



GREYTOWN COMMUNITY BOARD

**Agenda
15 March 2017**

Notice of a meeting to be held in the WBS Room of the Greytown Town Centre, 89 Main Street, Greytown, on Wednesday 15 March 2017 commencing at 7:00pm.

MEMBERSHIP OF THE COMMITTEE

Leigh Hay (Chair), Cr Paora Ammunson, Cr Margaret Craig, Mike Gray, Ann Rainford and Christine Stevenson. Student representative AJ Southey.

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- 3.1 Liz Farley, speaking about access to Soldiers Memorial Park from the eastern side **7:00pm**

4. PRESENTATIONS:

- 4.1 Katie Abbott and Jeremy Partridge, Tree Advisory Group update **7:20pm**

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

6. COMMUNITY BOARD MINUTES:

- 6.1 Minutes for Approval: Greytown Community Board Minutes of 1 February 2017 **Pages 1-5**

Proposed Resolution: That the minutes of the Greytown Community Board meeting held on 1 February 2017 be confirmed as a true and correct record.

7. CHIEF EXECUTIVE AND STAFF REPORTS:

- 7.1 Action Items Report **Pages 6-11**
7.2 Income and Expenditure Statements **Pages 12-16**
7.3 Officers' Report to Community Boards **Pages 17-58**

7.4	Community Board Grants Accountability Report	Pages 59-87
7.5	Naming of New Roads Report	Pages 88-89
7.6	Policy Review Process Report	Pages 90-93
7.7	Swimming Pool Management Issues	Pages 94-97
8.	NOTICES OF MOTION:	
8.1	None advised	
9.	CHAIRPERSON'S REPORT	
9.1	Chairperson's Report	Pages 98-99
10.	MEMBER REPORTS (INFORMATION)	
10.1	Greytown Free Swims Programme; from Ann Rainford	Pages 100-101
10.2	Wairarapa Library Service update; from Robyn Ramsden (community board appointee)	Pages 102-103
10.3	Civil Defence Emergency Management; update from Mike Gray	
10.4	Greytown Youth Park; update from Christine Stevenson	
11.	CORRESPONDENCE	
	<i>Proposed Resolution: That the outwards correspondence be received.</i>	
11.1	Inwards	
	From Victim Support to Greytown Community Board, dated 27 February 2017	Pages 104-106
	From Margaret Cole to Chair, Greytown Community Board, dated 31 January 2017	Page 107
11.2	Outwards	
	To Linda Kirkland, Cobblestones Museum, from Suzanne Clark, Committee Secretary on behalf of Greytown Community Board dated 23 February 2017	Page 108
	To Ian Farley, Greytown Lions, from Suzanne Clark, Committee Secretary on behalf of Greytown Community Board, dated 20 February 2017	Page 109



Greytown Community Board

Minutes – 1 February 2017

- Present:** Leigh Hay (Chair), Cr Paora Ammunson, Cr Margaret Craig, Mike Gray, Ann Rainford, and Christine Stevenson.
- In Attendance:** Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 1 February 2017 between 7:00pm and 8:15pm.
- Also in Attendance:** Geoff Clark, Jane Mills (Wellington Region Emergency Management Office -WREMO), Mary Byrne (Fluoride Free NZ) and Warren Preiss, Warren Woodgyer and Katie Abbott (Tree Advisory Group).

PUBLIC BUSINESS

1. APOLOGIES

GCB RESOLVED (GCB 2017/01) to receive apologies from Mayor Viv Napier and AJ Southey.

(Moved Hay/Seconded Stevenson)

Carried

2. CONFLICTS OF INTEREST

Leigh Hay declared a conflict with correspondence received from Cobblestones Museum.

3. PUBLIC PARTICIPATION

3.1 Geoff Clark

Geoff Clark requested the Community Board advocate for repairing the gravel under the oak trees in front of the Greytown Town Centre, that property owners on McMasters Street be asked to remove tree branches overhanging footpaths, and that a drip that echoes throughout the Greytown Library while it is raining be fixed.

3.2 Jane Mills, WREMO

Jane Mills requested the Community Board support planning for civil defence emergency management noting that civil defence centres were now called 'emergency hubs' and that preparedness information was available on the WREMO website.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

3.3 Mary Byrne (Fluoride Free NZ) and Warren Preiss

Mary Byrne stated that central government was seeking feedback on an amendment to the Health Act that shifted decision making for fluoridation of local water supplies to district health boards, with responsibility for paying for the directive left to local councils. The benefits of fluoridation were contentious and the biggest indicator for dental decay was social economics. Ms Byrne requested that Council make a submission on the proposed amendment.

Warren Preiss had moved to Featherston as there was no fluoride in the water and he did not want to expose his family to neurotoxins. Mr Preiss stated there was evidence that fluoridation lowered IQ and was concerned that costs would be passed on to ratepayers.

3.4 Warren Woodgyer

Warren Woodgyer requested that the Community Board differentiate between rumour and fact regarding whether a skate park and subdivision were planned for the end of Cotter Street, and whether the Greytown Transfer Station was being removed, due to concerns about the narrowness of Cotter Street and the potential for increased use of the street.

4. PRESENTATIONS:

4.1 Katie Abbott, Tree Advisory Group (TAG)

The Tree Advisory Group had not met in 2017 but work was continuing with the historic tree register.

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

5.1 Geoff Clark

Mr Crimp undertook to log job requests for the issues raised.

5.2 Fluoride Free NZ

Mr Crimp reported that Council had made a submission on the proposed Health Bill amendment requesting that the decision to fluoridate is made by the Director General of Health and paid for by central government. This view was supported unanimously by Councils at a Local Government NZ conference two years ago.

5.3 Warren Woodgyer

The Community Board confirmed that a skate park was planned for Greytown with the preferred location being the corner of Pierce and Cotter Streets. Mr Crimp confirmed that initial discussions regarding a subdivision had been held, but that when consent applications were lodged developers had to address traffic, water and wastewater flows.

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5.4 Katie Abbott, Tree Advisory Group (TAG)

GCB NOTED:

1. Action 55: Meet with Mr Crimp and Mayor Napier to discuss the proposed Terms of Reference for the Tree Advisory Group; L Hay

6. COMMUNITY BOARD MINUTES

6.1 Greytown Community Board Minutes – 23 November 2016

GCB RESOLVED (GCB 2017/02) that the minutes of the Greytown Community Board meeting held on 23 November 2016 be confirmed as a true and correct record.

(Moved Stevenson/Seconded Rainford)

Carried

7. CHIEF EXECUTIVE AND STAFF REPORTS

7.1 Action Items Report

GCB RESOLVED (GCB 2017/03) to receive the information.

(Moved Cr Craig/Seconded Stevenson)

Carried

7.2 Income and Expenditure Report

GCB RESOLVED (GCB 2017/04):

1. To receive the Income and Expenditure Statement to 30 November 2016.

(Moved Stevenson/Seconded Cr Craig)

Carried

2. Action 56: Reconcile the closing balance of the YTD GCB I&E with the 2017 statements; J Mitchell

7.3 Officers Report

Mr Crimp discussed the proposed North Street lime footpath, that no amenities complaints had been recorded and overhanging trees with members.

GCB RESOLVED (GCB 2016/05):

1. To receive the Officers' Report.

(Moved Gray/Seconded Cr Craig)

Carried

2. Action 57: Review Kuratawhiti Street trees overhanging footpaths with a view to handing out infringement notices for any that require trimming; M Buchanan

3. Action 58: Request LGNZ provide a replacement certificate and any other items of recognition to Christine Stevenson for long service to the Greytown Community Board; P Crimp

7.4 Community Boards Conference 2017

GCB RESOLVED (GCB 2016/06):

1. To receive the information.

(Moved Cr Craig/Seconded Cr Ammunson)

Carried

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2. To send Ann Rainford to the Community Boards conference 2017 at Council's expense.
(Moved Hay/Seconded Gray) Carried
3. That having considered sending a second member to the Community Boards Conference 2017 with an associated cost of up to \$2,000, have decided not to proceed.
(Moved Cr Craig/Seconded Cr Ammunson) Carried

8. NOTICES OF MOTION

There were no notices of motion.

9. CHAIRPERSONS REPORT

9.1 Chairperson's Report

GCB RESOLVED (GCB 2016/07):

1. To receive the information.
(Moved Hay/Seconded Stevenson) Carried
2. That the Greytown Community Board fund half the cost, including any promotion costs for a free swim month at the Greytown Memorial Pool in January 2017, for 200 children of the Greytown ward at a cost of no more than \$1,250.
(Moved Cr Craig/Seconded Stevenson) Carried
3. Action 59: Write and thank the Greytown Lions for providing a free BBQ to swimmers during the free swim day; P Crimp

10. MEMBERS REPORTS (INFORMATION)

10.1 Civil Defence Emergency Management (CDEM)

Mr Gray had included a written report for agenda papers and members discussed progressing the Greytown CDEM Community Response Team's Terms of Reference (TOR) and the inclusion of rural residents in the team makeup. Mr Gray reported that the radio was not working on all channels and that an explanation of how to use this equipment would be included in the Community Emergency Hub Guide.

GCB RESOLVED (GCB 2017/08):

1. To receive the information.
(Moved Cr Craig/Seconded Rainford) Carried
2. Action 60: Review the proposed Greytown CDEM Community Response Team's TOR for uniformity (as compared to the Featherston and Martinborough documents), against WREMO's contracted responsibilities and Councils standard templates; J Mitchell

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11. CORRESPONDENCE

11.1 Inwards

From Linda Kirkland, Cobblestones Museum, to Leigh Hay, Greytown Community Board dated 23 December 2016

From Kevin Tso, Victim Support, to Leigh Hay, Greytown Community Board dated 25 November 2016

From Jan Eagle to Greytown Community Board dated 14 November 2016

GCB RESOLVED (GCB 2017/09) to receive the inwards correspondence.

(Moved Hay/Seconded Stevenson)

Carried

GCB RESOLVED (GCB 2017/10) that no requests for funding would be considered unless they were submitted for consideration on the correct form.

(Moved Hay/Seconded Cr Craig)

Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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GREYTOWN COMMUNITY BOARD

15 MARCH 2017

AGENDA ITEM 7.1

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 15 March 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 15 March 2017

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
43	GCB	3-Feb-16	Resolution	Leigh Hay	GCB RESOLVED (GCB 2016/06) to approve a budget of up to \$1,000 to remove old Greytown entrance way signs. (Moved Cr Craig/Seconded Stevenson) Carried	Open	In Commitments
240	GCB	27-Apr-16	Resolution	Mark	GCB RESOLVED (GCB 2016/17) to support the submission of Graeme Gray, representing the Greytown 2000 Project, to update the Greytown Cemetery name boards, including burials and cremations, in the immediate future. (Moved Cr Craig/Seconded Hay) Carried	Open	19/5/16: Advised that the Wairarapa Branch of the Society of Genealogists has been approached looking for volunteers to work through the update as there is currently no staff capacity. No time-frame for completion but the project has started. 07/06 Genealogists have a team to work on this, preliminary meeting next week 22/07 Genealogists under way with compiling revised list to update sign 7-2-17 Still underway 05/12 Genealogists are almost finished with their work, just waiting on final spreadsheet <i>(this action is to remain live until completed)</i>
331	GCB	8-Jun-16	Resolution	Leigh Hay	GCB RESOLVED (GCB 2016/35) that up to \$3,000 plus GST be approved as per the agreed budget and street beautification plan proposal for planting arrangements in 16 wine barrels. (Moved Farley/Seconded Cr Napier) Carried	Open	16/8/16: Invoice for laurels \$1,836; 22/11/17 stencils \$287 (Lamb-Peters); 30/8/16 Potting Mix \$595 (Farmlands) (TO DATE TOTAL: \$2,718, GCB to advise if more invoices to come)
332	GCB	8-Jun-16	Resolution	Kyra	GCB RESOLVED (GCB 2016/36) that up to \$1,500 plus GST be approved as per the agreed budget and street beautification plan proposal for purchase of street banners. (Moved Cr Napier/Seconded Cr Craig) Carried	Actioned	Double resolution, invoice paid.

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
547	GCB	31-Aug-16	Resolution	Paul	GCB RESOLVED (GCB 2016/59) that up to \$3,000 from the money granted in the 15/25 LTP be released to the Greytown Wheels Park Steering Group so concept plans for a Greytown youth park can be pursued. (Moved Cr Napier/Seconded Hay) Carried	Actioned	Funds set aside and will be released on request.
705	GCB	23-Nov-16	Resolution	Paul	Policies Review Report GCB RESOLVED (GCB 2016/81): 1. To receive the information. 2. To signal to Council that no changes have been proposed to the Water by Meter Leak Policy. (Moved Cr Craig/Seconded Rainford) Carried 3. That Council should give consideration to the inclusion of a statement in the Naming of Public Roads Policy to raise awareness and give consideration to the use of Maori ancestral names. (Moved Stevenson/Seconded Gray) Carried 4. To signal to Council that no changes have been proposed to the Community Housing Policy. (Moved Stevenson/Seconded Rainford) Carried	Actioned	6/3/17: Council adopted the Naming of Public Roads policy with the GCB recommendation included.
706	GCB	23-Nov-16	Resolution	Leigh Hay	Chairperson's Report GCB RESOLVED (GCB 2016/82): 1. To receive the information. 2. To fund the cost, including the promotion costs, of a free swim day at the Greytown Memorial Pool on the 28th January 2017 at a cost of no more than \$400. 3. To fund the cost for Christmas decorations for the Greytown Town Centre to replace those stolen in 2016 at a cost of no more than \$500. (Moved Cr Ammunson/Seconded Rainford) Carried	Actioned	6/7/17: In commitments

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
50	GCB	1-Feb-17	Resolution	Jennie	Community Boards Conference 2017 GCB RESOLVED (GCB 2016/06): 1. To receive the information. (Moved Cr Craig/Seconded Cr Ammunson) Carried 2. To send Ann Rainford to the Community Boards conference 2017 at Council's expense. (Moved Hay/Seconded Gray) Carried 3. That having considered sending a second member to the Community Boards Conference 2017 with an associated cost of up to \$2,000, have decided not to proceed. (Moved Cr Craig/Seconded Cr Ammunson) Carried	Actioned	6/7/17: Early bird registration now open, bookings being organised.
51	GCB	1-Feb-17	Resolution	Jennie	Chairperson's Report GCB RESOLVED (GCB 2016/07): 1. To receive the information. (Moved Hay/Seconded Stevenson) Carried 2. That the Greytown Community Board fund half the cost, including any promotion costs for a free swim month at the Greytown Memorial Pool in January 2017, for 200 children of the Greytown ward at a cost of no more than \$1,250. (Moved Cr Craig/Seconded Stevenson) Carried	Actioned	6/7/17: In commitments
52	GCB	1-Feb-17	Resolution		Civil Defence Emergency Management (CDEM) GCB RESOLVED (GCB 2017/08): 1. To receive the information. (Moved Cr Craig/Seconded Rainford) Carried	Actioned	
53	GCB	1-Feb-17	Resolution		GCB RESOLVED (GCB 2017/09) to receive the inwards correspondence. (Moved Hay/Seconded Stevenson) Carried	Actioned	
54	GCB	1-Feb-17	Resolution	Paul	GCB RESOLVED (GCB 2017/10) that no	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					requests for funding would be considered unless they were submitted for consideration on the correct form. (Moved Hay/Seconded Cr Craig) Carried		
55	GCB	1-Feb-17	Action	Leigh Hay/Paul	Meet with Mr Crimp and Mayor Napier to discuss the proposed Terms of Reference for the Tree Advisory Group	Actioned	TOR have been reviewed, feedback given to GCB Chair
56	GCB	1-Feb-17	Action	Jennie	Reconcile the closing balance of the YTD GCB I&E with the 2017 statements	Actioned	
57	GCB	1-Feb-17	Action	Murray	Review Kuratawhiti Street trees overhanging footpaths with a view to handing out infringement notices for any that require trimming	Actioned	All trees are assessed in the district urban areas annually. This has been completed and approximately 170 letters sent out to owners, including those in Kuratawhiti Street. Owners have two weeks to remedy, then follow up inspection, if not remedied one further week allowed. If still not rectified actions undertaken and owner invoiced
58	GCB	1-Feb-17	Action	Paul	Request LGNZ provide a replacement certificate and any other items of recognition to Christine Stevenson for long service to the Greytown Community Board	Open	Being followed up with LGNZ every week. Awaiting details of the current community board conference organiser.
59	GCB	1-Feb-17	Action	Paul	Write and thank the Greytown Lions for providing a free BBQ to swimmers during the free swim day	Actioned	
60	GCB	1-Feb-17	Action	Jennie	Review the proposed Greytown CDEM Community Response Team's TOR for uniformity (as compared to the Featherston and Martinborough documents), against WREMO's contracted responsibilities and Councils standard templates	Open	

GREYTOWN COMMUNITY BOARD

15 MARCH 2017

AGENDA ITEM 7.2

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 16/17 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2016 – 31 January 2017.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2015- 30 June 2016 and for 1 July 2016 – 31 January 2017 are attached in Appendix 1 for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

An existing arrangement exists with the Friends of Stella and Sarah to hold funds for the Cabbage Tree sculpture, the current balance is attached.

