



GREYTOWN COMMUNITY BOARD

Agenda 10 October 2018

Notice of a meeting to be held in the WBS Room of the Greytown Town Centre, 89 Main Street, Greytown, on Wednesday 10 October 2018 commencing at 7:00pm.

MEMBERSHIP OF THE COMMITTEE

Leigh Hay (Chair), Cr Paora Ammunson, Cr Margaret Craig, Mike Gray, Ann Rainford, Christine Stevenson and Lachlan O'Connell (student representative).

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- 3.1 Warren Woodgyer, speaking on rates and infrastructure **7:05pm**

4. PRESENTATIONS:

- 4.1 Katie Abbott and Jeremy Partridge, Tree Advisory Group update **7:10pm**

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

6. COMMUNITY BOARD MINUTES:

- 6.1 Minutes for Approval: Greytown Community Board Minutes of 29 August 2018 **Pages 1-5**

Proposed Resolution: *That the minutes of the Greytown Community Board meeting held on 29 August 2018 be confirmed as a true and correct record.*

7. CHIEF EXECUTIVE AND STAFF REPORTS:

- 7.1 Officers' Report **Pages 6-44**
7.2 Action Items Report **Pages 45-49**
7.3 Income and Expenditure Statement Report **Pages 50-55**

7.4	Applications for Financial Assistance	Pages 56-57
7.5	Financial Assistance Accountability Report	Pages 58-65

8. NOTICES OF MOTION:

- 8.1 None advised

9. CHAIRPERSON'S REPORTS:

10. MEMBER REPORTS (INFORMATION):

10.1	Emergency Management; Mike Gray	Page 66
10.2	The Community Board Clinic; Mike Gray and Ann Rainford	Page 67
10.3	Stella Bull Park Users Group Meeting; Ann Rainford	Pages 68-71
10.4	Community Patrol and Neighbourhood Support; Ann Rainford	
10.5	Proposed Community Gathering Nov 2018; Ann Rainford	
10.6	Community Board Working Group discussion; Ann Rainford	

11. CORRESPONDENCE

***Proposed Resolution:** That the inwards correspondence be received.*

11.1	Inwards	
	From Victim Support, to Greytown Community Board, dated 13 September 2018	Pages 72-76

Greytown Community Board

Minutes – 29 August 2018

- Present:** Leigh Hay (Chair), Mike Gray, Ann Rainford (Deputy Chair), Christine Stevenson and Lachlan O’Connell (student representative).
- In Attendance:** Mayor Viv Napier, Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 29 August 2018 between 7:00pm and 8:30pm.
- Also In Attendance:** Richie Hill (Greytown Heritage Trust) and Aidan Ellims.

PUBLIC BUSINESS

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Mrs Hay and Mrs Rainford declared a conflict of interest with the application for financial assistance from the Greytown Petanque and Croquet Club to be considered as part of agenda item 7.4.

3. PUBLIC PARTICIPATION

3.1 Richie Hill, Greytown Heritage Trust

Mr Hill noted that trees formed part of Greytown’s character, and that when towns grow the green canopy was put at risk. Mr Hill requested the Community Board’s support in safeguarding Greytown’s trees and advocating for Council policy that provided for their protection.

3.2 Aidan Ellims

Mr Ellims had attended the public meeting in Greytown regarding policing and disagreed with some of the points made. Mr Ellims said that over the year’s police numbers had decreased in South Wairarapa and the community would be better served with officers located in the local towns (as in the past). This model provided for a better flow of information, quicker responses and more community interactions.

4. TREE ADVISORY GROUP

There was no report from the Tree Advisory Group.

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

There were no actions from public participation.

6. COMMUNITY BOARD MINUTES

6.1 Greytown Community Board Minutes – 18 July 2018

GCB RESOLVED (GCB 2018/53) that the minutes of the Greytown Community Board meeting held on 18 July 2018 be confirmed as a true and correct record subject to the inclusion of the following:

‘10.4 Poppy Places

A report was included in meeting papers.’

(Moved Hay/Seconded Rainford)

Carried

7. CHIEF EXECUTIVE AND STAFF REPORTS

7.1 Officer’s Report

Members discussed the school dog education programme and emergency water storage with Mr Allingham.

GCB RESOLVED (GCB 2018/54) to receive the Officer’s Report.

(Moved Hay/Seconded Rainford)

Carried

7.2 Action Items Report

Members discussed the action items and updates were made.

GCB RESOLVED (GCB 2018/55):

1. To receive the Action Items Report.

(Moved Hay/Seconded Gray)

Carried

2. Action 544: Organise a Soldiers Memorial Park Users Group Meeting by end of October 2018; M Allingham

3. Action 545: Draft a letter to Cr Adrienne Staples, GWRC, asking for priority to be placed on communicating connecting bus schedules to weekend train travellers; M Gray

7.3 Income and Expenditure Report

GCB RESOLVED (GCB 2018/56):

1. To receive the Income and Expenditure Statement Report.
2. To receive the Income and Expenditure Statement for the period 1 July 2017 – 30 June 2018.
3. To receive the Income and Expenditure Statement for the period 1 July 2018 – 31 July 2018.

(Moved Hay/Seconded Stevenson)

Carried

7.4 Applications for Financial assistance

Mrs Hay vacated the chair prior to consideration of the application for financial assistance from the Greytown Petanque and Croquet Club.

Mr Gray assumed the chair.

At the conclusion of the discussion on the application from the Greytown Petanque and Croquet Club Mr Gray vacated the chair.

Mrs Hay resumed the chair.

GCB RESOLVED (GCB 2018/57):

1. To receive the Applications for Financial Assistance Report.
2. To grant the Wairarapa Citizens Advice Bureau \$200 in recognition of the small number of calls received and in acknowledgement of the good work done in the Greytown ward.
(*Moved Gray/Seconded Hay*) Carried
3. To grant Life Education Trust \$500 to deliver a mobile life skills programme to the schools in the region.
(*Moved Gray/Seconded Stevenson*) Carried
4. To grant the Greytown Petanque and Croquet Club \$750, to be paid from the beautification budget, to assist with the cost of purchasing plants for re-establishing a green boundary.
(*Moved Stevenson/Seconded Gray*) Carried with chair casting vote
5. To grant the Greytown JAB Rugby Club \$380 to assist with the costs of restocking first aid kits.
(*Moved Stevenson/Seconded Rainford*) Carried
6. To decline the application from the Wairarapa Curtis Cup U13 Representative Hockey Team as it does not meet the criteria.
7. To decline the application from the Wairarapa U15 Premier Hockey Team as it does not meet the criteria.
(*Moved Stevenson/Seconded Rainford*) Carried

7.5 LTP Referrals Report

GCB RESOLVED (GCB 2018/58):

1. To receive the LTP Referral Report.
2. To note the LTP submission from Living Streets Aotearoa.
(*Moved Hay/Seconded Gray*) Carried

7.6 SWDC Logo and Branding Working Party.

Mrs Hay reported that the Working Party would be creating a shortlist from the eight full submissions received.

GCB RESOLVED (GCB 2018/59) to receive the SWDC Logo and Branding Working Party Report.

(*Moved Hay/Seconded Stevenson*) Carried

8. NOTICES OF MOTION

There were no notices of motion.

9. CHAIRPERSONS REPORT

9.1 Chairperson's Report

Mrs Hay discussed a memorial seat for Jan Eagle in Stella Bull Park, advertising for the Kuranui IT programme and Wings over Wairarapa promotion with members.

GCB RESOLVED (GCB 2018/60):

1. To receive the Chairperson's Report.
2. To approve a cost of \$288.89 plus GST for purchase of a bench plaque and to approve a cost of \$751.39 plus GST for the purchase of a three seater bench including transport to be funded from the beautification budget.
(Moved Hay/Seconded Gray) Carried
3. To approve \$80 plus GST for the cost of one advertisement for the Kuranui IT Programme in the Featherston Phoenix.
(Moved Hay/Seconded Gray) Carried
4. To approve \$100 plus GST for the cost of printing four stickers for dog bag poles.
(Moved Hay/Seconded Stevenson) Carried
5. Action 546: Include the Greytown Community Board key assets and project list with updates in the meeting agenda; P Crimp

10. MEMBERS REPORTS (INFORMATION)

10.1 Me You and IT Too

A members report was submitted in Board papers, Mrs Rainford had attended the digital seniors launch.

Mrs Hay acknowledged Mrs Rainford's work on the Kuranui IT Programme.

11. CORRESPONDENCE

11.1 Inwards

From Lions Club International, to Greytown Community board, date 25 July 2018

From Paul Crimp, SWDC, to Greytown Community Board, dated 6 August 2018

11.2 Outwards

From Greytown Community Board, to Graeme Gray, dated 2 August 2018

From Greytown Community Board, to the Wairarapa Branch for the Society of Genealogists, dated 2 August 2018

GCB RESOLVED (GCB 2018/61) to receive the inwards correspondence and approve the outwards correspondence.

(Moved Hay/Seconded Gray) Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

GREYTOWN COMMUNITY BOARD

10 OCTOBER 2018

AGENDA ITEM 7.1

OFFICERS' REPORT

Purpose of Report

To update the community boards and Māori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

Work has been progressing on three key fronts that have the potential to impact us for decades to come, in varying ways

We continue to consider freshwater requirements, both urban and rural, for the future. It is apparent from the climate change work, and Whaitua process that availability of water in the future cannot be guaranteed, and this applies to both urban and rural requirements. This discussion goes well beyond primary sector needs, and we need to think and act now to ensure we have a planned path forward to ensure water is available when needed.

The Wairarapa Economic Development Strategy continues to progress well, once adopted this strategy will enable a focussed and considered plan to ensure the best outcomes, not just economically, are achieved for our residents and ratepayers.

Thirdly, we have been participating in a region wide response to the Governments thinking on how best to deliver three waters (wastewater, stormwater, and drinking water). The Government are due to announce the findings of their review next month, and this could signal a significant change to the way these operations are delivered.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS				
			2016/17 TARGET	2016/17 ACTUAL	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem		75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views		72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions		80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)		79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues		90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)
	% of ratepayers and residents who know how to contact a community board member		68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes		70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications		100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016)

2.1 Representation Review

Submissions closed 21 September.

Following receipt, these submissions will be heard on the 24 October.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Society Of Local Government Managers (SOLGM)

The annual SOLGM Conference was held in Queenstown 9 to 11 September, attended by around 800 local government managers.

The theme of this year's conference was :

" Know your community, serve your community"

There was a good mix of international and local presenters, key topics included three waters; housing and homelessness; Sustainable coastlines; Local Government Infrastructure Funding; The four Wellbeings through an economists lens; Application of "big data" in a local authority sense.

There were also inspiring presentations about looking at issues and conflict in communities from different perspectives, and the many and varied reasons why people and organisations come into conflict with each other.

3.1.2. Mayoral Forum

One Mayoral forum was held, was held during the reporting period.

Agenda items included Waste Management; Climate change and coastal adaptation; Wellington Regional investment plan (which the Wairarapa plan is a subset of)

3.1.3. Combined Council

The latest Combined Council meeting was hosted by Masterton District Council. Agenda items covered YETE; NZTA, Manawatu Gorge; Destination Wairarapa; and Wairarapa Economic Development Strategy

3.1.4. Wellington Water

Discussions continue with Wellington water on various matters in relation to the operation, and issues surrounding our three waters network.

Officers have attended workshops to consider options for waters delivery in the region in light of the Governments rhetoric, a submission to the Governments waters working party will result from these workshops.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

A health and safety report for August / September is included in Appendix 2.

4.2 Waihinga Centre/Martinborough Town Hall

The project continues, completion has been recalculated following some weather and materials delays as previously advised with a completion date of October. This remains subject to normal construction risks, weather, materials and the like.

