



Greytown Community Board

Minutes – 29 August 2012

- Present:** Christine Stevenson (Chairperson), Michele Falleni and Kay Gray.
- In attendance:** Adrienne Staples (Mayor) from 7:15pm, Dr Jack Dowds (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Craig Hamilton and Paul Walker (Regional Civil Defence), and Cr Mike Gray (Greytown Community Response Team).
- Conduct of business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on Wednesday 29 August 2012 between 7:00pm and 8:15pm.

PUBLIC BUSINESS

The Community Board agreed to receive tabled correspondence for discussion under agenda item '10. Correspondence' from Lois Pitt, Mark Allingham, Tristin Davis and the Eastern Central Community Trust.

1. APOLOGIES:

GCB RESOLVED (GCB 2012/42) to receive apologies from Shane Atkinson, Cr Viv Napier, Cr Margaret Craig and apologies for lateness from Mayor Adrienne Staples.

(Moved Gray/Seconded Falleni)

Carried

2. CONFLICTS OF INTEREST:

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION:

There was no public participation.

4. PRESENTATION:

Craig Hamilton and Paul Walker from Regional Civil Defence asked for Community Board assistance to inform the public about the Shakeout Exercise planned for 26 September 2012.

5. UPDATE FROM THE GREYTOWN COMMUNITY RESPONSE TEAM:

Cr Gray updated the Community Board on progress with regards to completion of the Community Response Plan, areas still requiring attention, and the kind of response the team envisioned in the event of an emergency.

DISCLAIMER

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GCB NOTED:

1. Action 498: Develop a MOU with the South Wairarapa Working Men's Club for use of their facilities during a civil defence emergency; M Allingham

6. COMMUNITY BOARD MINUTES/EXPENDITURE:

- 6.1 Greytown Community Board Minutes – 18 July 2012
GCB RESOLVED (GCB 2012/43) that the minutes of the Greytown Community Board Meeting held on 18 July 2012 be confirmed as a true and correct record.
(Moved Stevenson/Seconded Gray) Carried
- 6.2 Matters arising
There were no matters arising.
- 6.3 Action items from previous meeting
The action items were reviewed and updates were provided.
- 6.4 Income and Expenditure Statement to 30 June 2012
GCB RESOLVED (GCB 2012/44) to receive the Income and Expenditure Statement to 30 June 2012.
(Moved Stevenson/Seconded Falleni) Carried

7. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- 7.1 Officers' Report to Community Boards
The Community Board considered the report and Dr Dowds answered questions relating to shared library services and management systems.
GCB RESOLVED (GCB 2012/45) to receive the Officers' Report to Community Boards.
(Moved Falleni/Seconded Gray) Carried
- 7.2 Footpath Report
GCB RESOLVED (GCB 2012/46) to receive the information.
(Moved Falleni/Seconded Gray) Carried
- 7.3 Greytown Art – Greytown Town Centre
GCB RESOLVED (GCB 2012/47):
1. To receive the information.
(Moved Falleni/Seconded Gray) Carried
 2. To agree that the Archibold Nicoll painting of Sir Walter Buchanan be moved from the foyer of the Greytown Town Centre and that the Community Board would advise council officers of an alternative preferred location.
(Moved Stevenson/ Seconded Gray) Carried

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8. COMMUNITY BOARD/COUNCILLORS REPORTS:

Kay Gray

Mrs Gray tabled a report from the Greytown Information Centre and asked the Community Board to consider funding a computer and printer for the Information Centre. Mrs Gray undertook to obtain quotes for suitable equipment.

Mrs Gray tabled a report from the Tree Advisory Group and queried work undertaken on Farley's Oak.

Mrs Gray queried payment of works protocol for notable trees on private property. Dr Dowds advised that notable trees on private property remain the responsibility of the owner; resource consent is required for most maintenance to notable trees, however the consent fee is waived.

Michele Falleni

Mrs Falleni had attended meetings of the Greytown Community Response Team.

Christine Stevenson

Mrs Stevenson tabled a report from Mr Atkinson which provided an update on stage 2 of the Greytown Rail Trail.

On behalf of the Community Board, Mrs Stevenson had attended the Greytown Sport and Leisure Society AGM.

Mrs Stevenson advised that the Greytown street flags were looking worn. The Mayor undertook to provide contacts of organisations from which quality flags could be purchased.

GCB RESOLVED (GCB2012/48):

1. That Christine Spicer should purchase plants and potting mix in order to refresh the Greytown Main Street barrels, and that this expense would be reimbursed by the Greytown Community Board.
(Moved Falleni/Seconded Gray)
2. Action 499: Advise the Community Board and the Tree Advisory Committee on whether the remedial work recommended by Arbor Tech Services for Farley's Oak has been completed and whether the proposed re-evaluation of the tree by Arbor Tech Services has been undertaken; M Allingham

Carried

9. COMMUNITY BOARD CONFERENCE:

The Community Board agreed to remove this from the agenda and not reinstate the item until more information was available.

10. CORRESPONDENCE:

Mrs Stevenson apologised to Margaret Cole and the Greytown Community Board for not acknowledging the letter from Margaret Cole earlier.

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10.1 Inwards

From Margaret Cole, Greytown Park Development Group, to Christine Stevenson, Greytown Community Board, dated 13 May 2012.

From Lois Pitt, copied to Christine Stevenson, Greytown Community Board, dated 27 August 2012 (tabled).

From Tristin Davis, copied to Christine Stevenson, Greytown Community Board, dated 28 August 2012 (tabled).

From Eastern Central Community Trust to Christine Stevenson, Greytown Community Board dated 22 August 2012 (tabled).

10.2 Outwards

From Christine Stevenson, Greytown Community Board, to Ruth Evans dated 31 July 2012.

From Christine Stevenson, Greytown Community Board, to Philip Simpson, dated 31 July 2012.

From Mark Allingham, Group Manager Infrastructure and Services, to Margaret Cole, Greytown Park Development Group, dated 22 August 2012 (tabled).

GCB RESOLVED (GCB 2012/49):

1. To receive the inwards and outwards correspondence.
(*Moved Stevenson/Seconded Gray*) Carried
2. Action 500: Write to Lois Pitt acknowledging the parking problem at Soldiers Memorial Park and asking that this matter is put forward to the 13/14 Annual Plan process as there are no funds allocated within the 12/13 year to address the problem; Christine Stevenson

11. ARBOR HOUSE:

11.1 Report from Dr Rob Tuckett

The Community Board reviewed the report from Arbor House and the Mayor reported that she had attended the sod turning for the new extension and work was due to commence on 3 September 2012.

GCB RESOLVED (GCB 2012/50) to receive the report.

(*Moved Stevenson/Seconded Gray*) Carried

12. FINANCIAL ASSISTANCE:

12.1 Papawai Marae

GCB RESOLVED (GCB 2012/51) to grant \$1000 to the Papawai Marae Hui Kotahitanga project commemorating 115 years since the first session of Maori Parliament.

(*Moved Stevenson/Seconded Falleni*) Carried

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13. OTHER BUSINESS:

Traffic safety at the southern end of Greytown was discussed.

