



GREYTOWN COMMUNITY BOARD

Agenda

NOTICE OF MEETING

An ordinary meeting will be held in the WBS Room, Greytown Town Centre, 89 Main Street, Greytown on Wednesday, 17 February 2021 at 6:00pm.

MEMBERSHIP OF THE COMMUNITY BOARD

Ann Rainford (Chair), Shelley Symes, Graeme Gray, Simone Baker, Cr Alistair Plimmer, Cr Rebecca Fox and Aimee Clouston (youth representative)

PUBLIC BUSINESS

1. EXTRAORDINARY BUSINESS:

2. APOLOGIES:

3. CONFLICTS OF INTEREST:

4. ACKNOWLEDGMENTS AND TRIBUTES:

5. PUBLIC PARTICIPATION:

5.1 Lee Carter – Naming of a New Road at Moiki Road

6. ACTIONS FROM PUBLIC PARTICIPATION:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

7. COMMUNITY BOARD MINUTES:

7.1 Minutes for Approval: Greytown Community Board minutes of the meeting held on 9 December 2020.

Proposed Resolution: *That the minutes of the Greytown Community Board meeting held on 9 December 2020 be confirmed as a true and correct record.*

8. REPORT FROM COMMITTEES:

8.1 Tree Advisory Group – verbal update

9. CHIEF EXECUTIVE AND STAFF REPORTS:

9.1 Officers' Report **Pages 8-42**

9.2 Action Items Report **Pages 43-47**

9.3 Income and Expenditure Report **Pages 48-54**

9.4 Financial Assistance Report **Pages 55-59**

9.5 Financial Assistance Accountability Report **Pages 60-82**

9.6 Community Board Conference Report **Pages 83-85**

9.7 Naming of a New Road at Moiki Road Report **Pages 86-90**

10. CHAIRPERSON'S REPORT:

10.1 Chairperson Report **Pages 91-96**

11. NOTICES OF MOTION:

11.1 None advised

12. MEMBER REPORTS (INFORMATION):

12.1 None advised

13. CORRESPONDENCE:

13.1 None



- Present:** Ann Rainford (Chair), Graeme Gray, Shelley Symes, Simone Baker, Councillor Alistair Plimmer and Aimee Clouston (youth representative).
- In Attendance:** Russell O’Leary (Group Manager Planning and Environment) Karen Yates (Policy and Governance Manager), and Steph Dorne (Committee Advisor).
- Also in Attendance:** Ray Lilley, John Bushnell (Greytown Trails Trust), Richard Kershaw, Lee Carter and Sid Kempton.
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 9 December 2020 between 7:00pm and 9.12pm.

1. EXTRAORDINARY BUSINESS

Mrs Rainford advised that two late reports had been received and asked the Board to consider the reports as additional agenda items.

GCB RESOLVED (GCB 2020/54):

1. To consider the Naming of New Road at Moiki Road Report as agenda item 9.6; the report was not on the agenda due to competing work priorities but a number of the lots on this new road have been sold and the addressing for the subdivision is dependent on the road being named.

(Moved Cr Plimmer/Seconded Baker)

Carried

2. To consider the Approval of Additional Expenditure Report as agenda item 9.7; the report was not on the agenda as the invoices had not yet been received but payment is due prior to the Board’s next meeting in February 2021.

(Moved Cr Plimmer/Seconded Baker)

Carried

Mrs Rainford tabled a revised version of the Greytown Community Board Three Year as Appendix 1 in agenda item 10.1 as an earlier version was submitted in error.

Mrs Rainford explained that Shelley Symes would table a member report on civil defence related matters as agenda item 12.1 and provide feedback from a recent Greytown Community Board community drop-in session as part agenda item 10.1, the Chairperson Report.

2. APOLOGIES

*GCB RESOLVED (GCB 2020/55) to receive apologies from Councillor Fox.
(Moved Rainford/Seconded Gray)*

Carried

3. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

4. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgments or tributes.

5. PUBLIC PARTICIPATION

5.1 Ray Lilley – Tree Planting on Highways

Mr Lilley spoke of his idea of establishing tree avenues on the highways connecting the three South Wairarapa towns. Mr Lilley outlined the benefits of planting, examples of towns with tree avenues, types of trees for planting, and challenges to overcome.

5.2 John Bushnell – Tauherenikau Trail and Bridge Project

Mr Bushnell updated members on the Tauherenikau Trail and Bridge project, including expected timeframes for construction and the work being undertaken to incorporate Te Reo Māori into the project. Mr Bushnell thanked the Board and Council for their support.

5.3 Richard Kershaw – Naming of a New Road at Moiki Road

Mr Kershaw stated the developer of the subdivision at Moiki Road made a commitment when the land was sold to meet to discuss the naming of the road and requested additional time so interested parties could meet. Mr Kershaw provided an overview of the history of Moiki, stated it is known as 'Manukawiri' rather than 'Rapa Valley,' and requested the Board preserves local history when naming new roads and supports the placing of signage explaining historical events.

5.4 Lee Carter - Naming of a New Road at Moiki Road

Mrs Carter spoke of her request for the new road name at Moiki Road to reflect the Māori history of Moiki and requested time be taken to select a name that honours the history rather than resolving it with urgency. Mrs Carter believed that Major Archer Hosking's connection was to Masterton rather than Moiki and requested the applicant be asked to work with lot owners and Iwi to come up with an alternative name.

5.5 Sid Kempton – Greytown Wheels Park

Mr Kempton updated members of a quote obtained for design services for a Greytown Wheels Park on Pierce Street and requested a letter of support from the Board that could be submitted to South Wairarapa District Council (SWDC) alongside the quote for consideration as part of the Long Term Plan.

6. ACTIONS FROM PUBLIC PARTICIPATION

6.1 Ray Lilley – Tree Planting on Highways

Mr Lilley was encouraged to discuss the tree avenue proposal with the Greytown Tree Advisory Group and Mrs Rainford requested Councillor Plimmer discuss the idea with Mayor Beijen and report back to the Board.

Councillor Plimmer left the meeting at 7.42pm.

6.2 John Bushnell – Tauherenikau Trail and Bridge Project

There were no actions recorded.

6.3 Richard Kershaw – Naming of a New Road at Moiki Road

The matters raised would be considered under agenda item 9.6, the Naming of a New Road at Moiki Road Report.

6.4 Lee Carter - Naming of a New Road at Moiki Road

The matters raised would be considered under agenda item 9.6, the Naming of a New Road at Moiki Road Report.

6.5 Sid Kempton – Greytown Wheels Park

Members explained a Wheels Park is one of the proposals currently being considered for inclusion in the SWDC Long Term Plan and that Mr Kempton has the support of the Board for the proposal.

7. COMMUNITY BOARD MINUTES

7.1 Greytown Community Board Minutes – 28 October 2020

GCB RESOLVED (GCB 2020/56) that the minutes of the Greytown Community Board meeting held on 28 October 2020 be confirmed as a true and correct record.

(Moved Symes/Seconded Gray)

Carried

8. REPORT FROM COMMITTEES

8.1 Tree Advisory Group

There was no update from the Greytown Tree Advisory Group.

9. CHIEF EXECUTIVE AND STAFF REPORTS

9.1 Officers' Report

GCB RESOLVED (GCB 2020/57) to receive the Officers' Report.

(Moved Symes/Seconded Baker)

Carried

Councillor Plimmer returned to the meeting at 7.46pm.

9.2 Adoption of 2021 Meeting Schedule Report

Ms Yates provided a brief outline of the report. Members discussed timely decision making, utilisation of workshops to prepare for meetings, synchronisation of the meeting cycle with Council, public access to elected members, community engagement, utilisation of community drop-in sessions, and the process for communicating matters raised by the community with officers.

GCB NOTED:

Action 667: Schedule a reoccurring Greytown Community Board workshop in each month between the Board's ordinary meetings, K Yates.

GCB RESOLVED (GCB 2020/58):

1. To receive the Adoption of 2021 Meeting Schedule Report.
(Moved Symes/Seconded Gray) Carried
2. To adopt a six-weekly meeting cycle for the Greytown Community Board.
(Moved Baker/Seconded Rainford) Not Carried
3. To adopt an eight-weekly meeting cycle for the Greytown Community Board and the accompanying 2021 schedule of ordinary meetings for the Greytown Community Board.
(Moved Cr Plimmer/Seconded Gray) Carried
4. To delegate to the Chief Executive the ability to alter the schedule of ordinary meetings in consultation with the Community Board Chair as required.
(Moved Cr Plimmer/Seconded Symes) Carried
5. To delegate to the Chief Executive the authority to update clause 9.1.4 'Timing and Frequency' of the Greytown Community Board Terms of Reference.
(Moved Cr Plimmer/Seconded Symes) Carried
6. To agree that the 2021 Greytown Community Board meeting start time will be 6.00pm.
(Moved Cr Plimmer/Seconded Symes) Carried

9.3 Action Items Report

GCB RESOLVED (GCB 2020/59) to receive the Action Items Report.
(Moved Gray/Seconded Symes)

Carried

9.4 Income and Expenditure Report

GCB NOTED:

Action 668: Request the \$1,000 committed to Greytown Trials Trust for promotion and maintenance of the rail trail be transferred to the beautification fund, K Neems.

GCB RESOLVED (GCB 2020/60) to receive the Income and Expenditure Statement for the period 1 July 2020 – 31 October 2020.

(Moved Gray/Seconded Symes)

Carried

9.5 Applications for Financial Assistance

GCB RESOLVED (GCB 2020/61):

1. To receive the Application for Financial Assistance Report.

(Moved Symes/Seconded Gray)

Carried

2. To defer granting South Wairarapa Rotary Club funding to contribute to the costs of the 2020 Greytown Christmas Parade pending receipt of the Club's latest financial statements.

(Moved Rainford/Seconded Symes)

Carried

9.6 Naming of a New Road at Moiki Road, in Greytown

Ms Yates provided a brief summary of the report. Members considered Major Archer Hosking's family had already been appropriately recognised through the naming of two roads in Masterton. Members requested officers ask the applicant to consult with interested parties on appropriate names. Ms Yates clarified that the applicant cannot be required to consult but may choose to do so if he wishes. The applicant would be invited to submit a new application.

GCB RESOLVED (GCB 2020/62):

1. To receive the proposed naming of the proposed private road at Moiki Road Greytown report.

(Moved Cr Plimmer/Seconded Baker)

Carried

2. To decline the name "Archers Way" for the proposed private road at Moiki Road, Greytown.

(Moved Baker/Seconded Symes)

Carried

3. To suggest the developer consults with interested parties on proposed names for the proposed private road at Moiki Road, Greytown.

(Moved Gray/Seconded Symes)

Carried

4. To note that the Policy on Naming Public Roads, Private Roads and Rights-of-Way will be reviewed by council.

(Moved Baker/Seconded Gray)

Carried

9.7 Approval of Additional Expenditure Report

GCB RESOLVED (GCB 2020/63):

1. To receive the Approval of Additional Expenditure Report.
2. To approve \$100 be paid to Grand Illusions for the installation of Christmas decorations at the Greytown Town Centre, to be funded from the beautification fund.

(Moved Cr Plimmer/Seconded Gray)

Carried

3. To approve \$6.72 be paid to Greater Wellington Regional Council for the purchase of native trees by the Greytown Tree Advisory Group, to be funded from the beautification fund.

(Moved Cr Plimmer/Seconded Symes)

Carried

4. To release the funds of \$640.04 committed to the Greytown Tree Advisory for planting at the Lions Nature Trail North Street back to beautification fund and invite the Greytown Tree Advisory Group to reapply next year.

(Moved Symes/Seconded Baker)

Carried

10. CHAIRPERSON REPORT

10.1 Chairperson Report

Mrs Rainford spoke to matters as outlined in her Chairperson Report. Ms Symes updated members of health and safety matters raised at the community drop-in sessions on 5 December 2020 including maintenance of verges on Wood Street, footpaths on North Street, suggested facilities for toddlers at Colliers Reserve, and water conservation measures.

GCB NOTED:

Action 669: Forward the health and safety matters raised by the community at the Greytown Community Board drop-in session on 5 December to relevant officers.

GCB RESOLVED (GCB 2020/64):

1. To receive the Chairperson Report
2. To meet with the Board of Papawai Marae in early 2021 to discuss progress on the signs for Papawai Marae and other proposals outlined in the Board's Three Year Plan.

(Moved Baker/Seconded Gray)

Carried

3. To defer considering the request to approve funds of \$3,000 to commission Gina Jones to provide artworks for the third set of Main Street flags and for two new Welcome to Greytown signs consisting of wording in English and Te Reo with an image of a Gum and Totara tree pending receipt of a quote.

(Moved Rainford/Seconded Gray)

Carried

4. To adopt the Greytown Community Board Three Year Plan for the 2019-2022 triennium.

(Moved Baker/Seconded Symes)

Carried

5. To request Council, through a review of its Grants Policy, considers how to prioritise funding support for Cobblestones Museum and future development of Papawai Marae in favour of disproportionately funding regional Wairarapa museums.

(Moved Cr Plimmer/Seconded Baker)

Carried

6. To request the new SWDC Community Development Coordinator addresses the Greytown Community Board once appointed.

(Moved Gray/Seconded Symes)

Carried

7. To advertise for volunteers for the Greytown Information Centre in the December 2020 issue of the Grapevine

(Moved Gray/Seconded Baker)

Carried

11. NOTICES OF MOTION

There were no notices of motion.

12. MEMBER REPORTS (INFORMATION)

12.1 Member Report

Ms Symes spoke to matters as outlined in her tabled report and queried potential resourcing and funding of a minute taker for meetings attended in her capacity as the Greytown Community Board WREMO/civil defence liaison. Mrs Rainford acknowledged Ms Symes on behalf of the Board for the hard work she has done as the liaison.

GCB RESOLVED (GCB 2020/65) to receive the Member Report.

(Moved Rainford/Seconded Gray)

Carried

13. CORRESPONDENCE

There was no correspondence.

The meeting closed at 9.12pm.

Confirmed as a true and correct record

.....Chairperson

.....Date

GREYTOWN COMMUNITY BOARD

17 FEBRUARY 2021

AGENDA ITEM 9.1

OFFICERS' REPORT

Purpose of Report

To report to the board on general activities.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Officers' Report.*

PLANNING AND ENVIRONMENT GROUP REPORT

This report was presented to the Planning and Regulatory Committee on 16 December 2020.

1.0 Resource Management

1.1 Planning Summary

1.1.1. Planning

Planning receives around 200 resource consent applications per year, the team normally has around 13-20 consents to assess, make decisions on. Consent work sits beside a mix of district plan enquiries, land use compliance, and growing policy work. The robust, timely decision making has continued.

1.1.2. South Wairarapa Spatial Plan

The Spatial Plan is our strategic document to 2050, using an integrated Spatial/Long-Term Plan approach. Initial engagement included pop up sessions and 12 community/stakeholder sessions-with business and realty, seniors, wine growers, farmers, youth at Kuranui College, local iwi and Community Board sessions in each town. A wide mix of views, helpful feedback was captured. Workshops continued with council on SP to sort activities in the LTP. Officers assessing growth option aspects, then January workshop on town growth options. Work will continue for shaping the SP/LTP diagram and map components.

1.1.3. Martinborough Southeast Growth Area (MSGA)

An assessment report on stormwater issues by Wellington Water was completed after February. As a result of discussion at Council including work for the South Wairarapa Spatial Plan, and due to awareness of extent and costs of stormwater constraints and required mitigation, the MSGA is now on hold, including phase two stormwater modelling work. For consideration alongside Spatial Plan evaluation work.

1.1.4. District Plan Review

WCDP operative in 2011, requires review every 10 years, a plan review takes around 2 to 3 years. Boffa Miskell confirmed as the consultant to support the review. The advisory group mtg held on 8 Sept, considered the extent of the review plus proposed RMA reforms. The Randerson report proposes replacement of the RMA by a new regional level spatial plan Act, new natural resources Act. DP review will be at a level to sort key topics that need review. Advisory group mtg held 16 Oct, 8 December, Plan Review Committee mtg held 10 Nov.

1.1.5. Dark Sky

The Plan Change updates the outdoor lighting rules to control light pollution to support a dark sky reserve. The draft Wairarapa International Dark Sky-Outdoor Artificial Lighting Plan Change has gone through public notification. Ten submissions were received, followed by two further submissions. Wairarapa Sports Artificial Surface Trust and Genesis Energy Ltd wished to be heard. We are negotiating points and may avoid a hearing. An independent commissioner will determine the Council initiated plan change decision.

1.1.6. Review of Notable Trees Register

Hearing held in Greytown on 21 November. The independent commissioner's decision was adopted, still currently dealing with an appeal on the listing of one Oak tree, discussion and correspondence happening aimed at resolving.

1.1.7. Featherston Tiny Homes/Brookside RC

Application involved advice meetings, further info on urban design and traffic assessment. Number of units lowered from 120 to approx. 100 dwellings. Required further information on urban design aspects due to intensity, info. was supplied, the application was to be publicly notified. However, the applicant has advised Council to hold the application, is now pursuing a more standard density.

1.1.8. Orchard Road Subdivision

A resource consent was granted to resolve an outstanding abatement notice. The applicant appealed this decision, officers still in the process of resolving issue via mediation. We have extended deadline for removal of contaminated soil from the site to 30 March 2021, matter nearly resolved.

