



Martinborough Community Board

Minutes 3 August 2015

- Present:** Lisa Cornelissen (chairperson), Pam Colenso, Victoria Read, Fiona Beattie, Cr Julie Riddell.
- In Attendance:** Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 3 August 2015 between 6:37pm and 7:45pm.

PUBLIC BUSINESS

1. APOLOGIES

MCB RESOLVED (MCB 2015/36) to receive apologies from Cr Max Stevens and Mayor Adrienne Staples.

(Moved Cr Riddell/Seconded Colenso)

Carried

2. CONFLICTS OF INTEREST

Lisa Cornelissen declared a conflict of interest with any continuing discussion of the Martinborough Rugby Club/NZMCA camping ground exemption with personal business interests.

3. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

4. COMMUNITY BOARD MINUTES/EXPENDITURE

4.1 Martinborough Community Board Minutes – 22 June 2015

MCB RESOLVED (MCB 2015/37) that the minutes of the Martinborough Community Board meeting held on 22 June 2015 be received and confirmed as true and correct.

(Moved Colenso/Seconded Read)

Carried

4.2 Matters Arising

There were no matters arising.

4.3 Action Items From Previous Meeting

Action items were reviewed and updates provided.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

4.4 Income and Expenditure Statement to 30 June 2015

MCB RESOLVED (MCB 2015/38) to receive the Income and Expenditure Statement to 30 June 2015.

(Moved Cr Riddell/Seconded Colenso)

Carried

MCB RESOLVED (MCB 2015/39) that in the absence of youth related applications for financial assistance that the \$1,475.91 of committed funds is returned to the general fund.

(Moved Cornelissen/Seconded Read)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Officers' Report to Community Boards

Mr Crimp gave an update on the Local Government Commission amalgamation process moving forward. Mr Crimp expected the 2016 local government elections to be based on current boundaries. The annual planning process was discussed and Mrs Cornelissen asked that input from MCB be incorporated on the timetable.

MCB RESOLVED (MCB 2015/40):

1. To receive the Officers' Report to Community Boards.

(Moved Cornelissen/Seconded Read)

Carried

2. Action 468: Organise a workshop by November to discuss items for inclusion in the 2016/2017 Annual Plan with the aim of having this on the formal agenda in December; Lisa Cornelissen

5.2 Funding for Youth Computer Coding Workshop

The Community Board agreed to support a pilot of the youth computer coding workshop programme, subject to conditions, but noted that future funding would need to be sourced elsewhere.

MCB RESOLVED (MCB 2015/41):

1. To receive the information.
2. To support the initiative and provide a one off grant of \$500 to help with the pilot on the condition that a report back is provided on which towns participants reside in, and subject to equivalent funding from the Featherston and Greytown Community Boards.

(Moved Cornelissen/Seconded Read)

Carried

6. COMMUNITY BOARD/COUNCILLORS REPORTS

6.1 Chairperson's Report

MCB RESOLVED (MCB 2015/42):

1. To receive the report and discuss loan guidelines for fairy lights.

(Moved Beattie/Seconded Colenso)

Carried

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2. Action 469: Enquire what arrangement Cotter and Stevens have with regards to hiring out their fairy lights to the community; Lisa Cornelissen
3. Action 470: Liaise with Connor Kershaw and the Martinborough Business Association about fairy light storage, let and return of lights; Lisa Cornelissen

6.2 Waihinga Centre

Ms Read reported that until the Martinborough Community Centre Steering Group and Council had met to determine the way forward there was nothing new to report.

6.3 MCB Appointment to Community Resilience and Safety Working Party

MCB RESOLVED (MCB 2015/43) to appoint Fiona Beattie to the Community Resilience and Safety Working Party.

(Moved Cornelissen/Seconded Cr Riddell)

Carried

6.4 Verbal update from Community Resilience and Safety Working Party

Mrs Beattie gave an update from a recent meeting noting that Featherston had a number of youth initiatives and Martinborough was struggling to get traction. The neighbourhood support focus was moving to Greytown as Martinborough start-up had been unsuccessful. The bikes in schools programme was discussed with some South Wairarapa schools interested in implementing the programme. Ms Read noted that most Martinborough School youth make a college boarding choice in Masterton and this could be impacting any youth programme.

7. CORRESPONDENCE

7.1 Inwards

From SWDC to Martinborough Community Board dated 6 July 2015

From Russell Wills, Children's Commissioner to Martinborough Community Board dated June 2015

7.2 Outwards

From Pam Colenso, Martinborough Community Board to Martinborough Tennis Club dated 6 July 2015

MCB RESOLVED (MCB 2015/44):

1. To receive the inwards and outwards correspondence.
(Moved Cr Riddell/Seconded Colenso)
2. Action 471: Liaise with Cr Stevens to clarify the Wharekaka and Cecily Martin Park boundary issues so a tidy-up of the boundary area can be undertaken; M Allingham
3. Action 472: Provide a condition report and map of Martinborough footpaths with officer recommendations for priority works and

Carried

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available budget, along with guidance on when the MCB should return an approved list for incorporation in the 15/16 programme;
M Allingham

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER
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**Martinborough Community Board
Action Items
From 3 August 2015**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
63	MCB	16-Feb-15	Action	Pam Colenso	Provide an update on the status of the benches for Considine Park	Open	4/8/15 2 seats ready to order. Seat funded by Peter Craig's family to include an in memory of plaque with birth and death dates. Plaque for MCB donated chair to include presented by MCB and date
186	MCB	30-Mar-15	Action	Cr Stevens	Liaise with the Featherston Anzac Club, Wairarapa Archives, the Maori Standing Committee and the community to source as many WWI pictures (especially Martinborough pictures) as possible	Open	22/6/15: Spoken with Wairarapa Archives, to follow-up with a visit
285	MCB	11-May-15	Action	Mark	Make repairs to the concrete around the Martinborough Square cenotaph and repoint the names	Open	4/8/15 Under investigation. 27/08 CEM logged for concrete repairs, and Headstones Wairarapa contacted re names
291	MCB	11-May-15	Action	Mark	Request that stop signs are placed at the Kitchener/Princess Streets intersection due to a recent accident and reports of people not giving way	Actioned	12/5/15: A request has gone to Capital Journeys/NZTA to investigate this option along with other minor pavement resident requests on SH2 and SH53. All intersections onto the State highway network are maintained as part of the State Highway network including signage and markings. 17/6/15: Officer has a working drawing showing where road marking and signs are to be placed and is currently in discussions with Capital Journeys. 22/6/15: Officer to email Community Board. 7/7/15: Officer email CB. 3/8/15 Reopened as not yet actioned, update required. 19-8-15 Road marking done and signs erected 19 Aug.
294	MCB	11-May-15	Action	Vicky Read	Enquire what brand and model cycle stands are being purchased for outside the Waihinga Centre	Open	3/8/15 On hold

