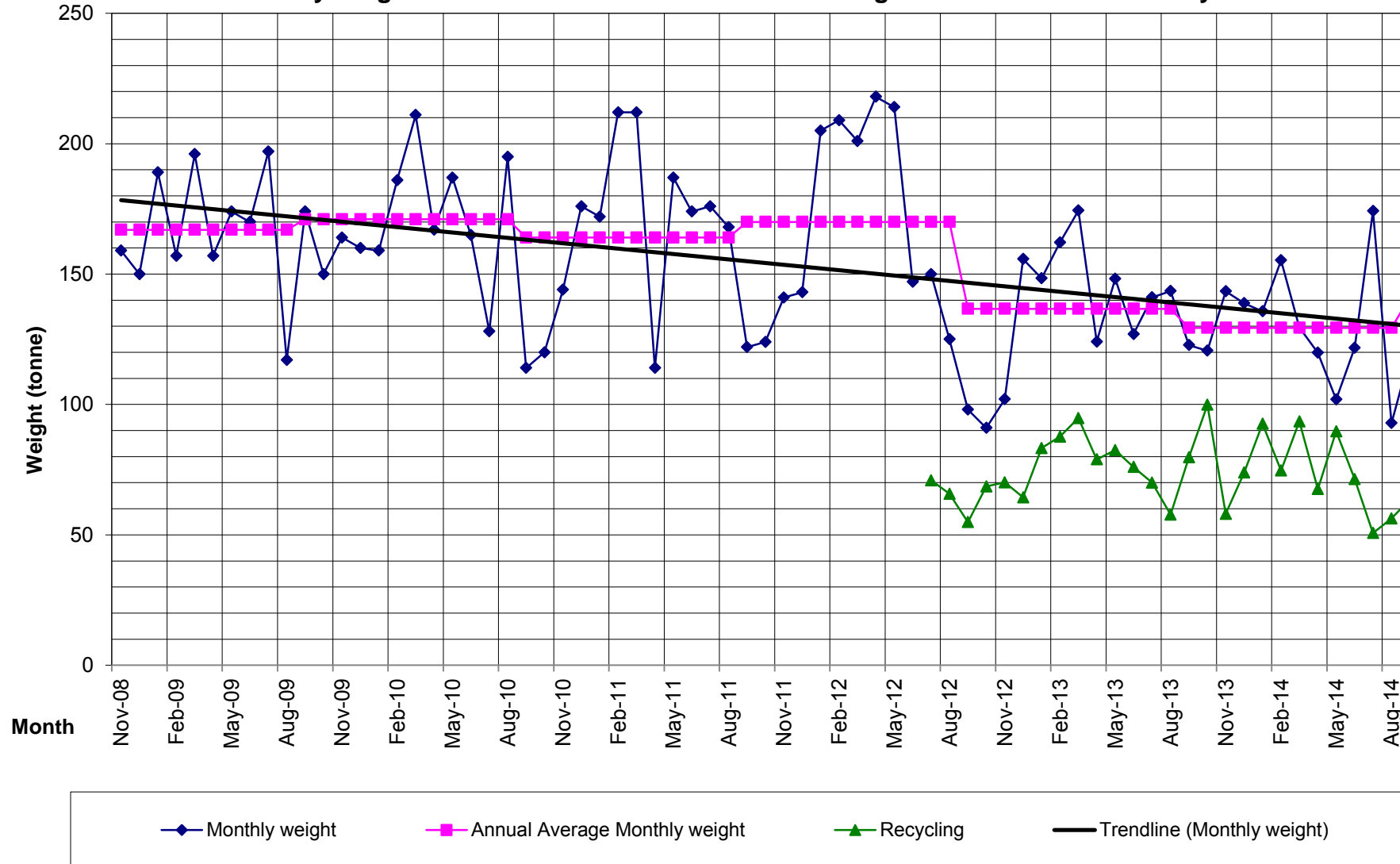
Water use South Wairarapa District Council



Appendix 2

Waste Exported to Bonny Glen

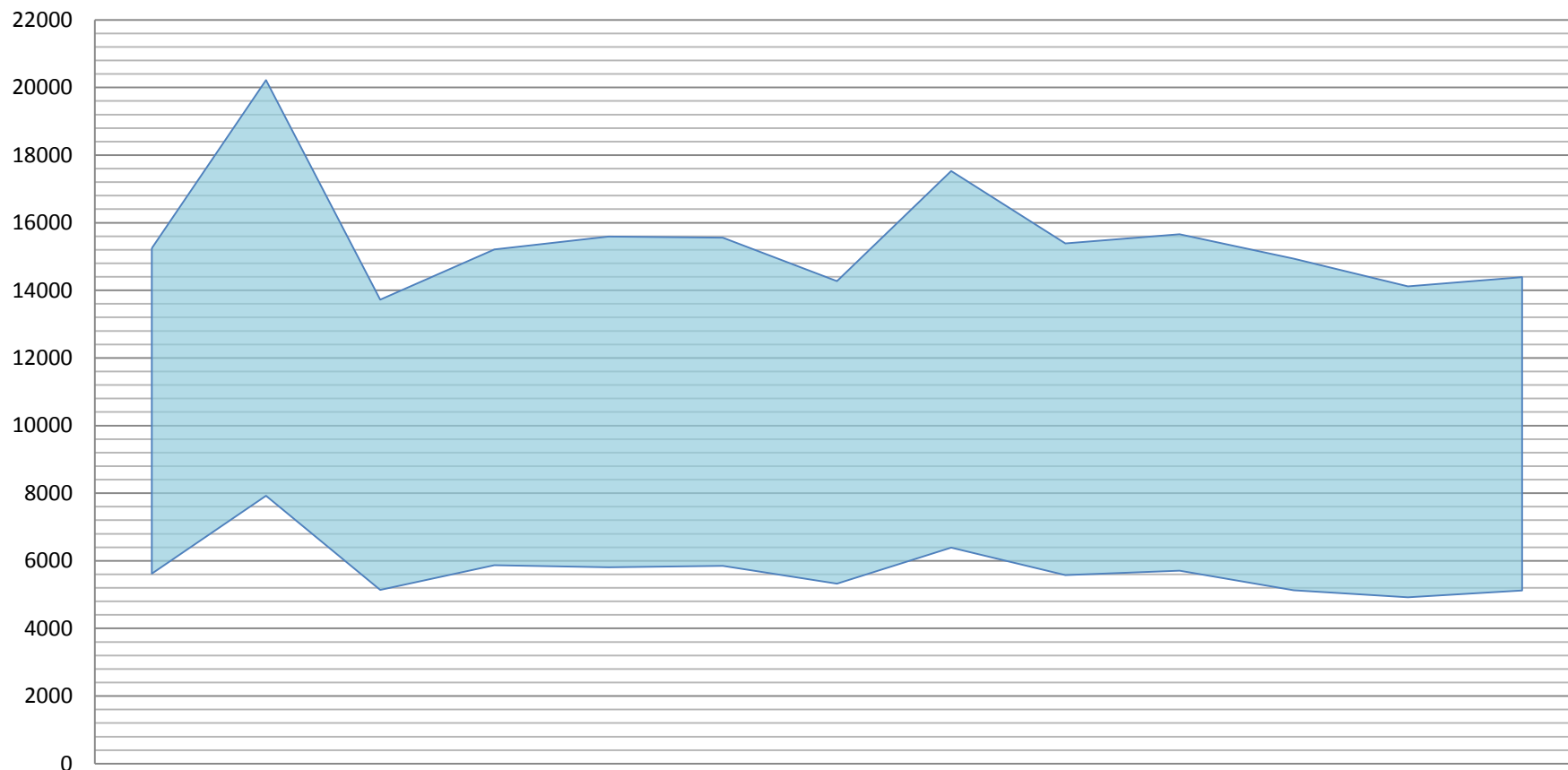
Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



Appendix 3

Library Statistics

Wairarapa Library Service - monthly issues



	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14
South Wairarapa	9626	12295	8586	9340	9783	9708	8948	11140	9811	9951	9808	9197	9269
Carterton	5620	7924	5139	5870	5808	5851	5324	6390	5577	5708	5129	4921	5122

Appendix 4

Flood warning signs – examples

ROAD INFORMATION

53 MARTINBOROUGH

Alternative Routes

VIA Kahatura

VIA Ponatahi

VIA Western Lake Road

www.nzta.govt.nz
PHONE 0800 444 449

2400 mm

4300 mm

ROAD INFORMATION

53 FEATHERSTON

Alternative Routes

VIA Kahatura

VIA Ponatahi




VIA Western Lake Road

www.nzta.govt.nz
PHONE 0800 444 449

2400 mm

4300 mm



 FREEPHONE 0800 274 463															
															
															
Client: Name: Phone: Email:															
MATERIAL SPECIFICATIONS															
SPECIAL INSTRUCTION															
INSTALLATION NOTE															
GENERAL NOTES															
Colour Specifications Indicator Only															
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Appendix 5

Wairarapa Environmental and Sustainability Strategic Plan

Wairarapa Environmental and Sustainability

Strategic Plan

DRAFT

prepare	Carl Reller	Wairarapa Environmental and Sustainability Advisor	05 JAN 15
approve	Sue Southey	District Planner, MDC	09 JAN 15
review	Garry Baker	Operations manager, CDC	
	Mark Allingham	Group Manager Infrastructure Services, SWDC	
distribute	Pim Borren	CEO, MDC	
	Colin Wright	CEO, CDC	
	Paul Crimp	CEO, SWDC	

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Three Year Implementation Plan

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Appendix

Introduction

In 2010 a draft Sustainability Strategy¹ found overlap and interconnectivity with other policies, plans, departments and partners as shown below:



Acknowledgment of community groups such as Sustainable Wairarapa and Wai Not Go Green and community initiatives such as the Makoura Stream Planting Project, suggested strong support for sustainability which was likely to increase as residents become more aware of the potential benefits of living more sustainably; such as, energy efficiency savings, stream bank planting and jobs that would be created by resource recovery.

Currently, environmental and sustainability commitments are acknowledged in CDC, SWDC and MDC Long Term Plans (2012-2022.) Carterton² emphasizes the need for sustainability in determining future directions in all activities. South Wairarapa³ identified a key vision: “a sustainably managed district where economic development and environmental management go hand in hand.” Masterton⁴ articulated the need for a Sustainable Plan able to balance the budget. In addition Councils:

- made commitments to a sustainable approach toward economy and community;
- acknowledged short-term effects of climate change model predictions of warmer temperatures and more frequent storm events resulting in causing increased operating costs, particularly electricity and insurance;
- a need for preparedness and resiliency for natural disasters, especially earthquakes; and

- focused on bringing infrastructure, Council and community buildings to a higher standard of earthquake resistance.

All Councils have expressed a commitment to develop a joint *Environment and Sustainability Strategy* which will meet the needs of Wairarapa as a whole.

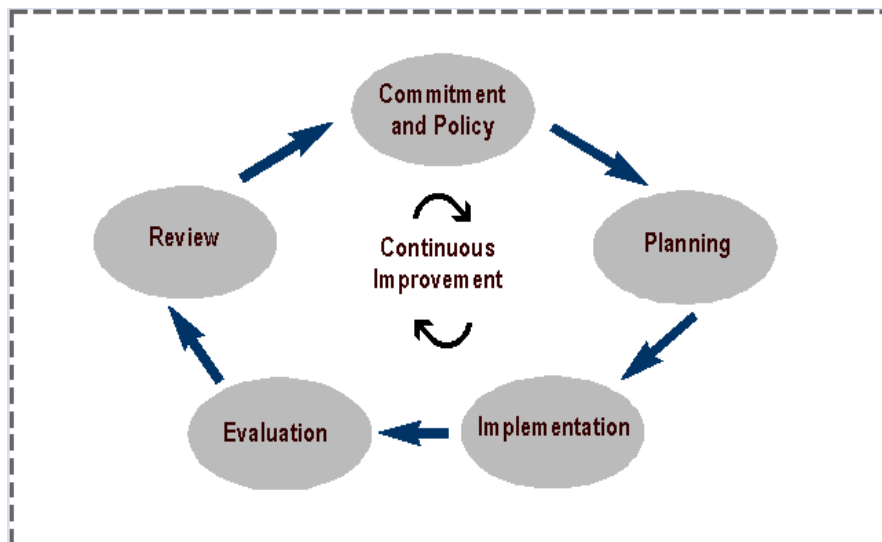
Proposed Methodology

In general, strategies are approaches viewed by an organization as necessary to accomplish its mission and achieve a preferred future. Specifically, environmental and sustainability strategies follow well established guidelines and principles; such as:

- Environmental Management Systems (ISO 14001,)
- Principles for Social Responsibility (ISO 26000.)
- Energy Efficiency (ISO 50001,)
- Global Reporting Initiative (GRI,)
- Climate Registry,
- Carbon Disclosure,
- Global Compact and
- Green Building Council.

A summary of the advantages and disadvantages of each approach can be found in a referenced report⁵.

In addition, generic management systems have been adopted like Baldrige Criteria, Total Quality Management and Life Cycle Assessment. Nevertheless they all follow a similar approach as illustrated below.



Currently in New Zealand the Sustainable Business Council has adopted GRI in a simplified format to assist organizations beginning the journey and providing shared learning, case studies and bench marking, appendix A lists current members. If Wairarapa councils decide to follow this path the following section describes typical steps.

General Approach

In preparation for reporting, Councils should follow general reporting "Principles" outlined by GRI:

- prepare,
- connect,
- define,
- monitor, and
- communicate.

These principles facilitate an organizational framework for collecting high quality information, monitoring, continuously improving Council processes, and communicating sustainability performance to our stakeholders.

Prepare

As the initial step in the sustainability reporting process, we'll want to begin an internal dialog to identify environmental, economic, and social impacts with the management team. The process will help promote internal discussion early in the reporting process, engage leadership and staff outside of operations, and help to identify both the positive and negative impacts.

Connect

Management will next need to identify key stakeholders most affected by Council's activities including ratepayers, employees, governmental organisations, suppliers, and potentially more. A recent study by Ernst and Young surveyed over 200 companies to research which stakeholder groups were driving organizational sustainability initiatives in order of importance. Although customers were ranked first at 37%, employees were ranked 2nd at 22%, a full 7% ahead of shareholders at 15%.

Define

Stakeholders are particularly important to sustainability reporting as they help Council define what to measure and report. Although management will generate an initial list of positive and negative impacts, stakeholders that are most impacted will often help to clarify which impacts are the most relevant to them. Further, stakeholder input in deciding which indicators are "material" for Council to report is considered essential in the GRI Guidelines. Without this process of stakeholder engagement, the sustainability report is not viewed as complete.

Monitor

Once GRI indicators have been identified, Councils need to monitor and measure performance. Council already measures and reports within the Long Term Plan framework; for example, outcomes, level of service, and performance measures.

Performance Measures

Outcomes	Level of Service	Performance Measures	Baseline 2010/11	Performance Targets			
				2012/13	2013/14	2014/15	Years 4-10
A Strong, Resilient Economy	Provide an efficient and effective stormwater system to minimise the impact of heavy rainfall and reduce flooding risk	Percentage of residents satisfied with stormwater services	67% Peer Av: 66%	NA *	Maintain satisfaction level	NA *	Maintain satisfaction level
		Proportion of reported stormwater ponding incidents cleared within two days of a rainfall event ending	100%	100%	100%	100%	100%
A Sustainable, Healthy Environment	Deliver stormwater services in a manner that is acceptable, safe and where possible enhances the environment	Compliance with resource consents	100% compliant	100% compliant	100% compliant	100% compliant	100% compliant
		Proportion of reported stormwater / flooding incidents that resulted in residual environmental effects	0%	Less than 1% for a one in ten year event	Less than 1% for a one in ten year event	Less than 1% for a one in ten year event	Less than 1% for a one in ten year event

from: MDC Long Term Plan volume 1, page 51.

Beyond these environmental indicators, additional monitoring may be required to measure indicators that may be more broadly defined during the stakeholder engagement process or for which data is not currently collected. Monitoring should be integrated into Council's operations and larger framework for setting Council strategy, implementing policies, and assessing Council outcomes with continuous improvement in mind.

Communicate

Lastly, Councils will need to determine what content and information should be included in their report based on goals, expectations and interests of its stakeholders. Councils will want to decide report format, how and where it will be disseminated, and to which stakeholders. Further, Council will want to insure information in the report is balanced, comparable, accurate, timely, clear and reliable.

Three Year Implementation Plan

Year One – Prepare, Define, Connect

Council should focus the first six months of year one on developing systems and structures needed for reporting. To prepare, Councils will want to engage its internal management team to begin dialog necessary for identifying environmental, economic, and social impacts. LandCare has developed a participative game to stimulate interest in future directions for New Zealand and to aid strategic-thinking about sustainability. This could be used with representative stakeholders to initiate the process and prepare an Environment and Sustainability Policy⁶.

