



Featherston Community Board

Minutes 16 July 2013

- Present:** Garry Thomas (Chair), Helen Barrow, Lee Carter, Phil Robertson, Cr Solitaire Robertson and Cr Keith Sexton.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive Officer), Helen McNaught (Property and Facilities Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Committee Room at Anzac Hall, Featherston.
The meeting was conducted in public between 6:00pm and 7:30pm.

PUBLIC BUSINESS

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

There were no conflicts of interest to declare.

3. PUBLIC PARTICIPATION

There was no public participation.

4. COMMUNITY BOARD MINUTES/EXPENDITURE

4.1 Featherston Community Board Minutes – 4 June 2013

FCB RESOLVED (FCB 2013/33) that the minutes of the Featherston Community Board meeting held on 4 June 2013 be confirmed as a true and correct record subject to the following corrections.

Mayor Staples to be added to the attendance record and Helen McNaught to be removed from the attendance record.

Action 328 to be amended from 'send a farewell card to Dr Jack Dowds...' to 'send a sympathy card to Dr Jack Dowds...'

(Moved Barrow/Seconded P. Robertson)

Carried

4.2 Matters arising

There were no matters arising.

4.3 Action items from previous meeting

The Community Board reviewed the action items and updates were provided.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

FCB RESOLVED (FCB 2013/34) to purchase a new computer for the Featherston Information Centre.

(Moved Barrow/Seconded Cr Robertson)

Carried

FCB RESOLVED (FCB 2013/35) to accept the verbal quote of \$50 plus GST for a plaque to be printed for Messines Shelter.

(Moved Cr Robertson/Seconded P. Robertson)

Carried

4.4 Income and Expenditure Statement

FCB RESOLVED (FCB 2013/36) that the Income and Expenditure Statement to 31 May 2013 be received.

(Moved Barrow/Seconded Cr Sexton)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Officers' Report to Community Boards

The Community Board reviewed the report and Mr Crimp answered questions relating to the employment of a building control officer, local governance, planting at Wairarapa Moana, e-waste collection and rubbish collection arrangements.

FCB RESOLVED (FCB 2013/37) to receive the Officers' Report.

(Moved Carter/Seconded Barrow)

Carried

5.2 Customer Requests

FCB RESOLVED (FCB 2013/38) to receive the information.

(Moved Carter/Seconded Barrow)

Carried

5.3 Footpath Forward Works Programme 2010-2013

FCB RESOLVED (FCB 2013/39) to receive the information.

(Moved Cr Robertson/Seconded Cr Sexton)

Carried

5.4 Referral of Submission from 13/14 Annual Planning Process

Mayor Staples advised that in order to keep the rates increase down there was no ability to increase the amount set aside for annual plan grants funding and some of the more town focused requests were forwarded to community boards for consideration.

FCB RESOLVED (FCB 2013/40):

1. To receive the information included the tabled Annual Plan submission to Council from the Featherston Community Centre.

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2. To grant The Wairarapa Arts Festival Trust \$1,000 subject to events being held in Featherston.
(*Moved Cr Robertson/Seconded Cr Sexton*) Carried

3. To grant the Featherston Community Centre \$2,000 for their toilet upgrade project.
(*Moved Barrow/Seconded Carter*) Carried

5.5 Report on the Featherston Graffiti Issue

The Community Board discussed the report and expressed a desire to get the community involved in order to try and solve the problem. Mayor Staples advised that the Southern Wairarapa Safer Community Council were unable to retain a graffiti officer as central government removed funding.

FCB RESOLVED (FCB 2013/41):

1. To receive the information.
2. To endorse the proposed future actions.

(*Moved Thomas/Seconded Carter*) Carried

6. COMMUNITY BOARD – COUNCILLORS REPORTS

Lee Carter

Mrs Carter spoke about the awareness campaign Riding for the Disabled were running, securing of transfer station premises, Featherston street light outages, blessing of One Tree Hill and local government elections.

Cr Keith Sexton

Cr Sexton noted that it was pleasing to see a lot of volunteers at the Wairarapa Moana planting days.

Cr Solitaire Robertson

Cr Robertson advised that some of the Featherston street flags were damaged in the last storm.

FCB RESOLVED (FCB 2013/42) that the Featherston Street Flags be taken down and quotes for putting flags up and down were obtained.

(*Moved Cr Robertson/Seconded Barrow*) Carried

FCB RESOLVED (FCB 2013/43) that a quote be obtained for Christmas themed flags for Featherston.

(*Moved Cr Robertson/Seconded Barrow*) Carried

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FCB NOTED:

1. Action 431: Contact the Trust House CEO and request that an update is provided to the Featherston Community Board on Trust House development plans for Featherston; Mayor Staples

7. COUNCIL DECISION PERMITTING GAMING MACHINES AT MESSINES BAR

Mrs Barrow queried where the profit from the new gaming machines would be distributed. Mr Thomas responded that profit stayed in the community.

8. SMALL TOWN CONFERENCE

Due to local government elections the Community Board agreed not to send anyone to the 2013 small town conference .

9. SYNTHETIC CANNABIS

Mrs Carter, Cr Robertston and Mr Thomas attended a meeting hosted by Kuranui College to discuss the availability of synthetic cannabis in the community. Mrs Carter advised that those members had agreed to place an ad in the Phoenix supporting retailers that chose not to sell synthetic cannabis. Mayor Staples provided a synopsis of the new legislation due to be enacted in August 2013 and advised that Council would be acting proactively to put in place necessary policies to limit the places where synthetic substances could be sold.

10. CIVIC AWARDS NOMINATIONS

Mayor Staples advised of a time extension for submitting nominations for community service awards.

11. DEFIBRILLATOR LOCATIONS

The Community Board noted that in addition to the Featherston Supermarket and Golf Club there were defibrillators located at the Medical Centre, Fire Station and St Johns Ambulance centre.

FCB NOTED:

1. Action 432: Place an advertisement in the Phoenix to advise the public of defibrillator locations in Featherston and FCB support of retailers who chose not to sell synthetic cannabis; Thomas/Cr Robertson
2. Action 433: Laminate a list of defibrillator locations and seek permission to place in the Featherston supermarket and the Featherston Library; P Crimp

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12. CORRESPONDENCE

12.1 Inwards

From Kuranui College to Featherston Community Board dated 11 June 2013.

FCB RESOLVED (FCB 2013/44) to receive the inwards correspondence.

(Moved Thomas/Seconded Barrow)

Carried

13. FINANCIAL ASSISTANCE

13.1 Maths Wairarapa

FCB RESOLVED (FCB 2013/45) to grant the Wairarapa Mathematics Association \$200 towards the cost of Maths Wairarapa.

(Moved Barrow/Seconded Cr Sexton)

Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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**Featherston Community Board
Action Items
From 16 July 2013**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
9	FCB	29-Jan-13	Action	Mark	Assess the row of trees planted at the Moore Street entrance to Dorset Square for health and maintenance requirements and assess whether removal would be a better option	Open	Council Officer to contact FCB for further clarification as officer has visited area. Mark/Ian to meet with Garry Thomas onsite and review options (trimming/removing/other). Photos to be taken and presented at FCB 16 July 2013. will leave an ugly fence if take pittosporum out. 6/6 Officer to get hold of treescape to remove south of gate. 5/7 Action to be loaded to CEM
122	FCB	12-Mar-13	Resolution	Mark	New Equipment for Featherston Playground Report FCB RESOLVED (FCB 2013/13): 1. To receive the Officer's Report. 2. That Council officers should undertake repairs to the tractor in Featherston Playground to eliminate dangerous edges. 3. That Council officers obtain a quote for a rocking donkey. 4. That Council officers maintain the existing fence in the Featherston Playground by replacing sections requiring repair and then painting the entire fence. 5. That Council officers undertake the necessary maintenance on the flying fox at the Featherston Playground to ensure rider safety. (Moved Thomas/Seconded Cr Sexton) Carried	Open	Currently in progress, update provided at FCB 30/04/13. 6/6 Playground replacement programme, need to decide what is coming out to put new things in. 28/6 Ongoing 04/07 Work on tractor and flying fox delayed but due to be completed before end of July 5/7 Repair work delayed hope to be done by end of July. 6/8 Officer to chase contractor
125	FCB	12-Mar-13	Action	Garry Thomas	Request that Destination Wairarapa make contact with the Fell Locomotive Museum and offer assistance and advice in the areas of marketing, financial planning and development of a grant application strategy	Open	
229	FCB	30-Apr-13	Action	Mark	Determine whether there were an adequate	Actioned	Officer to find out where signs are currently

