



## Greytown Community Board

### Minutes 3 February 2016

- Present:** Shane Atkinson (Chairperson), Cr Margaret Craig, Ian Farley, Leigh Hay, Cr Viv Napier, Christine Stevenson and AJ Southey.
- In Attendance:** Paul Crimp (Chief Executive), Mayor Adrienne Staples and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 3 February 2016 between 7:00pm and 7:55pm.
- Also in Attendance:** Mike Gray (CDEM Greytown Emergency Response Team).

#### **PUBLIC BUSINESS**

##### **1. APOLOGIES**

There were no apologies.

##### **2. CONFLICTS OF INTEREST**

No conflicts of interest were declared.

##### **3. PUBLIC PARTICIPATION**

There was no public participation.

##### **4. PRESENTATIONS**

###### **4.1 Tree Advisory Group (TAG)**

Mr Partridge and Ms Abbott tendered attendance apologies.

###### **4.2 CDEM Greytown Emergency Response Team**

Mr Gray tabled a Response Team activity update and requested clarification on ownership of the radio and accessories in the Greytown Civil Defence Centre. A volunteer training course was scheduled for March, and a WREMO workshop scheduled for the 2 December 2016. Mr Gray recommended that the Board meet with the Response Team to discuss the WREMO presentations and implications and that the Board consider sponsoring a community wide event to consider the scope and scale of future community-driven emergency management for Greytown.

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

## 5. ACTIONS FROM PRESENTATIONS:

### 5.1 Tree Advisory Group

The Board agreed to discuss options to increase daylight in the courtyard on the corner of McMasters and Main Streets with Council's Amenities Manager.

*GCB NOTED:*

1. Action 45: Locate the Greytown Tree Advisory Group terms of reference and forward to the GCB; P Crimp
2. Action 46: Arrange a meeting with Jez Partridge and Katie Abbott (Tree Advisory Group) to work through the terms of reference and responsibilities of the Group; Shane Atkinson

### 5.2 CDEM Greytown Emergency Response Team

The Board appointed Ian Farley as the Greytown Community Board representative for the community emergency response plan workshops and as the GCB liaison with the local CDEM group.

Mr Crimp confirmed that ownership of the radio, battery and charger had passed from SWDC to WREMO and maintenance of the equipment was their responsibility.

## 6. COMMUNITY BOARD MINUTES/EXPENDITURE

### 6.1 Greytown Community Board Minutes – 9 December 2015

*GCB RESOLVED (GCB 2016/01)* that the minutes of the Greytown Community Board meeting held on 9 December 2015 be confirmed as a true and correct record.

*(Moved Hay/Seconded Stevenson)*

Carried

### 6.2 Action Items From Previous Meeting

The Community Board reviewed the action items and updates were provided.

*GCB NOTED:*

1. Action 47: Write to Friends of Stella and Sarah requesting an update on the interpretative sign project for Stella Bull Park; P Crimp

### 6.3 Income and Expenditure Statement to 31 December 2015

*GCB RESOLVED (GCB 2016/02)* to receive the Income and Expenditure Statement to 31 December 2015.

*(Moved Cr Craig/Seconded Atkinson)*

Carried

## 7. OPERATIONAL REPORTS – COUNCIL OFFICERS

### 7.1 2016/2017 Annual Plan

Members discussed the Greytown structure plan proposal and potential speed zoning of Wood Street.

### DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

*GCB RESOLVED (GCB 2016/03):*

1. To receive the information.  
*(Moved Cr Napier/Seconded Farley)* Carried
2. Action 48: Coordinate via email Community Board feedback on the 16/17 Annual Report, to include big projects that the Board would like to consider, by the 8 February 2016; Leigh Hay

## **8. COMMUNITY BOARD/COUNCILLOR REPORTS**

- 8.1 Greytown Taskforce  
*GCB RESOLVED (GCB 2016/04)* to support the Taskforce in its investigation of the future of sport and leisure facilities in Greytown.  
*(Moved Stevenson/Seconded Cr Craig)* Carried
- 8.2 Correspondence to Michael Hewison, Eastern Consulting  
*GCB RESOLVED (GCB 2016/05)* to write to Michael Hewison, Eastern Consulting, and thank him for the structural engineering work done to enable the Greytown entrance way signs to be installed.  
*(Moved Atkinson/Seconded Farley)* Carried
- 8.3 Greytown Entrance Way Signs  
Mrs Hay discussed options for improving visibility of the signs with members. The Board agreed not to approve finances for improvements at this stage.
- 8.4 Old Greytown Entrance Way Signs  
*GCB RESOLVED (GCB 2016/06)* to approve a budget of up to \$1,000 to remove old Greytown entrance way signs.  
*(Moved Cr Craig/Seconded Stevenson)* Carried
- 8.5 Youth/Wheels Park  
Cr Napier gave a verbal update on progress of the youth/wheels park saying correspondence had been sent to private land owners of identified potential sites and that the Steering Group was awaiting replies. The Group was investigating using a set of publically available standard designs. The Board agreed to make the park a standard agenda item.
- 8.6 Greytown Information Centre  
Mrs Hay reported that the Information Centre was open over the Christmas period and had received a high volume of visitors, including a good number of international visitors.

### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

8.7 General

Mrs Hay undertook to get an electricians quote to wire the Christmas lights for businesses and look at a way of making the connection available to businesses at a reduced rate.

Mr Atkinson and Mrs Hay had met with Destination Wairarapa and the Wairarapa Railway Restoration Society to discuss a possible use for the restored Greytown station goods shed.

**9. CORRESPONDENCE**

9.1 Inwards

From Kathy Luke, Victim Support, to Greytown Community Board, dated 23 December 2015

9.2 Outwards

To Craig Thorburn from Committee Secretary on behalf of Greytown Community Board, dated 14 December 2015

*GCB RESOLVED (GCB 2016/07)* to receive the inwards and outwards correspondence.