Occupancy is now planned for October/November.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 1, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

4.3 Rates Arrears (Incl. GST) as at 30 June 2018

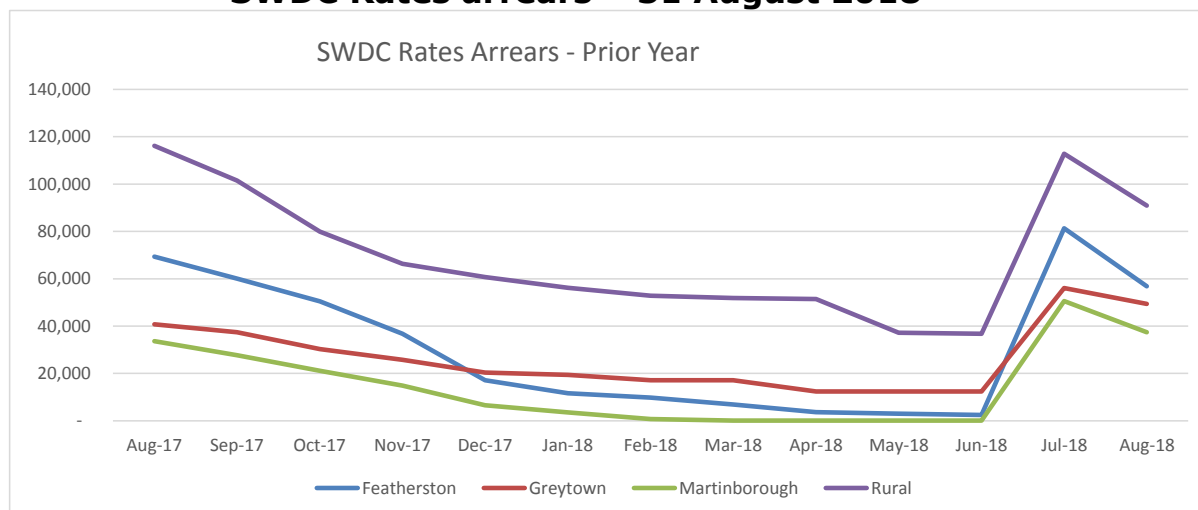
The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

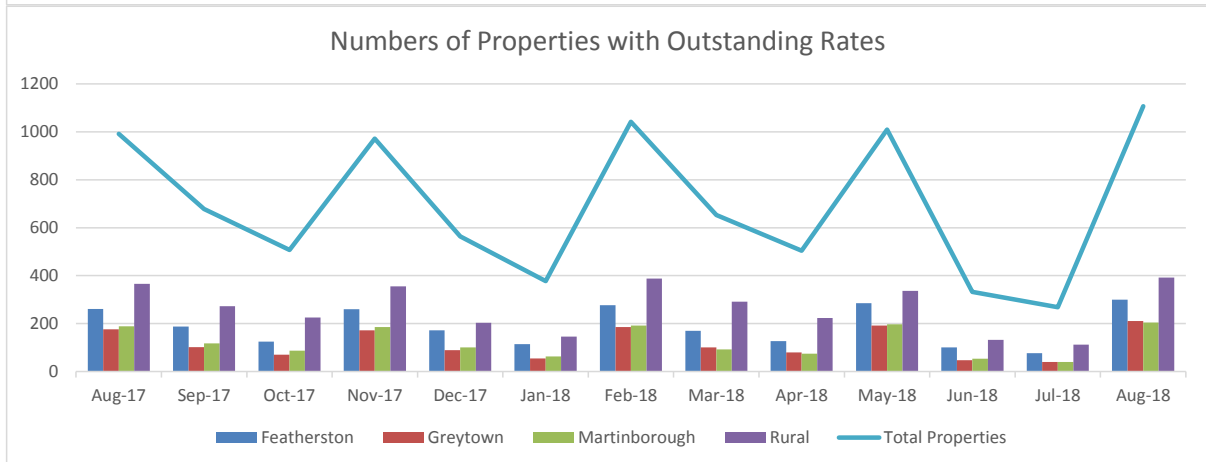
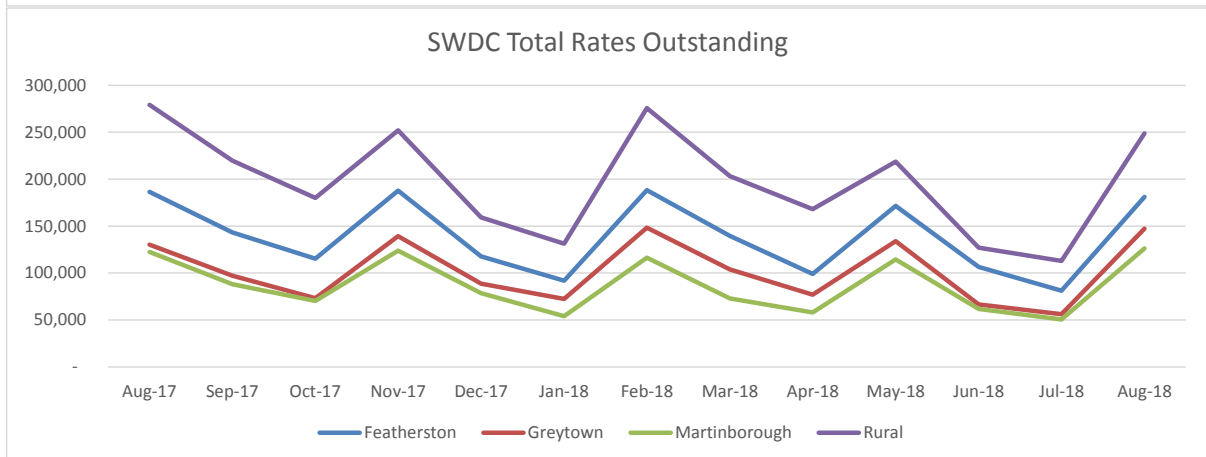
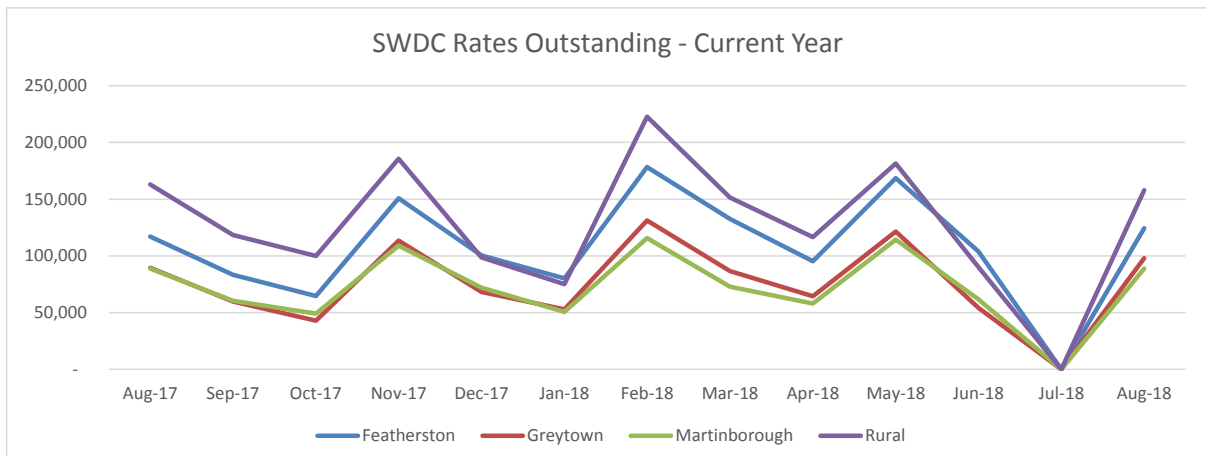
Total rates outstanding are at a slightly lower level to the same period last year.

We have the usual spike at this time of year, however the spike is a bit lower in dollar terms compared to last year.

In terms of number of properties, this is a little higher, but still around the 1,000 mark.

SWDC Rates arrears – 31 August 2018





4.4 LGOIMA Requests

TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
Pensioner Housing	Information supplied.
Domestic and international travel and associated costs for the financial year 2017/18.	Information supplied.
Audit Information	
The Provincial Growth Fund.	
Lists of LGOIMAS and time taken	
Prayers and Karakias at meetings	Information supplied.
Mayor's vehicle and associated costs.	Information supplied.
Staff numbers over years. Dog registration mandate. Staff information.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central government.

5. Appendices

Appendix 1 – Waihinga Centre Finances

Appendix 2 – Health and Safety Report

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Centre Finances

SWDC
Waihinga Centre
Project forecast - Actuals to August 2018

DRAFT

Per Council decision 18.1.2017

\$ 5,132,010

Made up as follows:	Budget	Invoiced to 31.08.2018	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	3,079,547	1,124,162	4,203,709
Rigg Zschokke Agreed Variations*		27,387	10,204	37,591
		<u>3,106,934</u>	<u>1,134,366</u>	<u>4,241,300</u>
Insurance		27,442	-	27,442
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	<u>-</u>	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	<u>-</u>	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		47,500		
Warren and Mahoney - Site Monitoring		35,235		
Warren and Mahoney - Variations*		11,578		
		<u>94,312</u>	<u>-</u>	<u>94,312</u>
Development & Design Variations**		111,353	675	112,028
QS Services to completion	50,000			
Venture Consulting		22,500	7,500	
Clendon Burns & Park		13,438		
		<u>35,938</u>	<u>7,500</u>	<u>43,438</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			188,639
Overall budget	\$ 5,332,010	4,153,782	1,142,541	\$ 5,320,649

***Construction Variations to date:**

	Invoiced to 31.08.2018	Invoices to come	Forecast spend
Rigg Zschokke			
Removal of asbestos	7,310		
Insurance obtained directly	(20,000)		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room	7,500		
Replace ceiling joists supper room	2,000	500	
Temporary structural support	9,500		
Concrete under existing foundation	1,000		
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney	3,500		
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	3,500	1,500	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727		
Materials supply savings	(5,000)		
Foundation beam kitchen	3,885		
	<u>27,387</u>	<u>10,204</u>	<u>37,591</u>
Warren and Mahoney			
Alternative cladding product + Addl Toilet	11,578	0	11,578
Additional Insurance	27,442		27,442
**Development & Design Variations:			
SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	7,990	675	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	45,158		
Holmes Consulting - Construction Monitoring	25,515		
	<u>111,353</u>	<u>675</u>	<u>112,028</u>
Net cost/(savings) from Variations:			188,639

Appendix 2 – Health and Safety Report

South Wairarapa District Council Health and Safety Report 11 July 2018 – 7 September 2018

HEALTH AND SAFETY STRATEGY

We continue to progress well on implementing our health and safety strategy and work plan.

RESOURCING

There are no health and safety resourcing issues. Julie Wallace, working 1 day a week.

HEALTH AND SAFETY – DRIVING CONTINUOUS IMPROVEMENT (lead indicators)

Training

SWDC are continuing to review health and safety training needs of new and existing staff.

8 staff recently attended Assertiveness training.

Engaging with our people

Health and Safety at Work Team have recently:

- Looked at how the team can keep health and safety alive through contributing in team meetings and having providing messages to team mates in the health and safety newsletter.
- Discussed content for health and safety notice boards
- Continued review of the hazard register
- Reviewed job safety checks for teams to trial.

Near Miss reports

No near misses reported in the period 11 July 2018 – 7 September 2018.

Wellness

- All staff continue to be offered flu injections.
- All staff offered annual wellness payment of \$200.

Working with our Contractors

1 Contractor audits undertaken (there was no Roding activity requiring auditing this month)	1 Contractor audits met expectations	0 Did not meet expectations	0 Remedial actions taken
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Council continue to implement the contractor management system.

- Council staff continue to evaluate contractor's health and safety systems.
- Council staff who engage contractors continue to engage with contractors through pre-start meetings, inductions and safety audits, promoting Councils health and safety expectations.
- No contractor incidents reported.

HEALTH AND SAFETY ACCIDENT & INCIDENT REPORTING (Lag indicators)

1 incident requiring first aid reported during the period 11 July to 7 September 2018.

1 non-injury incident reported during the period 11 July to 7 September 2018.

All accident and near miss reports are referred to the Health and Safety at Work Team and Management, who review and satisfy themselves appropriate actions have been taken and where necessary, appropriate additional controls are put in place.

RISK MANAGEMENT

Work on hazard registers is ongoing, controls are currently being reviewed by the H&S at Work Team, and staff are encouraged to report new hazards through the monthly newsletter and staff meetings.

We will be providing updates on how we are managing our biggest risks. To give you the assurance that we understand our biggest risks, what controls and reduction measures are required, and actions we are taking.

Here is an update on two key risks we are currently focussing on:

Risk	Description of risk	Controls and reduction measures	Actions
Contractors	<p>Contractors undertake a number of high risk activities for Council. We have little control over Contractors staff and work standards while they are working for Council.</p> <p>We rely on them employing staff who are competent and trained, while observing safe work practices.</p>	<p>Contractors working for Council have robust health and safety systems in place, and understand their obligations. Contractors will be fully briefed, responsibilities assigned, and work will be periodically assessed to ensure agreed controls are being managed.</p>	<p>Contractor management system designed.</p> <p>Contractors asked to provide their H&S systems for checking by Council.</p> <p>Once approved, contractors will be asked to sign a contractor agreement.</p> <p>Contractor pre-start briefings and inductions have been developed and provided to appropriate staff.</p> <p>Site safety audit checklists have been developed and provided to appropriate council staff. Staff who manage contractors have been undertaking safety audits and ensuring remedial actions undertaken where required. Contractor safety audit standards added to the audit checklists to assist managers and staff when undertaking a safety audit.</p> <p>When work is commissioned, a risk assessment is done to inform the frequency and type of safety audits.</p> <p>Contractor post contract safety review developed to assist managers with safety conversations with contractors when work is complete.</p>

Risk	Description of risk	Controls and reduction measures	Actions
Lone / remote workers	It is not always possible for staff to work in teams or even in pairs. Often staff are required to work alone and remotely, where in some cases poor cell phone coverage is an additional factor.	<p>All staff who work remotely or alone will be provided with cell phones. They will be required to sign out before they leave, including their intended location and expected time of return. This will be monitored and action taken in line with an emergency response plan if help is summoned or they fail to return by the expected time. They will be required to sign in when they return. They will be provided with a device to summon assistance which do not require cell phone coverage.</p> <p>Consideration to be given to having vehicles fitted with GPS.</p>	<p>Staff who work remotely or alone to have access to cell phones. Sign out/in systems in place and being used.</p> <p>Garmin InReach remote contact device currently being used by Bylaws team. Device meets legislative requirements by providing two way communication in areas out of cellular range. Device also provides GPS functionality, enabling manager to pinpoint location of staff.</p> <p>A second Garmin device has been purchased for use by the remainder of staff who work in lone/remote situations. Device currently being trialled by Roding team. This will be monitored, with additional devices purchased if required.</p> <p>Monitoring process for sign out/in system developed and implemented by Bylaws and Roding teams.</p> <p>Training in the use of the device, monitoring, and emergency procedures rolled out to Managers, Bylaws and Roding team. Emergency Action Plans developed.</p>

INFRASTRUCTURE SERVICES

1. Group Manager highlights

Further work has been undertaken to enable the Council to make a decision on the future arrangements for the delivery of the Council's roading activities. This has included further workshops and CE/Mayoral decisions.