2. Appendices

Appendix 1 - Income and Expenditure Statement for the period 1 July 2016 – 31 January 2017

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

**Appendix 1 – Income and
Expenditure Statement for
the period 1 July 2016 – 31
January 2017**

Greytown Community Board		
Income & Expenditure to 31 January 2017		
	<u>INCOME</u>	
	Balance 1 July 2016	5,369.69
	Annual Plan 2016/17	31,954.00
	TOTAL INCOME	37,323.69
	<u>EXPENDITURE</u>	
	Members' Salaries	9,078.98
	Total Personnel Costs	9,078.98
1/07/2016	AP City Care Gtn Barrels - May 2016	120.00
26/07/2016	AP City Care Gtn Barrels July 2016	120.00
25/08/2016	AP City Care Gtn Barrels - Aug 16	120.00
1/09/2016	AP Lamb-Peters Pri 1xfootpath sign,Tourist Info Centre Layout and Proofing \$30.00 (ov	265.00
27/09/2016	AP City Care Weed & water barrels Gtn	120.00
27/09/2016	AP Local Governmen Annl Com Brd's levy Fsn,Gtn,Mbo	166.67
26/10/2016	AP City Care Gtn Barrels weed/water Oct 16	120.00
31/10/2016	AP OfficeMax New Z Stationery	11.19
25/11/2016	AP Fitting out container-space	500.00
25/11/2016	AP Greytown Swimmi Purchase 6 new starting blocks	500.00
25/11/2016	AP Greytown Cricke Costs 150th year Jubilee	500.00
29/11/2016	AP City Care Gtn Barrels weed & garden - November 16	120.00
8/12/2016	AP Printcraft Business cards 250 x 19 names	164.00
28/12/2016	AP City Care Gtn Barrels - Dec weed and garden	120.00
	Total General Expenses	2,946.86
1/08/2016	AP Greytown Scout GCB Grant-jamboree	500.00
31/08/2016	AP Greytown Trails GCB Grant Mtc costs of trail	1,000.00
	Total Grants	1,500.00
	TOTAL EXPENDITURE	13,525.84
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	23,797.85
	<u>LESS: COMMITMENTS</u>	
	Salaries to 30 June 2016	6,821.02
	City Care Maintain barrels in town centre 2016/17	840.00
	Remove Old Welcome to Greytown Signs	1,000.00
	Free Swim Month - up to	1,250.00
	Free Swim Day	400.00
	Replacement Christmas decorations	500.00
	Total Commitments	10,811.02
	BALANCE TO CARRY FORWARD	12,986.83

<u>Cabbage tree Grant income received</u>	
2014/15	
CABBAGE TREE SCULPT-FRIENDS OF	1,000.00
2015/16	
Sculpture Stella Bull	500.00
CCS GRANT, KOUKA SCULPTURE 40S	1,000.00
HOLMES CONSTRUCTION, KOUKA SCU	1,000.00
Trust House	3,000.00
Fresh Choice - Kouka Sculp 7/1	500.00
Fresh Choice - Kouka Sculp 20/1	500.00
PBL Sculpture	500.00
Rotary	1,000.00
Liz Koh	500.00
Aratoi	5,000.00
Bequest Sargood	2,250.00
2016/17	
FOOD FOREST ORG	500.00
BETTY THOMPSON FAM	100.00
GTN TRUST LANDS TST	1,000.00
BLACKWELL A	500.00
THE LOLLY JAR	100.00
SOUTHEY CONSTRUCTION	50.00
CIVIC SQUARE LTD	500.00
NIKAU FOUNDATION	1,500.00
CRIGHTONS ITM	200.00
GREYTOWN DUTCHERY	100.00
STEPHEN MAURIC	100.00
WHITE SWAN	500.00
Total Collected to 30 July 2016	21,900.00
<u>Cabbage tree Expenditure</u>	
Progress payment 150 hrs work	5,250.00
Total Expenditure to 30 July 2016	5,250.00
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	16,650.00

Greytown Community Board	
Income & Expenditure For the year ended 30 June 2016	
INCOME	
Balance 1 July 2015	10,339.48
Annual Plan 2015/16	20,954.00
TOTAL INCOME	31,293.48
EXPENDITURE	
Members' Salaries	15,300.00
Total Personnel Costs	15,300.00
AP City Care Greytown barrels - July 15	120.00
AP Greathead papers-digitisation	3,260.00
AP Mr M Gray Friends of O'Connors Bush reimb	32.93
AP Artwork for Welcome to Gtn sign	150.00
AP City Care Gtn Barrels - Aug 15	120.00
AP Local Governmen Annual C/Brd levy 2015/16	166.67
AP City Care Greytown Barrels - Sept 15	120.00
AP Mark`s Signs Pick up after your pet sign	420.00
expenses x wages OCT	79.79
AP Student workshop 20/6/15	500.00
Diary 2016	11.99
AP Stationery & Info Cen volunteers lunch	324.38
AP Phase 2 Xmas decorations GCB	500.00
AP City Care December 15 Gtn Barrels	120.00
AP City Care October 15 Gtn Barrels	120.00
AP City Care November 15 Gtn Barrels	120.00
AP City Care January 16 Gtn Barrels	120.00
AP City Care Gtn Barrels Feb 16 Weed & Water Main	120.00
AP Lamb-Peters Pri 1600xA5 flyers CD preparedness Training	214.00
AP City Care Gtn Barrels March 2016 water & weed	120.00
AP City Care Gtn barrels - April 2016	120.00
Free Swim Day GCB 2015/59	140.50
AP City Care Gtn Barrels June	120.00
Total General Expenses	7,120.26
AP Grant-Rimutaka Crossing Reenactment	200.00
AP Greytown Trails GCB grant promotion of trail	1,000.00
AP NZ Council of V Programme costs-grant	500.00
AP Lanza Jute Tote Bags GCB grant Grant was to Greytown Country Market	524.40
C B WHYTE - JUTE BAGS GCB GRAN	-20.87
AP Friends of Cobb GCB grant"Carols at Cobblestones"	200.00
AP Greytown Little "Take a Chance on Me" grant	400.00
AP Wairarapa Mathe GCB Grant - Aug 16 Maths Week	200.00
AP GCB 16 grant wet weather overalls	500.00
Total Grants	3,503.53
TOTAL EXPENDITURE	25,923.79
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	5,369.69
BALANCE TO CARRY FORWARD	5,369.69

GREYTOWN COMMUNITY BOARD

15 MARCH 2017

AGENDA ITEM 7.3

OFFICERS' REPORT TO COMMUNITY BOARDS

Purpose of Report

To report to the community boards and Maori Standing Committee on general activities.

Recommendations

Officers recommend that the community board/Committee:

1. *Receive the Officers' Report.*

1. Executive Summary

Apparently there was a longish break since the last report; various matters seem to have made this a distant memory.

For "various matters" read progress on a few fronts.

The Waihinga Centre received final approval at \$5.33M which included a \$0.2M contingency. We have now received a schedule of materials and will be approaching various suppliers to ascertain whether they want to participate in this project.

The Local Government Commission continues their work, with various pieces of analysis being reviewed for appropriate input. Their draft proposal is due early March.

Community resilience has become a focus for the government following, in particular, the Kaikoura events. From a local authority perspective, this is around key infrastructure, in particular provision of potable water. There will be additional focus on preparedness and resilience in future, ensuring that we are prepared in the event there is an event.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2016]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	2015/16	2015/16	COMMENTS
		ACTUAL	TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	73%	75%	73%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out during 2013/14. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	62%	70%	62%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	59%	80%	76	The Colmar Brunton (CB) Customer Satisfaction survey was carried out in 2015 in addition to the 59% satisfied 11% felt they were unable to comment. The full NRB customer satisfaction survey was carried out during 2013/14. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	64%	78%	64%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	Greytown 92% Featherston 95% Martinborough 95%	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65%	65%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	49%	68%	49%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	Achieved	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.

2.1 Local Government Commission

The Local Government Commission continue their analysis of the various workstreams:

Water (high level review of operations western part of region)

Transport

Spatial planning

Communities of interest

Wairarapa

Input on Spatial Planning, Communities of Interest, and Wairarapa continue where needed, and various meetings have been attended.

Work continues on the options for the Wairarapa, with regular meetings covering various aspects that require analysis and feedback.

The following table outlines the short / medium term timeline:

Date	What is happening
15 March (TBC)	Draft proposal released and submissions called for
Weekends in April	Public information stands at various locations in the Wairarapa
3 May (TBC)	Submissions close
Tuesday 23 May (confirmed)	Hearings commence in Martinborough – with SWDC at 9am
May onwards	Commissioners consider submissions and decide whether to release a final proposal
July	Commissioners aim to release final proposal (if sufficient community support), or a final decision

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Matters covered were NZTA Update; Regional Hazards (western LA's only); Regional Resilience; Triennial agreement;

3.1.2. Mayoral Forum

No Mayoral forum was held, the next Mayoral forum is due 31 March

3.1.3. Community Boards

The first round of community board meetings for the year has been completed. Good progress is being made in preparing strategic plans, and there has been quite a high level of community input at the meetings.

3.1.4. Local Government Funding Agency

We now have our entire borrowing portfolio through LGFA. We have completed a break of the BNZ loans, our portfolio has borrowings in the range of 2.33% to 3.53%.

While there is a cost to breaking the BNZ investments, we will recover those costs in about 11 months. From then on we will reap the benefit of the lower interest rates and borrowing flexibility.

Our portfolio has been balanced (in terms of roll over dates) following advice from LGFA.

3.1.5. Shared Services Working Party

One shared services working party was held, the following items were discussed: Rural broadband; Wairarapa Combined District Plan review; Cycle Strategy; combined pound; waste management; flood management; Whaitua; climate change

3.1.6. Health (Fluoridation of Drinking Water) Amendment Bill submission

Submissions for the above closed on 2 February; our submission is included as Appendix 1.

Our submission, which is relatively self-explanatory, supported the Local Government New Zealand submission. LGNZ submission was prepared on the basis of a remit passed at the 2014 LGNZ conference.

3.1.7. Other

Resilience was discussed at a meeting with Steve Waldegrave and Allan Pragnall (representing central/local government initiative). **Development Contribution** levels have been required to be reviewed following receipt of a number of subdivision applications for Greytown. Additional capital is required to cover capacity issues for parts of that network. A considerable amount of officer and Mayoral time was taken up discussing an **unauthorised** fair that was held at the same time as Cruze Martinborough. While all went fairly well, the situation was far from ideal.

4. Corporate

4.1 Financial Statement for the six months ended 31 December 2016

The Financial Statements and Financial Report for the six months ended 31 December 2016 were presented to the Risk and Audit Working Party and Council.

4.2 Occupational Health and Safety

We continue to make good progress on health and safety matters. No matters were reported during the period.

4.2.1. Waihinga Centre/Martinborough Town Hall

The project has commenced with work in the Town Hall being the initial focus.

A stakeholder meeting was held with all stakeholder groups represented. This meeting was held to ensure all stakeholders are aware of progress and to seek further feedback if required.

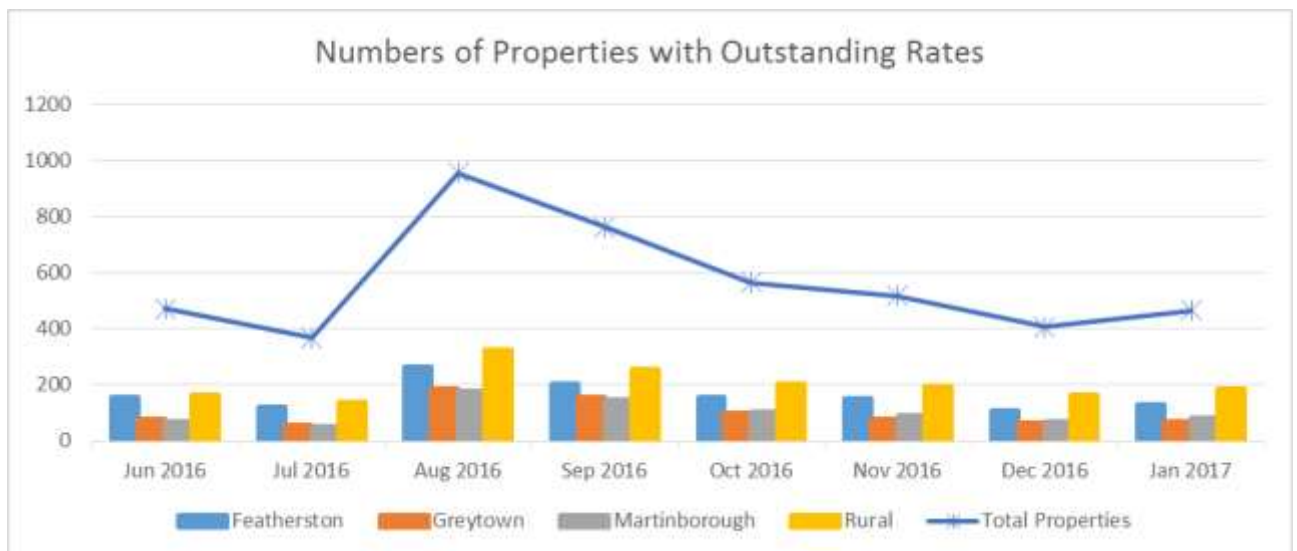
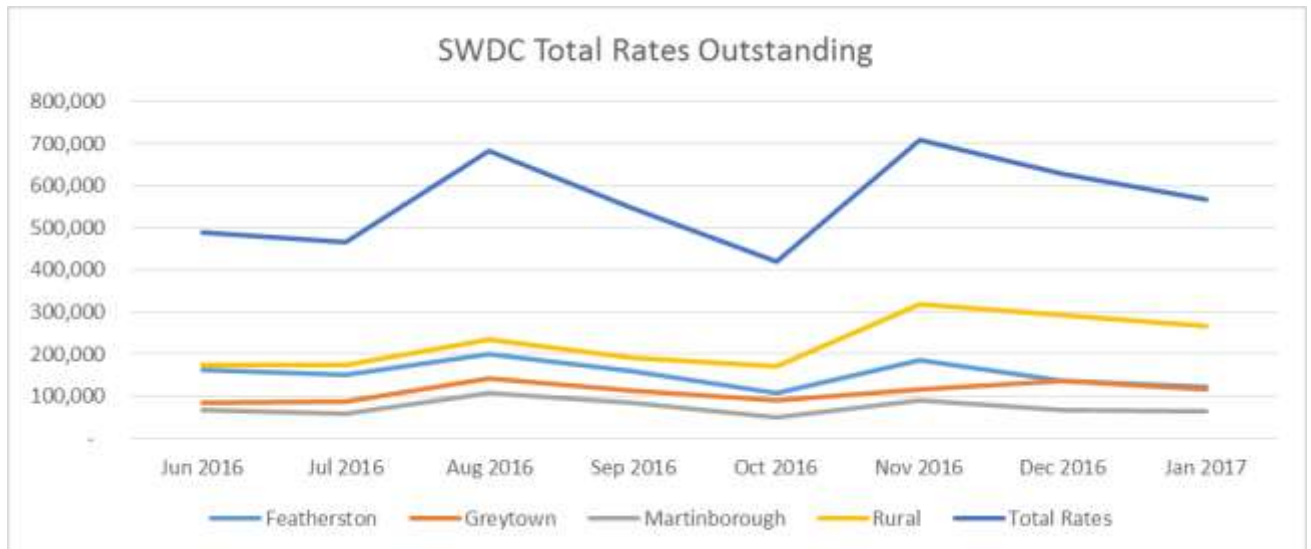
As construction progresses further stakeholder meetings will be held to ensure any issues that may arise are able to be resolved.

4.3 Audit & Risk Working Party

The audit and risk working party meeting was held Thursday 16 February.

4.4 Rates Arrears (Incl. GST)

As discussed at the previous meeting, rates debt will now be shown in graphical form, from which it is easier to ascertain trends.



4.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	RESPONSE
11 January 17	Data on OFF licences issued by South Wairarapa District Council to businesses who can retail liquor to general public.	
12 January 17	Noise complaint history re: neighbours property (Taureka Estate).	
13 January 17	Ratepayer funded professional development courses facilitated by Local Government New Zealand and its subsidiaries (including "Equip").	
16 January 17	Colony Cage Egg Farm Applications and notification decisions in process.	
19 January 17	Quality of drinking water.	
19 January 17	Details of the lease with Sandy Bay.	
19 January 17	Pain Estate legal opinion.	
20 January 17	Are there any operating commercial piggeries in your area and if so, where are they located.	
24 January 17	Animal Control Officer role	Information Supplied
25 January 17	Funding Application research	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Submission – Health (Fluoridation of Drinking Water)

Contact Officer: Paul Crimp, Chief Executive Officer

**Appendix 1 – Submission –
Health (Fluoridation of
Drinking Water) Amendment
Bill**

31 January 2017

Committee Secretariat
Health
Private Bag 18 888
Parliament Buildings
Wellington 6011

Health (Fluoridation of Drinking Water) Amendment Bill

South Wairarapa District Council opposes the **Health (Fluoridation of Drinking Water) Amendment Bill as drafted.**

South Wairarapa District Council supports the submission of Local Government New Zealand (LGNZ) in relation to this Bill.

