

## Friends of O'Connor's Bush Minutes Saturday 29 June 2013

Present: Judy G, Brian, Frank, Katie, Alisoun, Mike G, Kay, Mike, Peggy

Apologies: Judy A

### Matters arising

1. Arbor Day 2013 activities update – Kay updated us on the week of activities planned, full details in paper and grape vine. **ACTION:** Friends hosting a planting session with the community including some kindergarten children on **WEDNESDAY 3 JULY 10:30am**, plants and holes all prepared please come along if you can to support this event. Citycare will assist us in removing the last of the prunus wood to clear the area for planting.
2. Nursery update – some transplanted trees haven't survived but the majority doing well thanks peggy. **ACTION:** Next seedling collection **working bee MONDAY 15 JULY 2pm**, bring buckets and trowels please.
3. SWDC annual plan submission update – council thanks the group for their work and approved an increase in funds to \$1800. Walk way resurfacing to be reviewed. No Dogs signs erected. Native trees that were removed recently have been replaced with new ones as per plan. Reviewing why the tree barriers were removed and arranging for them to be reinstated around the rohutu trees to protect mistletoe. The park management plan will not be reviewed until 2017. **ACTION:** Katie to make enquiries with park users group and other interested parties to form a sub-committee to start reviewing the management plan asap, and with a view to developing a park management plan as well.
4. Pest control – 9 cats caught, 4 to go. Thanks to Judy for all your hard work, we're nearly there. Brian has caught 5 possums in the last 2 weeks. **ACTION:** Katie to advise the GWRC that possums are about again re: extra trapping.
5. Other business
  - Kay updated on the plans to start a tree nursery located in Governors Green Cotter St land
  - Peggy requested that we join the Naturewatch networking list so we can have access to other groups information and resources **ACTION:** Katie to join us up to website.
  - Frank reported the Werry grove planting is progressing, some dead wood has been removed and plants are doing well.
  - A suggestion was made to have a standing appointment at the Greytown Community Board meeting to update council et.al on our activities, also to send minutes to the board chair regularly. **ACTION:** Katie

**Next meeting: 10:30am (winter hours), Saturday 17 AUGUST 2013 will be a meeting and a weeding working bee.**



## Greytown Community Board

### Minutes – 5 June 2013

- Present:** Christine Stevenson (Chairperson), Cr Margaret Craig, Michele Falleni, Kay Gray and Cr Viv Napier.
- In Attendance:** Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).  
For part only Cr Mike Gray (Greytown CDEM Community Response Team).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 5 June 2013 between 7:00pm and 8:25pm.

### PUBLIC BUSINESS

#### 1. APOLOGIES

*GCB RESOLVED (GCB 2013/32)* to receive apologies from Shane Atkinson and Mayor Staples.

*(Moved Stevenson/Seconded Gray)*

Carried

#### 2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

#### 3. PUBLIC PARTICIPATION

There was no public participation.

#### 4. GREYTOWN CDEM COMMUNITY RESPONSE TEAM

##### 4.1 Update from Greytown Community Response Team

Cr Gray tabled a report and updated the Community Board on progress with installing equipment in the Greytown Town Centre, volunteer training, purchase of an emergency resource kit and a planned CD display.

*GCB NOTED:*

1. Action 336: Determine whether the Wairarapa CDEM Office would pay for volunteer resource kits for South Wairarapa teams; M Allingham

#### DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

2. Action 337: Liaise with Martinborough and Featherston CDEM Response team leaders to determine whether they require the same items for resource kits for their volunteers; Cr Gray
3. Action 338: Determine whether the electronic whiteboard can be permanently stored in the WBS room for ease of access for CD; M Allingham

## 5. COMMUNITY BOARD MINUTES/EXPENDITURE

### 5.1 Greytown Community Board Minutes – 1 May 2013

*GCB RESOLVED (GCB 2013/33)* that the minutes of the Greytown Community Board meeting held on 1 May 2013 be confirmed as a true and correct record.

*(Moved Stevenson/Seconded Cr Napier)*

Carried

### 5.2 Matters Arising

Mrs Falleni tabled pictures of welcome signs from South Island towns.

*GCB NOTED:*

1. Action 338: Organise a community competition for design of a 'welcome to' sign for the Greytown town entrance; Stevenson

### 5.3 Action Items From Previous Meeting

The Community Board reviewed the action items and updates were provided.

### 5.4 Income and Expenditure Statement to 30 April 2013

*GCB RESOLVED (GCB 2013/34)* to receive the Income and Expenditure Statement to 30 April 2013.

*(Moved Stevenson/Seconded Cr Craig)*

Carried

## 6. OPERATIONAL REPORTS – COUNCIL OFFICERS

### 6.1 Officers' Report to Community Boards

*GCB RESOLVED (GCB 2013/35)* to receive the Officers' Report to Community Boards.

*(Moved Stevenson/Seconded Falleni)*

Carried

## 7. COMMUNITY BOARD/COUNCILLORS REPORTS

### Kay Gray

Mrs Gray tabled an Information Centre report, a report from the LGNZ Community Board Conference and a report on Arbor Day 2013 celebrations.

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Mrs Gray advised that Arbor Day celebrations would commence on the 2 July and finish on the 7 July 2013. The organisation of children's activities, Friends of the Park participation and community plantings was almost complete.

The Community Board agreed that Mrs Gray should purchase the necessary art supplies for children's activities for Arbor Day.

Mrs Gray undertook to prepare a timetable of Arbor Day celebrations for members.

### **Michelle Falleni**

Mrs Falleni gave a report from a Wairarapa Library Service meeting attended and the Kotui implementation celebration.

### **Cr Margaret Craig**

Cr Craig canvassed Community Board interest in providing further financial support for the Cobblestones Museum entrance project and to fund some artwork for the new Arbor House wing. Cr Craig undertook to advise Cobblestones and Arbor House to submit an application for financial assistance for consideration at the next meeting.

### **Christine Stevenson**

Mrs Stevenson spoke to her report, introducing ideas to have a youth representative on the Community Board, to arrange community forums to enhance communication in the community and to celebrate Neighbourhood Day in March 2014.

The Community Board agreed that Mrs Stevenson should pursue obtaining Greytown youth representation at Community Board meetings.

### **Cr Viv Napier**

Cr Napier gave a report from the Waiohine Floodplain Management Committee's attendance at a meeting of the GWRC Environmental Wellbeing Committee. The decision from the GWRC Committee on the proposed Greytown stopbank was for a report to be prepared on the viability of the recommendations within 6 months and for a decision to be made on the best design option within 12 months.

Cr Napier gave a report from a Papawai Stream meeting attended.

## **8. DEFIBRILLATOR LOCATIONS**

The Community Board noted the Greytown defibrillator locations.

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## 9. CORRESPONDENCE

### 9.1 Inwards

From Christine Stevenson to Peter Isaac dated 2 May 2013.

*GCB RESOLVED (GCB 2013/36)* to receive the inwards correspondence.

*(Moved Stevenson/Seconded Cr Napier)*

Carried

## 10. FINANCIAL ASSISTANCE

### 10.1 Greytown Community Creche

*GCB RESOLVED (GCB 2013/37)* to grant the Greytown Community Creche \$500 for their fostering engagement art experiences for children project.

*(Moved Stevenson/Seconded Cr Napier)*

Carried

### 10.2 Greytown Trails Trust

*GCB RESOLVED (GCB 2013/38)* to grant the Greytown Trails Trust \$1,000 for maintenance of the Greytown Rail Trail.

*(Moved Gray/Seconded Falleni)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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**Greytown Community Board**  
**Action Items**  
**From 5 June 2013**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
22	GCB	30-Jan-13	Action	Mark	Assess the health of some trees within the Greytown Campground and assess for safety to campers. Removal of two kowhais recommended. Assess the poplar trees on the Greytown Campground boundary for camper safety	Open	Note: Tree Advisory Group recommends two Kowhai trees could be removed). TAG have assessed trees and can advise which trees need to be assessed. In progress - one of the trees fell down and had to be removed. Awaiting arborist report on the rest. CityCare arranged arborist report - still awaiting this 06/06/13. 6/6 Have received report, Officer looking into resource consents. 28/6 Ongoing. 5/7 Officer to talk to planning department regarding resource consents, meeting scheduled for next week. Officer waiting on feedback from tree advisory group
139	GCB	13-Mar-13	Resolution	Mark	<b>Farley's Oak – Arborist Report 15 Feb 2013</b> GCB RESOLVED (GCB 2013/21): 1. To receive the information. 2. That Council officers continue with the recommended actions of the 2010 report to enhance the health of the tree (root irrigation, fertilisation, pruning and monitoring) and arranges for annual reassessment of the tree. 3. That Council officers prepare the draft resource consent application for the eventual felling of the tree including a set of criteria that will trigger the final application proceeding. (Moved Stevenson/Seconded Falleni) Carried	Open	In progress. Ashphalt to be removed from above roots next week (10/6) then fertilising and mulching to be done. 6/6 Draft resource consent to be completed. 28/6 Meeting to be set up with Planning to assist. 5/7 Meeting scheduled for next week
145	GCB	13-Mar-13	Action	Mark	Provide information and an opportunity to comment to residents on the proposed changes to trees along Jellicoe Street in Greytown	Actioned	Helen & Karl are currently managing this, work in progress. Also relates to #146 6/6 Ongoing 28/6 Ongoing meeting 1/7 to discuss letters 5/7 Letter being sent to Jellicoe Street residents today. Letter

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
							includes a feedback form with a choice of three trees to replace the existing flowering cherry.
150	GCB	13-Mar-13	Action	Mark	Make contact with Plunket advising them of the planned Greytown Toilet upgrade and obtain approval for the Plunket plaque to be placed on the side of the new toilet block	Actioned	In progress 6/6 Found our plaque is not actually plunkets, no further action required.
151	GCB	13-Mar-13	Action	Shane Atkinson	Advise the Greytown Trails Trust of the decision regarding ongoing financial support from the Community Board and request that any future requests for items to be funded by the Board be formally requested and itemised on the agenda	Open	
236	GCB	1-May-13	Action	Mark	Write to GWRC seeking a covered 4 person bus shelter for outside the Trust House Community Store in Greytown (similar to the shelters on the main road in Carterton)	Actioned	Currently identifying whether this is a SWDC or GWRC responsibility. This also came through as a submission. 6/6 Request for new shelter has been added to GW list of possible upgrades for next financial year. However, given that there is a veranda nearby, this site is more than likely to rank low on GW priority list for new shelters
237	GCB	1-May-13	Action	Mark	Ask the Trust House Community Store if they would be prepared to have cars exit from their car park onto West Street and for the State Highway 2 exit to be closed so buses can use their kneel facility and congestion/visibility when a bus is stopped is alleviated/improved	Actioned	Officer to make contact with Greytown Trust House Community Store 6/6 Actioned item as it also came through as a submission. Sara (admin assist) talked to Denis (GTWN trust house community store) re this submission. Denis said that the main reason he could not have this exit closed is because the tree in the parking lot is a notable tree (Ts026 Juglans regia- English Walnut) and this tree can not be removed. This tree is stopping trucks being able to use this entrance to the store. After discussions with Committees secretary it was agreed that this issue needs to be discussed at a Manager to Manger or CEO to CEO trust house level.
239	GCB	1-May-13	Action	Mark	Investigate whether the yellow painted lines on McMaster Street (marking out the former milk delivery station) can be painted over as their requirement is historic	Actioned	Officer to investigate 6/6 Officer to action 5/7 Work ordered

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
242	GCB	1-May-13	Action	Mark	Obtain a quote to resurface the walkway in O'Connor's Bush. If budget allows undertake the work	Open	<i>Note: Use of O'Connors Bush grant ok if money allows</i> Officer to investigate 6/6 Officer to get quote 5/7 Quote expected next week.
244	GCB	1-May-13	Action	Mark	Locate an electronic copy of the CDEM pamphlet and upload to the web	Actioned	Officers preference is to point people to the WREMO or Get Ready Get Thru site as publications are current and maintained on these sites. The CD page has been updated to include these links and a link to the Wairarapa events page and old publications removed from the SWDC site.
245	GCB	1-May-13	Action	Mark	Determine whether parking guideline paint could be applied at the intersection of Kuratawhiti and Main Streets and also Jellico and Main Streets	Actioned	Officer to investigate 6/6 Officer agrees with guideline paint to be applied to Kuratawhiti & Jellicoe St and also thinks parking guideline paint would be beneficial to the McMaster Street block between Main & East Streets (Out side the Library). Officer to action 5/7 Work ordered
246	GCB	1-May-13	Action	Kay Gray	Guage Farley family interest in incorporating oak tree seedling plantings as part of Arbor Day celebrations (public attendance possibility)	Actioned	
247	GCB	1-May-13	Action	Kay Gray	Obtain prices for materials for children's craft activities for Arbor Day	Actioned	
248	GCB	1-May-13	Action	Paul	Provide the Greytown Information Centre with a computer mouse and obtain a quote for a large capacity USB drive	Actioned	
249	GCB	1-May-13	Action	Christine Stevenson	Locate Greytown defibrillators, collate a list and email to the Committee Secretary for inclusion in the next agenda (invite the public, via the Grapevine, to come forward with known locations)	Open	
250	GCB	1-May-13	Action	Mark	Ensure Council officers respond to the letter and requests from the Greytown Development Group	Actioned	Drinking fountain has been purchased and due to be installed. Disagreed with coin operated barbecue. Response letter issued 6/6/13
253	GCB	1-May-13	Action	Mark	Investigate how leaf collection in Greytown (the district) can be made more effective	Actioned	Officer to investigate. 6/6 Leaf collection on <a href="#">wednesdays for the next month.</a>
336	GCB	5-Jun-13	Action	Mark	Determine whether the Wairarapa CDEM Office would pay for volunteer resource kits for South Wairarapa teams	Actioned	Cr Gray's list emailed to Mark, 5/7 No, WAI CDEM office will not pay for volunteer resource kits.



Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
337	GCB	5-Jun-13	Action	Cr Gray	Liaise with Martinborough and Featherston CDEM Response team leaders to determine whether they require the same items for resource kits for their volunteers	Actioned	
338	GCB	5-Jun-13	Action	Mark	Determine whether the electronic whiteboard can be permanently stored in the WBS room for ease of access for CD	Actioned	04/07 To be followed up 5/7 already one there housed in the archives area, officer to look into having it moved to the WBS room.
339	GCB	5-Jun-13	Action	Christine Stevenson	Organise a community competition for design of a 'welcome to' sign for the Greytown town entrance	Actioned	

<b>Greytown Community Board</b>	
<b>Income &amp; Expenditure to 31 May 2013</b>	
INCOME	
Balance 1 July 2012	23,216.09
Annual Plan 2011/13	19,020.00
Flag Money - Sold by The Mayor	34.78
<b>TOTAL INCOME</b>	<b>42,270.87</b>
EXPENDITURE	
Members' Salaries	7,516.52
<b>Total Personnel Costs</b>	<b>7,516.52</b>
AP Lamb-Peters Pri RF323 Inv 19261 Black Paper	57.00
AP Mr T F Courtney RF111 Storage containers	68.00
AP Clareville Nurs RF444 Plants for Main St Gtn's barrels	289.79
AP Local Governmen 2012/13 Annual Community Board Levy	166.66
AP Mrs V L Napier Reimb Xmas purchases	200.87
AP Mr S W Atkinson Reimb sign - Farleys Oak	80.00
AP Cahoots Cafe Gtn Info C volunteers M/Tea	78.26
LED Chaser Lights Town Centre	45.72
AP K Gray - Full registration	647.83
AP House of Travel Wn-Qnstrn K Gray/Thomas/Stevenson Mrs K Gray	146.08
AP Flagz Limited Digital printed flags	1,635.00
corr coding Fairfax media road closures corr	89.60
AP Power Services Pick up & erect flags Greytown	138.00
AP Mark's Signs Trail closed for grazing sign	40.00
AP Mark's Signs Dogs on leash signs	48.00
AP Pope & Gray Con Screened Lime (Gtn Trails Trust)	500.00
AP Tree Top Flower Wreaths for ANZAC Day	100.00
NZ Community Board Conference	21.73
NZ Community Board Conference	124.34
NZ Community Board Conference	124.34
NZ Community Board Conference	16.52
AP Power Services Remove flags and replace Main St Gtn	138.00
Printer information centre	210.00
Laptop information centre	1,495.00
Travel Expenses Community Board Conference	133.04
<b>Total General Expenses</b>	<b>6,593.78</b>
AP Friends of Cobb RF323 2012 Xmas Carols	250.00
AP RF73 Arbor Day Talk/Exp 28-9 June	505.67
AP Papawai Marae RF59 Gtn Com Brd Grant-Hui Kotahitanga	1,000.00
AP Greytown Arts F RF444 Grant 2012 - Gtn Arts Festival	2,000.00
AP NZ Council of V Grant from Gtn Community Board	500.00
AP Greytown Commun IMP Grant (Safety & upgrading facilities	500.00
AP Greytown Arbor Day reimbursement	581.52
AP Woodside Trust Reimb exp Gtn Trails Trust	3,000.00
AP Mark's Signs 14 x Gtn Woodside trail signs	560.00
AP Lamb-Peters Pri 1200 DL Flyers "Are you Prepared"	105.00
AP Lamb-Peters Pri 2650 x A5 Flyers "Mens Shed"	183.00
AP Greytown Lions GCM Grant - March 2013	380.00
AP Reimb P Neilson/Civil Def brochures Gtn	60.00
AP Grant-Establish Heritage Garden Stella B	341.80
<b>Total Grants</b>	<b>9,966.99</b>
<b>TOTAL EXPENDITURE</b>	<b>24,077.29</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>18,193.58</b>
LESS: COMMITMENTS	
Salaries to 30 June 2013	888.48
Jeremy Bicknell creation of moveable art Display Modules	1,590.48
<b>Total Commitments</b>	<b>2,478.96</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>15,714.62</b>

# GREYTOWN COMMUNITY BOARD

17 JULY 2013

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## AGENDA ITEM 7.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To update the Community Board/Committee on Council activities.

#### **Recommendations**

Officers recommend that the Community Board/Committee:

1. *Receives the information.*

#### **Chief Executive Officer**

##### **1. Executive Summary**

The past six weeks have certainly been busy however routines are now settling down a bit.

As advised earlier, Vanessa Tipoki has tendered her resignation for personal reasons.

Vanessa has done an excellent job in her group manager role. An advertisement has been placed for a replacement, on a full time basis.

The submission to the Local Government Commission was lodged on 22 May 2013. The commission has considered and accepted the application.

Key meetings attended have included:

- Chief Executive Forum
- WREMO
- Rural and Provincial
- Governance

The annual plan is presented for adoption under a separate paper following the usual round of public consultation and submissions.

## 2. Discussion

### 2.1 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 11 February 2013, and excludes multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000  (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	913	740	27	\$739

These levels are disappointingly high. Follow up letters have been sent.

An additional "annual" penalty is applied to all outstanding amounts as at 30 June – this is applied in the first couple of weeks of July.

Following the application of this penalty we will be writing to those who have an interest in any of the properties (e.g. mortgagors) demanding payment.

As has been requested by Council, a more aggressive approach will be taken on arrears.

### 2.2 Sandy Bay

A draft lease has been sent to Hiwi Trust and we are awaiting feedback.

### 2.3 Annual Plan

The annual plan public consultation process has been completed and the Draft Annual Plan was adopted by Council on the 26 June 2013.

### 2.4 Governance

The application from the Wairarapa Councils was delivered to the Local Government Commission on 22 May 2013.

The Commission accepted the application and at its meeting of 13 June 2013, agreed to assess the application.

The Commission identified the “community of interest” as being the whole Wellington region. One of the tests in deciding whether to accept and assess the application was that the application had to show demonstrable community support across the “community of interest”, i.e. the whole region. This is a significant hurdle and it is comforting to know that the application was prepared in such a manner as to demonstrate this. A credit to the working party.

The covering letter and decision paper are attached as Appendix 1.

The working party is now gearing up to address any matters the Local Government Commission.

The working party has also raised with officers the issue of relooking at shared services and what progress can be made on these. A preliminary paper was presented to the 11 June meeting.

## **2.5 Chief Executives Forum/Rural & Provincial**

I attended the above meetings and the key message from both was the amount of work Government was doing in the local government sector.

There are seven key workstreams:

- RMA
- Development Contributions
- Liquor
- 3 Waters
- Irrigation
- Productivity Commission
- Better Local Government

There was an interesting discussion on earthquake strengthening and the debate around having to strengthen to either 34% or 67% of code. While there was nothing definitive, apparently there is going to be a determination from the Minister issued sometime around November 2013 to clarify the issue.

## **2.6 LGOIMA Requests**

Since the last report to Council we have received three LGOIMA requests – they were seeking data on cemeteries; dog registration and data on all our liquor licence holders.

# **3. Appendix**

Appendix 1 – Letter from Local Government Commission

Contact Officer: Paul Crimp, Chief Executive

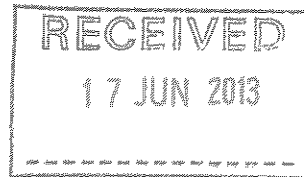
# **Appendix 1 – Letter from Local Government Commission**



# Local Government Commission

## Mana Kāwanatanga ā Rohe

17 June 2013



Paul Crimp  
Chief Executive  
South Wairarapa District Council  
PO Box 6  
**Martinborough 5741**

Dear Paul

### **Decisions on the Wairarapa Councils' (Masterton, Carterton and South Wairarapa) local government reorganisation application**

I refer to the Wairarapa Councils' application for reorganisation of local government in Wairarapa lodged with the Commission on 22 May 2013, under clause 3 of Schedule 3 of the Local Government Act 2002 (the Act).

This is to inform you that at its meeting on 13 June 2013, the Commission, after careful consideration of the material provided in the application and subsequently, agreed, pursuant to clause 6 of Schedule 3 of the Act, to assess the application.

Before proceeding to assess the application, however, the Commission, pursuant to clause 8(1), must first be satisfied there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the area. This is also to inform you that the Commission was satisfied in this regard.

I have enclosed a copy of the detailed decisions and explanations on these matters. I draw your attention to the Commission's decision that the wider Wellington Region is considered to be the 'affected area'.

The next stage of the process involves the Commission advising the affected and adjoining local authorities of these decisions, publicly notifying the application and seeking alternative applications under clause 9 of Schedule 3. I advise that the Commission has decided to defer public notification of the application and invitation for alternative applications pending expected receipt and consideration of a further reorganisation application(s) relating to Wellington Region.

I will write to you to inform you of the call for alternative applications as required by clause 9 of Schedule 3 of the Act, when a date for public notice and call for alternative applications has been decided.

The Commissioners would now like to meet with the mayor and councillors of your Council to provide them with an opportunity to meet the Commissioners and for the Commission to set out the next steps and possible timeline in the reorganisation process. One of my staff will contact you to arrange this meeting.

If you wish to discuss any part of these decisions please feel free to contact me on (04) 460 2202 or Gavin Beattie on (04) 460 2204.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Donald Riezebos', with a long horizontal stroke extending to the right.

Donald Riezebos  
Chief Executive Officer





## **LOCAL GOVERNMENT COMMISSION** **MANA KĀWANATANGA Ā ROHE**

### **Decisions of the Commission under clauses 6 and 8 of Schedule 3 of the Local Government Act 2002 on an application by Masterton, Carterton and South Wairarapa District Councils for reorganisation of local government in Wairarapa**

#### **Introduction**

1. On 22 May 2013 the Local Government Commission received an application from Masterton, Carterton and South Wairarapa District Councils (herein the Wairarapa councils), under clause 3 of Schedule 3 of the Local Government Act 2002 (the Act), for reorganisation of local government in the Wairarapa. Specifically the application is for the three Wairarapa councils to be united and to assume the powers of a regional council i.e. to become a unitary authority. The application proposes that the unitary authority comprise a mayor and twelve councillors elected from seven wards to ensure good geographical distribution and local participation with no councillors elected at large. It also proposes the use of committees to address matters of special interest, such as Māori issues and rural issues.
2. At a meeting on 13 June 2013, the Commission considered the application and made a number of decisions pursuant to Schedule 3 of the Act. The purpose of this document is to set out those decisions and the reasons for them, and to identify the next steps which the Commission must take.

#### **Decisions**

3. At its meeting on 13 June 2013, the Commission:
  - a) declared, under clause 2(c) of Schedule 3 of the Local Government Act 2002, that the affected area in respect of the Wairarapa councils' application is the area comprising Wellington Region as presently constituted
  - b) agreed, under clause 6 of Schedule 3, to assess the application
  - c) agreed, under clause 8(1) of Schedule 3, that the Commission has sufficient information to be satisfied there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in Wellington Region
  - d) decided to defer public notification of the application and invitation for alternative applications pending expected receipt and consideration of a further reorganisation application(s) relating to Wellington Region.

## Reasons for the decision

4. The Commission was required under clause 6 of Schedule 3 to consider the application as soon as practicable after receiving it, which was on 22 May 2013, and to decide whether or not to assess the application.
5. Clause 7 sets out the grounds on which the Commission may decline to assess an application. The Commission found that none of these grounds applied in respect of the Wairarapa councils' application.
6. Among other things, the Commission was required to consider information provided demonstrating community support in the district of each affected territorial authority for the application. In order to satisfy itself on this requirement, the Commission needed to determine which were the affected territorial authorities.
7. An affected territorial authority is, under the amended section 5 of the Act, a territorial authority that contains an affected area. An affected area is defined under clause 2 of Schedule 3 and includes an area that would be included in a new or different local authority if the reorganisation were to proceed. On this basis, the Commission agreed that the affected areas included the districts of Masterton, Carterton and South Wairarapa.
8. The Commission also agreed that the small part of Tararua District currently within Wellington Region but proposed to be transferred to Manawatu-Wanganui Region was also an affected area.
9. Under clause 2(c), the Commission, after careful consideration, agreed that the Greater Wellington Regional Council (GWRC) would be materially affected in terms of its operational scale, scope and capability, if local government was to be reorganised in accordance with the application because:
  - 88 staff<sup>1</sup> (21% of GWRC staff) would be affected by the Wairarapa proposal and this is a significant proportion of GWRC staffing numbers which would materially affect the *scale* of the council's operations
  - the area of land GWRC would administer would reduce by 72%, which would affect the extent of the environmental management and flood management operations (i.e. *scope*) by covering a significantly reduced land area
  - the reduction in its area and in these functions could affect GWRC's ability to attract and retain specialist staff in functions that in future were primarily provided in Wairarapa, which would impact on the *capacity* of GWRC.
10. On the basis that GWRC would be materially affected, the Commission declared the areas of the territorial authorities comprising the balance of Wellington Region also to be affected areas.

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<sup>1</sup> These are staff that GWRC has identified as being located in Masterton.

