

GREYTOWN COMMUNITY BOARD

**Agenda
30 August 2017**

Notice of a meeting to be held in the WBS Room of the Greytown Town Centre, 89 Main Street, Greytown, on Wednesday 30 August 2017 commencing at 7:00pm.

MEMBERSHIP OF THE COMMITTEE

Leigh Hay (Chair), Cr Paora Ammunson, Cr Margaret Craig, Mike Gray, Ann Rainford and Christine Stevenson. Student representative AJ Southey.

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION:

- | | | |
|-----|---|---------------|
| 3.1 | John Gilberthorpe, Greytown Little Theatre, speaking on the future direction of the Greytown Little Theatre | 7:00pm |
| 3.2 | Richard Vidulich, Lions Greytown, speaking on a possible project at Stella Bull Park | 7:05pm |
| 3.3 | Snita Ahir-Knight, speaking on speaking on psychosocial preparedness | 7:10pm |

4. PRESENTATIONS:

- | | | |
|-----|---|---------------|
| 4.1 | Katie Abbott and Jeremy Partridge, Tree Advisory Group update | 7:15pm |
|-----|---|---------------|

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

6. COMMUNITY BOARD MINUTES:

- | | | |
|-----|--|------------------|
| 6.1 | Minutes for Approval: Greytown Community Board Minutes of 19 July 2017 | Pages 1-6 |
|-----|--|------------------|

Proposed Resolution: *That the minutes of the Greytown Community Board meeting held on 19 July 2017 be confirmed as a true and correct record.*

7.	CHIEF EXECUTIVE AND STAFF REPORTS:	
7.1	Officers' Report to Community Boards	Pages 7-46
7.2	Action Items Report	Pages 47-52
7.3	Income and Expenditure Statements	Page 53
7.4	Review of Policy E502: Community Groups Use of and Access to Council Parks and Reserves	Page 54-65
7.5	Applications for Financial Assistance	Pages 66-67
7.6	LTP Process Report	Pages 68-83
7.7	Community Board Grants Accountability Report	Pages 84-102

8. NOTICES OF MOTION:

8.1 None advised

9. CHAIRPERSON'S REPORT

9.1 Chairperson's Report **Pages 103-104**

10. MEMBER REPORTS (INFORMATION)

10.1 Wairarapa Library Service **Page 105**

10.2 Tree Advisory Group; report submitted by Mike Gray **Page 106**

10.3 Community Emergency Preparedness; report submitted by Mike Gray **Pages 107-108**

11. CORRESPONDENCE

Proposed Resolution: That the inwards and outwards correspondence be received and approved.

11.1 Inwards
From Paul Crimp, South Wairarapa District Council, to Leigh Hay, Greytown Community Board, dated 24 July 2017 **Pages 109-112**

11.2 Outwards
To Adam Blackwell and Daryl Watt, Blackwell and Sons, from Greytown Community Board, dated 14 August 2017 **Page 113**

To Neil Montgomerie, from Greytown Community Board, dated 14 August 2017 **Page 114**



Greytown Community Board

Minutes – 19 July 2017

- Present:** Leigh Hay (Chair), Mike Gray, Ann Rainford, Cr Margaret Craig and Cr Paora Ammunson (from 7:14pm).
- In Attendance:** Mayor Viv Napier, Murray Buchanan (Planning and Environment Group Manager), Suzanne Clark (Committee Secretary) and for part only Hans van Kregten (Kaha Consultancy) and Annabel Hobson (Resource Management Officer).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 19 July 2017 between 7:00pm and 9:30pm.
- Also in Attendance:** Geoff Clark, Wendy Morrison and David Hancock (Accelerate Wairarapa), Jeremy Partridge and Katie Abbott (Tree Advisory Group).

PUBLIC BUSINESS

1. APOLOGIES

GCB RESOLVED (GCB 2017/50) to receive apologies from Christine Stevenson and Paul Crimp.

(Moved Cr Craig/Seconded Rainford)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interests.

3. PUBLIC PARTICIPATION

3.1 Geoff Clark

Mr Clark was pleased to see that the plane trees had been pollarded, but noted that the Greytown Town Centre dripping issue, pebbles under the oak trees and a seat for outside the Hub were still to be addressed. Mr Clark requested that the Board attend to these issues, perhaps with beautification funds, and seek volunteers for the Greytown Information Centre.

3.2 Wendy Morrison and David Hancock, Accelerate Wairarapa

Ms Morrison with support from Mr Hancock outlined a programme of work to attract business and investment into Wairarapa. The community driven project was working towards the establishment of a website linked via the existing Destination Wairarapa website to attract businesses, and those that wanted to live and work in the Wairarapa. Ms Morrison asked for Community Board support of the project.

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4. PRESENTATIONS:

4.1 Katie Abbott and Jeremy Partridge, Tree Advisory Group

Mr Partridge thanked Council for undertaking the notable trees review and requested Council also change the District Plan to ensure good rules were in place to protect trees. The Group wanted to work with Council to ensure a comprehensive tree register is developed.

Items requested:

1. A review of the District Plan tree rules, policies and assessment criteria, particularly areas as per tabled document.
2. Appointment of a consultant arborist with a minimum NZQQ Level 4 Arboricultural Qualification to undertake STEM (a Standard Method for Tree Evaluation) assessments.
3. That the arborist appointed is experienced in undertaking STEM assessments.

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

5.1 Geoff Clark

Mayor Napier advised that alternatives to the oak tree pebbles were being investigated and that the dripping would be addressed when the new Town Centre entrance was built. A seat for outside the Hub was progressing.

5.2 Accelerate Wairarapa

Members supported the Accelerate Wairarapa project and noted that Greytown had a website in place that could be linked and extended to incorporate the live and work concept.

5.3 Tree Advisory Group

Mrs Hay thanked the Tree Advisory Group for organising Arbor Day celebrations and undertook to do a press release with the hopes of attracting new members to the Group.

6. COMMUNITY BOARD MINUTES

6.1 Greytown Community Board Minutes – 7 June 2017

GCB RESOLVED (GCB 2017/51) that the minutes of the Greytown Community Board meeting held on 7 June 2017 be confirmed as a true and correct record.

(Moved Cr Craig/Seconded Rainford)

Carried

7. CHIEF EXECUTIVE AND STAFF REPORTS

7.1 Update of Council's Notable Tree Register

Mr Buchanan opened by stating that to change the rules and policies of the Wairarapa Combined District Plan would require agreement from the

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other Wairarapa councils and that they were not interested in undertaking this type of review. Mr Buchanan did not believe the Plan required amending as suggested as regulation of trees required a balanced approach.

Mr van Kregten and Mr Buchanan discussed Council's planned review of the South Wairarapa notable trees register with members and provided a handout on the process. Mr Buchanan asked members to liaise with the community to seek assistance in identifying why the Greytown notable trees had been listed and to identify new specimens for consideration and existing specimens for removal (if appropriate), noting that the Tree Advisory Group would be directly consulted.

Mr Buchanan noted that stands of trees could not be protected and that a STEM analysis would be undertaken of listed and nominated trees.

GCB RESOLVED (GCB 2017/52) to receive the Update of Council's Notable Tree Register Report.

(Moved Hay/Seconded Cr Craig)

Carried

7.2 Action Items Report

Mrs Hay reported that Janie Nott would be developing a design proposal for the Kuratawhiti Street Chorus cabinet.

Members thanked Council for work undertaken on the Greytown Cemetery driveway and noted that the fence was now tidy.

Chris Ward, owner of FreshChoice, had contacted Mrs Hay and undertaken to prune trees at the West Street exit and to look at other safety measures.

GCB RESOLVED (GCB 2017/53):

1. To receive the Action Items Report.

(Moved Hay/Seconded Gray)

Carried

2. Action 409: On behalf of the Community Board, write and thank Neil Montgomerie for his research and suggestions for Greytown street names; P Crimp
3. Action 410: On behalf of the Community Board, write and thank Adam Blackwell for his support and contribution in preparing the Greytown most beautiful small town application; P Crimp

GCB RESOLVED (GCB 2017/54):

1. To note the existing agreement with CityCare to pay \$120 per month to maintain (planting, weeding and watering) seven wine barrels along Greytown Main Street and that from 17 February 2017 only four barrels remained.
2. To request a credit from CityCare dating from the 17 February 2017 for three barrels per month (two were removed and one replanted with a laurel) and to note that only \$68.56 is approved as an ongoing monthly amount for care of the four remaining barrels.

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3. To reject the submitted quote from CityCare for barrel maintenance noting that the new price offered by CityCare represents a 35.24% increase which is unreasonable.

(Moved Hay/Seconded Cr Craig)

Carried

7.3 Income and Expenditure Report

GCB RESOLVED (GCB 2017/55) to receive the Income and Expenditure Statement for the period 1 July 2016 – 31 May 2017.

(Moved Cr Craig/Seconded Rainford)

Carried

7.4 Officers Report

Members discussed rates arrears and payments, CDEM, progression of the Wellington Regional Waste Management and Minimisation Plan, water reticulation communications and community housing.

GCB RESOLVED (GCB 2017/56) to receive the Officers' Report.

(Moved Hay/Seconded Rainford)

Carried

7.5 Review of Policy E502: Community Groups Use of and Access to Council Parks and Reserves.

Mayor Napier tabled suggested amendments to clause 2.1 and clause 5.2.

Proposed 2.1: 'Publicised gatherings of 20 or more people in a park or reserve require a booking to be made on the Event Application Form'.

Proposed 5.2: 'Event bookings do not grant exclusive rights to the use of the park/reserve, and no park or reserve will be bookable for a use which excludes the public.'

Mayor Napier noted that the policy allowed for sections of the park to be booked for weddings or functions that required security fencing.

Members discussed the provision of power in Stella Bull Park by Council and noted that dogs could be walked through Stella Bull Park on leash but were not permitted at Soldiers Memorial Park.

GCB RESOLVED (GCB 2017/57):

1. To receive the Community Groups Use of and Access to Council Parks and Reserves Report.

(Moved Hay/Seconded Cr Ammunson)

Carried

2. To approve the amendments to the Community Groups Use of and Access to Council Parks and Reserves Report subject to inclusion of the proposed changes to clause 2.1 and 5.2 of the Terms and Conditions, inclusion of a clause 6 with specific conditions for events (e.g. weddings and Balloons over Wairarapa) and inclusion of a provision for dogs.

(Moved Hay/Seconded Rainford)

Carried

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8. NOTICES OF MOTION

There were no notices of motion.

9. CHAIRPERSONS REPORT

9.1 Chairperson's Report

Mayor Napier congratulated the Community Board on completing their Community Response Planning document.

GCB RESOLVED (GCB 2017/58):

1. To receive the Chairperson's Report.
(*Moved Hay/Seconded Cr Ammunson*) Carried
2. To adopt the Terms of Reference for the Tree Advisory Group.
(*Moved Hay/Seconded Cr Craig*) Carried
3. Action 411: Replace the dead trees in the Greytown Dog Park while it is still tree planting season; M Allingham

10. MEMBERS REPORTS (INFORMATION)

10.1 Kuranui College Project

Mrs Rainford reported that the Kuranui College workplace visits project had finished for the 2017 year, but would be run again in 2018.

10.2 Vodafone Project

Mrs Rainford updated members on a Vodafone project she was preparing an application for and would progress the concept with Greytown Trust Lands Trust on the 31 July 2017 as the application prepared for Vodafone was not accepted as it needed to be submitted via a charity.

10.3 Update on FreshChoice Traffic

Update provided under agenda item 7.2.

10.4 Greytown Town Hall Management Plan

Members requested that Council undertake a yearly chemical wash of the Greytown Town Centre and budget for a complete repaint in the Long Term Plan. It was suggested that painting was undertaken in stages if financing was a concern.

GCB RESOLVED (GCB 2017/59):

1. That an update on the state of progress for undertaking building changes to Greytown Town Centre be advised to the Board.
(*Moved Cr Ammunson/Seconded Gray*) Carried
2. Action 412: Provide a report on whether the existing maintenance schedule for the Greytown Town Centre dated November 2010 (pgs 55-57) is being followed, provide a list of proposed maintenance items and dates for the 17/18 year, and provide an

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update on a replacement solution for the pebbles around the oak trees; M Allingham

10.5 Update on Tree Advisory Group
Update provided under item 4.1 and 9.1.

10.6 Wairarapa Library Service
A report had been submitted with agenda papers.

*GCB RESOLVED (GCB 2017/60) to receive member’s reports.
(Moved Cr Craig/Seconded Hay)*

Carried

11. CORRESPONDENCE

11.1 Inwards
From Kevin Tso, Victim Support, to Greytown Community Board, dated 13 June 2017

11.2 Outwards
From Leigh Hay, Greytown Community Board, to Debbie Malneek, Neighbourhood Support, dated 19 June 2017
From Greytown Community Board, to Chris Ward, FreshChoice Greytown, dated 19 June 2017

*GCB RESOLVED (GCB 2017/61) to receive the inwards and approve the outwards correspondence.
(Moved Gray/Seconded Cr Craig)*

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

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GREYTOWN COMMUNITY BOARD

30 AUGUST 2017

AGENDA ITEM 7.1

OFFICERS' REPORT

Purpose of Report

To report to the Community Board/Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Council:

1. *Receive the Officer's Report.*

CHIEF EXECUTIVE OFFICER

1. Executive Summary

The Annual Plan was adopted 28 June with the rates increase of 3.92% being in line with the LTP forecast. Progress was made on broader issues including free swimming, accelerated wastewater and footpath/crossing upgrades, and funding set aside for an upgrade of the dog pound. These initiatives followed a good level of input from the public, with clear responses on the matters consulted.

With the passage of the Health Fluoridation Bill, Lawrence Stevenson and I met with Ministry of Health officials to discuss funding and timing of District Health Board decisions. While the Government has set aside some funding, and this is appreciated, the funding is only sufficient to enable the conversion of 20 plants per year across the country.

The LGNZ conference, held in Auckland 23 to 25 July was very well attended; this conference had over 900 attendees and was the largest to date.

Finally, the Local Government Commission announced their Final Proposal for a Wairarapa District Council; it will be good to have this very long running matter resolved one way or another.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			COMMENTS	
		2016/17 TARGET	2016/17 ACTUAL		
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.	
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.	
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.	
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.	
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)	
	% of ratepayers and residents who know how to contact a community board member	68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.	
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.	
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016)	

2.1 Local Government Commission

The Local Government Commission released their "Final Proposal For A Wairarapa District Council" on 18 July.

Timeframes for completion of this process are still variable and are influenced by whether a petition (of 10% or more of electors in South Wairarapa, Carterton, or Masterton Districts) is received by the Commission by 15 November 2017.

If the petition is received by early September, the poll will be held this calendar year. If the petition is received later than this, the poll will need to be deferred until February 2018 due to the general election.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

No CE forum was held.

3.1.2. LGNZ Conference

The above conference, themed "Creating pathways to 2050: Liveable spaces & loveable places" was held in Auckland Sunday July 23 to Tuesday July 25.

This was the largest LGNZ conference to date with over 900 attendees.

As the theme suggests, many of the presentations were aimed at thinking about what communities need and would look like into the future.

A lot of this thinking was technology and statistics based, what will our communities look like in the future, what will their needs be, and how is this achieved, both from an infrastructural asset viewpoint, but also from an amenity and recreational perspective.

An interesting perspective was that direct investment by local authorities was not necessarily imperative; partnerships and private investment are contemporary and necessary ways of achieving change.

While listening to presentations from Sir Bob Harvey (ex Mayor ex Waitakere City); Ludo Campbell-Reid (GM Auckland City Council design office); and Lord Mayor Robert Doyle (City of Melbourne) it became quite apparent that our district is performing very well in terms of transforming the look at feel of our communities. This has been achieved by direct investment, partnerships within the community, and private investment.

Futurist and Global Strategist, Holly Ransom, gave an inspired presentation on future proofing our communities. A key point made is that "We no longer have the luxury of stability – change is constant and the velocity is only intensifying".

It will be interesting to bear this in mind as we move into another LTP round, and compare community views to those expressed only three years ago.

3.1.3. Mayoral Forum

No Mayoral forum was held.

3.1.4. Community Boards

A further round of Community Board meetings were held.

3.1.5. Earthquake prone buildings policy.

On 1 July 2017, section 23(1) of the Building (Earthquake-prone Buildings) Amendment Act 2016 (2016 No 22) removed the requirement for local authorities to maintain an earthquake prone buildings policy.

The Amendment Act incorporates the earthquake prone buildings obligations into the Building Act 2004.

Accordingly, we should repeal SWDC's Earthquake Prone Buildings Policy (H800), firstly the regime has changed and is covered by legislation, and secondly to avoid having an operative policy that could lead to a conflict between policy and legislation.

4. Corporate

4.1 Financial Statement

The Financial Statements and Financial Report for the year ended 30 June 2017 are being prepared; these are far more involved than the normal monthly management reports, and will be circulated in due course.

4.2 Occupational Health and Safety

We continue to make good progress on health and safety matters. No matters were reported during the period.

4.3 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion as previously advised will be somewhere around May next year. The financial report is included in Appendix 1.

4.4 Claims – Coastal Recognition Orders

There has been little movement on this matter, apart from receiving a number of additional claims.

The following was reported in my last report; it is included here for reference. This will be a long process.

We have been notified of approximately 16 claims under the Marine and Coastal Area (Takutai Moana) Act 2011.

In each of the claims the respondents are South Wairarapa District Council; Wellington Regional Council; and The Solicitor General on behalf of the Attorney General.

The orders sought are for protected customary rights and customary marine title over certain areas.

There has been a flurry of activity in regard to this matter as all claims had to be lodged by the end of April.