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					so additional purchases of cycle stands can be from the same range		
378	MCB	22-Jun-15	Action	Lisa Cornelissen	Under priority area 1 of the MCB Three Year Plan, delete SGL and change the reference from MTHWG to MCCSC	Open	3/8/15 Lisa to organise a workshop to finalise changes
379	MCB	22-Jun-15	Action	Vicky Read	Work with the Martinborough Business Association to investigate the purchase of Christmas lights for Martinborough Square	Open	
380	MCB	22-Jun-15	Action	Mark	Arrange an on-site meeting with Martinborough TOP 10 Holiday Park, MCB members and City Care (if needed) so the Cornelissens can put forward their suggestions on the cedars (meeting to be around 5pm)	Open	To be arranged for last week in July. 4/8/15 Meeting to be organised for August. 25/08 Organised for 9 September
381	MCB	22-Jun-15	Action	Mark	Follow-up the onsite meeting with an officer's report with recommendations for Martinborough Community Board to consider	Open	Dependent on completion of action 380
464	MCB	3-Aug-15	Resolution	Mark	Funding for Youth Computer Coding Workshop MCB RESOLVED (MCB 2015/41): 1. To receive the information. 2. To support the initiative and provide a one off grant of \$500 to help with the pilot on the condition that a report back is provided on which towns participants reside and subject to equivalent funding from the Featherston and Greytown Community Boards. (Moved Cornelissen/Seconded Read) Carried	Actioned	All 3 Community Boards providing funding – workshop is 20 September – communications to schools going out this week (31/08)
468	MCB	3-Aug-15	Action	Lisa Cornelissen	Organise a workshop by November to discuss items for inclusion in the 2016/2017 Annual Plan with the aim of having this on the formal agenda in December	Open	
469	MCB	3-Aug-15	Action	Lisa Cornelissen	Enquire what arrangement Cotter and Stevens have with regards to hiring out their fairy lights to the community	Open	
470	MCB	3-Aug-15	Action	Lisa Cornelissen	Liaise with Connor Kershaw and the Martinborough Business Association about fairy light storage, let and return of lights	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
471	MCB	3-Aug-15	Action	Mark	Liaise with Cr Stevens to clarify the Wharekaka and Cecily Martin Park boundary issues so a tidy-up of the boundary area can be undertaken	Open	
472	MCB	3-Aug-15	Action	Mark	Provide a condition report and map of Martinborough footpaths with officer recommendations for priority works and available budget along with guidance on when the MCB should return an approved list for incorporation in the 15/16 programme	Actioned	2/9 List to MCB will be sent by 4/9 for their information.

Martinborough Community Board

Income & Expenditure For the year ended 30 June 2015

INCOME	
Balance 1 July 2014	44,348.31
Annual Plan 2014/15	20,954.00
TOTAL INCOME	65,302.31
EXPENDITURE	
Members' Salaries	10,731.44
Total Personnel Costs	10,731.44
AP Flagz Limited Flags & Banners	1,802.50
AP Wairarapa & Sou MCB Grant-Educations Services	500.00
AP Local Governmen Annual C/Board Levy x 3	166.67
A McMaster Youth Forum Expenses	103.33
AP House of Travel V Read - Wn-Kerikeri May 2015	353.04
AP SOLGM Diaries	31.80
AP Greytown Hotel Community Boards Xmas function	28.98
AP NZ Community Bo V Read CB Conference May 15	760.87
Free Swim Day MBoro Pool	248.00
Total General Expenses	3,995.19
AP Friends of Mart Guy Fawkes Event 13/14 & 14/15 \$300 each	600.00
AP 500 sausages Youth Forum fundraising siz	152.17
AP Friends of Mart Grant 2014-Guyfawkes costs assistance	200.00
AP Maintenance of flag pole Lake Ferry	1,000.00
AP Wairarapa Mathe Running costs 2015 competition	200.00
AP Martinborough J Gear bags,first aid kits,goalie kit, rac	2,157.00
Total Grants	4,309.17
TOTAL EXPENDITURE	19,035.80
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	46,266.51
BALANCE TO CARRY FORWARD	46,266.51

Martinborough Community Board

Income & Expenditure to 31 July 2015

<u>INCOME</u>	
Balance 1 July 2015	46,266.51
Annual Plan 2015/16	20,954.00
TOTAL INCOME	67,220.51
<u>EXPENDITURE</u>	
Members' Salaries	1,250.00
Total Personnel Costs	1,250.00
-	-
Total General Expenses	-
Total Grants	-
TOTAL EXPENDITURE	1,250.00
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	65,970.51
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2015	8,750.00
Youth Funding	1,475.91
Considine Park bench	700.00
Martinborough Town Hall and Community Centre Project	25,000.00
Rural South Wairarapa Sports Inc. - Astro Turf project	1,500.00
Six 2400mm x 760mm Tubefab Tables	2,000.00
Free Bus for youth project	131.96
Fairy lights for Community Use	1,099.40
Youth Computer Coding Workshop	500.00
Total Commitments	41,157.27
BALANCE TO CARRY FORWARD	24,813.24

MARTINBOROUGH COMMUNITY BOARD

14 SEPTEMBER 2015

AGENDA ITEM 6.1

OFFICER'S REPORT

Purpose of Report

To report to community boards/Committee on general activities since the last meeting.

Recommendations

Officers recommend that the Committee/Community Board:

1. *Receive the information.*

CHIEF EXECUTIVE

1. Executive Summary

The last period has been one of preparing for, and commencing the delivery of LTP related matters.

The Local Government New Zealand conference was a highlight, very well attended and with excellent speakers. Of note was Minister Bennett's speech covering a range of issues including governance structures, the changed philosophy on how the Local Government Commission interacts with interested parties, and the fact that there must be change in the local government sector.