Removing decision-making on fluoridation in drinking water from territorial authorities, as per the Government's stated policy direction is supported. At LGNZ's Annual General Meeting (AGM) in 2014 a remit was passed that:

"LGNZ urges the Government to amend the appropriate legislation so that the addition of fluoride to drinking water supplies is not a decision that is left to the local authority and instead should be made by the Director General of Health."

However, the Bill in its current form falls short of the remit endorsed by the membership of LGNZ, nor does it meet the Government's stated policy direction. Consequently the Bill, as drafted, is opposed.

Specific points

1. In order for the Government's objectives for fluoride to be met the decision-maker on fluoride should be the Director General of Health. As drafted, District Health Boards (DHB) are empowered (not required) to consider and make a decision on fluoridation.
2. Under the Bill accountability for adding fluoride is not clear and councils may continue to be held responsible for fluoridation where a DHB chooses not to exercise its authority.
3. The Bill creates a situation where territorial authorities may be forced to bear the costs of fluoridation and pass these onto ratepayers without having any control of the decision.

4. The Bill provides that the penalty provisions of the Health Act 1956 will apply where an offence is committed. The penalty provisions are significant and appear to cover periods where maintenance work is being undertaken.
5. There is no requirement for DHBs to either consult with affected communities prior to making a decision to fluoridate a water supply, or to inform them (and the relevant council) prior to a decision to fluoridate.

Recommendations

1. Amend the Bill to remove obligations for DHBs and instead require the Director General of Health to decide on the issue of fluoridation of drinking water supplies.
2. Confirm that the costs of fluoridation will rest with the decision-maker.
3. Amend the Bill so the penalty provisions in section 69ZZV of the Health Act 1956 do not apply when a plant is required to be shut down for maintenance purposes.
4. Amend the Bill to require the decision-maker to at least inform councils and communities that it is considering fluoridation and seek comments on any such proposal.

South Wairarapa District Council does not wish to be heard in relation to this submission.

Yours sincerely



Paul Crimp
Chief Executive Officer

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has largely been completed on how data is recorded and stored in NCS so as to enable effective reporting for the NMS. Meetings with CDC and MDC have been held to discuss reporting against AER's in WCDP (plan effectiveness reports) and the preparation of SoE reports under Section 35 of the RMA91. Boffa Miskall have been jointly commissioned to scope these matters and report back.

Work has been further progressed on the Future Development Area at Greytown. The stage 1 assessment is complete. This has confirmed the lands within the area as suitable for development. Detailed analysis of soils, load bearing capacity, flooding and landscape constraints to name a few aspects, has been undertaken.

Work is now proceeding on to analysing infrastructure and service requirements. Part of that work has been to look at development impacts beyond the land, especially in terms of wastewater, this being a major cost item. This work has branched out beyond the FDA to include all of Greytown, with new wastewater financial contributions being found necessary if Council is to recoup its costs.

Changes in core personnel have followed the resignation of Chris Gorman, a long serving senior officer. Russell Hooper has been promoted to senior planner and we have recruited a new planner to fill his role, Annabel Hobson.

The Planning Administrator has been ill and with the other changes, planning has been in catch-up mode, this being compounded by the 40% rise in resource consent applications.

As such we have been contracting out 50% of resource consent applications for processing. This will continue in the medium term so as to give staff time to settle into their new roles. It has also meant that we have had (3) misses in terms of timeframes.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	96.21%	NCS. 3 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	90%	NCS. Two s223 certificates went over the 10 w/d target (13 and 21 working days). S223 certificates are an administration function and the Planning Team have been functioning with limited admin support for several months.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	95%	NCS

Council received 27 Resource Consent applications, 2 Planning Certificate applications, 1 Section 226 and 1 Section 221, between 1 November 2016 and 31 January 2017. Officers provide detailed information updates, subject to data and staff availability, on all consents direct to Council and Community Board members, so this information is not listed here.

Of note is the number of subdivision proposals currently under discussion with developers or lodged for processing. The largest of these are all located in Greytown. One is known as Tararua junction and involves the creation of 55 new lots at the southern end of Greytown. The second is presently known as Orchard Road development and provides 49 new lots. The last is a smaller proposal for 16 lots as part of the FDA in Greytown (the design ultimately allows for the creation of 64 new lots).

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	One proven complaint received to date. This resulted from an error in the property title data supplied to Council by LINZ. It was agreed to refund the fee in part compensation for this error.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

TYPE	YTD 1 JULY 2016 TO 31 JANUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 JANUARY 2016	PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017	PREVIOUS PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016
Standard LIMs (Processed within 10 working days)	117	111	46	55
Urgent LIMs (Processed within 5 working days)	43	34	20	24
Totals	160	145	66	79

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.51 %	NCS – Continued monitoring of processing days. 203 of 204 CCC's were issued within 20WD. Information was misplaced for one application resulting in CCC being issued on 29 days. Procedures are being put in place to try and prevent this happening again.
Building consent applications are processed within 20 working days	100%	98.48%	NCS – Continued monitoring of processing days. 323 of 328 consents were issued within 20WD. This is due to a large amount of consents being received over a 3 month period. Contactors have been secured to help with workflow.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
Earthquake prone buildings reports received	70%	63.43 %	Currently 144 of 227 known premises have been addressed. However work in this area has been put on hold until the new statutory regime takes effect next year. This is timed for March 2017. The effect of the changes may be to increase the number of buildings to be assessed.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	15	\$457,901.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	13	\$608,420.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	90	\$12,836,560.00
Other (public facilities - schools, toilets, halls, swimming pools)	3	\$305,000.00
Totals	121	\$14,207,881.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	In discussion with SPCA who is interested in presenting Council's education program to schools in the district. This is a key strength for the SPCA.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.3%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls Of the 181 complaints received this year, 3 have not been responded to within 4 hours. These occurred between November 2016 and January 2017. Two of these were responded to within 6 hours. The final complaint was followed up the next day.

INCIDENTS REPORTED (1 NOV 16 – 31 JAN 17)	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2		1
Attack on Person	1	1	
Attack on Stock			
Barking and whining	4	1	
Lost Dogs	8	3	2
Found Dogs			
Rushing Aggressive	1	1	2
Wandering	13	11	12
Welfare	2		
Fouling			
Total	31	17	17

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	1

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 31 JANUARY 17	PREVIOUS YTD 1 JULY 15 TO 31 JANUARY 16	PERIOD 1 NOVEMBER 16 TO 31 JANUARY 17	PREVIOUS PERIOD 1 NOVEMBER 15 TO 31 JANUARY 16
Total	73	60	40	34

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 JANUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 JANUARY 2016	PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017	PREVIOUS PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016
On Licence	8	14	5	10
Off Licence	8	14	2	7
Club Licence	1	1	1	0
Manager's Certificate	52	54	24	28
Special Licence	32	17	22	11
Temporary Authority	0	1	0	0
Total	101	101	54	56

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.6 Bylaws

Between 1 November 2016 - 31 January 2017 there were 18 Notices relating to long grass issued, 30 relating to trees and hedges, 5 relating to litter, 7 abandoned vehicle complaints responded to and 1 camping complaint.

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

Work on the consent acquisition for the Featherston waste water plant is almost complete with the application to be submitted by the end of February. Skype meetings have been held with council, consultants and lawyer and we believe a robust application, based on the conditions of the past two consents, will be ready for lodgement on time.

There is a lot of work being done within the region on trails, cycling plans and mapping. Bruce Thomson has been working with the Geographical Information systems (GIS) staff from Wellington and the region. The framework will consider how we work collectively to develop a regional trail network that meets the current and future needs of users and helps deliver economic benefits to the region. The project sits under the draft Wellington Region Sport and Active Recreation Strategy which advocates for a more coordinated approach to open space planning and management.

Other trail initiatives such as The Five Towns Trail Trust that prepared a submission to Nga Haerenga NZ Cycle Trails to have the Rimutaka to Masterton route added to the Great NZ Cycle Trail Network are underway also. Council will watch to see where, and if involvement is needed.

Workshops have been held on the One Network Road Classification (ONRC) performance measures be developed to inform work programming. The expectation from the Roding Efficiency Group (REG) is that councils are now actively implementing the ONRC as outlined in agreed transition plans. Key to this is to consider how ONRC affects Asset Management Plans and to identify other opportunities to integrate ONRC into a council's wider suite of planning documents such as the above-mentioned cycle and trails routes. Local Government NZ continues to offer councils support to implement ONRC through their centre of excellence in Roding – Equip of which Council will be familiar with Steven Findlay. With the shortage of meeting rooms in Wellington, SWDC has offered to host the next meeting in Greytown.

The reporting tools are available for councils to review their networks and also do comparative analysis on its networks with other similar councils. These graphs will be shown at the next Infrastructure and Planning workshop. They show favourable results on the cost, pavement life and roughness. This is pleasing to see where pavement life has been extended lowering costs while still maintaining the customer safety and amenity of the network.

Most of the major Capital Renewal Works for the year are underway or complete with renewals on reseals, pipework and other assets. Good feedback has been received on the kerbing work and reseals completed as well as the unsealed roads metaling. Work on the new toilet blocks is underway and expected to be delivered soon. Consultation on the North Street trail has been under way with the land discussions still in progress with the contractor ready to start once the final discussions held.

Work is also underway on planning works for next year such as Fulton Hogan providing a person to go around and measure all pram crossings with a digital level for next year's footpath program and the review of kerbing within the townships to form a consolidated program of works.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 (0 complaint)	0 per1000 (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 (0 complaint)	0.25 per1000 (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0 per1000 (0 complaint)	1.73 per1000 (6 complaint)	0	6
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	5.18 per1000 (18 complaint)	9.49 per1000 (33 complaint)	18	33
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 (0 complaint)	1.44 per1000 (5 complaint)	0	5
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(17/18) 94%	-	18	53
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(18/18) 100%	-	18	53
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(39/46) (85%)	-	46	201
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(39/46) (85%)	-	46	201
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	40%	40%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

2.2 Services

2.2.1. Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period.

2.2.2. Water reticulation

There were 51 reticulation repairs reported and rectified during the period.

2.2.3. Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 15 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period. The newly installed flow monitoring system is working well and both water races received full compliance for the annual reports.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
Number of blockages per 1000 connections	<10	0.5 per1000 (2 complaint)	7.46 per1000 (30 complaint)	2	30
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	1/4 (25%)	36
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	4/4 (100%)	36
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0.2 per 1000 (1 complaint)	0.74 per 1000 (3 complaint)	1	3
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.2 per 1000 (1 complaint)	0.74 per 1000 (3 complaint)	1	3
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.5 per1000 (2 complaint)	7.46 per1000 (30 complaint)	2	30
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	4/4 100%	-	4/4 (100%)	92% (33/36)

3.2 Waste water treatment plants

3.2.1. Waste water reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatement notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There were no issues reported within the reporting period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 16% for October	Previous 12 month increased 5.8% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily, however there was a large volume of waste

stored over the holiday period at the Martinborough Transfer Station. The contractor reported that this was due to the increased volume of waste for the whole district and the number of trucks available to transfer the waste. Adverse weather conditions has also delayed the transfer of the greenwaste for spreading at Martinborough.

5.3 Kerbside and Associated Services

The Tender for these services is expected to go out mid February 2017.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	29/38 (76%)	167/211 (79%)	38	211
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

The graders (and their drivers) worked long hours before and after the Christmas period, mainly on the coastal areas to ensure the roads were in adequate state for the anticipated holiday traffic.

Works continued on White Rock Road slip, water table, culvert and flooding clean-up following the early November emergency events.

Routine pothole repairs, cyclic sweeping and maintenance grading were the focus for December/January. With the high winds in January a higher than normal number of rural trees were trimmed/removed during the month after

debris falling within the road corridor. High cuts were completed in Pauhau Road area.

Two mow cycles were completed of the Western Lake Road cycle track prior to the Christmas break and the network mow was completed.

6.3 Other contracts

6.3.1. Footpath maintenance and renewals 2016/17: Fulton Hogan

The combined Carterton District Council (CDC) and South Wairarapa District Council (SWDC) footpath maintenance and renewal contract has progressed well. A kerb extension in East Street adjacent to Cobblestones has been completed.

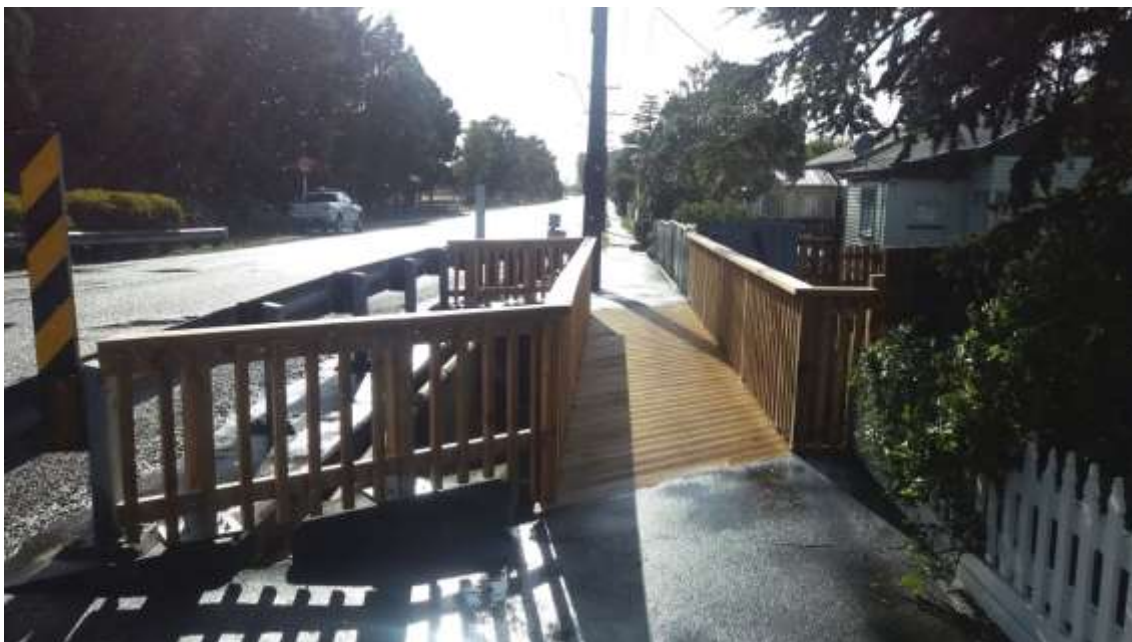
6.4 Other activity

6.4.1. Reseals contract

The reseals contract has been completed and road marking within the district is close to completion.

6.4.2. Bridge repairs

The repair work to Donald's Creek footbridge in Featherston was completed.





7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS	INCIDENTS
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
% of ratepayers and residents satisfied with libraries	90%		

7.2 Parks and Reserves

7.2.1. Featherston

The picket fence in the Clifford Square reserve in front of the Library and Information Centre has been water-blasted in preparation for painting. The painting will be done by members of the Featherston Youth Group as soon as the weather settles down.

Additional signage was placed at Featherston's Lake Domain due to continuing complaints about inconsiderate motorcyclists using the tracks. The signs showed the area set aside for motorbikes and quads, and reminded reserve users that the public places bylaw prohibits driving in a manner that is dangerous or inconsiderate to pedestrians or other vehicles in the public place. The police have been checking on the area, and they were the first to notice that all three signs had been completely removed within days of them going up. The signs have not been found, and officers will replace them as soon as a better method of fixing them can be found.

7.2.2. Greytown

The new signage for Stella Bull Park, detailing the park's history, has been installed. The text for the sign was provided by the Friends of Stella and Sarah Group, who help look after the park.

New signs also went up out at Papawai, now that river access across the gliding club area has been stopped. River access is now from the end of Tilson's Road, with the cooperation of farmers Paul and Diana Capes. One of the new signs, at the intersection of Tilsons and Pah roads, also mysteriously vanished within days of being erected.

7.2.3. Coastal reserves

The coastal reserves have been busy with the summer season. Extra Portaloos and rubbish bins have been installed at popular spots. The camping signs at Ngawi surf break have had to be replaced several times, and the last of them was found in the Ngawi rubbish area, and not in a fit state for re-use.



7.3 Community housing

Effectively there have been no changes to the waiting lists for community housing, with five people waiting for flats at Martinborough (one came off the list but another was added), two at Greytown and ten at Featherston.

The six monthly flat inspections that were due in December were delayed. Inspections at Cicely Martin flats in Martinborough are scheduled for Thursday, 9 February 2017.

The project to create an accessible bathroom for a wheelchair-bound tenant was completed in December.