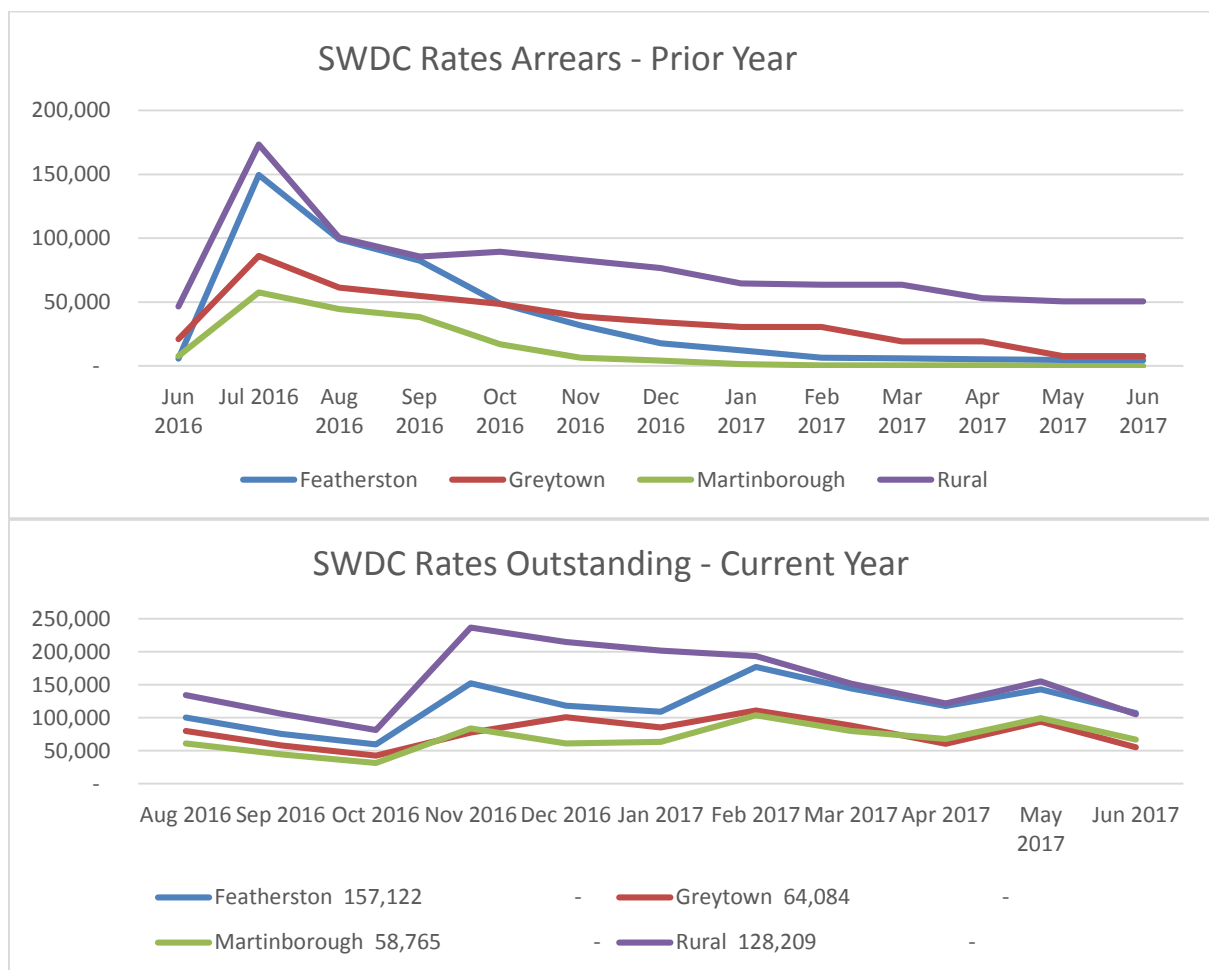
Simpson Grierson are handling this initial phase on our behalf.

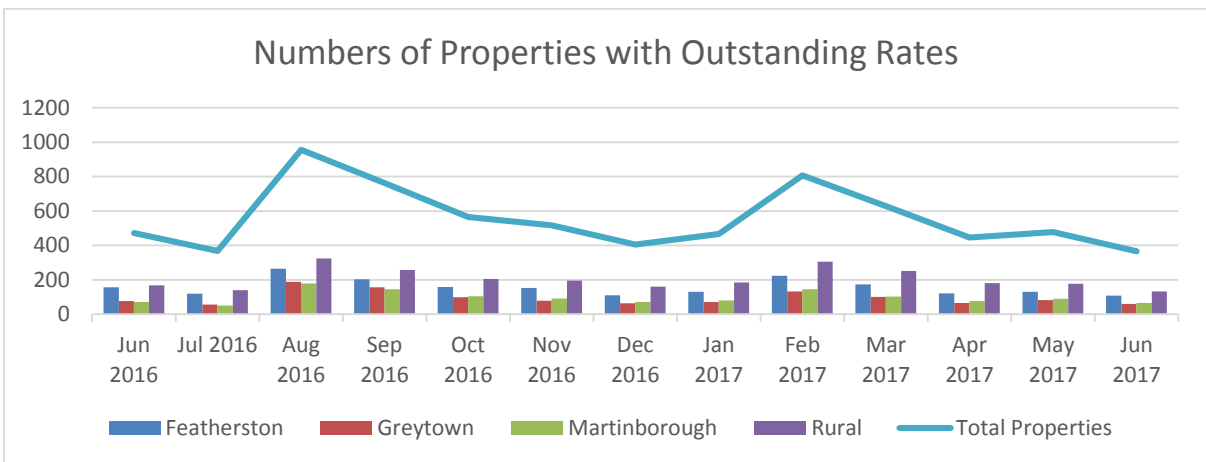
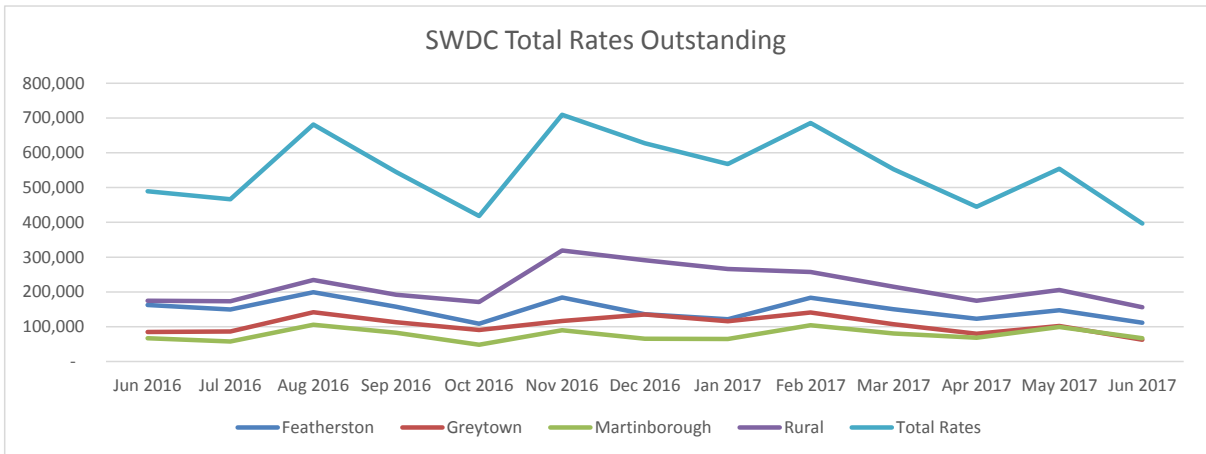
The legislation does not specify a process for consideration of these claims, the High Court will be deciding on procedural matters.

There may be some impact on SWDC in relation to various coastal consents we hold, Roding and the like.

4.5 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.





4.6 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
31 May (Wairarapa Times Age)	Expenditure on food and drink (alcoholic and non-alcoholic) for the financial year to date (July 1, 2016 – May 31, 2017)	Information provided
20 June (Mary Byrne)	How many water supplies are operated by the Council? What area each supply? How many people are in each of those areas.	Information provided
27 June (Tom Hunt, Fairfax)	Spend on gifts for elected members and staff	Information provided
29 June (Jez Partridge)	What the STEM threshold to be able to list a tree as Notable in the District Plan.	Information provided
20 July (Katrina Shanks, Funeral Directors Association of NZ)	Details of funeral directors/home, funding models applied to cemeteries etc., future plans and statistics relating to burials and cremations.	Information provided

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Waihinga Project Financials

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Project Financials

**SWDC
Waiinga Centre
Project forecast - Actuals to June 2017**

Per Council decision 18.1.2017

\$ 5,132,010

	Budget	Invoiced to 30.6.2017	Invoices to come	Forecast spend
Made up as follows:				
Rigg Zschokke Construction Contract	4,223,709	415,490	3,808,219	4,223,709
Rigg Zschokke Agreed Variations*		34,383	13,500	47,883
		<u>449,873</u>	<u>3,821,719</u>	<u>4,271,592</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	<u>-</u>	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	<u>-</u>	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		26,446	21,054	
Warren and Mahoney - Site Monitoring		18,483	16,517	
Warren and Mahoney - Variations*		11,578		
		<u>56,507</u>	<u>37,570</u>	<u>94,078</u>
Development & Design Variations**		66,984	10,050	77,034
QS Services to completion	50,000			
Venture Consulting		2,500	27,500	
Clendon Burns & Park		13,438	3,562	
		<u>15,938</u>	<u>31,062</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			136,494
Overall budget	\$ 5,332,010	1,367,103	3,900,401	\$ 5,268,504

***Construction Variations to date:**

	Invoiced to 30.6.2017	Invoices to come	Forecast spend
Rigg Zschokke			
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room		2,500	
Temporary structural support		9,500	
Concrete under existing foundation		1,000	
Remove plaster and steel support for overlay wall		5,000	
Supper room framing connection to external wall		1,000	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
	<u>34,383</u>	<u>13,500</u>	<u>47,883</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Revision re additional toilet	900		11,578

JNL and Other Savings To be confirmed

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	8,940	3,900	
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554		
	<u>66,984</u>	<u>10,050</u>	<u>77,034</u>

Net cost/(savings) from Variations:

136,494

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Consultants have been working with the 3 Councils to establish which data is recorded and how it is stored so as to enable effective reporting against AER's in WCDP. A working paper has been completed setting out a proposed framework and a stock take has been finished.

Work has progressed on the updating of the schedule of protected notable trees. A consultant has been engaged to undertake the more technical planning work along with an arborist to advise on the specifics of each tree.

A brief report has been presented to the 3 community boards and the Maori Standing Committee seeking input. A review of the records of each existing tree in the schedule has also being commenced along with site visits to confirm current status of each tree.

A difficulty has occurred with the "ground truthing" exercise due to the timing of the seasons. Being winter, many trees are currently without leaf cover and this has proved problematic when attempting to identify the specific type of tree, even for an arborist. It is now proposed to await spring when leaf cover will reappear.

The presentation of evidence to the independent hearings panel acting for the regional council, in relation to the proposed Natural Resources Plan is ongoing.

Council along with MDC are using Boffa Miskell to prepare and present Councils planning evidence with staff providing additional evidential inputs as required.

This is a very complex and time consuming process that is putting considerable pressure on staff time and resources and it is expensive in terms of the consultants work, even on a shared cost basis with MDC.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	96.1%	NCS. 5 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	94%	NCS. 3 applications have exceeded timeframes as previously reported.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	98%	NCS. 1 application has exceeded timeframe as previously reported.

20 resource consent applications were received between the 1st and 30th of June 2017.

71 land use and 60 subdivision (131 total) resource consents were processed in the 2016/2017 financial year.

133 resource consents were processed in the 2015/2016 financial year.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	100 %	99.99%	All information provided to applicants as required by LG Act. One complaint received to date – not proven as fault of Council, but was an error- approx. 50% refund of fee made (urgent to non-urgent). G:\LIMs\LIMS PROCESSED 2016-17
My non-urgent LIM is processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2016-17

TYPE	YTD	PREVIOUS YTD	PERIOD	PREVIOUS PERIOD
	1 JULY 2016 TO 30 JUNE 2017	1 JULY 2015 TO 2016	1 JUNE 2017 TO 30 JUNE 2017	1 JUNE 2016 TO 30 JUNE 2016
Standard LIMs (Processed within 10 working days)	225	256	19	11
Urgent LIMs (Processed within 5 working days)	85	85	4	11
Totals	310	341	23	29

As shown above the number of LIM's processed has decreased slightly in the last 12 months from 341 to 310, an end of year decrease of 9%. Over previous years the number of LIMs processed had steadily increased each year and this represents a levelling off of the numbers of LIM's processed.

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.48%	NCS
Building consent applications are processed within 20 working days	100%	98.71%	NCS
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
Earthquake prone buildings reports received	80%	63.44 %	148 of 229 known EQP premises had been addressed. A new process is now in place.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	7	\$196,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$350,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	51	\$4,082,411
Other (public facilities – schools, toilets, halls, swimming pools)	0	0
Totals	59	\$4,628,411

Work to prepare for the next programmed Accreditation Review of Councils BCA functions (processing and inspecting Building Consents) has begun.

This review is programmed to take place in January of 2018. In the previous 2 accreditation reviews Council has not received any Corrective Action Requests (CARs) and few strong recommendations for improvements, this representing excellence in performance.

However due to changes in the regulations surrounding this process and the requirements for accreditation, we are having to make a substantial number of changes to our current processes.

If we are to achieve a similar result to those achieved in the last 2 reviews, a significant amount of work is required to be done. To assist with that work we have engaged a specialist, Mr John Tait to help staff prepare, over the next few months.

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Not commenced due to staff member responsible being on maternity leave.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	96%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls

The government has recently announced changes to the legislation around dangerous dogs. This follows widespread public concern about attacks on children. The proposal is to strengthen the requirements around dangerous breeds and dogs declared to be dangerous so as to protect the public better from attacks. These changes are long overdue.

INCIDENTS REPORTED 1 JUNE 2017 TO 30 JUNE 2017	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	0	0	0
Attack on Person	0	0	0
Attack on Stock	1	0	0
Barking and whining	1	0	5
Lost Dogs	2	0	0
Found Dogs	0	0	0
Rushing Aggressive	2	2	0
Wandering	9	5	0
Welfare	0	0	0
Fouling	0	0	0
Total	15	7	5

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	95%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls

INCIDENTS REPORTED	TOTAL
Stock	5

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	94.64%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 106/112 call outs were attended within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 30 JUNE 17	PREVIOUS YTD 1 JULY 15 TO 30 JUNE 16	PERIOD 1 JUNE 17 TO 30 JUNE 17	PREVIOUS PERIOD 1 JUNE 16 TO 30 JUNE 16
Total	112	103	7	5

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement.	100%	100%	

Due to a review of the classification of wineries (related to the applicable risk assessment) when the new legislation came into force, we have recently completed making refund payments in relation to 20 premises. Most refunds covered a 3 year period and were on average around \$5-700. Approximately \$14,000 was refunded.

The premises had been over charged in relation to a) obtaining alcohol licences and b) payment of annual monitoring charges under the Act.

As shown below, the amount of work has continued at high levels for the year. We are currently preparing the annual report to the Alcohol Regulatory and Licencing Authority as required under the Act. This will be provided to Council for its information in the next Council meeting round. One matter officers will be specifically highlighting are the difficulties surrounding the requirements relating to special licences.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD	PREVIOUS YTD	PERIOD	PREVIOUS PERIOD
	1 JULY 2016 TO 30 JUNE 2017	1 JULY 2015 TO 30 JUNE 2016	1 JUNE 2017 TO 30 JUNE 2017	1 JUNE 2016 TO 30 JUNE 2016
On Licence	19	31	0	7
Off Licence	20	23	3	1
Club Licence	4	6	0	1
Manager's Certificate	131	118	8	8
Special Licence	60	45	4	5
Temporary Authority	7	5	4	0
Total	241	228	19	22

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.7 Bylaws

Between 1 and 30 June 2017 one notice was sent out relating to trees and hedges interfering with public access along a road. There were 3 abandoned vehicle complaints responded to.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

On 13 and 14 July the region experienced a storm event that had all but one road into Martinborough cut off. While there was concern regarding the event within Martinborough, the rural communities whilst suffering some damage, expressed satisfaction with the response.

Following the event a debrief was held where several areas of improvement have been noted. Better inter contractor communication and fixed alternate route signage were some of the areas for improvement. There are also some actions to be discussed with council and community boards on current practices and if amendment are needed this will be done as required. These areas include 24hr updates of social media and communications with external parties.

Continued transport discussions have been held with the New Zealand Transport Agency (NZTA) and the three Wairarapa councils regarding the ability to bring the councils roading networks management into one unit. With the restructure of NZTA and those that councils have relationships with it has been decided that Mark Owen, the now Regional Performance Manager, Wellington, will speak to the Chief Executive and Mayor on the changes. Also the community boards will meet and be briefed on the development of works that have been put forward.

A workshop will be held looking at incorporating the sections of State Highways 53 and 2 into a single unit and facilitated through Equip, a branch of Local Government New Zealand. Numerous models from around the country had been discussed as also a way forward and the workshop will review the options and issues in the Wairarapa and possible models to reflect the uniqueness of the region and its makeup.

The discussions on the Solid Waste Contract are continuing with reviews of the contracts added levels of service and costs. A further briefing is expected over the coming weeks.

The preparation of the annual report is underway and reporting of the annual achievement reports for NZTA has been completed. Work is being undertaken on the solution and use of "tetrapods" on the Cape Palliser Road. They are tetrahedral concrete structures used as armour unit designed to dissipate the force of incoming waves by allowing water to flow around rather than against it. With continued coastal erosion issues these may be a future solution as in areas below.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 (0 complaint)	0 per1000 (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 (0 complaint)	0.29 per1000 (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.29 per1000 (1 complaint)	2.87 per1000 (10 complaint)	0	10
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.29 per1000 (1 complaint)	12.1 per1000 (41 complaint)	3	41
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 (0 complaint)	2.01 per1000 (7 complaint)	0	7
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(3/3) 100%	-	0	64
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(3/3) 100%	-	0	64
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(8/10) (80%)	-	10	318
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(7/10) (70%)	-	10	318
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%		20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

2.2 Water supply capital improvements

2.2.1. Featherston water supply

Stage 2, the treatment improvement works and commissioning have been completed. To date the plant has been operating reliably, supplying Featherston. Ministry of Health (MoH) officers have visited site to observe the operation and completion of the project. The balance of the subsidy available will be claimed. Total project costs are not able to be confirmed as yet but expected to be in range \$1.35 - \$1.4M.

