



GREYTOWN COMMUNITY BOARD

Agenda 1 February 2017

Notice of a meeting to be held in the WBS Room of the Greytown Town Centre, 89 Main Street, Greytown, on Wednesday 1 February 2017 commencing at 7:00pm.

MEMBERSHIP OF THE COMMITTEE

Leigh Hay (Chair), Cr Paora Ammunson, Cr Margaret Craig, Mike Gray, Ann Rainford and Christine Stevenson. Student representative AJ Southey.

NOTE: There will be a workshop for community board members starting at 6:30pm.

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- | | | |
|-----|---|---------------|
| 3.1 | Geoff Clark, speaking on a topic entitled 'a point of view'. | 7:00pm |
| 3.2 | Jane Mills WREMO (Wellington Regional Emergency Management Office), Civil Defence update. | 7:05pm |
| 3.3 | Mary Byrne, speaking on the amendments to the Health Bill as it contains changes regarding fluoridation that will impact Council. | 7:10pm |
| 3.4 | Warren Woodgyer, queries on what is being planned for the Cotter Street area. | 7:15pm |

4. PRESENTATIONS:

- | | | |
|-----|---|---------------|
| 4.1 | Katie Abbott and Jeremy Partridge, Tree Advisory Group update | 7:20pm |
|-----|---|---------------|

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

6. COMMUNITY BOARD MINUTES:

- | | | |
|-----|--|--|
| 6.1 | Minutes for Approval: Greytown Community Board Minutes of 23 November 2016 | |
|-----|--|--|

Pages 1-4

Proposed Resolution: *That the minutes of the Greytown Community Board meeting held on 23 November 2016 be confirmed as a true and correct record.*

7. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- | | | |
|-----|---------------------------------------|--------------------|
| 7.1 | Action Items Report | Pages 5-8 |
| 7.2 | Income and Expenditure Statements | Pages 9-13 |
| 7.3 | Officers' Report | Pages 14-50 |
| 7.4 | LGNZ Community Boards Conference 2017 | Pages 51-57 |

8. NOTICES OF MOTION:

- 8.1 None advised

9. CHAIRPERSON'S REPORT

- | | | |
|-----|----------------------|--------------------|
| 9.1 | Chairperson's Report | Pages 58-60 |
|-----|----------------------|--------------------|

10. MEMBER REPORTS (INFORMATION)

- | | | |
|------|------------------------------------|--------------------|
| 10.1 | Civil Defence Emergency Management | Pages 61-63 |
| 10.2 | Greytown Youth Park | |

11. CORRESPONDENCE

Proposed Resolution: *That the outwards correspondence be received.*

- | | | |
|------|---|--------------------|
| 11.1 | Inwards | |
| | From Linda Kirkland, Cobblestones Museum, to Leigh Hay, Greytown Community Board dated 23 December 2016 | Page 64 |
| | From Kevin Tso, Victim Support, to Leigh Hay, Greytown Community Board dated 25 November 2016 | Pages 65-69 |
| | From Jan Eagle to Greytown Community Board dated 14 November 2016 | Page 70 |



Greytown Community Board

Minutes – 23 November 2016

- Present:** Leigh Hay (Chair), Mike Gray, Ann Rainford, Christine Stevenson, Cr Paora Ammunson and Cr Margaret Craig.
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 23 November 2016 between 7:00pm and 8:30pm.
- External Speakers:** Sid Kempton (Greytown Wheels Park Steering Group), Jez Partridge (Tree Advisory Group).

PUBLIC BUSINESS

Mrs Hay advised that agenda item 7.4 had been removed from the agenda at the Chief Executive's request as there had been changes made to the Tree Advisory Group's proposed terms of reference which the Community Board needed time to consider.

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Cr Paora Ammunson declared a conflict of interest with the applications for financial assistance from the Greytown Cricket Club and the Greytown Swimming Club as they were member clubs of Greytown Sport and Leisure, Cr Ammunson's place of work.

3. PUBLIC PARTICIPATION

3.1 Sid Kempton, Greytown Wheels Park Steering Group

Mr Kempton provided an update on progress made by the Group in identifying a preferred site, the development stages and approximate costs, next steps of the Group which included setup of a Trust and a pop-up skate park. Mr Kempton encouraged the Board to include development of the south end of town in their vision of Greytown.

4. PRESENTATIONS

4.1 Jez Partridge, Tree Advisory Group

Mr Partridge reported that the Group had met in conjunction with the O'Connors Bush Group and that both groups were recruiting new members. Possum bait stations in O'Connors Bush had been filled, and

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

Greytown School were allowing their shade room to be used so native plants could be grown on. The Group hoped that consideration would be given to the protection of the Copper Beech tree as part of any new Freshchoice consent application and that the tree protection rules would be improved when the tree chapter of the Wairarapa Combined District Plan was reviewed.

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

There were no actions from public participation or presentations.

6. COMMUNITY BOARD MINUTES

6.1 Greytown Community Board Minutes – 26 October 2016

GCB RESOLVED (GCB 2016/75) that the minutes of the Greytown Community Board meeting held on 26 October 2016 be confirmed as a true and correct record.

(Moved Gray/Seconded Rainford)

Carried

7. CHIEF EXECUTIVE AND STAFF REPORTS

7.1 Action Items Report

GCB RESOLVED (GCB 2016/76) to receive the information.

(Moved Cr Craig/Seconded Stevenson)

Carried

7.2 Income and Expenditure Report

Members noted that the salary commitments were up until 30 June 2017 not 30 June 2016 as stated in the report.

GCB RESOLVED (GCB 2016/77) to receive the information.

(Moved Hay/Seconded Cr Craig)

Carried

7.3 Officers Report

Mr Crimp discussed governance key performance indicators and the NRB survey, South Wairarapa local government voter turnout, modification to service centre reception areas to meet health and safety requirements, the high numbers of building and resource consents being processed and the Destination Wairarapa report with members.

GCB RESOLVED (GCB 2016/78) to receive the Officers' Report.

(Moved Hay/Seconded Cr Ammunson)

Carried

7.4 Terms of Reference for Tree Advisory Group

Report not considered.

7.5 Applications for Financial Assistance

Cr Craig outlined the grant criteria and members agreed that the criteria needed to be applied strictly and consistently. Members agreed to look at the process for allocating grants in a workshop forum.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

The application from Hospice Wairarapa Community Trust was declined. It was acknowledged that some outreach was provided to South Wairarapa residents, but the Trust was not based in Greytown and did not provide a 24hr service (which the Greytown rest homes did).

The application from Wairarapa Citizens Advice Bureau was declined as although a service was provided to South Wairarapa, there was little to no uptake from Greytown residents when it had previously operated from the Town Centre.

GCB RESOLVED (GCB 2016/79):

1. To receive the information.
2. To grant the Greytown Cricket Club \$500 for costs associated with the 150th year jubilee.
(*Moved Stevenson/Seconded Gray*) Carried
3. To decline the application for financial assistance from Hospice Wairarapa Community Trust as it did not meet the criteria.
(*Moved Stevenson/Seconded Rainford*) Carried
4. To decline the application for financial assistance from the Wairarapa Citizen Advice Bureau as it did not meet the criteria.
(*Moved Stevenson/Seconded Rainford*) Carried
5. To grant the Greytown Men's Shed \$500 to help cover the costs associated with fitting-out a container to provide more space for members.
(*Moved Stevenson/Seconded Rainford*) Carried
6. To grant the Greytown Swimming Club \$500 to assist with the cost of purchasing six new starting blocks for the Greytown Pool.
(*Moved Cr Craig/Seconded Gray*) Carried

7.6 Naming of New Road, Greywood Ltd Subdivision

GCB RESOLVED (GCB 2016/80):

1. To receive the information.
2. To support the use of the name "Hewson Lane".
(*Moved Gray/Seconded Stevenson*) Carried

7.7 Policies Review Report

Mr Crimp discussed the proposed changes to the Water by Meter Policy with members noting that the term 'reasonable' had been included to give Council officers some discretion and flexibility in application of the policy. Changes to the Naming of Public Roads Policy were agreed and members discussed changes to the Community Housing Policy and availability of information about the housing.

GCB RESOLVED (GCB 2016/81):

1. To receive the information.
2. To signal to Council that no changes have been proposed to the Water by Meter Leak Policy.
(*Moved Cr Craig/Seconded Rainford*) Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

3. That Council should give consideration to the inclusion of a statement in the Naming of Public Roads Policy to raise awareness and give consideration to the use of Maori ancestral names.
(*Moved Stevenson/Seconded Gray*) Carried
4. To signal to Council that no changes have been proposed to the Community Housing Policy.
(*Moved Stevenson/Seconded Rainford*) Carried

8. CHAIRPERSON'S REPORT

8.1 Chairperson's Report

GCB RESOLVED (GCB 2016/82):

1. To receive the information.
2. To fund the cost, including the promotion costs, of a free swim day at the Greytown Memorial Pool on the 28th January 2017 at a cost of no more than \$400.
3. To fund the cost for Christmas decorations for the Greytown Town Centre to replace those stolen in 2016 at a cost of no more than \$500.

(*Moved Cr Ammunson/Seconded Rainford*) Carried

9. MEMBERS REPORTS (INFORMATION)

9.1 Greytown After 5 (GA5)

Mrs Stevenson had fielded enquiries about the date of a future GA5 event. Mrs Stevenson reported that La Pancetta would host the next event at 5:30pm on the 8 December 2016, and undertook to provide Greytown Trust Lands with member contact details so invitations to the event could be notified.

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

GREYTOWN COMMUNITY BOARD

1 FEBRUARY 2017

AGENDA ITEM 7.1

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 1 February 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 1 February 2017

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
43	GCB	3-Feb-16	Resolution	Leigh Hay	GCB RESOLVED (GCB 2016/06) to approve a budget of up to \$1,000 to remove old Greytown entrance way signs. (Moved Cr Craig/Seconded Stevenson) Carried	Open	In Commitments
240	GCB	27-Apr-16	Resolution	Mark	GCB RESOLVED (GCB 2016/17) to support the submission of Graeme Gray, representing the Greytown 2000 Project, to update the Greytown Cemetery name boards, including burials and cremations, in the immediate future. (Moved Cr Craig/Seconded Hay) Carried	Open	19/5/16: Advised that the Wairarapa Branch of the Society of Genealogists has been approached looking for volunteers to work through the update as there is currently no staff capacity. No time-frame for completion but the project has started. 07/06 Genealogists have a team to work on this, preliminary meeting next week 22/07 Genealogists under way with compiling revised list to update sign <i>(this action is to remain live until completed)</i>
331	GCB	8-Jun-16	Resolution	Kyra	GCB RESOLVED (GCB 2016/35) that up to \$3,000 plus GST be approved as per the agreed budget and street beautification plan proposal for planting arrangements in 16 wine barrels. (Moved Farley/Seconded Cr Napier) Carried	Open	16/8/16: Invoice for laurels \$1,836
332	GCB	8-Jun-16	Resolution	Kyra	GCB RESOLVED (GCB 2016/36) that up to \$1,500 plus GST be approved as per the agreed budget and street beautification plan proposal for purchase of street banners. (Moved Cr Napier/Seconded Cr Craig) Carried	Open	Invoice not yet received
547	GCB	31-Aug-16	Resolution	Paul	GCB RESOLVED (GCB 2016/59) that up to \$3,000 from the money granted in the 15/25 LTP be released to the Greytown Wheels Park Steering Group so concept plans for a Greytown youth park can be pursued. (Moved Cr Napier/Seconded Hay) Carried	Open	
640	GCB	26-Oct-16	Resolution	Paul	GCB RESOLVED (GCB2016/72) to recommend to Council to appoint Dr Rob Tuckett to the Arbor House Trust Board to fulfil the requirements of the	Actioned	In hand, to go to the 14 December Council meeting

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Arbor House Trust deed. (Moved Hay/Seconded Cr Craig) Carried		
643	GCB	26-Oct-16	Action	Paul	Amend the Code of Conduct for elected members as follows: Clause 2.3 replace 'Appendix H of the model' with 'clause 18.3 of the LGNZ', clause 4.4 replace 'Securities Act 1978' with 'Financial Market Conducts Act 2013'	Actioned	
644	GCB	26-Oct-16	Action	Paul	Refine the process for Community Board Input to Council meetings and advise the community boards	Actioned	Workshop to be held before formal Nov meeting

GREYTOWN COMMUNITY BOARD

1 FEBRUARY 2017

AGENDA ITEM 7.2

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 16/17 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2015- 30 June 2016 and for 1 July 2016 - 30 November 2016 are attached in Appendix 1 for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

An existing arrangement exists with the Friends of Stella and Sarah to hold funds for the Cabbage Tree sculpture, the current balance is attached.