South Wairarapa District Council was the first local authority to sign up to "Bee Aware" month. This is an awareness campaign promoted by the bee industry groups to raise awareness of the importance of the humble (not bumble) bee. We will be planting bee friendly seeds (supplied by the industry) at various locations around the district with appropriate signage.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2015]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE				
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			
		2014/15	RESULTS	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73% (2010/11 survey 75%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62% (2010/11 survey 55%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	50%	59% (2014 survey 76%)	A Public Booster survey was carried out in 2015 in addition to the 59% 11% felt they were unable to comment. The full customer satisfaction survey was carried out during 2014/15. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (2010/11 survey 59%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 92% (2014 100%) Featherston 95% (2014: 96%) Martinborough 95% (2014: 95%)	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65% (2010/11 survey 52%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49% (2010/11 survey 50%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee met on 8 occasions. In total 3 resource consent applications were considered, however due to the timing of the meetings 9 were considered outside normal meetings.

2.1 Wairarapa Governance Review Working Party

Minister Bennett's speech to the Local Government Conference highlights her view that there must be change in the local government space. Minister Bennett did not indicate what, or the form, change should be however which is a bit unhelpful. I guess the point is that change must come from within. The Minister said she would not legislate for change, but would put in place legislation that would enable change to occur.

The Governance Review Working Party met with the new Chairman of the Local Government Commission, Sir Wira Gardiner. This was a refreshing meeting where the Chair indicated an absolute willingness to work with (in this case) the Working Party to effect change. The Commission is currently collating a number of workstreams across the region to enable better decision making on what change is required and the structures required to deliver "better local Government".

On Governance matters, an informal workshop was held to discuss governance matters in the Wairarapa, it had been two years or so since governance had been discussed in an open forum, and a lot has happened since then. The Combined model was felt to still be best, however the form of this combined model may differ from that proposed in the application to LGC – due to potentially different delivery options for truly regional functions e.g. Transport.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

No CE Forum was held due to absences (everyone catching their breath after LTP!).

3.1.2. Mayoral Forum

One Mayoral Forum was held and I am sure this will be covered in Her Worship's report. As indicated above governance matters were high on the agenda, also transmission Gully and the Wellington airport extension.

3.2 Wastewater Consents

The additional work the Commissioners required following the hearing on 15 July has nearly been completed. Our work was able to be completed relatively soon after the hearing, we are waiting on GW to complete their work.

Officers have completed the first cut of the evidence for the Greytown application, however the Commissioners would like to finalise the Martinborough application prior to the Greytown hearing as there will be some precedents set in the Martinborough decision, term hopefully being one of those

The full financial statement and annual report are due for adoption, following audit, on 28 October. The statutory deadline for adoption is 31 October.

Work is well underway on this document.

3.3 Rural Broadband

Please refer to the separate report presented to this meeting.

3.4 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470

You will note that the outstanding amount is the lowest dollar amount on this report. The concerted efforts at collection are paying off.

This is a particularly good result as the amount outstanding includes the additional 10% arrears penalty.

In the order of 330 of the above rate debts have mortgages and the process has commenced to enable a demand from the banks. Once the initial notification has been sent to the bank (copied to the ratepayer) there is a three month grace period until we can make the formal demand.

4. Corporate

4.1 Occupational Health and Safety

We have retained consulting services to enable us to negotiate the minefield that surrounds the new legislation. Initial interviews on the current status of our OS & H systems has been undertaken and we are progressing to a formal system.

We will have to allocate a reasonable amount of resource to this in the future as the obligations are much more onerous.

There were no OH & S matters since the last reporting period.

4.2 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
7 July	Council's use of glyphosate herbicide and other herbicides. Advice as to when steam weeding applied.	Confirmation that contactors follow Industry Best Practice Guidelines for any application of glyphosate herbicide and Best Practice Guidelines are detailed in The New Zealand Standard NZS 8409:2004. Steam weeding not used.
9 July	Seeking further clarification of processes applied to granting a Resource Consent to the Alloa Gun Club.	Information supplied included copy of Philip Milne's report and a copy of the building consent checklist.
10 July	Number of dogs put down by the council every year for the past five years, the reasons and fees for getting dogs from pound.	Information provided.
20 July	Details of Traffic violations etc.	Nil return to each query raised.
22 July	What led Council to designate houses as dangerous.	Advice from Council was not that buildings were designated as dangerous but consideration being given and therefore feedback sought.

Contact Officer: Paul Crimp, Chief Executive Officer

PLANNING AND ENVIRONMENT GROUP REPORT

1. Resource Management

1.1 Resource Management Act – Policy/District Plan

Wellington Regional Council Natural Resources Plan

On 29 July 2015 the Wellington Regional Council gave formal notice to Council that it had publicly notified the **proposed Natural Resources Plan** for the Wellington Region. This plan is now open for public submissions. The closing date for these has been set as **5pm on the 25 September 2015**.

This plan combines five previous regional plans (air, land, freshwater, discharge to land and coastal). This represents a significant change from the way the regional council previously managed these resources.

Many provisions in the proposed plan potentially affect Council and a coordinated and carefully considered response should be made to protect Council and its ratepayers from the effects of any undue or over restrictive provisions in the plan.

Of particular interest to Council will be the provisions around wastewater discharges and stormwater as these could have significant implications for Council in terms of new consenting requirements and costs. In addition there are many other provisions that may impact on Council.

Initial discussions have been had with senior staff from MDC and CDC about the forming of a “common” submission while leaving room for each Council to still submit on any matters relevant only to them.

Internally, planning and engineering staff have begun thinking about how much resource this Council needs to direct into the process of building targeted and well founded submissions, not the least of this being to actually read through, study the provisions contained in the document and to interpret these (to figure out how they work in practice) against Council’s activities.

This will be a major process given the documents’ size, complexity and the range of issues covered.

The closing date is not far away and this will create its own pressures. In that regard the 2 months notification period is too short and should be extended to 3 months. An example of the problems, for instance, is that the current closing date for receipt of submissions means Council has no scheduled meeting to consider any recommended submissions prior to that date.

The only way around this is to extend the timeframes however that decision would need to come from the regional council, or for Council to delegate the signing off of any submission to a panel (e.g. the Mayor, Chief Executive and Group Managers PE and IS or some other combination).