Meetings to develop the scope for planning have taken place. Speed limit setting under the new guidelines have also taken place and we hope to start the roll-out in the near future. However, coordination across the councils will be required to do this effectively on a regional basis. SWDC / NZTA State Highway Liaison Meetings continue to look at works regionally rather than individually between councils.

Opportunities to share knowledge and experience across the water sector have also been explored through meetings with Wellington Water and all the Wellington regional councils. With the waters space being dominated with reviews of resilience and future operations, this area will continue to be looked at as the landscape changes over time.

Featherston Waste Water Consent Meetings have been held with SWDC, Philip Milne, Al Cross and the Greater Wellington Team. Unfortunately, the hearing process has been delayed until early next year to allow additional work to be carried out on the implications of the proposed Natural Resources Regional Plan.

There has also been a review of issues for the Featherston commuters and discussions with Fab Feathy on works to be done within Featherston and assisting the rail commuters' parking and access.

The Wai Moana Management Team meeting covered several topics with presentations from The Whaitua Committee on the relationship of the proposed investigation to the proposed treaty settlement and the proposed Natural Resources and Wairarapa Moana Bittern/Matuku Management Strategy. The details of assets and the associated asset management plans, as well as maintenance plans, will be required within SWDC to assist these processes going forward.

Meanwhile work on the actions from the Long Term Plan are being reviewed and implemented and general works busily ramping up for the new work season.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		JULY	YTD	JULY	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		440		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2008*	FTN: Yes GYT: Yes MTB: Yes		FTN: No GYT: No MTB: No		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2008	FTN: Yes GYT: Yes MTB: Yes		FTN: No GYT: No MTB: No		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure or flow per 1000 connections	<15	0	0.25 per 1000 (1 complaints)	1	1
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.75 per 1000 (3 complaints)	0.75 per 1000 (3 complaints)	3	3
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0	0 per 1000 (0 complaints)	0	0
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(1/1) 100%	Median Time 2mins	1	1
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/1) 100%	Median Time 2h 36mins	1	1
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(21/24) 88%	Median Time 14h 16mins	24	24
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(22/24) 92%	Median Time 20h 53mins	24	24
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		41.3%		

2.2 Water supply capital improvements

2.2.1. Featherston water supply

Quotes have been received for an additional bore (approximately \$50k for bore); connection to pipe and pump install will need to be developed. Ongoing discussion with Greater Wellington Regional Council (GWRC) about consent to drill and the consent renewal (existing consent expires December 2019).

Request for proposal being prepared to convert one of the raw water storage ponds adjacent to the water treatment plant, which will give approximately 2 days storage at peak summer usage for both Featherston and Greytown.

2.2.2. Water reticulation renewal

Stage 3 of the trunk main renewal contract completed for Greytown water main to the Waiohine plant.

2.3 Water treatment plants

The Waiohine plant and Greytown Bore have operated routinely.

2.4 Water reticulation

There were 24 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 5 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		JULY	YTD	JULY	YTD
Number of blockages per 1000 connections	<10	0.48 per 1000 (3 complaint)		3	3
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflows)	0.97 per 1000 connections (4 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	3/6 (50%)	Median Time 52min	6	6
Resolution time: from notification to resolution of fault	< 4 Hrs	4/6 (66%)	Median Time 2h 41m	6	6

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		JULY	YTD	JULY	YTD
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0 per 1000 (0 complaint)	0 per 1000 (0 complaint)	0	0
No. of complaints per 1000 connections received about sewage systems faults	< 15	2	0.48 per 1000 (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.72 per 1000 (3 complaint)	0.72 per1000 (3 complaint)	3	3
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	5/6 (83%)	83% (5/6)	6	6

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. GWRC notified on 16 May 2018. Delayed to allow discussion around proposed Natural Resources Plan interpretation.

Two further meeting organised with neighbour and Iwi to provide more information and answer questions.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land last irrigated to land in May. Since then the field has been too wet to irrigate.

At the Greytown site, Water Force NZ has established onsite with ground investigation completed. Bridge completed for access to ponds. Temporary UV system in place to meet the 1 September consent condition. Construction of the building on-going, with wet well construction well-underway.

Waite Street, Featherston Renewal

Perkinson Civil was awarded the contract to replace 1800m of the 375mm main from Revans Street to the wastewater treatment plant. Flow monitoring estimates that 25 % of the inflow and infiltration (I&I) occurs within this main. This is in line with the consent application and will reduce the size of the storage pond that will be required for winter period when the ground is too wet for irrigation. Started on 3rd September.

3.3 Operational

Featherston, Greytown, Martinborough and Lake Ferry plants operated routinely during the period with no reported issues.

3.3.1. Wastewater reticulation

There were 3 pipeline blockages reported during the period, with increased rain increasing flow levels.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There was 1 storm water blockage reported during the period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 1% compared to July 2017	Current average annual increased 21% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

6.2 Roading Maintenance – Fulton Hogan

133km of grading was carried out during August, 68 km of the graded length was completed with a tow behind roller. The rolling operation provided a tight smooth surface with less loose material. The roller was removed due to saturation of the unsealed road surface.

564 m³ of maintenance metal was applied to various unsealed roads.

Permanent warning signs have been upgraded on Cape Palliser Road, along with the painting of sight rails.

Preseal repairs were carried out on the sealed road network, both urban and rural section were repaired

Slips and slumps were repaired on White Rock and Tora Roads.

Culverts were upsized on Haurangi Road in the area adjacent current logging operation to allow for anticipated increase runoff.

Edge marker posts were upgraded along Western Lake Road.

Litter was collected off 17 km of rural roads.

Greytown, Featherston and Martinborough had various Kerb and Channel swept as part of the monthly cycle.

Combined cycle/footpath was constructed along Johnston Street Featherston, as part of the Remutaka Trail to railway station connection.

Path work was also completed at the Japanese Memorial garden.

6.3 Other activities.

6.3.1. 2018/2019 Reseals

The 2018/2019 reseat programme has been finalised and is identified below, and represents 18.96 kms of districts roads and streets. This figure is slightly less than 5% of sealed roads, and is estimated to be on budget.

Road Name	Start RP m	Finish RP m	Start Name	End Name
Church Street	10	116	SH 2	East St
Church Street	126	225	East St	Market Rd / Reading St
Market Road	0	362	Church St / Reading St	End Seal
East Street	0	483	Wakelin St	Papawai Rd
Wakelin Street - East	0	84	East St	End Seal
Wakelin Street - West	0	80	East St	End Seal
Papawai Road	13	115	SH2	East St
Papawai Road	125	265	East St	End K&C RHS
Papawai Road	265	1984	End K&C RHS	Fabians Rd
Greytown-Woodside Road	0	3770	Humphries St	End Seal
Kahutara Road	3047	3132	Seal Join	Seal Join
Phillips Line	4829	4861	Start Seal	SH 53
Viles Road	3	1140	Western lake Rd	Cattlestop
Western Lake Road	28047	30947	East West Access	Bridge Abut
Oxford Street	0	88	The Square	Cork St
Oxford Street	88	444	Cork St	Regent St
Suez Street	4	146	Strasbourg St	Oxford St
Hinakura Rd	2186	3330	Bridge	Seal Join
Hinakura Rd	13286	14954	Spooners Bridge	Seal Join
White Rock Road	5907	7902	Seal Join	Ruakokoputuna Rd
Lake Ferry Road	27177	27843	Short Whakatom	End Guardrail
Cape Palliser Road	24464	26267	Seal Join	Kawakawa Bridge

7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, eleven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and is also responsible for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS	INCIDENTS			
		MONTH	YTD	MONTH	YTD	
Users satisfied with parks and reserves	90%			NRB Survey:	94%	
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%	
Council playground equipment that meets national standards	100%					
Council pools comply with NZ swimming pool water testing standards	100%					
Ratepayers and residents satisfaction with Council swimming pools	67%					
Occupancy of pensioner housing	94%			Actual:		
Ratepayers and residents satisfied with town halls	76%			NRB Survey:	74%	
Cycle strategy	Developed					
Ratepayers and residents satisfied with public toilet facilities	90%			NRB Survey:	85%	
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library					
% of ratepayers and residents satisfied with libraries	90%			NRB Survey:	91%	

7.2 Parks and reserves

7.2.1. Featherston

The gardens in front of the library and information centre have been refreshed, including replanting with Graham Thomas roses which are a golden yellow. The existing roses have been redistributed to other garden beds. An area of old garden on the east side of the Windgrass sculpture has been removed to allow for the relocation of the bus-stop to this location at the end of September. The gazebo in Cherry Tree Park has been repainted in colours to match the public toilet/library/information centre building colour schemes.

7.2.2. Greytown

The stone fence at Soldiers' Memorial Park has been cleaned, as has the wall and seating area at the Arbour Reserve. The fence to the Croquet Club grounds at Soldiers' Park has been replaced with new colour steel, as has a section of the swimming pool boundary fence.



7.2.3. Martinborough

The new bicycle stands have now been installed in the streets around Martinborough Square. The seats beside the skate park have been cleaned and repaired. Work is under way on the Boer War Memorial in Martinborough Square – the memorial itself has been cleaned and lettering touched up. New steps are being installed, and the new lamp pole is in position – the lantern will be installed shortly.



7.3 Community housing

There are two vacant flats, one at Cicely Martin in Martinborough, and the other at Burling in Featherston. The Martinborough flat had been occupied by the same tenant since 2001, and the Featherston flat since 2010, so both are getting a freshen-up of paint etc.

7.4 Cemeteries

7.4.1. Featherston cemetery

The iron fence on the road frontage at Featherston cemetery has been repainted.

7.4.2. Greytown cemetery

People driving over graves, particularly in the newer part of the lawn cemetery has been an ongoing problem. City care cemetery staff are working through installing bollards to prevent casual vehicle access. Another rubbish bin has been added, adjacent to the ashes walls.



7.4.3. Martinborough cemetery

The latch on the pedestrian gate has been altered to make it accessible to wheel-chair users.

7.4.4. Purchases of burial plots/niches 27 July to 10 September 2018

	Greytown	Featherston	Martinborough
Niche	0	0	1
In-ground ashes Beam	0	0	0
Burial plot	0	2	0
Total	0	2	1

7.4.5. Ashes interments/burials 27 July to 10 September 2018

	Greytown	Featherston	Martinborough
Burial	3	2	0
Ashes in-ground	2	0	0
Ashes wall	0	0	1
Total	5	2	1

7.5 Events

7.5.1. Featherston

Completed events:

Ragin' Cajun Louisiana Hoedown held on Saturday, 28 July 2018



Pangaea (New Delhi) NZ Tour – held on Wednesday, 8 August 2018



Turning Points – New Zealand String Quartet held on Friday, 17 August 2018



Future events:

Community Barn Dance & Pie Contest - being held Saturday
15 September 2018



Featherston Expo – being held on Sunday, 30 September 2018



Featherston Festivals of Choirs – being held Sunday, 18 November 2018

Featherston Market – being held every fourth Saturday: 27 October, 24 November, 22 December 2018, 26 January, 23 February and 23 March 2019

Christmas in the Squire – being held Saturday, 3 November 2018

7.5.2. Greytown

Completed events: Nil

Future events: Nil

7.5.3. Martinborough

Completed events: Nil

Future events:

Martinborough Charity Fun Ride – being held Sunday, 28 October 2018



Toast Martinborough – being held on Sunday, 18 November 2018



8. Libraries

Library statistics for July and August 2018 are attached in Appendix 3. There are no statistics for wi-fi usage for August, as during August the network provider was changed. Wi-fi usage information is expected from the provider, although in a different format to that provided previously.