11. Having agreed the affected areas and therefore the affected territorial authorities, the Commission was then in a position to assess whether there was the required information demonstrating community support in the district of each affected territorial authority for the application. For this purpose it considered the following information:
  - the results of a Wairarapa Governance Review Working Party consultation exercise between December 2012 and February 2013
  - an independent Wellington-region-wide public opinion survey of all eight territorial authority areas undertaken by Colmar Brunton in June/July 2012
  - other local authority public consultation exercises indicating a level of support for a stand-alone Wairarapa council
  - letters of support from Māori/iwi based in Wairarapa
  - letters of support from the mayors of three territorial authorities in Wellington Region.
12. In respect of the areas of Tararua District currently within Wellington Region, the Commission received information demonstrating community support for the application as follows:
  - support from the largest landholder in the area
  - local authority support for the present Masterton boundary becoming the new regional boundary
  - an email from forestry interests in the area supporting the proposed regional boundary change.
12. On the basis of the above information, the Commission came to the conclusion that there was sufficient information demonstrating community support for the application in the districts of all the affected territorial authorities. The Commission also concluded that the application included all the other information required by clause 5(1). As there were no further grounds to decline to assess the application, under clause 7, the Commission agreed it would assess the application.
13. Prior to proceeding to assess and application, however, the Commission must next be satisfied, under clause 8(1) of Schedule 3, that there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the affected area. (NB this requirement is different from the community support *for the application* set out under clause 5(1)(f) of Schedule 3 referred to above.)
14. At its meeting on 13 June 2013, in addition to deciding whether to assess the application, the Commission also considered whether it had sufficient information to satisfy itself under clause 8(1). It concluded it did have sufficient information. The basis for this decision was the numerous consultation exercises that had occurred in Wellington Region over recent times. This included an independent Wellington-region-wide public opinion survey of all eight territorial authority areas undertaken by Colmar Brunton in June/July 2012. Based on this survey, there is evidence of support in each affected territorial authority for some form of local government reorganisation.

## **Relevant matters the Commission took into consideration**

- 15 In its considerations relating to community support, the Commission took into account whether community support was demonstrated or was demonstrable in each of the affected areas, and whether the support was demonstrated or demonstrable from organisations and individuals located within the affected areas and/or representing parts of those areas.
- 16 The Commission noted that the evidence demonstrating community support did not need to indicate a particular level or type of support in the affected area, this includes whether there was majority support, as this is not a requirement in the Act.
- 17 As a result, and being satisfied with the level of information provided, the Commission considered it did not need to undertake any consultation of its own at this time.
- 18 As part of its consideration in future, as to whether to proceed to issue a draft reorganisation proposal and then a final proposal, the Commission will need to continue to assess levels of community support for local government reorganisation in Wellington Region and for particular options that may be identified during the process. At each step in this process the Commission will need to continue to satisfy itself on the existence of demonstrable community support.

## **Next steps**

- 19 Having agreed to assess the Wairarapa councils' application and satisfied itself there is demonstrable community support in the district of each affected territorial authority for local government reorganisation in the affected area i.e. Wellington Region, the Commission is next required to take certain prescribed steps.
- 20 In the meantime, GWRC has advised the Commission that it intends lodging a reorganisation application relating to Wellington Region. In light of this advice, the Commission has decided to await receipt of this application and consider whether it meets necessary requirements, with a view to carrying out required public notification of both the Wairarapa application and any further Wellington application concurrently.
- 20 Accordingly the Commission has agreed to proceed, as required, to advise the Wairarapa councils and affected local authorities of its decisions in relation to the Wairarapa application. It will consider at its next meeting the appropriate timing to carry out the following further steps:
  - advising each local authority that adjoins an affected local authority and any other person, body or group the Commission considers should be notified, of the Commission's decisions
  - giving public notice of:
    - receipt of reorganisation application(s) including the type of reorganisation(s) proposed, local authorities affected and extent of the affected area
    - where further information about the application(s) can be obtained
    - an invitation for persons, bodies and groups to submit alternative applications in relation to the affected area
    - when alternative applications must be received by.

# PLANNING AND ENVIRONMENT GROUP REPORT

## 1. Planning

### 1.1 Resource Consents

#### 1.1.1. Consent Statistics

Officers received 13 resource consent applications from 01 May 2013 to 12 June 2013 and also processed 13 applications in that period, all within statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors, Community Board and Maori Standing Committee members, so consent details are not listed here.

### 1.2 Community Outreach

#### 1.2.1. Community Projects

Planner Russell Hooper has organised Council staff to participate in local Wairarapa Moana planting days on 12 June and 26 June 2013. Council is a member of the Wairarapa Moana Management Team and officers have indicated they wish to take a more active role in the Council-sponsored events benefiting local communities. The Planning department will continue to organise volunteers for these events which are positive for staff morale and help the community get to know their Council staff members in a social and philanthropic environment.

## 2. Building

### 2.1 Building consents

Processing statistics for: 1 May 2013 to 31 May 2013

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	46	412	34	N/A
Consent processing performance (within 20wd's)	98%	97.84%	82.98%	90%
COA processing performance	N/A	N/A	N/A	N/A
CCC processing performance	100%	98.56%	100%	100%

COA                      Certificate of Acceptance

CCC                      Code Compliance Certificate

## Consents granted by project

Type	No. of consents	Value
New Shops	1	180,000
New Tunnel Houses & Glasshouses	1	5,000
Factories - alterations & additions	2	264,000
Museum/Art Gallery	1	862,500
Shearing Shed/Woolshed	1	18,000
Implement Shed - farm building	1	18,000
Hairdresser - Shop/Retail outlet	1	900
Restaurant/Bar/Cafeteria/Tavern	1	75,000
Showhome	1	271,000
Water Storage and Supply	2	11,320
Sewage and Drainage System	1	77,000
Garage	5	86,500
Motel	1	30,000
Dwelling - unattached	8	977,000
Dwelling - alterations	5	238,665
Dwelling - relocation	1	10,000
Heater	13	48,681
Solid Fuel Heater	12	46,182
	58	3,219,748

## 2.2 Enforcement

None to report.

## 2.3 Policy

None to report.

## 2.4 Other matters

### 2.4.1. Building consent numbers

Building consent numbers from 1 July 2012 to 31 May 2013 show as 399. For the same period the year before the number was 304, so there has been a marked increase.

### 2.4.2. Staffing

As mentioned in the previous council report Council has been advertising for a new building control officer but there was a disappointing response to the advertising. The position to replace Mike Sims has still not been filled.

### 2.4.3. Dangerous Buildings (Whatarangi)

A follow up inspection of the properties affected by slips at Whatarangi was undertaken this month. Slips have been an issue along the subdivision for

many years. Over the years several houses have been demolished removing the risk. It was noted that very little change had occurred with regards to the slips along the cliff edge. Further inspections will be completed over the winter months.

#### **2.4.4. Fees**

It is proposed to increase building consents fees for the 2013/2014 period. The proposed average increase will be 5%. Approval is required for this increase. The fees will be the same as Masterton DC's fees providing consistency between councils.

### **3. Environmental Health**

#### **3.1 Liquor Licensing**

##### **3.1.1. Liquor Licence Statistics**

15 Liquor Licences were issued in the month of May 2013.

- One Off Licence was issued.
- 13 General Manager's Certificates were issued.
- One Club Licence was issued.

##### **3.1.2. Sale and Supply of Alcohol Act 2012 update:**

Liquor Licensing has been a high priority work area and is taking up a large amount of time and resources as Council prepares for the full implementation on 18 December 2013.

The next phase of the new legislation comes in on 18 June 2013. This is described as Sale of Liquor plus. Essentially the District Licensing Agency continues to decide unopposed applications under the old Sale of Liquor Act 1989, but needs to include the new criteria of the Sale and Supply of Liquor Act 2012.

#### **Licensing criteria and objections**

The criteria in the new Act came into effect on the 18 June 2013. These expand the current criteria to include:

- The object of the Act, such as whether the licence is likely to increase alcohol-related harm
- Whether granting the licence will negatively impact the community and neighbourhood.

As currently happens, anyone who has a greater interest than the general public will be able to object on these matters.

## **Applying for a licence between 18 June 2013 and 18 December 2013**

New applications or renewal applications filed between 18 June 2013 and 18 December 2013 will be considered under the old Act, but using the broader criteria in the new Act.

Council officers have been working with both Masterton and Carterton to prepare information for the public about the new objection criteria and process. The three councils are also working on joint application forms, advice for licence applicants of the new requirements and administration procedures such as report templates.

### **3.1.3. Wairarapa Liquor Working Group**

The combined Wairarapa Councils Working Group has had two meetings on 8 May and 5 June 2013. The next meeting is scheduled for 19 June. At this stage the working group is focusing on the formation of each Council's District Licensing Committees. A project plan from now until 18 December is being prepared to cover the formation of the DLCs, and the consultation requirements for any Local Alcohol Policy is being addressed.

## **3.2 Food Bill update**

The Minister for Food Safety has released a media update on 13 June 2013 about progress on the Food Bill as follows:

*"The Bill will be referred to Select Committee for a limited time to review the Supplementary Order Paper changes and then back to Parliament to complete its legislative journey. It is the Minister's intention to pass the Bill by Christmas".*

The press release identifies some of the proposed SOP changes and provides a link to the Cabinet paper which further explains the changes.

The following are two extracts from the release:

*"Since the Food Bill had its first reading, people have expressed concerns that it could have placed unnecessary regulation and compliance on community and fundraising groups. We have listened to those concerns and the relevant changes to the Bill will go back to Select Committee for consideration."*

*"What still has to happen before the Food Bill could be passed?"  
There are several steps in the process before the Bill can become law. The first step is for the legislation to go back to the Primary Production Select Committee for consideration. This may include further public consultation before the Bill could go through a second reading, the committee of the whole house, and the third reading.*

When the Bill becomes law it will be 18 months before it comes into force. During this time regulations will be developed. There will be extensive consultation giving people the opportunity to have their say on the detail of



the new food system. After it comes into force, food businesses will have a transition period of three years to become compliant with the new rules.

### **3.3 Noise Control**

There were 12 noise control complaints within South Wairarapa throughout May 2013.

Seven noise control complaints in Featherston.

Three noise control complaints in Greytown.

Two noise control complaints in Martinborough.

### **3.4 Bylaws and animal control**

#### ***3.4.1. Dog and stock control***

<b>INCIDENTS REPORTED</b>	<b>Martinborough</b>	<b>Featherston</b>	<b>Greytown</b>
Attack on Pets	0	0	0
Attack on Person	1	1	0
Barking and whining	1	2	3
Lost Dogs	0	10	3
Found Dogs	0	1	4
Rushing Aggressive	0	1	0
Wandering	1	6	0
Welfare Concerns	1	1	0
Stock	1	2	4
<b>Total Overall</b>	<b>5</b>	<b>24</b>	<b>14</b>

#### ***3.4.2. Dog Registration***

Registrations have been sent for the year ending 30 June 2014. Dogs are required to be registered by 1 August 2013 to avoid the late penalty fee. There are currently 2840 dogs in the South Wairarapa.

#### ***3.4.3. Microchipping***

Ten infringements have been issued for failing to have a microchip transponder implanted in a dog.

#### ***3.4.4. Dog Policy and Bylaw***

Public notification of the proposed amendment to the Control of Dogs Bylaw 2007 and Control of Dogs Policy 2007 has been completed. Every dog owner has been given notice of the proposed amendments included with their dog registration. Copies are also available at each of the libraries, the Council office and the SWDC website.

Submissions close on 12 July 2013.

### **3.4.5. Bylaws**

One Rooster complaint has been investigated in Featherston. The offending rooster has been removed and the problem resolved.

Four litter complaints have been followed up. Two infringements have been issued as a result. Officers now have access to vehicle registration checks for this type of incident. This was successfully used to identify one of the offenders.

Two properties with overgrown vegetation have been followed up and resolved.

### **3.5 Class 4 Gambling Venue Application**

Council has received an application by Prime Community Trust for a Class 4 Gambling Venue with respect to the premises situated at 57 Fox Street, Featherston and known as "Messines Bar & Restaurant". Council has publicly notified the application and received submissions. Consequently, a hearing date has been set for Wednesday 19 June 2013 in the South Wairarapa District Council Chambers and will be reported on in the next Council report.

Contact Officer: Vanessa Tipoki, Group Manager Planning and Environment (Acting)

# INFRASTRUCTURE AND SERVICES GROUP REPORT

## 1. Consents

### ***Wastewater (Martinborough, Featherston, Greytown)***

Work continues around land suitability and process investigation at all sites and for a combined treatment/ disposal feasibility study. This reporting is expected to be available before the end of July, where officers and advisors will be in a position to confirm the treatment disposal solutions for each of the three sites for final refinement prior to taking to Council for subsequent discussion and approval.

The programme as advised in May required that all additional information would be made available to the regulator by the end of June. The additional reporting commissioned over the last two months to further explore all available options on a standalone and collective basis has resulted in some time delay. Therefore compliance with the earlier dead-line was not achievable.

The Regional Council on this basis has been advised that Council in applying additional effort to identify the most appropriate solution and outcomes needs additional time and they have agreed in principle to extend the reporting dead line to January 2014 subject to the submission of and approval of a programme of actions underpinning the further information responses required

#### ***1.1 Wastewater Land Disposal***

No further expressions of interest have been received from land owner in the vicinity of the three sites.

#### ***1.2 Water***

Nil to report.

#### ***1.3 Coastal***

Re-nourishment of the existing boulder beach at Te Kopi will be undertaken as conditions allow over the winter period with a consent extension required for additional engineered defensive works for a section of foreshore immediately south of Te Kopi.

#### ***1.4 Gravel Pit Extraction***

Several river gravel extraction consents in the rural areas south and east expire in November 2013 and preparation of renewal processes including consultation and documentation is underway. Lodgement before the end of May is anticipated.

#### ***1.5 Land Fill Consent***

Nil to Report.

#### ***1.6 Wastewater and Water Reticulation***

The wastewater renewal portion of the contract is completed. The total length of sewer pipe that was renewed is 388 metres. Pipeline rehabilitation

by chemical grouting is expected to start in August for 180 metres of 300mm diameter pipe in Brandon Street.