2.2.2. Water reticulation renewal

The tender for trunk pipeline renewal works for the Greytown urban supply in Woodside Road by Core Infrastructure Ltd has been completed and the pipeline is now in service. Stage 3, is planned for 2017/18 where the main will be fully replaced up to the Woodside treatment plant, including trenchless replacement in two locations.

2.4 Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period with some replacement of equipment.

The extended Waiohine water treatment plant now has been commissioned and in service for both the Greytown and Featherston communities.

2.5 Water reticulation

There were 10 reticulation repairs reported and rectified during the period.

2.6 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 6 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
Number of blockages per 1000 connections	<10	6	11.55 per1000 (51 complaint)	5	51
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	5/6 (83%)	62

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/6 (83%)	62
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.99 per 1000 (4 complaint)	0	4
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.5 per 1000 (2 complaint)	1.49 per 1000 (6 complaint)	2	7
No. of complaints per 1000 connections received about sewage system blockages	< 15	8	11.55 per1000 (51 complaint)	8	51
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	5/6 83%	-	5/6 (83%)	84% (52/62)

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston waste water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the council replied to at the start of June.

Further clarification around a range of matters has been sought with additional field data (in stream) now being collected to further consolidate Councils application case. It is not known when the application will be publicly notified but not expected before the end of August.

Staged improvements at Martinborough and Greytown WWTPs

Improvement works at the Martinborough site have commenced and the irrigator in place and related civil works underway. Full completion of this phase is not anticipated until October. The consent requirement is no later than November 2017.

The procurement of the Stage 1B improvements for the Greytown WWTP is continuing with two companies shortlisted from the ROI. The two companies are expected to deliver their Design/Build proposals in the first week of August.

New aerators have been installed at Greytown WWTP which will assist the treatment and further mitigate the odour complaints that occurred last year. The sludge bioremediation programme is planned to commence in July.

3.2.2. Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

Martinborough had an equipment failure during the heavy rain event on the 14th July. The high level in the ponds exceeded the capacity and an overflow without UV disinfection occurred, breaching the consent conditions.

Normal operation would need an operator to remove a mechanical plug, however this failed, so the overflow occurred without operator intervention. WRC have been notified and an improved system is being developed.

3.2.3. Wastewater reticulation

There was 1 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 11% compared to May 2016	Current average month increased 26% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily.

5.3 Kerbside and associated services (Combined Contract MDC, CDC and SWDC 2017-2022)

Tenders for the combined waste services contract closed on 29 March 2017 and further information may be available at the meeting.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MAY	YTD	MAY	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	24/39 (62%)	305/390 (78%)	39	390
Meet annual plan footpath targets	Yes				

6.2 Roothing maintenance – Fulton Hogan

Heavy concentration on grading of unsealed roads has been carried out through July, commencing in August there will be the introduction of a tow behind roller on the rear of 1 grader.

Logging operations are being carried out on the unsealed sections of Haurangi, Dry River and Papatahi Roads. These operations are requiring additional inspections.

A rain event on 13/14 July had an effect on the network generally between Hinakura and Pirinoa with a number of road closes over a 12 to 18 hour period.

Fulton Hogan are currently assessing the damage in terms of flood damage costs and timelines to full reinstatement.

A large number of sealed pavement failures have been identified on Western Lake and Lake Ferry Roads and have been programmed for repairs.

A high coastal swell at Cape Palliser on 22 July caused more pavement damage to the road in the area of the Department of Conservation station.

6.3 Other activity

Whittaker Contracting are progressing on the bridge maintenance contract.

7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS	INCIDENTS
Ratepayers and residents satisfaction with Council swimming pools	67%		
Occupancy of pensioner housing	94%		Actual: 99.8%
Ratepayers and residents satisfied with town halls	76%		NRB Survey: 74%
Cycle strategy	Developed		
Ratepayers and residents satisfied with public toilet facilities	90%		NRB Survey: 85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
% of ratepayers and residents satisfied with libraries	90%		NRB Survey: 91%

7.2 Parks and Reserves

7.2.1. Featherston

SWDC, and Featherston (as sister town to Messines), remembered the Battle of Messines during the week of 7-14 June 2017. The New Zealand Division saw action between 7 and 9 June, and while successful in capturing their objective, it was at the cost of 3700 casualties including 700 dead. In Featherston, the flag of Belgium was flown alongside the New Zealand flag, and a remembrance flag at the war memorial, library and Anzac Hall. These three flags also flew at the SWDC office during the week.



Work on car-parking areas around Card Reserve has been completed for 2016/17. The proposed car-park between the stadium and Underhill Road was not done, as measuring up showed we would gain very few car parks for a relatively high cost. Instead, the existing carpark around the stadium was repaired and line-marked, so there are now 25 car parks available there. Kerb and channel and a hard surface were put down on the Johnston St road reserve along the side of the rugby/athletic fields, and it is hoped to carry this right through past the swimming pool to the soccer fields in 2017/18.

Plans are being drawn up for a refresh of planting at the Featherston War Memorial, as many of the hebes and shrubs are past their best.

Year 7 and 8 students at St Theresa's School have been undertaking a project for council in Barr-Brown reserve, to locate and recommend action on epiphytic plants growing in the native trees. These plants can become quite large, and have caused problems in other New Zealand native reserves as they can be dangerous if they fall on people. The students have been studying the nature of epiphytes, and have carried out a preliminary reconnaissance in the reserve. They will be reporting back on their findings, including whether any epiphytes are recommended for removal, and are also going to prepare signage about these plants for reserve users.



The extremely wet weather in July caused some problems, particularly on the Domain tracks, which needed tidying up, and also at the dog park where the entry areas became lakes – these have now been filled in.

7.2.2. Greytown

Arbor Day was celebrated in Greytown in early July with planting in several of the parks. Children from Greytown Early Years, Greytown School and Greytown Kindergarten planted 45 native trees in O'Connor's Bush; this was organised by the Friends of O'Connor's Bush. The Friends of Sarah and Stella organised the planting of a pear tree in Stella Bull Park by children from the Blue School, the tree being donated by Steve Meyrick of Pine Haven Orchard. The Wairarapa Times-Age donated a number of native trees to Council as part of the Trees That Count campaign, and the majority of these were planted a Greytown Cemetery by members of the Community Board and Tree Advisory Group. The trees were planted across the eastern boundary of the Catholic section, and will provide shade and beauty in this area in years to come.



The Community Board requested the removal of the chain across the western entrance to O'Connor's Bush, as wheelchair/mobility scooter access is needed. Planning is underway for a suitable arrangement to allow access for wheelchairs and mobility scooters that still prevents cars and motorbikes from getting into the Bush.

The wet July affected Greytown too, with officers formally closing the Soldiers' Memorial Park playing fields for one weekend to protect the surface. Fortunately Capital Football had decided to cancel all sport that weekend anyway. The Greytown dogpark entrance also required filling in to get rid of the slush and mud.

7.2.3. Martinborough

The planned winter planting for Considine/Centennial Parks has begun with the planting of two kowhai trees at the entrance to Centennial Park. The olive trees alongside the lime path through the two parks have been trimmed and lifted, resulting in the removal of four truckloads of clippings.

The wet weather impacted Martinborough Square, which became Martinborough Lake for a day or so, but this doesn't seem to have damaged the new grass. One tree in the Square collapsed and was removed.



Martinborough dog park took a battering both from the weather, and from its alternate use as a road during Gypsy Week early in July.

7.3 Urban berms and road reserves

Officers have been updating the "No-Spray Register", a record of properties where no use of chemical sprays on the footpaths and berms has been requested. This record is part of the parks and reserves contract with City Care, and needs updating as properties change hands and/or residents opt for an organic approach in their own gardens and don't want to risk over-spray. A form has now been developed and placed on the SWDC website so people can make the request to join the "No-Spray Register". To make it easier for the City Care staff, the properties on the register are marked with a green triangle on the footpath/kerb, and these have also been refreshed.

7.4 Playgrounds

At Featherston playground, the flying fox is out of action pending repairs to the timber on the tower and steps leading up to it. Work is also planned on the edging which holds the soft-fall bark for the flying fox, and to get some better fencing up between the playground and Birdwood Street. The old see-saws have been removed as they are just an accident waiting to happen, and replacements are under consideration.

At Martinborough, the dual swing is temporarily out of action because of unsafe soft-fall material and a damaged platform, but repairs are in progress.

7.5 Community housing

For the first time since 2012, we have vacancies in the Matthews Flats in Featherston. These flats, like the Burling Flats and Featherston stadium, were built with Dux Quest plumbing piping, one of the earliest plastic pipes

used for plumbing. As it ages, the pipe is prone to splitting, and we have already had several such events, with resulting leaks, in the Matthews Flats and the stadium. In those situations, we have only been able to replace the affected sections of pipe. We're very conscious that the pipe is sitting there like a ticking time bomb, so we are taking the vacancies as an opportunity to completely remove and replace all of the pipework, and do some much needed redecorating in two of the flats.

Westhaven flats in Greytown similarly have not had a vacancy since 2012, and one tenant has lived in her flat for 17 years. We took advantage of a brief absence by the tenant to get the kitchen, laundry and bathroom re-painted.



7.6 Cemeteries

At Greytown cemetery we have been having issues in several areas with people driving across the lawn plots, including across recent interments, and also vehicles parking on unmarked graves in the paupers' and children's area. Additional bollards and chains are to be placed in several areas, including the complete enclosure of the paupers'/children's area. We have also had a large number of temporary signs made up, and these are being placed in all three cemeteries in areas where we know we have problems with people driving on the grass/plots. We are also doing some tidying up of the Millennium Shelter in preparation for updating the directory of those interred.

The Greytown cemetery driveway has been tidied up, with the removal of the tree stumps on the southern side, and a start made on turning that area into car parking.



**PLEASE KEEP VEHICLES ON
THE DRIVEWAYS.
DO NOT
DRIVE ACROSS OR PARK
ON GRASS.**



The fence at Greytown cemetery is looking much better since it has been water-blasted. We will re-paint it in spring/summer, when weather improves.

7.6.1. Purchases of burial plots/niches 15 June 2017 to 26 July 2017

	Greytown	Featherston	Martinborough
Niche			
In-ground ashes Beam			1
Burial plot	1		2
Total			

7.4.2 Ashes interments/burials 15 June 2017 to 26 July 2017

	Greytown	Featherston	Martinborough
Burial	2	1	2
Ashes in-ground	2		
Ashes wall	2		
Total			

7.7 Pools

Between-season work continues behind the scenes, with the completion of painting inside the changing rooms at Martinborough pool. We are also looking to replace the castors on the pool cover trolley with some industrial strength ones, as the current light ones keep getting broken.

7.8 Property

7.8.1. Featherston

New photographs have been taken of the Anzac Hall for advertising as a conference venue, and will be used to update the website shortly.



7.8.2. Greytown

We have done some work in the Greytown Town Centre in the upstairs green room used by Civil Defence, coating the entire north wall with Resene Write-On Wall paint. This has turned the entire wall into a whiteboard (or more accurately, a light-greenboard) which will be useful for both civil defence and other users of the room. A black border will hopefully hide any residual dust and smudging from whiteboard pens. We are in the process of replacing one of the hand-driers in the public toilets, as the current one is only working intermittently. We are also reviewing the lighting in the WBS room, with a view to adding extra luminaires at the west end, and possibly replacing the recessed downlights in the ceiling on the south side of the room.

New photos were also taken of Greytown Town Centre, and will be added to the website.



7.8.3. Martinborough

The last two properties of those being sold as part of the Waihinga Centre funding are now in the process of sale. These are the 3.4Ha block on the corner of White Rock and Te Muna roads, and the 0.54Ha block on the corner of Lake Ferry and Pukio East roads.

7.9 Toilets

The new toilet at North Tora has been completed, and final preparations are under way for commencing the work on the new toilets at Ngawi. The frequency of cleaning and restocking the coastal toilets is under review due to the increased loading from tourists and campers.

7.10 Events

7.10.1. Featherston

Completed events:

The Time Travellers' Ball held Saturday, 24 June 2017 at the Anzac Hall



Future events:

7.10.2. Greytown

Completed events:

Apache Jacks Wairarapa Kids Cross Country held Sunday, 23 July 2017 at Soldiers Park Memorial

Future events:

7.10.3. Martinborough

Completed events: Nil

Future events: Nil

7.11 Libraries

Aaron Bell has joined the team at Martinborough library, replacing Janet McAllister who has gone to Masterton library. The recruitment for Janet's replacement also produced a number of new people willing to fill in as casuals, so there are new faces in all of the libraries.

Featherston library's July holiday programme included Maths is Fun and two paper craft projects, one of which involved the creation of paper moths for an art installation in the United States.

Martinborough library's Winter Warmers events included some interesting decoupage. All three libraries hosted the Travelling Tuataras Stories and Songs for the children towards the end of the holidays.

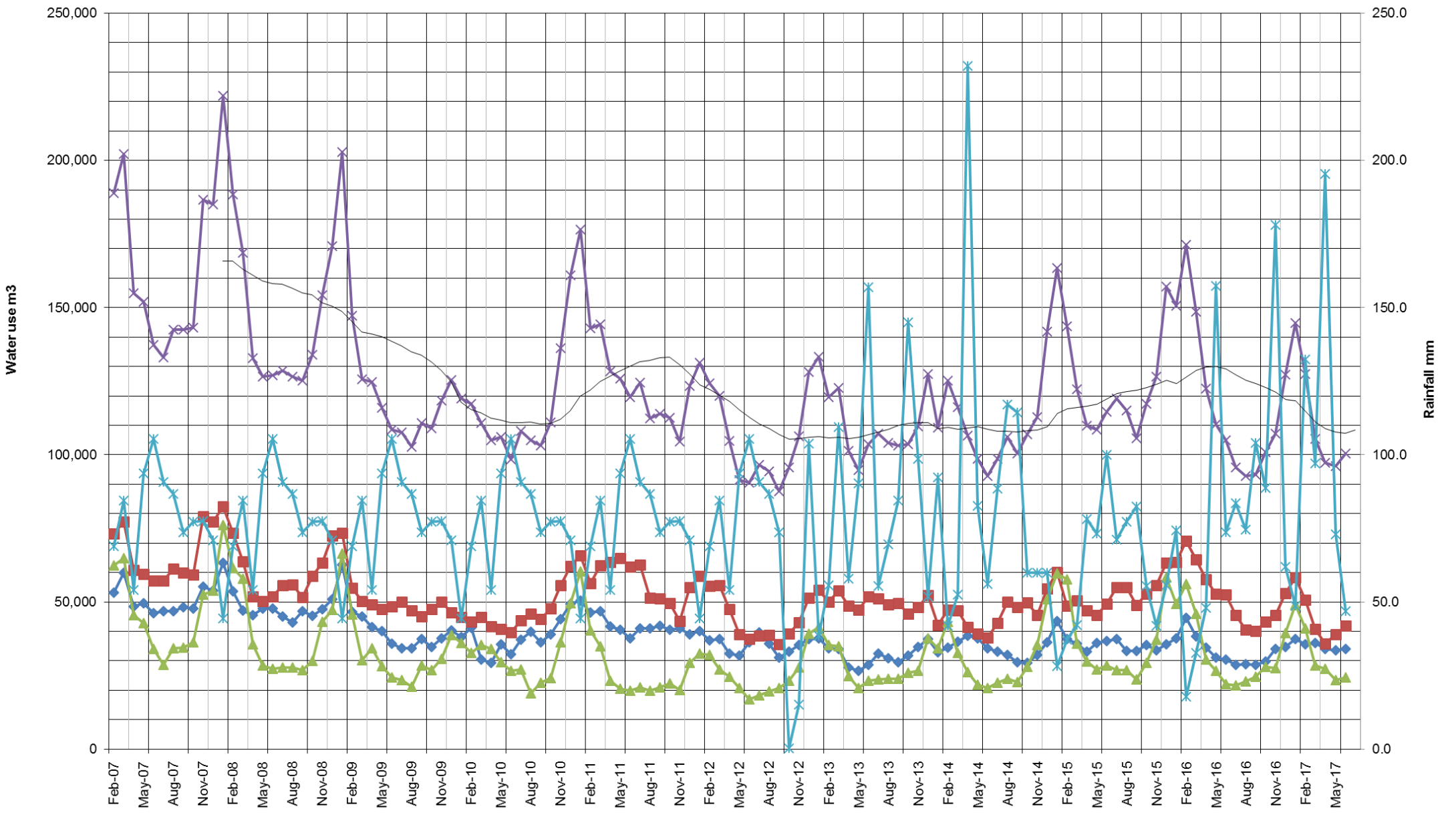
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