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					number of signs advising the public of the liquor ban area in Featherston and if not get additional signs erected		placed and will assess the need for new signs. 6/6 Officer has agreed there is not enough signage around the liquor band area (currently 1 sign). Currently investigating further signage options and ideas. 5/7 Email has been sent to obtain quote for initial signage, Council officers propose extra signage also be erected. Action closed
233	FCB	30-Apr-13	Action	Garry Thomas	Obtain a quote for a new defibrillator and replacement battery and the price to lease a defibrillator	Open	
235	FCB	30-Apr-13	Action	Mark	Review the sun faded sign on State Highway 2 at the Memorial Camp and create an action plan for getting it replaced	Open	Reassigned
312	FCB	4-Jun-13	Resolution	Mark	FCB RESOLVED (FCB 2013/27): 1. To recommend to Council that the old faded sign at the entrance to the Garden of Remembrance in Featherston is replaced with a new sign. (Moved Barrow/Seconded Sexton) Carried	Open	Call and talk to Garry as he is going to have a look and see what information needs to be on the sign. 04/07 Pending
315	FCB	4-Jun-13	Resolution	Cr Robertson	FCB RESOLVED (FCB 2013/30) that Cr Robertson obtain quotes for LED lights and installation in the Featherston oak tree outside the Fell Museum in Clifford Square. (Moved Barrow/Seconded Thomas) Carried	Open	
318	FCB	4-Jun-13	Action	Garry Thomas	Arrange a meeting with members of the Fell Museum, Heritage Museum and Information Centre to determine if all groups would support connecting the buildings	Open	
319	FCB	4-Jun-13	Action	Mark	Tidy and trim the flaxes and garden around the 'Welcome to Featherston' sign	Open	5/7 Work ordered CEM # 1937942 (reopened - more of the garden needs to be removed, or the sign relocated). 6/8 Officer to talk to FCB
321	FCB	4-Jun-13	Action	Mark	Check the drain on the corner of Titoki Street and Underhill Road to see if it needs clearing as it overflows everytime it rains	Actioned	5/7 Sump needs cleaning - priority job to be given to city care when there contract is finalised.
322	FCB	4-Jun-13	Action	Mark	Review Council responsibilities at the north end entrance to Featherston to see if it can be	Actioned	08.08.13 Bylaws officer has inspected and letters have been sent to 4 residents

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					neatened - have bylaws officers request property owners remove trees that are overhanging footpaths		advising them to trim back overhanging branches.
323	FCB	4-Jun-13	Action	Garry Thomas	Arrange a joint community board meeting for July 2013	Actioned	7pm, 9 September at WBS Room in Gtn Town Centre
324	FCB	4-Jun-13	Action	Mark	Arrange for the corner of the garden outside the Featherston Information Centre to be maintained (City Care have been told not to touch the corner);	Actioned	28/6 Officer to follow up.
325	FCB	4-Jun-13	Action	Mark	Obtain quotes for seating for around the Featherston sculpture that fit the guidelines of the Clifford Square Reserve Management Plan; M Allingham (tower gates, wagon wheel seats)	Open	Could consider wagon wheel seats, as per recent installation by Beautification Group (wagon wheel seats from Tower Gates), if they comply with Mngment Plan 28/6 officer to follow up
326	FCB	4-Jun-13	Action	Garry Thomas	Organise a workshop for FCB members to discuss Community Board improvement projects for Clifford Square utilising the Management Plan	Actioned	
328	FCB	4-Jun-13	Action	Garry Thomas	Send a sympathy card to Dr Jack Dowds on behalf of the Community Board	Actioned	
431	FCB	16-Jul-13	Action	Mayor	Contact the Trust House CEO and request that he provide an update to the Featherston Community Board on Trust House development plans for Featherston	Actioned	Refer Mayor
432	FCB	16-Jul-13	Action	Garry Thomas	Book a one page ad in the Phoenix to advise Featherston defibrillator locations and Community Board support of Featherston retailers who choose not to sell synthetic cannabis	Actioned	
433	FCB	16-Jul-13	Action	Paul	Laminate a list of defibrillator locations and seek permission to place in the Featherston supermarket and the Featherston Library	Open	
457	FCB	15-Jul-13	Resolution	Paul	FCB RESOLVED (FCB 2013/34) to purchase a new computer for the Featherston Information Centre. (Moved Barrow/Seconded Cr Robertson) Carried	Open	
458	FCB	15-Jul-13	Resolution	Kyra	FCB RESOLVED (FCB 2013/35) to accept the verbal quote of \$50 plus GST for a plaque to be printed for Messines Shelter.	Open	Awaiting invoice

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					(Moved Cr Robertson/Seconded P. Robertson) Carried		
463	FCB	15-Jul-13	Resolution	Kyra	FCB RESOLVED (FCB 2013/40): 1. To receive the information included the tabled Annual Plan submission to Council from the Featherston Community Centre. 2. To grant The Wairarapa Arts Festival Trust \$1,000 subject to events being held in Featherston. (Moved Cr Robertson/Seconded Cr Sexton) Carried 3. To grant the Featherston Community Centre \$2,000 for their toilet upgrade project. (Moved Barrow/Seconded Carter) Carried	Actioned	In hand
466	FCB	15-Jul-13	Resolution	Cr Robertson	FCB RESOLVED (FCB 2013/43) that a quote be obtained for Christmas themed flags for Featherston. (Moved Cr Robertson/Seconded Barrow) Carried	Open	
468	FCB	15-Jul-13	Resolution	Kyra	Maths Wairarapa FCB RESOLVED (FCB 2013/45) to grant the Wairarapa Mathematics Association \$200 towards the cost of Maths Wairarapa. (Moved Barrow/Seconded Cr Sexton) Carried	Actioned	In hand

Featherston Community Board	
Income & Expenditure to 30 June 2013	
INCOME	
Balance 1 July 2012	20,233.62
Annual Plan 2011/13	19,020.00
Fstn Lioness Donation	500.00
Lions Club Donation	500.00
CHOR FARMER CHIOR DONATION (VI	1,000.00
Flag Money- sold by Mayor	17.39
Fstn Lions Club Donation-Xmas	250.00
Fstn Lioness Club Donation-Xma	500.00
G Thomas/Flag purchase	17.39
Featherston Book sale	34.78
Featherston Book sale	104.34
Featherston Book sale	34.78
Featherston Book sale	34.78
TOTAL INCOME	42,247.08
EXPENDITURE	
Members' Salaries	8,199.84
Total Personnel Costs	8,199.84
AP F Telecom New Z RF26 Fsn Info Centre	78.51
AP F Telecom New Z RF119 Fsn Info Centre	78.60
AP Pope & Gray Con RF59 Memorial Garden fencing Fsn	631.40
AP F Telecom New Z RF63 Fsn Info Centre	78.60
AP F Telecom New Z RF189 Aug & Sept - Fsn Info C	157.72
AP Featherston Inf RF276 Petty cash April-Sept 2012	65.40
AP Johnson Bros Fe RF415 Work on shelter Camp Site Fsn	1,000.00
AP Local Governmen 2012/13 Annual Community Board Levy	166.66
AP Masterton Distr Featherston Xmas Parade	200.00
AP Needham John Featherston Xmas Parade	100.00
AP Featherston Xmas Parade	900.00
AP South Wairarapa Featherston Xmas Parade	500.00
AP F Telecom New Z Fsn Info Centre	79.86
AP F Telecom New Z Fsn Info Centre	78.65
AP F Telecom New Z Fsn Information Centre	80.54
corr coding Fairfax media road closures corr	89.60
AP Featherston Inf Misc purchases 10/12-02/13	56.00
AP F Telecom New Z Fsn Info Centre	79.43
AP F Telecom New Z Telecom Mar/Apr	78.43
AP Tree Top Flower Wreaths for ANZAC Day	100.00
AP F Telecom New Z Fsn Info Centre	78.45
AP The Sign Factor FCB sign with anti graffiti laminate	1,000.00
AP F Telecom New Z Fsn Information Centre - May	78.84
Telecom New Z Fstn information Centre - June	78.18
Total General Expenses	5,835.11
AP Hi-Tech Merchan RF73 Pergola/Seat	229.08
AP PFS Muay Thai C RF367 Donation-Russia World Champs	500.00
AP Hi-Tech Merchan RF73 Pergola/Seat	5.39
AP Featherston Com RF77 Clean Up Featherston Day	90.00
AP Flagz Limited Street banners	2,495.65
AP NZ Council of V Grant from Fsn Community Brd	500.00
Total Grants	3,820.12
TOTAL EXPENDITURE	17,855.07
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	24,392.01
LESS: COMMITMENTS	
Salaries to 30 June 2013	0.00
Emergency Fund	2,000.00
Chor Farmer Donation for Garden of remembrance	265.53
Total Commitments	2,265.53
BALANCE TO CARRY FORWARD	22,126.48

FEATHERSTON COMMUNITY BOARD

27 AUGUST 2013

AGENDA ITEM 6.1

OFFICERS' REPORT

Purpose of Report

To update the Community Board and Maori Standing Committee on Council activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receives the information.*

CHIEF EXECUTIVE

1. Executive Summary

The period since the last report has been one of trying to change my focus from "in" the business to "on" the business – while still maintaining the operational focus when needed.

1.1 Staffing

There have been a number of staffing matters that have been advanced. As advised earlier, Ian Richards departed on the 19th July after 20 years and 4 weeks service. An interesting and light hearted farewell was held for Ian.