Water main renewal is programmed to start in Wallace Street on the 13<sup>th</sup> of June. The contractor is placing two work crews to keep to the contract construction programme.

This contract will deliver two years of budgeted renewal work.

### **1.7 Wastewater Treatment Plants**

Planning and delivery for capital work at the treatment plants will be initiated this when consent certainty and agreed environmental outcomes are available. However a programme of minor improvements at all three sites is currently being developed for delivery in the 2013/14 financial year

### **1.8 Water Supply**

The Capital Assistance Funding application for the Featherston Water Supply upgrade project has been lodged with the Ministry of Health and is currently being processed with a decision now expected in the near future.

## **2. Operations Utility Assets and Services**

### **2.1 Wastewater Treatment Plants**

Greytown, Martinborough and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period without any non-compliance issues.

Officers are currently collating flow and quality data for the annual reports to GWRC due at the end of June and July. The annual reports are a requirement of the resource consent for evaluating the performance against the consent conditions at the four waste treatment sites.

### **2.2 Wastewater Reticulation**

4 pipeline blockages were reported and rectified during the period.

### **2.3 Water Treatment Plants**

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

### **2.4 Water Reticulation**

There were 17 water reticulation repairs reported and rectified during the period.

A bi-annually leak detection survey was completed in Greytown during May. This was done by Detection Services who use specialised acoustic listening instruments to perform a sub-surface detection of leaks.

A summary of the report received by Council indicates that there are 20 notable leaks ranging up to 22 litres per minute within the supply network and 6 residential leaks. The estimated total annual water loss from these leaks is 92,000m<sup>3</sup>.

The repairs of these leaks in the Council network have been programmed.

## **2.5 Water Races**

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows for both networks over the autumn months.

## **2.6 Waste Management**

Operations continued on a routine basis throughout the period.

Maintenance and up-grade of the Martinborough Transfer Station road was done during June.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

## **2.7 E-Waste Collection District Wide**

A Waste Consultant has been appointed by SWDC & CDC to prepare a short form contract between SWDC, CDC and Earthcare Ltd for the e-waste collection to be recycled. TV Takeback is to coincide with this e-waste contract. Expected start date is in July for receiving e-waste.

# **3. Roading and Reserves**

## **3.1 Roading Maintenance – Oldfield Asphalts**

Over the past few weeks roading maintenance has concentrated on:

- The grading of unsealed roads and the annual spreading of maintenance metal.
- The annual cleaning of long lengths of watertable drains.
- The replacement of faded signs
- Removal of infringing roadside vegetation

Recent ordered work has included the replacement of the timber deck of Wards Line Bridge and granular overlays of Hinakura Road beside the Martinborough Golf Course and the northern end of Battersea Road.

These overlays plus a 500m extension of the seal on Hikinui Road should be completed by the end of June.

## **3.2 Parks and Reserves**

City Care's performance over the past six weeks has been satisfactory.

Wet weather is affecting the mowing of grassed areas and City Care hasn't always been able to keep to their usual schedule. However they have

caught up with the schedule when the weather permits and the sports teams and other users are happy with the standard of maintenance.

The spraying of kerbs and footpaths is still continuing when weather permits. An additional round of spraying has been required to that originally specified as the spray used is restricted to Round Up for safety reasons.

City Care has recently rejuvenated the soft fall areas in the playgrounds and continues with their regular inspections and safety maintenance.

City Care has reported that the number of graffiti strikes in Featherston has increased again after a lull in February /March. Graffiti strikes in Greytown and Martinborough are less than 10% of those in Featherston.

Also of interest is City Care's monitoring of the weight of street litter collected per month. The weight of litter collected in May is similar to that collected in October / November which is 50% less than the January / March period when monthly weights were approximately 4.5 tonnes.

## 4. Property and Facilities

### 4.1 Graffiti

**Table 1 – Graffiti strikes May 2013**

Town	No. of strikes	Location
Featherston	101	Skate park; rubbish bins, swimming pool etc – school holidays
Greytown	0	
Martinborough	13	Playground – cubby house walls and roof

**Table 2 – Graffiti strikes October 2012 – May 2013**

Town	Oct 2012	Nov 2012	Dec 2012	Jan 2013	Feb 2013	Mar 2013	Apr 2013	May 2013	TOTAL
Featherston	13	0	17	102	9	23	87	101	352
Greytown	0	0	9	0	0	1	0	0	10
Martinborough	5	0	5	0	14	0	0	13	37
<b>TOTAL</b>	<b>18</b>	<b>0</b>	<b>31</b>	<b>102</b>	<b>23</b>	<b>24</b>	<b>87</b>	<b>114</b>	<b>399</b>

In March City Care reached the contractual total cost budgeted for graffiti with seven months of the contract still to run (\$17,260 based on an anticipated 192 strikes per year). Under the contract, graffiti strikes beyond this are charged as day works.

**Table 3 – Costs of Graffiti October 2012 – May 2013**

Town	Oct 2012 – March 2013	Apr 2013	May 2013	TOTAL
Featherston	-	0	2004.21	2004.21
Greytown	-	0	0	0
Martinborough	-	0	156.84	156.84
<b>TOTAL</b>	<b>17260</b>	<b>0</b>	<b>2161.05</b>	<b>19421.05</b>

## **4.2 Playgrounds**

Featherston – Community Board is considering options for new equipment. Repairs to some equipment and the fence are in progress.

Greytown – the donkey rocker has now been repaired.

## **4.3 Trees**

Greytown southern entrance –Community Board has agreed to proceed with City Care’s proposal up to the \$10,300 budget available this year and next year. The first stage of the work (removal of trees on the west side of the road) has now been done.

Two dead kowhai trees have been removed from Soldiers’ Memorial Park in Greytown (campground/O’Connor’s Bush) – new kowhai have now been planted. Root protection is to be put in place for three rohatu trees in the campground. Further tree removals and a considerable amount of deadwooding will be required in the camping ground following the receipt of an arborist’s report.

A large kahikatea is required to be removed (for safety reasons) from the entrance to the Greytown oxidation ponds on Papawai road. Consultation with iwi will be carried out before removal of the tree.

## **4.4 Sports Fields and Facilities**

The roof repairs at the pavilion at Soldiers’ Memorial Park are almost completed.

## **4.5 Pensioner Housing**

There is one further vacancy at Martinborough which will be filled from the waiting list. Repairs to the flat damaged as a result of a leaking pipe in the ceiling have been completed. The other 11 flats have been checked for similar damage to ceiling pipes and minor changes to the overflow have been made in eight of the flats.

## **4.6 Events**

No events in May requiring additional toilet cleaning, rubbish removal or other services.

## **4.7 Parks and Reserves**

### **4.7.1. Martinborough**

Landscaping work for the new Martinborough toilets is now under way.

An informal (and rather early) Guy Fawkes bonfire pile which had built up in the middle of Considine Park has been removed, with the tree branches chipped for use in Centennial Park. In consultation with the Pony Club, the gates have now been locked to prevent access for further dumping of rubbish and signs are to be erected. Cr Stevens is arranging for the public to be advised in the next *Martinborough Star* that no dumping of rubbish is permitted in the park except in the weeks prior to Guy Fawkes Night, when the public will be requested to supply materials for the bonfire.

#### **4.7.2. Greytown**

The arborist assessment of trees in Soldiers' Memorial Park (camping ground and O'Connor's Bush) has now been carried out and is being reported back to Community Board, the Tree Advisory Group and the Friends of O'Connor's Bush.

#### **4.8 Properties**

##### **4.8.1. Featherston**

The new drainage work for the Featherston Information Centre will start as soon as consent has been received.

David Kernohan has been engaged to prepare a conservation plan for the Anzac/Kiwi Halls, and will start work on this in the next few weeks.

##### **4.8.2. Martinborough**

Martinborough library is now fully installed in its new site on Kitchener St, and the Portacom has been removed from the Pain and Kershaw car park.

Pain Farm Homestead – the successful tender withdrew from the negotiations, and the availability of the lease will have to be re-advertised. City Care is maintaining the grounds and checking on security in the meantime.

##### **4.8.3. Greytown**

The Stella Bull park building remains vacant, and officers are to re-advertise its availability for lease.

Planning is underway for the new public toilets, with work expected on site in June.

#### **4.9 Cemeteries**

##### **4.9.1. Featherston**

A seat donated by the Lea family has been installed beside the number 2 ashes wall.

One interment in May.

##### **4.9.2. Greytown**

An additional headstone beam (90 plots) is being added. A smaller ashes beam is also being planned.

No interments in May.

##### **4.9.3. Martinborough**

One interment in May.

### **5. Libraries**

#### **5.1 Statistics all Libraries**

See Appendix 3 for issues and transactions statistics.



## **5.2 Kotui Library Management System**

Library staff spent most of May training for the introduction of the Kotui library management system which went live on 6 June 2013. Two staff members, one from Carterton and one from South Wairarapa, were trained by Kotui to be the trainers for the remainder of the staff. Other work related to Kotui included time spent setting up the system to ensure the data moved from NCS in an appropriate format, and to trouble-shoot any data which became corrupted in the transfer. As the Kotui database now contains the holdings of 17 New Zealand libraries, this meant that for WLS (as library #17) there were a considerable number of book bar-codes already in use, and one of the first jobs in the new system for all staff has been to re-code the affected books. While the library staff is still coming to grips with operating in a new system, it is clear that Kotui has many advantages over the old NCS system. Not least of these is the public user interface available via the website: <http://wls.kotui.org.nz>.

## **6. Civil Defence and Emergency Management**

### **6.1 Civil Defence Centres**

Meetings were held with Martinborough Lions and Hau Ariki Marae and the MOU's confirmed with both. The Lions will delay signing due to the election of a new president soon.

## **7. Appendices**

Appendix 1 – Monthly Water Usage

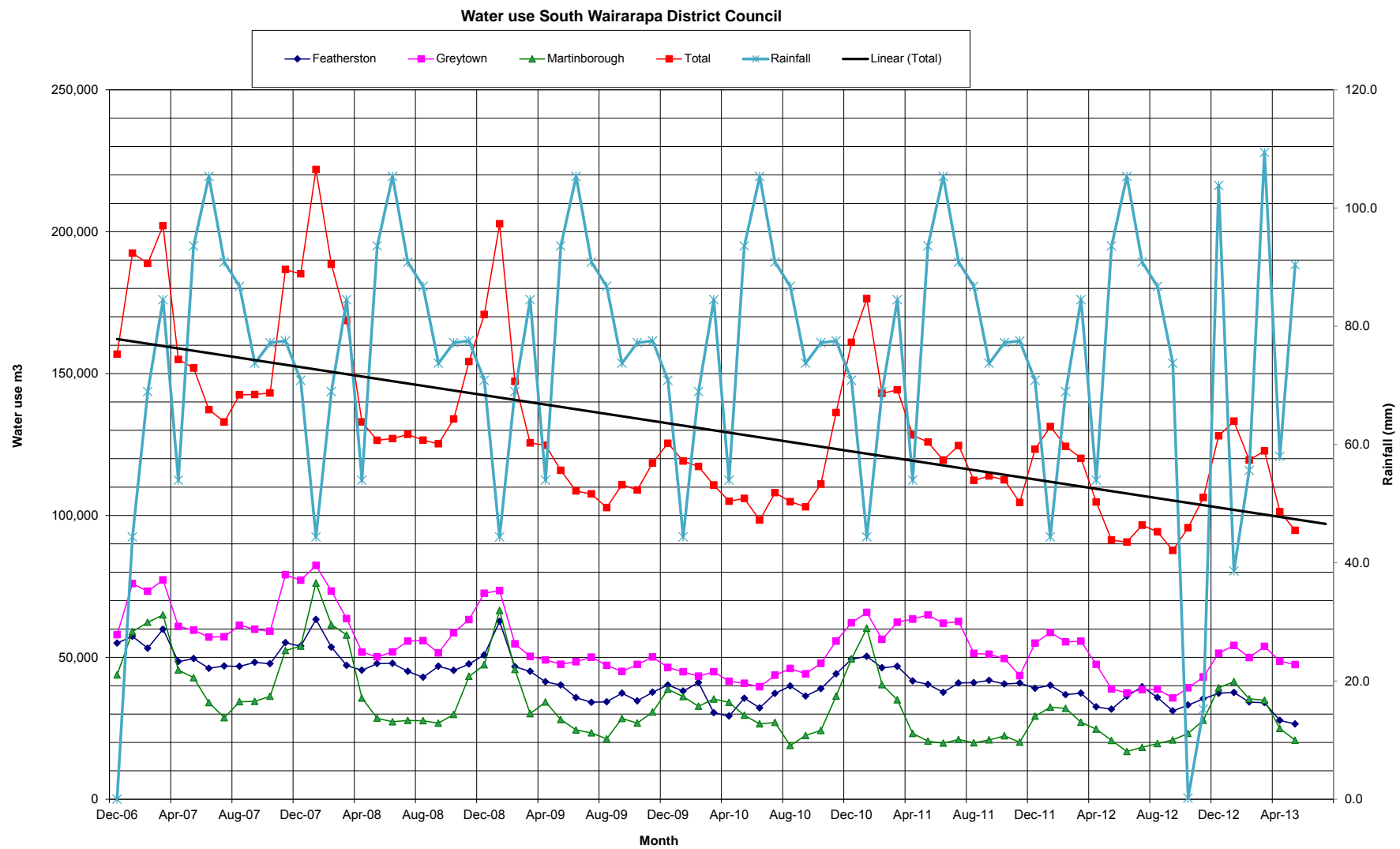
Appendix 2 – Waste Exported to Bonny Glen.