2. Appendices

Appendix 1 - Income and Expenditure Statements

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

Appendix 1 – Income and Expenditure Statements

Greytown Community Board	
Income & Expenditure to 30 NOVEMBER 2016	
<u>INCOME</u>	
Balance 1 July 2016	5,369.69
Annual Plan 2016/17	31,954.00
TOTAL INCOME	37,323.69
<u>EXPENDITURE</u>	
Members' Salaries	6,503.98
Total Personnel Costs	6,503.98
AP City Care Gtn Barrels - May 2016	120.00
AP City Care Gtn Barrels July 2016	120.00
AP City Care Gtn Barrels - Aug 16	120.00
AP Lamb-Peters Pri 1xfootpath sign, Tourist Info Centre Layout and Proofing \$30.00 (ov	265.00
AP City Care Weed & water barrels Gtn	120.00
AP Local Governmen Annl Com Brd's levy Fsn, Gtn, Mbo	166.67
AP City Care Gtn Barrels weed/water Oct 16	120.00
AP OfficeMax New Z Stationery	11.19
Total General Expenses	1,042.86
AP Greytown Scout GCB Grant-jamboree	500.00
AP Greytown Trails GCB Grant Mtc costs of trail	1,000.00
Total Grants	1,500.00
TOTAL EXPENDITURE	9,046.84
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	28,276.85
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2016	9,396.02
City Care Maintain barrels in town centre 2016/17	840.00
Remove Old Welcome to Greytown Signs	1,000.00
Greytown Menz Shed	500.00
Greytown Swimming Club	500.00
Greytown Cricket Club	500.00
Free Swim Day	400.00
Christmas Decorations	500.00
Total Commitments	13,636.02
BALANCE TO CARRY FORWARD	14,640.83

<u>Cabbage tree Grant income received</u>	
2014/15	
CABBAGE TREE SCULPT-FRIENDS OF	1,000.00
2015/16	
Sculpture Stella Bull	500.00
CCS GRANT, KOUKA SCULPTURE 40S	1,000.00
HOLMES CONSTRUCTION, KOUKA SCU	1,000.00
Trust House	3,000.00
Fresh Choice - Kouka Sculp 7/1	500.00
Fresh Choice - Kouka Sculp 20/1	500.00
PBL Sculpture	500.00
Rotary	1,000.00
Liz Koh	500.00
Aratoi	5,000.00
Bequest Sargood	2,250.00
2016/17	
FOOD FOREST ORG	500.00
BETTY THOMPSON FAM	100.00
GTN TRUST LANDS TST	1,000.00
BLACKWELL A	500.00
THE LOLLY JAR	100.00
SOUTHEY CONSTRUCTION	50.00
CIVIC SQUARE LTD	500.00
NIKAU FOUNDATION	1,500.00
CRIGHTONS ITM	200.00
GREYTOWN DUTCHERY	100.00
STEPHEN MAURIC	100.00
WHITE SWAN	500.00
Total Collected to 30 July 2016	21,900.00
<u>Cabbage tree Expenditure</u>	
Progress payment 150 hrs work	5,250.00
Total Expenditure to 30 July 2016	5,250.00
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	16,650.00

Greytown Community Board	
Income & Expenditure to 30 June 2016	
<u>INCOME</u>	
Balance 1 July 2015	10,339.48
Annual Plan 2015/16	20,954.00
TOTAL INCOME	31,293.48
<u>EXPENDITURE</u>	
Members' Salaries	14,050.00
Total Personnel Costs	14,050.00
AP City Care Greytown barrels - July 15	120.00
AP Greathead papers-digitisation	3,260.00
AP Mr M Gray Friends of O'Connors Bush reimb	32.93
AP Artwork for Welcome to Gtn sign	150.00
AP City Care Gtn Barrels - Aug 15	120.00
AP Local Governmen Annual C/Brd levy 2015/16	166.67
AP City Care Greytown Barrels - Sept 15	120.00
Diary 2016	11.99
Ink for Information Centre - reimburse Leigh Hay	79.79
AP Student workshop 20/6/15	500.00
AP Mark's Signs Pick up after your pet sign	420.00
AP Stationery & Info Cen volunteers lunch	324.38
expenses x wages NOV	0.00
AP Phase 2 Xmas decorations GCB	500.00
AP City Care December 15 Gtn Barrels	120.00
AP City Care October 15 Gtn Barrels	120.00
AP City Care November 15 Gtn Barrels	120.00
AP City Care January 16 Gtn Barrels	120.00
AP City Care Gtn Barrels Feb 16 Weed & Water Main	120.00
AP Lamb-Peters Pri 1600xA5 flyers CD preparedness Training	214.00
AP City Care Gtn Barrels March 2016 water & weed	120.00
AP City Care Gtn barrels - April 2016	120.00
Free Swim Day GCB 2015/59	140.50
AP City Care Gtn Barrels June	120.00
Total General Expenses	7,120.26
AP Grant-Rimutaka Crossing Reenactment	200.00
AP Greytown Trails GCB grant promotion of trail	1,000.00
AP NZ Council of V Programme costs-grant	500.00
AP Lanza Jute Tote Bags GCB grant Grant was to Greytown Country Market	524.40
C B WHYTE - JUTE BAGS GCB GRAN	-20.87
AP Friends of Cobb GCB grant"Carols at Cobblestones"	200.00
AP Greytown Little "Take a Chance on Me" grant	400.00
AP Wairarapa Mathe GCB Grant - Aug 16 Maths Week	200.00
AP GCB 16 grant wet weather overalls	500.00
Total Grants	3,503.53
TOTAL EXPENDITURE	24,673.79
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	6,619.69
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2016	-3,600.00
City Care Maintain barrels in town centre	240.00
Remove Old Welcome to Greytown Signs	1,000.00
Lamb-Peters - New Sign for information centre	235.00
Total Commitments	-2,360.00
BALANCE TO CARRY FORWARD	8,979.69

GREYTOWN COMMUNITY BOARD

1 FEBRUARY 2017

AGENDA ITEM 7.3

OFFICERS' REPORT

Purpose of Report

To report to community boards/Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

CHIEF EXECUTIVE

1. Executive Summary

The finalisation of the Annual Report is a pleasing milestone to have passed.

The slight hiatus that is usual prior to the election process is well behind us with many meetings and briefings, both within council and from those external parties who have held back waiting for the results. The run up to year end is always a busy time, and it is quite apparent that all departments are very busy.

Lynne Drake spent a week in Kaikoura assisting the recovery effort in her role as a Red Cross volunteer. Speaking from experience it is great to have a deployment after the many, many hours of training. Deployments are stressful and not a holiday and we are pleased to be able to support Lynne and Kaikoura in a very direct way. Thanks to the staff here who showed no hesitation when asked to cover for Lynne in what is quite a busy time.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2016]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	2015/16	2015/16	COMMENTS
		ACTUAL	TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	73%	75%	73%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out during 2013/14. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	62%	70%	62%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	59%	80%	76	The Colmar Brunton (CB) Customer Satisfaction survey was carried out in 2015 in addition to the 59% satisfied 11% felt they were unable to comment. The full NRB customer satisfaction survey was carried out during 2013/14. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	64%	78%	64%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	Greytown 92% Featherston 95% Martinborough 95%	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65%	65%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	49%	68%	49%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	Achieved	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.

2.1 Local Government Commission

The Local Government Commission continue their analysis of the various workstreams:

- Water (high level review of operations western part of region)
- Transport
- Spatial planning
- Communities of interest
- Wairarapa

Input on Spatial Planning, Communities of Interest, and Wairarapa continue where needed, and various meetings have been attended.

Work continues on the options for the Wairarapa, with regular meetings covering various aspects that require analysis. It is apparent the Commission will look to release their preferred option for consultation late Q1 next year.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Matters covered were Regional Waste Management; Sport Wellington; WREMO Chief Executive Group; Local Governance Excellence Program.

3.1.2. Mayoral Forum

One Mayoral Forum was attended, where the recent natural events were discussed at some length. There were two highlights for the writer, firstly, we were effectively unscathed thankfully, secondly, the response by those who were impacted was of a high standard with some very new into their roles (and we should be under no illusion this was a significant event).

3.1.3. Community Boards

The first round of community board meetings was held. Good progress is being made in preparing for the triennium with plans being prepared.

3.1.4. Maori Standing Committee

One meeting was held, unfortunately I was not able to attend.

3.1.5. Ngawi Workshop

This was a successful workshop; with the useful add-ons being able to discuss the Palliser "special purpose" road, and the benefits of partnerships with community groups.

3.1.6. Other

Following the election, Mayor Napier and I met with Michael Bassett – Foss and Bob Francis on the **Wairarapa Water** project, receiving an outline of progress to date and future plans. A field trip is tentatively planned for late January 2017. Allied to this, the Wairarapa CE's met with **Fish and Game** (and economist Peter Fraser). While it wasn't obvious what F & G wanted

from the meeting, they are clearly concerned about the impact of intensification in farming, and questioned Wairarapa Waters analysis.

Mayor Napier and I attended a meeting with **Wairarapa Chamber of Commerce** where the Chamber outlined their views on some issues that needed addressing, mainly around consistency, and their support for a single Wairarapa Council.

A couple of meetings in regards to the **Whaitua** process discussed some actions to assist and provide guidance to council representatives.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters, assisted by Major Consulting. We are completing the initial physical works at the Libraries/Service centres, with work on creating "safe rooms" underway. We are also finalising operating procedures for a range of events that may occur.

The judgement in regards to the Ashburton incident has been released, and we have considered the findings. As anticipated, we will have to make some modifications to various reception areas and these are being considered.

No issues have been notified during the period.

4.2 Audit & Risk Working Party

The audit and risk working party met under the new membership following the election. Key matters covered included:

- Update on Phelps dog registration issue
- ALA appeals (all now resolved)
- Financial report and analysis for the four months ended 31 October 2016
- Audit management report
- Terms of reference for R & A
- Work plan on matters for the R & A WP to consider
- Also discussed was :
 - Risk Register
 - Legislative compliance process
 - Risk appetite (to be re-established by new Council)

4.3 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
17 June 2013	\$913	740	27	\$739
19 August 2014	\$818	592	91	\$663
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404
1 February 2016	\$521	558	73	\$422
30 March 2016	\$651	531	27	\$527
2 May 2016	\$489	428	72	\$396
2 June 2016	\$699	769	12	\$566
1 Aug 2016	\$466	367	72	\$378
1 Sept 2016	\$681	956	10	\$552
1 Oct 2016	\$545	762	42	\$441

Arrears are further analysed in the table below:

Arrears analysis as at 03/10/2016 42 days since last installment					
		# Properties	Arrears	Outstanding	TOTAL
Featherston	Urban	191	\$ 77,867.85	\$ 67,700.67	\$ 145,568.52
	Commercial	12	\$ 4,508.98	\$ 7,638.86	\$ 12,147.84
Greytown	Urban	142	\$ 49,850.79	\$ 46,673.58	\$ 96,524.37
	Commercial	14	\$ 5,000.94	\$ 11,527.52	\$ 16,528.46
Martinborough	Urban	129	\$ 27,412.36	\$ 35,875.28	\$ 63,287.64
	Commercial	17	\$ 10,761.85	\$ 8,486.17	\$ 19,248.02
Rural		257	\$ 85,588.23	\$ 106,146.06	\$ 191,734.29
TOTAL		762	\$260,991.00	\$ 284,048.14	\$ 545,039.14

4.4 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
27 October 16	Details of Food businesses (Grocery, Fruit, takeaways etc) PHD project work.	Information supplied
8 November 16	Dog names and breeds for Christmas story	Information supplied
9 November 16	Details of various breed registered 2007/8 to present	Requester cancelled request having been advised by Councils that substantial collation required.
11 November 16	Details of fines for littering and any changes in the means by which people can be fined for littering.	Information provided.
18 November 16	Seeking more detail on the High Court decision (date, cost, question/issue), and why the Community Board opposes the formation of a user group.	
20 November 16	Holding Paddock sale – query as to when it was decided to sell this land.	
30 November 16	Information relating to smoke emanating from chimney.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

PLANNING AND ENVIRONMENT GROUP

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has begun to change how data is recorded and stored in NCS so as to enable more effective reporting against AER's in WCDP.

