



## Greytown Community Board

### Minutes 13 May 2015

- Present:** Shane Atkinson (chair), Cr Margaret Craig (from 7:01pm), Leigh Hay, Cr Viv Napier, Christine Stevenson (from 7:30pm) and Connor Taumoepeau.
- In Attendance:** Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 13 May 2015 between 7:00pm and 8:15pm.
- Also in Attendance:** Katie Abbott (Tree Advisory Group) and Mike Gray (Greytown CDEM Community Response Team).
- Public Participation:** Alisoun Werry.

#### PUBLIC BUSINESS

##### 1. APOLOGIES

*GCB RESOLVED (GCB 2015/26)* to receive apologies from Ian Farley and Mayor Staples and lateness apologies from Christine Stevenson.

*(Moved Cr Napier/Seconded Hay)*

Carried

##### 2. CONFLICTS OF INTEREST

No conflicts of interest were declared.

##### 3. PUBLIC PARTICIPATION

###### 3.1 Alisoun Werry; walkway between Cotter and West Streets

Alisoun Werry asked Council to order the unlocking of a gate between Cotter and West Streets to what has historically been a public walkway. Mrs Werry believed Council had paid a lease on the land to keep the walkway open, but in the 1970's it was locked off due to noise complaints. Mr Werry had sought assistance from the ombudsman in 2007/2008 and Council was directed to unlock the gate and erect a sign advising public right of way.

##### 4. TREE ADVISORY GROUP/FRIENDS OF O'CONNORS BUSH:

Katie Abbott requested replacement trees for the felled totara in Soldiers Memorial Park and the fallen robinia tree in Stella Bull Park. A memorial planting, a request to have City Care monitor possum bait stations and tree

#### DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

removal in O'Connor's Bush were reported. Ms Abbot outlined Arbor Day plans which included involving the early childhood sectors for plantings and a display in the Town Centre.

The Tree Advisory Group would be meeting to discuss the tree nursery proposal; a request to meet the Community Board informally may follow.

Mike Gray believed that a tree nursery and naming a reserve after W.C. Nation were two different things and suggested Arbor Reserve, Greytown be renamed to W.C. Nation Park as part of the 2015 Arbor Day celebrations. Mr Gray asked the Community Board for their support in inviting the Minister of Conservation to Greytown to help celebrate Arbor Day.

The Friends of O'Connor's Bush had reprinted the Greytown historic tree brochure for distribution by the Information Centre.

## **5. CDEM:**

Mr Gray reported that fortnightly radio checks continued and additional members would be trained to use the radio equipment. Mr Gray requested a meeting with the new WREMO appointments and outlined a plan to undertake civil defence advertising in the Greytown Grapevine. Mr Gray undertook to send an email to Paul Crimp requesting advertising costs be met by WREMO.

## **6. ACTIONS FROM PUBLIC PARTICIPATION AND PRESENTATIONS**

### **6.1 Alisoun Werry**

#### *GCB NOTED:*

1. Action 318: Council officers are to investigate the locked gate situation between Cotter and West Streets with the expectation that public access is reinstated with a supporting sign as per the ombudsman's direction in 2007/2008; M Allingham

### **6.2 Tree Advisory Group/Friends of O'Connor's Bush**

The Community Board supported the initiative to invite the Minister of Conservation to Greytown's Arbor Day celebrations and thanked the Friends of O'Connor's Bush for reprinting the historic tree brochure.

#### *GCB NOTED:*

1. Action 319: Determine whether Arbor Reserve in Greytown is listed as 'Arbor Reserve' or whether a name change as part of Arbor Day celebrations could easily occur; M Buchanan
2. Action 320: Liaise with the Tree Advisory Group, Friends of Stella and Sarah and the GCB regarding replacement trees for Soldier's Memorial Park and Stella Bull Park and the possibility of planting these replacements on Arbor Day; M Allingham

#### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

## **7. COMMUNITY BOARD MINUTES/EXPENDITURE**

- 7.1 Greytown Community Board Minutes – 1 April 2015  
*GCB RESOLVED (GCB 2015/27)* that the minutes of the Greytown Community Board meeting held on 1 April 2015 be received and confirmed as true and correct.  
*(Moved Hay/Seconded Cr Napier)* Carried
- 7.2 Matters Arising  
There were no matters arising.
- 7.3 Action Items from Previous Meeting  
Members discussed the action items and updates were provided.
- 7.4 Income and Expenditure Statement to 31 March 2015  
*GCB RESOLVED (GCB 2015/28)* to receive the Income and Expenditure Statement to 31 March 2015.  
*(Moved Cr Craig/Seconded Hay)* Carried

## **8. OPERATIONAL REPORTS – COUNCIL OFFICERS**

- 8.1 Officers' Report to Community Boards  
*GCB RESOLVED (GCB 2015/29)* to receive the Officers' Report to Community Boards.  
*(Moved Cr Napier/Seconded Cr Craig)* Carried
- 8.2 Naming of Right-of-Way, 14 Cotter Street, Greytown  
*GCB RESOLVED (GCB 2015/30):*
1. To receive the information.
  2. To support the name "Flax Mill Lane".  
*(Moved Hay/Seconded Cr Napier)* Carried
  3. Action 321: Write to Mr Neil Montgomerie-Crowe and thank him for the research into the Flax Mill Lane suggestion; P Crimp

## **9. COMMUNITY BOARD/COUNCILLORS REPORTS**

- 9.1 Arbor Day Celebrations  
Christine Stevenson reported that a public planting at the southern entrance to Greytown was being planned for the 3 July 2015.  
*GCB NOTED:*
1. Action 322: Ensure that Arbor Day events are publicly advertised;  
C Stevenson

### **DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

9.2 GCB submission to LTP

Members undertook to agree on contents for a submission to the LTP at a workshop planned for the 20 May 2015.

9.3 Proposal to Recycle the Old Welcome to Greytown Signs.

Leigh Hay presented artwork and associated costs for recycling signs for placement on Bidwills Cutting Road. An exact installation location was still being determined.

*GCB RESOLVED (GCB 2015/31):*

1. To agree in principal up to \$1,000 for recycling the old 'Welcome to Greytown Signs' to cover artwork, printing and installation costs not covered by Council.

*(Moved Cr Napier/Seconded Stevenson)*

Carried

2. Action 323: Ensure the recycled sign shows that Arbor Day began in 1890 not 1894; L Hay

9.4 Road Marking in Orchard Road, Greytown

Lee Hay discussed the request from a resident for road marking and would follow through the request with Council officers.

Cr Margaret Craig undertook to follow up with Council's Roading Engineer about visibility problems due to parking on Wood Street.

9.5 New Welcome to Greytown Signs

Traffic management plans had been approved and installation was now pending a suitable time from contractors.

9.6 General

Members discussed the speed bumps in East Street, a call for volunteers for the Greytown Information Centre, the Greytown Trails Trust suspension bridge project and a review of displayed artwork in the Greytown Town Centre.

The Park Users Group had met and the GA5 event was well attended with two further GA5 events planned this year.

## 10. CORRESPONDENCE

10.1 Inwards

From Myles Noble to Christine Stevenson, Greytown Community Board dated 5 May 2015

From Kathie Ritchie, Greytown Kindergarten to Greytown Community Board received 7 May 2015 (tabled)

10.2 Outwards

To Myles Noble from Christine Stevenson, Greytown Community Board dated 4 May 2015

To Mike Gray from Shane Atkinson, Greytown Community Board dated 15 April 2015

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

To Katie Abbot, Friends of the Bush from Shane Atkinson, Greytown Community Board dated 2 April 2015

To Katie Abbot, Tree Advisory Group from Shane Atkinson, Greytown Community Board dated 2 April 2015

To Frank Minehan, Greytown Community Heritage Trust from Shane Atkinson, Greytown Community Board dated 2 April 2015

*GCB RESOLVED (GCB 2015/32):*

1. To receive the inwards (including tabled) and outwards correspondence.  
*(Moved Cr Napier/Seconded Cr Craig)*
2. Action 324: Invite Myles Noble to an informal meeting to discuss the Greytown skate park proposal; C Stevenson
3. Action 325: Write to Greytown Kindergarten advising that the maximum discount that Council will give on facilities is 50% and ask them to apply; P Crimp

Carried

**11. FINANCIAL ASSISTANCE**

11.1 Wairarapa Mathematics Association

*GCB RESOLVED (GCB 2015/33)* to approve \$200 to Wairarapa Mathematics Association to help with the costs associated with running the 2015 mathematics competition for primary and secondary schools.