1.1.9. Proposed Combined Council Dog Pound SWDC/CDC

A costings report by Armstrong Dixon Ltd in April for reporting to July Committee. The Committee sought detailed costings, and comparative costs info being compiled. The Committee on Aug. 12 strongly indicated pursuance of a combined pound facility with CDC and officers to clearly detail the costings framework of this option. However,

matter has been parked awaits direction from the Shared Services group. Update report on Shared Services mtg going to Council in Oct. CDC have recently indicated a hesitancy regarding costings and combined CD/SWDC pound. Officer discussions 3 Dec, matter to go out for tender for facility costings in the new year.

2. Building Services

The level of building consent applications has continued to remain quite high. Timely processing continues together with ongoing site inspections services. Over the last financial year our team processed 584 applications, including exemptions. Usually about 60 active consent applications in the system.

3. Environmental Services

The provision of decisions and helpful advice in the areas of food safety, alcohol, bylaws work, and dog control matters has continued. We have continued inspections work and are ahead of premise’s verifications benchmark. Dog registrations are at 98% which is good.

4. Service Levels

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents’ image of the closest town centre ranked “satisfied”	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER’s)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER’s in WCDP. A final monitoring strategy is still to be completed.

Resource Management Act – Consents(Year to date 01/07/2020-30/09/2020)

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	Total 96/96 49/49 Land Use applications were completed within statutory timeframes. NCS 37/37 Subdivision applications were completed within statutory timeframes. NCS 10/10 permitted boundary activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	44/44 s223 certificates were certified within statutory timeframes. NCS. Impacted by the departure of the Planning Manager and team transition from June to August 2019
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	30/30 s224 certificates were certified. NCS.

Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

Six Months Trend from 1 st June2020 to 30th November 2020		
Item	No of applications completed within the time frame over the total number of applications	% of applications processed within time frames
Land use consents	59/59 within 20 working days	100%
Subdivision Consents	41/42 in 20 working days	97.62%
223 Certificates	47/47 in 10 working days	100%
224 Certificates	32/32 in 15 working days	100%

Local Government Act – LIM’s

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2020-2021
Standard LIMs are processed within 10 days	100%	89.9%	107/119 standard LIMs were completed G:\LIMs\LIMS PROCESSED 2020-2021

	YTD 1 ST JULY 2020 TO 30 TH Nov 2020	PREVIOUS YTD 1 ST JULY 2019 TO 30 TH Nov 2019	PERIOD 1 ST OCT TO 30 TH Nov 2020	PREVIOUS PERIOD 1 ST OCT TO 30 TH Nov 2019
Standard LIMs (Processed within 10 working days)	119	75	48	36
Urgent LIMs (Processed within 5 working)	44	27	18	15
Totals	163	102	66	51

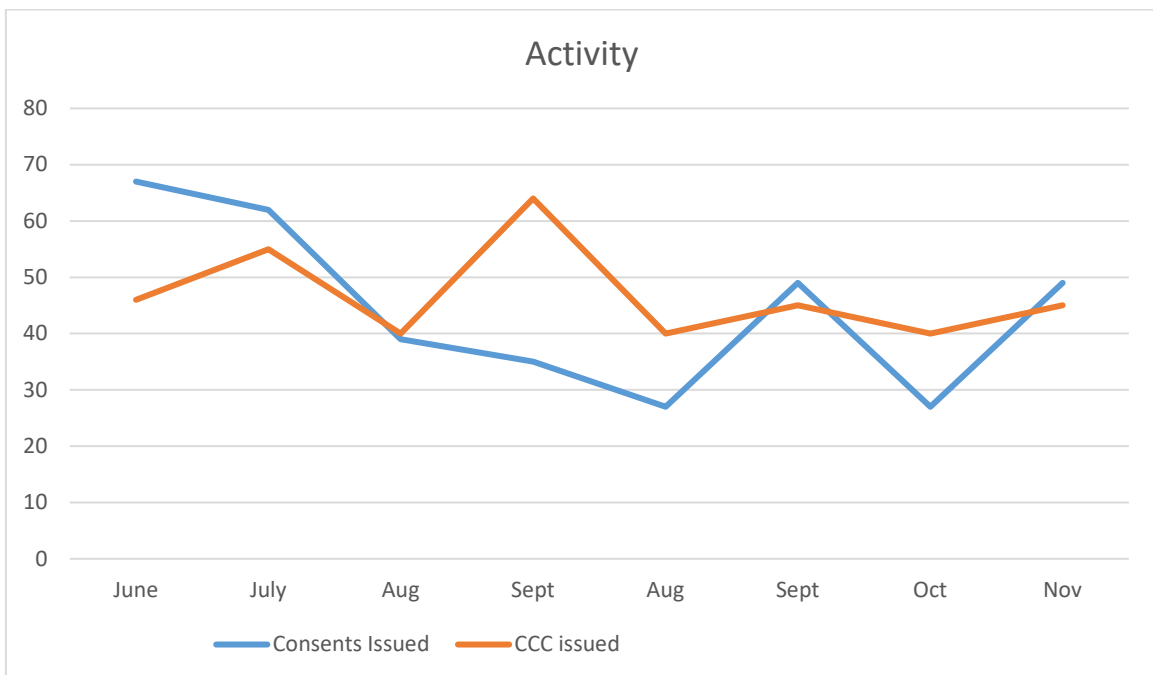
5. Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.57%	NCS – 201 of 206 CCC’s were issued within 20WD YTD – Human/technical error, process put in place to prevent this from happening in the future.
Building consent applications are processed within 20 working days	100%	100%	NCS – 221 consents were issued within 20WD YTD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF’s and Swimming Pools	Yes	Yes	Building Consents Council inspects all new work to ensure compliance (October 2020 – 415 inspections November 2020 – 388 inspections BWOFF’s – Total 189 – average of 3 audits per month required, 1 audit carried out October 0 audit carried out in November Swimming Pools – Total 279 – average of 7 audits per month required. 8 audits carried out in October

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			7 Audits carried out in November
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

	June 20	July 20	Aug 20	Sept 20	Oct 20	Nov 20
Monthly Building Consents issued	67	62	39	35	27	49
Monthly CCC issued	46	55	40	64	40	45



Building Consents Processed

TYPE – OCTOBER AND NOVEMBER 2020	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	8	\$7,995.000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$52,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	73	\$10,971,997

Other (public facilities - schools, toilets, halls, swimming pools)	5	\$38,460
Totals	87	\$19,057,457

6. Environmental Health and Public Protection

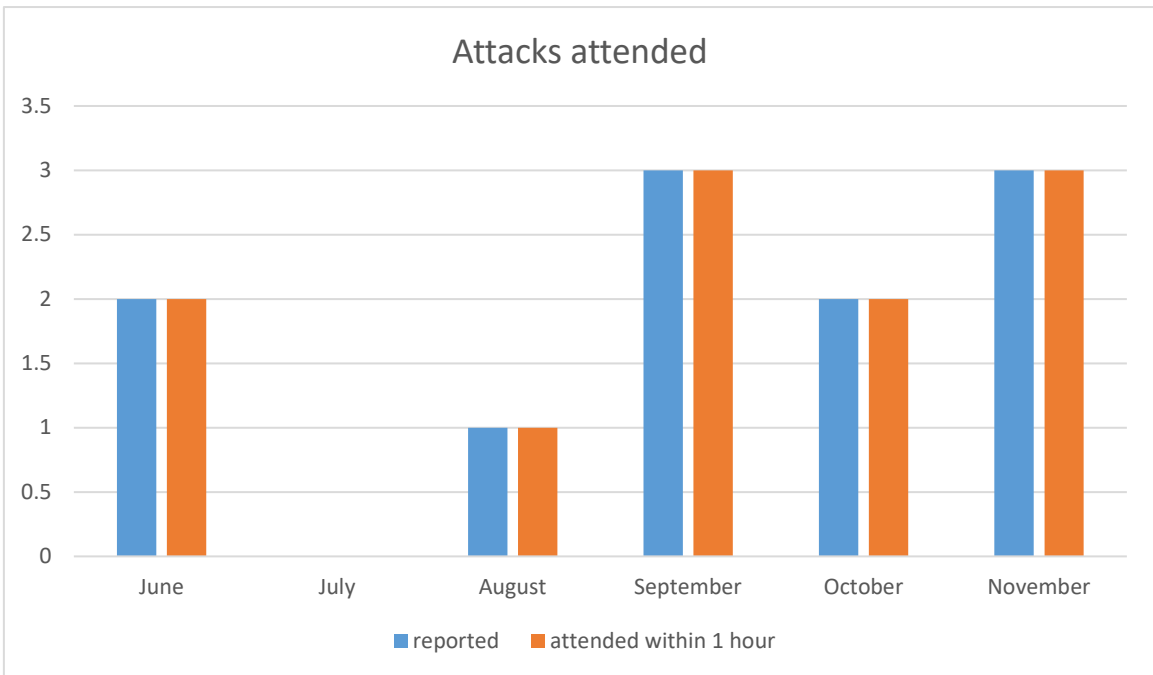
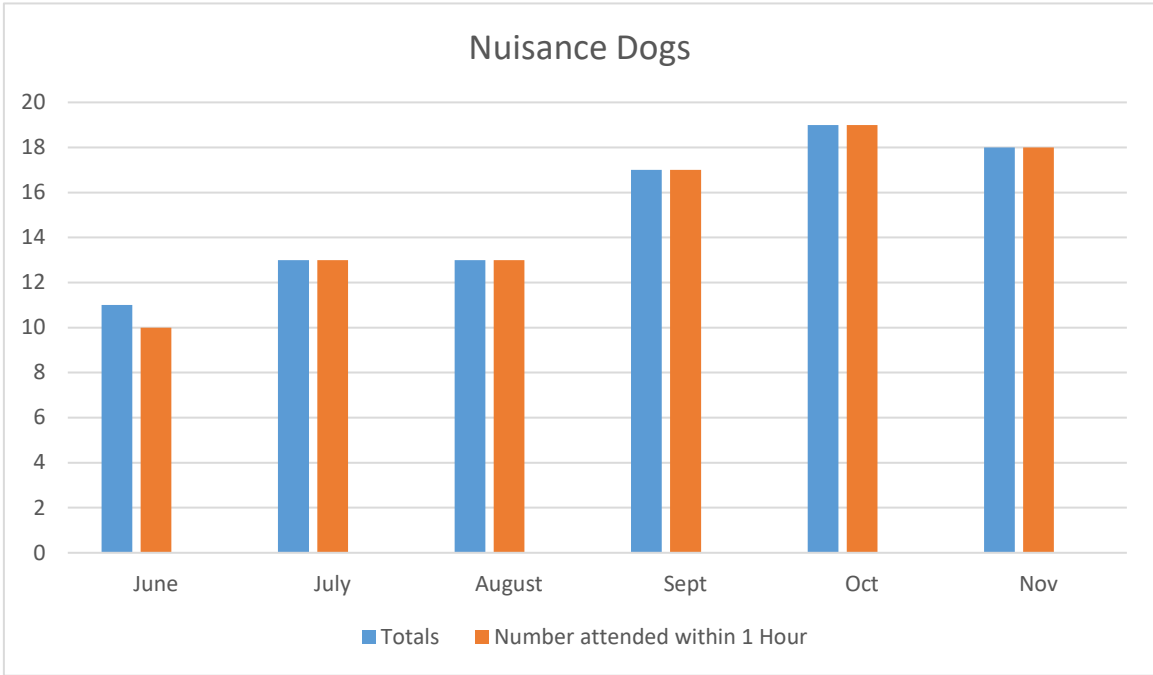
Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	No visits at this stage. Education is planned for at risk groups
Complaints about roaming and nuisance dogs are responded to within 1 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 82/82
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	9/9

INCIDENTS REPORTED FOR PERIOD OCTOBER AND NOVEMBER 2020	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	-	2
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	1	3	1
Lost Dogs	1	2	5
Found Dogs	1	2	4
Rushing Aggressive	2	-	1
Wandering	5	4	11
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled (off leash urban)	-	-	1

	June 20	July 20	Aug 20	Sep 20	Oct 20	Nov 20
Nuisance dogs	11	13	13	17	19	18
Attended to within 1 hours	10	13	13	17	19	18
Attack totals	2	0	1	3	2	3
Attacks attended within 1 hours	2	0	1	3	2	3



7. Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 6/6
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 7/7

INCIDENTS REPORTED	TOTAL FOR PERIOD 1 JULY 2020 TO 30 NOV 2020
Stock	7

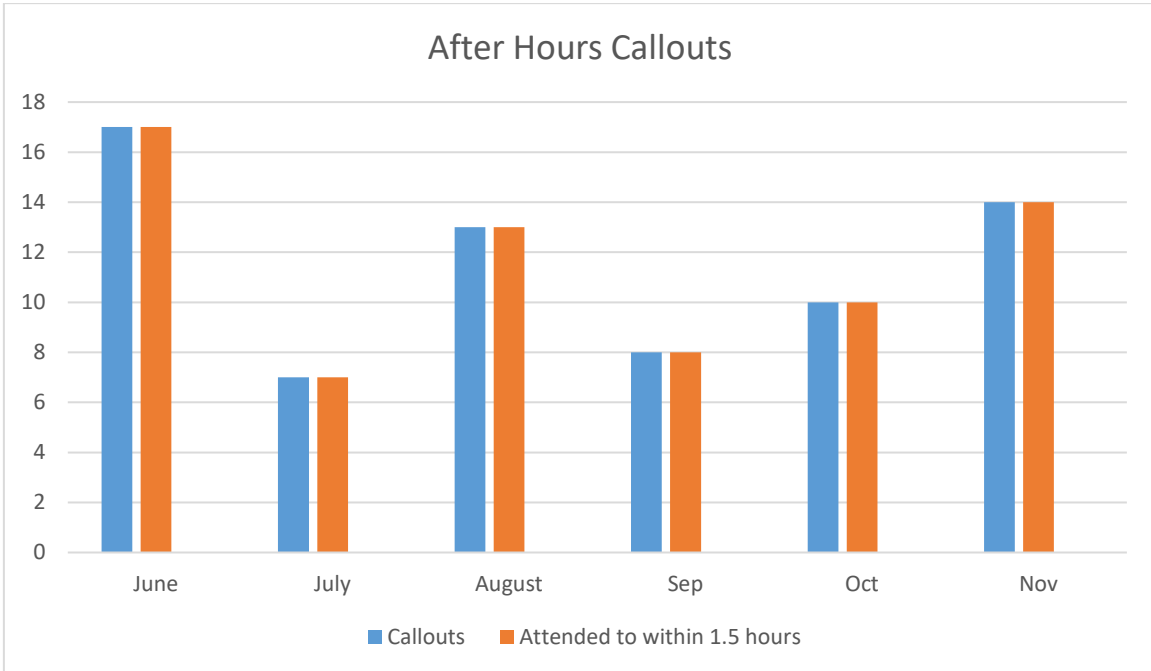
8. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints 52/52 attended within timeframe YTD 10 callouts Oct 20 14 callouts Nov 20 14/14 attended to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 20 TO 30 Nov 20	PREVIOUS YTD 1 JULY 19 TO 30 Nov 19	PERIOD 1 Oct 20 TO 30 Nov 20	PREVIOUS PERIOD 1 Oct 19 TO 30 Nov 19
Total	52	69	24	51

	June 20	July 20	Aug 20	Sep 20	Oct 20	Nov 20
Calls	17	7	13	8	10	14
Attended to within 1.5 hours	100%	100%	100%	100%	100%	100%



9. Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	51% YTD	MAGIQ data. All premises inspected at new or renewal application stage (25/49*). 25/49 Number of inspections completed of licences coming up for renewal within the YTD period. 5 very low inspections October 20 1 Very Low inspection November 20 and 6 Low and medium inspections Total number of licences is subject to change month by month as new businesses open and existing premises close.
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years.	100%	50% YTD	MAGIQ data. There are no high risk premises in the district. Low and medium risk premises are inspected every 3 years as part of the renewal process. There are currently 36 low and medium licenses due for renewal or new inspections in this financial year. For Oct 20, 0 inspections were done for low and medium premises.