9. Appendices

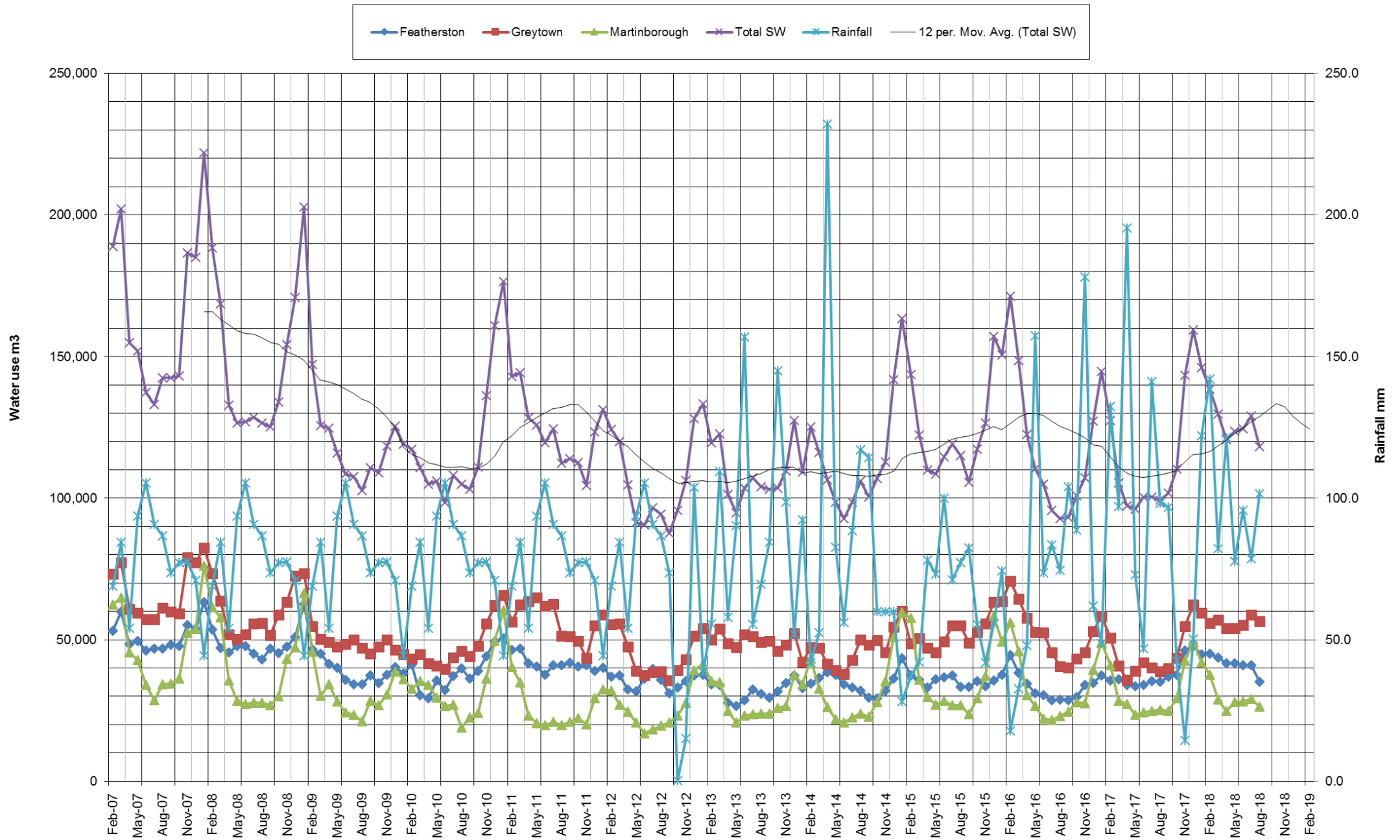
- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by: Paul Crimp, Chief Executive Officer

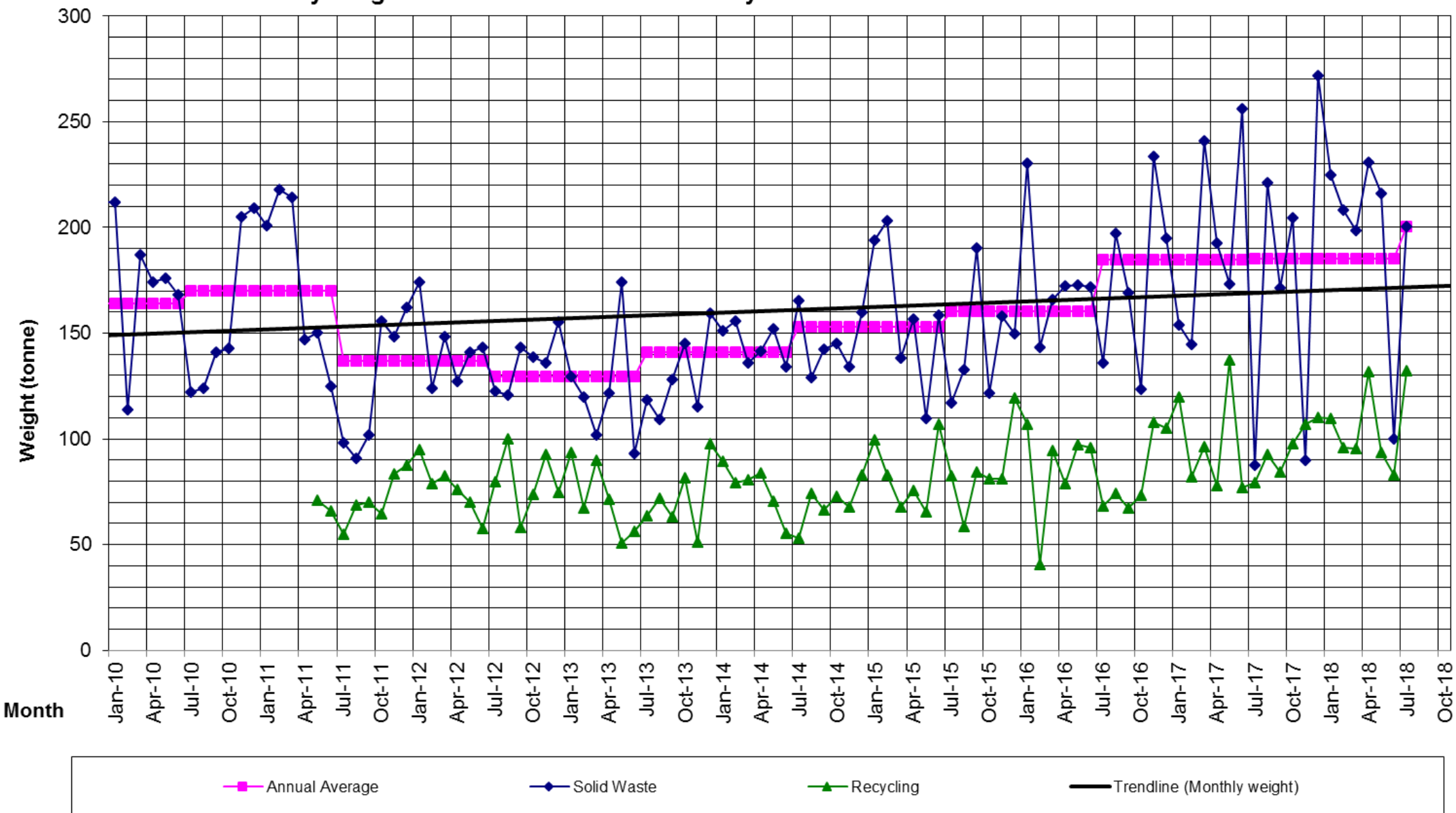
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



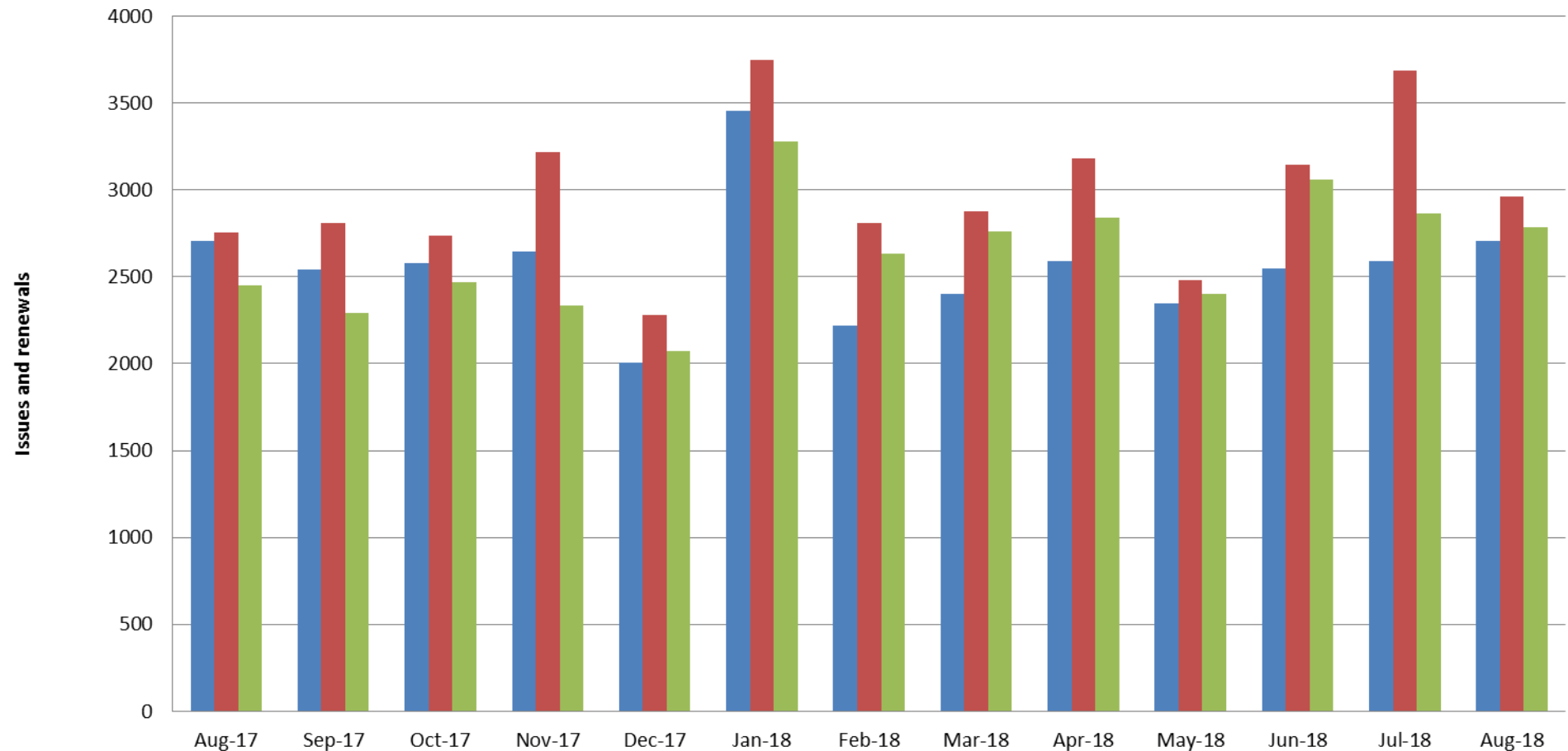
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



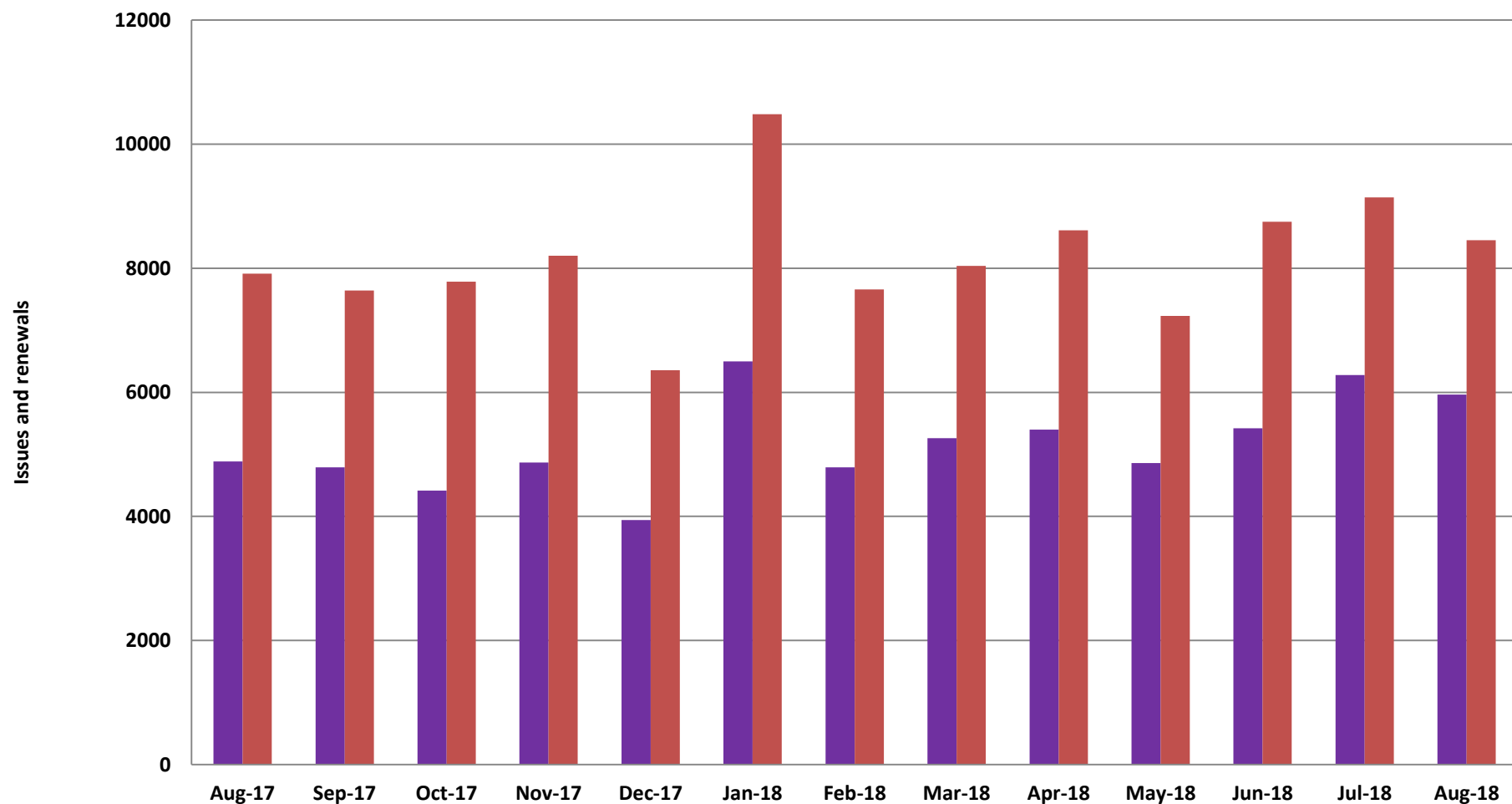
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to August 2018