In the evening of 22 November a stakeholder (landowners only) meeting was held in Greytown in relation to the ongoing work on the Greytown Residential Future Development Area structure plan.

Presentations were made by the consultants carrying out this work (Mike Hewison and Honor Clarke) for Council to those attending (around 20 parties).

Some at times lively discussion took place with most attending quite engaged with the broader issues surrounding this work and some of the detail.

The main technical information shared by the consultants related firstly to process / timing / engagement and secondly the findings of the soils analysis work.

Subsequently minutes of the meeting have been sent to everyone attending as a record of the evening.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	95.7%	3 applications over 20 w/d due to a) "mis-laid" correspondence b) notice of payment not being forwarded (this starts the clock) and c) application over due to overlap of staff away from office. Excludes Planning certificate statistic – record under Sale of Alcohol Act not RMA
s.223 certificates issued within 10 working days	100%	96%	1 over time - Survey Plan was lodged, but the Land on Line system (LI N Z) did not send an automatic notification.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	92%	1 a day over because the verification that work completed to standard was delayed due to Road Engineering being over committed with more urgent work.

Council continues to receive applications numbers well in excess of past levels. This has meant additional consents have been contracted for external processing. No further consents have gone over statutory timelines since we started contracting out.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme..

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required to date.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	One proven complaint received to date. This resulted from an error in the property title data supplied to Council by LINZ. It was agreed to refund the fee in part compensation for this error.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

TYPE	YTD 1 JULY 2016 TO 30 OCTOBER 2016	PREVIOUS YTD 1 JULY 2015 TO 30 OCTOBER 2015	PERIOD 1 OCTOBER 2016 TO 30 OCTOBER 2016	PREVIOUS PERIOD 1 OCTOBER 2015 TO 30 OCTOBER 2015
Standard LIMs (Processed within 10 working days)	75	83	18	34
Urgent LIMs (Processed within 5 working days)	28	20	4	10
Totals	103	103	22	44

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100 %	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	97.99%	NCS – Continued monitoring of processing days. Due to volumes of applications received processing contractors have been used to maintain service levels.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January this year.
Earthquake prone buildings reports received	70%	63.43 %	Currently 144 of 227 known premises have been addressed. However work in this area has been put on hold until the new statutory regime takes effect next year. This is timed for March 2017.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	6	\$69,900.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	2	\$49,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	34	\$3,754,335.00
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$200,000.00
Totals	43	\$4,073,235.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Education programme targeting schools using the Christchurch City Council Dog Smart programme are planned to be undertaken.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	
Attack on Pets	1
Attack on Person	1
Attack on Stock	0
Barking and whining	4
Lost Dogs	5
Found Dogs	0
Rushing Aggressive	1
Wandering	22
Welfare	0
Fouling	0
Total	34

The FCB has asked that Council go back to the previous reporting format and identify numbers of incidents by each town. Council previously requested that a district wide reporting format be used rather than breaking down data to townships.

The current format is easier to maintain and quicker to report. Additionally it is the overall levels of activity that matter in terms of service delivery.

The current format also avoids one town being "singled" out as good or bad compared to other areas and so avoids inappropriate comparisons being made. Lastly no other data is separated by township/area.

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 40 hours	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	5

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 30 SEPTEMBER 16	PREVIOUS YTD 1 JULY 15 TO 30 SEPTEMBER 15	PERIOD 1 SEPTEMBER 16 TO 30 SEPTEMBER 16	PREVIOUS PERIOD 1 SEPTEMBER 15 TO 30 SEPTEMBER 15
Total	33	26	15	21

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 OCTOBER 2016	PREVIOUS YTD 1 JULY 2015 TO 31 OCTOBER 2015	PERIOD 1 SEPTEMBER 2016 TO 31 OCTOBER 2016	PREVIOUS PERIOD 1 SEPTEMBER 2015 TO 31 OCTOBER 2015
On Licence	7	11	4	7
Off Licence	7	9	1	2
Club Licence	0	1	0	1
Manager's Certificate	30	32	2	6
Special Licence	16	18	6	12
Temporary Authority	0	1	0	0
Total	60	72	13	27

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.6.1. Bylaws

6 litter complaints were received. 6 letters regarding overgrown trees and hedges were issued. 3 abandoned vehicles were reported. 5 stock complaints were received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

The past 6 weeks has been a steady period leading into the Christmas break. Efforts have been put into more aesthetic works around the town and the rural roads closer to the urban centres. Maintenance grading and routine works are also a focus to tidy up before the Christmas/New year break.

Also as part of our summer programing culverts are being inspected while drier conditions allow as well as bridge inspections and bridge maintenance works.

Externally there has been work streams in the One Network Road Classification (ONRC) program which is still reviewing the way forward for councils to transition to the new system. Discussions on the Special Purpose Road have also continued with the point of entry documentation complete. The discussions will be on-going in line with the ONRC progress.

New Zealand Transport Agency's procurement policy improvement project is underway. They began by commissioning a research project which asked the question – how effective have their procurement policies and practices been at delivering best value for money through procurement? The research report has been followed by more specific work on the options for the future delivery of the Transport Agency's assistance and advice plus its measurement and monitoring functions.

Also, the proposed changes to the Vehicle Dimensions and Mass Review (VDAM) Rule would encourage trucking and bus companies to import newer, safer, more innovative and environmentally responsible vehicles, while maintaining safety for all road users.

The Speed Management Guide was announced by Associate Transport Minister Craig Foss recently, as part of a broader package of road safety initiatives. Media contact regarding the Speed Management Guide or any of the initiatives included in the broader package (e.g. 110km/h) they ask that you refer them to their Guide media spokesperson. This is distinct and different from the on-going road speed review that is being done at present based on Annual Plan consultation.

There have also been discussions on the retention of legal unformed roads. The Walking Access Commission is looking for collaborative approaches to managing conflicting interests in unformed legal roads and ensuring they are available of passive and active recreation.

The development of the draft Wellington Region Waste Management and Minimisation Plan (WRWMMP) has been prepared under the guidance of the previous WRWMMP Joint Governance Committee. This draft and along with the section 17a review for the Wairarapa Councils is on-going and now with the assistance of Duncan Wilson, Director Eunomia Research & Consulting.

Progress is being made on the wastewater consents and the acquisition of the Featherston consent. The User's group meeting was held at the Papawai Marae on 30 November and allowed for a site visit to the Greytown ponds.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 connections (0 complaint)	0 per1000 connections (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 connections (0 complaint)	0.25 per1000 connections (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0 per1000 connections (0 complaint)	1.27 per1000 connections (5 complaint)	0	5
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.29 per1000 connections (1 complaint)	2.33 per1000 connections (8 complaint)	1	9
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 connections (0 complaint)	0.86 per1000 connections (3 complaint)	0	3
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(0/1) 0%	-	1	22
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/1) 100%	-	1	22
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(26/31) (84%)	-	31	113
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(28/31) (90%)	-	31	113
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	40%	40%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

2.2 Services

2.2.1. Water supply capital improvements Featherston

Stage 2 of this project is well advanced however there remain some matters to confirm in relation to the pH correction treatment system regarding the sizing of the conveyance equipment and chemical storage. These matters

unfortunately will delay completion and full commissioning which was originally scheduled before Christmas. Nevertheless, we expect that the UV treatment and ancillary equipment will be in place on time, however full commissioning cannot proceed until the all systems are in place and this is now expected to take place early in the New Year.

2.3 Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period. The Greytown bore was operated periodically to accommodate power shutdowns and pipeline cut-ins. Pirinoa had a transgression of 1 E.Coli, and as a precaution a 'boil water' notice was issued. This was removed on 9 November and the Regional Health Protection officer has requested weekly samples.

2.4 Water reticulation

There were 31 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period. The newly installed flow monitoring system is working well and both water races received full compliance for the annual reports.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Number of blockages per 1000 connections	<10	1.24 per1000 (5 complaint)	5.47 per1000 (22 complaint)	5	22
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	4/5 (80%)	25
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/5 (100%)	25
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 connections (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage systems faults	< 15	0	0.2 per 1000 connections (1 complaint)	0	1
No. of complaints per 1000 connections received about sewage system blockages	< 15	1.24 per1000 (5 complaint)	5.47 per1000 (22 complaint)	5	22
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	5/5 100%	-	5/5 (100%)	92% (23/25)

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston waste water consent application

The new target date for lodgement is 28 February 2017. As reported earlier this came about because additional information was needed to support the application and wasn't able to be gathered in time for the earlier timeline.

The additional ecological in stream study has now been completed and the associated reporting will be available in mid-December for review and then incorporated into the substantive application. Some local consultation remains to be completed/updated and will be addressed before lodgement when the application is substantially complete.

Officers also need to confirm their agreement to the improvement implementation plan that will be put up with the consent application. This will also be legally reviewed prior to lodgement.

Staged improvements at Martinborough and Greytown WWTPs

Ordish and Stevens Masterton has been selected after the receipt of a number of submissions/proposals from the industry for the delivery of Stage 1B improvements (irrigation and pumping equipment) at the Martinborough site.

These improvements will be delivered by way of a design build methodology using full contractor involvement to deliver the outcomes on a no surprises basis with completion anticipated in early 2017.

Preliminary design works for the proposed improvements at the Greytown site are underway and this phase is expected to be concluded before the end of the year.

Featherston, Greytown and Martinborough plants operated routinely during the period with no reported issues. Lake Ferry had some high flow issues at the pump stations during the heavy rain period mid-September. The plant coped well, with no breach of consent.

3.2.2. Waste water reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There were no issues reported within the reporting period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 16% for October	Previous 12 month increased 5.8% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period.

5.3 Kerbside and Associated Services

This work for the three Councils is on-going with a full report expected to go to Council in the near future outlining the preferred model expanding on the advice that was provided to the Infrastructure and Planning Working Party on 30 November.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	18/23 (78%)	86/114 (75%)	23	114
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

On 7-8 November the district experienced heavy rain overnight which resulted in a number of roads requiring emergency work including removal of flood debris, clearing of slips and reinstatement of dropouts. The hardest hit road was White Rock Road. Then, following the November 14 earthquake in the south, Martinborough experienced a large aftershock/earthquake which affected the Hinakura area as well as Johnsons Hill, in Cape Palliser.

Due to the extreme events the “Gluepot” at Tora required further maintenance in addition to the work required last month. The area appears to have stabilised. Fulton Hogan crews were kept busy for a number of weeks attending to all the works following these events.





Fig 6.2.a: Photos following the heavy rainfall event



Fig 6.2.b: Photos following the earthquake event

Due to an exceptional growth period the grass has sprung up across the district and a number of complaints have been received. Fulton Hogan will work to get on top of the mowing cycle this month, December, in time for the Christmas break.