*(Moved Atkinson/Seconded Cr Napier)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

**DISCLAIMER**

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.*

**Greytown Community Board  
Action Items  
From 13 May 2015**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
176	GCB	2-Apr-14	Action	Christine Stevenson	Liaise with the Tree Advisory Group regarding the proposed name of 'William Nation Arbor Reserve for the plant nursery	Actioned	Closed. Name now being proposed for Arbor Reserve
636	GCB	29-Oct-14	Action	Murray	Write to property owners of trees 'first' registered in the Wairarapa district Plan at its adoption in 2011, and advise them of the registered status of the tree and their responsibilities	Open	18 Feb 15: GCB suggest asking MDC (Sue Southey) for a copy of the brochure that should have been provided to residents with listed trees.
112	GCB	18-Feb-15	Action	Murray	When a change to the Wairarapa District Plan has been confirmed, liaise with the Tree Advisory Group to ascertain whether the Greytown list of proposed trees for protection is ready for inclusion as part of the process	Open	
117	GCB	18-Feb-15	Action	Christine Stevenson	Liaise with Graeme Edridge advising that there is land already approved for development into a retirement centre in Greytown (Greytown Villas Character Area) and that applications for alternative sites to be zoned developed as a retirement village could be made by potential developers	Open	
210	GCB	1-Apr-15	Resolution	Christine Stevenson	GCB RESOLVED (GCB 2015/14): 1. That Mrs Stevenson progress plans for the 2015 Arbor Day planting (being the 125th anniversary of Arbor Day), and liaise with the Tree Advisory Committee regarding the suggestion of planting at the proposed Greytown nursery site. (Moved Cr Craig/Seconded Hay) Carried	Open	
216	GCB	1-Apr-15	Resolution	Leigh Hay	GCB RESOLVED (GCB 2015/20) that a proposal be developed outlining associated costs and regulatory requirements on recycling the 'Welcome to Greytown' signs.	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					(Moved Hay/Seconded Cr Craig) Carried		
225	GCB	1-Apr-15	Action	Mark	Contact Mike Dennes to discuss the speed bumps on East Street	Actioned	29/4/15: Mike away until mid May. Officer to follow up then. 5/6/15: Officer contacted Mike. Arranged a site meeting.
315	GCB	13-May-15	Resolution	Paul	GCB RESOLVED (GCB 2015/31): 1. To agree in principal up to \$1,000 for recycling the old 'Welcome to Greytown Signs' to cover artwork, printing and installation costs not covered by Council. (Moved Cr Napier/Seconded Stevenson) Carried	Actioned	In commitments
317	GCB	13-May-15	Resolution	Paul	GCB RESOLVED (GCB 2015/33) to approve \$200 to Wairarapa Mathematics Association to help with the costs associated with running the 2015 mathematics competition for primary and secondary schools. (Moved Atkinson/Seconded Cr Napier) Carried	Actioned	In commitments
318	GCB	13-May-15	Action	Paul	Council officers are to investigate the locked gate situation between Cotter and West Streets with the expectation that public access is reinstated with a supporting sign as per the ombudsman's direction in 2007/2008	Open	Ombudsman's Office is seeking out archived file from '1995' for Council, Nothing further will be done until this file has been received.
319	GCB	13-May-15	Action	Murray	Determine whether Arbor Reserve in Greytown is listed as 'Arbor Reserve' or whether a name change as part of Arbor Day celebrations could easily occur	Actioned	Arbor Reserve has been gazetted. A recommendation from the GCB to Council supporting the name change and then a resolution of Council is required
320	GCB	13-May-15	Action	Mark	Liaise with the Tree Advisory Group, Friends of Stella and Sarah and the GCB regarding replacement trees for Soldier's Memorial Park and Stella Bull Park and the possibility of planting these replacements on Arbor Day	Open	
321	GCB	13-May-15	Action	Paul	Write to Mr Neil Montgomerie-Crowe and thank him for the research into the Flax Mill Lane suggestion	Actioned	
322	GCB	13-May-15	Action	Christine	Ensure that Arbor Day events are publicly	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Stevenson	advertised		
323	GCB	13-May-15	Action	Leigh Hay	Ensure the recycled sign shows that Arbor Day began in 1890 not 1894	Open	
324	GCB	13-May-15	Action	Christine Stevenson	Invite Myles Noble to an informal meeting to discuss the Greytown skate park proposal	Open	
325	GCB	13-May-15	Action	Paul	Write to Greytown Kindergarten advising that the maximum discount that Council will give on facilities is 50% and ask them to apply	Actioned	

## **Greytown Community Board**

### **Income & Expenditure to 31 May 2015**

<b>INCOME</b>	
Balance 1 July 2014	18,960.01
Annual Plan 2014/15	20,954.00
<b>TOTAL INCOME</b>	<b>40,783.58</b>
<b>EXPENDITURE</b>	
Members' Salaries	10,841.74
<b>Total Personnel Costs</b>	<b>10,841.74</b>
AP Greytown Sports Printing Gtn After 5 invites	16.00
AP Greytown Sports GA5 Drinks (50% of cost)	55.96
AP Gtn Barrels July (water & weed)	120.00
AP aRTe Sculptural Greytown New Entrance Signs-deposit	3,000.00
AP Greytown Barrels August	120.00
AP Barrels Sept - weed/water	120.00
AP Gtn Barrels Oct 14-weed & water	120.00
AP Friends of Stel Grant - Stella Bull Park	480.00
AP Solway College Grant 2014-Gtn After 5 invites	50.00
AP Gtn Barrells water/week Nov 14	120.00
AP Local Governmen Annual C/Board Lewy x 3	166.67
AP Xmas Decorations Gtn Library	800.00
AP aRTe Sculptural Ref 458 GCB 6/8/14 payment 2 (halfway)	3,000.00
AP House of Travel I Farley Wn-Kerikeri May 2015	331.30
AP SOLGM Diaries	31.80
AP Slow Burner Ltd Gtn Info Centre volunteers lunch	246.96
AP Greytown Hotel Community Boards Xmas function	28.98
AP City Care Gtn Barrels - Dec 14 water & weed	120.00
AP Lamb-Peters Pri Happy Christmas poster (laminated)	40.00
AP GCB grant-Play for Gtn Arts Festival	200.00
AP City Care Weed & Water barrels - Jan 15	120.00
AP NZ Community Bo I Farley CB Conference May 15	760.87
AP City Care Gtn barrels-Feb water/weed	120.00
AP City Care Gtn Barrels - March 2015	120.00
Free Swim Day Gtn Pool	324.00
AP City Care Gtn Barrells - April 15	120.00
<b>Total General Expenses</b>	<b>10,732.54</b>

<b>Greytown Community Board</b>	
<b>Income &amp; Expenditure to 31 May 2015</b>	
AP Cobblestone Tru Grant Museum Sign Brds/Brochure	680.00
AP Greytown Trails Annual Mtc Grant	1,000.00
AP GCB grant connect elec & consumables	500.00
AP Kuranui College Bike & Hike event grant	200.00
AP Remote broadcasting serv Gtn grant	500.00
AP Wairarapa & Sou GCB grant - mobile class room	500.00
AP Wairarapa Ballo Bring Balloon events to Gtn grant	500.00
AP Wairarapa Mathe 2015 Maths competition GCB	200.00
<b>Total Grants</b>	<b>4,080.00</b>
<b>TOTAL EXPENDITURE</b>	<b>25,654.28</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>15,129.30</b>
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2015	-391.74
City Care Maintain barrels in town centre	0.00
AP aRTe Sculptural Greytown New Entrance Signs-deposit	4,000.00
Greytown Trustlands Trust to fund the digitisation of the Greathead papers	320.00
Stella Bull Park inc - Sarah's Garden	480.00
<b>Total Commitments</b>	<b>4,408.26</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>10,721.04</b>

# GREYTOWN COMMUNITY BOARD

24 JUNE 2015

---

## AGENDA ITEM 7.1

### OFFICERS' REPORT

---

#### **Purpose of Report**

To report to community boards and the Maori Standing Committee on general activities since the last meeting.