Appendix 3 – Library Statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

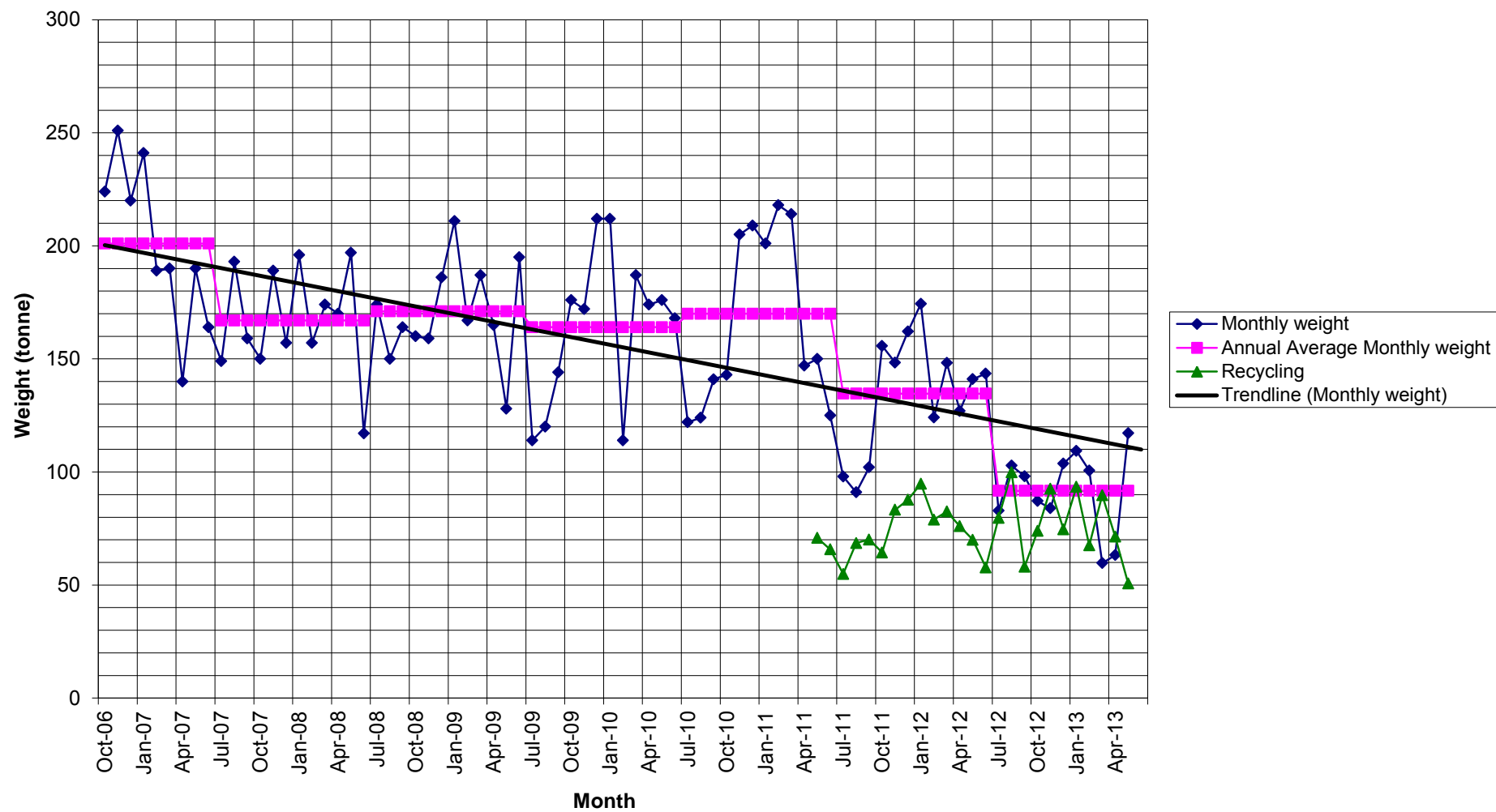
Reviewed By: Paul Crimp, Chief Executive

# **Appendix 1 – Monthly Water Usage**

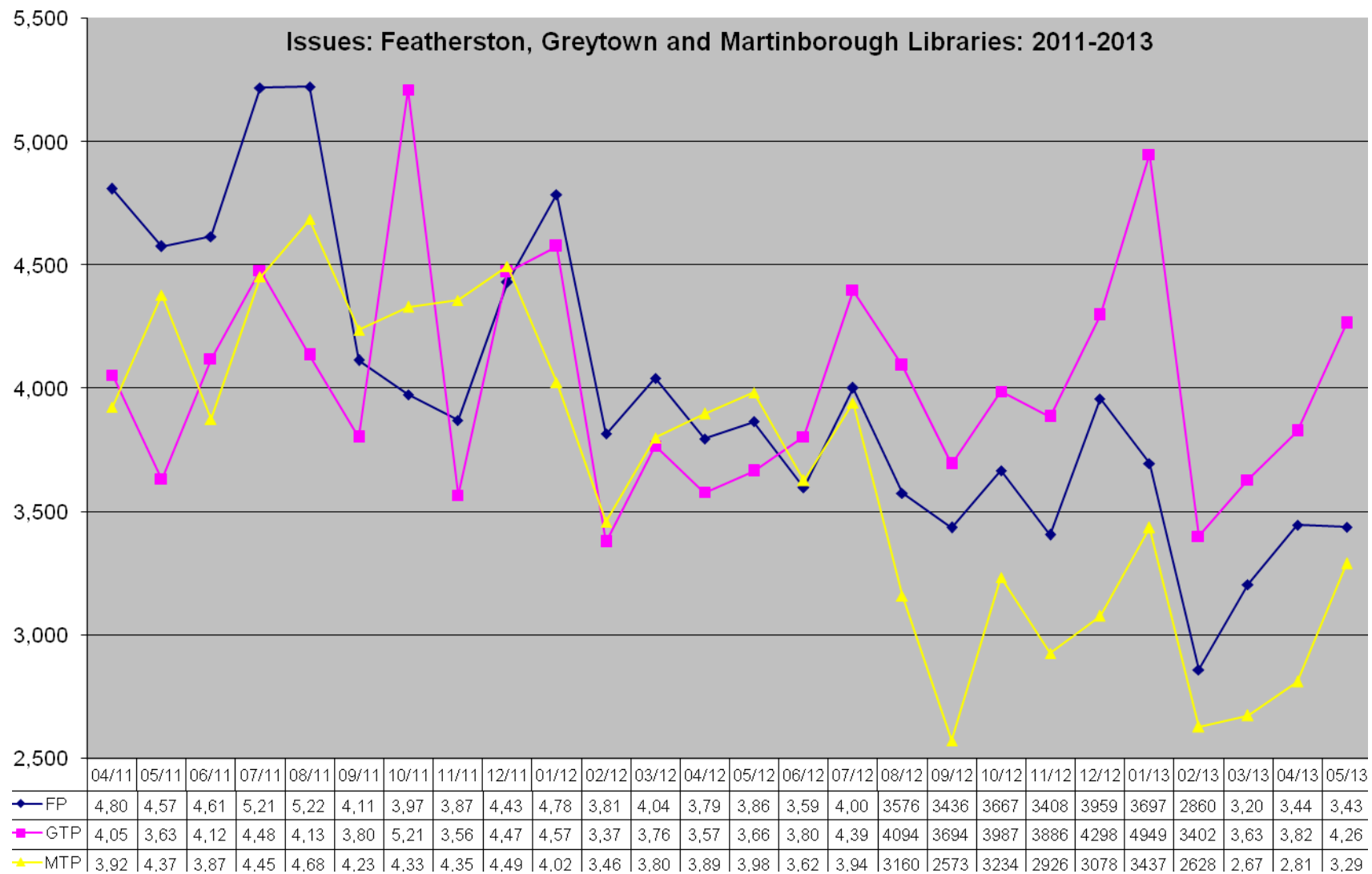


## **Appendix 2 – Waste Exported to Bonny Glenn**

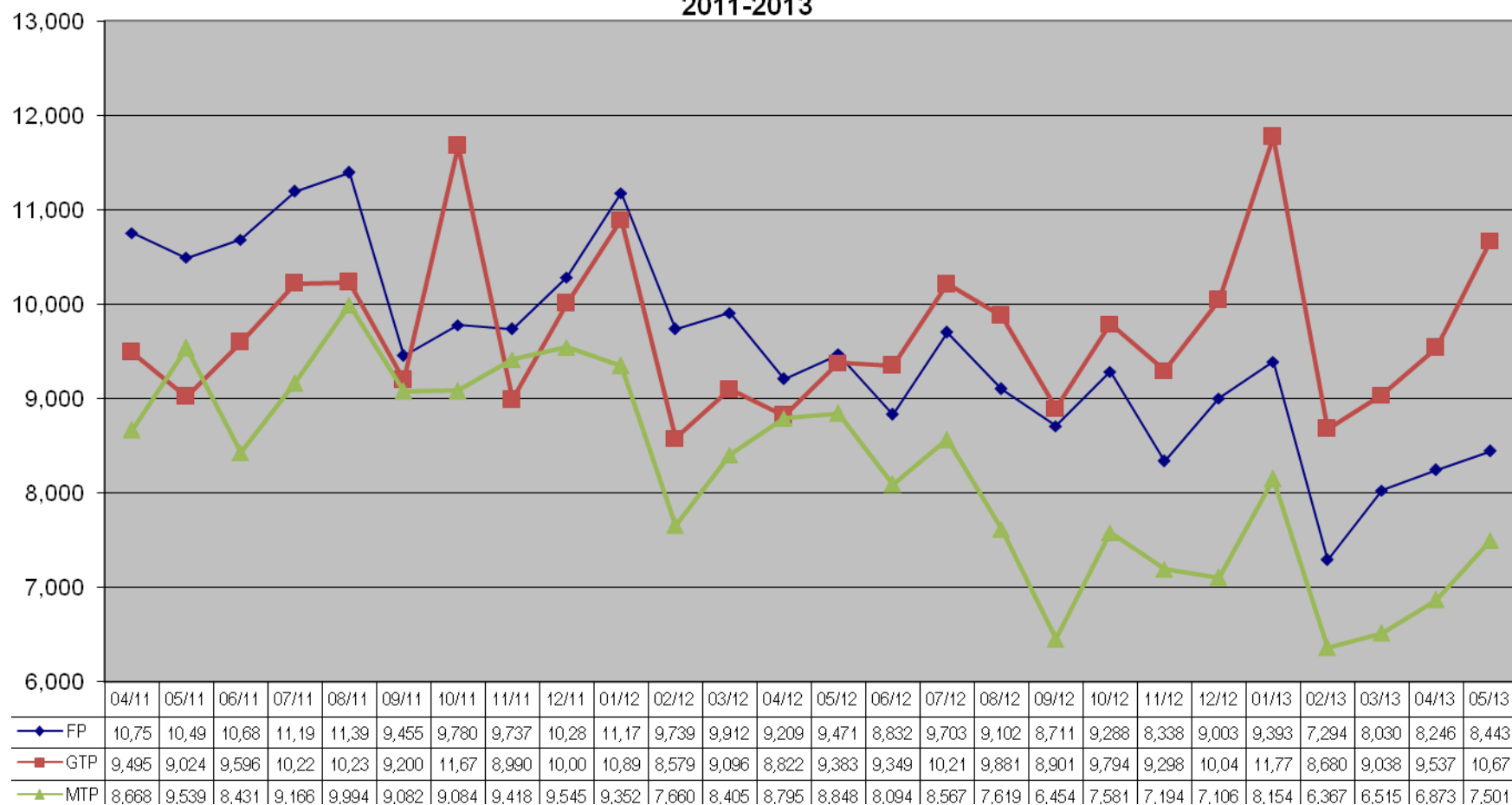
Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



## **Appendix 3 – Library Statistics**



**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough  
Libraries  
2011-2013**





# GREYTOWN COMMUNITY BOARD

17 JULY 2013

## AGENDA ITEM 7.2

### REPORT ON FOOTPATH FORWARD WORKS PROGRAMME 2010-2013

#### **Purpose of Report**

The purpose of this report is to report on the footpath forward works programme.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the information.*

## **1. Executive Summary**

In 2010 the Council engaged Wairarapa Workforce Development Trust in conjunction with Year 12 students from Kuranui College to undertake a condition survey of all footpaths and determine where new footpaths should be located.

Council also engaged Bri-Ken to review council's footpaths in the RAMM Database, updating the footpath types, location lengths and conditions.

From the condition survey it was possible to identify hazards on the existing footpaths e.g. tripping, overhanging vegetation that need to be remedied. A priority list for the renewal of existing footpaths based on the condition of the footpaths was compiled and now reviewed.

## **2. Background**

A safe footpath network is an important infrastructure asset in the South Wairarapa District, enabling residents of all ages to move safely around the townships while at the same time reducing the dependence on motor vehicles for local transport.

The works programs have been reviewed over the past 3 years being adapted as required annually to deliver these works. These amendments were based on other works programs and the efficiencies that can be gained as well as shifting priorities.

New footpaths are constructed where there are no footpaths. The Council's policy is to provide a footpath on one side of each road unless there are special reasons why there should be footpaths on both sides. These special reasons might include high traffic volumes, high number of pedestrians, for example next to a school, traffic hazards such as poor visibility to cross the road. Once there is one footpath on every road the Council may start constructing second footpaths down each road. New footpaths are constructed using concrete because they have a longer life and can be fully repaired in short sections over its life.

The location of new footpaths is determined by assessing the need and looking at where they are required to form a pedestrian network to get around the communities and go to key destinations. This is done by involving the community, particularly those involved with people who are more likely to use footpaths and those most at risk of accidents such as children and the elderly.

### **3. Discussion**

#### **3.1 Hazard Results**

The existing footpaths in the district are generally in good condition with relatively few hazards, as a result of renewal of many of the worst footpaths in recent years. Councils repair program has been dynamic due to the changing conditions over the past 3 years.

