



Greytown Community Board

Minutes – 28 October 2015

- Present:** Shane Atkinson (Chairperson), Cr Margaret Craig, Ian Farley, Leigh Hay, Cr Viv Napier (from 8:00pm) and Christine Stevenson.
- In Attendance:** Mayor Adrienne Staples (until 8:00pm), Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the WBS Room, Greytown Town Centre on 28 October 2015 between 7:00pm and 8:20pm.
- Public Participation:** Jan Eagle (Friends of Stella and Sarah), Catherine Whyte (Greytown Heritage Trust), Alisoun Werry, and Katie Abbott (Tree Advisory Group).

PUBLIC BUSINESS

1. APOLOGIES

There were no apologies.

2. CONFLICTS OF INTEREST

Ian Farley declared a conflict of interest with the public participation submission from the Greytown Heritage Trust as he was a member of the Trust.

3. PUBLIC PARTICIPATION

3.1 Jan Eagle, Friends of Stella and Sarah

Mrs Eagle provided an update on funds raised for the Stella Bull Park Kouka Sculpture. Mrs Eagle asked Council to correct the project funds shown in the Community Board finances as \$7,000 had been deposited. A further \$12,000 had been pledged.

3.2 Catherine Whyte, Greytown Community Heritage Trust

Mrs Whyte invited Board members to a public meeting, called by the Greytown Heritage Trust, to discuss with the Mayor and Council officers rules on development in the historic precinct. The Heritage Trust's aim was to secure the future of Greytown and keep it looking historic.

3.3 Alisoun Werry

Mrs Werry noted that public access way was still blocked between Cotter and West Streets through the walkway due to a padlock still on

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the gate. Mrs Werry requested that weeds and long grass were taken care of.

4. PRESENTATIONS

4.1 Katie Abbott, Tree Advisory Group

Ms Abbott tabled a report from the Tree Advisory Group in response to the officers' report in agenda item 7.3. Following the previous meeting the Group believed that protective tree fencing guidelines would be adopted and included as a requirement for future consents. Ms Abbott asked the Community Board to receive the report and meet with Council to get guidelines established.

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

5.1 Friends of Stella and Sarah

GCB NOTED:

1. Action 661: Balance the Stella Bull Park Kouka Sculpture funds available against actual deposits and show the balance on the GCB I&E; P Crimp

5.2 Cotter to West Street Walkway

GCB NOTED:

1. Action 662: Get a Council bylaws officer to look at the long grass and weeds on the privately owned Cotter to West Street access way to determine next steps; M Buchanan

5.3 Tree Advisory Group

The Community Board agreed to discuss the tabled Tree Advisory Group report in another forum.

6. COMMUNITY BOARD MINUTES/EXPENDITURE

6.1 Greytown Community Board Minutes – 16 September 2015

GCB RESOLVED (GCB 2015/63) that the minutes of the Greytown Community Board meeting held on 16 September 2015 be confirmed as a true and correct record.

(Moved Cr Craig/Seconded Hay)

Carried

6.2 Action Items From Previous Meeting

The Community Board reviewed the action items and updates were provided.

6.3 Income and Expenditure Statement to 30 September 2015

Mr Farley reported that the Greathead files had all been digitised and the next step was to make them available electronically.

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GCB RESOLVED (GCB 2015/64) to receive the tabled Income and Expenditure Statement to 30 September 2015.

(Moved Cr Craig/Seconded Hay)

Carried

7. OPERATIONAL REPORTS – COUNCIL OFFICERS

7.1 Officers' Report

Mr Crimp discussed the Local Government Commission investigations and announcement timeframes with members.

GCB RESOLVED (GCB 2015/65) to receive the Officers' Report.

(Moved Farley/Seconded Cr Craig)

Carried

7.2 Schedule of Ordinary Meetings

GCB RESOLVED (GCB 2015/66):

1. To receive the information.
2. To adopt the 2016 schedule of ordinary meetings for Council, community boards and committees.
3. To set a regular meeting time of 7:00pm for 2016.

(Moved Cr Craig/Seconded Hay)

Carried

7.3 Tree Guidelines

The Community Board agreed to discuss the tree protection guidelines and the tabled Tree Advisory Group report in a future workshop.

GCB RESOLVED (GCB 2015/67) to receive the information.

(Moved Farley/Seconded Stevenson)

Carried

8. COMMUNITY BOARD/COUNCILLOR REPORTS

8.1 Street Planting

GCB RESOLVED (GCB 2015/68) to approve a budget of up to \$3,000 (from the town beautification budget), for new Greytown street planting.

(Moved Farley/Seconded Stevenson)

Carried

8.2 Christmas Decorations

GCB RESOLVED (GCB 2015/69) to approve a budget of \$500 for Greytown Christmas decorations (phase 2).

(Moved Cr Craig/Seconded Farley)

Carried

8.3 Seed Funding for Greytown Country Market

Mrs Hay asked the Board to support seed funding of recycled jute Greytown branded bags to be sold at the Greytown Country Market for a small profit. It was a local initiative that promoted the Greytown brand. When the event became self-sustaining, profit would be returned to charity or the community.

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GCB RESOLVED (GCB 2015/70) to approve \$500 be granted to Greytown Country Market for the purpose of seed-funding for the purchase of jute Greytown branded bags.

(Moved Atkinson/Seconded Stevenson)

Carried

8.4 Greytown Flags

GCB RESOLVED (GCB 2015/71) to approve a budget of up to \$1,500 (from the town beautification budget), for 18 new Greytown branded flags.

(Moved Cr Craig/Seconded Farley)

Carried

8.5 Dog Waste Signs

GCB RESOLVED (GCB 2015/72) to approve a budget of up to \$500 for dog waste signs for Greytown.

(Moved Farley/Seconded Cr Craig)

Carried

8.6 Greytown Information Centre Stationery Purchase

GCB RESOLVED (GCB 2015/73) to approve the purchase of Doodle Easy Scheduler and other stationery items for the Greytown Information Centre up to a budget of \$150.

(Moved Atkinson/Seconded Cr Craig)

Carried

8.7 Greytown Information Centre Christmas Party

GCB RESOLVED (GCB 2015/74) to approve a budget of \$300 for a Christmas Party to thank Greytown Information Centre volunteers.

(Moved Hay/Seconded Farley)

Carried

8.8 Wheels Park

Mrs Stevenson reported that background work had been completed on possible locations for a wheels park. Potential barriers (if any) to using each of these locations were also identified. The preferred locations were next to the old railway goods shed or by the off-leash dog park.

8.9 Welcome to Greytown Signs

Mrs Stevenson had followed up the remaining work needed to improve visibility for the Greytown entrance way signs.

8.10 General

A Greater Wellington City Council Waiohine Floodplain Committee meeting was scheduled for the 29 October, 2015.

A new fence was being erected along the East Street side of Stella Bull Park.

Mr Atkinson undertook to circulate vandalism reports to members.

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9. FINANCIAL ASSISTANCE

9.1 Greytown Kindergarten

Mr Atkinson and Mrs Stevenson undertook to make a personal donation to Greytown Kindergarten in recognition of the Kindergarten's achievements in the community.

GCB RESOLVED (GCB 2015/75) to decline the grant application from Greytown Kindergarten due to other higher priority projects for funding.

(Moved Farley/Seconded Hay)

Carried

9.2 Victim Support

GCB RESOLVED (GCB 2015/76) to grant Victim Support \$500 subject to Council officers confirming the paper work sent through to members is correct.

(Moved Hay/Seconded Farley)

Carried

9.3 Brooke-Amelia Lewington

GCB RESOLVED (GCB 2015/77) to decline the grant application from Brooke-Amelia Lewington as it doesn't meet the criteria in that the application is from an individual rather than an organisation.

(Moved Hay/Seconded Farley)

Carried

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Greytown Community Board
Action Items
From 28 October 2015**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
636	GCB	29-Oct-14	Action	Murray	Write to property owners of trees 'first' registered in the Wairarapa district Plan at its adoption in 2011, and advise them of the registered status of the tree and their responsibilities	Open	18 Feb 15: GCB suggest asking MDC (Sue Southey) for a copy of the brochure that should have been provided to residents with listed trees.
318	GCB	13-May-15	Action	Mark	Council officers are to investigate the locked gate situation between Cotter and West Streets with the expectation that public access is reinstated with a supporting sign as per the ombudsman's direction in 2007/2008	Open	Ombudsman's Office is seeking out an archived file from 1995 for Council. Nothing further will be done until this file has been received. 4/11/15: File not received as yet. 9/11/15 Still waiting on file from Ombudsman's office
584	GCB	16-Sep-15	Resolution	Paul	Carry forward the cabbage tree sculpture revenue to the 2015/2016 year	Actioned	
585	GCB	16-Sep-15	Resolution	Mark	Amend the Wheels Park Terms of Reference to allow for the appointment of four members of the community (members as identified: Sid Kempton, Ben Winder, Sian Paterson, Willie Porter)	Actioned	
651	GCB	28-Oct-15	Resolution	Paul	GCB RESOLVED (GCB 2015/68) to approve a budget of up to \$3,000 (from the town beautification budget), for new Greytown street planting. (Moved Farley/Seconded Stevenson) Carried	Actioned	In hand
652	GCB	28-Oct-15	Resolution	Paul	GCB RESOLVED (GCB 2015/69) to approve a budget of \$500 for Greytown Christmas decorations (phase 2). (Moved Cr Craig/Seconded Farley) Carried	Actioned	In hand
653	GCB	28-Oct-15	Resolution	Paul	GCB RESOLVED (GCB 2015/70) to approve \$500 be granted to Greytown Country Market for the purpose of seed-funding for the purchase of jute Greytown branded bags. (Moved Atkinson/Seconded Stevenson) Carried	Actioned	In hand
654	GCB	28-Oct-15	Resolution	Paul	GCB RESOLVED (GCB 2015/71) to approve a	Actioned	In hand

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					budget of up to \$1,500 (from the town beautification budget), for 18 new Greytown branded flags. (Moved Cr Craig/Seconded Farley) Carried		
655	GCB	28-Oct-15	Resolution	Paul	GCB RESOLVED (GCB 2015/72) to approve a budget of up to \$500 for dog waste signs for Greytown. (Moved Farley/Seconded Cr Craig) Carried	Actioned	In hand
656	GCB	28-Oct-15	Resolution	Paul	GCB RESOLVED (GCB 2015/73) to approve the purchase of Doodle Easy Scheduler and other stationery items for the Greytown Information Centre up to a budget of \$150. (Moved Atkinson/Seconded Cr Craig) Carried	Actioned	In hand
657	GCB	28-Oct-15	Resolution	Paul	GCB RESOLVED (GCB 2015/74) to approve a budget of \$300 for a Christmas Party to thank Greytown Information Centre volunteers. (Moved Hay/Seconded Farley) Carried	Actioned	In hand
659	GCB	28-Oct-15	Resolution	Paul	GCB RESOLVED (GCB 2015/76) to grant Victim Support \$500 subject to Council officers confirming the paper work sent through to members is correct. (Moved Hay/Seconded Farley) Carried	Actioned	In hand
661	GCB	28-Oct-15	Action	Paul	Balance the Stella Bull Park Kouka Sculpture funds available against actual deposits and show the balance on the GCB I&E	Actioned	
662	GCB	28-Oct-15	Action	Murray	Get a Council bylaws officer to look at the long grass and weeds on the privately owned Cotter to West Street access way to determine next steps	Actioned	The land is in private title and the public have no legal right to access it. It is not therefore a public access way. The Bylaws officers have looked at the grass and broom to determine whether it presents a fire hazard under the Bylaws or is creating some other public nuisance (such as housing vermin). If it is not a fire risk or a nuisance we can do nothing, people do not have to mow a lawn because someone else thinks it is too long. 4/11/15: The grass is long and although

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
							not a fire risk at the moment it is likely to become a fire risk in the summer. The situation will be monitored and bylaws officers will address with neighbouring properties in due course.

Greytown Community Board	
Income & Expenditure to 31 October 2015	
<u>INCOME</u>	
Balance 1 July 2015	12,339.48
Annual Plan 2015/16	20,954.00
Sculpture Stella Bull	500.00
CCS GRANT, KOUKA SCULPTURE 40S	1,000.00
HOLMES CONSTRUCTION, KOUKA SCU	1,000.00
Gtn District Trust Lands Grant correct GST	130.43
SCULPTURE NO NAME 40OCTM BK 00	3000
Fresh Choice - Kouka Sculp 7/1	500
TOTAL INCOME	39,423.91
<u>EXPENDITURE</u>	
Members' Salaries	5,150.00
Total Personnel Costs	5,150.00
AP City Care Greytown barrels - July 15	120.00
AP Greathead papers-digitisation	3,260.00
AP Mr M Gray Friends of O'Connors Bush reimb	32.93
AP Artwork for Welcome to Gtn sign	150.00
AP City Care Gtn Barrels - Aug 15	120.00
AP Local Governmen Annual C/Brd levy 2015/16	166.67
AP City Care Greytown Barrels - Sept 15	120.00
Diary 2016	11.99
Ink for Information Centre - reimburse Leigh Hay	79.79
Total General Expenses	4,061.38
AP Grant-Rimutaka Crossing Reenactment	200.00
AP Greytown Trails GCB grant promotion of trail	1,000.00
Total Grants	1,200.00
TOTAL EXPENDITURE	10,411.38
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	29,012.53
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2015	5,300.00
City Care Maintain barrels in town centre	960.00
Greytown Trustlands Trust to fund the digitisation of the Greathead papers	320.00
Stella Bull Park inc - Sarah's Garden	480.00
Arbor Day Community Event	100.00
Youth Computer Coding Workshop	500.00
Supply and Install backing for Greytown entrance signs	1,000.00
Greytown Trails Trust	1,000.00
Signs for Dog waste	500.00
Christmas decorations	500.00
Greytown Country Market	500.00
Christmas party info centre volunteers	300.00
Victim Support	500.00
Doddle Easy Scheduler and other stationary for Information centre	150.00
Total Commitments	12,110.00
BALANCE TO CARRY FORWARD	16,902.53
<u>Cabbage tree Grant income received</u>	
2014/15	
CABBAGE TREE SCULPT-FRIENDS OF	1,000.00
Greytown district trust lands	1,000.00
2015/16	
Sculpture Stella Bull	500.00
CCS GRANT, KOUKA SCULPTURE 40S	1,000.00
HOLMES CONSTRUCTION, KOUKA SCU	1,000.00
SCULPTURE NO NAME 40OCTM BK 00	3,000.00
Fresh Choice - Kouka Sculp 7/1	500.00
Total Collected to 31 October 2015	8,000.00

GREYTOWN COMMUNITY BOARD

9 DECEMBER 2015

AGENDA ITEM 7.1

OFFICERS' REPORT

Purpose of Report

To report to Council on general activities since the last meeting.

Recommendations

The Chief Executive Officer recommends that Council:

1. *Receive the information.*

CHIEF EXECUTIVE

1. Executive Summary

The adoption of the Annual Report on 28 October signals the end of a long year with the Audit New Zealand team onsite for a number of weeks, reviewing both the Annual Report and Long Term Plan. A significant amount of background material is required to be prepared to allow the audit teams to carry out their work.

Consultation, hearings, and a decision made in relation to the targeted rate for the Waihinga Centre. Work now starts in relation to the resolution from that meeting, considering next steps.

Evidence and discussions have been finalized in relation to the resource consent application for the Greytown Wastewater treatment plant application.

Work continues in relation to implementing the necessary steps to achieve compliance with the health and safety legislation, which becomes operative in April 2016.

Finally, Colin Wright retired from his chief executive role at Carterton District Council, a position Colin has held for many years. Colin has been involved in local government in the Wairarapa for close to three decades and his wealth of knowledge will be missed.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2015]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE				
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			
		2014/15	RESULTS	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73% (2010/11 survey 75%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62% (2010/11 survey 55%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	50%	59% (2014 survey 76%)	A Public Booster survey was carried out in 2015 in addition to the 59% 11% felt they were unable to comment. The full customer satisfaction survey was carried out during 2014/15. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (2010/11 survey 59%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 92% (2014 100%) Featherston 95% (2014: 96%) Martinborough 95% (2014: 95%)	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65% (2010/11 survey 52%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49% (2010/11 survey 50%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee met on 8 occasions. In total 3 resource consent applications were considered, however due to the timing of the meetings 9 were considered outside normal meetings.

2.1 Wairarapa Governance Review Working Party

The working party noted that while the Wairarapa was a separate workstream for the Local Government Commission, little progress had been made.

Contact with the Commission will be made to ascertain progress and whether any additional information is required.

The Commission, including chair Sir Wira Gardiner, met with Council late in October to have an open discussion on SWDC thoughts and the Commissions approach – and timings – for the reviews underway.

The Commission also presented to the combined Council meeting, where a process was outlined to move forward. This process included Greater Wellington Regional Council.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

Three regional Chief Executive forums have been held. Two of these were in relation to governance discussions described above.

The “normal” forum provided an update on Transmission Gully, LGC update, Spatial Planning update.

An interesting presentation on Kapiti Coast DC implementation of water meters was made. Water supply (or the lack thereof) is a real problem for KCDC and the implementation of water meters has allowed deferral of significant capital expenditure (pipework, bores, water storage) following identification of both private and council infrastructural water leaks.

3.1.2. Mayoral Forum

One Mayoral Forum was held and I am sure this will be covered in Her Worship’s report. As indicated above governance matters were high on the agenda.

3.2 Wastewater Consents

The Greytown wastewater resource consent hearing is set down for Tuesday 17 November and hopefully this will be similar to Martinborough and take only the one day.

Finalising evidence and preparing a joint SWDC/GWRC statement of outstanding matters is invaluable in allowing the Commissioners to focus on the key points.

We are still awaiting the outcome of the Martinborough consent, which I believe is delayed until the Greytown hearing.

3.3 Financial Statements

Financial Statements for the period ended 31 October will be tabled.

3.4 Local Government Funding Agency (LGFA)

LGFA have accepted our application to become a borrower against this fund. LGFA have completed their financial due diligence and we fall well within their benchmarks.

There is a reasonable amount of documentation required and it is hoped this will be collated in time for consideration at this meeting.

3.5 Decisions Required

3.5.1. Pain Farm Expenditure

Martinborough Community Board resolved:

MCB RESOLVED (MCB 2015/62):

1. That subject to agreement by absent members of the Community Board, to recommend to Council that \$5,000 be distributed to the Martinborough Tennis Club from Pain Farm funds to assist with the costs associated with replacing two turfs and installing lights for the benefit of the community.
(Moved Cornelissen/Seconded Colenso)
2. Action: Seek a quorum vote on distribution of Pain Farm funds to the Martinborough Tennis Club and advise the CEO; Lisa Cornelissen

Carried

The expenditure falls within the Pain Farm Expenditure Guidelines. A quorum of positive votes was gained per point 2. Council ratified the recommendation.

3.5.2. Appointment to Maori Standing Committee

A letter was received from Kohunui Marae nominating Francis John McNally-Te Maari as their representative.

The nomination was ratified.

3.6 Other

Discussions are progressing with the **land swap** at our Greytown site. It is unsure how long this process will take as there are various groups to liaise with and matters to be resolved. This land swap is "like for like" and will result in both ourselves and Papawai Ahu Whenua trust ending up with contiguous and more useable blocks of land.

Allied to this the hanger for the **gliding** club is well underway. While this is not an SWDC project, it is an initiative we are committed to assisting where able and was one of the benefits we identified in purchasing the Papawai land.

Costs were finally received for the **Featherston Town Square**. These were somewhat higher than anticipated. The working group discussed the costs and after some refinement we instructed the consulting engineer to call for quotes, ensuring local suppliers were able to participate in this process. Site works should commence shortly.

The **Waihinga centre** consultation process has been completed, Council will meet with the steering group shortly as resolved by the Council following three hearings.

A number of discussions have been held regarding **civil defence** with a view to understanding the new structures and response procedures. These are on-going.

Discussions are continuing with the **Department of Conservation** on the ownership of assets they construct. DOC's issue is that they are required to pay a capital charge for the assets they own, which comes out of their operational budgets. If they can transfer asset ownership then they are not charged the capital charge and therefore have more funding available for maintenance. While conceptually we may be able to assist, future obligations need to be well understood. Destination Wairarapa are helping in these discussions as one of the projects is a cycleway DW have received grant funding for.

Other meetings included **Community Board and Maori Standing** committee meetings and the Featherston public meeting, rounding out this period nicely.

3.7 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404

Additional information was requested and is presented below:

AREA	ZONE	NO. PROPERTIES	ARREARS	OUTSTANDING	TOTAL
Featherston	Urban	154	\$ 89,384.59	\$ 59,194.73	\$ 148,579.32
Featherston	Commercial	10	\$ 2,916.88	\$ 3,928.06	\$ 6,844.94
Greytown	Urban	64	\$ 41,506.85	\$ 25,626.53	\$ 67,133.38
Greytown	Commercial	10	\$ -	\$ 6,625.53	\$ 6,625.53
Martinborough	Urban	77	\$ 39,348.80	\$ 31,374.13	\$ 70,722.93
Martinborough	Commercial	4	\$ 6,529.00	\$ 3,734.56	\$ 10,263.56
Rural		253	\$ 95,996.77	\$ 92,088.32	\$ 188,085.09
TOTAL		572	\$ 275,682.89	\$ 222,571.86	\$ 498,254.75

While the number of outstanding accounts is up slightly, the total value continues to fall. This is because we have received most of the demands from the banks, which are of a higher amount, and there are outstanding amounts from installment 1 of the 2015/16 year, which is generally a lower amount.

4. Corporate

4.1 Occupational Health and Safety

Major Consulting have commenced implementation of the approved plan to ensure compliance with our obligations. The new legislation comes into force April 2016 and we will have completed implementation by then.

A health and safety committee has been appointed as required and this group have had an initial meeting. This committee is important to ensuring H & S is and remains important to us.

4.2 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
30 September 15	Any costs associated with section 12 of the Resource Management Amendment Act 2013	No costs
13 October 15	Details of notable trees	Details provided
20 October 15	Details of costings relating to the Town Hall project.	Details provided
22 October 15	Documentation that records the location change of Alloa Gun Club	
29 October 15	Details of contracts with SLG Group and other consultants/advisers relating to Town Hall project	
3 November 15	No of parking tickets issues and fines collected.	Nil

Contact Officer: Paul Crimp, Chief Executive Officer

PLANNING AND ENVIRONMENT GROUP

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	71%	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	92%	NRB Survey

Proposed Natural Resources Plan Submission - WRC

Preparing the submissions on the proposed Natural Resources Plan proved to a significant logistical and work effort. Staff drawn from all three Wairarapa Councils, along with two consultants, have developed and lodged a two stepped submission with the Wellington Regional Council.

The first section responds to the "principles" and thrust of the proposed NRP. A main concern highlighted, was the sheer number and detail of rules in the plan and the lack of justification for that extremely regulatory approach. Costs implicit in meeting these new rules have been raised and the "tone" or "tenor" of the document has been questioned.

The second section covers the more detailed points of concern, and focusses on specific clauses and provisions and how they work.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	92.31%	NCS
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	100%	100%	NCS

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here. In general consent numbers this year have tracked at last years levels (45 YTD 2015/16 vs 48 previous year)

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	0	No complaints received to date. All Lim's completed correctly.
My non-urgent LIM is processed within 10 days	100%	100%	

Consequent to the fee adjustments made this year, there has been a notable switch back to non-urgent Lim's. Workloads have continued to rise overall however (as noted below), this putting additional pressures on officers responsible for inputting data and undertaking the processing of Lim's.

TYPE	YTD 1 JULY 15 TO 31 OCTOBER 15	PREVIOUS YTD 1 JULY 14 TO 31 OCTOBER 2014	PERIOD 1 OCTOBER 15 TO 31 OCTOBER 15	PREVIOUS PERIOD 1 OCTOBER 14 TO 31 OCTOBER 14
Standard LIMs (Processed within 10 working days)	83	49	34	17
Urgent LIMs (Processed within 5 working days)	20	35	10	18
Totals	103	84	44	35

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	97.30%	NCS – Continued monitoring of processing days. Due to staff shortages processing contractors have been used to maintain service levels.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	143/227	The government is proposing to make changes where by the assessments will need to be completed by a certain time. The government is currently working on this.

One BC has gone over time by 2 days, hence the 97.3% timeframe record. This consent was processed externally.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$871,200.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	5	\$91,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	25	\$2,183,890.00
Other (public facilities - schools, toilets, halls, swimming pools)	3	\$497,130.00
Totals	37	\$3,643,220.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership.	3	6	Education programme targeting schools is in progress using the Christchurch City Council Dog Smart programme.
Complaints about roaming and nuisance dogs are responded to within 4 hours.	100%	100%	

The new (as of July) Bylaws position and officer, have been undertaking the in-school dog education programme. The 3 school visits have been very well received by the children and praised by school staff as being both highly engaging and informative.

INCIDENTS REPORTED	
Attack on Pets	1
Attack on Person	0
Attack on Stock	0
Barking and whining	2
Lost Dogs	8
Found Dogs	0
Rushing Aggressive	2
Wandering	17
Welfare	2
Unregistered	0

The dog control vehicle has recently been replaced. As part of setting up the vehicle, new "Animal Control" signage has been developed for the vehicle, including the use of reflectorized lettering and hazard stripes. This is in recognition of the requirement to work at night from time to time, particularly for stock incidents but also for dog incidents. In addition staff

have been investigating for purchase “on person” video cameras. This is again for safety, but also for recording staff interaction with members of the public who may dispute events or what is advised by staff. The first camera is expected to be in use in the next few weeks with a second planned for later in the financial year if the first proves successful.

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don’t wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour.	100%	100%	
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property, taking enforcement action against the property owner.	100%	100%	

INCIDENTS REPORTED	TOTAL
Stock	6

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours.	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 15 TO 31 OCT 15	PREVIOUS YTD 1 JULY 14 TO 31 OCT 14	PERIOD 1 OCT 15 TO 31 OCT 15	PREVIOUS PERIOD 1 SEPT 15 TO 30 SEPT 15
Total	27	36	10	12

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 15 TO 31 OCTOBER 15	PREVIOUS YTD 1 JULY 14 TO 31 OCTOBER 14	PERIOD 1 OCTOBER 15 TO 31 OCTOBER 15	PREVIOUS PERIOD 1 OCTOBER 14 TO 31 OCTOBER 14
On Licence	7	5	6	2
Off Licence	8	7	2	2
Club Licence	1	1	0	0
Manager's Certificate	28	36	6	15
Special Licence	14	18	12	14
Temporary Authority	0	2	0	1

Note: Previous YTD and period figures unavailable due to reporting errors with NCS

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premise have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	All premises inspected at new or renewal application.

Food Act 2014.

The new Food Act 2014 comes into force on 1 March 2016. Regulations are currently being drafted and are expected to be completed by December 2015. The Ministry of Primary Industries MPI and all territorial authorities become Registration Authorities. New Businesses will be required to comply with the new Act from 1 March 2016. Existing businesses will transition at different times between 2016 and 2018.

Higher risk premises will be required to operate under more stringent food safety requirements. Lower risk premises will operate under National Programmes which are still being developed.

What we have been doing:

1. Education. All food premises have been sent the link to the MPI tool for food businesses "where do I fit". The link has also been put on Councils website. This tool helps food businesses identify what they will need to do to comply with the new Act
2. Data requirements for the new MPI system. Councils is currently working through the requirements /systems required for the registration system and for transferring data to MPI.
3. Fees Framework. Council will need to have in place a fees framework for the new system.

4. Training. In addition to earlier seminars and training undertaken, staff are attending a two day workshop over 12-13th November with the Ministry of Primary Industry covering:
- Communicating the requirements of the Act to food businesses
 - Auditing procedures and training - a focus on developing necessary technical capability and audit skills
 - Developing a fees framework (not the actual fees but how to set the framework)
 - Recognition requirements to verify in the competitive markets (National Programmes and Custom Food Control Plans)
 - Food Safety Officer competency requirements

2.6.1. Bylaws

TREES	VEHICLES	RUBBISH	CAMPING	MISCELLANEOUS	LONG GRASS
5	1	1	0	2	1

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP

1. Group Manager highlights

There has been the finalisation of evidence for the Greytown Waste Water Consent. The consent hearing is programmed for 17 November. As yet there has still been no determination on the Martinborough consent.

The Investment Logistical Mapping process for the Featherston Cycle trail had the first meeting and the conclusion meeting is to be held on the 18 November. This distilled the issues into two main problems being safety and funding. While there was a lot of discussion on many other benefits they were considered "value adding" in the project. The project under council funding will be starting physical construction in November.

The Regional Transport Planning, Programming and Governance workshop explored the ways that existing regional planning is currently undertaken, including the interaction between central government priorities and local transport planning. Three particular challenges were identified for regional transport planning and programming:

1. Translating regional transport visions and priorities into local transport decisions in a way that is efficient and fit-for-purpose
2. For the transport system to work effectively there is a need for continuing investment in relationships to ensure constructive, effective but also efficient relationships between each council and NZTA (This interface exists across many NZTA specialist groups and functions)
3. Delivering consistent service levels across networks including:
 - a. The application of minimum standards (and approaches to risks) in road design and related services
 - b. How to fund and deliver local community desires to raise standards above the minimums.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt				
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%				

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%				
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0.25 per 1000 connections (1 complaint)	0	0.25 over 1000 connections (1 complaint)
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.5 per 1000 connections (2 complaints)	1.5 per 1000 connections (6 complaints)	2	6
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.5 per 1000 connections (1 complaint)	0.5 per 1000 connections (2 complaints)	1	2
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.5 per 1000 connections (1 complaint)	0.5 per 1000 connections (2 complaints)	1	2
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(2/2) 100%	-	2	6
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(2/2) 100%	-	2	6
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	14/19 (73%)	-	19	62
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	16/19 (84%)	-	19	62
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%				
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%				

2.2 Services

2.2.1. Water supply capital improvements Featherston

Stage one is progressing well and will be substantially complete by Christmas. Stage Two works to commence in the New Year.

2.3 Water treatment plants

The Waiohine, Greytown and Martinborough plants operated routinely over the period.

2.4 Water reticulation

There were 17 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by council contractors, City Care Ltd, to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period. One blockage at the inlet from Waiohine River stopped flow for about 36 hours.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of blockages per 1000 connections	<10	7 complaints	16 complaints	1.7 per 1000 connections (7 blockages)	3.98 per 1000 connections (16 blockages)
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0.7 per 1000 connections (3 overflows)	0.7 per 1000 connections (3 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	3/6 (50%)	13
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/6 (83%)	13
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	0.2 per 1000 connections (1 complaint)	0.7 per 1000 connections (3 complaints)	1	0.7 per 1000 connections (3 complaints)
No. of complaints per 1000 connections received about sewage systems faults	< 15	0	0	0	0
No. of complaints per 1000 connections received about sewage system blockages	< 15	7 1.7 per 1000 connections	16 4 per 1000 connections	3	11
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	-	-	3/3 (100%)	11

3.2 Waste water treatment plants

Featherston, Lake Ferry, Greytown and Martinborough plants operated routinely during the period with no reported issues.

The trade waste discharger identified in July is working with Officers now to reduce the contamination in their waste. Owner is reviewing pre-treatment technologies to treat waste.

3.3 Waste water reticulation

There were 3 pipeline blockages reported during the period.

3.4 Hardie Grove, Featherston wastewater pipeline renewal

This work started on 22 October 2015; however equipment issues have caused delays. Project will be finished by Christmas.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	1	1	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0.2 per 1000 connections (1 complaint)	0.99 per 1000 connections (4 complaints)	1	4

All systems operated routinely and within available capacity during the period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6				
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 13.7% for August	-	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	24/24 (100%)	59/61 (97%)	24	61
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

Climatic events over this period have created flooding and land movement issues on White Rock, Hinekura, Tora, Te Awaiti and Western Lake Roads in which Fulton Hogan responded to with urgency.

Sealed pavement digouts were completed on Lake Ferry, Kahutara, Ponatahi and Bidwills Cutting Roads.

Moiki Road had an iron and timber retaining wall installed due to under road dropout. This was undertaken urgently due to agricultural contractors requiring confidence of being able to access.

Drainage improvements have commenced along Tora Road. This is necessary to improve performance due to increased traffic flow to the coast.

Chemical spraying of rural signs and markers have been completed. Water table spraying has commenced.

Rural berm mowing has been programmed for the end of November. This has been brought forward due to the predicted weather and the fire risk of the mowing operation.

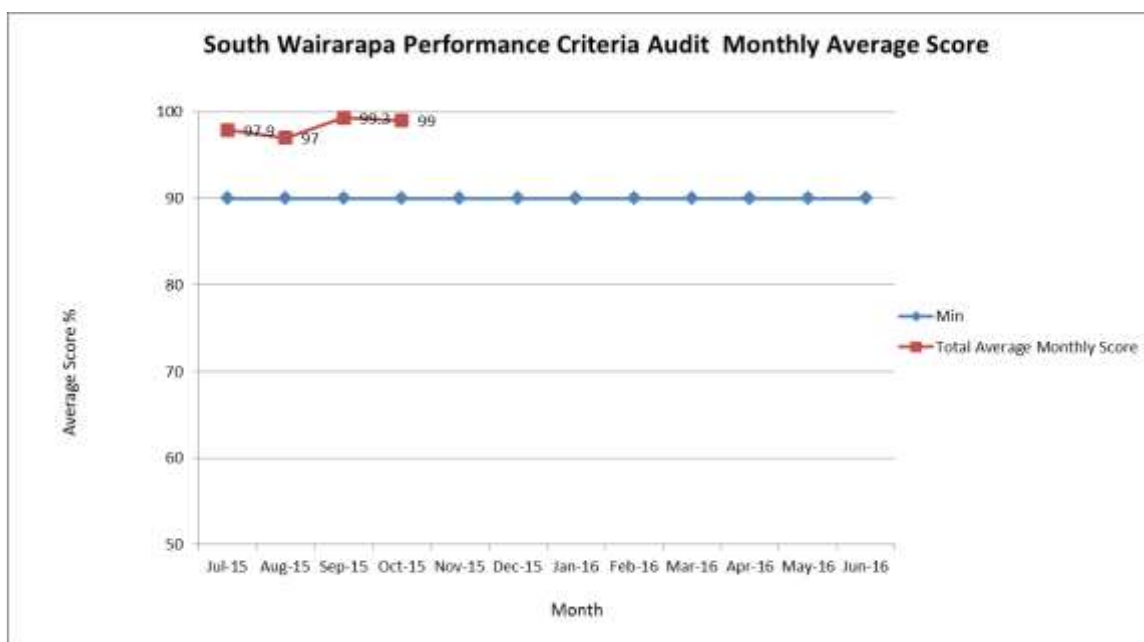
Pre-seal repairs have been completed along Cape Palliser Road. White Rock Road has been completed.

High grass shoulders were removed along Pahuatea, Hinekura, Cannock Roads as pre-seal repairs and to improve drainage within the network.

During October 89.66km of unsealed roads were graded, 518m² of sealed road digouts, 1929 m² of sealed carriageway levelling, 1.22km of sealed road edgebreak, 452km of rural road had markers and post sprayed during October.

Additional NZTA emergency work funding has been approved for reinstatement of Cape Palliser Road at Whatarangi Cliffs. Works are in the design stage with works programmed in the new year.

Fulton Hogan's monthly audit and cyclic activities is done on a monthly basis and their performance for the second financial year is charted below.



6.3 Reseals - Higgins

Higgins has submitted their design for the roads and streets programmed for the sealing season. The designs are currently being audited and budgets checked. Works are programmed to be completed before the end of the year.

The table below outlines the initial 2015/2016 sealing programme.

Road ID	Road Name	Start	End	Length	Width	Sealed Area
283	AWHINA DRIVE	0	49	49	6	294
283	AWHINA DRIVE	49	84	35	6.5	228
36	BIRDWOOD ST	286	378	92	7	644
36	BIRDWOOD ST	378	488	110	7	770
36	BIRDWOOD ST	488	600	112	7	784
37	BRANDON ST	517	554	37	9	305
37	BRANDON ST	554	663	109	9	899
37	BRANDON ST	663	887	224	10.3	2114
37	BRANDON ST	887	1108	221	12.2	2471
37	BRANDON ST	1108	1114	6	6	33
243	CANNOCK RD	0	61	61	5	305
243	CANNOCK RD	3261	3390	129	4.6	593
243	CANNOCK RD	3767	3836	69	4	276
203	CAPE PALLISER RD	2849	3010	161	5.6	902
203	CAPE PALLISER RD	3010	3020	10	5.6	56
203	CAPE PALLISER RD	3020	3548	528	5.6	2957
203	CAPE PALLISER RD	3548	3568	20	6.5	130
203	CAPE PALLISER RD	10293	10468	175	6.5	1138

203	CAPE PALLISER RD	10468	10608	140	6.5	910
203	CAPE PALLISER RD	14017	14348	331	6.2	2052
203	CAPE PALLISER RD	14348	14778	430	6.2	2666
203	CAPE PALLISER RD	30741	30789	48	8.4	403
203	CAPE PALLISER RD	30789	30949	160	8.4	1344
203	CAPE PALLISER RD	30949	31170	221	8.9	1967
203	CAPE PALLISER RD	31170	31204	34	8.1	275
77	COLOGNE ST	0	196	196	8.8	1725
77	COLOGNE ST	196	220	24	8.8	211
77	COLOGNE ST	220	461	241	8.8	2121
77	COLOGNE ST	461	508	47	8.8	414
77	COLOGNE ST	508	696	188	8.8	1654
77	COLOGNE ST	696	764	68	8.8	598
77	COLOGNE ST	764	997	233	8.8	2050
10	HASTWELL ST	0	116	116	11.6	1346
263	HINAKURA RD	8382	8559	177	6.3	1115
263	HINAKURA RD	8559	8958	399	6.3	2514
224	KAIWAKA RD	0	59	59	4.4	260
16	KURATAWHITI ST	117	731	614	8.5	5219
202	LAKE FERRY RD	17079	17697	618	7.2	4450
202	LAKE FERRY RD	17697	17733	36	7.2	259
202	LAKE FERRY RD	17733	18682	949	7.2	6833
202	LAKE FERRY RD	18682	18683	1	7.2	7
202	LAKE FERRY RD	18683	19127	444	7.2	3197
56	LUDLAM ST	0	234	234	9.8	2293
98	NEW YORK ST	0	237	237	7.8	1849
98	NEW YORK ST	237	482	245	7.8	1911
223	NGAPOTIKI RD	0	90	90	5.1	459
168	PAHAUTEA RD	0	134	134	5.7	764
168	PAHAUTEA RD	4303	6359	2056	5.8	11924.8
261	PONATAHI RD	3560	5190	1630	6.5	10595
261	PONATAHI RD	5190	7345	2155	6.5	14008
109	STRASBOURG ST	233	237	4	8.5	34
109	STRASBOURG ST	237	241	4	8.5	34
109	STRASBOURG ST	241	353	112	6.6	739
109	STRASBOURG ST	353	494	141	6.6	931
109	STRASBOURG ST	494	500	6	8.5	51
259	WESTERN LAKE RD	990	1462	472	5.6	2643
265	WHITE ROCK RD	44289	44851	562	4.6	2585
265	WHITE ROCK RD	47631	47760	129	6.2	800
265	WHITE ROCK RD	47760	47916	156	6.2	967
265	WHITE ROCK RD	53998	54090	92	5.1	469
				16381		111545.8

7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and reserves

7.2.1. Featherston

Featherston got off relatively lightly in the recent period of high winds. The only issues were at the children's playground, where a hanging branch had to be removed from a tree, and where most of the bark fall surface had to be collected from the car park at the doctors' surgery and replaced in the playground. Card Reserve is being prepared for the Featherston cluster schools' athletic day on 9 November.

Confirmation of pricing has been received for the trimming of the Card Reserve hedge on the corner of Underhill Road. There is a high cost associated with this because the work has to be done around power lines. Although this work was agreed to in the LTP, we delayed implementation until the warmer weather to minimise the impact of the power outage on nearby residents. We are awaiting confirmation of the date for the work from the arborist.

The Department of Conservation will construct a new car park at the Lake Domain over the next week. This is part of the Wairarapa Moana

programme, which has already seen attractive new signage go up at Lake Domain and other locations. The car park will be on the eastern side of the Domain, at the footbridge.

7.2.2. Greytown

The fence on the East Street side of Stella Bull Park was damaged when a tree fell down on it in August. The tree has since been removed and a new one planted. The fence was an old wire fence which dated from the days when the park was a paddock. It will be replaced in the next couple of weeks with a wooden rail fence similar to the one at Considine Park. Stella Bull Park is now home to the Greytown Country Market, which takes place on the first Sunday of each month between October and April. City Care staff have worked with the market organiser, and the members of the Friends of Sarah and Stella Group, to ensure that the park remains in optimum condition throughout. The first two market days have been very popular and it has been great to see the park decorated with stalls and bunting, and full of people.

7.2.3. Martinborough

The merry-go-round in the children's playground has now been removed. A decision about a replacement piece of equipment will not be made until the situation with the Waihinga Centre or alternative is clearer.

Council has granted approval for Martinborough Rugby Club to continue to use a section of Coronation Park on New York Street as an overnight stay area for self-contained camper vehicles. The Club will need to seek registration as a campground for self-contained vehicles for this area. It will only be available to members of the New Zealand Motor Caravan Association, and donations from the campground will go towards funding Martinborough junior rugby.

7.2.4. Coastal reserves

Amenities and City Care staff have been involved in the annual planning session for the summer season at the south coast reserves. The new toilet for north Tora is being manufactured now and should be in place before Christmas. There are still issues with the septic system at the Ngawi toilets, and this will be the subject of a separate paper to Council.

7.3 Properties

7.3.1. Featherston

The work on the Anzac Hall building is largely complete, with the last of the interior painting being done inside the clerestory windows. The installation of the new roof and flashings has got rid of the historic leaks, however a couple of new leaks have emerged and are being investigated. The next stage of work will be on the paving around the building.

Replacement windows are being manufactured for the rotten sash windows in the Information Centre porch. Both the Information Centre and the Library are being inspected to identify any necessary repairs before the

buildings are repainted. The repainting is expected to be completed before Christmas. The proposed colour scheme takes its colours from the Featherston public toilet colour scheme which was created by local resident Campbell Moon. At the time, it was agreed this colour scheme would be used the next time the Library and Information Centre were painted. The finished colours will look like the image below (only better painted!)



Featherston Community Board has approved the storage extension to the Menz Shed, and the colour scheme for the building when painted will be similar to the Library. A Memorandum of Understanding will be signed between the Council, the Community and the Menz Shed to confirm the on-going relationship between the three parties.



7.3.2. Greytown

A new tenant has been found for one of the upstairs offices at Greytown Town Centre, and we expect to have the lease signed and the new tenant move in by the end of the month.

7.3.3. Martinborough

The Martinborough Town Hall sustained damage in the high winds, with an exterior panel on the west face of the stage tower being smashed. The debris has been removed, and the tower is water-tight from the inside. For health and safety reasons we will have to use scaffolding to make the repair, so we commissioned a local drone pilot to fly his camera drone over the roof to see what other work might need to be done up there while the scaffolding is up. There is a surprising amount of rubbish on the roof, not all of which could have been blown up there by the wind!

7.4 Community housing

There have been a few enquiries about houses available but no changes to the waitlist in Martinborough (five applicants), Greytown (three applicants) and Featherston (five applicants). Two new applications have been received and processed.

A unit at Burling flats became available in September and was offered to people currently on the waiting list, none of whom were interested in it. An application was received last week which meet the SWDC Community Housing Eligibility and is now being processed for a tenant to move in next week. It was a good opportunity while the flat was vacant to repaint the kitchen and do some general maintenance work.

The six monthly flat inspections have been completed, and City Care staff are in the process of completing the maintenance work that came out of these inspections i.e. tap threads, painting touch-up and oven element temperature controls etc. The tenants were very positive and happy in their flats. There is a good atmosphere of community in our pensioner housing, with residents keeping an eye out for each other, and some competitive gardening happening at Cicely Martin flats.

7.5 Cemeteries

Enquiries and the purchasing of plots continued in September/October, with people making future plans on where they wish to be buried. There have been a few enquiries on when the cemeteries database will be available "live" on the internet. Although the data has been transferred from the old system to NCS, a programme of data checking still needs to be carried out.

7.5.1. Featherston

There was one ashes interment in a wall in October.

7.5.2. Greytown

There was one burial in September; one ashes burial and one placement of ashes in a wall in October.

7.5.3. Martinborough

There were two burials in September. There was one ashes burial in the Services section in October, and two memorial plaques placed in ashes walls.

7.6 Swimming pools

Work is well underway to prepare the pools for the summer 2015/16 season. The season will open on 28 November 2015, and close on 11 March 2016. Opening hours have been adjusted slightly so that they are the same for all three pools, and these changes will also enable us to keep the pools open until 7.30pm on Friday nights. All pools are expected to open on time. Amenities staff have met with City Care and CLM management to work through plans for the season. Most of last season's lifeguards are returning and we are looking forward to catching up with them at their induction.

7.6.1. Featherston pool

The main pool at Featherston is full, and now only requires cleaning and dosing to have it ready for opening day. The lifeguard office has been tidied up and the changing rooms are being painted. The actual cause of the leak from the tiny tots double pool has now been identified and a plan developed to solve the problem – we hope to have these pools available for use this season after not being able to use them for the previous two seasons.

7.6.2. Greytown pool

The main pool at Greytown is empty, with the lane markings due to be repainted next week, before refilling is done. Temporary lane markings were done in order to get the pool open after its re-fit last season, and

these have not lasted. Changes are also being made to the new pool ladders. The whole pool surrounds and grandstand has been water-blasted and the changing rooms have been tidied up.

7.6.3. Martinborough pool

Martinborough's main pool is full and only requires dosing to ready it for opening day. The pool surrounds and grandstand roof at Martinborough have also had a clean-up.

7.7 Events

7.7.1. Featherston

Completed events – 16-18 October - Booktown

Future events – Christmas parade and Christmas market

7.7.2. Greytown

Completed events – 4 October and 1 November – Greytown Country Market

Future events – December Greytown Country Market at Stella Bull Park;

Greytown Christmas Market at Greytown Town Centre

7.7.3. Martinborough

Completed events – 24 October – Alice in Wonderland in Martinborough Square, Kokomai Festival

Future events – November – Toast Martinborough; February and March 2016 – Martinborough Fair

7.8 Libraries

A joint meeting of the Carterton and South Wairarapa library managers was held on 16 October, and these are planned for every three months in future. The Wairarapa Library Service Committee signed off the reviewed and revised library policies at its meeting on 23 October, and these will go to the Policy and Finance Committee on 18 November. A strategic meeting of all Kotui managers is being held at National Library on 18 November to look at future planning for the Kotui network. The three library managers are looking forward to participating in a Kotui Infoshare day being held at Palmerston North on 24 November, where Kotui users will be able to discuss issues and tips about using the system. Planning is well underway for the summer reading programmes in the three libraries; the changes to the funding of these programmes will have no impact this year and a full programme is expected.

Martinborough library staff are making good progress in weeding the books stored at the Cork Street building in order to make way for the Menz Shed taking over the building. Menz Shed members have made some custom shelving for the children's area.

All three libraries have contributed books to Hawera Intermediate School, which lost its library and administration block to a fire a few weeks ago.

8. Civil defence and emergency management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Ratepayers and residents prepared for an emergency	75%				
Regional Civil Defence Emergency Annual Plan achieved.	Yes				

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1. Update

- WREMO operated a stand at the Wairarapa A&P Show on 31 October and 01 November. This was manned by Ruth Locker and Darryl McCurdy.
- Just over 21% of the South Wairarapa population registered for Shake Out 2015.
- An emergency preparedness workshop was held in Featherston at Turret House in conjunction with Arthritis NZ and Mobility Wairarapa.
- Planning is underway for community response planning workshop for Community Board members with a view to commencing community CRP meetings starting in the New Year.
- A Civil Defence training exercise will be held on 24 November, based out of the Emergency Operations Centre (EOC) in Masterton. This will be based on a Wairarapa-wide storm scenario. This will consolidate the 13 x EOC staff learnings from the 2015 training program.
- WREMO staff will be attending a NIWA seminar on predicted El Nino impacts on the region.

9. Appendices

Appendix 1 Monthly water usage

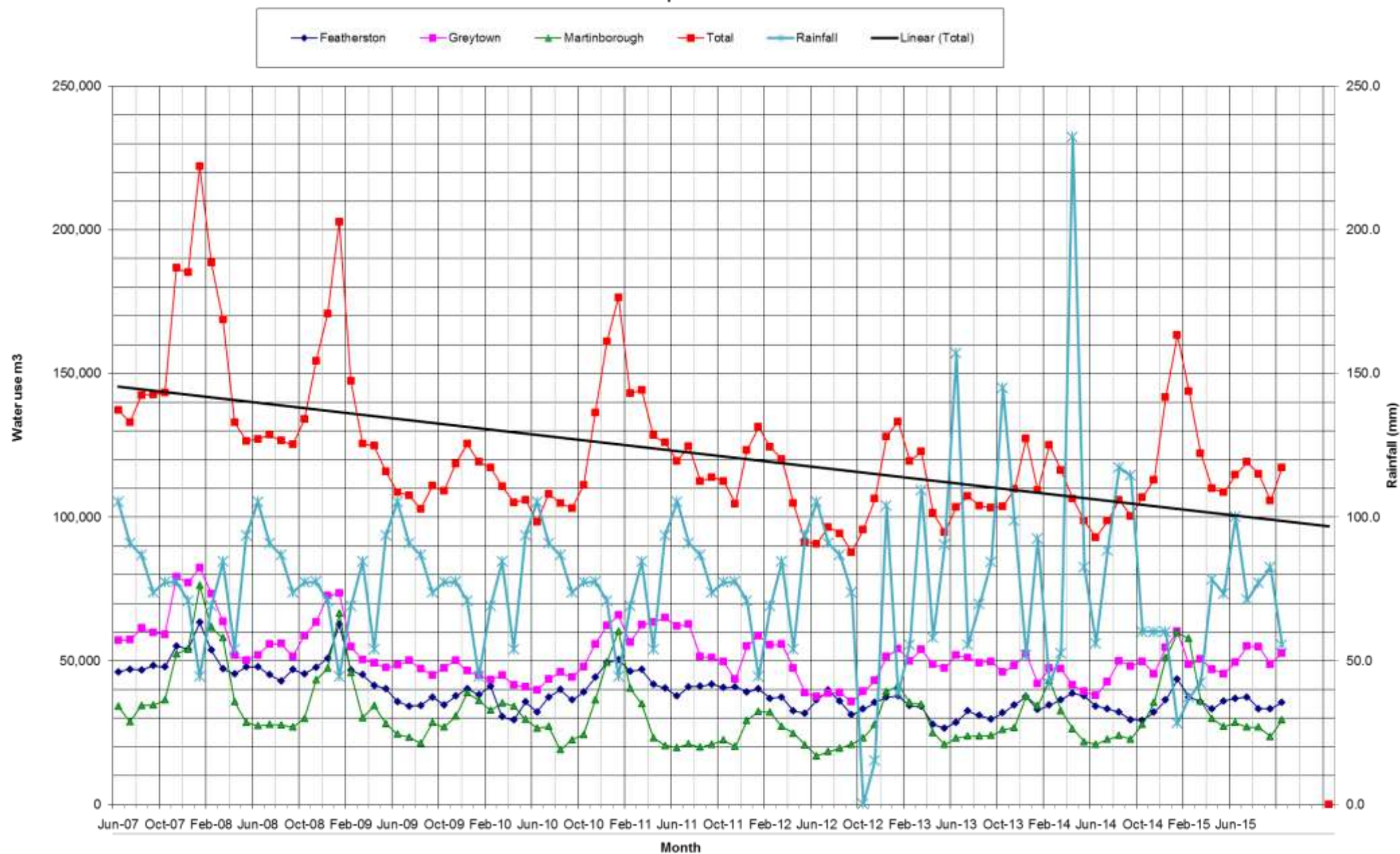
Appendix 2 Waste exported to Bonny Glen

Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

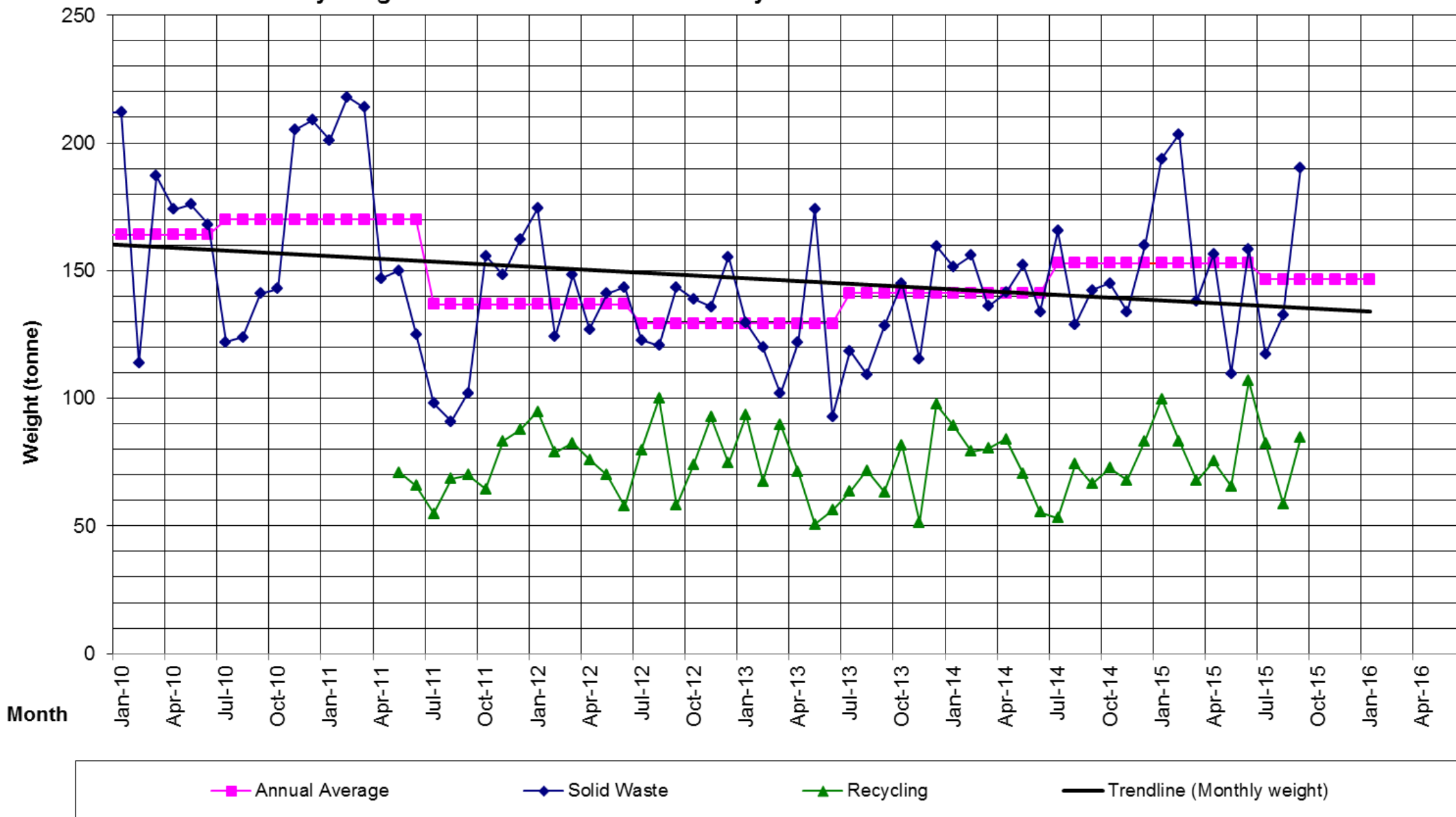
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council

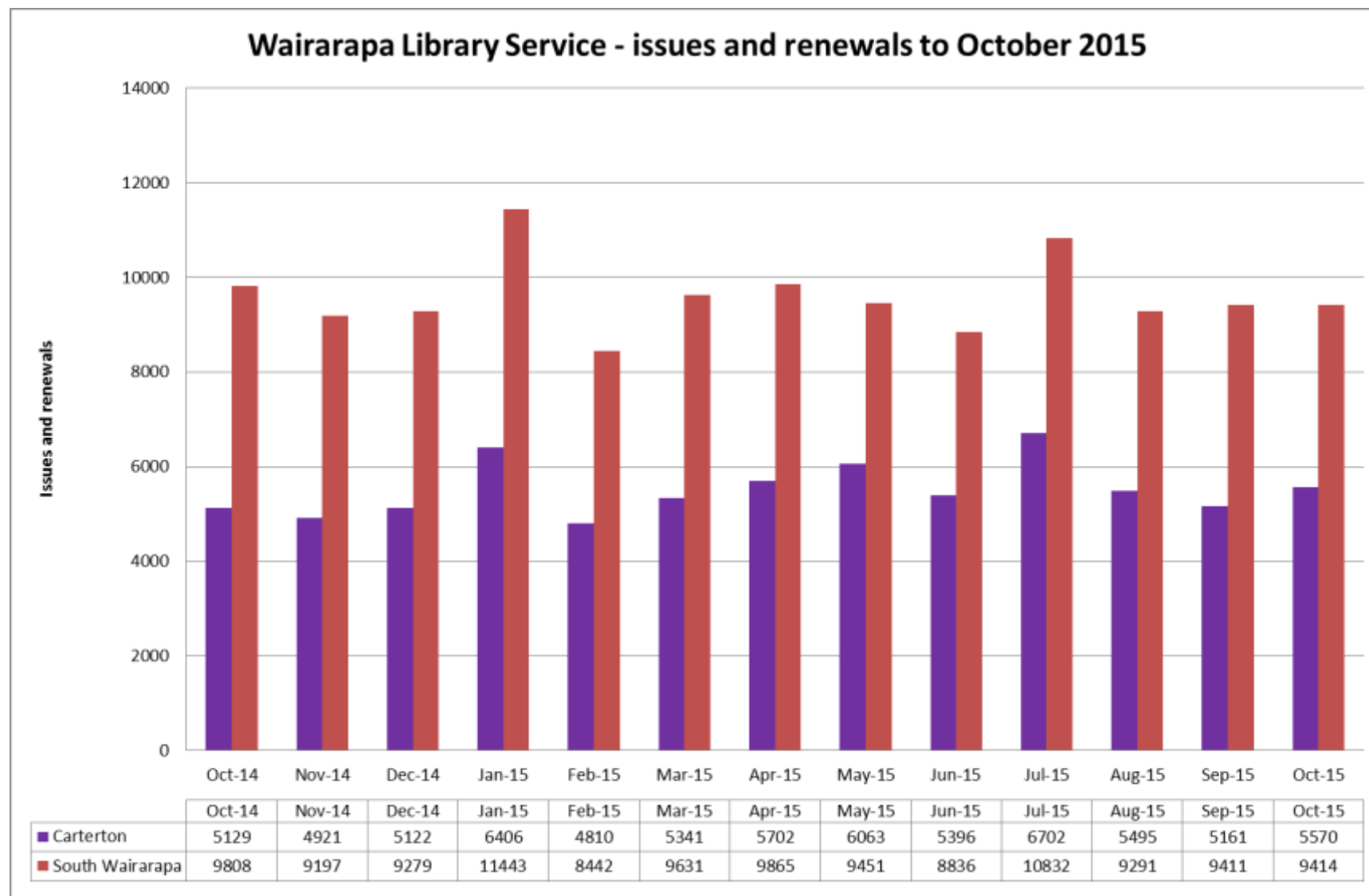


Appendix 2 - Waste exported to Bonny Glen

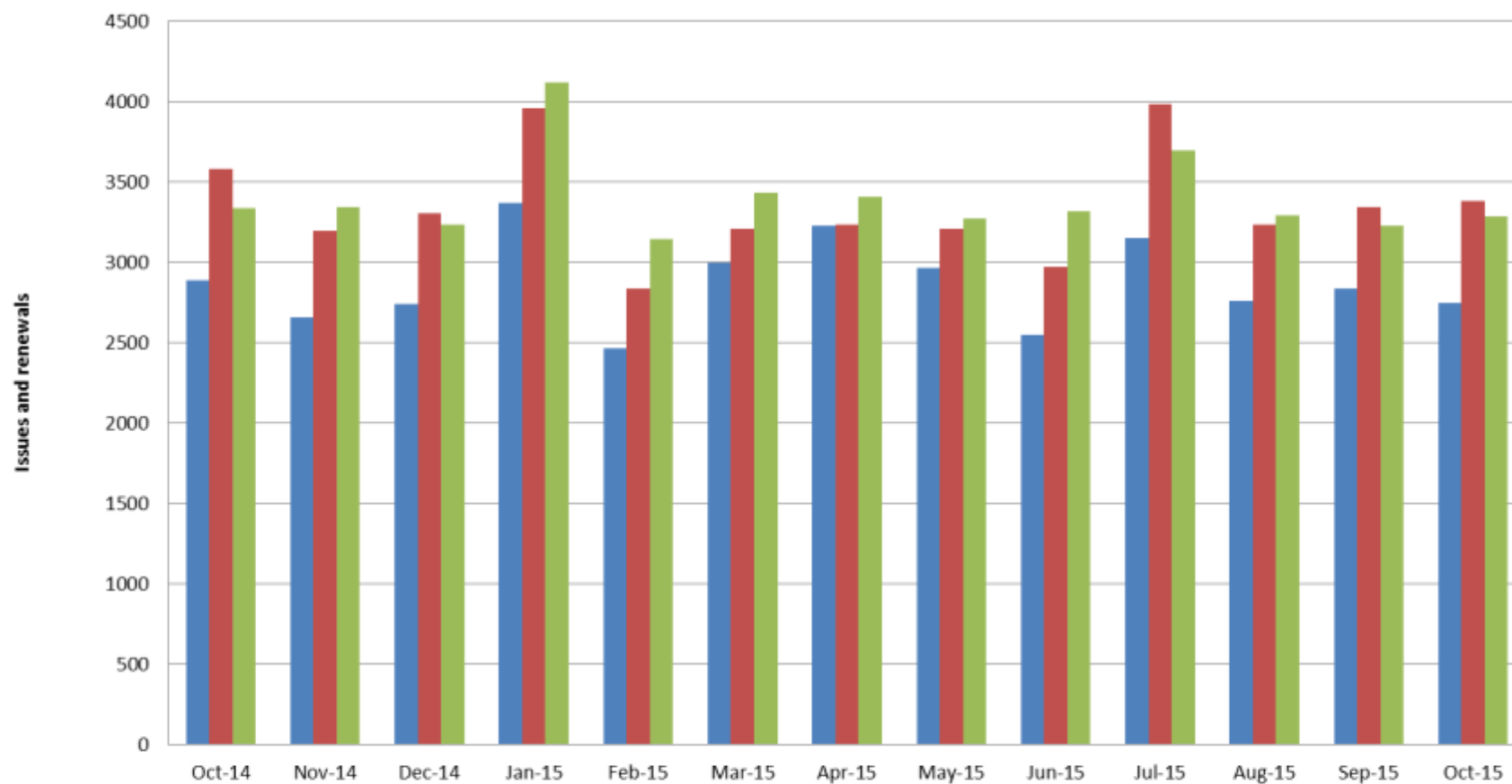
Monthly weight of waste transferred to Bonny Glen



Appendix 3 - Library statistics

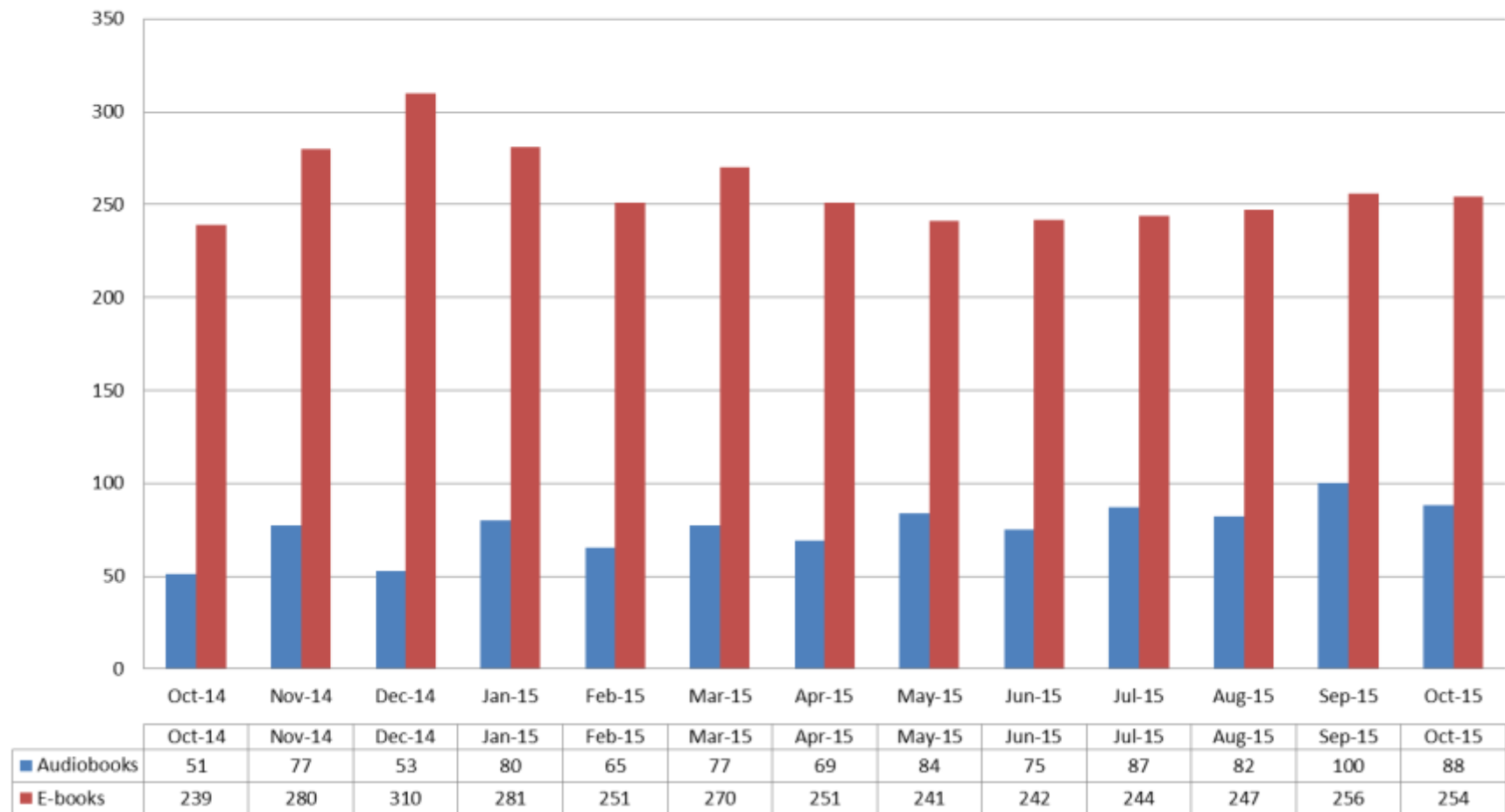


South Wairarapa libraries - issues and renewals to October 2015



	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15
Featherston	2890	2657	2741	3368	2466	2994	3227	2963	2548	3152	2763	2838	2748
Greytown	3583	3195	3302	3958	2834	3206	3233	3212	2971	3985	3235	3343	3383
Martinborough	3335	3345	3236	4117	3142	3431	3405	3276	3317	3695	3293	3230	3283

Wairarapa Library Service - audio and e-book issues to October 2015



COUNCILLOR REPORT
for
South Wairarapa Community Board Meeting
Monday 7 December 2015

COMMUNITY SAFETY & RESILIENCE WORKING PARTY

Councillor's Name	Julie Riddell
Meeting – Date & Venue	Wednesday 25 November 2015, 9.30am SWDC Chambers Cllrs Napier and Craig in attendance.
Key issues from meeting	We will look to invite a representative from the Martinborough Mens Shed onto the WP 2016. Tuhoromata Evaluation to be emailed to all Working Party members. Noted that this course could be assessed for NZQA Unit Standards.
Speaker	<u>Deb Davidson Wairarapa Safer Community Trust</u> Presented an Evaluation of the recent successful Tuhoromata ("cleansing of body and mind") Programme. A residential 8 day course was held in rural South Wairarapa which provided outdoor activities, social interaction, mentoring and counselling for "at risk" youth aged between 13 and 15 years. The outcomes measured were an awareness of their own culture, to live healthy, participate in society, connect, resilience and future wellness. This inspired the young people with positive resilience skills. A copy of the Evaluation to be distributed to all Working Party members. Deb's contract is ending however she is developing a Rangatira Rangitane Youth Trust and Strategy to create a legal entity for the Trust to access funding models.
Reports	<u>Graffiti & Vandalism Stats:</u> <ul style="list-style-type: none"> • Very quiet – more fly tipping of rubbish not associated with youth. <u>Police Update:</u> <ul style="list-style-type: none"> • South Wairarapa is quiet with Carterton having the highest offending both rural and residential. • Officer living in Martinborough has had a positive effect on crime and prevention. • Expect to have a new Area Commander appointed late January early February. Currently advertising for a Sgt to be based in Featherston. • More police out in the communities in general. <u>Featherston Community Patrol:</u>

	<ul style="list-style-type: none"> • Small dedicated group working on patrols. • Discovered the fly tipping at the Otauraia Reserve. <p><u>Martinborough Community Patrol:</u></p> <ul style="list-style-type: none"> • 29 members business as usual. • Received funding towards purchase of Patrol vehicle from Martinborough Community Board and asking Toast Martinborough if they could use the money set aside for cameras for the purchase of a new patrol car. <p><u>Youth:</u></p> <ul style="list-style-type: none"> • Hope noted that the Youth Parliament Pack is overwhelming – has been to Parliament with Ron Mark NZ First Member Wairarapa. • Helping with Disco on Friday for all 3 Featherston Primary Schools. • Recruiting 2 youths for the Wairarapa Youth Council. • Youth Awards to be held on 18 December – 11 nominations from SW. • Has been gifted a trip to Clunes Booktown Event 2016. <p><u>NS and Featherston Development Coordination:</u></p> <ul style="list-style-type: none"> • 116 households included – up 6. • Robyn has held a Community Picnic. • Celebrating White Ribbon Day • Producing a Village Plan – doing a survey among all 100 interested groups. • Lee remarked this has brought the community together through personal communication. • Greytown NS – Sue waiting to hear from Community Board. She has had personal requests from residents to make this happen. • Greytown – Shane stated that at present the GCB are concentrating on the local CD Community Response Team. <p><u>Featherston Business:</u></p> <ul style="list-style-type: none"> • John says he has interest in all of his available shops for rent. • Concerned that the 3 SW towns have lost their heritage identity. Cllr Napier explained the Combined District Plan and the Heritage Precinct Guidelines. <p><u>General Business</u></p> <p>“That Amenities Manager prepare a report for the three Community Boards asking for sponsorship of concession passes for the Pools to be given away to appropriate families.”</p> <p>Moved Cllr Davies, Seconded Mbr Thomas.</p>
	<p>NEXT MEETING WEDNESDAY 2 MARCH 2016, SWDC CHAMBERS 9.30am.</p>

17 November 2015

Shane Atkinson
Greytown Community Board
C/O SWDC
PO Box 6
Martinborough 5741

Dear Shane

GREYTOWN SWIMMING CLUB CENTENARY

We are celebrating Greytown Swimming Club's 100th year in 2016. To commemorate this milestone we will be resurrecting the *Street Race Relay* and the *Business House Relay* and inviting the community to participate on the 17 January 2016. We will be following the races up with a celebration dinner available to all participants as well as current and past members of the Club.

The Committee would like to make this event memorable and ask for your support in the following ways:

1. Help us get word out to the community and particularly past members of the Club that we are celebrating our centenary. Like us on Facebook
<https://www.facebook.com/greytownswimclub/>.
2. Enter a team in the business house relay.
3. Greytown Swimming Club are donating all proceeds from the event to the Memorial Park Pavilion Committee (now overseen by Greytown Sport and Leisure) for the Pavilion upgrade. The Pavilion is used by the Swimming Club, Cricket Club and Football Club as well as hired by members of the community. The Club are not asking for a donation to help run our centenary, but we invite you to support the Pavilion Committee at a future date.

The Greytown Pools (the previous Coronation Baths on East Street and the Memorial Baths on Kuratawhiti Street) and the Greytown Swimming Club have been part of our community for many years. The community rallied together and fundraised extensively to get the Memorial Pool built and our centenary is a way to celebrate this community achievement as well as the Club's 100th year.

Thank you for your support and we hope to see a Greytown Community Board team entered in the *Business House Relay*.

Yours sincerely



Suzanne Clark
Greytown Swimming Club Secretary
GSC100streetrace@gmail.com
Ph: 021 106 9113

The Greytown Swimming Club turns 100 this summer season and the 'Race' is on!

Are you ready to pitch your workplace against others in South Wairarapa and add a trophy to your collection?

The **Business House Relay** is part of the Street Race event being held to celebrate 100 years of swimming in the community.

Enter a team of four and start 2016 with your first win of the year!

- Sunday 17 January 2016
- Greytown Memorial Pool, 4pm start
- Teams of four
- Entries close 21 December 2015
- \$20 per team, payable on entry

Finer points:

- If you don't have four swimmers, we'll make up the numbers for you - no excuses
- Heats, and then a handicapped final
- Spot prizes, BBQ and bar operating after the event
- Proceeds to upgrading the Club Pavilion used by the Cricket Club, Soccer Club and Swimming Club.

Email for an entry form or questions to: GSC100streetrace@gmail.com

Don't forget you can also enter a team in the **'Greytown Street Race'**

- Four in a team
- A team may be from one single address or from several addresses in that same street and there is no limit of number of teams from a single street.

Enter your team by emailing GSC100streetrace@gmail.com

The STREET race is on!

Sunday 17th January 2016 4pm, Greytown Memorial Pool

The cup is polished and ready to crown the Greytown champions again. It's time to put **your** Street on the map! To celebrate Greytown Swimming Club's centenary the '**Greytown Street Race**' has been resurrected!

Create a team of family, flatmates or neighbours and enter!

- Four in a team
- A team may be from one single address or from several addresses in that same street and there is no limit of number of teams from a single street.

Enter your team by emailing GSC100streetrace@gmail.com

Finer details:

- Each swimmer swims one length (30.4m) of the Greytown Memorial Pool
- Heats and a handicapped final
- Entries taken up to the day before (16 January) - **Free** entry.

(You can also enter as a late entry at the pool on the day with a \$10 entry fee, which goes toward the pavilion upgrade)

Other:

- Spot prizes and winning team prize
- BBQ
- The event will also contest the *Business House Relay*. Businesses can enter too! Email for details.

The trophy hasn't been contested since 2007. It is an open event for Greytown. All past Swimming Club members are welcome and encouraged to attend or enter a team!

GSC100streetrace@gmail.com for information or to book a team.