SWDC is participating in research being carried out by a PhD student at Victoria University's School of Architecture. Yukiko Kuboshima is looking to design supported housing for older people which improves the quality of life for residents. Residents are responding to questionnaires and will have the opportunity to be interviewed and observed in their daily routines as part of the study. We have been careful to manage expectations and ensure residents understand that this is a research project, and is unlikely to result in any changes to their current accommodation. The majority of residents have been happy to participate.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 28 November 2016 to 9 February 2017

	Greytown	Featherston	Martinborough
Niche	1	1	
In-ground Ashes Beam		1	
Plot	1	1	2

7.4.2. Ashes interments/burials 28 November 2016 to 29 February 2017

	Greytown	Featherston	Martinborough
Burial	1	2	4
Ashes in-ground			
Ashes wall	1	3	

7.5 Property

7.5.1. Greytown

Work has been completed in Greytown Town Centre to remove the exposed white sound-proofing material from the top of the walls above the library issue desk. The material had become stained with dust and oils from the timber, and its appearance caused concern that it had mould on it. Lab test results found no mould present but it was decided to remove the material. Left-over plywood from the job has been used by the experts at Greytown Menz Shed to craft seating for wifi users in the Forum during the day. The prototypes were walked over to the Town Centre from the Shed at the end of January.



7.6 Swimming pools

The swimming season is well under way, with school swimming programmes in all the pools happening before public hours, and swimming club activities after hours. Featherston Amateur Swimming Club held their annual community relay on 9 February, and SWDC's team swam to second place. The team was a harmonious blend of elected reps and staff: Lawrence Stephenson (Assets and Operations Manager), Roger Wale (Building Control Officer), Councillor Dayle Harwood and Featherston Community Board Member Claire Bleakley. The event was won (again) by the CLM lifeguards team, with members of Featherston youth group The Way taking third.

A programme to provide greater access to the pools for local children was developed by Alan Maxwell at The Way. With the support of FCB and sponsorship by Featherston's Own Charitable Trust, the programme allowed local kids to register for a ticket giving them free pool access on Mondays, Wednesdays and Fridays in January. Greytown and Martinborough Community Boards also took up the programme, with Greytown having a number of sponsors, and Martinborough funding the programme from Pain Farm. Swimmer

numbers were low in January due to the weather, and Featherston and Martinborough have opted to continue the programme into January.

7.6.1. Swimmer numbers for all pools December and January

	Greytown	Featherston	Martinborough
December swimmer numbers	710	556	624
Concessions as %age of total swimmers	75%	97%	86%
Peak day – number of swimmers	26/12/2016: 227	28/12/16 : 69	26/12/16 :
Number of unattended days (no swimmers), excluding 25 December	5	6	4

	Greytown	Featherston	Martinborough
January swimmer numbers	1762	712	828
Concessions as %age of total swimmers	18%	32%	31%
Peak day – number of swimmers	24/01/2017: 136	17/01/2017 : 62	10/01/2017 : 81
Number of unattended days (no swimmers)	0	3	1

Concession figures are down in January due to the Kids' Pool Access Programme – numbers for the programme are excluded from the figures above and will be reported separately at the completion of the programme.

7.7 Events

7.7.1. Featherston

Completed events:

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Featherston First Friday - Squirc-tacular - Friday, 2 December 2016 (Town Square, Featherston)



Featherston First Friday - Unplugged - Friday, 6 January and 3 February 2017
(Town Square, Featherston)



Friday Night 'Ride the Rail' (Cross Creek Railway Society Inc) - Friday 9
December 2016 (Clifford Square, Featherston)

Featherston Community Carols - Friday, 23 December 2016 (Featherston Town
Square - venue changed to ANZAC hall due to weather)

Featherston Christmas Market and Parade - Saturday, 10 December 2016
(Cherry Tree Park, Lyons & Fitzherbert Streets)

Future events:

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday
through to the last Sunday in April 2017 (Clifford Square, Featherston)

Featherston First Friday - Birthday Party is being held Friday, 3 March 2017
(Town Square, Featherston)



Junior Triathlon is being held Saturday, 25 February 2017 (Card Reserve/Featherston Swimming Pool)

The Wellington Anglican Diocese Games is being held Sunday, 5 March 2017 (Randolf Park and Featherston Swimming Pool)

Ron Hughes Memorial Athletics Meet is being held Sunday, 26 February 2017 (Card Reserve, Featherston)

7.7.2. Greytown

Completed events:

Greytown Country Market at Stella Bull Park – Sunday, 18 December 2016 and 15 January 2017

Greytown Town Christmas Festival - Saturday, 17 December 2016 (Greytown Town Centre, front courtyard and Main Street)



Greytown Cricket Club 150th Jubilee – Sunday, 5 & Monday 6 February 2017 (Soldiers Memorial Park, Greytown)

Future events:

Greytown Country Market at Stella Bull Park – The dates for the markets start from: 16 October then 20 November, 18 December 2016, 15 January, 19 February, 19 March and 16 April 2017



7.7.3. Martinborough

Completed events:

Martinborough Christmas Parade - 17 December 2016 (Martinborough Town Square)

Spark Summer Hotspot Kombi Van – Thursday, 19 February 2017 (Martinborough Square)



Huri Huri Wairarapa's Bike Festival – Tuesday, 24 January 2017 (Texas Street, Martinborough)



Cruise Martinborough - 28-31 January 2017 (Martinborough Square 28/01/2017)



Future events:

Martinborough Fairs is being held 4 February and 4 March 2017 (Martinborough Square and Adjacent Streets)



Round the Vines Fun Walk/run is being held Sunday, 19 March 2017 (Memorial Square and Designated Streets)

7.8 Libraries

The summer reading programme "Sail into summer reading" went well for the libraries, with Featherston having 132 participants and an 84% completion rate. Greytown had 78 and Martinborough 100 participants.

Featherston Library's report is below.

Our Finale was held at the ANZAC Hall in Featherston. A huge turn out from the three South Wairarapa Libraries came to enjoy a fantastic Zappo Show and collected their book prizes, certificates and medals:



We held a bubble flash-mob out in the community:



A huge thank-you to our sponsor, the Eastern & Central Community Trust for their amazing donation of \$247,000 throughout the region. It wouldn't be possible without you!



Summer Reading Programme 2016-2017 At Featherston Library

Over the summer, Featherston Library held two fantastic Summer Reading Programmes.

iRead was for our intermediate age group, and the Sail into Summer Reading Programme was for ages 2-10 years.

A total of 132 children participated in these programmes!

Featherston Library completed 464 report-ins—that's 54 hours spent talking to children about their books!



Frida Kahlo Craft Activity:



For every report-in completed, each child received a prize and sticker. The prizes included: book bag, beach ball, water pump and lunch bag



Cactus piñata fun at the Frida Kahlo craft day

We held a Christmas Craft Event on 21st Dec:



The iReaders had a rock-painting craft finale where they contributed to "Feathy Rocks" community art project!



On the iRead programme, a free book is awarded each time a participant completes three book reviews. This year we gave out a total of 37 brand new publications!

Schools	No. of Participants
Bell St	5
Blue School	1
Featherston	28
Featherston Kindy	1
Greytown	1
Greytown Kindy	4
Kahutara	27
Martinborough Kindy	3
Meta Riddiford	2
South Featherston	8
St Teresa's	25

101 out of 115 participants completed the programme
84% Completion Rate!

"Sail Into Summer Reading" was a revisit of the first programme theme 20 years ago!

Our iRead Completion Rates were 88%, and we had 17 participants

We were visited by two exciting storytellers: Anna Bailey from String Bean Puppets, and Little Dog Laughing Children's Theatre Company:



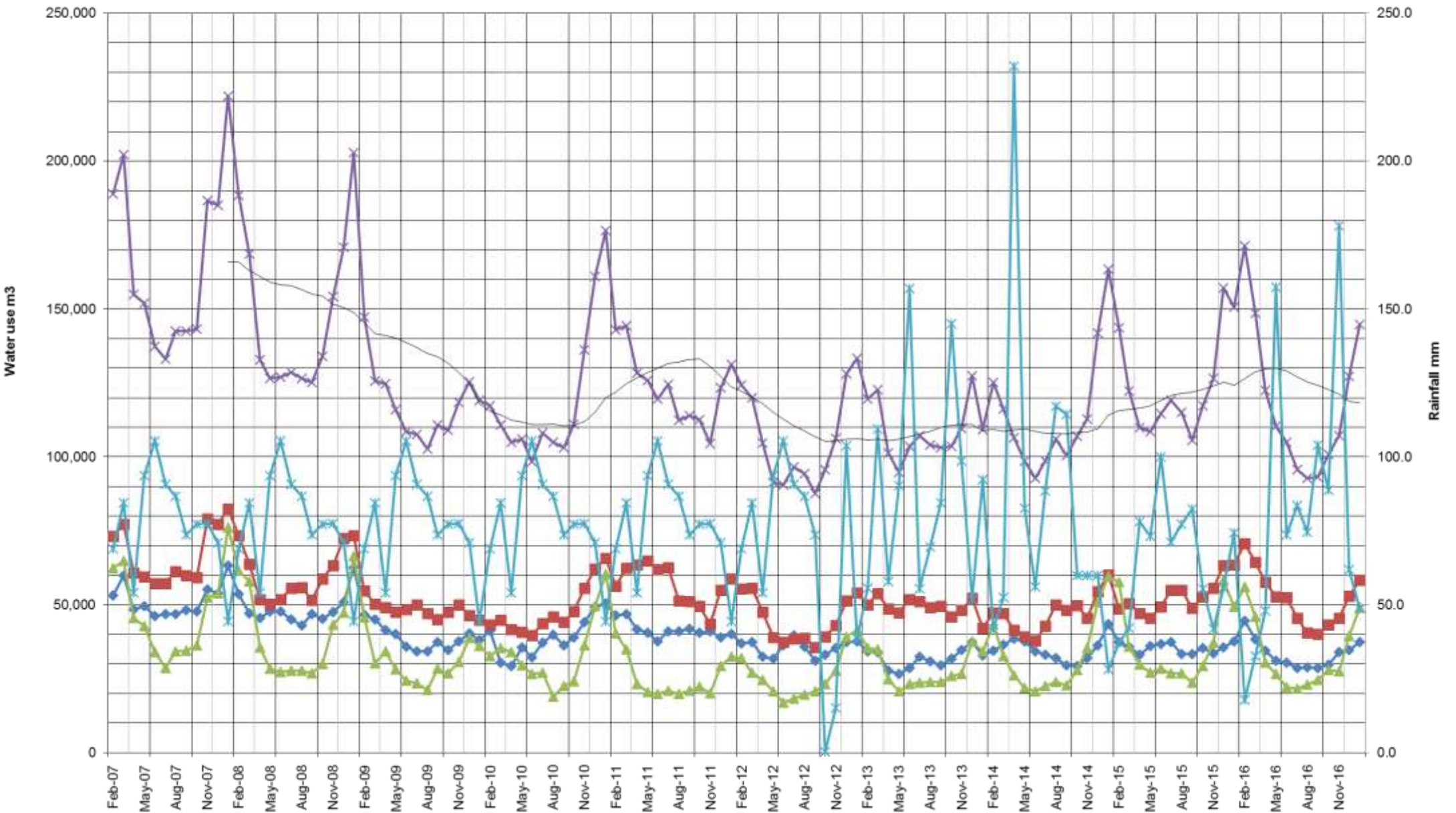
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

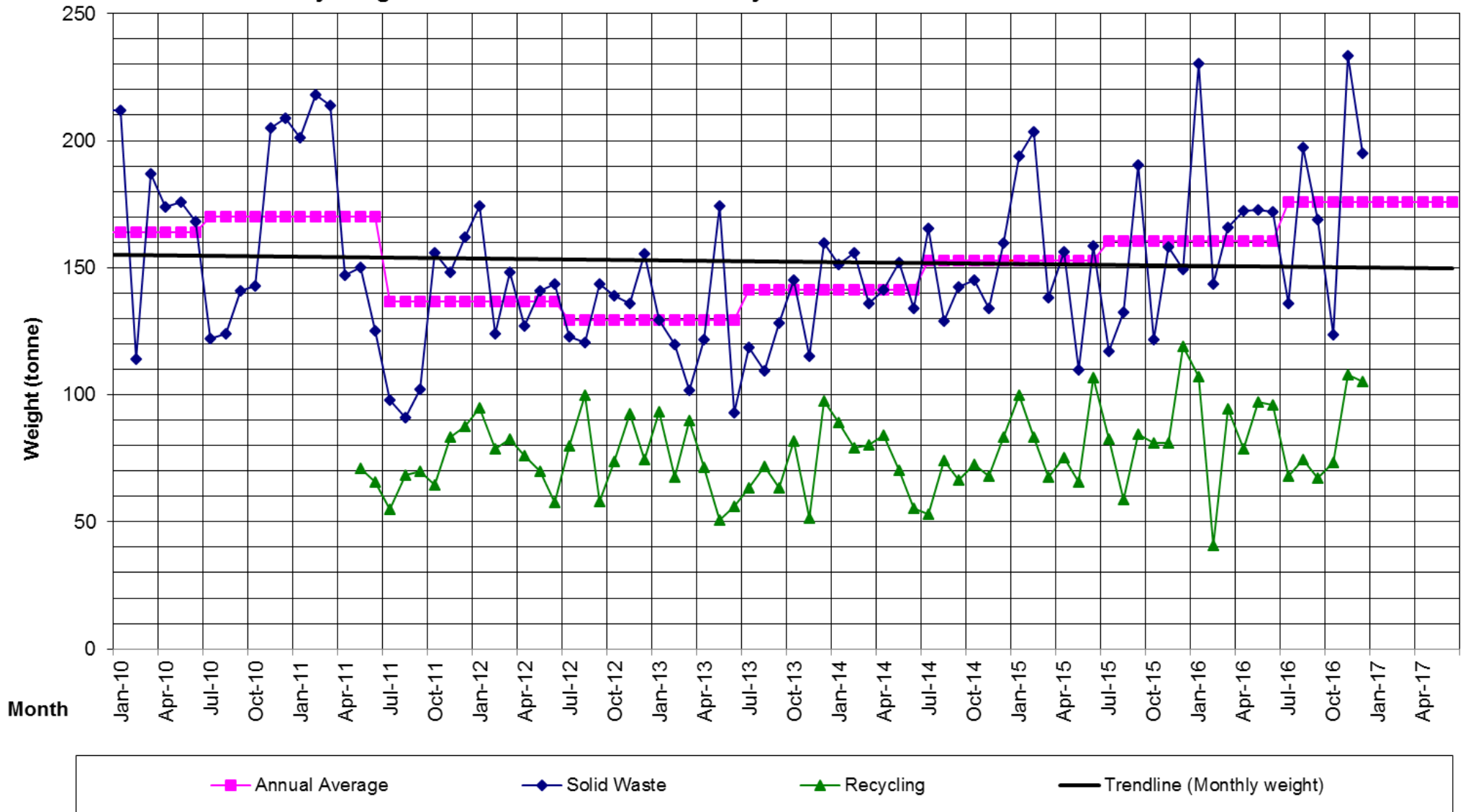
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



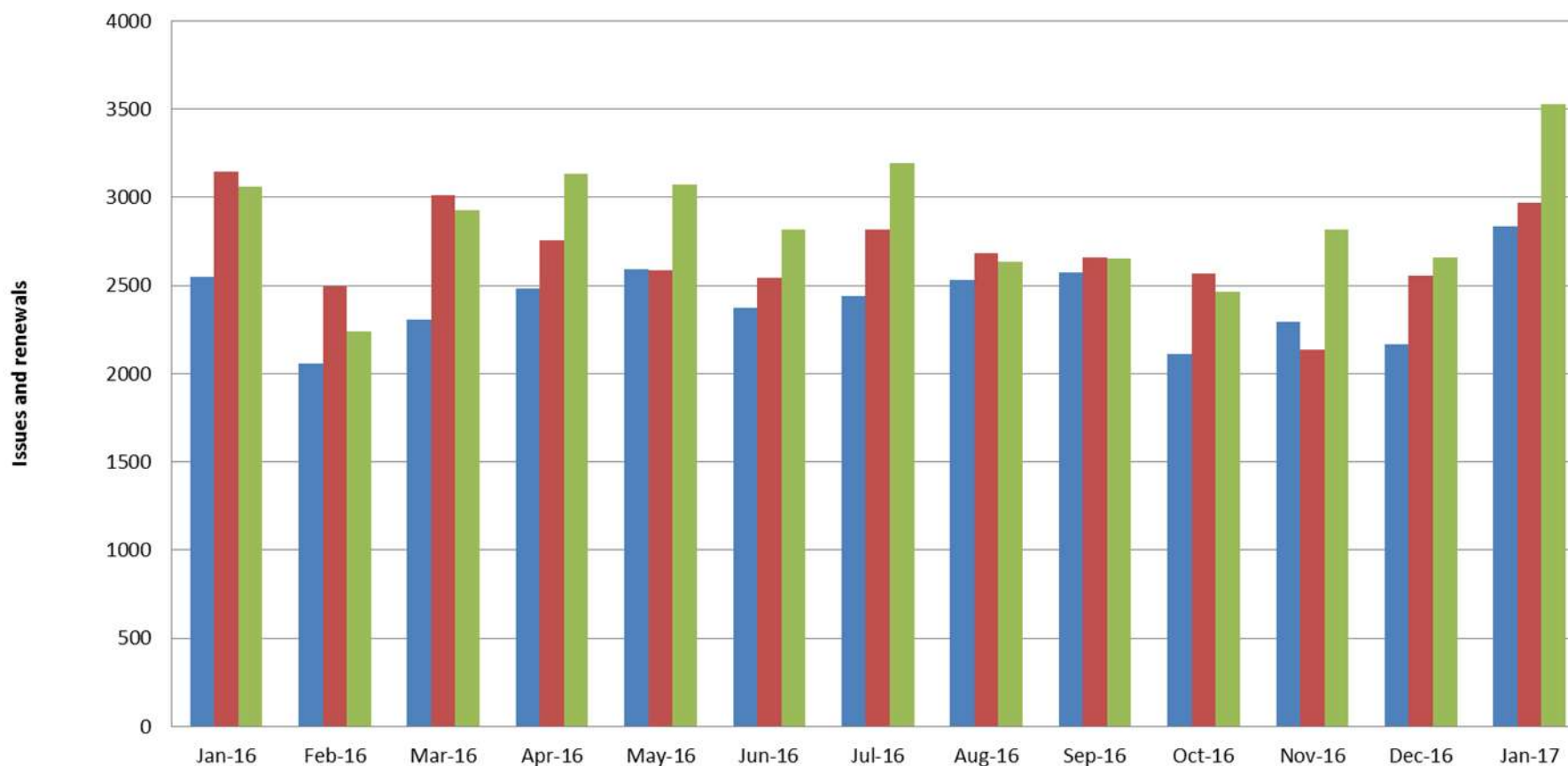
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