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	MOST RECENT RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	71%	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	92%	NRB Survey

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	94.1%	NCS
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	100%	NCS

Council received 12 (the previous year 17) resource consent applications between 1/07/2015 and 12/08/2015.

Officers provide detailed information as part of fortnightly updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No work is required at present.

It is probable that the current "town square" proposal in Featherston will need to be followed up on, in terms of what the Clifford Square Reserve Management Plan indicates for the land and adjoining area, to better reflect what is built (once complete), however there is no immediate or regulatory need to update this RMP now.

1.4 Local Government Act – LIM’s

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	-	-	
My non-urgent LIM is processed within 10 days	100%	100%	

TYPE	YTD 1 JULY 15 TO 12 AUGUST 2015	PREVIOUS YTD 1 JULY 14 TO 12 AUGUST 2014	PERIOD 1 JULY 15 TO 12 AUGUST 2015	PREVIOUS PERIOD 1 JULY 14 TO 12 AUGUST 2014
Standard LIMs (Processed within 10 working days)	23	9	23	9
Urgent LIMs (Processed within 5 working days)	4	8	4	8
Totals	27	17	27	17

As from the 1st of July 2015, the revised fee structure for non-urgent (\$250) and urgent (\$450) LIMs came into force.

While the number of LIMs has reduced due to winter (there is a fall-off every year at this time) and economic conditions, the urgent fee has had the desired effect of shifting the proportion between non and urgent LIMs back into a better balance.

Many Real Estate Companies, who had previously adopted the practice of requesting an urgent LIM on every occasion, are now more circumspect with such requests and the majority of LIMs are now being processed as non-urgent.

This has helped to take processing pressure off technical staff so they can better balance work demands for LIMs with other consent and permit processing tasks which are also subject to statutory timeframes.

2. Public Protection

2.1 Building Act – Policy and Administration

Coastal Buildings

Council will be aware that a recent storm triggered a further round of coastal erosion affecting not only Council’s road, but also a number of privately owned properties and buildings.

At Whatarangi, this caused a number of buildings to fail and collapse onto the foreshore, while others were left in a precarious position. Strong southerlies have continued to affect the coast and in the latest case (around August 9-10) further erosion of land occurred with additional buildings failing and falling down onto the shoreline.

Complaints about the "hazard" on the foreshore from the destroyed buildings were received after both events. An inspection took place after the first storm to determine whether any buildings should be classed as "dangerous" under the Building Act. It was considered that at least two possibly were and these, along with other nearby properties, were yellow taped with a warning not to enter.

At the same time letters were sent to the affected property owners (all sites subject to the erosion) to advise them of the danger and to seek their comments on how they saw the situation and the possibility that Council might declare their buildings as dangerous under the Act.

Comments have been received from most owners (mainly those least affected objecting to their properties being declared dangerous). The next step will be to formally consider whether any buildings should be declared dangerous. In this respect we intend to seek legal advice before so doing.

With regard to the complaints, these relate to debris on the foreshore which is not this Council's responsibility, either in an operational or legal sense.

Normally the Regional Council and Department of Conservation would be required to manage those effects on the coastline. In this case though there may be some issues around that.

In essence, due to the erosion of the land, the legal titles and therefore ownership of the foreshore, sits with each of the affected property owners. It is in effect private property.

Thus the complainants concerns about safe access along the foreshore do not reflect the actual rights of access, there are no rights of public access along the foreshore at that point.

It is therefore proposed that Council erect a sign at each end of the block of properties affected, pointing out there is no legal access along the coast for the public and in any event they should not enter the area due to the hazards that may be present.

Wind Zones

Some two months back, a consultant (Michelle Grant of LGE Consulting) was engaged to provide Council with an assessment of wind risk under the Building Act. This has always been covered by the Act so it is not a new thing. However Council did not have any local data on which to base its decisions around in terms of what wind loading should be applied to a structure. Our decision to seek this advice followed on from both Masterton and Carterton doing so.

The work done by the consultants has applied the provisions of NZS 3604 and AS/NZS 1170 to the districts wind environment and recommended how the design of a structure should take these standards into account.

It is proposed that at the next Infrastructure and Planning workshop to have the consultant attend and run through some of the detail of the study for Council.

In brief, the work should not result in significant changes to Council's past approach to wind design, although some change is inevitable, but this will be factually based.

For the majority of structures, meeting the standard structural design requirements means they also meet the wind design required.

The only areas where some changes may be needed would be in roof fixings and water tight cladding/window flashing/seals. In addition around Featherston some specific engineering design could be required. In industrial and commercial areas the use of "lightweight" framed and clad structures may also have to change.

The reasons for those adjustments will be covered at the workshop.

Staff and file project

We have recently advertised for a BCO replacement for Adrian Cullen, who has stepped into the Team leader role now. Applications for this position closed on Friday 14 August.

Mr Neil Gerrish, a consultant, is commencing competency assessments of all current building staff. By the end of September/early October this should be completed. This should result in being able to bring back in house more straight forward consent processing (this is currently contracted out) and in time all consent processing. Mr Gerrish has also agreed to take over consent processing currently contracted with another provider, when that contract ends (at the request of the contractor).

The conversion of existing building consents to electronic file project was put on hold while staffing issues were worked through and other issues resolved. In the meantime Council systems administrator has been investigating the computer hardware requirements to drive the file storage project. Meetings with the software provider (Onstream Systems - Trapeze/Vault software) have also taken place.

2.2 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Year to date, one CCC accidentally went over the 20WD's.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review is programmed for January 2016
Earthquake prone buildings reports received	100%	143/227	The government is proposing to make changes where by the assessments will need to be completed by a fixed date. We are awaiting this decision.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	3	\$102,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	6	\$247,650
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	38	1,856,038
Other (public facilities - schools, toilets, halls, swimming pools)	2	17,000
Totals	49	\$2,222,688

Council is still dependent on external contractors for the processing of Building Consent applications. All inspection services are being provided by staff.

Demand for inspections remains high at this time, however work flows will be carefully monitored to detect any fall off.

If a reduction in new work occurs, staff will be re-directed to tasks that have not been able to be undertaken due to staff shortages over the past 6-12 months, but which must still be completed.