*(Moved Cr Craig/Seconded Cr Napier)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

**Greytown Community Board  
Action Items  
From 3 February 2016**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
112	GCB	18-Feb-15	Action	Murray	When a change to the Wairarapa District Plan has been confirmed, liaise with the Tree Advisory Group to ascertain whether the Greytown list of proposed trees for protection is ready for inclusion as part of the process	Open	GCB to create list 2016/17 trees to be identified.
318	GCB	13-May-15	Action	Mark	Council officers are to investigate the locked gate situation between Cotter and West Streets with the expectation that public access is reinstated with a supporting sign as per the ombudsman's direction in 2007/2008	Open	Ombudsman's Office is seeking out an archived file from 1995 for Council. Nothing further will be done until this file has been received. 4/11/15: File not received as yet. 9/11/15 Still waiting on file from Ombudsman's office. 04/12 -still waiting on file - meanwhile the by-laws officers have noted that long grass is a fire risk, so City Care are about to go in and mow, and clear up the rubbish people have dumped in there. 03/03/16 Adam Parker Lawyer has been asked to advise the process for changing land ownership.
42	GCB	3-Feb-16	Resolution	Paul	GCB RESOLVED (GCB 2016/05) to write to Michael Hewison, Eastern Consulting, and thank him for the structural engineering work done to enable the Greytown entrance way signs to be installed (Moved Atkinson/Seconded Farley) Carried	Actioned	
43	GCB	3-Feb-16	Resolution	Kyra	GCB RESOLVED (GCB 2016/06) to approve a budget of up to \$1,000 to remove old Greytown entrance way signs. (Moved Cr Craig/Seconded Stevenson) Carried	Actioned	Committed to complete task.
45	GCB	3-Feb-16	Action	Paul	Locate the Greytown Tree Advisory Group terms of reference and forward to the GCB	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
46	GCB	3-Feb-16	Action	Shane Atkinson	Arrange a meeting with Jez Partridge and Katie Abbott (Tree Advisory Group) to work through the terms of reference and responsibilities of the Group	Open	
47	GCB	3-Feb-16	Action	Mark	Write to Friends of Stella and Sarah requesting an update on the interpretative sign project for Stella Bull Park	Open	16/2/16: Grant payment made Nov 14, \$480 now removed from GCB I&E. Grant return from the Friends submitted to GCB. Interpretation done, signs to be erected by Council if/when funds allow. Amenities Manager awaiting information from FoSS.
48	GCB	3-Feb-16	Action	Leigh Hay	Coordinate via email Community Board feedback on the 16/17 Annual Report, to include big projects that the Board would like to consider, by the 8 February 2016	Open	

<b>Greytown Community Board</b>	
<b>Income &amp; Expenditure to 29 February 2016</b>	
<b>INCOME</b>	
Balance 1 July 2015	12,339.48
Annual Plan 2015/16	20,954.00
Sculpture Stella Bull	500.00
CCS GRANT, KOUKA SCULPTURE 40S	1,000.00
HOLMES CONSTRUCTION, KOUKA SCU	1,000.00
Gtn District Trust Lands Grant correct GST	130.43
SCULPTURE NO NAME 40OCTM BK 00	3000
Fresh Choice - Kouka Sculp 7/1	500
SCULPTURE SW ROTARY STELLABULL	1000
SCULPTURE LIZ KOH 40FEBM BK LI	500
<b>TOTAL INCOME</b>	<b>40,923.91</b>
<b>EXPENDITURE</b>	
Members' Salaries	10,150.00
<b>Total Personnel Costs</b>	<b>10,150.00</b>
AP City Care Greytown barrels - July 15	120.00
AP Greathead papers-digitisation	3,260.00
AP Mr M Gray Friends of O'Connors Bush reimb	32.93
AP Artwork for Welcome to Gtn sign	150.00
AP City Care Gtn Barrels - Aug 15	120.00
AP Local Governmen Annual C/Brd levy 2015/16	166.67
AP City Care Greytown Barrels - Sept 15	120.00
Diary 2016	11.99
Ink for Information Centre - reimburse Leigh Hay	79.79
AP Student workshop 20/6/15	500.00
AP Mark's Signs Pick up after your pet sign	420.00
AP Stationery & Info Cen volunteers lunch	324.38
expenses x wages NOV	0.00
AP Phase 2 Xmas decorations GCB	500.00
AP City Care December 15 Gtn Barrels	120.00
AP City Care October 15 Gtn Barrels	120.00
AP City Care November 15 Gtn Barrels	120.00
AP City Care January 16 Gtn Barrels	120.00
<b>Total General Expenses</b>	<b>6,285.76</b>
AP Grant-Rimutaka Crossing Reenactment	200.00
AP Greytown Trails GCB grant promotion of trail	1,000.00
AP NZ Council of V Programme costs-grant	500.00
AP Lanza Jute Tote Bags GCB grant Grant was to Greytown Country Market	524.40
C B WHYTE - JUTE BAGS GCB GRAN	-20.87
<b>Total Grants</b>	<b>2,203.53</b>
<b>TOTAL EXPENDITURE</b>	<b>18,639.29</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>22,284.62</b>
<b>LESS: COMMITMENTS</b>	
Salaries to 30 June 2016	300.00
City Care Maintain barrels in town centre	480.00
Friends of Cobblestones - carols at cobblestones	200.00
Remove Old Welcome to Greytown Signs	1,000.00
<b>Total Commitments</b>	<b>1,980.00</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>20,304.62</b>

<b><u>Cabbage tree Grant income received</u></b>	
<b>2014/15</b>	
CABBAGE TREE SCULPT-FRIENDS OF	1,000.00
Greytown district trust lands	1,000.00
<b>2015/16</b>	
Sculpture Stella Bull	500.00
CCS GRANT, KOUKA SCULPTURE 40S	1,000.00
HOLMES CONSTRUCTION, KOUKA SCU	1,000.00
SCULPTURE NO NAME 40OCTM BK 00	3,000.00
Fresh Choice - Kouka Sculp 7/1	500.00
Fresh Choice - Kouka Sculp 20/1	500.00
Rotary	1,000.00
Liz Koh	500.00
<b>Total Collected to 29 February 2016</b>	
	<b>10,000.00</b>



# GREYTOWN COMMUNITY BOARD

16 MARCH 2016

---

## AGENDA ITEM 7.1

### OFFICERS' REPORT

---

#### **Purpose of Report**

To report to the Maori Standing Committee/Community Boards on general activities since the last meeting.

#### **Recommendations**

Council officers recommend that the Committee/Community Board:

1. *Receive the information.*

### CHIEF EXECUTIVE

#### **1. Executive Summary**

The Christmas break seems to be well passed and while many took extended leave good progress has continued to be made.

Foremost was the advice that we had received 35 year resource consents for the Martinborough and Greytown wastewater consent applications. We are currently working through the detail, however this is great news.

We have also been reflecting on the two key reviews carried out by external parties. The recently completed audit of the building consenting authority resulted in no corrective actions being issued. We remain one of the very few Local Authorities in the country that can lay claim to that feat. The audit of the Annual Report and LTP also showed that our systems and processes pass scrutiny. These great outcomes are really down to the attitudes of our staff, always trying to achieve to a high standard, with a positive friendly helpful manner.

The Local Government Commission continues its work, and by the time this paper is published a series of meetings will have commenced in the Wairarapa outlining the Commissions thinking around the best options for governance and delivery in the Wairarapa and across the wider region.