GCB RESOLVED (GCB 2012/52):

- 1. That council officers should request NZTA to review the speed limit on the southern entrance to Greytown. A preference for a 70km zone to be introduced prior to the 50km zone was stated.
(Moved Gray/Seconded Stevenson)
- 2. Action 501: Include Greytown traffic safety, Christmas lights and street flags on the next Greytown Community Board agenda; P Crimp

Carried

Confirmed as a true and correct record

.....Chairpers on

.....Date

DISCLAIMER

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**Greytown Community Board
Action Items
From 29 August 2012**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
401	GCB	18-Jul-12	Action	Mark	Arrange on onsite meeting with Kay Gray to review a way of protecting Totara tree roots which were extending into the children's play area	Open	25.07.12. On-site meeting to review this has been arranged with Kay Gray and Ian Richards for 9am Fri 27th July. 16.08.12. Officer has instructed Transfield to commence the maintenance in the Arbor Reserve, start date dependent on weather.
402	GCB	18-Jul-12	Action	Mark	Ensure an after hours Council contact number is available on Council hall hire documents and that PN after hours call centre has been instructed on what to do if an after hours call is taken	Open	Procedure for after hours contact has been verbally agreed and relevant people informed. This is wider than just the Town Centre and documents will be updated once the new services contract commences.
403	GCB	18-Jul-12	Action	Mark	Undertake maintenance at Greytown Arbor Reserve including; cleaning the picnic table, replacement of the old rubbish bin and removing the graffiti in the shelter	Open	25.07.12. On-site meeting to discuss maintenance has been arranged with Kay Gray and Ian Richards for 9am Fri 27th July. 16.08.12. Officer has instructed Transfield to commence the maintenance in the Arbor Reserve, start date dependent on weather.
461	GCB	29-Aug-12	Resolution	Paul	Greytown Art – Greytown Town Centre GCB RESOLVED (GCB 2012/47): 1. To receive the information. (Moved Falleni/Seconded Gray) Carried 2. To agree that the Archibald Nicoll painting of Sir Walter Buchanan be moved from the foyer of the Greytown Town Centre and that the Community Board would advise council officers of an alternative preferred location. (Moved Stevenson/ Seconded Gray) Carried	Open	Awaiting advice from GCB.
478	GCB	29-Aug-12	Resolution	Paul	GCB RESOLVED (GCB2012/48): 1. That Christine Spicer should purchase plants and potting mix in order to refresh the Greytown Main Street barrels, and that this expense would be reimbursed by the Greytown Community Board. (Moved Falleni/Seconded Gray) Carried	Open	Waiting for invoices
480	GCB	29-Aug-12	Action	Paul	Include Greytown traffic safety, Christmas lights and street flags on the next Greytown Community Board agenda	Actioned	
496	GCB	29-Aug-12	Resolution	Paul	GCB RESOLVED (GCB 2012/51) to grant \$1000 to the Papawai Marae Hui Kotahitanga project commemorating 115 years since the first session of Maori Parliament.	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					(Moved Stevenson/ Seconded Falleni) Carried		
497	GCB	29-Aug-12	Resolution	Mark	GCB RESOLVED (GCB 2012/52): 1. That council officers should request NZTA to review the speed limit on the southern entrance to Greytown. A preference for a 70km zone to be introduced prior to the 50km zone was stated. (Moved Gray/ Seconded Stevenson) Carried	Open	28.09.12 At a meeting with NZTA officers discussed this. NZTA have looked at this in the past and did not want to make any changes. Officers have asked that they review this again.
498	GCB	29-Aug-12	Action	Mark	Develop a MOU with the South Wairarapa Working Men's Club for use of their facilities during a civil defence emergency	Open	
499	GCB	29-Aug-12	Action	Mark	Advise the Community Board and the Tree Advisory Committee on whether the remedial work recommended by Arbor Tech Services for Farley's Oak has been completed and whether the proposed re-evaluation of the tree by Arbor Tech Services has been undertaken	Open	28.09.12 The tree has been trimmed but Arbor Tech have reported the tree is dying. Another report is in progress.
500	GCB	29-Aug-12	Action	Christine Stevenson	Write to Lois Pitt acknowledging the parking problem at Soldiers Memorial Park and asking that this matter is put forward to the 13/14 Annual Plan process as there are no funds allocated within the 12/13 year to address the problem	Actioned	

Greytown Community Board			
Income & Expenditure to 31 August 2012			
		Jul-12	Aug-12
<u>INCOME</u>			
Balance 1 July 2012		23,216.09	23,216.09
Annual Plan 2011/13		19,020.00	19,020.00
TOTAL INCOME		42,236.09	42,236.09
<u>EXPENDITURE</u>			
Members' Salaries		683.32	683.32
Total Personnel Costs		683.32	683.32
TF Courtney - Storage Container		68.00	68.00
Lamb-Peters Printing		57.00	57.00
Total General Expenses		125.00	125.00
Friends of Cobblestones		250.00	250.00
Papawai Marae			1,000.00
Arbor Day Talk/Exp			505.67
Total Grants		250.00	1,755.67
TOTAL EXPENDITURE		1,058.32	2,563.99
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE		41,177.77	39,672.10
<u>LESS: COMMITMENTS</u>			
Salaries to 30 June 2013		7,721.68	7,038.36
Total Commitments		7,721.68	7,038.36
BALANCE TO CARRY FORWARD		33,456.09	32,633.74

GREYTOWN COMMUNITY BOARD

10 OCTOBER 2012

AGENDA ITEM 7.1

OFFICERS' REPORT

Purpose of Report

To update Community Boards and Committees on the Corporate Support Group, Planning and Environment and Infrastructure and Services activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

Corporate Support

1. Executive Summary

The NCS software implementation is well underway and the rates have been sent out for the first time using NCS. It was a great result that there were no errors as a result of the data conversion

The archiving project is nearing completion with Phase 2 drawing to a close. Once this is complete the archives policy will be completed to ensure material is stored in the correct manner.

The new photocopiers are in place, following renegotiation of the leases. The new lease program, covering 6 machines, will give good savings with slightly better equipment, and an aligned termination date.

Some time has been taken providing analysis for the Governance Review.

Up to four Audit New Zealand staff will be onsite for two weeks commencing 24 September for the review of the 2011/12 Annual Report.

2. Discussion

2.1 Operating System Replacement

The operating system replacement is well underway and is going to plan.

One very pleasing aspect of the migration to NCS is that the rate demands were produced from the new NCS system for the first time for installment one, and there were no issues that were the result of the migration.

To highlight the complexity of converting rates, I understand one local authority who migrated their local authority software suite two years ago is still producing rates from the old system!

2.2 Annual Report for the year ended 30 June 2012

The end of year financials will be completed using the ACS system to avoid the complicating factor of the Audit team having to review the data conversion prior to commencing the statutory financial audit, which already has tight time frames.

The audit of the transfer of the data can be undertaken at a more convenient time during the interim audit early in the New Year.

2.3 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 10 September 2012, and excludes multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767

The fragility of rate arrears has unfortunately reared its ugly head. I have no view on why this instalment has increased, however we will be pursuing the outstanding amounts as usual.