These include carrying out Building Warrant of Fitness audits, swimming pool compliance checks, and dealing with overdue Code Compliance Certificates.

Time will also be allocated to getting the file project operational if available.

2.3 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Education programme targeting schools is in progress using the Christchurch City Council Dog Smart programme and radio dog education campaign.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

Registration is currently in progress. All dogs were required to be registered before 1 August 2015. Penalty fees have now been applied and bylaws officers will be actively following up with dog owners on dogs that have yet to be registered.

As at 12th August 2015 there are 2577 registered dogs with 1474 owners. (88 percent registered). There are currently 306 unregistered dogs, with 190 owners.

Of the unregistered dogs 33 have paid but tags are yet to be issued because of incomplete application information.

No infringements have been issued during this period.

No unpaid infringements were sent to the Courts during this period.

The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	
Attack on Pets	0
Attack on Person	0
Attack on Stock	0
Barking and whining	5
Lost Dogs	6
Found Dogs	0
Rushing Aggressive	1
Wandering	21
Welfare	4
Total	37

2.4 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	
Council responds to complaints regarding animals within 40 hours	100%	100%	

INCIDENTS REPORTED	TOTAL
Stock	7

2.5 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD	PREVIOUS YTD	PERIOD (3/7/15- 15/8/15)	PREVIOUS PERIOD
Total	4	9	4	12

2.6 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell alcohol that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol 2012	100%	100%	All premises inspected at new or renewal application.

Rugby World Cup

No applications for special licences for this event have been lodged with the District Licencing Committee.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 15 TO 12 AUGUST 16	PREVIOUS YTD 1 JULY 14 TO 12 AUGUST 15	PERIOD 1 JULY 15 TO 12 AUGUST 16	PREVIOUS PERIOD 1 JULY 14 TO 12 AUGUST 15
On Licence	3	2	3	2
Off Licence	5	5	5	5
Club Licence	0	0	0	0
Manager's Certificate	15	12	15	12
Special Licence	4	5	4	5
Temporary Authority	1	1	1	1

2.7 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	All premises are inspected and no enforcement action has been required

Food Act

Annual food premise inspections under the Food Hygiene Regulations have mostly been completed. Annual audits for premises currently voluntarily

operating under the new risk based food control plants is now the main workload focus.

Staff are also currently focussing on and working with the food sectors that will be required to transition from the requirements of the Food Hygiene Regulations 1974 to the new Food Act 2014. This will be a significant workload.

The Environmental Health Team Leader chaired the August Wellington Regional food cluster meeting. This group of managers and team leaders from each of the greater Wellington councils meet on a quarterly basis with Ministry of Primary Industries to develop and implement common processes procedures and standards across the region and is particularly important now with the implementation of the new Act next year.

Ministry of Primary Industries have advised that the proposed Food Act Regulations contain three differences from the original regulations. Information about this will be sent out to TA's in a letter shortly. This letter will explain such things as the registration of food businesses and required frequency of these under the National Programme.

Cost recovery under the new Food Act. MPI will shortly be sending TA's information on guidance about cost recovery under the Act.

System improvements

New electronic templates for Food Control Plan audits have been trialled recently. Further developmental work is required to make this system more efficient.

2.8 Bylaws

Two litter complaints were received between 1/7/2015 to 12/8/2015. Two letters regarding overgrown trees and hedges were issued. Two abandoned vehicles were reported. Three general complaints were received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Group Manager highlights

Attendance at the RCA (Road Controlling Authority) quarterly meeting covered the "smart investments" initiatives and the national Land Transport Plan. A unified Auckland and road efficiency case studies were also linked back to the NLTP.

While non roading issues such as the new Wellington Water Amalgamation was discussed and its benefits, it was done in a collaborative framework. This links to the discussions on Tararua Roothing alliance as well as the new combined Manawatu roading contract.

To add to this context Paul Crimp and myself met with NZTA. Amongst discussions on the possibilities for the SPR (Cape Palliser Road) in the future for funding the possibilities of a single Road Controlling Authority for the Wairarapa was also discussed.

The reseals contract is being let early in the year. This is an excellent strategy to receive the best prices as well as to get the work done earlier in the year. The focus by Tim Langley to go to the market early and look at decreasing costs is producing some excellent initiatives such as a three year two council contract for footpaths. This will decrease administration and costs of going to the market but also supply continuity of work to the contractor giving better prices to council.

The reporting processes and amendment of the NCS and CEM systems to make reporting against the new measures in the LTP from the DIA seamless from our databases. The focus is to not only report accurately and regularly but also with the least internal effort and cost as possible thus decreasing compliance costs across the board.

This approach to decreasing reporting and compliance costs is also being taken with our consents where the use of existing systems are being documented to be used within the condition of consents and management plans mirroring the operational plans.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt				
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%				
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%				

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	1 0.25 per1000 connections	1	1	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	1 0.25 per1000 connections	1	1	1
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	1 0.25 per1000 connections	1	1	1
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	2	2	2	2
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	1	1	2	2
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	0	0	0	0
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	0	0	0	0
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%				
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%				

2.2 Services

2.2.1. Water supply capital improvements Featherston

Stage one works are expected to commence in late August/September.

2.3 Water treatment plants

The Waiohine, Greytown and Martinborough plants operated routinely over the period.

2.4 Water reticulation

There were 16 reticulation repairs reported and rectified during the period. No water complaints were received during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by council contractors, City Care Ltd, to maintain satisfactory flows. There were no reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of blockages per 1000 connections	<10				
Ratepayers and residents satisfaction with waste water services	70%				
Number of dry weather sewerage overflows per 1000 connections	<10				
Attendance time: from notification to arrival on site	< 1 Hr	5	5	8	8
Resolution time: from notification to resolution of fault	< 4 Hrs	6	6	8	8
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	2 0.5 per 1000 connections	2	2	2
No. of complaints per 1000 connections received about sewage systems faults	< 15	0	0	0	0
No. of complaints per 1000 connections received about sewage system blockages	< 15	6 1.5 per 1000 connections	6	6	6
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	100%	8	8	8

3.2 Resource consent acquisition progress report

GWRC visited the Martinborough ponds as per the Commissioners request on Friday 14 August. This is one of the two final actions for the consent asked for by the Commissioners. The second issues, that of "management plans" has been reviewed and comments given back to GWRC. As mentioned above, the management plans will mirror the plans in development now, thus having one document and reporting against the measures currently reported in the contract operationally. This also puts City Care in the process and having some "skin in the game".