## 2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2015]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE				
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			
		2014/15	RESULTS	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73% (2010/11 survey 75%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62% (2010/11 survey 55%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	50%	59% (2014 survey 76%)	A Public Booster survey was carried out in 2015 in addition to the 59% 11% felt they were unable to comment. The full customer satisfaction survey was carried out during 2014/15. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (2010/11 survey 59%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 92% (2014 100%) Featherston 95% (2014: 96%) Martinborough 95% (2014: 95%)	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65% (2010/11 survey 52%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49% (2010/11 survey 50%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee met on 8 occasions. In total 3 resource consent applications were considered, however due to the timing of the meetings 9 were considered outside normal meetings.

## **2.1 Wairarapa Governance Review Working Party**

At the Working Party meeting late last year the working party considered its role given the Local Government Commission was leading the review of governance and service delivery.

The working party considered its terms of reference and resolved that the governance aspect would be removed from its mandate and revert generally to the previous Shared Services Working Party terms of reference.

A paper to that effect is presented to the Policy and Finance Committee.

## **3. Strategic Planning and Policy Development**

### **3.1 Meetings/Conferences**

#### **3.1.1. Chief Executive Forum**

Two regional Chief Executive forums have been held. The first of these prior to Christmas was held at the Wellington Transport Operations Centre (TOC). A brief overview of the TOC was given which provided an interesting interlude to normal business.

Matters covered at these meetings include an update from Local Government Commission on the various work streams and consideration of draft reports for those work streams, Regional liquefaction, updates from NZTA on key initiatives, WREDA update from their CE, and a discussion on laterals policies (the conclusion being we are all different).

#### **3.1.2. Mayoral Forum**

One Mayoral Forum was held specifically focusing on the work the Local Government Commission was undertaking. This was an update of progress.

### **3.2 Wastewater Consents**

As indicated above we were delighted to receive notification that both the Greytown and Martinborough consent application were approved with 35 year terms.

We have received the draft conditions from the Commissioners, the Commissioners have sought feedback on these which we are preparing. Ten working days has been allowed with the final terms released no later than ten working days following that.

### **3.3 Local Government Funding Agency (LGFA)**

A separate paper presenting the final documents for approval has been prepared for this meeting. Following that there is no barrier to commence drawdown of funds from LGFA.

LGFA have accepted our application to become a borrower against this fund. LGFA have completed their financial due diligence and we fall well within their benchmarks.

### 3.4 Other

A long meeting was undertaken with the Papawai Ahu Whenua Trust , and their legal representative regarding the **land swap** to try and finalise a heads of agreement and path forward. We were able to reach agreement and the Trust will be taking this to their members for ratification. This is a significant step and we now have a process to draw this to conclusion. This has been a long process, however the benefits to be gained outweigh the effort so far.

Allied to this the hanger for the **gliding** club is well underway. We have been able secure access from the hanger area to the lower runway vector which was the final main hurdle and the Wellington Gliding Club will be able to effect their permanent move in the coming months as planned. While this is not an SWDC project, it is an initiative we are committed to assisting where able and was one of the benefits we identified in purchasing the Papawai land.

Work commenced prior to Christmas on the **Featherston Town Square**, and now will commence in earnest for the final construction phase which, subject to the usual construction interruption risks, is due to be completed in May (2016).

Preparation of the final report for the **Martinborough Town Hall** strengthening and refurbishment, and **Waihinga Centre** construction has continued with a number of meetings and discussions on that front. This paper is presented to this 24 February meeting.

Discussions are continuing with the **Department of Conservation** on the ownership of assets they construct. DOC's issue is that they are required to pay a capital charge for the assets they own, which comes out of their operational budgets. If they can transfer asset ownership then they are not charged the capital charge and therefore have more funding available for maintenance. While conceptually we may be able to assist, future obligations need to be well understood. Destination Wairarapa are helping in these discussions as one of the projects is a cycleway DW have received grant funding for.

A presentation and discussion with the organisers of the **New Zealand Cycle Classic** seeking funding and support to raise the Classic from a UCI 2.2 event to a UCI 2.1 event, which would allow teams that compete in (for example) the Tour de France to participate. This has been included in our annual plan considerations.

Other meetings included **Community Board and Maori Standing** committee meetings and the Featherston public meeting, rounding out this period nicely.

### 3.5 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404
1 February	\$521	558	73	422

Arrears are further analysed in the table below:

AREA	ZONE	NO. PROPERTIES	ARREARS	OUTSTANDING	TOTAL
Featherston	Urban	163	\$ 33,760.69	\$ 114,694.39	\$ 148,455.08
Featherston	Commercial	15	\$ 1,202.14	\$ 14,119.55	\$ 15,321.69
Greytown	Urban	64	\$ 21,156.57	\$ 48,115.38	\$ 69,271.95
Greytown	Commercial	13	\$ -	\$ 17,132.34	\$ 17,132.34
Martinborough	Urban	71	\$ 17,113.40	\$ 51,288.15	\$ 68,401.55
Martinborough	Commercial	7	\$ -	\$ 15,577.76	\$ 15,577.76
Rural		225	\$ 61,137.31	\$ 126,058.20	\$ 187,195.51
<b>TOTAL</b>		558	\$ 134,370.11	\$ 386,985.77	\$ 521,355.88

Arrears have risen slightly following the November installment, application of late penalties for that installment, and the application of the "arrears" penalty applied early January. The number of properties outstanding continues to fall however.

## 4. Corporate

### 4.1 Occupational Health and Safety

We are well underway toward meeting our health and safety obligations, assisted by Major Consulting.

The health and safety committee has been meeting regularly and producing a string of recommendations for consideration. This group is to be commended for their attitude in tackling their tasks.

### 4.2 LGOIMA Requests

Topic of Information Request	Request Response
Sites that have life-saving equipment is installed for public use and statistics relating to installation, use etc.	Information provided
Number. of litter Infringements	None
Details of SLG Consulting and Warren and Mahoney contracts	Information supplied.
Parking fines and Cars towed	Nil.
Seeking additional detail about required noise reports relating to Alloa Gun Club.	Information supplied.
Number of Sky subscriptions we pay	None
How much is SG being paid to project manage the Waihinga Centre project	Information supplied.
Resource Consent decisions 150077 and 150061 (Greytown)	Information supplied.
Colony Cage Farm Applications and Notification Decisions In Process	No applications
Details of the competition that was referred to in the timeline relating to the Waihinga Centre	
Details of councillors, salaries, attendance. Details of Council debt and cost of servicing. Ratepayer base, income and source of income. Any rate increase for 2015 and if so % increases.	
Legal costs each year to council of court cases and in which court were cases heard.	
The number of formal complaints lodged over beach, river or lake access from 2011-2015,	
Details about the Extraordinary meeting of FCB Board 22 February	

# PLANNING AND ENVIRONMENT GROUP

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that provides certainty of land use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has begun to change how data is recorded and stored in NCS so as to enable more effective reporting against AER's in WCDP.

#### 1.1.1. Greytown Structure Plan

Officers have engaged a locally based consortia to undertake work on developing a structure plan for the Future Development Area at Greytown.