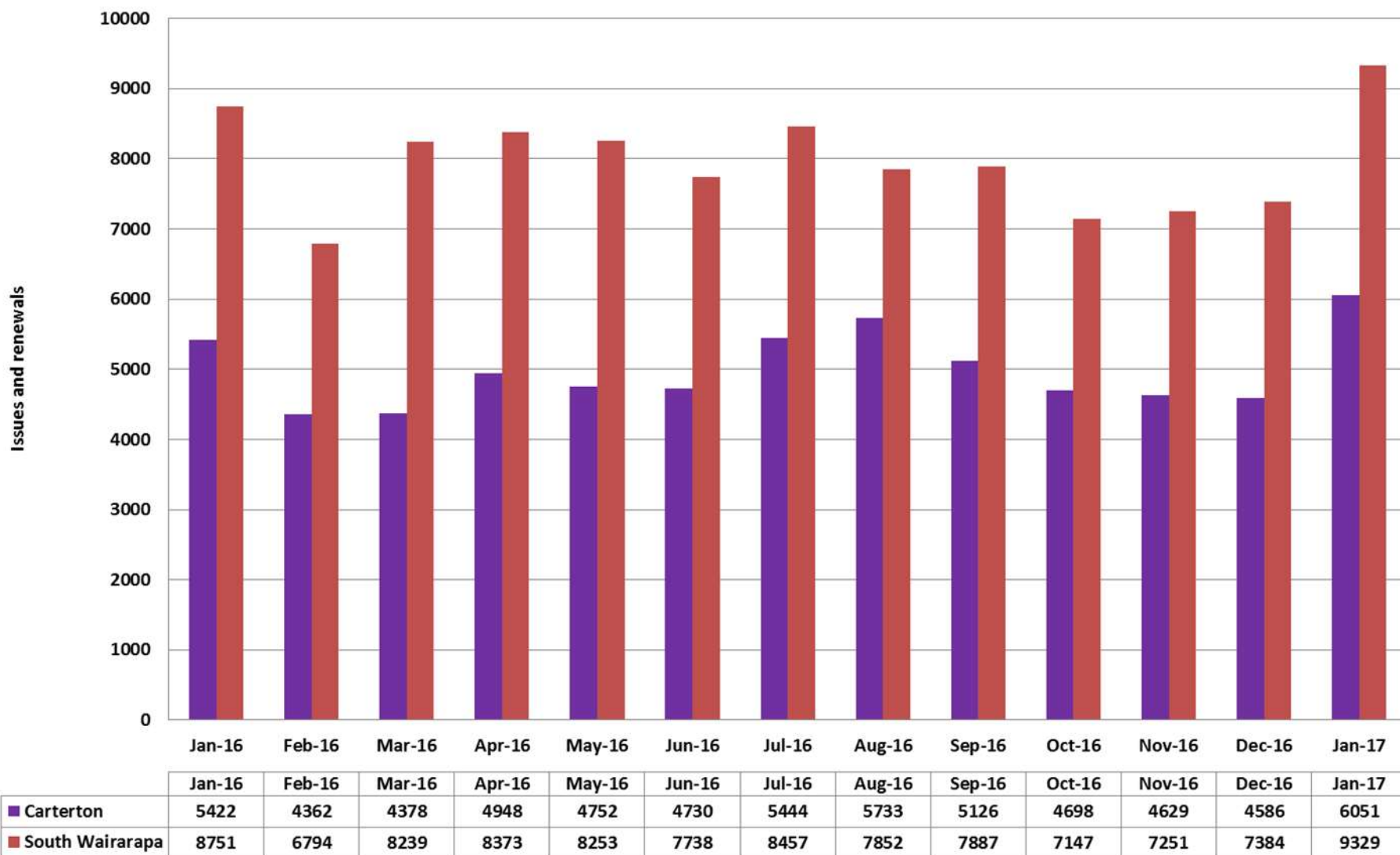
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to January 2017

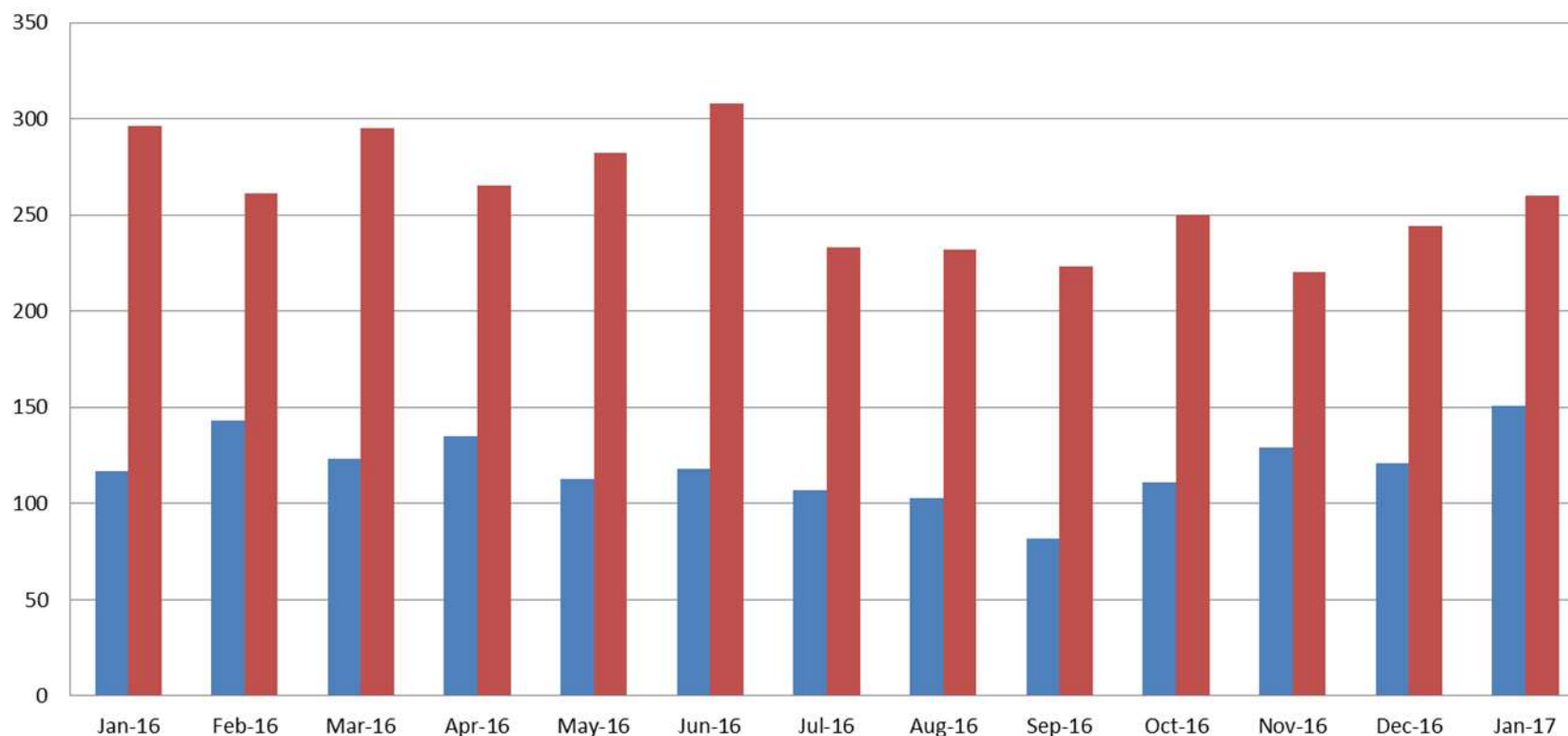


	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17
Featherston	2550	2057	2304	2482	2591	2375	2440	2533	2574	2113	2296	2167	2836
Greytown	3143	2495	3010	2757	2588	2543	2820	2684	2659	2567	2136	2556	2967
Martinborough	3058	2242	2925	3134	3074	2820	3197	2635	2654	2467	2819	2661	3526

Wairarapa Library Service - issues and renewals to January 2017

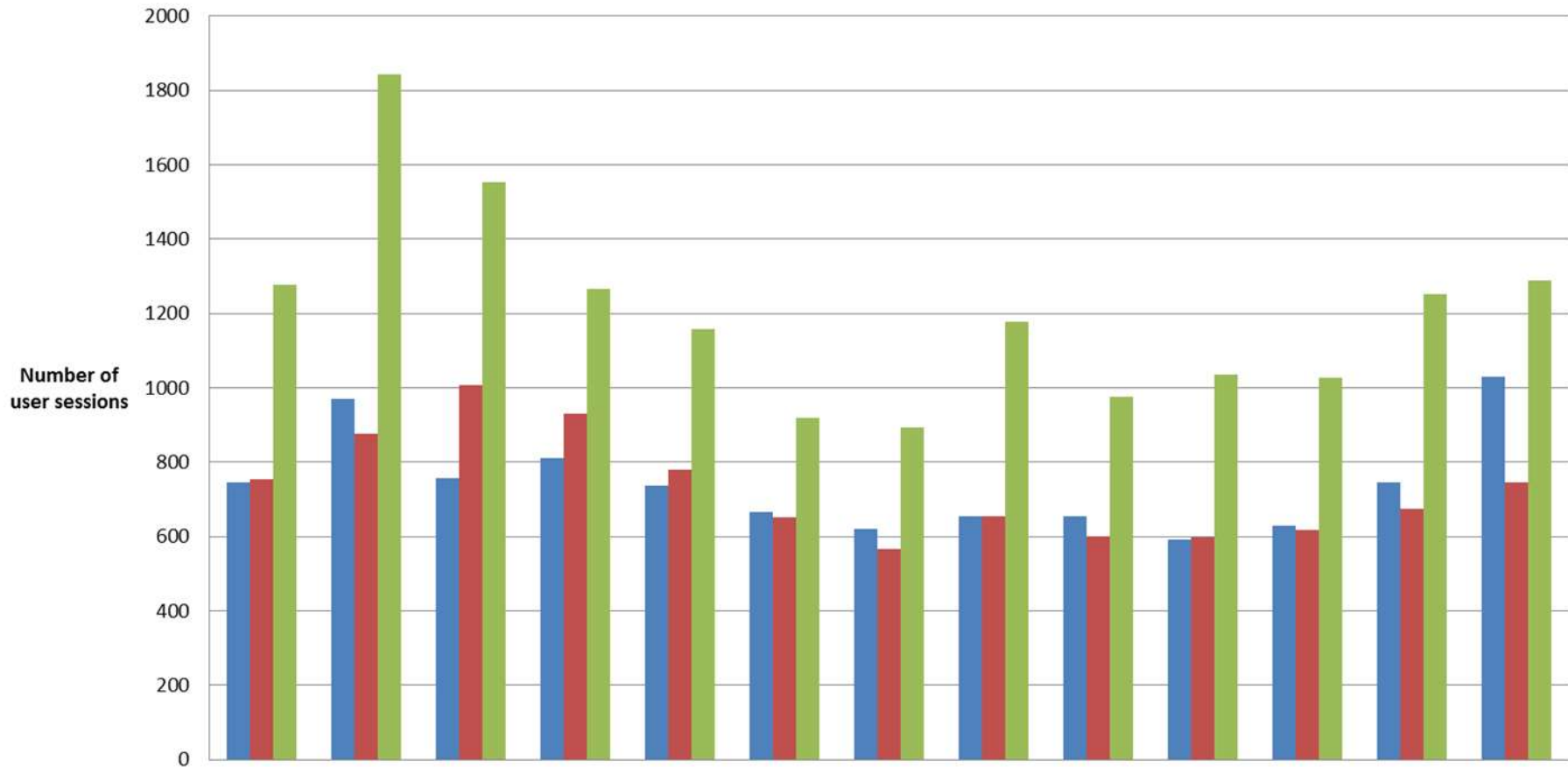


Wairarapa Library Service - audio and e-book issues to January 2017



	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17
■ Audiobooks	117	143	123	135	113	118	107	103	82	111	129	121	151
■ E-books	296	261	295	265	282	308	233	232	223	250	220	244	260

APNK Wi-fi user sessions to December 2016



	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
■ Featherston	744	971	757	810	738	666	621	655	653	593	628	745	1030
■ Greytown	755	876	1008	931	779	651	567	653	599	597	617	675	745
■ Martinborough	1277	1844	1552	1267	1159	920	894	1177	977	1036	1026	1251	1288

GREYTOWN COMMUNITY BOARD

15 MARCH 2017

AGENDA ITEM 7.4

COMMUNITY BOARD GRANTS ACCOUNTABILITY REPORT

Purpose of Report

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Board Grants Accountability Report.*

1. Executive Summary

Greytown Community Board has the provision to consider grants at all of their six-weekly meetings. All applicants are required to submit an accountability return and are followed up in February and August if a return hasn't been lodged.

2. March 2017 Summary

A summary of grants allocated and their status is provided in Appendix 1. Accountability returns are shown in Appendix 2.

3. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Grants Summary



Community Board Financial Assistance Tracking

Status to be followed up in
February and August

COMMUNITY BOARD	Location of applicant (by Ward)	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS <small>In progress (accountability not returned) Complete (accountability returned)</small>	Followed Up
GCB	Masterton	Wairarapa Balloon Society	To bring 2015 events to the Greytown area.	\$500	\$500	Approved	18 February 2015	31 March 2015	In Progress	7/09/2015 and 1/4/16
GCB	Masterton	Maths Wairarapa	To assist with the costs associated with running the August 2016 Maths Week Competition.	\$200	\$200	Approved	8 June 2016	1 August 2016	Complete	Report March 17
GCB	Greytown	Greytown Trails Trust	To assist with the costs associated with maintaining the Greytown Rail Trail.	\$1,000	\$1,000	Approved	31 August 2016		In Progress	2 March 2017
GCB	Greytown	Greytown Scouts	To assist with the costs of attending jamboree.	\$500	\$500	Approved	31 August 2016		Complete	Report March 17
GCB	Greytown	Greytown Cricket Club	To assist with costs associated with running their 150th year jubill	\$500	\$500	Approved	23 November 2016		In Progress	
GCB	Greytown	Greytown Menz Shed	To help cover the costs associated with fitting-out a container to provide more space formembers.	\$500	\$500	Approved	23 November 2016		Complete	Report March 17
GCB	Greytown	Greytown Swimming Club	To assist with the cost of purchasing six new starting blocks for the Greytown Pool.	\$1,000	\$500	Approved	23 November 2016		Complete	Report March 17

Appendix 2 – Accountability Returns

P.O. Box 463
Masterton
P: 06 3700400 ext 775
E: m.vanwoerkom@waicol.nz



24 September 2016

Loyal supporter of MATHARAPA

Hello,

I am writing on behalf of the Wairarapa Mathematics Association to thank you once again for your support of our annual National Maths week competition.

Matharapa was held in August (17th and 18th).

Without your support the two days would not be quite as successful so, on behalf of the competitors, over 465 of them: THANK YOU.

Enclosed is a summary of the results that we hope you share with your Boards, members and committees.

Thanks, sincerely.

Mike van Woerkom
Treasurer
WaiMaths Assoc
c/- P.O Box 463
Masterton.

MATHARAPA 2016



Wairarapa College was the venue, once again, for the 2016 Wairarapa Mathematics competitions.

The spacious hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed late on Tuesday evening and the competitions began the next morning.



17 teams arrived at 9.00am on Wednesday August 17th eager to do battle in the Year 5/6 North rounds – 1st place went to Douglas Park Denominators, 2nd place to the Hadlow Shrektagons & 3rd place to the Fernridge Brainiacs.



At 11.30am it was the turn of the Year 9's [32 teams]– Kuranui Batteries took out 1st place, Rathkeale 1 were in 2nd place with Rathkeale 2 placed 3rd.