The evidence from officers has been completed on the Greytown consent and the date of hearing has been delayed till after the Martinborough consent is finalised. This will allow the management plans developed to be rolled direct to the Greytown consent as per the Commissioners wishes and will also save more time in hearings.

3.3 Waste water treatment plants

Featherston, Lake Ferry and Martinborough plants operated routinely during the period with no reported issues.

Greytown plant however has required remedial attention due to very low dissolved oxygen levels with odour complaints being received regularly over

the last fortnight. Residents were advised, by way of circular on the 7 July, regarding the situation and Councils efforts to remedy the situation.

The pond has been overloaded with a new waste stream. The waste stream was identified and discontinued in early July. The primary pond at the plant is still quite anoxic (depleted in oxygen) and work continues to re- balance this pond. Intermittent odour issues are still being reported to us.

3.4 Waste water reticulation

There was 1 pipeline blockage reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%				
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	0	0	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

All systems operated routinely and within available capacity during the period. Some systems were temporarily overloaded in Featherston and Greytown during period of heavy rainfall mid-June.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6				
Volume of waste disposed out of district	Decreasing by 2.5%				
% of ratepayers and residents satisfied with the level of service	80%				

5.2 Waste management

Routine services have been delivered successfully over the period.

Information brochures have been finalised for our domestic and commercial customers across the district and are being distributed now and over the next few weeks.

Unfortunately delay in the delivery of these brochures resulted in some ratepayers missing advanced notice of the kerbside inorganic collection scheduled for the first week in August.

5.2.1. Kerbside recycling bins

When the revamped kerbside collection commenced in 2011 customers, entitled to a collection, were issued two free bins. Since then regular requests have been made for replacement bins and the usual practice has been to charge \$17.50 each for the new bins.

In some cases customers are advising that their bins have been “stolen” and feel disadvantaged when asked to pay for the cost of replacement bins.

Officers recommend that if customers can provide evidence in the form of a written complaint advice from the Police or similar that bin can be re-issued at no cost to the customer.

6. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	14 100%	14	14	14
Meet annual plan footpath targets	Yes				

Roading maintenance – Fulton Hogan

Works have continued on the reinstatement of the carriageway on Cape Palliser Road in the vicinity of the DOC station. The carriageway is back to two lanes with a sacrificial gravel surface until the high seas abate at the end of spring. Works to date have acted positively to high seas.

During July 197.78 kms of unsealed roads were graded and 679 m³ of maintenance aggregate was placed on the unsealed roads.

Culverts were replaced on Ruakokoputuna Road, Range Road and Western Lake Road. A gabion basket headwall was replaced on Waiohine Road due to a collapsed structure.



Waiohine Road culvert before and after photos

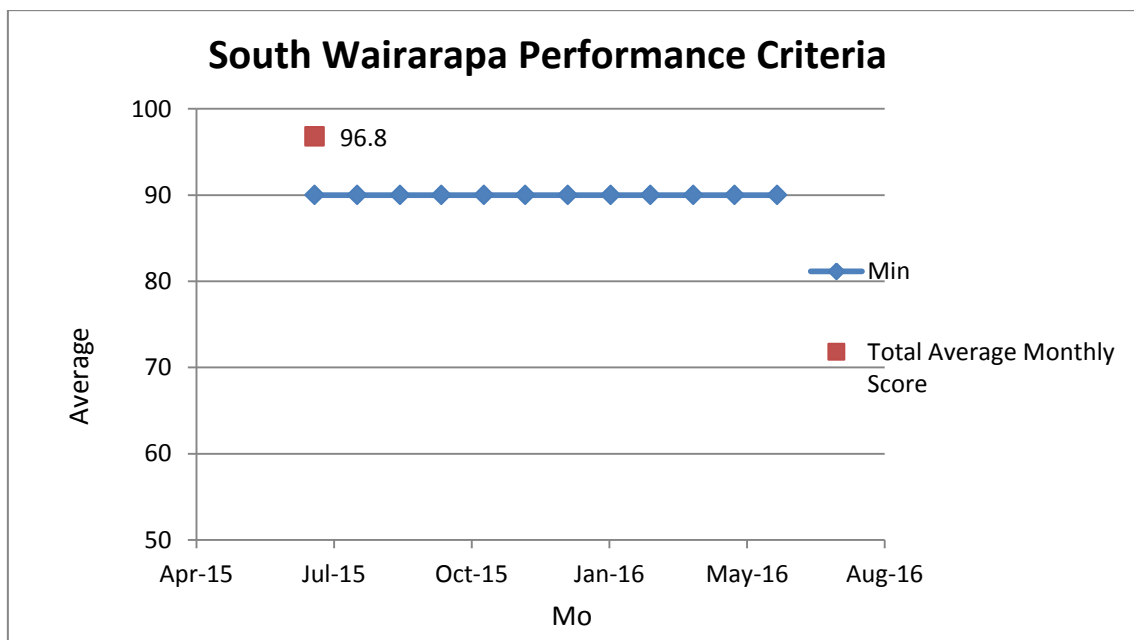
Approximately 18.9 kms of overhanging was cut back on rural roads, this has been completed early in the year, allowing for the spring growth to cover up the effects of mulching of branches.

Georges Road has been sealed.





Fulton Hogan’s monthly audit and cyclic activities is done on a monthly basis and their performance for the second financial year is charted below.



7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	94%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and reserves

7.2.1. Featherston

The rotunda in Cherry Tree Park has had a bit of a spruce-up and the guttering has been repaired.

A clean-up of the area around the railway tracks at the Fitzherbert Street level crossing is planned. The area was planted by an earlier incarnation of the Featherston Beautification Group, but hasn't had much maintenance of late and is getting a bit out of hand. City Care staff may need training and permits from KiwiRail to access the area. City Care will also be doing a tidy up of the berm garden on Daniell Street by the supermarket, along with some new plantings.

Officers and City Care staff have met with the Featherston Beautification Group to identify the locations where the group wants to plant trees on Fitzherbert Street. The list will be checked against underground services and also NZTA requirements before any planting takes place.