	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			For Nov 20 6 for low and medium premises 131 licences in total. Total number of licenses is subject to change month by month as new businesses open and existing premises close. Total number of inspections done year to date 18/36
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	0%	0 Controlled purchase Operation has been undertaken this YTD. 2 Compliance visits undertaken in November. Usual practice is for the SWDC alcohol licencing inspector is to undertake identified compliance inspections at licensed premises. This is to encourage open communication with our licensees and provide support and education to help our licenced premises comply with their requirements under the Act. Covid 19 and Government lockdown put a stop to this activity in this form and the Alcohol Licencing Inspector undertook compliance through an advisory role remotely under lockdown and as business moved down levels 3, 2 and 1

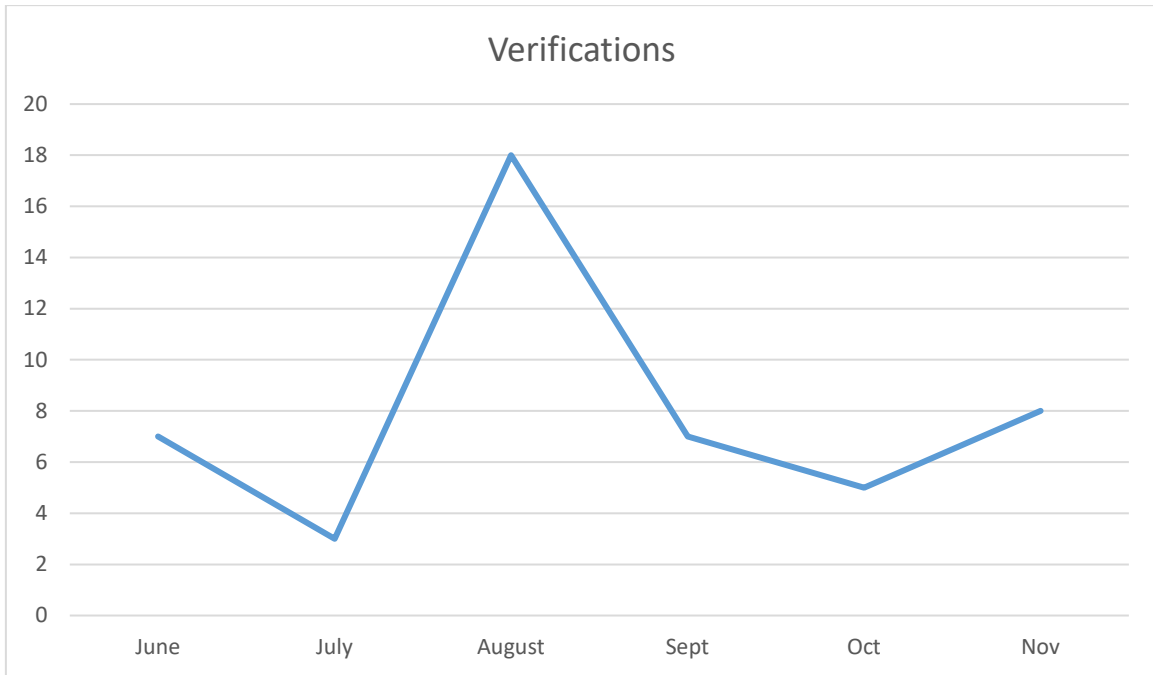
ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 20 TO 30 NOV 20	PREVIOUS YTD 1 JULY 19 TO 30 NOV 19	PERIOD 1 OCT 20 TO 30 NOV 20	PREVIOUS PERIOD 1 OCT 19 TO 30 NOV 19
On Licence	17	13	4	3
Off Licence	11	15	2	5
Club Licence	2	4	1	-
Manager's Certificate	59	61	36	42
Special Licence	12	26	10	22
Temporary Authority	2	-	1	2
Total	103	119	54	74

Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 19/20	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) – 101 NP – 63 The changes in the Food Act 2014 require that businesses have an appropriate Risk Based Measure in place by end of transition period (Feb 2019). Total number of premises is subject to change month by month as new businesses open and existing premises close.
Premises are inspected in accord with regulatory requirements.	100%	40.6%	FCP verifications – 41/101 *Total number of premises is subject to change month by month as new businesses open and existing premises close. The EHO role also includes Hairdressers, Beauty businesses, Camping, Noise, Nuisance (odour/smoke/rats) 5 verifications were undertaken in Oct 2020 8 verifications were undertaken in Nov 2020 We were able to finalise (close out) 11 premises in Oct 2020 and 5 in November 0 outstanding corrective action food business follow ups In addition our EHO was the SWDC first point of contact for all the food businesses and queries to ensure compliance with Government regulations under the various Covid 19 levels. In Oct and November EHO attended: 4 day time noise complaints 5 smoke complaints 1 rat nuisance complaint 1 spray drift complaint 2 dust complaints 1 Amusement device inspection In November the EHO undertook Trade Waste training and trained new EHO

	June 20	July 20	Aug 20	Sept 20	Oct 20	Nov 20
Verifications	7	3	18	7	5	8



10. Bylaws

Between 1 July 2020 and 30 Nov 2020 there were:

Trees & Hedges

- 46 notices were sent by Council requesting the owner/occupier to remove the obstruction from the public space.

Litter

- 9 litter incidents were recorded and from this, Council sent 5 notices to the identifiable people associated with these incidents, 1 resulted in an infringement.

Abandoned vehicles

- There were 7 abandoned vehicles located in the SWDC area, of which 5 were removed by their owners and the remaining 2 vehicles were removed by Councils' contractor.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

PARTNERSHIPS AND OPERATIONS REPORT

This report was presented to the Assets and Services Committee on 16 December 2020.

11. Group Manager Commentary

The last period has continued the trend of significant activity across the Partnerships and Operations portfolio. As well as the usual activity at this time of year (e.g. road reseals, grounds maintenance) there has also been additional work that the team have been delivering (e.g. Spatial Plan and LTP inputs, PGF projects, library book sales). This report, along with the associated project dashboard, highlights the extent of activity being undertaken and provides updates against each.

Additional projects have been added to the dashboard. These are projects that have commenced since the last report:

- Kuranui Gym – SWDC involvement and community access
- Water Reform Request for Information (RFI)
- Waihinga Centre Lessons Learned review
- Greenspace review for Greytown
- Walking and Cycling Strategy
- Innovating Streets project (Martinborough)
- Road Stopping/encroachment policy development

As well as these projects there have been some key operational issues being addressed in the period, including Greytown street lighting (actually an issue with power supply/infrastructure, now resolved with PowerCo) and the ongoing issue of flooding of Donalds Creek at Longwood Road East (approach being agreed with GWRC).

12. Water

12.1 Reducing leakage across the South Wairarapa

A team has been set up at Wellington Water to work on reducing the leakage across the region, including SWDC. The team meets weekly to monitor progress with leak surveys and repairs. It will also identify any further work that may be required.

Ground surveys have been completed in Martinborough, Featherston and Greytown. Repairs of leaks located in Featherston and Martinborough are underway. The ground survey of Greytown identified 29 leaks – 10 of which are on private networks. We will prioritise repairs of the public network in Greytown and notify property owners of their responsibilities to investigate and repair private leaks.

A night flow audit for Greytown was undertaken for the week ending 11/12/2020. This is to identify any commercial water users that are operating at night, so an accurate night flow can be determined. This information will help determine if there is any further leakage. We expect to gain insights from this work within a week following the audit, which will be reported to the Assets and Services Committee.

Plans are been drawn up to carry out “step testing” in Greytown. The step testing will be carried out if the night flows do not drop, once ground survey leaks have been repaired.

The delivery crew are prioritising the larger leaks for repair, alongside leaks reported by the public. There is a risk that this additional leak survey work will create a lot of additional repair work for our service crews, which could impact budgets.

12.2 Key Projects Updates

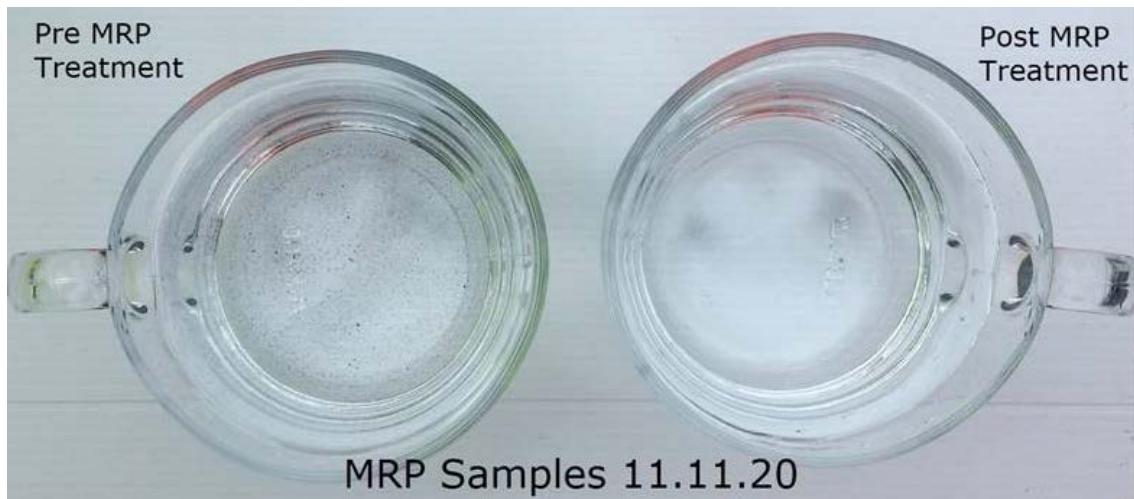
As we enter the summer demand period it becomes increasingly difficult to complete upgrades to water supply and wastewater assets.

As outlined at previous meetings, delivery of some projects has been challenging due to multiple factors, including:

- Limited accuracy or availability of full as-built information
- Project scopes being previously poorly defined
- Fragile systems with little system resilience
- Ongoing process of uncovering systemic risks requiring mitigation
- Availability of operational staff to provide input to upgrades or be trained in their use, while also responding to call volumes or issues.

12.2.1. Manganese Reduction Plant

The Manganese Reduction Plant (MRP) commissioning work is complete and tests verify it successfully reduces the manganese to the required levels.



However, in conducting the commissioning work for the MRP, a water contamination risk has been identified in the network and this needs to be mitigated before the MRP itself can be brought into use.

Plans for this additional work are with the contractor to price and complete urgently. Once this work is completed the plant can be brought into service. The timeline of this work will be shared.

12.3 Waiohine Water Treatment Plant (WTP) Upgrades

The 4th bore project was delayed whilst securing budget to cover cost of increased scope and further to procure and award contract. Contractor availability had also slowed progress.

However, installation of the 4th pump and peripheral civil works construction activities have now commenced. We are aiming to complete this work by February 2021, but this is dependent on summer demand as the plant would need to be taken offline during works.

The Waiohine treated water storage procurement phase is underway for the installation and setting up of the equipment. We expect to award the contract in January 2021. Physical works are scheduled to start after the completion of the 4th bore.

A temporary fix for the Waiohine pH dosing system upgrade will be completed first to make the system operable and mitigate risk. The design of this is currently being completed in collaboration with contractors. Options assessment will be completed prior to investing in further upgrade works on this system.

12.4 Memorial Park WTP upgrades stages 2 and 3

A cost analysis has been completed to determine the most effective delivery approach. From this, the works have been rolled into a single stage and has resulted in estimated \$200k overall savings in sunk cost. Emergency plan being prepared should existing pump fail prior to replacement.

A changed delivery approach for this project means it can progress without waiting for Waiohine upgrades. The new target date for completion has moved to April 2021 (brought forward from Jun 21). Construction contract to be awarded in December 2020. Delivery of the containerised plant will be approximately 3 months from contract award to installation, with civil works and reinstatement completed thereafter.

Obtaining approvals under the reserve management plan will need to be completed in parallel with the construction of the containerised plant.

12.5 Lake Ferry WWTP driplines

Planned renewal brought forward following forestry contractor damage to lines. Project is on hold pending result of options assessment paper. Renewals options assessment paper being finalised with Wellington Waters' three waters decision making committee (3WDMC). Delivery to be adjusted based on the feedback from 3WDMC and SWDC. Current forecasted cost (lvl3) for full renewal of driplines is at \$326k.

12.6 Featherston WWTP

A second community drop-in session has been completed and the information was also on display at Greytown and Martinborough libraries. Preliminary scoring and level 1 estimates prepared for the long list in preparation of an Officers' shortlisting workshop.

12.7 Martinborough WWTP valve automation

The installation of an automated valve to reduce overflow risk in Martinborough is in progress. Due to contractor workload across the district the civil and electrical works will be undertaken in the new year. Practical completion is scheduled for February 2021.

12.8 Pipeline project briefs

At Appendix 1 of this report, Wellington Water have provided project briefs for the two key pipeline projects that are underway, Pinot Grove and Papawai Road upgrades.

13. Land Transport

13.1 Roding Maintenance - Ruamahanga Roads

An outline of key works completed through November 2020 is provided below:

- 282.5 km of roads were inspected and identified faults recorded in RAMM for future scheduling with 208.4 being sealed and 73.9 being unsealed.
- 7 bridges were inspected and found to be in an acceptable condition.
- 159 rural culverts were inspected
- 112.4 km of unsealed roads were graded
- 35 m3 of maintenance metal was applied to the unsealed roads
- 13 sealed road potholes were identified and filled.
- 42.7 km of mechanical street sweeping was completed
- Pre-seal repairs for the 2021-2022 sealing season have continued
- Maintenance works continued on the footpaths within the 3 towns.
- District reseals, both Urban and Rural, have been completed for the 2020-2021 season
- Wetter than average November lead to slips, flooding and land dropouts throughout the district with a number of emergency responses.



Lake Ferry Road



Te Awaiti Bridge abutment washout



White Rock Rd slips



Glendrynoch Rd bridge approaches

- The spring cycle of chemical spraying of rural water tables and signs has commenced and will be completed prior to rural berm mowing.
- Works commenced on Ruakokoputuna Road seal extension with sealing programmed to be completed prior to Christmas.

13.2 Further activities of note

- Annual bridge inspection programme has commenced and to date no urgent faults have been identified. Types of inspection have been done as required by NZTA. This is a key programme of work and one that will continue into future years.
- Roding infrastructure input has been supplied to all subdivision resource consents.
- The Joint Carterton/South Wairarapa Roding Activity Management Plan is currently being developed and funding proposals for considerations in the LTP process are underway.
- Sealed pavement condition and surface watertable rating has been carried out by Roding Logistic Consultants. This activity is completed every 2 years
- Footpath condition rating has been carried out by Roding Logistic Consultants.

14. Amenities

14.1 Housing for Seniors

All Housing for Seniors units are fully tenanted. Recent activity includes:

- Installation of an oven in a flat at Burling Flats Featherston.
- Two units at Cecily Martin flats in Martinborough have new sliding front doors installed.

14.2 Pain Farm

Pain Farm Homestead and Cottage are due for inspections in the second week of January 2021. Quotes being sort for Extractor Fan to be installed in the Cottage bathroom.

14.3 SWDC Playgrounds

Work has continued on upgrades and maintenance of playgrounds, including:

- More planting and fence to be quoted at the Martinborough Playground as more funds from the Waihinga Trust has become available.
- Featherston playground is now fully fenced and general refresh is underway with painting and new bark
- one new child/parent swing installed in Featherston.

14.4 Parks and Reserves

Activity has been ongoing in maintaining our parks and reserves:

- Grass growth due to the seasonal rain and ground temperature has required increased maintenance with our contractor.
- Solar lights have arrived for installation into Stella Bull Park before Xmas
- Replacing Huangarua Park seat and rubbish bin as both old assets were very tired.
- Reopening of the New York Toilets in Martinborough and upgraded the sewage pipe work. These facilities are only to be used by the sports clubs.
- Lych gate currently being built and hopefully installed prior to Xmas for the 150 years of the Waihinga Cemetery, Martinborough

14.5 Cemeteries

Featherston Lioness WW1 Project - Completed in time for Armistice Day 11 November 2020 at Featherston Cemetery.



Purchases of burial plots/niches 28/10/20 to 3/12/2020

	Greytown	Featherston	Martinborough
Niche		2	1
In-ground ashes Beam	1		
Burial plot			1
Services area			
Total	1	2	2

Ashes interments/burials 28/10/20 to 3/12/2020

	Greytown	Featherston	Martinborough
Burial		1	1
Ashes in-ground	2		1
Ashes wall			
Services Area			
Disinterment			
Total	2	1	2

14.6 Swimming Pools

SWIMMING POOLS ARE OPEN!

Featherston, Greytown and Martinborough pools all opened for the swim season on the 28th November 2020 and will close March 14th 2021. Entry is still free and the bookings for events and BBQs are filling fast. Monitoring of usage to inform future strategy is ongoing.



14.7 Further work

Significant additional effort has been expended in managing the delivery of the following Provincial Growth Fund (PGF) projects:

- Upgrade to facilities at Anzac Hall, Featherston
- Refurbishment of the Featherston War Memorial
- Supporting upgrades to the Featherston Community Centre
- Supporting the Hau Ariki marae project, and
- Supporting the Tauherenikau bridge trail project.

These projects are included in the Amenities programme dashboard and are in addition to the team's workload.

15. Appendices

Appendix 1 – Wellington Water Pipeline Project brief – Papawai Rd upgrade

Appendix 2 - Wellington Water Pipeline Project brief – Pinot Grove upgrade

Appendix 3 – Programme Reports

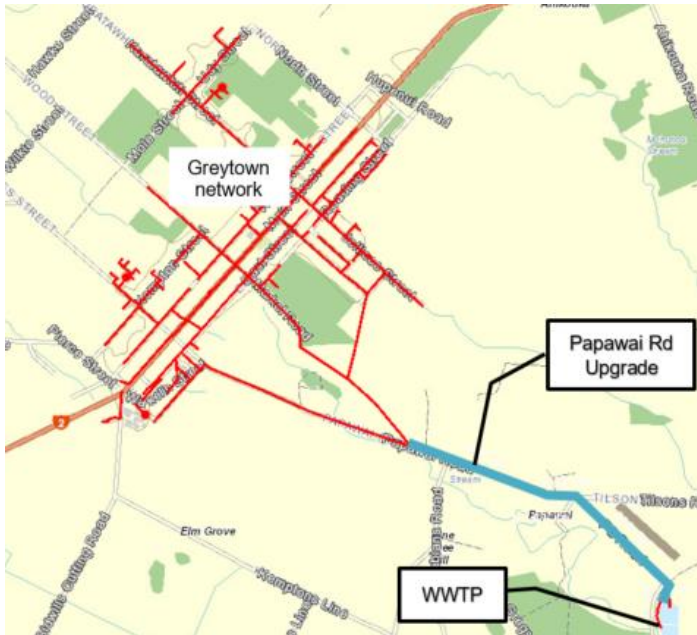
Contact Officer: Euan Stitt, GM Partnerships and Operations

Appendix 1 - Wellington Water Pipeline Project brief – Papawai Rd upgrade

Papawai Road Wastewater Renewal Fact Sheet

What are we doing?