6.3 Other contracts

6.3.1. North Street lime footpath: Opus Consultants

The North Street lime footpath has had a change of scope. The project is still being managed by Opus Consultants who manage our footpath maintenance contract. Pope and Gray who completed the lime footpath in Oxford Road will still be undertaking the physical work.

6.3.2. Footpath maintenance and renewals 2016/17: Fulton Hogan

The combined Carterton District Council (CDC) and South Wairarapa District Council (SWDC) footpath maintenance and renewal contract has progressed well. A kerb extension in East Street adjacent to Cobblestones will be completed within this contract along with a small safety project which is an improved vehicle access at the site of the childhood centre in Jellico Street. Opus continues to manage this contract on behalf of SWDC and CDC. Additional works have been added to this contract and progress is on track with Cobblestones kerbing formed and ready to be poured the second week of December.

6.4 Other activity

6.4.1. Reseals contract

The reseals contract is underway with contractors Higgins stockpiling metal in preparation to begin works in December. This project is being managed by Calibre Consulting.

6.4.2. Bridge repairs

The Donald's Creek footbridge has been identified as requiring remedial works. These have been designed by Calibre Consulting. Fulton Hogan will undertake the repair.

7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and Reserves

7.2.1. Featherston

The picket fence in the Clifford Square reserve in front of the Library and Information Centre has been water-blasted in preparation for painting. The painting will be done members of the Featherston Youth Group as soon as the weather settles down.

7.2.2. Greytown

The electrical cabling, foundation and base for the kouka sculpture at Stella Bull Park were installed in the first week of December.



7.2.3. Martinborough

Four paddocks belonging to SWDC have now been listed for sale with Farmlands Real Estate. They are expected to sell as lifestyle blocks, with the funds going towards the Waihinga Centre.

7.3 Community housing

There have been no changes to the waiting lists for community housing, with five people waiting for flats at Martinborough, two at Greytown and ten at Featherston.

The six monthly flat inspections are due in December. This time the visits will spread out over a couple of months starting with Cicely Martin in December.

One of our enthusiastic gardeners at Cicely Martin Flats was very excited to 'show off' her gardens.



Cicely Martin, Flat 6 vegetable garden



Cicely Martin, Flat 6 flower garden

One of the flats at Cicely Martin has needed new carpet in the bedroom and lounge, as the existing was worn to the point of becoming dangerous for the tenant.

The project to create an accessible bathroom for a wheelchair-bound tenant is now underway. The work is looking to be completed in the next couple of weeks.



Cicely Martin, Flat 11 bathroom

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 13 October to 27 November 2016

	Greytown	Featherston	Martinborough
Niche	1 (placement of Plaque only)		
In-ground Ashes Beam			
Plot	3		1

7.4.2. Ashes interments/burials 13 October to 27 November 2016

	Greytown	Featherston	Martinborough
Burial	3		2
Ashes in-ground	1		1
Ashes wall		1	

The following reply was received to a cemetery enquiry response on Arthur Flowers Harding who is buried in Martinborough cemetery:

"Arthur Harding played rugby for Wales against New Zealand in 1905 (the game which Wales won to deny the All Blacks an unbeaten record), then he captained the Anglo/Welsh team to NZ in 1908. You have quite a man in Martinborough Cemetery! I will definitely be calling on him when I visit NZ next April."

7.5.2. Martinborough

The Martinborough Town Hall is still standing strong after the 7.8 earthquake at Kaikoura and the subsequent aftershocks. The building is visually inspected by staff after all earthquakes felt in Martinborough, and an engineer's inspection is made after major quakes. The only damage was upstairs, where a cracked window-pane shattered. The engineer's written report has yet to be received but the engineer is confident there has been no significant change.

7.6 Swimming pools

The swimming season started on Saturday 26 November. Preparations were almost complete when the Kaikoura earthquake occurred on 14 November, necessitating a hasty examination of all the pools to ensure no damage had occurred.

The twin toddler pools at Featherston are now back in action after being left empty for the last few years. The persistent leak was finally found and dealt with.

Both Featherston and Greytown swimming clubs are active again, and staff are now preparing for the school bookings in the New Year.

7.7 Events

7.7.1. Featherston

Completed events:

ANZAC hall Centenary Family Picnic held on 15 October 2016 (Clifford Square and Featherston Town Square)

Anzac Hall rock garden dedication held on 15 October 2016

Anzac Hall centennial official ceremony held on 16 October 2016

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Rimutaka Country Music Group Charity Concert held on 29 October 2016 (ANZAC Hall)

Future events:

Friday Night 'Ride the Rail' (Cross Creek Railway Society Inc) is being held Friday 9 December 2016 (Clifford Square, Featherston)

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Featherston Community Carols is being held Friday, 23 December 2016 (Featherston Town Square)

Featherston First Friday Picnic Extravaganza is being held Friday, 2 December 2016 (Featherston Town Square)

Junior Triathlon is being held Saturday, 25 February 2017 (Card Reserve/Featherston Swimming Pool)

7.7.2. Greytown

Completed events:

Greytown Country Market at Stella Bull Park – The first two markets were held on 16 October then 20 November 2016

Hospice Wairarapa Country Christmas Fete – 5 and 6 November 2016 (Greytown Town Centre and front courtyard)

Future events:

Greytown Country Market at Stella Bull Park – The dates for the markets start from: 16 October then 20 November, 18 December 2016, 15 January, 19 February, 19 March and 16 April 2017



Greytown Town Christmas Festival is being held Saturday, 17 December 2016 (Greytown Town Centre, front courtyard and Main Street)



7.7.3. Martinborough

Completed events:

Toast Martinborough -20 November 2016. This is the 25th year for Toast.



Toast Martinborough/Mike Heydon

Barrel Race - 19 November 2016 (Martinborough Square – P & K to Wine Makers Services) EVENT CANCELLED BY THE ORGANISERS

Guy Fawkes Night 5 November 2016 (Considine Park, Martinborough)

Vegas Wedding Chapel Community Picnic - 23 October 2016 (Martinborough Town Square)



Future events:

Martinborough Christmas Parade -17 December 2016 (Martinborough Town Square)

Cruise Martinborough - 28-31 January 2017 (Martinborough Square 28/01/2017)



Martinborough Fairs – 4 February and 4 March 2017 (Martinborough Square and Adjacent Streets)



7.8 Libraries

The summer reading programme "Sail into summer reading" is underway at all three libraries. The programme aims to prevent the "summer slide", where children's progress in reading achievement during the school year is followed by a decline during the summer holidays away from school. The programme is incentive-based, and the children report in to the programme coordinator at their library about the books they are reading.



The South Wairarapa libraries joined their Carterton partner in the Wairarapa Library Service in offering a “food for fines” deal during the first two weeks of November. Library fines were “paid” with donations of food for the food bank, and all the libraries found people were happy to participate (and a few long overdue books came back!).

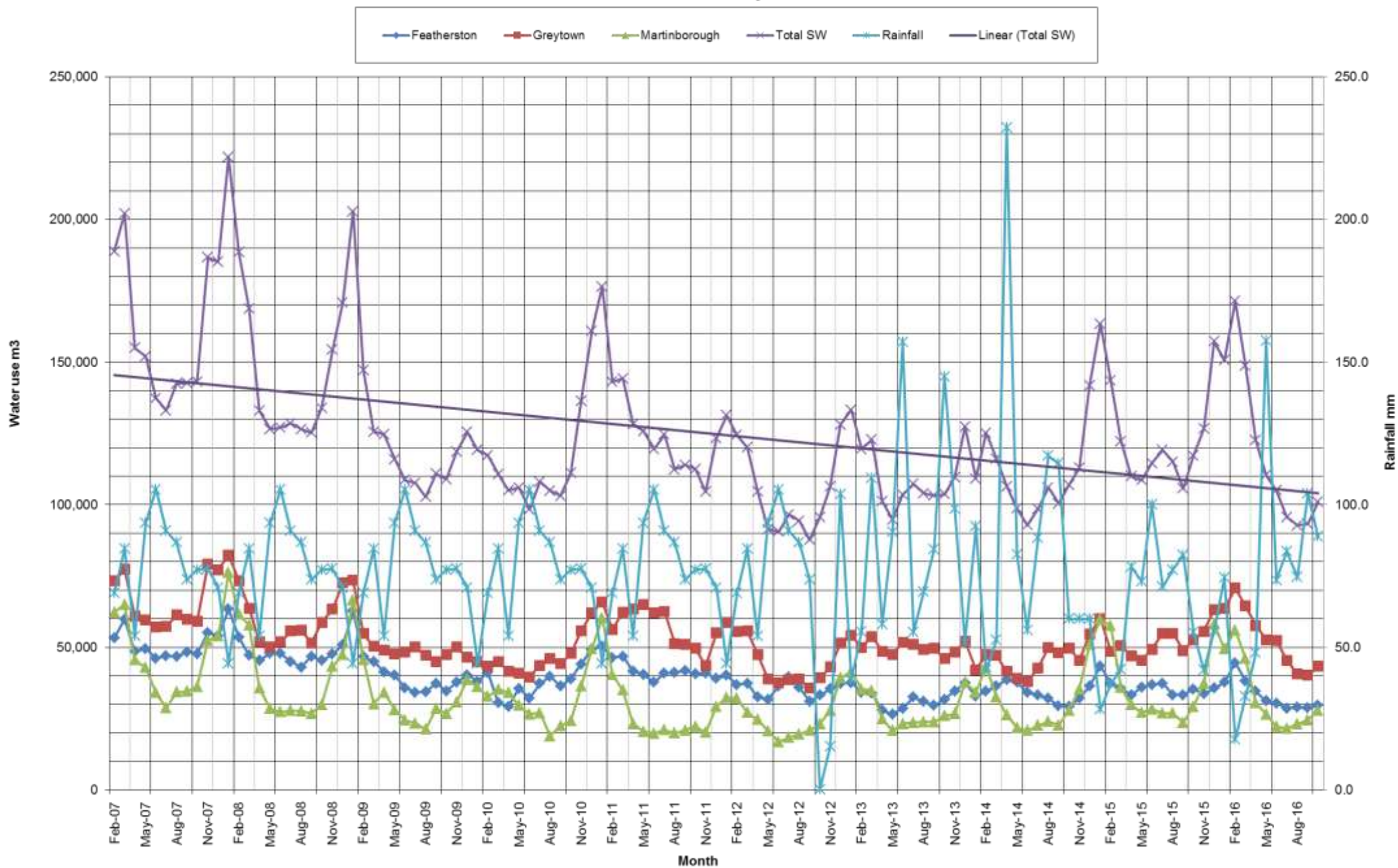
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