The WCDP requires the development of a structure plan prior to the overall release of the FDA land for development. The first part of the process is to evaluate the costs of development, the best form and layout for bulk infrastructure.

The second phase involves forming plan provisions to guide that development including development and reserves levies, Council's infrastructure investment and zoning controls for the area.

### 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	95.3%	NCS (3 applications have gone over 20 w/d) A new tracking system has now been set up to lessen the likelihood of further overruns.
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	100%	NCS

Council received 28 resource consent applications from 1 November 2015 to 31 January 2016. Officers provide more detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

### 1.2.1. Judicial Review

Councillors are likely aware of the Judicial Review proceedings lodged with respect to the non-notification of two applications relating to the Freshchoice supermarket development and signage in Greytown.

If these review requests are upheld by the High Court, both applications would need to start afresh and possibly be notified for public submissions (this would still depend on the nature of the new applications).

Any decision on notification by the High Court does not however mean that the substantive decisions made (to grant the applications subject to conditions) have been found to be wrong. All such a determination does is require the applicant and Council to restart the process including reconsideration of notification.

Depending on the reasons for the High Court decision, the applicant (Progressive) may have to provide additional information to enable better decisions to be made.

Either way, if a hearing is required to consider any submissions and make new decisions it would need to be before an independent hearings commissioner given the background in this case.

At this stage a Statement of Defence has been prepared in reply to the Statement of Claim lodged by the appellant. Both the applicant (Progressive) and Council are evaluating the strength of the claim against the defence.

It is then hoped that all parties will consider entering into negotiations to establish whether there is any room for a settlement without proceeding to a full High Court hearing with all its attendant costs and risks.

### 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

### 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	100% (0)	100% (0)	No complaints received to date. All information provided to applicants as required by LG Act.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.



TYPE	YTD 1 JULY 2015 TO 31 JANUARY 2016	PREVIOUS YTD 1 JULY 2014 TO 31 JANUARY 2015	PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016	PREVIOUS PERIOD 1 NOVEMBER 2014 TO 31 JANUARY 2015
Standard LIMs (Processed within 10 working days)	99	75	17	12
Urgent LIMs (Processed within 5 working days)	25	36	4	16
<b>Totals</b>	<b>124</b>	<b>111</b>	<b>21</b>	<b>28</b>

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100 %	NCS – Continued monitoring of processing days..
Building consent applications are processed within 20 working days	100%	99.46 %	NCS – Continued monitoring of processing days. Due to staff shortages processing contractors have been used to maintain service levels Year to date, one BC accidentally went over the 20WD's – externally processed.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	January 2016 audit completed, accreditation maintained with no Corrective Action Requests (CARs). Next review will be around January 2018.
Earthquake prone buildings reports received	70%	63 %	Currently 143/227 known premises have been addressed. National changes proposed by the Government may result in changes to the numbers of premises affected.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	7	\$723,732
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	2	\$27,500
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	51	\$4,501,388
<b>Other</b> ( public facilities - schools, toilets, halls, swimming pools)	2	\$258,000
<b>Totals</b>	62	\$5,510,620

### 2.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 15/16</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	6 Visits	Programme uses Christchurch City Councils Dog Smart programme.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	NCS data

<b>INCIDENTS REPORTED</b>	
Attack on Pet	2
Attack on Person	3
Attack on Stock	1
Barking and whining	17
Lost Dogs	14
Found Dog	0
Rushing Aggressive	7
Wandering	42
Welfare	2
<b>Total</b>	<b>88</b>

### 2.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 15/16</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	NCS data
Council responds to complaints regarding animals within 40 hours	100%	100%	NCS data
Council responds to complaints regarding animals within 48 hours.	100%	100%	NCS data

<b>INCIDENTS REPORTED</b>	<b>TOTAL</b>
Stock	13

### 2.4 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 15/16</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
---	-------------------------	-----------------------	--

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received that have been responded to	100%	100%	Noise Control Complaints\Year Records

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 15 TO 31 JANUARY 16	PREVIOUS YTD 1 JULY 14 TO 31 JANUARY 15	PERIOD 1 NOVEMBER 15 TO 31 JANUARY 16	PREVIOUS YEAR PERIOD 1 NOVEMBER 14 TO 31 JANUARY 15
Total	59	66	33	30

## 2.5 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL - The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2015 TO 31 JANUARY 2016	PREVIOUS YTD 1 JULY 2014 TO 31 JANUARY 2015	PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016	PREVIOUS PERIOD 1 NOVEMBER 2014 TO 31 JANUARY 2015
On Licence	17	15	10	10
Off Licence	15	14	7	7
Club Licence	1	1	0	0
Manager's Certificate	56	55	28	19
Special Licence	25	27	11	9
Temporary Authority	0	4	0	2

## 2.7 Health Act - Safe Food

*SERVICE LEVEL - Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. All premises inspected at new or renewal application.
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. All premises inspected at new or renewal application.

### **2.7.1. Bylaws**

For the period from 1 November 2015 to 31 January 2016, 8 littering complaints were received. 38 long grass notices were issued and 13 letters regarding overgrown trees and hedges were issued. 9 vehicle dumping incidents were reported. 12 general complaints were received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

# INFRASTRUCTURE AND SERVICES GROUP REPORT

## 1. Group Manager highlights

The consent acquisition for the Martinborough and Featherston Waste Water Plants closed on Friday 22 January 2016. The Commissioners have advised that the decision will be issued within 15 working days. Council is awaiting this response which is due now.

Discussions on Regional Transport have been on-going and a draft report produced looking at options for the Wellington Region and the form of structure that could be employed. This work is in draft and various options are being considered.

Work is progressing on the Regional Waste Minimisation Management Plan with the suggestion to have a joint resource fund to assist in progressing the plan and initiatives in it.

The Christmas period passed with little concern other than, due to the great weather, there were a lot more visitors to the coastal areas than usual with heavy use on council's facilities, especially toilets. The recent addition over the last few years of new toilets have received a lot of patronage and extra port-a-loo's had been implemented once demand became higher than usual.

Water use is high, and in line with rainfall and use for this time of year. Works planned on the upgrade of the Martinborough bores to increase yield is planned to be staged to avoid any problems with water supply continuity should there be any issues. Knowing that this is a high demand period a cautious approach is being taken.

The Draft Cycle strategy has been developed and pre-consultation is about to commence with select focus groups prior to general circulation for consultation in the annual plan process. Cycling was recently highlighted with the NZ Cycle Classic event held in South Wairarapa and finishing in the Martinborough Town Square. The completed Featherston trail has also been receiving a lot of use and again highlighting the greater focus on cycling within the region.

