

GREYTOWN COMMUNITY BOARD

**Agenda
14 March 2018**

Notice of a meeting to be held in the WBS Room of the Greytown Town Centre, 89 Main Street, Greytown, on Wednesday 14 March 2018 commencing at 7:00pm.

MEMBERSHIP OF THE COMMITTEE

Leigh Hay (Chair), Cr Paora Ammunson, Cr Margaret Craig, Mike Gray, Ann Rainford and Christine Stevenson.

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- | | | |
|-----|--|---------------|
| 3.1 | Graeme Gray, speaking about section sizes in the South Wairarapa under the District Plan | 7:00pm |
| 3.2 | Jill McDonald, speaking about the Aratoi Art Auction to be held in April and suitable public places to display posters | 7:05pm |

4. PRESENTATIONS:

- | | | |
|-----|---|---------------|
| 4.1 | Katie Abbott and Jeremy Partridge, Tree Advisory Group update | 7:10pm |
|-----|---|---------------|

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

6. COMMUNITY BOARD MINUTES:

- | | | |
|-----|---|------------------|
| 6.1 | Minutes for Approval: Greytown Community Board Minutes of 31 January 2018 | Pages 1-5 |
|-----|---|------------------|
- Proposed Resolution:** That the minutes of the Greytown Community Board meeting held on 31 January 2018 be confirmed as a true and correct record.*

7. CHIEF EXECUTIVE AND STAFF REPORTS:

- | | | |
|-----|--------------------------------------|-------------------|
| 7.1 | Officers' Report to Community Boards | Pages 6-53 |
|-----|--------------------------------------|-------------------|

7.2	Action Items Report	Pages 54-60
7.3	Income and Expenditure Statement Report	Pages 61-64
7.4	Naming of New Road, Woodside Road Greytown	Pages 65-79
7.5	Applications for Financial Assistance	Pages 80-81
7.6	Student Representative Appointment	Pages 82-84
7.7	Grant Summary Report	Pages 85-109
8.	NOTICES OF MOTION:	
8.1	None advised	
9.	CHAIRPERSON'S REPORTS:	
9.1	Chairperson's Report	Page 110-112
10.	MEMBER REPORTS (INFORMATION):	
10.1	Wairarapa Library Service	Page 113
10.2	Community Board Clinics	Page 114
10.3	Tree Advisory Group	Page 115
10.4	Emergency Management	Page 116
11.	CORRESPONDENCE:	
	<i>Proposed Resolution: That the inwards and outwards correspondence be received and approved.</i>	
11.1	Inwards	
	From Greytown Trails Trust to South Wairarapa community boards, dated February 2018	Pages 117-118
	From Victim Support to Greytown Community Board, dated 1 March 2018	Pages 119-123
11.2	Outwards	
	To Greytown Heritage Trust, from Greytown Community Board, dated 8 February 2018	Page 124
	To Greytown Menz Shed, from Greytown Community Board, dated 8 February 2018	Page 125
	To Greytown Rotary, from Greytown Community Board, dated 8 February 2018	Page 126
	To Friends of Cobblestones, from Greytown Community Board, dated 8 February 2018	Page 127

Greytown Community Board

Minutes – 31 January 2018

- Present:** Leigh Hay (Chair), Mike Gray, Ann Rainford (Deputy Chair), Christine Stevenson and Cr Margaret Craig.
- In Attendance:** Mayor Viv Napier (from 7:05pm), Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 31 January 2018 between 7:00pm and 8:50pm.
- Also in Attendance:** Richard Airey, Warren Woodgyer and Jane Mills (Wellington Region Emergency Management Office).

PUBLIC BUSINESS

1. APOLOGIES

Mr Crimp had submitted attendance apologies.

2. CONFLICTS OF INTEREST

Mrs Hay declared a conflict of interest with agenda item 7.4 and the application for financial assistance from Cobblestones Museum.

3. PUBLIC PARTICIPATION

3.1 Richard Airey

Mr Airey requested Council schedule regular arborist inspection of all large trees on public and private land following a recent event where a large oak limb came down in Collier Reserve with no warning.

3.2 Warren Woodgyer

Mr Woodgyer queried progress on a traffic resolution for Cotter Street as outlined in a response to residents 17/18 Annual Plan submission. Mr Woodgyer noted increased use of the street due to the Dog Park, Rail Trail and subdivision development.

4. PRESENTATIONS

4.1 Tree Advisory Group (TAG)

Representatives from the Tree Advisory Group were not present to give an update on activities.

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

5.1 Richard Airey

GCB NOTED:

1. Action 51: Forward Greytown Community Board a tree plan for arborist assessment of large trees for safety which can then be provided by the GCB to Mr Airey; M Allingham

5.2 Warren Woodgyer

GCB NOTED:

1. Action 52: Write and update Warren Woodgyer on progress for a solution or decision for Cotter Street as per the 17/18 Annual Plan submission and decision; M Allingham
2. Action 53: Prepare a report for 4 April 18 Council meeting on Cotter Street options in line with the 17/18 Annual Plan submission and decision following consultation with affected user groups; M Allingham

6. COMMUNITY BOARD MINUTES

6.1 Greytown Community Board Minutes – 22 November 2018

GCB RESOLVED (GCB 2018/01) that the minutes of the Greytown Community Board meeting held on 22 November 2018 be confirmed as a true and correct record.

(Moved Hay/Seconded Gray)

Carried

7. CHIEF EXECUTIVE AND STAFF REPORTS

7.1 Officer's Report

Members discussed the need for further community engagement into development of the Long Term Plan.

GCB RESOLVED (GCB 2018/02) to receive the Officer's Report.

(Moved Cr Craig/Seconded Stevenson)

Carried

7.2 Action Items Report

Members discussed outstanding action items with updates being requested on some items.

GCB RESOLVED (GCB 2018/03):

1. To receive the action items report.

(Moved Hay/Seconded Rainford)

Carried

2. Action 54: Pursue with NZTA a flashing 'reduce speed sign' for the State Highway 2 entrance to Greytown; M Allingham

7.3 Income and Expenditure Report

GCB RESOLVED (GCB 2018/04):

1. To receive the Income and Expenditure Statement for the period 1 July 2017 – 31 December 2017.
(Moved Cr Craig/Seconded Rainford) Carried
2. Action 55: Show the \$2k expenditure for the inflatable slide sale and purchase on GCB and MCB's income and expenditure statements as a paid expense; J Mitchell
3. Action 56: Follow-up why the resource consent for Greytown barrels and the community board government levies are still shown as a commitment instead of an expense; J Mitchell
4. Action 57: Move the GCB promotional material expense from the income and expenditure account to the Greytown beautification budget; J Mitchell
5. Action 58: Move the installation of flags commitment to the beautification budget; J Mitchell
6. Action 59: Move the bench plaques expense to the Greytown beautification budget; J Mitchell

7.4 Applications for Financial Assistance

Members noted that the protected gum tree located on the property of the Anglican Parish of St Lukes was the most significant protected tree in Greytown and potentially the Wairarapa.

GCB RESOLVED (GCB 2018/05):

1. To receive the Applications for Financial Assistance Report.
2. To grant The Anglican Parish \$750 to assist with the costs associated with designing a cable bracing system for the St Luke's protected gum tree to be paid from the Greytown beautification budget.
(Moved Gray/Seconded Hay) Carried

Mrs Hay vacated the chair.

Mrs Rainford assumed the chair.

GCB RESOLVED (GCB 2018/06) to grant Cobblestones Museum \$500 to pay for totara boards to display signage.

(Moved Stevenson/Seconded Cr Craig) Carried

Mrs Rainford vacated the chair.

Mrs Hay assumed the chair.

8. NOTICES OF MOTION

There were no notices of motion.

9. CHAIRPERSONS REPORT

9.1 Chairperson's Reports

Mrs Hay thanked Greytown Rotary, Greytown Information Centre Volunteers, Greytown Menz Shed, Greytown Heritage Trust and Friends of Cobblestone volunteers for their various contributions to the community; appropriate correspondence was to be sent.

Members discussed the appointment of a new student representative and the Greytown After 5 event scheduled for 8 March 2018.

GCB RESOLVED (GCB 2018/07):

1. To receive the Chairperson's Reports.
(Moved Hay/Seconded Stevenson) Carried
2. Action 60: Write to the volunteers of the Greytown Information Centre and thank them for their work in the Centre over the Christmas period; Mayor Napier
3. Action 61: On behalf of the Community Board prepare correspondence to Friends of Cobblestones, Greytown Rotary, Greytown Menz Shed and Greytown Heritage Trust; P Crimp
4. Action 62: Include a resolution in the next Chairperson's Report to approve \$142.45 from the beautification budget for framing of Greytown's most beautiful certificate; L Hay
5. Action 63: Follow-up contact with a potential candidate for Community Board student representation; C Stevenson

9.4 Long Term Plan Update

Mrs Hay provided an update from the Long Term Plan Working Party workshops.

10. MEMBERS REPORTS (INFORMATION)

10.1 Wairarapa Library Service

Members queried the issue as raised in the report regarding the unattended child policy and whether this related to noise, as the noise level in the Greytown Library could get high.

GCB RESOLVED (GCB 2018/08) to receive the Wairarapa Library Service Report.

(Moved Hay/Seconded Gray) Carried

10.2 Community Board Clinics

Mr Gray and Mrs Rainford gave an update from the monthly clinics held in the Greytown Town Centre and spoke about ideas for strengthening engagement.

GCB RESOLVED (GCB 2018/09) to receive the Community Board Clinic Report.

(Moved Hay/Seconded Stevenson) Carried

10.3 Emergency Management

Mr Gray thanked Lamb-Peters for printing the disaster simulation notice in the Grapevine at no charge. Mr Gray with assistance from Ms Mills outlined the planned civil defence activation scheduled for March, and ideas for increasing community participation.

Mr Gray noted that the Psychological Support Group now had all the funding required in order to organise delivery of a Red Cross course.

GCB RESOLVED (GCB 2018/10) to receive the Emergency Management Report.

(Moved Hay/Seconded Rainford)

Carried

10.4 Tree Advisory Group

Mr Gray undertook to liaise with TAG regarding inclusion of new trees in protected trees register.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

GREYTOWN COMMUNITY BOARD

14 MARCH 2018

AGENDA ITEM 7.1

CHIEF EXECUTIVE OFFICER REPORT

Purpose of Report

To report to community boards and the Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

The preparation of the 2018/28 Long Term Plan has dominated proceedings since the last report. While good progress has been made, we are issuing the Consultation Document some five weeks earlier than previous years which has meant usual processing timeframes have been compressed.

The Christmas break allowed us to catch our breath, and to a certain extent contemplate the amalgamation "no" vote.

This result came somewhat too late for us to make substantive changes to our operations in the current LTP considerations, but does provide the benefit of additional time to consider what, if anything, we want to do differently in the future.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			COMMENTS	
		2016/17 TARGET	2016/17 ACTUAL		
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.	
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.	
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.	
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.	
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)	
	% of ratepayers and residents who know how to contact a community board member	68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.	
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.	
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016)	

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

No CE forum was held during the reporting period.

3.1.2. Mayoral Forum

No Mayoral forum was held during the reporting period.

3.1.3. Community Boards

A further round of Community Board meetings were held.

3.1.4. WREMO

Regional Chief Executives, and WREMO executives, met to discuss the results of the WREMO review, and agree new outputs for WREMO.

New initiatives included WREMO employing a dedicated training professional, and assistant to improve training quality, a dedicated communications and marketing advisor, and appoint a full time recovery coordinator (as is required by legislation).

Our share, based on ratepayer numbers, of the increase is \$4,900. This has been incorporated in the LTP budgets.

3.1.5. NZTA

We continue discussions with NZTA in regards to the special purpose road, and the reduction in subsidy rate we will receive for this road.

Our discussions are largely around how much of this road transfers to our network, and over what timeframe, and how much is retained as effectively SPR.

4. Corporate

4.1 Long Term Plan

The Long Term Plan consultation document, and supporting information, is due to be adopted 14 March.

This is considerably earlier than previous LTP's and is driven by the Audit New Zealand timetable.

The Audit New Zealand team, up to four members, will be onsite from 19 February to 2 March, and are required to review and issue an audit opinion on the Consultation Document.

4.2 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

4.3 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion as previously advised will be somewhere around May.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 1, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

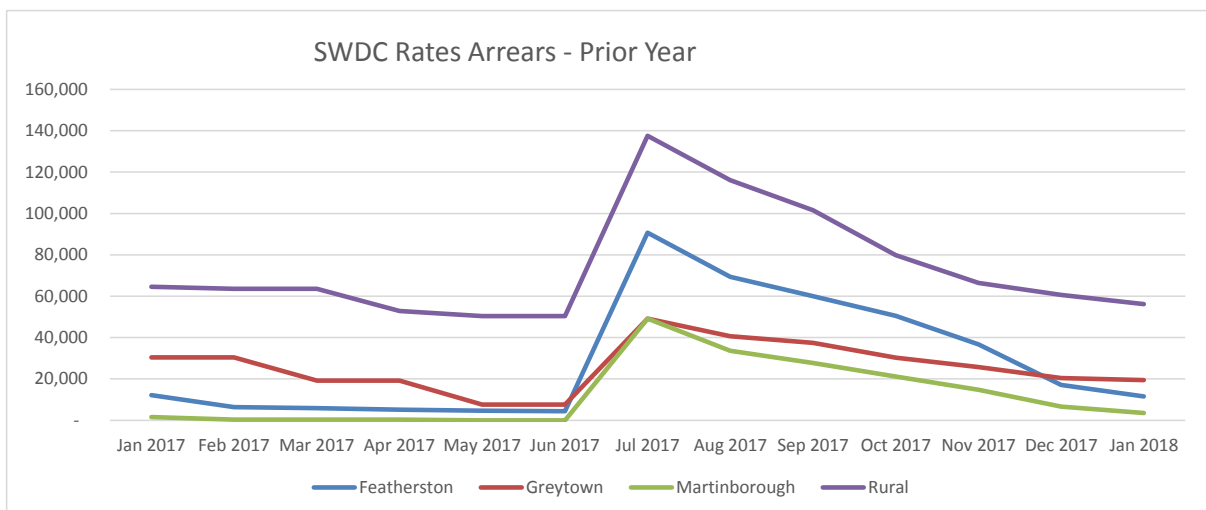
The project is progressing well, and there are no red or even orange flags at this stage.

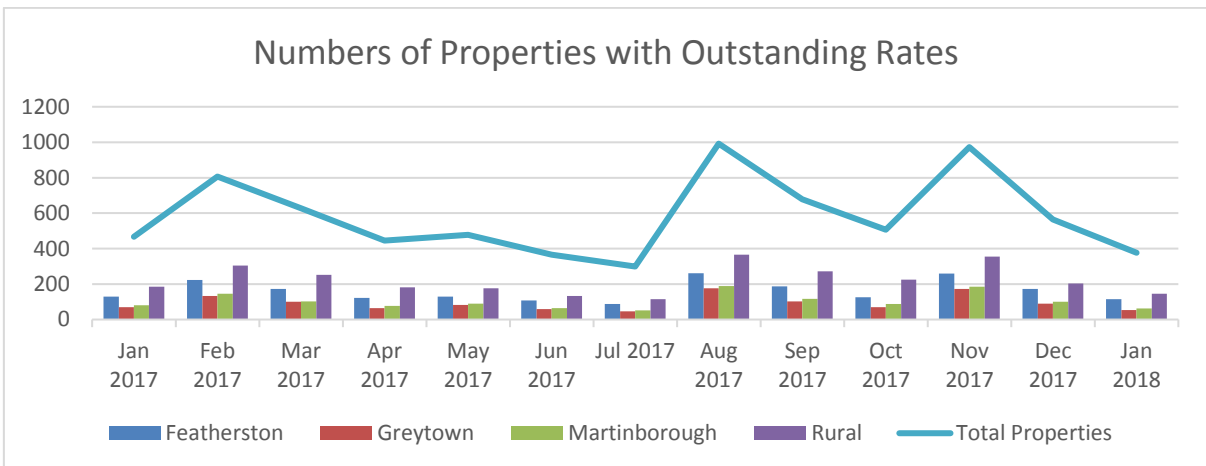
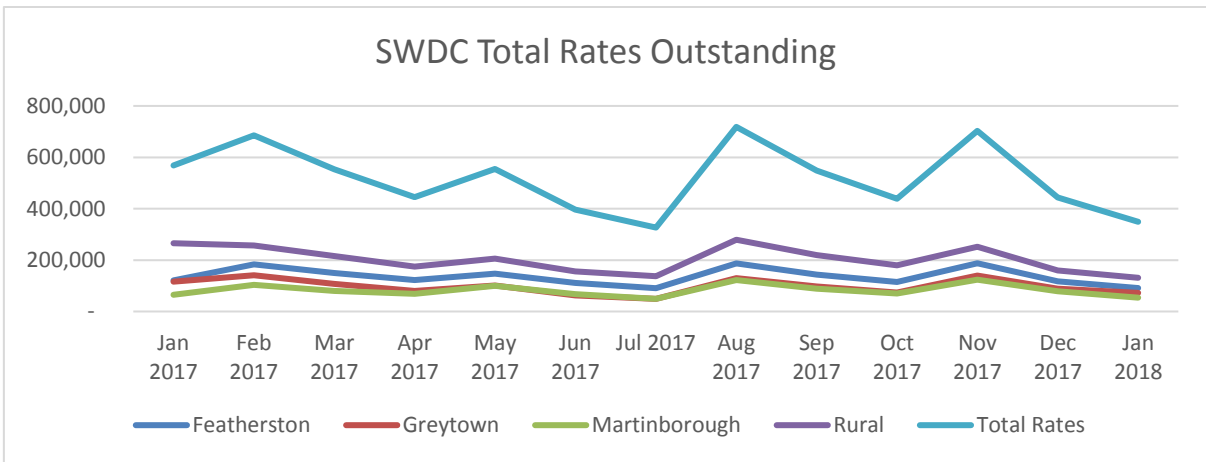
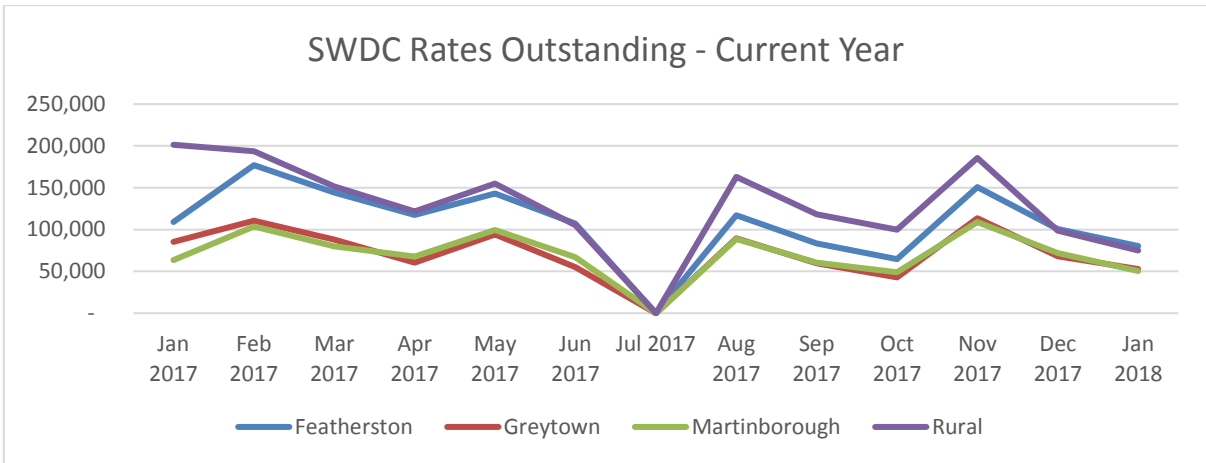
4.4 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding is slightly down on the same period last year.

Total outstanding is very similar to the same time last year, we continue to monitor the situation closely.





4.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
21 December 17	Mileage allowance payments.	
9 January 18	Pesticide use.	
9 January 18	Chamber of Commerce subscription. Council owned housing. Audit and Risk Oversight.	
9 January 18	Staff numbers.	
9 January 18	Average Residential Rates.	
15 January 18	Any reports/ memos/ briefings prepared on the existence of asbestos in water infrastructure prepared in the last two years.	
18 January 18	Dog statistics since 1996.	
18 January 18	Entertainment related expenses 2017.	
25 January 18	Amounts collected by your authority on behalf of a Regional Council.	
25 January 18	Absenteeism - staff and councillors.	
25 January 18	Membership to external groups.	
7 February 18	The top noisiest streets.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Waihinga Centre Finances

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Centre Finances

SWDC
Waihinga Centre
Project forecast - Actuals to December 2017

Per Council decision 18.1.2017

\$ 5,132,010

<u>Made up as follows:</u>	Budget	Invoiced to 31.12.2017	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	1,284,009	2,939,700	4,223,709
Rigg Zschokke Agreed Variations*		53,995	3,704	57,699
		<u>1,338,004</u>	<u>2,943,404</u>	<u>4,281,408</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	-	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	-	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		47,402	99	
Warren and Mahoney - Site Monitoring		33,158	7,842	
Warren and Mahoney - Variations*		11,578	6,000	
		<u>92,137</u>	<u>13,941</u>	<u>106,078</u>
Development & Design Variations**		71,759	11,151	82,909
QS Services to completion	50,000			
Venture Consulting		15,000	15,000	
Clendon Burns & Park		13,438	3,562	
		<u>28,438</u>	<u>18,562</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			158,186
Overall budget	\$ 5,332,010	<u>2,308,139</u>	<u>2,987,057</u>	\$ 5,290,196

***Construction Variations to date:**

Rigg Zschokke	Invoiced to 31.12.2017	Invoices to come	Forecast spend
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room	2,000	500	
Temporary structural support	5,500	4,000	
Concrete under existing foundation		1,000	
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	1,000	4,000	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727	0	
Materials supply savings		(5,000)	
Foundation beam kitchen	3,885		
	<u>53,995</u>	<u>3,704</u>	<u>57,699</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		<u>17,578</u>

JNL and Other Savings To be confirmed

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	5,001	
	<u>71,759</u>	<u>11,151</u>	<u>82,909</u>

Net cost/(savings) from Variations:

158,186

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

The Greytown Structure Plan - Plan Change 9, has been notified for further submissions and these closed on 31 January 2018. The next step is to prepare a Section 42A Report for the hearing of submissions. It is currently anticipated that the hearings will take place on or about March 26 – 29, 2018.

Consultants have been appointed to progress the Martinborough urban residential expansion proposals. Over the next two weeks a detailed work programme will be developed. This work will run through the rest of this year (refer to Councils Actions report for some further detail).

The proposed plan change relating to protected trees has been on hold while a response from the Tree Advisory Group in Greytown was awaited. This has now been received, but is yet to be evaluated. An initial review of their proposals will be undertaken before any commitment of time is made for detailed evaluation of their proposals. This will be done in the next 2 weeks or so.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	NCS. 80 resource consents processed.
s.223 certificates issued within 10 working days	100%	93%	NCS. 2 of 29 went beyond time as previously reported.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	NCS. 24 s224 certificates processed.

