



Greytown Community Board

Minutes 6 August 2014

- Present:** Christine Stevenson (chairperson), Shane Atkinson (from 7:20pm), Cr Margaret Craig, Leigh Hay, Ian Farley and Connor Taumoepeau (student representative).
- In Attendance:** Mayor Adrienne Staples and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 6 August 2014 between 7:00pm and 8:30pm.
- Public Participation:** Jan Eagle and Niko Thomsen (Friends of Stella Bull Park).
- Also in Attendance:** Mike Gray (Greytown CDEM Community Response Team) and Katie Abbot (Tree Advisory Group and Friends of O'Connor's Bush).

PUBLIC BUSINESS

1. APOLOGIES

GCB RESOLVED (GCB 2014/41) to receive apologies from Paul Crimp, Cr Viv Napier and lateness apologies from Shane Atkinson.

(Moved Hay/Seconded Farley)

Carried

2. CONFLICTS OF INTEREST

Shane Atkinson declared a conflict of interest with the application for financial assistance from the Greytown Trails Trust.

3. PUBLIC PARTICIPATION

3.1 Jan Eagle, Friends of Stella Bull Park

Mrs Eagle presented a proposal for a cabbage tree sculpture to be placed at the main entrance to Stella Bull Park saying historically and visually this design would fit well with the park. Mrs Eagle introduced Niko Thomsen, an artist, who showed the Community Board a small cabbage tree sculpture which was the prototype for a sculpture 5.5m high. The sculpture would utilise the existing concrete pole outside the Park for the inside core of the tree. Mrs Eagle asked for Community Board support of the proposal.

4. TREE ADVISORY GROUP/FRIENDS OF O'CONNOR'S BUSH

Katie Abbot asked for Community Board support for a number of outstanding items for O'Connor's Bush. Mr Abbot said the Jack Bull memorial seat was being relocated to the O'Connor's Bush main path and the Bull family would be providing a sign for the seat.

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On behalf of the Tree Advisory Committee Mrs Abbot asked about the possibility of updating the Greytown Tree Register and said that planning for Arbor Day 2015 had commenced.

5. GREYTOWN CDEM COMMUNITY RESPONSE TEAM

Mike Gray said the Reponse team were undertaking a simulated disaster in preparation for CD week in September. They would be approaching community groups inviting people to role play. The Response Team would undertake advertising and let the community know what was happening.

Mr Gray thanked the Community Board and the Friends of O'Connor's Bush for the commemoration plaque and tree placed in O'Connor's Bush.

6. ACTIONS FROM PUBLIC PARTICIPATION AND PRESENTATIONS

6.1 Jan Eagle, Friends of Stella Bull Park

GCB RESOLVED (GCB 2014/42) to support the proposal for a cabbage tree sculpture for Stella Bull Park subject to funding.

(Moved Stevenson/Seconded Cr Craig)

Carried

6.2 Tree Advisory Group/O'Connor's Bush

GCB NOTED:

1. Action 461: Follow-up a job that has been logged with City Care in 2013 regarding the removal of sycamore and bay trees in O'Connor's Bush, and have the trees removed; M Allingham
2. Action 462: Instigate a trapping and poisoning programme in O'Connor's Bush to replace the programme no longer undertaken by GWRC (as previously discussed and agreed); M Allingham
3. Action 463: Install a 'no dumping rubbish' sign outside O'Connor's Bush in the vicinity of No. 12 Kuratawhiti Street; M Allingham
4. Action 464: Determine who funded the original Greytown Tree Register dated from 2007 that feed into the Wairarapa Combined District Plan and the costs associated with updating this document to a current state; M Buchanan

7. COMMUNITY BOARD MINUTES/EXPENDITURE

7.1 Greytown Community Board Minutes – 25 June 2014

GCB RESOLVED (GCB 2014/43) that the minutes of the Greytown Community Board meeting held on 25 June 2014 be received and confirmed as true and correct.

(Moved Stevenson/Seconded Cr Craig)

Carried

7.2 Matters Arising

The Community Board complimented City Care on the attractiveness of the Greytown barrels.

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7.3 Action Items From Previous Meeting
The Community Board reviewed the action items and updates were provided.
GCB RESOLVED (GCB2014/44) to receive the action items.
(*Moved Cr Craig/Seconded Stevenson*) Carried

7.4 Income and Expenditure Statement to 30 June 2014
GCB RESOLVED (GCB 2014/45) to receive the Income and Expenditure Statement to 30 June 2014.
(*Moved Stevenson/Seconded Hay*) Carried

8. OPERATIONAL REPORTS – COUNCIL OFFICERS

8.1 Officers' Report to Community Boards
Members discussed flooding incidents in Greytown after the heavy rain.
GCB RESOLVED (GCB 2014/46) to receive the Officers' Report to Community Boards.
(*Moved Stevenson/Seconded Cr Craig*) Carried

8.2 Greytown Southern Entrance Beautification
GCB RESOLVED (GCB 2014/47):
1. To receive the information.
2. To agree to the pricing proposal for stage two of the Greytown southern entrance beautification being split as follows: \$10,000 to be funded from the town centre beautification budget and \$1,021 to be funded from the Greytown Community Board.
(*Moved Cr Craig/Seconded Stevenson*) Carried

8.3 Name Recommendations for New Road at Hillview Subdivision – Humphries Street, Greytown
Members agreed with Mr Farley's suggestion that, if possible the road should be a single name right around the 'L' shape of the bend with the shorter section of road having a different name.
GCB RESOLVED (GCB 2014/48):
1. To receive the report.
2. To recommend to Council the following three names for selection, prioritised as follows:
1. Garrity Lane,
2. Prendiville Lane,
3. Harding Lane,
and that the most prominent street should be called Garrity.
(*Moved Stevenson/Seconded Farley*) Carried
3. Action 465: Determine whether the same street name can continue around the 'L' shape bend at the Hillview subdivision; M Buchanan

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8.4 Footpath Renewals

A map of Greytown footpaths showing the proposed renewals was tabled.

GCB NOTED:

1. Action 466: Review why a power pole was placed in the lime track along Mole Street and whether the power company will move it in order to accommodate wheelchairs and prams; M Allingham

9. COMMUNITY BOARD/COUNCILLORS REPORTS

9.1 Greytown New Entrance Signs

GCB RESOLVED (GCB 2014/49) to accept the design for the Greytown new entrance signs and the associated total cost of \$10,000 and approve a \$3,000 deposit payable to aRTE Sculptural Designs.

(Moved Cr Craig/Seconded Hay)

Carried

9.2 Greytown Information Centre

Mrs Hay said the Information Centre was in the process of being painted and an additional brochure rack had been obtained from Martinborough Information Centre. In conjunction with the Greytown Sport and Leisure Society radio broadcasts were being recorded and played twice a week on ArrowFM 92.7FM. Mrs Hay invited topics for on air discussion.

9.3 Wairarapa Library Service (WLS)

Mrs Hay said the WLS meeting had been rescheduled and reminded members of the old library book sale on the 9 August 2014.

9.4 Monument on Fabians Road

Mr Farley updated members on progress, saying work was still progressing and Pope and Gray would be visiting the site and preparing a works plan to show Council officers.

9.5 WWI Commemorations

Mr Farley sought Community Board interest in hosting a WWI commemoration photographic display in the Greytown Town Centre. Members agreed that this should be progressed.

9.6 Menz Shed

Mr Atkinson said the Menz Shed site had been cleared and levelled, a grant for further work was being sought, and the group was meeting a few times a week.

9.7 Cycle Trails

Mr Atkinson said there was interest in creating a cycle trail over the Tauherenikau River from various cycle groups and the Greytown Cycle

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Trails Trust would discuss the best way to move forward at their next meeting.

9.8 Arbor House

Cr Craig undertook to follow-up the distribution of Arbor House AGM minutes and the chairman's report.

9.9 Chairperson's Update

Mrs Stevenson advised that a meeting between the Community Board and Greytown Trust Lands Trust was confirmed for the 11 August 2014, the next GA5 event would be financially supported by Greytown Trust Lands Trust and hosted by the Community Board and Greytown Sport and Leisure and was confirmed for the 11 September 2014.

Mrs Stevenson requested that the Community Board Work Plan and the BMX Track topics be included on upcoming agendas.

10. CORRESPONDENCE

10.1 Inwards

To Greytown Community Board from the Prendiville family, dated 22 July 2014.

To Greytown Community Board from Greytown Community Heritage Trust, dated 29 July 2014.

GCB RESOLVED (GCB 2014/50):

1. To receive the inwards correspondence.
(Moved Stevenson/Seconded Farley)
2. Action 467: Contact a member of the Woodside Preservation Society (now in recess) to see if funds would be available for relocating/preserving the old Woodside Station; Christine Stevenson
3. Action 468: Discuss concerns of the Greytown Community Heritage Trust with Frank Minehan; Christine Stevenson

Carried

11. FINANCIAL ASSISTANCE

11.1 Greytown Trails Trust

GCB RESOLVED (GCB 2014/51):

1. To grant the Greytown Trails Trust \$1,000 for costs associated with annual maintenance.
2. That the Greytown Trails Trust be advised that the Community Board grant is not automatic and request that they apply for funding, should it be needed, on a year-by-year basis.