Replacing 2.2km of 225mm concrete wastewater main with a new 350mm polyethylene (PE) main on Papawai Road, Greytown.



Why are we renewing this pipeline?

The existing wastewater main down Papawai Road is the most critical wastewater pipeline in Greytown. It conveys all of the town's flow to the treatment plant (WWTP). It was laid in 1974 and probably has a few years of life left in it, but with the growth of the township since the 70s it has now reached capacity.

The primary goal of the project is to enable growth by providing increased capacity. The new pipeline will also be more resilient than the current one. It will be fully sealed and so more resistant to earthquakes and reduced leakage out of and into the pipe. We are also taking the opportunity to reconfigure the outlet pipe at the treatment plant to enable future upgrades to the plant.

What is the effect of the increased capacity on the network?

Initially there is minimal effect. The treatment plant at present is estimated to have capacity for a further 10-20% increase in population. The wastewater main pipe is being future-proofed to allow for the treatment plant upgrades planned over the next 10 years.

How has the project developed?

Prior to Wellington Water's involvement, in December 2018 the SWDC received a quotation from Higgins to complete the project for \$1,792,000. The quotation included some contingency but excluded design and project management fees and was not based on an engineer's design. This

means the project had minimal scope development and so there was a very high risk that it would have cost more than the tendered price to complete. This tender lapsed and Wellington Water re-tendered in April 2020.

The April 2020 tender price received was \$2,674,000. Since the project had not been fully scoped, designed and a robust engineer’s estimate developed, we could not adequately appraise the value provided by this tender. So we put the project through Wellington Water’s normal project delivery processes. This involves preliminary and final design and ensures due diligence for things such as option selection, cost estimation, quality, health and safety and contract management.

This has reduced the level of risk particularly from an outcome and cost perspective so we now have confidence that project will deliver the best whole-of-life value to council.

The works have now been re-tendered with submissions due in the next few weeks.

Below is a comparison table providing an overview of the costs.

Table 1:

Deliverable /scope	Original Budget (Nov 2019)	Tender (April 2020)	Engineer Estimate / Level 4 (Aug 2020)
Professional costs	\$139,132	\$265,600	\$255,500
Construction	\$1,679,255 (tender Dec 2018)	\$2,673,655	\$2,035,500
Contingency	\$113,120 (tender Dec 2018)	\$21,825	\$386,500
Total	\$1,931,500	\$2,960,980	\$2,677,500

What can we learn from this?

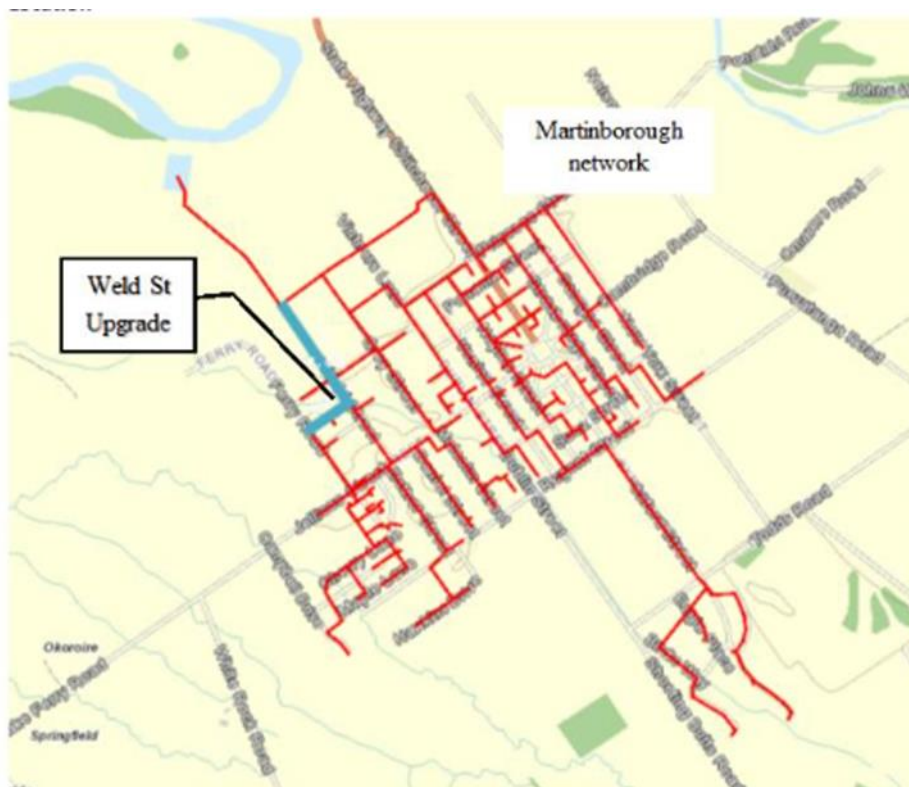
It’s important that projects are properly scoped and adequately developed, with costs accurately estimated before budgets are set. It’s also important that people know what stage a project is at, when estimates are being used. Wellington Water uses a cost estimating manual to account for the amount a project has been developed at each stage of its evolution and minimise cost risk.

Appendix 2 - Wellington Water Pipeline Project brief – Pinot Grove upgrade

Pinot Grove Wastewater Renewal Fact Sheet

What are we doing?

Replacing 0.7km of 150mm asbestos cement wastewater main with a 250mm polyethylene (PE) main in Weld Street, Martinborough.



Why are we renewing this pipeline?

The existing wastewater main in Weld Street carries wastewater from approximately the southern third of Martinborough. It is under-sized for the load, resulting in frequent blockages and occasional overflows from manholes during wet weather conditions.

The primary goal of the project is to allow for growth while also improving wastewater service to this part of town. The new pipeline will have greater capacity and be more resilient to earth movement than the current one. It will be fully sealed and so more resistant to leaks out of and into the pipe.

What is effect will this have on the rest of the network?

The new 250mm pipe will feed into the existing 300mm main pipe that goes to the Martinborough wastewater treatment plant. The 300mm pipe was upgraded in 2005.

The Martinborough wastewater treatment plant is nearing capacity. Planned upgrades for the plant will need to factor in growth.

How has the project developed?

Prior to Wellington Water’s involvement, SWDC set a budget for the pipe renewal of \$295,000. It’s not clear what was included in this budget, and as the project was not clearly scoped, it carried a high level of risk.

In March 2020 Wellington Water estimated the project would cost between \$726,000 and \$980,000. It issued the project for tender and received no conforming tenders.

To reduce the level of risk and provide confidence that project would deliver the best whole-of-life value, we put the project through Wellington Water’s normal project delivery processes. This involves preliminary and final design and ensures due diligence for things such as option selection, cost estimation, quality, health and safety and contract management.

This provided a robust estimate (known as an engineer’s estimate), of \$795,000. This was subsequently corroborated by a conforming tender.

After the tender was received, the project cost estimate was revised to allow for the additional scope of safely removing and disposing of asbestos cement.

The tender has been awarded to Fulton Hogan, who are using a local contractor to perform a portion of the work.

Below is a comparison table providing an overview of the project elements and estimates.

Table 1:

Deliverable /scope	Original (2017)	Engineer’s Estimate	Current/Post Tender (2020)
Professional costs	No Budget allowed/Included	\$127,500	\$106,000
Construction	\$295,000	\$545,500	\$582,500
Contingency	Included	\$122,500	\$126,000
Total	\$295,000	\$795,000	\$814,500

What can we learn from this?

It’s important that projects are properly scoped and adequately developed, with costs accurately estimated before budgets are set. It’s also important that when estimates are being used, people know what stage a project is at. Wellington Water uses a cost estimating manual to account for the amount a project has been developed at each stage of its evolution and to minimise cost risk.

Appendix 3 – Programme Reports

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Resource constraints and additional workload are being managed with CDC - action underway to mitigate with temp resource. Works season progressing well with reseal programme complete and other key works on track.
Current Projects						
Ruakokoputuna	\$400k	Oct 20 - Dec 20				
Ruakokoputuna Seal Extension						Work has started and on schedule to be sealed before Christmas subject to
Sealed Road Pavement Rehab	\$220K	Dec 20- Feb 21				
Western Lake Rd Area Wide						H&S risk relates to nature of road and speed. Expected to commence before Christmas.
Sealed Road Resurfacing Local Roads	\$467.5k	Oct 20 - Dec 20				
Scheduled programme of works comprising 14.5kms of resurfacing on: Shooting Butts Road, Hikinui Road, Bucks Road, Underhill Road, Boundary Road, Pa Road, Birdie Way, Eagle Place, Fairway Drive, Te Muna Road, Papawai Road, Fraters Road, Tilsons Road, Hecklers Road, Moroa Road, Kahutara Road, White Rock Road, Lake Ferry Road, East Street.						Programme complete
Sealed Road Resurfacing Special Purpose Rd	\$115K	Jan 21 - Jun 21				
3.5 kms of resurfacing work on Cape Palliser Road						Programme complete
FootPath Renewals	\$177K	Oct 20 - Jun 21				
Planned maintenance						Work ongoing, Bethume Street, west Street, Regent Street(maybe deferred due to UFB rollout)
FootPath maintenance Extra Funding	\$375K	Jun 20 - Jun 21				
Footpath Maintenance \$125K per town						High level of input required by staff. Work ongoing.
Esther Street Footpath Extension	\$70K	Sep-20				
Noted from AP submissions						Works completed.
Low Cost Low Rik Local Roads	\$345K	Aug 20 - jun 21				
Culvert Extensions, safety improvements, seal widening, intersection improvements, slip stabilisation, guardrails, kerb and channel works.						Seal widening on Western Lake Road complete
Low Cost low Rick Special Purpose Rd	\$250K	Aug 20 - jun 21				
Guardrail installation, Signage upgrade, Rock revetment supply						Includes \$100k carry forward from 19/20
Aset Management Plan	\$50k	June 20 - Nov 20				
Plan development and RLTP funding						Joint AMP with CDC and NZTA funding request 2021.2024. Draft plan submitted for A&S input to 16/12 meeting. To be submitted 11/12/20 but input still possible.
Reading Street Upgrade	\$250k					
Upgrade Reading Street as part of Orchards Development						3rd party dependent
Speed Limit Review		Nov 20 - Jun 21				
Consult re speed review						Link to NZTA speed reduction and Road to Zero, Urban safety for vulnerable users etc. NZTA planned consultation dates through Nov and in discussions with NZTA on alignment.
Tora Farm Rd bridge beam painting x2	\$100K	Jan 21 - Jun 21				

Painting steel beams on Tora Farm and Pukeamuri Bridges	█	↓	█	█	█	Enviornmental and Health and Safety risk due to working above waterways and working at height. Delayed due to Resouce consent conditions re the habitat of various species.
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Status key:

█ *On track/achieving*

█ *Some concern*

█ *Off Track/Major concern*

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Overall programme progressing to schedule, other than those projects that did not receive PGF funding. These may receive funding in LTP.

Current Projects

Featherston War Memorial	\$250k	tbc				
Repair earthquake damage and structural deficiencies						Ongoing. Working closely with contractor to resolve emerging challenges in the project. Street lighting to Sphere has to be removed due to engineer on earthquakes. Options for lighting need to be decided.
Anzac Hall upgrades	\$100k	Nov-20				
Toilets, roof and wall repairs						99% completed awaiting on Ladies toilet door that needed replacing. Successful delivery attracting positive community response.
Featherston Community Centre	\$110k	tbc				
Roof and wall repairs, asbestos removal, painting, car park and kitchen/toilet repairs						Work commenced on entrance and building work inside
Hau Arika marae - PGF support	\$371k	tbc				
Various upgrades - sprinkler systems, water storage, kitchen/toilet upgrades.						Finalising discussions with PGF and marae on timing and processes. Paper going to 17/12 Council meeting on possible financial risk due to terms of MBIE contract.
Tauherenikau Bridge	\$1.36m	tbc				
Construct cycle/walkway over Tauherenikau river						Finalising discussions with PGF and Greytown Trails Trust on timing and processes. Paper going to 17/12 Council meeting on possible financial risk due to terms of MBIE contract.
Kuranui College Gym	\$1m	tbc				
Manage delivery of gym in college and provide for community access.						NEW PROJECT - Min of Ed lead. Preliminary plans completed and QS review underway. Agreement between Kuranui College, SWDC and MoE to be drafted in new year to formalise structure, access, roles/responsibilities etc.
SWDC Tree asset management	tbc					
Develop a long term District wide programme for tree management						Awaiting business case to be presented for LTP. May break into zones and capture the most public used Parks and Reserves as a trial this year to determine the state of our trees to attach to the Parks management plan. Relates to H & S and age of trees.
Stella Bull Park Lighting	\$12k	Nov-20				
Install lighting for safety/security of users						Lights have arrived 2/12/2020 and will be installed prior to Christmas.
Peace Garden, Featherston	\$120k	tbc				
Construct accessible ramp and web-enabled information display with additional seating and planting						Heritage NZ have received partial private funding to progress, meeting w/c 14th Dec on site to consider delivery v revised budget (half of that required for current design).
Featherston Stadium	\$20k	tbc				

Upgrade to kitchen, seating and ablutions						PGF declined, will carry out repairs as funding becomes available
Ngawi Community Hall		\$30k	Dec-20			
Upgrade septic system						Designer engaged, Resource consent applied to GW, Resource consent stopped awaiting on further investigation of land
Cemetries data project		n/a	Dec-20			
Data validation, GPS capture and database established						Data validation ongoing, GPS and photo capture commenced. Support from CDC also being provided. Project will be placed on hold at Christmas
Pain Farm upgrades		\$100k	Sep-20			
Upgrades to Main House and cottage to meet standards				↑		Standard maintenace with some trees and driveway to cottage
SWDC Lease review programme		n/a	Dec-20			
Complete review of leases						Data capture and strategy under development. Focus on Papawai and Lake Ferry leases in short-term. Multiple leases to work through
Senior Housing		\$85k	Oct-20			
Heat pump/air conditioning installation and paiting (int and ext)						Work completed - under budget
Swimming Pools		\$15k	Oct-20			
Upgrade to Greytown Stand and painting						Work completed - on time for new season
Martinborough Waiinga Cemetery		\$15k	Oct-20			
Install Lych gate as part of anniversary celebrations						Gate built and will be installed pre Christmas
Considine Park, Martinborough		\$8k	Nov-20			
Install additional lime path						Likely Lions involvement - to be discussed at next meeting.
Park exercise equipment		\$45k	Oct-20			
Install outdoor exercise equipment in local parks						Works completed - proving popular in communities

Status key: On track/achieving Some concern Off Track/Major concern

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Known budget challenges exist and are being managed as per previous reports. Rework to programme and changes to approaches on some projects are bringing forward delivery in some areas. Summer demand may impact delivery on water projects (ability to have plant offline while undertaken).