## 2. Water supply

*SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.*

### 2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		December	YTD	December	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt	991 Lt	764 Lt		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%				
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%				
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0.25 per 1000 connections (1 complaint)	0.5 per 1000 connections (2 complaints)	1	2
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0	2.8 per 1000 connections (11 complaints)	0	11
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	1 per 1000 connections (4 complaint)	2.25 per 1000 connections (9 complaints)	4	9
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.5 per 1000 connections (2 complaints)	1.5 per 1000 connections (6 complaint)	2	6
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(3/6) 50%	-	6	22
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(5/6) 83%	-	6	22
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	22/37 (59%)	-	19	62
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	35/37 (95%)	-	19	62
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	0%	0%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%				

## 2.2 Services

### 2.2.1. Water supply capital improvements Featherston

Stage 1 contract works which include the bore field and pipeline works as reported earlier are substantially complete, however a mainline pipeline connection near the plant and control configuration at the bore-field remains to be completed.

The contract is expected to be practically complete by the end of February. The system will then be subject to a 12 month maintenance period.

At this point the bore field will be available to deliver water to the storage pond and pending the delivery of the Stage 2 works will be the source of water for Featherston and part of Greytown.

Significant and unreasonable delays have occurred with the delivery of consultancy services for the design and documentation for the Stage 2 works which include the provision of ultraviolet treatment and pH correction. Completion had been expected before the end of June 2016 but is now not expected before September/October 2016.

This is a significant and disappointing delay and requires an extension of time to the programme. MOH will need to approve this and whilst approval is expected it is planned to take the up matter of unreasonable delay with the consultancy services provider. The delays may have some negative impact on finished project costs although this is not able to be reported at this stage.

Original total project costs in 2012 were estimated to be \$1.064M. Stage 1 works costs are over budget at \$655,000(cf \$628,000) and because the design for the plant extensions and equipment have not been completed there remains some uncertainty around likely costs for Stage 2 and hence the overall anticipated cost for the project.

Council will be advised as soon as the information is available and in time for Annual Plan forecasts.

### **2.3 Water treatment plants**

The Waiohine, Greytown and Martinborough plants operated routinely over the period.

### **2.4 Water reticulation**

There were 57 reticulation repairs reported and rectified during the period. (Please note these leaks were over a 13.5 week period.)

### **2.5 Water races**

Routine monthly inspections and blockage clearing of the water race network has been performed by council contractors, City Care Ltd, to maintain satisfactory flows. There were 18 accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period. (Please note these issues were over a 13.5 week period).

### **2.6 Hydrants**

One hydrant was replaced over the period. Hydrant testing is planned for April/May or when water restrictions have been removed.

## **3. Waste water**

*SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.*

### 3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of blockages per 1000 connections	<10	6 complaints	33 complaints	1.5 per 1000 connections (6 blockages)	8.25 per 1000 connections
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0.7 per 1000 connections (3 overflows)	0.7 per 1000 connections (3 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	3/6 (50%)	13
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/6 (83%)	13
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	0.2 per 1000 connections (1 complaint)	1 per 1000 connections (4 complaints)	1	4
No. of complaints per 1000 connections received about sewage systems faults	< 15	0	0.5 per 1000 connections (2 complaints)	0	2
No. of complaints per 1000 connections received about sewage system blockages	< 15	6 1.5 per 1000 connections	28 7 per 1000 connections	6	28
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0.2 per 1000 connections (1 complaint)	0.2 per 1000 connections (1 complaint)	1	1
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	8/8 100%	-	8/8 (100%)	27

### 3.2 Waste water treatment plants

Featherston, Lake Ferry, Greytown and Martinborough plants operated routinely during the period with no reported issues.

The trade waste discharger identified in July is working with Officers now to reduce the contamination in their waste. The owner has agreed to separate off the strongest waste stream and is reviewing options for disposal.

### 3.3 Waste water reticulation

There were 7 pipeline blockages reported during the period (please note these blockages were over a 13.5 week period).



### 3.4 Hardie Grove, Featherston wastewater pipeline renewal

This work started on 22 October 2015, however equipment issues have caused delays. The project finished in February and all surfaces have been reinstated.

## 4. Storm water drainage

*SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.*

### 4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatement notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

All systems operated routinely and within available capacity during the period.

## 5. Solid waste management

*SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.*

### 5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6				
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 17% for December	-	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

## 5.2 Waste management

Routine services have been delivered successfully over the period. Additional services were provided over the Christmas period for the coast with two additional collections required.

## 6. Land transport

*SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.*

### 6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	16/17 (94%)	106/112 (95%)	17	112
Meet annual plan footpath targets	Yes				

### 6.2 Roading maintenance – Fulton Hogan

Sealed pavement repairs have been completed on Lake Ferry Road, White Rock Road, Western Lake Road and Hinakura Road over the last 2 months.

The annual rural mowing cycle of roadside berms was completed prior to Christmas.

Chemical control of rural water-tables, sight-rails and signposts has been undertaken. It is later than usual and the long term effect will be monitored.

High shoulder removal has been completed on Western Lake Road, Ruakokaputuna Road, Tora Road, Bidwell Cutting Road and Lake Ferry Road, with the desire to allow surface water to migrate into the roadside drainage network.

Drain cleaning has been completed on White Rock Road.

Pre-seal repair inspections for next year's reseal programme have commenced, with the expectation that works will commence this financial year.

Sightline improvement works in the way bank removal has been completed on White Rock Road.

Unsealed Road Aggregate renewal programme is being developed, for completion during the autumn.

Officers are monitoring Fulton Hogan's programming and budget control.

Fulton Hogan's monthly audit and cyclic activities is done on a monthly basis and their performance for the second financial year is charted below.



### 6.3 Reseals - Higgins

The programme for the year was completed prior to Christmas. This early completion allows the summer heat and traffic to fully bed the stone chip in giving better performance.

Contract Fluctuations Indices gave an approximate 5% savings since tender closed. The 19.0 km target of reseals was met.

The annual remark of road-marking is programmed through this contract to be completed in the March/April period.

### 6.4 Footpath renewals - Fulton Hogan

Concrete renewals in Featherston and Martinborough have been completed. Greytown works are underway.

Following the completion of concrete works hotmix resurfacing will be undertaken with completion expected by the end of March.

## 6.5 Other contracts

Sealed Road Rehabilitation Contract for 0.688 km of Lake Ferry Road and 0.447km of Bidwills Cutting Road has closed and is currently being considered.

**Whatarangi Cliff Dropout** Reinstatement on Cape Palliser Road is currently out to Tender.

## 7. Amenities

*SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.*

### 7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

### 7.2 Parks and reserves

#### 7.2.1. Featherston

The Card Reserve hedge on the corner of Underhill Road received its long-awaited short-back-and-sides on 11 February, and we now have a considerable stock of mulch for Featherston parks and gardens. The arborist's recommendation for the remainder of the macrocarpas along the Underhill Road side of Card Reserve is to remove them and replant, and this is being priced for 2016/17.