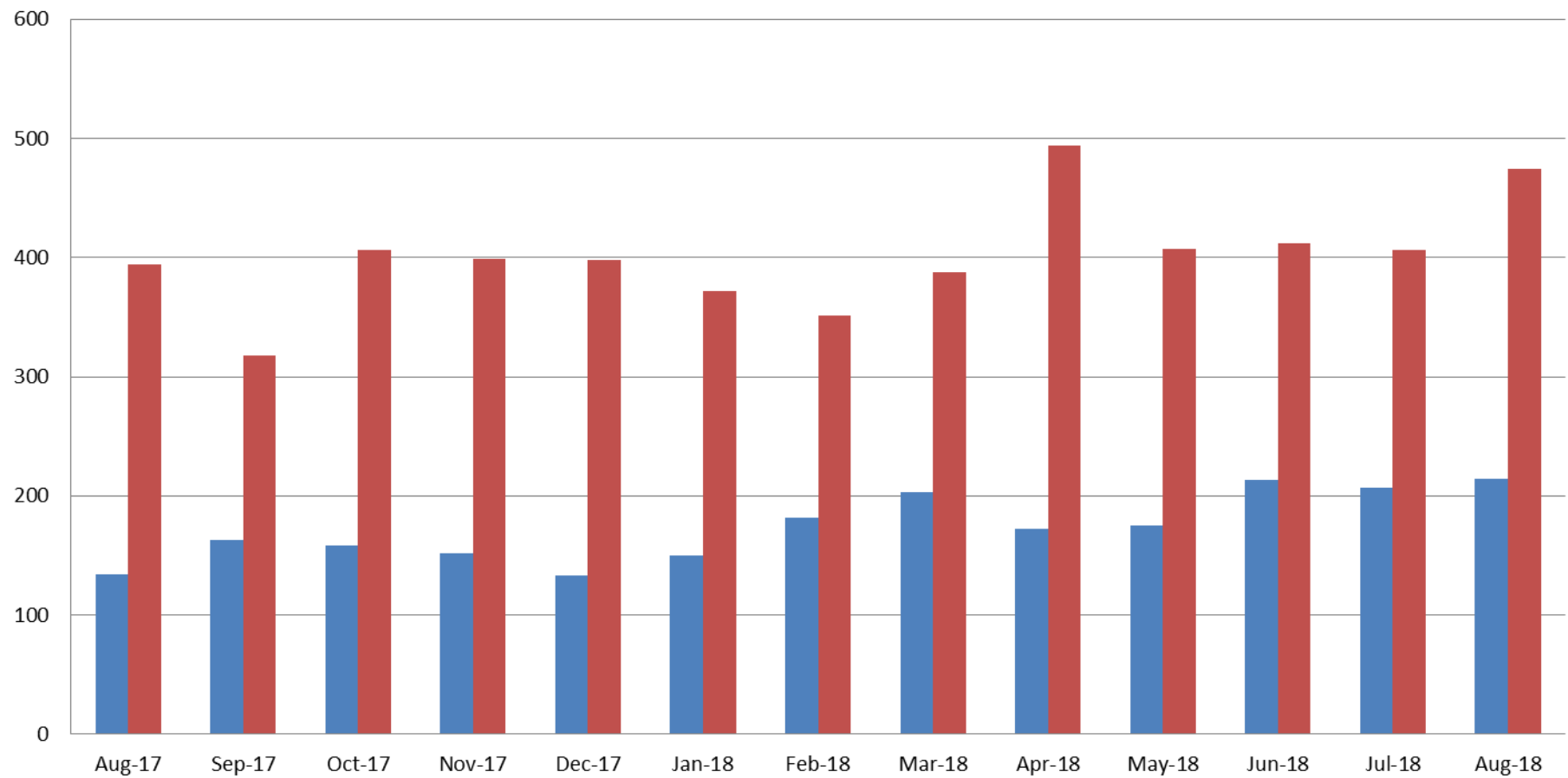
	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18
Featherston	2707	2543	2577	2647	2006	3456	2216	2400	2590	2348	2550	2588	2703
Greytown	2756	2811	2738	3218	2278	3748	2809	2878	3178	2483	3143	3689	2964
Martinborough	2451	2289	2468	2336	2071	3281	2632	2761	2842	2400	3058	2866	2784

Wairarapa Library Service - issues and renewals to August 2018



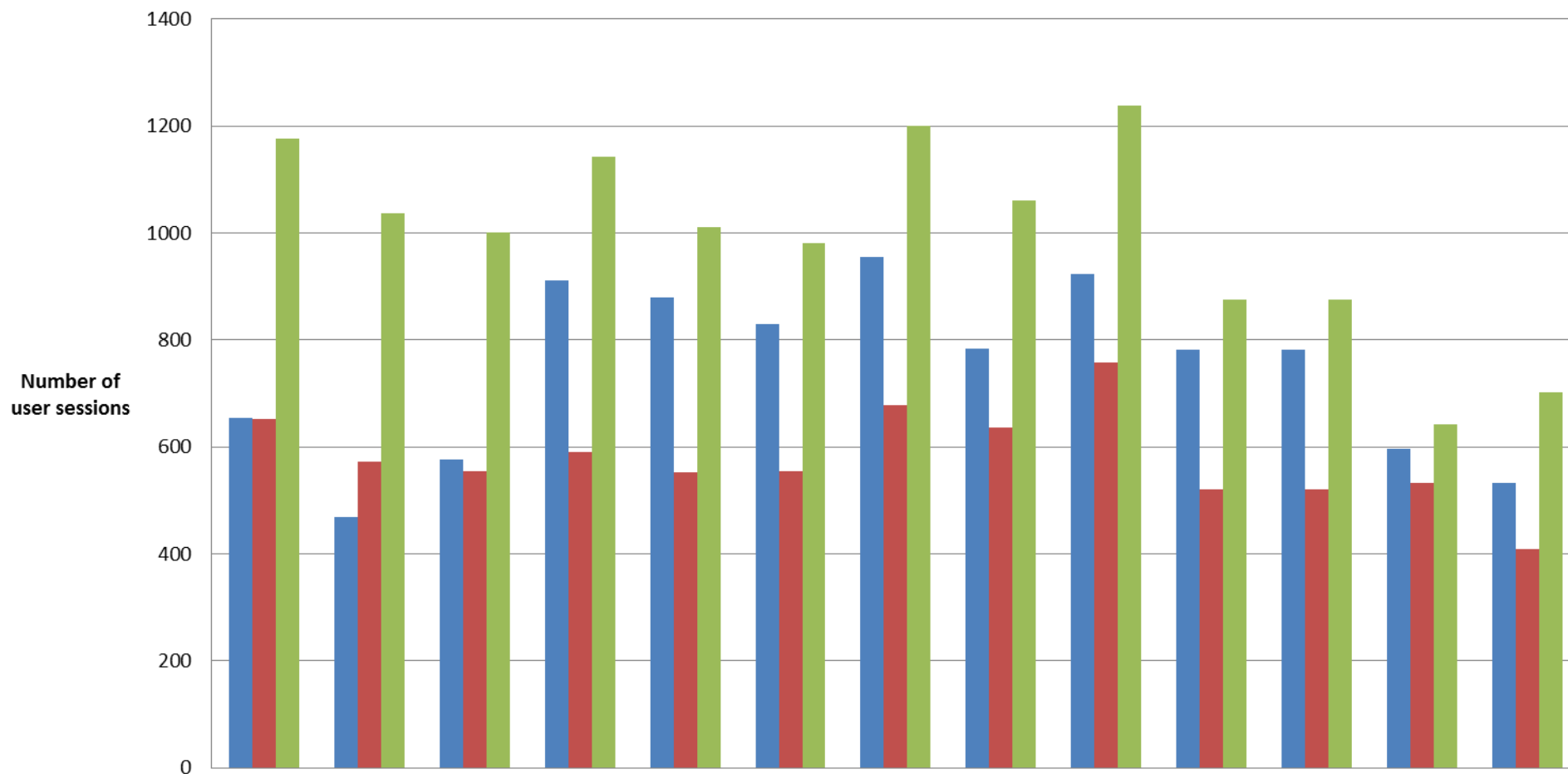
	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18
Carterton	4887	4792	4418	4870	3940	6500	4789	5261	5397	4861	5422	6279	5962
South Wairarapa	7914	7643	7783	8201	6355	10485	7657	8039	8610	7231	8751	9143	8451

Wairarapa Library Service - audio and e-book issues to August 2018



	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18
Audiobooks	134	163	158	152	133	150	182	203	172	175	213	207	214
Ebooks	394	318	406	399	398	372	351	388	494	407	412	406	474

APNK Wi-fi user sessions to July 2018



	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18
Featherston	655	469	576	911	879	829	955	784	923	781	781	596	533
Greytown	653	572	555	590	553	555	677	636	757	521	521	532	409
Martinborough	1177	1036	1001	1142	1011	981	1201	1060	1239	876	876	643	701

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	82%	9 of 13 Land Use applications were processed within statutory timeframes. 15 of 17 Subdivision applications were processed within statutory timeframes. 5 of 5 permitted boundary activity applications were processed within statutory timeframes. NCS.
s.223 certificates issued within 10 working days	100%	100%	7 of 7 s223 certificates were processed within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	90%	9 of 10 s224 certificates processed. NCS.

Officers provide detailed information as fortnightly updates on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 ST JULY 2018 TO 31 ST AUGUST 2018	PREVIOUS YTD 1 ST JULY 2017 TO 31 ST AUGUST 2017	PERIOD 1 ST JULY 2018 TO 31 ST AUGUST 2018	PREVIOUS PERIOD 1 ST JULY 2017 TO 31 ST AUGUST 2017
Standard LIMs (Processed within 10 working days)	49	26	49	26
Urgent LIMs (Processed within 5 working days)	7	10	7	10
Totals	56	36	56	36

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – 96 CCC's were issued within 20WD
Building consent applications are processed within 20 working days	100%	100%	NCS – 92 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2020. Council was re-accredited in January 2018
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWO's and Swimming Pools	Yes	Yes	Building Consents Council inspects all new work to ensure compliance (August 2018 – 528 inspections) BWO's – Total 169 – average of 3 audits per month required, 2 audit carried out in August. Swimming Pools – Total 279 – average of 7 audits per month required. 25 audit carried out in August.
Earthquake prone buildings reports received	90%	N/A	Under previous legislation 148 of 229 known premises had been addressed. Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status. 104 letters sent out in total. 69 - identified as no longer EQP 20 - require engineer assessment 12 - still being assessed by LGE 15 - identified as EQP and have been sent notices to be affixed to the building.

TYPE – AUGUST 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	5	\$748,425
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	0	\$0.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	53	\$5,673,941
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$5,000
Totals	59	\$6,427,366

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	1 visits	100%	1 visit to school holiday program in Greytown
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 47/47
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	50%	1/2 1 incidents due to being unable to make contact in time

INCIDENTS REPORTED FOR PERIOD 1 JULY 18 TO 31 AUGUST 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	-	-
Attack on Person	-	-	-
Attack on Stock	-	-	-
Barking and whining	6	1	1
Lost Dogs	-	-	4
Found Dogs	-	-	4
Rushing Aggressive	3	-	1
Wandering	13	2	13
Welfare	-	-	-
Fouling	1	-	-
Uncontrolled	-	-	-

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 7 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 13 incidents

INCIDENTS REPORTED	TOTAL FOR PERIOD 1 JULY 2018 TO 31 AUGUST 2018
Stock	8

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints 10/10 attended within timeframe

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2018 TO 31 AUGUST 2018	PREVIOUS YTD 1 JULY 2017 TO 31 AUGUST 2017	PERIOD 1 JULY 2018 TO 31 AUGUST 2018	PREVIOUS PERIOD 1 JULY 2017 TO 31 AUGUST 2017
Total	10	10	10	10

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	MAGIQ data. All premises inspected at new or renewal application stage (13).
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years.	100%	100%	There are no high risk premises in the district. Very low, low and medium risk premises are inspected at new or renewal application (no less than once every three years).
Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement.	100%	100%	No CLEG meetings scheduled to date.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2018 TO 31 AUGUST 2018	PREVIOUS YTD 1 JULY 2017 TO 31 AUGUST 2017	PERIOD 1 JULY 2018 TO 31 AUGUST 2018	PREVIOUS PERIOD 1 JULY 2017 TO 31 AUGUST 2017
On Licence	5	2	5	2
Off Licence	4	1	4	1
Club Licence	2	0	2	0
Manager's Certificate	5	21	5	21
Special Licence	6	7	6	7
Temporary Authority	2	0	2	0
Total	24	31	24	31

2.7 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 17/18	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	MAGIQ data. 22 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	MAGIQ data. 22 premises inspected at new or renewal application stage to date

2.8 Bylaws

Between 1 July 2018 and 31 August 2018 there were three notices relating to trees and hedges, four litter and three abandoned vehicle complaints.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

GREYTOWN COMMUNITY BOARD

10 OCTOBER 2018

AGENDA ITEM 7.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 10 October 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 10 October 2018

Ref #	Meeting	Raised Date	Responsible Manager	Action or Task details	Status	Notes
223	GCB	26-Apr-17	Christine Stevenson	GCB RESOLVED (GCB 2017/31): 1. To receive the Poppy Road Signs Project. 2. To identify possible locations for remembrance as part of the Poppy Road Signs Project. (Moved Hay/Seconded Rainford) Carried	Open	6/6/17: GCB supporting the project and to identify suitable locations 22/11/17: Christine to speak to RSA to see if they were interested in moving the project forward. 22/6/18: RSA suggested Humphries, Udy, Jellicoe, Christine to liaise with Claire Bleakley on next steps. 29/08/18: Ian Farley researched streets and Jellicoe St fits criteria. Council to prepare a road sign for Jellicoe Street, but hold off installing until RSA have been consulted
706	GCB	22-Nov-17	Leigh Hay	Liaise with the Menz Shed to see if they are able to build a 'peace seat' for Kowhai Reserve	Open	
172	GCB	14-Mar-18	Lachlan (S Rep)	Put forward ideas for making the Greytown Memorial Pool more appealing to users (e.g. murals on the fences)	Open	Lachlan had spoken to Maree Patten, Acting Principal, and would follow-up with the arts department and arts students to see what they think and report back. 29/08/18: Students are busy with exams, suggest the project be done for summer 19/20 with students designing the art to a theme and professional artists contracted to paint. GCB to approve designs. Potentially to be placed in the grassy corner area of the pool
174	GCB	14-Mar-18	Mark	Revisit the possibility of speed activated warning signs at the two entrances to Greytown. The location to be inside the 50km speed limit zones (as opposed to within the 100km zone) as discussed with Mark Owen, NZTA on the 31 January 2018	Open	03/04 To be installed before end of financial year. Project is being run through Steve James (NZTA). All locations have been confirmed. M Allingham to notify the Chair of date of installation and L Hay to circulate to local media. Wairarapa Road Safety Manager may do a media release. 01/06 NZTA data collection almost complete, installation likely to be before end June 2018. 04/07 Programme for installations advised by NZTA - to be completed by 31/08.