A new Licence to Occupy has been executed with the Featherston Rugby Football Club.

7.2.2. Greytown

The picnic table in Arbor Reserve was mysteriously knocked off its base. It has now been repaired.

For Arbor Day 2015, City Care staff prepared the western side of the SH2 southern entrance into Greytown for a tree-planting event with various elected members. Because of the location, City Care took a number of precautions to ensure the health and safety of those involved. Other plantings included a lime tree at Soldiers' Memorial Park (to bring the numbers back up to the symbolic 117) and a kowhai in Stella Bull park to replace the *robinia* which had been removed due to storm damage.

A meeting of the Soldiers' Memorial Park Pavilion Committee was held on 28 July. A new structure for the committee has been agreed with help from the Greytown Sport and Leisure Society.

7.2.3. Soldiers' Memorial Park

A few tree branches got broken at Huangarua Park in high winds. A resident nearby brought this to our attention and the City Care team did a quick check for hangers and removed the broken branches. The resident was quick to call back to compliment the team on their great job.

The skate park will be getting water-blasted and painted when weather permits.

7.2.4. General

The National Beekeepers Association (NBA) has challenged councils around New Zealand to identify and create "bee-friendly" places for Bee Awareness Month in September. Two or three spots have been identified in each town, and the NBA will be contributing wild-flower seed for planting. Community Boards have been invited to consider holding bee-related events in September.

New Civil Aviation rules which came into force on 1 August require operators of model aeroplanes, drones, quadcopters etc to obtain property owners' permission before flying over their property. In fact, the Consolidated Bylaw: Public Places had always required this for model aeroplanes, but this obviously is not well known. Officers have started receiving requests from drone operators for permission to fly over SWDC's parks and reserves, and these are being dealt with on a case-by-case basis. An information paper has been prepared for the next Infrastructure and Planning Working party meeting, and a policy and guidelines will be developed.

7.3 Properties

7.3.1. Featherston

Work on the Anzac Hall continues despite the unfriendly weather, with the first layers of paint appearing on the exterior in the new colour scheme. Rotten and damaged weatherboards are being removed and replaced, as are some of the windows.

There have been several incidents of fuses "blowing" during events at the Anzac Hall. We believe this to have been caused by the fuses at the power pole, and have now had these upgraded. Electricians have checked the circuits in the hall to ensure the electrical load is balanced. We are not expecting any further problems.

7.4 Community housing

There are five applicants on the waitlist for Martinborough, three for Greytown and five for Featherston.

New tenants have moved into the vacant flat in the Cecily Martin Flats, Martinborough and are settling in well. They are keen gardeners and should fit in well with the other gardening enthusiasts at the Martinborough flats.

NZ Post has removed a number of post boxes, including the one on Naples Street outside Cicely Martin flats. A correspondent to the *Martinborough Star* pointed out the NZ Post's contractors had done a pretty poor removal job and left a big lump of concrete to trip over in the berm, so we have gone in and removed the concrete, levelled the ground and sown new grass seed.

7.5 Cemeteries

Enquiries and the purchasing of plots continued in July, with people making future plans on where they wish to be buried.

7.5.1. Featherston

There were two burials in July.

7.5.2. Greytown

There were five burials in July.

During July there were incidents of rubbish dumping and cars doing "wheelies" in the cemetery. We are getting pricing to install gates at the SH2 entrance. A headstone was also knocked off its base – this is in a location where vehicles have obviously been cutting a corner, so we have installed a bollard to prevent this in future. The headstone has been reinstated.

7.5.3. Martinborough

There was one ashes interment in July.

A new grazing licence has been executed for the Martinborough cemetery paddock.

7.6 Libraries

The south Wairarapa libraries will be joining other public libraries around New Zealand in a time-logging exercise in late August/early September. The government's Better Public Services Result Area 10 : *New Zealanders can complete their transactions with the Government easily in a digital environment* has had a major impact on public libraries. The provision of free computers and internet access at the libraries means that those who don't have internet access at home are using library computers, and for many, support from library staff is needed to upskill them and help them navigate online forms and processes. The four-week time-logging study will quantify the amount of staff time spent assisting people in this way, and will be used by the Association of Public Library Managers in engaging with the Department of Internal Affairs about the issue.

8. Civil defence and emergency management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Ratepayers and residents prepared for an emergency	75%				
Regional Civil Defence Emergency Annual Plan achieved.	Yes				

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1. Update

The Emergency Operations Centre equipment upgrade is complete. The big ticket items include: a projector and screen, satellite internet backup and a printer.

Met with neighbouring CD Groups on 11 August from Tararua District Council and Horizons Regional Council – good networking opportunity and chance to compare and improve processes.

EOC staff training – There are three more modules to complete the 2015 syllabus, with the November 2 hour exercise to consolidate the students learnings.