2.4 Featherston Sculpture

At the Featherston Community Board meeting of the 28 August 2012, the following recommendation to Council was made following a period of public consultation. The sculpture is to be placed on the triangular reserve across from the Featherston Library, a location that is consistent with the Clifford Square Reserve Management Plan and already has Council approval for sculpture placement. The sculpture project has been run and funded by Aratoi.

FCB RESOLVED (FCB 2012/44):

1. To receive the information.
2. To endorse the proposed sculpture on the basis that feedback received from the community has indicated significant support for the proposed work.
3. To recommend to Council to endorse the proposal.

(Moved Cr Robertson/Seconded Thomas) Carried

Contact Officer: Paul Crimp, Group Manager Corporate Support

PLANNING AND ENVIRONMENT GROUP REPORT

1. Planning

1.1 Resource Consents

Officers received 12 consent applications since 1 August 2012. 9 consents were approved since 1 August (1 of which was received in June, 3 received in July) all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors and Community Board members, so consent details are not listed here.

1.1.1 GE & CJ Tyer Coastal Subdivision application

The decision approving resource consent application number 3993 has been issued (available on our website www.swdc.govt.nz), and the deadline for appeals on that decision is 20 September 2012.

1.1.2 Greytown Trust Lands Trust Private Plan Change 3858

The New Zealand Transport Agency (NZTA) appealed the decision on Private Plan Change 3858, primarily in relation to financial contributions and the rules governing permitted activity status. Council staff attended a mediation meeting on 23 August 2012 with Rachel Connor from Hazleton law, Greytown Trust Lands Trust (GTLT), their agent Kerry Geange (Geange Consultants) and the NZTA. The appeal was successfully mediated and Council, along with NZTA representatives, is currently working toward removing the appeal from the Environment Court.

1.1.3 Meetings with LaDeDa organisers

Council officers have had initial meetings with the LaDeDa organisers, who are working closely with Council and emergency services to improve on last year's event. Officers will follow up with the organisers to ensure that all relevant bonds, management plans and emergency plans are in place as per the conditions of resource consent 3847.

1.2 Policy

1.2.1 Technical Advisory Group (TAG) Report on Section 6 and 7 of the RMA 1991

The TAG was asked to review sections 6 and 7 of the RMA and provide advice regarding whether the principles should be amended to better reflect the contemporary values and priorities of importance to New Zealanders. The TAG Report is **not** a Government policy, and there is no formal consultation process taking place, however the Government intends to consider the TAG Report as part of its wider reforms of the resource management system. LGNZ put together a panel to discuss the report and a Local Government response to it. SWDC were fortunate to be invited to be involved, along with representatives from a number of other district and regional councils around the country.

Sections 6 and 7 list the matters which RMA decision-makers must "recognise and provide for" (section 6) or "have particular regard to" (section 7) when achieving the purpose of the RMA in section 5. The architects of the RMA

intended that it would be “effects-based”, so that an activity would be allowed provided its effects were consistent with sustainable management and with the environmental bottom lines in subsections 5(a), (b) and (c) of the Act.

The TAG’s view is that sections 6 and 7 were intended to flesh out these subsections by prioritising and emphasising particular “environmental” issues which were to be safeguarded for the national interest. However, the Report notes that the courts have not interpreted the RMA in the way anticipated by the Government, instead applying an “overall broad judgment” approach to Part 2 of the RMA. The amendments proposed to s6 delete reference to “recognising and providing for matters of national importance” and instead require that when making a “broad overall judgement” a number principles are required to be “recognised and provided for” under s6, including:

- Natural Character
- Public Access
- Physical Qualities of Outstanding Natural Features
- Visual qualities of Outstanding Natural Landscapes
- Biodiversity, terrestrial habitats and aquatic habitats
- Archaeological and historical areas/sites
- Wetland values
- The management of natural hazards – to clearly allocate responsibility for natural hazard planning to avoid risks
- Economic, urban and infrastructure issues
- Taonga species

The report made several other strong recommendations:

- Align section 6 with current judicial practice by explicitly recognising the “overall broad judgment” approach to interpreting RMA principles.
- Replace sections 6 and 7 with a new section that expresses principles clearly subservient to the sustainable management purpose.
- Drop references to protection, preservation, maintenance and enhancement from provisions dealing with natural character, outstanding natural features and landscapes and public access to the coast, wetlands, lakes and rivers.
- Give explicit recognition to certain “use and development” principles – in particular regarding natural hazard risk management, the planning, design and functioning of the urban and built environment, and significant infrastructure.
- Remove some matters currently in sections 6 and 7 which the TAG considers no longer warrant mention, or where there is duplication. Some of these proposed deletions will be controversial – e.g. “amenity values” and “trout and salmon”.
- Add a new section 7 specifying methods and objectives to be adhered to by RMA decision-makers. These include timely, efficient and cost-effective resource management processes; the use of concise and plain language; specific recognition of “environmental compensation” (which is increasingly being suggested for large projects); encouragement of collaboration between district and regional councils, and recognition of private property rights.

- Consequential amendments to definitions, a requirement for combined regional and district natural hazards plans, and changes to the subdivision provisions to reflect the importance of natural hazards.

There was no formal consultation and submission process on this document, however feedback was invited by the Commissioner. It is envisaged that it will play some role in the phase 2 of the RMA reforms.

1.2.2 WREMO & Civil Defence

Council officers continue to work and be involved with development of WREMO. A recent series of meetings that involved various Council staff resulted in the publication of a summary matrix document that details the 4 R's (reduction, readiness, response and recovery) across management areas including lifelines, welfare, emergency services, planning, and TA's. The purpose of the document was to identify issues and will provide a background for the next steps toward a regional approach to emergency management.

Meanwhile, SWDC and the individual communities continue to make progress with emergency planning for the District. It has become clear that significant outputs from WREMO may be some months away so SWDC must ensure its readiness for an event is as complete as possible. The next major piece of work to be undertaken is a review of the Council's own Emergency Response Plan which, with the organisation's Business Continuity Plan and Community Response Plan, will form a complete suite of documents. Individual Plans for areas such as Ngawi and Tukurumuri will also be initiated once the plans for the 3 main towns are finalised.

There are still uncertainties around the provision of equipment for emergency centres. The volunteer training programme is currently being revised for the Wairarapa groups and Paul Walker has taken responsibility for delivering an appropriate module.

1.2.3 Coastal Reserves Management Plan

Work on the Coastal Reserves Management Plan (CRMP) is underway and officers are aiming to have a draft document ready for Council's approval to release it for public notification by the end of 2012.

1.2.4 Wairarapa Moana Management Group

Officers are still actively participating in the Wairarapa Moana Management group. In addition to attending regular Wairarapa Moana Management and Coordination meetings, officers participated in a planting day on 24 August.

1.2.5 Lake Domain Reserve

Council officers are on track to have an entrance sign to Lake Domain Reserve in place by late 2012/early 2013 as development funds allow, and to erect new stock proof fencing around the car park.