#### **Recommendations**

Council officers recommends that the Community Board/Committee:

1. *Receive the information.*

### CHIEF EXECUTIVE OFFICER

#### **1. Executive Summary**

A busy period, dominated by meetings.

The Long Term Plan Consultation Document was adopted and has been released for consultation. Four public workshops on the long term plan will have been completed by the time this agenda is published.

We have already received a number of submissions, the closing date is 2 June 4pm.

The Local Government Commission final proposal is due to be released early to mid June , regional CE's have been reviewing options to ensure that whatever the result the Region continues to move forward.

There has been a significant body of evidence created in support of our Resource Consent application for the Martinborough Wastewater Treatment plant. Hearings are set down for 3 and 4 June, fingers crossed.

## 2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report is as at 30 June 2014]

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT 2013/14	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

### 2.1 Local Government Commission/Governance Review

The regional Mayors tasked the Chief Executives to review what the likely scenarios will be for the Local Government Commission announcement (which is due early – mid June).

The regional CE's have had discussions with the CE of the LGC, and Deputy Director for Internal Affairs on possible next steps. We could not be advised of any direction in terms of the LGC "preferred option" the discussions were around the next steps following the announcement.

The analysis of possible next steps has been driven by the collective view that the process has been difficult and the outcomes may not be satisfactory in terms of what is felt to be the public's overall opinions on this matter, and a desire to ensure something positive comes out of the amount of work that has been done to get to this stage.

## 3. Strategic Planning and Policy Development

### 3.1 Meetings/Conferences

#### 3.1.1. Chief Executive Forum

Two meetings have been held, the majority of time has been taken up developing some options for the way forward as requested by the regional Mayors.

#### 3.1.2. Mayoral Forum

One Mayoral Forum was held and I am sure this will be covered in Her Worship's report. As indicated above governance matters were high on the agenda, with a tasking to the regional CE's for some analysis on the way forward following the announcement of the preferred option from the LGC.

### 3.2 Wastewater Consents

Evidence has been completed for the Martinborough application, and this application is proceeding as planned.

The hearing for the Martinborough application is planned for 3 and 4 June.

### 3.3 Financial Statements

The year to date 30 April 2015 Financial Statements will be tabled.

### 3.4 Long Term Plan

The LTP Consultation Document, and Supporting Documentation, was adopted at the public meeting on 1 May.

The Consultation Document was circulated to all households in south Wairarapa (those that receive the midweek), radio messaging has reminded listeners that the consultation has started with public meeting details and submission closing details.

We have held targeted sector group meetings, and of course the four public workshops.

Hopefully through these initiatives there has been sufficient opportunity for the public to become involved, should they wish to do so.

### 3.5 Rural Broadband

Following a number of meetings it has been decided to join MDC and CDC to prepare an application under the newly announced fund for rural broadband across the Wairarapa district.

Each district will be required to provide input into the application; accordingly the working group set up will remain to coordinate this input.

We will provide circa \$2,500 toward the cost of preparing the application, and Tim Lusk will sit on the joint committee, along with one other from South Wairarapa yet to be decided.

### 3.6 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617

As at 30 September 2014 the balance outstanding amounted to \$1,008K of which \$608K related to prior year (30 June 2014 and earlier).

The arrears amount of \$608K outstanding relating to the 30 June 2014 and prior balances has reduced to \$82K which is a good result. This has generally been through demands from the banks, which have all been settled. We are following up a number through legal avenues.

For the installment due 20 May 2015, there are approximately 464 ratepayers who missed this installment, i.e. this is the only installment that is currently outstanding for those ratepayers. This remains disappointingly high.

We continue to pursue all arrears.

## 4. Corporate

### 4.1 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

### 4.2 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
17 April	Details of district parking charges	No parking charges.
22 April	Details of any advice, policy documents or summary that records Council's understanding of its obligations under The Treaty of Waitangi.	Sent copy Of Council Policy.
22 April	Property transactions with Iwi since July 2013	No transactions
23-April	Spend on external consultants in each of the past three years and the purpose	Information provided
23 April	process flow to assess an application for a building or land use consent	Information provided
12 May	Further clarification of Council RMA processes and details of the minutes of a meeting that may have taken place in 2012 between former CEO and the Treasurer of Gun Club.	
20 May	Detail relating to the possible placement of a crematorium on Featherston	
20 May	Detail relating to the proposed sale of vacant land site in Featherston	

Contact Officer: Paul Crimp, Chief Executive Officer

# PLANNING AND ENVIRONMENT

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey (xx% )
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey (xx%)

### 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	94.4%	NCS
s.223* certificates issued within 10 working days	100%	100%	NCS (manually corrected as on-hold times not recognised by NCS)
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	97.1%	NCS

Council received 16 (the previous year 14) resource consent applications between 9/04/2015 and 20/05/2015. Officers provide detailed information, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

The prosecution of Mr Pilbrow for undertaking work without consent in Greytown has not as yet been finalised. However staff have been involved in confidential negotiations with Mr Pilbrow with the aim of reaching agreement on the facts of the case and the degree of liability (fine) to be applied to Mr Pilbrow, should he make a guilty plea.

The details of these negotiations are privileged at this time, but will be advised to Council once the proceedings are completed. These negotiations have been conducted by both parties with legal support and on the basis of trying to reach an equitable settlement for both parties. They are also on a without prejudice basis should the matter not be resolved through this mechanism.

Staff have also received legal advice on whether a prosecution can be initiated against a commercial property owner in Featherston (who has residentially tenanted a commercial building) for breach of the District Plan and breach of the Building Act.

The case is legally complex. On the basis of the available facts, the advice tendered by Council's solicitor was to only proceed should further stronger evidence become available in support of Council's position.

Because this is unlikely due to the course of time, a prosecution would not succeed at this time and staff have determined not to take this matter any further.

### 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	0	

### 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	-	-	
My non-urgent LIM is processed within 10 days	100%	100%	

TYPE	YTD 1 JULY 14 TO 21 MAY 2015	PREVIOUS YTD 1 JULY 13 TO 21 MAY 2014	PERIOD 1 APRIL 2015 TO 21 MAY 2015	PREVIOUS PERIOD 1 APRIL 2014 TO 21 MAY 2014
Standard LIMs (Processed within 10 working days)	134	126	24	11
Urgent LIMs (Processed within 5 working days)	126	99	24	12
<b>Totals</b>	<b>260</b>	<b>225</b>	<b>48</b>	<b>23</b>

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.83%	NCS – Continued monitoring of processing days. Year to date, one CCC accidentally went over the 20WD's.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Due to staff shortages processing contractors have been used to maintain service levels.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	143/227	The government is proposing to make changes where by the assessments will need to be completed by a certain time. The government is currently working on this.

Building consent numbers from 1 July 2014 to 18 May 2015 (Year to Date) total 377 consents. For the same period the year before the total was 360.

### 2.2 Personnel

The Building Team have been under considerable pressure to process consents and complete "called for" inspections over the last couple of months. Operations have been affected by having two staff resign (these positions equating to 1.5FTE). The "wait" time for inspections consequently extended out to 3 days for a period but is now at a more reasonable 36 to 48 hours. A new staff member has just joined Council to fill one of the roles but will take time for him to come fully up to speed with systems and regulatory knowledge.

The other half position has been advertised as a shared position with MDC and interviews will soon be undertaken and completed. If a suitable candidate is not found through that process then Council will seek to fill its part time role separately.

In addition the Team Leader Building Control has resigned his position to take up a role at Taupo District. This will further pressurise the building team until such time as a suitable replacement can be found and appointed. This replacement process has begun.

#### Processes

Council has recently purchased an additional software system for the Building team (Goget will be integrated operationally with the new software).