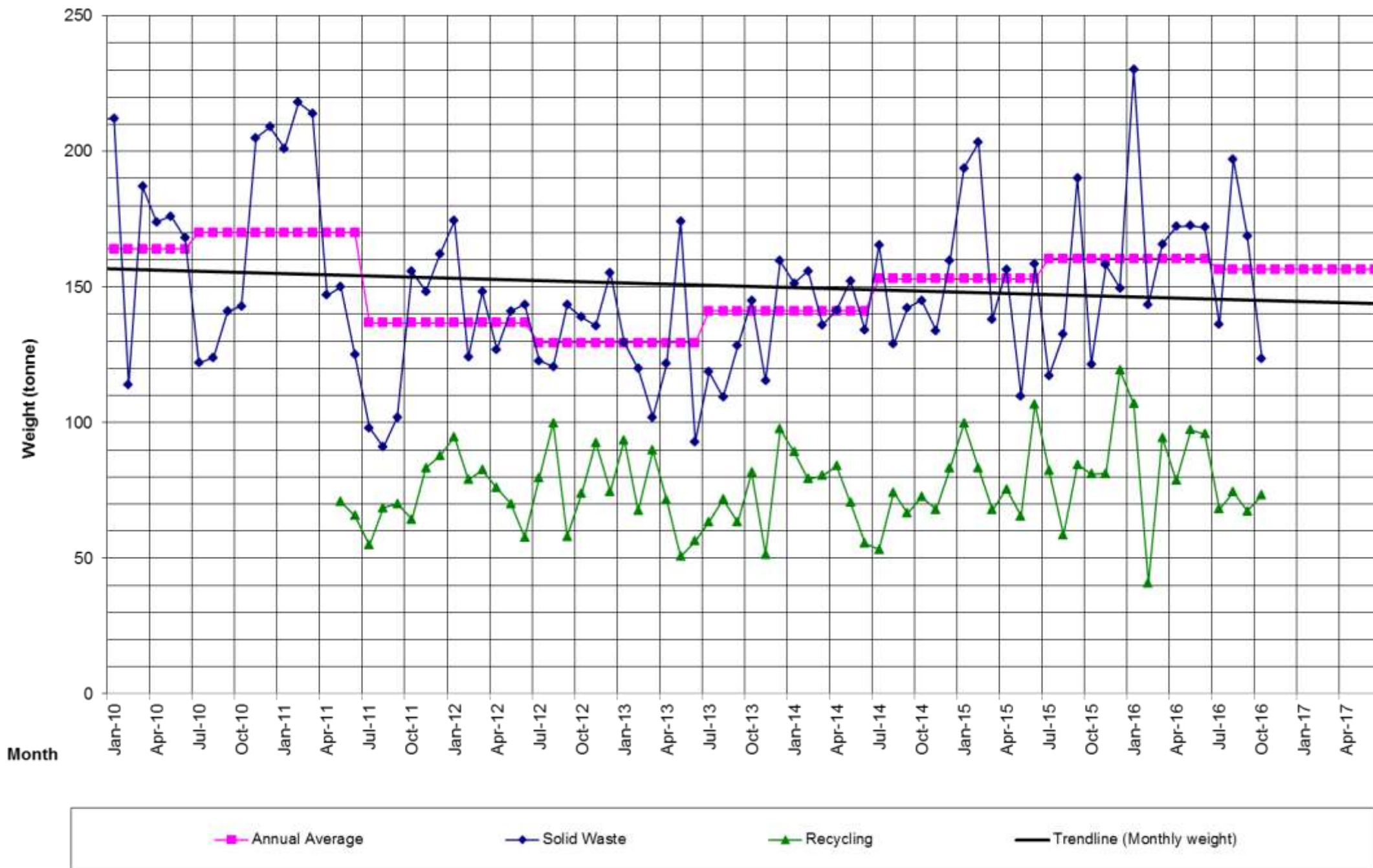
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



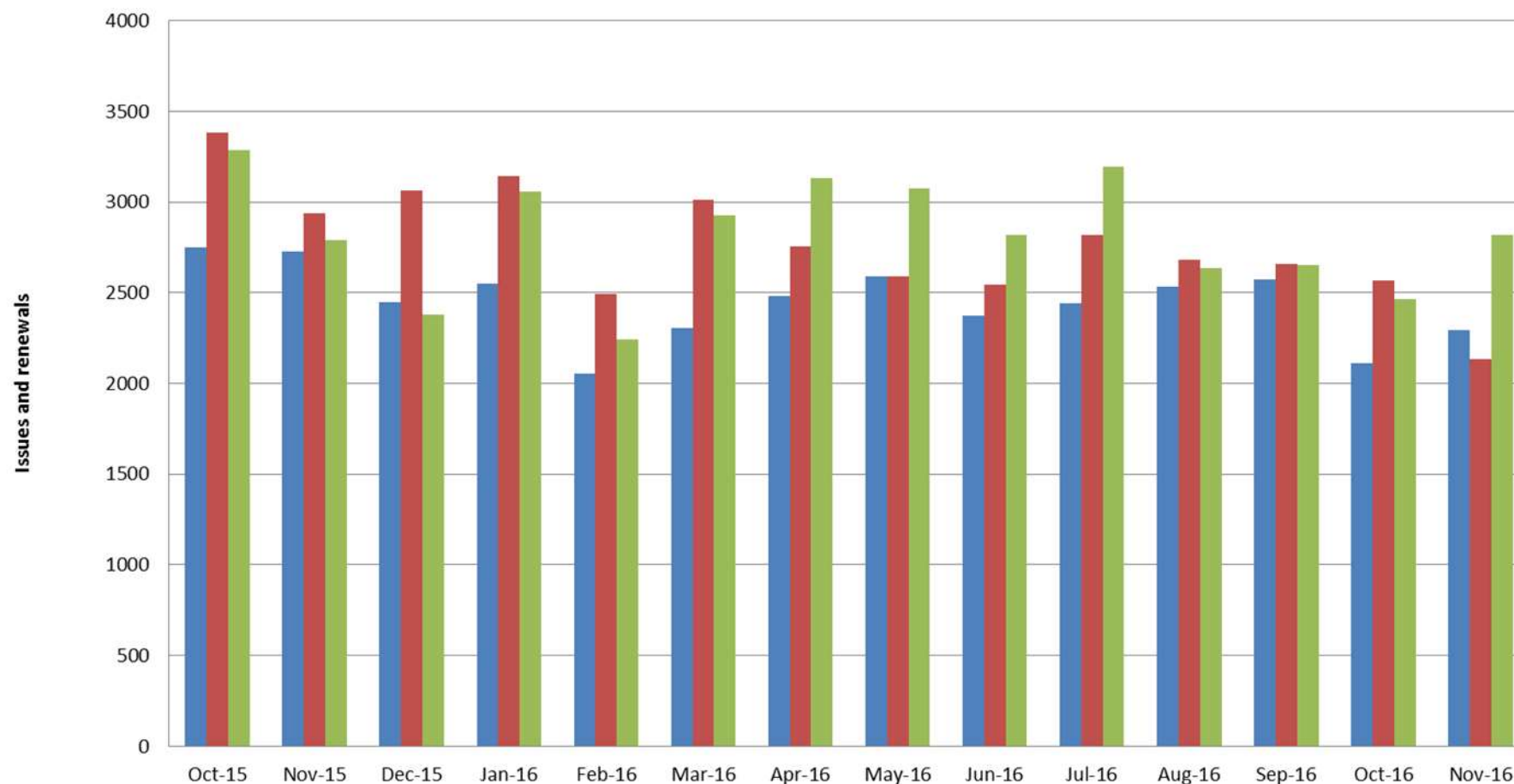
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



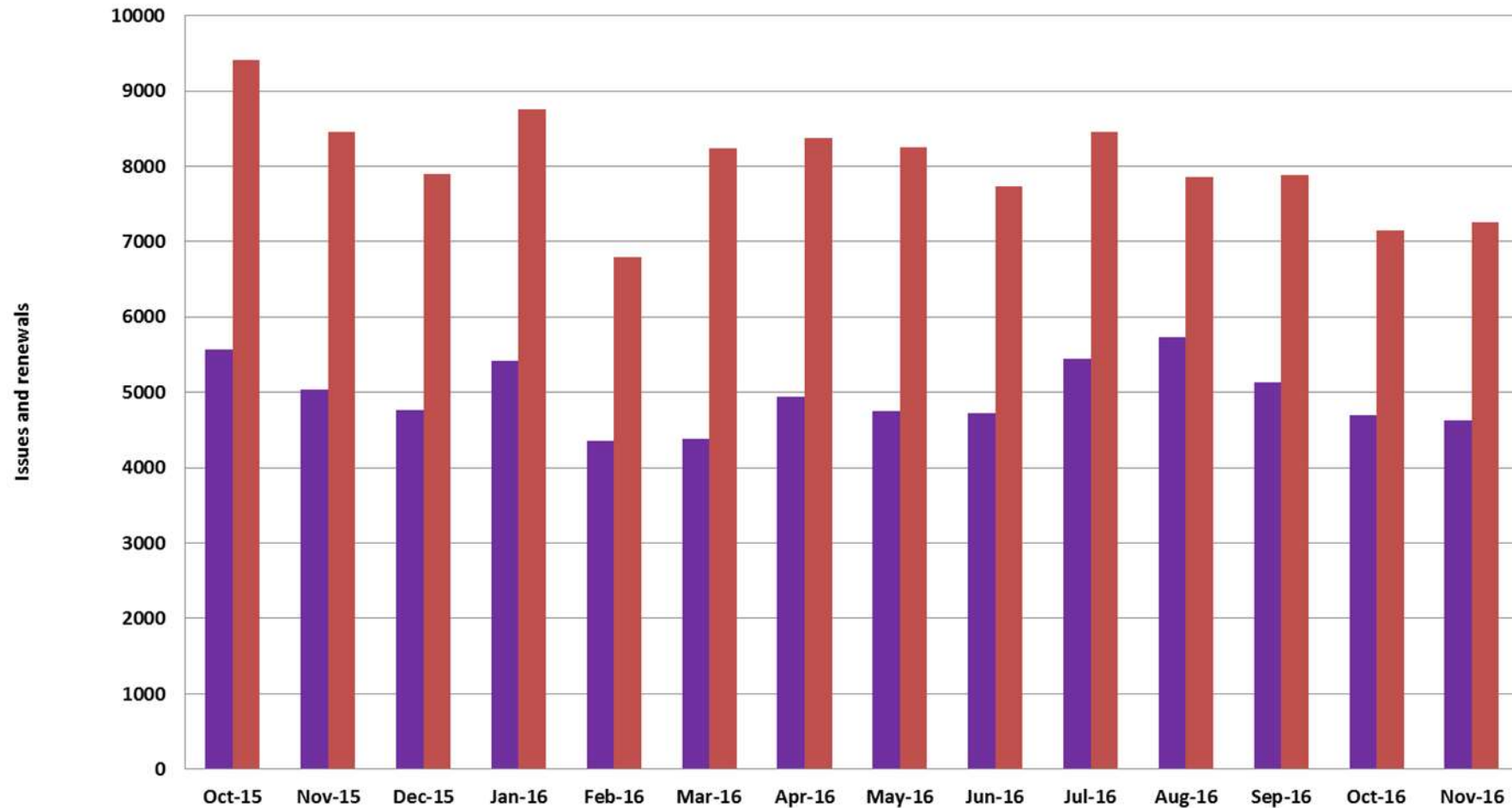
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to November 2016