#### **3.2 Footpath Renewal**

The condition survey found relatively few defects with relatively low defect percentage.

However there have been some footpaths originally listed as defects that due to age and condition were replaced rather than repaired or where a section of new path was required abutting an aged section the new work and renewal was done concurrently to upgrade an entire section.

#### **3.3 New Footpaths**

The new footpaths recommended from the survey are listed in Appendix 2 showing what was completed and not with accompanying reason. The annual budget of \$86,000 will enable construction of about 770m of new footpath at about \$112 per linear metre.

#### **3.4 Financial Considerations**

Council's footpath renewal budget is \$43,000 and the budget for new footpaths is \$86,000. There will be budgeted money carried forward for the 12/13 year to the 13/14 year in both renewal and new footpaths due the 12/13 years works not being fully complete.

#### **3.5 Other**

Where the Council provides a footpath, it is morally obligated to maintain it in a safe condition.

## **4. Supporting Information**

### **4.1 Existing Policy**

The Council's policy on footpaths is to construct one footpath on each street before constructing a second. The recommended footpaths in this report are not consistent with this policy in that it is proposed that second footpaths be installed on busy or main roads or adjacent to facilities for at-risk pedestrians.

## **5. Appendices**

Appendix 1 - Footpath work completed that was not included on the Footpath Works Programme

Appendix 2 - Footpath Forward Works Programme

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive

## Appendix 1 - Footpath work completed that was not included on the Footpath Forward Works Programme

Street Name	Street Start	Street End	Side	Length (metres)	Reason Why
<b>Featherston</b>					
Harrison Street	Johnston St	Railway Station	Left	45	Completed because of heavy pedestrian use to and from railway station.
<b>Greytown</b>					
East Street	Kuranui College	Hospital Rd	Left	132	Completed because of new housing subdivision
Reading St	Mahupuku St	Jellicoe St	Right	110	Completed because there needed to be a footpath on one side of the road
Jellicoe St	Massy St	60 Jellicoe St	Right	200	Completed because there needed to be a footpath on one side of the road
West St	Humphries St	South Rd	Left		Completed because there needed to be a footpath on one side of the road & because of Governors Green Subdivision
Humphries St	Cotter St	Awhina Dr	Left	50	Completed because there needed to be a footpath on one side of the road
West St	Wood St	Haswell St	Right	236	Footpath was fully replaced as original was in such bad condition
<b>Martinborough</b>					
Princess St	Kitchener St/ SH 53	Cologne St	Right	252	Footpath was fully replaced as original was in such bad condition

## Appendix 2 - Footpath Forward Works Programme

Street Name	Street Start	Street End	Side	length	Firs t	Mai n or	Adjacen t	Complete d	Comments	When (based on forward capex and priority)	Cost (\$112 per linear metre)
<b>Featherston</b>											
Bell St	Hickson St	Birdwood St	left	180				Works current		Works Current	20160
Bell St	Hickson St	Birdwood St	right	180	yes		yes	No*	*Doing left side		
Johnston St	Bell St	Harrison St West	right	180		yes	yes	No	already footpath on other side		
Johnston St	Harrison St West	To Swimming Pool	left	180	yes			No			20160
SH53 Revans St	Donald St	Waite St	right	90		yes		No	already footpath on other side		
SH53 Revans St	Waite St	Wallace St	left	195		yes		No	already footpath on other side		
SH53 Revans St	Lyon St	Daniell St	left	170		yes		No	already footpath on other side		
SH53 Revans St	Daniell St	Wakefield St	right	60		yes	yes	No	already footpath on other side		
Revans St	Wakefield St	Watt St	left	160		yes		No	already footpath on other side		
Donald Street	SH53 Revans St		right	300	yes			No	Small amount of footpath to entrance of Loft existing. Past that not priority		
Donald Street	SH53 Revans St		left	300				No	Not priority		
Donald Street	SH2 Fitzherbert	SH53 Revans St	left	350				No	already footpath on other side		

Wakefield St	Bell St	Harrison St Wt	right	180				No	already footpath on other side		
Wakefield St / Underhill Rd	Harrison St West		right	270	yes			No			30240
Titoki Gr	Underhill Rd	cds	left	150	yes			No			16800
Watts St	SH2 Fitzherbert	Revans St	right	65	yes			No			7280
Daniell St	SH53 Revans St	Brandon St	right	185				No	already footpath on other side		
Birdwood St	Fox St	Tait St	right	75				No	already footpath on other side, footpath will not fit on right side.		
Birdwood St	Bell St	Harrison St East	left	185				No	already footpath on other side		
Harrison St West	Johnston St	Wakefield St	right	190				YES			
			<b>Total</b>	<b>3645</b>							
<b>Greytown</b>											
Humphries	West St	Kempton St	right	130		yes		No	already footpath on other side		
East St	Hospital Rd	Papawai Rd	left	240			yes	Yes some	Done 152 metres (not quite to Papawai Rd)		
East St	Church St	McMaster St	right	340			yes	No	already footpath on other side		
Cotter St	Humphries St	CDS	right	450				No			50400
Mahupuku St	Reading St	Massey St	left	280	yes				Doing right side		
Mahupuku St	Reading St	Massey St	right	280					Works current		31360
West St	Humphries St	Wood St	left	450	yes			No	already footpath on other side		
North St	West St	SH2 Masterton -	Right	90	yes			No			10080

		Wgtn									
North St	SH2 Masterton - Wgtn	East St	Right	90	yes			No			10080
Reading St	McMaster St	Market Rd	left	380	yes			No	Footpath is half way up other side, will require new formed curb and channel		
Reading St	North St	Jellicoe St	left	570	yes			No	already footpath on other side		
Reading St	Mahupuku St	McMaster St	left	50				YES	62 metres		
McMaster St	East St	Reading St	left	70				No	already footpath on other side		
McMaster St	Reading St	Massey St	right	170				No	already footpath on other side		
Cotter St	Humphries St	CDS	right	450				No			50400
			<b>Total</b>	<b>4040</b>							
<b>Martinborough</b>											
Oxford St	Cork St	Sackville St	left	Pedestrian ramp			yes	No	already footpath on other side		

<b>Total (\$)</b>	<b>\$246,960</b>
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### Footpath Submissions as at 12 June 2013

<b>Martinborough</b>											
Roberts St	Grey St	Weld St	not specified		Yes						
Easter St	Jellicoe St	Regent St	no specified		Yes						

Request that footpaths are developed from Daniel St to Martinborough Town including new footpath on Easter and extension along Jellicoe St & Malcolm to Easter and the new Estate Entrance											
<b>Featherston</b>											
Railway footpath along reserve	Bell St	Fox St									
Footpath around the outside of the ANZAC Hall be asphalted											



# GREYTOWN COMMUNITY BOARD

17 JULY 2013

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## AGENDA ITEM 7.3

### HUMPHRIES STREET PHOENIX PALM TREES

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#### **Purpose of Report**

To inform the Community Board about the problem with the Phoenix Palm Trees in Humphries Street Greytown.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Provide feedback on options.*

#### **1. Executive Summary**

Phoenix Palm Trees in Humphries Street Greytown have grown up through the power lines. The fronds of the trees are touching the power lines causing arcing to earth and also lines are being pushed together. This then shorts the lines and causes power outages to a large number of residents.

#### **2. Background**

Trees have been trimmed in the past but growth comes back.

#### **3. Conclusion**

Trees can no longer be effectively pruned out of the power lines without killing them. Officers to look at options of:

1. Switching to underground power
2. Prune with the risk of killing the trees
3. Remove the trees all together

#### **4. Appendices**

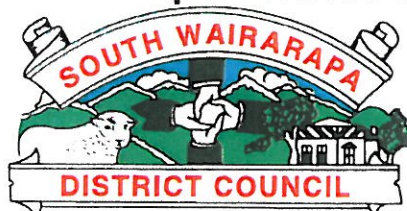
Appendix 1 – Street Tree Concern Document

Appendix 2 – Photos of trees

Contact Officer:

Mark Allingham, Group Manager Infrastructure and Service

# South Wairarapa District Council

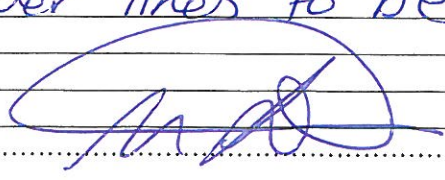


19 Kitchener Street, Martinborough  
 P.O. Box 6, Martinborough  
 Phone (06) 306 9611 Fax: (06) 306 9373 or  
[enquiries@swdc.govt.nz](mailto:enquiries@swdc.govt.nz)

## STREET TREE CONCERN DOCUMENT

Name:	<u>Sara Sutherland</u>	Date:	<u>30/05/13</u>
Address:	<u>c/o SWDC</u>		
	<u>Kitchener St Martinborough</u>		
Postal Address (if different from above)			
Phone	<u>3069611</u>	Fax:	
Email:			
Concerns/Comment:			
<u>Trees have grown up through the</u>			
<u>power lines, concern that the trees</u>			
<u>are touching the power lines.</u>			

(Please use separate sheet if necessary)

(Council use only)	
Action to be taken:	<u>Request for all 4 trees</u>
	<u><del>are</del> touching the power lines to be</u>
	<u>removed.</u>
Group Manager Infrastructure and Service (Signature).....	
Date: <u>7/6/13</u>	













# GREYTOWN COMMUNITY BOARD

17 JULY 2013

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## AGENDA ITEM 7.4

### REFERRAL OF SUBMISSION FROM 13/14 ANNUAL PLANNING PROCESS

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#### **Purpose of Report**

To bring to the attention of the Community Board submissions that have been referred to the Board by Council during the annual planning process.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receives the information.*
2. *Consider whether to provide additional funding to The Wairarapa Arts Festival Trust.*

## **1. Executive Summary**

The Council Draft 13/14 Annual Plan hearings and deliberations meeting was held on the 10 June 2013. One of the actions for the three submissions in the Appendices is that they be forwarded to the Martinborough Community Board for consideration as a project and/or additional funding allocation.

## **2. Discussion**

Below are the Council decisions on the submissions as enclosed in the Appendices.

Submitters Name	Submission Request	Council Decision
The Wairarapa Arts Festival Trust	Requests financial assistance of \$15,000 towards the inaugural Kokomai Creative Festival in October.	Granted \$5,000 for the 13/14 year. Officers to refer to the Community Boards for further financial assistance consideration.

### **3. Appendices**

Appendix 1 – Wairarapa Arts Festival Trust Submission to Draft 13/14 Annual Plan

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

# **Appendix 1 – Wairarapa Arts Festival Trust Submission to Draft 13/14 Annual Plan**







### **The Anzac Hall – Featherstone**

- International Southgate Band, accompanied by world renowned American soft shoe shuffle dancer Nic Gareiss ..... an entertaining night of toe tapping, foot stomping, thigh slapping, Irish/American blend of traditional folk music!
- Wairarapa Frocks on Bikes ride and high tea, culminating in a Vintage Swing Dance Class workshop; open for the whole community to attend and enjoy.

### **Greytown**

- Confessions of a Chocoholic, produced by Greytown local Lynn Bushell, featuring a professional local Wairarapa actress Megan Rochery at the Greytown Little Theatre.
- “Nick”, a New Zealand play based on the inspiring true story of one Dunedin’s local heroes, Nick Chisholm; two shows at Kuranui College.
- Watch out for Jump Jam Flash Mobs, appearing at ‘secret’ locations in South Wairarapa.
- Kura Gallery Maori Contemporary Visual Art Exhibition at the Greytown Town Hall and Ka Hurangi Children’s Performers both umbrella events.

The above is an indication, of what The Wairarapa Arts Festival Trust plans to bring to Martinborough, Featherstone and Greytown, this will be expanded upon at our submission to South Wairarapa District Councillors in June.

Funding of \$15,000 is being sought from South Wairarapa District Council so Kokomai Creative Festival can bring quality events and workshops to the area, as well as providing an umbrella for local artists, and mentoring opportunities by professional performers. It is the aim of The Wairarapa Arts Festival Trust to have ticketed events priced at a level which is affordable for the residents of Martinborough, Featherston and Greytown, and funding received from the South Wairarapa District Council will be used to ensure this can occur.



**The Wairarapa Arts Festival Trust  
Kokomai Creative Festival, Wairarapa  
18<sup>th</sup> to 27<sup>th</sup> October 2013**

Kokomai Creative Festival, Wairarapa is a community enterprise and being true to the ideals of The Wairarapa Arts Festival Trust, is the belief that there should be a social dividend to such an event. This is to be delivered through workshops and community events where, as well as providing shows – there will be learning opportunities for students provided by the artists in conjunction with their shows. A community stage will also enable local and up-and-coming artists and performers to be involved.

**Background**

- The Wairarapa Arts Festival Trust was established in 2012, with Trustees James Smallwood (Chair), Bob Francis, John Gilberthorpe, Fran Wilde, Edwin Read (Treasurer), Barbara Hyde and Paora Ammunson;
- A Festival Management team has been contracted: Artistic Director – Heidi Holbrook, Executive Director – Robyn Cherry-Campbell, Marketing Manager – Jenny Gasson;
- The inaugural Kokomai Creative Festival will be held over 10 days in October 2013, combining an exciting colourful programme of visual and performing arts, educational and cultural workshops throughout the Wairarapa;
- Kokomai Creative Festival will be an ongoing biennial event for the Wairarapa which will continue to grow and develop with each subsequent festival;
- Kokomai Creative Festival Directors are working to contract and engage local, national and international artists and cultural groups to take part in the festival by way of shows and workshops for schools and community groups.