1.3 Compliance

1.3.1 Boundary Road, Featherston

The owner of a property on Boundary Road, Featherston, opposite the sawmill, was issued with an abatement notice on 24 August 2012 for failure to keep long grass and weeds under control, causing a potential fire hazard to neighbouring houses and businesses, and a breach of amenity standards

under the RMA. If the owner fails to comply with the abatement notice, officers will seek an enforcement order to go onsite to get the work done.

2. Building

2.1 Building consents

Consents granted by project: 1 August 2012 – 31 August 2012

CODE	TYPE	AVG. DURATION (DAYS)	NO. OF CONSENTS	VALUE
AB	INTERNAL ALTERATIONS WITH P&D	7.0	3	90,045
AG	SINGLE STORY STUCCO/TXT CT ETC	6.0	1	120,000
AH	SINGLE STORY STUCCO/TXT CT ETC WITH P&D	5.0	1	220,000
CE	MINOR COMMERCIAL WORK – NO P/D	7.0	1	3,500
CK	COMMERCIAL/INDUSTRIAL \$350,001 - \$500,000	16.0	1	450,000
MA	SOLID FUEL HEATER	4.6	11	43,814
MB	MINOR PLUMBING WORK	5.0	1	7,000
NC	SINGLE STORY WEATHERBOARD URBAN	4.5	2	667,257
NE	SINGLE STORY STUCCO/TEXTURE COAT ETC – URBAN	12.0	3	1,086,416
RA	RELOCATED RESIDENTIAL DWELLING - URBAN	2.0	1	25,000
SA	GARDEN SHEDS/RETAINING WALLS/CARPORTS	5.7	3	56,000
SC	MINOR FARM BUILDINGS	6.0	2	32,760
		6.0	30	2,801,792

COA Certificate of Acceptance

CCC Code Compliance Certificate

Processing statistics for: 1 August 2012 – 31 August 2012

ITEM	PERIOD	YEAR TO DATE	SAME PERIOD LAST YEAR	ANNUAL PLAN
CONSENTS RECEIVED	34	328	28	N/A
CONSENT PROCESSING PERFORMANCE (WITHIN 20WD'S)	100%	99.68%	100%	90%
COA PROCESSING PERFORMANCE	0%	60.00%	71.43%	N/A
CCC PROCESSING PERFORMANCE	100%	99.32%	100%	100%

Building consent numbers from 1 July 2011 to 30 June 2012 show as 305. For the same period the year before the number was 350.

2.2 Enforcement

None to report.

2.3 Policy

None to report.

2.4 Other matters

A new building inspector has been hired. His name is Adrian Cullen, a builder from Masterton. Adrian is currently under supervision and training has been scheduled for him. A competency assessment is proposed for Adrian on 28 September 2012. Once this has been completed the assessment will show what inspections Adrian can complete. This process is required under the Building (Accreditation of Building Consent Authorities) Regulations 2006.

3. Environmental Health

3.1 Liquor Licensing

30 Liquor licenses were issued in August 2012.

Council officers are currently working with both Carterton and Masterton District Councils to update and standardise the liquor licensing forms for the Wairarapa.

Toast Martinborough: Meetings have been held with participating vineyards. Each vineyard is to provide an Alcohol Management Plan as part of the approval process.

3.1.1. Alcohol Reform Bill Update

The Alcohol Law Reform Bill was returned to the house on the 30th of August 2012 to debate the issue of the age for the sale and purchase of alcohol from licensed premises.

The age for sale and supply of liquor for both on and off licensed premises will remain at 18 years.

3.2 Food Bill update

There has been no further update on progress with this Bill.

3.3 Food Hygiene Regulations

There continues to be a steady interest shown in premises opting to change from the Food Hygiene Regulations to the new risk based Food Control Plan in preparation for the Food Bill being passed.

Three new premises have registered under VIP and audits are being undertaken for existing food premises already exempted.

3.4 Noise Control

18 noise complaints were received during July/August 2012.

Fourteen for Featherston and four for Martinborough.

3.5 By-laws and animal control

3.5.1. Dog and stock control

Menacing Dog Hearing: An objection was received by the owner to the classification of a dog as menacing following a dog attack incident. A hearing was held on 16 August 2012 and the menacing classification upheld.

Incidents reported

Attack on Persons			
	Martinborough 1	Featherston 0	Greytown 1
Attack on Pets			
	Martinborough 0	Featherston 1	Greytown 1
Barking and whining			
	Martinborough 1	Featherston 0	Greytown 1
Lost Dogs			
	Martinborough 1	Featherston 3	Greytown 1
Rushing Aggressive			
	Martinborough 0	Featherston 1	Greytown 0
Wandering			
	Martinborough 2	Featherston 8	Greytown 2
Welfare Concerns			
	Martinborough 1	Featherston 0	Greytown 0
Stock			
	Martinborough 1	Featherston 1	Greytown 1
Total Overall			
	Martinborough 7	Featherston 14	Greytown 7

Dog Registration:

The annual dog registration process has continued to be a high workload for staff particularly with property inspections and follow up for unregistered dogs.

Dog registrations as at 1 September 2012:

Registered 2575 Unregistered 187 Total number of dogs 2771

93% of dogs are now registered which is a significant increase. This is due to improvements in Councils procedures.

Staff will be continuing to follow up outstanding registrations.

Micro chipping: Total of 21 dogs outstanding in the urban area, this includes dogs that have been registered for less than two months for the first time.

Computer change over: Dog Control has now changed to MagiQ NCS. Staff are currently transitioning to the new system. We expect there will be significant improvements in information management and reporting systems.

Contact Officer: Glenn Bunny, Group Manager Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. New Contracts

Council's new contracts for "3 waters" and "Open Spaces, Facilities Maintenance" commence 1st of October. The final changes to the schedules and contract specific clauses are being finalised currently.

There has been a lot of work required by council in the set up for the new electronic paperless system being introduced. This has included the mapping of assets for GIS (Geographical Information System) layers and collecting asset base data. This enables the contractor, City Care, to locate time and effort against assets directly as well as program routes in "rounds" to optimise efficiencies.

Customer calls will be directed for these contracts directly to the contractor from council's phone system, thus enabling no change from the customer's perspective by ringing in as previous but will be able to speak directly to those carrying out the work.

CLM, City Cares' subcontractor for pools has met with the swimming clubs and had initial walkovers of the facilities with council and are very positive on the prospect of increasing the amenity of council's pools and service.

2. Consents

2.1 New Consents and Compliance Requirements

Little progress has been made with consent acquisition due to current uncertainty as to future outcomes.

Annual Compliance reporting received so far with current consented activity indicates a high level of technical and environmental non-compliance across the range of consents.

2.1.1 Wastewater

The consent application lodgement for the Greytown WWTP and the latest timeline indicates lodgement by end of November 2012.

Council was required to supply further information as earlier reported for the Featherston WWTP consent renewal application. The response to this request was considered further by the Regional Council but rejected on 6th August as not meeting Section 107 requirements (around improved environmental outcomes). The consent application as such remains on hold until such time as the Council can demonstrate how the activity can more closely meet the statutory requirements.