With Ian departing there has been some shuffling of responsibilities and reporting lines.

Vanessa Tipoki has also departed, but will be assisting with the interviews for her replacement, and a couple of other matters. We had an excellent response for the group manager planning and environment role with about 14 applications, of which 7 or 8 would have been able to fill the role. Ultimately we will interview three.

Helen McNaught has taken over most of the district librarian functions, and some of the parks and reserves functions. We have one vacancy to fill, which will be an amenities officer to assist Helen.

Emma Davison has taken over the vacant asset management role. Emma has, among others, good GIS skills and this will provide excellent platform for increasing our analysis of our asset base.

The final recruitment is a pest control officer called Bert. After some lobbying by staff we have apparently adopted a cat.

1.2 Insurance

Discussions regarding insurance have been concluded and adequate cover has been obtained. Premiums are at a similar level to last year.

The Local Authority Protection Program (LAPP) has been under some pressure. Twenty-two local authorities have given notice that they intend to leave the scheme. Not all those that have given notice will ultimately leave the scheme, scheme effectiveness and on-going concern is an issue that will be monitored.

We have had advice from the LAPP; administrators have advised the scheme is still viable.

The three Wairarapa TLA's combined coverage a couple of years ago which generated significant savings, however due to the Canterbury events savings have been subsumed by the significant increase in overall premiums.

1.3 Local Government Commission

As members are aware, the Local Government Commission discussed the reorganisation process on the 9th July.

There is currently somewhat of a respite in activity, I am sure this is a temporary lull.

1.4 Memorandum of Understandings (MOU)

MOU are currently being finalised with the Martinborough Colonial Museum. The Museum has a more formal structure and wish to formalise our relationship, on the same basis as it currently stands.

Jazz in Martinborough are also looking for an MOU, they have surplus funds and wish to purchase some equipment for the Town Hall. This is in early stages of discussion; however there are no real barriers to completing a MOU.

1.5 Flooding

The recent flooding event tested our systems once again and generally things went smoothly. We received compliments on our use of Facebook, the website and our afterhours call centre service.

Afterhours, our call centre will be able to provide the public advice on road closures. The call centre is updated by our contractors as soon as a change in road conditions occurs. In this way we have up to the minute advice available to the public.

This system means we do not have to have someone updating the website / Facebook in the middle of the night. The website / Facebook pages refer users to the phone service after hours.

While the operation went reasonably well we will be having an internal debrief to discuss our response and other relevant matters.

1.6 Annual Plan / LTP actions

All annual plan submitters have been contacted, either by email or letter, with the decision relating to their submission.

1.7 Remuneration Authority

The Remuneration Authority has changed, commencing after the election, the way member's remuneration is managed.

There are no longer pools as such; the Authority sets standard rates for mayors, councillors and community board members.

There is a small "pool" capped at 1.5 times a councillor's remuneration, that can be spread across any role that has "additional duties".

For example, the Authority has set SWDC councillors remuneration at \$14,800, so the total "pool" of funds available for roles with additional duties is \$22,200.

In addition, community board chairs are remunerated at twice the remuneration of a member, and councillors "additional remuneration" is capped at 40% above the standard councillor's remuneration.

Local authorities had to apply to the Authority, by 19 July 2013, for any roles that would attract "additional remuneration" and provide a justification for the additional amounts.

1.8 Rate Demands

NCS is designed to issue one rate demand per property. We have completed this upgrade and this change will be effective for the first instalment.

While this will mean there will be quite a number of additional rate demands issued (ACS was able to collate more than one property onto one rate demand) it is always preferable to use software systems the way they were designed.

All NCS users use this methodology.

1.9 Water Meter Readings

The final 2012/13 water meter readings were carried out over the last couple of weeks.

For the first time we have utilised electronic devices to capture this data and while there were a few teething problems data entry directly into an electronic device will be the preferred option.

1.10 Elections

SWDC Electoral Officer, Warwick Lapp from Electionz.com, has prepared all our election material and this was available for the start of enrolments.

Electionz run the complete election process, apart from receiving some nominations, including counting and publishing the vote count.

1.11 Greater Wellington Regional Council consultation –Whaitua Committee

This Committee is being set up to address the requirements on regional councils to set fresh water standards.

The freshwater standards will set objectives, limits, and timeframes for addressing nitrogen, phosphorus, sedimentation and e.coli levels in freshwater systems.

The Ruamahanga catchment will be the first catchment to undergo this process.

The purpose of the Ruamahanga Whaitua Committee is to facilitate community and stakeholder engagement in the development of the Whaitua Implementation Programme (WIP). A WIP is a non-statutory report to Council which will contain recommendations for specific plan provisions and work programmes for the integrated management of land and water resources within the whaitua boundary. The WIP may contain both regulatory and non-regulatory proposals.

The Ruamahanga Whaitua Committee will operate in partnership with tangata whenua and develop recommendations guided by the five principles created as part of the Regional Plan review process.

In due course there will need to be one SWDC councillor representative on this committee.

1.12 Pensioner Housing

A report was requested analysing whether there was a need for a financial reserve fund to be set up to cover capital improvements to pensioner houses and their surrounds.

I have requested a review of the current state of the pensioner housing stock (including parking and footpaths etc.) and will feed this into the report.

The reserve will need to be funded from rents as pensioner housing is self-funding.

2. Discussion

2.1 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 17 June 2013, and excludes multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739

These levels are disappointingly high. Follow up letters have been sent.

An additional "annual" penalty is applied to all outstanding amounts as at 30 June – this is applied in the first couple of weeks of July.

Following the application of this penalty we will be writing to those who have an interest in any of the properties (e.g. mortgagors) demanding payment.

As has been requested by Council, a more aggressive approach will be taken on arrears.

2.2 LGOIMA Requests

Request From	Request Detail
Robyn Ramsden (transferral from GWRC)	Seeking detail of fluoride levels in drinking water.
George McCarron	Seeking the numbers of infrastructure contributions that have been levied upon issue of building consents since 26 August 2006. Required for court case. Lower Hutt address, not evident to us the nature of court case and as yet unclear as to how much work required to source data.
Vanessa Forest TV 3 Campbell Live	Inquiring about funding of churches – donations, grants and contributions to churches including donations for building and renovations.
David Farrar, KiwiBlog	Seeking a wide range of rating information. The same request has been sent to other Councils.
Jamie Morton NZ Herald	Average Rates charge and rates set.
Alex Fensome NZ Herald	IANZ correspondence and reports for past 2 years.
Stephanie Morrison	Mayor and Councillors remuneration.

PLANNING & ENVIRONMENT

1. Planning

1.1 Resource Consents

1.1.1. Consent Statistics

Officers received 8 resource consent applications, 2 Right of Way applications and one request for a S226 certificate from 13 June 2013 to 17 July 2013 and also processed 11 applications in that period, all within statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors, Community Board and Maori Standing Committee members, so consent details are not listed here.

2. Building

2.1 Building consents

Processing statistics for: 1 June 2013 – 30 June 2013

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	29	428	25	N/A
Consent processing performance (within 20wd's)	94.87%	93.07%	80.95%	90%
COA processing performance	N/A	N/A	N/A	N/A
CCC processing performance	100%	98.91%	95.65%	100%

COA Certificate of Acceptance

CCC Code Compliance Certificate

Consents granted by project

Type	No. of consents	Value
New Farm Buildings - Other	1	\$5,000
Hotels - Alterations & additions	1	\$0.00
Factories - alterations & additions	1	\$48,000
Fences	1	\$37,600
School Facility - Primary and Secondary	1	\$5,000
Museum/Art Gallery	1	\$862,500
Workshop - eg. electrical or vehicle rep	1	\$300,000
Covered Yards - farm building	4	\$54,000

Type	No. of consents	Value
Other farm building	1	\$20,000
Silo/Bulk Tank	1	\$6,750
Sewage and Drainage System (treatment pl	1	\$28,000
Car deck/Boatshed / Carport	1	\$5,000
Garage	4	\$102,800
Dwelling - unattached	5	\$1,237,000
Dwelling - alterations	5	\$240,000
Heater	1	\$4,000
Solid Fuel Heater	9	\$37,382
	39	\$2,993,032

LIMs

LIM Applications Received: 1 June 2013 to 30 June 2013

Item	Period	Same period last year	YTD	YTD Last Year
Urgent (5 Working Day) Applications received	8	3	49	14
Standard (10 Working Day) Applications received	11	14	75	82
LIMs processed within specified deadline	19	17	124	96

2.2 Other matters

The position of Building Control Officer has now been filled. Tim Grindlay started at SWDC on 1 July 2013 and has settled in well, we're sure he will be a great member of the building team. Tim will be under supervision for the first month but will eventually process consents and complete inspections.

3. Environmental Health

3.1 Liquor Licencing

3.1.1. Liquor Licencing Statistics

Two club licences were issued from 1 June 2013 to 30 June 2013.