Ref #	Meeting	Raised Date	Responsible Manager	Action or Task details	Status	Notes
						29/8/18: Request for 1 sign to be placed in different location, awaiting new finish date for that sign
375	GCB	6-Jun-18	Paul	GCB RESOLVED (GCB 2018/40) not to agree with or support the proposed side entrance modification to the Greytown Town Centre. (Moved Hay/Seconded Gray) Carried	Open	
378	GCB	6-Jun-18	Leigh Hay	Consider options for relocating amenity signs located on Cotter Street to alternative locations; including impact and any consultation required	Open	
439	GCB	18-Jul-18	Leigh Hay	Order a replacement plant for the Greytown Main Street barrels, thrip spray and fertiliser; to be paid from the funds committed for Greytown barrels and plants	Open	added note to I&E (Susan)
443	GCB	18-Jul-18	Paul	Provide clarification about determining risk category as Greytown Heritage Trust have identified improvements that they would like to undertake around Greytown	Open	
446	GCB	18-Jul-18	Leigh Hay	Put together a Facebook campaign to encourage South Wairarapa residents to submit to GWRC's representation process	Open	
539	GCB	29-Aug-18	Jennie	GCB RESOLVED (GCB 2018/57): 1. To receive the Applications for Financial Assistance Report. 2. To grant the Wairarapa Citizens Advice Bureau \$200 in recognition of the small number of calls received and in acknowledgement of the good work done in the Greytown ward. (Moved Gray/Seconded Hay) Carried 3. To grant Life Education Trust \$500 to deliver a mobile life skills programme to the schools in the region. (Moved Gray/Seconded Stevenson) Carried 4. To grant the Greytown Petanque and Croquet Club \$750, to be paid from the beautification budget, to assist with the cost of purchasing plants for re-establishing a green boundary. (Moved Stevenson/Seconded Gray) Carried	Actioned	In commitments

Ref #	Meeting	Raised Date	Responsible Manager	Action or Task details	Status	Notes
				5. To grant the Greytown JAB Rugby Club \$380 to assist with the costs of restocking first aid kits. 6. To decline the application from the Wairarapa Curtis Cup U13 Representative Hockey Team as it does not meet the criteria. 7. To decline the application from the Wairarapa U15 Premier Hockey Team as it does not meet the criteria. (Moved Stevenson/Seconded Rainford) Carried		
542	GCB	29-Aug-18	Jennie	GCB RESOLVED (GCB 2018/60): 1. To receive the Chairperson's Report. 2. To approve a cost of \$288.89 plus GST for purchase of a bench plaque and to approve a cost of \$751.39 plus GST for the purchase of a three seater bench including transport from the beautification budget (Moved Hay/Seconded Gray) Carried 3. To approve \$80 plus GST for the cost of one advertisement for the Kuranui IT Programme in the Featherston Phoenix. (Moved Hay/Seconded Gray) Carried 4. To approve \$100 plus GST for the cost of printing four stickers for dog bag poles. (Moved Hay/Seconded Stevenson) Carried	Actioned	In commitments
544	GCB	29-Aug-18	Mark	Organise a Soldiers Memorial Park Users Group Meeting by end of October 2018	Actioned	
545	GCB	29-Aug-18	Mike Gray	Draft a letter to Cr Adrienne Staples, GWRC, asking for priority to be placed on communicating connecting bus schedules to weekend train travellers	Open	
546	GCB	29-Aug-18	Paul	Include the Greytown Community Board key assets and project list with updates in the meeting agenda	Actioned	

GREYTOWN COMMUNITY BOARD

10 OCTOBER 2018

AGENDA ITEM 7.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 18/19 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2018 – 31 August 2018.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2018 – 30 June 2018 is attached in Appendix 1. The Income and Expenditure Statement for 1 July 2018 – 31 August 2018 is attached in Appendix 2. The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for the period 1 July 2017 – 30 June 2018

Appendix 1 - Income and Expenditure Statement for the period 1 July 2017 – 31 July 2018

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

**Appendix 1 – Income and
Expenditure Statement for
the period 1 July 2017 – 31
August 2018**

Greytown Community Board		
Income & Expenditure For the year ended 30 June 2018		
<u>INCOME</u>		
Balance 1 July 2017	12,245.47	
Annual Plan 2017/18	26,868.00	
Greytown trust lands trust - water slide	652.17	
SW Rotary Water slide	652.17	
TOTAL INCOME	40,417.81	
<u>EXPENDITURE</u>		
Members' Salaries	15,764.22	
Mileage reimbursements	1,483.38	
Total Personnel Costs	15,764.22	
AP Local Governmen Annual CBD levy 2017/18	216.67	
AP OfficeMax New Z Stationery etc	19.2	
AP OfficeMax New Z Stationery etc	4.34	
Most Beautiful Town - L Hay	292.54	
AP Greytown Early Barrels - Gtn Oct-Dec 2017	510	
AP Power Services Erect flags in Greytown main street	252	
correct coding credit water barrels city care	-205.76	
AP New Zealand Red Psychological First Aid GCB group x 20	665.22	
AP Lamb-Peters Pri Feb Grapevine advertising	360	
purchase inflatable slide from mba com board	2000	
AP Lamb-Peters Pri A5 flyers - disaster simulation	254	
AP Lamb-Peters Pri 2 x footpath signs - GCB clinic	556	
AP Greytown Early Mtc of barrels Jan-March 2018	510	
exp x wages APR	93.24	
exp x wages MAY	50	
AP Lamb-Peters Pri Gtn Com Board flip chart papers	32	
Corrn GCB expenses L Hay Printer inks corr coding	154.99	
exp x wages JUN	139.12	
rain water tank CD raffle prize	91.3	
EXP x Wages elected JUN YE	50	
AP Grand Illusions Putting up Xmas Decorations Nov 2017	75	
Total General Expenses	6,119.86	
AP Greytown Trails Grant-maintain Gtn rail trail/promotion	1,000.00	
AP Wairarapa U13 b GCB grant-attending Hockey tournament in	500.00	
AP Greytown Netbal Grant to assist with balls & bibs purcha	483.00	
AP Wairarapa Rate Operational support GCB 2018	200.00	
AP Maths Wairarapa GCB grant asst running schools maths com	300.00	
Total Grants	2,483.00	
TOTAL EXPENDITURE	24,367.08	
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	16,050.73	
BALANCE TO CARRY FORWARD	16,050.73	

Appendix 1 - Income and Expenditure Statement for the period 1 July 2017 – 31 August 2018

Greytown Community Board		
Income & Expenditure For the Period Ended 31 July 2018		
	<u>INCOME</u>	
	Balance 1 July 2018	16,050.73
	Annual Plan 2018/19	27,639.00
	TOTAL INCOME	43,689.73
	<u>EXPENDITURE</u>	
	Members' Salaries	1,309.51
	Mileage reimbursements	0.00
	Total Personnel Costs	1,309.51
30/06/2018	AP Lamb-Peters Pri GCB 500 x A5 flyers IT support Kuranui	157.00
	Total General Expenses	157.00
	Total Grants	0.00
	TOTAL EXPENDITURE	1,466.51
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	42,223.22
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2019	14,875.49
	Mileage to 30 June 2019	500.00
	Members computing consumables 2018 & 2019	300.00
	Remove old welcome to Greytown signs	1,000.00
	Promotion and support of the hub and civil defence initiatives to promote public awareness	906.76
	Cobblestones museum	500.00
	Arbor House	500.00
	Printing an distribution of leaflets - Kuranui IT project	93.00
	Lions Club for purchasing trishaw cycle and associated costs	500.00
	Greytown Trails Trust	1,000.00
	Greytown Menz Shed	500.00
	Total Commitments	20,675.25
	BALANCE TO CARRY FORWARD	21,547.97

Greytown Community Board		
	Balance 1 July 2018	28,468.62
	Annual Plan 2018/19	10,710.00
	TOTAL INCOME	39,178.62
14/09/2018	Greytown Barrels Apr/May/Jun From Gen to beautification budget	510.00
	Total Beautification	510.00
	TOTAL EXPENDITURE	510.00
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	38,668.62
	<u>LESS: COMMITMENTS</u>	
	C Turvey 3D Designs - options welcome to Greytown signs	1,166.01
	Barrels and plants (Thrip spray/fertiliser to come from these funds)	486.08
	Greytown Croquet & Petanque Club	750.00
	Bench Plaque	288.89
	Three Seater Bench	751.39
	Total Commitments	3,442.37
	BALANCE TO CARRY FORWARD	35,226.25

GREYTOWN COMMUNITY BOARD

10 OCTOBER 2018

AGENDA ITEM 7.4

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from the Greytown Tennis Club and consider allocating the requested \$169 to purchase paint so that the volleyboard that faces the Greytown Campground can be painted.*
3. *Consider the application from the Greytown Early Years and consider allocating the requested \$500 to assist with the costs of purchasing toys for construction and storytelling.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget as shown in the Income and Expenditure Report.

Applications will be provided to members in confidence.

2. Criteria

The criteria of the grant are:

To be eligible, applications must be from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District. Grants are considered throughout the year.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully accountable for any grants they receive, have relevance to the Community and do not qualify for Creative Communities New Zealand funding.

2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form (form will be supplied), together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. The maximum grant will be \$500 unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).

3. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Greytown Tennis Club	No outstanding accountability forms
Greytown Early Years	No outstanding accountability forms

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

GREYTOWN COMMUNITY BOARD

10 OCTOBER 2018

AGENDA ITEM 7.5

FINANCIAL ASSISTANCE ACCOUNTABILITY REPORT

Purpose of Report

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Financial Assistance Accountability Report.*

1. Executive Summary

Greytown Community Board has the provision to consider grants at all of their six-weekly meetings. All applicants are required to submit an accountability return and are followed up in February and August if a return hasn't been lodged.

2. October 2018 Summary

A summary of grants allocated and their status is provided in Appendix 1. Accountability returns are shown in Appendix 2.

3. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Grants Summary



Community Board Financial Assistance Tracking

Status to be followed up in
February and August

COMMUNITY BOARD	Location of applicant (by Ward)	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS In progress (accountability not returned) Complete (accountability returned)	Followed Up
GCB	Masterton	Wairarapa Balloon Society	To bring 2015 events to the Greytown area.	\$500	\$500	Approved	18 February 2015	31 March 2015	In Progress	7/09/2015 and 1/4/16
GCB	Greytown	Greytown Rotary	To assist with the costs associated with the Greytown Christmas Parade and Christmas Market.	\$350	\$350	Approved	22 November 2017	16 December 2017	Complete	Grant not uplifted
GCB	Greytown	Snita Ahir-Knight	To pay a one-third cost for 20 Greytown residents to attend a Red Cross psychological first aid course in order to build capacity support to help people after a disaster.	\$655	\$655	Approved	22 November 2017		Complete	Report 10 Oct 18
GCB	Greytown	The Anglican Parish of St Lukes Greytown	To assist with the costs associated with designing a cable bracing system for the St Luke's protected gum tree	\$750	\$750	Approved	31 January 2018		In Progress	28 September 2018
GCB	Greytown	Cobblestones Museum	To pay for totara boards to display signage	\$487	\$500	Approved	31 January 2018		In Progress	Grant still to be paid
GCB	Greytown	Greytown Netball Club	To assist with the costs associated with purchasing balls and bibs.	\$483	\$483	Approved	14 March 2018		In Progress	28 September 2018
GCB	Greytown	Greytown Menz Shed	To purchase materials so the West Street frontage of Greytown Menz Shed can be beautified	\$1,840	\$1,840	Approved	14 March 2018		In Progress	In progress
GCB	Masterton	Wairarapa Rape and Sexual Abuse Collective	To support their operational requirements	\$0	\$200	Approved	18 April 2018		In Progress	28 September 2018
GCB	Masterton	Maths Wairarapa	To assist with the costs of running the Wairarapa wide school maths competition.	\$300	\$300	Approved	6 June 2018		In Progress	
GCB	Greytown	Arbor House	To assist with the costs of purchasing a chest freezer	\$500	\$500	Approved	6 June 2018		In Progress	
GCB	Greytown	Lions Club	To assist with the costs of purchasing a trishaw cycle and associated equipment costs.	\$500	\$500	Approved	18 July 2018		In Progress	
GCB	Greytown	Greytown Trails Trust	To assist with the costs of maintaining and promoting the Greytown Rail Trail.	\$1,000	\$1,000	Approved	18 July 2018		In Progress	
GCB	Greytown	Greytown MenZ Shed	To assist with the costs of purchasing three lathes and associated hardware.	\$500	\$500	Approved	18 July 2018		In Progress	

Appendix 2 – Accountability Returns

Snita Ahir-Knight, Mike Gray, Stan Mangin and Anne Hayden
Greytown Community Members

Greytown Community Board
C/O COMMITTEE SECRETARY
SOUTH WAIRARAPA DISTRICT COUNCIL
P.O. BOX 6, MARTINBOROUGH 5741

Re: Letter of thanks

With the generous funding from the Greytown Community Board our group of volunteers were able to run a Red Cross Psychological First Aid Course for Greytown earlier this year. The course aims to build the capacity to support and help people in the aftermath of a disaster. Greytown community participants learnt techniques to help people feel safe, connected to others and able to help themselves.