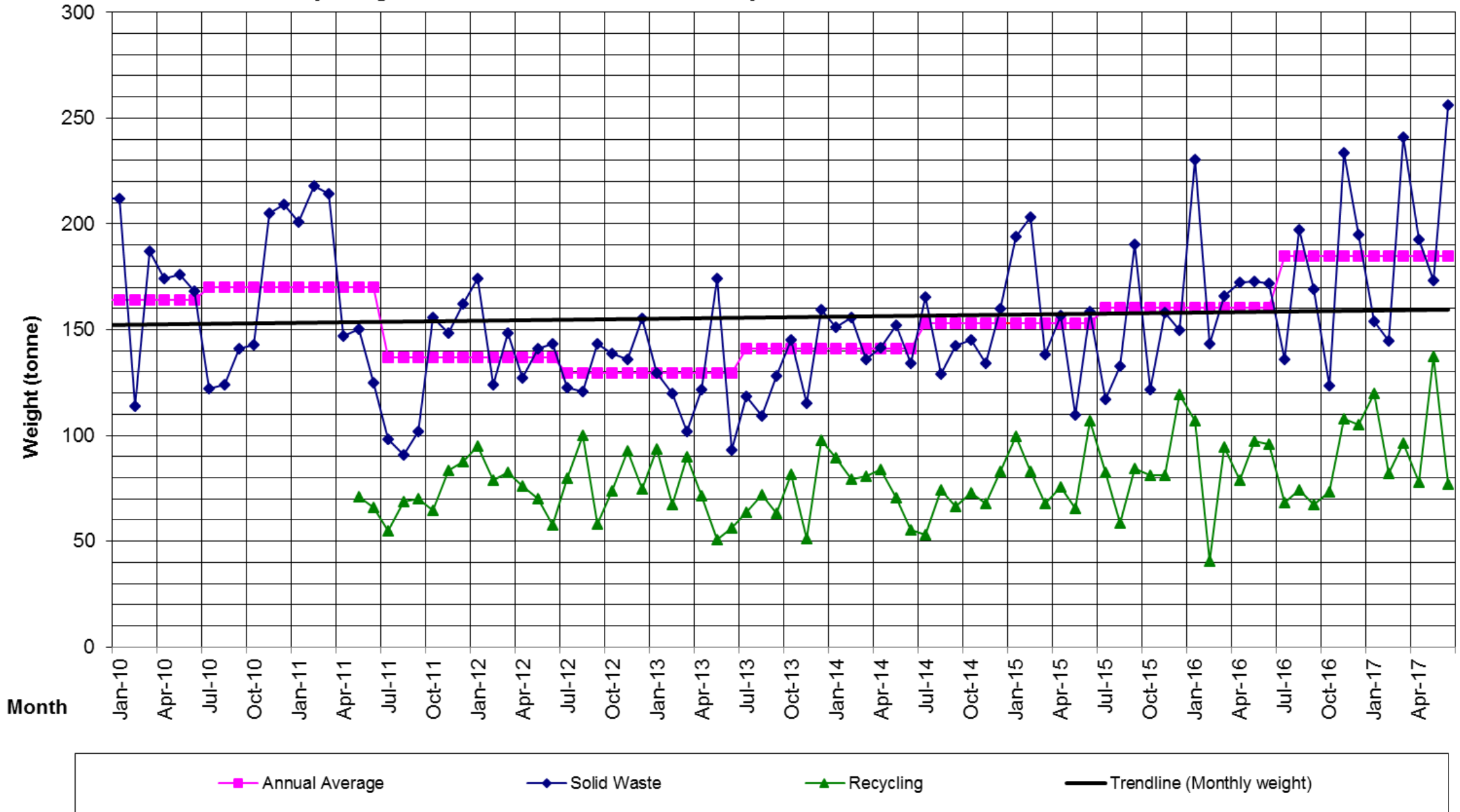
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



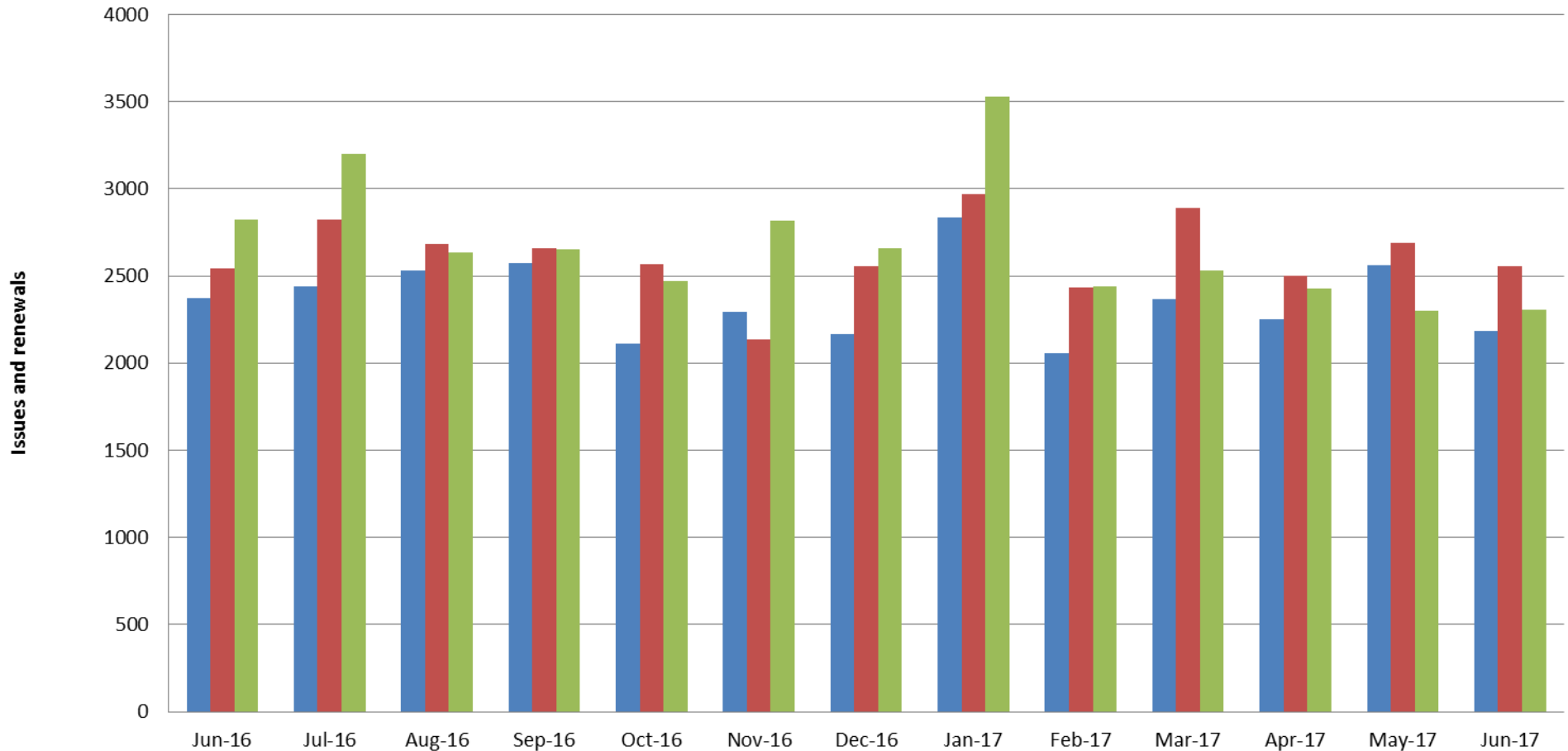
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



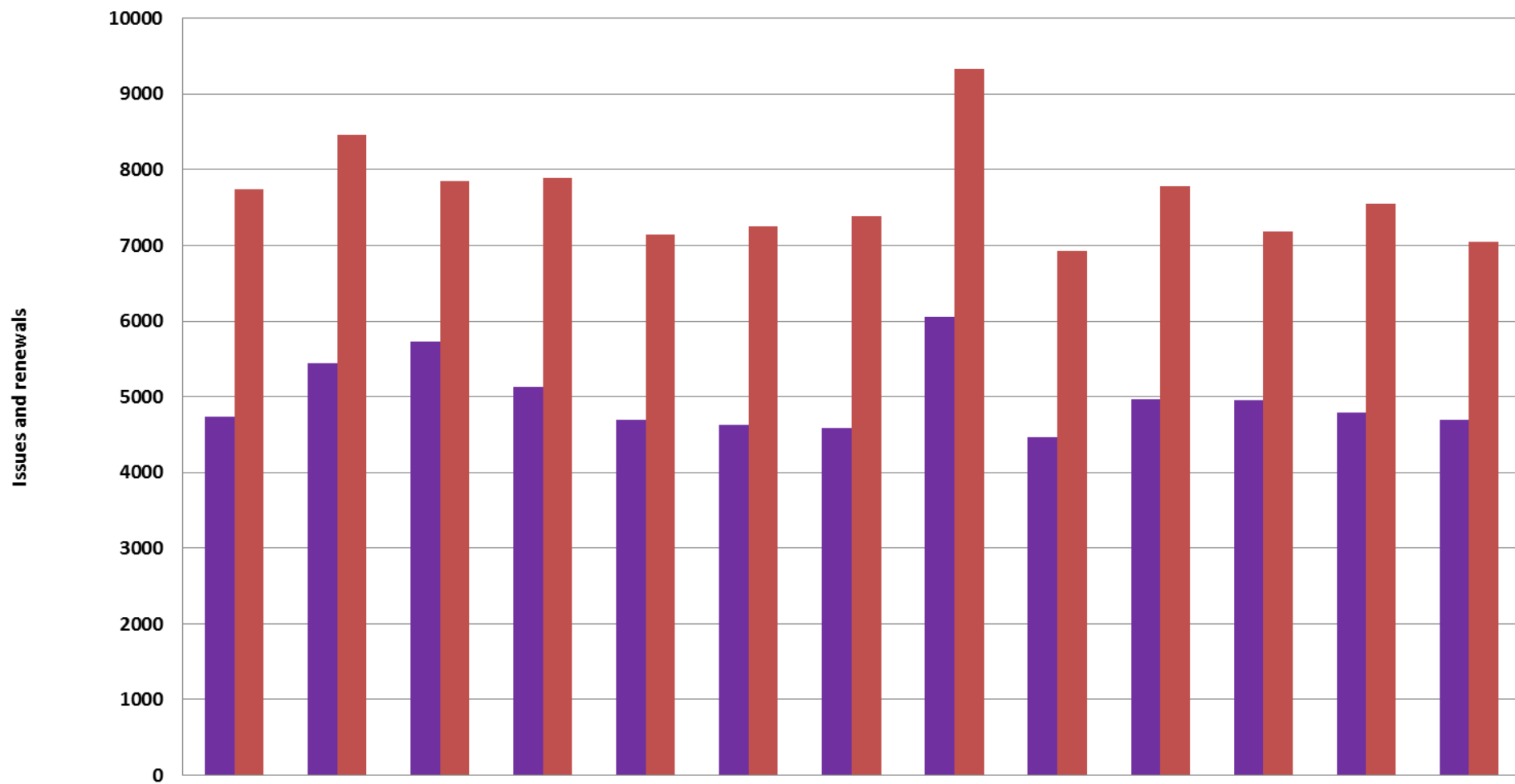
Appendix 3 – Library Statistics

South Wairarapa libraries - issues and renewals to June 2017



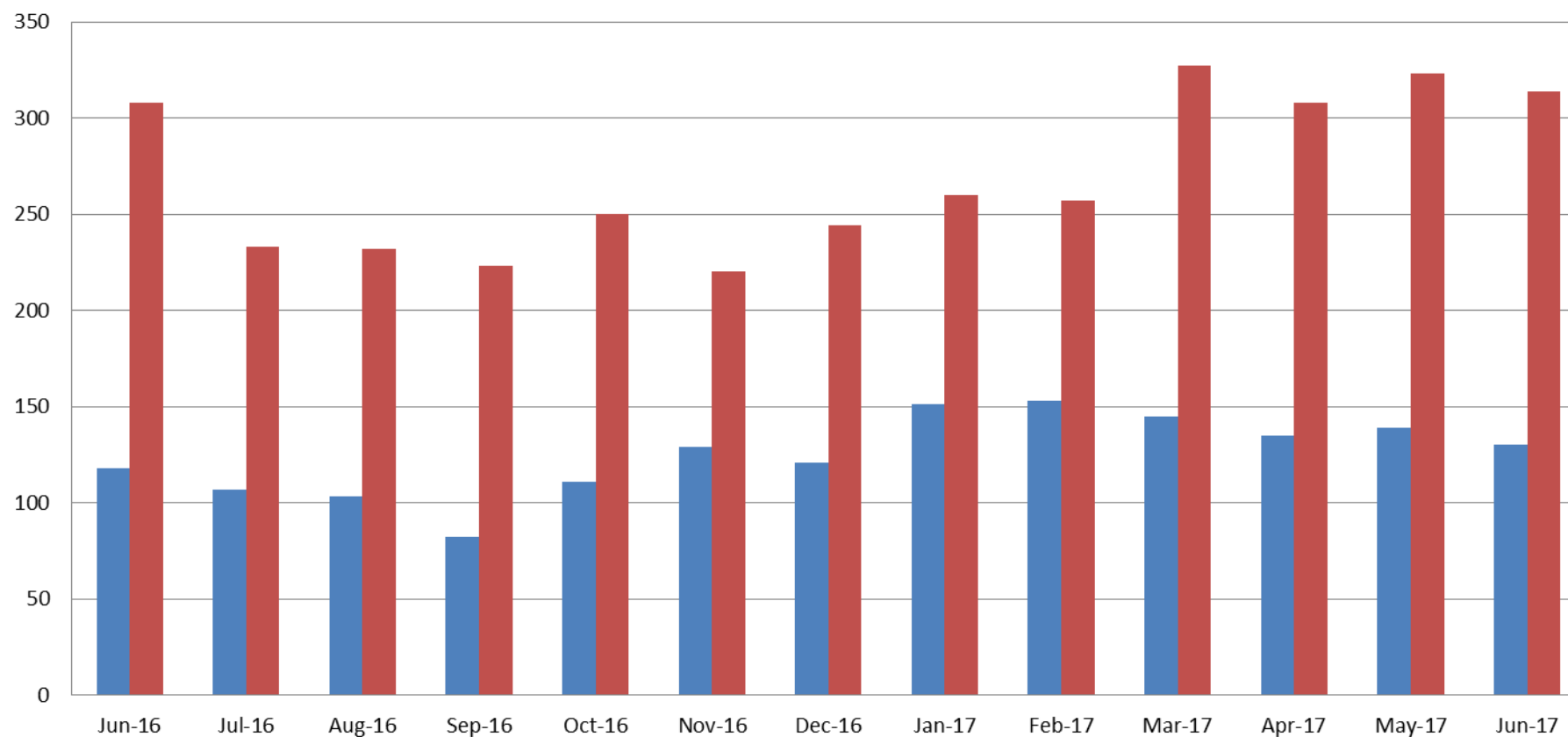
	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
■ Featherston	2375	2440	2533	2574	2113	2296	2167	2836	2057	2369	2254	2563	2186
■ Greytown	2543	2820	2684	2659	2567	2136	2556	2967	2432	2888	2503	2687	2558
■ Martinborough	2820	3197	2635	2654	2467	2819	2661	3526	2442	2529	2427	2302	2306

Wairarapa Library Service - issues and renewals to June 2017



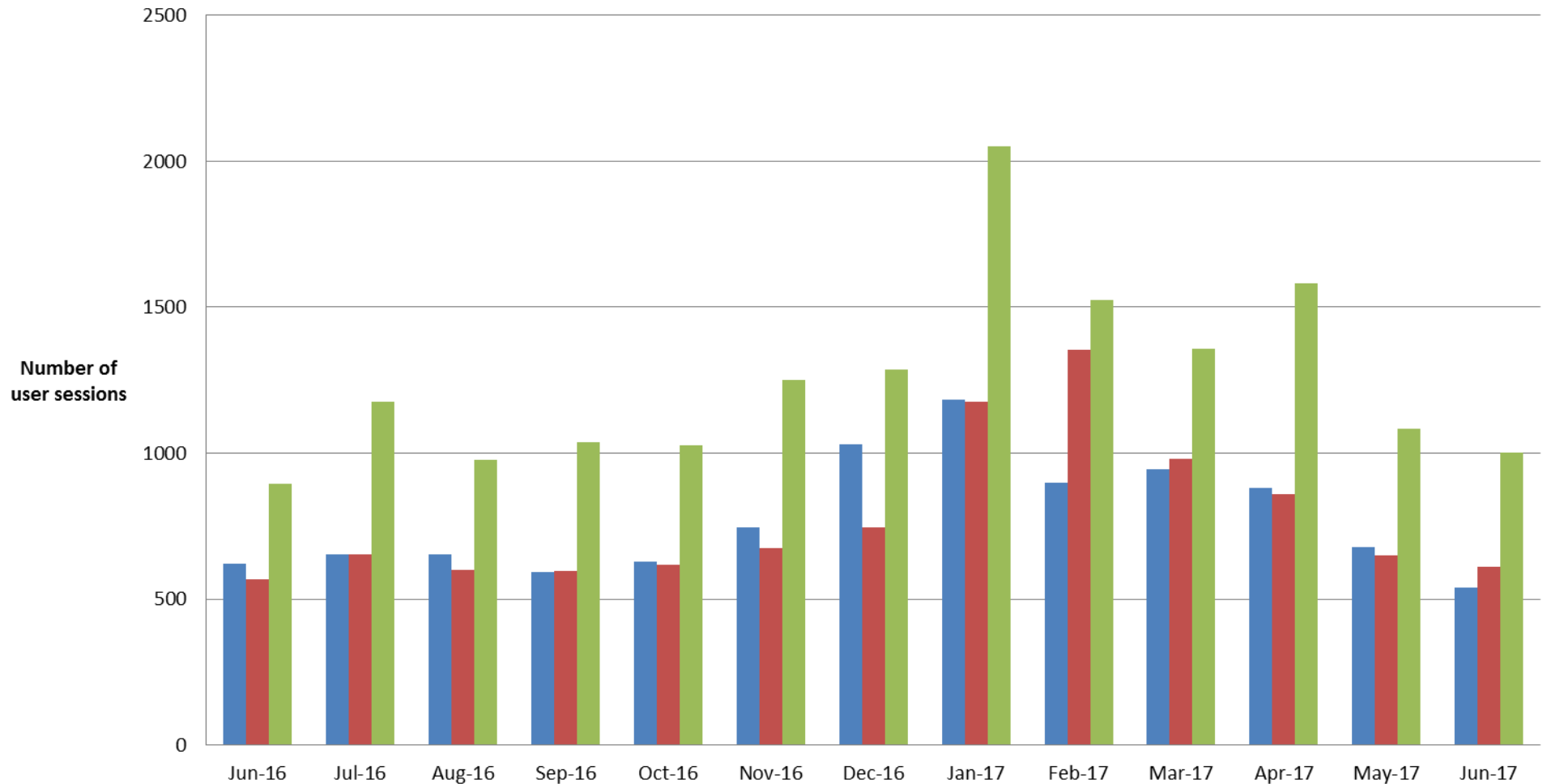
	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
■ Carterton	4730	5444	5733	5126	4698	4629	4586	6051	4468	4972	4951	4794	4694
■ South Wairarapa	7738	8457	7852	7887	7147	7251	7384	9329	6931	7786	7184	7552	7050