Two on licences were issued from 1 June 2013 to 30 June 2013.

Two off licences were issued from 1 June 2013 to 30 June 2013.

Twenty managers certificates were issued from 1 June 2013 to 30 June 2013.

3.1.2. Sale and Supply of Liquor Act 2012

The Ministry of Justice is currently consulting on the Alcohol new laws regulations. It covers proposed regulations related to the following areas:

- Licensing system
- Local alcohol policies (LAPs)
- Grocery store eligibility
- Licensee obligations
- Alcohol control areas (liquor bans)
- Evidence of age
- Infringement offences
- Manager qualification
- Remote sales
- Licensing and community trusts

Officers intend to submit on this document. Submissions close on the 26 July 2013.

3.1.3. The Wairarapa Liquor Working Group

The Wairarapa Liquor Working Group met on the 3 July 2013. Good progress has been made with the District Licencing Committee work plan. The jobs for the list members of the DLC have been advertised and the recruitment process is in progress.

3.2 Food Bill update

There have been further developments with the Food Bill. The Minister has referred the amended Bill to the Primary Production Select Committee on 2 July 2013 and the intention is to have the Bill enacted by the end of 2013.

3.3 Noise Control

3.3.1. Noise Control Statistics

Twenty Seven noise control complaints were recorded in South Wairarapa from 1 June 2013 to 30 June 2013:

Sixteen noise control complaints were attended in Featherston.

Four noise control complaints were attended in Greytown.

Seven noise control complaints were attended in Martinborough.

3.3.2. Problem/Repeat Addresses

Council officers have met with Armourguard Regional Managers to discuss strategies for dealing with the after-hours noise control problem addresses.

3.4 Bylaws and animal control

3.4.1. Dog and stock control

INCIDENTS REPORTED	Martinborough	Featherston	Greytown
Attack on Pets	0	2	0
Attack on Person	1	0	0
Barking and whining	1	3	1
Lost Dogs	0	2	1
Found Dogs	0	0	1
Rushing Aggressive	1	0	0
Wandering	0	3	0
Welfare Concerns	0	0	0
Stock	0	1	1
Total Overall	3	11	4

3.4.2. Dog Registration

The annual registration of dogs is currently in full swing and the bylaws officer has been fully occupied with this.

Penalties for non-registration of dogs apply after 1 August 2013. It is expected that there will be a large number of registrations being made before the penalty deadline.

Totals as at 17/7/2013:

No of dogs registered:	1,067
No of dogs unregistered:	1,761
No of owners with unregistered dogs:	904
Total no. of current owners:	1,574

3.4.3. Dog Exercise areas

Council officers are currently working on a project plan for the proposed Greytown Dog exercise area. The Greytown Lions Club has indicated an interest in this project and may be able to provide some assistance. Council officers are intending to meet with the Club to include them with the project plan. The use of volunteers may extend the duration of the project but is seen as a positive community outcome.

3.4.4. Bylaws

The South Wairarapa District Council Control of Dog Bylaw Review and Control of Dogs Policy Review were publicly notified on the 10th June 2013 and notice was also sent to each dog owner with the annual dog registration notices. Submissions closed on Friday 12 July 2013. Two submissions were received. Staff are currently preparing an officers report addressing the submissions. A public hearing will be held if required and the findings of the Hearings Committee will be reported to Council.

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Shared Services

The three Wairarapa district councils recently met to review services and contracts to investigate opportunities for shared services and efficiencies. The contracts and services covered all services from road and three waters maintenance to campgrounds, power/streetlights and forestry.

The review looked at the services, how it was delivered by the three councils i.e. whether in-house, contracted or bundled with other contracts, expiry dates and the opportunity for shared services.

One of the goals of the review is that while shared services may not be entered into now where possible the alignment of dates, standardisation of contract documents and alignment of asset data can take place. This allows the councils to have all options available in the future and harness the efficiencies of joint procurement as well as shared services.

2. Callouts and Customer Service

Council has moved all customer service for daytime calls for solid waste direct to the contractor for the last month. Having reviewed the customer service reports from Earthcare and followed up directly, the service is working well. Not only are the customers getting faster and more accurate information it is also decreasing officers time involved.

Council has also moved to City Care Limited's afterhours call centre in Christchurch. After initial teething issues with hardware the system is working well. The flooding and road closures were a test for the centre and their staff but no callout centre issues resulted from this event.

3. Consents

Wastewater (Martinborough, Featherston, Greytown)

The feasibility study reporting anticipated is expected to be available by 22 July. Officers and advisors will be, after discussion with Councils consultants, in a position to confirm the treatment disposal solutions for each of the three sites for final refinement prior to taking too Council for subsequent discussion and approval.

The Regional Council on this basis has been advised that Council is applying additional effort to identify the most appropriate solution and outcomes and needs additional time. They have agreed in principle to extend the reporting dead line to January 2014 subject to the submission of and approval of a programme of actions underpinning the further information responses required.

3.1 Wastewater Land Disposal

No further expressions of interest have been received from land owners in the vicinity of the three sites. Preliminary discussions have been held with the parties and officers are preparing a memorandum of understanding

(MOU) that both Council and the parties will bind to, to enable further negotiations to proceed.

Negotiations with an adjoining land owner at one site are continuing with little progress achieved at this stage.

3.2 Coastal

Covered in below Roading report.

3.3 Gravel Pit Extraction

Several river gravel extraction consents in the rural areas south and east expire in November 2013 and preparation of renewal processes including consultation and documentation is underway. Lodgement before the end of July is anticipated.

3.4 Wastewater and Water Reticulation

The wastewater renewal portion of the contract is completed apart for minor reinstatement in William Benton Street. Sewer pipeline rehabilitation by chemical grouting was started in July. 180 metres of 300mm diameter concrete pipe in Brandon Street is being repaired by trenchless technology. Sealing of the house lateral connection at the main is being considered by Council officers as an additional process to the pipe rehabilitation.

Water main renewal has started in Wallace, Bethune and Hayward Streets. The contract construction programme is on target for the agreed completion date.

3.5 Water Supply

No further word has been received in regard of the Capital Assistance Funding application for the Featherston Water Supply Upgrade Project.

4. Operations Utility Assets and Services

4.1 Wastewater Treatment Plants

Greytown, Martinborough and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period without any non-compliance issues. Discharge flows have increased for the Martinborough and Featherston plants since June due to the amount of rain fall infiltrating into the corresponding reticulation networks.

Officers are currently collating flow and quality data for the annual reports to GWRC due at the end of July. The annual reports are a requirement of the resource consent for evaluating the performance against the consent conditions at the four waste treatment sites.

4.2 Wastewater Reticulation

Two pipeline blockages were reported and rectified during the period.

4.3 Water Treatment Plants

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period. The 6 monthly cleaning of the UF plant water storage ponds was commenced in June.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

4.4 Water Reticulation

There were eight water reticulation repairs reported and rectified during the period.

The repairs to the identified leaks in the Greytown network from the recent leak detection survey have been started. Once the repairs are completed an evaluation on the reduction will be done by Council officers.

4.5 Water Races

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows for both networks over the months of June and July.

4.6 Waste Management

Operations continued on a routine basis throughout the period.

Up-grade of the Martinborough Transfer Station gate entrance was completed in July. To coincide with the introduction of the e-waste collection a signage renewal is programmed for the three main sites.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

4.7 E-Waste Collection District Wide

A short form contract has been signed between SWDC, CDC and Earthcare Ltd for e-waste collection. This contract is aligned with the current Waste Service Operation contract. The collection sites are to be set up at the Districts three main transfer sites. Signage and storage containers have been arranged by the Contractor with an expected operational start date of late July.

Phase three of the National TV TakeBack programme is set to start in the Lower North Island on 21 August 2013. The Minister has confirmed that she will launch the start of the programme on 19 August, in advance of services being available on the 21st. With the e-waste contract in place Council are ready to receive old TV's under this subsidized programme

5. Roading and Reserves

5.1 Roading Maintenance – Oldfield Asphalts

The recent wet weather has caused many potholes in unsealed roads and Council has received several complaints about the condition of the roads. Oldfields continued to grade the roads when possible but when conditions were too wet, grading stopped.

Oldfields completed the maintenance metalling of unsealed roads in June. For the 2012- 2013 year, 126 km of our 270km of unsealed roads were re metalled.

Other works in May/ June included urgent repairs to the boulder beaches at Te Kopi on the Cape Palliser Rd after the storm over the 27 – 28 June. During the same storm, the Cape Palliser Rd was damaged just past Mangatoetoe at Kupe’s Sail. The single lane road has been reduced to half of its former width and the road remains closed to vehicles other than quad bikes. Temporary repairs to the road are expected to be completed by mid-August. Permanent repairs will require engineering design and resource consent work on these has started.

More recent wet and stormy weather caused further urgent responses along the Cape Palliser Rd, and elsewhere Oldfields have cleared slips, removed fallen trees and unblocked drains.

Also in June Oldfields completed the financial year by re decking the Wards line bridge, cleaning water tables, and replacing faded signs.