(Moved Stevenson/Seconded Hay)

Carried

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Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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**Greytown Community Board
Action Items
From 6 August 2014**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
160	GCB	2-Apr-14	Resolution	Christine Stevenson	GCB RESOLVED (GCB 2014/14) to support the concept of a digital notice board with material jointly managed by Greytown Sport and Leisure and the Greytown Community Board and to approve a budget for purchase and installation up to \$800, with details to be agreed and approved by the Community Board via email. (Moved Atkinson/Seconded Cr Craig) Carried	Open	In commitments, GCB to advise progress
176	GCB	2-Apr-14	Action	Christine Stevenson	Liaise with the Tree Advisory Group regarding the proposed name of 'William Nation Arbor Reserve for the plant nursery	Open	
382	GCB	25-Jun-14	Action	Paul	Organise the purchase of 'defibrillator signs for Greytown	Open	Email sent asking CB's for number of signs needed and advising that they will be charged as CB expense. Awaiting response.
384	GCB	25-Jun-14	Action	Connor Taumoepeau	Write a few paragraphs outlining the student survey finding that Greytown youth wanted a venue to hang out and invite feedback from the community (provide article to Mrs Stevenson for inclusion under the GCB article)	Open	
385	GCB	25-Jun-14	Action	Connor Taumoepeau	Share the student survey results with Greytown Sport and Leisure and invite ideas	Open	
461	GCB	6-Aug-14	Action	Mark	Follow-up a job that has was logged with City Care in 2013 regarding the removal of sycamore and bay trees in O'Connor's Bush, and have the trees removed	Open	25/8 Officers to talk to GCB for further clarification
462	GCB	6-Aug-14	Action	Mark	Instigate a trapping and poisoning programme in O'Connor's Bush to replace the programme no longer undertaken by GWRC (as previously discussed and agreed)	Open	25/8 Officer to follow up
463	GCB	6-Aug-14	Action	Mark	Install a 'no dumping rubbish' sign outside O'Connor's Bush in the vicinity of No. 12 Kuratawhiti Street	Open	
464	GCB	6-Aug-14	Action	Murray	Determine who funded the original Greytown Tree Register dated from 2007 that feed into the Wairarapa	Actioned	The document dates from the 1990's, although there is no author

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Combined District Plan and the costs associated with updating this document to a current state		on the document it appears that the Greytown Beautifying Society created the register (volunteers). The register has no statutory purpose given that the District Plan contains formal rules for recognising historical trees. There appears to be no electronic copy of the document and the cost to reproduce and update is unknown but likely to be between \$2k - \$10k.
465	GCB	6-Aug-14	Action	Murray	Determine whether the same street name can continue around the 'L' shape bend at the Hillview subdivision	Actioned	It is not normal practice and can cause confusion to emergency services.
466	GCB	6-Aug-14	Action	Mark	Review why a power pole was placed in the lime track along Mole Street and whether the power company will move it in order to accommodate wheelchairs and prams	Open	
467	GCB	6-Aug-14	Action	Christine Stevenson	Contact a member of the Woodside Preservation Society (now in recess) to see if funds would be available for relocating/preserving the old Woodside Station	Open	
468	GCB	6-Aug-14	Action	Christine Stevenson	Discuss concerns of the Greytown Community Heritage Trust with Frank Minehan	Actioned	Letter sent

Greytown Community Board	
Income & Expenditure to 31 July 2014	
<u>INCOME</u>	
Balance 1 July 2014	18,960.01
Annual Plan 2014/15	20,954.00
	0
TOTAL INCOME	39,914.01
<u>EXPENDITURE</u>	
Members' Salaries	883.34
Total Personnel Costs	883.34
Total General Expenses	0.00
Total Grants	0.00
TOTAL EXPENDITURE	883.34
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	39,030.67
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2015	9,566.66
City Care Maintain barrels in town centre	1,080.00
Funding towards Digital notice Board etc.	800.00
Temp Display panel Commemorating GTN 160th	500.00
Total Commitments	11,946.66
BALANCE TO CARRY FORWARD	27,084.01

GREYTOWN COMMUNITY BOARD

17 SEPTEMBER 2014

AGENDA ITEM 8.1

OFFICERS' REPORT TO COMMUNITY BOARDS

Purpose of Report

To report to Community Boards and the Maori Standing Committee on general activities since the last meeting.

Recommendations

Officers' recommends that the Community Board/Committee:

1. *Receive the information.*

1. Executive Summary

Planning is well under way to deliver on the actions arising from the Annual Plan. All submitters have been sent a summary of the decisions made following consideration of their submission.

There have been a number of meetings and conferences in the period since the last Council meeting and these will be summarised elsewhere in the report.

The Controller and Auditor General, Lynne Provost, met with Mayor Staples and me as part of a "relationship visit". We outlined SWDC key issues and challenges, and the Auditor General discussed her priorities for the next few years, the first will be looking at Governance and Accountability. One point Mrs Provost did emphasise was that the general audit process is designed to collect enough information to form a view that the disclosures in the Annual Report provides a "true and fair view" of the activities of SWDC. The audit processes, based around our systems, is not generally able to detect fraud – this is SWDC responsibility.

The Long Term Plan is also occupying time with good initial progress being made on preparations and some forecasting work commenced.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

2.1 Local Government Commission/Governance Review

The Local Government Commission (the Commission) has decided that:

"...it will not issue any proposal during the regulated period for the 2014 general election..."

We have been advised that the draft proposal will probably be issued mid-October with the submission process commencing around then.

The Commission are still requesting information on various matters and these are being responded to as they are received.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum (2)

This provides an update on regional matters at CE level, general matters discussed are roading and rail, regional economic development and Civil Defence.

3.1.2. LGNZ Conference

This was a well-attended conference held in Nelson.

Being election year there were presentations from Hon Paula Bennett, Hon John Key, and Hon David Cunliffe. One of the themes was the closer relationship between central and local government and recognition of the importance of the "regions".

As an observation there was more discussion across the board regarding regions and regional economies from many of the speakers than there has been for a number of years.

One theme that did come out was not trying to be like others – identify what makes you different and build on those attributes.

3.1.3. Combined Council Meeting

This was a particularly informative meeting with presentations on the Ngati Kahungunu treaty settlement process and some interesting history on Ngati Kahungunu presence in the region.

Other presentations were from members of the Whaitua committee, Psychoactive substances committee, Wairarapa water use project, and Flood protection (GWRC).

Paul Young on generation zero, an initiative about carbon emissions.

Masterton DC also presented on Economic Development in Masterton / Wairarapa.

3.2 Legislation

We continue to work toward implementation of the various legislative changes that have been enacted.

The Local Government Amendment Bill was finally enacted at the twelfth hour which now provides some certainty around reporting and other requirements for the LTP, however given the length of time this Bill took to go through the House the lead times for implementation are quite short.

A commentary on the changes proposed in the Bill was included in the last agenda for reference.

3.3 Wastewater Consents

The three wastewater consents are tracking generally as planned, with Martinborough lodged and submissions have closed, Featherston has been publicly notified and submissions close 3 September. Greytown is due to be lodged in the first week of September.

The plan will now be to hear Featherston first, around the end of November, and aim to hear Martinborough and Greytown collectively at the same time early in the new year.

This general timetable was agreed during a meeting with Philip Milne, Barrister, who will be assisting SWDC on the consent process, Kerry Geange, Mark Allingham, Bill Slaon and myself.

The timetable is based around the amount of work required by both SWDC and GWRC.

4. Monitoring and Reporting

4.1 Financial Statements

Financial statements for July will not be prepared as has been the practice for the past few years (but budgets will still be monitored).

Year to date end of August will be the first financial statements issued.

4.2 Annual Report

The 2013/14 Annual report is required to be completed by 31 October in each year.

Due to the timing of meetings, we will circulate a draft between the 3 September and 15 October meetings.

The draft is not required to be adopted – the requirement is to adopt the final prior to the audit opinion being issued.

4.3 Long Term Plan

Work has commenced internally on the LTP. A timetable has been included in the Policy and Finance agenda for consideration.

4.4 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663

We are preparing to contact all ratepayers who have balances owing from 30 June 2014. These amounts are termed arrears and we are able to recover these amounts from parties who have an interest in a property, for example banks with mortgages.

There is a three month lag between when we notify the party who has an interest and when we can demand payment.

5. Corporate

5.1 Staffing

Judy McLaughlin left SWDC after 37 years' service. Judy was our longest serving employee and carried out a number of roles during her tenure with the various local authorities. We thank Judy for her long service.

We welcome Tracy Gardiner to SWDC. Tracy will be filling the Infrastructure and Services Administrative Assistant role vacated by Kara McKelvey who has moved to the role of Infrastructure and Services Customer Administrator.

5.2 Collective Employment Agreement

Negotiations are continuing on a new collective, it is hoped these will conclude in a month or so.

5.3 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

5.4 General Revaluation

Quotable Value will be carrying out a revaluation across the Wairarapa shortly which will provide updated valuation data for our rates database.

This valuation is specific for the rates database, the aim of which is to split up the district by property values so that rates can be calculated from a consistent and comparable base.

The revaluation will be as at 1 September 2014 and will apply to the rates database from 1 July 2014.

5.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
11 July	Resource consent Longwood water race	Information supplied.
11 July	Copy of Perception Planning report/study	Information supplied.
14 July	Address/ Title No/ Land Value and Capital Value/ Date of last sale/ Amount of last sale.	Requester redirected to Quotable Value to provide for information
17 July	Building Consents and Certificate of Acceptance applications undertaken for the installation of a Parkwood Pellett Fire at 57 Fox Street Featherston	Information supplied
13 August	Requests charges for rubbish collection, water meters and sewage collection and details of land values and rates levied.	Outstanding

PLANNING AND ENVIRONMENT GROUP REPORT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey

As previously verbally advised to Council, during this period the decision from the independent commissioner on the Martin subdivision application was issued. The commissioner declined the application because of the potential for adverse effects on the neighbours. The applicants (Martin and Read) have since lodged an appeal with the Environment Court. The Court has subsequently confirmed lodgement of the Appeal and has asked for a report from Council as to the status of the case and whether Court led mediation may be desired by all the parties. At this time Council has advised the Court of its willingness to attend mediation (this is "expected" by the Court).