Pricing has been requested for the replacement of the stadium roof, which is to be done before the end of summer.



There have been numerous incidents of rubbish dumping, mainly at Otairua Reserve and the north end of Johnson Street. Dumping has also included stock carcasses in Abbots Creek and at the Lake Domain.

City Care has been complimented by councillors on how good the playground and gardens are looking at the moment.

The contract for the first stage of the Featherston Town Square development has been awarded to Perkinson Civil Ltd, and work will start in mid-February.

### **7.2.2. Greytown**

The fence on the East Street side of Stella Bull Park has been replaced, and there are now bollards at the entrances to prevent access by vehicles. The Greytown Country Market at Stella Bull Park continues to be very successful and popular. We are working with the organisers to ensure that vehicles are kept off the park during the event.

In November the *Wairarapa Times-Age* published an article noting the improvement in Farley's Oak over the last three years, mainly thanks to the TLC provided by the City Care gardeners. The tree is scheduled for its annual health check by the arborist this month.

### **7.2.3. Martinborough**

The picnic tables in Martinborough Square were water-blasted and checked for repair needs before Christmas. A water meter was installed on the supply for the irrigation system in the Square so water usage can be monitored.

Following on from the annual arborist inspection, a number of the notable trees in Considine Park, within the campground area, have had maintenance work done on them.

### **7.2.4. Coastal reserves**

The summer season at the south coast reserves has been very busy, particularly at Ngawi. Unfortunately the large number of visitors has not resulted in equally large donations in our donation boxes, with \$230 received for the six months to December 2015, and for January 2016, \$63.47 in cash and a considerable number of stones of no monetary value.

The new toilets for north Tora and Ngawi were delayed in manufacturing and were not in place before Christmas. The unit for Tora has now arrived from Blenheim and work is underway to get it installed.

The public toilets at the Ngawi Fire Station were closed before Christmas, as the septic tank system can no longer accommodate them. They were replaced with Portaloos, and over the peak holiday period, there were ten Portaloos in place. It became clear very early in the holiday period that some campers were emptying their campervan toilet waste directly into the Portaloos, as contractor needed to empty them every week.

### **7.3 Properties**

#### **7.3.1. Featherston**

The work on the Anzac Hall building has now been completed, and the final stage of work is about to commence. This involves work on the stormwater and sub-floor ventilation systems, and repaving the outside area on the Bell Street side.

Preparatory work has begun on the painting of the library and information centre buildings. The contract for this work went to Holmes Construction Group from Greytown.

#### **7.3.2. Martinborough**

The damage to the Martinborough Town Hall on the west face of the stage tower has now been repaired.

The Cork Street building has been cleaned out and handed over to the Martinborough Menz Shed as their new headquarters. The building will soon be prepared for the repainting of the exterior by the Menz Shed team. An archives search is underway for the original building plans to help with the refurbishment of the interior.

### **7.4 Community housing**

There have been a few enquiries about houses available but no changes to the waitlist in Martinborough (five applicants), Greytown (three applicants) and Featherston (five applicants).

A new tenant moved into Burling Flats in November and has settled in well. New made-to-measure blinds for the kitchen and laundry/bathroom were installed. The new tenant is now enjoying her new home.

One tenant at Cicely Martin Flats has recently purchased a mobility scooter and is now looking how it can be securely housed. Some options are being investigated on how to solve this problem.

### **7.5 Cemeteries**

There have been two ashes burials in the last two months where family members have approached Council directly rather than going through a funeral director. The City Care sextons work directly with the families on these interments, and the feedback has been positive in both cases. People making future plans of where they wish to be buried or following up on their

reserved plots continue. Enquiries of existing plots and information are on-going and it is very rewarding to be able to fill in the gaps for these people.

### **7.5.1. Featherston**

November: There was a memorial plaque placed on niche wall (no ashes), and one ashes burial.

December: There were two ashes burials, and one niche purchased for ashes to be interred at a later date.

January: There were two burials, and one ashes interment.

### **7.5.2. Greytown**

November: There were three burials.

December: There was one ashes interment.

January: There were two burials, and one ashes interment.

### **7.5.3. Martinborough**

November: There was one burial and one ashes interment in a wall, and one ashes interment in the services wall.

December: There was one burial, and one niche purchased for ashes to be interred at a later date.

January: There was one burial.

## **7.6 Swimming Pools**

### **7.6.1. Swimmer numbers for all pools December and January**

	<b>Greytown</b>	<b>Featherston</b>	<b>Martinborough</b>
December swimmer numbers	1775	564	840
Concessions as %age of total swimmers	27%	33%	41%
Peak day – number of swimmers	28/12/2015: 264	21/12/15 : 21	28/12/15 : 195
Number of unattended days (no swimmers), excluding 25 December	3	6	0

	<b>Greytown</b>	<b>Featherston</b>	<b>Martinborough</b>
January swimmer numbers	3316	815	2445
Concessions as %age of total swimmers	31%	29%	11%
Peak day – number of swimmers	23/01/2016: 336	25/01/2016 : 143	23/01/2016 : 241
Number of unattended days (no swimmers)	0	1	0

Swimmer numbers remain high at Greytown, helped by high visitor numbers in the town and at the campground, as well as some particularly hot days in January. Average daily swimmer numbers ranged from 18 (Featherston) to 58 (Martinborough) in December, and from 28 (Featherston) to 114 (Greytown) in January.

### **7.6.2. Use of pools outside public hours**

The additional cost to SWDC to open the pools outside of the contracted public and school swimming hours is the cost of one or more lifeguards. This is charged to council at \$33/hour per lifeguard. Pool users willing to pay this fee can have the use of the pool outside of public hours, and we have notified sports clubs and teams that this option is available for training swims and social events. Greytown Senior Rugby was the first to take this up, with players enjoying regular Saturday morning sessions.

## **7.7 Events**

### **7.7.1. Featherston**

Completed events – 25 November – White Ribbon Day, Clifford Square, Featherston

12 December – Featherston Christmas Market, Featherston

18-29 January – Free School Holiday Programme, Card Reserve and Swimming Pool, Featherston

Future events – Tri-Featherston – Card Reserve and Featherston Swimming Pool

### **7.7.2. Greytown**

Completed events – 6 December, 3 January and 7 February 2016 – Greytown Country Market

23 January - Posh Pashley Picnic, at Stella Bull Park; Greytown

Future events – March Greytown Country Market at Stella Bull Park; Greytown Christmas Market at Greytown Town Centre

Wairarapa Balloon Festival, Soldiers Memorial Park, Greytown

### **7.7.3. Martinborough**

Completed events – November - Toast Martinborough

20 December – Martinborough Christmas Parade

21 January – Huri Huri, Martinborough Square

6 February – Martinborough Fair, Martinborough Square, Town Hall

Future events – Brew Day, Martinborough,

Wairarapa Balloon Festival, Martinborough Town Square

March 2016 – Martinborough Fair

Martinborough Round the Vines Fun Walk/Run



## 7.8 Libraries

No library statistics are available for December and January due to issues with the Kotui analytics software. This software is soon to be replaced, and staff training will take place over February and March.