The new AEE and consent application lodged for the Martinborough WWTP consent renewal is also under review. The recently issued consent for the Carterton District Council Wastewater Treatment Plant discharge as a point of reference is short term in nature and carries onerous conditions.

To manage the undesirable consequences of such an outcome for this Council we are engaging in further dialogue with regional council officers to seek an understanding of where the Council needs to be to achieve signoff for these two consent applications.

Indications are that unless Council can commit to a high level of improvement in terms of environment outcomes over a relatively short timeframe, short term consent only acquisition remains a possibility.

2.1.2. Water Takes

The water take consents for Greytown and Martinborough community water supplies were lodged before the end of March 2012. Council has since provided further information for both consents in relation to usage (domestic, non-domestic and irrigation) within the communities and processing of the application continues with the draft request for further information lodged by June 29 2012. Draft consent condition for both sites are expected shortly for consideration and as advised previously it is clear that annualised take volumes will be significantly reduced for both bore consents.

2.1.3. Land Fill Consent

The Martinborough landfill consent application is still in progress with information regarding the green-waste operation still to be collated to assist with the final application.

2.2 Wastewater

2.2.1. Operations

Greytown and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

At the Martinborough wastewater treatment plant site, a breach of the resource consent detected in June occurred resulting in non-compliance with the current consent conditions. An abatement notice for this breach has been issued and remains in force. A more recent accidental intermittent discharge of untreated effluent occurred on 17th August and was remedied on 31st August and reported to the Regional Council and Medical Officer of Health.

This discharge occurred due to a high level pump activation failure and an observation oversight on behalf of the plant operators.

Two pipeline blockages were reported and rectified during the period.

2.2.2. Water Supply Capital

No capital works programmed or implemented during the period.

2.3 Water Supply

2.3.1. Operations

Martinborough and the Featherston/ Greytown Treatment Plants operated routinely throughout the period.

The emergency bore in Greytown was activated twice during the period 30/7 – 6/8 and 13/8 – 24/8 whilst the Waiohine River was in flood, allowing stored raw water to be treated and distributed to Featherston during the river outage period.

The Pirinoa water supply ozone treatment system failed during the period and needed to be replaced and included a filter media replacement task. A boil water notice was issued to the resident users including the school during this time and has since been lifted.

A users meeting for Pirinoa water supply was held on the 29th August.

Community water usage records and trending is attached for Council's information.

2.3.2. Capital

Bore water investigation continues at Woodside with the new production well now drilled and cased. Screen installation and flow and quality testing is expected to be concluded by mid-October.

2.4 Water Races

Water races operated normally during the period.

The review of water races generally is underway with specialist assistance having being sought to establish what capacity and flexibility exists for alternative uses of the water race systems.

2.5 Waste Management

2.5.1. Operations

Operations continued on a routine basis throughout the period. Waste export and recycling tonnage data for the period is attached.

3. Roothing

Heavy rain in the last month has caused various slips and dropouts around our rural roads. There was a closure at Summerhill Road due to a major dropout. Oldfields dispatched three rooothing gangs around the borough for damage repairs.

4. Parks and Reserves

The toilet door has been replaced at Greytown toilets due to vandal damage.

Featherston hosted the Japanese choir again this year in the Anzac Hall which was enjoyed by all who attended.

\$1600 worth of damage was caused in the Featherston baths when they were broken into. Police are investigating this incident.

5. Property and Facilities

5.1 Properties

Martinborough Library – The library continues to operate via the temporary portacom. A new location now needs to be identified – refer the separate report regarding location options.

ANZAC Hall, Featherston – A draft building assessment has now been completed by Opus, which includes a building maintenance plan.

Greytown Town Centre – Mould has been identified on the panels on the back library wall in the atrium ceiling area. The architect and main contractor involved with the Town Centre upgrade have been contacted to review the issue. A mould sample has been taken by the Architect and sent for analysis.

5.2 Pensioner Housing

Currently vacancies include:

- Cecily Martin Flats, Martinborough – 3 flats as at 31 July (maintenance in 2 flats underway)
- Matthews Flats, Greytown – 1 flat (maintenance underway)

The bedsit in Featherston is now tenanted. The flat in Martinborough that is ready for occupation has been advertised and two application forms issued.

Insulation checks are currently underway for all pensioner flats.

5.3 Cemeteries

Cemetery Database - SWDC's new NCS financial reporting system contains a cemetery module. Data contained within SWDC's partial in-house database is to be migrated into the NCS module.

5.4 Swimming Pools

An independent report has been completed by Opus to not only review the condition of SWDC's three pools, but to include infrastructure, current usage and future goals for each of the pools.

5.5 Leases and Licenses

Current expired leases/building vacancies include:

- Stella Bull Park Building - Three parties have been shown through the building however no proposals have yet been tabled.
- Greytown Town Centre Upstairs Office - Rightway vacated their premises at the end of August. This office space has been advertised however no interest has yet been received.

5.6 Toilets

Design and costs have been completed for the two toilet blocks to be built over 2012 and 2013 for Martinborough and Greytown. The focus on functionality, modern technology and decreased maintenance costs is in line with the focus taken on the new contracts for service and maintenance.

6. Libraries

6.1 Statistics all Libraries

Refer appendix 1 for statistics:

- Issues
- Transactions
- Door Count

7. Appendices

Appendix 1 – Statistics all Libraries

Appendix 2 – Monthly Water Usage

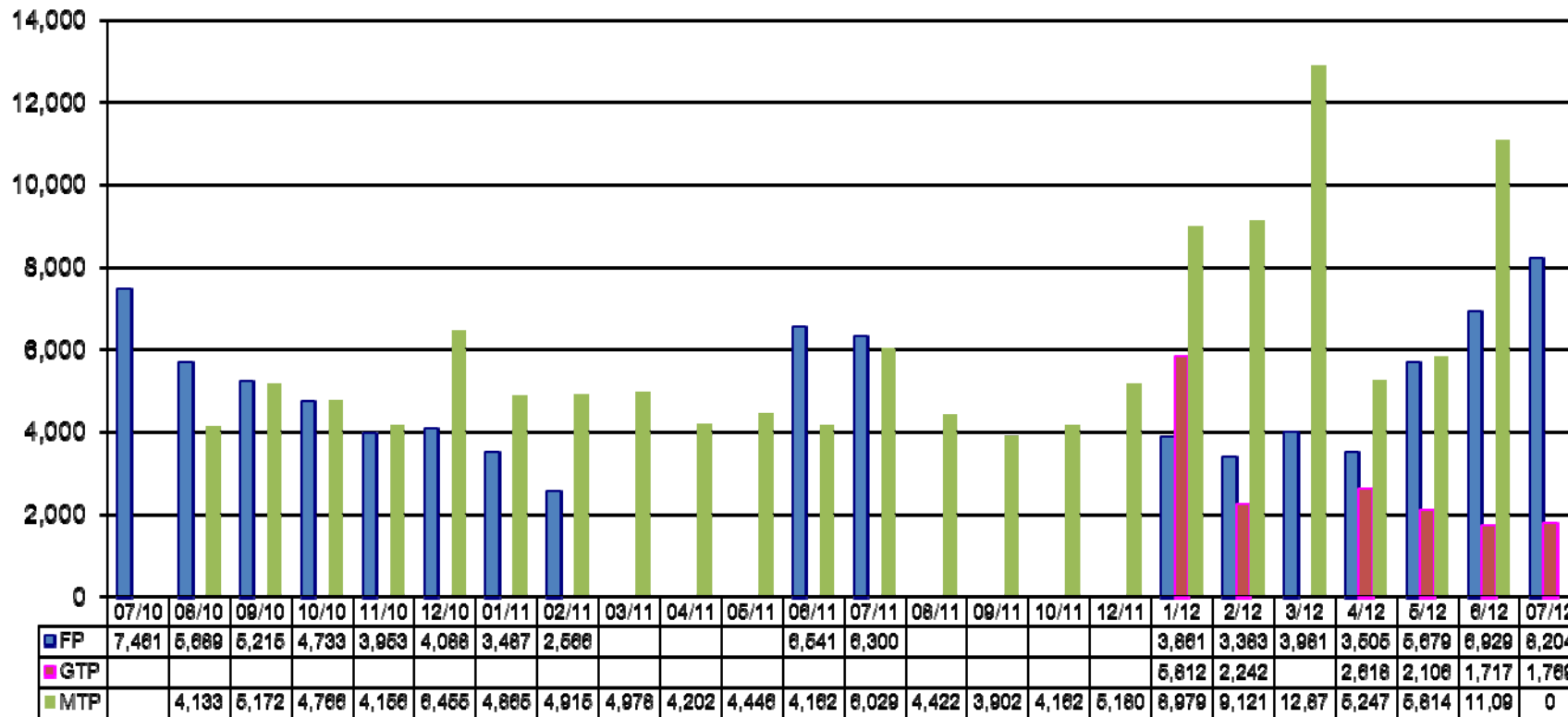
Appendix 3 – Waste Exported to Bonny Glen Including Recycling

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

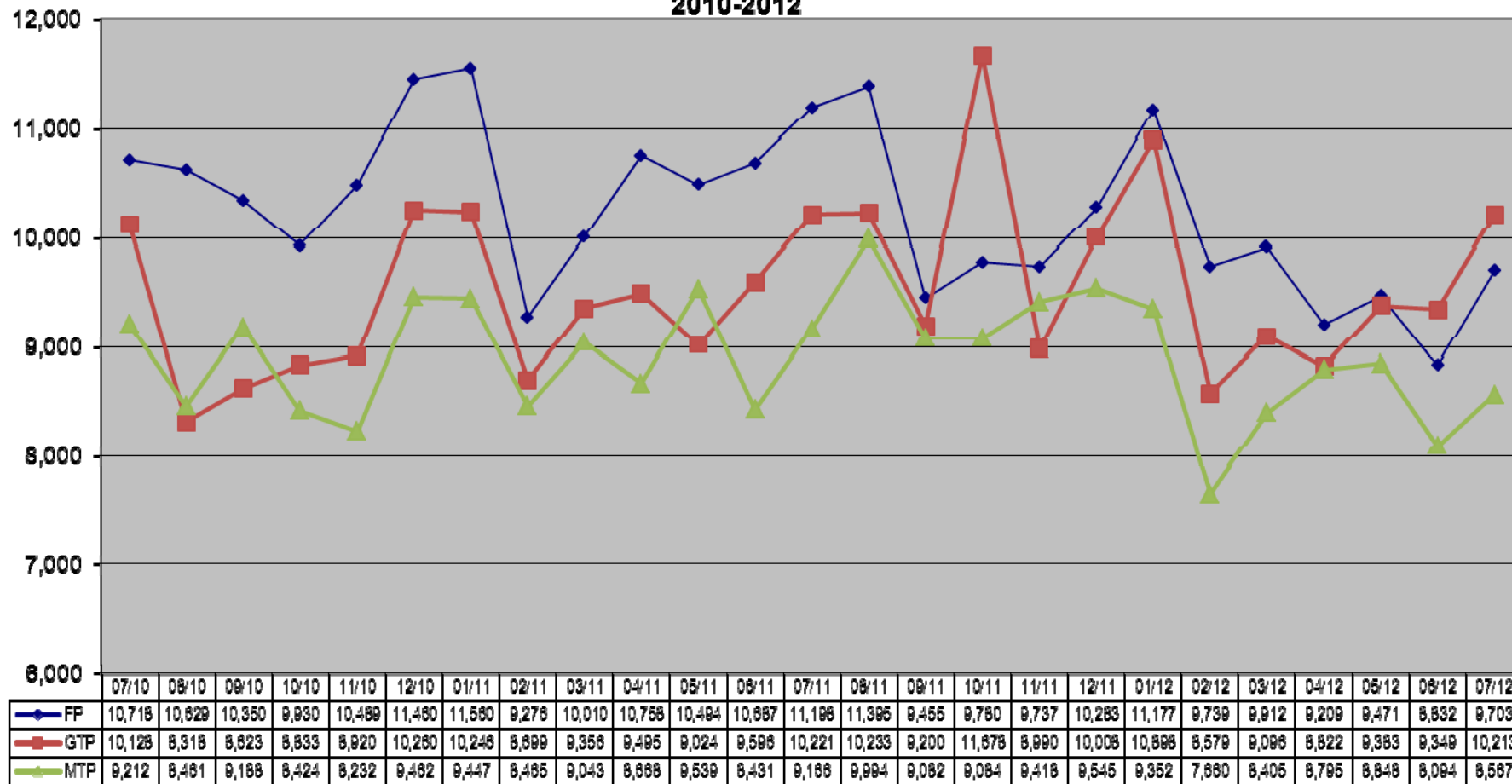
Reviewed by: Dr Jack Dowds, Chief Executive Officer