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	99%	NCS data
s.223* certificates issued within 10 working days	100%	100%	NCS data
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	96%	NCS data

In the previous financial year Council processed a total of 115 resource consents (01/07/13 to 30/06/14). This was up on the total for the previous year of 101.

In the period (beginning of new financial reporting year 01/07/14 to 14/08/14) Council processed 14 resource consents. Officers are presently unable to provide detailed information as part of the regular update service to Council and Community Board members in consequence of reporting problems with NCS and the recent resignation of the RMO.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	1	All plans are currently up to date. Work may be required to update the Clifford Square Reserve Management Plan later this year. A decision will be made on whether to do so by the end of this calendar year

a. Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	NCS data

TYPE	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 TO 14/8/14)	PREVIOUS PERIOD (1/7/13 TO 14/8/13)
Standard LIMs (Processed within 10 working days)	11	12	11	12
Urgent LIMs (Processed within 5 working days)	6	13	6	13
Totals	17	25	17	25

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Due to current staff shortages external contractors have been used to help with processing.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review 2016
Earthquake prone buildings reports received	100%	132/223	The government is proposing to make changes where by the assessments will need to be completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 7 August 2014 (Year to Date) total 41 consents. For the same period the year before the total was 40.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	3	\$169,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	7	\$439,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	32	\$3,083,020
Other (public facilities - schools, toilets, halls, swimming pools)	2	\$28,000
Totals	44	\$3,719,020

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	NCS data

As at 13 August 2014 there are 2,656 registered dogs with 1,487 owners. There are currently 262 unregistered dogs, with 162 owners. This represents a 91% compliance rate for registrations which is very positive. The penalty fee has recently been applied to all unregistered dogs. Council officers will be following up owners and issuing infringements if required.

The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	1	0
Attack on Person	1	0	0
Barking and whining	0	3	2
Lost Dogs	2	1	1
Found Dogs	1	0	0
Rushing Aggressive	0	1	0
Wandering	4	6	4
Total	8	12	7

3.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	NCS data
Council responds to complaints regarding animals within 40 hours	100%	100%	NCS data

The following table provides a summary snapshot of stock control incidents between 3 July 2014 and 12 August 2014.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	4	4	2
Total	4	4	2

3.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	The afterhours contract is currently being reviewed and renegotiated. Improved response times are being negotiated.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 – 14/8/14)	PREVIOUS PERIOD (1/7/13 TO 14/8/13)
Total	9	23	9	23

3.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 TO 14/8/14)	PREVIOUS PERIOD (1/7/13 – 14/8/13)
On Licence (New)	1	1	1	1
On Licence (Renewal)	1	1	1	1
Off Licence (New)	0	1	0	1
Off Licence (Renewal)	1	2	1	2
Club Licence (New)	0	0	0	0
Club Licence (Renewal)	0	1	0	1
Manager's Certificate (New)	5	7	5	7
Manager's Certificate (Renewal)	6	16	6	16
Special Licence	5	3	5	3
Temporary Authority	1	0	1	0
TOTALS	20	32	20	32

The District Licensing Committee had one hearing to determine a Temporary Authority order. All other applications were determined by the deputy Chairperson on the papers.

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Annual registration of premises is almost completed. Council has received three applications from food businesses seeking to change from the Food Hygiene Regulations to registration under the Ministry of Primary Industries Food Safety Programme exemption. Annual audits of food premises using the FSP continue at a steady pace.

2.6.1. Food Bill Update

There have been no further developments with the Food Bill.

2.6.2. Bylaws

4 litter complaints were received from 3 July 2014 to 12 August 2014. 2 abandoned vehicles were reported.

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Group Manager Highlights

The new financial year has commenced with a busy start. The predominant issues for the department have been around the lodgment of the waste water consents, receiving the public submissions on Martinborough and now Featherston and planning the hearing process for each of the three consents.

Asset Management Plans for the Waters and Roads is also a major ongoing project with implications into budgets and levels of service going forward that will need to feed into South Wairarapa District Councils Term Plan (LTP).

The Roding network has had several road closures and numerous minor issues due to the recent wet weather. Much of this will be unable to have permanent repairs but will be patched to retain the access required.

Discussions with Greater Wellington Regional Council (GWRC) on stability and erosion control have taken place with a view to having more plantings and preventative measures in place to assist with land stability in certain locations.

A meeting was held in regards to the proposed new Water Race Bylaw. Much of this was looking at technical matters and the practicality of the use. Council will be looking at the Code of Practice to define much of this and the make-up of any committee to assist in adjudication of issues under the by-law.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban fire fighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

2.2 Services

2.2.1 Water Supply Capital Improvements

Featherston: Test pumping of the bore-field two bores with a third bore yet to be drilled and proven) has concluded and consent application for the new take will be lodged shortly. Timelines for delivery are currently being considered and an updated timetable will be made available in due course.

2.3 Water Treatment Plants

The Greytown, Featherston, Martinborough and Pirinoa water treatment plants operated routinely throughout the period.

2.4 Water Reticulation

There were 9 water reticulation repairs reported and rectified during the period.

2.5 Water Races

The routine monthly inspections and blockage clearing of the water race network has been performed by Council contractors City Care Ltd to maintain satisfactory flows. There were five reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10	3	Total of 11 blockages were attended too, total for waste water connections numbering 3,872 equates to 2.84 per 1000 connections
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	94.7%	19 out of 18 requests were responded to within 6 hours

3.2 Services

3.2.1 Consents

The Martinborough consent application was publically notified **Wednesday, 8 July 2014** and the closing time and date for submissions was 4.30 pm, 6 August 2014. Sixteen submissions have been received.

The Featherston consent application was publically notified on **Wednesday, 6 August 2014** and the closing time and date is 4.30pm, 3 September 2014.

The Greytown consent application is expected to be lodged by the end of 2014. Public notification will take place once the application has been accepted.

3.3 Wastewater Treatment Plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

The floating wetlands that were installed at the Featherston WWTP have now been moved to Martinborough as part of the waste water consent upgrades for future irrigation to land.

They have been placed in the last maturation cell at the Martinborough WWTP to assist UV plant performance.

3.4 Wastewater Reticulation

There were 2 pipeline blockages reported during the period.

4. Storm Water Drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%	100%	14 out of 14 requests were responded to within 5 hours

5. Solid Waste Management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tuturumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	5.4%	Tonnage measured by weight station for district export 2012/13 – 1557 and 2013/14 – 1647 this has resulted in an increase of 32 tonnes in comparison from last year's results of 58 tonnes
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

5.2 Waste Management

Collections have been operating as usual with the winter fortnightly coastal collection now in place.

Further consultation is required with Tukurumuri residents following a meeting on 29 July. It is planned to circulate to all eligible ratepayers further information in relation to the road side "urban style" service on offer and how they can register for the service.

6. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%	99%	Data extracted from RAMM
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%	25.135km	Data provided from resurfacing works report
The pavement condition index as measured by the NZTA pavement integrity index	95%	97.9%	Pavement condition index 2.1-100=97.9 as extracted from RAMM
The number of crashes causing injuries is reduced	Group and control average	50%	SWDC is 50% of the group average .018 accidents/km Group E average is 0.036 accidents per km ie. 12 accidents over 666.7km.
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%	2013: 85.9%	Footpath program not done in 2013/14 result unchanged from 2012/13

6.2 Works

Work has been done developing the programming and processes for the new roads contract as well as the auditing and reporting for August to be undertaken. It will be discussed with the Infrastructure and Planning working party later to ensure any reporting requirements for council is included.

Works have been completed at Te Awaiti repairing a retreating road where a railway iron wall failed. Whakapuni Hill has been topped up where it had slumped and at Cape Palliser Guard Rail Repairs, a 600Dai culvert, Carrier Drain and a bund put around a failed Gabion Wall was completed. Hinakura has had at least 5 slips/slumps which is indicative of the current issues on the road network.

Most areas are saturated causing issues with erosion, drainage, unsealed roads and bridging. The repairs on the bridge on Pauhatea Road has been deleted twice due to flooding and numerous unsealed roads have been potholing badly and those graded have retained a lot of moisture.

6.3 NZTA

6.3.1. One Network Road Classification

A recent workshop was held on the ONRC Performance Measures covering:

- The principles of classification and how to classify using the new ONRC RAMM tool
- How the ONRC links with the business case approach, Activity Management Plans (AMPs) and the investment process, and
- How EquiP, the new Centre of Excellence set up by Local Government New Zealand, can help RCAs to implement the ONRC

This project will be a major body of work for council over the next year as it will be needed to inform our asset management plans, councils Levels of service and its budgets.

6.4 TAG (Transport advisory group)

The technical Advisory group has met several times to finalise early draft RLTP Programme. With no significant projects SWDC has not attended several of the meetings. The early draft is expected to be finalised on 31 August with all projected entered into NZTA's online system.

6.5 GPS (Government Policy Statement)

The draft GPS is out for consultation. A final version is not anticipated until after the elections.

NZTA are taking the approach that the draft GPS is a good indicative document in order to develop policy and investment direction and the investment assessment framework (old IRS). The investment assessment framework will retain the multi criteria assessment used presently (strategic fit, effectiveness, economic efficiency) but will include some form of alignment with the GPS regarding resilience.