The software offers electronic processing of building consents as well as electronic lodgement of consents (it also offers a document management

and storage system which will be used to convert the current hardcopy building files).

This system (Trapeze) is currently operated by 41 Councils mainly across the lower North Island, Bay of Plenty and Waikato to enable electronic processing, with most of those Councils also moving toward electronic (on line) lodgement.

It is intended to commence implementation of this system over the next two months for processing and later, in conjunction with MDC (and possibly CDC) on line lodgement.

Trapeze also has wider application than just for building, and these options (for alcohol/food licencing and RMA consents) will also be followed through on through the rest of this year.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	7	\$671,000
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	3	\$43,485
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	76	\$5,416,307
<b>Other</b> ( public facilities - schools, toilets, halls, swimming pools)	0	\$0
<b>Totals</b>	86	\$6,130,792

### 2.3 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date, officers attended a Dog Smart program run by Christchurch City Council and plan to run a similar program in the near future.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

As at 18 May 2015 there are 2,882 registered dogs with 1,645 owners. There are currently 61 unregistered dogs, with 32 owners.

Amongst those unregistered dogs are a number owned by Mrs Phillips. Once again Council is facing difficulties in persuading Mr Phelps to properly

document all her dogs and the many changes in ownership status relating to them. Staff are working through the issues this has raised with legal support, as it is entirely possible that further enforcement via the Courts will be required.

INCIDENTS REPORTED	TOTAL
Attack on Pets	3
Attack on Person	0
Barking and whining	1
Lost Dogs	2
Found Dogs	0
Rushing Aggressive	1
Wandering	7
<b>Total</b>	<b>14</b>

## 2.4 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	
Council responds to complaints regarding animals within 40 hours	100%	100%	

INCIDENTS REPORTED	TOTAL
Stock total	1

## 2.5 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 14 TO 21 MAY 15	PREVIOUS YTD 1 JULY 13 TO 21 MAY 14	PERIOD 1 APRIL 15 TO 21 MAY 15	PREVIOUS PERIOD 1 APRIL 14 TO 21 MAY 14
Total	104	159	21	25

## 2.5 Sale and Supply of Liquor Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell alcohol that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol 2012	100%	100%	All premises inspected at new or renewal application.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 14 TO 21 MAY 2015	PREVIOUS YTD 1 JULY 13 TO 21 JULY 14	PERIOD 1 APRIL 2015 TO 21 MAY 2015	PREVIOUS PERIOD 1 APRIL 2014 TO 21 MAY 2014
On Licence	25	*	3	*
Off Licence	23	*	7	*
Club Licence	2	*	1	*
Manager's Certificate	81	*	21	*
Special Licence	50	*	9	*
Temporary Authority	24	*	2	*

Note \* Previous YTD and period figures unavailable due to reporting errors with NCS

Environmental Health officers have been undertaking inspections with the Police and Medical Officer of Health in accordance with the Sale and Supply of Alcohol Act 2012 to ensure compliance with licences and the Act.

## 2.6 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	All premises are inspected and no enforcement action has been required

## **2.7 Process improvements**

Environmental Health officers are trialling the use of tablets and templates to help make food related inspections and processing more efficient. These will be used over the next two months as all inspections will be completed prior to the new health registration period.

## **2.8 Bylaws**

Six litter complaints were received from 1 April 2015 to 18 May 2015. No long grass notices were issued and no letters regarding over grown trees and hedges were issued. No abandoned vehicles were reported and one general complaint was received.

# INFRASTRUCTURE AND PLANNING

## 1. Group Manager highlights

Works for the past 6 weeks have been typical for winter months and the end of year with roading in particular pushed to deliver the last of the NZTA works program.

Discussions on Broadband roll out and the submission has been ongoing, looking at the processes and limitations of being able to roll out the works quickly and cost effectively for the number of residents affected.

The RSC (Road Controlling Authority) forum last week also highlighted issues around the new ONRC and transition plans and also a lot of debate around the effectiveness of the various infrastructure strategies developed. One point of note for councils and for SWDC is the strong push for cycling facilities nationally and regionally. This allows for funding not only in works but also in the strategic development of plans and strategies.

The recent storm in Wellington gave the CDEM system and controllers a good trial of their systems and processes. With the training currently underway for controllers and elected members it was a great introduction to CDEM for many.

## 2. Water supply

*SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.*

### 2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to “mainly complying” or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

### 2.2 Services

#### 2.2.1. Water supply capital improvements Featherston

Stage 1 of the improvement programme incorporation pipeline and bore head works is now out for tender. Tenders close on 15 June 2015. Work will not commence until August and the pre tender estimate is \$792K.

Stage 2 work requiring plant building extension and additional treatment kit will be let before the end of the year aiming for completion in March/April 2016.

### 2.3 Water treatment plants

The Waiohine and Greytown plants operated routinely over the period, The Martinborough bore-field required a pump check and replacement with a spare pump unit (Bore No 3). Full take allocation is now available.

An E coli transgression was detected on 15 April at Boar Bush. Three consecutive daily follow up tests were clear indicating either a sampling or laboratory error. We are confident there was little or no public health risk to our water consumers.

### 2.4 Water reticulation

There were 14 reticulation repairs reported and rectified during the period. No water complaints were received during the period.

### 2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by council contractors, City Care Ltd, to maintain satisfactory flows. There were six reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

## 3. Waste water

*SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.*

### 3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10		
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%		

### 3.2 Resource consent acquisition progress report

The hearing for the Martinborough consent is scheduled for 3, 4 and 5 June. As at the time of writing there has been no technical evidence submitted (other than council and GWRC) and no confirmed submitters to speak at the hearing. This will be confirmed by the 18 May. The desire is to have the hearing completed by 3 June without the need for council offers to speak to their evidence.

At this stage the request is still for a 35 year consent with a fall-back position of 15 years but only to cover stage 1b, i.e. the irrigation to the block adjacent to the Martinborough Ponds.

### 3.3 Waste water treatment plants

All plant operated routinely during the period with no reported issues.

### 3.4 Waste water reticulation

There were two pipeline blockages reported during the period.

## 4. Storm water drainage

*SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.*

### 4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%		

All systems operated routinely during the period with pre winter maintenance checks being undertaken during the Contractors rounds.

## 5. Solid waste management

*SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.*

### 5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tukurumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	30.4%	
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

### 5.2 Waste management

Routine services have been delivered successfully over the period. Vegetation overflow occurred at the Greytown Recycling Depot inconveniencing users in the first week of June. Additional work is to be undertaken improving entry and exit access.

Information brochures are being finalised for our domestic and commercial customers across the District and will be distributed next month.

## 6. Land transport

*SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.*

### 6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%		
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%		
The pavement condition index as measured by the NZTA pavement integrity index	95%		
The number of crashes causing injuries is reduced	Group and control average		
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%		

### 6.2 Roading maintenance – Fulton Hogan

Sealed road pavement repairs were completed on Cape Palliser, White Rock, Western Lake Roads and East Street.

The pre-winter gravelling of the unsealed roads has commenced including Tora, Glenmorven, Underhill, Backwater and Paruwai Roads.

Road side mowing has commenced on the arterial roads pre winter along with roadside spraying around posts, markers and bridges.

Minor high sea damage occurred on Cape Palliser and Te Awaiti Roads.

Rock armourment for coastal protection is being delivered to Cape Palliser and Tora Roads as proactive measures for future damage to these coastal roads.

There was only minor damage from the rain event which affected Wellington and Kapiti areas.

Fulton Hogan's monthly audit and cyclic activities is done on a monthly basis and their performance is charted below.



### 6.3 Reseals –Higgins

All works have been completed for the current financial year. An additional sweeping was ordered to remove chip in the Featherston urban area.

### 6.4 Road rehabilitation and seal extension – Fulton Hogan

All NZTA subsidised works have been completed and include Papawai Road, Bidwells Cutting Road and Cape Palliser Road. Work is progressing on the seal extension on Te Muna Road and a time extension has been granted for the additional seal Extension on Fraters Road. Completion will be towards the end of June 2015.

### 6.5 Bridge maintenance – Higgins

Works have been completed on bridges on Cape Palliser, Hinakura and Western Lake Road. The contract is on track to be completed in mid June.