Appendix 1 – Statistics all Libraries

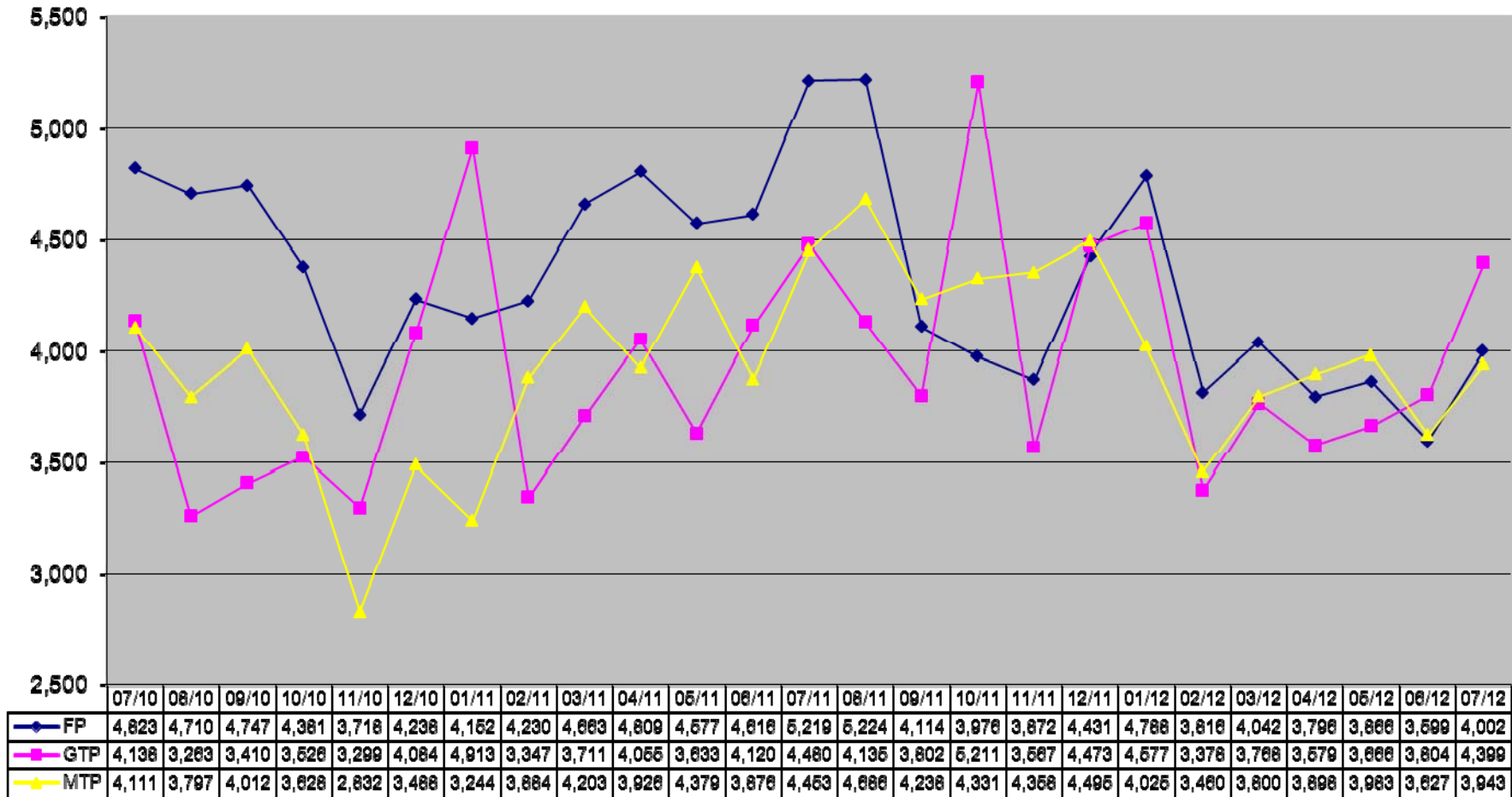
Door count, Featherston, Greytown, Martinborough libraries
 (no count = battery failure or human error)
 (No count for Martinborough while in The Kabin)