Resilience is an area that the SWDC has been advocating strongly as it is a considerable issue for the Council. Recent rains have shown that there are numerous vulnerable sections of the road network and planning for contingencies is important.

6.6 FAR (Funding assistance Rates)

A paper will be going to the NZTA board in September in relation to the additional 20% funding of emergency works and rules relating to emergency works. This was a major part of the joint Wairarapa district councils' joint submission to NZTA. The other area of concern for South Wairarapa in particular is the SPR (Special Purpose Road). Work is ongoing regarding defining "Special Purpose Roads" within the new funding policy. NZTA has had several of their staff visit the SPR at SWDC and driven out to Cape Palliser to see the recent works and the ongoing issue of maintenance and renewal.

6.7 Waihenga Bridge Information

There have been several discussions over an advisory service for residents to inform them of the road and bridge closures in the Wairarapa and in particular SWDC. This is due to the issues when the state highway is closed

entering Martinborough. Other local roads then close making people unsure on the best routes to take in such events.

A push system seems to be available to “push” information to people who have signed up to it. It is currently being investigated to see if advanced warnings can be arranged to provide people with information prior to a closure and estimated time of closure.

7. Amenities

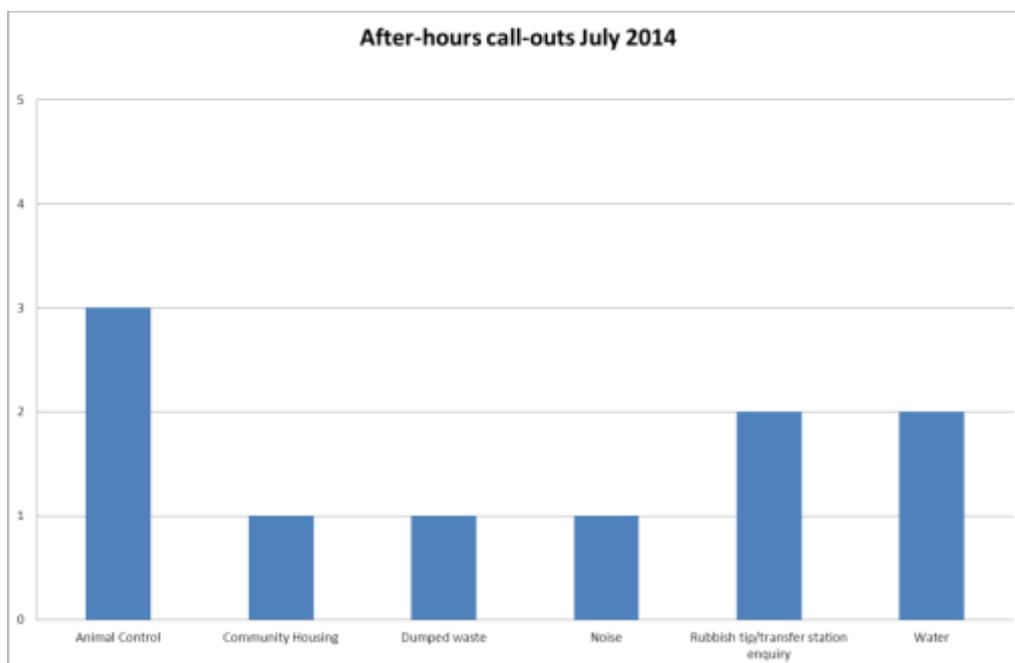
SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%		
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

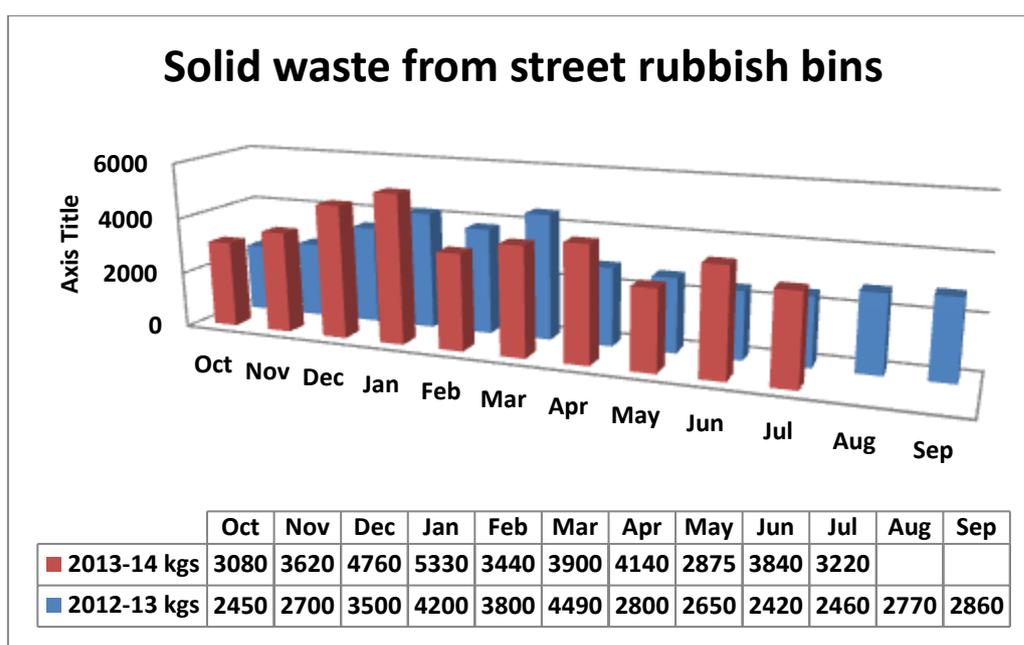
7.2 City Care – Property, Parks and Reserves contract

7.2.1. After-hours call-outs

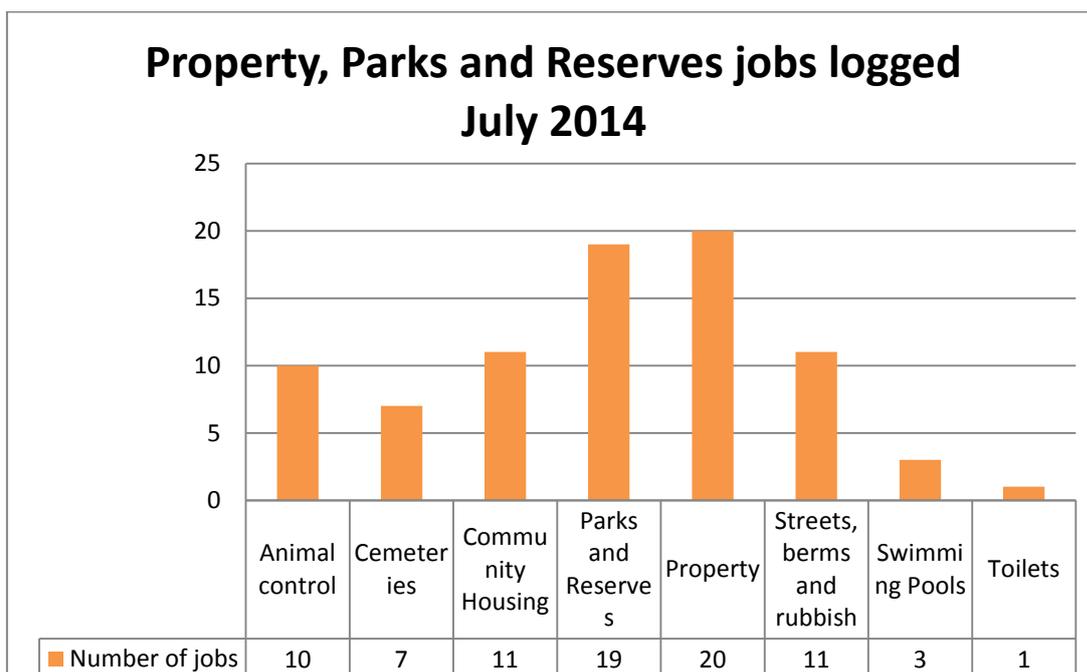


7.2.2. General Waste Collection

Under the Property, Parks and Reserves contract, City Care staff collect solid waste from the street rubbish bins in Featherston, Greytown and Martinborough. The quantity of rubbish collected is recorded by weight from the rubbish tip tickets. Waste volumes this year are showing an increase over the previous year. Even allowing for seasonal variations it appears that there are simply more people around the three towns this year than last year.



7.2.3. Logged jobs



7.3 Playgrounds

7.3.1. Featherston

Featherston Community Board at its August meeting approved the replacement of the existing swing set with a set of swings which includes a basket swing and a 4.2m high swing for very big kids. A Scorpion Bug Rocker is also to be purchased.

7.3.2. Martinborough

We are still awaiting the arrival of the replacement slide from the supplier.

7.4 Sports fields and facilities

7.4.1. Featherston

City Care is currently carrying out maintenance on the hedge at Card Reserve. They are not going to be able to get the chipper to dispose of the trimmings for another two weeks, so the trimmings will be stacked nearby and regularly checked. The Rongotai and Wairarapa College rugby teams had a match on Saturday 19 July at Card Reserve. The sports grounds on the reserve were closed on the weekend of 9 and 10 August to protect the turf, which was saturated by the continuing rain.

7.4.2. Greytown

The sports grounds on Soldiers' Memorial Park were also closed on 9 and 10 August because of the weather.

7.5 Pensioner housing

There are seven applicants on the waiting list for Martinborough, thirteen for Featherston and six for Greytown. Two tenancies have ended at Featherston and we have received notice from one resident at Martinborough.