5.2 Parks and Reserves

Routine maintenance of parks, playgrounds, sports fields and the collection of litter continues to be satisfactory.

The mowing of road berms by residents is inconsistent and City Care is still unable to determine the extent of work and commit to a firm monthly price and consequently the mowing is still done at day works rates.

Also of concern is the extent of graffiti in Featherston. The cost allowance for graffiti removal will be doubled for the 2013/ 2014 year.

City Care have also been carrying out limited street cleaning duties that were defaulted on by Transfield Services. The Transfield Services contracted was terminated at the end of June. Further street cleaning work is being negotiated with City Care.

6. Property and Facilities

6.1 Graffiti

Table 1 – Graffiti strikes June 2013

Town	No. of strikes	Location
Featherston	0	
Greytown	1	Collier Reserve
Martinborough	0	

Table 2 – Graffiti strikes October 2012 – June 2013

Town	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	Jun 2013	TOTAL
Featherston	13	0	17	102	9	23	87	101	0	352
Greytown	0	0	9	0	0	1	0	0	1	11
Martinborough	5	0	5	0	14	0	0	13	0	37
TOTAL	18	0	31	102	23	24	87	114	1	399

The amount of graffiti in June was the second lowest for the period since we started reporting in October. This can largely be attributed to the cold and wet weather during the month. We expect graffiti to increase in July due to school holidays.

6.2 Playgrounds

Featherston – Community Board is considering options for new equipment. Repairs to some equipment and the fence are in progress.

6.3 Trees

Greytown southern entrance – the first stage of the work (removal of trees on the west side of the road and planting of new trees) has now been done.

In Soldiers' Memorial Park/ campground, Greytown – root protection for three rohutū trees in the campground is to be installed 22 July. Further tree removals and a considerable amount of dead wooding will be required in the camping ground following the receipt of an arborist's report – consulting with Tree Advisory Group.

Six trees were reported damaged by wind in June – four in Featherston, one in Martinborough and one at Lake Ferry. The tree at Lake Ferry, a *Macrocarpa*, was so badly damaged that it had to be removed completely. The timber was left for firewood, with the work to cut up and distribute it being arranged by Colin Percy. A damaged tree was also removed from Card Reserve in Featherston, an unknown person cut it up for firewood and removed it.

6.4 Sports fields and facilities

The roof repairs at the pavilion at Soldiers' Memorial Park have been completed.

6.5 Pensioner housing

There is one vacancy at Martinborough which will be filled from the waiting list.

An assessment of the condition of all of the pensioner flats is to be carried out by a consultant.

6.6 Events

Martinborough Olive Harvest Festival, 29-30 June – additional rubbish collection, toilet cleaning, advice and information to organisers.

6.7 Parks and Reserves

6.7.1. Martinborough

Landscaping work for the new Martinborough toilets is now almost complete – awaiting installation of the roses.

The fence at Considine Park is now under construction.

One tree in Martinborough Square required work by an arborist to remove a branch damaged in the storm.

6.7.2. Greytown

The arborist assessment of trees in Soldiers' Memorial Park (camping ground and O'Connor's Bush) has now been carried out and is being reported back to Community Board, the Tree Advisory Group and the Friends of O'Connor's Bush.

6.7.3. Featherston

Wind sculpture – some of the rods in the sculpture have been found to be delaminating at the base. We have consulted with the sculptor who believes some grit has got in between the rods and the sleeves. Five of the rods will be removed temporarily so reduce the risk of further damage, or injury from fibreglass splinters.

6.8 Properties

6.8.1. Featherston

The new drainage work for the Featherston Information Centre will start as soon as consent has been received. The Featherston stadium has had several issues with leaks from the roof, and repair work is being costed.

6.8.2. Martinborough

Pain Farm Homestead – a valuation for rental has been carried out and the property is to be advertised shortly. An open day arranged by Martinborough Community Board has resulted in some new interest in the property. City Care is maintaining the grounds and checking on security in the meantime.

6.8.3. Greytown

The Stella Bull park building remains vacant, and officers are to re-advertise its availability for lease.

The new public toilet building has been completed and is waiting for a delivery date. The resource consent, site plan and storm water drainage drawings are being developed.

6.9 Cemeteries

6.9.1. Featherston

Two interments in June.

6.9.2. Greytown

An additional headstone beam (90 plots) has been completed. A smaller ashes beam is also being planned.

Two ashes interments in June.

6.9.3. Martinborough

No interments in June.

7. Libraries

7.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

7.2 Kotui Library Management System

Kotui is generally working well for staff, although it is a rather more resource-hungry system than NCS and this is resulting in server overload. Customers in the libraries have had some delays in processing of their transactions as a result of this. A new server is due in around a month's time and this will make a marked improvement. The branch librarians and their manager have recently been trained on Director's Station, which is Kotui's reporting tool. A protocol for making changes to Kotui configuration has been agreed between Kotui and the WLS libraries – this is to ensure that any changes are applied across the WLS so that customers have a consistent experience.

7.3 Winter Warmers

The Winter Warmers reading programme commenced on 1 July and runs through until 9 August. This year the programme has a pirate theme. Pirate Pete's visit to each of the libraries on 15 July was well-attended, with 45 children turning out at Featherston, 50 at Greytown and 25 squeezing into Martinborough. Featherston has 220 children enrolled in the programme, including all of the pupils at St Theresa's and South Featherston schools, and two classrooms at Featherston School. Assistance from teachers makes the management of this large number of participants possible. Forty children are participating in the programme at Greytown and 80 at Martinborough. Martinborough library will hold a craft day (making pirate swords and hats) on Monday 22 July.

7.4 Library Strategy

The WLS Library Strategy developed in 2009 is to be reviewed and updated this year. The intention is to involve all library staff in this process, through a mix of workshops and online discussion in a secure environment created using the Yammer tool.

8. Civil Defence and Emergency Management

8.1 Emergency Services

An Emergency Services focus group meeting was held on the Tuesday 9 July which Paul Walker, the Area Coordinator for Wellington Region Emergency Management attended.

The focus group provided feedback that they found Paul's presence very beneficial. Attendance of CRT Leaders at this Focus Group is not necessary at this stage. Paul Walker commented that he will be holding a meeting with them in the near future and will cover all relevant issues. CRT Leaders know they can contact Councillors/Paul if there are any matters for discussion.

Post the emergency road closures due to flooding and the incident response over the weekend of the 12th-14th July, a further meeting to debrief on the event will take place. General comment was that the event was dealt with well and no major issues resulted.