Council received 38 applications between 1 November 2017 and 31 January 2018. Detailed information as part of regular updates, subject to data

availability, on all consents has been sent direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY 2017 TO 31 ST JANUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 31 ST JANUARY 2017	PERIOD 1 ST NOVEMBER 2017 TO 31 ST JANUARY 2018	PREVIOUS PERIOD 1 ST NOVEMBER 2016 TO 31 ST JANUARY 2017
Standard LIMs (Processed within 10 working days)	105	117	43	46
Urgent LIMs (Processed within 5 working days)	39	34	19	20
Totals	144	103	62	66

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.6%	NCS – 211 of 214 CCC's were issued within 20WD. NCS status error caused incorrect report data for 3 CCC's which went overtime.
Building consent applications are processed within 20 working days	100%	100%	NCS – 274 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review (end of January 2018) in progress (comments below).
Council inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOF's and Swimming Pools	Yes	Yes	<p>Building Consents Council inspects all new work to ensure compliance (1 Nov 2017 – 31 Jan 2018 – 664 inspections).</p> <p>BWOF's Total of 169 – on average of 3 audits per month required, 8 audits in 1 Nov 2017 – 31 Jan 2018.</p> <p>Swimming Pools Total of 279 – on average of 8 audits per month required, 30 audits in 1 Nov 2017 – 31 Jan 2018.</p>
Earthquake prone buildings reports received	90%	N/A	<p>Under previous legislation 148 of 229 known premises had been addressed.</p> <p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed potential Earthquake Prone Buildings (EQP). Letters are yet to be sent to owners advising them of their buildings status.</p>

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	5	\$406,000.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	7	\$184,200.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	100	\$9,171,233.00
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$45,000.00
Totals	113	\$9,806,433.00

The Accreditation Review of Councils Building Control Authority (BCA) took place on the last day of January / first 2 days of February 2018. Two IANZ assessors and a Ministry of Business, Innovation and Employment (MBIE) assessor undertook the review.

The review process was quite different from previous assessments. MBIE has issued new instructions to the auditors and has produced an extremely prescriptive system for evaluating compliance of the BCA. They have stated that the focus is now entirely on process compliance.

This by definition excludes any assessment of qualitative outcomes or outcomes in general, with the underlying thinking being that if process is mindlessly followed and documented, then the desired outcomes should ensue.

I have significant doubts about that; in brief much of it (but not all) struck me as a strict tick box approach which had little relevance to whether a building was fit for purpose or not – this of course being the aim of the law - that a building is safe and sanitary for people to use and occupy.

Because of the changed system, Council has not been given a clear compliance sign-off as was the case with the 3 previous audits which were more technically based. There were 13 matters that the audit identified as needing correction, or in the new language were deemed to be “general non compliances”.

Having had these matters set out in the exit interview on 2 February, that result is reasonable for Council (about par for all Councils being audited under the new system for the first time). Many of the matters are quite “trivial” and/or easily remedied. Work to do so has already begun. One or two matters are important and these must be quickly rectified. Council has 3 months to advise IANZ that it has addressed the matters identified.

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	1	Visit to South Featherston Primary prior to Xmas. A proposed time has been scheduled for Featherston Primary with follow up required to finalise this.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.5%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 132/134 One complaint was responded to in 6.5 hours due to high workloads (3 other service requests on the same day). The second complaint response failure was due to a message not being passed to the bylaws officers from the after hour's team.
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	86.7%	13/15 One complaint was notified 2 weeks after the attack so the complaint was not prioritised. The second complaint was responded to in 1.75 hours. This was an email notification on the weekend so the complaint was not received immediately, there was no imminent danger in this case.

INCIDENTS REPORTED 1 NOVEMBER 2017 TO 31 JANUARY 2018	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	4	2	1
Attack on Person	1	-	1
Attack on Stock	-	-	2
Barking and whining	7	4	3
Lost Dogs	-	1	3
Found Dogs	-	1	3
Rushing Aggressive	1	-	-
Wandering	17	8	8
Welfare	2	2	-
Fouling	-	1	1
Uncontrolled	-	-	-

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 9/9 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 13/13 incident

INCIDENTS REPORTED	TOTAL 1 JULY 17 – 31 OCTOBER 17
Stock	3

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	96.2%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 50/52 Two complaints on the same night (Boxing Day 2017) were responded to within 2 hours.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 31 JANUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 31 JANUARY 2017	PERIOD 1 NOVEMBER 2017 TO 31 JANUARY 2018	PREVIOUS PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017
Total	52	73	31	40

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	32.3%	There are 31 premises that are high or medium risk. Of these, 10 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	CLEG has not scheduled any enforcement activity in South Wairarapa to date. Staff are currently liaising with Police and Regional Public Health for compliance inspections to be completed.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 31 JANUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 31 JANUARY 2017	PERIOD 1 NOVEMBER 2017 TO 31 JANUARY 2018	PREVIOUS PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017
On Licence	21	13	10	5
Off Licence	7	10	3	2
Club Licence	2	4	1	1
Manager's Certificate	65	52	25	17
Special Licence	43	38	24	22
Temporary Authority	0	0	0	0
Total	138	117	63	47

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.7 Bylaws

Between 1 November 2017 and 31 January 2018 there were three notices issued relating to trees and hedges, eight for litter and six abandoned vehicle complaints received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

The Long Term Plan is still dominating the department's time and resources with Audit due in for the first review in the coming weeks. There is also the starting of several of our renewals contracts which have been let and are getting underway currently. Footpaths are already well underway and the water, sewer, road rehabilitation and the seal extension are all to start soon.

The irrigation to land in Martinborough is another success with the second cut for bailage taken. The Greytown works has commenced for the installation of the plant and associated works.

One of the smaller but more pleasing works was the use of the children in Featherston to carry out some painting. Where possible we hope to link with community groups in the future to assist in development. Kuranui College for example, has put forward a desire to work with the councils on recycling in the school. These initiatives can benefit all when done well.

The following section is also one for discussion which is the section 17a Reviews required by council.

1.1 Section 17a Reviews (contracts)

Local authorities are now under an obligation to review the cost effectiveness of current arrangements for meeting community needs for good quality infrastructure, local public services and local regulation. Where a review is undertaken local authorities must consider options for the governance, funding and delivery of infrastructure, local public services and local regulation that include, but are not limited to:

- a) in-house delivery
- b) delivery by a CCO, whether wholly owned by the local authority, or a CCO where the local authority is a part owner
- c) another local authority
- d) another person or agency (for example central government, a private sector organisation or a community group).

We are currently developing a forward programme by identifying those services where changes to levels of service are planned and where contracts are due for expiration in the next two years. These are Amenities, Waters and Transport.

It would be difficult to do a rigorous review without reviewing the legislative and regulatory developments. For example, water and wastewater in the wake of Havelock North and the freshwater management plan.

Some of the options that must be considered include options for delivery by a joint council owned 'Council Controlled Organisation' (CCO), and delivery by another local authority. The section 17A requirement was introduced, in part, to encourage local authorities to collaborate with others. With services where collaborative delivery with other local authorities is a realistic

prospect, it would be prudent to agree on a joint review and this has been discussed with the Wairarapa councils.

A first cut report will be delivered to council on the options to be considered applicable to enable more focus to be given to the more feasible services and options.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		DECEMBER	YTD	DECEMBER	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		98%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		98%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.25 per 1000 (1 complaint)	2.28 per 1000 (9 complaints)	1	9
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	1.52 per 1000 (6 complaints)	3.29 per 1000 (13 complaints)	6	13
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.25 per 1000 (1 complaint)	1.52 per 1000 (6 complaints)	1	6
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(0/3) 0%	Median Time 53mins	3	32
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/3) 33%	Median Time 3h 46mins	3	32
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(36/44) 82%	Median Time 22h 5mins	44	207
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(34/44) 77%	Median Time 25h 26mins	44	207
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS	INCIDENTS
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%	38.5%	

2.2 Water supply capital improvements

2.2.1 Featherston/Greytown (Woodside) water supply

The remaining subsidy claim has been lodged with the Ministry of Health.

2.2.2 Water reticulation renewal

The tender for Stage 3 of the trunk main renewal contract from the railway line to the plant was awarded to Higgins and is due to start in March.

2.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The plant is due to have the controller upgraded (existing is obsolete) which will provide improved treatment and bacteriological compliance. The Waiohine plant and Greytown Bore have operated routinely, though there continues to be high demand, including overnight.

Pirinoa pipeline replacement has completed the 50mm main approximately 300m to improve service provision; connection was completed before Christmas. Installation of the replacement filters is due later in February.

2.4 Water reticulation

There were 44 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were four invoice requests issued for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		DECEMBER	YTD	DECEMBER	YTD
Number of blockages per 1000 connections	<10	0.5 per 1000 (2 complaint)	8.05 per1000 (33 complaint)	2	33
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflow)	0.97 per 1000 connections (4 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	2/3 (67%)	Median Time 47min	3	45
Resolution time: from notification to resolution of fault	< 4 Hrs	2/3 (67%)	Median Time 2h 00m	3	45
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	1	0	1
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.24 per1000 (1 complaint)	2.68 per 1000 (11 complaint)	1	11
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.5 per 1000 (2 complaint)	8.05 per1000 (33 complaint)	2	33
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	3/3 100%	91% (41/45)	3	45

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the Council replied to at the start of June. Subsequently further questions around stream clarity and land treatment methodologies have been received.

We are at a stage that there is a legal discussion about the acceptability of the proposal planned for February.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land has commenced and operated satisfactorily over the Christmas breaks. Full completion of all systems and telemetry was completed in mid-December. Handover to CCL was completed on 9 February.

At the Greytown site, contractual, design and cost finalisation are under discussion with Water Force NZ and site establishment and site works are anticipated to commence in February. The contractor is still aiming for a completion date in May 2018.

3.3 Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

3.2.2. Wastewater reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 67% compared to Oct 2016	Current average month increased 41% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily. High quantities of collections have been recorded on the coast with two additional runs required.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

6.2 Roothing Maintenance – Fulton Hogan

Upgrade of pedestrian crossing signs and post in the Martinborough Square has commenced.

Sealed road digouts are under way on Lake Ferry and Kahutara Roads, these will be followed by digouts Western Lake and Bidwills Cutting Roads.

Vegetation control was completed before Christmas, but with the climatic conditions over the Christmas and New Year periods growth is being monitored to determine whether an intervention programme needs to be introduced.

2018/2019 pre seal inspection are under way to allow a jump start on these repairs in preparation for next seasons programme.

Ongoing unsealed road maintenance grading is programmed to meet requirements.

6.3 Other activities

Reseals renewals have been completed within the district and completed on budget.

Whatarangi Cliff contract has been completed.

A joint South Wairarapa, Carterton District Council Sealed Pavement Rehabilitation contract inclusive of Shooting Butts seal extension has been let to Higgins Contractors. Subject to satisfactory performance the contract includes the 2018/2019 programme.

Fulton Hogan have commenced footpath renewals in Featherston and works are planned over the next 3 months.

Joint contracts with Carterton and Masterton District Councils have been let for the supply and installation of LED street lighting. Works are programmed for completion before 1 July 2018.

7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				
Occupancy of pensioner housing	94%			Actual:	99.8%
Ratepayers and residents satisfied with town halls	76%			NRB Survey:	74%
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%			NRB Survey:	85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%			NRB Survey:	91%

7.2 Parks and reserves

Parks and reserves are busy with summer sport and events, and the City Care team are busy trying to keep on top of grass and weed growth resulting from the warm and wet weather.

7.2.1. Featherston

Featherston Youth group have made a start on the picket fence at the library/information centre reserve. They managed to pick the hottest day of the year to start work, and since then have been slotting in work between high heat, rain and wind.

7.2.2. Martinborough

Discussions are under way with Martinborough Cricket Club with a view to using part of Considine Park for junior cricket, as an overflow from the facilities at the school. The Club is working with the South Wairarapa Pony Club on relocating the jumps and fitting in around their timetable.

7.3 Community housing

The plumbing replacement work on two of the Matthews flats has been completed and they will be ready to rent out next week. Westhaven had a vacancy, and the next tenant from the waiting list will move in next week. There will shortly be a vacancy at Cicely Martin flats in Martinborough as a result of a tenant moving on.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 29 November 2017 to 9 February 2018

	Greytown	Featherston	Martinborough
Niche			
In-ground ashes Beam		2	
Burial plot	1	3	1
Total	1	5	1

7.4.2. Ashes interments/burials 29 November 2017 to 9 February 2018

	Greytown	Featherston	Martinborough
Burial	1	2	1
Ashes in-ground	3	1	
Ashes wall			
Total	4	3	1

7.5 Toilets

The public toilets have had heavy use over the summer season, which has brought with it a certain amount of vandalism and anti-social behaviour – faeces in urinals or on floors, toilet bowls stuffed with paper, cutting locks off etc. The toilet in Greytown’s Arbor Reserve is particularly subject to vandalism, with the destruction of a hand-basin and several toilet roll holders, and most recently, the mysterious disappearance of the waste-water pipe under the sink. There has been very positive feedback from visitors about the new toilets at Ngawi and the availability of the new dump station. This dump station was unfortunately subjected to vandalism in mid-January.

7.6 Swimming pools

The swimming pools have been very busy as people enjoy the hot weather and the free swimming. Early in the New Year, Greytown’s inflatable slide had to be sent off for repair; Martinborough pools’ new inflatables arrived and were shared with Greytown until the slide came back. The new Aztec “maze” and the two Octonuts purchased by Martinborough Community Board have been a big hit. School swimming started at the beginning of February, with regular bookings on weekday mornings for the urban primary schools in all three towns, as well as a number of one-off events for Kuranui College and some of the rural schools. The patient transfer system at Martinborough pool has been restored to working order at the request of the school – this means that a wheelchair user can be lifted into and out of both the learner pool and the main pool.

7.6.1. Swimmer numbers for all pools December and January

December Swimming Statistics			
	Greytown	Featherston	Martinborough
Number of Swimmers	3393	2363	1779 [Note : opened one week later than other pools]
Change from December 2016	↑ 297%	↑ 154%	↑ 65%
Peak day – number of swimmers	30/12/2017: 320	8/12/17 : 206	30/12/17 : 262
Number of unattended days (no swimmers), excluding 25 December	0	0	0

January Swimming Statistics			
	Greytown	Featherston	Martinborough
Number of Swimmers	5420	3251	3678
Change from January 2017	↑ 208%	↑ 357%	↑ 344%
Peak day – number of swimmers	23/01/2018: 435	14/01/2018 : 218	20/01/2018 : 325
Number of unattended days (no swimmers)	0	0	0

Daily visitor number charts for December and January are provided in the tables above.

7.6.2. Featherston

Completed events:

Featherston Christmas Parade held Saturday, 9 December 2017 – Revans, Fitzherbert & Lyon Streets, Featherston



Featherston 1st Fridays held from 1 December 2017, 5 January (*cancelled due to wet weather*) & 2 February 2018

Featherston 1st Fridays: A Fab Feathy Fiesta



Future events:

Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays being held from 22 September 2017 – April 2018



Featherston 1st Fridays being held 2 March 2018

The Wellington Anglican Diocese Games being held Sunday, 25 February 2018

7.6.3. Greytown

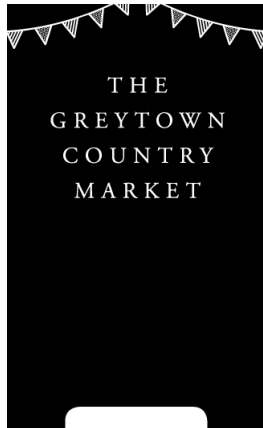
Completed events:

Greytown Christmas Market & Christmas Parade held Saturday 16 December 2017



Future events:

The Greytown Country Market being held every third Sunday of the month starting from Sunday, 15 October 2017 through to Sunday, 18 March 2018 – Stella Bull Park, Greytown



Park to Paddock Challenge being held on Friday, 30 March 2018



7.6.4. Martinborough

Completed events:

Martinborough Madcaps Christmas Parade & Carols in the Park held Saturday, 16 December 2017

Pick Your Own Lavender held 6-7 January 2018

Cruise Martinborough held between 25-28 January 2018, Saturday, 27 January 2018 – Street Show & Shine around the Martinborough Square



Cruise Martinborough 2018



Rotary Martinborough Fair held on Saturday, 3 February 2018



Future events:

Rotary Martinborough Fair being held on Saturday, 3 March 2018



Martinborough Round the Vines being held on Sunday, 18 March 2018



Rotary Martinborough Fair being held on Saturday, 3 March 2018

Meander Over Martinborough being held on Sunday, 1 April 2018



7.8 Libraries

The libraries have been busy over December and January with the Summer Reading Programme, this year with the theme of “Wild About Reading”. Two story-reading events were held at each library, the Little Dog Barking Theatre Company and Rhubarb/Mary Kippenberger Storyteller at Featherston, before a grande finale event for participants from all three libraries at the Anzac Hall with Zappo the Magician.





Featherston Library also held the iRead programme for children 10-15 years and even managed to fit in some summer craft, including some serious chalk fun on the concrete between the library and the information centre building.



8. Appendices

Appendix 1 - Monthly water usage

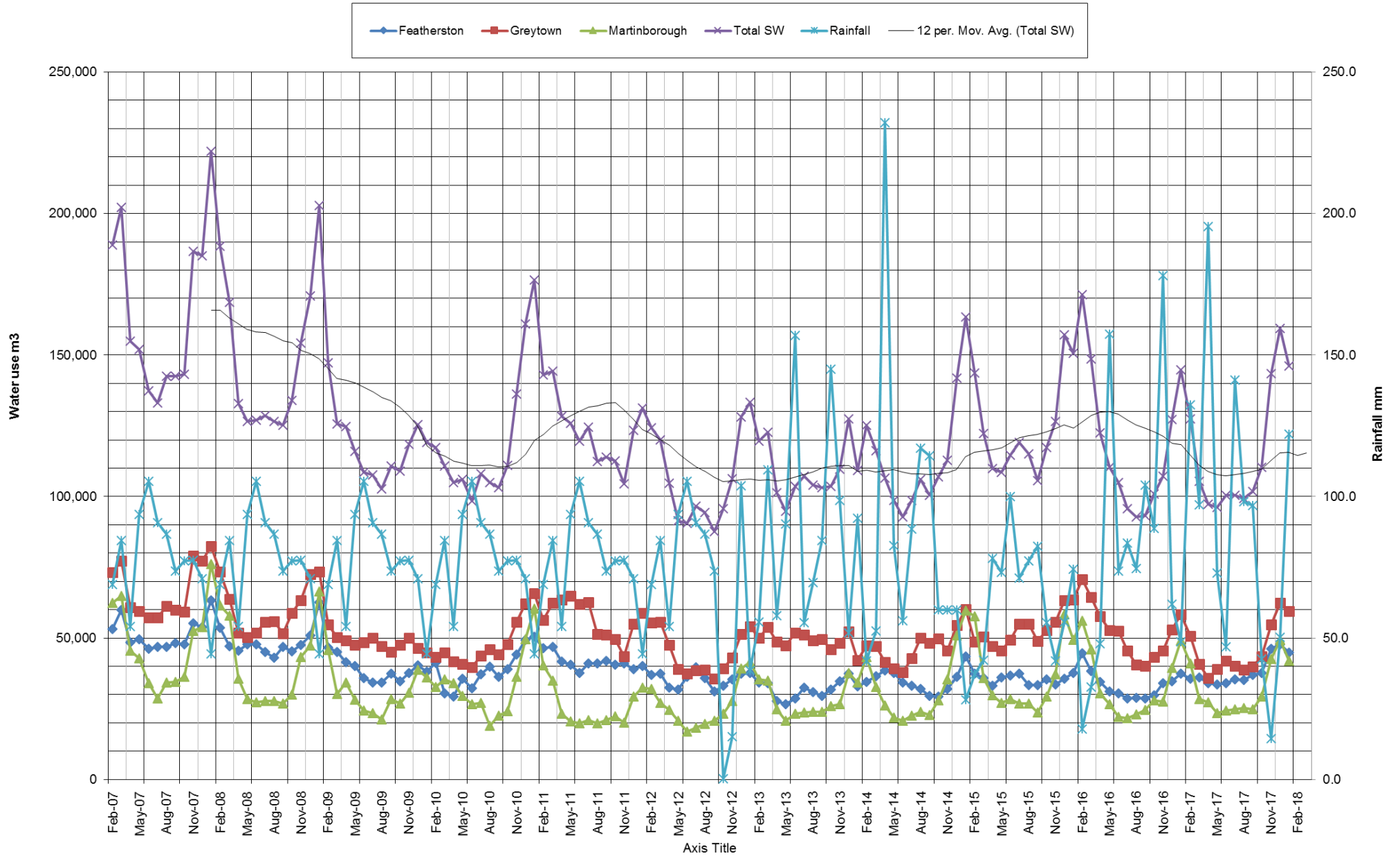
Appendix 2 - Waste exported to Bonny Glen

Appendix 3 - Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

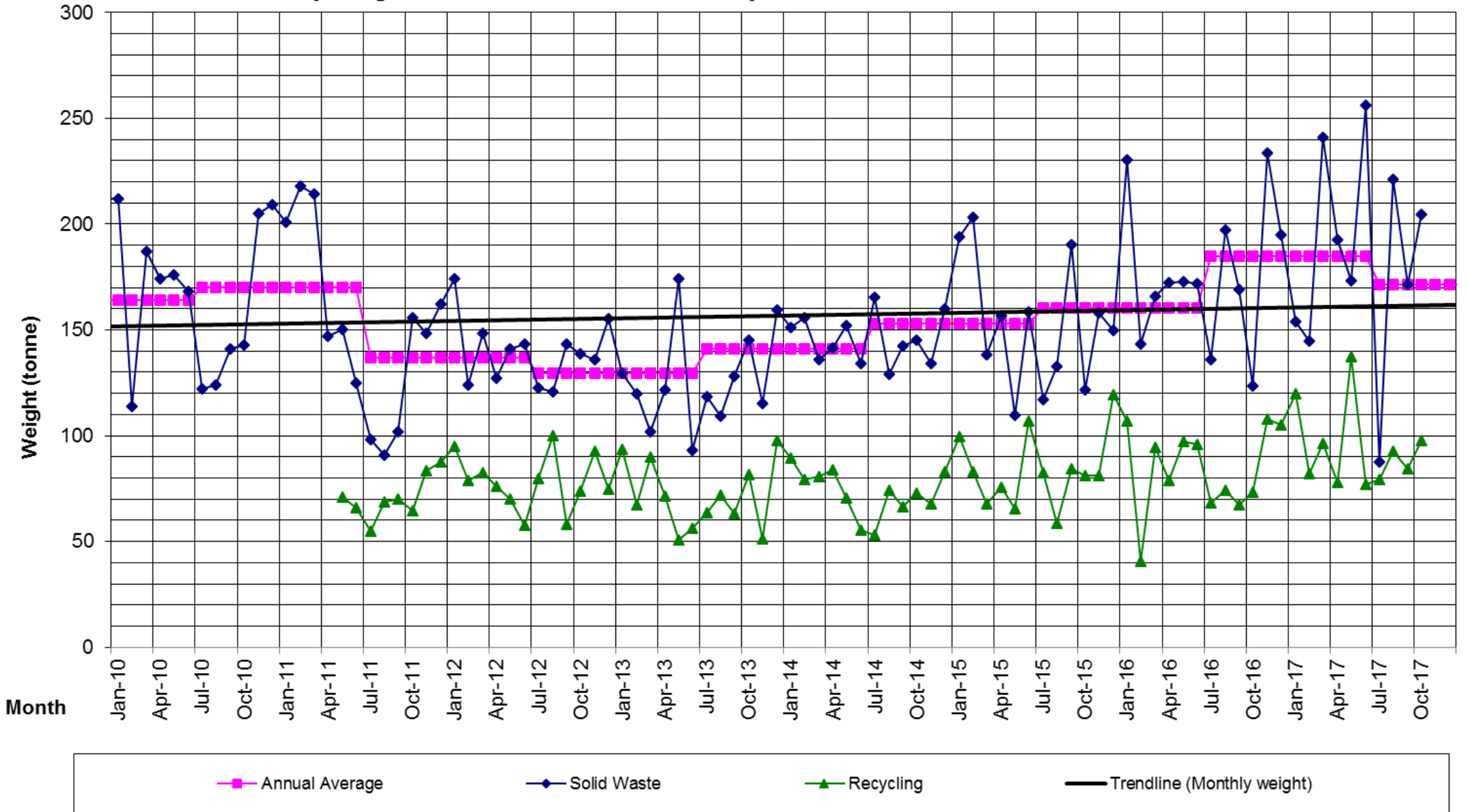
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