7.5.1. Burling Flats, Featherston

Flat 8 at Burling Flats is receiving general maintenance while empty. As well as new shower and toilet, the flat will be repainted. Some pipe work has been replaced in the bathroom – it was the same product which has caused the leaks at Matthews Flats. It looks like it was part of a repair job so we have reason to believe that this product was used in the rest of the Burling Flats.

7.6 Parks and Reserves

7.6.1. Greytown

City Care and the 'Friends of Stella and Sarah' group have been busy at Stella Bull Park. The ground has been levelled out for a new garden and the heritage garden has been raised. A new sculpture has been approved by Greytown Community Board to go at the Main Street entrance to the park.

7.7 Toilets

7.7.1. South coast

The new toilet for the Ngawi surf break is expected to be delivered to City Care in August. We are working through the consenting process for the toilet at the moment, and hope to have it installed and operating by the end of September.

7.8 Properties

7.8.1. Featherston

A funding application has been made to the Lottery World War One Commemorations, Environment and Heritage Committee for work on the Anzac Hall to restore the building for its centenary. The application will be considered by the committee at its November meeting.

Resource consent has been granted for the re-location of the Bottle-O building to become the Featherston Menz Shed. The building consent application is in process.

7.8.2. Greytown

Work has been carried out on the Old Library Building at Stella Bull Park to prepare for the new tenant. The exterior has been cleaned, the exterior lighting will be fixed, and an additional light is being added to cover the seating area to the north of the building which is a popular youth hang-out. Additional power points have been installed at the request of the new tenant. Some repainting and restoration work has been carried out in the interior of the building.

7.8.3. Martinborough

It was discovered the two power poles at Pain Farm are rotten at the base, one located in the homestead section and one just in the paddock in front of the homestead. These are to be replaced in the week of the 19 August, weather-dependent. The new tenants have now been in the homestead three months and are making good progress on the restoration of the garden.

7.9 Cemeteries

7.9.1. Featherston

There was one burial and one ashes interment in July.

7.9.2. Greytown

There were no interments in Greytown Cemetery in July.

7.9.3. Martinborough

There were two burials and one ashes interment in July. Since the last report it has been discovered that there are actually two walls affected by the January Eketahuna earthquake. As well as the services wall, wall three also has significant damage to the structure of the wall and will require rebuilding. We are currently working on locating contact details for the families of people interred in wall three. Richmond Funeral Homes and Wairarapa Headstones will be assisting with the removal of ashes and plaques from the wall and Richmond Funeral Homes will hold the ashes while the wall is being rebuilt. As we are now rebuilding wall three, we will also rebuild the service wall in the same location as it stands now rather than build it alongside as previously reported.

7.10 Swimming Pools

7.10.1. Greytown pool

The engineer's report on options for shortening the pool to the regulation 25m has been received and distributed to the pool working group. The preferred option after consultation is to insert a wall that would split the pool into two parts, similar to the pool at Featherston. The deeper part would then be a regulation 25 metre pool. This will leave a small pool at the shallow end, for the primary age children and learn-to-swim programs. Some community fund-raising will be required for the additional work.

7.11 Libraries

7.11.1. Ex-library stock Book Fair

A book fair was held on the weekend of 9-10 August in the Old Library, Greytown to dispose of withdrawn books from the three south Wairarapa libraries. Although only planned for the Saturday, staff came back and ran the fair for a few hours on Sunday as well. Hundreds of books were sold however we are still left with a lot of books. Clinton Homes from City Care had the fantastic idea to donate the kids and young adult's books to Paraparaumu School, which lost its library in a recent fire. City Care contributed to the donation by transporting the books to Paraparaumu. The donation was received with delight by the school. A selection of adult fiction books will be donated to the Kuranui College English department. A decision is yet to be made on what to do with the remainder of the adult fiction and non-fiction books.

8. Civil Defence and Emergency Management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		The Wellington Regional Civil Defence Emergency Mnaagement Group Plan 2013-18 has been implemented and available through the get prepared website.

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1. Update

Following the changes in road contractor across the Wairarapa, new Road Closure Protocols have been developed and agreed by all parties involved. The new protocols, which provide the who does what and when in a road closure event, were put to the test in early August. Generally, the protocols worked well, however, as a first run there were some teething issues that will be ironed out.

A report on the response to the Eketahuna earthquake will be released at the end of August. It is envisaged that this will provide a number of recommendations based on the after action review process and observations of the current response arrangements in the Wairarapa. A Corrective Action Plan (CAP) will be provided which sets out a programme of work in relation to the recommendations.

A draft Concept of Operations has been developed following the earthquake event. The intent of the document is to clarify roles and responsibilities between Council, WREMO and the Wairarapa Emergency Operations Centre (WaiEOC) at different levels of response. The document informs discussion on 'how' each role can be delivered by the respective agency. This document and subsequent work will be reflected in the Corrective Action Plan as part of the Eketahuna earthquake report.

Wairarapa Councils have agreed to upgrade the WaiEOC with some new technology that will both aid response, but also give councils some redundancy from a business continuity perspective. The rollout of new technology is a region wide project with the Wairarapa component expected to be started in October 2014.

Engagement with South Wairarapa CDEM teams is on-going. The focus of work is on completing the Community Response Plans (CRP) and developing arrangements for how the Civil Defence Centres (CDCs) work and also links into rural communities and the wider welfare structure. The Martinborough CRP is on track for completion by the year end. WREMO is also looking at how we can support the three teams with Get Ready week in September, with Greytown looking to run a CDC exercise.

Primary schools and Early Childhood Centres have been engaged to promote and look at their emergency and business continuity plans and preparedness messages for staff, children and families.