## 7. Amenities

*SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.*

## Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	98%		
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

### 7.1 Parks and reserves

#### 7.1.1. Anzac Day

The Amenities team and City Care always have a busy time preparing for Anzac Day, and this year was bigger and busier than ever. There were 11 separate locations to prepare beforehand, mainly making sure that grass was mowed, gardens were tidy and rubbish removed. This year, Greytown had an additional ceremony location at the memorial gates on Kuratawhiti Street as well as at the swimming pool. In support of this, the City Care staff repainted the gates and the fence, re-did the gold lettering on the memorial at the pool, patched some of the bigger potholes and borrowed a road sweeper to tidy up in front of the playground, and made the labour costs of doing this a donation to the community. On the day itself, there were four flag-poles and nine flags to be put up and taken down, with 17 official flags in total flying in the south Wairarapa to mark the day. This included a New Zealand flag on the Anzac Hall for the first time in many years.

#### 7.1.2. Featherston Playground

The installation of the new playground equipment and the associated renovation of the bark soft-fall material have now been completed.

#### 7.1.3. Featherston skate park

A frame has been installed at the skate park to hold the two pieces of "street art" completed by members of the Featherston Youth Group and donated to the town. The art was unveiled at a gathering on 22 May to mark the start of Youth Week.

#### 7.1.4. Soldiers' Memorial Park

A meeting of the Soldiers' Memorial Park user group was held on 29 April. The major focus of the meeting was preparing for submissions to the Long Term Plan.

### **7.1.5. Card Reserve**

A meeting of the users of Card Reserve was held on 14 May. This seems to have been the first meeting of major users held since the implementation of the Reserve Management Plan. A major subject for discussion was possible submissions to the Long Term Plan.

### **7.1.6. Ngawi**

All taps in the toilets and on the outside of the toilet building have now been removed in an attempt to reduce the amount of water taken by self-contained camper vehicles. Hand sanitiser is provided for hygiene in the toilets.

## **7.2 Properties**

### **7.2.1. ANZAC Hall**

The floors in the Supper Room and the Kiwi Hall have been sanded and polyurethaned and look like new. Work continues on building repairs around the clerestory.

## **7.3 Pensioner housing**

There are six applicants on the waitlist for Martinborough, five for Greytown and eight for Featherston.

Council officers have had interest in the vacant flat at Burling Flats and are currently liaising to complete tenancy agreements.

## **7.4 Cemeteries**

### **7.4.1. Featherston**

There were no burials in April.

### **7.4.2. Greytown**

There was one ashes burial in April.

### **7.4.3. Martinborough**

There were no burials in April.

The rebuilding of the Services ashes wall and ashes wall 3 has been completed. The Services wall was finished, with the plaques and ashes in place, in time for ANZAC day.

## **7.5 Libraries**

Changes to the funding from the Eastern and Central Community Trust will affect the Summer Reading Programme, iRead and Winter Warmers from this year. Storytellers will drop from three to two, and the number of incentive prizes will drop from five to four. The READX programme for teens has been discontinued. Financial reporting is to be tightened with all libraries having to send receipts for money spent from the cash distribution; and the Trust also wants to know the real value of the Council costs e.g. wages, photocopying, etc. While none of these changes should alter the delivery of the programmes, the Eastern and Central Community Trust wants the programme results to be more measurable.

## 8. Civil defence and emergency management

*SERVICE LEVEL – People are prepared for a civil defence emergency.*

### 8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		

### 8.2 Wellington Regional Emergency Management Office (WREMO)

#### 8.2.1. Update

Darryl McCurdy has joined the Operational Readiness team full time and Ruth Locker has joined the Community Resilience team part time.

Darryl has a strong logistics background through NZ Air Force and KiwiRail. He has been on a few deployments so knows the feeling of working under pressure. He was also stationed at Wellington airport and been involved with the airport response exercises. Darryl's a Carterton resident and is looking forward to applying his skills and experience to the CDEM world.

Ruth has a strong background in community development and engagement. She was a Senior Community Advisor with Wellington City's Housing Unit. She is a long-time 'rapa' resident and is looking forward to moving back to her roots while being able to continue working in a community focused role.

Both are currently getting to grips with their new roles, establishing contacts and starting to build relationships with the vast array of stakeholders, as well as having been exposed to the flooding event on the other side of the hill in May.

## 9. Appendices

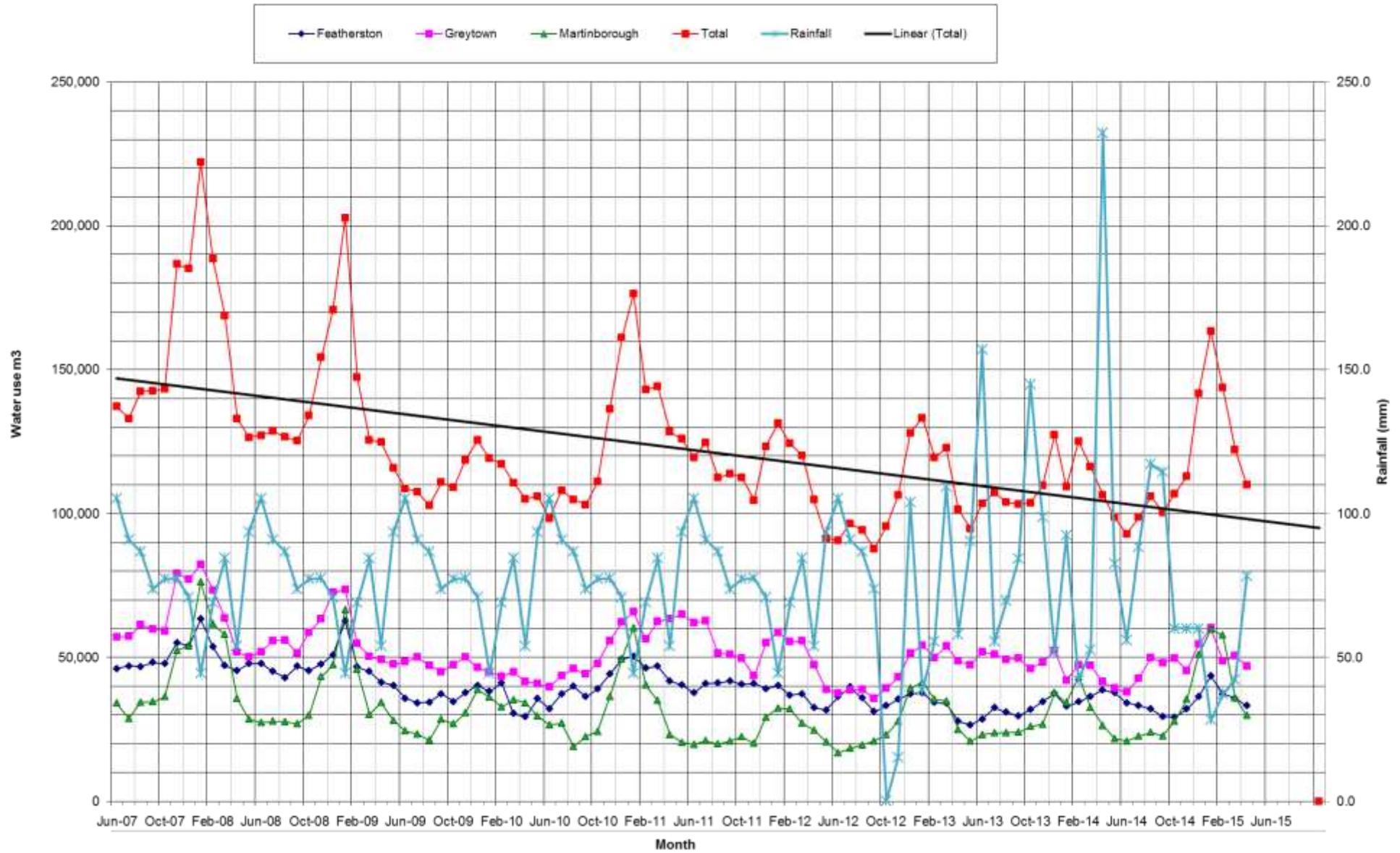
- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by: Paul Crimp, Chief Executive Officer