At 1.30pm it was the turn of the Year 10's – 26 teams enjoyed an hour and a half of challenges with Kuranui College placing 1st, Rathkeale 1 were 2nd and Rathkeale 2 came in 3rd place.

So 75 teams, over 225 students went through on the Wednesday session -it was a great start to National Mathematics Week.



Thursday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 20 teams the winners were:- 1st Carterton School, 2nd South Featherston Number Ninjas and 3rd St Mary's School.



Another 27 teams took their seats at 11.30am for the Year 7 competition where more frantic equation solving, geometry and brainstorming ensued.

The winners were:- 1st Hadlow Number Ninjas with Opaki Ninjas 2nd and Greytown Pi Time 3rd.



Year 8 pupils rounded off a busy day with their round of questions starting at 1.30pm – individual computations, team “runner” maths questions and spatial challenges kept them very engrossed for their competition.

From a group of 33 teams the winners were:- 1st Masterton Intermediate Ma Whero, 2nd Masterton Intermediate Ma and 3rd was Solway College 2 .



In all approx. 465 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.

Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school.

Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

A special thank you to the secondary schools that bore the cost of releasing teachers in order to see that the sessions ran smoothly.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.

Our sincerest thanks go to the following sponsors, without whom this competition could not be run so generously and successfully:

THANK YOU

Featherston , Greytown, Martinborough, Holdsworth
and Masterton Waipoua Lions Clubs

Featherston, Greytown and Martinborough Lioness Clubs

South Wairarapa, Carterton and Masterton South Rotary Clubs

Featherston, Greytown and Martinborough Community Boards

The Masterton & Carterton District Councils and the Westpac Bank

Lands Trust Masterton and Greytown Trust Lands

The Wairarapa Building Society, the Trust House Foundation

The Prime Community Trust, Pelorus Trust and the Lion Foundation

Eastern & Central Community Trust

The NZ Association of Mathematics Teachers via the MoE

Mr Derek Smith of Graphic Technologies & Monaco Corporation

Hansell's (NZ) Ltd & Lamb-Peters Print





Greytown Community Board Grants Feedback Form



The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

- 1. Name of Organisation Greytown Scout Group Jamboree

- 2. Project Name Greytown Jamboree trip
to Blenheim

- 3. Date of Project Dec 29²⁰¹⁶ - January 7 2017.

- 4. Amount received from the Greytown Community Board \$500

5. Provide details of the project

Financial support to pay Jamboree fees for five Greytown Scouts to attend Jamboree in Blenheim.



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes.

7. How did your project benefit the wider Greytown community?

Scouts have come home with more enthusiasm to continue Scouting (and venturers) to assist others in the community. They have increased confidence & leadership skills.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

5 greytown individuals that are now filtering their skills to the 20 scouts who didn't attend.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Youth



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

Scouts promotes citizenship, community involvement, volunteering. At Jamboree, the 5 Greytown Scouts were well involved in volunteering to support the community.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

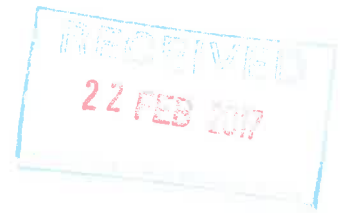
Jamboree occurs every 3 years. We may require funding for the next one
(L)

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



Greytown Community Board Grants Feedback Form



The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	Greytown Menz Shed
2. Project Name	Container Fit-out
3. Date of Project	2016
4. Amount received from the Greytown Community Board	\$ 500 -00

5. Provide details of the project

The Greytown Menz Shed was running out of space so a 40foot container was purchased for the wood turner's work shop. This project was the fit-out of that container.

**Greytown Community Board Grants
Feedback Form**

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes

7. How did your project benefit the wider Greytown community?

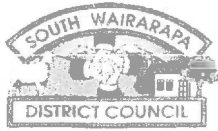
The container workshop is used for wood turning classes and for local people's personal projects.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Rotary provided funding for the container
Menz Shed provided labour and
balance of materials
Don't have data on beneficiaries by area.
Shed has around 40 paid members

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Sorry - can't find this on the website



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

A community facility for
wood turning & training

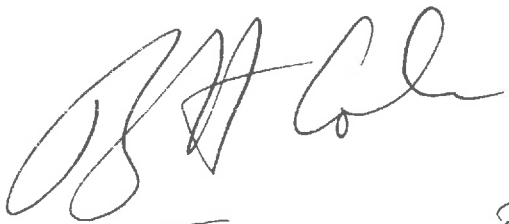
11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

There are likely to be projects of
this type every year

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Attached

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.


Treasurer 2016



PAIN & KERSHAW
 GST NUMBER 99-284-889
 P.O. BOX 193 THE SQUARE
 MARTINBOROUGH 5711
 PH: 06-306-5555 FAX: 06-306-5105

TAX INVOICE

www.mitre10.co.nz

BILL TO:

RON ALLAN
 66 KURATAWHITI STREET
 GREYTOWN

DELIVER TO:

Copy Only

RON ALLAN
 66 KURATAWHITI STREET
 GREYTOWN

COMMENTS:

193 15:10

CUSTOMER CODE	YOUR ORDER NUMBER	S/M	QUOTE No.	PICKING SLIP No.	INVOICE No.	DATE	PAGE
ALLANR	Mens Shed	SM			A-744577	21/06/2016	1

PRODUCT CODE	DESCRIPTION	UNIT	QUANTITY	PRICE	DISCOUNT	GST	VALUE
278325	CUTTING DISC METAL 115X2.4X16MM BOSCH	EACH	4	2.226	2.010		8.02
231684	SCREW TIMBER HEX GALV NEO 12GX30MM 50PK	EACH	1	12.826	8.980		8.98
-11195	HINGE BUTT 100MM ZPPFIXED 333 EA	EACH	6	5.078	4.060		34.37
610703	100X50 (90X45) RAD SG8 H3.2 KD MG LM	LM	18	7.070	3.550		63.86
3 x 6m	Your Unique Code: P6-3921210600						
						G.S.T. Exclusive	105.23
						G.S.T.	15.79
						INVOICE TOTAL \$	121.02

NOTES:

ANZ - 010671 0021152 00
 PLEASE USE CUSTOMER CODE AS REFERENCE

Payment set up 3/8/16

*material to cut holes in container,
 fabricate window & door frames,
 hinges for doors*

72

Bill To:
CASH SALES
 c/- Juken New Zealand Ltd
 PO Box 1239
 Auckland



P O Box 1450, Auckland 1140
 New Zealand
 Phone: +64 (0) 9 373 3933
 Fax: +64 (0) 9 308 6371
 GST : 53-614-841

Proforma Invoice 52391 -1
 Order Date: 02-Aug-16
 JNL Reference: 52391
 Customer No: 204285
 Customer PO: KB010816A

Deliver to:
 Greytown Menz Shed
 c/- Juken New Zealand Ltd
 Attn: John Boon
 Masterton

Payment Terms and Conditions
 Cheque, EFT-POS, or Direct Debit

Product of
Wairarapa Mill

Delivery Instructions

COLLECT (OUTLINE)

Product	Description	Pieces	Packs	Volume m ³	Unit Price NZD	Price UOM	Amount NZD
<u>FSC - Compliant</u>							
15F1CD2700120015TGPA	15MM S-PLY CD F11 2700 X 1200 X 15	20	1	0.9720	15.00	PC	300.00
FSC - Compliant Totals		20	1	0.9720			300.00

Payment set up 3/8/16
 emailed 3/8

73

Product sold on this invoice is sold as a **REJECT**, and must be treated as Non Structural
 JUKEN NEW ZEALAND will not accept liability for potential injury and/or costs incurred due
 to its end use.
 Once payment has been received by the customer, they agree to these Terms and Conditions
 of Sale.

INVOICE TOTALS 20 1 0.9720 NZD 300.00

FSC COC number: SGS-COC-004628
 FSC applies for pack labels dated on or after 01-Jan-2009 only
 FSC MIX 98.47% GST 15 % 45.00
 Total Amount 345.00

DIRECT CREDIT PAYMENTS
 Payments to: ANZ Bank, Auckland A/c 060101-0710415-00
 Reference: 204285 Particulars: 52391
 Please email payment details to receivables@jnl.co.nz
 Phone +64 (0) 9 373 3933 Fax +64 (0) 9 308 6371

AHS

ARCHITECTURAL
HARDWARE SUPPLIES

Reliabull Hardware Co L

44 Sydney Street
PO Box 33118 Petone, Wellington
Ph (04) 568-8108, F (04) 568-8919
Email: kellym@jamesbull.co.nz

Tax Invoice

Invoice No: 631670.01
Date: 22/07/2016
Customer: W1031
GST No.: 56-076-158
Page: 1
Customer Order g m s
Salesperson: RICK JENSEN

Ron Allan
66 Kuratiwhiti St
Greytown
5773

RON ALLAN
66 KURATIWHITI ST
GREYTOWN
5712

Code	Description	Quantity Ordered	Quantity Supplied	Quantity BackOrder	Price	Discount %	Discount	Line Total
33266451	IL P33235 CYLINDER Double Euro C4 5 Pin 38/38	1.00	1.00		25.85			25.85
35720210	WS ALTER Euro Double Cylinder no Keys	1.00	1.00		29.91			29.91
FREIGHT	NZ COURIERS E11	1.00	1.00		5.50			5.50

lock cylinder from container glass doors

381

51

Returns
Goods may only be returned with our prior consent within 30 days of invoice.
Goods may only be returned if in the same order & condition as originally supplied.
Goods that are a non stocked item & specifically ordered may not be returned.
For goods accepted for return, a handling fee of 20% of the line value may be deducted.

Subtotal	61.26
Tax	9.20
Total	70.46

OUR BANK DETAILS ARE: 02 0800 0195248 000



Greytown Community Board Grants Feedback Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	Greytown Swimming Club
2. Project Name	Starting Blocks at Greytown Pool
3. Date of Project	Installed 20 December 2016
4. Amount received from the Greytown Community Board	\$ 500

5. Provide details of the project

The Swimming Club purchased 6 starting blocks, 1 for each of the 6 lanes at Greytown Memorial Pool. The blocks are used by our members, by members of other clubs attending our meets, the local schools and members of the public. The diving blocks allow the Club to teach the correct starting technique for all four strokes. They also allow our swimmers to practice what they are taught during training at our Club night events and meets throughout the summer season.



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes.

7. How did your project benefit the wider Greytown community?

Greytown School use the Pool for their older swimmers and swimming sports. Kuranui College use the Pool for swimming sports. Members of the community have free access to the blocks in a safe environment as the pool is 2.4m deep.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

46 Club members for the 16/17 season use the blocks Tues and Thurs for both training and club night racing

The Club hosts 2-3 meets a year. We had 30-40 swimmers from other Wairarapa clubs join us for the recent Sue Keltie meet.

Kauri and Totara syndicate Greytown School pupils use the pool Mon-Thurs and utilise the blocks. Blocks also utilised for swimming sports.

Kuranui College run their swimming sports at the Pool.

Members of the public are also able to use the blocks.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Sporting, recreation and education.



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

The items purchased are capital items. They will be available to the community for years.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

One-off application.
Pelorus Trust, Trust House Masterton, Greytown Trust Lands, Prime Community Trust.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



IAN COOMBES LTD

Clearly Conserving Water & Energy

Head Office: 34 Acheron Drive CHRISTCHURCH 8041
Ph: 03 348 2072 Fax: 03 348 2075
Email: accounts@iancoombes.co.nz

Branches:

Unit A6, 269A Mt Smart Road
Penrose, AUCKLAND 1061
Ph. 09 579 6500 Fax. 09 579 6501

Cnr Meachen and Barnes Streets
Seaview, WELLINGTON
Ph. 04 568 3521 Fax. 04 568 3312

Statement

GST # 44 840 480

To Account : 1149

GREYTOWN SWIM CLUB

Page 1 of 1

Statement Date 31-Jan-2017

Date	Transaction	Number	Debit	Credit	Carried Forward	Balance
23.12.2016	Invoice	20032			7,012.70	7,012.70
18.01.2017	Invoice	20031	7,012.70			14,025.40
18.01.2017	Credit	CR20031		7,012.70		7,012.70



Remittance Advice

3+ Months
\$0.00

2 Months
\$0.00

1 Months
\$7,012.70

Current
\$0.00

Statement Date January 31, 2017

Credit Terms Cash Only

Total Balance

\$7,012.70

Overdue Balance

\$7,012.70

Bank account no. for payment of accounts is 06 0821 0138752 00

Remit To:

IAN COOMBES LTD
34 Acheron Drive
Christchurch
8041

Email : accounts@iancoombes.co.nz

GREYTOWN SWIM CLUB



IAN COOMBES LTD

Clearly Conserving Water & Energy

Head Office: 34 Acheron Drive CHRISTCHURCH 8041
Ph: 03 348 2072 Fax: 03 348 2075
Email: accounts@iancoombes.co.nz

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Penrose, AUCKLAND 1061
Ph. 09 579 6500 Fax. 09 579 6501

Cnr Meachen and Barnes Streets
Seaview, WELLINGTON
Ph. 04 568 3521 Fax. 04 568 3312

Proforma Invoice

GST # 44 840 480

Date 31-Oct-2016

Account # 1149

Ref #

Job # 415180

Invoice To :

GREYTOWN SWIM CLUB

Deliver To :

GREYTOWN SWIM CLUB

Description	Batch	Quantity	Unitprice	Discount	Linetotal
DEPOSIT ON START BLOCKS		1.00	\$6,000.00		NZ\$6,000.00

SubTotal	\$6,000.00
	\$900.00
Amount	\$6,900.00

Bank account no for payment of accounts is 06 0821 0138752 00

Subject to Ian Coombes Terms of Trade Conditions printed overleaf or available on request



Greytown Community Board Grants Feedback Form

EIVE
03 MAR 2017

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	GREYTOWN TRAINS TRUST	
2. Project Name	MAINTENANCE OF GREYTOWN RAIL TRAIL	
3. Date of Project	ANNUAL	
4. Amount received from the Greytown Community Board	\$1000.00	
5. Provide details of the project	MAINTENANCE OF THE GREYTOWN RAIL TRAIL (5KM) MOWING, SPRAYING (WEEDS, GORSE) WATERING EQUIPMENT PURCHASES AS REQUIRED PRODUCTION OF PROMOTIONAL MATERIAL	



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes
INVOICES ATTACHED

7. How did your project benefit the wider Greytown community?

PROVIDING A FACILITY ABLE TO BE USED
BY LOCAL AND VISITORS.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

UNFORTUNATELY EXACT NUMBERS OF USERS
OF THE RAIL TRAIL ARE NOT RECORDED

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

ALL MEMBERS OF THE COMMUNITY HAVE
ACCESS TO THIS WONDERFUL ASSET



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

MAINTENANCE OF THE RAIL TRAIL IS KEPT TO A VERY HIGH STANDARD AT ALL TIMES.

A LARGE PART IS HANDLED BY VOLUNTARY LABOUR BY FRIENDS OF THE RAIL TRAIL.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

EVERY YEAR WE REQUIRE FUNDING FOR THE MAINTENANCE AND PROMOTION OF THE RAIL TRAIL

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

PLEASE FIND INVOICES ATTACHED TOTAL \$989.28

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

D. FERGUSON
TREASURER
GREYTOWN TRAILS TRUST
6 WESTWOOD AVENUE
GREYTOWN
06 3048991

D. J. PITT

62 JERICHO ST

GREYTOWN

14-2-2017

ACCOUNT TO: -

GREYTOWN TRAILS TRUST

TO SPRING MOWING OF GRASS ON
WOODSIDE TRAIL 2016/17 Yr

20/10/16

TRACTOR + MOWER 3 HRS

26/11/16

TRACTOR + MOWER 3 1/2 HRS

20/12/16

TRACTOR + MOWER 3 1/2 HRS

10 HRS

@ \$36/HR

= \$360.00

Hand 10011001



PO Box 20, Greytown 5742
P: 06 304 8911
E: popeandgray@xtra.co.nz
W: www.popeandgray.co.nz

TAX INVOICE

Greytown Trails Trust
C/- Mr D Ferguson
6 Westwood Avenue
Greytown 5712

Invoice Date
26 Jan 2017

Invoice Number
INV-6923

GST Number
13-677-093

Description	Quantity	Unit Price	Amount
24 January - Mow grass berms on stage 2 of trail.			
Tractor & Mower (Hours)	1.50	80.00	120.00
		Subtotal	120.00
		Total GST 15%	18.00
		Amount Due	138.00

Due Date: 20 Feb 2017

Direct Payments can be made to ANZ Bank Martinborough 01 0671 0049980 00
Your custom is appreciated

PAYMENT ADVICE

To: Pope & Gray Contractors Ltd
PO Box 20
Greytown 5742
NEW ZEALAND

Customer	Greytown Trails Trust
Invoice Number	INV-6923
Amount Due	138.00
Due Date	20 Feb 2017

Lamb-Peters

~Print & Graphics~

106A Main Street
Greytown 5712
Wairarapa

TAX INVOICE

Telephone: 06 304-9245
Facsimile: 06 304-9248
E-mail: lambpeters.print@xtra.co.nz

Greytown Woodside Trail
C/- Doug Ferguson
61 East Street
GREYTOWN

Invoice No.56694

GST No. 111-237-913

Date: 31/03/2016

Ref: GREYWO

500 Trail Brochures

221.00

Bank account details: BNZ Carterton 02 0506 0031138 00

Invoice Total \$	221.00
Plus GST \$	33.15
TOTAL DUE \$	254.15

Payment is Due by the 20th of the month following invoice date.
Goods remain the property of Lamb-Peters Print until paid in full.
No receipt issued unless requested.
Total amount G.S.T. inclusive.