More information is at www.redcross.org.nz/first-aid/all-available-courses/psychological-first-aid/

Additional funding was provided by Greytown Trust Lands and Fresh Choice Greytown.

Comments from participants who attended the course included:

“[It was] a fantastic opportunity to upskill local community people so they can help the wider community in times of need ... a great use of funding.” Linda Allan

“The course was highly informative and very well presented. We learnt that it is a proven, necessary approach to helping people during or directly following a traumatic event. People recover quicker and are better able to help themselves if they are made to feel safe and cared for.” Kathy Schofield

“The course has given me the confidence that I will be able to assist fellow Greytownians in the event of a disaster, as well as just everyday life events.” Liam Knight

“{The course} gave me the confidence to help people who were victims of some sort of tragedy, but you didn’t have to have all the answers. People all have different needs ... The interactive process got everybody talking.” Helen Gray

“The instruction was excellent and there was a good mixture of theory and practice.” David Hayden

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	C/O Snita Ahir-Knight
2. Project Name	Psychological first aid course for Greytown
3. Date of Project	March – July 2018
4. Amount received from the Greytown Community Board	\$ 665.22 +GST
5. Provide details of the project	
To fund a Red Cross psychological first aid training course early in 2018 to build the capacity to support and help people in the aftermath of a disaster.	

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes, South Wairarapa District Council was invoiced directly by Red Cross.

7. How did your project benefit the wider Greytown community?

Greytown community participants learnt techniques to help people feel safe, connected to others and able to help themselves. The attached thank you letter has comments from some participants.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

15 people in terms of course attendees. However, we hope that many more people have or will benefit from what the attendees have learnt.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Social service and educational purposes.

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

The Psychological first aid course provides initial emotional and practical support to someone who has experienced a traumatic event – either a large-scale disaster or a personal traumatic incident.

Psychological first aid is the mental and emotional equivalent of medical first aid. It can be provided by both members of the public and professional helpers. The course builds organisational and community resilience, and people's capacity to respond well to traumatic events.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

This was a one-off application however due to the positive feedback from attendees, and interest from others we are hoping to be able to run the course again.

The course was also funded by Greytown Trust Lands Trust and Fresh Choice Greytown. The Inner Wheel Club of South Wairarapa helped with catering.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

MEMBER REPORT
for
Greytown Community Board Meeting
10th October 2018

Member Name	Mike Gray
Group Name	Emergency Management- Liaison role.
Meeting Date	<ol style="list-style-type: none"> 1. 30 August & 11 Sept – Practice Manager – Greytown Medical Centre 2. 18 Sept – Greytown Lions
Key issues from meeting	<ol style="list-style-type: none"> 1. Meeting re Business Continuity Planning, relocation of Centre in event of significant damage, visit to Kuranui College to investigate potential of college facility as alternative operating location. 2. At Invitation of Lions with Stan Mangin - Meeting with re 'Community Preparedness' including community security and operation of Community Emergency Hub.
Specific item/s for Community Board consideration	Members to note.
General	Follow up action is proceeding on both matters.

MEMBER REPORT
for
Greytown Community Board Meeting
10th October 2018

Member Name	Mike Gray
Group Name	Community Board Clinic
Meeting Date	Saturday 1 st September 2018
Key issues from meeting	<ol style="list-style-type: none"> 1. Proposed 68 Main Street Development – strongly expressed concerns re Non-Notification of the proposal. 2. Small rural lots with septic tanks in vicinity of North Street – concerns re potential contamination of groundwater and aquifers. 3. LED lighting – mixed views – concerns about dark spots/areas at some intersections. 4. Request for removal of Parking Space outside 'Flax' on Main Street. When a vehicle is turning right into McMaster Street north bound traffic is held-up – perceived lack of space for passing. 5. Swimming Pools – costs of re-certification - \$168?
Specific item/s for Community Board consideration	<p>Board members to note matters raised.</p> <p>Board members could send letter to Fresh Choice to acknowledge removal of bush obstructing view (of pedestrians) on left turning traffic exiting FC site on West St. (Previously subject of a letter to FC.)</p>
General	



STELLA BULL PARK USER GROUP

Notes of meeting held on Monday 24
September 2018 from 5.00pm – 5.50pm in
the Greytown Town Centre Forum

PRESENT : Cr Margaret Craig (Chair), Member Mike Gray (Greytown Community Board), Member Anne Rainford (Greytown Community Board), Stephen Blomfield (City Care Ltd), Helen McNaught (SWDC), Sandra Duncan (friend of Jan Eagle), Gwenda Saunders (friend), Marg Robinson (friend), Andy Rigg (friend), Maureen Peterken (Lionesses), Ruth Evans (FoSS), Rose and John Bull (family of Jan Eagle), Kiri Eagle (family of Jan Eagle), Brian Sturigge (friend of Jan Eagle), Barbara Roydhouse (Friend of Jan Eagle), Barbara Keys (friend of Jan Eagle), Rachel Burt (Greytown School), Patrice O'Connor (Greytown School Principal), Shelley Johnson (The Design Library), Carmel Ferguson (Greytown Heritage Trust), Rob Eagle (family of Jan Eagle), David Bull (family of Jan Eagle)

1. WELCOME AND INTRODUCTIONS

Greytown Community Board member Anne Rainford opened the meeting by welcoming people before handing over the chair to Councillor Craig.

Councillor Craig introduced Stephen Blomfield, City Care Operations Manager for the council's parks and reserves contract, and Helen McNaught, council's Amenities Manager.

2. APOLOGIES

Apologies were received from Mayor Viv Napier and Greytown Community Board Chairperson Leigh Hay

3. ACKNOWLEDGEMENTS AND TRIBUTES

Cr Craig acknowledged the recent death of Jan Eagle, and paid tribute to Jan's hard work on the park, her contributions to the management and development plans, and her single-minded drive to see the successful installation of the kouka sculpture. Greytown Community Board proposes to install a memorial seat in her name at the park and will consult with FoSS, council and the Eagle/Bull family about location.

Cr Craig then briefly outlined the administration policies of the Stella Bull Park Reserve Management Plan, noting the requirement on council to encourage community participation in the planning, development, management and maintenance of the park. At least one user group meeting a year was required, ideally before Labour Day, as a forum to discuss operational issues. There had not been a meeting for a few years, but now that the Community Board understood that the facilitation of the meeting could be delegated to them, they had arranged this meeting.

4. UPDATE ON CURRENT MANAGEMENT OF THE PARK

Helen McNaught outlined what work was carried out under the City Care parks and reserves contract, this being vegetation control, lawn mowing, weed control, rose and shrub

maintenance including mulching and pruning, maintenance of paths and seats, emptying of rubbish bins and removal of litter and graffiti.

The Friends of Sarah and Stella do weeding, planting of new plants/trees (often in conjunction with Greytown School and the Blue School) and have a focus on seeing that the park is looked after and its original purpose is maintained. Stephen Meyrick, orchardist, looks after the fruit trees including pruning and spraying.

The Lionesses maintain the scented garden, with a bit of help recently from City Care, who did their pruning. City Care also remove green waste collected by FoSS and the Lionesses as they look after their areas.

Members of the Eagle/Bull family acknowledged the work of Ruth Evans in keeping the park up.

5. GENERAL DISCUSSION ON PARK USE AND MANAGEMENT OF EVENTS

A concern was raised from the floor about the proposal by the Lions to put a swing in the park.

- Helen McNaught outlined the specific health and safety requirements for having play equipment, including the need for a large soft-fall area, and the requirement and cost of weekly inspections and annual audits
- Change to management and development plans would be required for play equipment to be put in the park
- Discussion noted that the park was really not an “after dark” park, and play equipment might encourage unwanted use of the park after dark
- Patrice O’Connor noted that the park is right opposite the school playground where there is plenty of play equipment. The teachers also noted that the installation of any play equipment in the Reserve might tempt students to linger in the park instead of just traversing the park on their way to/from school.
- Other park users noted that play equipment goes against the vision of the park as a place for quiet and reflection (except on market days)
- General agreement with the management and development plans as they are and that a swing or other play equipment is not wanted in the park

Helen McNaught noted that some of the Greytown School students had raised the issue of the difficulty of taking a bike or pram along the paths because of the thickness of the gravel. The development plan intends that the paths are to be asphalt with brick edges – this is not budgeted in the current year but could be looked at for the following year

- Discussion as to whether asphalt was the best option as could lead to it being used as skateboard/bike race track. Agreed smaller compacted fill between brick or other suitable edging might be better

6. ISSUES AND CONCERNS

- The Old Library – this was meant to be painted in the first year of the lease several years ago and still has not been done. Helen will look at getting it done as soon as possible
- Carrying water around the park – it has to be carried some distance – more taps? Also there was supposed to be an irrigation system
 - Hose on back of Kouka Cottage
 - Hose and tap on south boundary
 - Tap on back of Old Library

- Irrigation system can be drip system but before we do that, need to put the park and the Old Library and Kouka Cottage onto separate water meters so that the Heritage Trust doesn't get another terrifying water bill
- Buxus hedging for Kouka Cottage garden – Craig Thorburn has done most of the work on the garden. The buxus is in the development plan
- A tree on the East Street boundary appears to be dead and needs to be investigated. Shade tree needed there – do we replant the notable tree that blew down?
- Names of donors on the orchard trees – Jan had relabelled with a Vivid marker but a more permanent solution is required. FoSS to look into this, may make funding request to Greytown Community Board. Maybe talk to Menz Shed about making wooden pegs for labels to go on

7. AGREED ITEMS ASSIGNED FOR ACTION

- 7.1 **Helen McNaught** to look at getting the Old Library painted as soon as possible; if not in this financial year, then in next
- 7.2 **Stephen Blomfield** will look at options and costings for the paths including alternatives to asphalt
- 7.3 **Stephen Blomfield** will provide information and costings for an irrigation system
- 7.4 **Helen McNaught** will arrange to have the park, the Old Library. And Kouka Cottage put onto separate water meters
- 7.5 **Carmel Ferguson** will talk to Craig Thorburn about doing the buxus hedging around the gardens at Kouka Cottage
- 7.6 **Helen McNaught** will investigate the dead/dying tree on the East St boundary
- 7.7 **Stephen Blomfield** will provide information on the metal plaques for **FoSS/Ruth Evans** who will then look at costs and funding for project to create permanent markers
- 7.8 **Helen McNaught** to get new pricing for all remaining work ahead of Annual Plan 2018/19
- 7.9 **FoSS and Bull/Eagle family** to follow up on the kouka sculpture plaque and a plaque for Jan

8. PROGRESS OF DEVELOPMENT PLAN – WHAT NEXT?

Ruth Evans outlined work carried out to date from the Development Plan (see attachment)

Future work :

- Additional lighting
- Courtyard behind the Old Library
- Paths
- Seating and low garden around cabbage trees, also paving

Agreed the priority is to get the irrigation system in place (before Christmas if possible) and do the paths.

Noted that the lettering on the plaque on the kouka sculpture has faded already and it would be good to also have a plaque to Jan on the tree. FoSS and the Bull/Eagle family will follow this up.

9. DATE OF NEXT MEETING

Plan only requires one meeting a year, however the group felt that having two a year would allow for follow up. Suggested next meeting be held in March when budgets are being done for

the Annual Plan 2018/19 – this would also be a good time for the group to look at what submissions they might make to the Annual Plan.

The meeting closed at 5.50pm.

13 September 2018

The Chair
Greytown Community Board
C/- South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Chair,

Some of the stories I hear are heart-wrenching.

But to get a phone call from someone we've helped, who just wants to say thanks, you made a difference in my life, is heart-warming.

No-one in their wildest dreams would ever think they'd need our help.

Every day the media alerts us to traumatic incidents. From car crashes to homicides, and all sorts in between. But what we don't hear about is the Police Officer and sometimes one of my team, visiting the family home to break the bad news. Or the utter turmoil that has beset that family. Or that their world has changed forever, and what they're now facing.