Major Projects

Manganese Reduction Plant - Martinborough \$2.5m Nov 19 - Nov 20

Construct and commission a manganese reduction plant		↑				The MRP has been fully tested and is ready to begin operating. However, a water contamination risk has been identified in the reticulation network that must be mitigated before it is brought fully into operation. The plans for this have been completed and contractors are scheduling the works.
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Featherston WWTP \$500k* Jul 20 - Jun 2025

Develop and implement a suitable wastewater solution for Featherston						Second community drop in session completed and the information was also on display at Greytown and Martinborough libraries. Preliminary scoring and level 1 estimates prepared for the long list of ideas in preparation for an Officers workshop. Further update to be provided in meeting. Fstn WWTP now a standing item on A&S agenda.
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Upgrade/Renewal Projects

Papawai Road WW Upgrade \$2.8m May 2021 onwards

Capacity issue - upgrade pipe						Tender evaluation is currently being completed. Tender price is close to the Engineers Estimate which correlates to the projects expected estimate of \$2.8m. Programme phasing adjusted to allow for delivery of Memorial Park this FY ahead of Papawai Road. Larger portion of Papawai Road construction will be rolled over into 21/21FY in order to remain within annual (programme) budget. Project brief attached to Officers' Report.
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Pinot Grove WW upgrade \$300k Mar 21 - Jul21

Capacity issue - upgrade pipe		↑				Construction activities have commenced, practical completion programmed for March 2021. Project brief attached to Officers' Report
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Waiohine Water Treatment Plant (WTP) \$900k Dec-20

a) 4th bore/pump and commissioning		↓				The 4th Bore project was delayed whilst securing budget to cover cost of required scope and to procure and award contract. Contractor resource availability has slowed progress. Installation of 4th pump and peripheral civil works construction activities have commenced, practical completion scheduled for late January 2021. Has had consequential impact on related works.
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b) Treated water storage (chlorine)		↓				Treated water storage procurement phase underway, award expected early January 2021, physical work scheduled to start after 4th bore completed, with practical completion six weeks thereafter (early March).
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c) pH dosing system upgrade		↓				A temporary fix for the Waiohine pH dosing system upgrade will be completed first to make the system operable and mitigate risk. The design of this is currently being completed in collaboration with contractors. Options assessment is to be completed prior to investing in further upgrade works on this system.
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d) Site Security						Security Fencing policy (standard) to be completed prior to brief being released for pricing
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Memorial Park WTP upgrades stage 2 \$330k Nov-20

Replace bore pump, new filter, additional pipework and run to waste		↓				A cost analysis has been completed to determine the most effective delivery approach. From this, the works have been rolled into a single stage and has resulted in estimated \$200k overall savings in sunk cost. Emergency plan being prepared should existing pump fail prior to replacement.
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Memorial Park WTP upgrades stage 3		\$1.5m	Apr-21			
Chemical dosing, UV and filter upgrades			↑			<p>A changed delivery approach for this project means it can progress without waiting for Waiohine upgrades. The new target date for completion has moved up to April 2021 (brought forward from Jun 21). Construction contract to be awarded in December 2020. Delivery of the containerised plant will be approximately 3 months from contract award to installation, with civil works and reinstatement completed thereafter.</p> <p>Obtaining approvals under the reserve management plan will need to be completed in parallel with the construction of the containerised plant.</p>
Lake Ferry WWTP driplines		\$326k	tbc			
Renewal driplines at WWTP	↓		↓			<p>Planned renewal brought forward following forestry-related damage to lines. Project on hold pending result of options assessment. Renewals options assessment paper being finalised with Wellington Waters three waters decision making committee (3WDMC). Current forecasted cost (level 3) for full renewal of driplines at \$326k.</p>
WWTP Improvement Programme		\$400k	Dec-20			
Enhance processes, facilities and management of WWTPs across District	↓					<p>The installation of an automated valve to reduce overflow risk in Martinborough is in progress. Due to contractor workload across the district the civil and electrical works will be undertaken in the new year. A water balance and irrigator fault analysis has been undertaken for Martinborough. Irrigation management and contingency plans are being put in place to improve compliance during the irrigation season. Concept designs for operational health and safety improvements are due to start in December as are investigations for site security improvements.</p>
SWDC-led Projects						
Water Race User Survey		n/a	Dec-20			
Survey Water Race users and related stakeholders on use			↓			<p>Additional external resource engaged, qualitative survey (interviews) to be completed through Dec 20 with formal quantitative from Jan 21.</p>
Longwood Water Race Consent		n/a	Dec-20			
Gain consent for continued use of water race						<p>Reporting to GW completed, awaiting outcome. Water Race continues to operate under existing consent.</p>
Status key:		■ On track/achieving	■ Some concern	■ Off Track/Major concern		

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)		↓				Additional projects added to A&S dashboard for visibility. May be moved to other sheets once progressed from strategy phase. Some resource constraints limiting progress.

Current Projects

Kuranui Gym \$1m tbc

Manage SWDC involvement in College Gym build, management and community access.						NEW PROJECT - Min of Ed lead. Preliminary plans completed and QS review underway. Agreement between Kuranui College, SWDC and MoE to be drafted in new year to formalise structure, access, roles responsibilities etc.
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Water Reform RFI n/a 1st Feb 21

Respond to DIA Request for Information to inform Water Reform Process	↓					RFI work continues with Wellington Water compiling data for some sections, in consultation with DIA and WICS. SWDC Finance compiling rest. Significant resource challenge at time of developing LTP (Finance highlighted as 'some concern'). Part of regional approach and support with WWL shareholding Councils and CDC/MDC.
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Waihinga Lessons Learned \$15k tbc

Business Improvement - Undertake a review of the Waihinga Centre project to improve future SWDC project delivery		↓		↓		Independent contractor identified to conduct review. Currently gathering relevant documents to inform review. Timeline to be confirmed with reviewer.
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Greenspace review \$40k Jul-21

Undertake a review of the availability and use of Council greenspace provision in Greytown						Resolution from AP deliberations. Further data collection underway, including use, size and accessibility.
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Walking and Cycling Strategy tbc tbc

Develop a District-wide Walking and Cycling strategy		↓				Linked to 5TTN project and other stakeholders. SWDC plans to be developed at town level. Project commenced with initial scoping underway.
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Innovating Streets - Martinborough \$200k Apr-21

Develop and test repurposing of car parks near square				↓		Boffa Miskell engaged as PM and lead. Initial scoping complete. Engagement with key stakeholders (incl. Cr Colenso) to commence pre-Christmas. Initial site monitoring (baseline establishment) to begin. Some community concern at possible pedestrianisation of Kitchener St, which is NOT in scope of this project but perception will need resolution.
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Road Stopping Policy \$15k Jan-21

Develop a Road Stopping Policy						Contractor engaged now funding approved. Work in progress, with draft policy being reviewed now.
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Status key: ■ On track/achieving ■ Some concern ■ Off Track/Major concern

GREYTOWN COMMUNITY BOARD

17 FEBRUARY 2021

AGENDA ITEM 9.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 17 February 2021

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive Officer

Appendix 1 – Action Items to 17 February 2021

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
678	10-Oct-18	Action	E Stitt	Provide information to the Greytown Community Board on options for painting a solid line down/centre line down West Street, Greytown	Open	07/02/19: Work in progress 17/07/19: NZTA Traffic Control Devices Manual "Part 5 traffic control devices for general use-between intersection" is in draft form and currently out for Consultation to the industry. This covers :Treatments in the centre of the road, Edge Treatments, Lane lines, Cycle facilities within the carriageway. It will also standardise in terms of ONRC categories within Secondary, Access and Low volume Roads. Once this standard is finalised options in terms of West St treatment will be determined along with costing 22/07/20: The draft Asset Management Plan for Roading defines the requirements for road delineation, once approved by NZTA an approach to improvement will be planned district wide and done in a controlled manner as opposed to an Ad hoc manner. 12/06/20: Standard still in draft form and there is currently no ETA on finalisation from NZTA. Will also need to consider alongside Greytown development area plans. 20/08/20: New level of service standards will be outlined in the New Roading Asset management Plan and implementation will be prioritised by budgets available. 25/11/20: The asset management plan has not yet been adopted. 17/2/21: As above
120	28-Aug-19	Action	E Stitt	To recommend that Council consult with the Greytown Community regarding the renaming of Underhill Road.	Open	9/2/21: No update
148	13-May-20	Action	GCB	Undertake consultation with the Greytown community on how the community would like Greytown's Main Street to look.	Open	05/08/20: Councillor Plimmer updated members that he has approached Chris Wilkinson of Retail First Group to request ideas for how to design a consultation and obtain community involvement for the project on Greytown's Main Street.
456	16-Sep-20	Resolution	2, 3, 4, 7 – GCB 5, 6 – K Yates	GCB RESOLVED (GCB 2020/40): 1. To receive the Chairperson Report (Moved Symes/Seconded Baker) Carried 2. To discuss possible community led initiatives in Greytown and report back to the next Greytown Community Board meeting. (Moved Symes/Seconded Gray) Carried 3. To approve a further \$1,300 for the purchase of a third set of flags for the Main Street, to be funded from the beautification fund. (Moved Symes/Seconded Gray) Carried 4. To approve Option D for the Main Street Barrels – that community donations are sought to fund the barrels for the period to August 2021. (Moved Symes/Seconded Gray) Carried 5. To agree that the maximum value of Greytown Community Board grants be increased to \$1,000 and that grants will be considered quarterly (at every second meeting) unless there are exceptional circumstances, when a grant will be considered at the next available meeting. (Moved Baker/Seconded Symes) Carried 6. To approve the Memorandum of Understanding between the Greytown Community Board and the Greytown Tree Advisory Group for the 2019-2022 triennium. (Moved Symes/Seconded Baker) Carried 7. Agree to undertake community engagement on the Long-Term Plan, consisting of a meeting with students at Kuranui College if possible and a meeting with Greytown Community on Wednesday 30th September 2020. (Moved Symes/Seconded Gray) Carried	Open	1 - No action required 2 – 3 – Done - commitment added to I&E 4 – Done – donations sought 5 – Done - revised grant forms published 6 - Done - MoU signed 7 – Done
531	28-Oct-20	Resolution	R O'Leary	GCB RESOLVED (GCB 2020/52): 1. To receive the proposed naming of the proposed private road at Moiki Road Greytown report. (Moved Cr Plimmer/Seconded Baker) Carried 2. To delegate to the Chair and Simone Baker the ability to approve a name for the proposed private road at Moiki Road Greytown. (Moved Symes/Seconded Gray) Carried	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
535	28-Oct-20	Action	K Yates	Establish an annual youth grant funding round for applications from individual Greytown residents.	Open	02/11/20: Officers are requesting no further changes be made to the current criteria of Community Board grants while the Grants Policy is under review.
536	28-Oct-20	Action	GCB	Review the appropriateness of the name approved for the proposed private road at Moiki Road Greytown in February 2021	Actioned	Note that road names may only be changed in accordance with section 4.4 of the Naming of Public & Private Roads and Rights of Way Policy.
537	28-Oct-20	Action	GCB	Reconsider the design of new Welcome to Greytown signs following consultation on the 2021-2031 Long Term Plan	Parked	
661	9-Dec-20	Resolution	K Yates	GCB RESOLVED (GCB 2020/58): 1. To receive the Adoption of 2021 Meeting Schedule Report. (Moved Symes/Seconded Gray) Carried 2. To adopt a six-weekly meeting cycle for the Greytown Community Board. (Moved Baker/Seconded Rainford) Not Carried 3. To adopt an eight-weekly meeting cycle for the Greytown Community Board and the accompanying 2021 schedule of ordinary meetings for the Greytown Community Board. (Moved Cr Plimmer/Seconded Gray) Carried 4. To delegate to the Chief Executive the ability to alter the schedule of ordinary meetings in consultation with the Community Board Chair as required. (Moved Cr Plimmer/Seconded Symes) Carried 5. To delegate to the Chief Executive the authority to update clause 9.1.4 'Timing and Frequency' of the Greytown Community Board Terms of Reference. (Moved Cr Plimmer/Seconded Symes) Carried 6. To agree start time of 6.00pm for Greytown Community Board meeting. (Moved Cr Plimmer/Seconded Symes) Carried	Open	17/2/2021: Terms of Reference to be updated once all Community Boards have decided their meeting frequency.
664	9-Dec-20	Resolution	K Yates	GCB RESOLVED (GCB 2020/61): 1. To receive the Application for Financial Assistance Report. (Moved Symes/Seconded Gray) Carried 2. To defer granting South Wairarapa Rotary Club funding to contribute to the costs of the 2020 Greytown Christmas Parade pending receipt of the Club's latest financial statements. (Moved Rainford/Seconded Symes) Carried	Actioned	17/2/2021: Grant applicant withdrawn by applicant.
665	9-Dec-20	Resolution	R O'Leary	GCB RESOLVED (GCB 2020/62): 1. To receive the proposed naming of the proposed private road at Moiki Road Greytown report. (Moved Cr Plimmer/Seconded Baker) Carried 2. To decline the name "Archers Way" for the proposed private road at Moiki Road, Greytown. (Moved Baker/Seconded Symes) Carried 3. To suggest the developer consults with interested parties on proposed names for the proposed private road at Moiki Road, Greytown. (Moved Gray/Seconded Symes) Carried 4. To note that the Policy on Naming Public Roads, Private Roads and Rights-of-Way will be reviewed by council. (Moved Baker/Seconded Gray) Carried	Actioned	
666	9-Dec-20	Resolution	K Neems	GCB RESOLVED (GCB 2020/63): 1. To receive the Approval of Additional Expenditure Report. 2. To approve \$100 to be paid to Grand Illusions for the installation of Christmas decorations at the Greytown Town Centre, to be funded from the beautification fund. (Moved Cr Plimmer/Seconded Gray) Carried 3. To approve \$6.72 to be paid to Greater Wellington Regional Council for the purchase of native trees by Greytown Tree Advisory Group, to be funded from the beautification fund. (Moved Cr Plimmer/Seconded Symes) Carried 4. To release the funds of \$640.04 committed to the Greytown Tree Advisory for planting at the Lions Nature Trail North Street back to beautification fund and invite the Greytown Tree Advisory	Actioned	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Group to reapply next year. (Moved Symes/Seconded Baker) Carried		
667	9-Dec-20	Resolution	2, 3, 7 - GCB 4, 5 - K Yates 6 - E Stitt	GCB RESOLVED (GCB 2020/64): 1. To receive the Chairperson Report 2. To meet with the Board of Papawai Marae in early 2021 to discuss progress on the signs for Papawai Marae and other proposals outlined in the Board's Three Year Plan. (Moved Baker/Seconded Gray) Carried 3. To defer considering the request to approve funds of \$3,000 to commission Gina Jones to provide artworks for the third set of Main Street flags and for two new Welcome to Greytown signs consisting of wording in English and Te Reo with an image of a Gum and Totara tree pending receipt of a quote. (Moved Rainford/Seconded Gray) Carried 4. To adopt the Greytown Community Board Three Year Plan for the 2019-2022 triennium. (Moved Baker/Seconded Symes) Carried 5. To request Council, through a review of its Grants Policy, considers how to prioritise funding support for Cobblestones Museum and future development of Papawai Marae in favour of disproportionately funding Wairarapa regional museums. (Moved Cr Plimmer/Seconded Baker) Carried 6. To request the new SWDC Community Development Coordinator address the Greytown Community Board once appointed. (Moved Gray/Seconded Symes) Carried 7. To advertise for volunteers for the Greytown Information Centre in the December 2020 issue of the Grapevine (Moved Gray/Seconded Baker) Carried	Open	1 - No action required 2 – 17/2/21: Refer to 17 Feb 21 Chair Report for update 3 – Done; presented to GCB for consideration 17 Feb 21 via Chair Report. 4 - Done; published on GCB page of SWDC website 5 – Done; report to Council 10-Feb-21 6 - 17/2/21: Community Development Coordinator to address GCB in April 2021 7 - Done
669	9-Dec-20	Action	K Yates	Schedule a reoccurring Greytown Community Board workshop in each month between the Board's ordinary meetings, K Yates.	Actioned	
670	9-Dec-20	Action	K Neems	Request the \$1,000 committed to Greytown Trials Trust for promotion and maintenance of the rail trail be transferred to the beautification fund, C Clarke.	Actioned	
671	9-Dec-20	Action	K Yates	Forward the health and safety matters raised by the community at the Greytown Community Board drop-in session on 5 December to relevant officers, K Yates.	Actioned	

GREYTOWN COMMUNITY BOARD

17 FEBRUARY 2021

AGENDA ITEM 9.3

INCOME AND EXPENDITURE REPORT

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2020 – 31 December 2020.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2020 – 31 December 2020 is attached in Appendix 1.