9. Appendices

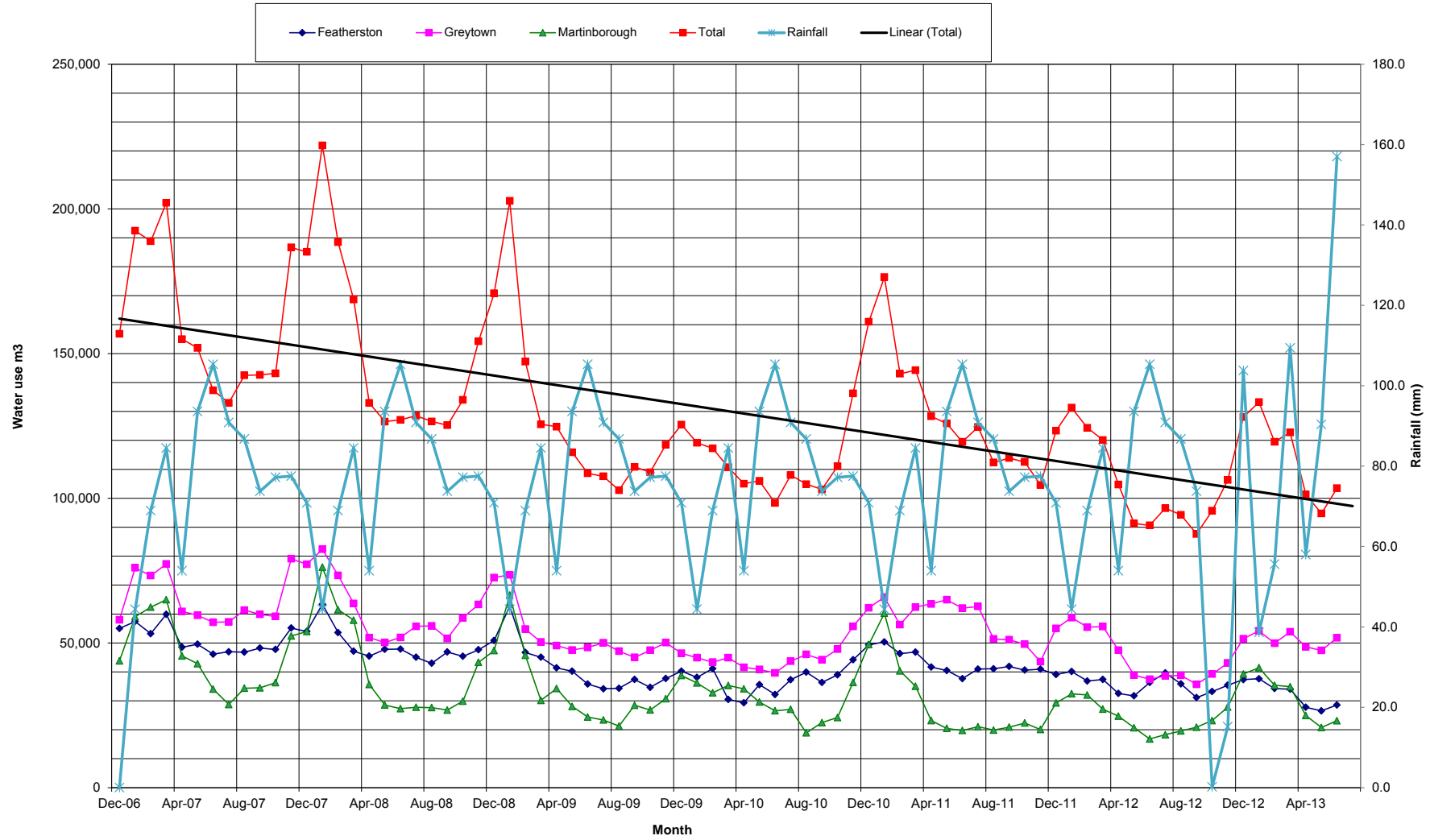
Appendix 1 – Monthly Water usage

Appendix 2 – Waste exported to Bonny Glen.

Appendix 3 – Library Statistics

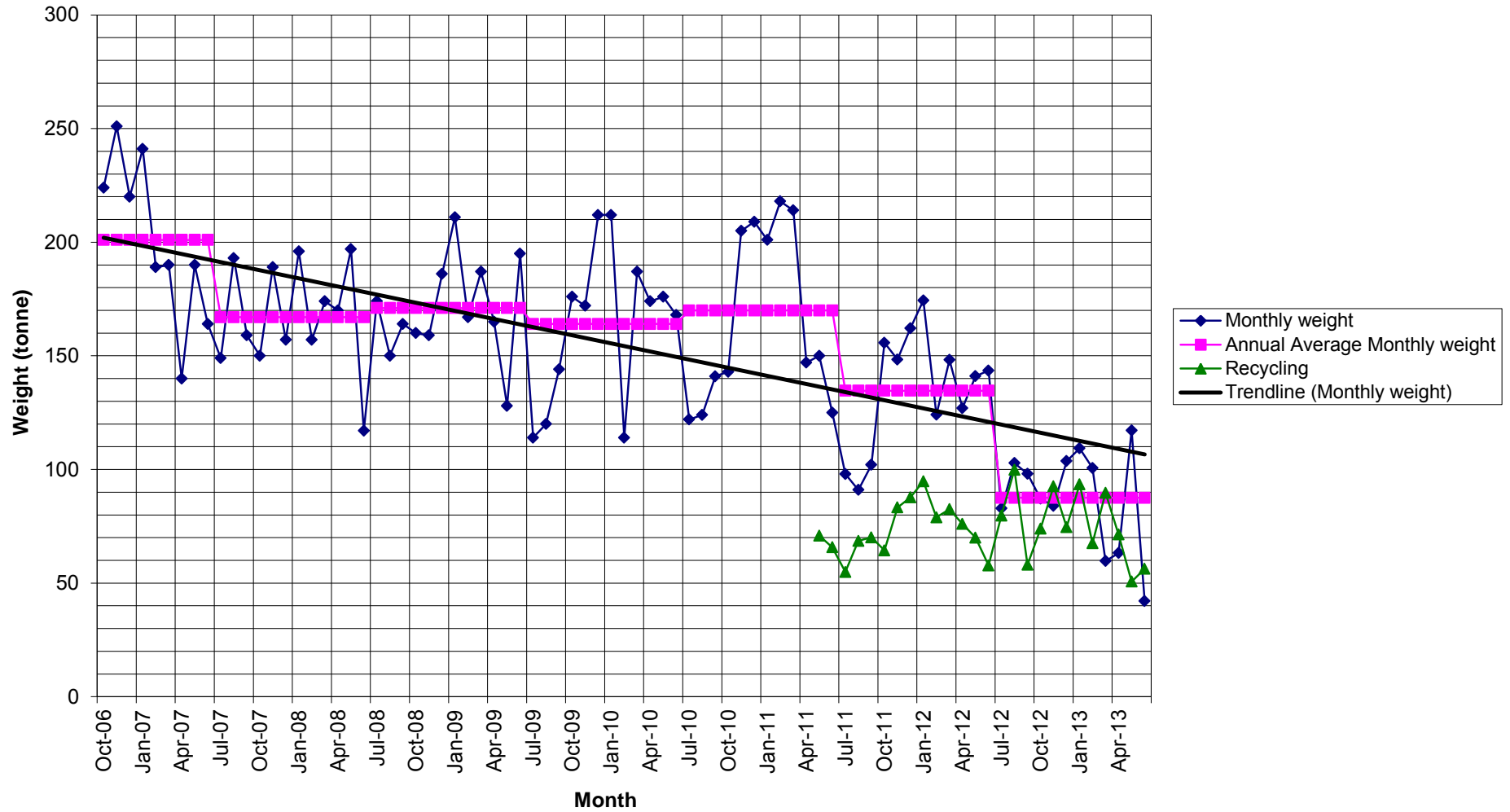
Appendix 1 – Water Usage

Water use South Wairarapa District Council



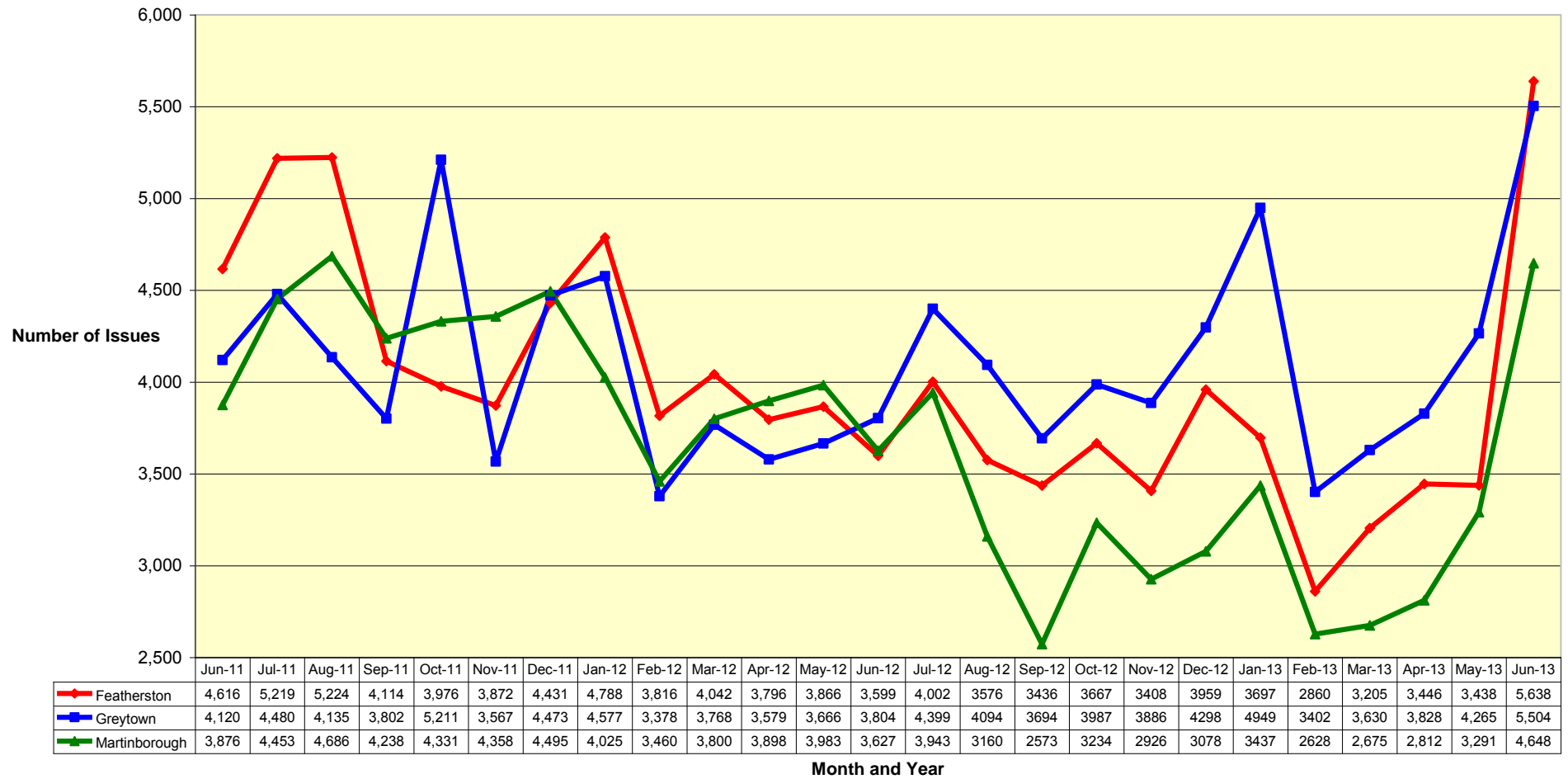
Appendix 2 – Waste Exported to Bonny Glen Including Recycling