9. Libraries

9.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

10. Appendices

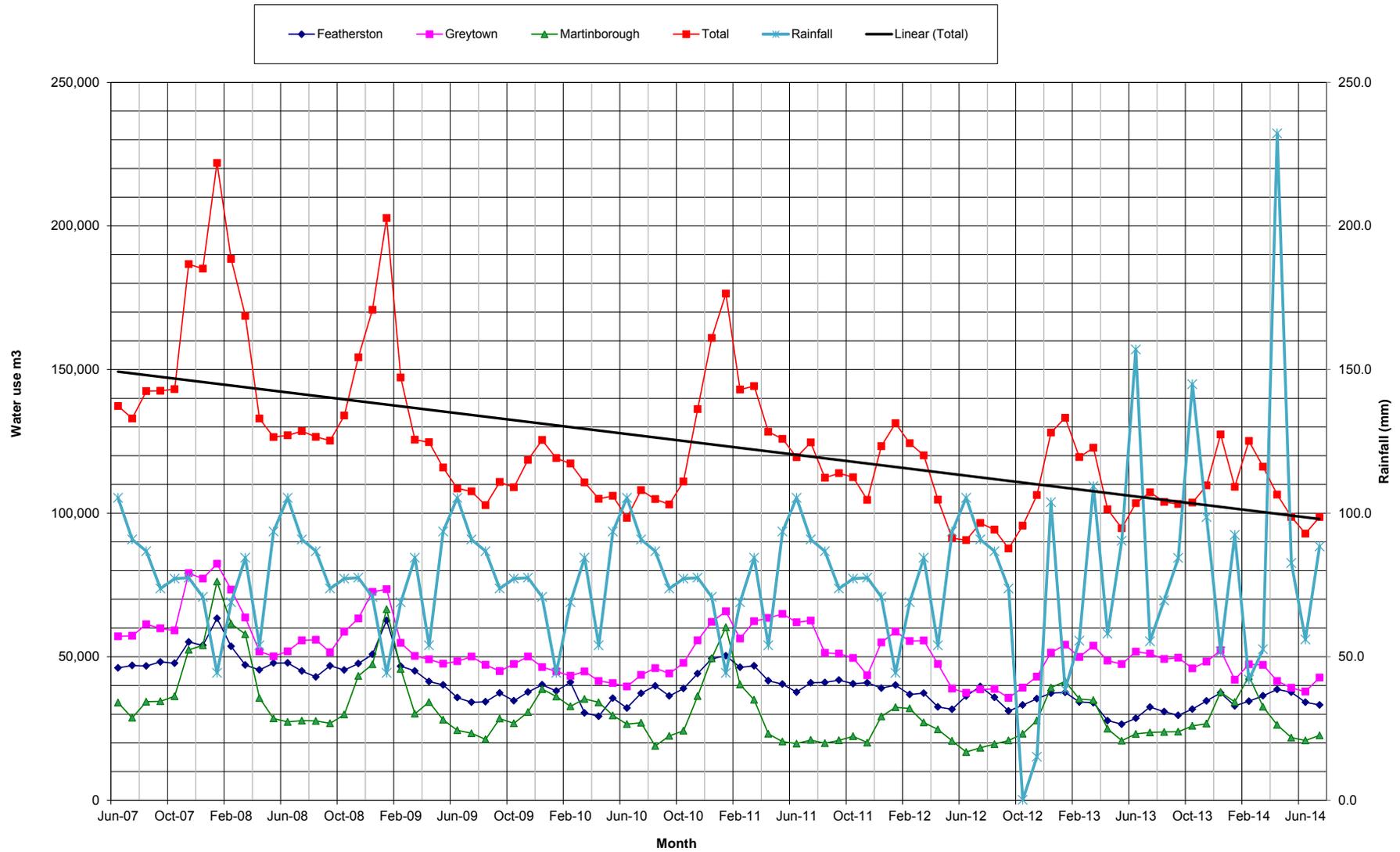
Appendix 1 - Monthly Water Usage

Appendix 2 – Waste Exported to Bonny Glen

Appendix 3 – Library Statistics

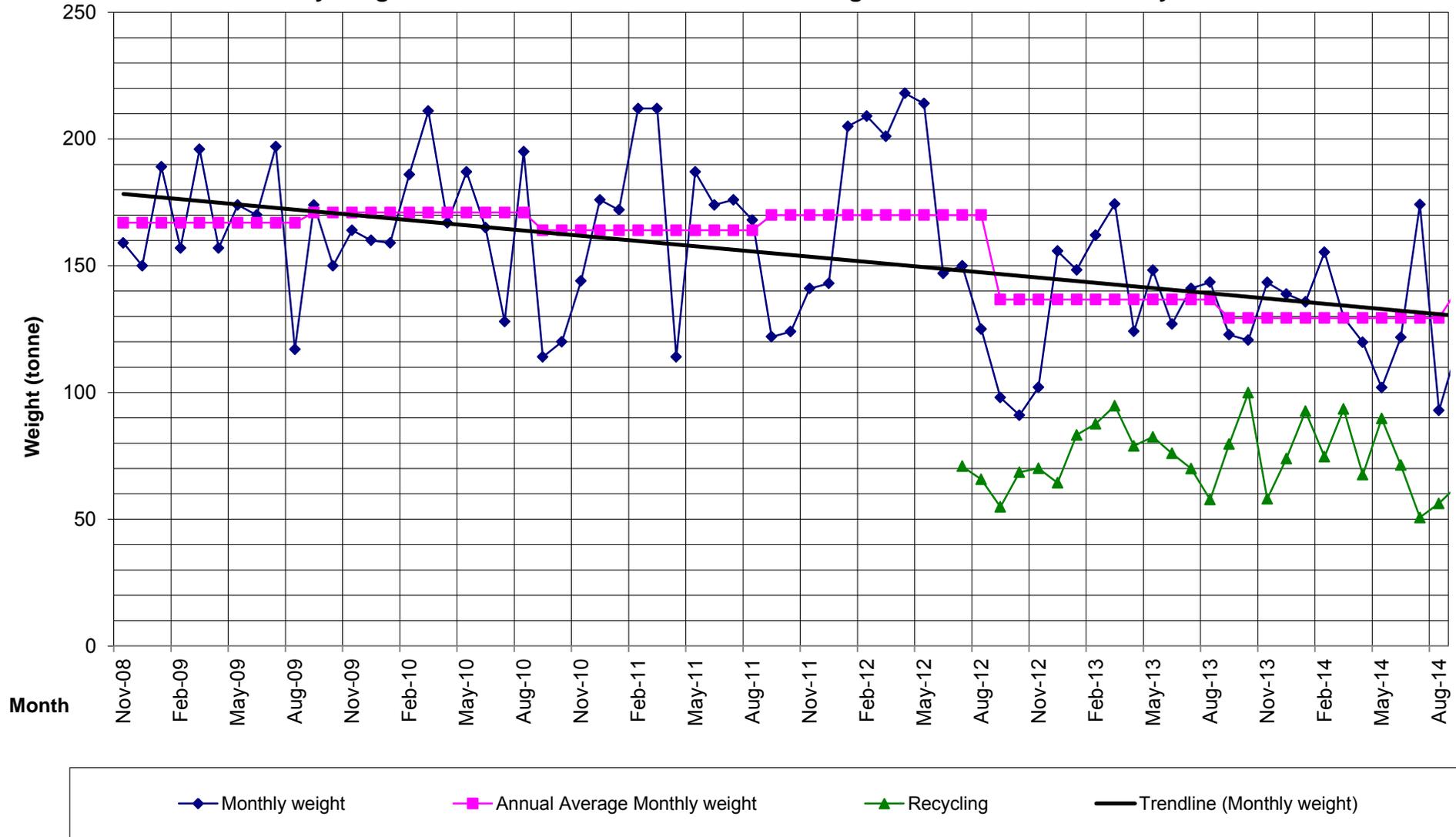
Appendix 1 – Monthly Water Usage

Water use South Wairarapa District Council



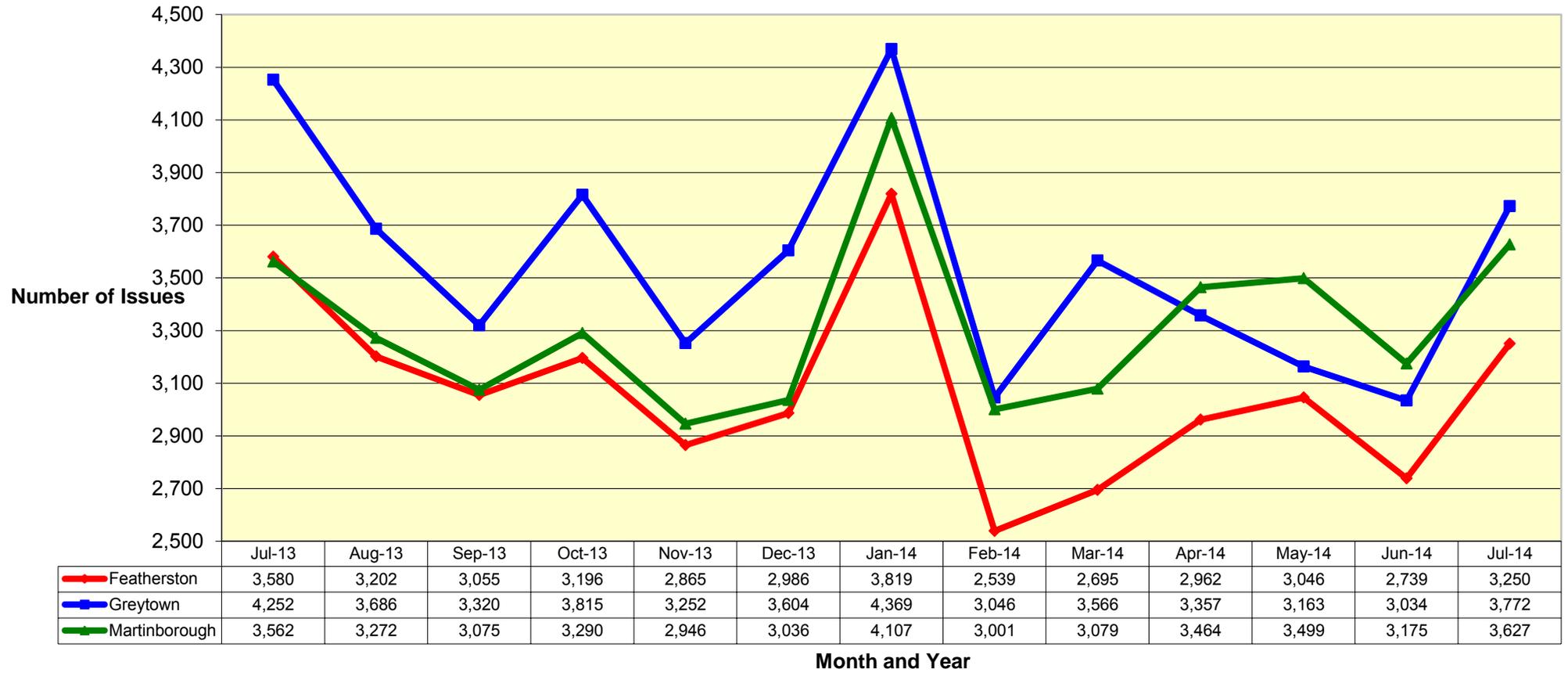
Appendix 2 – Waste Exported to Bonny Glen

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



Appendix 3 – Library Statistics

Issues to July 2014



Top 25 most popular adult* books borrowed from South Wairarapa Libraries 2013/14

1	Moon over Martinborough – from Michigan to the Wairarapa	Gulian, Jared
2	Forgive Me	Pearse, Lesley
3	Never Go Back	Child, Lee
4	The Luminaries	Catton, Eleanor
5	Inferno	Brown, Dan
6	Paris	Rutherford, Edward
7	Me Before You	Moyes, Jojo
8	The Truth About You	Hill, Melissa
9	The Storyteller	Picoult, Jodi
10	The Unlikely Pilgrimage of Harold Fry	Joyce, Rachel
11	Second Honeymoon	Patterson, James
12	The Book Thief	Zusak, Markus
13	And the Mountains Echoed	Hosseini, Khaled
14	Whiskey Beach	Roberts, Nora
15	Winners	Steel, Danielle
16	A Treacherous Paradise	Mankell, Henning
17	A Week in Winter	Binchy, Maeve
18	Perfect	Joyce, Rachel
19	The Girl You Left Behind	Moyes, Jojo
20	The Racketeer	Grisham, John
21	The Rosie Project	Simson, Graeme C.
22	Best Kept Secret	Archer, Jeffrey
23	First Sight	Steel, Danielle
24	Gone	Patterson, James
25	Just an Orange for Christmas – Stories from the Wairarapa	Daniell, Christine Hunt

* Adult fiction and non-fiction

GREYTOWN COMMUNITY BOARD

17 SEPTEMBER 2014

AGENDA ITEM 8.2

REPORT BACK FROM COUNCIL ON BOARD RECOMMENDATION FOR HILLVIEW SUBDIVISION STREET NAMES

Purpose of Report

To update members on the decision of Council regarding the Greytown Community Board recommendation of street names for Hillview subdivision.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Background

On the 6 August 2014, the Greytown Community Board considered road naming preferences for the Hillview Subdivision in Greytown. The Board recommended to Council selection from the following three names prioritised as 1. Garrity, 2. Prendiville, and 3. Harding. If possible the Board wanted the road to be a single name right around the 'L' shape of the bend with the shorter section of road having a different name.