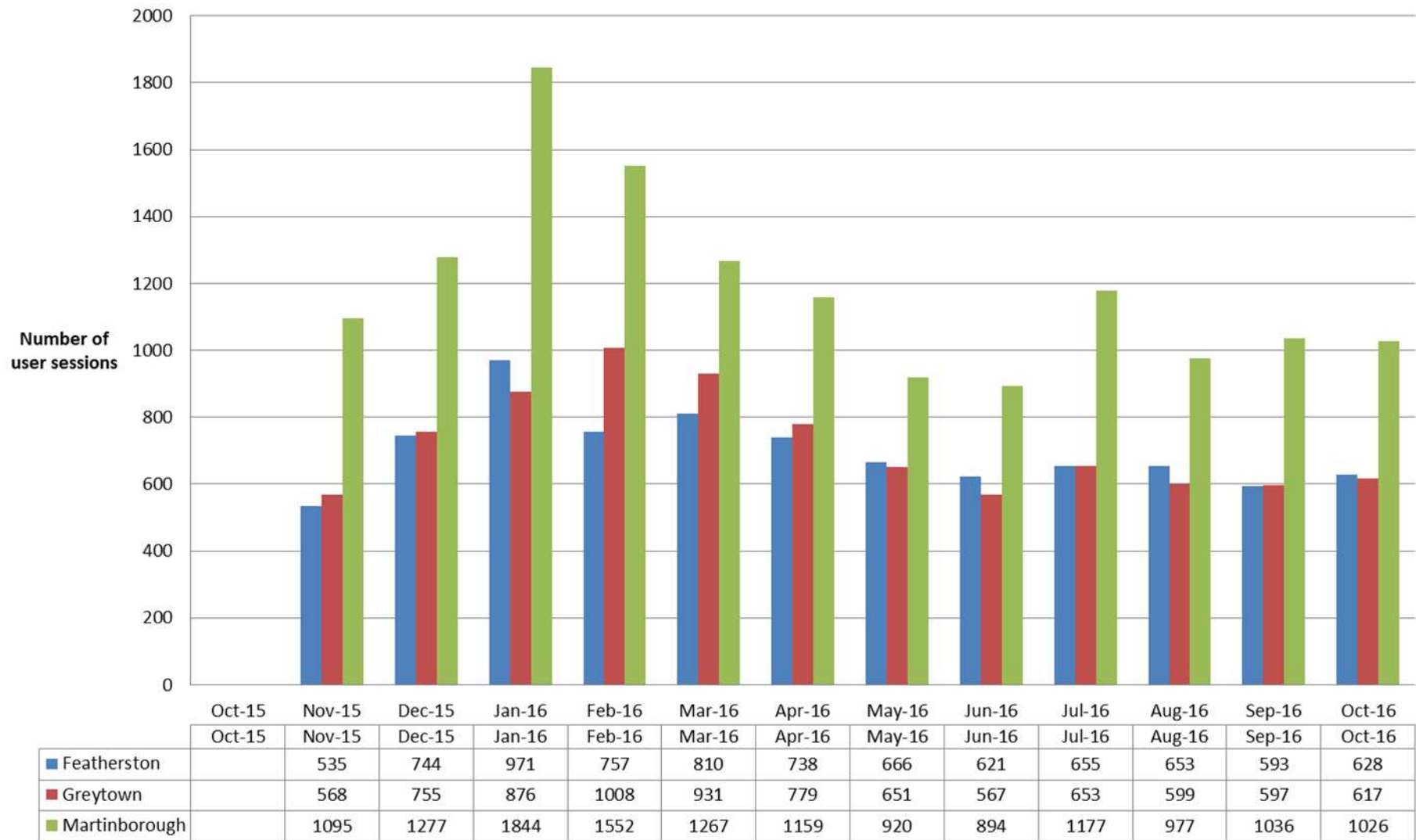
	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16
Featherston	2748	2728	2450	2550	2057	2304	2482	2591	2375	2440	2533	2574	2113	2296
Greytown	3383	2936	3062	3143	2495	3010	2757	2588	2543	2820	2684	2659	2567	2136
Martinborough	3283	2787	2381	3058	2242	2925	3134	3074	2820	3197	2635	2654	2467	2819

Wairarapa Library Service - issues and renewals to November 2016



	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16
Carterton	5570	5042	4759	5422	4362	4378	4948	4752	4730	5444	5733	5126	4698	4629
South Wairarapa	9414	8451	7893	8751	6794	8239	8373	8253	7738	8457	7852	7887	7147	7251

APNK Wi-fi user sessions to October 2016



GREYTOWN COMMUNITY BOARD

1 FEBRUARY 2017

AGENDA ITEM 7.4

COMMUNITY BOARDS CONFERENCE 2017

Purpose of Report

To inform community board members of the May 2017 Community Boards Conference and to seek nominee/s to the event.

Recommendations

Officers recommend that the community board:

1. *Receive the information.*
2. *Resolve to send a community board member to the Community Boards Conference 2017 at Council's expense.*
3. *Consider resolving to send a second community board member to the Community Boards Conference 2017 with an associated commitment of up to \$2,000 for costs.*

1. Community Boards Conference 2017

The 2017 Community Boards Conference will take place from 12-13 May 2017 in Methven.

The New Zealand Community Boards Conference takes place every two years. The biennial conference was introduced in 1997 to bring together the community boards of New Zealand to share practice and to help improve the understanding and work of community boards.

The theme of the 2017 conference is "Making 1 + 1 = 3" or, how can we as boards achieve more for our communities with the resources we are given. The programme hasn't been released yet, but will be available on the Local Government website soon (<http://www.lgnz.co.nz/home/nzs-local-government/community-boards/>).

The community board awards are hosted at this event.

1.1 Community Board Awards

Since they were established in 1989, community boards across the country have implemented an enormous number and range of projects.

From re-establishing community services to creating new and innovative facilities and programmes, community boards have demonstrated that their valuable role in local government goes beyond advocating for their communities.

Since 2003, the Community Board Executive Committee has sponsored the Community Board Best Practice Awards to celebrate excellence in the implementation of projects in local government.

The awards aim to:

- Recognise significant contributions made by community boards to the process of achieving excellence in local government;
- Build a toolbox as a base for improving the effectiveness and function of community boards; and
- Foster the exchange of best practice and innovative ideas.

The 2017 categories are:

- Leadership
- Enhancing Communities
- Engaging Communities

In addition, from each of these categories CBEC will select an overall winner, which will reflect the project or initiative that is the most innovative and resulted in the greatest community value. Closing date for entries is Friday 17 March 2017.

The entry form can be obtained from the Local Government website should the community board wish to submit an entry.

2. Attendee Expectations

As per paragraph 11.1 of the Elected Member Code of Conduct, elected members “must present a report to the Council, or appropriate Standing Committee or Community Board which summarises the event including its potential significance to the business of the South Wairarapa District Council. Where the Council is represented by a delegation, one member of the party will report back on their behalf.”

3. Financial Considerations

Council has budgeted for one person from each community board to attend the event. Past community boards sometimes opt to pay the expenses of a second member to attend the conference. The cost to send an additional person will be between \$1,500 - \$2,000. Savings can be made by confirming your conference booking and travel arrangements early.

4. Attendance Booking Process

- A resolution is required from the community board naming the person/s nominated to attend the conference. If two persons have been nominated then the resolution should also contain the monetary commitment of the board.
- Conference bookings will be made for the nominees by Barbara Gavan.
- Barbara Gavan will make all flight bookings for members; nominees are to advise the day and time of those flights.
- Other expenses can be claimed by nominees on their return, as per Council's Remuneration Policy.

5. Conclusion

Members who have attended the Community Boards Conferences have found them inspirational and well worthwhile. It is recommended that community boards take advantage of this opportunity and nominate 1-2 members to attend the 2017 event. A report from Peter Jackson and Lee Carter, previous conference attendees, has been included in Appendix 1 for information.

6. Appendix

Appendix 1 – Report on 2015 Community Boards Conference

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Report on 2015 Community Boards Conference

REPORT ON 2015 NEW ZEALAND COMMUNITY BOARDS CONFERENCE

Purpose of Report

This report provides feedback to Featherston Community Board (FCB) on the 2015 New Zealand Community Boards Conference.

Recommended Action:

It is recommended that FCB:

1. Receive the information

1. Executive Summary

The 2015 Community Boards Conference was held in Waitangi over the period 14 – 16 May 2015, and was attended by Lee Carter and Peter Jackson (FCB Chair and Deputy Chair respectively). Opened by the Mayor of the Far North District Council (FNDC), His Worship John Carter, the conference had as its theme *Influencing Change* which – among other things – looked at the potential for communities to identify and, working with local government and non-government organisations, maximise opportunities for creating and/or improving community outcomes. Community engagement was a key sub-theme throughout.

2. Keynote Sessions

FNDC Deputy Mayor, Tania McInnes, spoke about community boards and the fact they could be either *Change Agents* or *Change Inhibitors*. Her presentation examined ways in which community boards could promote positive change through greater community engagement. Tania highlighted the great success that Focus Paihia (a community organisation) had – working with local government – in converting a former car park on the Paihia water front into a recreational park providing even greater community benefits. To learn more about Focus Paihia visit <http://focuspaihia.org.nz/>.

David Hammond, CEO of Thames Coromandel District Council (TCDC), detailed TCDC's unique community board model whereby these are delegated greater responsibility (and funding) for the delivery of local services and the operation/maintenance of local infrastructure.

Jacqui Dean, MP for Waitaki and Private Secretary for Local Government, gave a useful and supportive insight into the Government's view of local government (including community boards).

Gerard Linstrom from Chorus provided an update on the roll out of Ultra-Fast Broadband (UFB) and the Rural Broadband Initiative (RBI) programmes, and highlighted the importance

of engagement with local government (including community boards) and the communities they represent to help guide the prioritisation of effort. To learn more about RFB and RBI visit <https://www.chorus.co.nz/>.

Local identity and entrepreneur, Hone Mihaka, provided a wonderful, and at times hilarious, insight into his journey from a wayward youth to becoming an entrepreneur and establishing the successful Maori tourism business, Taiamai Tours. Hone, who is also a motivational speaker and youth mentor, highlighted the importance of having a vision, engaging with the right stakeholders (including local government) and ignoring the naysayers, for a successful outcome. To learn more about Taiamai Tours visit <http://www.taiamaitours.co.nz/>.

CEO of the Akina Foundation, Alex Hannant, spoke about *Social Enterprises* and how these can benefit communities¹. The session looked at how social enterprise models work, global trends and options to empower communities and further develop New Zealand's social enterprise sector. To learn more about the Akina Foundation and Social Enterprises visit <http://akina.org.nz/>.

Lawrence Yule (LGNZ President) and Malcolm Alexander (CEO LGNZ) and Mick Lester (Chair New Zealand Community Boards Executive Committee) also provided separate and informative updates on their respective organisations.

3. The Workshops

A number of useful workshops were attended by the Featherston Community Board representatives. A brief synopsis of each follows:

- ❖ **Creating a Place Where Talent Want to Live.** This interesting workshop was delivered by Wendy McGuiness from the McGuiness Institute, and looked at the importance of having a strategy to *grow, attract, retain and connect* talent within local communities to support economic and other local development. Talent in this context refers to individuals with knowledge, skills and experience to make positive change within and to the benefit of a community. For further information visit <http://talentnz.org/>.
- ❖ **Time to Step Up for Our Kids.** Delivered by Deputy Children's Commissioner, Dr Justine Cornwall, this workshop looked at the vital role local government can play in providing the leadership required to drive changes in how services are delivered to disadvantaged children, and how to design communities where all children can thrive. For further information visit <http://www.occ.org.nz/assets/Publications/Choose-Kids-Why-investing-in-children-benefits-all-New-Zealanders-OCC-2.pdf>.
- ❖ **Influencing Change through Fair and Equitable Public Participation.** Representing the International Association for Public Participation (IAP2), CEO Michelle Blicavs delivered a thought-provoking workshop on the spectrum of public participation in community outcomes; from *informing* (least public participation) to *empowering* (placing final decision making in the hands of the community). The bottom line was that local

¹ A Social Enterprise is an organization that applies commercial strategies to maximize improvements in human and environmental well-being - this may include maximising **social** impact rather than profits for external shareholders.

government should strive for greater public participation in decisions effecting their communities. For further information visit <https://www.iap2.org.au/resources/iap2s-public-participation-spectrum>.

❖ **Growing Great Neighbourhoods.** Led by Denise Bijoux from the Inspiring Communities team², this workshop focused on practical ways that community and community boards can support and strengthen locally-led action and engagement. Much of Denise's presentation was about her work at a *neighbourhood* level, and emphasised a strengths-based approach to local change and development, partnership, resilience and place making. Two notable examples provided were:

- **Neighbourly.** *Neighbourly* is a free and private neighbourhood website that allows users to easily meet and interact with neighbours and community, helping build stronger, safer and friendlier places to live. Neighbourly is currently being used by 45 Featherston residents and is growing. Featherston Neighbourhood Support Coordinator Robyn Ramsden and Featherston resident Amy Mayes are presently the local Neighbourly Leads. Further information about Neighbourly can be obtained at www.neighbourly.co.nz.
- **The Wall on the Bright Side Project.** *The Wall on Bright Side* was a neighbourhood-led project to turn an old, poorly-maintained and graffiti-prone underpass wall into a wall of inspiration. The resulting artwork and effect is spectacular. Further information about this project can be obtained at <https://www.facebook.com/pages/The-Wall-on-the-Bright-side/212064165604743?fref=ts>.