**The Festival**

- 10 Exciting, engaging, inspiring, vibrant days – 18 to 27 October 2013;
- Performing, Cultural and Visual Arts Extravaganza;
- Touring School Programmes and workshops run by local, national and international artists and tutors;
- Shows and performances throughout the whole of the Wairarapa region – quite literally from the Mountains to the Sea;
- Free community events and workshops for the whole community to participate and enjoy;
- Providing a platform for local 'umbrella' events to be promoted throughout the Festival;
- Showcasing local artists and epicurean delights of our region;
- Utilising the unique venues of the Wairarapa;
- Distinctly Wairarapa;
- Encompassing all ages, backgrounds and cultures;
- Diverse programme similar to that of Wanaka, Nelson, Taranaki, Taupo and Tauranga Arts Festivals.

**Benefits to the entire Wairarapa Community**

- Cultural, visual and performing arts on the doorstep – accessible for all the community, individuals and schools;
- Education through touring school and community programmes and workshops throughout the whole of the Wairarapa region;
- Inspiring collaboration and unity of Wairarapa communities;
- Raising the national profile of the Wairarapa – bringing visitors from outside the region – increasing tourism, and business revenue;
- Promoting cultural participation through a diverse range of performances and workshops within all communities from the school's Kapa Haka competition to the Royal New Zealand Ballet.

# GREYTOWN COMMUNITY BOARD

17 JULY 2013

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## AGENDA ITEM 7.5

### CUSTOMER REQUESTS

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#### **Purpose of Report**

To advise community boards on the system for receiving customer requests and passing these on for action.

#### **Recommendations**

Officers recommend that the Council:

1. *Receives the information.*

#### **1. Discussion**

Community board members often receive requests from the public that need to be passed on to council officers for consideration and / or action.

In some instances these are raised at the community board meeting initially, and passed on as an "action item".

These requests can be logged as soon as they are received and this will speed up resolution, rather than waiting for the next community board meeting to be raised – up to six weeks.

The attached flow chart will hopefully help assist members with the process.

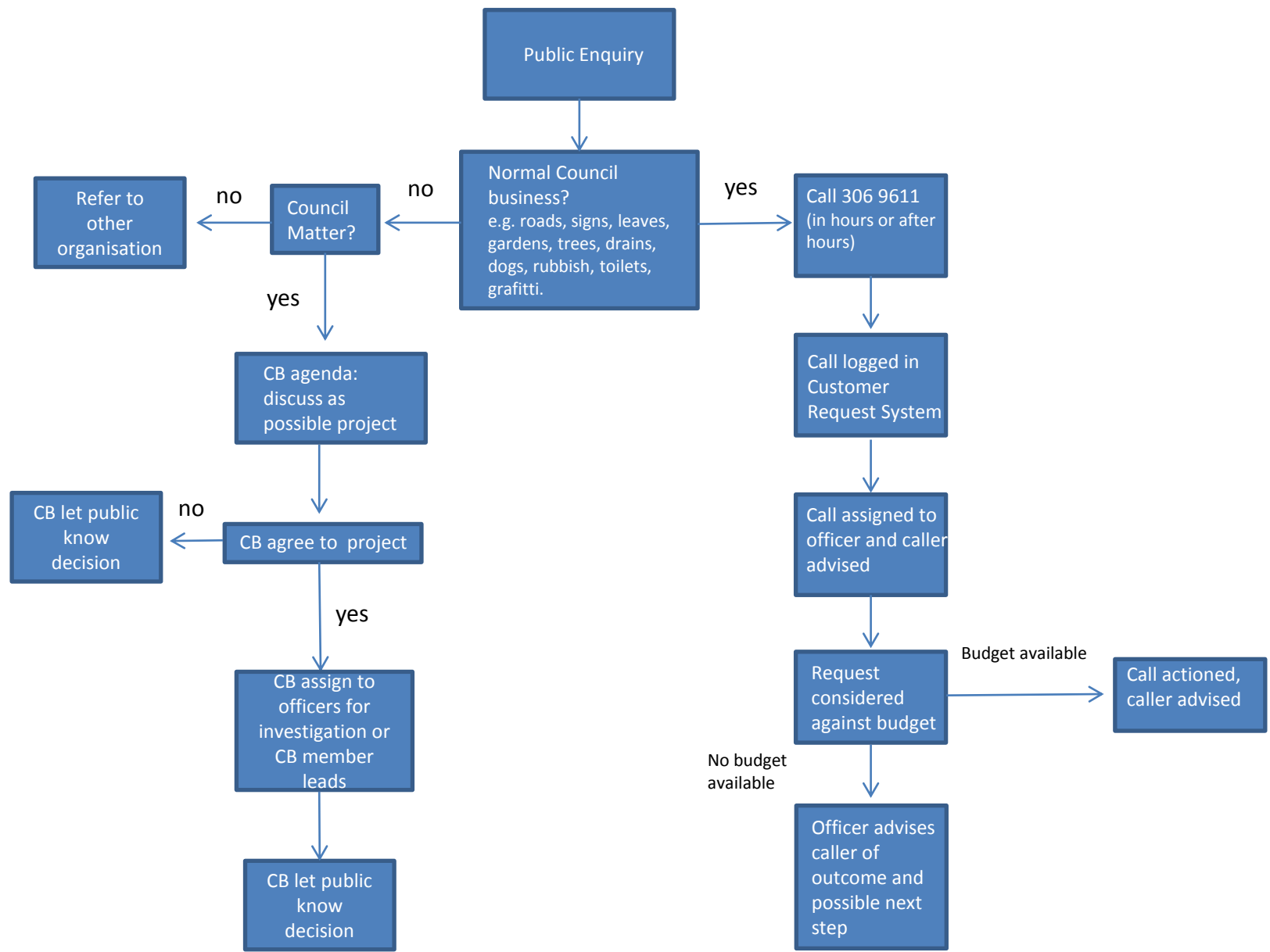
Council has implemented a customer service system which receives and logs progress against all requests for service, and advises the notifier when a request has been closed.

#### **2. Appendix**

Appendix 1 – Customer Request flowchart

Contact Officer: Paul Crimp, Chief Executive Officer

# **Appendix 1 – Customer Request Flowchart**



# GREYTOWN COMMUNITY BOARD

17 JULY 2013

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## AGENDA ITEM 7.6

### OFF-LEASH DOG EXERCISE AREA IN GREYTOWN

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#### **Purpose of Report**

To advise the Community Board of Council's decision to approve an area of Council-owned land at the southern end of Cotter Street (previously part of old Stella Bull Park) in Greytown as an off-leash dog exercise area.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receive the information.*

## **1. Executive Summary**

Council is in the process of publicly notifying an amended Control of Dogs Policy and Control of Dogs Bylaw. Schedule B of the bylaw identifies Council-owned off-leash dog exercise areas in the South Wairarapa. To date both Featherston and Martinborough have off-leash dog exercise areas that have been well received and used by the public.

Greytown has not had an area set aside for this purpose despite ongoing calls from the community. Officers in a report to Council on 26 June 2013 recommended that a parcel of land at the southern end of Cotter Street (Lot 25 DP 455345) should be approved for use by Greytown residents.

## **2. Background**

Officers in 2011 provided a report to the Greytown Community Board seeking feedback on preferred options for off-leash dog exercise areas in Greytown. The sites identified included the old Railway Shed land, Westhaven flats and Collier reserve. At the time old Stella Bull Park was being leased for a two-year term, but it was noted by Officers that the site was worth considering for an off-leash exercise area once the lease finished.

Since 2011 there has been significant development at the southern end of Greytown. The roading for the Governors Green development has separated a parcel of land off from old Stella Bull Park that sits north of Pierce Street. This land is unusable and was identified and flagged to Council and Community Boards in the December Infrastructure and Services Group

report as a potential dog exercise area. It is marked green on Appendix 1 and Lot 25 DP 455345 (on the western side) could be fenced to accommodate a dog park.

### **3. Discussion**

Council resolved at its meeting on 26 June 2013 to designate Lot 25 DP 455345 as an off-leash dog exercise area. The site is identified as a *proposed* area in Schedule B of the notified draft bylaw out for public consultation, and in determining its suitability the following criteria were considered:

- The area is not used extensively for sporting or other purposes
- The area is of significant size and has appropriate access
- There are sufficient sight lines
- The area is well bounded from adjacent areas
- No potential risk to other groups.

### **4. Conclusion**

Council, when deciding whether to designate an off-leash exercise area, should consider whether there is potential for people, stock or property to be placed at risk by errant dogs or dog soiling.

Council approved Lot 25 DP 455345 as the most appropriate in the Greytown Township. This parcel is on the urban fringe, is ideal in terms of size, accessibility and location and would meet the site assessment criteria. In addition its proximity to the Greytown-Woodside Trail ties in with community projects in the immediate vicinity. The proposal would add value to the Greytown community and meets the long term plan community outcomes for a vibrant, strong and sustainable South Wairarapa.

### **5. Appendices**

Appendix 1 – Available land (formerly part of old Stella Bull Park)

Contact Officer: Vanessa Tipoki, Group Manager Planning and Environment (Acting)

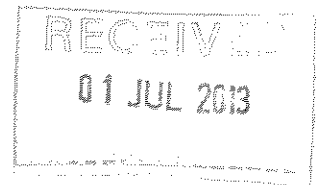


# **Appendix 1 – Available land (formerly part of old Stella Bull Park)**

Land available for dog park etc



58 McMaster Street  
GREYTOWN



26 June 2013

The Chairperson  
Greytown Community Board  
143 Papawai Road  
RD1  
GREYTOWN

Dear Mrs Stevenson

I am writing to apply for the position of Student Representative on the Greytown Community Board.

I am 15 years of age and am currently studying NCEA Level 1 at Kuranui College. I am interested in this position as I would like to get an insight and perspective on local Government. I am also very keen to represent and advocate for young people in the Greytown Community.

In Year 8 at Greytown Primary I was Head Boy. This was a leadership role that allowed me to work with the students and implement programmes at the Primary School. In Year 10 at Kuranui College I was a Junior College Student Leader. In this role I worked with the Junior College listening to their perspectives and then communicating their perspectives and ideas to the College Management. It is my belief that these two key leadership roles demonstrates that I am ideally suited for the position of Student Representative on the Greytown Community Board.

I am a resident in Greytown having lived here for the past six years. I am popular with my peers and believe I can communicate with them well. I am forthright and able to articulate points of view clearly and concisely.

Miss Smith, Head of Junior School and Mrs Patten, Deputy Principal at Kuranui College are able to provide more insight on my abilities to fulfil this role if required. They can be contacted on 06 3049116.

I look forward to the opportunity to discuss my application with you further. I can be contacted at the address above or phone 3047036. My email is [connortaumoepeau@vodafone.co.nz](mailto:connortaumoepeau@vodafone.co.nz).

Yours faithfully

Connor Taumoepeau

# Connor Taumoepeau

58 McMaster Street  
Greytown 5712  
Wairarapa

+64 6 304 7036  
+64 22 043 9896

connortaumoepeau@vodafone.co.nz

## KEY SKILLS

- Problem solving – go the extra mile; listening to people's needs and identifying potential problems and improvements to successfully implement solutions.
- Initiative and leadership – demonstrated leadership for being the head boy and prefect at Greytown primary and intermediate school, in 2010. Also a junior school leader at Kuranui college in 2012.
- Teamwork and interpersonal skills – able to work on my own or within a team.
- IT and judgement – experience in many types of software and hardware and ability to learn new software quickly and effectively.
- Flexibility, planning and organisation – able to learn new skills quickly.
- Negotiation and persuasion – able to see other peoples points of view to find the best solution.
- Perseverance and motivation – follows through on commitments to achieve a successful outcome.

## PERSONAL ATTRIBUTES

- Tactful and diplomatic – works well with others.
- Works to achieve consensus – brings enthusiasm and humour.
- Honest and reliable – responsible and dependable.
- Hard working and conscientious – loyal and committed to achieving results.

## EXPERIENCE

Child Minder | Greytown

September 2012 – Present

- Looking after an eight year old boy and a three year girl in the evenings while their parents were out.

Newspaper Delivery Person | Wairarapa Times Age, Masterton

March – December 2010

- Delivering newspapers to subscribers on a regular week day basis in the Greytown area.
- Was nominated by a subscriber for the delivery person of the month and won the prize.

## EDUCATION

Kuranui College

2011 - present

- Currently in year 11, studying NCEA level 1:
  - Design and Visual Communication
  - English
  - Mathematics
  - Science
  - Digital Technologies
  - Drama

## INTERESTS

- Self-taught on the electric guitar and studies piano.
- Builds and maintains computers.
- Playing pc games.
- Learning HTML 5 coding
- Drama

## REFERENCES

Available upon request.



We want a new  
**WELCOME TO  
GREYTOWN** sign  
**CAN YOU DESIGN  
ONE FOR US??**

Please get your ideas to me by  
**15<sup>th</sup> July 2013**

(please note extended date)

\*Conditions apply

70

Christine Stevenson, 143 Papawai Road, RD 1, Greytown

Email: [christine.stevenson@solwaycollege.school.nz](mailto:christine.stevenson@solwaycollege.school.nz)

# GREYTOWN

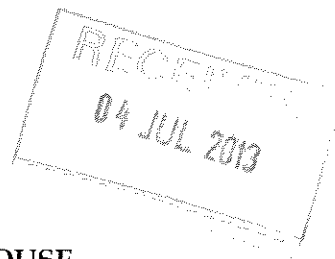
## NEW ENTRANCE SIGN

We want a new **Welcome to Greytown** sign.

Can you design one for us??

Please get your ideas to me by 1<sup>st</sup> July 2013

Christine Stevenson  
143 Papawai Road  
RD 1  
Greytown  
Email [christines@solwaycollege.school.nz](mailto:christines@solwaycollege.school.nz)



## CHAIRMAN'S REPORT FOR AGM OF ARBOR HOUSE.

01.07.2013

As Chairman and representative for the Board of Trustees, I must open this report with our appreciation of all those who have contributed through their work to the continuing smooth and efficient operation of Arbor House. Particular recognition must go to Lyn Olds as our Nurse Manager, as well as the registered nursing staff and care givers, all of whom have maintained the high standard of clinical and personal care that Arbor House provides.