Wairarapa Library Service - audio and e-book issues to June 2017



	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
■ Audiobooks	118	107	103	82	111	129	121	151	153	145	135	139	130
■ E-books	308	233	232	223	250	220	244	260	257	327	308	323	314

APNK Wi-fi user sessions to June 2017



	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
■ Featherston	621	655	653	593	628	745	1030	1183	900	945	882	678	540
■ Greytown	567	653	599	597	617	675	745	1177	1354	979	861	650	610
■ Martinborough	894	1177	977	1036	1026	1251	1288	2050	1524	1356	1581	1085	1003

GREYTOWN COMMUNITY BOARD

30 AUGUST 2017

AGENDA ITEM 7.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 30 August 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 30 August 2017

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
43	3-Feb-16	Resolution	Leigh Hay	GCB RESOLVED (GCB 2016/06) to approve a budget of up to \$1,000 to remove old Greytown entrance way signs. (Moved Cr Craig/Seconded Stevenson) Carried	Open	In Commitments 13/4/17: This should take place within the next month. Permission for consent has being lodged with NZTA
240	27-Apr-16	Resolution	Mark	GCB RESOLVED (GCB 2016/17) to support the submission of Graeme Gray, representing the Greytown 2000 Project, to update the Greytown Cemetery name boards, including burials and cremations, in the immediate future. (Moved Cr Craig/Seconded Hay) Carried	Open	19/5/16: Advised that the Wairarapa Branch of the Society of Genealogists has been approached looking for volunteers to work through the update as there is currently no staff capacity. No time-frame for completion but the project has started. 07/06 Genealogists have a team to work on this, preliminary meeting next week 22/07 Genealogists under way with compiling revised list to update sign 7-2-17 Still underway 05/12 Genealogists are almost finished with their work, just waiting on final spreadsheet 03/03/17 Genealogists touched base to say they are about two weeks away from being finished with their work. Trish and Helen to meet with them when they finish, and then plan the updated signage 24/5/17 Genealogist's' material now ready to be turned into signs as soon as Trish and Helen have time to format the text 16/08/17 Text to be formatted and sent to signwriter before 31/08 <i>(this action is to remain live until completed)</i>
60	1-Feb-17	Action	Paul	Review the proposed Greytown CDEM Community Response Team's TOR for uniformity (as compared to the Featherston and Martinborough documents), against WREMO's contracted responsibilities and Councils standard templates	Open	
141	15-Mar-17	Resolution	Leigh Hay	GCB RESOLVED (GCB 2017/17): 1. To receive the Naming of New Roads Report. 2. To submit a list of approved names and support the revised road approval process. (Moved Cr Craig/Seconded Gray) Carried	Actioned	13/4/17: Leigh Hay has contacted Ian Farley to put forward significant local names (with Explanations) for consideration. Paora has submitted a list of significant Maori names.

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
						7/6/17: Leigh also talking to Neil Montgomerie 19/8/17: Names submitted from Neil Montgomerie
218	26-Apr-17	Resolution	Mark	GCB RESOLVED (GCB 2017/26): 1. To receive the Action Items Report. (Moved Hay/Seconded Rainford) Carried 2. That the chain across the western entrance of O'Connors Bush be removed and that a wooden barrier similar to the one at the eastern end of the walkway be installed. (Moved Gray/Seconded Rainford) Carried	Open	24/6/17 Awaiting start of new Ops Manager at City Care 7/6/17: GCB request a response by the 15 June, with a view to having a new walkway access system in place by 30 June 19/6/17 Job is now with City Care for action 14/08 City Care no longer have builder on staff; referred to one of our other building contractors for pricing and action
223	26-Apr-17	Resolution	GCB	GCB RESOLVED (GCB 2017/31): 1. To receive the Poppy Road Signs Project. 2. To identify possible locations for remembrance as part of the Poppy Road Signs Project. (Moved Hay/Seconded Rainford) Carried	Open	6/6/17: GCB supporting the project and to identify suitable locations
328	7-Jun-17	Resolution	Leigh Hay	GCB RESOLVED (GCB 2017/46): 1. To receive the Beautiful Towns and cities Awards Report. (Moved Hay/Seconded Rainford) Carried 2. To form a working group to focus specifically on submitting an entry into the Most Beautiful Small Town/Village category, and to look at projects undertaken that have achieved this, in order to get an application submitted in a timely manner. (Moved Hay/Seconded Cr Craig) Carried	Actioned	
329	7-Jun-17	Resolution	Leigh Hay	GCB RESOLVED (GCB 2017/47): 1. To receive the Chairperson's Report. 2. That following on from the previous welcome to Greytown signs report, to approve up to \$2,000 for C. Turvey of 3D Designs to offer several options for new Welcome to Greytown signs. (Moved Hay/Seconded Rainford) Carried	Actioned	
332	7-Jun-17	Action	Paul	On behalf of the Greytown Community Board, write a letter of support for the Neighbourhood Support Programme	Actioned	

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
333	7-Jun-17	Action	Paul	On behalf of the Greytown Community Board, write to Greytown FreshChoice expressing safety concerns with regards to the car park entrance/exit and seek feedback on how the situation could be improved	Actioned	
401	19-Jul-17	Resolution	Mark	GCB RESOLVED (GCB 2017/54): 1. To note the existing agreement with CityCare to pay \$120 per month to maintain (planting, weeding and watering) seven wine barrels along Greytown Main Street and that from 17 February 2017 only four barrels remained. 2. To request a credit from CityCare dating from the 17 February 2017 for three barrels per month (two were removed and one replanted with a laurel) and to note that only \$68.56 is approved as an ongoing monthly amount for care of the four remaining barrels. 3. To reject the submitted quote from CityCare for barrel maintenance noting that the new price offered by CityCare represents a 35.24% increase which is unreasonable. (Moved Hay/Seconded Cr Craig) Carried	Open	31/07/17 Referred to City Care for comment/action 16/08/17 Still awaiting response from City Care
404	19-Jul-17	Resolution	Mark	GCB RESOLVED (GCB 2017/57): 1. To receive the Community Groups Use of and Access to Council Parks and Reserves Report. 2. To approve the amendments to the Community Groups Use of and Access to Council Parks and Reserves Report subject to inclusion of the proposed changes to clause 2.1 and 5.2 of the Terms and Conditions, inclusion of a clause 6 with specific conditions for events (e.g. weddings and Balloons over Wairarapa) and inclusion of a provision for dogs. (Moved Hay/Seconded Cr Ammunson) Carried	Actioned	18/8/17: Policy amended and revision circulated for approval
406	19-Jul-17	Resolution	Mark	GCB RESOLVED (GCB 2017/59): 1. That an update on the state of progress for undertaking building changes to Greytown Town Centre be advised to the Board. (Moved Cr Ammunson/Seconded Gray) Carried	Actioned	16/08 Emailed update to GCB

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
409	19-Jul-17	Action	Paul	On behalf of the Community Board, write and thank Neil Montgomerie for his research and suggestions for Greytown street names	Actioned	
410	19-Jul-17	Action	Paul	On behalf of the Community Board, write and thank Adam Blackwell for his support and contribution in preparing the Greytown most beautiful small town application	Actioned	
411	19-Jul-17	Action	Mark	Replace the dead trees in the Greytown Dog Park while it is still tree planting season	Actioned	16/08/17 Replacement trees being planted today
412	19-Jul-17	Action	Mark	Provide a report on whether the existing maintenance schedule for the Greytown Town Centre dated November 2010 (pgs 55-57) is being followed, provide a list of proposed maintenance items and dates for the 17/18 year, and provide an update on a replacement solution for the pebbles around the oak trees	Open	The Management Plan for Greytown Town Centre is currently under review. The review will compare scheduled work in the plan with work actually carried out, and recommend any changes. The review is expected to be completed in September 2017. Awaiting pricing for options to replace the pebble surrounds to the oak trees

GREYTOWN COMMUNITY BOARD

30 AUGUST 2017

AGENDA ITEM 7.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 16/17 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2016 – 31 May 2017.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2016 – 30 June 2017 will be tabled. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for the period 1 July 2016 – 30 June 2017 (to be tabled)

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

GREYTOWN COMMUNITY BOARD

30 AUGUST 2017

AGENDA ITEM 7.4

REVIEW OF POLICY E502: COMMUNITY GROUPS USE OF AND ACCESS TO COUNCIL PARKS AND RESERVES

Purpose of Report

To inform Community Boards of the proposed changes to Policy 502: Community Groups Use of and Access to Council Parks and Reserves, as amended after the July 2017 community board meetings.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information; and*
2. *Approves the amendments to Policy E502: Community Groups Use of and Access to Council Parks and Reserves including incorporating Terms and Conditions of use.*

1. Executive Summary

The policy E502 Community Groups Use of and Access to Council Parks and Reserves was due for review in May 2017. This policy is on the list of policies that require community board review before being approved by Council. Minor changes have been made to the policy, including changes recommended in the July 2017 community board meetings. We seek feedback from community boards before forwarding to Council for their approval.

2. Background

The policy E502 Community Groups Use of and Access to Council Parks and Reserves was due for review in May 2017.

The policy has been reviewed and only minor changes have been made:

- One grammatical change in clause 3.3.1, along with a change from the word "wishing" to the word "seeking".
- An update to the Health & Safety legislation to reflect the 2015 Act.
- Changes to the review dates.

- Rewording of paragraphs 2.1 and 5.2 of the Terms and Conditions of Use for clarification.

Any changes made are shown as tracked changes on the attached document, with the changes presented to the July meetings in blue, and subsequent changes in red.

3. Discussion

3.1 Specific conditions for events

Paragraph 6, a table showing the major parks and reserves and any specific conditions applying to them, was inadvertently omitted from the previous paper, and has been circulated to the boards by email.

3.2 Other proposed changes

Greytown Community Board requested two further proposed changes.

3.2.1. Inclusion of a clause with specific conditions for events

This has been dealt with through the inclusion of the table in paragraph 6. GCB gave as examples were weddings, and Balloons Over Wairarapa. The terms and conditions are not intended to be event specific, and the table in paragraph 6 covers the standard range of activities associated with events. Outside of this, activities and events are considered by officers on a case-by-case basis.

3.2.2. Inclusion of a provision for dogs

Dogs are provided for under the Control of Dogs Bylaw 2013. The table in paragraph 6 of the Terms and Conditions clarifies the bylaw requirements for each specified park.

4. Appendices

Appendix 1 – E502 Community Groups Use of, and Access to, Council Parks and Reserves, Policy

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

**Appendix 1 – E502
Community Groups Use of,
and Access to, Council Parks
and Reserves, Policy**

PROPERTY

Community Groups Use of, and Access to, Council Parks and Reserves, Policy

1. RATIONALE:

- 1.1 Community groups, sports clubs and individuals may from time to time seek access to Council-owned and managed reserves and parks. This may be on an on-going, usually seasonal, basis (e.g. sporting fixtures), or an event basis (e.g. one-off sporting events, fairs, festivals, weddings). In some circumstances groups or clubs may have, or may seek to have, buildings or other structures located on parks or reserves.
- 1.2 This policy sets out a basis and terms for such access and use that meets the needs, obligations and responsibilities of both the users and the Council.

2. PURPOSE:

- 2.1 To establish a policy for community, sporting, commercial and event usage of Council-owned parks and reserves.

3. REQUIREMENTS

3.1 On-Going Use

- 3.1.1 Sports clubs and other community groups ~~seeking~~wishing to use Council parks and reserves for recreational purposes, for a long term such as for a season must make an application to the Council each year, two calendar months before the official start of the season.
- 3.1.2 The application is to be made on the attached form (Appendix 1) and must provide a minimum of the following information:
 - name of club or group;
 - two contact names with addresses and telephone numbers;
 - dates or period the use is to cover;
 - proposed times of use;
 - number of persons involved and/or teams;

- purpose or activity planned;
 - any special requirements of the activity for the area concerned e.g. line marking, supply of rubbish bins.
- 3.1.3 The Council will assess the application and set out in writing any conditions to be imposed and any fee that is payable upon approval being given. In certain circumstances verbal approval can be given.
- 3.1.4 Fees generally will not be waived other than in an exceptional case which will require the specific approval of the Chief Executive Officer, though small group use, such as for a day, may not incur a fee.
- 3.1.5 A damage bond may be required, and will be refunded in part or in full following a condition inspection.
- 3.1.6 If a park or reserve has a reserve management plan, the conditions of the plan must be complied with by users at all times.

3.2 Event Use

- 3.2.1 An organisation or individual wishing to hold an event on a Council park or reserve must make a written application to Council in advance of the event using the Event Application Form.
- 3.2.3 The Council will assess the application and set out in writing any conditions to be imposed and any fee that is payable upon approval being given.
- 3.2.3 Fees generally will not be waived other than in an exceptional case which will require the specific approval of the Chief Executive Officer, though minor use, such as for a day, may not incur a fee.
- 3.2.4 A damage bond may be required, and will be refunded in part or in full following a condition inspection.
- 3.2.5 If a park or reserve has a reserve management plan, the conditions of the plan must be complied with by users at all times.

3.3 Licence to Occupy

- 3.3.1 In certain situations community groups and societies may seek to have long-term use of part of a park or reserve where they have, or wish to have, a club house, community hall or like building or facility which is owned by them.
- 3.3.2 Occupancy of such land is at the sole discretion of the Council and is required to be supported by a Licence to Occupy. Such a licence may be exclusive or non-exclusive, at the discretion of the Council. The costs of the preparation of the licence, and any variations or renewals will be borne by the licensee if it is a commercial or for-profit entity, and by the Council if it is a local community organisation.
- 3.3.3 While a Licence to Occupy is negotiated between the parties, the Council will have certain minimum requirements that are not negotiable.

- 3.3.4 The Council will charge a fee, or rental, usually a relatively nominal amount payable annually, that recognises a group's exclusive use of part of a public amenity.
- 3.3.5 Such fees or charges will not be waived, remitted or specifically subsidised from any other Council financial sources or budgets.
- 3.3.6 Groups or societies entering into such Licences to Occupy will be required to comply with all Council regulations and bylaws and with all relevant government legislation in particular, the Local Government Act 2002 and 1974, Health and Safety at Work Act 2015 and Reserves Act 1977.
- 3.3.7 A sporting club having a Licence to Occupy for a club building on a Council park or reserve is still required to make an annual application for the use of the relevant sports ground and to pay an appropriate fee to be set by the Council's Amenities Department in addition to the annual Licence to Occupy fee.
- 3.3.8 Clubs or groups seeking to use a Council-owned building or facility on a park or reserve must enter into a rental agreement with the Council. Such an agreement will broadly follow and be structured along the same lines as a Licence to Occupy.

3.4 Disputes.

- 3.4.1 In the event of a dispute between the Council and a user group or organisation that is not covered by a provision contained in a legal agreement, the decision of the Council shall be final with no recourse to appeal.
- 3.4.2 The use of, and access to, Council reserves and parks is a privilege and the interests of the District's ratepayers is a determining factor in all of the Council's decision making processes.

Terms and Conditions for Events in Parks and Reserves

1. Application of existing policies and plans

- 1.1 The Community Groups Use of, and Access to, Council Parks and Reserves Policy applies.
- 1.2 The requirements of any Reserves Management Plan in force for the park or reserve will apply.
- 1.3 South Wairarapa District Council encourages the use of parks and reserves for events, but does have a responsibility to maintain the parks for future generations. The Council reserves the right to deny approval for activities which may put facilities and structures at risk of damage or destruction.

2. Bookings

- 2.1 ~~Publicised~~ gatherings of ~~100~~ or more people in a park or reserve require a booking to be made on the Event Application Form. The booking will be confirmed once the Event Application Form has been signed off and any applicable fees paid.
- 2.2 The Event Organiser shall be responsible for obtaining all permits, consents, approvals and licenses required for the event – the Event Application Form is the checklist for ensuring the Event Organiser is aware of all potential requirements.
- 2.3 A key may be required to access some parts or facilities. Council staff will advise when the key may be collected, and where from, and where it is to be returned to. Keys must be returned as soon as possible after the event.
- 2.4 Event approval applies to the approved allocated area as indicated on the Event Application form and as instructed by Council officers for the specified date/s only.
- 2.5 The Event Organiser shall not assign or transfer their approved event booking to any other person without the prior written approval of Council.

3. Cancellations

- 3.1 Cancellation or postponement of an event must be advised to Council as soon as possible.
- 3.2 Should any of these Terms and Conditions, and any additional conditions made as part of Event Approval not be met or adhered to, Council may withdraw approval at any time, and any future applications for park use may be denied.

4. Damage bonds

- 4.1 A bond may be required at the time of booking to cover potential costs of repairing any damage and undertaking any clean-up work (if the area is not left in the way it was found).
- 4.2 The bond amount will depend on the area used and the scale of activities undertaken. Bonds will be refunded if the park is returned to its original condition at the end of the event and conditions have been complied with. Council reserves the right to deduct any costs it incurs as a result of the event from any bonds held.

5. General Conditions

- 5.1 Emergency and public access ways must be kept clear at all times.
- 5.2 Activities must not restrict general public access and enjoyment of the park/reserve. Event bookings do not grant **generally** exclusive rights to the use of the park/reserve, **although exceptions are made for major public events (eg Martinborough Fair and similar).** ~~and n~~No park or reserve will be bookable for a **exclusive-use which excludes the public.**
- 5.3 Directions given by Council officers as part of the Event approval must be followed.
- 5.4 All resources in the park/reserve, including fences, structures, vegetation, rocks and turf are protected and must not be damaged or altered in any way.
- 5.5 Any requests for additional work on the park/reserve necessary for the event will generally be carried out by the Council's approved contractor, as directed by Council officers. Cost of additional works will be at the expense of the Event Organiser. Details of special requirements must be provided at time of booking.
- 5.6 The Event Organiser must notify the Council of any accident in the park/reserve during an event, or any defect in the facilities or equipment that the Event Organiser becomes aware of.
- 5.7 The Event Organiser will not make any alterations or additions to any facilities (including the fixing of temporary signs or advertisements in the park/reserve or to the exterior of any structure) without the prior written approval of the Council.
- 5.8 Council parks and reserves are smoke-free, and all organised events on parks/reserves should be promoted as being smoke-free.
- 5.9 Council will not be responsible for any damage caused to the property of the Event Organiser, or event participants/attendees.