5. Conclusion

The conference was highly useful in emphasising the role community boards have in influencing change. It also reinforced the benefits to be had through encouraging and embracing greater public participation. The conference explored a number of other relevant topics which contributed to a very successful event. Equally important was the opportunity to network with other community board members from throughout New Zealand, and hearing about their successes and challenges. Both Featherston Community Board participants gained considerable value from attending the 2015 New Zealand Community Boards Conference as a result.

Points of Contact:

Lee Carter - Chair, Featherston Community Board

Peter Jackson - Deputy Chair, Featherston Community Board

² <http://inspiringcommunities.org.nz/>.

GREYTOWN COMMUNITY BOARD

1 FEBRUARY 2017

AGENDA ITEM 9.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the information.*
2. *That the Greytown Community Board fund the half the cost, including any promotion costs for a Free Swim month at the Greytown Memorial Pool in Jan 2017, for 200 children of the Greytown ward at a cost of no more than \$1250.*
3. *To receive the Greytown Information Centre Report.*

1. Topic 1-Greytown Pool Access Programme

On December 16th an opportunity arose to have free swimming for the month of Jan (3 days a week) for 150 Greytown children resident in the Greytown ward (up to 18yrs). This met with unanimous agreement by the GCB provided GCB spend no more than \$1250 and the rest of the funds (\$1250) were provided through sponsorship. This had to be confirmed in writing by Monday 19th Dec 2016.

The CEO of the SWDC further stipulated that should GCB not find sponsorship funds then the program across all of South Wairarapa towns would not proceed (Martinborough & Featherston had already secured sponsorship).

Sponsorship was secured from Greytown Trustland Trust (\$600), Rotary(\$650), Papawai Marae(\$200), Greytown Sports & Leisure (\$500) Lions (\$200). This allowed us to extend the program to 200 children.

This was a great success with the initial 150 tickets taken up by 22nd Dec and the further 50 taken up in early Jan 2017.

Advertising was primarily through the GCB Facebook page, which was free (with over 5,000 views) and \$20 was spent on posters.

Greytown Community Board fully supports the advantages to young people in our community to take advantage of all the health benefits of swimming and improve their awareness of water safety.

We will be considering extending this program in 2017.

2. Topic 2 –Greytown Information Centre

The Greytown Information Centre volunteers met pre-xmas for afternoon tea and an update on Xmas open days, events in the Wairarapa, new Tourism products and new businesses and activities in Greytown. The Information Centre was busy over the Xmas period with visitors from NZ & overseas.

3. Appendices

Appendix 1 – Greytown Pool Programme poster

Written By: Leigh Hay, Chair Greytown Community Board

Greytown Kids Pool Access Programme

Free Swimming for Greytown Kids in January

SWDC along with our sponsors are having a Free Pool access program in January 2017



This program is being trialled across all 3 towns in South Wairarapa

This will help young people in our community to take advantage of all the health benefits of swimming and improve their awareness of water safety.

- Free swimming on Monday, Wednesday & Friday in January (5 weeks) for children registered in the programme
 - Registrations will be through the Greytown library
- Children have to live in the Greytown ward to register for the programme
 - The Maximum number of registrations is 150 so first in first served
- Children under 8 must have a parent/caregiver to accompany them (standard pool rule - no charge for parent/caregiver if they are not swimming)



CIVIL DEFENCE - EMERGENCY MANAGEMENT

GREYTOWN COMMUNITY RESPONSE TEAM

Report to GCB – 1st February 2017

Greytown Community Resilience Planning

Team members met in November 2016 with **Jane Mills, Community Resilience Advisor, WREMO**, who outlined a new version of the ‘Community Emergency Hub Guide’. It is understood Jane will make a presentation to the Board at its February 1st 2017 meeting, from which a process to create such a guide for Greytown could be decided.

Following the November 14th Kaikoura earthquake a reminder - “**ARE YOU PREPARED?**” was published in the December 2016 Grapevine.

GCB resolution 2016/44: In accordance with the resolution (see Appendix) attached is a proposed Terms of Reference for a ‘**Greytown Community Resilience Advisory Group**’.

Radio Communications

The purposes, uses and operational requirements of the aerial, radio and associated equipment installed at Kuranui College has been confirmed through a Memorandum of Agreement (MOA) between the college and Branch 82 (Southern Wairarapa) of NZART (Inc). The agreement enables communications and related support, including possible assistance, in programmes such as the ‘**Youth in Emergency Services**’ and ‘**Youth in Education, Training & Employment**’. This equipment *provides opportunities for college students (and staff) to become familiar, and confident, with the operation and communication capability of such equipment.*

The equipment, donated by a member, will remain the property of Branch 82

A similar MOA between Branch 82 and South Wairarapa District Council, involving identical equipment in the Greytown Town Centre, has been proposed.

Educational Initiatives

Practical electronics and radio operating instruction lessons have been initiated within Greytown Primary School (GPS) courtesy of Branch 82 member Stan Mangin and Bob Dugan a Ham Radio Operator and retired Law lecturer. This initiative resulted in students communicating with radio hams as far away as Texas, USA. Establishment of ‘**Schools Radio Clubs**’ similar to such clubs in Australia, England and elsewhere is possible in both Greytown Primary School and Kuranui College.

Fortnightly testing of the WREMO linked radio in the Town Centre continues.

Mike Gray – Team Leader

(See resolution as Appendix - over page)

+++++

APPENDIX:

GCB resolution 2016/44

1. To adopt community response planning as a responsibility, to create and then appoint members to a Community Response Advisory Group and to work directly with WREMO.
(*Moved Southey/Seconded Hay*) Carried

2. Action 428: Advise WREMO that Shane Atkinson is the contact for Greytown Community Response and that an Advisory Group is being formed; M Allingham

Action 428 will require amendment and advice to WREMO.

Attachment:

Proposed Terms of Reference -

‘Greytown Community Resilience Advisory Group’

+++++

GREYTOWN COMMUNITY RESILIENCE ADVISORY GROUP

TERMS OF REFERENCE

PURPOSE:

To provide a forum for the continued resilience of the Greytown community in the face of both recognised, e.g. Natural Disasters, and other unexpected disruptions.

OBJECTIVES:

- 1.1 To provide a forum for Greytown Community Board members and community groups to monitor, organise, coordinate and develop initiatives aimed at increasing the capacity & capability of the community to facilitate effective responses to significant disruptions.
- 1.2 To liaise & coordinate as appropriate with First Responder organisations – e.g. NZ Fire Service; Police; Ambulance, etc.
- 1.3 To liaise & coordinate as appropriate with the Wellington Region Emergency Management Office.
- 1.4 To promote resilience principles through a variety of educational initiatives including 'Schools Radio Clubs'.
- 1.5 To promote appropriate Welfare facilities and preparedness.

MEMBERSHIP:

One Community Board member - (Resilience Liaison?) to be Chairperson

One representative of each of the following Greytown organisations –

- Any established Neighbourhood Support group;
- A representative of NZ Association of Radio Transmitters (NZART) Branch 82;
- Lioness Club;
- Lions Club;
- South Wairarapa Rotary Club;
- St John's Ambulance;
- South Wairarapa Working Mens Club;
- Lifelines group;
- Menz Shed;
- Religious Groups

The Advisory Group shall have the power to co-opt other members as deemed relevant.

REVIEW: This Terms of Reference will be reviewed following each triennium election of Community Board members.

DATED: February 2017



FRIENDS OF COBBLESTONES

169 Main Street, Greytown Wairarapa 5712 T: (06) 304-9687

E: friendsofcobblestones@gmail.com W: www.cobblestonesmuseum.org.nz

23/12/2016

Leigh Hay
Chair
Greytown Community Board

Dear Leigh

Re: Funding Assistance for 'Carols at Cobblestones'

I am writing this letter on behalf of the "Frineds of Cobblestones" to request assistance from Greytown Trustlands with regard to the funding of the 'Carols at Cobblestones' event that is held annually at Cobblestones Museum. This year it will take place on Saturday 17th December commencing at 5.00pm.

As you are aware the "Friends of Cobblestones" is a voluntary group that depends upon subscriptions and fundraising to be able to carry out a variety of gardening and maintenance projects at the museum. As there will be no charge to gain entry to the carol evening we are hoping to be able to cover our costs through grants and donations. Some of the costs we incur are the printing of programmes and posters, advertising costs for adverts to be placed in the Wairarapa Times Age, Wairarapa News and the Grapevine. If you are able to assist us in this regard, I would very much appreciate hearing back from you.

Kind regards

Linda Kirkland (Chair)
Email: kirkland.linda1@gmail.com
Tel: 0211406056

25 November 2016

The Chair
Greytown Community Board
C/- South Wairarapa District Council
PO Box 6
Martinborough 5741

Dear Board Members

Please find attached a copy of the latest update from the team at Victim Support. This edition focuses on New Zealand's chronic issue of family violence.

The scale of New Zealand's family violence problem is frightening. Police responded to 110,000 family violence callouts last year. On top of that, 80 per cent of incidents go unreported. **Of the incidents attended by Police, children were present in two out of every three.**

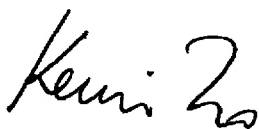
Family violence is indiscriminate of income, race, gender or religion, but its victims are often those who are already our most vulnerable.

The first step family violence victims take to get help might be the biggest step of their lives. That first step of telling someone is huge, and a significant step in changing their lives for the better, forever.

At Victim Support, it's our job to be here when they're ready.

As an important community stakeholder, we hope you'll read on about some of the work our staff and volunteers are doing to help over 8500 victims of family violence to regain control of their lives and stay safe.

Thank you for your ongoing support,



Kevin Tso
Chief Executive



Celebrating
30 years


Victim Support
Manaaki Tangata

Voice

Summer 2016

Family Violence – breaking the cycle

The incidence of family violence in New Zealand is high. In fact, we have the highest proportion of reported intimate family violence, in the developed world.

What is Family Violence?

Family violence is generally regarded as any act of violence or abuse, physical or otherwise, by one family member against another.

It's a problem that affects people of all cultures, regions, religions, and gender; however here in New Zealand its victims are disproportionately Māori and female.

Supporting Victims of Family Violence

Being there for victims of family violence, has always been a core part of Victim Support's work in communities around New Zealand. Sometimes our support may have started for what might be regarded as low level crime, but belies the family violence behind it.

Support is a collaborative effort, as we work with specialist organisations like Women's Refuge and Shakti to ensure that victims receive tailored support that best meets their specific needs through each step of the support process.

We supported nearly 9,000 victims of family violence in the last year, and we anticipate this figure rising as people increasingly feel safe to seek help from family violence in their home, family or community. We also provide a full support service to the male family violence victims, and are the primary service provider in Canterbury.

As one of the few social service providers with a 24/7 availability and comprehensive network of volunteers nationwide, we will always answer calls for help and connect victims of family violence, and indeed other crimes and incidents, with the appropriate support for their needs.

Need support?
Call now

**0800
842 846**

In 2015 Police responded to **110,000** family violence incidents.

- ➔ **63%** of the incidents Police attended, had children present.
- ➔ **47%** of all homicides and violent offences are related to family violence.
- ➔ **49%** of Māori women experience partner abuse.
- ➔ Māori are three times more often victims of intimate partner deaths than non-Māori.

66



Inside...

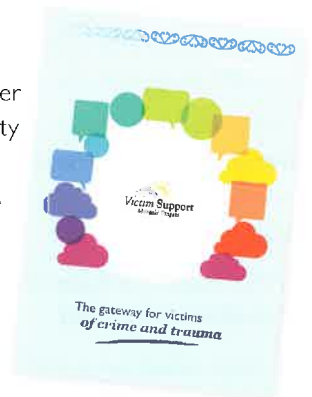
Let's reduce
family violence

Family violence
support from Rangiora

We've
turned 30!