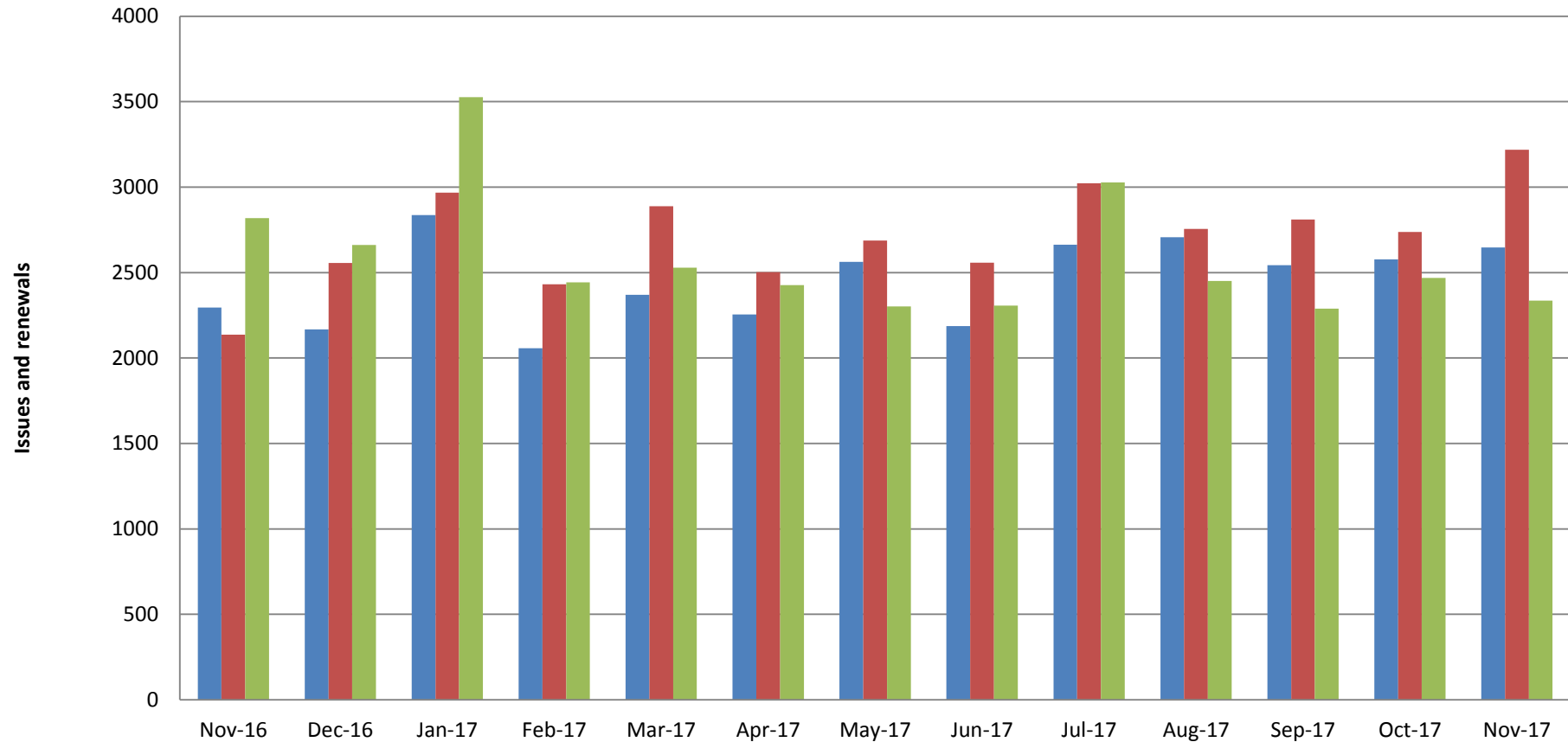
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



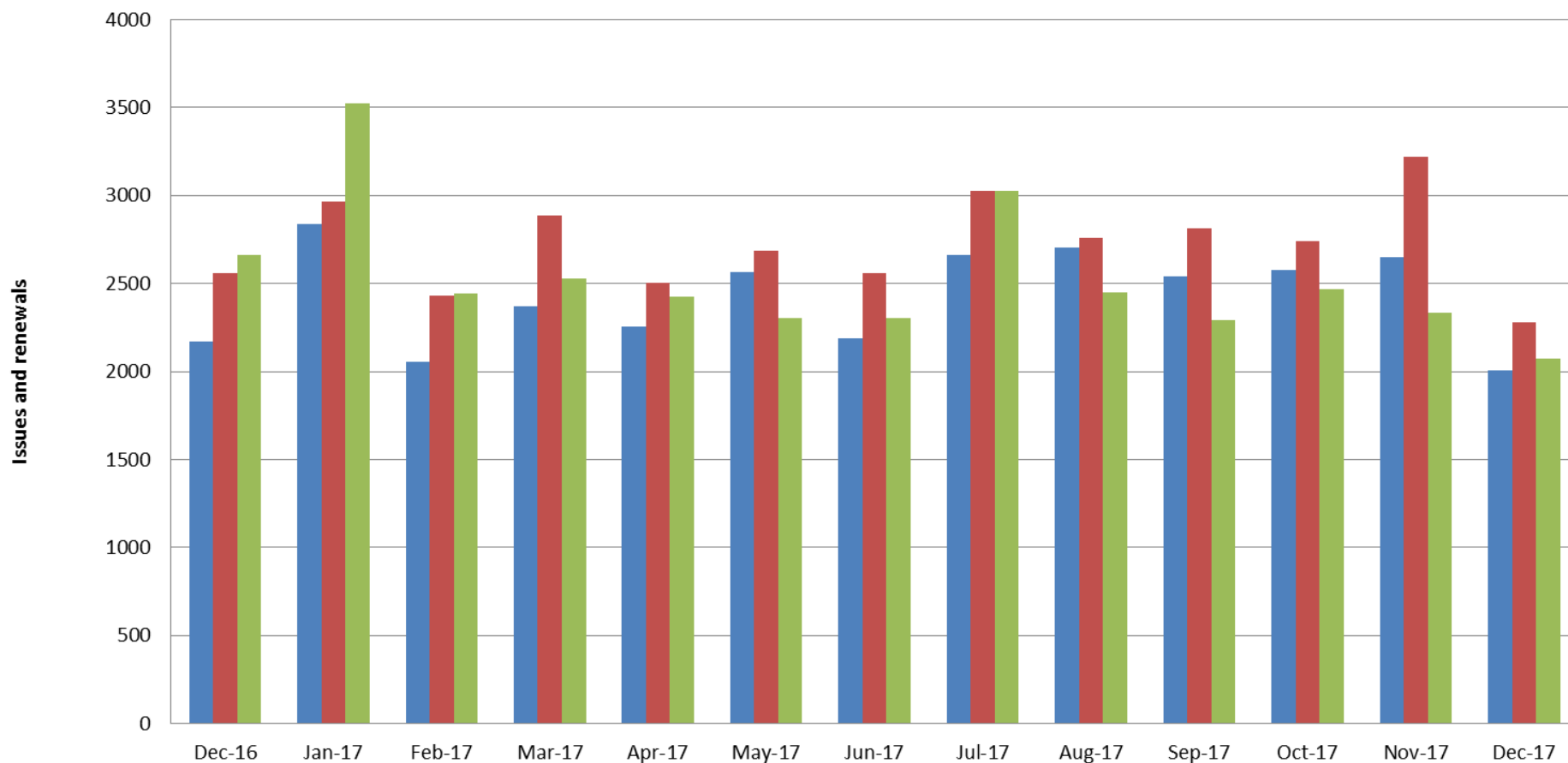
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to November 2017



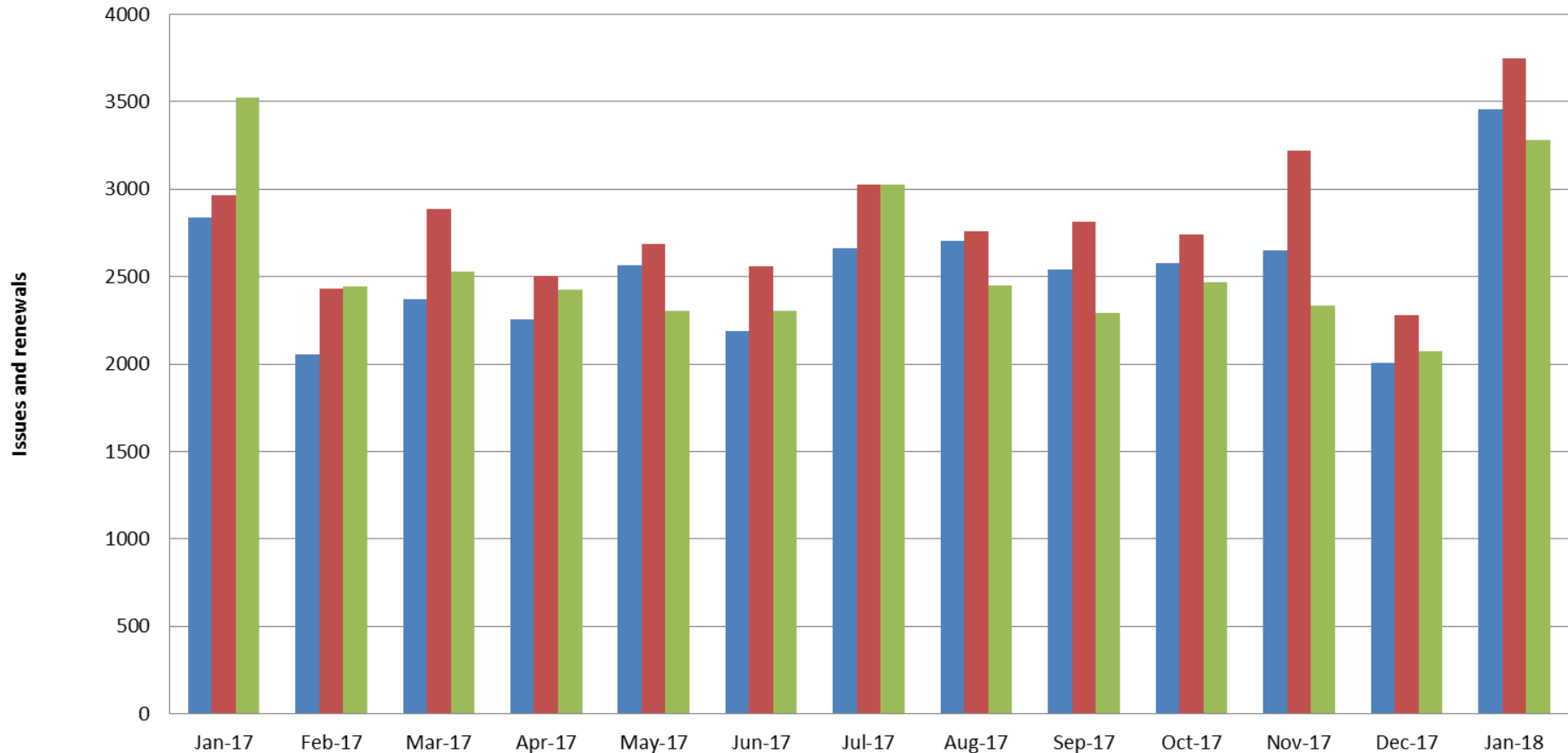
	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17
Featherston	2296	2167	2836	2057	2369	2254	2563	2186	2663	2707	2543	2577	2647
Greytown	2136	2556	2967	2432	2888	2503	2687	2558	3023	2756	2811	2738	3218
Martinborough	2819	2661	3526	2442	2529	2427	2302	2306	3027	2451	2289	2468	2336

South Wairarapa libraries - issues and renewals to December 2017



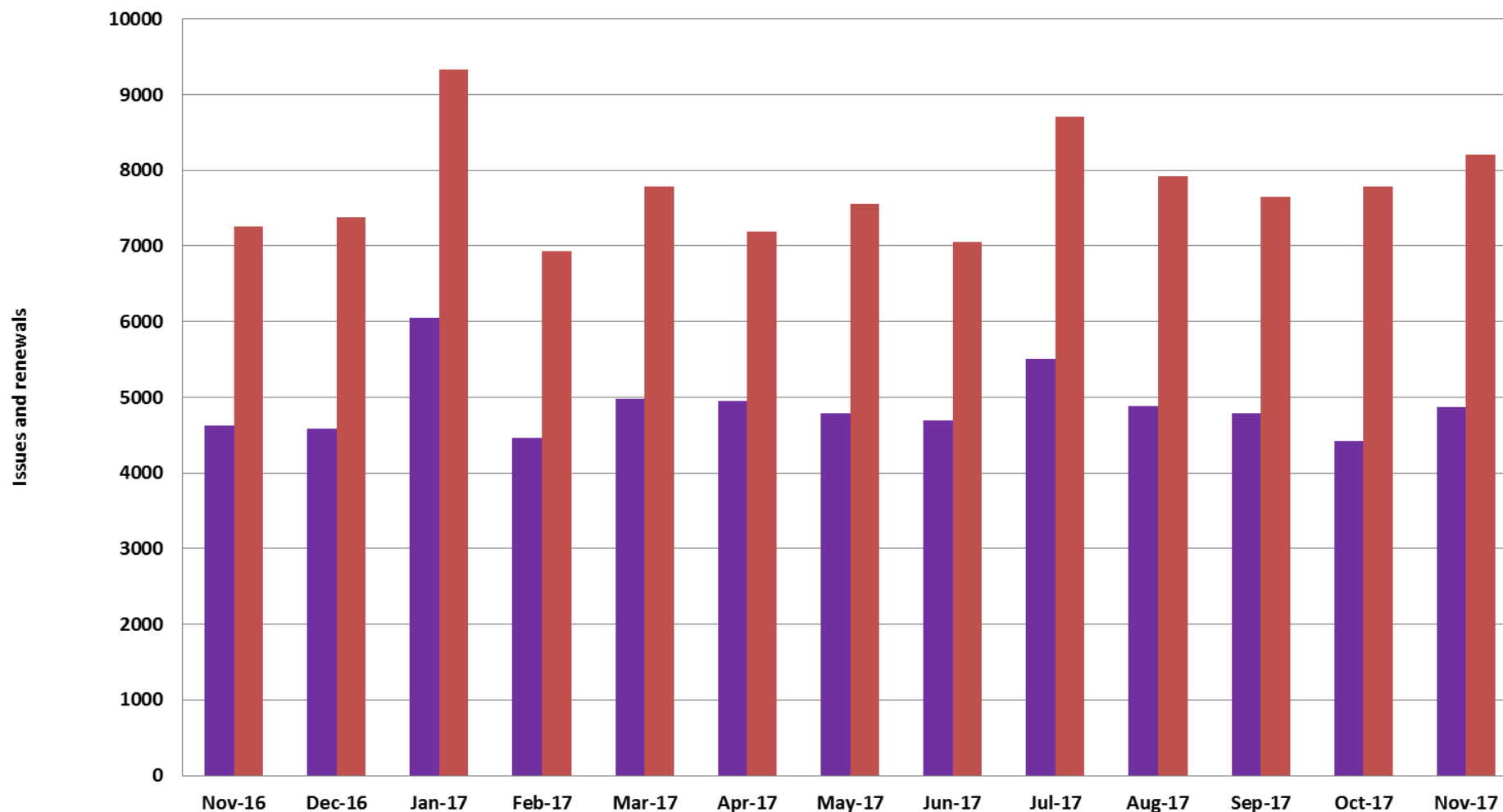
	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
Featherston	2167	2836	2057	2369	2254	2563	2186	2663	2707	2543	2577	2647	2006
Greytown	2556	2967	2432	2888	2503	2687	2558	3023	2756	2811	2738	3218	2278
Martinborough	2661	3526	2442	2529	2427	2302	2306	3027	2451	2289	2468	2336	2071

South Wairarapa libraries - issues and renewals to January 2018



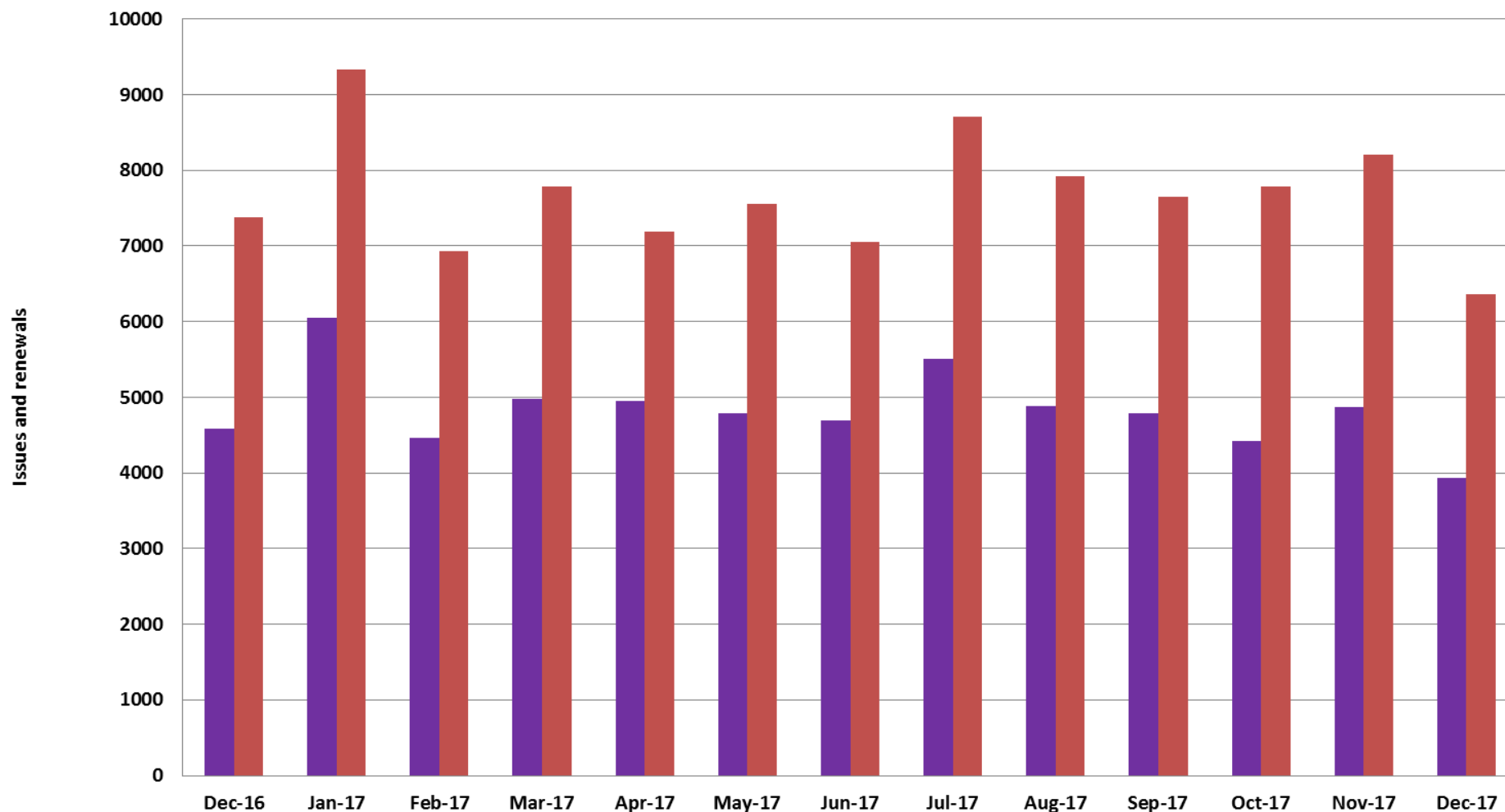
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18
■ Featherston	2836	2057	2369	2254	2563	2186	2663	2707	2543	2577	2647	2006	3456
■ Greytown	2967	2432	2888	2503	2687	2558	3023	2756	2811	2738	3218	2278	3748
■ Martinborough	3526	2442	2529	2427	2302	2306	3027	2451	2289	2468	2336	2071	3281

Wairarapa Library Service - issues and renewals to November 2017



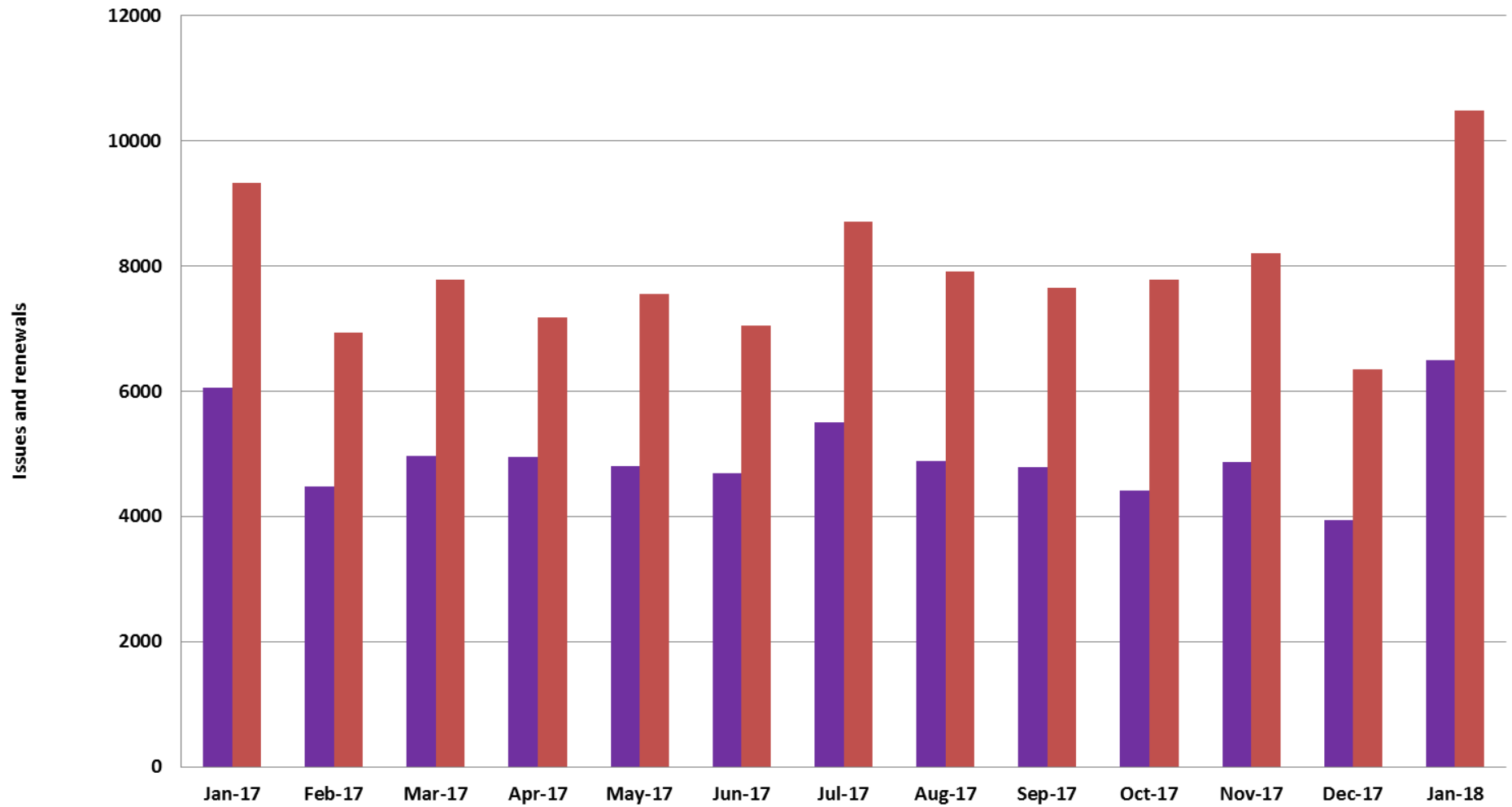
	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17
■ Carterton	4629	4586	6051	4468	4972	4951	4794	4694	5505	4887	4792	4418	4870
■ South Wairarapa	7251	7384	9329	6931	7786	7184	7552	7050	8713	7914	7643	7783	8201