6. Specific conditions for events

<u>Park / reserve</u>	<u>Alcohol</u>	<u>Vehicles</u>	<u>Fires/Fireworks</u>	<u>Tents/marquees</u>	<u>Amusement devices¹</u>	<u>Dogs</u>
<u>Barr-Brown Reserve Featherston</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>On leash only</u>
<u>Card Reserve Featherston</u>	<u>With Council permission if licensing requirements met</u>	<u>Emergency vehicles at any time.</u> <u>All other vehicles by arrangement with Council</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>Not permitted on marked sportsfields.</u> <u>Elsewhere, on leash only</u>
<u>Clifford Square Featherston</u>	<u>Not permitted at any time – within liquor ban area</u>	<u>Emergency vehicles at any time.</u> <u>All other vehicles by arrangement with Council</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>On leash only</u>
<u>Dorset Square Featherston</u>	<u>With Council permission if licensing requirements met</u>	<u>Emergency vehicles at any time. All other vehicles by arrangement with Council</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>On leash only</u>

¹ Amusement devices are defined by the Machinery Act 1950 S.21A

<u>Park / reserve</u>	<u>Alcohol</u>	<u>Vehicles</u>	<u>Fires/Fireworks</u>	<u>Tents/marquees</u>	<u>Amusement devices</u>	<u>Dogs</u>
<u>Featherston Town Square</u>	<u>Not permitted at any time – within liquor ban area</u>	<u>Two areas provided for event vehicles, as marked on layout plan, by arrangement with Council.</u> <u>No other vehicles at any time</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>Not permitted at any time</u>	<u>On leash only</u>
<u>Lake Domain Reserve Featherston</u>	<u>With Council permission if licensing requirements met</u>	<u>Permitted</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>On leash only</u>
<u>Otaira Reserve Featherston</u>	<u>With Council permission if licensing requirements met</u>	<u>Permitted</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>On leash only</u>
<u>Peace Garden / Sakura Park SH2 Featherston</u>	<u>Not permitted at any time</u>	<u>Parking on sealed area only – no vehicles on grassed areas</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>On leash only</u>

<u>Park / reserve</u>	<u>Alcohol</u>	<u>Vehicles</u>	<u>Fires/Fireworks</u>	<u>Tents/marquees</u>	<u>Amusement devices</u>	<u>Dogs</u>
<u>Arbor Reserve Greytown</u>	<u>Not permitted at any time</u>	<u>Parking on sealed area only – no vehicles on grassed areas</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>Not permitted at any time</u>	<u>On leash only</u>
<u>Collier Reserve Greytown</u>	<u>With Council permission if licensing requirements met</u>	<u>Not permitted</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>On leash only</u>
<u>Kowhai Reserve Greytown</u>	<u>Not permitted at any time</u>	<u>Not permitted</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>On leash only</u>
<u>Soldiers' Memorial Park Greytown incl O'Connor's Bush</u>	<u>With Council permission if licensing requirements met</u>	<u>On sealed areas only, except for campground</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>Not permitted on marked sportsfields. Elsewhere, on leash only</u>
<u>Stella Bull Park Greytown</u>	<u>With Council permission if licensing requirements met</u>	<u>On sealed/gravel areas only, with Council permission</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>On leash only</u>

<u>Park / reserve</u>	<u>Alcohol</u>	<u>Vehicles</u>	<u>Fires/Fireworks</u>	<u>Tents/marquees</u>	<u>Amusement devices</u>	<u>Dogs</u>
<u>Centennial Park Martinborough</u>	<u>Not permitted at any time</u>	<u>Not permitted</u>	<u>Not permitted</u>	<u>Not permitted</u>	<u>Not permitted</u>	<u>On leash only</u>
<u>Considine Park Martinborough</u>	<u>With Council permission if licensing requirements met</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>On leash only</u>
<u>Coronation Park Martinborough</u>	<u>With Council permission if licensing requirements met</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>With Council permission</u>	<u>Not permitted on marked sportsfields. Elsewhere, on leash only</u>
<u>Huangarua Park Martinborough</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>Not permitted</u>	<u>On leash only</u>
<u>Soldiers' Memorial Park / The Square Martinborough</u>	<u>With Council permission if licensing requirements met</u>	<u>Not permitted at any time</u>	<u>Not permitted at any time</u>	<u>With Council permission</u>	<u>Not permitted</u>	<u>On leash only</u>

GREYTOWN COMMUNITY BOARD

30 AUGUST 2017

AGENDA ITEM 7.5

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Consider the application from the Greytown Trails Trust against the grant criteria and consider allocating the requested \$1,000 to assist with the costs associated with maintaining the Greytown Rail Trail and the publication of promotional materials.*
3. *Consider the application from the Wairarapa U13 Boys Hatch Cup Team against the grant criteria and consider allocating the requested \$500 to assist with the costs associated with attending the hockey representative tournament in Auckland.*

1. Executive Summary

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget as shown in the Income and Expenditure Report.

Applications will be provided to members in confidence.

2. Criteria

The criteria of the grant are:

To be eligible, applications must be from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District. Grants are considered throughout the year.

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations which will be fully accountable for any grants they receive, have relevance to the

Community and do not qualify for Creative Communities New Zealand funding.

2. Successful applicants are required to expend grants received within six months of payment being made. A request must be made, should an extension of time be needed.
3. An accountability in report form (form will be supplied), together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended.
4. The maximum grant will be \$500 unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).

3. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Greytown Trails Trust	No outstanding accountability forms
Wairarapa U13 Boys Hatch Cup Team	No outstanding accountability forms

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

GREYTOWN COMMUNITY BOARD

29 AUGUST 2017

AGENDA ITEM 7.6

LONG TERM PLAN PROCESS

Purpose of Report

To seek an appointment to Council's Long Term Plan Working Party and to inform the Committee/Community Board of the 2018/2028 long term plan process for delivering Council's 2018/2028 Long Term Plan.

Recommendations

Officers recommend that the Committee/Community Board:

1. *Receive the Long Term Plan Process Report.*
2. *Appoint a member to be the Community Board representative on Council's Long Term Plan Working Party.*
3. *Adopt a process of working together as a Community Board/Committee to determine priorities for early input into the Long Term Plan.*

1. Executive Summary

The Local Government Act 2002 requires every district council to produce once every three years a Long Term Plan (LTP) which sets out what Council will do for at least the next ten years. An annual plan is required for years that an LTP is not produced.

Council wants to work with residents and key stakeholders to create this new 10-year Plan (LTP) for the South Wairarapa.

2. Developments and Challenges

Many positive developments are happening in the community and business sector, the district is positive and growth is occurring. The challenges will continue of course; South Wairarapa has three townships with multiple amenities, our wastewater and water supply projects will continue to require significant funding from a relatively small user base, growth although positive puts strain on infrastructure networks and land available for use and our vast land area means we have many loose metal roads in constant need of maintenance. Council is constantly being required to meet higher environmental standards, and internal processes need to comply with more auditing and compliance requirements.

An additional unknown is the proposal for local government amalgamation in the Wairarapa. With the possibility of amalgamation, getting the priorities right for the 2018-2028 LTP becomes even more critical as this plan would remain a key document until the new Council was able to create a new 10-year plan for 2021-2031.

3. Working Together

Working together with others, we're in the process of planning ahead to support a sustainable future for our region – one where our environment, economy and communities thrive.

South Wairarapa District Council's Long Term Plan will be a plan that looks at the goals and aspirations we have for the South Wairarapa region over the next 10 years. Council can't do LTP planning alone. It's only by working with others right across the community that we decide what to prioritise and what is sustainable and affordable for the South Wairarapa region to make sure we deliver on a number of long term outcomes for the region. The tricky part is getting the balance right – and that's where the insight of others comes in.

People around the region have the opportunity to feed into the planning process via the planned sector group meetings, their local community board, or the Maori Standing Committee.

Council adopted the Long Term Plan Working Party Terms of Reference as attached in Appendix 1 and are seeking a member of your Board/Committee to be a member of this Working Party. We are also recommending that your Board/Committee adopt a process of working together to determine community priorities for early input into the Long Term Plan. Attached as Appendix 2 is the communities vision of how the South Wairarapa would look in the future as seen in 2015.

We want our communities to revisit the 'Our Future' lists, identify anything missing, and prioritise projects for the next 10 years.

4. Timeline for Delivery

There will be further opportunity for you and members of the public to have a say in early 2018, when the LTP Consultation Document goes out for formal consultation. The timeline for delivering the Long Term Plan for the 2018/2028 years is as per Appendix 3.

5. Appendices

Appendix 1 – Long Term Plan Working Party Terms of Reference

Appendix 2 – Our Future

Appendix 3 – Long Term Plan Timetable

Contact Officer: Paul Crimp, Chief Executive

Appendix 1 – Long Term Plan Working Party Terms of Reference



SOUTH WAIRARAPA DISTRICT COUNCIL

Annual Plan/Long Term Plan Working Party **Terms of Reference**

Purpose:

The South Wairarapa District Council operates a working party of Council to oversee the annual planning process and also the triennial Long term planning process.

Membership of the Annual Plan/Long Term Plan Working Party:

- The Working Party consists of the Mayor and all councillors
- One community board member from each board
- One Maori Standing Committee member
- CEO
- Group Manager Corporate Support
- Finance Team Leader
- Other SWDC staff members as required

Meetings of the Working Party:

As and when the working party decides, but at least monthly from November through to June whilst the annual plan and consultation documents are being prepared and reviewed and until the Annual plan (AP) has been approved and published.

In the year in which the Long term plan (LTP) is being prepared, the working party will meet at least monthly from August through to June whilst the Long term plan and consultation documents are being prepared and reviewed and until the Long term plan has been approved and published.

Role of the Working Party:

- To receive recommendations from officers regarding appropriate activities for SWDC;
- To discuss proposed activities to be completed by SWDC over the period the plan relates to;
- To evaluate and make recommendations on activities or changes to be consulted on;
- To review draft budgets prepared by the Finance team for the period of the plan;
- To review draft rating levels for the period of the plan;
- During the long term plan process, review the following policies:
 - Significance and Engagement Policy
 - Revenue and Financing Policy
 - Liability Management Policy
 - Investment Policy
 - Development Contributions/Financial Contributions Policy
 - Remission and Postponement of Rates on Maori Freehold Land Policy
 - Rates Remission Policy
 - Rates Postponement Policy
- To decide which issues covered in the AP or LTP are significant and therefore require consultation with ratepayers;
- To agree the questions for consultation and review the Consultation document and supporting documentation prior to publication;
- Council will then review submissions and attend hearings to enable submitters to speak to their submissions. At the conclusion of the submission hearings, Council will agree any changes to the Annual plan as a result and request officers to update the Annual plan document including any financial changes;
- The Annual plan working party will then review the updated financials prior to the final Annual plan document being submitted to Council for approval.
- Council approval of the Annual plan will be required on or before 30 June each financial year.

Appendix 2 – Our Future



Part 5

Our Future

- Introduction
- Key Issues
- Promoting Our District
- How our District Looks in the Future (20+ Years)

OUR FUTURE

Introduction

Workshops with various industry stakeholders have been held over the last two long term plan processes to get input on current and long term issues as well as current or potential Council projects. The following are the stakeholder groups that we sought input from before the Draft LTP was prepared and the key issues identified by these stakeholder groups as they were presented. Many of the key issues were consistent with the projects currently being undertaken and priority will be given to ensure projects align to the community vision.

- Business stakeholders
- Sports stakeholders
- Rural stakeholders
- Youth
- Youth workers
- Martinborough Community Board
- Featherston Community Board
- Greytown Community Board
- Maori Standing Committee and Wairarapa iwi
- Senior citizens
- Service users
- Community organisations

Our Community Likes

- Weather/Climate
- Country living
- Not confined (space per person/free & open)
- Moving ahead
- Hub of events
- Proximity to Wellington
- Lots to do
- Beautiful
- Impact of the wine industry
- Well maintained roads
- Attractive tidy towns and rural areas
- Martinborough Square
- Good public toilets
- Sportsgrounds, playgrounds, libraries
- Enforcement of tree trimming
- Accessible
- Variety of sports
- Transport network
- Community values
- Easy access to banks, doctors, supermarkets etc.
- Greytown bike trail
- Dog parks
- Small vibrant towns
- Martinborough Square
- Towns with a point of difference
- Lake/Parks & reserves/rivers
- Ecology
- Coast/trees/bush/hills/rivers
- Cycle friendly
- Strong business groups
- Summer reading program
- Great events
- Passive & active recreation
- Nice/welcoming
- Active people
- Strong communities
- Great for young families
- Good people
- Mix of people
- Fabulous people

Our Community Would Like

Following are the issues as identified by our stakeholders. Not all the issues presented come **under Council's** jurisdiction; however they are still included for completeness.

- Think district and regionally wide
- Recognisable change
- Aging population: growth projection required, additional Council housing may be required in the future
- Correct ad-hoc subdivision development
- Preserve areas of best land use: growth on to high value land
- Limited development in infrastructure
- Economic development forum: look for businesses to move into Featherston/South Wairarapa
- Big industry to Featherston, e.g. build sawmill
- Target certain types of businesses to open in South Wairarapa
- Resource consent and building consent processes easier: Streamline Council processes.
- Ease of doing business with Council
- Lack of buildings in South Wairarapa: how to facilitate growth
- Amenities in all three towns - loose spirit of community if only one
- Grow out of town owners or decrease out of town owners
- Working from home needs to be enabled – broadband, business hubs
- Look at sustainable sewerage and grey water options for new builds
- Ban 1080 poison: consider using the unemployed to kill possums
- Encourage utilisation of the district pools (some are under utilised); pools are cold and have limited opening hours
- Encourage greater sports participation
- On-line sport and recreation information for the whole district
- Card Reserve Development Plan
- Combined Sports and Leisure Society
- Accessible sports equipment
- Full sized gym

- Indoor pool
- Make South Wairarapa sports teams competitive in Wairarapa/Wellington by providing better sporting facilities i.e. heating **pools, creating turf's** with lights, supporting gyms (bigger)
- More cycle (inc. BMX and mountain) and walking tracks
- Sailing and archery clubs
- Feasibility study on current facilities
- Camping growth
- Provide a greater variety of recreation including passive
- Cater to the rural population as well as town.
- Work with GWRC to provide better public transport options
- Have a dedicated Council employee for leisure
- Centralisation of facilities
- Investigate why facilities under-utilised and correct
- Lack of awareness of district facilities
- Promote facilities on Council website
- Continue water quality improvements
- Continue waste water improvements
- Water races need improving
- Amalgamation concerns: District issues may get overlooked but savings may be made
- Subdivisions: Impacts on current owners, buyers must be aware they are buying into a rural area
- Promote/protect primary industry
- Road quality (width, height, loose metal etc) **not suitable for today's conditions and traffic volumes**
- Impact of new activities on traffic volumes
- Provide greater visibility to how the rates are split between outputs in plans and reports
- High **impact of urban "outputs" on rural sector**
- Farming wind constrained by network capacity: **What is District Council's role in promoting this?**
- Council to lobby for rural broadband in the district
- Review contract verse in house
- Footpath extensions and maintenance
- More road signs
- Road edging, parking and footpath
- Seal extensions South Featherston School addressed
- More jobs for youth
- Youth after school and weekend activities/events (music/triathlon/pool BBQ)
- Enhance Featherston Main Street
- Fix rubbish day
- Libraries open between Christmas and new year
- Digitised building files
- Wairarapa wide interpretation of regulations
- On-line consents (not post)
- Historical trees common name included
- Irrigate Martinborough Square to maintain purpose
- Review Wairarapa District Plan – subdivisions, signage, heritage trees and buildings etc
- Control weeds and broom
- Improve access to Wairarapa Moana
- Link change to community outcomes
- Combined Business Association
- Consider how we can assist with improved air travel
- Adapt for technology

Promoting Our District

Following are ideas our stakeholders have given us about promoting our district. Currently promotion of the district is undertaken by Destination Wairarapa on our behalf.