We also recognise the day-to-day work load that is so ably handled by Debra Hall as Office Manager and Secretary to the Board. We recognise the recent appointment of Ngaire Francis to assist in this area.

We are also most grateful to the kitchen staff who continue to provide their high standard of food. Here I should mention our appreciation of those in our community who help so much by bringing in fresh produce.

Beyond all these, we recognise all those who give their time voluntarily, and thus significantly contribute to the daily life of our residents.

This has been a very challenging year for Arbor House, and a great deal of these challenges have been ably met and handled by Bruce Cutfield. He, as Treasurer, has managed a very testing financial year as well as supervising every aspect of our recent changes and developments. We all owe him a very special debt of gratitude.

We also appreciate deeply the fact that the residents and staff have all had to put up with several months of dislocation to their normal routine. This has necessarily resulted from the changes in structure and function of the Home, and of course includes the fact that Rigg Zchocke have managed all this while the normal life of Arbor House has continued around them.

Last year at this time I summarised the need for change at Arbor House to meet the ever increasing pressure on us to provide more high dependency care for our community. This year we have seen the plans on paper turn into a new additional wing of 6 more beds as well as a really significant improvement in the office and facilities for the nursing staff.

This whole development has made, and will continue to make, a very substantial contribution towards the future viability and financial security of Arbor House as a provider of Hospital Level and Rest Home Care in a not-for-profit context. We are now fully able to provide Hospital Level care in up to 16 of our 26 beds. This has been a very considerable achievement for an organisation of our size.



In addition to all of this, the driveway is at last completely renewed and surfaced. This has largely been made possible by many generous donations. In fact, none of these developments and improvements would have taken place without the contributions and help of so many people and organisations.

First and foremost we recognise the considerable generosity of the Greytown District Trust Lands Trust in transferring to us the Title and Deeds for the land of Arbor House. This move enabled us to secure loan finance through the good offices of the BNZ. Also amongst so many others, Greytown Rotary and Lions and Lionesses have been most generous in their continuing financial support.

We now have a new Wing that fully meets the expectations for care provision today. We are, however, very aware that the real success of Arbor House also depends not only on the buildings, but as much as anything on the quality of care that we provide. We remain fully committed to maintaining the established atmosphere of homeliness and personal support for all our residents into the future.

## Finance report for Arbor House AGM July 2013

It gives me pleasure to table the financial statements for the 2012/13 year.

We have had another year where the DHB has not given us a bigger enough increase in our contract price, to cover inflation. As you will no doubt be aware there is massive inflation on all the items we use especially labour but in other operational areas. I find it hard to believe that inflation is supposed to be so low. With so many more people about to enter care there will need to be incentives to make it attractive for more people to invest in new beds.

We have monitored the cash flow very carefully this year to keep cost down while providing quality service to our residents. On a turnover of \$1,243,000 we had a small cash deficit of \$3,306. This is in the margin error category. We have invested a lot of money, with the help of the bank, and completed an addition of six beds and refurnished office area. This has been challenging to say the least but the project is complete and now in use. The board was courageous in its decision to build the new rooms, and in so doing will have future proofed Arbor House as a community provided of care of the elderly for many years to come.

The main items to increase were Insurance at 66% (for well-known reasons) and ACC at 61% increase. (These should track down next financial year). Wages at 4.7% increase is for a pay increase and extra staff for the increased level of care. Medical costs increased due to a change in accounting processes.

All in all a satisfactory result.

I move the accounts for 2012/13 be tabled. I am happy to answer any queries any one may have.

Defibrillators are held at the following addresses

<u>TOWN</u>	<u>LOCATION</u>	<u>Address &amp; Contact details</u>	<u>Phone Number</u>	<u>Contact Person at Location</u>	<u>Email Address</u>
CARTERTON	<b>Carterton Golf Club</b>	Chester Rd/ 24 Lincoln Rd, Ctn	06 379 8457	Alan Heffer ???	cartertongolf@xtra.co.nz
	<b>Mobil Fuel Carterton</b>	191/207 High St Nth, Ctn	06 379 8804 / Debs 0273360128	Blaine Smith / Debs Julian	blaine.smith@xtra.co.nz; smithhare@xtra.co.nz
	<b>Carterton Bowling Club</b>	20 Pembroke St, Ctn 5951	06 379 7493	Peter Leighton	Post only x 20
	<b>Trust House Hockey</b>	Showgrounds, Chester Rd, Ctn	Sally: 06 379 8133 Bruce: 06 3774363, 3774363, 0274779448	Sally Caldwell / Bruce Perry / Kelly Govan	bruce@bloodstock.co.nz; waihockey@xtra.co.nz
FEATHERSTON	<b>Featherston Supermarket</b>	41-43 Fitzherbert St, Fstn	06 308 9104	Michelle Hopkins	michelle@trusthouse.co.nz
	<b>Featherston Golf Club</b>	23 North Soldiers Settlement Rd, Fstn	06 308 9306	Alaister Forrest	featherston.golf@paradise.net.nz
GREYTOWN	<b>Greytown Supermarket</b>	74 Main St, Gtn	06 304 8525	Denis Fenwick	Trust House
	<b>Greytown Bowling Club</b>	55-59 East St, Gtn	06 304 7980 or 0274 970977	Ken Marshall	Ken.mar@xtra.co.nz
	<b>Kuranui College</b>	6 Wakelin St/East St, Gtn	06 304 9116	Geoff Shepherd	office@kuranui-college.school.nz
MARTINBOROUGH	<b>Martinborough Pain and Kershaw</b>	14-16 Jellicoe St, M'Boro	06 306 5555 or David 021625327	David Kershaw/Conor Kershaw	conor.kershaw@mitre10.co.nz; david@pandk.co.nz
	<b>Martinborough Golf Club</b>	Todds Rd, M'Boro	06 306 9076	Sue Berger	office@martinboroughgolfclub.co.nz
MASTERTON	<b>Kuripuni Sports Bar &amp; TAB</b>	Queen St South, Kuripuni, Mstn	06 377 0405	Jeffery Kay	Trust House
	<b>Solway Park</b>	High St, Mstn	06 370 0500	Jerry Crump	Trust House
	<b>Lansdowne/Masterton Golf Club</b>	Manuka St, Mstn	06 377 4984	Ian Buchanan	enquiries@mastergolf.org.nz
	<b>Mahanga Golf Club</b>	Mahunga Drive, Oxford St, Mstn	06 377 4990; 06 378 9180	Martin Andrew / Di Hunter	admin@watermart.co.nz
	<b>Masterton Bowling Club</b>	McKenna St, Mstn	06 372 5859 or 06 377 4664	Dorothy & Henry Christensen	imonaghan@clear.net.nz
	<b>Strada/Picture Theatre</b>	230 Queen St, Mstn	06 378 8450	Brent Goodwin/ Sandra Meo	mummeo@hotmail.com
	<b>Wairarapa Community Centre</b>	170 Dixon St Mstn 5810	06-377 1022	Belinda Noyes	info@wcct.co.nz
	<b>Mitre 10, Ngaumutawa Rd</b>	169-171 Ngaumutawa Rd, Mstn	06 377 4955	Brent Stewart	brent.stewart@mitre10.co.nz

<b><u>TOWN</u></b>	<b><u>LOCATION</u></b>	<b><u>Address &amp; Contact details</u></b>	<b><u>Phone Number</u></b>	<b><u>Contact Person at Location</u></b>	<b><u>Email Address</u></b>
	<b>Flat Point</b>	C/- Paul Robinson, 1 Beach Road, Flat Point	06 370 8393/ 0272410013	Andy Simpson	tania.andy@xtra.co.nz
<b>GLADSTONE</b>	<b>Gladstone Hotel</b>	Gladstone Rd, Mstn	06 372 7866	R. Brady / Rhiannon	gladstoneinn@ihug.co.nz
<b>EKETAHUNA</b>	<b>Eketahuna</b>	27 Main St, Eketahuna	06 375 8266	Janine Palmer/ Dennis	eketahuna@trusthouse.co.nz
<b>MAURICEVILLE</b>	<b>Mauriceville</b>	329 North Rd, RD2, Mstn	06 372 5700 / 02102218237	Andy Sims	adsims@contact.net.nz
<b>MT BRUCE</b>	<b>Mt Bruce Bird Centre</b>	RD1, State Highway 2	06 375 8004	Kathy Houkamau/ Pam	pbasher@doc.govt.nz; khoukamau@doc.govt.nz
<b>PIRINOA</b>	<b>Pirinoa Hall</b>	Pirinoa Hall, Lake Ferry Rd	06 307 7751	Carman Harrison / Heather Atkinson	organic.essentials@xtra.co.nz
<b>NGAWI</b>	<b>Ngawi</b>	Fire Stn, Cape Palliser Rd	Nigel and Carol 06 307 8180/ Debbie and Keith 06 3078086 or 06 308 9220	Nigel and Carol Thompson/ Debbie Banks	debandkeith@slingshot.co.nz
<b>LAKE FERRY</b>	<b>Lake Ferry</b>	Fire Station, Lake Ferry Rd	Mary Tipoki: 06 307 7831 or Murray 06-3077638 or 0274451624, weekends at 063078999	Murray Nix / Darlene Nix	lakeferry@hotmail.com; mtipoki@wise.co.nz
<b>TINUI</b>	<b>Tinui</b>	20 Charles St, Tinui	06 372 6851	Rick Kellow / Bridget	canningfamily@wizbiz.net.nz; bridget@wizbiz.net.nz; rick.kellow@xtra.co.nz
<b>RIVERSDALE</b>	<b>Riversdale (Camp Anderson)</b>	Pinedale Cres, Riversdale	06 3723516	Tania Hopman	info@campanderson.co.nz
<b>CASTLEPOINT</b>	<b>Castle Point Camp Ground</b>	Jetty Rd, Castlepoint	06 372 6705	Lynell & Kerry Ellis	holiday@castlepoint.co.nz
<b>TORA</b>	<b>Tora Volunteer Rural Fire</b>	C/- Kandahar, 982 Tora Road, RD2, Tora, M'Boro	06 307 8857	Marcia Hunter	thehunters@wise.net.nz

7<sup>th</sup> June 2013

Dear Senior Dean/ Deputy Principal

I would be grateful if you could please pass this information on to any year 11 -13 students at your school who live in the Greytown Ward.

### **Student representative Greytown Community Board**

- Do you live in the Greytown Ward?
- Are you in Year 11 -13
- Are you interested in local politics?

#### **If so we are interested in you!**

We would like a student representative on our Board.

We meet on a 6 week cycle at 7.00 p.m on a Wednesday evening.

The meeting length: an hour – hour and half

There will be a small remuneration to the successful applicant.

Please apply in writing with your attached CV by 1<sup>st</sup> July, 2013 to:

Christine Stevenson  
Chairperson  
Greytown Community Board  
143 Papawai Road  
RD 1  
Greytown

Yours sincerely

Christine Stevenson  
Chairperson  
Greytown Community Board

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christine.stevenson@solwaycollege.school.nz

Mail

Move to inbox

More

1 of 989

COMPOSE

Student Rep on The Greytown Community Board

connortaumoepeau

connortaumoepeau@vodafone.c...

Inbox (41)

Starred

Important

**Christine Stevenson** <christine.ste...> 8:53 AM (0 minutes ago)  
to connortaumoepe.

Show details

Dear Connor

Thank you so much for your professional application and very impressive CV.

We will get back to you next week to organise an interview.

Regards

Search people

Adam Stevenson

Amun Kitchens


Belinda Steven...

connortaumoepe...

hig-hig

Lamb Peters

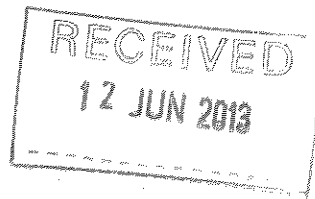
Marie Campbell

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11 June 2013

The Greytown Community Board  
SWDC  
PO Box 6  
MARTINBOROUGH



Dear Sir / Madam

You will have recently read in the media that I have spoken out about the ease with which our young people can obtain synthetic cannabis in this region.

I know that it is being sold from at least two retail outlets in the Southern Wairarapa and young people at Kuranui College tell me that it is readily available whenever they want it.

I am aware that legislation that will restrict the sale of so called "legal highs" is due to come into effect in August but I am appalled that any such drug can be bought from a corner dairy as easily as a can of soft drink.

I am holding a meeting on Wednesday 26 June at 6.30pm in the Kuranui College staffroom to which I invite you and other community leaders to come together to discuss the possibility of a community response to the sale of synthetic cannabis products.

Please RSVP to my Personal Assistant, Jo Crimp, on 3049116, Extension 702 or email [crimpj@kuranui-college.school.nz](mailto:crimpj@kuranui-college.school.nz).

I look forward to meeting with you on the 26th.

Yours faithfully



Geoff Shepherd  
**PRINCIPAL**

**From:** B & M Cole [mailto:bmcole@orcon.net.nz]

**Sent:** Thursday, 13 June 2013 10:39 p.m.

**To:** jennytosswill@hotmail.com; Allan Wasmuth; Member Shane Atkinson; Anne Taylor; Bob Tosswill; Bruce Eglinton; Chris Hume; Member Christine Stevenson; Dave Butler-Peck; dave turton; Ed Cooke; gerad taylor; john gray; Lois Pitt; 'Russell Calvert'; viv napier

**Subject:** Grant from Community Board

Hi everyone

FYI.

Thanks Community Board members.

Regards

Margaret