Wairarapa Library Service - issues and renewals to December 2017



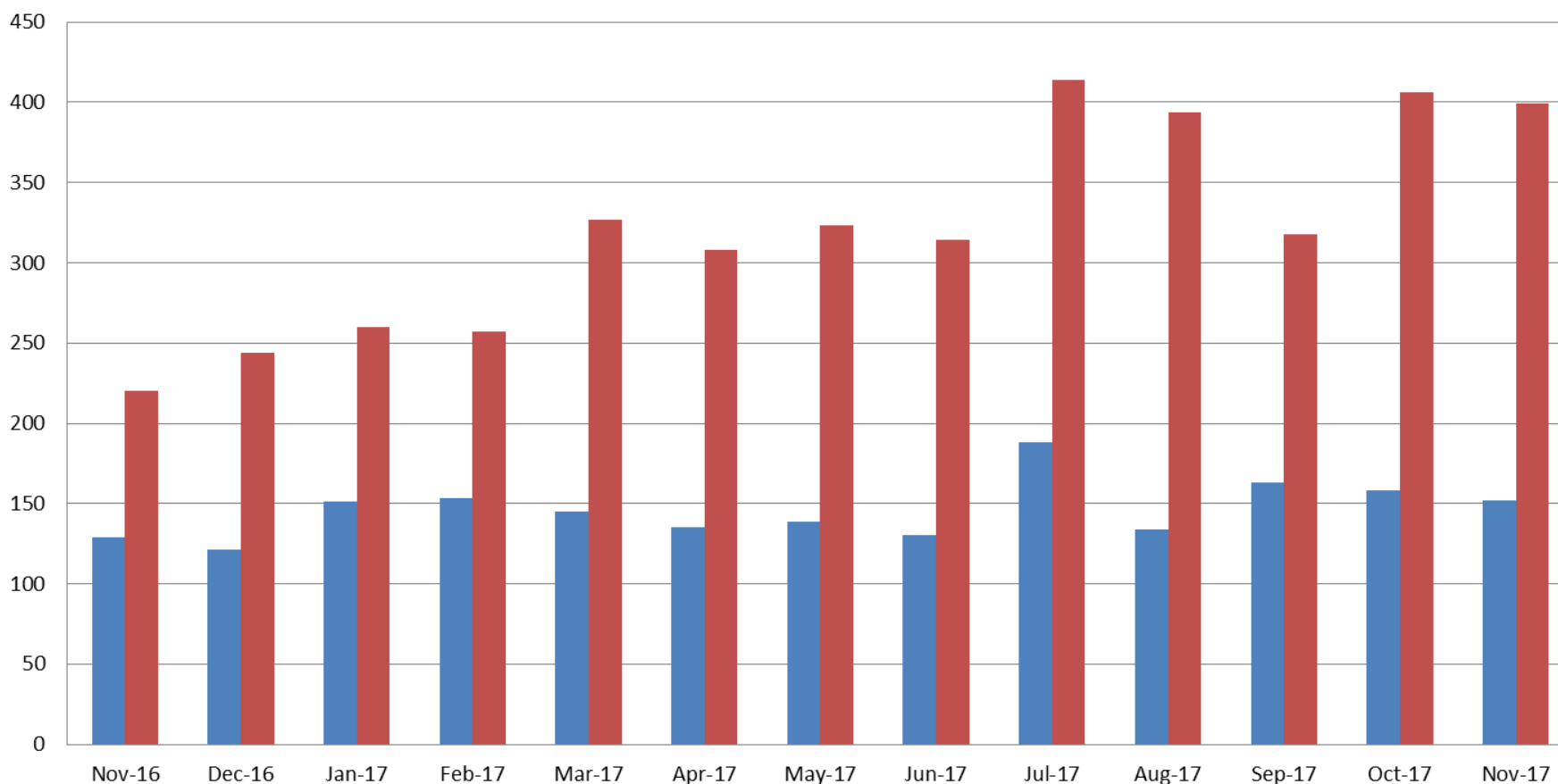
	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
■ Carterton	4586	6051	4468	4972	4951	4794	4694	5505	4887	4792	4418	4870	3940
■ South Wairarapa	7384	9329	6931	7786	7184	7552	7050	8713	7914	7643	7783	8201	6355

Wairarapa Library Service - issues and renewals to January 2018



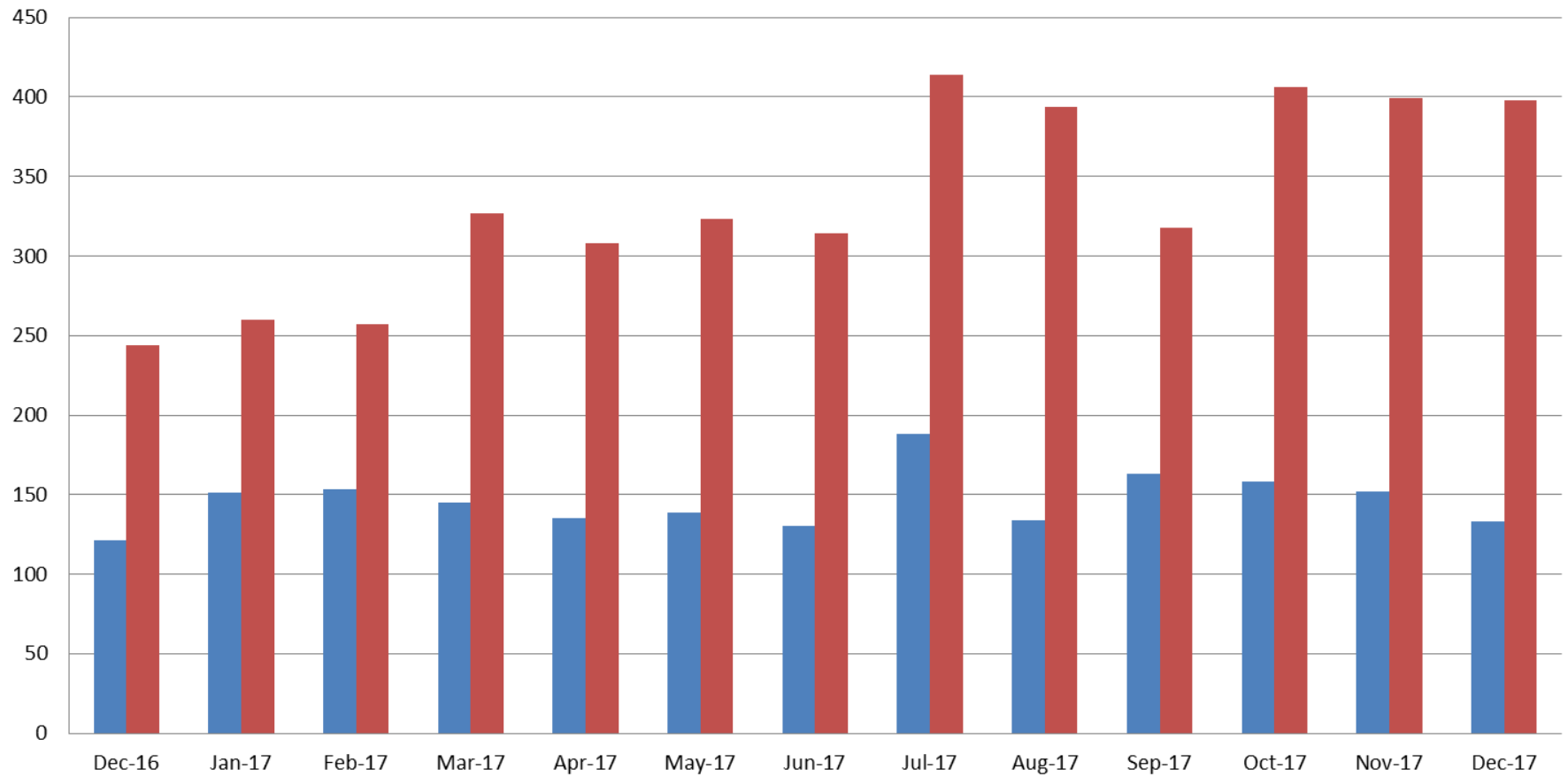
	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18
■ Carterton	6051	4468	4972	4951	4794	4694	5505	4887	4792	4418	4870	3940	6500
■ South Wairarapa	9329	6931	7786	7184	7552	7050	8713	7914	7643	7783	8201	6355	10485

Wairarapa Library Service - audio and e-book issues to November 2017



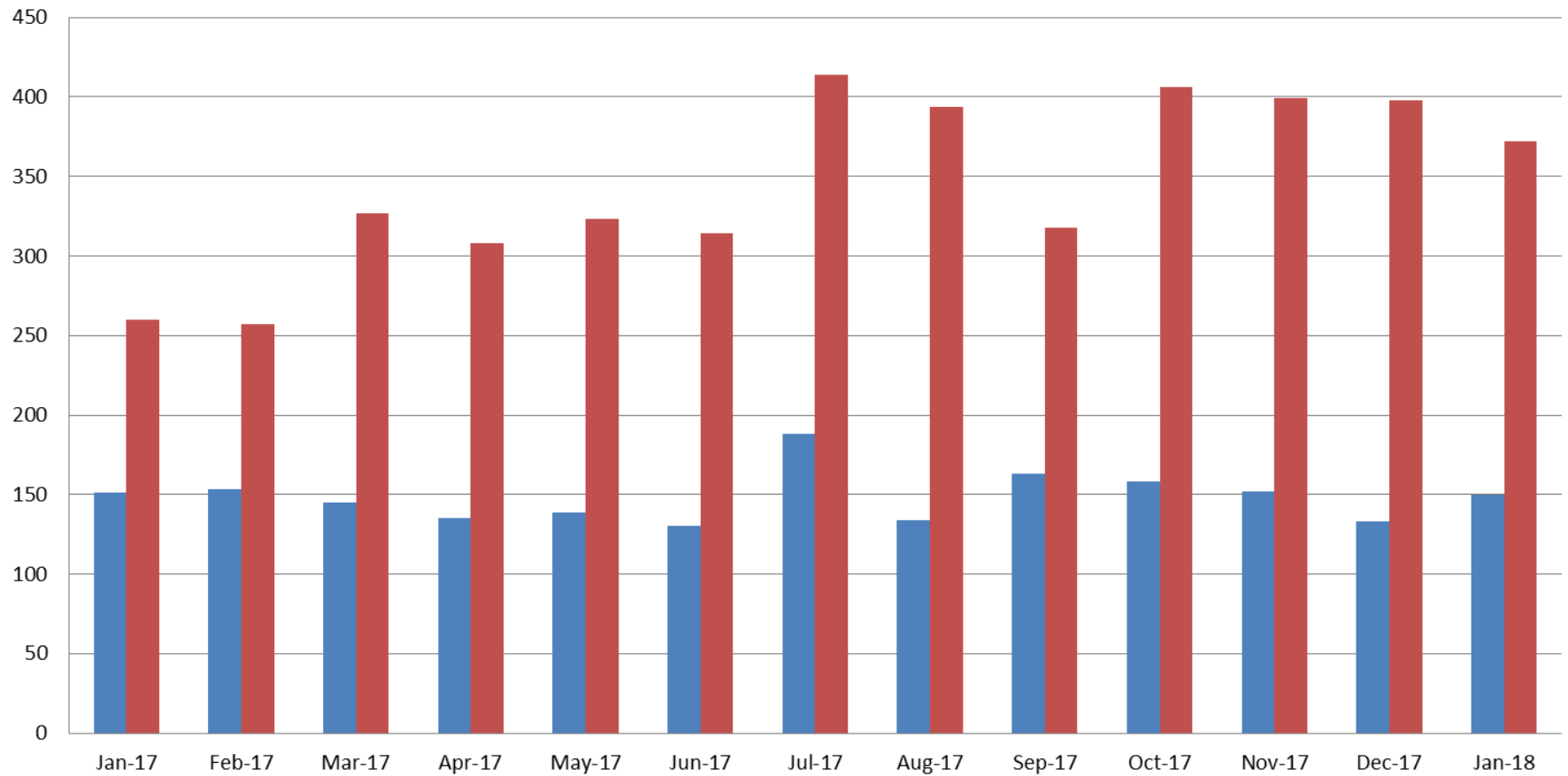
	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17
■ Audiobooks	129	121	151	153	145	135	139	130	188	134	163	158	152
■ E-books	220	244	260	257	327	308	323	314	414	394	318	406	399

Wairarapa Library Service - audio and e-book issues to December 2017



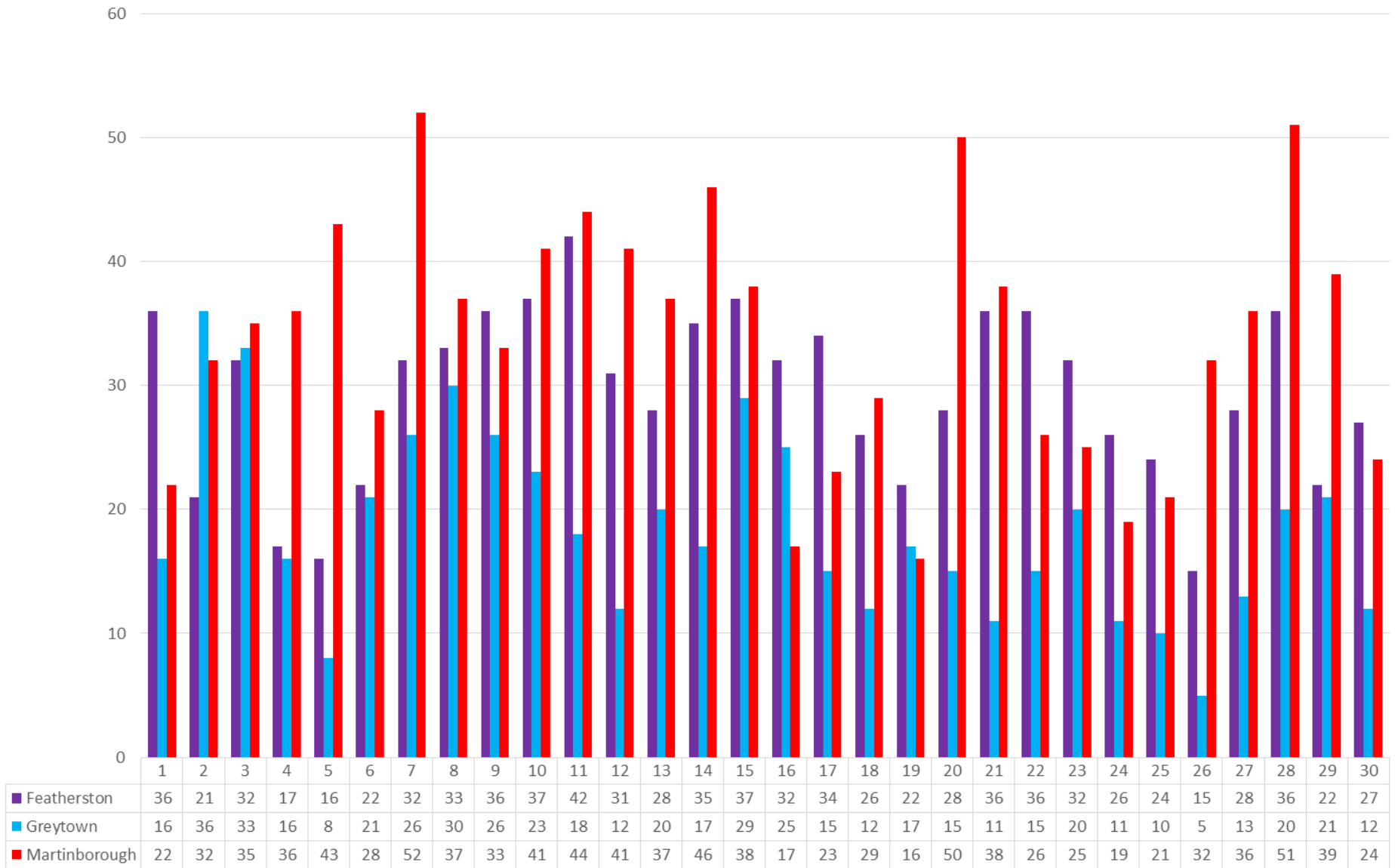
	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17
■ Audiobooks	121	151	153	145	135	139	130	188	134	163	158	152	133
■ E-books	244	260	257	327	308	323	314	414	394	318	406	399	398

Wairarapa Library Service - audio and e-book issues to January 2018

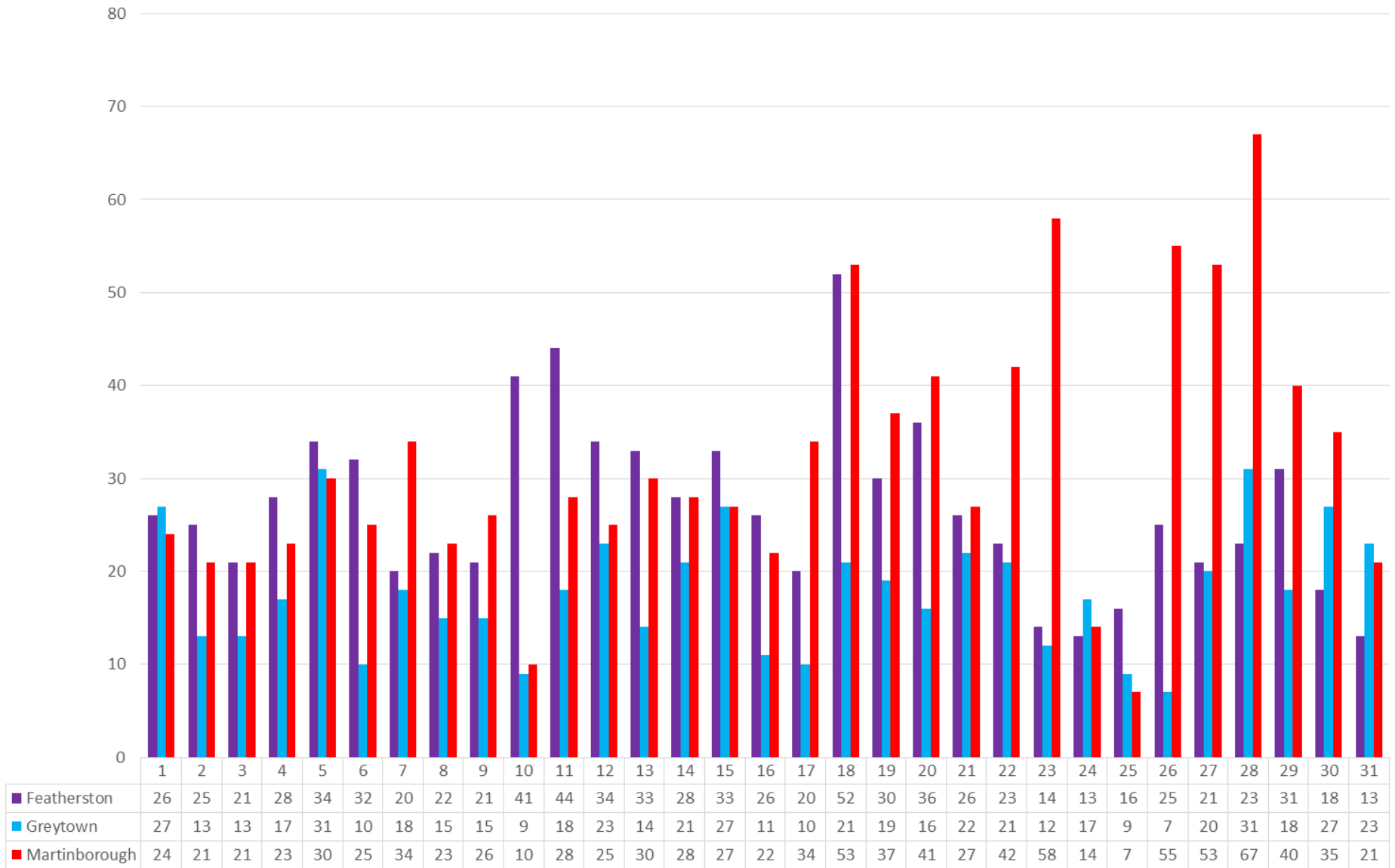


Audiobooks	151	153	145	135	139	130	188	134	163	158	152	133	150
E-books	260	257	327	308	323	314	414	394	318	406	399	398	372