**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough
Libraries
2010-2012**

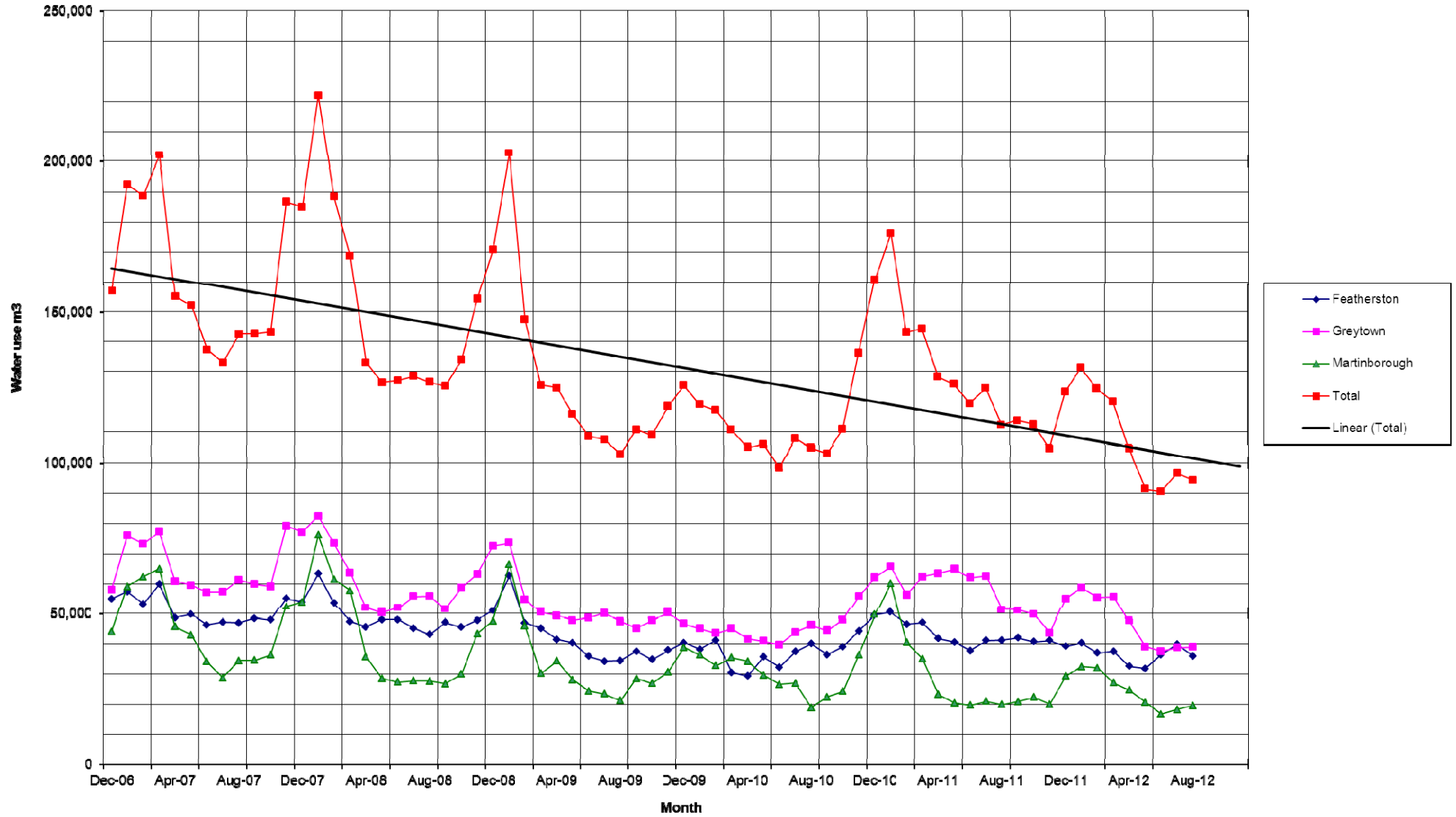


Issues: Featherston, Greytown and Martinborough Libraries: 2010-2012



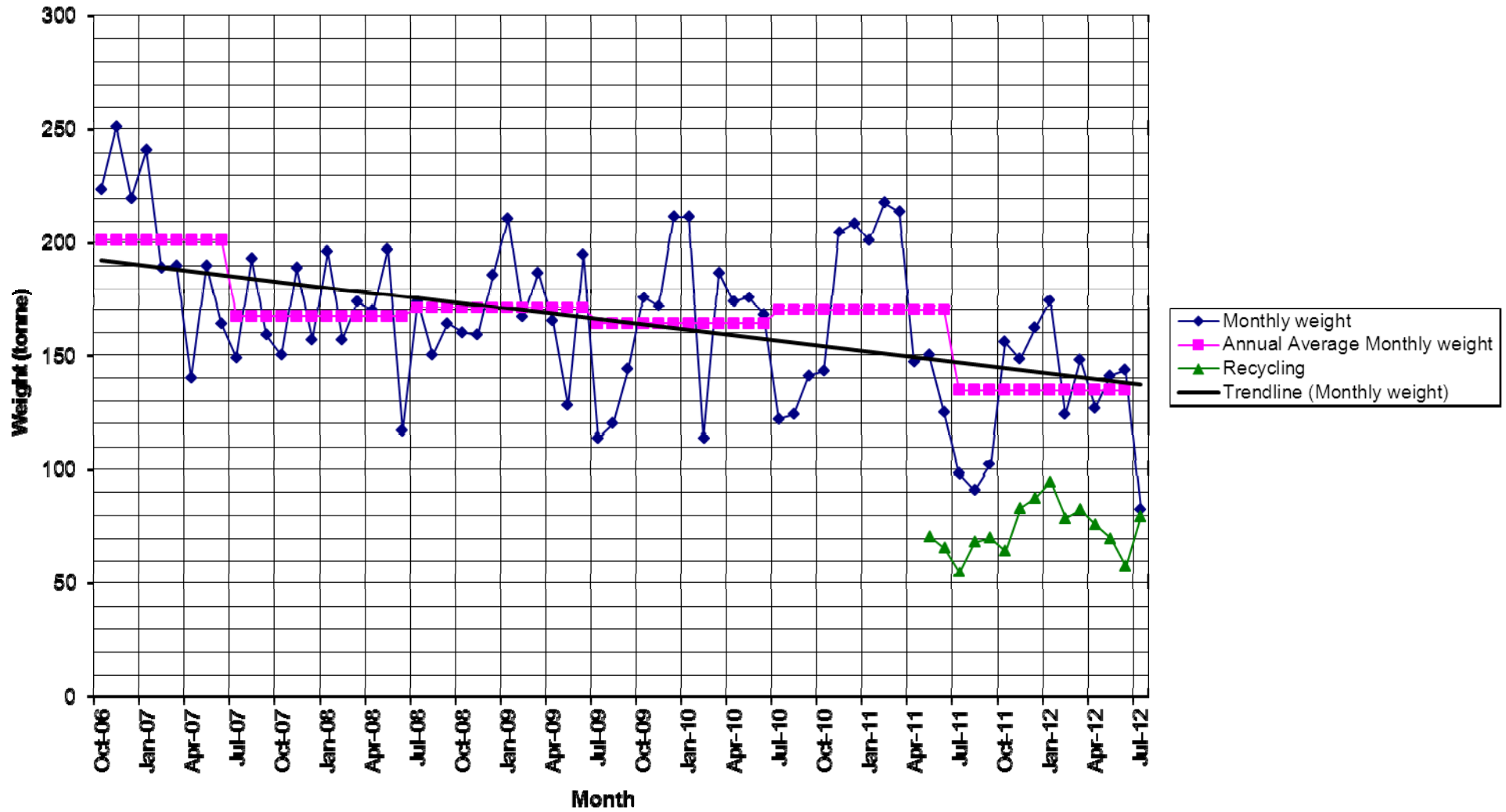
Appendix 2 – Water Usage

Water use South Wairarapa District Council



Appendix 3 – Waste Exported to Bonny Glenn Including Recycling

Monthly weight of waste transferred from MartInborough transfer station to Bonny Glen



-----Original Message-----

From: Christine Stevenson [<mailto:christines@solwaycollege.school.nz>]

Sent: Thursday, 13 September 2012 3:14 p.m.

To: Paul Crimp - Group Manager Corporate Support

Subject: Philip Simpson

Hi Paul

I am happy for Philip Simpson to be reimbursed \$581.52 for expenses incurred for his attending the Arbor Day Celebrations earlier this year
Regards Christine Stevenson GCB

--

This email was sent using Telecom SchoolZone.
www.schoolzone.net.nz

This email has been scanned for viruses by Telecom SchoolZone, but is not guaranteed to be virus-free.

----- Original Message -----
Subject: Re your letter to Community Board
From: "Christine Stevenson" <christines@solwaycollege.school.nz>
Date: Thu, August 30, 2012 9:35 am
To: lois_pitt@hotmail.com

Dear Lois

Thank you for your email which we read at the Community Board meeting last night.

We really appreciate the problem at the Park but unfortunately work there has not been budgeted for by the Council in this year's plan so it will need to be addressed in their 2013 budget planning.

Thank you for raising this issue as it is important. Please keep in touch and we will ensure it is addressed as soon as we are able.

Regards
Christine

GREYTOWN COMMUNITY BOARD

10 OCTOBER 2012

AGENDA ITEM 13.1

FINANCIAL ASSISTANCE – GREYTOWN ARTS FESTIVAL

Purpose of Report

To highlight the financial assistance criteria to members.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Consider the application for financial assistance from the Greytown Arts Festival.*
3. *Acknowledge criteria 1 of the financial assistance criteria and exempt the 2012 application for financial assistance from Greytown Arts Festival from this criteria (should the Community Board wish to support the Greytown Arts Festival financially).*

1. Executive Summary

Applying the criteria of the community board grant application to the application for financial assistance from the Greytown Arts Festival, the Festival would not be eligible as they have received funding from the Creative Communities scheme.

Should the Community Board wish to financial support the Greytown Arts Festival then a resolution acknowledging the criteria and exempting the Festival from this criteria is required.

2. Background

The Creative Communities scheme has provided funding to the Festival or performers at the Festival as follows:

Greytown Arts Festival - To provide a four day arts event with multiple events including art exhibition, community art event, pop-up kitchens, musical events, treasure hunt, tape-art and puppet workshops.	\$3,000
Steffen Kreft - Producing and Performing a Marionette Play.	\$1500
Tape Art NZ - To create a large tape art mural on the Greytown Supermarket wall as part of the Greytown Arts Festival.	\$1800
Glistening Waters Festival of Storytelling Inc - To include a storytelling performance alongside the Greytown Arts Festival.	\$1000

2.1 Legal Implications

There are no legal implications.

2.2 Financial Considerations

Creative Communities is fully funded via Creative NZ. Council have a contract with Creative NZ to administer this fund for the benefit of our community. Apart from the time required to administer this fund, there is no cost to South Wairarapa District Council for providing these funds to successful applicants.

3. Supporting Information

3.1 Long Term Plan - Community Outcomes

The Creative Communities scheme helps us achieve one of our community outcomes 'Vibrant and Strong Communities'. If the application for financial assistance from the Greytown Arts Festival is successful then the Greytown Community Board would also be contributing to the success of this outcome.

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Group Manager Corporate Support