The summer reading programme was very successful, with 110 enrolments at Featherston, 107 at Greytown and 91 at Martinborough. A summary of facts about the programme at Featherston was prepared by Meg Barnard, the Featherston programme co-ordinator, and is attached as Appendix 3.

## 8. Civil defence and emergency management

*SERVICE LEVEL – People are prepared for a civil defence emergency.*

### 8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Ratepayers and residents prepared for an emergency	75%				
Regional Civil Defence Emergency Annual Plan achieved.	Yes				

### 8.2 Wellington Regional Emergency Management Office (WREMO)

#### 8.2.1. Update

- WREMO Wairarapa staff has been working with Masterton District Council to identify extra staff that are not normally involved in core council functions during an emergency to operate the EOC. MDC have come to the party and have allocated 18 staff to join the EOC and take part in the training program for 2016.
- Elected Members Emergency Management training has been offered to SWDC. The training has been delivered to other territorial authorities throughout the Wellington region and has proved to be a very useful session for elected members.
- A workshop for the South Wairarapa Community Boards outlining Emergency Management and Community Response Planning was delivered on 2 December 2015.
- An audit was carried out on all designated Civil Defence Centres in South Wairarapa.
- Identified and audited a number of potential Emergency Assistance Centres (formerly Welfare Centres) throughout the South Wairarapa including Tuhirangi Marae, Pirinoa Community Hall, Featherston Rugby Club and Featherston Community Centre.

- Community Response Planning is almost underway for Martinborough with the first working party meeting to be held next week, 22 February.
- Attended Martinborough Fair, 6 February 2016.

## **9. Appendices**

Appendix 1 Monthly water usage

Appendix 2 Waste exported to Bonny Glen

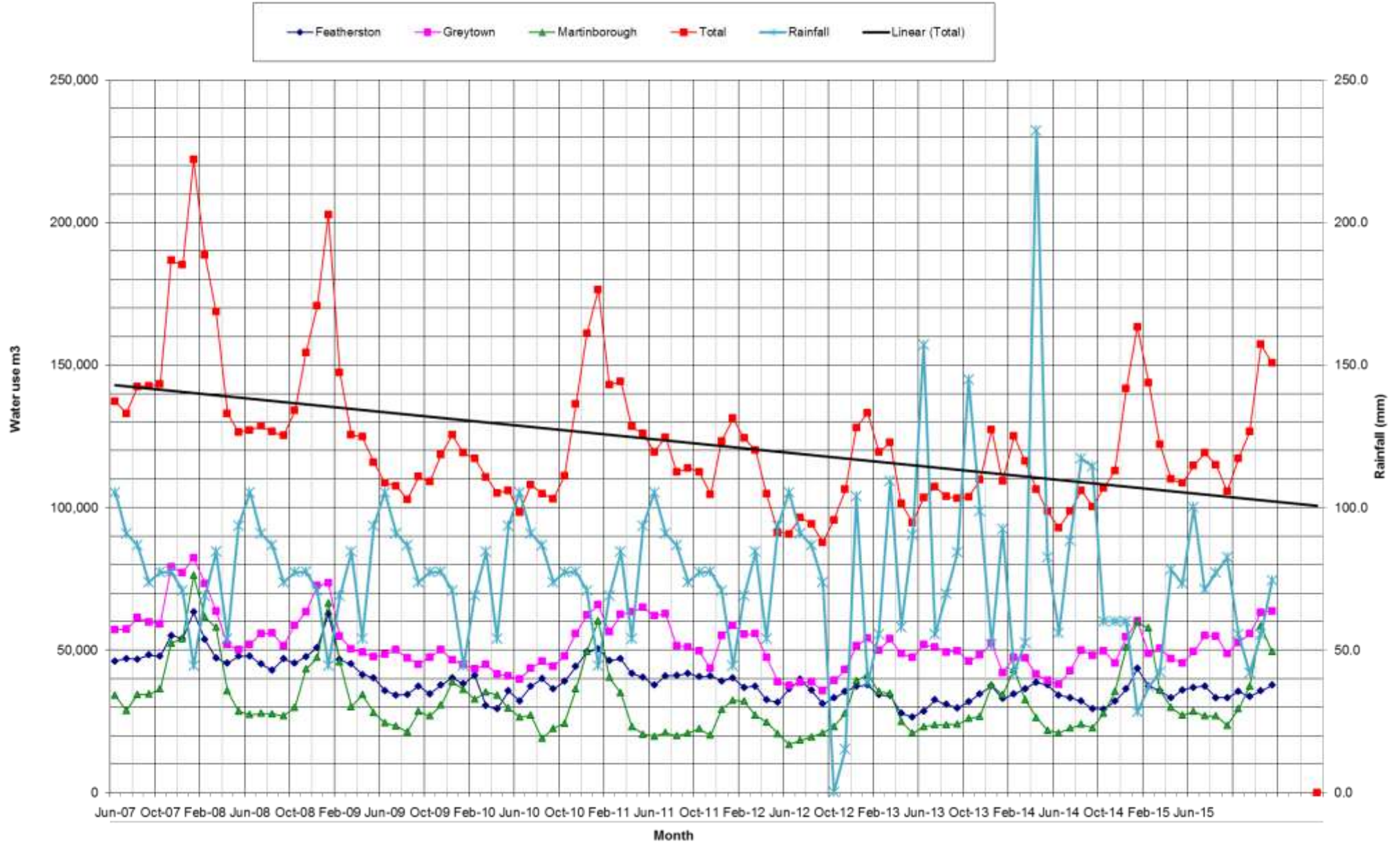
Appendix 3 Featherston Library Summer Reading Programme 2016

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by: Paul Crimp, Chief Executive Officer