But our team of specially trained Support Workers understand the difficulties people will face.

They will calmly step in and support a person or family through their incredibly difficult time.

As a friend of Victim Support, we hope you'll take a few minutes to read *Voice*, to read about the work we do. You can read about a day in the life of Patricia, who specialises in homicide cases, supporting a family from the time of the homicide, right through until after the trial. She'll help them through their emotional needs as well as the myriad of practical or problematic things that will crop up along the way.

Families' needs vary, but she'll do whatever they need, which could range from advocating with relevant agencies to dealing with the funeral director or being by their side in Court.



The thing is, with criminal cases there's a long journey through the justice system, which people may find very difficult, and with homicide, it can take years. But we will do whatever we can to help.

We have Support Workers nationwide – there for victims of crime or trauma. Some are homicide specialists like Patricia, others are specialists supporting people after a sudden death or suicide, and others can support people after any other crime or trauma.

Losing a loved one like this really does turn a family's life upside down and no-one should have to suffer through that alone. But if they do, we're here for them. And that's because of supporters like you.

Thank you for your ongoing support. Our work really does make a difference in people's lives.



Kevin Tso
Chief Executive



Supporting victims OF HOMICIDE

No-one ever expects the Police at their door telling them their loved one has been killed by homicide.

It is however an awful reality for around 70 families a year in New Zealand.

The statistics are chilling. Young men are over represented and approximately a third of homicide victims are Māori. Family violence accounts for around half of all homicides, and shamefully includes on average, nine child deaths a year.

The impact of a homicide is immense and what should be a private time of grieving can become very public.

The family's life is suddenly intertwined with official processes, media attention, and facets of their loved one's private life are no longer private. They're talked about by people who never knew them, over and over. There are so many questions, none of which will ever have a satisfactory answer.

The family's day to day life is severely affected. Their community and all that they know, may just not feel the same, they may not know what is normal anymore. Their lives have been changed forever.

While no-one can take away the pain or grief, Victim Support can help people get through it.

We supported

1,617



bereaved by
homicide

July 17 - Jan 18

Our highly skilled Homicide Family Support Workers will support a family through this difficult time, focussing fully on the family and their needs.

They will help with emotional support and be their rock, and also help in very practical ways. They can assist with funeral arrangements, provide access to funding, advocate for the family, organise counselling and accommodation. They'll liaise with WINZ, Oranga Tamariki, cultural groups, and anything else the family needs.

They'll help them navigate the justice process, be by their side in Court and assist with Victim Impact Statements. Everything they do is focused on helping and supporting the family through this time, and beyond.

Without professional support, the journey for those bereaved by homicide would be unthinkable.

HOW WE WORK

Specialist trained Homicide Family Support Workers are assigned to a homicide case as soon as possible.

They will provide support for the multitude of logistical, emotional, judicial and physical support needs that the victims (family of the deceased), need.

We operate a hybrid model of support for our homicide work. Nationwide, we have a team of highly trained volunteer Homicide Support Workers, and staff Homicide Support Workers in Auckland and Christchurch.

They are supervised by Homicide Support Specialists, who oversee all homicide cases, providing co-ordination, liaison and case management for the cases' entirety.

Following an overwhelmingly positive pilot in 2015, this hybrid model provides a high quality service to victims' families at a highly traumatic time.

**Wherever we
are needed
we'll be
there**



Source: It's not OK!



From Kevin's desk

People often say to our team that they couldn't do the work we do. That it's just too hard.

They're right. It is hard work, and it's not for everyone. But those that do, our Support Workers, are dedicated, empathetic and highly trained.

Our Homicide Support Workers are further specialist trained, as the impact and demands on those affected by homicide are immense and long reaching.

In shock and distraught, a family can't quietly grieve and say goodbye to their loved one. They suddenly have Police, official processes, media, multiple

agencies and others in their life, and no concept of what's normal any more.

It's awful for the family.

It's vital there's support available to help them through the toughest time of their life.

Our homicide Support Workers know what to do. They gently step into the families lives and help. They understand the processes, can prepare the family for what's coming up, guide them through, advocate, and just be there for them. They're focused on the needs of the family, to support them from the time of the incident, through to trial and beyond.

We do this, because no-one should have to suffer through the aftermath of any crime, alone.

Ngā mihi
Kevin Tso, Chief Executive

A day in the life... PATRICIA

Our Editor recently spent a day with Patricia, a Homicide Family Support Worker.

No day is typical for Patricia, as a new homicide referral or a current client needing urgent help, means plans can quickly change.

I asked her what would happen if a referral were to come through now.

"I'd head out to meet the Officer in Charge (OC) to fully understand the situation and meet the family," she said. "If the family home is the crime scene, I'll arrange accommodation and personal essentials for them as they can't enter the home. I'll liaise with the OC to get the paperwork which allows Victim Support to release funds to the family."

She'd do a family tree and needs assessment to establish the deceased's wider family and to get support for all underway. Needs can vary considerably during the support period and from person to person.

Patricia works collaboratively with her valuable volunteer colleagues, particularly as they may have been the initial person on the case if the homicide happened during the weekend or at night.

Given a homicide trial can take several weeks, Patricia spends quite a lot of time at the High Court, supporting the family and sitting at their side. "I'll do what I can to ease the burden for the family. I'll read the Victim Impact Statement if they can't manage it. It can be so difficult for the family, particularly the tough days when family give evidence or hear the minute details of how their loved one died."

"Some people attend Court every day and some don't. Some don't want to face the perpetrator any longer than they must or hear the forensic evidence. It's terribly gruelling for them."

After a morning of phone and email work, we make some home visits.

While each family we visit has differing circumstances, each has been blindsided by the cruel death of their loved one.

Patricia skilfully glides through the conversations, enquiring where things are at since they last spoke. She provides updates and discusses next steps, answers questions and clarifies aspects of the police investigation and judicial processes they were unsure of. Some of the conversation is tough, some downright heart-breaking.

All receive reassurance that she is there for them, she will sit with them in Court if they want, they can call her, they are not alone.

But she will do more than that. She'll do anything the families need.

Some families like to have a Court familiarisation, or have a screen between them and the perpetrator, or be ushered in and out of Court, diverted away from anyone they don't want to see. They'll be looked after through this ordeal.

Practical matters are addressed too. Financial support through the Ministry of Justice Victim Assistance Scheme can provide counselling, and accommodation while attending hearings. There's advocacy and assistance with the Police, WINZ, cultural groups and others, and help connecting the family to other avenues of support.

I note several things on these visits.

Gentle yet professional, warm and empathetic, Patricia is quite clearly highly thought of by each family. The genuine welcome into their homes, lives and struggles and the high level of trust was immediately palpable. I'm reminded of what Wellington based volunteer Support Worker Barbara had told me some time ago – "when I go out on a call, I'm stepping into someone's life, and I might be there for months or years."

Homicide clearly turns families lives upside down.

They've suffered. They've lived through something no-one should have to, yet it continues to dominate their lives as they move through the justice process – while perhaps wondering whether they will get justice for their loved one.

It's completely changed their living and financial circumstances, and cruelly brought someone they don't wish to know at all, into their lives.

Yet despite all this, their strength and resilience is clear. It hasn't been easy and there are still bumps on the road ahead, but their warmth and gratitude is visible. Patricia's repeatedly thanked for being that person that was and continues to be, there for them, as they wouldn't have wanted to get through alone.

"I love my job," said Patricia. "The depth of despair and turmoil that people suffer goes beyond comprehension, but somehow these brave people manage to display a courage and fortitude which I admire and respect so much. Anything I can do to help them through this journey I will, and it's a privilege to help them out as much as I can."



My story...

MELISSA HEARD

Melissa was only six years old when she lost her father to homicide – and her life changed forever.

Everything went numb. She experienced nightmares and had fears no child should ever experience.

The pain did not go away and trickled on to other things in her life. Not knowing how to cope, as a teenager and young woman she rebelled and disregarded her life. She was living a life that seemed like something out of a movie, not something that really happened to people. She was always feeling lost and out of place, with an overbearing feeling that something bad was going to happen to her.

Around the age of 19 years, Melissa took an enormous step and approached Victim Support and asked for help.

From there, the road was long and winding. Melissa found a Counsellor that she could work well with and began the journey from her deep trauma to a good place.

Over time she used her pain and grief to propel her forward. She needed to get to a place of being content and nightmare free. She found that while the pain of losing her father never goes away, she could work on herself and change her world.



Need support?

Call now

**0800
842 846**

"I was a Daddy's girl at heart and I used his love to push me forward and to do everything in his memory in a positive way and I think about how he would like me to be. It's taken a lot of effort and I've had to push myself to get there," said Melissa.

When asked what advice she'd give to anyone in a similar situation, Melissa said, "it's hard, but seek help, get counselling and do the steps because it does work. Go through the motions of grief and look after yourself, including regular exercise. Do things that will keep your loved one's memory alive in a positive way and try to use the pain to push forward in life."

"Victim Support was a good starting point as it was one of the only places where people understood my situation," she said.

Today, Melissa is doing really well. She's achieved a great deal, personally and professionally, is in a good place, has a lot of positive things in her life, and thinks her dad would be really proud.

ADVISORY GROUP GIVES HOMICIDE VICTIMS A VOICE

Victim Support's Homicide Advisory Group met in Wellington last month to discuss issues facing victims of homicide and how Victim Support can best ensure their needs are met.

The group is made up of people who have lost a loved one to homicide, and who generously give their time to ensure the service is as effective as possible.

The group discussed their experiences of the New Zealand justice system and the changes they would like to see

Victim Support advocating for on their behalf, as well as providing crucial feedback on how Victim Support made a difference in their journey and could make a difference for others.



From left to right: Lynda West, Rawinia Tahu, Wendy Marshall, Alan Marshall, David Beavan, Rachel Beavan (absent – Jo Todd)



Following a homicide, the family of the loved one may wish for their memory to live on and to celebrate their life. They might do this publicly, privately, or both.

Taken is an online space for families to make and share a public tribute to a loved one they have lost through murder/homicide, thereby giving their loved one a voice.

It provides a place for all those affected by homicide to come together, remember and celebrate the loved one that was taken. It also provides a place for people on those outer ripples to show their support for the grieving families and unite together as a community to work towards a better society.

As one of the Taken site founders, Wendy Marshall, whose son was killed in 2011, said "Taken is a place to collectively honour the lives of the people we love and miss every single day."

You can view or make a tribute, or find out more about Taken, at www.taken.life



2018 VICTIM SUPPORT LOTTERY

Our popular fundraiser is back!

Tickets for this year's Victim Support Lottery go on sale 1 October 2018 and run through until the end of November.

We're delighted to again be partnered by Honda New Zealand Limited, with a 2018 Honda HR-V S, valued at \$30,785, including on road costs, as first prize! "The Honda HR-V S continues to be a fantastic drawcard for our lottery, and the lucky winner could be spending their summer holidays driving around in



Win a
**Honda
HR-V S!**

style!" said Cam Cotter, Victim Support's GM Fundraising & Communications.

There's a stream of lifestyle prizes plus a bonus prize of seven nights in the Gold Coast!

Tickets are \$5 each or a book of five tickets for \$20. To buy tickets, contact your local Victim Support office or download an order form at victimsupport.org.nz/victim-support-lottery.

If you can help us sell tickets, please contact your local Victim Support office to help.



We're extremely grateful to the team at Southern Trust for their recent generosity.

Their \$50,000 funding provides a contribution to our operating costs in rural and provincial hubs, spread over eleven of our districts.

"Southern Trust has a wide reach in our communities, and we were fortunate to receive support toward our operations in Southland, Whangarei and a number of areas in between," said Cam Cotter, GM Fundraising & Communications. "Our staff and volunteers provide a much-needed service nationwide, every day, but thanks to funders like Southern Trust we can gain funding for some of our more rural hubs, which is invaluable."

The Southern Trust is funding partner to a full range of community groups and charitable causes across New Zealand, with a particular focus on education, community, amateur sport, arts and culture.

Our sincere thanks to
The Southern Trust!



the
**Southern
trust**



Want an excuse to get fit and support a great cause at the same time?!

Join Team Victim Support as a charity walker or runner in this year's ASB Auckland Marathon on Sunday 28 October.

There's a range of distances to suit everyone – from the 5km course that is suitable for families, through to 12km, half marathon and full marathon. Walkers can participate in any category.

Charity runners/walkers simply gather donors through their online sponsorship page. They'll receive free entry in to the event, training plans and expert advice, entry into the hospitality area, and more.

Grab a friend, colleagues or family or come along solo, everyone is welcome in Team Victim Support!

To find out more, contact
Robyn on 027 705 6562 or
robbyn.scurrah@victimsupport.org.nz



(cut here)

Yes! Here is my donation to help victims of crime and trauma

☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Name

Postal address

Postcode

Phone

Email

Value of donation ☐ \$25 ☐ \$50 ☐ \$100 ☐ Other \$

Gifts over \$5 are tax deductible.

☐ Internet banking – BNZ 020500 0493163 00 – use your surname and NL0918 as references

☐ Cheque – made payable to Victim Support

☐ Credit card – please charge to my

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☐ Amex

Name of cardholder

Card Number

Expiry date

Signature

☐ Please send me information about remembering Victim Support in my Will

Please return this form to:

Victim Support, Freepost 100819, PO Box 3017, Wellington 6140

Thank you for your support.