2. Council Decision 27 August 2014

On the 27 August 2014 Council considered the recommendation and the following decision was made.

COUNCIL RESOLVED (DC2014/142) that the Hillview subdivision road names would be Garrity Lane and Prendiville Lane, with the most prominent street to be named Garrity Lane.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

2.1 Roading Naming Considerations

There is a recognised street naming convention which was followed by Council officers when submitting the final recommended diagram, shown in Appendix 1, to Council. It is not standard practice for a road to have the same name around an 'L' bend as this practice can cause confusion for emergency services. In addition feeder roads are of more significance than

dead end roads which is why Garrity Lane was assigned to the first road off Humphries Street.

3. Appendix

Appendix 1 – Hillview Subdivision Road Names

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Hillview Subdivision Road Names



Diag. AD

Diag. A

Lot 4 DP 414379

Lot 3 DP 70654

Lot 2 DP 7436

26
0.42971ha
(To vest as Road in the South Wairarapa District Council)

①

③

HUMPHRIES STREET

Prendville Lane

Garryville Lane

HUMPHRIES STREET

Part Lot 1 DEEDS 45

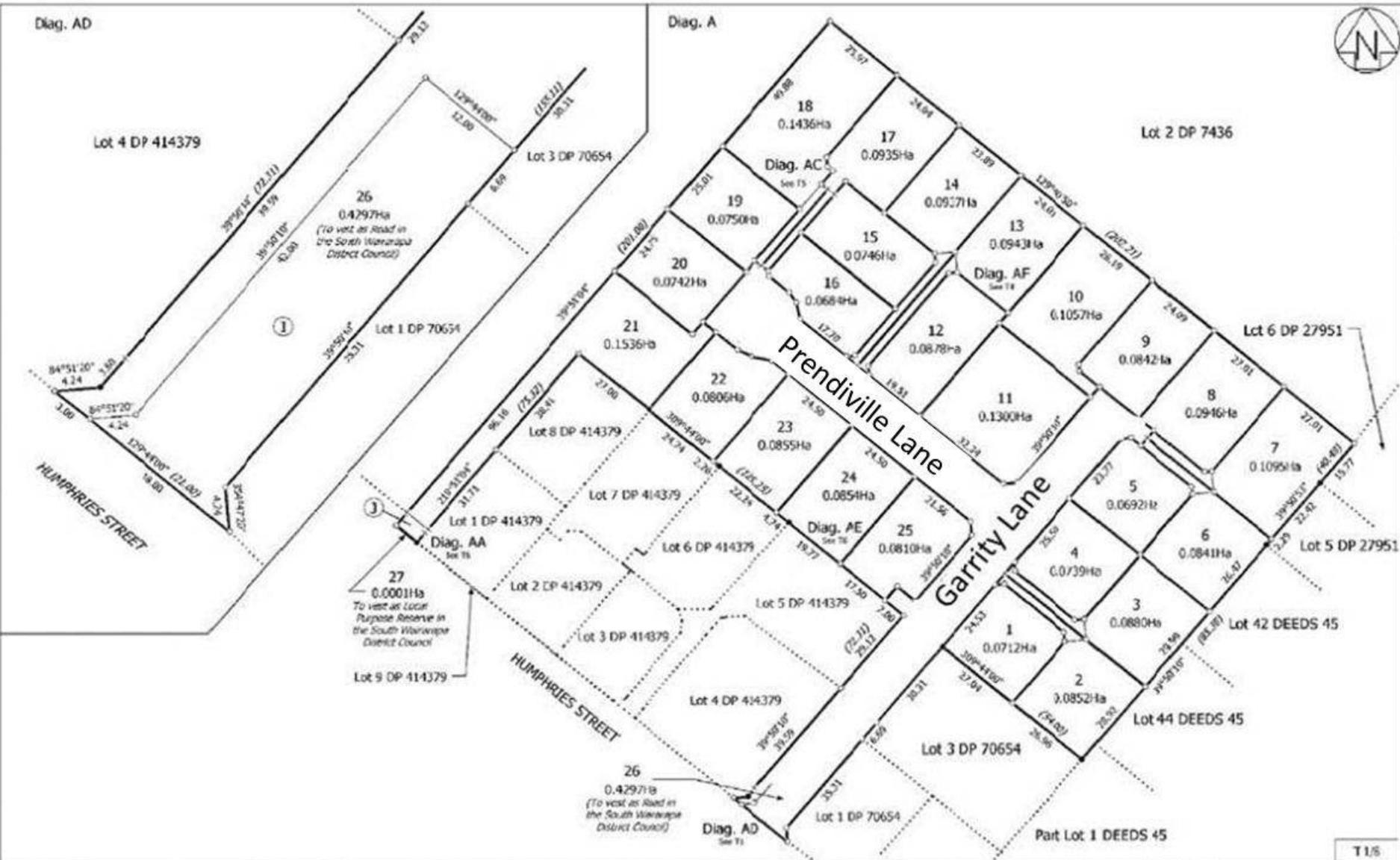
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Lots 1 - 27 being Subdivision of Part Section 9 Greytown Small Farm Settlement

Surveyor Christopher Neil Colbrith
Firm Adams on Show

Title Plan
LT 473878
DRAFT



GREYTOWN COMMUNITY BOARD

WORK PLAN 2010 - 2013

Greytown Community Board Draft Work Plan 2010 - 2013

This section outlines the issues that we believe the Greytown Community is facing. We plan to actively pursue ways to deal with the high priority issues.

Key Achievement Areas

Issues and actions are broken down by key achievement areas to reflect the South Wairarapa Community Plan structure.

These are Community Outcomes:

- Healthy and economically secure people
- Educated and knowledgeable people
- Vibrant and strong communities
- A place that's accessible and easy to get around
- Sustainable South Wairarapa

These contribute to the council's significant activities:

- Governance, leadership, advocacy
- Public Protection
- Economic, Cultural and Community Development
- Resource Management
- Amenities
- Land transport
- Water Supply
- Solid Waste management
- Sewerage
- Storm water drainage

The time frames for action are defined as:

On going – regular feature of the boards activities

Short term – less than 6 months

Medium term – 6-12 months

Long term – over 12 months

Our Vision

To enhance and maintain pride and prosperity in Greytown for its citizens

Our Mission

If we as a team and community have a common purpose we can but walk together, there is no road we cannot travel – no goal is too distant to be beyond our reach.

Role of the Community Board

The role of the Greytown Community Board is to:

- Represent, and act as an advocate for, the interests of its community
- Consider and report on matters referred to it by the council, or any matter of interest or concern to the community board

- Maintain an overview of services provided by the council within the community
- Prepare an annual submission to the council for expenditure within Greytown
- Communicate with the community organisations and special interest groups within the community
- Undertake any other responsibilities that are delegated to it by the South Wairarapa Council.

Business as usual activities

- These involve liaising and working with a range of other Greytown organisations for the betterment of its citizens
- Continuing to promote Greytown by having something that sets it apart from other Wairarapa areas.

Getting Involved

You can make a short presentation to the Board. You can do this by either phoning 06 306 9611 or email: suzanne.clark@swdc.govt.nz. Alternatively, you can contact any of the Board members.

Attend our meetings

The Greytown Board meets monthly at the Greytown Town Hall in the WBS Room. Meetings are advertised and are held every six weeks. Meetings start at 7.00pm.

Greytown Community Board Draft Work Plan 2011-2013

Issue	Actions	Community Board Member Liaison	Time frame	Stakeholders involved	Link to LTTCP
Town Centre	Use & Maintenance of Town Centre Artworks Display	Margaret Craig Viv Napier	Ongoing	<ul style="list-style-type: none"> • Community • Council • Library committee • Funding agencies • Trust Lands Trust 	Educated and Knowledgeable people Amenities
Greytown Reserves	Reserve plans completed for Collier Reserve Enhancement of Memorial Park	Viv Napier Margaret Craig Christine Stevenson	Long Term At least 1 before Labour Weekend	<ul style="list-style-type: none"> • Council • Community • Sports groups • RSA Camp • Memorial Park Users 	Amenities
Stella Bull Park development & continued maintenance	Advocate for beautification Complete stage 3 Lighting Irrigation extension for gardens	Viv Napier Margaret Craig Kay Gray Christine Stevenson	Ongoing Short/Medium Term	<ul style="list-style-type: none"> • Council • Community • Neighbours • Future tenant of building • School 	Amenities
Arbor Day	Plan for yearly celebration	Kay Gray Michele Falleni Christine Stevenson	Yearly Celebrated in July	<ul style="list-style-type: none"> • Community • Friends of Park Committee • Schools • Tree Advisory Committee 	Amenities

Issue	Actions	Community Board Member Liaison	Time frame	Stakeholders involved	Link to LTTCP
Community Communication	Publish information about activities and plans via news board, newsletter, newspaper Grapevine, and web Information Centre	Rotating Roster – All elected members Note: Crs Napier & Craig do Councillors' comment only Kay Gray	On going - after meetings	<ul style="list-style-type: none"> • Council • Community 	Educated and Knowledgeable people
LTCCP	Work with council and contribute to plan	Shane Atkinson	On going	<ul style="list-style-type: none"> • Council • Community 	All Community Outcomes
Community Grants	Operational discretionary funding allocation	All CB members	On going	<ul style="list-style-type: none"> • Council • Community 	Vibrant and strong communities
Annual Plan submissions	Raising awareness with council of issues relating to Greytown	All CB members	May each year	<ul style="list-style-type: none"> • Council • Community 	All Community Outcomes
Arbor House	Representation on Board	Dr Rob Tuckett (appointment)	On going	<ul style="list-style-type: none"> • Council 	Healthy and economically secure people
Tree Lighting Xmas Banners	Work towards lighting of some of the town centre trees	Christine Stevenson	Long term	<ul style="list-style-type: none"> • Business community 	Vibrant and strong communities