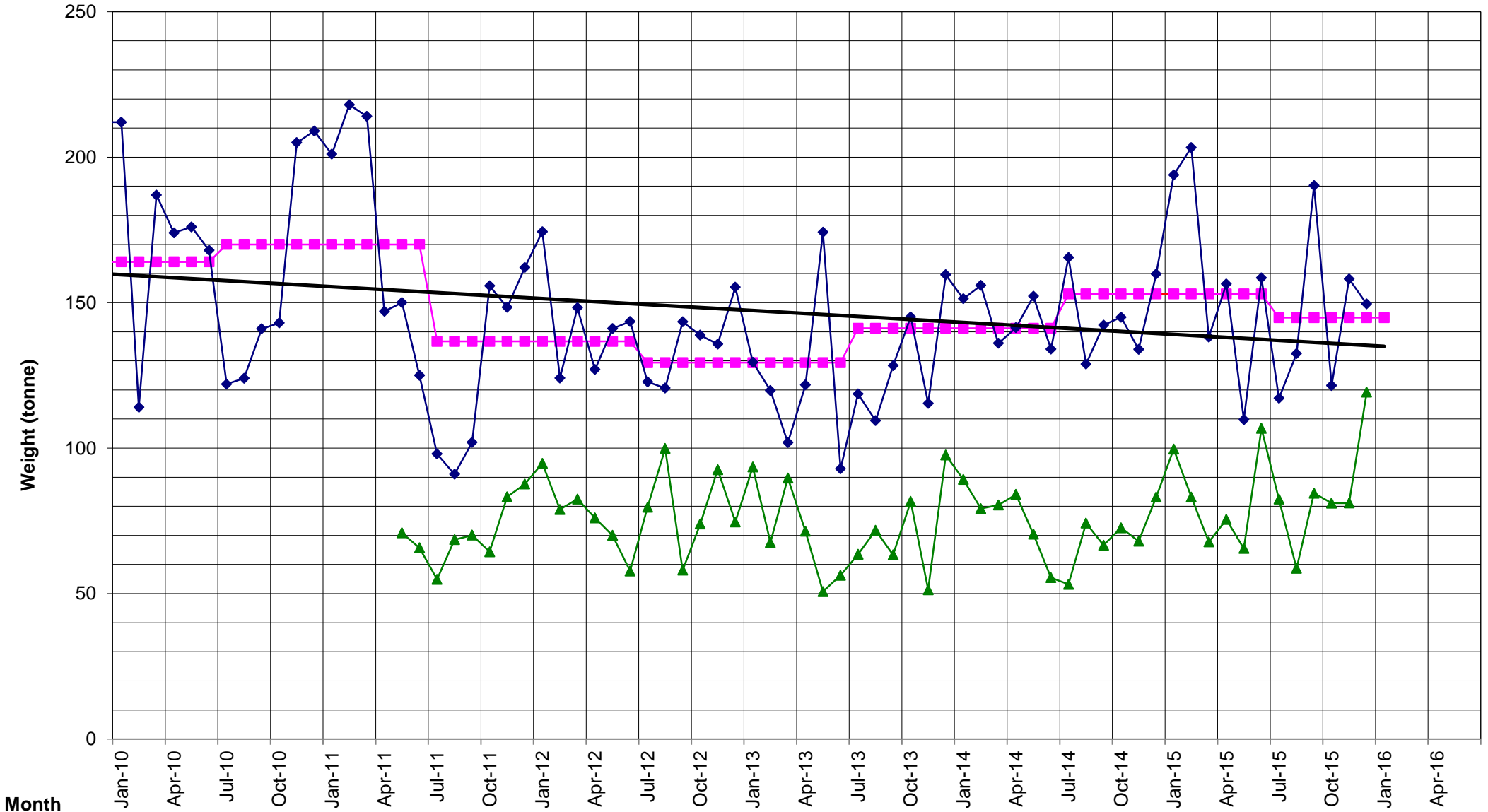
# **Appendix 1 - Monthly Water Usage**

### Water use South Wairarapa District Council



# **Appendix 2 -Waste Exported to Bonny Glen**

Monthly weight of waste transferred to Bonny Glen



# **Appendix 3 - Featherston Library Summer Reading Programme 2016**



## Entertainers



We had participants from many different schools, including the following Featherston schools:

School	No. of Participants
Featherston School	35
Kahutara	15
Montessori	1
South Featherston	12
St Teresa's	23
Bell St	9

We had 59 New Participants!



## Summer Craft



This year, we visited Bell St Early Learning Centre and Featherston School to do in-school report-ins

Upon completion of the programme children were awarded a book prize and certificate, to celebrate their participation.



## Reporting-In



## Christmas Craft



## iRead



OUR COMPLETION STATS WERE 92%!!

498 Report-Ins over the summer from ages 2-15!  
58.7 hours of talking to children!

Based on a 7minute report-in session



Featherston Library also ran a programme for Intermediate and College aged students....

## iRead



There was a great amount of participation this year, with 17 students enrolled, 29 book prizes earned and an awesome Zine Workshop!



For every three reviews completed in their journal, the iReaders got to choose a brand new book to keep

**A HUGE THANK-YOU TO OUR SPONSORS:**



Helping fund a better community



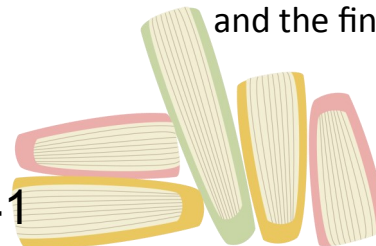
Summer Reading Programme 2016

At Featherston Library



The Featherston Library was buzzing with activity this summer with the Summer Reading Programme in full swing. 110 children took part in activities including reporting-in, craft events, story-teller shows and the finale.

This leaflet includes some facts and stats about what went on here at Featherston library.



## Greytown Community Board

Chair: Shane Atkinson  
72D Woodside Road  
RD 1  
Greytown 5794  
06 304 8967



16 February 2016

Michael Hewison  
C/O Eastern Consulting  
16 Perry Street  
Masterton 5810

Dear Michael

### **GREYTOWN ENTRANCE WAY SIGNS**

At the Greytown Community Board meeting on the 3 February 2016, the Board resolved to write and thank you for your expertise and time given to ensure the new Greytown entrance way signs met all the required engineering standards.

Although the artwork on the signs is not as visible as the Board had hoped, the artwork is beautiful and in keeping with Greytown's colonial look. Large intricate signs are not cheap and your assistance helped the Board keep the overall cost to a minimum.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Suzanne Clark'.

Suzanne Clark  
Committee Secretary  
[Suzanne.clark@swdc.govt.nz](mailto:Suzanne.clark@swdc.govt.nz)

**Greytown Community Board**

Chair: Shane Atkinson  
72D Woodside Road  
RD 1  
Greytown 5794  
06 304 8967



19 February 2016

Karl Nesbitt  
City Care  
[Karl.Nesbitt@citycare.co.nz](mailto:Karl.Nesbitt@citycare.co.nz)

Dear Karl

**GREYTOWN TASKFORCE**

At the Greytown Community Board meeting on the 3 February 2016, the Board made the following resolution:

*GCB RESOLVED (GCB 2016/04) to support the Taskforce in its investigation of the future of sport and leisure facilities in Greytown.*

*(Moved Stevenson/Seconded Cr Craig)*

Carried

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Suzanne Clark', is written over a light blue circular stamp.

Suzanne Clark  
Committee Secretary  
[Suzanne.clark@swdc.govt.nz](mailto:Suzanne.clark@swdc.govt.nz)

Cc: Greytown Trustlands Trust