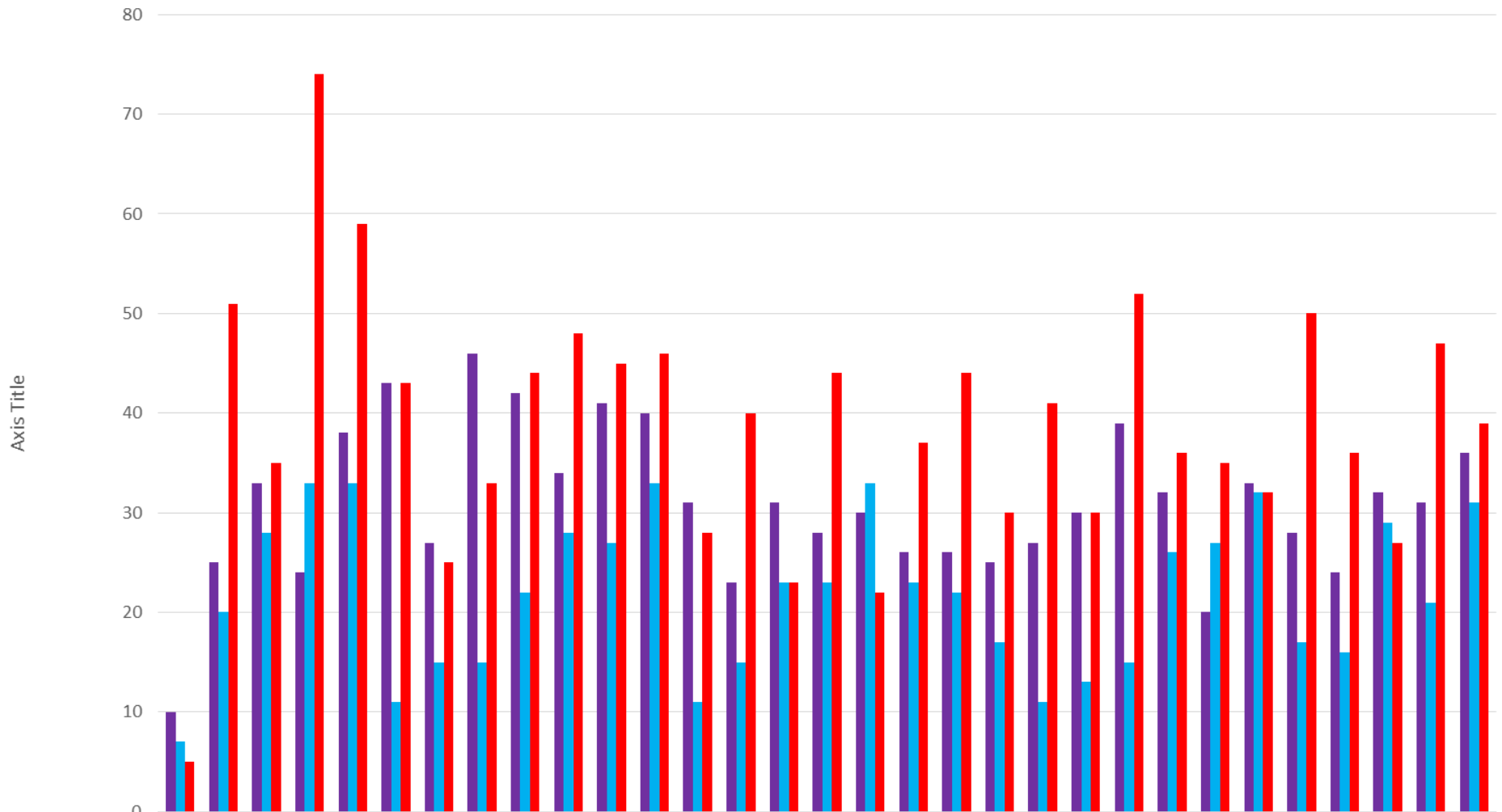
Library wi-fi user sessions November 2017



Library wi-fi user sessions December 2017



Library wi-fi user sessions January 2018



	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
■ Featherston	10	25	33	24	38	43	27	46	42	34	41	40	31	23	31	28	30	26	26	25	27	30	39	32	20	33	28	24	32	31	36
■ Greytown	7	20	28	33	33	11	15	15	22	28	27	33	11	15	23	23	33	23	22	17	11	13	15	26	27	32	17	16	29	21	31
■ Martinborough	5	51	35	74	59	43	25	33	44	48	45	46	28	40	23	44	22	37	44	30	41	30	52	36	35	32	50	36	27	47	39

GREYTOWN COMMUNITY BOARD

14 MARCH 2018

AGENDA ITEM 7.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 14 March 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 14 March 2018

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
240	27-Apr-16	Resolution	Mark	GCB RESOLVED (GCB 2016/17) to support the submission of Graeme Gray, representing the Greytown 2000 Project, to update the Greytown Cemetery name boards, including burials and cremations, in the immediate future. (Moved Cr Craig/Seconded Hay) Carried	Open	19/5/16: Advised that the Wairarapa Branch of the Society of Genealogists has been approached looking for volunteers to work through the update as there is currently no staff capacity. No time-frame for completion but the project has started. 07/06 Genealogists have a team to work on this, preliminary meeting next week 22/07 Genealogists under way with compiling revised list to update sign 7-2-17 Still underway 05/12 Genealogists are almost finished with their work, just waiting on final spreadsheet 03/03/17 Genealogists touched base to say they are about two weeks away from being finished with their work. Tirsh and Helen to meet with them when they finish, and then plan the updated signage 24/5/17 Genealogists' material now ready to be turned into signs as soon as Trish and Helen have time to format the text 05/10/2017 Planned for completion by end of October 09/11/17 Delayed - aiming for completion by Christmas 22/11/17: GCB request that the list be up to date at the time it is published. 10/01/18 In progress, not completed before Christmas because of staff workload 26/01 Still in progress, almost complete 12/2 In progress 07/03 Final data checking in progress - printing and installation to be completed by end of March (this action is to remain live until completed)
223	26-Apr-17	Resolution	GCB	GCB RESOLVED (GCB 2017/31): 1. To receive the Poppy Road Signs Project. 2. To identify possible locations for remembrance as part of the Poppy Road Signs Project. (Moved Hay/Seconded Rainford) Carried	Open	6/6/17: GCB supporting the project and to identify suitable locations 22/11/17: Christine to speak to RSA to see if they were interested in moving the project forward.
507	30-Aug-17	Action	Mark	Review and discuss with Council's Amenities Manager the Stella Bull Park Management Plan alongside the Lions proposal to build a two seater heritage style swing and convey a decision to the Greytown Lions	Open	30/1/18: Advise the Greytown Lions where they are able to locate the swing and what they need to do to meet safety requirements and allow this to happen as part of 75th year Lion's celebrations. 22/1/18: Second letter sent. Lions responded with proposal to change park around.

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
						Helen to present paper at next I&S Working Party meeting (9 May).
600	11-Oct-17	Resolution	Paul	GCB RESOLVED (GCB 2017/83): 1. To receive the Notice of Motion submitted by Mike Gray requesting support of the establishment of a Greytown Emergency Preparedness Liaison Group. 2. To defer consideration of the notice of motion until after a Greytown Community Board workshop and subsequent report back to the January 2018 meeting. (Moved Hay/Seconded Rainford) Carried	Open	31/1/18: Activation arranged for March.
601	11-Oct-17	Resolution	Jennie/Mark	GCB RESOLVED (GCB 2017/84): 1. To receive the Chairperson's Report. (Moved Hay/Seconded Gray) Carried 2. To approve \$500 for Leigh Hay's travel costs to attend the award dinner for NZ's most beautiful towns in Hawkes Bay in October 2017. (Moved Rainford/Seconded Gray) Carried 3. To receive the Greytown Early Years report and approve a cost of \$538 plus GST from the beautification budget, for the purchase and transport costs of a bench seat; J Mitchell (Moved Hay/Seconded Rainford) Carried 4. To receive the St John's 3 seater bench report and approve a cost of \$718.10 plus GST from the beautification budget, for the purchase and transport costs of a bench seat; J Mitchell (Moved Hay/Seconded Rainford) Carried 5. To approve a cost of up to \$1,500 for purchase of wine barrels and plants from the beautification budget. (Moved Hay/Seconded Cr Ammunson) Carried 6. To receive the Stella Bull Management Plan report and as per the Management Plan request Council install a powerbox to the rear of the old	Open	1 to 5 Actioned. 9/11 Have been working on Stella Bull powerbox with Dave Patten as we need to separate the power supply for the park lighting and the sculpture as well as the new outdoor powerbox from the power supply for the Old Library so that the Design Library doesn't end up paying for all the power. Waiting on pricing - hope to get done by Christmas 29/01 Expected completion date 28 February 2018 07/03 Installation of power box to be completed by end of March 2018

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				library for use on market days and festivals. (Moved Hay/Secoded Rainford) Carried		
653	11-Oct-17	Action	Mark	Arrange for Jeremy Holmes, WREMO, to attend a Community Board workshop to discuss community hubs	Actioned	Workshop no longer required
694	22-Nov-17	Resolution	Mark	GCB RESOLVED (GCB 2017/90): 1. Receive the Greytown School Students' Suggestions for Kowhai Reserve Report. 2. To support the installation of rubbish bins, trees and plants, bird feeders and a lime path at Kowhai Reserve. 3. That in recognition of Room 6 of Greytown School 2017 and their environmental project, to erect a plaque commemorating the initiative (Moved Hay/Secoded Cr Craig) Carried	Actioned	(plaque GCB) 7/12 Layout plan received from school - to City Care and roading team for pricing of elements 30/1/18 Forward a copy of the students plan to GCB members. 12/2/18 Done
703	22-Nov-17	Action	Mark	Forward Suzanne Fryer a list of streets recommended for speed reduction along with findings	Actioned	
706	22-Nov-17	Action	Leigh Hay	Liaise with the Menz Shed to see if they are able to build a 'peace seat' for Kowhai Reserve	Open	
708	22-Nov-17	Action	Mark	Liaise with the Tree Advisory Group and Room 6 of Greytown School for a tree and plant recommendation for Kowhai Reserve and involve students in the planting	Actioned	7/12 Info forwarded to TAG
45	31-Jan-18	Resolution	Jennie	GCB RESOLVED (GCB 2018/05): 1. To receive the Applications for Financial Assistance Report. 2. To grant The Anglican Parish \$750 to assist with the costs associated with designing a cable bracing system for the St Luke's protected gum tree to be paid from the Greytown beautification budget. (Moved Gray/Secoded Hay) Carried	Actioned	added to the commitments beautification budget 27/02/18
46	31-Jan-18	Resolution	Jennie	GCB RESOLVED (GCB 2018/06) to grant Cobblestones Museum \$500 to pay for totara	Actioned	added to commitments 27/02/18

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				boards to display signage. (Moved Stevenson/Secoded Cr Craig) Carried		
51	31-Jan-18	Action	Mark	Forward Greytown Community Board a tree plan for arborist assessment of large trees for safety which can then be provided by the GCB to Mr Airey	Actioned	12/2/18 No overall tree plan. Tree works done on a adhoc basis.
52	31-Jan-18	Action	Mark	Write and update Warren Woodgyer on progress for a solution or decision for Cotter Street as per the 17/18 Annual Plan submission and decision	Open	In conjunction with 53 below report to be tabled at next Council Meeting as a decision paper.
53	31-Jan-18	Action	Mark	Prepare a report for 4 April 18 Council meeting on Cotter Street options in line with the 17/18 Annual Plan submission and decision following consultation with affected user groups	Open	Report to be tabled at 4 April Council meeting to incorporate details from previous submissions.
54	31-Jan-18	Action	Mark	Pursue with NZTA a flashing 'reduce speed sign' for the State Highway 2 entrance to Greytown	Actioned	Being reviewed with NZTA. 19/2 This has been denied due to traffic speeds not warranted for this at present (median speed 95km in 100km).
55	31-Jan-18	Action	Jennie	Show the \$2k expenditure for the inflatable slide sale and purchase on GCB and MCB's income and expenditure statements as a paid expense	Actioned	done 27/02/18
56	31-Jan-18	Action	Jennie	Follow-up why the resource consent for Greytown barrels and the community board government levies are still shown as a commitment instead of an expense	Actioned	Planning receipt shows that GCB paid cash kyra:removed from commitments was expensed inbetween month end june and year end june reports
57	31-Jan-18	Action	Jennie	Move the GCB promotional material expense from the income and expenditure account to the Greytown beautification budget	Actioned	
58	31-Jan-18	Action	Jennie	Move the installation of flags commitment to the beautification budget	Actioned	
59	31-Jan-18	Action	Jennie	Move the bench plaques expense to the Greytown beautification budget	Actioned	
60	31-Jan-18	Action	Mayor Napier	Write to the volunteers of the Greytown Information Centre and thank them for their work in the Centre over the Christmas period	Actioned	
61	31-Jan-18	Action	Paul	On behalf of the Community Board prepare correspondence to Friends of Cobblestones,	Actioned	

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Greytown Rotary, Greytown Menz Shed and Greytown Heritage Trust		
62	31-Jan-18	Action	Leigh Hay	Include a resolution in the next Chairperson's Report to approve \$142.45 from the beautification budget for framing of Greytown's most beautiful certificate	Actioned	
63	31-Jan-18	Action	Christine Stevenson	Follow-up contact with a potential candidate for Community Board student representation	Actioned	

GREYTOWN COMMUNITY BOARD

14 MARCH 2018

AGENDA ITEM 7.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 17/18 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2017 – 31 January 2018.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2017 – 31 January 2018 is attached in Appendix 1. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for the period 1 July 2017 – 31 January 2018

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

**Appendix 1 – Income and
Expenditure Statement for
the period 1 July 2017 – 31
January 2018**

Greytown Community Board		
Income & Expenditure to 31 January 2018		
	<u>INCOME</u>	
	Balance 1 July 2017	12,245.47
	Annual Plan 2017/18	26,868.00
29/09/2017	GREYTOWN TRUST LANDS GTOWN SLI	652.17
2/10/2017	SW ROTARY WATERSLIDE	652.17
	TOTAL INCOME	40,417.81
	<u>EXPENDITURE</u>	
	Members' Salaries	9,166.62
	Mileage reimbursements	826.09
	Total Personnel Costs	9,166.62
28/09/2017	Pinter inks - Leigh Hay	154.99
7/09/2017	AP Local Governmen Annual CBD levy 2017/18	216.67
24/10/2017	AP OfficeMax New Z Stationery etc	19.20
6/11/2017	AP OfficeMax New Z Stationery etc	4.34
30/11/2017	Most Beautiful Town - L Hay	292.54
7/12/2017	AP Greytown Early Barrels - Gtn Oct-Dec 2017	510.00
18/12/2017	AP Power Services Erect flags in Greytown main street	252.00
11/01/2018	Credit from City care watering Barrels	-205.76
27/02/2018	Purchase used inflatable slide	2,000.00
	Total General Expenses	3,243.98
31/08/2017	AP Greytown Trails Grant-maintain Gtn rail trail/promotion	1,000.00
31/08/2017	AP Wairarapa U13 b GCB grant-attending Hockey tournament in	500.00
	Total Grants	1,500.00
	TOTAL EXPENDITURE	13,910.60
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	26,507.21
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2018	6,747.38
	Remove Old Welcome to Greytown Signs	1,000.00
	Greytown early Years - watering town barrels	1,020.00
	Greytown Rotary - Christmas Parade and Market	350.00
	Red Cross - Snita Ahir-Knight-first aid course disaster recovery	655.20
	Installation of Town Hall Christmas decorations and refreshment of ribbons	195.00
	Promotion and support of the hub and civil defence initiatives to promote public awareness	1,000.00
	Community event to celebrate best town	500.00
	Cobblestones Museum	500.00
	Total Commitments	11,967.58
	add back Mileage not budgeted for as decision by remuneration authority not made when AP finalised	826.09
	BALANCE TO CARRY FORWARD	15,365.72

Greytown Beautification budget		
Budget		
	2013/2014	10,300.00
	2014/2015	10,000.00
	2015/2016	10,220.00
	2016/2017	10,460.00
	2017/2018	10,710.00
	Total Budget	51,690.00
17/18 expenditure		
12/11/2017	AP Design Warehouse GCB - 2 & 3 seater bench seats (outdoor)	1,207.13
11/11/2017	AP Farmlands Tui potting mix GCB	83.83
13/11/2017	AP Farmlands Tui potting mix GCB	- 41.91
12/11/2017	AP Lansdowne Nurse Herbs-singles	30.00
31/10/2017	AP Leafland Prunus lusitanica x 4	432.00
30/11/2017	AP The Sign Factor Banner PVC, banner mesh & corefluet sign	833.99
30/11/2017	AP Lamb-Peters Pri 2000 DL rack cards-Most Beautiful Town	329.00
30/11/2017	AP Lamb-Peters Pri Window/bus labels - Most Beautiful Town	359.00
30/11/2017	AP Lamb-Peters Pri Posters-Most Beautiful Town	70.00
19/12/2017	AP The Sign Factor Most Beautiful Town sign installation	415.00
16/17 expenditure		
	Flag makers GTN branded flags	1,498.54
	Leafland plants for wine barrels	1,836.00
	Power services	595.00
	Farmlands	252.00
	Lamb-Peters wine barrel stencils etc.	287.00
	Lansdown nursery - herb plants	105.00
15/16 expenditure		
	Marks signs	380.00
14/15 expenditure		
	City care - entrance way project	8,716.72
	City care - entrance way project	1,953.83
13/14 expenditure		
	City care	1,106.80
Total Expenditure		20,448.93
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE		31,241.07
LESS: COMMITMENTS		
	C Turvey 3D Designs - options welcome to Greytown signs - balance remaining	1,166.01
	Barrels and plants - balance remaining	238.08
which budget?	Installation of flags including traffic management plan	500.00
	Promotional material most beautiful town	993.01
which budget?	Bench plaques	288.89
	The Anglican Parish to assist with the costs with designing a cable bracing system	750.00
Total Commitments		3,935.99
BALANCE TO CARRY FORWARD		27,305.08

GREYTOWN COMMUNITY BOARD

14 MARCH 2018

AGENDA ITEM 7.4

NAMING OF NEW ROAD, HILLVIEW PROPERTY INVESTMENTS LIMITED, WOODSIDE ROAD, GREYTOWN

Purpose of Report

To seek the Community Board's support for a proposed road name prior to approval by Council.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Naming of New Road, Hillview Property Investments Limited, Woodside Road, Greytown Report.*
2. *Support the use of the name "Flax Cutter Lane".*

1. Background

Hillview Property Investments Limited seeks to name a private road as part of a rural subdivision (RC 170069) at Woodside Road, Greytown (see appended plan in the request at Appendix 1).

Council has authority to accept or reject suggested names of private roads in the South Wairarapa pursuant to Section 319(1)(j) of the Local Government Act 1974.





2. Discussion

2.1 Legal situation

Under Council’s guidelines (Clause 4.2) for road naming, owners are requested to suggest possible road names.

In general, the names are to be listed in preference order with a brief statement of their significance. In this case, there is one road that requires naming with two suggested names:

Option 1: Flax Cutter Lane

Option 2: Flax Mill Lane

The applicants request has been assessed against the Council’s criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), including the following;

4.3.1 *There must not be another road with the same name in the South Wairarapa District emergency services area; this includes same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.*

There are no existing roads or right of ways which include “Flax Cutter” or “Flax Mill” within the Wairarapa.

4.3.2 *Identical names with different spellings will not be accepted (e.g. Beach, Beech).*

Not applicable.

4.3.3 *The name should have significant local content or meaning.*

The proposed names have specific local content and meaning.

Both proposed names reference the historic flax mill established by Pierce Cotter on land known as 'Riverside'.

4.3.4 *Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on a map*

Neither of the proposed road names are particularly long and can be clearly displayed on a map.

4.3.5 *The end name for the roadway should be the one that most accurately reflects the type of roadway that it is.*

Lane (*a narrow road*) reflects the character of the new access ways.

4.3.6 *All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".*

Both proposed road names have the suffix "Lane" so would meet this requirement.

4.3.7 *Where the road is a continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.*

Not applicable.

3. Conclusion

It is recommended that the Community Board support one of the applicants preferred road name, this being "Flax Cutter Lane". This name is consistent with the guideline criteria in the road naming policy.

4. Appendices

Appendix 1 - Road name request

Appendix 2 - Plan of proposed subdivision

Contact Officer: Annabel Hobson, Planner

Reviewed By: Murray Buchanan, Group Manager Planning and Environment

Appendix 1 - Road Name Request

Application for a New Road or Right of Way Name




Please review Council's Policy on Naming of Public Roads, Private Roads and Rights of Way (including the list of suggested suffixes) to guide you in selecting a road name.

The application must include:

- A copy of the subdivision plan highlighting the road(s) or Right of Way to be named.
- A map indicating the proposed location of any sign posts and the direction the sign should point.
- Application fee of \$115 (GST inclusive).

1 Applicant Details

Contact Name	Hillview Properties Investments Limited	
Address	c/o Adamson Shaw	
Telephone	06 77 3700027	
Email	phillip@adamsonshaw.co.nz, chris@adamsonshaw.co.nz	
Signature		Date
		7 / 12 / 17

2 Road Details and Proposed Names

Road 1	<input type="checkbox"/> Vested in Council	<input checked="" type="checkbox"/> Private
Legal description	Shaw Areas A-H on Title Plan LT 517935	
First Choice	Flax Cutter Lane	
Second Choice	Flax Mill Lane	
Third Choice	_____	
Road 2	<input type="checkbox"/> Vested in Council	<input type="checkbox"/> Private
Legal description	_____	
First Choice	_____	
Second Choice	_____	
Third Choice	_____	
Road 3	<input type="checkbox"/> Vested in Council	<input type="checkbox"/> Private
Legal description	_____	
First Choice	_____	
Second Choice	_____	
Third Choice	_____	

3 Background Details

Provide reasons for the preferred names, referencing specific sections of the Road Naming Policy:

Road 1

Both ~~paths~~ preferred names reference historic flax mill established by Pierce Cotte on land known as 'Riverside'

Road 2

Road 3

Notes:

- Fees can be paid by cash, cheque, or by direct deposit to 02-0680-0027337-00 with the reference "roadname" where possible.
- The application will be considered by the full Council at their next available meeting. Applicants will be informed of the Council's decision in writing.
- The Council will then arrange nameplates, posts, brackets and installation, and will invoice the applicant for all costs.
- Re-naming an existing road requires community consultation and a recommendation from the relevant Community Board and is a separate process to naming a new road or Right of Way.