The Income and Expenditure Statement for 1 July 2019 – 30 June 2020 is attached in Appendix 2.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2020 – 31 December 2020

Appendix 2 - Income and Expenditure Statement for 1 July 2019 – 30 June 2020

Prepared By: Charly Clarke, Senior Financial Accountant

Reviewed By: Katrina Neems, Chief Financial Officer

**Appendix 1 – Income and Expenditure
Statement for 1 July 2020 – 31
December**

Greytown Community Board

Income & Expenditure for the Period Ended 31 December 2020

Personnel & Operating Costs

Budget

Members' salaries	14,712.92
Mileage reimbursements	500.00
Operating expenses	6,944.00
Total Personnel & Operating Costs Budget 2020-21	22,156.92

Expenses

Personnel Costs

Members' Salaries	8,539.56
Mileage reimbursements	921.51

Total Personnel Costs to 31 December 2020 **9,461.07**

Operating Expenses

Honorarium payment to student rep (\$50 per meeting)	150.00
26/08/2020 Local Government New Zealand Community Board Levy 2020-21	216.66
Total Operating Expenses to 31 December 2020	366.66

Committed funds

Resolution date	Original commitment	Spent to date	Remaining commitment
Members' Salaries	14,712.92	8,539.56	6,173.36
Mileage reimbursements	500.00	921.51	(421.51)
Honorarium payment to student rep (\$50 per meeting)	400.00	150.00	250.00
Total Commitments			6,001.85

TOTAL OPERATING EXPENSE BUDGET AVAILABLE*

6,327.34

* remaining budget for personnel and operating expenses does not carry over into subsequent financial years

Grants

Income

Annual Plan 2020-21 grant allocation	4,343.00
Other miscellaneous income	-
Total Income for 2020-21	4,343.00

LESS: Grants paid out

09/07/2020 Greytown Early Years Inc	Materials for bookshelf & bench	500.00
21/07/2020 Kurunui College	First aid, safety, ball & bag equipment	500.00
13/08/2020 Greytown School	Bike track project (resolution 5/8/2020)	434.78
22/09/2020 Wharekaka Trust	Assistance with Meals on Wheels	500.00
30/10/2020 Pae tū Mōkai o Taurira	Establish native tree & plant nursery	500.00
Total Grants paid out to 31 December 2020		2,434.78

LESS: Committed Funds

Resolution date	Original commitment	Spent to date	Remaining commitment
22/11/2017 Promotion and support of the hub and civil defence initiatives	1,000.00	93.24	906.76
19/02/2020 Greytown Info Centre	Admin costs	50.00	50.00
13/05/2020 Wairarapa Maths Association	Annual maths competition 2020-21	300.00	-
13/05/2020 Wairarapa Maths Association	Annual maths competition 2021-22	300.00	-
13/05/2020 Greytown Trails Trust	Promotion & maintenance of the rail trail	-	-
13/08/2020 Greytown School	Bike track project (resolution 5/8/2020)	500.00	434.78
28/10/2020 Rosa Hassall	Outward Bound course (if not funded by Mayors' Taskforce for Jobs)	500.00	500.00
Total Commitments			2,121.98

PLUS: Balance Carried forward from previous year

4,653.66

TOTAL GRANTS FUNDS AVAILABLE

4,439.90

Greytown Community Board

Beautification Fund for the Period Ended 31 December 2020

Income

Annual Plan 2020-21 allocation	10,710.00
21/10/2020 Donation from community member for maintenance of barrels through to August 2021	2,500.00
Total Income 2020-21	13,210.00

Beautification grants - operating

31/07/2020 OneSource Ltd	11 flags for Main Street	1,038.00
31/07/2020 Satellite Design	Papawai Marae signage	300.00
13/08/2020 Greytown Menz Shed	Picnic table for Stella Bull Park	86.96
13/08/2020 Greytown Menz Shed	Gate for dog park	86.96
17/08/2020 Greytown Tree Advisory Group	Greytown Rail Trail & O'Connor's Bush plantings	815.82
13/11/2020 OneSource Ltd	Artwork for cottage & happy holidays flags	225.00
13/11/2020 OneSource Ltd	Cottage & happy holidays flags	873.00
12/04/2020 Grand Illusions	Xmas decorations for town centre	400.00

Total Beautification grants - operating to 31 December 2020 **3,825.73**

Beautification grants - capital

Total Beautification grants - capital to 31 December 2020 **-**

LESS: Committed Funds

Resolution date		Original commitment	Spent to date	Remaining commitment
02/05/2019	Barrel maintenance etc: \$700+486.08+2860+2000 = Total \$6046.08			
13/05/2020	Barrel maintenance etc: additional \$1900 for Apr-Sept 2020. New total \$7,946.08	7,946.08	5,477.02	2,469.06
21/10/2020	Ringfenced community donation for barrel maintenance: \$2500	2,500.00		2,500.00
05/06/2019	Trees in the cemetery (if watering issue resolved)	7,150.00		7,150.00
28/08/2019	Design, printing & installation signs at Papawai Marae and Papawai Cemetery	4,000.00	300.00	3,700.00
11/12/2019	Installation & removal of Xmas decorations town centre	200.00		200.00
13/05/2020	Greytown Tree Advisory Group Greytown Rail Trail & O'Connor's Bush planting	816.82	815.82	1.00
24/06/2020	Purchase of FlagTrax system for Main Street	2,350.00		2,350.00
24/06/2020	Purchase of a further set of flags for Main Street	1,000.00	873.00	127.00
05/08/2020	Additional art & design work for second set of Main Street flags	400.00	225.00	175.00
13/05/2020	Greytown Tree Advisory Group St Luke's Gum Tree	2,000.00		2,000.00
16/09/2020	Purchase of third set of flags for Main Street	1,300.00		1,300.00
28/10/2020	Pae tū Mōkai o Taurira Pre-purchase of native plants (subject to acceptance of this offer)	500.00		500.00
13/05/2020	Greytown Trails Trust Promotion & maintenance of the rail trail	1,000.00		1,000.00
Total Commitments				23,472.06

PLUS: Balance Carried forward from previous year

37,926.30

TOTAL BEAUTIFICATION FUNDS AVAILABLE

23,838.51

**Appendix 2 - Income and Expenditure
Statement for 1 July 2019 – 30 June
2020**

Greytown Community Board			
Income & Expenditure for the Period Ended 30 June 2020			
Income			
	Annual Plan 2019/20 allocation		28,053.00
	Total Income 2019/20		28,053.00
Expenditure			
	Members' salaries		12,277.67
	Mileage reimbursements		699.28
	Total Personnel Costs		12,976.95
General Expenses			
1/10/2019	Aimee Clouston	Student Member	100.00
16/10/2019	House of Travel	Return flights to Dunedin - Ann Rainford	586.08
3/12/2019	Sundry expenses ex payroll		189.57
5/11/2019	Office Max	Stationary	7.80
30/11/2019	Lamb-Peters Print	Kuranui Arts Exhibition A5 flyers	118.00
7/01/2020	Sundry expenses ex payroll		41.74
18/02/2020	He Putiputi	Flowers - Alistair Plimmer	60.87
16/04/2020	Aimee Clouston	Student Member	100.00
	Total General Expenses		1,204.06
Grants			
2/09/2019	Carterton Commu	Recycled & detailed totara boards	486.96
9/09/2019	Friends of Cobblestones	Pioneer Village Day Oct	500.00
20/09/2019	Greytown Early Years	Outdoor double slide	500.00
30/09/2019	Greytown Rugby Club	Financial assistance	500.00
4/10/2019	Greytown Bowling Club	2 x lighter weight bowling balls	500.00
4/10/2019	South Wairarapa	Greytown Xmas Parade contribution	1,500.00
20/02/2020	Grand Illusions	Neighbourhood Support replacement flag	200.00
5/09/2019	Greytown Trails	Maintenance of rail trail	1,000.00
6/01/2020	Greytown Little Theatre	Fernside Garden open day	500.00
7/01/2020	Wairarapa & Sou	Costs of running programme	500.00
3/04/2020	Mr S Kreft	Costs 'The Quiet Living of Lost Things'	500.00
18/12/2019	Connecting Communities	Replacement promotional flag	200.00
21/05/2020	Greytown Football Club	Financial assistance	500.00
22/05/2020	Greytown Menz Shed	Dust extract system	1,266.00
10/06/2020	Mr G Gray	Picnic table	212.18
30/06/2020	Wairarapa Mathematics Assoc.	Annual maths competition	300.00
	Total Grants		9,165.14
Capital Expenditure			
	Total Capital Expenditure		-
	Total Expenditure		23,346.15
	Net Surplus/(Deficit) Year to Date		4,706.85
LESS: Committed Funds			
	Resolution date	Original commitment	Spend to date
	Salaries to 30 June 2020	16,266.00	12,277.67
	Mileage to 30 June 2020	500.00	699.28
	Members computing consumables 2018 & 2019		200.00
22/11/2017	Promotion and support of the hub and civil defence initiatives	1,000.00	93.24
11/12/2019	Honorarium pmt to student rep (\$50 per meeting)	350.00	100.00
19/02/2020	Greytown Info Centre Admin costs	50.00	50.00
13/05/2020	Kuranui College First aid, safety, ball & bag equipment	500.00	500.00
13/05/2020	Greytown Tree Advisory Group St Luke's Gum Tree	2,000.00	2,000.00
13/05/2020	Greytown Tree Advisory Group Lions Nature Trail North Street planting	640.04	640.04
13/05/2020	Greytown Tree Advisory Group Greytown Rail Trail planting	515.10	515.10
13/05/2020	Greytown Tree Advisory Group O'Connor's Bush planting	295.00	295.00
13/05/2020	Greytown Trails Trust Promotion & maintenance of the rail trail	1,000.00	1,000.00
24/06/2020	Greytown Early Years Materials for bookshelf & bench	500.00	500.00
24/06/2020	Stella Bull Park Picnic table	212.18	212.18
	Total Commitments		10,645.95
	Current Year Surplus/(Deficit)		(5,939.10)
	PLUS: Balance Carried forward from previous year		9,475.80
	TOTAL FUNDS AVAILABLE		3,536.70

Greytown Community Board					
Beautification Fund for the Period Ended 30 June 2020					
Income					
		Annual Plan 2019/20 allocation		10,710.00	
		Total Income 2019/20		10,710.00	
Expenditure					
	4/07/2019	AP Norfolk Road Nu	Plants for Friends of O'Connors Bush GTN	173.04	
	1/11/2019	AP Farmlands	GTN Main St Barrels	107.78	
	29/2/2020	AP S H Davis	Water, plant, maintain GTN Wine Barrels	2,004.40	
	31/05/2020	Satellite Design	Arbour Day banners x 4	750.00	
	29/06/2020	Farmlands	Fertiliser & potting mix for barrels	52.73	
	30/06/2020	Lamb-Peters	Arbour Day banners x 4	780.00	
	30/06/2020	One Source	11 flags for Main Street	1,038.00	
		Total Capital Expenditure - Beautification		4,905.95	
		Total Expenditure		4,905.95	
		Net Surplus/(Deficit) Year to Date		5,804.05	
LESS: Committed Funds					
	Resolution date		Original commitment	Spend to date	Remaining commitment
	21/11/2018	Dog park programme including gates		2,000.00	2,000.00
	2/05/2019	Barrel maintenance etc: \$700+486.08+2860+2000 = Total \$6046.08		7,946.08	3,312.11
	13/05/2020	Barrel maintenance etc: additional \$1900 for Apr-Sept 2020. New total \$7,946.08			4,633.97
	5/06/2019	Trees in the cemetery (if watering issue resolved)		7,150.00	7,150.00
	28/08/2019	Produce four Arbor Day Banners		2,000.00	1,530.00
	28/08/2019	Design, printing & installation signs at Papawai Marae and Papawai Cemetery		4,000.00	4,000.00
	11/12/2019	Installation & removal of Xmas decorations town centre		200.00	200.00
	24/06/2020	Purchase of FlagTrax system for Main Street		2,350.00	2,350.00
	24/06/2020	Purchase of 11 flags for Main Street		1,000.00	1,038.00
	24/06/2020	Purchase of a further set of flags for Main Street		1,000.00	1,000.00
		Total Commitments			21,765.97
		Current Year Surplus/(Deficit)			(15,961.92)
		PLUS: Balance Carried forward from previous year			31,084.25
		TOTAL FUNDS AVAILABLE			15,122.33

FINANCIAL ASSISTANCE REPORT

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from Digital Seniors for funding of \$1,000 to contribute to the operational costs of the Digital Seniors programme.*
3. *Consider the application from Greytown Junior Football Club for funding of \$1,000 to contribute to the costs of replacing its football goals.*
4. *Note that the South Wairarapa Rotary Club has withdrawn its application for funding of \$1,000 to contribute to the costs of the 2020 Greytown Christmas Parade.*
5. *Sets funding round dates for consideration of Greytown Community Board grants in 2021.*
6. *Delegate to the Chief Executive the ability to update the Greytown Community Board grant application form with funding round dates for 2021.*

1. Background

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget.

The Board also has its own criteria to support the distribution of funds. This includes setting the dates it will consider grant applications throughout the year.

2. Applications for Financial Assistance

On 9 December 2020, the Board deferred granting South Wairarapa Rotary Club funding to contribute to the costs of the 2020 Greytown Christmas Parade pending receipt of the club's latest financial statements (GCB 2020/61). The South Wairarapa Rotary Club had provided a copy of its financial statements but has since withdrawn the grant application as the funds were intended to cover the costs of the traffic

management which was provided at no charge (refer to correspondence attached in Appendix 1).

The applications for consideration are summarised in the below table and will be provided to members in confidence.

Applicant	Amount Requested
Digital Seniors	\$1,000
Greytown Junior Football Club	\$1,000

2.1 Criteria

The criteria of the grant are:

To be eligible, applications must be from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District. Grants are considered quarterly throughout the year (at every second 6-weekly meeting) unless there are exceptional circumstances, when a grant will be considered at the next available meeting.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully accountable for any grants they receive, have relevance to the Community and do not qualify for Creative Communities New Zealand funding.
2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form (form will be supplied), together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. All questions must be completed.
5. The maximum grant will be \$1,000 unless special circumstances are considered to exist (GST will be added to grants approved for GST registered applicants).
6. Applications must reach the Council not less than ten days before the relevant Community Board is to consider an application.

2.2 Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Digital Seniors	No outstanding accountability form
Greytown Junior Football Club	No outstanding accountability form

3. Funding Rounds Dates

Greytown Community Board considers grants at its regular scheduled meetings and on 16 September 2020 the board agreed that grants would be considered quarterly (at every second meeting) unless there are exceptional circumstances (GCB 2020/40).

This decision was made when the board was on a six-weekly cycle of meetings. The board has moved to an eight-weekly cycle of meetings for 2021 and therefore every second meeting no longer equates to quarterly. The board is therefore asked to set its dates for consideration of grant applications in 2021.

The remaining regular scheduled meeting dates for 2021 are as follows:

- 14 April 2021
- 9 June 2021
- 4 August 2021
- 29 September 2021
- 24 November 2021.

The board is also asked to delegate to the Chief Executive the ability to update the Greytown Community Boards' grant application form with the agreed selected funding round dates for consideration throughout 2021.

4. Appendices

Appendix 1 – Correspondence from South Wairarapa Rotary Club

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

Appendix 1 – Correspondence from South Wairarapa Rotary Club

From: [Manager - Challenge Greytown](#)
To: [Steph Dorne](#)
Cc: [Andy Corrigan](#); [Eileen and Ted](#)
Subject: RE: Correspondence from Greytown Community Board
Date: Thursday, 4 February 2021 2:22:28 PM
Attachments: [image001.png](#)
[image002.png](#)

Hi Steph,

Just a quick update on the Greytown Christmas Parade. This event was very successful with the most floats we have ever had, the sun was shining and the kids all had a great day.

The traffic management company contacted me after the event and said that they had really enjoyed the parade and loved the smiles on the kids faces and that they were not going to charge us as they wanted to contribute to the local community.

This was very good news for our rotary club as that is our biggest expense for the parade. We would therefore like to withdraw our application for the funding from the community board as we intended to use the funds if we were successful for the traffic management fee.

Kind regards,

Lindsey

Lindsey Ward
Business Owner

Challenge Greytown

Manager@challengegreytown.co.nz

Fuel and Retail Supplier

Vehicle servicing – Fleet service

WOF – Lubrication and filter services

Tyre repair & replacement – Wheel Alignment

Trailer Hire – Train Tickets



From: [Manager - Challenge Greytown](#)
To: [Steph Dorne](#)
Cc: [Andy Corrigan](#); [Eileen and Ted](#)
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This was very good news for our rotary club as that is our biggest expense for the parade. We would therefore like to withdraw our application for the funding from the community board as we intended to use the funds if we were successful for the traffic management fee.

Kind regards,

Lindsey

Lindsey Ward
Business Owner

Challenge Greytown

Manager@challengegreytown.co.nz

Fuel and Retail Supplier

Vehicle servicing – Fleet service

WOF – Lubrication and filter services

Tyre repair & replacement – Wheel Alignment

Trailer Hire – Train Tickets



GREYTOWN COMMUNITY BOARD

17 FEBRUARY 2021

AGENDA ITEM 9.5

FINANCIAL ASSISTANCE ACCOUNTABILITY REPORT

Purpose of Report

To update the Greytown Community Board on the status of grants and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Financial Assistance Accountability Report.*

1. Executive Summary

The Greytown Community Board considers applications for financial assistance quarterly throughout the year.

All applicants that receive a grant are required to submit an accountability form within three months of the grant being expended and are reminded of this requirement if a return hasn't been lodged.

A summary of grants approved and their status is provided in Appendix 1. All applicants that had a grant approved and haven't yet returned an accountability form have been contacted prior to this report being prepared, excluding three recipients who have been contacted on more than one occasion and are no longer being followed up.

Accountability forms that have been received are included in Appendix 2.

2. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Forms

Contact Officer: Steph Dorne, Committee Advisor

Reviewed by: Harry Wilson, Chief Executive

Appendix 1 – Grants Summary

Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Allocation Status	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status	Followed Up
Wairarapa Balloon Society	To bring 2015 events to the Greytown area.	\$500	\$500	Approved	18/02/2015	No		In Progress	7/09/2015 and 1/4/16 No longer being followed up but retained for records
The Anglican Parish of St Lukes Greytown	To assist with the costs associated with designing a cable bracing system for the St Luke's protected gum tree	\$750	\$750 \$2000	Approved	31/01/2018 21/11/2018	No		In Progress	28/09/2018 31/07/2019 18/03/2020 15/07/2020 No longer being followed up but retained for records
Royal NZ Plunket Trust	To help cover the costs associated with running a Children's Day event in March 2019.	\$250	\$200	Approved	30/01/2019	No		In Progress	2/8/19 11/12/19 - Request to repurpose unspent funds approved (GCB2019/59) 18/12/19 - Letter sent confirming GCB approval 18/03/20 15/07/20 No longer being followed up but retained for records
South Wairarapa Neighbourhood Support	To assist with costs of funding a new promotional flag and collateral	\$200	\$200	Approved	11/12/2019	Yes	23/12/2020	Complete	
Steffen Kreft and William Connor	To support the performance of the object theatre piece "The Quiet Living of Lost Things"	\$500	\$500	Approved	19/02/2020	No		In Progress	21/01/2021 - Project not yet complete (awaiting performance in Greytown Town Centre)
Greytown Tree Advisory Group	To help fund a structural brace for the St Luke's Gum Tree	\$2,000	\$2,000	Approved	13/05/2020	No		In Progress	19/01/2020 - Project not yet complete (awaiting instalment of structural brace)
Greytown Tree Advisory Group and O'Connor's Bush Working Group	To cover the costs of trees and planting materials for Arbor Day	\$1,450	\$1450	Approved	13/05/2020	No	18/01/2020	Complete	Note: Grant approved in three parts 1) \$640.04 Lions Nature Trail planting 2) \$515.10 Greytown Rail Trail planting 3) \$295 for O'Connor's Bush planting.
Greytown Menz Shed	To contribute towards to cost of completing the establishment of a dust extraction system and associated housing	\$1,266	\$1,266	Approved	13/05/2020	Yes	05/11/2020	Complete	
Greytown Early Years	To help with material costs for a bookshelf and a bench seat with book storage underneath	\$500	\$500	Approved	24/06/2020	No	18/01/2021	Complete	
Greytown School	To contribute towards completing its bike track	\$500	\$500	Approved	05/08/2020	No		In Progress	18/01/2021
Maths Wairarapa	To contributed towards the annual maths competition	\$300	\$300	Approved		Yes	17/11/2020	Complete	

Organisation Name	Brief Project Description	Amount Requested	Amount Allocated	Allocation Status	Date Approved	Accountability Form Received	Date Accountability Form Received	Project Status	Followed Up
Wharekaka Trust Board	To contribute to the costs of its Meals on Wheels Service	\$500	Up to \$500	Approved	16/09/2020	Yes	13/11/2020	Complete	
Pae tū Mōkai o Tauria	To contribute towards establishing a Native Tree and Plant nursery in Featherston	\$1,000	\$500 + \$500 in exchange for plants for Greytown prepaid from beautification budget	Approved	28/10/2020	No		In Progress	21/01/2021
Rosa Hassell	To contribute towards the costs of attending a special Outward Bound course at the centre	\$500	Up to \$500 if unsuccessful in obtaining Mayors scholarship and funds still required at end of fundraising period	Approved	28/10/2020	No		In Progress	21/01/2021

Appendix 2 – Accountability Forms



**GREYTOWN
COMMUNITY BOARD**
Kia Reretahi Tātau

Funding Accountability Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Steph Dorne
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Dorne@swdc.govt.nz

1. Name of Organisation	CONNECTING COMMUNITIES – NS SOUTH WAI
2. Project Name	NS PROMOTION
3. Date of Project	AUG COMPLETION
4. Amount received from the Greytown Community Board	\$ 200.00

5. Provide details of the project

A request was made by Jen Bhati (the previous coordinator) for funds to purchase a flag and resources to enable the promotion of Neighbourhood Support (NS) in the community.

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes, the money was used exactly for this with a three-way split of funds from the three Community Boards

Funds available: \$600.00 excl GST

- Flag \$365.00 excl gst
- Resources \$235.50 excl gst

Prevention sticker - pack of 100 = 33 per town

Magnets - pack of 50 = 16 per town

Brochure - pack of 50= 16 per town

Booklet - pack of 50 = 16 per town

7. How did your project benefit the wider Greytown community?

Good coordination and the development of strong Neighbourhood groups directly contributes to the SWDC LTP community outcome of '**vibrant and strong communities**'

When having street meets and setting up new NS groups – the flag and resources will promote the organisation and provide information to new members via the Kaimanaaki booklet.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

GCB criteria for grants are: To be eligible, applications must be from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District. Grants are considered throughout the year.

Very general at present but will allow for visual promotion to all South Wairarapa members at events, street meets and group meetings.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

The aim of NS is to create safe, connected and resilient communities.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

The longer term gains are

- a safer community
- a connected community
- a resilient community in the event of a Civil Defense emergency or crisis such as that being experienced currently with Covid-19

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

This has enabled us to purchase 1 tear shaped banner. This is one-off. The need for resources is ongoing so that letterbox stickers, fridge magnets, car stickers, fence/lamppost signs, promotional brochures and new member brochures can be procured in an ongoing fashion.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.





**GREYTOWN
COMMUNITY BOARD**
Kia Reretahi Tātau

Funding Accountability Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Steph Dorne
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Dorne@swdc.govt.nz

1. Name of Organisation	Greytown Tree Advisory Group
2. Project Name	Tree planting along Greytown Rail Trail and in O'Connor's Bush
3. Date of Project	August 14 th and 22 nd 2020
4. Amount received from the Greytown Community Board	\$

5. Provide details of the project

Native Tree planting along Greytown Rail Trail and in O'Connors Bush

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes

7. How did your project benefit the wider Greytown community?

Native planting is good for attracting native fauna, providing landscape and environmental services, increasing carbon storage and for soil improvement.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Those people living in the Wairarapa or beyond who see these trees will benefit from their inherent attractiveness and landscape and amenity value, it is hard to estimate how many people will see these trees over their lifespan. The trees also have a value beyond just seeing them which is about promoting ecological sustainability for the benefit of environment and future generations of people.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Ecological sustainability, amenity and landscape benefits of trees.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

Increased native tree cover and all the benefits these bring.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

We would like to plant more trees in future years. O'Connor's Bush Working Group assisted us.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	Greytown Menz Shed
2. Project Name	Wood Turners Dust Extraction Project
3. Date of Project	22 May 2020
4. Amount received from the Greytown Community Board	\$ 1455.90

5. Provide details of the project

The Greytown Menz Shed Wood Turners workshop – provision of dust extraction equipment to provide a safe, dust free environment.

The Wood Turners were granted \$3000 by Trust House, \$1455.90 by the Community Board, and \$2000 plus by the Menz Shed to buy and install dust extraction equipment and housing.

Completion of the project has been significantly delayed by Covid 19 but it is now complete.

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

All money was used for the intended purpose.

7. How did your project benefit the wider Greytown community?

The Wood Turners group has had to postpone courses (National Association of Woodworkers Certificate) because of the dust hazard in the shipping container that houses the workshop. Courses can start again, now that a safe environment is provided. The courses (one day introductory workshops and ten week certification courses) will be available and open to the community at large. Kuranui College has already expressed interest.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

All courses will be available to Carterton, Greytown, Featherstone and rural areas. All are welcome.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

The Greytown Menz Shed and its Wood Turners support the community at large. It is an inclusive organisation.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

N/A

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

This was a one-off application, supported by the Greytown Community Board, Trust House and the Menz Shed. Please note that the total cost of the project has been in the order of \$6000.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Attached are invoices from Carbatec and Jensen Metals, totaling \$1857.98.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



Funding Accountability Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Steph Dorne
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Dorne@swdc.govt.nz

1. Name of Organisation	Greytown Early Years Inc
2. Project Name	Book Shelf and Bench Seating
3. Date of Project	November 2020
4. Amount received from the Greytown Community Board	\$ 500 + GST

5. Provide details of the project

We had a bookshelf built in our hallway outside our office space. Adjoining the book shelf is a bench seat.

We then purchased some wooden boxes to store our books in and cushions for the bench seat.

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes the money was spent for the intended purpose as per application

7. How did your project benefit the wider Greytown community?

The project has benefited the wider Greytown community by allowing better storage of, and access to, our resources which are an important part of our teaching programme for our children.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Of the 41 children on our roll at Early Years, 34 live within Greytown area with 7 children living in Carterton and rural Featherston.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Early Childhood Education

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

Long term improved access to our resources which are an important part of our teaching programme for our children.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

This was a one-off application for this particular project and we received funding from no other party. We have covered the additional costs of the project ourselves.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

MATHARAPA 2020

November was a unique time to be holding our annual Matharapa competitions but that's what Covid does to things. We were thrilled to still be able to complete the event, given the global health crisis.

Wairarapa College was the venue once again - the spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. Setting up was completed late on Monday evening (Nov 2) and the competitions began the next morning.

A smaller-than-usual contingent of Year 5/6 North teams arrived at 9.00am on Tuesday Nov 3rd to kick off our two days of competitions. Just thirteen teams this year vying for the ultimate prize with Hadlow Preparatory School coming out on top. Runners-up were Lakeview School with Opaki School's Mathsmagicians filling 3rd place.

At 11.30am it was the turn of the Year 9's [32 teams from 7 colleges] – Kuranui College took out the honours with Rathkeale College 3 2nd and Wairarapa College 4 in 3rd place.

At 1.30pm it was the turn of the Year 10's – 28 teams enjoyed an hour and a half of challenges with Solway College placing 1st, Kuranui College gained 2nd place and Wairarapa College 4 came in 3rd.

So 73 teams, over 210 students, went through on the Wednesday session - it was a great start to a belated National Mathematics Week.

Wednesday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 14 teams the winners in Yr 5/6 South were:- 1st to St Mary's and Greytown School taking out both 2nd and 3rd places.

Another 25 teams from 16 schools took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued. <

The winners were:- 1st Lakeview School with the Opaki Denominators 2nd and Hadlow Preparatory School 3rd.

Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm – individual computations, team "runner" maths questions and spatial challenges kept them very engrossed for their competition.

From a group of 31 teams representing 16 schools the winners were:- 1st Greytown School Microwaves, 2nd Masterton Intermediate School Red and 3rd were the Martinborough Glasses Gang.

In all approx. 430 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh, courtesy of Hansell's, and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school.

Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:

THANK YOU

Featherston, Greytown, Martinborough, Carterton, Holdsworth, Pahiatua
and Masterton Host Waipoua Lions Clubs
Featherston and Greytown Lioness Clubs
South Wairarapa Rotary Club
Featherston, Greytown and Martinborough Community Boards
The Masterton & Carterton District Councils
The Westpac, BNZ & ANZ Banks
Masterton Trust Lands Trust
The Trust House Foundation
The Lion Foundation and The Trillian Trust
The NZ Association of Mathematics Teachers via the MoE
Mr Derek Smith of Graphic Technologies & Monaco Corporation
Hansell's (NZ) Ltd, Lamb-Peters Print & Dandi Candy

Man Wulson



**GREYTOWN
COMMUNITY BOARD**
Kia Reretahi Tātau

Funding Accountability Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Steph Dorne
Committee Advisor
South Wairarapa District Council
PO Box 6
Martinborough 5741
Steph.Dorne@swdc.govt.nz

1. Name of Organisation	Wharekaka Trust Board Inc
2. Project Name	Meals on Wheels for Greytown Residents
3. Date of Project	Ongoing
4. Amount received from the Greytown Community Board	\$ 500 + GST

5. Provide details of the project

To prepare and deliver hot quality home baked meals to elderly clients in the Greytown community, many of whom require assistance with their daily food intake. These can include people on health recovery, ACC clients, referrals from the Medical Centres or other organisations individuals.

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes, the money has been used to help support all costs associated with the purchase of fresh ingredients, preparation, cooking and delivery of the meals. This month demand has been very high with a record is 47 meals being delivered to Greytown on 5 November 2020.

7. How did your project benefit the wider Greytown community?

Many elderly Greytown residents require ongoing support to enable them to remain in their own homes. Our Meals on Wheels programme is designed to meet the needs of the individual clients and their extended families/caregivers.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Details 1/10/20 to 31/10/20:

Greytown	199 meals
Martinborough	228 meals
Featherston	178 meals

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

The elderly.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

Meals on Wheels provides nutritious, affordable meals ensuring the Greytown elderly community are supported and fed appropriately.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

No, our application is not a one-off application.

The Meals on Wheels service will always have a need for ongoing funding to cover food price increases, staff wages, vehicle running and maintenance costs.

The Featherston Community Board has also supported our project.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

COMMUNITY BOARDS CONFERENCE 2021

Purpose of Report

To inform the community board of the 2021 Community Boards Conference and to seek a nominee to attend the event.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Boards Conference 2021 Report.*
2. *Considers whether it would like to nominate one or more community board members to attend the 2021 Community Boards Conference with an associated commitment of up to \$2,155 per attendee, to be funded from the operational budget.*

1. Background

The New Zealand Community Boards Conference takes place every two years. It was introduced in 1997 to bring together the community boards throughout New Zealand to share practice and to help improve the understanding of work of community boards.

The 2021 Community Boards Conference is being held on 22-24 April 2021 at the Heartland Hotel Croydon in Gore. The theme of the 2021 conference is "Interconnected Communities" and the full programme for the conference is available at <https://www.nzcbconference.nz/programme>

1.1 Community Board Awards

The conference is also the host to the Community Board Awards.

The Community Board Executive Committee is inviting all community boards to share good practice examples by taking a digital snapshot of a community project to share with participants at the conference.

Community Board snapshots are short videos which give a profile of a project undertaken or supported by a Community Board. Projects could be undertaken or supported by the board, or show the board engaging with its communities.

The snapshots are an opportunity for community boards to provide a summary of an innovative project undertaken that contributes to community well-being. Entries close at 5.00pm on Friday 26 March 2021 and further information, including how to enter is available at <https://www.nzcbconference.nz/awards>.

2. Attendee Expectations

The Elected Member Code of Conduct sets out expectations for elected member attendance at a conference.

As per paragraph 11.1, “following his or her attendance, the member must present a report to the Council, or appropriate Standing Committee or Community Board which summarises the event including its potential significance to the business of the South Wairarapa District Council. Where the Council is represented by a delegation, one member of the party will report back on their behalf.”

It is recommended that a written report back is provided through a Chair or member report to a community board meeting following the event.

3. Financial Considerations

The conference cost per member is estimated to be \$2,155. The Community Board is able to nominate member(s) to attend the conference at the Community Board’s own expense within the confines of available funds in its operating budget as shown in the Income and Expenditure Statement. The estimated budget is as follows:

Community Boards Conference	\$
Early bird conference registration (paid by 1 March 2021)	\$755
Accommodation	\$500
Travel	\$600
Miscellaneous expenses	\$300
Total estimated cost per member	\$2,155

4. Booking Process

A resolution is required from the community board nominating the member(s) to attend the conference and the associated commitment detailed above.

The conference, travel and accommodation bookings will be made by officers. Other miscellaneous expenses may be claimed by nominees on their return as per Council’s Remuneration Policy.

5. Conclusion

Members who have attended the conference in the past have found them worthwhile. Community boards may wish to take advantage of this opportunity and nominate one or more members to attend the 2021 event.

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

GREYTOWN COMMUNITY BOARD

17 FEBRUARY 2021

AGENDA ITEM 9.7

NAMING OF A NEW ROAD, AT MOIKI ROAD, IN GREYTOWN

Purpose of Report

To seek the Greytown Community Board's consideration of the proposed new name "Manukawiri Way" for a private road to access a subdivision by *Life Enriched Holidays Ltd*.

Recommendations

Officers recommend that the Greytown Community Board:

1. Receive the proposed naming of the proposed private road at Moiki Road Greytown.
2. Approve the proposed name "Manukawiri Way" for the proposed private road at Moiki Road Greytown.

1. Background

Life Enriched Holidays Ltd seeks to name a Private Road as part of a rural subdivision (RC 180023) at *Moiki Road, in Greytown* (see appended plan in the request at Appendix 1). The subdivision has created 11 lots, the site of the subdivision currently has no specific address.