6/10/15

To DAVID PITT
62 SELKIRK ST
GREY TOWN

Account To: GREY TOWN TENNIS TRUST

1st MOWING OF GRASS ON CYCLE
Tennis 2016 yr

23rd JAN/16 Tractor + mowen 2 1/2 hrs

3rd OCT/16 Tractor + mowen 3 1/2 hrs

6 hrs

2 \$36 HR

\$216

Paid 10/10/16
100115

CRIGHTON ITM WAIRAKA
201 MAIN ROAD
GREY TOWN

ETPOS

TERMINAL 07885901
TIME 13OCT 09:54
TRAN 003392 CHEQUE
ETPOS
ID0258

PURCHASE NZ\$ 21.13
TOTAL NZ\$ 21.13

ACCEPTED

INVOICE NUM 003168
CUSTOMER COPY

089 645 875
1 072063 1
PAID TO: BIRCHINGTON COMM (11)
1 @ \$18.37 = \$18.37

Paid 20/10/2016
100116

Pitt

Net Total Incl GST = \$21.13
Paid By = ETPOS

Receipts will only be made for stock returned in original condition and with proof of purchase.

Served By: Karen Ho

*** Thank you ***

GREYTOWN COMMUNITY BOARDS

15 MARCH 2017

AGENDA ITEM 7.5

NAMING OF NEW ROADS

Purpose of Report

To seek the Community Board's to provide a list of accepted names and support for a proposed change to the way roads are named in consequence of the list being adopted.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Naming of New Roads Report.*
2. *Submit a list of approved road names and support the revised road approval process.*

1. Background

Consequent to discussions at Council about the road naming policy and a number of chosen names for new roads, it was agreed to consult the Boards and Maori committee on having a list of in effect pre-approved names. Consequently the idea of streamlining the process where a pre-approved name was to be used has arisen and is discussed to see if it can be adopted. Council has authority to accept or reject names of public roads in the South Wairarapa pursuant to Section 319(1)(j) of the Local Government Act 1974.

2. Discussion

2.1 Process

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names. In general the names are to be listed in preference order with a brief statement of their significance.

The owner requests are then assessed against the criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), as follows;

- 4.3.1 *There must not be another road with the same name in the South Wairarapa District emergency services area; this includes same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.*

4.3.2 *Identical names with different spellings will not be accepted (e.g. Beach, Beech).*

4.3.3 *The name should have significant local content or meaning.*

4.3.4 *Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on a map.*

4.3.5 *The end name for the roadway should be the one that most accurately reflects the type of roadway that it is.*

4.3.6 *All private roads and rights-of-ways serving more than four lots are*

4.3.7 *Where the road is a continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.*

Once staff have assessed the request against these criteria, a report is prepared and first goes to the relevant Board for sign-off, then onto Council for formal resolution. The developer is then advised of the outcome.

2.2 Reasons for forming a list of pre-approved names

During discussion at Council on the adoption of a name for a new road, a suggestion was made that Council form a list of pre-approved names which developers/land owners could simply select a name from and use. This was seen as a way of helping to ensure names were suitable right from the start.

Officers consider it also offers a means of speedier resolution of road names than the current system, which can delay developers/owners by several weeks. In that regard officers from time to time are on the end of criticism for delays occasioned by the current system. This system could mean approval being exercise under delegation where a pre-approved names was proposed.

2.3 Invite to provide pre-approved names

This paper has been therefore been prepared to request Boards to consider and as appropriate submit names for use in their ward as road names. Names could be focussed for urban or rural use and relate to personalities, families, historical events, location or local features.

3. Conclusion

It is recommended that the Community Board consider and provide a list of names for new roads and consider whether the current naming process be revised to enable quicker decisions to be made where a pre-approved name(s) is to be used.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

GREYTOWN COMMUNITY BOARD

15 MARCH 2017

AGENDA ITEM 7.6

POLICY REVIEW PROCESS

Purpose of Report

To advise Community Boards of Councils decision at their February 2017 meeting of the internal policies which will require Community Board review going forward.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Policy Review Process Report.*

1. Executive Summary

At the May 2016 Council meeting, the following resolution was passed:

Appendix 3 - Mayor's Report

COUNCIL RESOLVED (DC2016/73):

1. To receive the information
2. That no changes be made to our current delegations to community boards due to the closeness of elections.
3. That this paper be referred to the incoming Council in October 2016 for consideration.
4. That any proposed new policies or changes to current South Wairarapa District Council policy be referred to the three community boards for input before being presented to the Policy and Finance Committee for adoption.
5. That despite number 4 above, Council retains overriding authority to adopt a policy if it has not been presented at a community board meeting.

(Moved Mayor Staples/Seconded Cr Napier) Carried

The operation of this policy has been reviewed and it is felt that while community board review is appropriate in some circumstances, it is not necessary or appropriate in all.

The six weekly meeting cycle for both Council and community boards does create some timing issues, for example if a policy is due for review and misses a round of community board meetings, it will result in a delay of over two months.

Minutes of recent meetings are presented to Council for information. Her Worship the Mayor may ask for comment on the content, but no comment can be received in this forum with regards to the accuracy of the minutes.

2. Discussion

The criteria for excluding policies from community board review include: some policies are subject to public consultation, some are legislatively driven and cannot easily be changed, some are required to be written in a manner to assist officers in carrying out their duties, and some are not within the community boards are of influence.

It was agreed the following policies be referred to Community Boards prior to consideration by Council:

- A1200 TOR South Wairarapa Community Boards
- C600 Naming of Public Roads, Private Roads, and Rights of Way
- C700 Street Banners and Flags
- E200 Hire of Council Facilities
- E502 Community Groups Use of and access to Council Parks and Reserves
- E700 Greytown Town Centre Policy on display of artworks (GCB Only)
- E800 Urban street tree policy
- E900 Graffiti Prevention and Management policy
- F300 Swimming Pools
- H200 Control of Dogs
- H2000 Smoke Free Environments Policy
- H500 Signage
- J100 Promotion, Publicity, and media liaison
- M700 Grants
- M1000 Pain Farm Trust Lands income distribution (MCB Only)

Council can, of course, refer any policies to Community Boards / Maori Standing Committee for review at any time.

A full schedule of policies is available on our website rather than replicate here.

3. Appendices

Appendix 1 – Schedule of Policies for Review by Community Boards

Prepared By: Jennie Mitchell, General Manager Corporate Services

Appendix 1 – Schedule of Policies for Review by Community Boards

SOUTH WAIRARAPA DISTRICT COUNCIL POLICY WORK IN PROGRESS

#	POLICY	RESPONSIBLE	EXPIRY	COMMENT
A1200	Terms of Reference for South Wairarapa District Council Community Boards	Committee Secretary	Aug-21	
C600	Naming of Public Roads, Private Roads and Rights of Way	Group Manager Infrastructure & Services	Dec-19	
C700	Street Banners and Flags	Group Manager Infrastructure & Services	Feb-16	To be reviewed in line with District Plan and Signage Policy
E200	Hire of Council Facilities	Amenities Manager	May-19	
E502	Community Groups Use of and Access to Council Parks and Reserves	Amenities Manager	May-17	
E700	Greytown Town Centre Policy on the Display of Artworks		as required	
E800	Urban Street Tree Policy	Amenities Manager	Nov-18	
E900	Graffiti Prevention and Management Policy		Aug-17	
F300	<i>Swimming Pools</i>	<i>Amenities Manager</i>	<i>TBD</i>	<i>Mark and Helen to liaise and compile</i>
H200	Control of Dogs		Sep-18	
H2000	Smoke Free Environment Policy	Group Manager Planning and Environment	Jun-19	
H500	<i>Signage</i>	<i>Senior Resource Management Planner</i>	<i>TBD</i>	<i>To be reviewed in line with District Plan and Banners Policy</i>
J100	Promotion, Publicity and Media Liaison	Group Manager Corporate Support	May-18	
M1000	Pain Farm Trust Lands Income Distribution	CEO	Apr-18	
M700	Grants	Group Manager Corporate Support	Feb-18	

GREYTOWN COMMUNITY BOARD

15 MARCH 2017

AGENDA ITEM 7.7

SWIMMING POOL MANAGEMENT ISSUES

Purpose of Report

To inform Community Board members of actions taken in response to concerns about the management of Martinborough swimming pool and future plans to improve the service; also relevant to Featherston and Greytown swimming pools.

Recommendations

Officers recommend that the Community Board:

1. *Receives the Swimming Pool Management Issues Report.*

1. Executive Summary

Martinborough Community Board requested a report on issues of concern with the management of the Martinborough swimming pool in the 2016/17 season. The report provides background on the existing contractual arrangements for the management of south Wairarapa's pools, including the contract review under way at the moment. The issues of concern, including the frequent failure to use the pool covers, are discussed and the actions taken reported on.

2. Background

At its meeting of 30 January 2017, the Community Board requested a report on a number of issues which had arisen with the management of Martinborough swimming pool. The report covers the issues and how they have been addressed, as well as contract management intentions to ensure an improvement for the 2017/18 season.

3. Discussion

3.1 Contractual arrangements

3.1.1. Current contract

The management of the council's swimming pools is part of the Property Parks and Reserves Maintenance contract between SWDC and City Care. Some of the contractual requirements are sub-contracted by City Care to Community Leisure Management (CLM). The arrangement with CLM was

put in place because their contract with Masterton District Council to operate the Genesis Energy Recreation Centre gave them a solid base of operations in the area from which to run SWDC's seasonal pools.

3.1.2. Contract and sub-contract responsibilities

CLM is currently responsible for the provision of lifeguards, collecting and accounting for ticket money, daily water testing and dosing, and cleaning of the pools and changing rooms. City Care handles the overall technical management of the pools, equipment maintenance, grounds maintenance, off-season management and maintenance and reporting. As CLM is City Care's sub-contractor, all information and requests from council must go through City Care, and are logged in City Care's CEM system. Likewise, all communications from CLM to council come through City Care, although urgent issues, such as unexpected closures, are required to be communicated directly to council as soon as possible.

The management of the south Wairarapa summer pools is a very different model from CLM's other contracts, where they have full management control and responsibility for the pools under their council contracts. It has become clear over the course of the contract that the differing model, and the very small-scale, short-term nature of the south Wairarapa pool operations has been challenging for local CLM management, as it would be for any other similar contractor.

3.1.3. Contract review

City Care's contract with CLM has now reached the rollover period, giving City Care the option to review the delivery and outcomes of the contract. CLM's loss of the Masterton District Council contract to Belgravia Leisure is obviously a consideration – while CLM have expressed a willingness to continue with the south Wairarapa pools, the loss of their Masterton base potentially makes delivery more difficult. The review also provides an opportunity to revisit the role requirements for the lifeguards. One aspect under consideration is the removal of the cleaning responsibilities from the lifeguard work. This would free the lifeguards to focus on their core responsibility, the supervision of swimmers, while the cleaning would be carried out by the professional cleaners already employed by either City Care or SWDC.

Any changes by City Care to their delivery model for the pools will be put in place well in advance of the 2017/18 season commencing.

3.2 Issues

3.2.1. End of day closing up

The use of pool covers at the end of the day has been an issue at Martinborough pool in previous seasons, and despite CLM starting the season with explicit instructions that the pool covers must always be used, it has been a frequent omission this season. The instructions to CLM are that if the covers cannot be put on due to high winds, this information must be logged in CEM at the time, so both City Care and SWDC know immediately if the covers aren't used. This has been reinforced with CLM to the point where they have now advised staff that it will be a disciplinary matter if covers are not put on without a sufficient explanation.

Similarly, the placement of the chain across the driveway entrance from Dublin St West has often been overlooked by lifeguards at the end of the day, and has needed constant reminders from City Care to CLM, and from CLM to their staff. The central bollard was hit by a car on 19 February, and until this has been repaired by City Care, the chain cannot be used.

3.2.2. *Boisterous and dangerous behaviour by patrons*

Early in the season, Martinborough Top 10 Camping was reporting frequent incursions of balls and plastic bottles into the campground, and more particularly into their building site area. This would be followed by children running in to retrieve the balls, and was a major health and safety concern for them. Late in the 2015/16 season, officers had learned that there seemed to be a long-standing tradition of youth jumping into the swimming pool while holding balls or empty bottles. This would cause the item to come shooting out of the pool. Lifeguards were actually allowing children to climb onto the roof of the pool buildings to retrieve the items. This was not only putting the children at risk of injury, but risking damage to the roof and solar water heating system as well. CLM was instructed via City Care that children were not to be allowed to do "bombs" into the pool, without or without balls or plastic bottles.

After the concerns raised by Martinborough Top 10 Camping at the beginning of the 2016/17 season, CLM were reminded of the earlier instruction and asked to confirm that it had been advised to the new lifeguards. CLM management confirmed that the lifeguards had been proactive about changing the culture and working to stop the "bombing", but had been forced to put in a one-strike rule to end the practice. Plastic bottles have been banned from the pool, but balls have continued to be allowed as long as they are used sensibly.

3.2.3. *Cleanliness of changing rooms and toilets*

Complaints from members of the public resulted in an inspection of the Martinborough pool changing rooms by officers, and concerns about the lack of cleanliness were reported to City Care to be followed up by CLM. CLM undertook an immediate clean-up, and has ensured that staff are maintaining good standards going forward. This has however highlighted for City Care management and officers that the cleaning of the changing rooms and toilets should be done as part of the general cleaning regime, rather than expecting it to be done by lifeguards, whose primary responsibility is to be watching the pool and swimmers.

3.3 Non-availability of the inflatable slide this season

A diving accident at Cannon's Creek pool in 2016 led most pool operators, including SWDC, to review their operating rules around diving. In the absence of any formal standard or requirement for pools in New Zealand, officers used international standards to determine that going forward, diving would not be allowed for the general public in pool depths of less than 1.5 metres. This effectively limited diving to the deep end of the main Greytown pool which is 2.4m; Featherston pool being 1.4m at the deep end, and Martinborough pool being only 1.3m.

As part of this review, the minimum suitable depth for use of the Martinborough inflatable slide was considered. At the time of purchase, no

guidance was provided by the supplier on suitable depths, and the slide was used at the shallow end of the pool because of the starting blocks at the deep end. The supplier provided information that they determined the minimum pool depth based on patron height. The shallowest water depth on their height chart was 1.7m, at which depth a maximum patron height of 1m was recommended. For every reduction in water depth of 0.1m, the patron height was reduced by 0.2m, effectively meaning that no-one should be using the slide at the shallow end of Martinborough pool, and that only children of 600mm height or less could use it the deep end of the pool.

The use of inflatable equipment is wide-spread in public swimming pools across New Zealand, including very long units which run the almost the full length of pools. It seems unlikely that these pools are at a depth of 2.1 metres or more, which would allowing a person of 1.8m height to use the equipment. This suggests that other pool operators are applying a different methodology to determine suitable pool depth than user height; further investigation of this by officers is required to determine the way forward with the Martinborough slide. Should the results of the investigation suggest that the inflatable slide is safe enough to use at the deep end of Martinborough pool, the diving blocks will either have to be completely removed or converted to removable ones. The investigation will be reported back to the Community Board, and any required work will be done before the start of the 2017/18 season.

4. Conclusion

The 2016/17 swimming season is the fifth season to take place under the City Care contract with CLM as sub-contractor. Issues such as the use of pool covers had arisen in previous seasons, and continued to be of concern during the 2016/17 season, despite pre-season discussions and planning. City Care has been very responsive to concerns and issues raised by SWDC, and has actively pursued them with CLM both before and during the season. City Care management is now taking the opportunity to review its delivery of the pools part of the parks and reserves contract to ensure improved service delivery for the 2017/18 season and beyond.

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

GREYTOWN COMMUNITY BOARD

15 MARCH 2017

AGENDA ITEM 9.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the information.*
2. *Receive the Street Planting Scheme report.*
3. *Receive the information regarding early input for consideration by SWDC into the SWDC annual plan.*
4. *Receive the information regarding Greytown's 6 year Strategic Plan.*
5. *Receive the information regarding Greytown's Civil Defence Strategy.*

1. Topic 1-Greytown Street Planting Program

This project was started in December 2014 by the Greytown Community Board. As we have no wineries in Greytown we approached Martinborough wineries to see if they would give us wine barrels in exchange for naming rights. It also reinforced Tourism initiatives to promote our region as many visitors to Greytown also visit the wineries in Martinborough. Wines of Martinborough agreed to support the project. By getting free wine barrels it gave us considerable cost savings and allowed us to place 17 barrels on Main St.