Preparing for a sustainability report will give a new purpose to a Sustainability Committee by engaging multiple functional departments throughout the organization. This cross functional team will help identify the broad base of impacts of the Council actions, activities, products and services. Further, Council will want to define roles and responsibilities for staff early in the process so that members are clear on what they are accountable for, including data collection, coordination, report writing, editing, design, and more. This is particularly important when responsibilities exist across departments and deadlines are interdependent. In the third quarter of year one, the Sustainability Committee would develop a process for confirming the stakeholders that are most affected by the organization. The committee should then systematically engage key stakeholders through interviews, surveys, focus groups and other tools. Their feedback will shape and inform identification of material impacts.

The LTP process has already sought broad public comment. These comments can provide a starting point as they have already identified the impacts that are most meaningful to key stakeholder. During the final quarter of the first year, the Sustainability Committee will want to define the content and boundaries of the report so that staff has a clear directive for the data and information that will need to be collected. The committee will need to identify and prepare to report on the indicators that are most relevant to Council using GRI's principles of materiality, stakeholder inclusiveness, sustainability context, and reporting boundaries. Materiality, as discussed earlier, is a GRI principle that helps insure that indicators reported reflect the organization's key sustainability impacts likely to influence the decisions of its stakeholders.

Stakeholder inclusiveness asks Council to highlight how they have responded to the interests of their stakeholders. Sustainability context refers to the need to place reporting performance within the larger context of sustainability at the local, state, or global level. Finally, setting reporting boundaries entails defining minimum standards for the inclusion of activities of entities over which Council has control or influence over, both up and down stream. From these decisions, staff will then need to establish processes for data collection for reporting on key performance indicators. The committee will want to identify these in relation to the capacity of the organization to monitor, collect, analyses and report the goals set forth by Council. Throughout year one, Councils should continue to develop systems and processes in preparation for reporting.

Year Two - Report

Councils will want to focus year two on preparing the information needed for the GRI report as well as the communication strategy to disseminate the report to stakeholders. The organization should align the reporting timetable with other internal deadlines that are dependent on this information. For example, if Council implements integrated reporting through their annual report, they will want to have the GRI data collection

completed in advance of the content requirements for their annual report. Once the GRI report is ready, Councils will need to notify GRI, and provide them with a hard and soft copy of the report. Councils should then register the report in GRI's online database. Council will self declare its reporting level based on its analysis of the report content against the GRI Application Levels.

Year Three - Review

Councils will want to use year three to focus on evaluation and readjustment. The organization should assess the effectiveness of the reporting process as well as its influence on the sustainability performance of the organization through informal dialogue and interviews or through more formal survey instruments. Councils can then readjust the reporting process, content or communications as needed. Council may decide that it is ready to report again in year three at a higher level. Alternatively, it may decide that increasing reporting levels or frequency of reporting is not a priority and that the organization's focus should be on the improvement of the indicators that are already being reported. Once the organization has adjusted its strategy, it will resume the process of defining, connecting, monitoring, and then setting a timeline and strategy for Council's next report.

Conclusions

Sustainability reporting can provide significant strategic value. As a management tool, it will enable the management team to identify and drive efficiencies, reduce costs and improve Council performance. It can also provide a framework with which the organization can determine impacts, select key performance indicators, measure and report. Council wants to improve its own environmental footprint. The Long Term Plan introduced in 2014 outlines several important initiatives to improve data collection and reduce resource use and waste. Reporting will provide a framework by which to track and measure results for these initiatives, and allow Councils to better manage its performance in the future.

As a communications tool, a sustainability report will provide Council's stakeholders with more transparency and insight into the organization's impacts and the strategies, programs and plans to improve upon them. By publicly communicating their sustainability goals and achievements, Council elevates its accountability and enhances its credibility and trust. In addition to being a leader and pioneer in environmental advocacy, Council's can be a leader and pioneer in sustainability reporting.

There are other benefits to sustainability reporting including enhanced employee engagement and pride. Council leadership wants to "walk the walk" and lead by example in the area of sustainability reporting. It is important to engage all staff and to communicate clear reporting goals. Management engagement will be important to the successful implementation of the LTP and sustainability reporting.

Given that there are few local authorities reporting on their sustainability, there is sufficient opportunity for Council to differentiate itself and establish itself as a leader in this area.

References

1. Sustainability Strategy. MDC, 2nd draft 2010.
2. Carterton District Council Long Term Plan 2012–2022
3. South Wairarapa District Council Long Term Plan 2012/2022.
4. Masterton District Council Long Term Plan 2012-2022.
5. Comparison of Sustainability Standards, p45. Sustainability Reporting and the NRDC. August 2010.
<http://www.earth.columbia.edu/sitefiles/file/education/capstone/summer2012/Sustainability-Reporting-NRDC.pdf>
6. LandCare Research. Sustainable Business and Living. 2004
<http://www.landcareresearch.co.nz/science/living/sustainable-futures/future-scenarios/classic-edition>.

Appendix

Members of NZ Sustainable Business Council

3R Group Ltd	KPMG
Air New Zealand	La Nuova Apparel master
Anderson Lloyd	Landcare Research
Andrew.Stewart Ltd	Les Mills Group Lion NZ
Aotearoa Fisheries Limited	Living Earth Ltd
Archeus	Massey University College of Business
Auckland Airport	Meridian Energy
Auckland Council	Ministry of Social Development
Bathurst Resources	New Zealand Post Group
Beca Group Ltd	New Zealand Steel
BMW Group New Zealand	Ngāi Tahu Holdings Corporation Ltd
BNZ	OCS
BRANZ	OfficeMax
Catapult	O-I New Zealand
Chevron NZ	Opus
Contact Energy	PE Australasia Ltd
Countdown	Ports of Auckland
Dairy Transport Logistics	Ricoh NZ Ltd
DB Breweries	Sanford Ltd
Deloitte	Shell NZ
Department of Conservation	Siemens (NZ) Ltd
Downer	SKYCITY Entertainment Group
ecoPortal	Sovereign Assurance Company Ltd
Ecostore	Terra Moana
EECA Business	The Warehouse Group Ltd
Energy & Technical Services Ltd	Thought Partners
Energy Solutions Providers	Toyota New Zealand Ltd
Enviro-Mark Solutions	URS New Zealand Ltd
ERM	Vector
Fletcher Building	Victoria University of Wellington
Flick Electric Co	Vodafone NZ Ltd
Fonterra Co-Operative Group Ltd	Waikato Management School
Fujitsu	Waikato Regional Council
GHD Ltd	Wellington Zoo
Golder Associates	Westpac
IAG	Wright Communications Ltd
Ideas Shop	Z Energy
Kiwi Rail	

CHIEF EXECUTIVE

1. Executive Summary

The close of 2014 was dominated by the purchase of the Hodder farm adjacent to the Featherston Wastewater treatment plant. This is a fantastic opportunity for us and gives SWDC the ability to distribute almost 100% of its treated wastewater to land – over time.

The wastewater distributed to land is treated to a very high standard and the main contaminants that disposal to land covers are nitrates and phosphates.

The end of year close down passed generally without incident, apart from those who wanted a cuppa in Martinborough at a certain time.

Following the successful “Cruise Martinborough” event, we are in discussions the organising body to make this an annual event – another great event for the South Wairarapa. A new date around the end of January is planned and there is a slot available in the “classic and hot rod” calendar for this to happen.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report is as at 30 June 2014]

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT 2013/14	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64%(very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

2.1 Local Government Commission/Governance Review

The Local Government Commission (the Commission) announced its (predictable) recommendation for a Super City.

Two relatively detailed documents have been prepared by the Commission and submissions have been called for, closing 2 March 2015.

Next steps are adequately covered on page 279 of volume 2 of the technical report. I will not replicate this information in this report.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

No meetings were held.

3.1.2. Mayoral Forum

No meetings were held.

3.2 Legislation

While no new legislation has been introduced recently, we are still bedding down the various pieces of legislation recently enacted, and I believe it will be some time before we fully understand the resourcing implications required to comply.

3.3 Wastewater Consents

The purchase of the Hodder block has required a rethink on the delivery timeframes against the Wastewater Strategy set some years ago.

This is a fantastic opportunity for us, but it does require a rethink of the capital expenditure program to ensure rates increases are not impacted too severely.

Settlement on this property is Tuesday 2 June 2015.

Councils strategy remains unchanged, the delivery methodology has changed somewhat. The previous methodology included the installation of a high rate treatment plant. This is now no longer necessary, however as we have spent a significant sum of money years earlier than anticipated a rejig of the capital program is required.

3.4 Long Term Plan

Work has commenced internally on the LTP, with our first two workshops being held, and timetable set.

An update will be presented at the meeting on next steps.

While we are not behind in our program, we do need to focus on completing our programme.

3.5 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544

As at 30 September the balance outstanding amounted to \$1,008K of which \$608K related to prior year (30 June 2014 and earlier).

We have demanded payment from the mortgagors after having given the requisite notice. These demands cover 76 properties and amount to \$165K. We anticipate receiving these funds in the next two to three weeks.

In addition we are pursuing \$26K through our solicitors. The next installment is due 20 February.

4. Corporate

4.1 Staffing

Emma Davidson left us to take up a role in Wellington, we wish Emma all the best (and hope she enjoys the commute!).

Roger Wale has joined the building department, and is quickly getting to know the South Wairarapa District.

4.2 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

4.3 General Revaluation

Quotable Value have completed their triennial revaluation of the district.

This valuation is specific for the rates database, the aim of which is to split up the district by property values so that rates can be calculated from a consistent and comparable base.

The revaluation will be as at 1 September 2014 and will apply to the rates database from 1 July 2015.

The revaluation notices were sent, and the time period for objections has closed. There were 138 objections received, compared to 130 for the 2011 revaluation.

4.4 LGOIMA Requests

5 December	Seeking further additional information relating to the Resource Consent relating to Alloa Gun Club	Details provided
10 December	Seeking information about records held on any analysis/costing done to share or merge services for ICT in the GW region.	No records to the best of our knowledge. Some work was done by Wellington Councils but did not involve this Council.
24 December	Grants to churches/ religious groups or organisations from December 2011	
6 January	All material relating to consents sought by Westwood Commercial Ltd or Steve Pilbrow Ltd, for the development at the old Four Square building site. All correspondence from Greytown Heritage Trust on same issue.	
12 January	A schedule of all payments made to Sustainable Wairarapa since 1 January 2012, including details of what each payment was for.	No payments made.
13 January	Requesting numbers of Euthanized dogs	

Contact Officer: Paul Crimp, Chief Executive Officer

Featherston Community Board Chair's Report January – February 2015

Communications	
February	I submitted an article on behalf of the Featherston Community Board for February.

Meetings	
27 January	I attended a Greytown Trails Trust meeting to discuss the Featherston – Greytown bike trail.
31 January	Peter Jackson and I attended an informal meet and greet meeting with Gina Smith, the new Principle of Featherston School. Our discussion consisted of positive activities that could be developed and implemented within the community, bringing families and children together.
3 February	Town Square Working Group meeting, working the next steps and process.
24 February	Katie Beattie and I met to discuss potential projects that the FCB could consider for Featherston for 2015. Victoria university project, bike friendly town and town square were some items that were discussed.

Apologies and Reschedule	
5 February	2015 Featherston Community Swimming Relay
9 February	Combined Community Board Chairs meeting rescheduled from 9 – 23 February
3 February	Town Square Working Group meeting, working the next steps and process.

FEATHERSTON COMMUNITY BOARD

17 FEBRUARY 2015

AGENDA ITEM 8.3

FEATHERSTON – GREYTOWN TRAIL EXTENSION FROM FEATHERSTON TO WOODSIDE

Purpose of Report

This report is prepared by Lee Carter, Chair of the Featherston Community Board.

The report informs and requests the Featherston Community Board support in principle the concept of the proposed trail, from Featherston to Woodside, and support the funding that the Greytown Trails Trust is seeking, assisting with an "outline" design for a cycle bridge over the Tauherenikau River.

Recommendations

I recommend that the Featherston Community Board:

1. *Receive the information;*
2. *Support in principal a bike trail from Featherston, Underhill Road to Greytown; and*
3. *Approve financial assistance of \$7000 towards developing an "outline" design for a cycle bridge over the Tauherenikau River, to be paid upon invoice.*

1. Executive Summary

Greytown Trails Trust are working on a project to develop and implement a bike trail extension proposed to run from Featherston Underhill Road through to Woodside, Greytown. This trail would consist of a clip-on bridge attached to the Tauherenikau River rail bridge or, alternatively a stand-alone bridge. The estimated costings of a bridge are approx \$200,000 - \$600,000 inclusive. The proposed bike trail is an exciting opportunity-venture for Featherston, and Greytown, including the wider Wairarapa region. I'm seeking the Featherston Community Board's support to the proposed new trail both in principle and financially.

2. Background

In 2014 I attended a Combined Community Board function where Shane Atkinson, Greytown Community Board member, highlighted an interest developing a new trail, proposed to run from Woodside railway station south, down Underhill Road, over the Tauherenikau River to Featherston, a distance of about 11 kms (refer to site map Annex 1). I signaled immediate interest and asked to be invited to a Greytown Trails Trust (GTT) meeting in the capacity of Featherston Community Board Chair, to hear more of the viability of this new trail; and more importantly, what opportunities would potentially arise for Featherston.

On Sunday 27 September 2014, I joined GTT to sight and to discuss the potential trail. We met at Woodside and proceeded down the northern side of Underhill Road to the Tauherenikau River, across private farm land, to the site of the Tauherenikau bridge, looking over the river to where the trail will run on the Featherston side of Underhill Road.

“Extreme excitement” is an understated description of my emotion!

After reviewing the potential new trail, and an in-depth discussion of how a clip-on-bridge might evolve, a meeting was held to debrief on where to from here. At the meeting, I highlighted the project should be a joint venture between Featherston and Greytown; that the Featherston Community Board should have an opportunity to be involved.

A wider view of the trail potential is necessary. It was agreed that Shane Atkinson and I would meet with David Hancock of Destination Wairarapa to seek his view on the proposed trail.

On October 22, 2014, Shane Atkinson and I took David Hancock on tour of the proposed trail. This meeting resulted in David’s positive support of the idea. He believes this new trail, in addition to the Rimutuka Cycle Trail, the South Wairarapa District Council (SWDC) cycle trail, from Cross Creek to Featherston, would be a huge asset to the Wairarapa. Subsequently, assisting with understanding cycle trail benefits, David has provided supporting material of bike trails in New Zealand which have transformed rural towns. (Refer to page 3 and 4 for further supporting material).

To date, GTT have

- identified and established contact with the various groups and organizations interested in the trail extension;
- gained support from Kiwi Rail to run a cycle bridge over the Tauherenikau River rail bridge (with conditions), support from SWDC, and Regional Council;
- been working with an engineer to gain advice on the best structural avenue of a clip-on-bridge. Loader Engineering has quoted a cost of a clip on bridge approx \$400,000 - \$450,000;
- most recently, sort an alternative to a clip-on bridge, with a suspension bridge at approx \$398,000 quoted by Abseil NZ at Karamea.

Refer to Annex 2 for further information about GTT and their success of their development and implementation of the Greytown Rail Trail and the potential new trail from Featherston to Greytown.

3. Bike Trail Benefits Realisation for Featherston

Essentially Featherston stands to gain substantial benefits from this proposed trail. The town is currently sitting on the door step of the Rimutaka Cycle Trail, recently labeled by Lonely Planet, as "one of the world's hottest new travel experiences for 2015!" In addition, SWDC have committed to a cycle trail from Cross Creek to Featherston. The new proposed trail will put Featherston in the middle of what will be a very popular New Zealand bike trail from the Wellington region right through to Greytown.

Featherston is becoming a pleasurable destination in its own right.

The potential of this trail will provide further economic growth and development for Featherston. Note Evan Freshwater's attached comment "Proximity to the Rimutaka Cycle Trail has benefited Featherston businesses i.e, nine new businesses have opened in town since the trail began in October 2013, and Featherston is not slowing down.....".

The Otago Central Rail Trail is a further example of the economic viability of growth, employment, accommodation and boosting of businesses. Refer to Annex 3, Otago Central Rail Trail Means Business 2005, and compare with Otago Central Rail Trail Survey report 2011, see here: <http://www.centralotagonz.com/PicsHotel/CentralOtagoRTO/Brochure/Otago%20Central%20Rail%20Trail%20Survey%202011.pdf>.

4. Where to from Here

In my absence, Shayne Atkinson from GTT accompanied by David Hancock from Destination Wairarapa, will attend the Featherston Community Board meeting on 17 February to disclose further information on the proposed trail.

As previously highlighted, I'm seeking the Board's approval to assist GTT financially with seed money for a bridge design to the proposed Featherston – Greytown trail.

Upon funding approval:

- GTT will immediately arrange a workshop with a selected engineering firm to design a bridge.
- The original intention was a clip-on-bridge to the Tauherenikau rail bridge, however, GTT have been sourcing other alternative options resulting in possible build of a stand-alone bridge.
- The intention is that the proposed funding from the FCB should only be paid upon invoice.
- There would be regular progress reports from GTT to FCB.

5. Further Supporting Material

Bike trails are becoming more and more popular in the Wairarapa.

Attached is a supporting email from Allan Pollard, Chief Executive of Trust House, and supporting letters from Alastair Scott, Member of Parliament for Wairarapa, Evan Freshwater, Manager, Nga Haerenga, The Zealand Cycle Trail incorporated, and David Hancock, General Manager, Destination Wairarapa.

Stuart Edwards of Green Jersey Cycle Tours (Featherston and Martinborough) fully supports the proposed trail and has asked that I relay the following two points:

1. This trail will be a KEY connection to other bike trails in the Wairarapa, e.g., start from Wellington region coming through the Featherston trail then connecting to Greytwn Rail Trail, with options of carrying on to the Ruamahanga River Trail or to ride further north.
2. This trial will not only bring economic value to the region, but it should be noted that projects such as these bring people together improving community spirit and wellbeing! i.e, people within communities gather together, volunteering their time and passion to make things happen.

A trail out of Martinborough, TORATORA Mountain Biking Park, features over 25 kms of exhilarating, purpose built XC trails, designed and built by one of New Zealand's most respected mountain bike trail builders.

<http://www.toratora.co.nz/>

Huri Huri Wairarapa's bike festival.

The following facebook page is promoting Wairarapa's bike festival in February 2015. Held in conjunction with the Trust House Women's Tour of New Zealand which will feature the world's best women road cyclists.

<https://www.facebook.com/HuriHuriBikeFestival>

Trails Wairarapa Trust is developing the Ruamahanga Trail. This will be opened as a highlight of the inaugural Huri Huri Wairarapa Bike Festival February 2015. See more at http://m.nzherald.co.nz/wairarapa-times-age/news/article.cfm?c_id=1503414&objectid=11389491

There is also the Waipipi Trail north of Masterton.

Central Otago Rail Trail: http://www.centralotagonz.com/central-otago-new-zealand/studies_idl=10006_idt=306_id=1600.html

Motu Trails: <http://www.motutrails.co.nz/> Various updates can be found on <https://www.facebook.com/motutrails> Refer to Annex 4 of latest trail data. Attached are further newspaper and articles outlining the positive success of Motu Trails.

The latest brochures on Motu Trails will be distributed to members on the 17 February 2015.

6. Summary

Featherston Community Board has an opportunity to support the proposed new trail. Supporting material suggests that bike trails improve communities economically. I recommend that the Featherston Community Board seriously consider assisting financially, helping this project become real.

Contact: Lee Carter, Chair Featherston Community Board

0
75
150
300 Meters

Taaherenikau River



Copyright : GWR/CINZAM
Topographic and Cadastral data is copyright LINZ

1:3,000





Greytown Trails Trust – Trail Extension from Featherston to Woodside.

Introduction

The Greytown Trails Trust was set up in 2008 as a Charitable Trust registered with the Companies Office. Its initial task was to organise, build and maintain the first trail, the Greytown Rail Trail, from the old Greytown railway station across farmland to Woodside railway station, a distance of 5 km. The trail opened in 2011, having cost \$125,000 which was all raised by donations. SWDC provided support and help but, in terms of the initial agreement with the Trust, did not contribute any money.

The first trail follows the alignment of the 1880s Woodside to Greytown railway line. Some of the original railway corridor still existed as a paper road in the ownership of SWDC. Other parts of the alignment had passed into the ownership of adjacent farmers and easements were required to be agreed and registered. New fencing was required for one or both sides of the trail along its entire length. Two water races required bridging. Entry points with signage and powered-vehicle-exclusion barriers were built in four places. Gates crossing the trail were designed and built as part of the construction process so that the adjacent farmers could continue their farming operations unimpeded. Interpretive signs have been installed along the trail. Disabled access is provided from Cotter Street at the Greytown end. Direction signs were installed from the Main Road in Greytown and at each of the other trail entry points.

Greytown Trails Trust current structure and activities.

The Greytown Trails Trust continues to operate in terms of its trust document. It has annual accounts, holds an annual public AGM, has a duly elected set of current Trustees and has a wide membership and supporter group. Annual operating costs are met from donation boxes along the trail, membership subscriptions, donations and grants along with limited fundraising activities.

Weed spraying, mowing and maintenance of the lime trail topping are routinely carried out and are the main annual costs. Volunteers continue to weed the existing planted areas and create and water new plantings.

A Trails Trust website is maintained, the Trail Blazer magazine is produced several times a year and the local Information Centres stock information pamphlets. The first memorial bench has been installed on the trail and the second is now underway.

Proposed Featherston to Woodside Trail Extension.

At the 2014 Greytown Trails Trust AGM a proposal for a further trail was floated. The new trail proposed to run from Woodside railway station, south down Underhill Road, over the Tauherenikau River to Featherston, a distance about 11 km.

This proposal met with immediate support from SWDC, Greater Wellington Regional Council, Destination Wairarapa and Trails Wairarapa Trust as well as from Greytown Trails Trust. The Featherston Community Board is also in support. The success of the new Rimutaka Cycle Trail in bringing new business to Featherston and the existing heavy use of the Greytown Rail Trail by locals and visitors were obviously key elements in gaining such major early support.

A Working Group, led by Greytown Trails Trust and including Destination Wairarapa, Featherston Community Board and Trails Wairarapa Trust is now progressing the proposal. A preliminary route has been identified, the agreement of landowners on the true left bank and right bank of the Tauherenikau River has been obtained and Kiwi Rail has agreed in principle that a clip-on cycle bridge may be attached to the piers of the existing Tauherenikau Rail Bridge.

Funding is now needed to develop the engineering design concepts for the clip-on for the Tauherenikau Rail Bridge or for other alternatives such as a stand-alone suspension bridge. The length of the clip-on would be 150 m with five main spans each of 25 m. The design process is likely to be iterative because of the need to simultaneously control costs estimated to be in the \$200,000-\$600,000 range, satisfy Kiwi Rail regarding their operational safety for a rail bridge clip-on, achieve a long service life and maintain safety for users. Some limited initial work has already been done on a volunteer basis by local and Wellington professional engineers and Loader Engineering in Masterton.

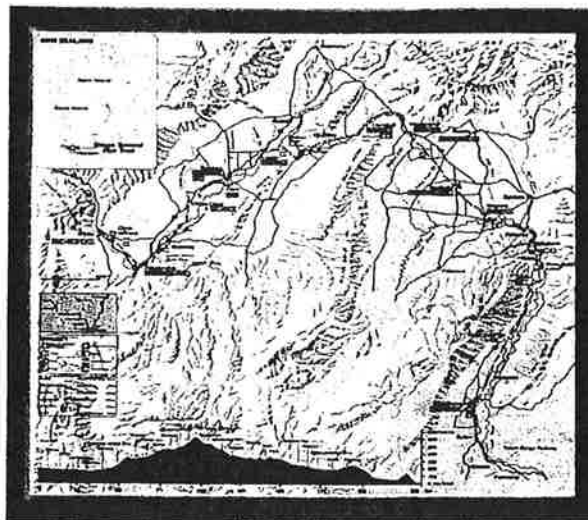
Recommendation for Support from The Featherston Community Board

The Greytown Trails Trust recommends that the Featherston Community Board consider financial support of up to \$7000 seed money to be applied to development of an engineering concept design for the Tauherenikau River cycle bridge. Greytown Trails Trust would subsequently submit a detailed proposal to the Featherston Community Board to actually draw down the committed money. The proposal would cover development of a firm design concept and order-of-magnitude costs. It is recognised that this initial seed money is at risk if the costs for the Tauherenikau River cycle bridge prove unaffordable or cannot be economically justified by a subsequent business case.



THE OTAGO CENTRAL RAIL TRAIL MEANS BUSINESS

A survey to establish the impact of the
Otago Central Rail Trail on accommodation
providers and general businesses in
Central Otago/Maniototo/Strath Taieri



Survey commissioned, managed and processed by the
Otago Central Rail Trail Trust.
November 2005.

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OBJECT OF SURVEY

The survey was an initiative by the Otago Central Rail Trail Trust to quantify and map economic and other impacts of the OCRT on businesses primarily within the Rail Trail's Middlemarch – Clyde corridor including the greater Maniototo and Strath Taieri areas. Questionnaires were also distributed to a small targeted sampling of businesses in Dunedin and Cromwell/Wanaka/Christchurch.

VALUE OF SURVEY

The survey has resulted in key findings on how respondents believe needs of users are being met, what improvements would be considered desirable and likely trends in future use and requirements.

These key findings will likely be a beneficial tool for private enterprise, community groups and other organisations seeking development funding.

The survey provides informative support documentation to the Otago Central Rail Trail Regional Economic Survey, Keeling 2005, released in May this year.

RESEARCH ASSUMPTIONS AND LIMITATIONS

Due to the scope of this survey there are limitations to the extent to which results can be collated, recorded and interpreted. Much of the processing was manual. Figures and percentages quoted should not be read or quoted as finite. However they do legitimately indicate trends and/or opinions on the proviso that participants have been honest with their answers.

...3



EXECUTIVE SUMMARY

- 64% of accommodation providers operating in the vicinity of the Rail Trail prior to Feb 2000 now attribute a substantial portion of their turnover to the Rail Trail (note: by 'substantial' that's more than 20% of turnover).
- 80% of accommodation provider respondents to set up since the opening of the Rail Trail in Feb 2000 attribute a substantial portion of their turnover to users of the trail (more than 20% of turnover). In fact, a very high 53% of these businesses attribute more than 60% of their turnover to the Rail Trail.
- The 51 accommodation providers to return the survey questionnaire offer a mix of 69 accommodation options (backpacker, B & B, pub, etc) and some 1021 beds. Assuming 66% percent are doubles these 51 providers should be able to accommodate around 1600 people. This further suggests that out of the total of 110 accommodation providers mailed the survey, there are beds for 3300 OCRT users on any one night.
- Almost a quarter of accommodation businesses to be established or purchased by new owners post 2000 is because of the Rail Trail.
- 82.5% of survey respondents believe the OCRT has had a positive economic impact on their communities with a creditable 43% rating the impact as major.
- Greater community pride and improved services and facilities (cafés, etc) also received a high rating with 67 respondents (representing 65%) saying yes to each.
- 56% of survey respondents felt the Rail Trail had brought increased employment.
- 86% of respondents support 'widening' the Rail Trail experience by encouraging users to take a more leisurely holiday approach to visit areas such as Naseby and try new experiences like learning to fly fish.
- Significant majorities of respondents suggest more accommodation for groups is required and believe there is potential to attract Rail Trail users over winter months.
- Challenge, peace/solitude and landscape/scenery are rated the three principal values of the Rail Trail experience.

Methodology

Questionnaire: (Appendix A)

An eight-page questionnaire was developed in collaboration with Trust members and the Trust's Community Support & Development Officer.

It was divided into six sections:-

Section 1:- to provide contact details and identify type of business.

Section 2:- to be completed only by owners of businesses established before the OCRT's February 2000 official opening in order to plot business trends before, immediately after and at the time of the survey (June/July 2005).

Section 3:- to be completed only by owners of businesses established after the official opening in February 2000 to gauge current business trends.

Section 4:- to provide an overview of employment along the OCRT corridor primarily to establish a correlation between jobs and turnover attributed to Rail Trail users.

Section 5:- to give survey recipients the opportunity to express opinions on how needs of users are being met, what improvements would be considered desirable and likely trends in future use and requirements.

Section 6:- to be completed by accommodation providers only to gain an insight into number of beds and any future plans recipients may wish to reveal.

The questionnaire was recognised as lengthy but given the vested interests of recipients, the Trust felt there would be sufficient interest in participating. This was borne out by a return rate considered by research professionals as entirely adequate for providing statistical weight for outcomes accuracy.



Methodology cont.

Recipient List

The first survey of its type undertaken by the Trust, it required searching for and identifying recipients and then assembly into spreadsheets with such detail as business name, owner's name, contact details including website and email addresses.

A total of 110 accommodation providers were sent the survey during June 2005. The majority of these were in communities on the trail corridor with several surveys forwarded to accommodation providers in Cromwell and Dunedin.

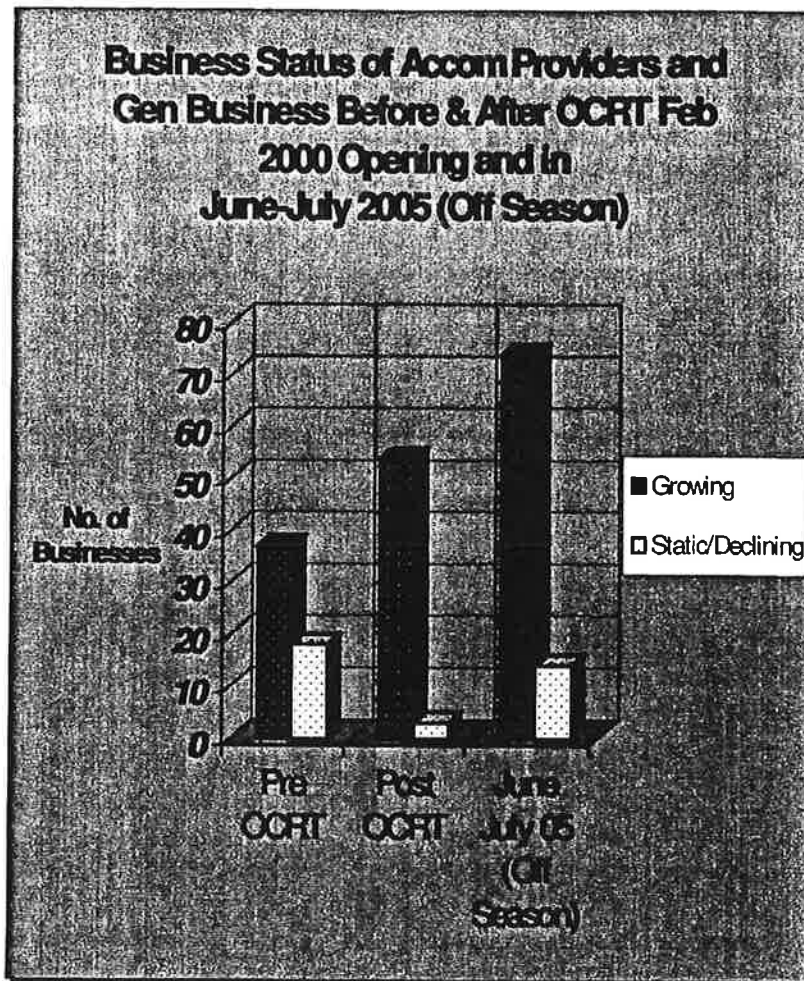
During June and July 2005 the survey was posted to 160 general businesses identified as having potential interest to users of the OCRT through services they provide (food, beverages, petrol, bike hire, tours, pharmaceuticals, books, general goods, etc). The survey covered businesses on the Trail corridor as well as several in Christchurch, Dunedin and Cromwell.

Response Analysis

- A little over 46% from the accommodation mailing list responded.
- Around 34% from the general business list responded
- Cumulatively this represents an almost 40% response rate which is considered by professional research organisations as more than satisfactory for accurate results interpretation.
- Accommodation providers in the main Maniototo townships were particularly responsive to the survey with Ranfurly achieving almost 80% returns and Naseby 70%.
- Accommodation providers in Omakau/Ophir scored 100 percent survey returns.
- General business returns in Naseby and Omakau were also considerably above the average with around 60% return rate for Naseby and Omakau 70%.
- Interestingly in Middlemarch, accommodation providers were around 50% returns while 100% of businesses responded to the survey.

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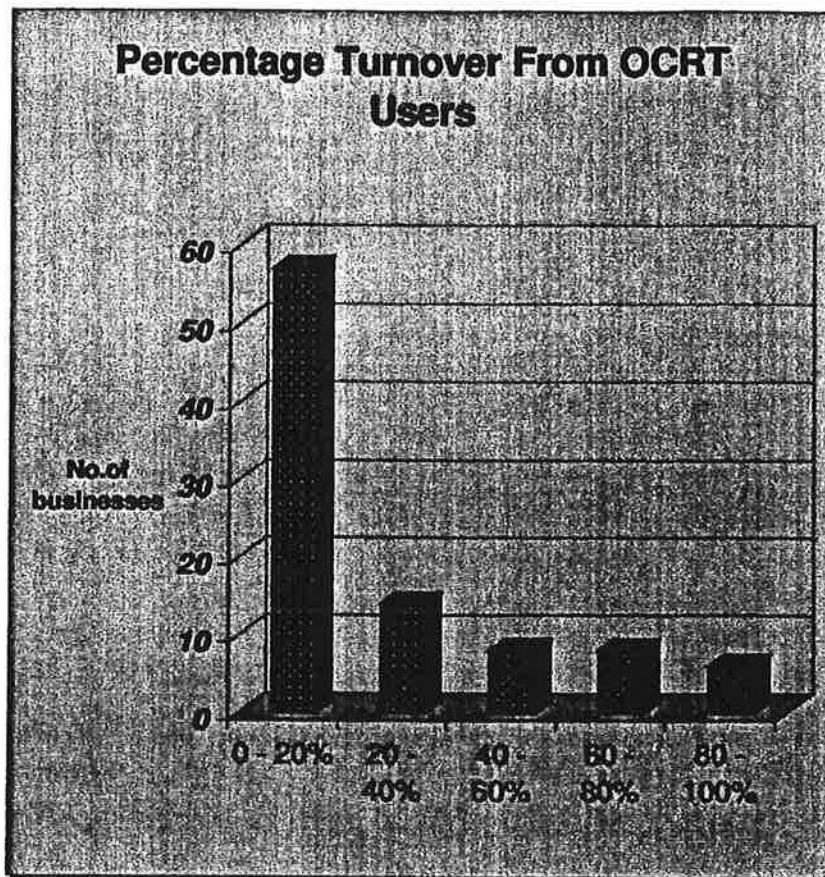
A Question of Business
Graphic 1



Graphic 1 shows a dramatic increase in the number of businesses showing growth since the opening of the Rail Trail.

This growth cannot be attributed solely to the opening of the Rail Trail but given the proportion of turnover (Graphic 2) that businesses gain from Rail Trail users, it must be considered a large contributor to the on-going growth of Central Otago/Maniototo/Strath Taieri.

A Question of Business
Graphic 2



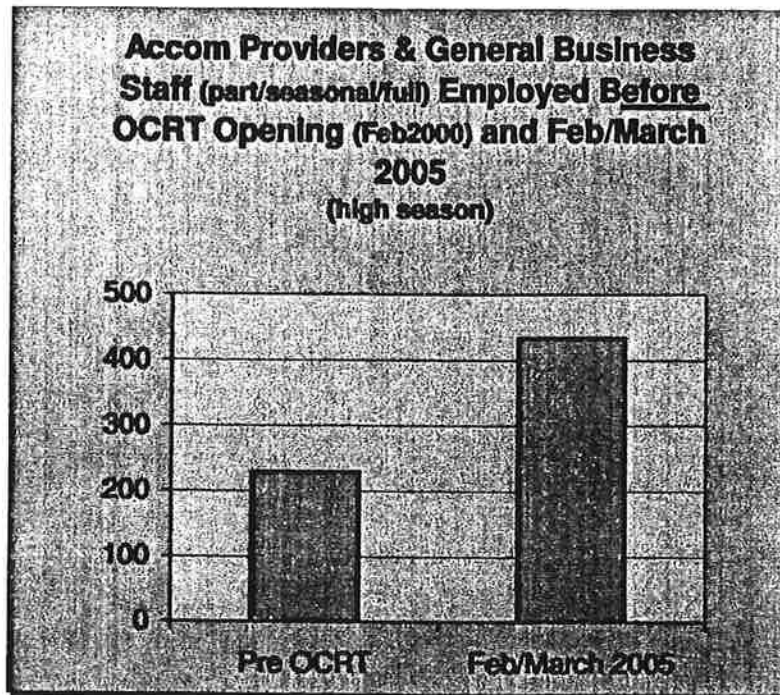
This graph shows the contribution made by Rail Trail users to the turnover of accommodation providers and general businesses

64% of accommodation providers operating in the vicinity of the Rail Trail prior to Feb 2000 now attribute a substantial portion of their turnover to the Rail Trail (note: by 'substantial' that's more than 20% of turnover).

80% of accommodation provider respondents to establish their businesses since the opening of the Rail Trail in Feb 2000 attribute a substantial portion of their turnover to users of the trail (more than 20% of turnover). In fact, a very high 53% of these businesses attribute more than 60% of their turnover to the Rail Trail.

...8

Employment Trends
Graphic 3



The 104 accommodation providers and general businesses to return surveys employed more than 400 full, part time and seasonal staff in Feb/March 2005.

This represents slightly over 200 employment opportunities created by those 104 respondents since the opening of the Rail Trail in February 2000.

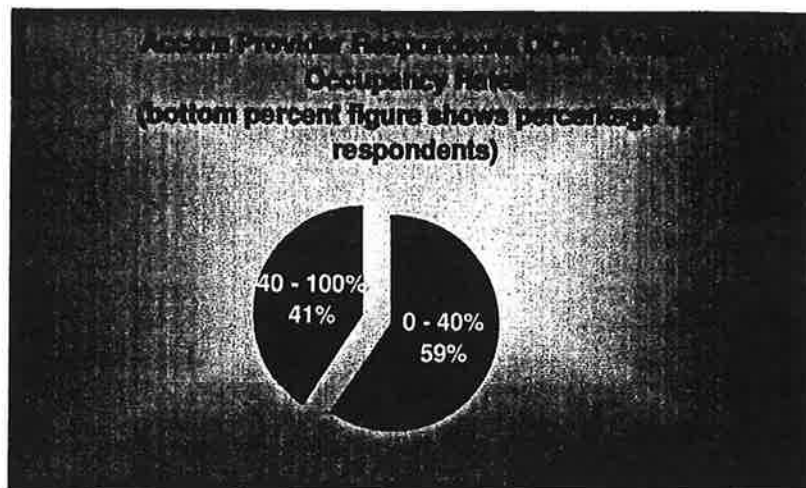
At a conservative average of \$12.50 per hour total, those additional 200 plus jobs conceivably brought around \$150,000 of work income into the region over Feb/March 2005.

Based on a return of 40% from the 270 businesses posted surveys, during Feb/March 2005 it is estimated that these 270 businesses would have been employing around 1000 staff in total. Again using a conservative \$12.50 per hour that represents some \$750,000 of work income.

Survey results indicate around a 30% drop in hours of work for accommodation provider employees during off-season winter months.

...9

Accommodation
Graphic 4



Occupancy is obviously the key to business sustainability and growth among accommodation providers. As Graphic 4 illustrates, 41% of respondents attribute 40 to 100% of their annual occupancy to Rail Trail users, with 59% attributing zero to 40%.

This outcome tends to indicate that given the increasing numbers of Rail Trail user there is considerable potential for individual accommodation providers to grow occupancy rates.

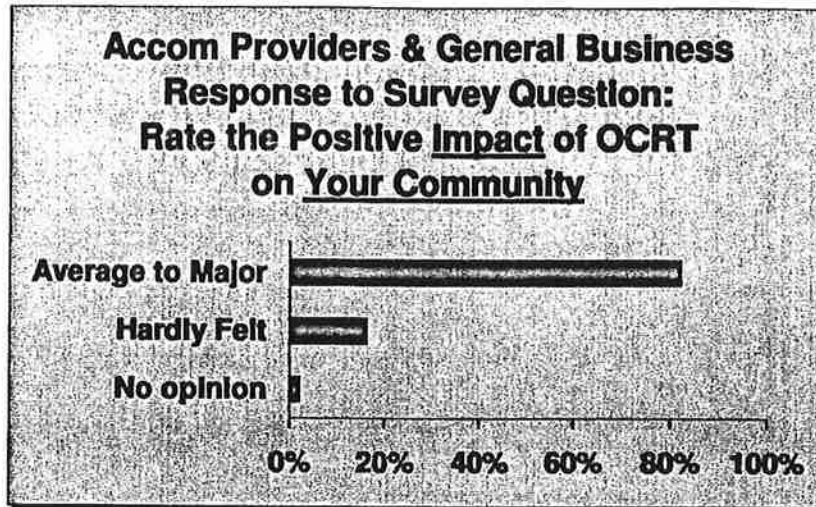
It is noted in the Regional Economic Contribution Study, Keeling, May 2005, that in terms of visitor nights, the main accommodation preference for Rail Trail users is Hotel/Motel (32%), Bed & Breakfast (27%), Motor Home/Camping (24%), Backpackers (14%) and 3% Own Home/Holiday Home/Friends & Relatives.

There is correlation between this preference and accommodation types offered by 50 accommodation provider survey respondents between Cromwell and Middlemarch... 28 Homestay/B&B/Self-contained... 20 Hotel/Lodge/Country Hotel... 8 Backpacker... 7 Camping/Holiday Park.

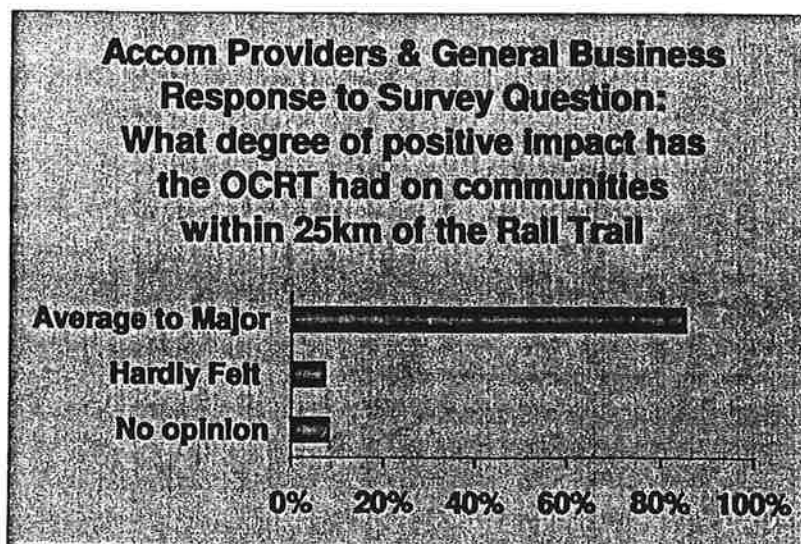
Only nine of these accommodation providers offer food and beverages. However these nine do appear to cater to the very clear preferences of Rail Trail users for Hotel/Pub and Café/Coffee shops (Keeling, May 2005). 4-5 Star Restaurants, fish n' chips and exotic foods are not significantly sought after by Rail Trail users (Keeling, May 2005)

...10

Impact on Communities
Graphic 5 & 6



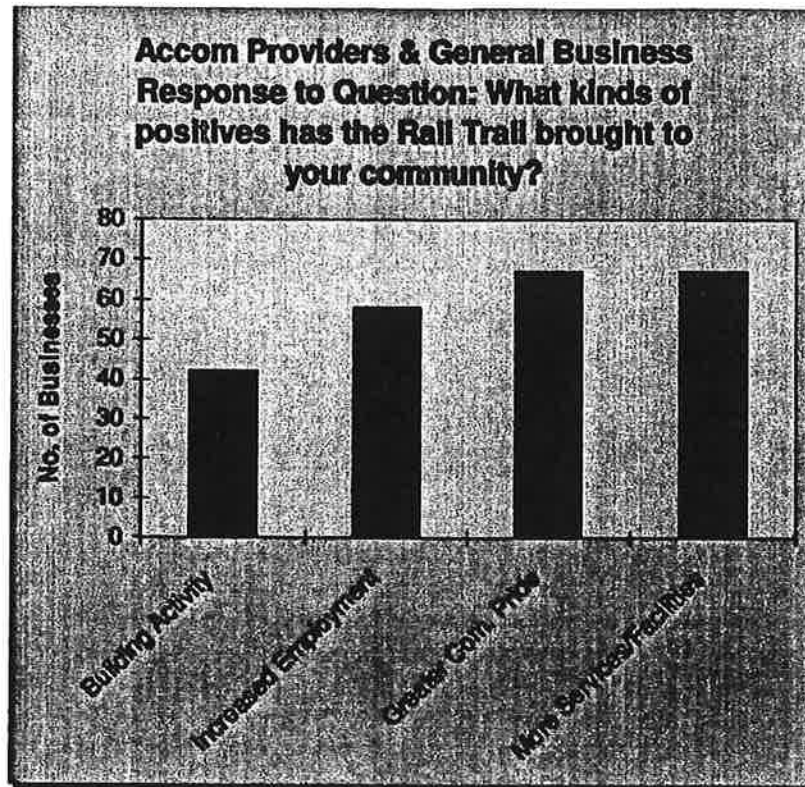
82.5% of survey respondents believe the OCRT has had a positive economic impact on their communities. A creditable 43% in fact rate the impact as major.



There was a similar high level of opinion that the OCRT has also had a positive impact on communities within 25 km of the Trail.

...11

Positive Impacts Rated
Graphic 7

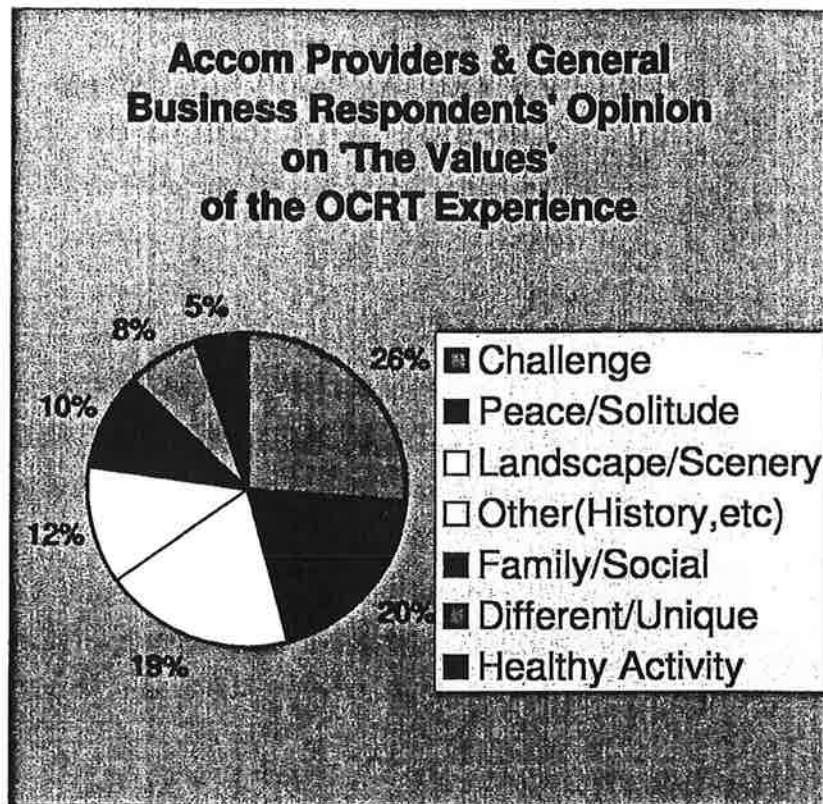


Greater community pride and improved services and facilities (cafés, etc) received high ratings with 67 respondents (representing 65%) saying yes to each.

56% of survey respondents' felt the Rail Trail had brought increased employment. This is supported by the outcomes explained on page 8 of this report.

The question of increased building activity proved difficult to answer with 40% suggesting the Rail Trail has had a positive influence.

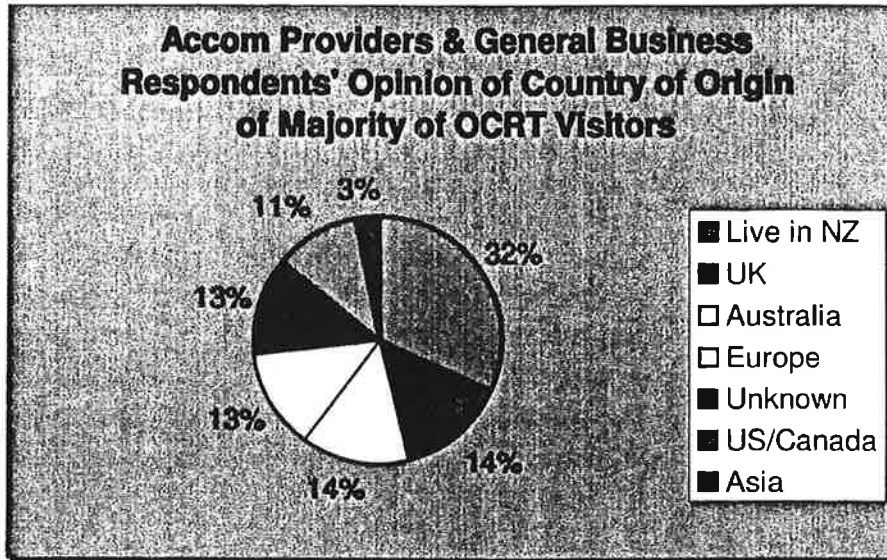
Values of the Rail Trail Experience
Graphic 8



Graphic 8 clearly shows what survey respondents, representing 104 accommodation providers and general businesses in and around the Rail Trail, believe users are looking to get out of their OCRT experience.

This points to the very real need to balance business development and expansion with maintaining the values of the Otago Central Rail Trail.

Values of the Rail Trail Experience
 Graphic 9

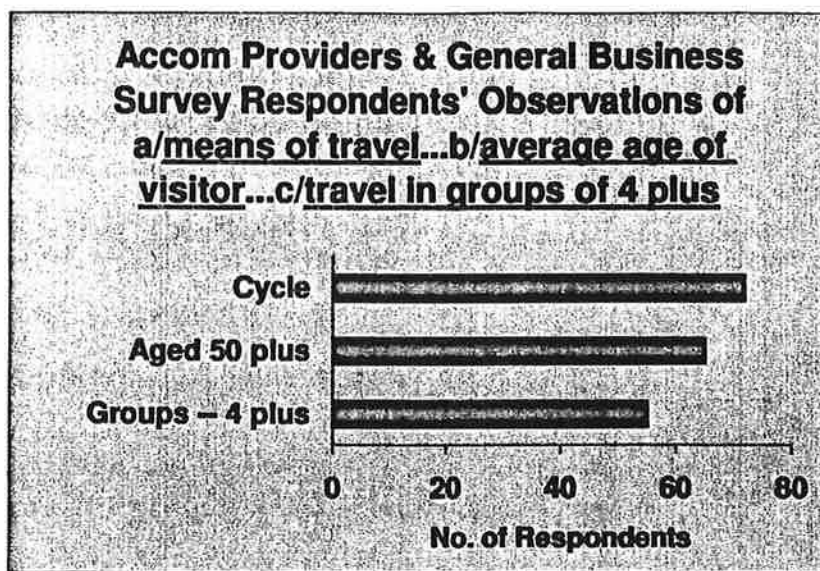


This graphic is created from information provided by those respondents who gave an opinion on the country of origin of Rail Trail users. The majority to answer this question were accommodation providers and bike hire and other business operators directly involved with users. Therefore a high level of credence can be given to their observations.

New Zealanders make up the biggest majority, confirming a finding of the Regional Economic Contribution Study, Keeling May 2005.

However the Keeling research suggested that as little as one fifth of Rail Trail users come from overseas. As Graphic 9 shows, this appears contrary to the opinions of respondents who suggest numbers of overseas visitors to New Zealand are discovering the Rail Trail, especially travellers from the UK, Australia and Europe. Those from US/Canada appear to be relatively few with hardly any from Asia using the Rail Trail.

Means of Travel/Age/Groups
Graphic 10



As with most voluntary surveys not every respondent elects to complete all the questions. Generally though, enough answers to specific questions are provided to quite emphatically indicate trends. For example 73 of the 104 respondents identified bicycles as the main means of travelling the Rail Trail.

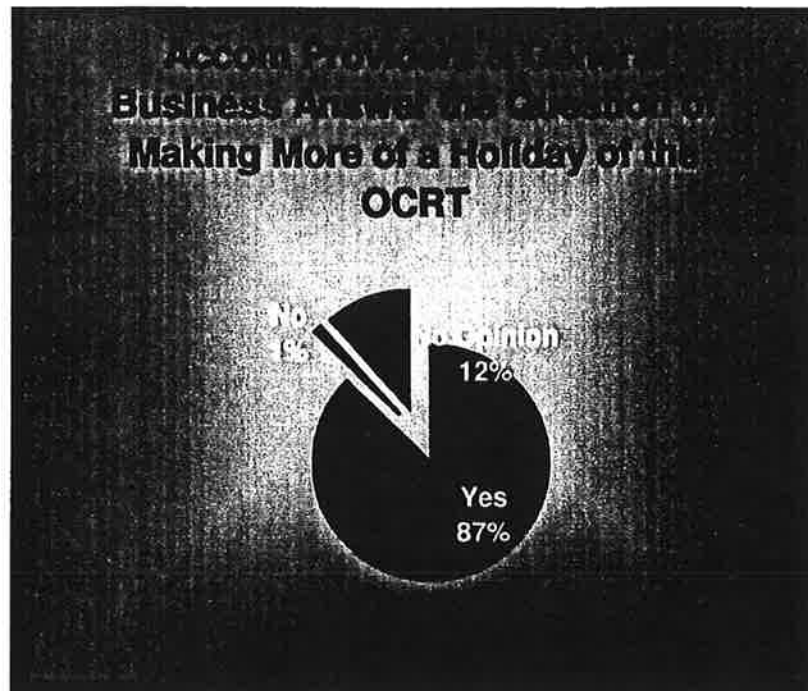
The majority opinion that most users are middle aged and over supports an outcome of the Keeling Report, May 2005... "Users of the OCRT tend to be older, with almost 70% of users being aged over 44. Of equal significance, over a third of trail spenders are aged over 54."

It could be argued the jury is out on whether users travel in relatively large groups. Around 60% of accommodation provider respondents think so. In fact, groups of 5 – 8 and 9 – 12 scored highest, way out in front of 2 and 4. This is contrary to the Keeling Report, May 2005 that suggests the most common group sizes are 2 and 4 people. Differences between the two surveys highlighted on this and the previous page can be attributed to a number factors including methodology. That said, these differences do provide pointers for further study.

Almost half the accommodation provider respondents believe more group accommodation needs to be provided to Rail Trail users. A comment volunteered by quite a few was that the top end group size was only limited by seat capacity (usually 12 plus driver) of a rental mini-bus.

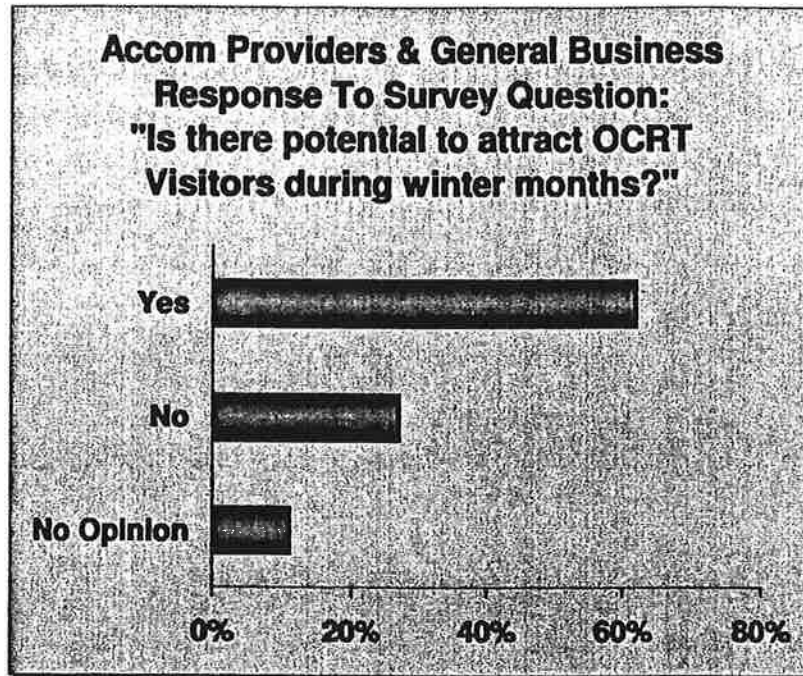
...15

Make More of a Holiday
Graphic 11



Some outcomes of the survey require little or no explanation. As Graphic 12 shows, the overwhelming majority of respondents want users to make more of a holiday of the Rail Trail experience. Comments volunteered included taking time to visit townships such as Naseby and St Bathans as well as Matakauui, learn to fly fish, explore the history, experience farm life in the Maniototo and engage in activities like four wheel drive adventuring.

Winter Use of the Rail Trail
Graphic 12



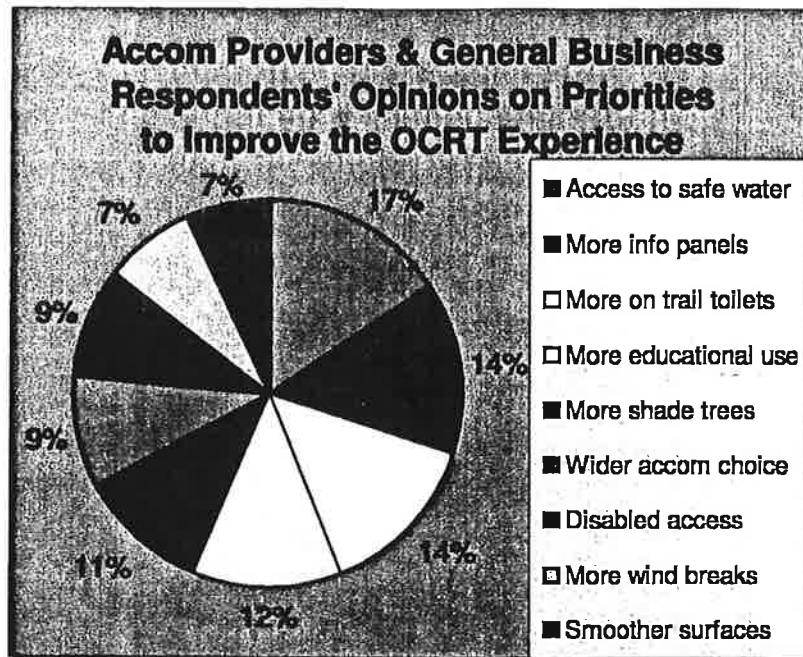
A number answering this question took the opportunity to volunteer opinions. Some expressed concerns about risks of hypothermia and exposure. Mostly though, comments were positive with many suggesting a 10 until 3 pm user timetable. Spectacular winter scenery, crisp air, cosy pubs, hot toddies and log fires were common themes for marketing winter use as was encouraging visitors to the Queenstown and Wanaka ski fields to add sections of the Rail Trail to their holiday itineraries.

Currently winter months represent a significant dip in business. Over that period about 30% less staff are required than at the Feb/March high season.

Sampling of ideas put forward included events/organised tours such as The Brass Monkey Bike Ride, Penguin Bike Rides, Winter Solstice Cycle Race... Partnerships with operators to offer winter activities along and around the Trail... Rail Trail day trips combined with curling... short journeys tied in with road transport... Show winter scenes on the OCRT website... Winter months are unique on the Rail Trail... Promote the OCRT as a 'Winter Pastime.'

...17

Priorities to Enhance the Rail Trail Experience
Graphic 13



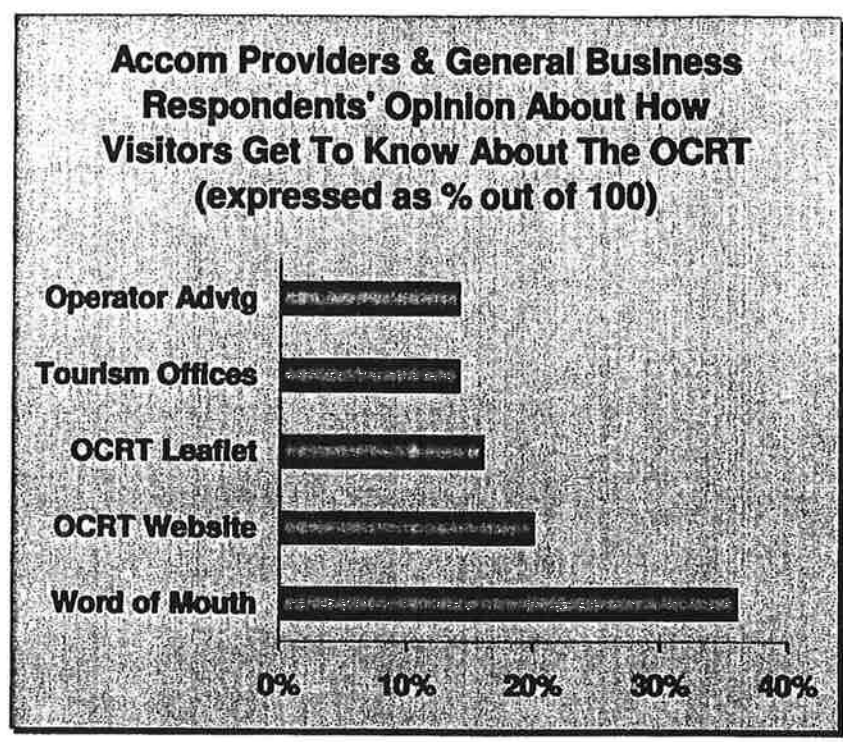
As this graphic shows, respondents have a fairly even spread of opinion about what is required to enhance the Rail Trail experience for users.

Statistical analysis shows...

- Easier availability of safe drinking water was clearly the top priority drawing a 74% yes response (accom providers = 73%; gen business = 75%)
- More information/interpretation panels pointing out areas of interest such as mountains, etc registered 69% (accom = 67%; gen = 70%) with more on-trail toilets a close third at 66% (Accom = 63%; gen = 68%).
- There is a relatively large percentage drop to 4th in the priority list with 52% of respondents (accom = 55%; gen = 49%) supporting the need for more shade trees.
- In the thirty and forty percents, 45% of all businesses believe there is a need for a wider choice of accommodation; 43% support easier access to the Rail Trail for those with disabilities; 35% want more wind break trees and 33% support a smoother surfaced Rail Trail.

...18

How people get to know about the OCRT
 Graphic 14



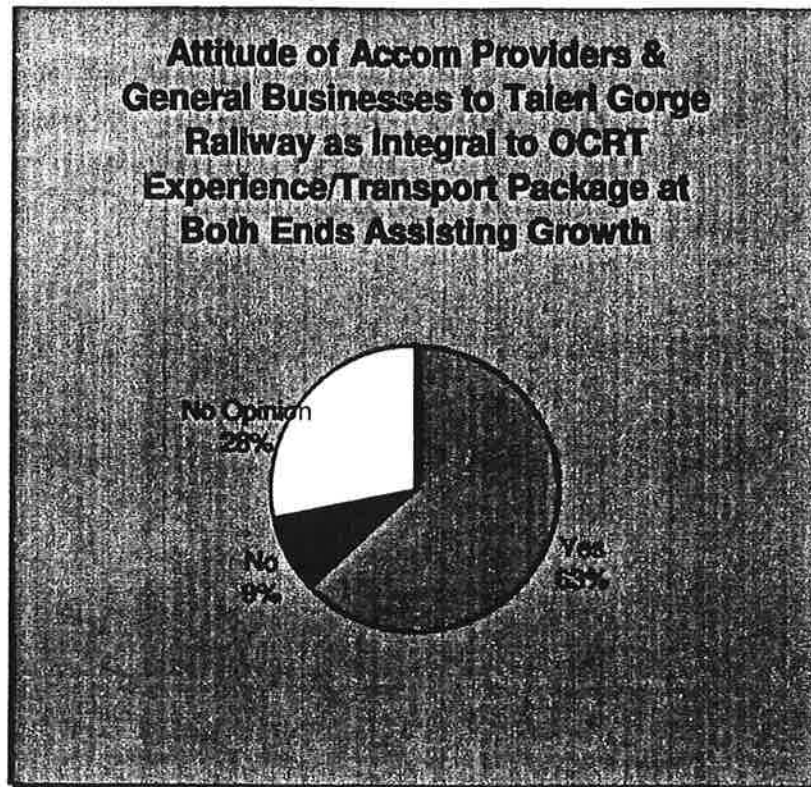
Respondents to answer this question gave a very clear majority to word-of-mouth as the most effective advertising/promotion for the Otago Central Rail Trail.

While there is a considerable percentage difference between word-of-mouth and second placed OCRT website, opinions about the advertising effectiveness of the OCRT leaflet, tourism offices and operator advertising are relatively even. A possibly anomaly is that while operator advertising is not highly rated for promoting the Rail Trail, respondents are generally happy with the effectiveness of their own advertising.

For accommodation providers, referrals and booking are rated the most potent tools for bringing OCRT users in contact with their businesses.

General businesses gave quite a high rating to the need for food, etc as a reason for bringing OCRT users into contact with their businesses.

Influence of the Taieri Gorge Railway
Graphic 15



Graphic 15 illustrates the combined result of two questions focussing on the Taieri Gorge Railways. While over a quarter of respondents did not have an opinion, those that did provided clear indications. The 'no's' were very much in the minority.

The two survey questions were...

1/ Would you agree that growing numbers of users view the Taieri Gorge Railway as an integral part of the OCRT experience?

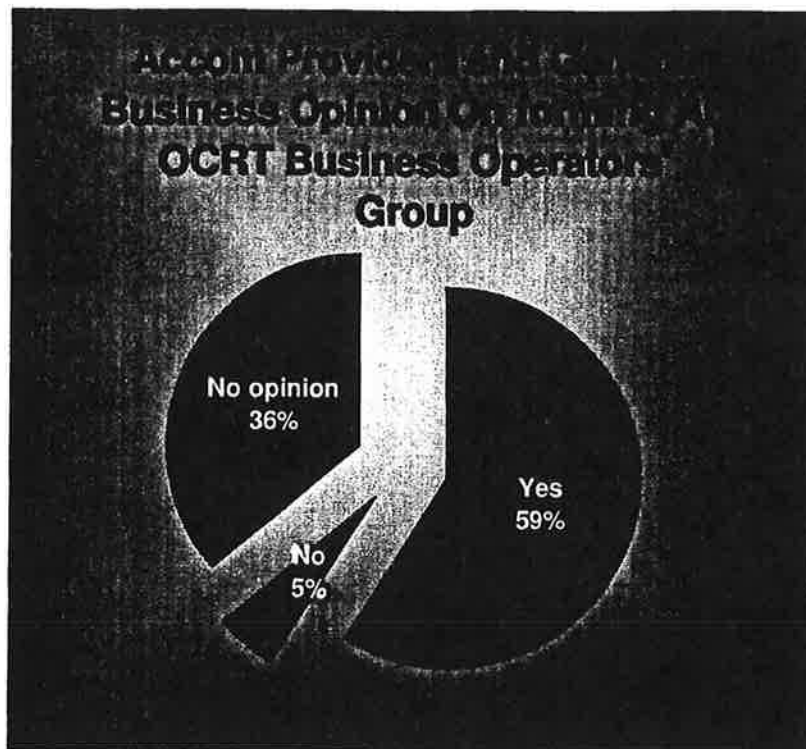
- 56% ticked the yes box (accom = 59%; gen bus = 52%)

2/ Would promotion of a transport package by Taieri Gorge Railway involving train travel at one end and shuttle bus at the other further assist growth of OCRT visitors?

- 69% ticked the yes box (accom = 63%; gen bus = 75%)

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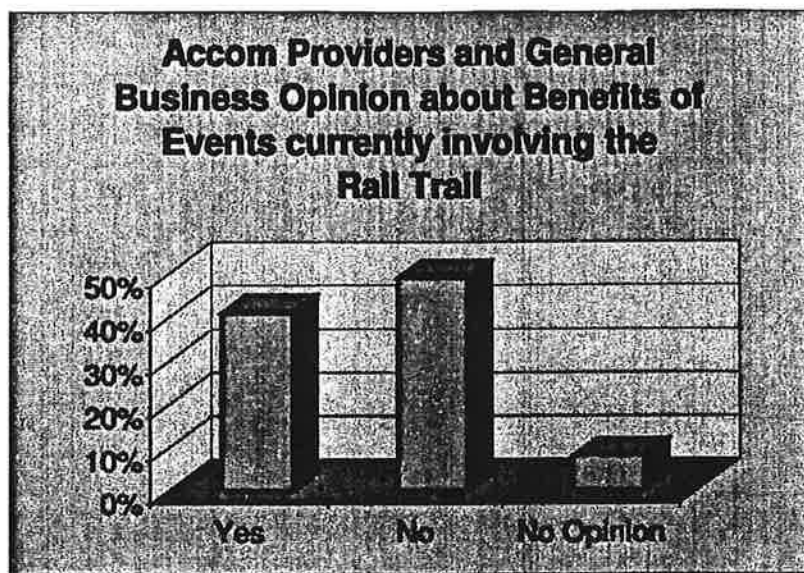
Opinion on Value of an OCRT Operators' Group
Graphic 16



Of the 104 respondents to this survey, a clear majority of 59% indicated value in forming an OCRT Business Operators' Group. Only 5% ticked the 'no' box. 'No opinion' was comparatively low at 36%.

Note: A direct consequence of this survey result was an approach to the Dunedin Chamber of Commerce by the OCRT Trustees and the Trust's Community Support & Development Officer with the proposal that the Chamber facilitate a public meeting to gauge interest. This was duly held in Ranfurly on October 10, 2005. Well supported by over 40 interested parties, a steering committee was formed and has since been actively working to establish an OCRT Business Operators' Group.

Potential topics to be addressed by OCRT Business Operators' Group
Graphic 17



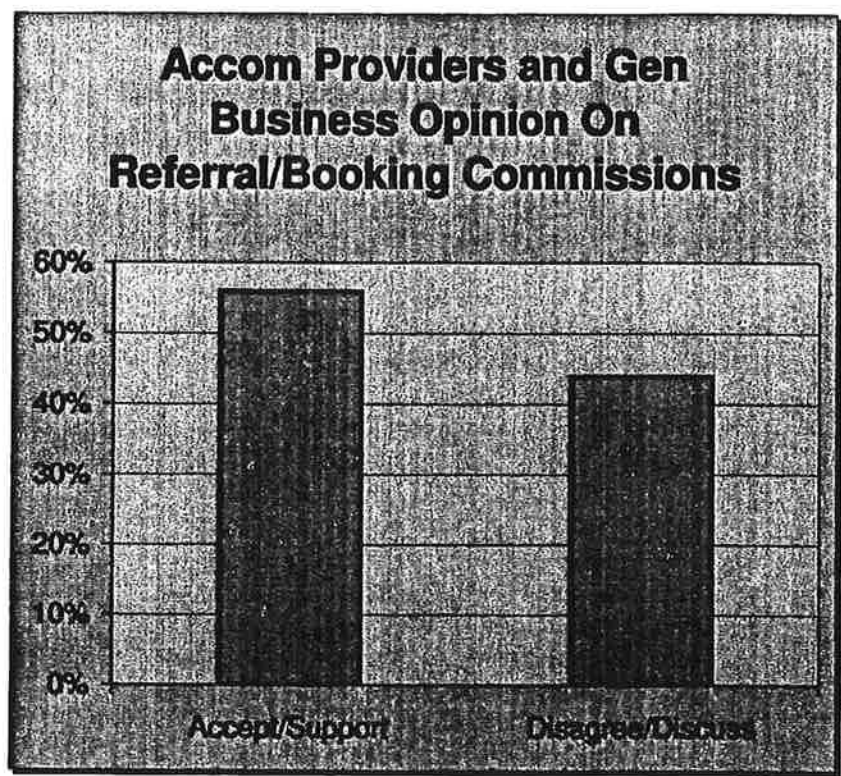
49% of respondents believe events such as the Rail Trail Duathlon do not bring benefits to the majority of businesses that are in some way serving the needs of users. However 41% suggest there are benefits with 8% registering 'no opinion'. Numerous respondents took advantage of the opportunity to suggest possible events they felt would benefit businesses...

Comments/suggestions

- From a Dunedin accom provider... 'only good for my customers if transport from Dunedin is easy and accessible'
- Historic/Heritage Tours (bicycle or walking)... possibly as part of a Central Otago Heritage Festival
- Maniototo accom provider... 'Duathlon was a waste of time business-wise --- we were only used for toilets!'
- Possibly guided (self-guided) tours of old railway structures
- Maniototo accom provider... 'Duathlon entrants do not contribute to economy. They are self-contained.'
- Maniototo accom provider... 'More events should be encouraged and we would support them.'
- Encourage social clubs and other organisations to ride/walk sections of the Rail Trail.
- Local towns should initiate events (arts & crafts, sports, festivals, etc)
- Mountain bike races over various sections --- sponsored by CODC.
- Combine Trail experience with curling, golf, fishing, etc
- Gold Rush event along the Rail Trail (set up panning competitions along the Trail).
- Any event brings benefits in one way or another
- Celebrity Tandem Bike Race (1 celeb, 1 proficient cyclist) run over a number of days with businesses sponsoring each tandem team... format is a sort of 'Tour De Trail' with side races to Naseby, Patearoa, etc.
- Mid-winter race event of some type (Note: This was quite a common theme)

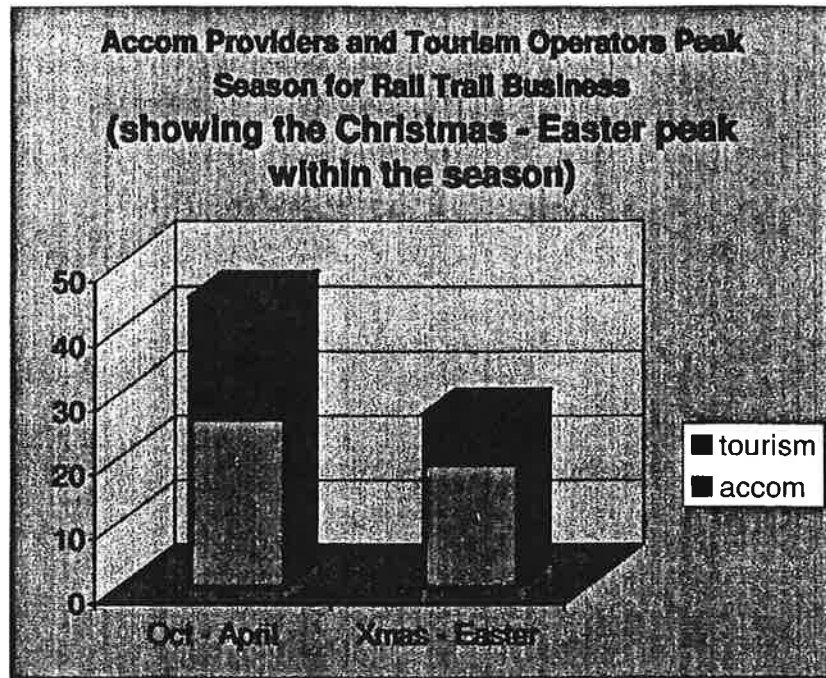
...22

Potential topics to be addressed by OCRT Business Operators' Group
(Cont.)
Graphic 18



The topic of commissions for referrals and bookings is a fairly hot one. Only 12% separates those who support and accept (56%) and others who disagree or feel the need to discuss commissions (44%). Comments associated with the survey indicate those for and against are passionate in their convictions.

Potential topics to be addressed by OCRT Business Operators' Group
(Cont.)
Graphic 19



Respondents (45) to answer this question in a way that could be translated into a graphic representation confirmed that spring-summer-early autumn months are the most popular with Rail Trail users. 27 went as far as to indicate Christmas through to Easter (April) as their busiest period with Trail users.

In response to the opportunity to suggest ways to achieve a more even business pattern with Rail Trail users numerous survey participants took advantage. What follows is a sampling of comments (this survey result relates closely with the majority desire shown by survey respondents to encourage greater winter use... see page 16).

- Encourage/develop off-season promotions.
- Rail Trail season is starting to extend into the colder months.
- Create user incentives for off-peak use of the Rail Trail, rather than all at once over summer.
- Promotional tie-in with Naseby's international ice rink (curling & skating).
- Having an off-season suits for farm work, accommodation maintenance, etc.
- Redress off-season through advertising and marketing.
- Link OCRT with operator packages to promote all year round as a lifestyle experience, not a race.

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Conclusion

Titled 'OCRT Economic Impact Survey', the purpose of this survey is to quantify and map economic impacts of the OCRT on businesses -- and communities -- primarily within the Rail Trail's Middlemarch – Clyde corridor including the greater Maniototo and Strath Taieri areas.

This survey also provides the opportunity to compare findings, opinions and attitudes of the business community with those of users who participated in the Otago Central Rail Trail Regional Economic Contribution Study, Keeling 2005, released in May 2005.

At the same time it helps give economic dimension to Department of Conservation OCRT user counts.

According to DOC, usage is growing steadily. In 2004 around 5000 people completed the full 150km challenge, with some 100,000 people movements recorded over various sections. DOC does point out that regular users in communities like Alexandra contribute to this 100,000.

Regardless, for a regional asset that not so many years ago was publicly criticised as a potential white elephant, usage is high. And growing. Just five years out from the official opening usage is far higher and growing faster than imagined by the members of the OCRT Trust.

So is the OCRT bringing money into the region? For the answer, multiply DOC's user counts by the Keeling 2005 finding that the average per person expenditure within the Otago Central Rail Trail region was \$92.80 per day (including accommodation) with the average length of stay 3.8 days.

These users and the money they bring into the region have fuelled and continue to sustain economic growth, particularly among accommodation providers and operators such as bike hire businesses that cater directly to Rail Trail users.

The infrastructure required to service this growth has created employment. The 104 accommodation providers and general businesses to return surveys employed more than 400 full, part time and seasonal staff in Feb/March 2005. This represents slightly over 200 employment opportunities created by the 104 respondents since the official opening of the Rail Trail in 2005.

...25



Conclusion (Cont.)

Based on 104 of 270 business sent surveys employing 400 staff during Feb/March 2005 it is not unrealistic to calculate that all 270 businesses provided full, part time and seasonal work for some 1000 staff over that period.

But the Rail Trail is doing more than attract users. It is bringing new businesses and new business owners into the region. Based on this survey, it is estimated that almost a quarter of accommodation businesses to be established or purchased by new owners post 2000 is because of the Rail Trail. 53% of the accommodation provider respondents to set up since the official opening in Feb 2000 attribute more than 60% of their turnover to the Rail Trail. This ties in with 41% of accommodation provider respondents attributing 40 to 100% of their annual occupancy to Rail Trail users.

An overwhelming 82.5% of survey respondents believe that the OCRT has had a positive economic impact on their communities with a creditable 43% rating the impact as major. Greater community pride and improved services were also attributed to the Rail Trail.

Respondents to this survey rate challenge, peace/solitude and landscape/scenery as the three principal values of the Rail Trail experience. The challenge now facing businesses is to develop and grow the potential of the Otago Central Rail Trail in ways that maintain the values of this unique regional, and national, asset.

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----- Forwarded Message -----

From: Allan Pollard <Allan@trusthouse.co.nz>

To: Lee Carter <jadetui@xtra.co.nz>

Sent: Wednesday, 4 February 2015 10:41 AM

Subject: RE: Lee Carter, Chair Featherston Community Board and Greytown Trails Trust

Hi Lee,

Apologies for the late response but i have been on leave and only just returned.

I would have been delighted to attend the Comms board meeting on the 17th but am unfortunately at a Licensing Trust conference in Queenstown that week and will therefore be unable to attend. However, please note that i am extremely supportive of your proposal to construct a bridge to the newly proposed bike trail from Featherston to Greytown, this will be a tremendous asset to the local community.

Cycling, as you are no doubt aware, is becoming a significant pastime in this region for not only locals but from 'many out of towners' the added benefit of a bridge will only benefit our local economy. This project in particular will add some real value to the trail and one that I will look to complete myself at my earliest possible convenience.

I wish you well in your endeavours to complete this exciting project.

Kind Regards

Allan Pollard

Chief Executive, Trust House Ltd

027 493 3507

06 370 0520

allan@trusthouse.co.nz

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Level 1Bld

4 Queen Street North

PO Box 135

Masterton 5810

NEW ZEALAND



ALASTAIR SCOTT
MEMBER OF PARLIAMENT FOR WAIRARAPA



5 February 2015

Alastair Scott
MP Wairarapa
286 Paierua Road
Masterton

To the Featherston Community Board

Throughout New Zealand and the Wairarapa cycling continues to grow as a major attraction for domestic and international visitors. The introduction of the Rimutaka Cycle Trail from Wellington to the Wairarapa is a major achievement for the region and Featherston. Since the Rimutaka Cycle Trail opened as a 'Great Ride' on Nga Haerenga, New Zealand Cycle Trail, Featherston has seen nine new, relocated or expanded businesses.

Lonely Planet is probably the most highly read travel publication in the world. This year Lonely Planet announced the Rimutaka Cycle Trail as one of the hottest new activities in the world for 2015.

South Wairarapa District Council is investing \$200,000 in the development of a trail from Featherston to Cross Creek on the Rimutaka Cycle Trail. This will encourage more families and other levels of rider to get off road and cycle all the way from Wellington to Featherston.

There is nothing that suggests this growth will ease for some time yet and this growth is something Featherston can capitalize on.

I have seen the proposed trail to connect Featherston with Greytown and I believe this would be a great win for Featherston and Greytown. This trail would put Featherston within an easy cycle ride of Greytown, already a major Wairarapa tourist town. It is easy to see the variety of ways visitors would use the trail and with Featherston being the central hub; a good strong place to be.

It is excellent to see project management is exploring several different ways to cross the Tauherenikau River. They are taking advice from trails and engineers that have done this work elsewhere in New Zealand and this ultimately will see them arrive at the best value solution.

I would like to add my support to the project and encourage the Featherston Community Board to look at the breadth of this opportunity and invest in its success.

Yours sincerely

Alastair Scott
Member of Parliament for Wairarapa

Funded by the Parliamentary Service and authorised by Alastair Scott, MP, Parliament Buildings, Wellington

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E: alastair.scott@parliament.govt.nz

Offices available in:
Dannevirke, Featherston,
Masterton, Pahiatua, Waipukurau

Thursday, 5 February 2015



To whom it may concern,

NZ Cycle Trail supports the Greytown Trails Trust and the development of the Woodside Trail, running from Woodside into Greytown. NZCT would like to see the Featherston Community Board support the Greytown Trails Trust with the funding required to further the development of cyclist access north and south across the Tauherenikau River via the existing rail bridge.

Creation of this sort of important infrastructure has been of great benefit to a number of small towns that adjoin NZ Cycle Trails elsewhere in the country. If Greytown is able to connect its cycleway into Featherston and onto the Rimutaka Rail Trail Great Ride, it stands to benefit from the steadily increasing numbers of both domestic and international visitors on our trails. These visitors are recognised as a significant 'high-value' market by Tourism New Zealand – visitors who stay longer and spend more on their travels.

Proximity to the Rimutaka Trail has benefited Featherston businesses, with nine new businesses opening in the town since the trail opened Oct 2013. I understand this isn't slowing down, with another accommodation opening soon on Western Lake Road.

Greytown stands to see similar benefits if safe off-road cycle corridors are created. Visitor feedback indicates that people are more likely to stay longer in a district that offers a diversity of tourism product – as we see with vehicle-based tourism in the southern Wairarapa towns on any (long) weekend. Add the potential partnerships with KiwiRail to facilitate cycle transportation to the Capital, and I see a fantastic opportunity to further develop a world-class tourism asset in the Wairarapa.

About Nga Haerenga, the NZ Cycle Trail incorporated

Nga Haerenga, the NZ Cycle trail inc (NZCT) is an incorporated society that represents the interests of the 23 Great Rides in New Zealand. NZCT was first established in 2009 as a part of the Ministry of Business, Innovation and Employment, before being broken away to stand-alone in 2014. NZCT represents range of organisations, from the 23 Great Rides to the approved National and Trail Partners who, in turn, cover a range of tourism-related activities - hospitality, transport, accommodation, adventure and activities, attractions and retail as well as related tourism services.

The primary role of NZCT inc is to be the representative of the trails and the partners. This includes working for members on advocacy, policy, communication, events and membership and business services.

I am happy to discuss this letter of support.

Best regards

Evan Freshwater
Manager, Nga Haerenga The New Zealand Cycle Trail incorporated
Email: evan@nzcycletrail.com



9 February 2015



To whom it may concern

Destination Wairarapa supports the Greytown Trails Trust and the development of the Woodside Trail connection to Featherston via Underhill Road. Destination Wairarapa encourages the Featherston Community Board to support the Greytown Trails Trust with funding required to further the development of the connecting trail across the Tauherenikau River.

The development of cycle trails throughout New Zealand has seen the resurrection of several smaller towns; Ranfurly, Te Aroha, Opotiki. Featherston is making its way onto that list. Since the opening of the Rimutaka Cycle Trail in October 2013 there has been excellent growth in Featherston:

- New accommodation x 4
- Expanded accommodation x 1
- New shuttle company which has this year more than doubled capacity
- New bird watching tour
- Relocated retail
- Expanded cycle hire company
- 3 of top 5 booked properties on Travelbug are Featherston properties
- South Wairarapa District Council building off-road link from Featherston to Rimutaka Cycle Trail

Located on SH2 and the passenger rail line to the capital, surrounded by Wellington, Martinborough and Greytown, Featherston is perfectly positioned to be the hub of cycling for the Wairarapa. With built trail connections to the Rimutaka Cycle Trail and Greytown and beyond, Featherston will be the next cycle trail boom town.

Destination Wairarapa

Destination Wairarapa is an incorporated society with a Wairarapa tourism operator membership base of 280+.

Destination Wairarapa is a Regional Tourism Organisation (RTO) and one of 30 in New Zealand. We work very closely with Positively Wellington Tourism on international marketing with a strong focus on Australians. Domestically we do compete with Wellington but do collaborate on activities like the Rimutaka Cycle Trail, a 'Great Ride' in Nga Haerenga, the New Zealand Cycle Trail and the Classic New Zealand Wine Trail.

Destination Wairarapa works to bring more visitors to the region, to stay longer and spend more.

I would be pleased to discuss this letter of support.

David Hancock
General Manager
+64 272 272 118



Motu Trails Track usage data

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	DWD	ADT
Pakowhai					864	1082	1504	1147	995	1936	1329	1893	10,750	198	54
Snells (IR)					1432	1000	1333	916	587	1429	1011	1766	9474	228	41
Hukuwai					236*	771	2425	1420	1000	1470	831	1843	9996	227	44
Dunes-9k*					236	160	1085	990	1184	1609	847	1832	7943	219	36
Pakihi top					236	99	94	49	33	355	187	499	1552	189	8.2
2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL	DWD	ADT
Pakowhai	4135	1566	1512	959**	0**	260**	1946	1263	-	1574	1519	1454	16,188	281	57
Snells (IR)	2608	985	480	653	1115	1401	1209	1413	-	-	-	-	9864	228	43
Hukuwai	3859	955	999	1628	952	1538	1373	1286	877	1780	1609	1312	18,168	342	53
Dunes-9k***	3537	1904	1804	1811	1774	1695	1209	741	389	935	737	-	16536	290	57
Pakihi top	582	267	227	305	188	107	16						1692	182	9.2

TOTAL: Total of all the months with data in that year

DWD: Total days with data

ADT: Average daily traffic (TOTAL divided by DWD)

* A few figures like this column are month-average but will be very close to actual count

** The counter was 'borrowed'. Estimated 1000 per month for total calc.

*** I am not confident with this data so have crossed it out for now. See below.

Motu Trails ride into third year complete

by Andrew Ashton

FOLLOWING a "pleasing" second year of operation for the Motu Trails the cycle trails' new "sand bridge" is now attracting attention from other rides on the New Zealand Cycle Trail / Nga Haerenga.

This summer will see the third full year of operation of the three-pronged trail and the remaining 900m Tirohanga beach section of the Dunes Trail has been built.

"We can now say the Motu Trails are complete," trust chairman Dave Emslie said.

"The successful outcome was a measure of the patience and willingness of landowners to agree to a resolution that was in the interests of everyone involved, and ensured that the area was respected in a way that it deserved."

The new Tirohanga Beach section of trail features a 'sand-bridge', almost level with the beach.

The bridge is designed for the sea to go over it in a storm and has decking attached in pieces, with a cable running along the top. Each piece is connected by a short chain to the pile below, which means it can "float" as the sand moves.

"This was a unique solution developed by the Department of Conservation and has gained interest from a number of other cycle trails around the country."

In the year to August 2014, the Dunes Trail recorded around 20,000 two-way counts at Pakowhai bridge. Other numbers along the trail include Hikuwai Beach, with over 17,000 counts, and Snell's Beach, with over 14,000. The one-way Pakihi Track gained about 3000 users over the year. Usage continues to edge upwards around the trails.

The Motu Trails was officially opened in May 2012, and is one of 23 Great Rides around the country.

Mr Emslie said while the past year had been "pleasing" there was still "plenty still to do" to achieve the trails' full potential.

"That is the challenge for all those involved."

After all the marketing and promotion was done, it was over to all stakeholders "to create the environment around our trails and in the towns that support them to welcome all of these visitors and give them the experience that only this area can".

Motu Trails Charitable Trust executive officer Jim Robinson said he expected another good summer for the trail.

"So long as we have the usual summer weather, the numbers should be at least as good as last summer,

and hopefully better.

"We had more than 1000 people go down the Pakihi in the eight weeks of December and January.

"The Dunes Trail recorded up to about 6000 counts over the same period. The Dunes Trail is two-way traffic, but even so, it means about 4000 uses of the trail in eight weeks.

"It's interesting to note that 23 Great Rides nationwide are seeing numbers continue to climb. There is a skyrocketing number of riding options around the country, but that does not seem to be diluting the numbers, because people are doing multiple trails, and more people are being encouraged to ride because of them.

"Initiatives like the new cycle trail in Gisborne all feed in. The more options and reasons to ride, the better it is all round."

historic trails

Cycling the Motu Trails between Opotiki and Matawai, there's the ever-present whisper of history, writes Jim Robinson



01

01 THE EVER-CHANGING PACIFIC OCEAN DEFINES THE DUNES TRAIL 02 THE DUNES TRAIL UNDULATES EASTWARDS AMONGST THE SAND DUNES

I usually get to Toatoa riding from Opotiki, so I've huffed my way over the 400m high summit of Meremere hill, and descended into what has been called the valley of the clouds. Toatoa's one of my favourite bits of the Motu Coach Road. You're deep in the Eastern Bay of Plenty hills, the backcountry farmland is slowly being reclaimed by bush, and three cars an hour counts as busy. What I love most about Toatoa — aside from precocious weka and the warm welcome of Toatoa Farmstay — is its back story. The Motu Road connected Opotiki and Matawai in 1913, and Toatoa was once a hive of activity and ambition, with a post office, dairy factory and school. Tearooms offered a popular resting point for travellers, who would take the train



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from Gisborne to Moutohora, near Matawai, and spend the night at the Motu Hotel, before catching the next day's service car to Opotiki. All that has long gone. Today, most travellers choose the sealed convenience of the Waioeka Gorge highway, which opened 1929. The dairy factory burned down, the post

“ You're deep in the Eastern Bay of Plenty hills, the backcountry farmland is slowly being reclaimed by bush, and three cars an hour counts as busy. ”

office shut in the 1960s, and the school closed in 1973, way before I knew Toatoa even existed. But often, wheeling past,

I like to imagine the clattering of dray carts, the chugging of service cars, and all those distant journeys. >

The Motu road shores its history quietly, but it's there, if you listen.

The Motu road also has con- nected to cycling that far predates the current boom. In 1990, Tim de Jong set up Dreamers and Eastcapers, offering supported cycle rides and other activities. Over its four years of operation, the company look perhaps 1000 riders down the Motu road. I still have my certificate.

"We also offered mountain bike tours on the Pakihi and Te Waiti tracks, as well as cycle tours around East Cape, and kayaking on the Waioeka river. We were probably the first in the country to offer heli-biking," says Tim, who is now opera- tions and sales manager for the highly successful Adventure South, which runs tours for about 1000 cyclists a year.

"The Motu Trails are a unique mix of trails for all levels," Tim says. "Riders travel through some iconic New Zealand scenic countryside, and a re- gion that has a long Maori and European history and a multi- cultural community. Hopefully the Motu Trails will act as a drawcard for people to come to the area and experience the many other local attrac- tions, such as Ohaiwa Harbour, Waioeka Gorge, and the East Cape road."

Motu Road Trail

Motu Trails is made up of three key sections. Each section offers a wonderful cycling experience in itself, or you can link them all together into one robust loop. The sections are: Motu Road Trail, Pakihi Track, and Dunes Trail.

Many visitors start their cycling journey from the southern end of the Motu Trails, at Marawai on the main Gisborne-Opoitiki highway, or at nearby Motu. Either way, you're at around



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500m altitude, and you'll climb higher, so make sure you have warm clothing. Beyond Ma- tawai, there are no shops until you get to the coast.

Midway between Matawai and Motu, look for the old wooden rail bridge standing sentinel, where I find it easy to imagine a shrill train's whistle. Ninety years ago there were ambitious plans to complete a Gisborne-Opoitiki rail link, including a four-mile tunnel. But the terrain was too rugged, the dream died, and even the existing line

“Ninety years ago there were ambitious plans to complete a Gisborne-Opoitiki rail link, including a four-mile tunnel.”

closed in 1959. Accommoda- tion at Motu includes Motu Community House, it's worth making the 10km out-and-back ride to Motu Falls, especially if there has been recent rain and the Motu river is full. A pe- destrian swing bridge crosses the valley directly below the

falls, providing a dramatic, and sometimes impressively noisy, vantage point. The river carries its own fascinating stories. From 1956 to '63, for example, there were extensive government investigations into hydroelectric potential. Ultimately, four spots on the

Motu were seen as possible dam sites, with one leading to construction of the Opihi road east of Taotooa (now a stun- ning adventure ride). But like

the railway line, the economics of damming didn't stack up. Subsequent environmental campaigning led to the Motu river becoming the first in New

Zealand to be protected by 1991 'Wild and Scenic Rivers' legislation. In Te Reo Maori, Motu can mean cut off, and heading



101 THE MOTU ROAD CONNECTED OPOITIKI AND MATAWAI IN 1913. IN A LOT OF MIDWAY BETWEEN NOW-DISUSED WOODEN RAIL BRIDGE MAKE THE 'LOKNI OUT-AND-BACK RIDE TO MOTU FALLS - ESPECIALLY IF THE RIVERS FULL

north on the Motu road, I di- vays feel it's an apt description. The tar seal is gone; the road climbs 300m skywards; the forest soon pushes in. Over the next 15km I've seen wild goats and deer, and been almost brushed by weka and kereru (wood pigeon). At altitude, the air can be sharp. But isolation doesn't get better. A yellow sign marks the boundary between the Opoitiki and Gisborne dis- tricts. This is almost the 780m highpoint, and is a popular drop-off point for bike shuttle providers (two recommended options: Motu Trails Ltd and Motu Trails Hire and Shuttle). From here, it's mostly grin- causing downhill to the start of the Pakihi Track — a good way to get in balance with your bike, with little effort.

If you're not riding the Pakihi, it's a total of 55km from Motu to the coast, almost all of which is unsealed. You're dropping to sea level, so there's obvi- ously more down than up, but don't be deceived: there are still several stiff climbs, and the gravel road takes energy, so an overnight stay at Taotooa Farm- stay could be a good idea. After you've descended the Meremere — another grin- causey — and reached the coast, head onto the Dunes Trail to Opoitiki.

Pakihi Track

The Pakihi was originally a stock track, formed around 1915 (before that, there was Te Kowhai Track). But in 1918 there was a huge flood, and a fallen tree destroyed a key sus- pension bridge. With the Motu road and later the Waioeka Gorge road, the Pakihi track had no economic reason for being, and over the decades it fell into disrepair. When I first rode the Pakihi in the early 1990s, track maintenance by keen tramping and biking >



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locals had helped, but there was still a lot of walking and lugging your bike. Fortunately, when the track was selected to feature in the Motu Trails, DOC was primed to bring the classic 23km ride to its best, including with a new suspension bridge. As you ride over it, look along side, as some of the old bridge supports are still standing. The Pakihi twists through superb, unspoiled bush. But it's always that human connection which impresses me the most: the thought of workmen a century ago carving such an evenly graded trail in such epic country, with just shovels, pickaxes, horses and explosives.

At some points the track cuts through the ridge-tops to maintain gradient. Lower down, the ground is rotten rock. If I'm ever weary, I remind myself of that mighty effort, and quickly stop complaining to myself.

The Pakihi is billed as an especially technical, but there are steep drop-offs, and the track is prone to slips and windfalls. It's definitely for riders who are experienced (I take a personal locator beacon). The riding is not

Sounding too serious? No problem. A perfect option is to walk the Pakihi. If you're relatively fit, the full length is easily achievable in a day, or there's a riverside hut halfway for a more leisurely pace.



10 MOST OF THE MOTU ROAD IS UNSEALED — AND MOST OF THE VIEWS ARE SPECTACULAR



09



10

09 ALONGSIDE THE PAKIHI'S NEW SUSPENSION BRIDGE, SOME OF THE OLD BRIDGE SUPPORTS ARE STILL STANDING. 10 THE PAKIHI TRACK TWISTS THROUGH SUPERB UNSPOILED BUSH. 11 HIKUWAI BEACH MEANS THE TAILS OF FISH IN THE WATER. 12 THE BOUNDARY BETWEEN THE OPOKI AND GISBORNE DISTRICTS IS A POPULAR DROP-OFF POINT FOR SHUTTLES

to a bunch of primary school children, and all ended with smiles. I've seen pushchairs, trikes and walking groups. In spring, there's even the popular Dunes Dash running race. Even though you're not heading into the wilderness, it's a good idea to get a trail map, and keep your eyes open for the route signs, because at several points the trail meets other HWYD tracks or roadside parking areas. At Tirohanga, 5km from the start, you have the option of riding a short stretch on the beach or on the main road, though the aim is to replace this with purpose-built trail. The land you pass through again carries fascinating history. For example, Hikuwai beach means 'the tails of fish in the water'. The whakapapa, oral stories, of the Whakatohea people recall how the splashing of the waters here would signal the arrival of a large school of fish. All the men would rush to the sea to set a net and their catch would feed everyone, often with large snapper.

"I stayed up all night to see where the sun went, and then it damned on me."

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“ For the Dunes Trail, the best bet is to start at Memorial Park in Opoiki, and ride out and back, unless you're heading onwards to the Motu road. ”

On a bike, the track is one-way from the Motu road, but you can go either direction, so I regularly run out-and-back from the Pakihi road end, taking about an hour to get to the hut. The bonus of being on foot is you can suck in the bush and river vistas. Instead of eyeballing the track. From the end of the Pakihi track, there's a 6km stretch of undulating, unsealed road following the river, then a flat, straight 21km on the tar seal

back to Opoiki. In a headwind that last bit can be a grind, so if you don't like sticking your head down, you may want to plan a vehicle pick-up. There's also accommodation near the end of the track, notably the excellent Bush-aven and Weka Wilds. Stay, if you can, and be woken by birdsong.

Dunes Trail

Back to Opoiki, there's the Dunes Trail — an 11km, two-

way, mostly gravel track that undulates eastwards amongst the sand dunes. It's open and flowing, with soft air, more weka, and frequent views of the Pacific. The best bet is to start at Memorial Park in Opoiki, and ride out and back, unless you're heading onwards to the Motu road.

With its accessibility and simplicity, the Dunes Trail is the most used section of the Motu Trails. I've biked it with everyone from a fit 79-year-old

Bike hire and accommodation
You can choose from several shuttle and bike hire providers. You have accommodation options in Opoiki, Tootoa, Motu, Matawai, Pakihi and Te Wāiti, as well as along the coast. Motu Trails Official Partners are recommended. For information visit www.motutrails.co.nz; or contact Opoiki i-SITE on 07 315 3031 or Gisborne i-SITE on 06 867 2000.



News from Motu Trails Charitable Trust, 17 October 2014

For further information, contacts or photos please contact Jim Robinson on 07 3154 972 email jim@motutrails.co.nz

Motu Trails Charitable Trust marks a positive year

The Motu Trails had a pleasing second full year, says Dave Emslie, Chairman of the Motu Trails Charitable Trust.

At last week's annual meeting, Mr Emslie noted a highlight was the completion in June 2014 of the 900m long Tirohanga beach section of Dunes Trail. "We can now say the Motu Trails are complete," he said.

"The successful outcome was a measure of the patience and willingness of landowners to agree to a resolution that was in the interests of everyone involved, and ensured that the area was respected in a way that it deserved."

The new Tirohanga Beach section of trail features a 'sand-bridge', almost level with the beach. This was a unique solution developed by DoC and has gained interest from a number of other cycle trails around the country.

The Motu Trails continue to attract significant numbers of cyclists, as well as walkers on the Dunes Trail. In the year to August 2014 the Dunes Trail recorded around 20,000 two-way counts at Pakowhai bridge. Other numbers along the trail include Hikuwai Beach, with over 17,000 counts, and Snell's Beach, with over 14,000. The one-way Pakihi Track gained about 3000 users over the year. Usage continues to edge upwards around the trails.