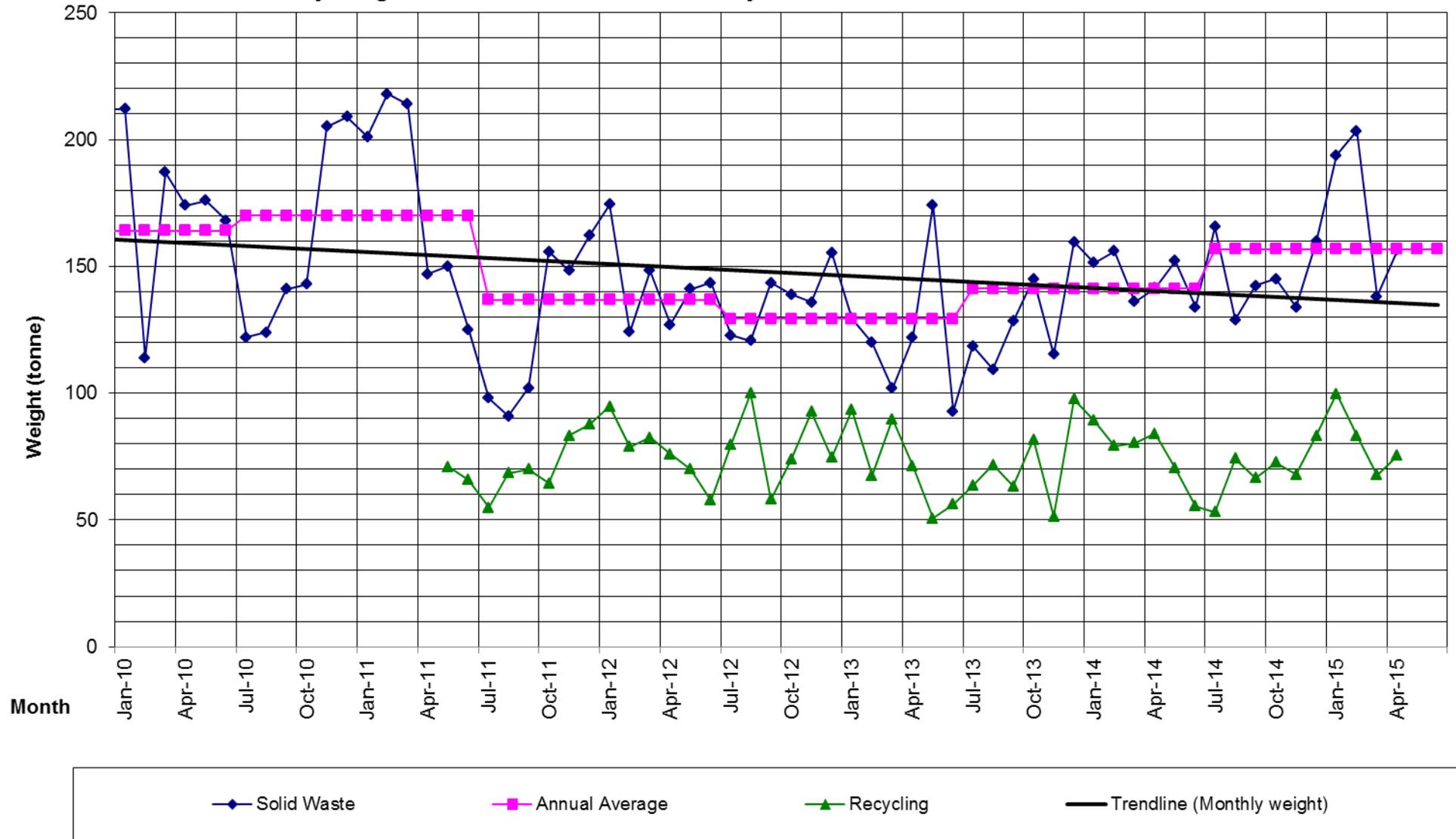
# **Appendix 1 - Monthly Water Usage**

### Water use South Wairarapa District Council



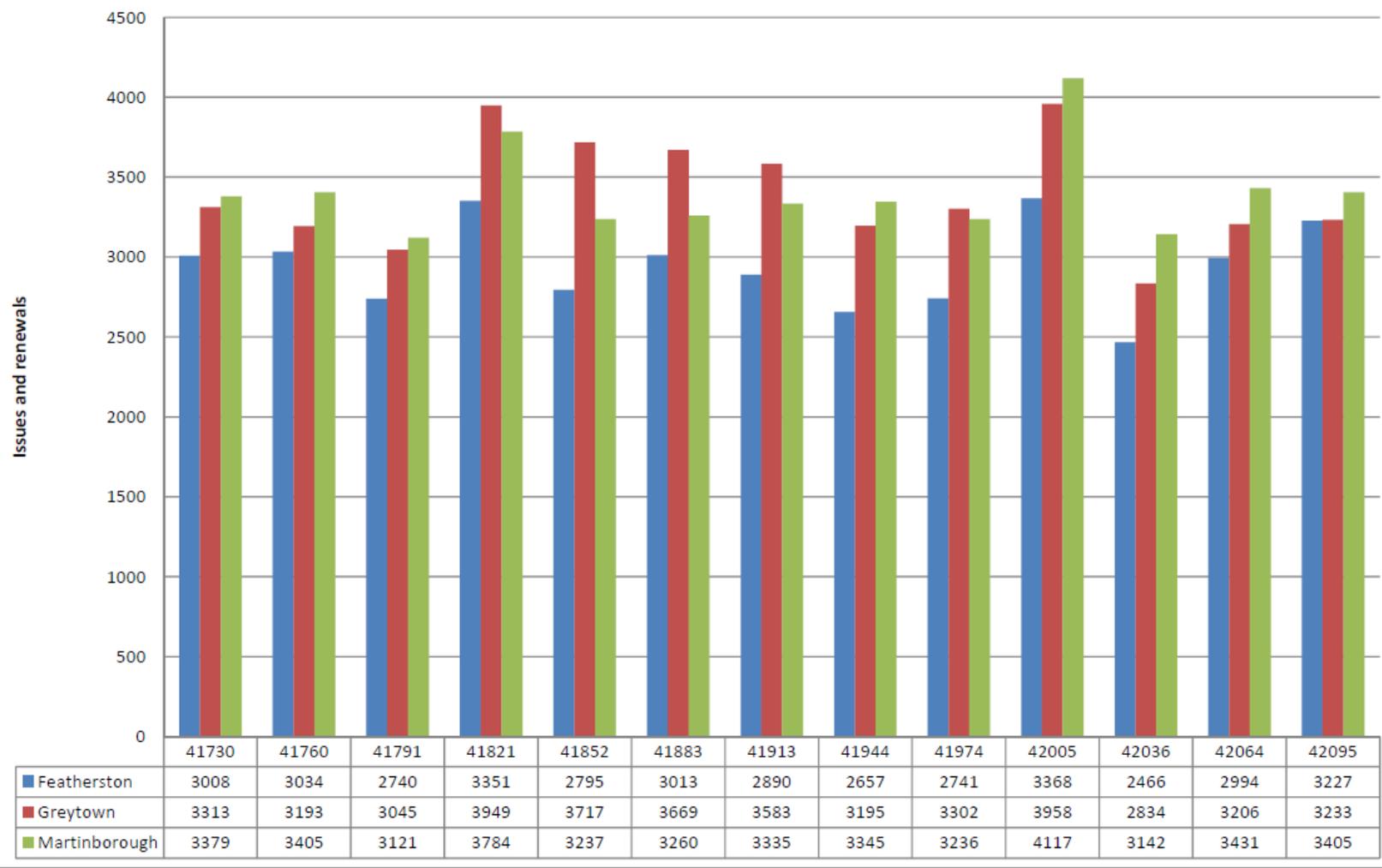
# **Appendix 2 - Waste Exported to Bonny Glen**