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen

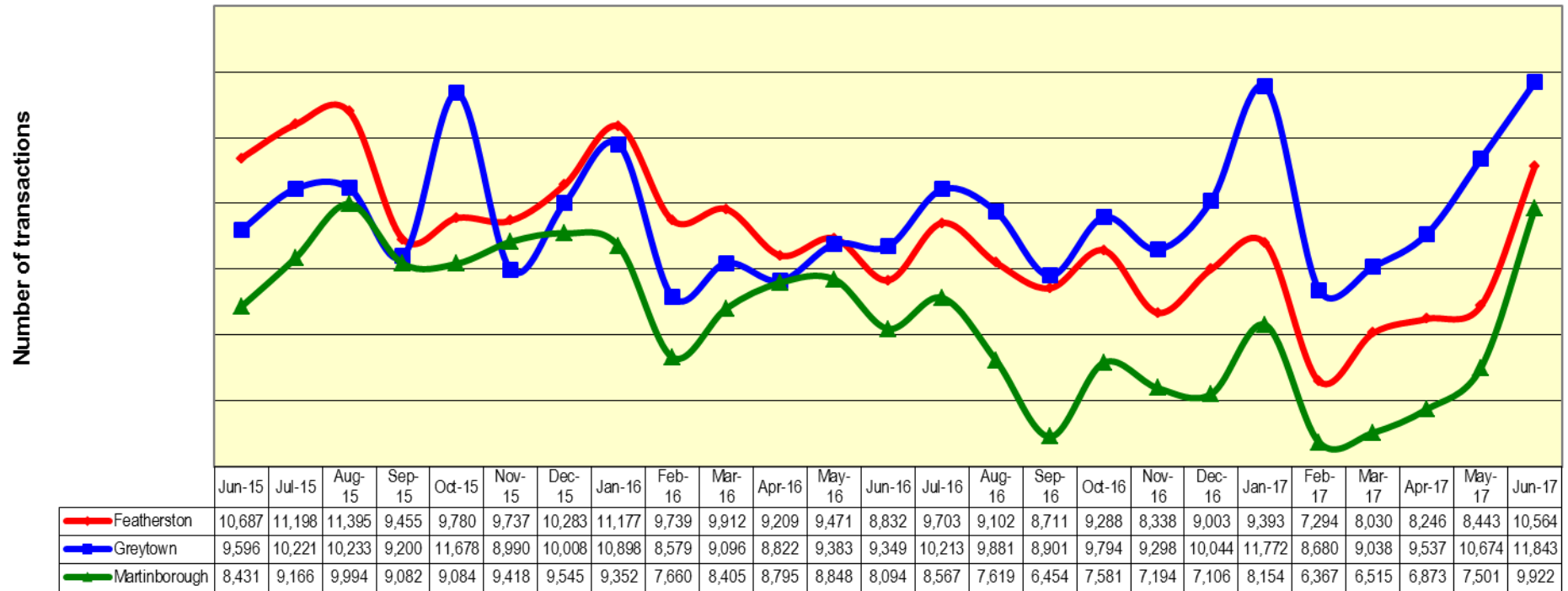


Appendix 3 – Statistics All Libraries

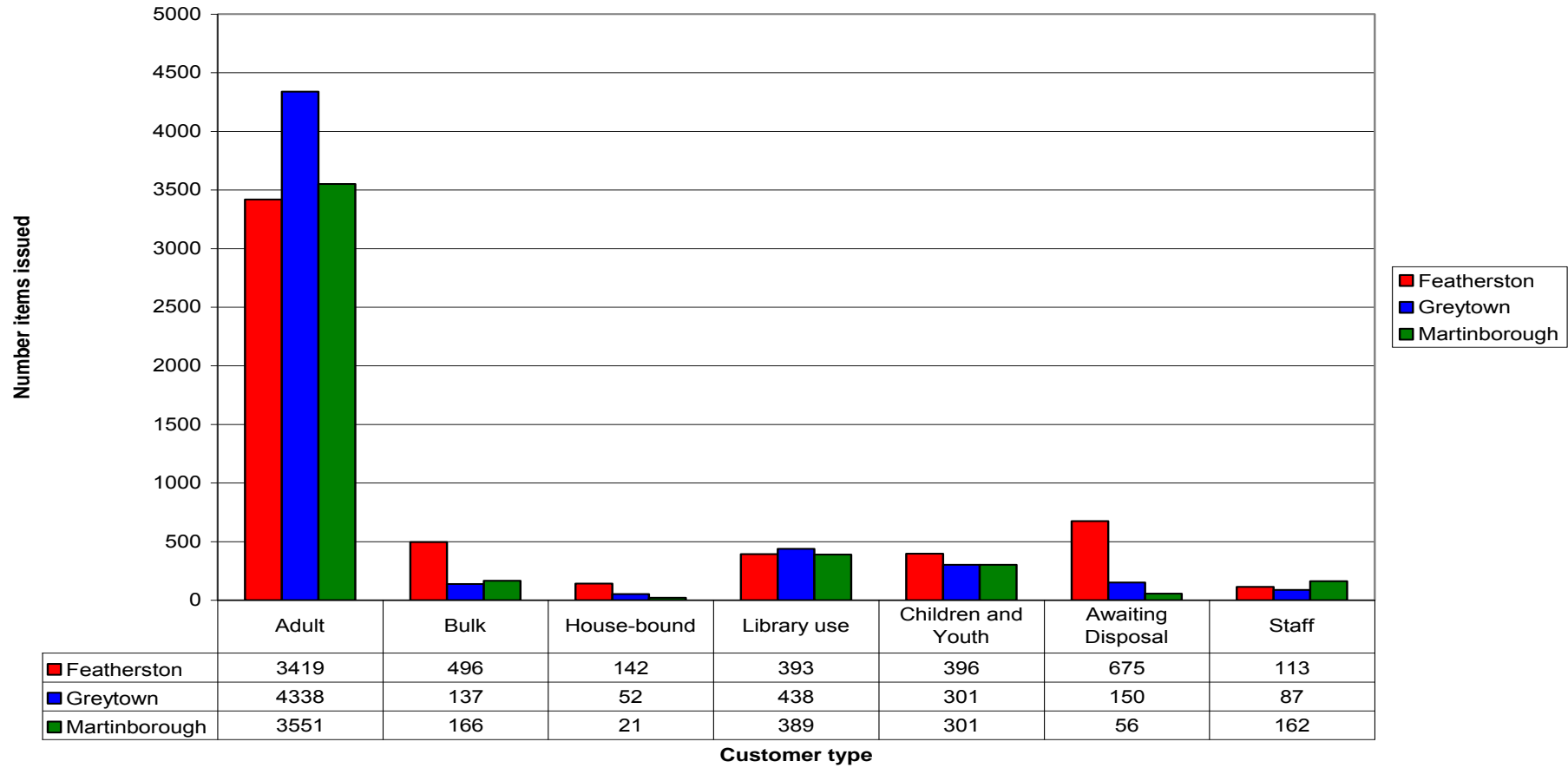
Issues – June 2011- June 2013



All library transactions – June 2011 – June 2013



June 2013 – all libraries – issues by borrower type



FEATHERSTON COMMUNITY BOARD

27 AUGUST 2013

AGENDA ITEM 6.2

ADDITIONAL SIGNS FOR FEATHERSTON

Purpose of Report

To bring to the attention of the Community Board a submission that has been referred to the Board by Council during the annual planning process.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information.*
2. *Provide advice on additional sign requirements (if any) for Featherston.*

1. Executive Summary

The Council Draft 13/14 Annual Plan hearings and deliberations meeting was held on the 10 June 2013. The action for the submission in Appendix 1 is that the submission be forwarded to the Featherston Community Board for consideration.

2. Discussion

Below is the Council decision on the submission as enclosed in Appendix 1.

Submitters Name	Submission Request	Council Decision
Emily Greenberg	Part 3 – Amenities/Land Transport: Requests that the Johnson Street Reserve area has signs/maps/arrows so people arriving on the train know how to reach toilets, museums, cafes etc.	Officers will investigate and discuss with the Featherston Community Board.

3. Appendix

Appendix 1 – Emily Greenburg Submission to Draft 13/14 Annual Plan

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

**Appendix 1 – Emily
Greenburg Submission to
Draft 13/14 Annual Plan**

Dear Mayor and Councillors

Please accept my submission on the draft annual plan 2013/14. My comments are specific to the annual plan and also to the town of Featherston, and as such I hope that this submission is shared with the Featherston community board.