Title Plan - LT 517935

Survey Number LT 517935
Surveyor Reference 1790 Thyne
Surveyor Christopher Neil Galbreath
Survey Firm Adamson Shaw (Masterton)
Surveyor Declaration

Survey Details

Dataset Description Lots 1 to 11 being proposed subdivision of Part Lot 1 DP 77877 and Lot 2 DP 84011
Status Initiated
Land District Wellington
Submitted Date
Survey Class Class B
Survey Approval Date
Deposit Date

Territorial Authorities

South Wairarapa District

Comprised In

CT WN51B/425
CT WN44C/61

Created Parcels

Parcels	Parcel Intent	Area	CT Reference
Lot 1 Deposited Plan 517935	Fee Simple Title	4.0140 Ha	811368
Lot 2 Deposited Plan 517935	Fee Simple Title	1.2300 Ha	811369
Lot 3 Deposited Plan 517935	Fee Simple Title	4.0310 Ha	811370
Lot 4 Deposited Plan 517935	Fee Simple Title	1.3860 Ha	811371
Lot 5 Deposited Plan 517935	Fee Simple Title	1.6480 Ha	811372
Lot 6 Deposited Plan 517935	Fee Simple Title	4.1080 Ha	811373
Lot 7 Deposited Plan 517935	Fee Simple Title	4.4460 Ha	811374
Lot 8 Deposited Plan 517935	Fee Simple Title	4.0380 Ha	811375
Lot 9 Deposited Plan 517935	Fee Simple Title	4.0070 Ha	811376
Lot 10 Deposited Plan 517935	Fee Simple Title	2.1690 Ha	811377
Lot 11 Deposited Plan 517935	Fee Simple Title	4.0800 Ha	811378
Area A Deposited Plan 517935	Easement		
Area B Deposited Plan 517935	Easement		
Area C Deposited Plan 517935	Easement		
Area D Deposited Plan 517935	Easement		
Area E Deposited Plan 517935	Easement		
Area F Deposited Plan 517935	Easement		
Area G Deposited Plan 517935	Easement		
Area H Deposited Plan 517935	Easement		
Area I Deposited Plan 517935	Easement		
Area J Deposited Plan 517935	Easement		
Area K Deposited Plan 517935	Easement		
Area L Deposited Plan 517935	Easement		



Title Plan - LT 517935

Created Parcels

Parcels	Parcel Intent	Area	CT Reference
Area M Deposited Plan 517935	Easement		
Area N Deposited Plan 517935	Easement		
Area O Deposited Plan 517935	Easement		
Area P Deposited Plan 517935	Easement		
Area Q Deposited Plan 517935	Easement		
Area R Deposited Plan 517935	Easement		
Total Area		<hr/> 35.1570 Ha	

Prepared by: Chris Galbreath
Licensed Cadastral Surveyor
chris@adamsonshaw.co.nz

15. Oct. 2014

Land Registration District

Wellington

Plan Number

LT 517935

Territorial Authority

South Wairarapa District

Memorandum of Easements			
Purpose	Shown	Servient Tenement	Dominant Tenement
Right of Way	A, B, C	Lot 7 (hereon)	Lots 3-6 & 8-10 (hereon)
	D		Lot 6, 8 & 10 (hereon)
	E, F, G	Lot 6 (hereon)	Lots 3-5 & 7-10 (hereon)
	H		Lot 7, 8 & 10 (hereon)
Right to convey electricity	A, B, C	Lot 7 (hereon)	Lots 3-6 & 8-10 (hereon)
	D		Lot 6 & 10 (hereon)
	E, F, G	Lot 6 (hereon)	Lots 3-5 & 7-10 (hereon)
	H		Lot 7 & 10 (hereon)

Wairarapa - 411 Queen Street PO Box 696 Masterton 5840 p. 06 370 0027

Email: enquire1@adamsonshaw.co.nz

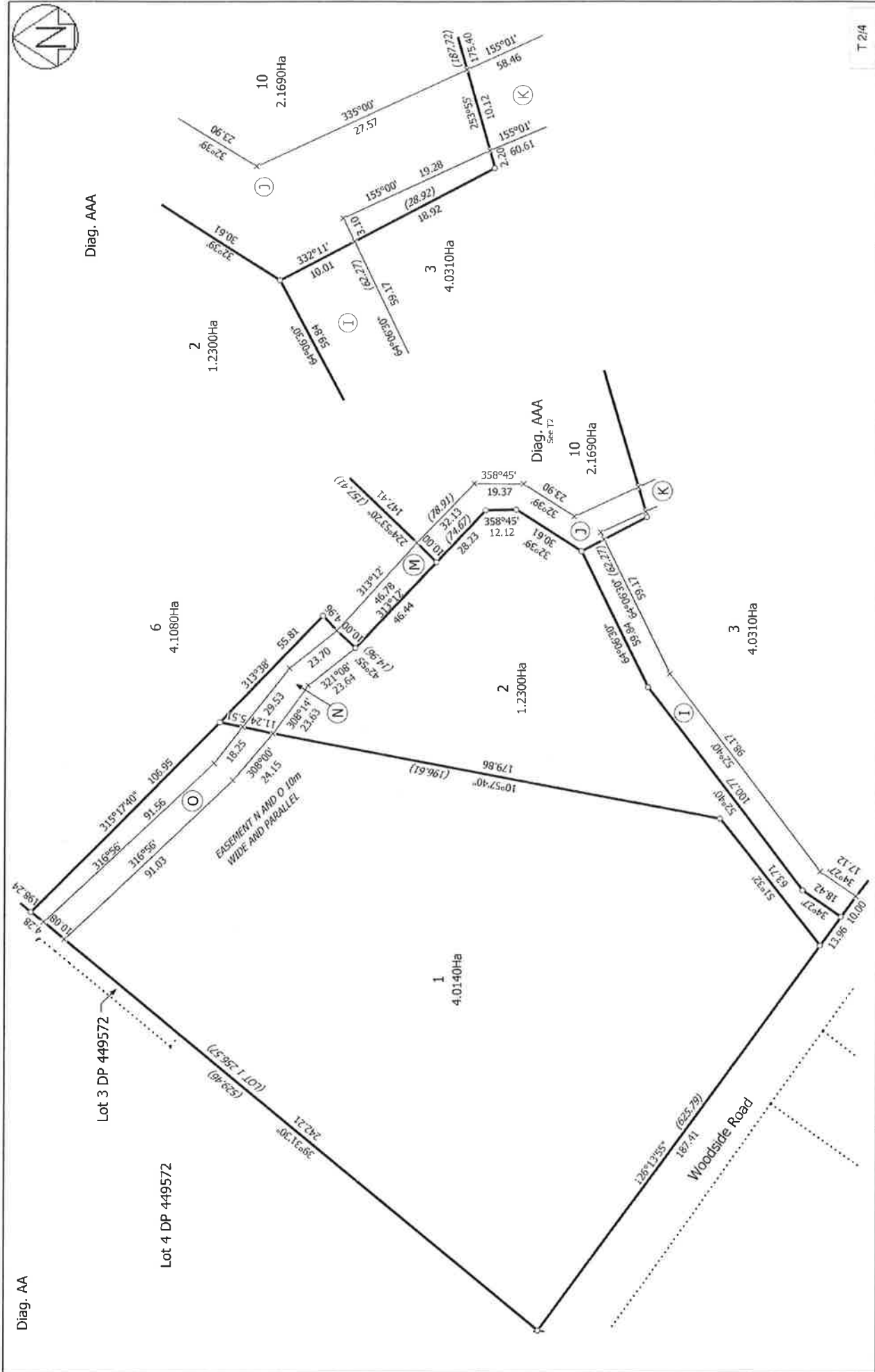
Website: www.adamsonshaw.co.nz

Wellington | Karori | Porirua | Wairarapa

Memorandum of Easements in Gross			
Purpose	Shown	Servient Tenement	Grantee
Right to convey water	O	Lot 1 (hereon)	South Wairarapa District Council
	N	Lot 2 (hereon)	
	I, K	Lot 3 (hereon)	
	F, M	Lot 6 (hereon)	
	B, P	Lot 7 (hereon)	
	Q	Lot 8 (hereon)	
	R	Lot 9 (hereon)	
	J	Lot 10 (hereon)	
	L	Lot 11 (hereon)	
Right to convey electricity	A, B, C, D	Lot 7 (hereon)	Powerco Limited
	E, F, G, H	Lot 6 (hereon)	



<p>Land District: Wellington</p> <p>Digitally Generated Plan</p> <p><small>Generated on: 19/11/2017 11:45am Page 5 of 6</small></p>	<p>Lots 1 to 11 being proposed subdivision of Part Lot 1 DP 77877 and Lot 2 DP 84011</p>	<p>Surveyor: Christopher Neil Galbreath Firm: Adamson Shaw (Masterston)</p>	<p>Title Plan LT 517935 DRAFT</p> <p style="text-align: right;">T 1/4</p>
--	---	---	--



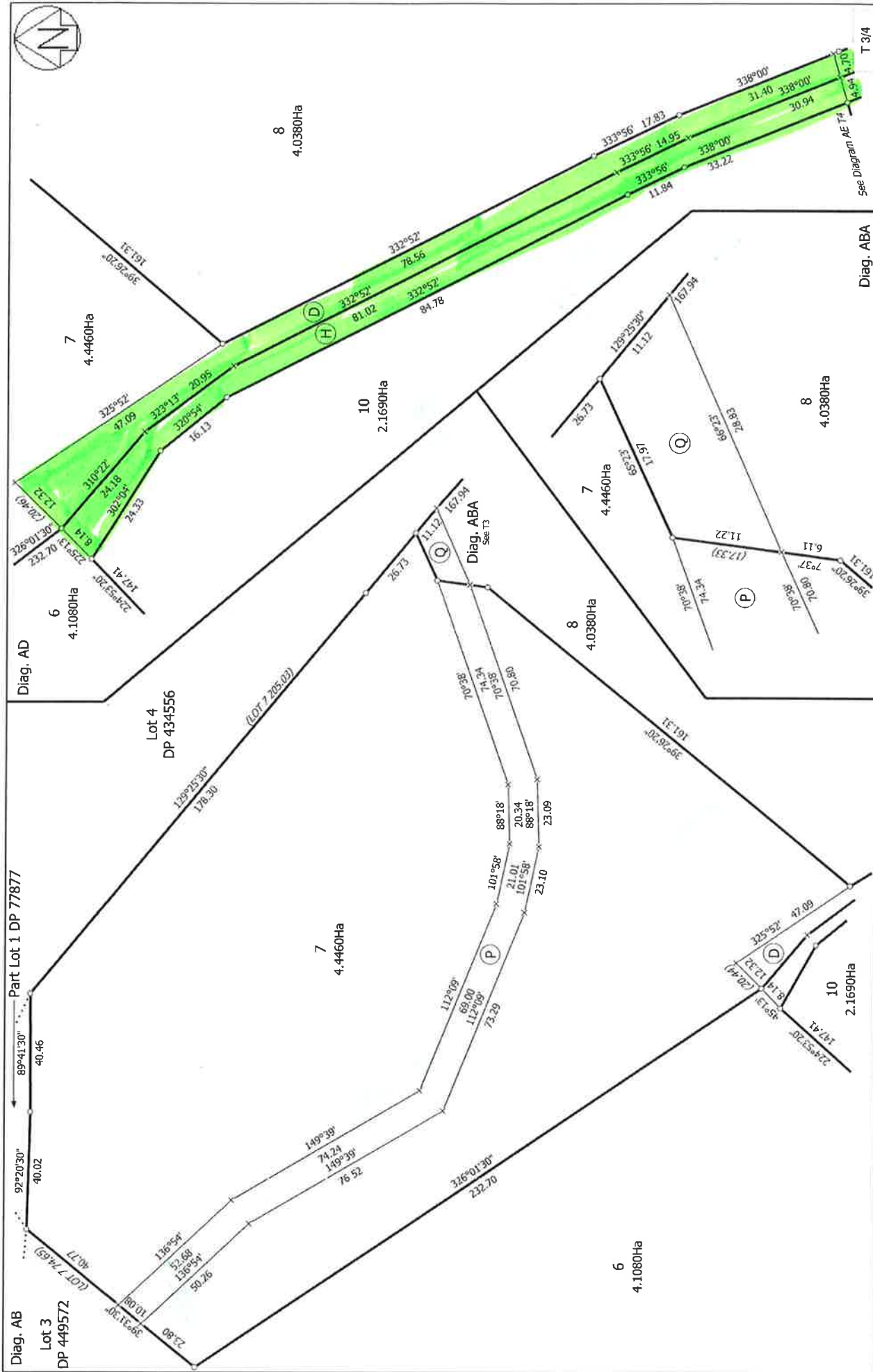
T 2/4

Title Plan
LT 517935
DRAFT

Surveyor: Christopher Neil Galbreath
Firm: Adamson Shaw (Masterston)

Lots 1 to 11 being proposed subdivision of Part Lot 1 DP 77877 and Lot 2 DP 84011

Land District: Wellington
Digitally Generated Plan
Generated on 18/11/2017 11:45am; Page 6 of 6



Land District: Wellington

Digitally Generated Plan
Generated on: 19/11/2017 11:45am Page 7 of 8

Lots 1 to 11 being proposed subdivision of Part Lot 1 DP 77877 and Lot 2 DP 84011

Surveyor: Christopher Neil Galbreath
Firm: Adamson Shaw (Masterston)

Title Plan
LT 517935
DRAFT



Diag. AE

See Diagram AD T3

See Diagram AC T4

See Diagram AE T4

Diag. AC

See Diagram AE T4

See Diagram AC T4

Diag. AE

See Diagram AD T3

See Diagram AE T4

See Diagram AC T4

See Diagram AE T4

See Diagram AC T4

See Diagram AE T4



T 4/4

Title Plan
LT 517935
DRAFT

Surveyor: Christopher Neil Galbreath
Firm: Adamson Shaw (Masterston)

Lots 1 to 11 being proposed subdivision of Part Lot 1 DP 77877 and Lot 2 DP 84011

Land District: Wellington
Digitally Generated Plan
Generated on 16/11/2017 11:45am Page 6 of 6

GREYTOWN COMMUNITY BOARD

14 MARCH 2018

AGENDA ITEM 7.5

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Applications for Financial Assistance Report.*
2. *Consider the application from Greytown Netball Club against the grant criteria and consider allocating the requested \$483 to assist with the costs associated with purchasing balls and bibs.*
3. *Consider the application from the Greytown Menz Shed against the grant criteria and consider allocating the requested \$1,840 to purchase materials so the West Street frontage of Greytown Menz Shed can be beautified.*
4. *Consider the application from Wairarapa Rape and Sexual Abuse Collective against the grant criteria and consider allocating a grant to support their operational requirements.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget as shown in the Income and Expenditure Report.

Applications will be provided to members in confidence.

2. Criteria

The criteria of the grant are:

To be eligible, applications must be from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District. Grants are considered throughout the year.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully

accountable for any grants they receive, have relevance to the Community and do not qualify for Creative Communities New Zealand funding.

2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form (form will be supplied), together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. The maximum grant will be \$500 unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).

3. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Greytown Netball Club	No outstanding accountability forms
Greytown Menz Shed	No outstanding accountability forms
Wairarapa Rape and Sexual Abuse Collective	No outstanding accountability forms

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

GREYTOWN COMMUNITY BOARD

14 MARCH 2018

AGENDA ITEM 7.6

STUDENT REPRESENTATIVE APPOINTMENT

Purpose of Report

To seek Community Board approval to make a student appointment to the Board.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Student Representative Appointment Report.*
2. *To appoint Lachlan O'Connell as a student representative, in an advocacy role with non-voting rights to the Greytown Community Board, until the end of the triennium.*
3. *That an honorarium payment of \$50 per ordinary meeting attended be made to the student representative.*

1. Background

The Community Board recognise that youth, family, schools and sporting clubs are key community demographic groups. These groups have a high proportion of young people whose democratic voice can sometimes be missed. Today's youth will inherit the decisions made today about our district and as such have a major stake in these decisions.

Student representation provides an advocacy voice for young people, and to better understand the views of youth the Greytown Community Board first appointed a student representative in August 2013.

With the resignation of Alexander Southey in August 2017 a replacement representative has been sought.

2. Discussion

2.1 Appointment to Community Board

Appointment to a community board could be on a yearly or triennium basis, or as needed by resignations. The community board should agree the term with their student representative.

Boards should seek youth that have strong connections to the community they are representing, and ideally the student should reside in that town.

Representatives may be found by approaching school principals or teachers for suitable recommendations, seeking applications, or on recommendation of a member.

Community boards are governed by the Local Government Act and membership is governed by the Local Electoral Act 2001. The student role is therefore advocacy only with non-voting rights.

2.2 Duties of Student Representative

It is up to the community board to direct and mentor the student and provide clear direction on what they expect from the appointment, what engagement with their peers is required, and any special projects the board would like them to conduct.

The community board should also consider how decisions made at board level concerning youth interests need to be reported back to that demographic and whether the student representative has a role to play in doing that.

3. Legislation

3.1 Local Government Act 2002

The Local Government Act 2002 Section 50 states:

50 Membership of community boards

The membership of a community board consists of-

- (a) members elected under the Local Electoral Act 2001; and*
- (b) members (if any) of, and appointed in accordance with the Local Electoral Act 2001 by, the territorial authority in whose district the relevant community is situated.*

3.2 Local Electoral Act 2001

Where a local authority chooses to appoint members to a community board, the Local Electoral Act 2001 states:

19F Membership of community boards

(3) The persons who are appointed under subsection (1)(c) as members of the community board must-

- (a) be members of, and must be appointed by, the territorial authority for the district in respect of which the community is constituted; and*
- (b) if the territorial authority is divided into wards, also be members of the territorial authority representing a ward in which the community is situated.*

4. Financial Considerations

An honorarium payment for eight ordinary meetings a year would need to be met by the Board. There has been a precedent set by the Board of \$50

paid for each meeting attended, which is equivalent to what a student representative on a school board of trustees would be paid.

5. Conclusion

Interest has been expressed from Greytown Community Board and the proposed candidate to enter into a student representation agreement. It is recommended that this now be formalised.

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

GREYTOWN COMMUNITY BOARD

14 MARCH 2018

AGENDA ITEM 7.7

COMMUNITY BOARD GRANTS ACCOUNTABILITY REPORT

Purpose of Report

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Board Grants Accountability Report.*

1. Executive Summary

Greytown Community Board has the provision to consider grants at all of their six-weekly meetings. All applicants are required to submit an accountability return and are followed up in February and August if a return hasn't been lodged.

2. March 2018 Summary

A summary of grants allocated and their status is provided in Appendix 1. Accountability returns are shown in Appendix 2.

3. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Grants Summary



Community Board Financial Assistance Tracking

Status to be followed up in
February and August

COMMUNITY BOARD	Location of applicant (by Ward)	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS	Followed Up
									In progress (accountability not returned) Complete (accountability returned)	
GCB	Masterton	Wairarapa Balloon Society	To bring 2015 events to the Greytown area.	\$500	\$500	Approved	18 February 2015	31 March 2015	In Progress	7/09/2015 and 1/4/16
GCB	Greytown	Cobblestones Museum	To grant Cobblestones Museum \$500 for Museum shop signage.	\$500	\$500	Approved	26 April 2017		Complete	Report 14 March 18
GCB	Greytown	Wairarapa Mathematics Association	To assist with the costs associated with the annual primary and secondary competition	\$200	\$200	Approved	7 June 2017	August 2017	Complete	Report 14 March 18
GCB	Greytown	Greytown Lioness Club	To assist with the costs associated with programme production and welcome bags to give to the 100 attendees of the annual NZ Lioness Fun Forum.	\$500	\$500	Approved	7 June 2017	17 September 2017	Complete	Report 14 March 18
GCB	Greytown	Greytown Trails Trust	To assist with the costs associated with maintaining the Greytown Rail Trail and the publication of promotional materials.	\$1,000	\$1,000	Approved	30 August 2017		Complete	Report 14 March 18
GCB	Greytown	Wairarapa U13 Boys Hatch Cup Team	To assist with the costs associated with attending the hockey representative tournament in Auckland	\$500	\$500	Approved	30 August 2017	14 October 2017	Complete	Report 14 March 18
GCB	Greytown	Greytown Rotary	To assist with the costs associated with the Greytown Christmas Parade and Christmas Market.	\$350	\$350	Approved	22 November 2017	16 December 2017	In Progress	
GCB	Greytown	Snita Ahir-Knight	To pay a one-third cost for 20 Greytown residents to attend a Red Cross psychological first aid course in order to build capacity support to help people after a disaster.	\$655	\$655	Approved	22 November 2017		In Progress	

Appendix 2 – Accountability Returns



The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	Cobblestones Museum
2. Project Name	Museum Shop Sign
3. Date of Project	May 2017
4. Amount received from the Greytown Community Board	\$ 500.00

5. Provide details of the project

Cobblestones Museum is entirely run by volunteers and we rely on grants, income from visitor (door sales) and sales from our shop to operate. As part of a review looking at how we can increase awareness of our shop and therefore increase sales it was agreed that a sign for the shop was needed. This was done in strict accordance with council guidelines (and did not require resource consent). The total cost for the sign (printed locally) and the stand it sits on was \$500.

This project is part of a larger project to improve the visibility & attractiveness of the museum and the village and grounds.



6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes it was used exactly as per our submission

7. How did your project benefit the wider Greytown community?

Cobblestones Museum is a significant asset to our community and attracts locals and visitors alike. It is great community and educational asset to Greytown and the wider Wairarapa region.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Any enhancement to Cobblestones Museum is a benefit for all the Greytown Community and we hope that this sign may not only attract more visitors to our museum shop but also to the museum as well.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Tourism and Museum sector.



10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

Ongoing awareness of Cobblestones Museum

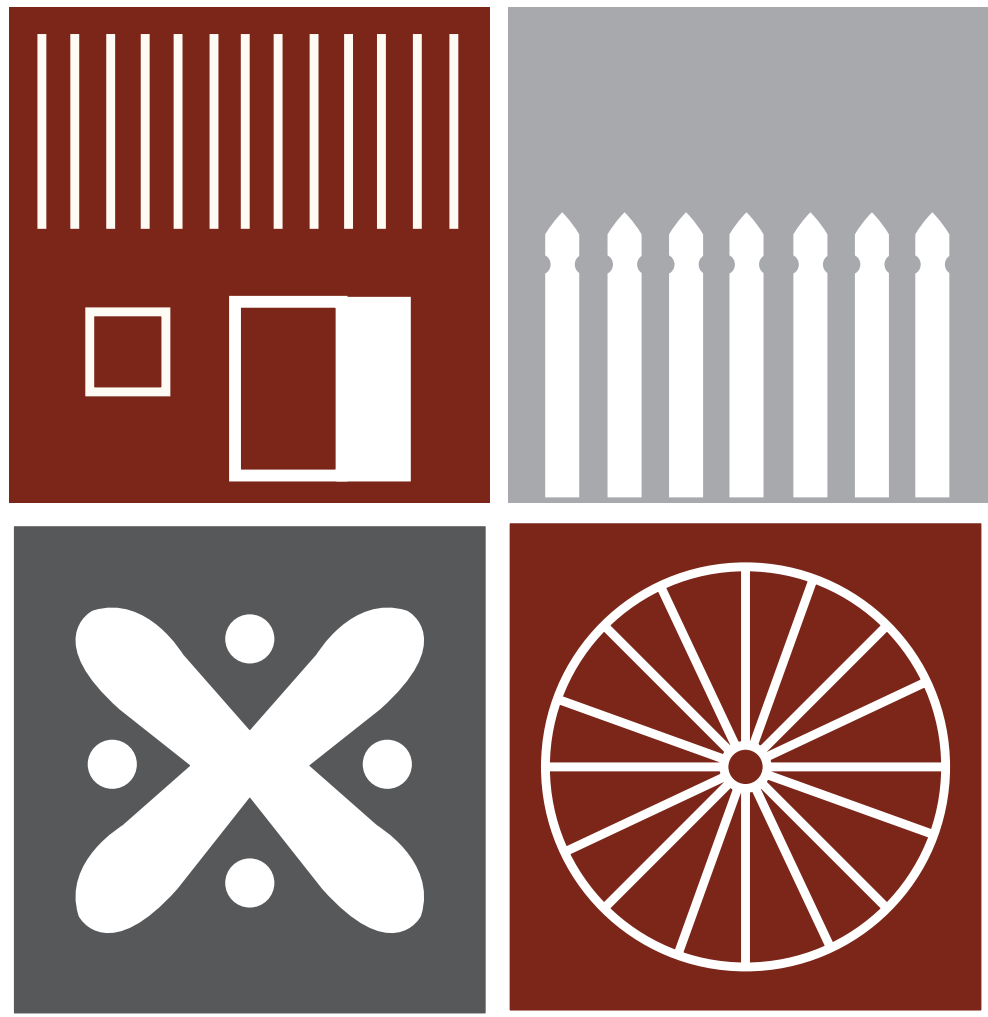
11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

GCB was the sole supporter for this project however we have a large number of ongoing projects where we require funding which we seek from local council, GCB and other funders as required.

Receipts: I have attached receipt

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



museum shop

www.cobblestonesmuseum.org.nz

Cobblestones Museum
C/O Leigh Hay

Invoice for supply and installation of sign post
for shop front at museum.

Supply of materials	\$150
Printed sign	\$184
Paint & screws	\$31
Manufacture of Sign post	\$60
Installation	\$75
Total	<u>\$500</u>

Payment can be made to ANZ acc 0-10-682-0135817-00
PJ & BB Bennett

Peter Bennett

210 Main St
06 3047220
021 305161
peterbennett14@yahoo.co.nz

GREYTOWN LIONESSE CLUB



20 September 2017

Mrs Leigh Hay
Chairperson
Greytown Community Board

Dear Leigh

The Greytown Community Board recently granted the Greytown Lioness Club \$500 towards the costs associated with hosting the Annual New Zealand Lioness Clubs Forum.