- Promote existing attractions
- Ensure Destination Wairarapa provides a value for money service
- Liaise with business sector regarding correct promoting of Wairarapa brands
- Piggyback promotion on already scheduled events
- Ensure a collective South Wairarapa promotions approach
- Understand current economic climate and funding pressures on businesses
- Develop strategic partnerships
- Creation/promotion of more events
- Promotion of Wellington as a resource
- Lack of community volunteers for sporting administration
- **Community has lost the 'bring a plate' thinking**
- Promote the distinct town
- Promote South Wairarapa as a place to live because of easy access to Wellington, low cost of living
- Promote/protect primary industry
- Promotion of Wairarapa Moana
- Target cruise ship visitors

How our District Looks in the Future (30+ years)

- A more prosperous South Wairarapa
- Young people want to stay in the south
- Greytown Trust Lands Trust remains
- South Wairarapa is achieving environmental excellence
- Our district has clean rivers and high water quality
- South Wairarapa town centres are excellent
- South Wairarapa towns have free Wi-Fi
- Nga Haerenga – New Zealand Cycle Trail is operational
- Council infrastructure and facilities are well maintained and improved over time and better utilised
- State Highways through our district are well maintained and new bridges have been built on State Highway 2 and State Highway 53
- District libraries are networked with other NZ libraries
- Community activity where people can participate is greater than infrastructure
- The district has a sport and leisure coordinator
- There is centralised administration and promotion of sports clubs and activities
- There is open and good communication between sports groups and the community about **what's** available
- **'Learn to Swim' lessons** are available at our pools
- More lifestyle blocks are created encouraging families to move to our district
- South Wairarapa Council has a district wide focus (as opposed to towns only)
- Youth are encouraged to participate in decisions of local government
- A good and reliable network of public transport is available around the wider region
- A community feel is maintained in our district even with growth and potential local government changes
- Our towns retain their individual facilities
- Sports and other clubs are well supported and have the required resources
- Services and clubs of Featherston are centralised to Card Reserve

- Irrigation is accessible to farmers; including cheap funding and cash flows necessary to start an irrigation project
- Our districts have well maintained and improved roads
- Attract private investment
- Attract superannuitants
- People want to live here
- Population growth to support development
- Retirement village/housing options in all towns
- Good schools to attract families
- Diverse business
- Advocate for support services for aging population
- Economic development long term strategy
- Better wastewater system
- Preserve best land use
- Urban design strategy to maintain space/character/manage life styles
- Accessible disability transport
- Encourage stock underpasses
- Greytown pool 25m
- Regular review of rates calculations to ensure they are still relevant
- Affordable living
- Using technology
- Ensure an adaptive plan for demographic and population change
- Big Picture (All of Wairarapa)
- Council can do attitude
- Maintain rural feel
- No rush/congestion
- Initiatives for eco-friendly living
- Solid waste and resource use
- Lobby for a NZ packaging accord (Aus/Eur)
- Have green waste compost on Council farms
- Mall Kitchener Street Ohio Street to Square
- Featherston shops full
- Featherston attractive Main Street
- Featherston welcoming gateway
- Featherston all traffic down main street
- Greytown more than one park

Risks and Challenges

- Public transport
- Rimutaka Hill Road
- Tourist towns not catering for locals
- Keeping up with technology
- Managing cost/raising revenue
- Transitioning the change
- Maximising what we do/have now
- Missed opportunities
- Impact on statutory change e.g. building and environment, health & safety
- Government move to Auckland
- Treaty settlement
- Having enough clean fresh water
- Coastal erosion
- Extreme weather events
- Global warming
- Individual dams v syndicate v one major
- Water use (consented water)
- Loss of momentum in Featherston
- SWDC delivering on 30 year initiatives
- Stakeholder engagement (taking everyone)
- Maintaining character of towns and country atmosphere
- **"We are not Wellington"**
- Managing unpaid rates
- People not prepared to pay
- Viability of rest homes
- People loosing heart in Council
- Youth **leave and don't return**
- Maintaining economic & health benefits
- Adapting to meet new sports
- Car parking
- Keeping sport accessible cost & travel
- Developing successful strategic relationships
- Cost of developing more active sports grounds
- Encompassing health
- Meeting transport needs
- Meeting increasing passive recreation needs
- Keeping people active
- Supporting individual drivers to take a team approach
- Gaining private investment

- Lack of sport/recreation volunteers
- Supporting local schools esp. Kuranui
- Earthquake prone buildings
- GWRC flood mapping
- Cell phone reception
- Technology life
- Uneconomic services due to population
- Pest control
- Ensuring more efficiency
- Lack of buildings to facilitate growth
- Broadband – Hinakura/Whiterock
- Lack of employment opportunities
- **#’s not** economies get the money

Appendix 3 – Long Term Plan Timetable

DRAFT SWDC 2018/28 LONG TERM PLAN TIMELINE

August

- 9 **Initial Councillor Discussion** (after Council meeting) – Strategic Plan, Top 5 Topics for LTP
28-30 Initial Community Board Discussions

September

- 6 **Second Councillor Discussion** – refine areas to cover in LTP (after I&P, followed by A&R)
20 **LTP meeting (after Council meeting)** – Review Significance & engagement, Liability Management, Investment policies.

October

- 11 **Councillors continue LTP discussions** - review Revenue & financing policy and Remission and postponement of rates policy incl Maori freehold land with Philip Jones (after I&P, followed by A&R)
? **Sector meeting MSC/Iwi** 5.30pm Council Chambers (MSC 6.30pm)
17 **Sector meeting Youth** 3.30pm Council Chambers
17 **Sector meeting Sport/Rec** 5.30pm Council Chambers
18 **Sector meeting Farming** 3.30pm Council Chambers
18 **Sector meeting Service users** 5.30pm Council Chambers
19 **Sector meeting Senior Citizens** 3.30pm Council Chambers
19 **Sector meeting Business** 5.30pm Council Chambers
25 **Council meeting** (sign off Annual Report) followed by LTP meeting – review High level issues and Asset Management plans

November

- 15 **LTP meeting** - Council Chambers
29 **Finalise key topics for LTP and review Development contributions Policy** (after I&P, followed by A&R)

December

- 13 **LTP meeting** (after Council meeting) - Agree final Projects for LTP

January

- 24 **LTP meeting** - decide issues to consult on

February

- 7 **Councillors continue LTP discussions** - proposed fees for adoption, agree changes for consultation (after I&P, followed by A&R)
20 Draft CD to Auditors (Auditors need 2 weeks – until 6 March)
21 **Council Meeting**

March

- 14 **Extraordinary Council Meeting**– Supporting Documentation Adopted and CD Adopted
28 CD Published in Wairarapa News

April

- 4 **Council Meeting**
10 **Public Consultation** 7pm Featherston –Kiwi Hall (Tues)
11 **Public Consultation** 7pm Martinborough – Council Chambers
12 **Public Consultation** 7pm Greytown – Town Centre (Thurs)
20 Submissions Close

May

- 14** **Submission Hearings and Deliberations – Day one**
- 15** **Submission and Hearings and Deliberations – Day two**
- 16** **Council meeting**
- 16** **Submission and Hearings Reserve Day – Day three if required (after Council Meeting)**

June

- 13** **LTP meeting** (after I&P, followed by A&R)
- 20** **Councillors Meeting – final draft financials**
- 27** **Council Meeting – Adopt LTP**

GREYTOWN COMMUNITY BOARD

30 AUGUST 2017

AGENDA ITEM 7.7

COMMUNITY BOARD GRANTS ACCOUNTABILITY REPORT

Purpose of Report

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Community Board Grants Accountability Report.*

1. Executive Summary

Greytown Community Board has the provision to consider grants at all of their six-weekly meetings. All applicants are required to submit an accountability return and are followed up in February and August if a return hasn't been lodged.

2. August 2017 Summary

A summary of grants allocated and their status is provided in Appendix 1. Accountability returns are shown in Appendix 2.

3. Appendix

Appendix 1 – Grants Summary

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Grants Summary



Community Board Financial Assistance Tracking

Status to be followed up in
February and August

COMMUNITY BOARD	Location of applicant (by Ward)	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS	Followed Up
									In progress (accountability not returned) Complete (accountability returned)	
GCB	Masterton	Wairarapa Balloon Society	To bring 2015 events to the Greytown area.	\$500	\$500	Approved	18 February 2015	31 March 2015	In Progress	7/09/2015 and 1/4/16
GCB	Greytown	Greytown Trails Trust	To assist with the costs associated with maintaining the Greytown Rail Trail.	\$1,000	\$1,000	Approved	31 August 2016		Complete	Report August 17
GCB	Greytown	Greytown Cricket Club	To assist with costs associated with running their 150th year jubile	\$500	\$500	Approved	23 November 2016		Complete	Report August 17
GCB	Greytown	Greytown Information Centre	Granted up to \$300 for the purchase of the most appropriate shelving for the space available in the Centre	\$300	\$300	Approved	26 April 2017		Complete	Report August 17
GCB	Greytown	Cobblestones Museum	To grant Cobblestones Museum \$500 for Museum shop signage.	\$500	\$500	Approved	26 April 2017		In Progress	21 August 2017
GCB	Greytown	Greytown Little Theatre	To assist with the publicity costs associated with producing and performing 'An Unseasonable Fall of Snow'.	\$500	\$500	Approved	7 June 2017	9 July 2017	Complete	Report August 17
GCB	Greytown	Wairarapa Mathematics Association	To assist with the costs associated with the annual primary and secondary competition	\$200	\$200	Approved	7 June 2017	August 2017	In Progress	
GCB	Greytown	Greytown Lioness Club	To assist with the costs associated with programme production and welcome bags to give to the 100 attendees of the annual NZ Lioness Fun Forum.	\$500	\$500	Approved	7 June 2017	17 September 2017	In Progress	

Appendix 2 – Accountability Returns

1st Greytown Scout Group

Jamboree Committee

c/- 78 East Street

Greytown

To The Members of Greytown Community Board

The Greytown Scout Jamboree group would just like to thank you for helping us get to Jamboree, it was a ball.

Some of the activities were amazing and for some once in a lifetime. For Rhys and I, since we were in the same group, the first day once we set almost everything up from tents, to fences etc, we had to pack a bag for a night to head off to Pine Valley which was our first overnight pod. We did all sorts of activities there like shoot guns and loose arrows. They also learned survival based activities and knot tying.

There was also the Omaka Pod, which we went in a helicopter for a few minutes which was amazing. Then they went to challenge valley where they had to go over high walls and through water. They also went to Peter Jackson's Aviation Museum where they saw all the WWI planes. We helped to make a driveway like the Chinese did in WWI for the planes so they can go flying in winter when it is muddy. It was hard work but nice to know we were helping others.

We went to a sea scout bay in the Marlborough Sounds and did water based activities there. We were transported there by a water taxi at seven o'clock in the morning and saw the beautiful sun rise. This pod was also meant to be an overnight pod but because of the earthquakes it had to be a day pod, hence why they were on a water taxi at seven o'clock in the morning.

In the Renwick pod it was a short walk from the jamboree site where we went abseiling and made paracord survival bracelets. We were also a part of a stage challenge. We made rat traps for the Menz Shed and had a short walk back to the site.

On one day of the Jamboree each of the patrols had a day in camp where we had to cook for all 50 people in our troop. We could also catch up on some sleep or go to the internet cafe and email your parents and tell them what a wonderful time we were having. It is also a good day to do some badge swapping and to have a good wander around the site.

One day, there was also a major staged battle between each of the four pods. Flour bombs and pretend weapons were prepared and off we went. Lots of fun and the air was filled with flour!

One massive highlight for the Wairarapa Taniwha troop was our performance on International Night. We saw performances from the troops that were visiting from Malaysia, Australia, Cook Islands and Samoa. Our troop represented New Zealand and performed the "Ko Wairarapa" Haka. It was a moving experience performing live in front of 3500-4000 scouts as well as being live streamed home to all of our families.

The Jamboree was an amazing once in a lifetime experience for all of us and those memories should be treasured with us forever. So again thank you for helping us get there it was a blast.

Thank you to all of the Greytown community for assisting us to travel to Blenheim for this.

Kindest Regards

Ceejay Dennes

On behalf of Rhys Kill, Rahul Kumar, Max MacLeod, Jacob Player and Lilly McMahon.





Greytown Community Board Grants Feedback Form

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	Greytown Information Centre
2. Project Name	New table for office
3. Date of Project	5.5.2017
4. Amount received from the Greytown Community Board	\$ 240.00
5. Provide details of the project	

New table at Information Centre to replace a broken one



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes

7. How did your project benefit the wider Greytown community?

More room for
Information

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Mainly Volunteers
who work there

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

The public that visit Greytown



Greytown Community Board Grants Feedback Form

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Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	Greytown Little Theatre
2. Project Name	Greytown Little Theatre- An Unseasonable Fall of Snow
3. Date of Project	5 th July to 9 July 2017
4. Amount received from the Greytown Community Board	\$500 plus GST

5. Provide details of the project

The funds were provided to assist with the design, production and distribution of posters and flyers for the production of "An Unseasonable Fall of Snow".

These were distributed in Greytown and surrounding rural areas.



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes the money was principally used for this purpose with a small residual amount being used towards the production of the programme for the production.

7. How did your project benefit the wider Greytown community?

The play by New Zealand author, Gary Henderson is a challenging play with serious themes and it was important to provide information on the production to a wide local audience for the short 5-night season.

We had excellent feedback from our audiences and there was general commendation for the GLT presenting this production.

We again had strong support from the Kuranui College Drama Students, with two of their number being involved with the production – actor and stage manager plus the students also built the set and set up the theatre.

This play has a resonance with young people and they responded very positively to the production. A copy of review attached.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

Over 200 people attended the performances with the bulk of these being from the Greytown area. Almost 20% of the audience were students.

There were five people involved directly with the production, ten students from Kuranui College working on set and another 15-people working front of house for the production.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Arts and community



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

The longer term benefits for the Greytown Ward is a thriving community theatre that is involving a wide group of people of all ages in their productions and providing their audiences with high quality theatre productions.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

While this application related to this production the theatre may at some time in the future seek assistance for a one-off project.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

'Tight, fast-moving and riveting'

An Unseasonable Fall of Snow
By Greytown Little Theatre

Review by Jan Farr

Are you a past man or a future man? Arthur (Colton Stuart) asks Liam (Alexander Southey) in Greytown Little Theatre's production of Gary Henderson's psychological thriller, *An Unseasonable Fall of Snow*.

The question speaks to the qualities of Henderson's intelligent and absorbing play itself which looks both to the past and to the future.

The play has the allegory and ritual of a Greek drama, the wit and mystery of Samuel Beckett, the menace and rhythm of Pinter – and yet the whole experience adds up to something entirely new and spell-binding.

The script is beautifully crafted with some masterly mirror-imaging of the experiences of these two different characters.

It's a big play – carried on the shoulders of two actors who were entirely up to the job.

Colton Stuart's menacing, bullying Arthur is buoyant, convincing and eerily recognisable.

Alexander Southey's portrayal of the pathetic, self-pitying Liam is credible and often moving.

As the play progresses I was faced with the uncomfortable feeling that what I was recognising was rather closer to home than

I would like.

Director John Gilberthorpe never drops the ball.

This production is tight, fast-moving and riveting.

We are fed only enough to keep us attentive.

Pace is important – particularly as, like a Pinter play, the script abounds in pauses and unfinished sentences.

Two actors on an almost bare stage keep the audience on the edge of their seats for over an hour and a quarter. There is only one act, which seems right – the mystery and the menace may not survive a break.

The set is a mystery in itself.

We never find out where we are and we are given no clues. It is simple and basic: bare walls, a table, two chairs – one with a coat draped over it – a side table with coffee.

The costumes – street clothes – gives us no more clues.

Apart from a pair of braces (Arthur) and a leather jacket (Liam), no identification of the characters is suggested by either the clothes or the room.

The lighting and the music at the start set up a hint of snow and subtle undercurrent of threat.

This is a quality production of a deeply considered and carefully crafted play.

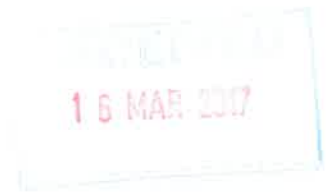
And the ending will surprise you.

It runs from July 5 - 9.

Don't miss it.



Greytown Community Board Grants Feedback Form



The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

Please note as per your application accountability in report form, together with evidence of the expenditure of a grant received (copies of invoices or receipts) is required within three months of a grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

- | | |
|--|---------------------------|
| 1. Name of Organisation | Greytown Cricket Club Inc |
| 2. Project Name | 150 th Jubilee |
| 3. Date of Project | 4-6 February 2017 |
| 4. Amount received from the Greytown Community Board | \$ 500.00 |

5. Provide details of the project

The club hosted its 150th Jubilee over Waitangi Weekend, 2017. The event included a mix and mingle, a Junior coaching workshop with Mark Greatbatch and Seth Rance, a NZ Presidents vs Greytown Presidents XI 20/20 match and wound up with a Jubilee dinner with guest speaker, Mark Greatbatch.



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

The funds granted were used to defray the overhead costs of hosting the jubilee.

7. How did your project benefit the wider Greytown community?

We had over 150 attend the jubilee dinner with plenty of opportunities to reminisce over the proud history of the club.

The sidelines were full of spectators including members of the general public for the 20/20 match.

The juniors attending the coaching clinic picked up some great skills from the coaches.

And the Greytown economy in general was boosted by the of visitors from out of town who travelled to Greytown for the event.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

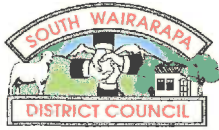
The jubilee provided a social benefit to past members and the community.

However the financial benefit was to the current club.

The club currently has a membership of around 130. Of this number, approximately 90 live in the Greytown area.

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

Sport



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

The proceeds from the Jubilee will be used to enhance the existing facilities at the Greytown Cricket Club.

The improved facilities will hopefully draw more players to the club and improve the health and wellbeing of more Greytown residents.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

This was a one-off application.

Greytown District Trust Lands also provided funding.

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.



Greytown Community Board Grants Feedback Form

EIVE
03 MAR 2017

The goal of the Greytown Community Board is to support applications from non-profit organisations for an essential social service or a recreational, cultural, educational or sporting purpose located or operating in the Greytown Ward of the South Wairarapa District.

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Please return the completed form to –

Suzanne Clark
South Wairarapa District Council
PO Box 6
Martinborough 5741
Suzanne.clark@swdc.govt.nz

1. Name of Organisation	GREYTOWN TRAINS TRUST	
2. Project Name	MAINTENANCE OF GREYTOWN RAIL TRAIL	
3. Date of Project	ANNUAL	
4. Amount received from the Greytown Community Board	\$1000.00	
5. Provide details of the project	MAINTENANCE OF THE GREYTOWN RAIL TRAIL (5KM) MOWING, SPRAYING (VERGES, WEEDS, GORSE) WATERING EQUIPMENT PURCHASES AS REQUIRED PRODUCTION OF PROMOTIONAL MATERIAL	



Greytown Community Board Grants Feedback Form

6. Was the money used exactly for the intended purpose as per your application? Please give details and reasons for any variation

Yes
INVOICES ATTACHED

7. How did your project benefit the wider Greytown community?

PROVIDING A FACILITY ABLE TO BE USED
BY LOCAL AND VISITORS.

8. How many people or groups from the Greytown community were involved or benefited from your project? Please provide actual numbers of members living in the Greytown area (postal codes 5712, 5794 and rural families with Greytown as their home address). Please state this number versus the total number (e.g. 3 Greytown individuals versus 20 other Wairarapa individuals).

UNFORTUNATELY EXACT NUMBERS OF USERS
OF THE RAIL TRAIL ARE NOT RECORDED

9. Which sector does your organisation have an impact on (as per our stated objectives for funding?)

ALL MEMBERS OF THE COMMUNITY HAVE
ACCESS TO THIS WONDERFUL ASSET



Greytown Community Board Grants Feedback Form

10. What are the longer term gains for the Greytown ward as a result of your project (if appropriate for your project)?

MAINTENANCE OF THE RAIL TRAIL IS KEPT TO A VERY HIGH STANDARD AT ALL TIMES.

A LARGE PART IS HANDLED BY VOLUNTARY LABOUR BY FRIENDS OF THE RAIL TRAIL.

11. Was your application a one-off application or do you see the need for further funding in the future? Which other organisations supported you in your project?

EVERY YEAR WE REQUIRE FUNDING FOR THE MAINTENANCE AND PROMOTION OF THE RAIL TRAIL

12. Invoices and Receipts: Please provide evidence of the grant expenditure (copies of invoices or receipts) within 3 months of a grant being expended.

PLEASE FIND INVOICES ATTACHED TOTAL \$989.28

Thank you for your feedback. This allows us to carefully consider the Greytown ward grant applications and put our money to the best possible use for the good of the Greytown community.

D. FERGUSON
TREASURER
GREYTOWN TRAILS TRUST
6 WESTWOOD AVENUE
GREYTOWN
06 3048991

GREYTOWN COMMUNITY BOARD

THURSDAY, 24 AUGUST 2017

AGENDA ITEM 9.1

CHAIRPERSON REPORT

Recommendations

The chairperson recommends that the Community Board:

1. *Receive the information.*
2. *Recommendation to receive the Pool Report and approve a cost of \$2,000+GST for purchase of slide.*
3. *Recommendation to approve a cost of \$154.99 for purchase of ink for computer by Chair.*

1. Topic 1 – Best Small Town (pop less 5,000) in NZ

We filed our submission for Greytown on 25th August. We identified a number of ideas and initiatives that have happened in Sept 2016-Sept 2017 in Greytown. A full copy of the submission will be available shortly.

We have letters of support from The Mayor Viv Napier and Destination Wairarapa. L Hay to lead the project.

2. Topic 2 – Children’s Slide at Memorial Pool

The Greytown Community Board is planning to purchase an inflatable slide for the Greytown pool from Martinborough whose pool doesn’t not fit OSH requirements (Greytown pool does comply). The slide costs \$2,000+GST. A new slide would normally cost around \$5,000 plus other assorted, costs. The slide is 3-4 years old and fully serviced. This is a one off opportunity. The Slide is 7m long x 3m wide x 2.4m high. The Greytown pool is around 30m long, so that leaves around 2/3 of the length of the pool available for other users. It will be at the deep end of the pool.

We have sought public opinion from the swim club, kindergartens, & schools, a Facebook campaign through the GCB Facebook pages and forms have been left at the library for feedback. There has been overwhelmingly positive support. We are looking at potential sponsors and anticipate a positive response. We will have replies from sponsors in mid Sept however need to confirm purchase as there is another council wanting to buy the slide.

Recommendation to receive the Pool Report and approve a cost of \$2,000+GST for purchase of slide.

3. Topic 3 – Greytown Fresh Choice Initiative

Waste Minimisation: The Wellington Region Waste Management and Minimisation Plan 2017-2023, encouraged all supermarkets to implement recyclable food packaging. This originated with a Greytown submission to the Draft and since that submission, in July 2017, Greytown's Fresh Choice Supermarket has introduced recyclable meat packaging with the aim of all in-house food packaging to be fully recyclable.

The Greytown Community Board would like to congratulate Fresh Choice on this Initiative.

4. Topic 4 – Bee Awareness Month

The Greytown Community Board has again supported this programme with wildflower bee friendly seeds to be scattered in a dedicated section of Stella Bull Park Sept 2017.

5. Topic 5 – Arbor Day Celebrations

Successful Arbor Day celebrations happened in July 2017. Planting by community volunteers was at Greytown Cemetery, O'Connor's Bush with children from Greytown Early Years, Greytown Kindergarten and Greytown Primary School environment class, Stella Bull Park Pear Tree planting in community garden by Blue School. In addition there was an Arbor Day Display at the town Hall and an opportunity for residents to check the notable tree list and nominate any new trees for inclusion in the District Plan.

The Greytown Community Board would like to thank the TAG and Katie Abbott for organising this successful Arbor Day celebration.

6. Topic 5 – Refund for Chair

The Greytown Community Board has a draft strategic plan and are planning one further meeting in late July/Aug to finalise this draft before taking it to public consultation.

Recommendation to approve a cost of \$154.99 for purchase of ink for computer by Chair.

7. Topic 6 – Strategic Plan

The Greytown Community Board has a draft strategic plan and are planning one further meeting in late Sept/Oct to finalise this draft before taking it to public consultation. This was delayed as we felt all members should be present for this meeting and some were away or unavailable.

Written By: Leigh Hay, Chair Greytown Community Board

COUNCILLOR REPORT
for
South Wairarapa District Council Meeting
Wednesday 9th August 2017

Councillor's Name	Pam Colenso
Meeting - Date & Venue	Wairarapa Library Service Working Group 27 th July 2017 Carterton District Council meeting room.
Attendees	Cr Ruth Carter, Anne Hughes, Cr Tracey O'Callaghan, Robyn Ramsden, Helen McNaught, Cr Pam Colenso.
Key issues from meeting	Updating Policies relevant to Libraries
Speakers	None.
Specific item/s for Council consideration	None
General	<p>We reviewed and amended the following policies relevant to the Wairarapa Library Service. Helen will be updating these and they will then come to Council for ratification.</p> <ul style="list-style-type: none"> • Care of children in Libraries will change to Children in Libraries Policy. • Cataloguing & Classification Policy • Charging Policy • Complaints Policy • Copyright Policy • Customer Code of Conduct • Friends Policy • Fundraising & Donations Policy • Housebound Policy changed to Homelink Policy • Interloans Policy • Internet Access Policy • Membership Policy • Privacy Policy • School Holiday Programme Policy changed to Library Programme Policy
Next Meeting	Date to be confirmed

MEMBER REPORT
for
Greytown Community Board Meeting
30 August 2017

Member Name	Mike Gray
Group Name	Tree Advisory Group
Meeting Date	Sunday 30 th July 2017 Present: Hans van Kregten; Katie Abbott; Jez Partridge; Mike Gray (CB Liaison Member)
Key issues from meeting	<p>Matters discussed: -</p> <ul style="list-style-type: none"> + STEM Analysis – to be undertaken by Richard Hill (Paper Tree) + Minimum STEM number for inclusion. A Lower figure for the protection of native trees? Was discussed. + Labels – purpose of (RFID?) + Land owners – Engagement & Permission + Reasons for a tree to be included <p>+ Applications for inclusion of additional trees in the revised register close with SWDC on 1st October, 2017</p>
Specific item/s for Community Board consideration	That the GCB consider publicising the closing date referred to above in the next Grapevine.
General	

MEMBER REPORT
for
Greytown Community Board Meeting
30 th August 2017

Member Name	Mike Gray (Liaison Member)
Group Name	Establishment of a Psychosocial Support Services group as part of Community Emergency Preparedness.
Meeting Date Monday 21st August, 2017	<p>This meeting was initiated by Snita Knight who attended our community workshop in late May.</p> <p>Attendees were Snita, Anne Hayden, Carla Didsbury, Stan Mangin and myself.</p> <p>Bridget Percy (Wairarapa Red Cross) was the guest speaker.</p>
Key issues from meeting	<p>Bridget outlined the psychological first aid course available through Wairarapa Red Cross. Potential for a course to be held locally was discussed. Estimated cost was about \$3,000 all up.</p> <p>A variety of local preparedness initiatives and their importance were raised and discussed by the group as well as their place in a Community Response Plan</p> <p>A further meeting is planned for 25th September. Snita was to seek the opportunity to speak to the Board at this meeting – 30th August.</p>
Specific item/s for Community Board consideration	<p>This initiative fits within the broad "Community Welfare" function as part of any local emergency response plan and system.</p> <p>A related response concern is security – civilian, family and business. This has arisen because of an uncertainty as to availability of law enforcement personnel locally in any future emergency.</p> <p>GCB could consider the creation of a - "Community Emergency Preparedness Liaison Group" to co-ordinate these initiatives.</p>

General	Three local residents have indicated their interest in becoming involved in Community Emergency Preparedness. +++++
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24 July 2017

Leigh Hay
Chair
Greytown Community Board

Dear Leigh

**DECISION NOTIFICATION REGARDING YOUR 2017/18 ANNUAL PLAN
SUBMISSION TO COUNCIL**

Thank you for your submission on Council's 2017/18 Annual Plan. Council received 105 submissions covering over 400 individual requests as part of the annual plan submission process. The Mayor and councillors heard a total of 38 verbal submissions.

A clear majority of submissions sought additional services or funding, and were assessed to ensure Council was collecting enough revenue to provide core services, maintain community assets and complete the sewerage upgrade in the proposed timeline. The total rates increase for 2017/18 has been struck at 3.92% which is marginally more than the Long Term Plan forecast increase of 3.76%.

Council noted your request that they canvas the view of ratepayers regarding footpath funding, including the option of an increase in rates to extend the footpath network. Included in that requests you listed a number of projects that have been earmarked for work should funding be available.

As you know as part of the Annual Plan process Council consulted the community on the four proposals and one of those related to funding of footpaths:

Do you support deferring some roading rehabilitation for one year and redirecting funds to new footpaths, footpath maintenance and road crossings?

74% of the submitters who commented on this point support deferring some roading rehabilitation for one year and redirection of funding to footpaths.

In response to this Council resolved to defer roading rehabilitation for one year and to redirect funds to new footpaths, maintenance and road crossings. Council resolved that a footpath priority programme will be developed by the community boards, based on need and safety, with approval of the final programme to be Infrastructure and Planning Working Party.

Council noted that an option can be to otta seal sections of rural roads in small sections to increase safety. As well council noted that urgent road rehabilitation has precedence over deferral of funds to footpath projects.

Council noted your support for updating the historic tree register in the Combined Plan. Council confirmed there would be an update by way of a specific plan change for this purpose. As you aware this process has commenced.

Council noted your supports the Greytown historic precinct and your request for continued input, particularly around signage.

Council noted your support of the Greytown Wheels Park and your request that Council support any initial pop-up wheels park. Council also noted your request that Council continue to support the use of Council owned land for the Greytown Wheels Park.

In response to your request that Council budget funds for the Greytown Wheels Park project I can advise that Council has diverted \$5k to the Greytown Sports Facilities Working Group. \$3k from the 15/25 budget remains allocated to the Wheels Park Project and more can be considered once progress has been made.

You have asked that Council install a shade cloth over the toddler pool in the Greytown pool complex. Council resolved that the communication resource in conjunction with amenities are to investigate and apply for grant funding from Masterton Trust Lands for pool shade requests for all three of Council's pools noting that SWDC has picked up Destination Wairarapa shortfall of funding previously supplied by the Trust.

Your supports installing a slide at the shallow end of Greytown Pool is noted. Council officers advised Council that playground equipment safety requirements would mean that around \$10k of soft-fall material would be require at poolside under and around the slide. Cheaper forms of soft-fall material would not be suitable for the pool environment. In addition there would be the cost of the slide, installation, and water supply – about another \$5k. As an alternative, the inflatable slide from Martinborough is to be sold; Greytown pool is deep enough for it to be safely used at the deep end of the pool. Council resolved there would be no budgetary change in respect of this.

Council noted your support of continuing with the current summer pool programme for the 17/18 year and as well your request that extending the pool opening hours at weekends so the pool opens at 11am.

As part of the Annual Plan process ratepayers were asked if they supported providing free swimming in Council's three pools. 85% of submitters supported free swimming. Council resolved to provide free swimming in the three District Council owned pools and that for safety reasons pool capacity limitations would apply.

The request for extended hours was assessed would be an additional cost would be \$2100 for Greytown; as it would have to be matched in the other towns, total \$6300 additional budget required. Council resolved there would be no budgetary change.

Council noted you strongly support Cobblestones Museum and the Greytown Rail Trail as tourist attractions and request that Council also supports them.

Council considered your requests to budget for a complete review of District Plan zoning in Greytown including the town boundary and commercial zoning.

Council Officers consider that this is not an urgent issue at this time. Work has already commenced on a number of fronts, including for Greytown. Sufficient land is presently available for residential development (and more is soon to be released in the FDA), while there remain many commercial sites which can be developed.

It may however be appropriate in the next year or two to undertake an initial scoping review to look at whether there are any actual upcoming problems with commercial land supply, so that a wider review can then be considered and if necessary provided for.

There are presently no funds budgeted (an initial study would cost between \$6 -10,000). Council resolved that there would be no budgetary change.

Your request that Council consider the following requirements (most for developers):

1. Greater contribution by developers to UFB
2. Consistent street lighting across Greytown for all new developments.
3. Increased contribution towards footpaths.
4. Contribution towards sporting, leisure or outdoor public spaces.
5. A mandatory tree planting scheme with a minimum of 1 large tree per 1000m2 to be planted in public spaces.
6. That developers be given a list of prominent Maori names to be used for streets in new developments for consideration.
7. To review the ratio of land vs building on building sites
8. To provide information on water races to new owners (via real estate companies)
9. Offer incentives for new builds classified as eco builds

Council resolved that these items would be referred to the Long term Plan process so they can be reviewed in more detail.

Council noted that advice that the feedback you have received in regards to the Council website. You suggest that one change would be to arrange list of contacts alphabetically within departments.

Council confirm they are happy to consider specific suggestions for website improvement. The contacts change suggested can be easily undertaken at no cost, however it is very unusual that all officer contacts are on a council website, and so this raises the question as to whether they are listed.

SWDC's website is ranked 57 out of 78 in the LG website rankings for 2016 (58 for 2015), 1 behind MDC, 2 behind GWRC and 14 ahead of CDC. 25% of the 2016 ranking was allocated for functionality (i.e. online processing), which we have consciously put on hold until amalgamation discussions were more advanced.

30% allocated for accessibility, 10% enquiry response, 35% best practice review.

Council considered the request that a name change for "Get it Sorted" to "Got a Problem" and another button saying "Got an idea" be added. Council supports the phrase 'Get it Sorted' which is more positive.

Council reviewed your suggestion an e-mail database of ratepayers be developed to allow direct communications to those that wish to receive it.

Council does not support this as too labour intensive. Those that want to can subscribe to Facebook or notifications on website. Council will have officers promote this option.

Council considered your request that Council investigate options and allocate funding to improve the broadband access if central government funding is not available. Council

noted your advice that Greytown Trust Lands is reviewing provision of Main St Wi-fi and the request that Council to look at funding in 2018 if the service is not continued by the Trust.

Council declined to financially support bringing forward fibre installation dates to South Wairarapa towns or to financially support provision of Greytown Main Street Wi-fi.

In respect of the request that the Greytown Town Centre is painted in areas that need maintenance and that an annual washing of the building is budgeted for, Council resolved that there was no budgetary change. Officers are however to determine if there are funds available in the reserves budget for work as requested. Painting, as per previous pricing is approx. \$45,000. Council officers note that building wash can be done from existing operating budget.

Council resolved to approve the replacement of the Titoki trees that died and plant an additional 3 trees in the Greytown Dog Park. The funding is available from parks and reserves operating funds.

Council noted your support of the Council's review of speed limits and your request for a review of the speed limit on Wood St, Kuratawhiti St and others as required. Council are advised that the roads have recently been assessed in line with current regulations. They will be reassessed with the introduction of new speed regulations.

Your supports the provision of 2 15min parks outside the Greytown pharmacy to support the elderly was noted. Any proposed changes will be assessed.

Council noted your support of Council's continued funding of community boards and have put in place good process around grant allocation.

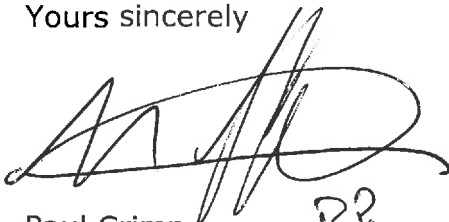
Council noted your support of Council's continued involvement in economic development through the Wellington Regional Strategy, WRECA, Destination Wairarapa and other agencies and local business groups.

Council resolved that Council officers to write a letter of support to Greater Wellington Regional Council regarding improved transport services.

If you would like to review the decisions from other submitters, you will find the minutes from 31 May and 1 June 2017 on our website <http://www.swdc.govt.nz/council-agenda-and-minutes-2017> .

Thank you again for taking the time to prepare your submission and for your interest in Council's plan for the 2017/18 year.

Yours sincerely

A handwritten signature in black ink, appearing to be 'P. Crimp', written over a horizontal line.

Paul Crimp
Chief Executive Officer

Greytown Community Board

Chair: Leigh Hay
8 Wood Street
Greytown 5712
06 304 9876



14 August 2017

Adam Blackwell & Daryl Watt
C/O Blackwell and Sons
101 Main Street
Greytown 5712

Dear Adam & Daryl

BEAUTIFUL AWARDS 2017

At the Greytown Community Board meeting on the 19 July 2017, members expressed their thanks to you agreeing to help prepare material for Greytown's application to the Beautiful Awards 2017.

We look forward to hearing of a positive result for Greytown in the 'Most Beautiful Small Town/Village' category awards held on the 13 October 2017 and will certainly let you know of any good news as soon as it comes to hand.

Yours sincerely

A handwritten signature in black ink, appearing to read 'L Hay'.

Leigh Hay
Chair, Greytown Community Board
hay4gretown@gmail.com

Greytown Community Board

Chair: Leigh Hay
8 Wood Street
Greytown 5712
06 304 9876



14 August 2017

Neil Montgomerie
60 Wilkie Street
RD1
Greytown 5794

Dear Neil

ROAD NAMING RESEARCH

At the Greytown Community Board meeting on the 19 July 2017, members expressed their thanks to you for the time and effort you put into researching suitable and possible road names for developers to consider when undertaking new subdivisions.

Your suggestions have been gratefully received by the Community Board and forwarded to Council for inclusion in a preapproved list.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Leigh Hay'.

Leigh Hay
Chair, Greytown Community Board
hay4greytown@gmail.com