Issue	Actions	Community Board Member Liaison	Time frame	Stakeholders involved	Link to LTTCP
Civil defence	Liaise and ensure plans are in place to assist Greytown in the event of a disaster or emergency	Margaret Craig CB liaison	Ongoing Update Annually	<ul style="list-style-type: none"> • Council • Community 	Healthy and economically secure people
Walkways	Advocate for a walk way to be established	Shane Atkinson Viv Napier Christine Stevenson	Long term	<ul style="list-style-type: none"> • Regional council • Community 	A place that's accessible and easy to get around
Waiohine Flood plain Management	Assist with the management of – Board representation	Michele Falleni	On going	<ul style="list-style-type: none"> • Council • Regional Council • Committee • Community 	Resource management
Community Arts	Community Arts Festival	Christine Stevenson Kay Gray	Medium Term	<ul style="list-style-type: none"> • Arts community • Business community • Council • Funding agencies • Heritage Comm. 	Educated and Knowledgeable people
Youth Initiatives Skate Park Playground	Advocate for greater facilities resources for the youth of the community	All CB members	Long term	<ul style="list-style-type: none"> • Council • Community • College • Police • Sports groups 	Vibrant and strong communities
Signage	Advocate for better signage for Public Parking, toilets etc	Christine Stevenson	Short term	<ul style="list-style-type: none"> • Council 	A place that's accessible and easy to get around

Issue	Actions	Community Board Member Liaison	Time frame	Stakeholders involved	Link to LTTCP
Public toilets	Advocate for up-market upgrade of public toilets	Christine Stevenson	Long term	<ul style="list-style-type: none"> • Council • Community • Business Community 	A place that's accessible and easy to get around
Car park lighting	Advocate for improved lighting in SWWM car park		Short term	<ul style="list-style-type: none"> • Council • SWWM 	A place that's accessible and easy to get around
Libraries/information	Advocate to provide good library/information services and facilities for the citizens of South Wairarapa	Michele Falleni	Long Term	<ul style="list-style-type: none"> • Council • Library service 	Educated and knowledgeable people
Footpaths & access for mobility scooters	Advocate for upgrade of paving within the council policy scheme	Christine Stevenson Margaret Craig	Short term	<ul style="list-style-type: none"> • Council 	A place that's accessible and easy to get around
Papawai Stream Restoration	Representation on the project committee	Christine Stevenson Viv Napier	Long term	<ul style="list-style-type: none"> • Committee 	Amenities
Greytown Oxidation Committee	Representation on the project committee	Christine Stevenson Viv Napier (CB deputy)	Long term	<ul style="list-style-type: none"> • Council 	Amenities

CHAIRMAN'S REPORT FOR AGM OF ARBOR HOUSE

7.07.2014

As Chairman and Member of the Board of Trustees, my report must start with our recognition and appreciation of all those who contribute through their work to the continuing efficient and smooth operation of Arbor House.

In this past year, we have seen several significant changes in staff appointments. Two months ago, we farewelled Lyn Olds who had completed almost 6 years as our first Nurse Manager. We appreciate fully the very considerable contribution she has made during that time. When she was appointed, Arbor House provided Rest Home care only - a very different picture to the present provision of care at Hospital level for up to 16 beds and 10 Rest Home beds, as well as Respite Care and Day Care. At the same time, this expansion of services had to be accompanied by a considerable increase in the staff of trained nurses. Arbor House has, in the past 6 years, seen a steady and radical change and expansion of its care provision. A great deal of the credit for this achievement must go to Lyn Olds, whose responsibilities and work load inevitably increased very significantly with the changes.

Our present Nurse Manager, Robyn Brady, was appointed as Nurse Manager two months ago. She comes to us with a background of considerable experience in Management roles in District Health Boards, as well as practical nursing. The transition of appointments has been achieved really smoothly, and Arbor House continues under her guidance to ensure our high standard of care provision.

Late last year, we also farewelled Debra Hall, who had, for a number of years, very successfully managed the office, amongst many other things. Ngaire Francis has taken over as Office Manager for Arbor House, a position she is filling also most ably.

At the same time, Rhonda Ashworth was appointed as Secretary to the Board of Trustees, thus easing the work load of the Office Manager. This reorganisation is proving most successful.

The past year has also seen Arbor House settling into the reality of its expanded size with the additional wing, as well as significant improvements and alterations to the structure and function of parts of the original building. In every way the changes we achieved a year ago are proving most successful. Arbor House is in good heart and is moving ahead steadily.

However, we experience, in common with all providers of age related care, the continuing effects of financial constraints applied to the District Health Boards. In my opinion there is a clear need for a more realistic financial approach to the sector. It is saddening to reflect that, in spite of a growing pressure in numbers of elderly, lonely, and infirm people, all providers of such care have empty beds. This appears

to be the direct result of a Health Policy that gives priority to Age-ing-in-Place over residential care.

In this financial climate, Arbor House, as a "Not-for-Profit" Provider, is, I believe better placed than many others. We are compact and provide exactly what is required in our community. We can ensure, as far as possible, that staff wages are managed equitably, which in its turn provides the best climate for care of our residents.

This past year is best described as being a year of consolidation for Arbor House. As always, we need to maintain as high a level of occupancy as possible. In recent months this has been quite steadily held at about or just above 80%. This level, though acceptable, emphasises the need to ensure that Arbor House keeps its high profile in the community and its present reputation for provision of high quality care in a homely, friendly, and efficient environment.

Finally, I wish to record the Board's appreciation for the work and commitment of all members of our staff and volunteers.

I personally would like specially to recognise the time, work, and support that our Trust Board Members give, and most particularly the expertise and wise counsel that Bruce Cutfield continues to bring to the Board as our Treasurer.

I cannot close my report without referring sadly to the death this year of our Patron, John Garrity. His support over the years has meant a great deal to Arbor House. This is the building in which he was born, and which he saw transition through its various functions to reach its present valued place in our community. He always attended our AGMs and indeed all of Arbor House's significant events and moments. He leaves a space in our community that will be difficult to fill.

Dr. R.F.Tuckett,

Chairman of Board of Trustees, Arbor House.

Report from Waigrown for Featherston and Greytown Community Boards

The event was held on Friday 4 July 2014 at King Street Live in Masterton.

We aimed for 200 youth to participate and throughout the night 150 youth were present.

30 South Wairarapa youth caught the bus up to the event. There were approximately and extra 5 that caught the bus back to South Wairarapa. We were fortunate enough to have an adult volunteer from Featherston that was on the bus for the entire duration.

All the youth will well behaved and very grateful for the option of catching a free bus to and from the event.

The event was so successful we will look into running this as an annual event.

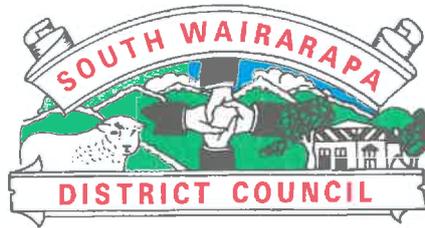
Thank you for your continued support regarding youth development in South Wairarapa.

Deborah Davidson
Youth Development Coordinator
Southern Wairarapa Safer Community Council



File:

If calling ask for:



19 KITCHENER STREET
MARTINBOROUGH



Copy - Suzanne

8th August 2014

Dear Frank

Thank you for your letter which we received at our 6th August meeting. I do hope I can answer all your queries satisfactorily.

Old Greytown Railway Station

Thank you for your comments on the old railway station. We discussed this at our recent meeting and we are supportive of the idea, mooted by Ian Farley, of moving it to the Nursery that will, in time, be set up on the Council Land opposite the dog park.

New Entrance Signs

Information about these has been in our minutes for some time – maybe over a year so any one from the community would have been welcome, as you know, to attend any of our meetings to see these and have any input that could have been appropriate and helpful to us making a final decision. We ran a public competition to gain the winning design. The competition was advertised in local papers and school and college news letters. The winner was Roger Thompson's design. Roger is the Art teacher at Kuranui. I am really happy to give you a copy of the designs to show the Heritage Trust. Bear in mind that we have had many meetings, outside our ordinary meeting times redrafting and coming up with the final product that we are all happy with. We have certainly been in contact with our local iwi and have their input and approval of the final design. As stated previously, please give me a ring and I will give you a copy of the final design. We made the final decision at our last meeting 6th August.

New Greytown Street Names

Council make the final decision on these, but at our meeting we recommended to them that we would put forward the following three names for their consideration:

- 1 Garrity
- 2 Prendiville
- 3 Harding

2014 Greytown Community heritage Trust History Lecture

Thank you for letting us know about this lecture. No doubt Ian will keep us informed and remind us (Unfortunately I will be overseas at that time so my apology)

Tail piece

My understanding is that the Tate Reserve bears that name to remember the excellent work Mr Tate did in our community. His name has not come up recently for a street name but certainly could be put forward again in the future.

Thank you again for your letter. Please contact me if you would like further details on the above

Regards

Christine Stevenson

Chairperson Greytown Community Board

Phone 06 3049175