This weekend event was held over Friday 15th until Sunday 17th September and over 90 delegates attended and all assured our organising committee that it was a very enjoyable success.

We thank you for this grant which assisted us to provide visitors with Welcome Bags containing small items of produce from our local region and information of attractions.

Visitors enjoyed exploring our village and the local shops and cafes and all three Motels in Greytown were used for their accommodation along with some other Homestays.

Thank you once again for supporting our Club and helping us to promote our wonderful town.

Sincerely

Helen Gray
FORUM ORGANISER./SECRETARY
GREYTOWN LIONESSE CLUB
email: helen-gray@xtra.co.nz

THE GREYTOWN LIONESSE CLUB, PO BOX 93, GREYTOWN 5712



Greytown Community Board Grants Feedback Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	GREYTOWN LIONESS CLUB
2. Project Name	N2 LIONESS FORUM
3. Date of Project	15 TH - 17 TH SEPTEMBER
4. Amount received from the Greytown Community Board	\$ 500.00.

5. Provide details of the project

Greytown Lioness Club hosted the Annual N2 Lioness Forum, with clubs from around North + South Island attending.

The guests were provided with meals, entertainment and the opportunity to learn club activities in N2. They also went on Bus trips to local attractions while exploring + purchasing from businesses in our community.

It was a very successful weekend, enjoyed by all.



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

YES. DETAILS ATTACHED.

7. How did your project benefit the wider Greytown community?

Visitors spent time in the Village shops and cafes. Some visited Cobblestones Museum. The 10 clubs from outside the Wairarapa stayed in the three motels in Greytown and other homestays that were available.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Numbers attending were:

28 from Greytown	8 PAPA KURA
10 from Featherston	7 South Hamilton
8 from Martinborough	7 MT Maungatani
4 from Levin	5 Hawelock North
8 Hauraki Plains	2 MT Roskill
3 Mercury Bay	1 RANGIORA
	1 MOTUEKA

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

N/A.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

YES.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



Greytown Community Board Grants Feedback Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation

GREYTOWN TRAILS TRUST

2. Project Name

MAINTENANCE OF GREYTOWN RAIL TRAIL

3. Date of Project

ANNUAL

4. Amount received from the Greytown Community Board

\$1000.00

5. Provide details of the project

MAINTENANCE OF THE GREYTOWN RAIL TRAIL
(5 KILOMETERS) THIS MAINTENANCE INCLUDES
MOWING, SPRAYING (WEEDS, GORSE, BLACKBERRY)



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

YES
PLEASE FIND ATTACHED AN INVOICE FOR
MAINTENANCE OF THE TRAIL FROM 2ND APRIL 2017
TO OCTOBER 31ST 2017

7. How did your project benefit the wider Greytown community?

PROVIDING A HIGH STANDARD OF FACILITY
FOR THE USE OF BOTH LOCALS & VISITORS

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

NO RECORD CAN BE KEPT

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

ALL MEMBERS OF OUR COMMUNITY AND
VISITORS HAVE FREE ACCESS TO THIS ASSET



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

MAINTENANCE OF THIS ASSET IS THE MAIN PRIORITY OF THE GREYTOWN TRAIL TRUST.

A LARGE PART OF THE WORK AND FUNDING IS CARRIED OUT BY VOLUNTARY LABOUR AND FUNDRAISING BY FRIENDS OF THE TRUST

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

EVERY YEAR WE REQUIRE FUNDING FOR MAINTENANCE AND FUNDING OF THE PROMOTIONAL ASPECT.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

PLEASE FIND AN INVOICE ATTACHED. TOTAL \$1200.00

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

D. FERGUSON
TREASURER
GREYTOWN TRAILS TRUST
6 WESTWOOD AVENUE
GREYTOWN
0274 649453



RECEIVED
- 4 DEC 2017

Greytown Community Board Grants Feedback Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	Under 13 Boys Wairarapa Hatch Cup Hockey Team
2. Project Name	Wairarapa Hatch Cup Hockey Team
3. Date of Project	8 th October – 14 th October
4. Amount received from the Greytown Community Board	\$ 500.00

5. Provide details of the project

National Hockey tournament in Auckland. Travel up to Auckland, accommodation, meals, tournament entry, and return to Wairarapa.



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes, the money was used to support the boys at their National Tournament.

7. How did your project benefit the wider Greytown community?

Included in the team were Greytown locals:-
Assistant Coach – Donald Yee
Manager – Suzanne Clark
Players – Flynn Register, Jarrod Yee, Alex Clark, Hamish Kill
Martinborough – Patrick Nicholson
AND Greytown School Pupil Charlie Heard.

All of these boys will continue to grow up in the South Wairarapa and give back to the community through helping coach younger children and using their skills as leaders.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

As above – 6 Greytown locals + Charlie Heard (Greytown School), and Patrick Nicholson (Martinborough) so 8 out of 18 Wairarapa locals.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Sport and Recreation, as well as youth and leadership.



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

Gaining valuable leadership experience for the boys while away at a National Tournament.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

This was a one off application.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

Brent Register
90 Kuratawhiti Street,
GREYTOWN, 5794.



**Greytown Community Board Grants
Feedback Form**



The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	Wairarapa Maths Assoc.
2. Project Name	Matharaps
3. Date of Project	August 16-17 2017
4. Amount received from the Greytown Community Board	\$ 200

5. Provide details of the project

A Maths competition involving schools from Featherston to Kahutara to Pahiatua.



**Greytown Community Board Grants
Feedback Form**

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

All the money used was accounted for - as the income schedule attached. Prizes, teacher relief and running costs.

7. How did your project benefit the wider Greytown community?

Greytown entered at Year 8 :
"Greytown Fibonacci" coming overall 3rd place
They also had "Greytown Archimedes"
entered. At Years 9/10 Kurarua College
was well represented, prize winners noted
on newsletter.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Greytown Primary — Years 5/6 x 3 teams
Year 7 x 2 teams
Year 8 x 2 teams
Year 9 x 3 teams
Year 10 x 4 teams

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Education



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

Being involved in a wide community Maths ma activity.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

On going.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

Attached an example of where the funding contributed to. Prizes, certificates.

Mank
Tash Kyu

MATHARAPA 2017

Wairarapa College was the venue, once again, for the 2017 Wairarapa Mathematics competitions. The spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed late on Tuesday evening and the competitions began the next morning.

18 teams arrived at 9.00am on Wednesday August 16th eager to do battle in the Year 5/6 North rounds – 1st place went to Fernridge Pythagoreans, 2nd place to the Opaki Numerators & 3rd place to the Lakeview Legends.

At 11.30am it was the turn of the Year 9's [32 teams]– Wairarapa 5 took out 1st place, Wairarapa 3 were in 2nd place with Wairarapa 8 placed 3rd.

At 1.30pm it was the turn of the Year 10's – 35 teams enjoyed an hour and a half of challenges with Rathkeale 1 placing 1st, Kuranui 2 were 2nd and Wairarapa 3 came in 3rd place.

So 75 teams, over 225 students went through on the Wednesday session -it was a great start to National Mathematics Week.

Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 18 teams the winners were:- 1st St Mary's 1 Super novas, 2nd Featherston Fraction Freaks and 3rd Kahutara Mathsmagicians.

Another 27 teams took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued.

The winners were:- 1st St Matthews 2 Pi -thons with MIS 2 kahurangi 2nd and MIS 1 where 3rd.

Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm – individual computations, team “runner” maths questions and spatial challenges kept them very engrossed for their competition.

From a group of 32 teams the winners were:- 1st Hadlow 1, 2nd , Opaki Numerators and 3rd were Greytown Fibonacci.

In all approx. 465 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school.

Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

A special thank you to the secondary schools that bore the cost of releasing teachers in order to see that the sessions ran smoothly.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:

THANK YOU

Trust House Community Enterprises, The Lion Foundation, Eastern & Central Community Trust; Wairarapa Building Society; Greytown District Lands, Masterton Trust Lands Trust; South Wairarapa, Carterton & Masterton South Rotary clubs; Featherston, Greytown, Holdsworth & Masterton Waipoua Lions Clubs; Featherston, Greytown & Martinborough Lioness Clubs; Featherston, Greytown & Martinborough Community Boards; the Carterton & Masterton District Councils; Hansell's (NZ) Ltd, Lamb-Peters Print, the NZ Association of Mathematics Teachers (via the MoE), Westpac Bank, Graphic Technologies + Monaco Corporation.

PHOTOS





GREYTOWN COMMUNITY BOARD

14 MARCH 2018

AGENDA ITEM 9.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the Chairperson's Report.*
2. *Approve the sum of \$572 plus GST for the purchase of two boards to advertise the Community Board clinic on the first Saturday of every month.*
3. *Approve a cost of \$142.45 plus GST for the framing of the certificate for the Most Beautiful Small Town 2017 which will be hung in the Town Hall.*

1. Topic 1 – GCB Clinic's Signs

Recommendation: To approve the sum of \$572 dollars plus GST for the purchase of two boards to advertise the Community Board clinic on the first Saturday of every month.

The purpose of the Community Board clinics are for the community to discuss ideas, issues or problems with Ann Rainford and Mike Gray who are running the clinics. Items discussed at the clinic can then be discussed at Community Board level and then raised to Council level if necessary.

2. Topic 2 - Framing of Greytown Certificate for Town Hall

Recommendation: To approve a cost of \$142.45+GST for the framing of the certificate for the Most Beautiful Small Town 2017 which will be hung in the Town Hall.

3. Topic 3 - New Student Representative

Welcome to Lachlan O'Connell our new student representative.

4. Topic 4 - Dog Bag Disposal units

We have requested 4 dog bag disposal units to be placed on Main St. We requested that this was done by end November 2017. This is still outstanding.

5. Topic 5 - Cotter St Request from Residents

We would like Council to meet with Cotter St residents and formally lay out options for traffic management on Cotter St.

6. Topic 6 - Footpath Priorities

The three community board chairs have discussed the process for setting footpath repair and renewal priorities. Each community board requests a comprehensive and clear footpath condition report for their town from Council prior to setting priorities for the next three years. Currently the report we receive is complicated and is not clear enough for us to be in a position to give any feedback.

7. Topic 7 - Cemetery Planting for Arbour Day 2018

We are in the midst of planning for Arbor Day planting at the cemetery. We want to use funds from the beautification budget and believe this will have a long term benefit to the community and create a lasting memorial as they have done at the Soldiers Memorial Park. We propose to have time trees planted which would mirror the historic planting at the Soldiers Memorial Park and reflects the existing character of Greytown's Trees. Research shows that they do well in windy conditions which is critical.

The nursery recommends that we plant them 5 meters apart to allow for long term growth. The site has been measured and it would require 30 trees. We would get established trees (3.5m) tall to reduce the possibility of trees dying. Currently about a third of the trees planted on the western boundary last Arbor Day have not survived.

8. Appendices

Appendix 1 – Community Board Clinic advertisement

Written By: Leigh Hay, Chair Greytown Community Board

Appendix 1 – Community Board Clinic advertisement



Greytown Community Board

We want to hear your Concerns or Ideas – New Initiative By GCB

The Greytown Community Board is trialling a regular monthly meeting (clinics) at the Town Hall on the

FIRST SATURDAY OF EACH MONTH for people in the community to discuss any issues or ideas.

For those in the community who are unable to attend our meetings or who work during the week we hope this will be more convenient. This will be organised by Ann Rainford, Vice Chair GCB.

The next one is on Saturday 3 March from 10-12am at Greytown Library.

Please pop in and see Ann & Mike to discuss ideas, issues and any problems

We were very pleased with the number of people who came to our last clinic

We hope to see you. No need to make an appointment!

Ann Rainford
Vice Chair Greytown Community Board

MEMBER REPORT
For Featherston, Greytown & Martinborough
Community Board Meetings
13 March 2018

Member Name	Robyn Ramsden Featherston Community Board
Group Name	Wairarapa Library Service Working Party
Group Members	Councillor Pam Colenso - SWDC Robyn Ramsden - SWDC Featherston Community Board Helen McNaught - SWDC Amenities Manager Councillor Ruth Carter - CDC Councillor Tracey O'Callaghan - CDC Anne Hughes - Carterton District Library Manager Also in attendance: Carrie McKenzie - Community Services Manager - CDC
Meeting Date	27 February 2018
Key issues from meeting	<ol style="list-style-type: none"> 1. Unattended Child Policy. Noise isn't the issue for the WLS WP. We are concerned that we, and our Libraries are meeting Legislative requirements around unaccompanied minors. We are confident this is being addressed by Management. 2. Volunteering Wairarapa proposed to use Library space to recruit volunteers on a once a week basis. This is approved pending a suitable time for all four libraries.
Specific item/s for Community Board consideration	For Featherston Community Board: It is the FCB's responsibility to submit to the Council on an extension to the Featherston Library. This is because the request has come from members of that Community. Cr. Pam Colenso has agreed to review the submission. But this does not exclude members of the Featherston Community Board also reviewing the submission.
General	The WLS WP meetings are reducing down to quarterly. Our next meeting is on 5 June.

MEMBER REPORT
for
Greytown Community Board Meeting
14 March 2018

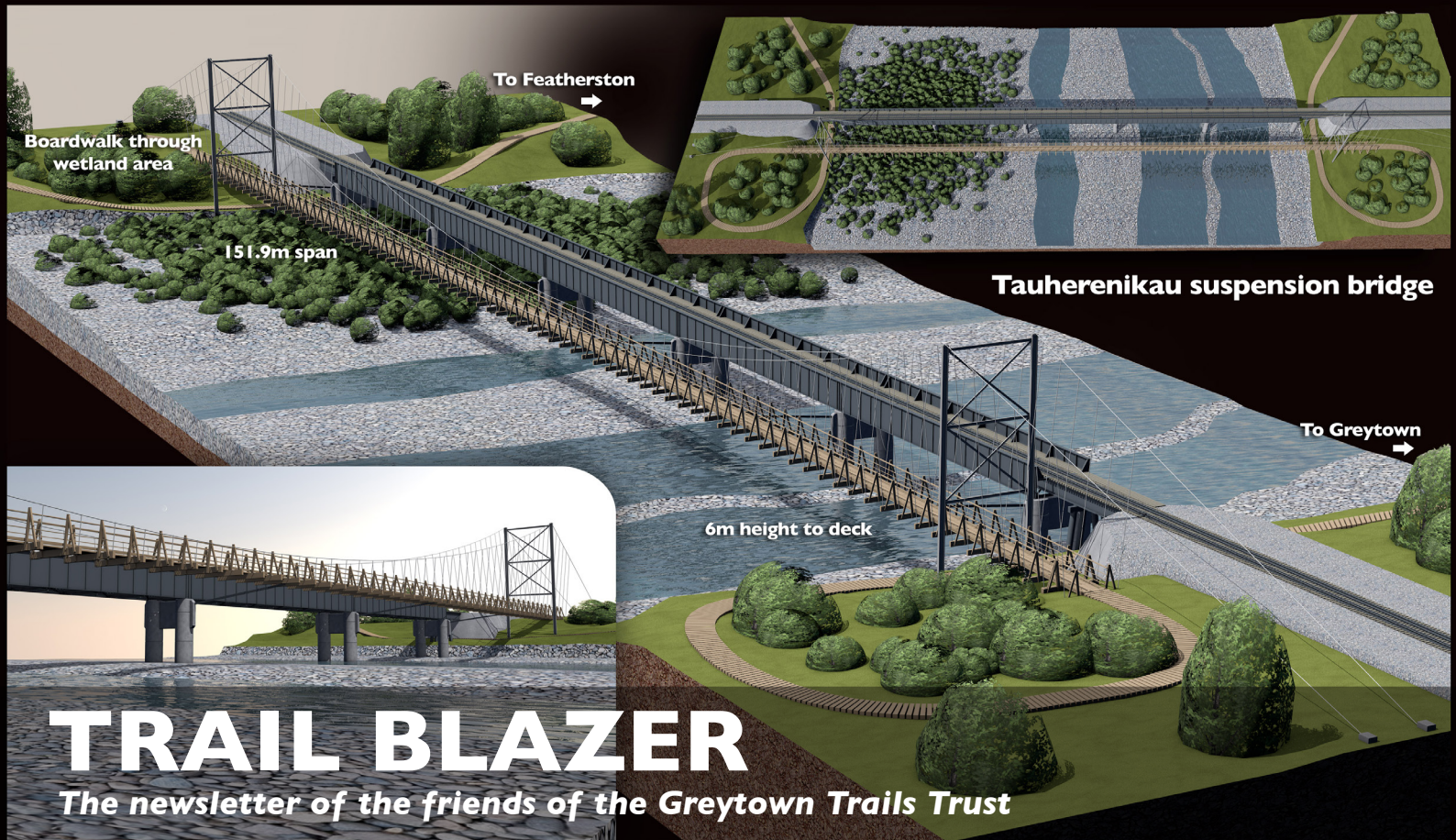
Member Name	Report from Ann Rainford Vice Chair Greytown Community Board
Group Name	Community Board Clinic held on 3 rd March
Meeting Date	3 March, 2018
Key issues from meeting	Present 10 members of the community Issued raised <ol style="list-style-type: none"> 1. Dogs off leashes in Greytown 2. Spedding vehicles on the main Street. 3. Shelter for the pedestrian bus seat outside the hub. 4. Deputation from Cotters Street. Complaints about lack of action. 5. Present inability to build small houses with small gardens in Greytown. The Elderly have to move to Carterton to have their needs met. This also effects ability to build a retirement village. We lose residents to Carterton and Masterton.
Specific item/s for Community Board consideration	
General	

MEMBER REPORT
for
Greytown Community Board Meeting
14th March 2018

Member Name	Mike Gray
Group Name	Tree Advisory Group
Meeting Date	None
Key issues from meeting	None
Specific item/s for Community Board consideration	Need for GCB to be aware of TAG work to ensure protected trees – and situation re other trees worthy of protection.
General	Suggestion: GCB to seek opinion of TAG re desirability of ensuring our most 'notable trees' are adequately protected given the age and condition of these trees and whether any initiative to replace such trees should be pursued in the longer term interests of our Arbor Heritage?

MEMBER REPORT
for
Greytown Community Board Meeting
14 March 2018

Member Name	Mike Gray
Group Name	Emergency Management
Meeting Date	Various
Key issues from meeting	Preparations for 'Practice Activation of Community Emergency Hub' - 18 March 2018
Specific item/s for Community Board consideration	Town Centre booked Prizes obtained Sausage sizzle organised – To be organised by Greytown Lions Club. (GCB to arrange – Bread; Sausages; Napkins; Onions; Sauces)
General	A verbal up-date will be available on 14 th March.



TRAIL BLAZER

The newsletter of the friends of the Greytown Trails Trust



Welcome to the January 2018 issue of Trail Blazer.

The Greytown Rail Trail was established in 2010. As usual there is a long list of people to thank for their continuing efforts in maintaining the Trail, too numerous to mention here but suffice it to say the Trail has never looked better. We also want to thank those of the public who use the trail and continue to donate generously through the donation boxes. The development of the next section of trail, 11 km from Featherston to Woodside, is very exciting and the help we are getting from a multitude of individuals and organisations is very humbling. It is a great community we live in.



Shane Atkinson.
Chair Greytown Trails Trust

Bridging the gap

Progress on the Greytown Trails Trust bridge proposal over the Tauherenikau river is going well with an initial design (shown in the artists impression above) completed and approved by Greater Wellington Regional Council river engineers.

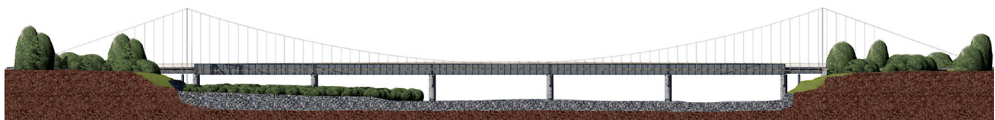
The bridge will have span of 130m and steel towers over 17m high. It will be braced off the existing rail bridge some 7m downstream.

The Greytown Trails Trust is expecting a price of around \$500k for the bridge and KiwiRail approval is in the pipeline.

Land owner agreements have been negotiated and are awaiting legal signoff.

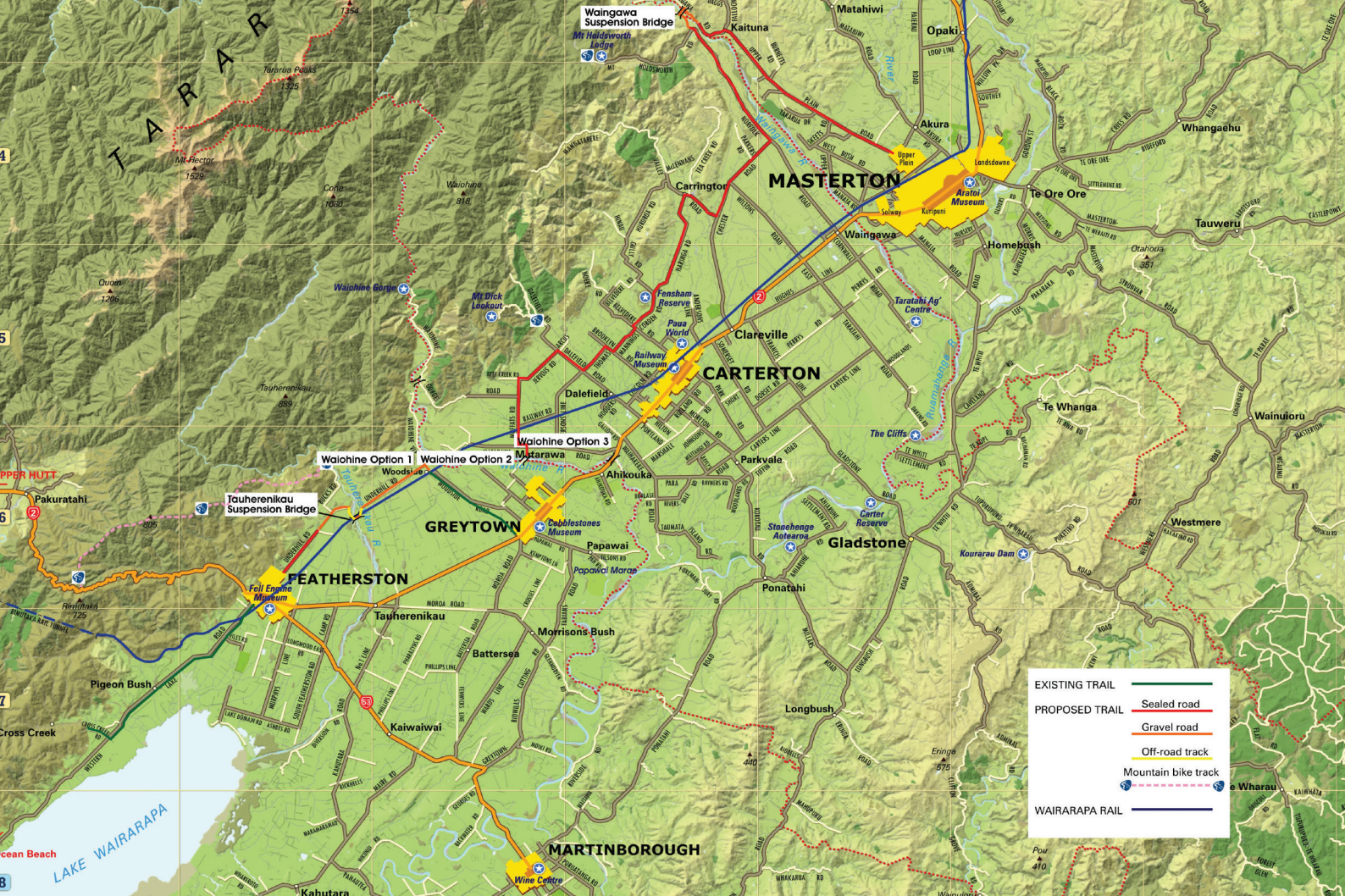
The riverside tracks have been marked out and once Greater Wellington Regional Council river engineers have approved them construction will start mainly with volunteers. The tracks will be built to NZ Cycle Trail grade one standard and will be attractive and picturesque, especially on the Woodside (north) side where the native bush is established.