The Motu/Matawai southern entrance to the trails has seen groups of riders taking two or three days to ride the Motu Road back to Opotiki. From near Matawai, the Rere Falls road is designated as a Network Ride under the New Zealand Cycle Trail framework. As infrastructure and services develop, the ride from Gisborne to Opotiki has real potential to become a feature.

The last 12 months have seen editorial featuring the Motu Trails in a range of magazines, newspapers, web sites and online media. Tourism NZ has visited the trails twice in the last six months.

Motu Trails partners are Opotiki District Council, Gisborne District Council, Department of Conservation, and Whakatohea Maori Trust Board. The Motu Trails Charitable Trust works with all partners and is responsible for promoting and marketing the trails.

Motu Trails Charitable Trust's voluntary trustees meet about 10 times per year to discuss opportunities and issues. Trustees are Richard Coates (Treasurer), Paul Cornwell, Dave Emslie (Chair), Kathy Sheldrake, Arihia Tuoro, Carol Quirke and Robyn Woolsey. The Trustees represent the Gisborne, Motu/Matawai and Opotiki districts. Ohiwa's Jim Robinson is Executive Officer.

The Motu Trails has an official partner programme, with a range of businesses around the wider region. Membership fees help to pay some costs of promotion of the trails. The Trust depends on funding from community grants. In the 2013-14 year funding came from: BayTrust, ECCT, Lion Foundation, Opotiki District Council, Pub Charity, Southern Trust, and ToiEDA.

The Motu Trails was officially opened in May 2012, and is one of 23 Great Rides around the country. Mr Emslie noted, "There is plenty still to do, to achieve [the Motu Trails] potential and that is the challenge for all those involved. For all of the marketing and promotion that can be done it is over to all the stakeholders to create the environment around our Trails and in the towns that support them to welcome all of these visitors, and to give them the experience that only this area can."

/ENDS.



FEATHERSTON RATEPAYERS &
RESIDENTS ASSOCIATION INC.

10 December 2014

Featherston Community Board
C/- Committee Secretary
Email: Suzanne.clark@swdc.govt.nz

Dear Members

Further to the FCB meetings on 28 October and 9 December 2014 we wish to address the following issues:

1. Working Party

At the meeting of 28 October, we were unable to make informed comment because the report from Solitaire and Gary was tabled after our time slot. That aside, we understand from their verbal report that the working party:

- first meeting was a meet and greet / pass over to landscape architect (Rebecca Wilson) the survey feedback / Clifford Square management plans / process
- the 2nd meeting dealing with drawings covering the commercial land / Menz Shed / Town Square with Rebecca. She is or will be categorising the achievable / preparing a design plan and discussion document.
- once above is completed, the working party will meet with other interested groups before taking to general public for further consultation.

There was no agenda paper / report (written or verbal) noted in your meeting of 9 December 2014, therefore we would appreciate the following being addressed.

- a) Update on progress and the expected timeframe for the consultation on the proposed design concept.
- b) How much land will be occupied by the proposed town square?
- c) Does the proposed town square encroach on commercial zone land?
- d) What internal process was used to engage Rebecca Wilson?
- e) What is the cost of engagement?
- f) What research has been undertaken by the board on minimising potential vandalism and damage in the open areas in the town centre?

2. Correspondence

It was noted in your 28 October minutes that the board acknowledges a procedural problem in correspondence.

Although we subsequently tabled a copy of our letter dated 26 September the letter remains unrecorded as correspondence received. Furthermore, we haven't received any response from the board to the concerns raised in our letter.

We would appreciate your response to the following:

- g) What recommendation has been implemented by the board regarding correspondence procedural problem as noted in your minutes of 28 October?
- h) Will our correspondence dated 26 September be recorded as received?
- i) Will the board respond to our letter dated 26 September?

3. Legal

I confirm that FFRA's chair has had discussions with solicitors investigating our options in association with matters we raised in our letter dated 26/9/2014. (refer #2)

I understand that the solicitor spoke with Solitaire Robertson who stated that the town square was being built by 'popular demand'. May we remind the Community Board that 75 responses to a flawed discussion document is not 'popular demand'. The Council was presented with a petition signed by 550 people who did not want any more open areas in the commercial centre of Featherston.

3. VUW " A Landscape Architecture Vision for Featherston and South Waiararapa.

This has to be one of the best initiatives supported by FCB. We hope that FCB will be using the best of all ideas to create a blue print for providing an economic development strategy.

We also believe it is important for the Working Party to review the student work before proceeding further with any design decisions, in particular the "Town Square" concept given that this body of work has been presented at the same time as engagement of Rebacca Wilson.

We would appreciate feedback on the following:

- j) What is the board's plan for this work?
- k) Have the board asked Rebecca Wilson to look at the students work to incorporate ideas into the proposed Town Square concept to either implemented now or in the future?

4. Wastewater – Featherston Treatment Plant

We are aware that resource consent process timeframes have been extended until late January / early February 2015 to allow SWDC time to develop a mitigation package to

address matters set out in Section 107 of the RMA given the experts are in agreement that S107 is not being met at present and the proposal is to fully discharge to water.

Given that WRC are working on the draft Natural Resources Plan (including defining fresh water limits) we believe it is appropriate this matter is reviewed by the community, FCB and council.

l) We ask that the FCB undertake a review to ensure that the community is being well served in this matter.

5. Local Government Commission – Wellington Supercity

The FCB has indicated it will make a submission on the commission's proposal for a supercity, however FCB has not indicated what its position is nor what if any consultation process it will undertake with the community to seek a mandate.

Given the timeframe involved and the contentious nature of the Supercity proposal;

m) What plans/processes will FCB implement to ensure they are representing the wishes of the community?

We look forward to hearing back from you.

Yours sincerely,

Anne Devitt
Deputy Chair
Email: featherstonrra@gmail.com

23 January 2015

The Chair
Featherston Community Board
34 Lyon Street
Featherston 5710

Dear The Chair

Ref: Featherston Christmas Market

On behalf of the Featherston Christmas Market Trust Group, I would like to thank you for your contribution and support towards the first main street Featherston Christmas Market held in Featherston on Saturday 13 December 2015.

The Market was a huge success. Many people participated and attended from far and wide within our district. The weather was cooler than we would have liked, but it didn't stop the people from attending. It was a great experience to see the Featherston main street full of people and the buzz was just magic. I have enclosed some photos that were taken by a range of people.

Your support is important to us and our town, and has not gone unnoticed. It is much appreciated. Many thanks.

Yours Sincerely



Marc Van De Loo
Chair
Featherston Christmas Market Trust





Suzanne Clark
Committee Secretary
Featherston/Martinborough Community Boards
P O Box 6
MARTINBOROUGH 5711



20 January 2015

Dear Suzanne,

**Community Development Grants - Featherston(\$500)/Martinborough (\$500)
- Audit Report**

This money went towards the cost of delivering our education programme to the five schools in South Wairarapa. These schools were visited in late October - November 2014.

The major cost involved in delivering our programme is the Salary of our educator. I have therefore included copies of our bank statements for November 2014 showing the fortnightly payment of wages and a copy of our IRD EMS for this month.

On behalf of the Trust can I thank both the Featherston and Martinborough Community Boards for these generous grants which greatly assisted us in delivering our education programme to kids in our community.

Thank you for your continued support.

Yours sincerely

Steve Foster - Treasurer

31 January 2015

Alastair Scott, MP for Wairarapa
Freepost Parliament
Private Bag 18 888, Parliament Buildings
Wellington 6160



Dear Mr. Scott

The objective of the Featherston Ratepayers and Residents Association Inc. is to stimulate the revitalisation of Featherston and to improve the wellbeing of the people of Featherston. This is an ambitious goal for any group to undertake and we are, therefore, focusing on specific issues that we think can make a difference to our community, including safety and the economic and physical environment.

One of the issues that have been brought to our attention by a number of our members involves policing in Featherston.

In essence, some members of the Featherston community feel that the police are often not accessible and often are not responsive to complaints or requests for help. For instance, although there are often police vehicles parked in front of the Featherston Police Station, the door is frequently locked – even during the stated opening hours. The outside telephone, which is redirected to a centralised call centre in Masterton, is not always answered or the caller may be placed on hold for so long that they give up waiting. If the caller gets connected to police personnel, the complaint/report/request often seems to vanish without record.

We have also had reports of police not following up on complaints and requests. This includes displaying a lack of interest in incidents, such as burglaries and harassment and not attending Neighborhood Support meetings. We are by no means suggesting that the police are not interested in major crime, but there is a view that the police are not interested in listening to or dealing with the smaller crimes that are of considerable concern to residents, especially older people and people undergoing rehabilitation.

We would be glad if you will bring these views to the attention of the appropriate authorities in the New Zealand Police with a view to providing a more responsive service in Featherston.

Thank you for your consideration.

Sincerely,

Perry Cameron
For Featherston Ratepayers & Residents Assoc.

bcc. Lee Carter, Chair FCB

31 January 2015

Ms. Fran Wilde, Chair
Greater Wellington Regional Council
fran.wilde@gw.govt.nz



Dear Ms. Wilde

The objective of the Featherston Ratepayers and Residents Association Inc. is to stimulate the revitalisation of Featherston, and to improve the wellbeing of its people. These are ambitious goals for any group to undertake. We are therefore focusing on specific issues that we think can make a difference to our community, including safety, services and the economic and physical environment.

One of the issues that has been brought to our attention by many of our members involves transport, in particular the Wairarapa-Wellington passenger train service.

The principal problems are insufficient service and punctuality. With regards to service, there are not enough carriages and seats on trains and the timetable is inadequate. The fact that peak Wairarapa services often require passengers to stand is evidence of these problems.

We were interested in a recent newspaper report lauding the high proportion of Upper Hutt trains which were in line with their scheduled times. This indeed is good for the people of Upper Hutt. However, the on-time statistics for the Wairarapa line shown below (which we obtained from the Tranz Metro website) were not so good. We hope that your organisation, in providing strategic management oversight of the rail service, pressures Tranz Metro to improve its on-time performance for the Wairarapa line.

We must note that the punctuality of the service was much better before the February 2011 timetable, which was introduced to accommodate the extension of the Kapiti-Waikanae service. The staff members on the trains were supposedly included in discussions on this 'new' timetable but the train managers deny that this happened. With this in mind, it was 'interesting' to read in the *Brooklyn Tattler* that their residents' association is included in GWRC's deliberations of new train timetables, particularly as they do not have a train service themselves.

There have been regular passenger surveys carried out on Wairarapa trains. However, it appears that no results have been published. Have any complaints made been addressed? Surveys can be a useful tool but they do need to be managed and acted upon properly.

Would you be so good as to convey these comments to the appropriate people in the regional council that are concerned with setting rail transport policy and monitoring rail transport performance?

We would be happy to work with Council in designing policy and monitoring performance as part of GWRC's strategic management of the Wairarapa rail service.

Thank you for your attention.

Yours sincerely,



Perry Cameron
for Featherston Ratepayers & Residents Assoc. Inc.

Bcc. Lee Carter, Chair FCB

On-time statistics for the Wairarapa line: Tranz Metro website

	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014
ALL	96%	95%	95%	92%	93%	95%	94%	95%	95%	95%	95%	95%
HVL	95%	96%	97%	96%	94%	96%	97%	98%	98%	97%	%	%
JVL	98%	95%	93%	91%	91%	91%	87%	89%	86%	89%	%	%
KPL	97%	96%	94%	91%	95%	97%	97%	97%	98%	97%	%	%
WRL	70%	72%	82%	71%	70%	83%	76%	87%	88%	88%	%	%

From: Tour Leader <tours@greenjersey.co.nz>
To: Lee Carter <jadetui@xtra.co.nz>
Sent: Tuesday, 10 February 2015 7:50 AM
Subject: Re: Email from Lee Carter, Fstn Community Board - re proposed Fstn-Greytown bike trail

Hi Lee,

sorry this is a bit late in coming.

To Green Jersey Cycle Tours, all the current trail development is a "no-brainer". The trail between Featherston and Greytown utilising underhill road will effectively create a safe and beautiful link between Featherston, Greytown, Carterton and Masterton as there are easy ford spots across the Waiohine River in all but high rain fall times.

Cycling infrastructure as proposed is low cost, high benefit infrastructure for every community with public health benefits, tourism and economic benefits and community engagement benefits. It is notable that Wellingtons MTB trail development has been wonderfully supported by the Wellington City Council but is also by the people for the people. An awesome example of community engagement.

I wish everyone involved in these and other cycle trail development across the Wairarapa the best of luck and pledge our companies support.

Kind regards

--

Stuart Edwards

www.greenjersey.co.nz

mob. 021 0746640

[Like Green Jersey Cycle Tours on Facebook.](#)

16 December 2014

Kelly Davis
Muay Thai
22 Bethune Street
Featherston 5710

Dear Kelly

FEATHERSTON COMMUNITY BOARD GRANT

Thank you for presenting your application for financial assistance and answering members questions in person at the Featherston Community Board meeting on the 9 December 2014.

The Community Board have granted the Club \$500 to assist with the costs of purchasing new equipment so community classes can continue, on the provision that your financial assistance form is signed in person. I have since received your updated application and as I have the Muay Thai account details I will organise for payment to be made on the 19 December 2014.

One of the requirements for receiving a grant is that an accountability form together with evidence of expenditure be completed within three months of a grant being expended. I will post the form to you when it is finalised in the new year.

Yours sincerely



Suzanne Clark
Committee Secretary
suzanne.clark@swdc.govt.nz

----- Forwarded Message -----

From: Lee Carter <jadetui@xtra.co.nz>

To: "carol.mike@xtra.co.nz" <carol.mike@xtra.co.nz>

Cc: Adrienne Staples <themayor@swdc.govt.nz>; Solitaire <solitaire.robertson@swdc.govt.nz>; Garry <aandgelectrics@xtra.co.nz>; Peter <h50906@gmail.com>; Katie Beattie <KatieBeattie13@gmail.com>; Dean <Dean.Davies@swdc.govt.nz>; Suzanne Clark <Suzanne.Clark@swdc.govt.nz>

Sent: Thursday, 11 December 2014 10:57 AM

Subject: Feedback from Featherston Community Board Meeting held 9 December

Hi there Mike

I just wanted to follow-up on some points that came out at our meeting on Tuesday night, which you might be interested in.

1. In relation to the Featherston Community Board (FCB) meeting that you attended on 28 October: As a result of your attendance and discussion, I have followed up with the FCB about any further changes that could take place to the FCB application for funding. The majority responded with status quo at this point of time.

However

2. At our meeting Tuesday 9 December, the FCB further discussed improving the process for applying for funding and this resulted in:

- adopting a format to receive funding applications (starting February 2015) every 2nd FCB meeting

- adopting an accountability form that the successful applicant will have to fill out and return to the Board identify spending of funds received; and

- Katie highlighted your request to add an additional sentence in our application form highlighting a criteria for individual cases applying for funding. We have taken that feedback on board.

3. The FCB application form for funding will be amended to reflect the 3 points above.

And

I will endeavour to communicate our funding process in my article to the Phoenix for the February edition.

Mike, I hope this is helpful to you. We appreciate your engagement to-date with the Featherston Community Board; it's been a pleasure doing business with you. Please feel free to contact me directly at any time to discuss your concerns and/or give further feedback.

On behalf of the Board, I wish you and your family a very Merry and Safe Christmas. We'll see you in the New Year :)

Lee Carter

Chair

Featherston Community Board

Featherston Community Board

Chair: Lee Carter
34 Lyon Street
Featherston 5710
06 308 9843



15 December 2014

Featherston Ratepayers and Residents Association Inc.
C/- Deputy Chair, Anne Devitt
Email: Featherstonrra@gmail.com

Dear Anne Devitt

Thank you for your letter dated 10 December 2014.

I note the problems receiving the last correspondence of 26 September 2014, which was tabled at the Featherston Community Board meeting 28 October 2014.

To ensure that the correct process is followed, I have requested that your letter be added to the "inward correspondence" part of the agenda for the Featherston Community Board meeting to be held 17 February 2015. Once this letter has been formally received by the Board as inward correspondence, a reply will be drafted accordingly.

Yours sincerely

Lee Carter
Chair
Featherston Community Board

Card to Gina Smith, sent Monday 22 December 2015

Card Reads:

Dear Gina

On behalf of the Featherston Community Board, I would like to congratulate you on your appointment of Principal to Featherston School. The Community is very excited, and eagerly await your arrival in the New Year!!

I would like to welcome you to our community by extending an invitation from the Board to an informal meet and greet coffee prior to school start.

Best wishes. I will be in touch in due course.

Such Good news

Lee Carter

Chair

Featherston Community Board

Card to Jennifer Muth, sent Monday 22 December 2015

Card Reads:

Dear Jennifer

On behalf of the Featherston Community Board, I would like to congratulate you on your appointment of Principal to St Teresa's School.

We are looking forward to your arrival to Featherston and would like to welcome you to an informal meet and greet coffee with the Board once you have settled in your new position.

Please find enclosed my contact details. I look forward to hearing from you at your convenience.

Lee Carter

Chair

Featherston Community Board