Monthly weight of waste transferred to Bonny Glen

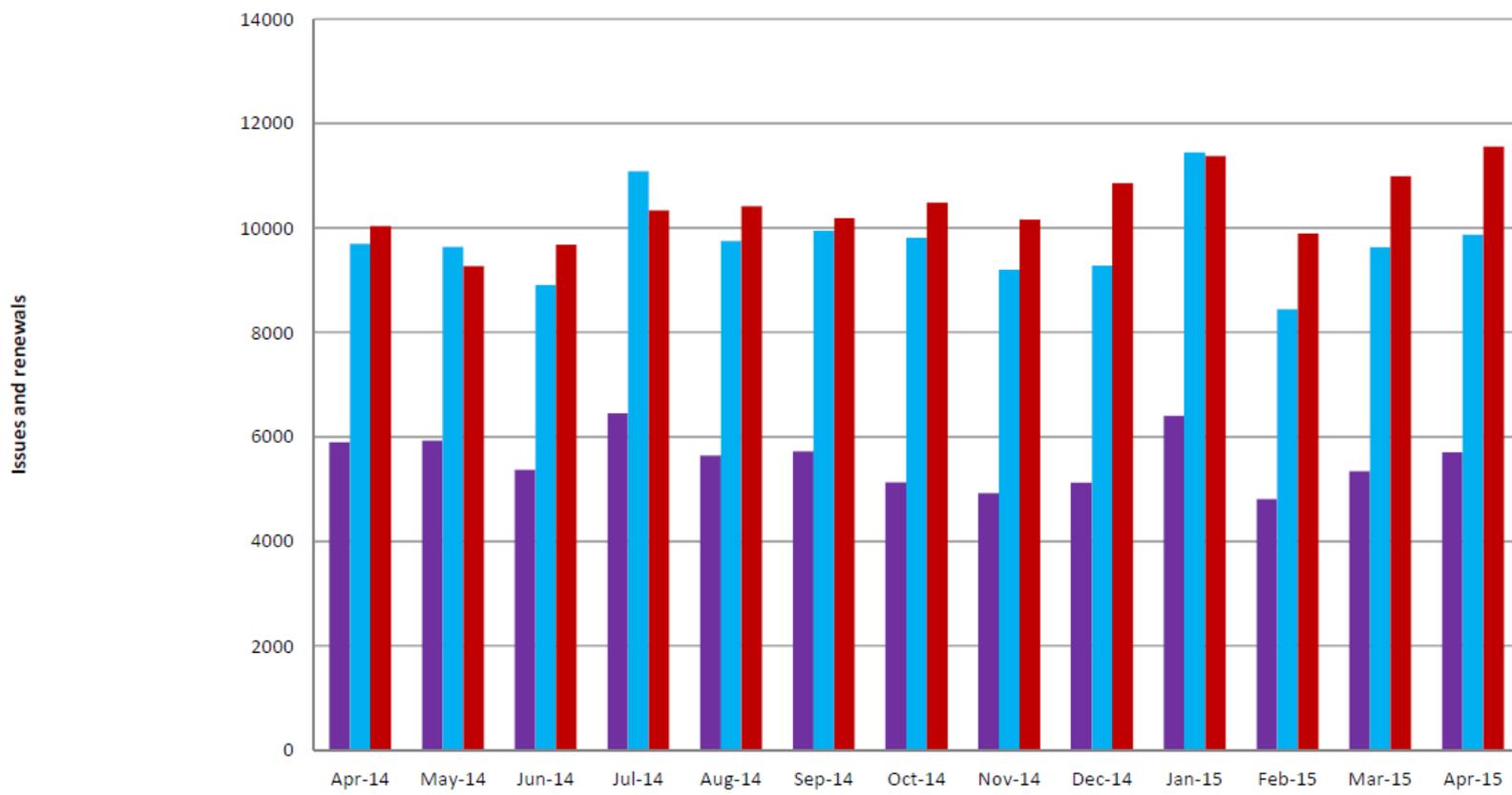


# **Appendix 3 - Library Statistics**

### South Wairarapa Libraries - issues and renewals to April 2015



### Wairarapa Library Service - issues and renewals to April 2015



	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15
Carterton books etc	5892	5929	5368	6451	5643	5720	5129	4921	5122	6406	4810	5341	5702
South Wairarapa books etc	9700	9632	8906	11084	9749	9942	9808	9197	9279	11443	8442	9631	9865
All WLS audiobooks and e-books	10034	9272	9675	10338	10419	10184	10481	10153	10856	11380	9893	10986	11560

**REPORT ON 2015 NEW ZEALAND COMMUNITY BOARDS CONFERENCE**

---

**Purpose of Report**

This report provides feedback to Greytown Community Board (GCB) on the 2015 New Zealand Community Boards Conference.

**Recommended Action:**

It is recommended that GCB:

1. Receive the information

**1. Executive Summary**

The 2015 Community Boards Conference was held in Waitangi on 14 –16 May 2015, and was attended by Leigh Hay & Ian Farley, 2 members from FCB & 2 members from MCB. Opened by the Mayor of the Far North District Council (FNDC), His Worship John Carter, the conference had as its theme ***Influencing Change*** which—among other things— looked at the potential for communities to identify and, working with local government and non-government organisations, maximise opportunities for creating and/or improving community outcomes. Community engagement was a key theme throughout.

**2. Some Highlights**

FNDC Deputy Mayor, Tania McInnes, spoke about community boards and the fact they could be either *Change Agents or Change Inhibitors*. Her presentation examined ways in which community boards could promote positive change through greater community engagement. Tania highlighted the great success that Focus Paihia (a community organisation) in converting a former car park on the Paihia water front into a recreational park providing even greater community benefits. To learn more about Focus Paihia visit <http://focuspaihia.org.nz/>.

There were some good examples that could be used in Greytown to enhance community spaces. In particular use of seating, areas for youth to congregate, Water bottle fountains, Tasteful local Op Shop to supplement community funding and others.

Gerard Linstrom from Chorus provided an update on the roll out of Ultra-Fast Broadband (UFB) and the Rural Broadband Initiative(RBI) programmes, and highlighted the importance of engagement with local government (including community boards). He gave examples from Otorohanga (where a business park had designated UFB) and Wanaka where local council paid for UFB for the Wanaka CBD. Special payment plans were devised. This could be

relevant to new Trust Lands Commercial development and future child/youth learning projects at Cobblestones Museum (which currently has very poor broadband speeds). To learn more about RFB and RBI visit <https://www.chorus.co.nz/>.

Update from Malcolm Alexander –LGNZ CEO. This was an excellent presentation summarising where LG has come from and what changes need to be made in the future, with a vision of “local democracy powering community and national success”. Of particular interest was a survey outlining public perception of LG. One issue found in research was the lack of awareness of the role of LG and Community boards. They are working on some communication initiatives to enhance the communities understanding of what LG & community boards achieve. I would recommend we tap into these campaigns which could be used across SWDC to highlight what community boards & LG achieve. Other Community Board members from SW thought this would be a good idea.

### 3. The Workshops

I attended a number of useful workshops. A brief synopsis of each follows:

- **Creating a Place Where Talent Want to Live.** This workshop was delivered by Wendy McGuinness from the McGuinness Institute, and looked at the importance of having a strategy to *grow, attract, retain and connect* talent within local communities to support economic and other local development. Talent in this context refers to individuals with knowledge, skills and experience to make positive change within and to the benefit of a community. Of interest was that young people who had lived in NZ up to the end of university (or 22-24yrs) remained strongly connected with NZ even though they may live overseas. They may become useful touch points for their communities. She highlighted the importance of networking with locals and those locals who have moved within NZ or overseas but retain a strong connection and have valuable skills to offer. For further information visit <http://talentnz.org/>.
- **Turning Good Examples into everyday normal.** David Hammond, CEO of Thames Coromandel District Council (TCDC), detailed TCDC’s unique community board model whereby these are delegated greater responsibility (and funding) for the delivery of local services and the operation/maintenance of local infrastructure. There were some interesting examples of generating funds, balancing out the need for local needs vs the value of the Tourist dollar in Coromandel which is fundamental to their growth.
- **Community or Local Boards-What’s the difference?** An excellent session by Dr Mike Reid Principal Policy Advisor at LGNZ. Appreciating the difference between community boards and local boards and their strengths and weaknesses for members wanting to make a contribution to submissions or contribute to a debate on re-organisation.