The Trust hopes that the project will be shovel ready by April with all approvals gained and tracks complete.



Leave it to the experts!

A qualified engineer and active mountain climber, Abseil Access co-founder Martin Wilson is a director who likes to get his hands dirty. An early indication of Martin's intent to ensure that safety is a core element of the company's work ethic was Martin's involvement in setting up the Industrial Rope Access Association of NZ 1997. Martin's passion is designing and constructing suspension bridges.



The Five Towns Trails Trust

A trail linking the five Wairarapa towns, Featherston, Martinborough, Greytown, Carterton and Masterton is on the drawing board of a new entity named the Five Towns Trails Trust. The proposed Trail will be a significant new experience readily accessible from Wellington City and offering a great experience of the Wairarapa. Bridge infrastructure is key to crossing various rivers and some other trail work and road alignment will be required. Promotion will occur through Destination Wairarapa and WREDA Destination and Marketing. The proposed five towns trail recently received an accolade as one of five "Signature Trails" in a review of cycle projects in the Wellington region.



Wow look at the growth!

The existing trail is now used more and more by visitors and locals. The Cotter Street entrance plantings have grown up and show the benefits of our volunteers efforts in planting, weeding and watering. It features in the publicity about Wairarapa ("The Greytown Trail is a 5km route used as a walking track and cycle trail connecting Greytown to Woodside Station. The fully fenced trail has a slight incline to the station, with views of paddocks, Tararua mountains and stands of oak trees").



2017 Trail Hero

Our 2017 trail hero is Ted Ward who has gone the extra mile mowing the grass alongside the trail during 2017.

Recent and upcoming events:

The Huri Huri Wairarapa Cycle Festival, run in January 2018 in conjunction with the New Zealand Cycle Classic saw a multitude of families riding the Greytown Rail Trail.

HOW TO DONATE

To make a donation please contact Doug Ferguson 06 304 8911
d.j.fergie@xtra.co.nz

1 March 2018

The Chair
Greytown Community Board
C/- South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Chair

None of us want to get that call, do we?

Every day, as parents, brothers, sisters, aunts, uncles, we go about our lives without a second thought that something might happen. Something might cause our lives and those of our loved ones, to be turned upside down.

But one day it did for Sam, who very kindly shares her story with us in this quarter's *Voice* newsletter, enclosed.

It started out as a normal day for Sam. She was at work and really busy. She'd missed a couple of calls from her teenage son, but when a call from his friend came through, in the moment it took to answer it, she had worry on her mind.

And it was one of those calls. The one that tells you something is wrong with your loved one.

Sam's son was victim of a serious aggravated robbery, an event that has had a long and serious impact on them. We've supported Sam through this time, dipping in and out of her life as needed.

But every day our phones are ringing. Every day, unexpected events happen in our communities. Every day, people's lives are interrupted and sadly, other mums, dads, siblings, friends, get one of those calls that something has happened.

No-one should have to face life's unexpected traumas or the consequences of crime, alone. We're here, 24/7, to help people cope, to get through the grief and trauma. To help with practical advice and to support them through the justice process, and beyond.

As a friend of Victim Support, we hope you'll take a few minutes to read *Voice*, to read about the work we do. When you read Sam's story, you'll also hear about Sue, one of our highly trained and skilled volunteer Support Workers, who has supported Sam over multiple years now, from the time of the incident, to after the offender's imprisonment, and may need to support her again.

You'll also read about another volunteer Helen, a critical care nurse who understood the distress an incident can bring, and wanted to help more. She's been volunteering for a few years now, and hopes to do so, for much longer yet.

We can't get by without our wonderful, incredible volunteers. They're the backbone of our organisation and every year tens of thousands of people would be suffering in our communities if it weren't for them. After intensive and specialised training, our volunteers and staff provide tailored support so that people like Sam get the help they need, when they need it.

No-one expects to be a victim of crime or trauma, and no-one wants to get that phone call. But if they do, we're here for them. And that's because of supporters like you.

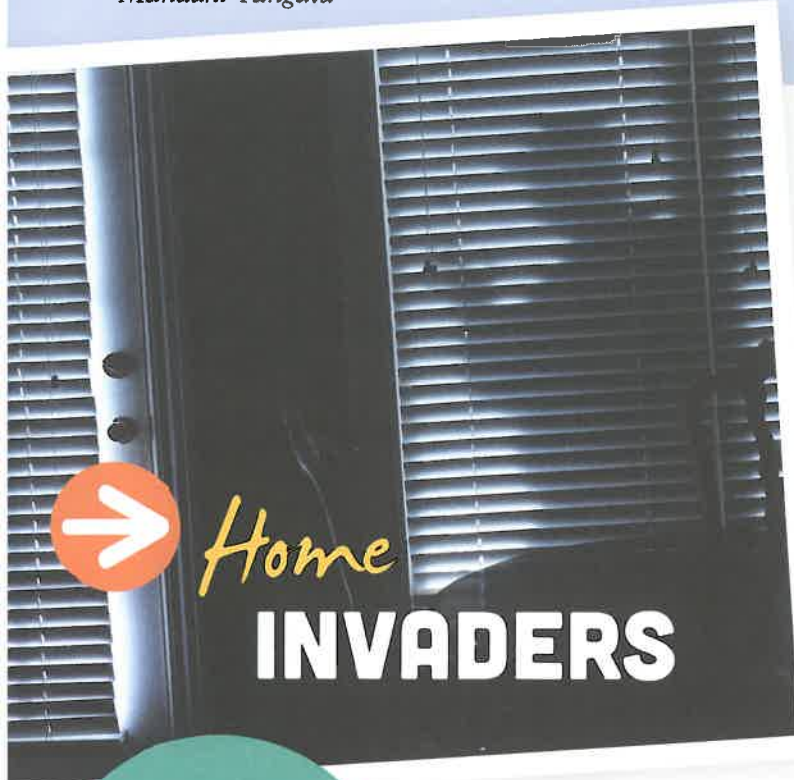
Thank you for your ongoing support. Our work really does make a difference in people's lives.



Kevin Tso
Chief Executive

Thank you for supporting our work





Home INVADERS

Wherever we are needed we'll be there

A quick poll with friends revealed several of us have had our homes burgled at some time.

While our experiences varied, we all shared something in common.

We all felt invaded. The perpetrator had been in our private space but we knew nothing of them. Would they come again?

Our homes are our sanctuaries, and particularly to the elderly or those living alone, a burglary is cruel and frightening. To a young family, a burglary can create further hardship, frighten children, and add stress to the family. To the retail staff who have faced an aggressive, possibly armed person intending to rob, intimidate, or worse, this is an incredibly frightening experience.

Victim Support helps those traumatised following a burglary, robbery or home invasion. Usually people are referred by Police, or call us directly. "The important thing is, that people feel comfortable asking for help", said Kevin Tso, Victim Support's Chief Executive. "Sometimes all people want is a phone call to let them know that someone cares, or some advice and support on how to cope emotionally."

"For others, it's practical advice on making their home more secure, or ongoing support until they get back on track and feel safe in their home again. People react differently and we'll support each person's specific needs."

A burglary's impact is traumatic. Whether the crime took place in their home, place of work, whether they were a witness or the crime affected a family member, people need support to feel safe, cope, and to get back to their daily lives.

We're here for you, 24/7, 365.

GILL WON THE LOTTERY!

There were smiles all round at Pukekohe Honda when Gill Morrison was presented with her new Honda HR-V.

Gill won first prize in the 2017 Victim Support Lottery. "I've been on cloud nine ever since I got the phone call to say I've won, this is simply amazing!" said Gill. "I just couldn't believe I'd won, but I'm really pleased to have been a part of this, Victim Support do such good work in the community."

"We had another great line up of prizes and the response to our lottery has been terrific. We're very grateful Honda New Zealand partnered with us – having the Honda HR-V as first prize is just fantastic, an excellent drawcard, and the Honda dealers' support has been fabulous too. I'm thrilled for Gill and am sure she'll really enjoy her new car," said Victim Support's GM Fundraising, Cam Cotter.

The lottery is our key fundraiser, and raised over \$120,000 to help us support victims in local communities nationwide. Staff, volunteers and supporters all came together to sell tickets in their communities.

Gill was presented her new car by Victim Support's Robyn Scurrah, and Kerry Brocas of Pukekohe Honda.



Thank you to all our prize providers in the Victim Support Lottery.

HONDA

Special thanks to our principal lottery partner, Honda New Zealand.

- Breville NZ Limited • Michael Hill • QT Museum Wellington
- Avis Budget Group • Weta Workshop • Floriditas • Panasonic New Zealand • Spark • Scentre Group • House of Travel

Thank you to all our lottery supporters, we couldn't do it without you.





Ngā mihi o te tau hou. When in holiday mode it's easy to switch off from the news and forget what day it is – but unfortunately, crime and accidents don't take a break. So we don't either, with our Contact Centre open 24/7, so that we can respond to calls for help.

From Kevin's desk

And help we did. We supported over **3,400** victims from Christmas Eve to mid January. People needing support for a multitude of incidents – road accidents, drownings, domestic disputes, sudden deaths, homicide, burglary and more.

The latter – burglary and robberies are certainly not exempt from the holiday season. Over the Christmas break we've supported 316 victims of burglary, home invasion and robbery.

People whose lives were suddenly invaded, in varying circumstances. It can take time for a person to feel safe in their homes again, to not have sleepless nights, to not live in fear, and our Support Workers are there for them. An independent person who can help provide free support, specific to their needs.

I'm very grateful to Sam, who shared her story with us in this issue. Sam's son was victim of an aggravated robbery. A criminal assault on those we love is incredibly difficult for all involved and not something we just get over, but with good support, we can get through at our own pace.

Demand for our services is unpredictable. While we know we'll be needed every day – to what extent and where, we don't know. Without any kind of support tailored to a person's needs, coping with the trauma can be extremely difficult, long and painful.

But that's why we're here.

Ngā mihi
Kevin Tso, Chief Executive



Want to make a difference in someone's life?
Call now to volunteer
0800 865 868

VOLUNTEER PROFILE – HAMILTON'S HELEN NIXON

As a critical care nurse, Waikato's volunteer Support Worker Helen Nixon is well aware of the distress a traumatic event can have on a person and their loved ones.

With all her children left home the time was right to find a way of helping out more, and Victim Support fitted the bill.

Helen feels she draws upon her experience often. "Even from personal experience I know an incident can affect many people, and differently. And grief. Grief's horrible but until you've experienced it you might think it'll all be OK," said Helen.

Helen's been a Support Worker for a few years, supporting victims of all sorts of incidents. She's completed additional sexual and family violence trainings, and hopes to undertake specialist homicide training too.

Support Workers enter people's lives at a difficult time. "We're neutral and don't judge," she said. "It doesn't really feel like I'm doing anything extraordinary, but then a person will say, gosh, that was so great, thank you for all you've done for me. Our support gives people a chance to talk and ask for help. We're here and we care. The victim guides the pace and tells me what they want and I take it from there."

As well as emotional support, Victim Support provides practical support too, sometimes things people might not consider when grieving or traumatised. "A family was so thankful when

I suggested they might like to take the deceased's favourite clothes to the funeral home," said Helen.

Helen's found people react differently. Following a burglary for example, some people are really frightened while others employ the famous kiwi staunchness.

"People are grateful for practical and independent advice. One elderly gentleman told me, having been burgled twice, that his family told him to get a dog, which was the last thing he wanted! Some people are very distressed following burglaries, while others get in to gear quickly, changing locks, adding security lights etc, and appreciate that someone cares."

"It's very tough for retailers though. Many are family owned and don't have the means to shut up shop and take time out after a robbery. They might have been assaulted or threatened with a machete, an absolutely frightening experience, but have no choice but to be back in the shop an hour later. We provide whatever support we can," said Helen.

Helen has plenty to keep her busy, working as a nurse, helping out with grandchildren, and family life. "But I see myself being a volunteer for quite some time. Some of the people I've supported may need more support in the future, and I'd like to be there," said Helen.

PROTECT YOUR HOME

Don't be an easy target – do what you can to protect your home.

- Always lock up - install good quality locks and use them – but check you can escape easily in an emergency
- Lock the front door if you're out the back, in the garden, or inside working, resting or studying
- Keep tools and ladders away and lock garden sheds
- Keep trees and shrubs trimmed
- Keep windows secure

- Don't leave notes on the door stating you're not home
- When you go away, make sure your home looks "lived in"
- Get to know your neighbours
- Mark your valuables and guard your keys
- Join a Neighbourhood Support Group



SAM'S STORY

No parent wants that call. The one telling you something's happened.

But Sam got that call. Her teenage son was the victim of a serious aggravated robbery. She was horrified by the details of the incident and the Police told her to expect a call from Victim Support.

The prolonged impact of such crime can be huge – for those directly affected, and their loved ones.

"From that first phone call, [volunteer Support Worker] Sue was great," said Sam. "She was immediately caring and supportive, and said that she was here for me in whatever capacity I needed, when I needed her. In hindsight, that made me feel in control, right from the start," she said.

"I'm a mother and I want to protect my child, but someone put him in a hideous situation. That ability to protect and control was taken from me but Sue allowed me to gain control back and her help was great. We always just chatted and always she gave amazing advice," said Sam.

"By supporting me, she was doing two jobs really – supporting me through ups and downs, plus helping me as a mum to support my son through his emotions and behaviours, and things to look for. She'd say maybe you could do this, try that, never imposing her thoughts, but chucking it out there for me to grab it if I wanted. She gave me little tactics to work through with him, and talked through what his process might be, so I could understand better. She was really good at judging when I was receptive and tailoring it to what I needed at the time," Sam added.



"I knew she had my back. Absolutely had my back."

With robberies there's often a fear the perpetrator may return or offend elsewhere. "Sue gave me practical information and reassurance of what to do, in fact she was very good at bringing me back if I was hyped. Before we got off the phone she would always make a time for our next call, but I knew that in between times if I needed support I could get in touch. There were times when things would spiral but I always felt like this wraparound support was there for me. Sue was my "safe place" through the whole process. I had a lot of support

from family and friends, but Sue was distanced from that, and I felt completely safe with her, that I could say anything."

Sam's support is over multiple years, as the impact of an incident is prolonged through arrest, court, sentencing, appeals, parole and beyond.

Sam found the incident's legal process very frustrating. Sue and the court advisor did all they could, keeping her fully informed, but other elements of the legal case were very frustrating and difficult. "Sue helped me with my Victim Impact Statement and her support gave me the strength to read it in Court. It was really important to me to have the chance to do this and let the Judge know the effects of this incident on my family," she said.

Sue came in to Sam's life during a very difficult time. "If we had to get through any of that without Sue, it would have been extremely difficult. She was always there with good solid support, a good mix of empathy and advice, and never talked down or made light of anything. I knew she had my back. Absolutely had my back. I'll never forget that and will always be grateful," said Sam.

"If there's one thing I can do to give back, it's to encourage anyone who finds themselves in need of support, to just take it. It's so incredibly valuable."

FAREWELL GENELLE

Former Victim Support manager Genelle Gordon, passed away in early December, after a very courageous and dignified battle with cancer.

Genelle made a significant contribution at Victim Support, and shaped our successful service delivery to victims. She was in a new role of GM Service Delivery, when she left in 2015 to manage her health.

Gone, but never forgotten, our deepest sympathies to Genelle's family during this time.



Help us get our share!

Please vote for us – every day!

Victim Support Waitakere is a finalist in the *Trusts Million Dollar Mission*. The Trusts is a West Auckland organisation that gives back to the community and the public can vote for any of the finalists in the *Million Dollar Mission*.

Each vote equates to \$5, and when a million dollars is reached, the Trusts will award each finalist their amount.

We'll need to vote quickly to ensure we get our share. Voting opens 1 March and you can vote once per day. Go to milliondollarmission.co.nz and vote Victim Support!



ROUND THE BAYS!

We were thrilled with the turnout for Team Victim Support at Wellington's recent Round the Bays fun run.

Forty-four runners joined the team, raising \$10,391! An awesome effort and our huge thanks to our friends at Find Recruitment who not only partnered with us for the event, but joined the running team and helped fundraise too. It's a great event for all ages, and we hope you can join us next year!

With thanks to

Find
Connecting Excellence



THANK YOU

Sky City Auckland Community Trust!

We were fortunate to receive funding from Sky City Auckland Community Trust, to assist us in our work in Counties Manukau.

The funding supported the recruitment, training and expenses of new volunteer Support Workers in the community. Given the nature and range of situations our Support Workers will encounter, we undertake a rigorous selection and training process to ensure they are fully equipped to provide the appropriate support to address each person's specific needs. "We provide a critical service at the time of need, which might be the toughest and most painful time of a person's life," said Grace Chan-Nuualitia, Victim Support's Area Manager for Counties Manukau. "We'll be there for the victim for as long as they need us, and for free, so local support like this from Sky City Auckland Community Trust is absolutely vital to ensuring we have Support Workers ready, willing and fully able to support those who need us."

No-one should ever have to face the painful aftermath of crime, trauma or suicide alone, and Victim Support's free services are available in Counties Manukau, and nationwide.

You can read more about Sky City Auckland Community Trust at skycityauckland.co.nz/about-us/community/grants



Victim Support's Cam Gotter and Robyn Scurrah with Sky City Auckland's Natalie Vincent and Ashi Ponini.

LOCAL HEROES RECOGNISED

Victim Support volunteers **Christine Cowell and Donne Knoef** were recently recognised as **Kiwibank Local Heroes**.

Christine's been part of the Counties Manukau team for eight years and is well known for her calm, sensible and holistic approach coupled with her vast experience over multiple incident types.



Donne with her Kiwibank medal

Based in Buller, Donne's hugely experienced, having provided support for the entire West Coast for over 20 years. A sexual violence and homicide specialist, Donne also undertakes all types of support, regularly.

Both women are tremendous assets to their local teams and very highly regarded by colleagues and their local communities.

Alexandra volunteer and LGC member Judy Elliott-Hall also received an award for her work on numerous community committees.

Congratulations and our thanks to you all for your dedicated commitment supporting victims.

Volunteers Get Together

Some teams used their latest get togethers to reflect, thank and recognise volunteers' invaluable contributions.



Our thanks to local businesses, LGCs and others who contributed generously to make these events possible.

Volunteer Sean Edwards, pictured with wife Eva, received the Auckland Volunteer of the Year Award, at the Auckland volunteer function. They're pictured with CE Kevin Tso, and Inspector Ben Offner

ear here)

Yes! Here is my donation to help victims of crime and trauma

Mr Mrs Miss Ms Other

Name

Postal address

Postcode

Phone

Email

The Privacy Act of 1993 requires us to advise you that we keep contact information of supporters on file to help us with fundraising. If you do not wish us to keep your information, please let us know.

Donate via internet banking to: **BNZ 020500 0493163 00**
Please ensure that you use your details as reference along with the code NL0218, so that we may acknowledge your gift.

Value of donation \$25 \$50 \$100 Other \$

Gifts over \$5 are tax deductible.

Cheque. Made payable to Victim Support
 Credit card. Please debit this amount to my credit card

Mastercard Visa Amex

Name of cardholder

Card Number

Expiry date Signature

I wish to donate by **automatic payment**. Please send me details.
 I wish to make a **bequest** to Victim Support. Please send me details.
 I have left a **bequest** to Victim Support in my Will.

123 Please return this form to:
Victim Support, Freepost 100819, PO Box 3917, Wellington 6140

Greytown Community Board

Chair: Leigh Hay
8 Wood Street
Greytown 5712
06 304 9876



8 February 2018

Carmel Ferguson
Greytown Heritage Trust
12 Main St
Greytown 5712

Dear Carmel

The Greytown Community Board wish to thank the Greytown Heritage Trust for purchasing a seat for the Greytown community. The beautiful & thoughtful design for the seat works extremely well. We know you worked closely with businesses in the Hub to achieve a suitable location. There has been strong interest from the community in placement of a seat in this location, and along with being aesthetically pleasing the seat will be a welcome addition for people waiting for the bus.

Thank you for all the work you do in our community to ensure Greytown retains its historic character.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Leigh Hay'.

Leigh Hay
Greytown Community Board
hay4greytown@gmail.com



Greytown Community Board

Chair: Leigh Hay
8 Wood Street
Greytown 5712
06 304 9876



8 February 2018

Shane Atkinson
Greytown Menz Shed
C/O 72D Woodside Road
RD1
Greytown 5794

Dear Shane

The Greytown Community Board wish to thank the Greytown Menz Shed for assistance in providing recent handyman and woodworking services for the benefit of our local community.

We would particularly like to thank you for replacing the civil defence hub signs on the Town Centre door, adjusting a street sign, and installation of benches and associated bronze plaque purchased by the Community Board.

We look forward to reviewing your upcoming project, and request for financial assistance, in our next meeting.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Hay'.

Leigh Hay
Greytown Community Board
hay4greytown@gmail.com



Greytown Community Board

Chair: Leigh Hay
8 Wood Street
Greytown 5712
06 304 9876



8 February 2018

Anne Atkinson
Greytown Rotary
72D Woodside Road
RD1
Greytown 5794

Dear Anne

The Greytown Community Board wish to thank Greytown Rotary, particularly you and Eileen Ward, for organising the Greytown Christmas Parade on the 16 December 2017. We are aware of how much hard work it takes.

The parade is a much loved free event open to everyone in the community as well as our visitors, and is well programmed to coincide with the Greytown Christmas Market.

It is wonderful to see our beautiful town so vibrant on parade and market day and the Board thank you for your dedication in making this event happen. We would like to continue to support you financially and invite you to make an application for financial assistance at the end of the year for the 2018 event.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Leigh Hay'.

Leigh Hay
Greytown Community Board
hay4greytown@gmail.com



Greytown Community Board

Chair: Leigh Hay
8 Wood Street
Greytown 5712
06 304 9876



8 February 2018

Linda Kirkland
Friends of Cobblestones
friendsofcobblestones@gmail.com

Dear Linda

The Greytown Community Board wish to thank the Friends of Cobblestones for running the Carols at Cobblestones event on the 16 December 2017. The event, which you successfully run every year, is a wonderful free admission Christmas event for families and the wider community that successfully doubles as a fundraiser for the Museum.

The Board thank you for your dedication in supporting our historic Museum both financially and through your volunteering activities, and wish you every success in your upcoming Jazz at Cobblestones event.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Leigh Hay'.

Leigh Hay
Greytown Community Board
hay4greytown@gmail.com