P24 of the draft plan notes performance measures for the community boards. I support these, although I suspect that currently our town would not meet the target that 65% of residents and ratepayers know how to contact a community board member. Perhaps they could hold meetings after work hours, contribute to the community Facebook page, show up at events and introduce themselves. At the least they should tell the community that they are responsible for making a submission to this annual plan and therefore what would they like the community to say? What will they do to meet or exceed this target?

P40 under assets that council manages, my understanding is that council owns and maintains Otaruia Reserve and Barr-Browns Reserve. These have not been mentioned.

p41 I am pleased to see that council is responsible for the land on Johnson Street adjacent to the railway. This is the subject of one of my requests below.

Requests:

Visitors to Featherston via the train are left with no idea of which direction to walk to reach the public toilets, museums, cafes or any other amenity. There should be a sign/map/arrows at the train station or on the wall facing the station. I have had to point confused tourists several times in the right direction after finding them wandering towards the Empire or the Card reserve looking for "town". Perhaps a centre of the universe arrow sign would be appropriate with arrows pointing to Wellington (1 hr), Masterton (45min), Empire (5min), Heritage Museum (10min), etc

The footpath along the railway should be extended along the "reserve" on Johnson Street. Although there is a lovely footpath on the other side of the street, many commuters take the more direct route, which in winter is wet and muddy. If this was a footpath it would also be an asset for visitors.

Thank you for considering this submission. I do not wish to be heard.

Regards

Emily Greenberg
34 Wakefield Street
Featherston 5710
New Zealand

Email: to_emily@yahoo.com

Phone: 06 308 6572

Mobile: 027 313 8042

FEATHERSTON COMMUNITY BOARD

27 AUGUST 2013

AGENDA ITEM 6.3

APPROVAL OF A RESTRICTED PARKING SPACE (10 MINUTE LIMIT) OUTSIDE 21 FITZHERBERT STREET (KIA-ORA DAIRY), FEATHERSTON

Purpose of Report

To advise that a 10 minute parking limit outside 21 Fitzherbert Street (Kia-Ora Dairy; Part Section 148 Town of Featherston) has been approved by Council.

Recommendations

Officers recommend that the Featherston Community Board:

- 1 Receive the information.

1. Background and Discussion

A 10 minute parking limit covering the park outside Kia-Ora Dairy has been approved by Council and will be added to the Consolidated Masterton and South Wairarapa District Council's Traffic Bylaw at *Schedule 1L - Restricted Parking Areas*.

Council was approached by the owners of the dairy who were having issues with people parking outside their shop for extended periods of time. Customers of the Kia-Ora Dairy typically park for a short duration and the Kia-Ora Dairy would be assisted by a freely available car park.

At approximately 6.5 metres in length, the park provides parking for one standard car.

The restricted parking space is shown on an aerial photograph at Appendix 1 of this report.

As Council does not have any traffic wardens, the 10 minute park will essentially be self-policing. If there are complaints received of users regularly ignoring the time limit, Council would work with these parties to make sure they understand the nature of the limit and why it is there.

Restriction of the car park to a maximum of 10 minutes was not considered to have a negative impact on other businesses in the area. It is noted that there would be no requirement for users of the car park to shop at the Kia-Ora Dairy.

2. Appendices

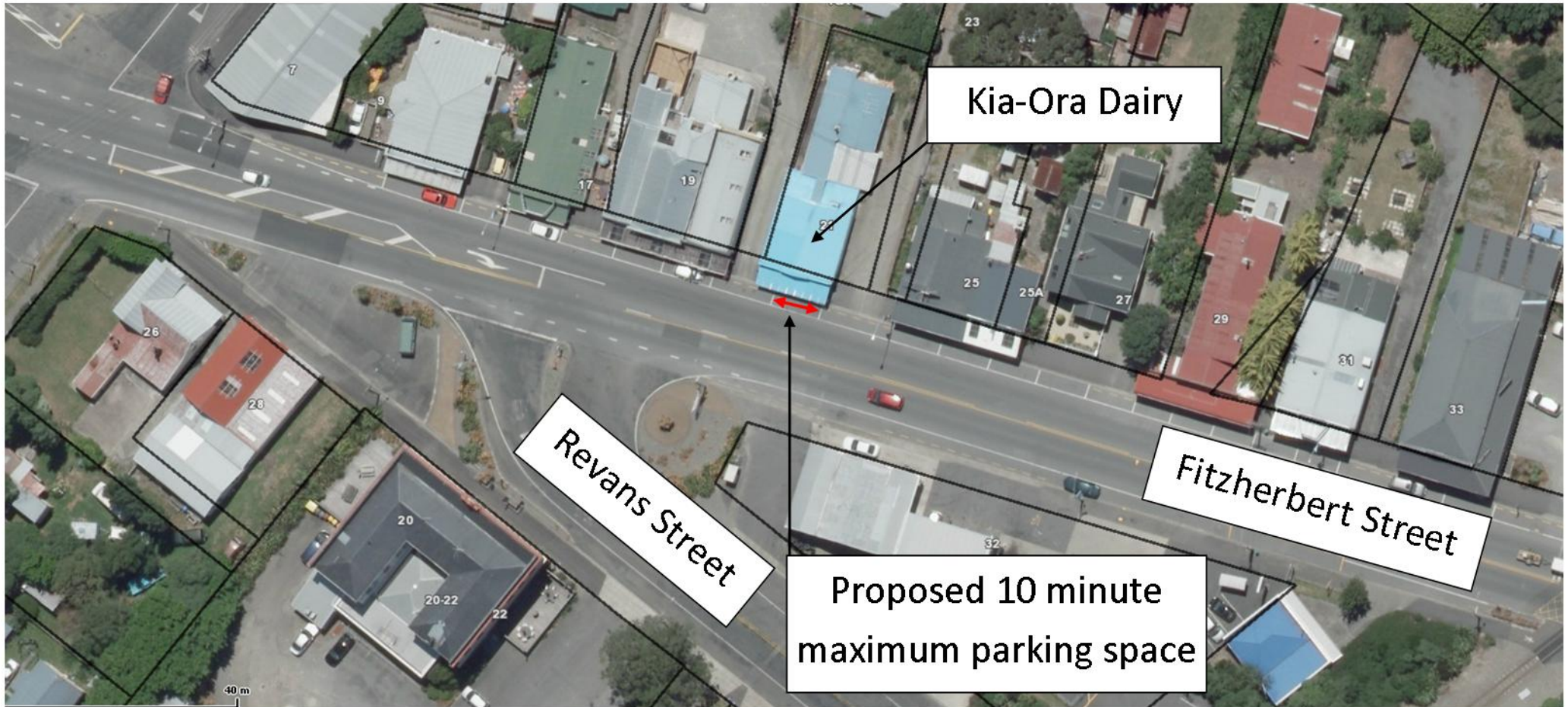
Appendix 1: Aerial photograph showing the extent of the restricted car park

Contact Officer: Russell Hooper (Resource Management Planner)

Reviewed by: Paul Crimp (Chief Executive Officer)

Appendix 1 - Aerial Photograph Showing the Restricted Parking Area

Restricted Parking Area (10 Minute Limit), 21 Fitzherbert Street, Featherston



44c FITZHERBERT STREET
 FEATHERSTON
 Ph 308 9748
 Ph (027) 604 2769

*Featherston
 Phoenix*



e-mail mo.ray@xtra.co.nz

Featherston Community Board
 Johnson Street
 Featherston

Invoice 9870

Date 7 August 2013.

Size	Month	Advertising	Amount Due
Full Page	Phoenix	August	\$75.00

Signature

106 / 35345

08 AUG 2013

GL Code

TOTAL PAYABLE \$75.00

Please pay on this invoice as no statement will be issued.
 TERMS: Payment due within 7 days date of Invoice.

Featherston Community Patrol
C/o Trish Burgiss
5 Woodward Street
Featherston
5710

Thursday 13th June 2013

Chairperson
Featherston Community Board
c/o South Wairarapa District Council
martinborough.

Dear Mr Thomas,

Re Application for use of Committee Room Anzac Hall Complex.

The Featherston Community Patrol thank your Board most sincerely for the use of the Anzac Hall Committee Room..

Our meetings will be held on the following dates this year

Wednesday 10th JULY
Wednesday 14th August
Wednesday 11th September
Wednesday 9th October
Wednesday 13th November
Wednesday 11th December

It is our understanding that the cost of our meetings will be met by the Featherston Community Board for which we are extremely grateful.

We thank you for your support

Kind regards



Trish Burgiss
Co-ordinator / Chairperson
Ph 3088345
tk.burgiss@xtra.co.nz



8 August 2013

Featherston Community Board
South Wairarapa District Council
P O Box 6
MARTINBOROUGH

Attention Suzanne Clark

Dear Suzanne

The Featherston Community Centre wishes to thank the Community Board for their generous donation of \$2,000 plus GST towards the toilet upgrade project.

Enclosed please find an invoice for the amount.

Kind regards



Sonya Logan
Chairperson