It was very much a community project with the MENZ shed cutting down the barrels to 3/4 size to match the ones outside the White Swan. Lamb Peters Print, Greytown then made all the stencils for us with their new technology saving us further costs. Farmlands Greytown gave us the soil at cost, and members of the Greytown Community & Greytown garden group collected the wine barrels from the wineries last year and yesterday helped place them on Main St and planted them. We have planted them with topiary laurels which we felt would last longer and give us cost savings in the longer term by not having to replant each season, but more importantly add to a greener landscape for Main St.

2. Topic 2 –Greytown Community Board submits input into the 2017 SWDC annual plan.

The Greytown Community Board met in November 2016 and held a workshop to discuss input for consideration into the 2017 SWDC annual plan. Areas covered were; Footpath Funding, Management of Historic Tree Register ,Greytown Historic Precinct, Greytown Wheels Park, Greytown Pool, Support for Major Tourist attractions in Greytown, District Plan Review, SWDC Website and Communications. LTP – UFB and Mobile government funding, Town Hall Maintenance, Greytown Dog Park. Speed Limits & Parking, Community Board Funding, Economic Development

3. Topic 3 –Greytown Community Board begins 6 year strategic plan process

The Greytown Community Board met in November 2016 and held a workshop to begin the process of a 6 year strategic plan for Greytown. Several workshops have now been held and shortly we will be ready to begin the process for consultation amongst 20 key groups within the community for their input.

4. Topic 3 –Greytown Community Board –Civil Defence

The Greytown Community Board will begin meetings with WREMO in March followed by public consultation with key stakeholders in Greytown to finalise our Civil Defence Plan. This follows a workshop held in February with WREMO civil Defence co-ordinator.

Written By: Leigh Hay, Chair Greytown Community Board

MEMBER REPORT
for
Greytown Community Board Meeting
Date 15th March 2017

Member Name	Ann Rainford
Group Name	Greytown Community Board
Meeting Date	15 th March
Key issues from meeting	Greytown Free Swims Programme
Specific item/s for Community Board consideration	Receive Report Agree Report
General	Free swims at Greytown January 1 st until February 3rd

Objective

The objective of the Swim Programme was to provide free swims on a Monday, Wednesday and Friday, during the month of January 2017, for school children, residing in Greytown, during the school holidays. This was an initiative designed to provide social benefits for Greytown school children and their families, to provide economic support for families and to encourage free, safe and healthy activities for our children.

Target Audience

Although agreement for this initiative was only achieved late in December 2017 community support was great. Within three days we were able to achieve the necessary sponsorship to run the programme. Tickets were allocated through Greytown library and the Librarians encouraged families with young children to apply. Take up was excellent. Children were given a card containing 10 free swims. All 150 cards were given out within 48 hours and the number of cards was increased to 200.

Sponsors

The Community Board was the lead agency for this initiative with great Community support from Rotary, Greytown Trustlands, Greytown Sports

and Leisure Papawai Marae and Greytown lions. Lions also provided a sausage sizzle at the Swimming Pool and this was very well received.

Advertising

The main advertising was through Facebook and the Library as well as 20 posters.

Outcomes

Although agreement for this initiative was only reached in late December all initial tickets were taken up within 48 hours and feedback from the community has been excellent.

Unfortunately, we could not control the weather, which was cold and rainy throughout much of January, so the number of swims was much lower than anticipated.

A total of 338 free swims were taken up at a cost of \$1 per swim. Take up, though far less than expected, was greater in Greytown than in each of the other two towns in South Wairarapa. We had calculated a maximum of 2000 swims so the cost was far less than expected. The final distribution of cost is to be calculated by the Amenities Officer, and the sponsors will be billed though it is likely that as Lions have already sent a cheque for \$200.00, they will be due a rebate.

Future of the Free Swim Programme

We continue to view this as a great initiative benefiting children and families in the Greytown Community. We want to see the initiative extended in the 2017-2018 year. We would like the programme to capture more swim days, so we are suggesting that the programme start at the commencement of the secondary school holidays Monday 18th December, to run through until the end of February.

We will apply to all our sponsors again for continued funding of this initiative and with more time we will be able to advertise in the October and November Grapevine. We hope that all sponsors will continue to support this venture during the 2017-18 school holidays.

Ann Rainford
Vice Chair
Greytown Community Board

MEMBER REPORT
for
Greytown & Martinborough Community Board Meeting
1 March 2017

Member Name	Robyn Ramsden Featherston Community Board
Group Name	Combined Library Committee
Group Members	Helen McNaught - SWDC Amenities Manager Anne Hughes - Carterton District Library Manager Councillor Pam Colenso - SWDC Councillor Ruth Carter - CDC Councillor Tracey O'Callaghan - CDC Robyn Ramsden - SWDC Featherston Community Board
Meeting Date	20 December 2016
Key issues from meeting	Introduction to new members post election. What our libraries do. What our libraries need.
Specific item/s for Community Board consideration	<ol style="list-style-type: none"> 1. Increased staffing for all Libraries. 2. Increased Computer terminals and WiFi resources. 3. More space needed for Featherston Library. 4. Govt departments now sending their clients to local libraries to fill in forms on line. This puts a strain on our resources.
General	<p>Our Libraries are not just places where people get books out and read the paper, they are Council service centres and job application places and MSD client spaces. Most importantly they are places to bring our communities together.</p> <p>They run holiday programmes which educate our children. The Summer Reading Programme being the most successful of these programmes.</p> <p>They run computer terminals which are used for everything from looking for books to filling in job applications online. Greytown and Featherston are also service centres for the SWDC. They process dog registrations, rates, sell rubbish bags and are the public front for the Council in those towns.</p> <p>MSD have recently increased the burden for all Libraries across the Country by telling their clients to go there to fill in forms online. This increases the work that our</p>

	<p>already stretched librarians have to do.</p> <p>We need to increase funding to our libraries to help manage these changes and increase capacity.</p> <p>Libraries are no longer just a place to borrow books or read the paper, they have been and always will be hubs for small Communities. We need to look after ours.</p> <p>We've already seen the report from the last Community Board meetings that say they are investigating making safe rooms in our Libraries because of Health and Safety concerns. We need more information on this and I encourage all the Community Boards to ask those questions.</p>
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27 February 2017

The Chair
Greytown Community Board
C/- South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Chair

Please find enclosed a copy of the latest *Voice* update from the team at Victim Support. This quarter's edition focuses on the important contribution Victim Support volunteers make to disaster relief across New Zealand – particularly in the aftermath of our most recent natural disasters in the Tasman, Christchurch and Wellington regions.

As New Zealanders we now know only too well, natural disasters can and do strike – without warning and without care, and can leave a sudden and devastating impact on our landscape, our homes, and our families. The Christchurch Port Hills fires have reminded us that disaster can strike in many forms with relentless intensity.

You might not see it on the six o'clock news, but Victim Support plays an important role in the aftermath of a natural disaster to support those affected, particularly after a fatality.

We never close so our 24 hour service means people can connect with us whenever they need to. We can provide advice and practical support through crisis, and support for the most traumatised through their difficult times and into recovery.

And when the worst does happen, Victim Support will be there. We'll be alongside Police to break the bad news to family members and we'll be there to support them for the long haul. Whatever it takes. As long as it takes. For free.

As an important community stakeholder, we hope you'll read on about some of the work our staff and volunteers are doing to help victims and be prepared for the next natural disaster when it strikes.

If you would like additional copies of this newsletter for display or have any queries or feedback, please contact us at info@victimsupport.org.nz or on 04 474 9460.

Thank you for your ongoing support,



Kevin Tso
Chief Executive





NATURAL DISASTERS

the after shock

New Zealanders have been exposed to natural events and disasters over recent years – some might say more than our fair share.

Be it earthquakes, tsunami threats, flooding, fires, volcanic activity, landslides or health crisis, natural disasters do happen, managing to often catch us by surprise.

We see the images in the media. Images of cracked buildings, roads bumped, twisted or blocked, paddocks smothered in water and sludge, livestock missing, rooves gone, houses slipped down hills – the list goes on.

While we're shocked and sympathetic at the immediate and visual impact of the event, the unfolding events can have significant effects on a person's or family's life. For some, the enormity of the impact sinks in well after the cameras have rolled, with lives unexpectedly turned upside down.

A family's home may be severely damaged, repair arrangements may be costly, prohibitive or tied up in red tape. Homes may be uninhabitable. Businesses may have closed due to building damage, jobs lost, livelihoods seriously impacted. People may be nervous having to return to work in a multi-story building following a quake. The family breadwinner may have suffered injury and be hospitalised or unable to work. Children and family members may be scared. A new



disaster such as another earthquake, can renew the fear and stress to those who've previously suffered.

Any one of these issues, let alone a combination of several, can cause serious stress and trauma to a person and their family – and is a reality for many New Zealanders. Severe stress and trauma in a home can linger and present itself in other ways too, in some cases manifesting in to crime, family violence, and anti-social activity, placing even more stress on the families concerned and the overall community.

VICTIM SUPPORT PLAYS A UNIQUE ROLE BECAUSE WE SUPPORT VICTIMS OF BOTH CRIME AND TRAUMA.

Victim Support is a key component of the Civil Defence National Disaster Recovery programme. Our teams play a vital role following an emergency, providing a follow up welfare response, undertaking victim needs assessment and providing psycho-social support.

We were on the ground supporting victims following the Kaikoura quake, which was followed by a flood in the Wellington region. We were there at 1am as HMNZS Canterbury docked at Lyttleton Port and provided support and our emergency information packs to evacuees from Kaikoura. We were at the Waiau Civil Defence Centre supporting those rural folk displaced and stressed following that quake. In Wellington we also teamed up as a key partner in a Wellington City Council initiative, providing support to people who've asked for help following the quake. In fact, we've supported 745 victims as a consequence of the November quake.

WE'RE 24/7, 365

Be it crime or trauma, Victim Support is here to help. We provide support to victims of crime, accident, suicide, sudden death and other trauma. And we're here 24/7, 365. We do this because no-one should have to suffer the effects of crime, trauma or suicide, alone. With support and guidance, people can get themselves back on track and fully functioning again.

Need support?
Call now
0800 842 846

In brief

- THANKS HAWKES BAY REGIONAL PRISON!**
On White Ribbon Day last November, prisoners, guests, stakeholders and staff participated in the Chasing Sun Rays walk and run-a-thon at the prison. \$844 was donated to Victim Support – thanks to all who took part!
- OUR CONGRATULATIONS AND GRATITUDE TO UPPER HUTT VOLUNTEER DIANA FISHER.**
Diana has celebrated 20 years of volunteer service to Victim Support. She's provided outstanding court support and spent many hundreds of hours sitting through hearings with victims. Thank you Diana for your incredible dedication to Victim Support – we're lucky to have you!



THANK YOU Trust Waikato!



Funding from Trust Waikato has helped make a positive difference in the lives of thousands of Waikato locals.

We were thrilled to receive a large grant from Trust Waikato in December which positively supports our provision of support services to those needing us in the Waikato. "Trust Waikato has been a tremendous supporter of Victim Support over several years, and we are truly thankful for their wonderful support," said Victim Support Chief Executive Kevin Tso.

Victim Support Waikato Area Manager Maggie Crossan and Trust Waikato Chief Executive Dennis Turton.

"Local support like this is vital to ensuring Maggie and her team are able to provide consistent high levels of support and resources to victims in the Waikato area, anywhere, anytime."

No-one should face the aftermath of crime, trauma or suicide alone, and Victim Support's free services are available to all in the Waikato area, and nationwide 24/7, 365.

You can read more about Trust Waikato at trustwaikato.co.nz

EARTHQUAKE APPEAL - DONATE NOW!

Natural disasters affect people's lives in many ways. Apart from any loss of possessions there can be a heavy emotional toll, placing great stress and trauma on the individual and their loved ones.

Victim Support is here to help those suffering following the Kaikoura quakes. You can donate online anytime at victimsupport.org.nz/donatenow



Your contribution to Victim Support will help us to provide essential support and guidance to help victims recover from loss and trauma following the latest earthquakes because no-one should have to suffer through trauma alone.

HOMICIDE SUPPORT WORKERS

Forty of our volunteer Homicide Support Workers came together in mid-November for a mini-conference and training session.

While our volunteer Homicide Support Workers (HSWs) are highly trained, completing compulsory programmes and assessments, the meeting provided new opportunities to collaborate and share ideas.



"The weekend was very inspiring, particularly hearing the guest speakers." Sean, Tamaki East volunteer

"It's very beneficial to bring the team together," said Donna Fitzgibbon, Victim Support's Specialist Service Manager. "They work with people, families, whānau when they're suddenly at the lowest point in their lives. By coming together the team can collaborate, share learnings and differing perspectives, which everyone found very powerful."

Keynote speakers at the gathering were Kathryn Berkett, a Neuroscience trainer, and Alistair Spierling, from the Parole Board, who both provided new insight to the attendees, and a bereaved parent kindly shared her experiences, and the huge value of HSW support, care and availability.

"The weekend was very inspiring, particularly hearing the guest speakers," said Sean, who volunteers from our Tamaki East office. "The victim's experience was very powerful and I've already used information on how the brain works and impacts of trauma from Kathryn's presentation in my work," he added.

We'd love to have a sponsor for this bi-annual event – if you can help, call the fundraising team now on **0800 873 662!**

Have a story to share? We'd love to hear from you. Please contact us at NATIONALOFFICE@VICTIMSUPPORT.ORG.NZ

(var here)

Yes! Here is my donation to help victims of crime and trauma

Mr Mrs Miss Ms Other

Name _____

Postal address _____

Postcode _____

Phone _____

Email _____

Value of donation \$30 \$60 \$125 Other \$ _____

Gifts over \$5 are tax deductible.

Cheque Made payable to Victim Support

Credit card Please debit this amount to my credit card

Mastercard Visa Amex

Name of cardholder _____

Card Number _____

Expiry date _____ Signature _____

I wish to donate by **automatic payment** Please send me details

I wish to make a **bequest** to Victim Support. Please send me details

I have left a **bequest** to Victim Support in my Will

The Privacy Act of 1993 requires us to advise you that we keep contact information of supporters on file to help us with fundraising. If you do not wish us to keep your information, please let us know.

Donate via internet banking to: **BNZ 020500 0493163 00**
Please ensure that you use your details as reference along with the code NL0317, so that we may acknowledge your gift.

106 Please return this form to:
Victim Support, Freepost 100819, PO Box 3017, Wellington 6140

72C Woodside Rd
R D 1
Greytown 5794

31 January 2017

Chair
Greytown Community Board
Greytown

Dear Madam

GREYTOWN PLAYGROUND

During the school holidays I took my grandchildren to the Greytown playground at the Soldiers Memorial Park.

We were surprised and disappointed to see that the slide they all enjoyed so much had been removed and replaced by a smaller plastic slide. Speaking to other parents there at the time, I met someone from Martinborough who brings his children to our playground for the big slide – or did. He said it was the point of difference between the Martinborough and Greytown playgrounds. I am assuming there is some PC/ health and safety reason for its removal. In that case, what a shame that children suffer for this. There was never anything unsafe about that slide that any of us could identify!

While on the subject of the playground, before the upgrade, in which I was involved, there was an old gun which the children all loved climbing on and playing with. The RSA arranged for this to be removed (they were upset that children should actually play on it) and the Community Board approved their plan to build a memorial wall, incorporating the gun in the centre of it. At the time the park refurbishment group was blamed for its removal from the playground, of course. We all wonder what has happened to that plan – my understanding is that the gun is still in Pope and Gray's yard where it was taken, prior to it being restored for the memorial.

Surely it is time the Community Board followed up this matter. If the RSA is not interested in the gun any longer, then perhaps it could be returned to the playground. If the Army at Waiouru can let children play on the tanks and guns there, surely the Greytown RSA can approve the children of Greytown playing on this gun.

Yours sincerely

Margaret Cole

23 February 2017

Linda Kirkland
Cobblestones Museum
169 Main Street
Greytown 5712

Dear Linda

CAROLS AT COBBLESTONES

Thank you for your letter dated 23 December 2016 which was considered at the first available Greytown Community Board meeting in the new year which was the 1 February 2017.

The Community Board asked that all requests for funding are submitted to the Board on the correct form so that the project can be assessed against the criteria as well as prioritised for funding against other project applications.

This is now a project which has been completed. Typically with most grant funds projects which have started or have been completed are not able to be funded, however the Board did not provide guidance on this aspect.

I have attached an application form as well as a schedule of meetings for 2017 so you can determine the best time to submit an application to the Board.

If you have any questions feel free to get in touch.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Suzanne Clark'.

Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz

20 February 2017

Ian Farley
Greytown Lions
51 Main Street
Greytown 5712

Dear Ian

PROVISION OF BBQ FOR SWIMMERS

On behalf of the Greytown Community Board, thank you for providing free BBQ facilities to swimmers participating in the Community Board free swim day at Greytown Memorial Pool on the 27 January 2017.

Metservice has the recorded Masterton temperature that day at 23 degrees, but the lifeguards on duty recorded the weather as being sunny and hot. It was the fourth highest trading day in January, so no doubt demand for sausages was high.

Council's statistics for people enjoying the pool and surrounds for the day are:

Child	Student	Adult	Adult Non-Swim	Total
62	7	33	1	103

Once again, thank you for helping make this an enjoyable day for the community.

Yours sincerely



Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz