

MARTINBOROUGH COMMUNITY BOARD

**Agenda
11 June 2018**

**Notice of a meeting to be held in the South Wairarapa District Council Chambers,
19 Kitchener Street, Martinborough on Monday 11 June 2018 at 6:30pm.**

MEMBERSHIP OF THE COMMITTEE

Lisa Cornelissen (chair), Fiona Beattie, Victoria Read, Maree Roy, Cr Pam Colenso, Cr Pip Maynard and Maisie Arnold-Barron (student representative).

PUBLIC BUSINESS

1. APOLOGIES:

2. CONFLICTS OF INTEREST:

3. PUBLIC PARTICIPATION/PRESENTATIONS:

3.1 None advised

4. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

As per standing order 14.17 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

5. COMMUNITY BOARD MINUTES:

5.1 Minutes for Approval: Martinborough Community Board
Minutes of 11 June 2018

Pages 1-4

Proposed Resolution: That the minutes of the Martinborough Community Board meeting held on 11 June 2018 be confirmed as a true and correct record.

6. CHIEF EXECUTIVE AND STAFF REPORTS:

6.1 Officers' Report to Community Boards

Pages 5-33

Jane Mills, WREMO speaking about the upcoming Community Emergency Hub exercise

6.2 Action Items Report

Pages 34-40

6.3 Income and Expenditure Report

Pages 41-44

6.4 Financial Assistance Report

Pages 45-46

7. NOTICES OF MOTION:

7.1 None advised

8. CHAIRPERSON'S REPORT:

8.1 Chair's Report

Pages 47-51

8.1.1. Community Board Projects

8.1.2. Fireworks in Considine Park

8.1.3. Taking MCB out of Council Chambers

8.1.4. Wings over Wairarapa

9. MEMBER REPORTS (INFORMATION):

10. CORRESPONDENCE

Proposed Resolution: That the inwards correspondence be received.

10.1 Inwards

From Hon Chris Hipkins, Minister of Education to Lisa Cornelissen,
Martinborough Community Board, dated 2 May 2018

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Martinborough Community Board

Minutes – 23 April 2018

- Present:** Lisa Cornelissen (Chair), Fiona Beattie, Maree Roy, Cr Pip Maynard, Cr Pam Colenso (until 7:03pm) and Maisie Arnold-Barron (student representative).
- In Attendance:** Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 23 April 2018 between 6:30pm and 7:38pm.

PUBLIC BUSINESS

1. APOLOGIES

MCB RESOLVED (MCB 2018/25) to receive apologies from Victoria Read and Mayor Viv Napier.

(Moved Cornelissen/Seconded Beattie)

Carried

2. CONFLICTS OF INTEREST

Mrs Beattie declared a conflict of interest with agenda item 6.4 Financial Assistance Report, specifically the application from Martinborough School.

3. PUBLIC PARTICIPATION

There was no public participation.

4. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 12 March 2018

MCB RESOLVED (MCB 2018/26) that the minutes of the Martinborough Community Board meeting held on 12 March 2018 be received and confirmed as a true and correct record.

(Moved Cr Maynard/Seconded Roy)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Officers' Report to Community Boards

Members discussed the service delivery review under Section 17a of the Local Government Act with Mr Allingham. All contracts, except solid waste, were due for renewal between June and October 2019.

MCB RESOLVED (MCB 2018/27) to receive the Officers' Report.

(Moved Cornelissen/Seconded Cr Maynard) Carried

6.2 Action Items Report

Martinborough Mens Shed had offered to store photos so they can go up in future years along with the white crosses. Mrs Roy aimed to have the poppy places signs in place for Armistice Day on 11 November 2018. Council was preparing a letter to go out to Dublin Street residents to ask for an alternative road name suggestions.

MCB RESOLVED (MCB 2018/28):

1. To receive the Action Items Report.
(Moved Cr Maynard/Seconded Beattie) Carried
2. To donate \$300 to Martinborough Mens Shed out of \$1,000 set aside in budget.
(Moved Cr Colenso/Seconded Beattie) Carried
3. Action 236: Write a letter of thanks to the Martinborough Mens Shed for framing the WWI photos for Anzac Day display; Cr Colenso
4. Action 237: Talk to Featherston Community Board about how to move the Poppy Places project forward to the next stage; including placement of the poppy on the road sign; L Cornelissen
5. Action 238: Ensure final works on the Martinborough cenotaph are completed by 31 May as indicated in 14 March 2018 timeline and advise Cr Colenso when work is going to start; M Allingham

6.3 Income and Expenditure Report

MCB RESOLVED (MCB 2018/29) to receive the Income and Expenditure Statement for the period 1 July 2017 to 31 March 2018.

(Moved Cornelissen/Seconded Beattie) Carried

6.4 Applications for Financial Assistance

MCB RESOLVED (MCB 2018/30):

1. To receive the Applications for Financial Assistance Report.
2. To grant Hau Ariki Marae \$1,500 towards the costs associated with redevelopment of the ātea area of the Marae.
(Moved Beattie/Seconded Cornelissen) Carried
3. To grant Netball Southern \$750 towards the costs associated with providing new equipment for junior players.
(Moved Cornelissen/Seconded Cr Maynard) Carried

4. To grant Tuhirangi Netball \$250 towards the costs associated with purchasing new equipment and entering a team into the Wairarapa netball league.
(*Moved Cornelissen/Seconded Cr Maynard*) Carried
5. To grant Martinborough School \$500 towards the costs associated with hiring a fitness instructor so students can engage in professionally designed fitness and self-esteem building opportunities and invite them to reapply for further funding in the next funding round.
(*Moved Cornelissen/Seconded Roy*) Carried
6. To receive the tabled application from Martinborough Music and request that they provide further information on the educational aspect of the programme including the age of children and schools targeted and a breakdown of costs for this part of the programme.
(*Moved Cornelissen/Seconded Cr Maynard*) Carried
7. To decline the application from the Wairarapa Rape and Sexual Abuse Collective and suggest that they seek funding from Council rather than community board level.
(*Moved Cornelissen/Seconded Beattie*) Carried

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSON'S REPORT

8.1 Chairperson's Report

Members discussed the cost of water fountain and potential savings once the final location was determined, modifications to the 3-year Community Board Plan to include new technologies to consult and engage with the community, removal of the Waiyinga Centre Steering Group and replacement with Waiyinga Centre Construction Management Team (Victoria Read) and addition of Waiyinga Charitable Trust (Lisa Cornelissen).

MCB RESOLVED (MCB 2018/31):

1. To receive the Chair's Report including the current Community Board projects list.
(*Moved Cornelissen/Seconded Beattie*) Carried
2. To receive the MCB Workshop Report, 5 April 2018.
(*Moved Cornelissen/Seconded Beattie*) Carried
3. To receive the updated Martinborough Three-year Plan with changes as discussed.
(*Moved Cornelissen/Seconded Beattie*) Carried
4. To receive the MCB LTP submission.
(*Moved Cornelissen/Seconded Beattie*) Carried
5. To receive the MCB budget.
(*Moved Beattie/Seconded Roy*) Carried

Cr Maynard left the meeting at 7:35pm.
Cr Maynard returned to the meeting at 7:35pm.

9. MEMBERS REPORTS (INFORMATION):

There were no reports from members.

10. CORRESPONDENCE

10.1 Outwards

To Lawrence Stephenson from Martinborough Community Board, dated 15 March 2018

To Allison Hudson from Martinborough Community Board, dated 20 March 2018

To Hon C Hipkins, Minister of Education from Martinborough Community Board, dated 6 April 2018

MCB RESOLVED (MCB 2018/32) that the outwards correspondence be approved.

(Moved Beattie/Seconded Cr Maynard)

Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

MARTINBOROUGH COMMUNITY BOARD

11 JUNE 2018

AGENDA ITEM 6.1

OFFICERS' REPORT

Purpose of Report

To update community boards and the Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

The Long Term Plan continues to progress well, with 182 submissions received. Officers have been reviewing and analysing these submissions to assist in decision making.

Regional Mayors and Chief Executives met Hon Phil Twyford, Hon Chris Hipkins, Hon Kris Faafoi, and MPs Paul Eagle, Ginny Andersen, Rino Tirikatene, Greg O'Connor to discuss regional initiatives, and provide an update on key initiatives that will be the basis of a number of funding applications. This was a productive meeting and the willingness of the current Government to engage with this sector was heartening.

We have been considering what actions are necessary following the recent period of instability. We will be reviewing our systems and processes against the "Local Government Excellence" criteria with a view to strengthen and enhance what we do as appropriate. This program provides guidelines used around the country and is a good starting point.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			COMMENTS	
		2016/17 TARGET	2016/17 ACTUAL		
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.	
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.	
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.	
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.	
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)	
	% of ratepayers and residents who know how to contact a community board member	68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.	
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.	
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings. (Year ended 30 June 2016)	

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Agenda items included Lifelines Regional resilience; Wellington Water update; Wellington Regional Investment plan update

3.1.2. Mayoral Forum

One Mayoral forum was held during the reporting period (I was unable to attend). Agenda items included Waste Minimisation and Management; Healthy food environments and policy development; Wellington Regional Investment priorities

3.1.3. Community Boards

A further round of Community Board meetings were held. An initial meeting with Chairs and officers was held to discuss action items and managing service requests.

3.1.4. WREMO

Prior to the Regional CE forum, WREMO presented to the Chief Executives Group to present their quarterly report.

Two reviews have been undertaken recently.

Firstly the Government undertook a review of civil defence arrangements thru ought the country. The regional CE group met the government review panel to provide input. The CE group will provide feedback, via the Mayoral forum.

The second review was an internal process on the effectiveness of WREMO, this review resulted in the appointment of additional personnel in the training, and communications areas. The total funding requirements were in line with the existing funding levels we had included in our LTP.

3.1.5. Wellington Water

Discussions continue with Wellington water on various matters in relation to the operation, and issues surrounding our three waters network. This was a useful update and included Wellington Water's plan to set up a purchasing group which we may be able to tap into.

The Governments response to the Havelock enquiry was also discussed; we keep a watching brief on the ongoing information that is circulated.

3.1.6. Regional Investment Plan

The Wellington region is preparing an economic development strategy in advance of an application to the Government for funding under the various schemes now in place. Attached as Appendix 1 is an outline of the project structure.

As can be seen, there is a separate workstream encompassing the Wairarapa.

This workstream is well underway and is due for completion by the end of June.

The Wairarapa can access the Regional Growth Fund; accordingly the work for the Wairarapa is tailored somewhat differently.

The Government has signalled however that any applications need to be made under a regional umbrella; accordingly the Wairarapa work needs to be included in the wider regional plan.

4. Corporate

4.1 Financial Statement

Financial statements for the eight months ended 28 February 1 April 2018 are presented in Appendix 1 for the record, without commentary. These statements were presented and discussed at the January Audit and Risk meeting.

We are not in a position to prepare detailed analysis at this stage due to the Long Term Plan preparation; however there are no areas of concern following a mid-level review, and discussion at Audit and Risk.

4.2 Long Term Plan

The Long Term Plan consultation document, and supporting information, was adopted 21 March.

This signals the commencement of the public consultation period, running from 22 March to 23 April.

Public meetings were held 10, 11, 12 April.

The public meetings were well attended, and while not always sticking to the topic, many matters were raised which will hopefully end up in submission form.

We have received 182 submissions covering many, many matters.

4.3 Accommodation

We are currently overcapacity in the Kitchener Street building.

The Long Term Plan has provision for additional staffing to meet existing demand, and become more proactive in how we achieve our goals.

It is recommended a subcommittee consisting of three Councillors, the Mayor ex officio, the Chief Executive, and the three Group Managers be formed to consider options, and make recommendations in due course.

4.4 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

4.5 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion has been recalculated following some minor weather and materials delays as previously advised with a completion date of July. This remains subject to normal construction risks, weather, materials and the like.

Occupancy is planned for mid to late August.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 2, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

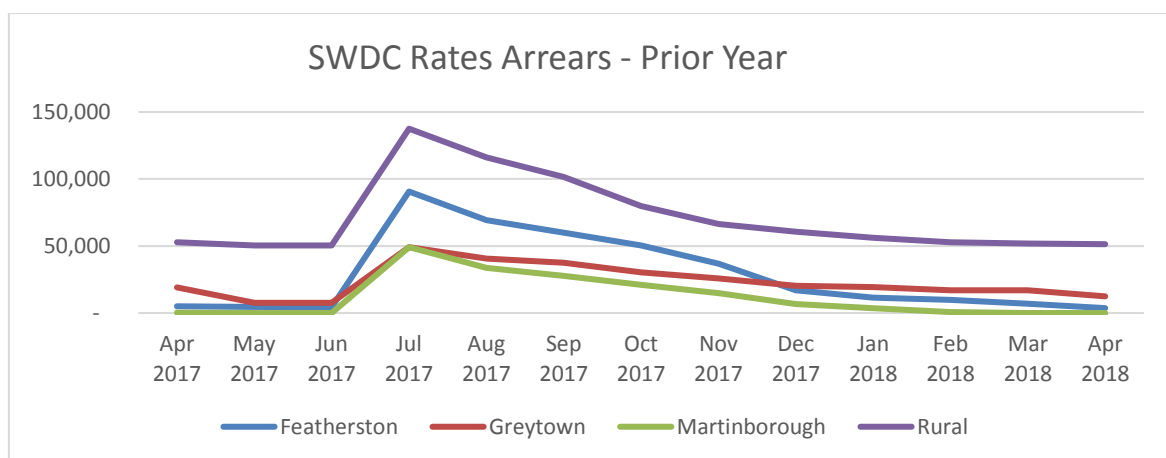
The project is progressing well, and there are no red or even orange flags at this stage.

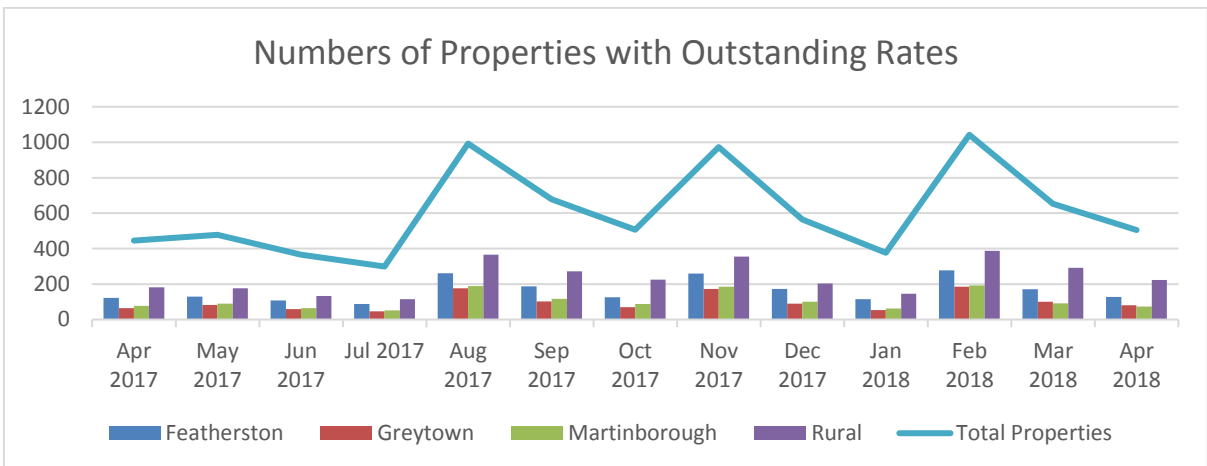
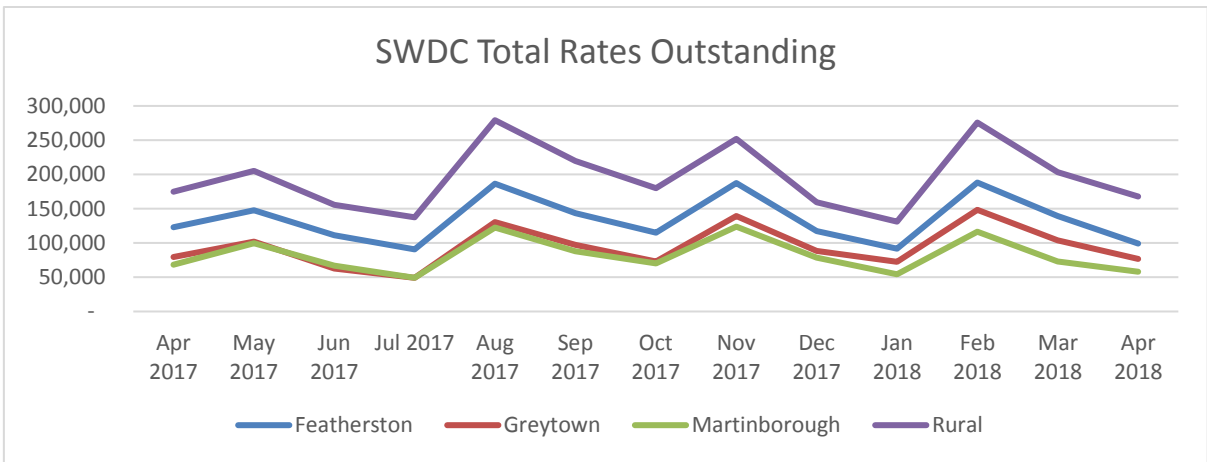
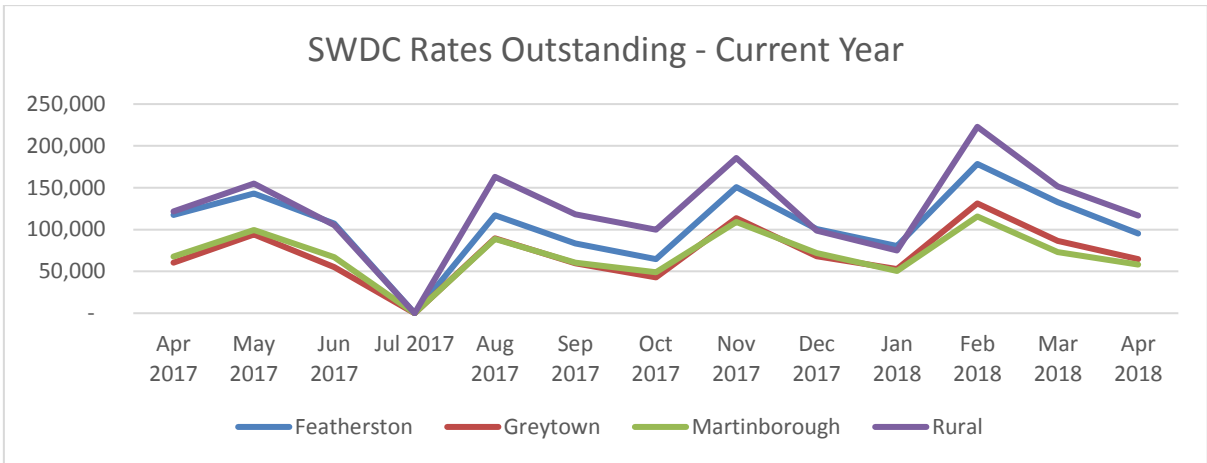
4.6 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding are at a similar level to the same period last year.

SWDC Rates arrears – 30 April 2018





4.7 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
23 March 18	The cost of legal fees for Van Stensell Dogs	Information supplied.
25 March 18	Library Stats	
23 March 18	Details GWRC request for more information on the Featherston wwtp application and whatever other information is relevant to the delay in notification.	Requester obtained information elsewhere.
29 March 18	Parking infringements	Response sent.
29 March 18	Charges to conduct a residential building consent assessment	Information supplied.
29 March 18	Charges to conduct a commercial/corporate building consent assessment	Information supplied.
3 April 18	How many times animal control was called out in South Wairarapa (on a town by town basis) over the past couple of years?	Information supplied.
9 April 18	Funding of Dog Pound and the data on dog impoundings.	Information supplied.
10 April 18	Irrigation scheme funding	Information supplied.
10 April 18	Hillview Property investment in Greytown - rezoning and conditions set.	
11 April 18	Council Attendance	
12 April 18	Register of Interests	Information supplied
18 April 18	Papers relating to a Building File. -request withdrawn.	Request cancelled
23 April 18	Staff Turnover	
30 April 18	Recycling - how do we manage paper and plastics?	Information supplied
30 April 18	Alcohol Inspectors training budgets	
4 May 18	STEM evaluation for the above tree.	
7 May 18	Has Council discussed Regional Fuel Tax	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central government.

5. Appendices

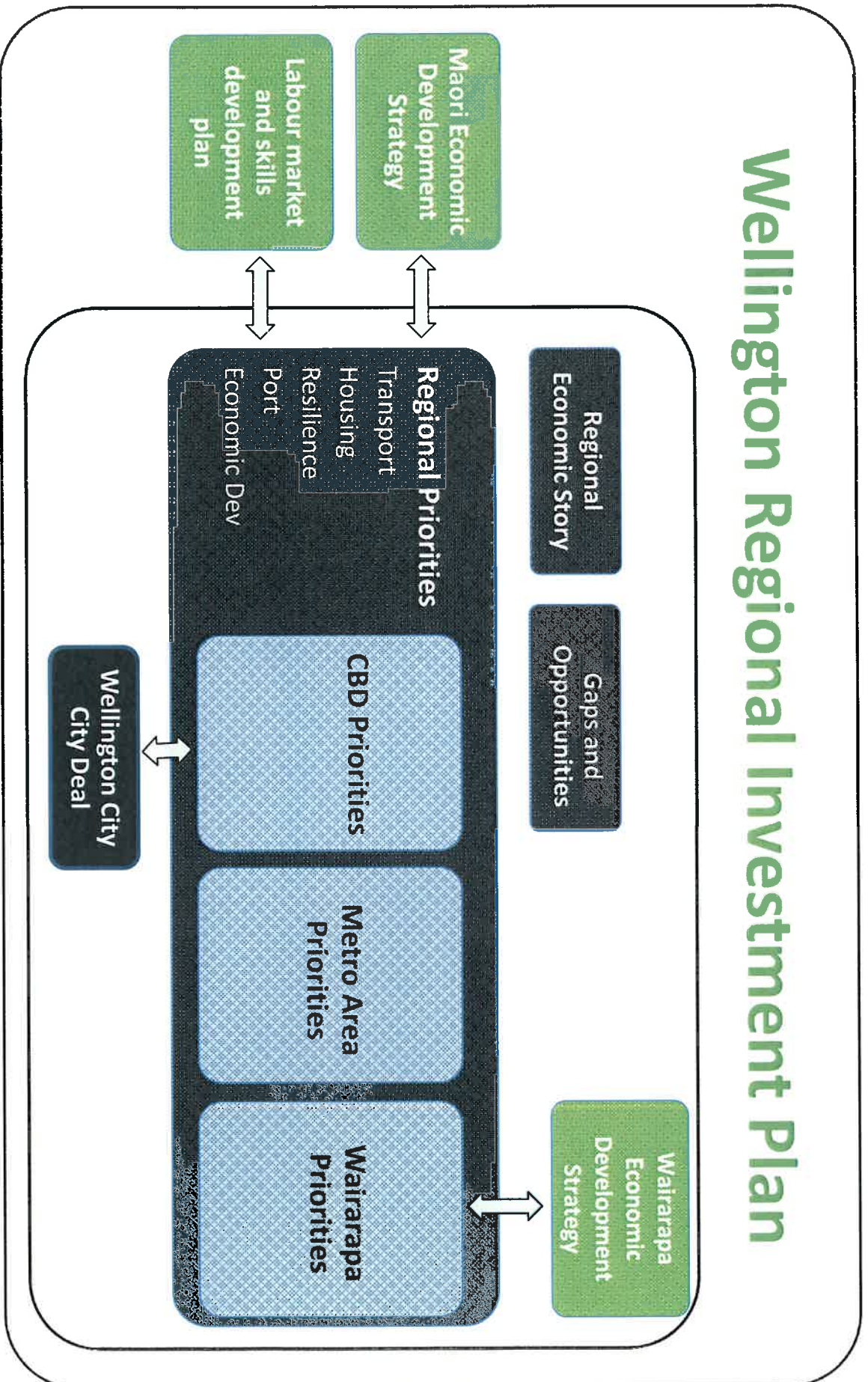
Appendix 1 – Wellington Regional Investment Plan

Appendix 2 – Waihinga Centre Finances

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Wellington Regional Investment Plan

Wellington Regional Investment Plan



Appendix 2 – Waihinga Centre Finances

SWDC
Waihinga Centre
Project forecast - Actuals to March 2018

Per Council decision 18.1.2017

\$ 5,132,010

Made up as follows:	Budget	Invoiced to 31.03.2018	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	1,746,409	2,477,300	4,223,709
Rigg Zschokke Agreed Variations*		53,995	3,704	57,699
		<u>1,800,404</u>	<u>2,481,004</u>	<u>4,281,408</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	-	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	-	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		49,013	-	
Warren and Mahoney - Site Monitoring		38,308	2,692	
Warren and Mahoney - Variations*		11,578	6,000	
		<u>98,898</u>	<u>8,692</u>	<u>107,590</u>
Development & Design Variations**		78,181	12,663	90,844
Insurance extension to 31 July 2018			4,414	4,414
QS Services to completion	50,000			
Venture Consulting		22,500	7,500	
Clendon Burns & Park		13,438	3,562	
		<u>35,938</u>	<u>11,062</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			170,534
Overall budget	\$ 5,332,010	<u>2,791,222</u>	<u>2,517,835</u>	\$ 5,302,544

***Construction Variations to date:**

	Invoiced to 31.03.2018	Invoices to come	Forecast spend
Rigg Zschokke			
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room	2,000	500	
Temporary structural support	5,500	4,000	
Concrete under existing foundation		1,000	
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	1,000	4,000	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727	0	
Materials supply savings		(5,000)	
Foundation beam kitchen	3,885		
	<u>53,995</u>	<u>3,704</u>	<u>57,699</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		17,578
Insurance extension to 31 July 2018		4,414	4,414

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	6,513	
Holmes Consulting - Construction Monitoring	6,422		
	<u>78,181</u>	<u>12,663</u>	<u>90,844</u>

Net cost/(savings) from Variations:

170,534

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

1.1.1. Greytown Future Development Area Structure Plan

The hearing of the Plan Change to introduce the structure plan for the Greytown Future Development Area (including a designation of road at 104 West Street) was held on the 16th and 17 of April.

The Plan Change was heard by Independent Commissioner Mr Rob Van Voorthuysen. Evidence from submitters was comprehensive and well presented.

The Commissioner's decision (recommendation to Council) is anticipated in the week of the 7th -11th May 2018. A report to Council with this recommendation seeking a decision on the Plan Change and designation will be put to the next available meeting.

1.1.2. Notable Tree List

Work on the proposed plan change to update the list of trees protected in the District Plan is continuing with clarification and assessment of the final few trees nominated by the Greytown Tree Advisory Group.

The TAG's initial nomination of approximately 200 sites and in the order of 450 trees was reduced to the TAG's priority nominations (approximately 70 sites with approximately 100 trees).

Once this assessment is complete a report of the work to date will be presented to Council for consideration prior to the final drafting of a Plan Change. A key decision to make will be whether Council wishes to list trees that the TAG and other members of the community have nominated without landowner agreement, and if so, what Standard Tree Evaluation Method (STEM) assessment threshold is appropriate.

1.1.3. Martinborough Residential Growth

A detailed evaluation of the preferred development area identified in the "Martinborough Urban Area: Residential growth focus, a process for exploring growth options" report adopted by Council at its meeting in April 2017 is underway.

This involves work on infrastructural services (sewer, water supply and stormwater), land suitability (contaminant risk, bearing capacity, topography and features) and zone structure under the Wairarapa Combined District Plan. Consideration of whether land beyond the area of interest is suitable will also be made.

It is hoped that the findings of this investigation will be reported to Council in June.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	98%	120 of 123 applications (land use, subdivision, and permitted boundary activities) were processed within statutory timeframes. NCS.
s.223 certificates issued within 10 working days	100%	95%	36 of 38 s223 certificates were processed within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	35 s224 certificates processed. NCS.

Council received 20 applications between 1st March and 30th April 2018.

Fortnightly updates on all consents received have been forwarded direct to Council and Community Board members.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY 2017 TO 30 TH APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 30 TH APRIL 2017	PERIOD 1 ST MARCH 2018 TO 30 TH APRIL 2018	PREVIOUS PERIOD 1 ST MARCH 2018 TO 30 TH APRIL 2018
Standard LIMs (Processed within 10 working days)	176	185	50	41
Urgent LIMs (Processed within 5 working days)	62	74	18	17
Totals	238	259	68	58

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.99%	NCS -296 /299 CCC's issued within 20WD. 3 incidents previously reported on.
Building consent applications are processed within 20 working days	100%	100%	NCS - 390 consents issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2020. Council was re-accredited in January 2018.
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF's and Swimming Pools	Yes	Yes	<p>Building Consents Council inspects all new work to ensure compliance (March & April 2018 – 676 inspections)</p> <p>BWOFF's – Total 169 – average of 3 audits per month required, 1 audit carried out in March & April. No other audits completed in March & April due to low staff numbers and high number of consents and inspections.</p> <p>Swimming Pools – Total 279 – average of 7 audits per month required. 1 audit carried out in March & April on request by the owner. No other planned swimming pool audits completed in March & April, as letter was being re-written and procedural changes being made by Murray.</p>
Earthquake prone buildings reports received	90%	N/A	Under previous legislation 148 of 229 known premises had been addressed.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			<p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status.</p> <p>104 letters sent out in total. 69 - identified as no longer EQP 20 - require engineer assessment 11 - still being assessed by LGE 15 - identified as EQP and have been sent notices to be affixed to the building.</p>

TYPE – MARCH-APRIL 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$145,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	17	\$683,619
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	93	\$11,787,883
Other (public facilities - schools, toilets, halls, swimming pools)	4	\$310,200
Totals	125	\$12,811,002

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership.	3	2	<p>South Featherston school visit occurred on 14 December 2017. Positive feedback was received from school staff and children.</p> <p>Kahutara School presentation was done 20 March 2018.</p> <p>Featherston School is booked in for 11 May</p>
Complaints about roaming and nuisance dogs are responded to within 4 hours.	100%	99.0%	<p>K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 192/194</p> <p>Two incidents previously reported on.</p>
Complaints about dog attacks on persons, pets or stock are responded to within 1 hour.	100%	85.0%	<p>17/20</p> <p>Two incidents previously reported on.</p> <p>One new incident - notified a day after attack, no imminent danger.</p>

INCIDENTS REPORTED 1 MARCH 18 TO 30 APRIL 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	-	1
Attack on Person	-	-	-
Attack on Stock	-	-	1
Barking and whining	4	-	3
Lost Dogs	3	-	-
Found Dogs	3	-	-
Rushing Aggressive	1	-	-
Wandering	14	2	5
Welfare	2	-	-
Fouling	-	1	1
Uncontrolled (with owner)	-	-	1

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 11 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 17 incidents

INCIDENTS REPORTED	TOTAL 1 JULY 17 – 30 APRIL 2018
Stock	17

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.6%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 83/85 attended within timeframe Two incidents in December 2017 previously reported on.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 30 APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 30 APRIL 2017	PERIOD 1 MARCH 2018 TO 30 APRIL 2018	PREVIOUS PERIOD 1 MARCH 2017 TO 30 APRIL 2017
Total	85	116	21	25

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	NCS data. All premises inspected at new or renewal application stage (37).
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	37.9%	There are 29 premises that are high or medium risk. Of these, 11 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	The CLEG has met and compliance inspections are being planned in conjunction with Police and Public Health

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 30 APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 MARCH 2018 TO 30 APRIL 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
On Licence	24	19	1	2
Off Licence	8	14	1	2
Club Licence	2	4	0	0
Manager's Certificate	88	115	19	33
Special Licence	54	49	8	10
Temporary Authority	3	4	0	4
Total	179	205	29	51

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. 22 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. 53 premises inspected at new or renewal application stage to date

2.7 Bylaws

Between 1 March 2018 and 30 April 2018 there were 14 notices issued relating to trees and hedges, seven litter notices and three abandoned vehicle complaints.

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

At the time of writing the date planned for Featherston Waste Water consent notification will be 16th May and we await confirmation from GWRC on this. As yet details on the location of the hearing or dates are unknown but it is acknowledged that the Featherston Community Board has requested the hearing be held locally. It is anticipated that this may be raised in the submission process to follow. This is the conclusion of a long process and we eagerly look forward to the hearing and the commencement of the new consent.

A workshop was held on the Transport Review with attendees from the three Wairarapa Councils, NZTA and DoC invited to have an open approach to the workshop and to consider a range of options for service delivery across the two councils (SWDC/CDC) and highways. This work continues and a report will be tabled at the next Council meeting with the results for the review.

Also in the transport space, a joint meeting between all three councils, NZTA and the Road Safety Coordinator took place to review the implementation of the new Safer Speeds Guide. NZTA will also address the Infrastructure and Planning Working Party on the implementation process and discuss SWDC's approach to work with the highways on the process.

The New Government Policy Statement of transport has been released with several changes to the previous policy. These are primarily focused around investment regionally rather than highways and include funding for footpaths and cycling.

NZTA have also spoken positively on Council's request for funding on the ex-Special Purpose Road and we await their reply on funding of resilience structures and weather events affecting this stretch of road. Extension of the sealed sections is awaiting sign-off and arrangements to be put in place to deliver by July.

Discussions have been held with both Fulton Hogan and City Care regarding contract reporting and ICT use. I have been trialling Rapid, a Yammer system for communicating between staff, public and the contractor on road works done. Some elected will be used to trial the system next as an added communications tool in advising parties of works and transport issues. Also The Group Manager Infrastructure & Services has been trialling a new CityCare and Fulton Hogan dashboard. The concept is to front project this information to the public for better awareness of requests, works and efforts as they take place. This will be further discussed with Council at a later date.

Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

1.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: Yes MTB: Yes		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: No MTB: Yes		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0	2.28 per 1000 (9 complaints)	0	9
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.51 per 1000 (2 complaints)	4.2 per 1000 (17 complaints)	2	17
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0	1.52 per 1000 (6 complaints)	0	6
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(1/1) 100%	Median Time 51mins	1	35
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/1) 100%	Median Time 3h 31mins	1	35
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(21/22) 95%	Median Time 18h 42mins	22	329
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(19/22) 86%	Median Time 26h 20mins	22	329
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		38.5%		

1.2 Water supply capital improvements

1.2.1. Featherston water supply

Quotes have been received for an additional bore (approximately 50k for bore); connection to pipe and pump install will need to be developed. Ongoing discussion with Regional Council about consent to drill and the consent renewal (existing consent expires Dec 2019).

Request for proposal being prepared to convert one of the raw water storage ponds adjacent to the WTP, which will give approximately 2 days storage for both Featherston and Greytown.

2.2.2 Water reticulation renewal

The tender for Stage 3 of the trunk main renewal contract from the railway line to the plant was awarded to Higgins and establishment will start upon delivery of the 1.8km of 300mm diameter pipes.

1.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The UV plant controller was upgraded (existing is obsolete) 16th March and commissioned 25th March to provide improved treatment and achieve full bacteriological compliance. The Waiohine plant and Greytown Bore have operated routinely.

1.4 Water reticulation

There were 22 reticulation repairs reported and rectified during the period.

1.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

2. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

2.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Number of blockages per 1000 connections	<10	1.68 per 1000 (7 complaint)	9.84 per1000 (42 complaint)	7	42
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflows)	0.97 per 1000 connections (4 overflows)

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Attendance time: from notification to arrival on site	< 1 Hr	5/7 (71%)	Median Time 48min	7	56
Resolution time: from notification to resolution of fault	< 4 Hrs	5/7 (71%)	Median Time 2h 21m	7	56
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.24 per1000 (0 complaint)	2.68 per 1000 (11 complaint)	1	11
No. of complaints per 1000 connections received about sewage system blockages	< 15	1.68 per 1000 (7 complaint)	9.84 per1000 (42 complaint)	2	42
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	6/7 (86%)	91% (51/56)	7	56

2.2 Waste water treatment plants

2.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has reported back that they plan to notify on 16th May 2018, with an expected hearing in August 2018.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land has continued to operate well with pond levels managed between land and river during high river flows.

At the Greytown site, Water Force NZ has established onsite with ground investigation completed. The contractor is undertaking site preparations to raise the ground level for the irrigation/UV building. The contractor has been delayed with the building consent process for the bridge, and there will be a new completion date in August 2018.

Waite Street, Featherston Renewal

Seven tenders have been received for the sewer renewal of Waite Street. This is planned for the 375mm main from Revans Street to the wastewater treatment plant. Flow monitoring estimates that 25 % of the I&I occurs within this main.

3.3 Operational

Featherston, Greytown, Martinborough and Lake Ferry plants operated routinely during the period with no reported issues.

2.2.2. Wastewater reticulation

There were 7 pipeline blockages reported during the period, with increased rain increasing flow levels.

3. Storm water drainage

There was 1 stormwater blockage reported during the period.

4. Solid waste management

4.1 Zero Waste

- Visited **Kuranui College** and met with a student representative and teacher to advise and offer support regarding recycling and waste minimisation options.
- Attended **'The Pure Tour' 2018 Aotearoa, the Pacific and Plastics** (The Plastic Use Resistance Education Tour) Smog of the Sea screening & Korero 18/2 @ Carterton Events Centre. Jo Dean was invited to be a guest on a panel speaking about her role and waste minimisation in our community. She was also invited by Makoura College to attend the Castlepoint Beach micro plastics survey alongside DOC and researchers resulting in a minimal amount of beach waste located. The survey showed it has been less affected by micro plastics due to being a more isolated beach and currents along the east coast of NZ.

4.2 Transfer Station

The transfer station operated as expected over the period. The contractor is awaiting the outcomes of the long term plan consultations for planning of services.

5. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

5.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

5.2 Roading Maintenance – Fulton Hogan

Sealed road digouts are completed Bidwells Cutting and Viles Road.

Carriageway smoothing occurred along the Whakapuni Hill section of White Rock road and the Hinekura Road hill section.

Rural road side spraying and mowing have commenced as part of seasonal programmes. Ongoing unsealed road maintenance grading and metalling is programmed to meet requirements. Heavy metalling has been completed on Fenwicks Line. Urban street sweeping is focusing on sump tops and autumn leaf removal.

School Zone signs have been installed at the Martinborough school.



The above image is taken from "Rapid" showing works in real time from the site. The tool will be trailed in coming months for more general use.

5.3 Other activities

The joint South Wairarapa, Carterton District Council Sealed Pavement Rehabilitation contract has commenced. The 3 sites on White Rock Road have been started first due to the sheltered nature of the sites impacting on the ability to seal a dry surface and logging traffic.

Fulton Hogan have completed footpath renewals in Featherston, Greytown and Martinborough. With new footpaths installed on Brandon Street Featherston and North Street Greytown.

LED street light upgrade is programmed to start in Featherston and Greytown is 20% complete at the end of April.



New LED light installed

This year's Bridge inspections have been completed by Calibre Consulting, an assessment of the inspection reports is being carried out to identify programmes next year's maintenance activities.

6. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and is also responsible for the management of the libraries.

6.1 Parks and reserves

6.1.1. Featherston

Nine large planters have arrived to complement the Town Square, and City Care staff have potted them with plants.

6.1.2. Martinborough

Martinborough Cricket Club members have made great progress on the on the construction of a new wicket block in Considine Park for junior cricket.

6.2 Community housing

Cicely Martin and Matthews Flats are both due for their inspections; these are being arranged in May. All community housing flats are tenanted, except for one at Cicely Martin, which has recently become vacant after a long term tenant left to live with family.

6.3 Cemeteries

The hedges at both Martinborough cemeteries have been booked in for trimming in April.

6.3.1. Purchases of burial plots/niches 22 March to 8 May 2018

	Greytown	Featherston	Martinborough
Niche	1	0	1
In-ground ashes Beam	0	0	0
Burial plot	1	0	2
Total	2	0	3

6.3.2. Ashes interments/burials 22 March to 8 May 2018

	Greytown	Featherston	Martinborough
Burial	0	0	2
Ashes in-ground	1	0	1
Ashes wall	1	1	1 Memorial Plaque only – no ashes
Total	2	1	3

6.4 Events

6.4.1. Featherston

Completed events:

Featherston Kids Cross Country – Wairarapa Track & Field held *Sunday, 6 May 2018*



Photos supplied by Wairarapa Track and Field



Photos supplied by Wairarapa Track and Field

Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays being held from 22 September 2017 – April 2018



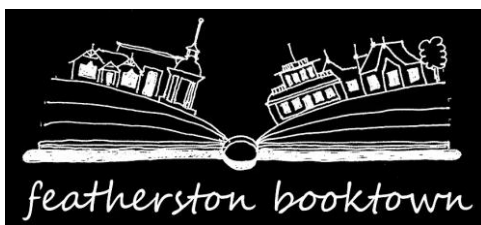
Future events:

Eb & Sparrow – See Things Album Tour being held Friday, 11 May 2018



Cross Creek Railway Ride the Rail –Operating during Featherston Booktown - 11-13 May 2018

Featherston Booktown 2018 – Friday 11 May to Sunday 13 May 2018



Darren Watson – Too Many Millionaires LP Release NZ Tour being held on Friday 18 May 2018



DARREN WATSON
TOO MANY MILLIONAIRES
 NZ TOUR | MAY 2018

performing his new album live
 with his red-hot acoustic band!

Wellington | **Meow** | 3 May
 Whanganui | **Lucky** | 4 May
 New Plymouth | **Butlers** | 5 May
 Palmerston North | **The Globe** | 10 May
 Hamilton | **Nivara Lounge** | 11 May
 Auckland | **Wine Cellar** | 12 May
 Featherston | **Kiwi Hall** | 18 May
 Napier | **Cabana** | 19 May
 Nelson | **Playhouse** | 24 May
 Christchurch | **Blue Smoke** | 25 May
 Dunedin | **50 Dundas** | 26 May



DARREN WATSON
TOO MANY MILLIONAIRES
 NEW ALBUM OUT MAY 1, 2018

The Time Travellers Ball being held on Saturday, 23 June 2018



THE
TIME TRAVELLERS' BALL
2018

SATURDAY 23rd JUNE 2018 . ANZAC HALL . FEATHERSTON
thetime travellersball.com

6.4.2. Greytown

Completed events:

Park to Paddock Challenge held on Friday, 30 March 2018



Future events:

Greytown Kids Cross Country being held on Sunday, 20 May 2018



Jennian Homes Mother's Day Fun Run/Walk being held on Sunday, 13 May 2018



6.4.3. Martinborough

Completed events:

Meander Over Martinborough being held on Sunday, 1 April 2018



Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive Officer

MARTINBOROUGH COMMUNITY BOARD

11 JUNE 2018

AGENDA ITEM 6.2

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 11 June 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 11 June 2018

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
415	18-Jul-16	Action	Pam Colenso	Put together a proposal for displaying historic WWI photos, to include costs and timeframes, for the Martinborough Community Board to consider at the 29 August meeting	Actioned	30/1/17: To meet with Mate Higginson, visited Wairarapa Archives and Waiouru Museum. 12/3/18: Photos sourced from Wairarapa Archives. Pam to approach local groups for donations and resources to build frames to display enlarged photos for the Square. Photos expected to cost \$45 each. Cr Colenso undertook to ask Council if permission was needed to put the photos up in the Square. 13/4/18: The photo's (12) are going up on Saturday morning and they look stunning. Many thanks to the Men's Shed who have built all the frames and are putting them up.
209	24-Apr-17	Action	Maree Roy	Write to Gareth Winter and the Martinborough Museum to ascertain interest in assisting with the Poppy Road Signs Project and whether they could assist in providing the needed information	Open	29/5/17: Research under way, considering Jellico, Kitchener, Robert, French Streets and Martinborough Square. 29/1/18: Research into the five sites almost complete. Paper tabled at meeting 29/1/18 24/4/18: two sites being completed for
213	24-Apr-17	Action	Paul	Provide a report on Health and Safety requirements to enable use of volunteers on SWDC land to achieve community goals	Open	This has proven somewhat more complicated than first envisaged, hopefully will be available for second meeting in 2018, H & S advisor not available until late January
215	24-Apr-17	Action	Lisa Cornelissen	Initiate a discussion with the Martinborough Lions and the Martinborough Mens Shed about their members being part of a volunteer pool for the Martinborough community and mentoring youth volunteers	Open	27/11/17: To revisit in April 2018 when new Kuranui principal has settled in
584	9-Oct-17	Resolution	Lisa Cornelissen	MCB RESOLVED (MCB 2017/96) 1. To receive the Greater Wellington Regional Council (GWRC) Bus Shelter on Ohio Street report 2. To defer further discussion on potential artists and murals at the next MCB workshop. (Moved Cornelissen/Seconded Roy) Carried	Open	12/3/18: Cr Colenso undertook to put an artists brief together

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
590	9-Oct-17	Action	Mark	In light of complaints from wheelchair users complete an investigation into the engineering of the raised crossing on Texas Street between P&K car park and the Martinborough Hotel	Open	16/11/17 A survey will be carried out of the grades on the crossing to determine whether it meets the appropriate standards. Being done as part of the 17/18 footpath programme. To be completed by end April 2018 11/04 Ben visiting site with FH by end of April with a view to work being undertaken and completed by end May 18. 28/05 Work will commence w/c 4 June
727	27-Nov-17	Action	Lisa Cornelissen	Discuss lifting of the governance KPI for 'know how to contact a member of a community board' at an LTP workshop	Open	
731	27-Nov-17	Action	Mark	Provide an update on external funding sourced (as advised in Council's annual plan letters) to erect shading/pergola; and if no funding is available advise the board so the Board can look at other funding options	Open	19/01 Pergola roof structure is intact but will require new support poles. Emailed MCB re whether they want to get new pricing for recycling the pergola. 27/03 This has now become part of a larger project where shading is required for all pools and will be completed by Nov 2018 pending successful alternative funding found. 11/04 Proposed additional resourcing to be engaged to cover project 24/05 Action has been referred to CCL - requirements and costings
8	29-Jan-18	Resolution	Mark	MCB RESOLVED (MCB 2018/08): 1. That subject to Waihinga Centre project completion date being the 17/18 financial year, that the 17/18 new footpath funding be directed to the Texas Street project. 2. To put a temporary halt on the Roberts Street footpath priority and to wait for a report on footpath options for the Martinborough School area from Council's Roding Manager, with the intention of addressing school speed signage targeting Dublin and Robert Streets as a first step. 3. That if consistent with the option in the forthcoming Roding Manager's report, request	Actioned	1. Funding already committed elsewhere this year. 2. Signs will be installed by May 2018. 3. Costings for kerbing to be completed by end March 2018. 02/18 Roding notified Chair MCB of costings for LTP

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Council allocate roading budget to start kerbing on Roberts Street before winter. 4. That subject to the Roading Manager's report the MCB to request additional funding via the LTP. (Moved Cornelissen/Secoded Read) Carried		
13	29-Jan-18	Action	Cr Colenso	Collate potential new street names for consideration in place of Dublin Street West and New York Street West	Open	12/3/18: Letter drafted and sent to residents. Possible names will be stage 2.
14	29-Jan-18	Action	Russell	Work with the Martinborough Community Board to formulate a consultation proposal, for Council to engage with residents, in a timely manner	Actioned	See also, Council resolution DC2017/169.
17	29-Jan-18	Action	Lisa Cornelissen	Liaise with the chairs of FCB and GCB about future loans of Martinborough Pool inflatables including responsibility for damage	Open	
20	29-Jan-18	Action	Mark	Investigate a 40km 'when children are present' school speed zone on Dublin Street and Roberts Street	Actioned	9/2/18 To be installed. Currently obtaining prices and assessing layout. Refer to item 8 above.
22	29-Jan-18	Action	Lisa Cornelissen	Liaise with the Martinborough Swimming Club treasurer and Mr Crimp about possible transfer and management of remaining Club funds	Open	
24	29-Jan-18	Action	Mark	Liaise with Vicky Read for design ideas (in line with the Martinborough Square Development Plan) and request a price for the circular seating as outlined in the Plan	Open	Helen waiting to hear from VR; voicemail left 12/03. 20/03 Follow up on VR's email re costings 24/05 VR confirmed that MCB is awaiting some costings so that MCB can consider budgetary implications
127	12-Mar-18	Action	Mark	MCB recommend that a new shelter belt be established at Pain Farm alongside the existing older shelter belt and that once the young shelter belt is established the older trees are removed	Open	11/04 Site visit to be agreed between Amenities & Chair MCB. 28/05 Visit still to be arranged
231	23-Apr-18	Resolution	Jennie	MCB RESOLVED (MCB 2018/28): 1. To receive the Action Items Report. (Moved Cr Maynard/Secoded Beattie) Carried 2. To donate \$300 to Martinborough Mens Shed out of \$1,000 set aside in budget. (Moved Cr Colenso/Secoded Beattie) Carried	Open	In commitments, to tie in advice with letter of thanks

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
233	23-Apr-18	Resolution	Jennie	<p>MCB RESOLVED (MCB 2018/30):</p> <ol style="list-style-type: none"> 1. To receive the Applications for Financial Assistance Report. 2. To grant Hau Ariki Marae \$1,500 towards the costs associated with redevelopment of the ātea area of the Marae. (Moved Beattie/Seconded Cornelissen) Carried 3. To grant Netball Southern \$750 towards the costs associated with providing new equipment for junior players. (Moved Cornelissen/Seconded Cr Maynard) Carried 4. To grant Tuhirangi Netball \$250 towards the costs associated with purchasing new equipment and entering a team into the Wairarapa netball league. (Moved Cornelissen/Seconded Cr Maynard) Carried 5. To grant Martinborough School \$500 towards the costs associated with hiring a fitness instructor so students can engage in professionally designed fitness and self-esteem building opportunities and invite them to reapply for further funding in the next funding round. (Moved Cornelissen/Seconded Roy) Carried 6. To receive the tabled application from Martinborough Music and request that they provide further information on the educational aspect of the programme including the age of children and schools targeted and a breakdown of costs for this part of the programme. (Moved Cornelissen/Seconded Cr Maynard) Carried 7. To decline the application from the Wairarapa Rape and Sexual Abuse Collective and suggest that they seek funding from Council rather than 	Actioned	In commitments, Mba Music and Wairarapa Rape and Sexual Abuse Collective advised of decision.

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				community board level. (Moved Cornelissen/Seconded Beattie) Carried		
234	23-Apr-18	Resolution		MCB RESOLVED (MCB 2018/31): 1. To receive the Chair's Report including the current Community Board projects list. (Moved Cornelissen/Seconded Beattie) Carried 2. To receive the MCB Workshop Report, 5 April 2018. (Moved Cornelissen/Seconded Beattie) Carried 3. To receive the updated Martinborough Three-year Plan with changes as discussed. (Moved Cornelissen/Seconded Beattie) Carried 4. To receive the MCB LTP submission. (Moved Cornelissen/Seconded Beattie) Carried 5. To receive the MCB budget. (Moved Beattie/Seconded Roy) Carried	Actioned	
235	23-Apr-18	Resolution		MCB RESOLVED (MCB 2018/32) that the outwards correspondence be approved. (Moved Beattie/Seconded Cr Maynard) Carried	Actioned	
236	23-Apr-18	Action	Cr Colenso	Write a letter of thanks to the Martinborough Mens Shed for framing the WWI photos for Anzac Day display	Open	
237	23-Apr-18	Action	Lisa Cornelissen	Talk to Featherston Community Board about how to move the Poppy Places project forward to the next stage; including placement of the poppy on the road sign	Open	
238	23-Apr-18	Action	Mark	Ensure final works on the Martinborough cenotaph are completed by 31 May as indicated in 14 March 2018 timeline and advise Cr Colenso when work is going to start	Open	25/05 Street lighting contractor has been contacted and has promised that cenotaph light will be fixed 1 June at the latest. Stone mason believes the structure of the monument is sound.

MARTINBOROUGH COMMUNITY BOARD

11 JUNE 2018

AGENDA ITEM 6.3

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statements for the 17/18 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Income and Expenditure Statement for the period 1 July 2017 – 30 April 2018.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2017 – 30 April 2018 is included in Appendix 1. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2017 – 30 April 2018

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

Appendix 1 - Income and Expenditure Statement for 1 July 2017 – 30 April 2018

Martinborough Community Board		
Income & Expenditure to 30 APRIL 2018		
	<u>INCOME</u>	
	Balance 1 July 2017	7,575.09
	Annual Plan 2017/18	26,868.00
	aztec inflatable for mba Pool	2,400.00
	inflatable slide sold to gtn com board	2,000.00
	TOTAL INCOME	38,843.09
	<u>EXPENDITURE</u>	
	Members' Salaries	13,095.18
	Total Personnel Costs	13,095.18
7/09/2017	AP Local Governmen Annual CBD levy 2017/18	216.67
2/10/2017	Exp from Wages correction V Read Parking	102.00
2/10/2017	Exp from Wages correction V Read Conf Mileage	105.12
2/10/2017	Exp from Wages correction V Read Conf dinner	28.00
24/10/2017	AP OfficeMax New Z Stationery etc	4.99
21/12/2017	AP Canvasland Hold 2 inflatables - Mbo pool	4,524.41
19/03/2018	AP Hudson A MCB reimburse expenses for mural	612.58
	Total General Expenses	5,593.77
1/07/2017	AP Citizens Advice MCB grant - general running of bureau	350.00
7/09/2017	AP Martinborough C Grant-assist repair/service sewing machi	500.00
7/09/2017	AP Friends of Mart Outdoor movie evening-Waihinga Centre Waihinga	500.00
17/10/2017	AP Martinborough J Community Guy Fawkes event grant	653.00
24/10/2017	AP Martinborough N MCB grant-transport senior teams to away	950.00
8/02/2018	AP Ruamahanga Heal Community Garden - MCB grant	1000
7/03/2018	Refund MBoro Hockey Club - Guy	-111.00
16/03/2018	AP South Wairarapa MCB grant - Homework/Breakfast club	600.00
	Total Grants	4,442.00
	TOTAL EXPENDITURE	23,130.95
	ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	15,712.14

LESS: COMMITMENTS	
Salaries to 30 June 2018	2,818.82
Student Representative Honorarium \$50 per meeting	150.00
Flag Hanging	600.00
WWI Commemorations	1,000.00
Engagement programme	500.00
Martinborough basketball backboards and posts	500.00
Martinborough Christmas Parade traffic management plan 2017	1,220.00
Hau Ariki Marae	1,500.00
Netball Southern	750.00
Tuhirangi Netball	250.00
Martinborough School	500.00
Martinborough Mens Shed	300.00
Total Commitments	10,088.82
<i>add back Mileage not budgeted for as decision by remuneration authority not made when AP finalised</i>	612.58
BALANCE TO CARRY FORWARD	6,235.90

<i>Martinborough Beautification budget</i>	
Budget	
2013/2014	10,300.00
2014/2015	10,000.00
2015/2016	10,220.00
2016/2017	10,460.00
2017/2018	10,710.00
Total Budget	51,690.00
17/18 expenditure	
18/08/2017 AP Martin A Street mural project	3,000.00
24/01/2018 AP Urban Effects L Bike and Scooter racks	3,000.50
Total Expenditure	6,000.50
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	45,689.50
LESS: COMMITMENTS	
Committed to Waihinga Centre	30,000.00
Bike racks including installation	450.00
Materials required to paint the Martinborough Square power box	500.00
purchase and installation of a water fountain estimated to cost \$17,500, with the balance of funds to be made up from the 18/19 years beautification allowance	14,739.50
Total Commitments	45,689.50
BALANCE TO CARRY FORWARD	0.00

AGENDA ITEM 6.4

APPLICATIONS FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Community Board with applications received requesting financial assistance.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*
2. *Consider the application from Maths Wairarapa requesting \$300 towards the costs associated with running the Wairarapa schools maths competition.*

The Community Board has delegated authority to make financial decisions within the confines of the allocated and available budget.

This is an out of cycle grant application approved for consideration at this meeting by the Deputy Chair.

The application will be provided to members in confidence.

1. Criteria

The criteria of the grant are:

1. Applicants need not be incorporated bodies, but the Board must be satisfied that they are responsible organisations that will be fully accountable for any grants received.
2. Successful applicants are required to expend grants received within twelve months of payment being made. Any extension must be approved by MCB.
3. Successful applicants must provide a quarterly report to the MCB detailing progress, with a final report, including evidence of the grant expenditure (copies of invoices or receipts), to be provided within 3 months of a grant being expended.
4. The MCB Strategic Grant application form must be completed in full and include the latest financial statements for the applicant. MCB may also request further detailed financial analysis for larger grant applications (\$1,000 or higher).

5. Strategic Grant Applications will be considered twice a year. Applications for strategic grants must reach Council by the 14th May or 30th September. Applications will be considered at the next available MCB meeting.
6. The maximum grant available will be equal to the available grant pool unless special circumstances are considered to exist. (GST will be added to grants approved for GST registered applicants).
7. Grant applications may be considered at other times of year at the discretion of the MCB if exceptional circumstances are deemed to exist.

2. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Maths Wairarapa	No outstanding accountability forms

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

MARTINBOROUGH COMMUNITY BOARD

11 JUNE 2018
AGENDA ITEM 8.1

CHAIR'S REPORT

Purpose of Report

To inform Martinborough Community Board of the Chair's actions since the last meeting and to raise items for discussion and decision.

Recommendations

That the Martinborough Community Board:

1. *Receive the information*
2. *Discuss each item, receive associated reports and adopt the recommended resolutions.*

1. Meetings and Events

9 May 2018	I&P Working Party
14 May 2018	LTP submission hearing

Looking ahead:

15 May to 30 June 2018	Lisa on Leave
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2. Current Community Board Projects

A record of Martinborough Community Board projects with target dates and the responsible member or SWDC if the action currently lies with Council.

- June 2017 – SWDC Pain Farm Lease *Lisa requested update on 6th April*
- Nov 2017 – SWDC - Bike Stands (in association with Lionesses) *Lisa requested update on 6th April.*
- Nov 2017 – SWDC - Installation of Pergola from the Playground at the Pool
- Dec 2017 – SWDC – Martinborough Square Cenotaph repairs, first raised in May 2015.
- Q1 2018 – SWDC report. Resolve speed and parking issues around the School on Dublin and Roberts Street.
- Q1 2018 – SWDC - to progress Martinborough Square Development Plan, Price circular seating and request funding in the LTP. *Pricing requested, Lisa will include in MCB submission.*
- March 2018 – PC Consultation with Residents on naming of Dublin Street West and New York Street West
- Q2 2018 – SWDC – 3 year footpath priorities. Footpath Condition Report needed from SWDC to allow MCB to set priorities
- April 2018 – MCB & MADCAPs – Martinborough Christmas Celebrations – Lisa has developed a Community Survey which is being promoted at the moment
- June 2018 – MCB – Consider a Beautiful Towns and Cities Awards nomination – criteria released on 1 June 2018
- Nov 2018 – MR - Poppy Road Signs Project
- Ongoing – VR - Town Entrance Sign (in association with MBA)
- Ongoing – PC - Bus Shelter beautification
- Ongoing – VR – Facebook
- Ongoing – LC - Tourism Route Road Safety report to NZTA
- Ongoing – LC/VR - LTP
- Ongoing – MCB - Advocacy: Public Recycling Bins, Rubbish Collection Days, District Plan review, Speed Limits and Road Safety on Tourism routes
- Ongoing – LC - Community Engagement – future survey subjects could include LTP and Square Beautification priorities

Completed Projects/Initiatives

- WW1 Commemorations – Photo Exhibition in the Square
- Power Box in Martinborough Square painted with an ANZAC Poppy design
- Beautification Funds allocated to provide a public drinking fountain and bottle filler in the Waihinga Park
- Considine Park Committee formed and first meeting held March 13th
- Appointment of a youth representative to MCB
- Basketball Nets for the court at the Martinborough Playground
- Facilitating the possible use of Considine Park for cricket
- Purchase of new pool play equipment and sale of slide to Greytown MCB
- Town Banners hung

Recommendation: Receive the information and make updates as necessary.

3. Fireworks in Considine Park

We discussed the fireworks and bonfire event in Considine Park at our MCB workshop on 15th November 2017. We noted that there is broad community support to see the event continue.

I would also like to acknowledge the time and effort that goes in to running a community event like this.

MCB (Jo Guscott) first approached Pippa Broom in 2012 to see if the school would like to take over the event as a fundraiser. Pippa ran the event in 2012 and has successfully run the last three events on behalf of the school and junior hockey:

- 2015 Martinborough Junior Hockey Club, funds raised for new shirts for the 11 aside teams
- 2016 Martinborough School, funds raised for the year 7/8 2017 ski trip
- 2017, Martinborough Junior Hockey Club, funds raised for new shirts for 6-aside teams.

Over the last three years, net funds raised have averaged around \$2,500 depending on the weather and the turn out. A number of local businesses and locals help out with sponsorship, music, food etc.

Pippa has indicated that she will not be running the event this year but believes there would be some school parent volunteers who would take it on

with funds going towards the year 7/8 school ski trip 2019. Pippa is happy to provide support and guidance if needed.

For the 2017 event MCB funded the fireworks for \$500 and SWDC fees of \$42. Martinborough TOP 10 Holiday Park sponsors the portaloos.

Questions for MCB to consider:

- Is the Considine Park Committee happy to see this event continue?
- Is MCB happy to continue to fund the fireworks and SWDC fees?
- Does MCB want to 'tender' the event to other volunteer groups or re-offer to the school? If we want a tender process what does that look like? Who will run it?

Recommendation: Receive the report, discuss the questions above, decide next steps.

4. Taking Martinborough Community Board out of Council Chambers

I have received feedback that Council Chambers after hours aren't particularly welcoming. In the interests of raising our profile and encouraging engagement I have been thinking about taking the Community Board out of Council Chambers for some or all of our meetings. The Waihinga Centre could become a good permanent base but we could also consider other venues such as Pirinoa Hall or Hau Ariki Marae if appropriate.

Advantages include greater visibility, a more welcoming and relaxed environment and better evening access. Moving out of Martinborough for some of our meetings would be an opportunity to engage with our rural and coastal communities.

I have spoken to Suzanne Clark and there is no reason why we have to be based at Council. We would have to book locations well in advance so that meetings are notified with the correct location and I would be happy to take responsibility for setting the rooms up.

Recommended resolution: Agree to investigate alternative venues for MCB meetings with a view to increasing engagement. Action Lisa.

5. Wings over Wairarapa

I have been approached by Yvonne Way who would like to start some initial chats with Community Boards regarding working together to engage our locals and visitors and to promote this major event in the Wairarapa - the biggest Air Festival in the North Island.

Wings' economic data research shows that this Air Festival brings in several million dollars to the region over the weekend (even when it is rained out!), spend in hospitality, accommodation, retail and other tourism sites get a massive boost from our event.

The 2019 Air Festival is 22, 23, 24 February 2019. Wings have checked these dates and this is the only weekend in February where there is no other major event taking place in the lower North Island.

Some initial ideas are:

1. Local competition, Wings to provide GA passes (adult and family passes) to Sunday 24 February as prizes.
2. Local competition, Wings to provide GA passes (adult and family passes) to our Saturday Night Show.
3. In town promo, CB's to co-ordinate a 'town blitz' of all things Wings (store front displays, best store in each town wins free tickets to Sunday).

I have suggested to Yvonne that the Martinborough Business Association may be the best organisation in Martinborough to work with to achieve these aims.

Recommendation: Receive the report, discuss what role there may be for MCB to work with Wings over Wairarapa.

Office of Hon Chris Hipkins



MP for Rimutaka

Minister of Education

Minister of State Services

Leader of the House

Minister Responsible for Ministerial Services

02 MAY 2018

Lisa Cornelissen
Chair
Martinborough Community Board

martinboroughlisa@cornelissen.co.nz

Dear Lisa

Thank you for your letter of 6 April 2018 on behalf of the Martinborough Community Board in support of Tukurumuri School staying open.

I appreciate you taking the time to share the Board's views on the school's future. I note your concern about the distance students will need to travel to alternative schools. I acknowledge this is an unsettling time for the school and its community.

As you may know, the first round of consultation with the Tukurumuri School Board of Trustees, local community and neighbouring school boards closed on 28 March. I will now take time to consider the submissions received, before making a decision on whether the school should close.

If my decision is to keep the school open, the process will cease. If I decide the school should close, the Board of Tukurumuri School will have an opportunity to provide me with further feedback before I make a final decision. The Board may choose to go out to the community for further input at that time if it wishes.

I value your contribution to rural communities. Thank you again for making a submission.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'CH', with a long horizontal flourish extending to the right.

Chris Hipkins
Minister of Education