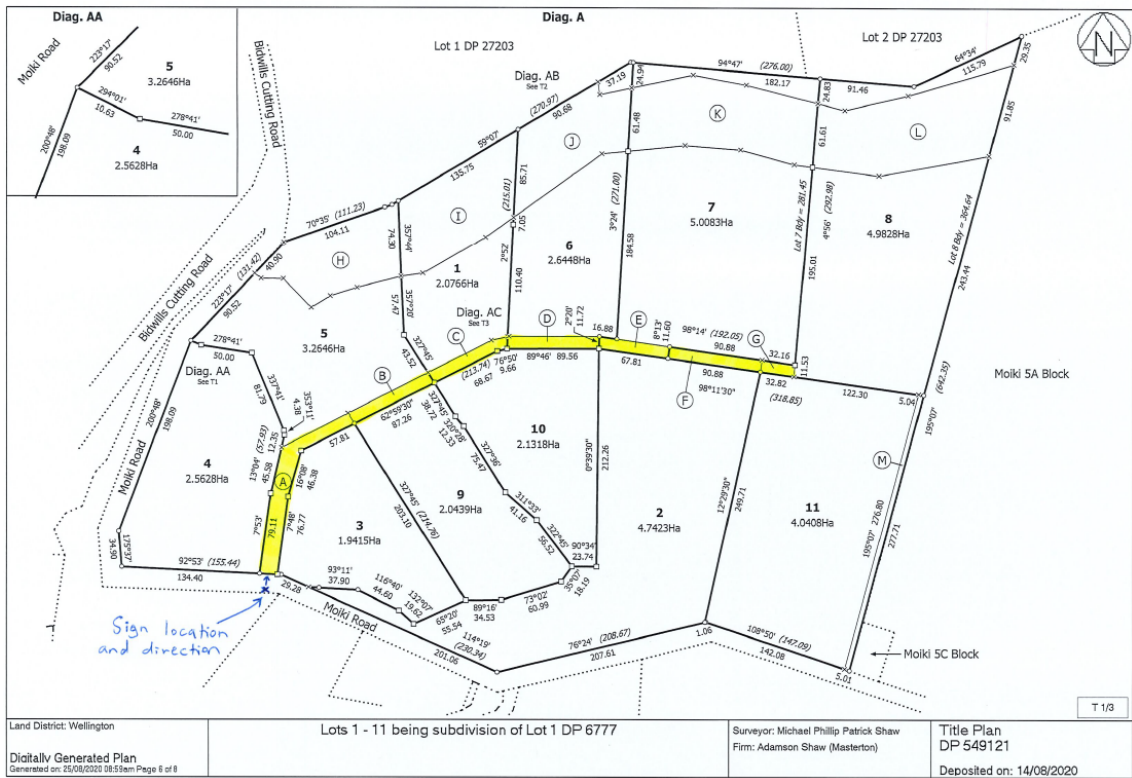
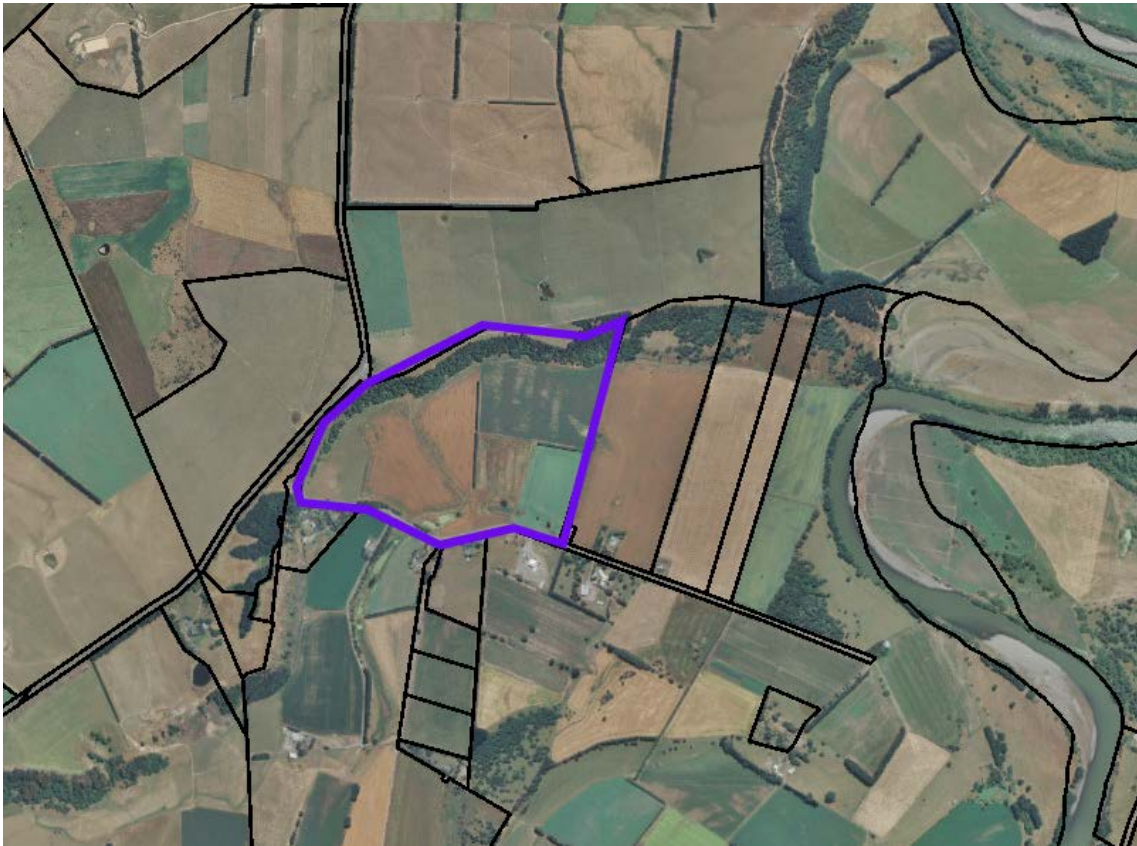
Council has authority to accept or reject suggested names of roads/rights of way in the South Wairarapa pursuant to Section 319(1)(j) of the Local Government Act 1974.

The proposed name has not been selected from the pre-approved list that the Greytown Community Board approved at the 19th February 2020 meeting. The previously proposed road name of "Archers Way" was declined by the Greytown Community Board at their 9 December 2020 meeting as members considered Major Archer Hosking's family had already been appropriately recognised through the naming of two roads in Masterton.

The new proposed name is "Manukawiri" which has been suggested and supported by interested parties, including property owners in the subdivision.. The Māori Standing Committee has given its support for this name to be used as the name for the subdivision as a way to revive the history of the tangata whenua. The Committee is not currently giving input into applications proposing Te Reo kupu for the naming of roads. Murray Cole, on behalf of *Life Enriched Holidays Ltd* has given his approval for the road to be named "Manukawiri Way".

It has been assessed that "Way" or "Lane" would be an appropriate suffix for this new private road. The applicant has proposed "Manukawiri Way" as the preferred name. Council has delegated to community boards the authority to approve road names. As the developer has not selected a name from a pre-approved list, this report is required to go to the Greytown Community Board for approval.

Subdivision location:



2. Discussion

2.1 Legal situation

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names. Due to a previous deferral and further discussions for identifying an appropriate road name, only one road name option has been selected for approval.

The applicant has requested that the following names are considered;

1. Manukawiri Way

2.2 Assessment of Councils Policy

The proposed road name needs to be approved by the Greytown Community Board. Council's criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), includes the following;

4.3.1 There must not be another road with the same name in the South Wairarapa District emergency services area; this includes the same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.

There are no existing roads or right of ways which include "Manukawiri Way" within the Wairarapa.

4.3.2 Identical names with different spellings will not be accepted (e.g. Beach, Beech).

No issue identified.

4.3.3 The name should have significant local content or meaning.

The application has set out why the preferred name has been selected.

The proposed name has specific local content and meaning.

Manukawiri Way

Manukawiri is the name of the lagoon which traverses the Moiki Road after descending the hill and is also the name given to the Papa Kainga (village) that emerged beside the lagoon in the mid 18th century. Manukawiri is likely a reference to a flock of birds in flight and could also represent an event where the sighting of birds was a significant marker for an event. Manukawiri was a permanent place of abode and the last remnant of this village. The Māori Standing Committee have expressed their support for the use of this name for the Moiki subdivision as a way to revive the history of the tangata whenua.

4.3.4 Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on the map

The proposed name is not particularly long and can be clearly displayed on a map.

4.3.5 The end name for the roadway should be one that most accurately reflects the type of roadway that it is.

The proposed name is considered consistent with the policy. "Way" is an appropriate suffix in this scenario for a private road.

4.3.6 All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".

The proposed name is considered consistent with the policy.

4.3.7 Where the road is a continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.

Not applicable.

2.3 Procedure for Naming Roads of the Naming of Public Roads, Private Roads and Rights-of-Way Policy Review

Section 4.2 will be reviewed and aligned with the community board delegation to name roads when it is next reviewed. Until the Policy has been reviewed, roads named by community boards under delegation will be reported to Council for information.

3. Conclusion

The applicant has proposed the name "Manukawiri Way" following discussion with interested parties. The proposed name is consistent with the guideline criteria in the road naming policy. An explanation of the local significance of this name has been provided to support this application. This proposed road name is being reported to the Greytown Community Board for approval.

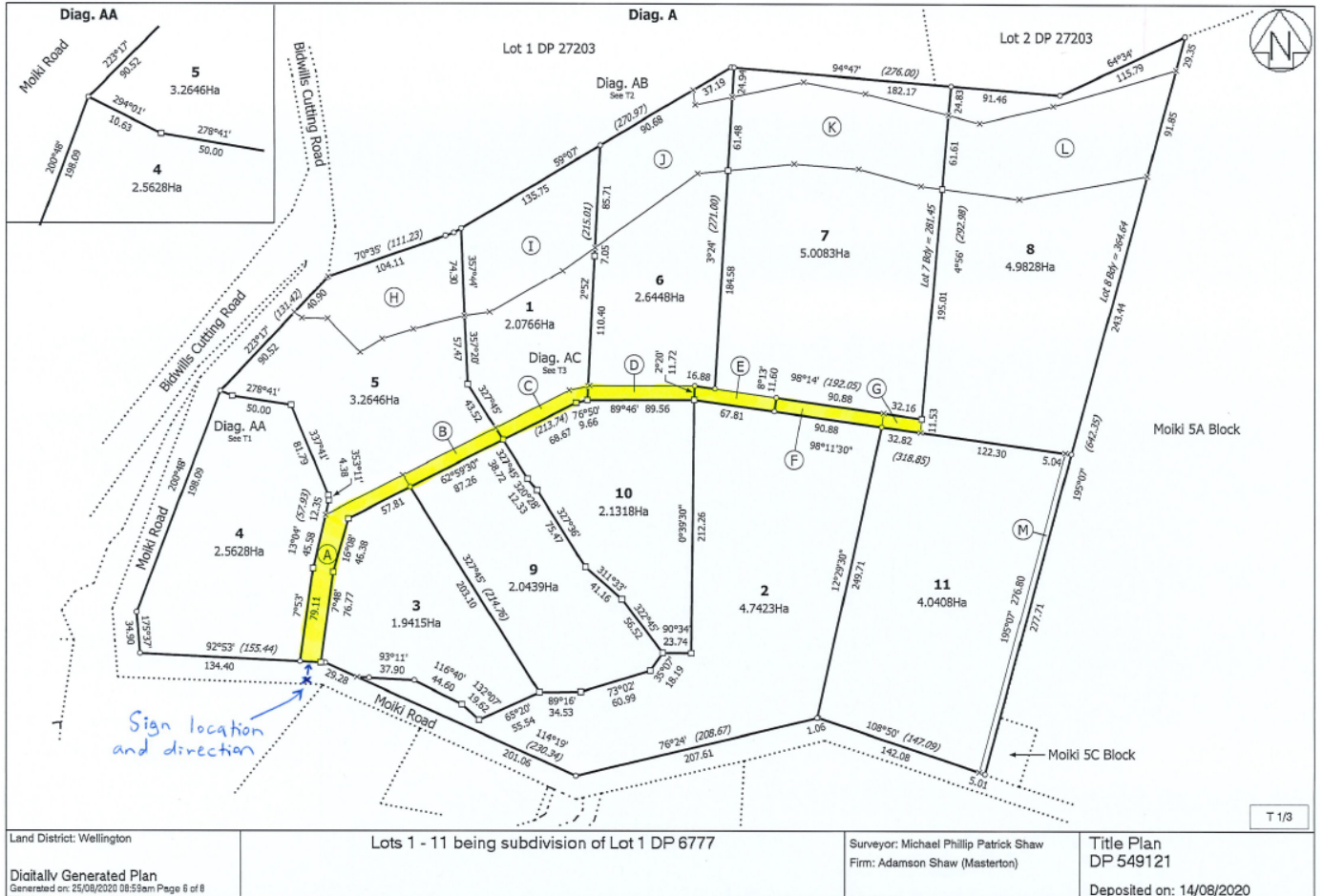
4. Appendices

Appendix 1 - Subdivision Scheme Plan

Prepared by/Contact Officer: Harriet Barber, Planning Officer

Reviewed by: Russell O'Leary, Group Manager Planning and Environment

Appendix 1 - Scheme Plan



AGENDA ITEM 10.1

CHAIRPERSON REPORT

Recommendations

The Chairperson recommends that the Community Board:

1. *Agree a set amount for koha to be paid to Papawai Marae for a meeting to be held with the marae, to be funded from the operating budget.*
2. *Approve \$1,920 + GST to commission Gina Jones of Catalyst to provide artwork to be used for the third set of flags for Greytown's Main Street, to be funded from the beautification fund.*
3. *Agree a set amount for a donation be paid to Greytown Menz Shed for their continued support in taking down and erecting the new flags on Greytown's Main Street, to be funded from the beautification fund.*
4. *Request that officers report to the Board on car parking spaces and the safety of present road crossings on Greytown's Main Street.*
5. *Request that officers report to the Board on plans to tackle the local housing problem in Greytown.*

1. Meeting with Papawai Marae

At our meeting in December 2020 we discussed meeting with the Board of Papawai Marae early this year to discuss progress on the signs for Papawai Marae and working together as outlined in our Three Year Plan available at: <https://www.swdc.govt.nz/greytown-community-board-25>.

I met with Gillies Baker, a Papawai Marae Board member, on Tuesday 2nd February and he confirmed that following the formal welcome ceremony there will be the opportunity to discuss items of interest. The meeting will take place in late February. Simone Baker to advise on protocol for the ceremony. I recommend koha be given.

Discussion on areas to be raised.

2. Flags for Main Street

At our meeting in December 2020 we agreed to defer considering approving funds to commission Gina Jones of Catalyst to provide artworks for the third set of Main Street flags and for two new Welcome to Greytown signs consisting of wording in English and Te Reo with an image of a Gum and Totara tree pending receipt of a quote.

A written quote has been provided and we would need to spend \$1,920 plus GST to commission artwork on a flag with entwined leaves and the words welcome in English and Te Reo. Gina suggests that we use Oak and Totara, rather than Gum. The same designs could be used for the Welcome to Greytown signs.

3. Greytown Community Board Priority Expenditure Projections

An initial meeting was held with the SWDC Chief Financial Officer to discuss our priority expenditure. The Board will need to discuss the present division of spending in Greytown between projects, grants and beautification.

4. Wheels Park Meeting

This will take place at 5pm on Wednesday 23rd February 2021.

5. Meeting of the Stella Bull Park Users Group

A meeting of the Stella Bull Park Users Group will take place at 6pm on Wednesday 3rd March 2021.

6. Quiet Living of Lost Things Performance

In February 2020, the Board granted Steffen Kreft and William Connor \$500 to support the performance of the object theatre piece “the Quiet Living of Lost Things.”

Steffen Kreft and William Connor made a documentary of the performance which has recently been screened in Wellington. I recently met with Steffen Kreft and he would like to present the same at the Greytown Town Centre which is planned for Saturday 27th March at 7pm. The documentary lasts approximately 30 minutes followed by discussion.

7. Reports on Car Parking Spaces in Greytown and the removal of the road crossing adjacent to the Greytown Town Centre

These issues have been raised previously but so far there has been no outcome and residents have expressed further concerns. Please can officers provide a report for our next meeting. Can this report also advise on how the town could benefit from an increase in green spaces.

8. Maintenance concerns in Greytown

Discussion and report back on areas of concern.

9. Housing in Greytown

There is an increasing concern in Greytown that young people on lower incomes have no ability to obtain housing in Greytown. Indeed the high cost of rental accommodation drives these families further from the goal of owning their own property. We embrace the concept of social well being but there is increased disparity in families' abilities to get on the property ladder in Greytown and increasingly in South Wairarapa.

Discussion

Officers to provide a report back to the Community Board outlining present and future plans to provide housing for these families.

10. Letter from the Chair of Greytown Heritage Trust

I have received a letter from Vivienne O'Reilly, Chair of Greytown Heritage Trust as attached in Appendix 1. Greytown Heritage Trust is seeking our support in principle to proceed with its seating project and Greytown Town Centre and opposite shop frontage project.

The seating project is looking to make more seating available throughout Greytown Streets which will link back to the Greytown Heritage Trust website with a shorty history of the street names.

The Greytown Town Centre and opposite shop frontage project involves planting and reinstating the water fountain.

I would suggest that the way forward is to have a meeting with members of Greytown Heritage Trust. For discussion.

11. Appendices

Appendix 1 – Correspondence from Greytown Heritage Trust

Ann Rainford
Chair
Greytown Community Board

Appendix 1 – Correspondence from Greytown Heritage Trust



P.O. Box 169 Greytown 5712
greytownheritagetrust@gmail.com
www.greytownheritagetrust.co.nz

Dear Community Board Members

Greytown Streets Seating project

Greytown Heritage Trust has been far from inactive during the recent lockdown. In particular the Signage Team responsible for identifying heritage properties and sites in Greytown and erecting informative signs has been planning a further enhancement to inform visitors and residents alike of the village's wonderful sites and buildings.

The Greytown Heritage Trust are looking at a project where more seating is available throughout Greytown streets. I understand all the parks are overflowing with seats. Funding for these seats will come from families or local service clubs over a period of time in the future. Seats will have a plaque with a QR code linking back to the Greytown Heritage Trust website where a short history of the street names can be viewed, with the donated family or service club placed on the seat.

Currently eleven seating sites throughout Greytown have been identified and approved by the Roding Manager of South Wairarapa District Council. We firstly approached council to see if this project was viable and met road regulations.

A Heritage bench style seat (Similar to the seats in Stella Bull Park) have been considered and can be sourced by council from Windsor Urban a company who supply street furniture.

The cost of the website street history and QR code will be met by Greytown Heritage with council been responsible for the purchase and installation of the seats as and when donations come forth.

Town Centre and opposite Shop frontage project.

Two Greytown Heritage Trustees are keen to come up with a new planting plan for these areas plus the reinstatement of the Water fountain.

Funding for this planting part of the project would be of a modest nature and funded by an application to the Community Board with the ongoing maintenance of these areas by councils contract with City Care.

The reinstatement of the fountain may be more expensive and problematic and may have a different outcome once further investigation into the history of the original fountain and the reason why it was dismantled comes to light.

Once the design for this area has been developed the Trust will again consult with your board. I'm writing to seek your board approval in principle for these projects.

Kind regards/Kia ora

Vivienne O'Reilly
Chair Greytown Heritage Trust