In brief

- In October we renewed our MOU with New Zealand Police. Based in Police Stations nationwide and sharing a supportive relationship, New Zealand Police are our major operational partner.
- Both Victim Support Hutt City and Upper Hutt were finalists in the Wellington Airport Regional Community Awards.
- Victim Support received a Health and Wellbeing category commendation at the Trustpower Eastern Bay of Plenty Community Awards, and was winner at the Grey District and Buller awards.
- Our latest Annual Report is now available – it's on our website, simply follow the News and events link to Publications.



"It is very heartening having someone with your skills to provide such important and valuable support. It is very reassuring for me – for the families that you support – and furthermore, for the community wellbeing."

A huge thank you to our wonderful supporters, volunteers and staff and their families. With your help, we supported **31,849** victims of crime and trauma this year – thank you.



From Kevin's desk

This year our volunteers and staff delivered essential front line services to 87 victims a day. There's a robust individually tailored support plan to meet their personal needs and each victim may require ongoing support for days, weeks, months or even years, if a court process is involved.

Our teams are very well trained and do a superb job, providing victims with the right support to fit their need. We work with victims across many incident types, from assault, sudden death or home invasion, to

homicide, sexual and family violence, and more.

The later, family violence, is the theme for this issue of Voice. The statistics on the previous page make grim reading but it's encouraging to see initiatives being developed by the government to begin to address this problem. That first step of seeking help is difficult but significant, and one we encourage those affected by family violence to take.

Providing support to victims of family violence is a collaborative effort and we work with a number of other organisations to ensure we provide the most appropriate support to family violence victims. We're engaging in new initiatives wherever we can which provide an all-round support and aim to ultimately reduce offending. One of the government's proposed new initiatives will make the reporting and

protection processes easier, helping victims to seek help – and we're ready, willing and able to help them when they do.

Over the coming holiday season our work will continue. Whether it's Christmas Day or just another day, Victim Support is open 24/7, available to those suffering at the hands of family violence and other crime and trauma.

I would like to extend my personal thanks to everyone who has supported our work this year. To our wonderful volunteers and staff, our core funders in government, community organisations, businesses and individuals. We are very much a community organisation, making a positive difference in people's lives, nationwide, each and every day – and 31,849 victims have benefitted from our services this last year as a result.

We can't do it without your help, and I sincerely thank you for that.

Best wishes for a happy and safe festive season.

Kevin Tso

Chief Executive



Let's reduce family violence

Breaking the cycle of family violence is going to take many hands. While we already work collaboratively with other agencies to ensure victims have the resources and support they need, we will be building our collaborative work even more.

The government's new multi-agency *Integrated Safety Response (ISR)* pilot sees us working alongside government agencies and other NGOs in a concerted effort to both better support family violence victims, and prevent it happening in the first place.

The ISR will provide a more intensive, co-ordinated wrap of support for victims and whānau – providing more accountability for agencies to take and report action, and focus on early intervention to break cyclical violence.

Victim Support will play an important frontline service delivery role throughout the project.

It's been rolled out in Christchurch, and now recently in the Waikato. We are also a principal participant in the New Zealand Police family violence pilot in Counties Manukau, focussed on Māori and Pacifica families.

Innovative programmes are our best chance yet to break the cycle of family violence in New Zealand, and make a real difference in the lives of families, whānau, children, and communities.



Pictured at the recent AGM, Pat Davis, Board Chair Lorraine Scanlon, Life Member JJ Taylor, Justice and Electoral Select Committee member Chris Bishop MP, and Kevin Tso.

Farewell to Pat

Board member Pat Davis retired from the position at the last Board meeting. Pat's a long time Māori representative Board member and was presented with the inaugural Manaaki Tāngata award, as recognition of his services to Victim Support.

Thank you Pat for your long and outstanding contribution to Victim Support, at both the local level in Northland, and at the national level. The Board welcomes new Board members Aroha Gibb and Nicky Rawlings.

Family violence support from Rangiora

Rangiora sheep farmer Tim Hawke simply intended to accompany his wife Dinah to the Victim Support information evening, but ended up signing up too.

A volunteer Support Worker for seven years, Tim has done a lot of "generic" work – supporting victims of all incident types and has undertaken specialist training in suicide, sexual violence and family violence. He's very busy with the later given Victim Support's involvement in the government initiated family violence pilot in Christchurch.

Within family violence Tim predominantly provides support to men, finding family violence support somewhat different to other support. "There hasn't necessarily been a finite event so for some victims they feel like there's simply no end in sight. Making the decision to get help is a really big deal, and for guys it seems really hard. It's not simple and they have to make that decision themselves and I need to encourage them to understand that there's a way out," said Tim. "And that way out can be really hard as there's lots of factors to consider. It's a process that we work through together, at their pace," he added.

"The first intervention we have with a family violence victim is the best and most vital part of the whole process for their recovery and moving



If you are interested in volunteering with Victim Support, please call us on

**0800
VOLUNTEER**
(0800 865 868)

forward. Initially they might feel that it's the end of the world, but we provide the support to show them there is a way out and as we progress together I can see the difference in them by the way they're talking and engaging with me. Being a part of that is really quite amazing and rewarding," said Tim.

Tim's efforts don't go unnoticed. "Tim's commitment, depth of support, nature and manner, all make him a terrific volunteer Support Worker, and he instinctively knows how to engage with people really well. The extra work he's taken on to support family violence victims is incredible and we're really lucky to have him as part of the Victim Support family," said Victim Support Canterbury/Tasman Area Manager, April Marshall.

He's able to provide a lot of support over the phone, meaning his location and work on the farm doesn't limit him to providing rural support but the rural backdrop does help with self-preservation and letting go – as when needed he can head outside, breathing in the great outdoors to clear his head and move on. "I've had a couple of cases that blew my mind, but I can talk my feelings through with April and the Service Coordinator or network and share ideas with the other Support Workers. That's the thing, we're not doing this alone, we've always got support too. Right from the start we've been trained what to do and supported all the way through and subsequent training continues to build on to that."

With his family grown Tim's happy working on the farm, balancing his spare time with Dinah and providing support to those who need it in rural Canterbury, and beyond.

Civic honour for volunteer Phil



Phil Grocott and wife Raelene, following the award presentation.

Homicide Support Worker Phil Grocott was very pleasantly surprised when Upper Hutt Mayor Wayne Guppy presented him with a Civic Honour for his Victim Support volunteer work.

Upper Hutt resident Phil supports homicide victims right across the Wellington region, having supported over 100 victims in the five years he's been part of the team.

"Phil's ability to connect with people at a most vulnerable and traumatic time of their lives, is truly special. He's such a dedicated and committed Support Worker and is widely respected and welcomed in the community for his high expertise, thorough application and long term support for homicide victims. We're thrilled for him," said Wellington Area Manager, Paula Connolly.

Long time volunteers honoured

They were celebrating in Tuatapere recently as not one, but three volunteers notched up 20 years of service for Victim Support.

The trio of volunteer Support Workers, Pat Murdoch, Elva Brown and Ashlea Mill all recently achieved this milestone in the West Southland, Tuatapere area and were honoured at a small luncheon ceremony. Victim Support Southern Area Manager, David Charteris said "We are so proud to have volunteers like Pat, Elva and Ashlea who have provided fabulous service to Victim Support, and for 20 years – that's incredible. Our community is richer for this, and we are very grateful."

Pat, Elva and Ashlea are committed to supporting those that need it. "Nothing beats being available to support the local people and the occasional visitor, especially when they really need someone to be there," said Pat.

Congratulations Pat, Elva and Ashlea!



Pictured left to right Pat Murdoch, Elva Brown and Ashlea Mill at their celebratory lunch.

We've turned 30!

Thirty years ago, a group of forward thinking people in Gisborne decided to do something about the lack of formal support for victims following a serious crime or trauma.

Fast forward to today and we're a national organisation with a network of incredible volunteers and staff making a positive difference in nearly 32,000 lives every year.

Last month a small celebratory function was held at Parliament, hosted by the Minister of Justice, the Hon Amy Adams. This wonderful occasion provided us the opportunity to showcase our essential services for victims of crime and trauma to government ministers, officials and senior parties. We were joined at this function by Victim Support Life Members, Patron Dame Malvina Major and principal guest speakers Minister Adams, Police Commissioner Bush and homicide survivor Dr Helen Taiaroa.

To commemorate the occasion taonga, rocks, were presented. Sourced from and representing New Zealand's four winds, North, South, East and West, they are representations of the kaitiaki of Victim Support. Minister Adams received a rock as representative of Victim Support's principal funder and government contract, the Commissioner of Police as kaitiaki of Victim Support's principal operational partner, Dr Kim McGregor as kaitiaki of victims, and Kevin Tso as Chief Executive of Victim Support. The intent of this symbolism is that Victim Support will continue to thrive and play an important role in the victim justice system.

Celebrating
30 years



Left to right, Minister of Justice Hon Amy Adams, Chief Victims Advisor Dr Kim McGregor, Kevin Tso and Police Commissioner Mike Bush.



Palmerston North Mayor Grant Smith, United Way NZ Chief Executive Don Oliver and Victim Support Palmerston North Service Co-ordinator Helen McLeane with other recipients following a cheque presentation.

Thank you – United Way New Zealand

Grant funding from United Way New Zealand has helped us make a difference in people's lives by providing funding toward our services in Palmerston North, Gore, Central and South Otago.

United Way New Zealand is an independent, non-religious, non-political, volunteer based organisation that encourages generosity by brokering resources between individuals, businesses and the community.

Victim Support is thrilled to have United Way's support for our services. "Organisations like United Way are a tremendous asset to not-for-profit groups like us as we continually need to seek community support for our work, and we're all working toward the same outcome – healthy, happy and constructive communities," said Victim Support Chief Executive, Kevin Tso. "We're very grateful for their support, as it helps us make a positive difference in people's lives."

Such funding ensures we have appropriately trained and resourced Support Workers to assist victims who may well be at the lowest ebb of their lives. With good and timely support, victims can reconnect and be contributing to their communities well again.

You can read more about United Way at unitedway.org.nz

(Tear here)

Yes! Here is my donation to help victims of crime and trauma

☐ Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other

Name

Postal address

Phone

Email

Postcode

The Privacy Act of 1993 requires us to advise you that we keep contact information of supporters on file to help us with fundraising. If you do not wish us to keep your information, please let us know:

Donate via internet banking to: BNZ 020500 0493163 00

Please ensure that you use your details as reference along with the code NL1116, so that we may acknowledge your gift.

Value of donation ☐ \$20 ☐ \$50 ☐ \$100 ☐ Other \$

Gifts over \$5 are tax deductible.

☐ **Cheque.** Made payable to Victim Support.

☐ **Credit card.** Please debit this amount to my credit card.

☐ Mastercard ☐ Visa ☐ Amex

Name of cardholder

Card Number

Expiry date

Signature

☐ I wish to donate by **automatic payment**. Please send me details.

☐ I wish to make a **bequest** to Victim Support. Please send me details.

☐ I have left a **bequest** to Victim Support in my Will.

69

Please return this form to:

Victim Support, Freepost 100819, PO Box 3017, Wellington 6140

Sculpture in the Park
Stella Bull Park incl. Sarah's Garden

14 NOV 2016

Greytown Com. Board
Suzanne Clark.
SW. D.C.

Dear Board Members,

The Friends of Stella & Sarah are happy to report that the construction of our Kouka Sculpture has begun.

The steel beam that supports the leaf-head has been galvanized, and stage one of the installation will begin.

The concrete foundation will need to mature for a month before the work can be completed.

The Friends of Stella & Sarah are grateful for the on-going support of Mr. David Borman, who will be providing the materials and construction of the foundation.

We also totally appreciate the help of Keith Saywell Loader Engineering and Pope and Gray for providing transport of the massive steel beams.

We the Friends look forward to the next stage of our Kouka Sculpture which we know will provide a visual asset to our Community Park,

Kind Regards

San Eagle