- **Here are some links to other presentations which I did not attend.**
- **Growing Great Neighbourhoods.** Further information about Neighbourly can be obtained at [www.neighbourly.co.nz](http://www.neighbourly.co.nz).
- **The Wall on the Bright Side Project.** *The Wall on Bright Side* was a neighbourhood-led project to turn an old, poorly-maintained and graffiti-prone underpass wall into a wall of inspiration. Further information about this project can be obtained at <https://www.facebook.com/pages/The-Wall-on-the-Bright-side/212064165604743?fref=ts>.
- Congratulations to Christine Stevenson on her long service award, great to see your service acknowledged.

## 5. Conclusion

I found the conference very productive and inspirational. Where local community Boards embraced change “CAN DO rather than a CANNOT BE DONE” attitude the benefits were there for the whole community and greater support was found in the community. The idea of how to make projects or new ideas happen rather than getting blocked or hamstrung by red tape or other blocks came to the fore. This was enhanced by greater and more varied communication across all age groups, more creative fundraising and greater public participation.

I found the opportunity to network with other community board members from throughout New Zealand extremely useful, and hearing about their successes and challenges. The time spent with other SW community boards was excellent and we discussed at length where we could work together on various projects and how we could create synergies with the different boards. I suggest the Greytown Community Board get together to discuss which ideas could be used for Greytown.

I would like to thank SWDC for funding me to attend this conference and hope I will be able to put forward ideas that will benefit the community as a result of attending this important conference.

Leigh Hay

15/6/2015

**From:** Greytown Kindergarten [mailto:greytown@rimutakakindergarten.org.nz]  
**Sent:** Wednesday, 27 May 2015 4:15 p.m.  
**To:** Suzanne Clark - Committee Secretary  
**Subject:** Thanks from Greytown Kindergarten

Kia ora Suzanne

Can I please pass on to the Greytown Community Board thanks from the teaching team here at Greytown Kindergarten for your correspondence dated 19<sup>th</sup> May 2015 regarding the hireage of space at the Greytown Town Centre.

The teaching team appreciate the support of the board as we continue to make preparations for our 60<sup>th</sup> reunion celebrations in October this year. I had intended to attend the May meeting but unfortunately was called away and so I personally appreciate the consideration the board has shown in my absence.

To inform the board, our current Head Teacher, Catha Ritchie has been seconded away to another role within the Association until Dec this year, and I am relieving as the Head Teacher until the end of Term Two (July 3<sup>rd</sup>) before taking up a new position overseas.

For the purposes of continuity of communication between kindergarten and board as we prepare for the reunion, it has been decided that team members Andrea Mitchell and Denise Stone will be the contact people.

Sincerely

Dylan Braithwaite



**Greytown Kindergarten - Whanau Manaaki Kindergartens**  
**16 McMaster Street, Greytown**

**Ph 06 3049381 Email [greytown@rimutakakindergarten.org.nz](mailto:greytown@rimutakakindergarten.org.nz)**

MASTER BLASTER WAIRARAPA 2005 LTD,  
 152 LINCOLN ROAD,  
 PH/FAX 377 2945,  
 CELL PH 0274 468 270  
 MASTERTON 5810  
 EMAIL: masterblaster2005@xtra.co.nz

TAX INVOICE

GST Reg Number:89-671-434

Cash sale  
 Greytown Community Board  
 C/o South Wairarapa District Council  
 P.O. Box 6  
 Martinborough

Invoice 00006045  
 Date: 11/12/2014  
 Page: 1  
 Your greytown signs  
 Terms: Net EOM

Details	Total (ex-GST)
abrasive blast and 200 epoxy prime 2x large welcome to Greytown signs as discussed with Rodger Thompson then deliver to Athol Ross in Greytown	\$710.00
<p>I have sent 5x invoices to MR Thompson c/o Kuranui college but have heard nothing back</p> <p>Regards            BRENDON LARSEN</p>	

If you have since paid this account thank you for your prompt payment and please disregard this invoice.

Subtotal:	\$710.00
Freight	\$0.00
GST:	\$106.50
Total	\$816.50
Paid to Date:	\$0.00
<b>Balance Due:</b>	<b>\$816.50</b>

MASTER BLASTER WAIRARAPA  
 2005 LIMITED:

PLEASE PAY WITHIN 7 DAYS UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE

Electron Signature to Westpac Masterton A/C No 03-0687-0410355-00

15 JUN 2015

GL Code .....

Invoice 00006045 Amount Due: \$816.50

John Ellims  
163 Main Street  
Greytown 5712

Greytown Community Board  
c/o South Wairarapa District Council  
P.O. Box 6  
Marinborough 5741

19 Kitchener Street  
Martinborough 5711

Dear Christine Stevenson

Having recently purchased a mobility scooter I am finding getting around Greytown considerably difficult when trying to cross Main Street due to the camber of the road in relation to the footpath.

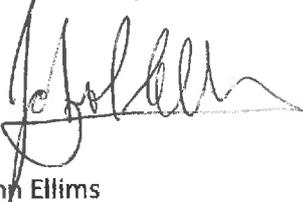
On one recent occasion I became stuck on the Pedestrian Crossing outside the Stella Bull Park walkway. This resulted in the lady, of the vehicle who had given way for me having to leave her car on the road unattended and holding up other traffic to she assisted me.

As there are other mobility scooter users in Greytown I suggest that ramps be installed (similar to those at Farmlands) at every pedestrian crossing.

As well as my personal experience I imagine this would also assist parents with prams/pushchairs and small children with their bikes & scooters.

With our Main Street being a State Highway I feel anything that can make it easier, quicker & safer for pedestrians when crossing the road would be a benefit and money well spent for our community.

Yours faithfully

A handwritten signature in black ink, appearing to read 'John Ellims', written over a horizontal line.

John Ellims



# Arbor House

*Quality Elder Care*

11 June 2015

The Chairperson  
Greytown Community Board  
C/O South Wairarapa District Council  
P O Box 6  
Martinborough 5741

For: Christine Stevenson

Dear Christine

## **ARBOR HOUSE TRUST – AGM INVITATION**

The 2015 annual general meeting of Arbor House Trust is to be held on Monday 20 July at 7.00 p.m. in the residents' dining room at Arbor House, 48 Main Street, Greytown.

The members of the Trust Board cordially invite you to attend this meeting and would be pleased to see you there.

Yours sincerely  
ARBOR HOUSE TRUST

*R. Ashworth*

Rhonda Ashworth  
Board Secretary

From: Kris [mailto:greytowngardens@yahoo.co.nz]

Sent: Tuesday, 16 June 2015 9:03 a.m.

To: Enquiries

Subject: Greytown signs

Hello,

I just want to make a comment on the new town signs outside greytown. It is a lovely design but there is a major design flaw! It is a black sign against a dark background( dark green trees). I live just outside greytown so go past the signs every day and I either don't notice the sign as it blends in so well with the surroundings or if I concentrate on the sign find it very difficult to read /see anything

I would suggest putting up a light coloured back drop immediately behind the sign.

Regards

Kris macleod

## Greytown Community Board

Chair: Christine Stevenson  
143 Papawai Road  
RD 1  
Greytown 5794  
06 304 9175



19 May 2015

Neil Montgomerie-Crowe  
60 Wilkie Street  
RD1  
Greytown 5794

Dear Neil

### **ROAD NAMING RESEARCH**

At the Greytown Community Board meeting on the 13 May 2015, members expressed their thanks to you for the time and effort you put into researching suitable road names for the subdivision off Cotter Street.

As you may have already heard, Council approved the name Flax Mill Lane subject to Greytown Community Board approval. On the 13 May 2015 the GCB also resolved to approve this name.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Christine Stevenson'.

Christine Stevenson  
Greytown Community Board Chair  
[christine.stevenson@solwaycollege.school.nz](mailto:christine.stevenson@solwaycollege.school.nz)