9. Appendices

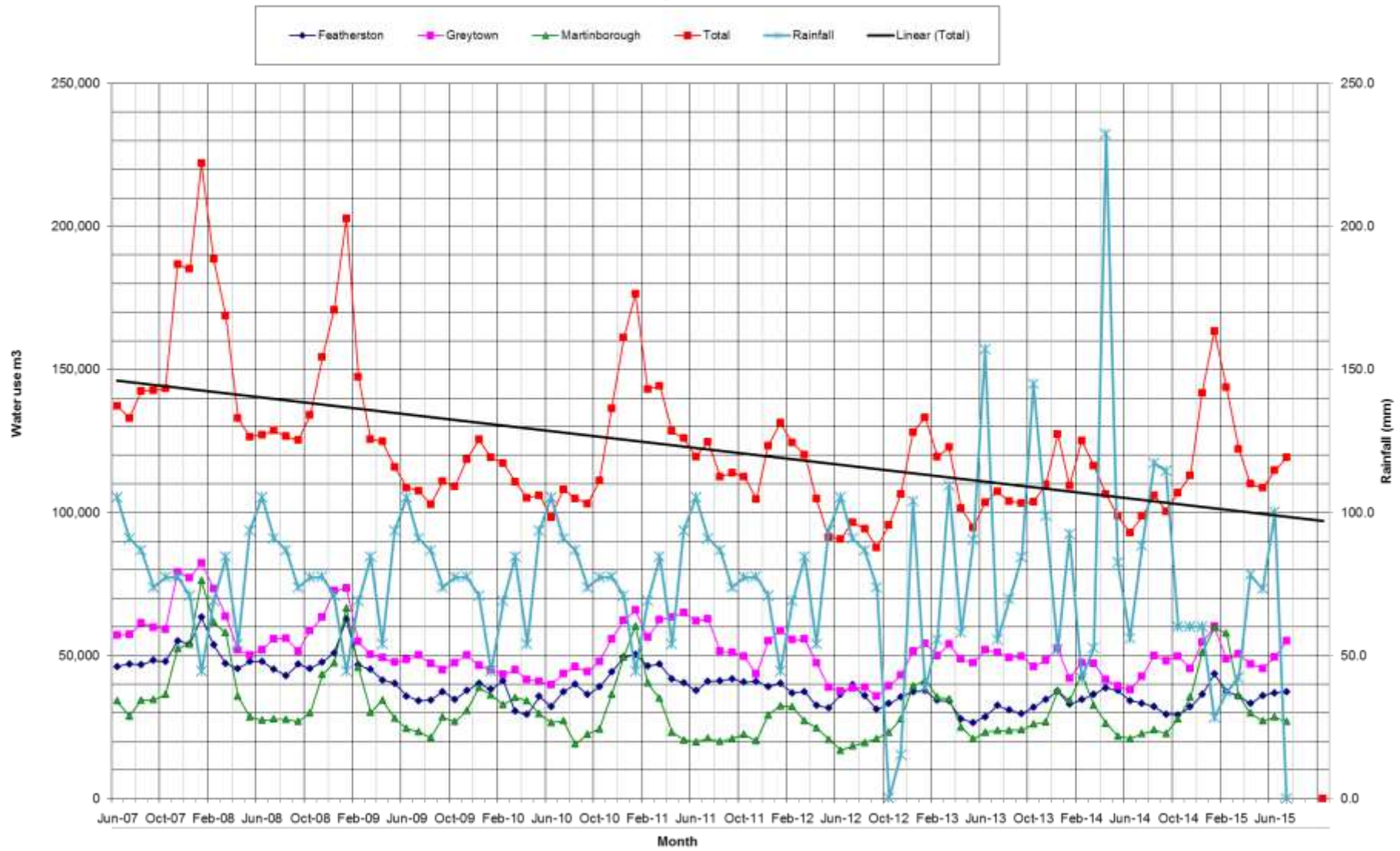
- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by: Paul Crimp, Chief Executive Officer

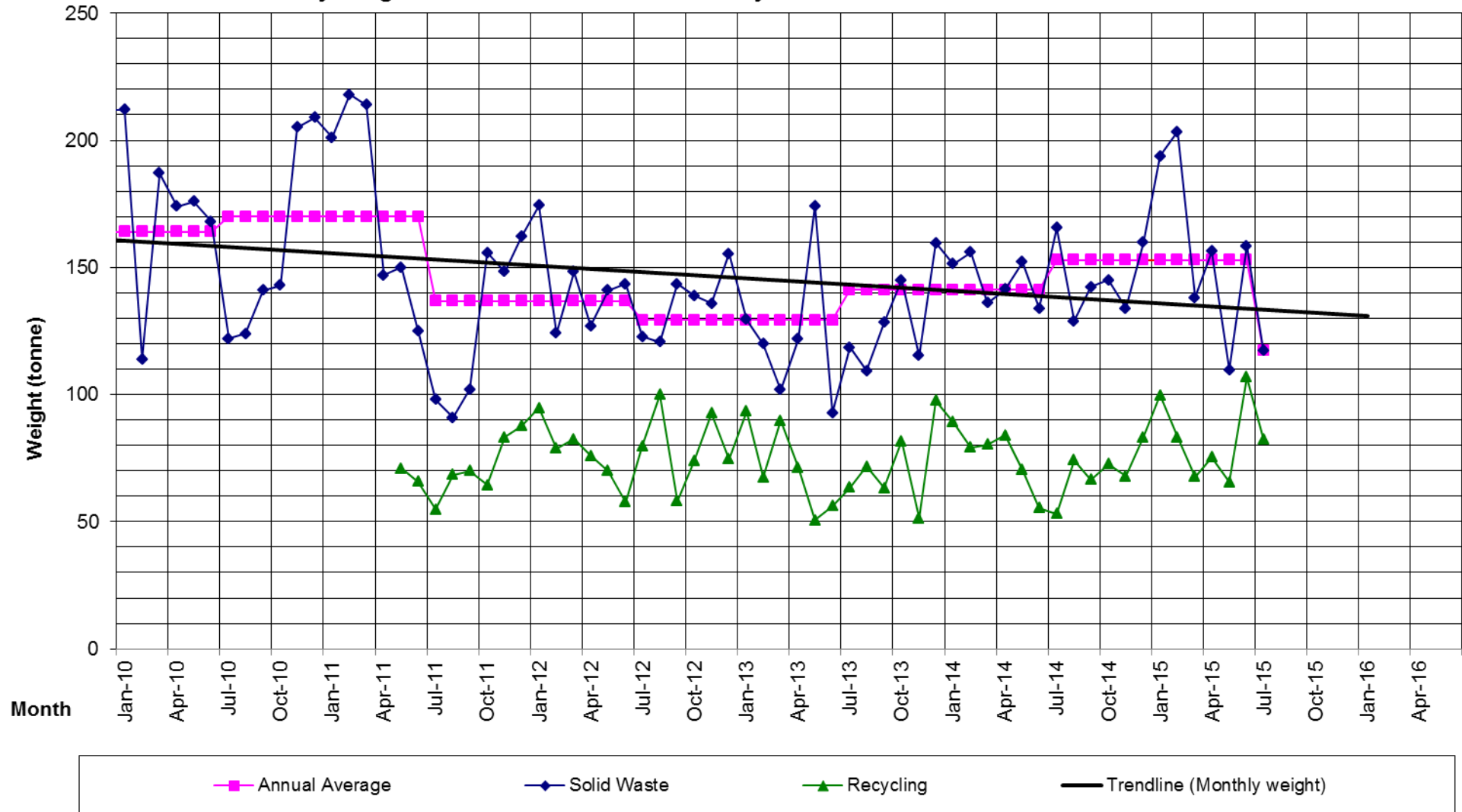
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



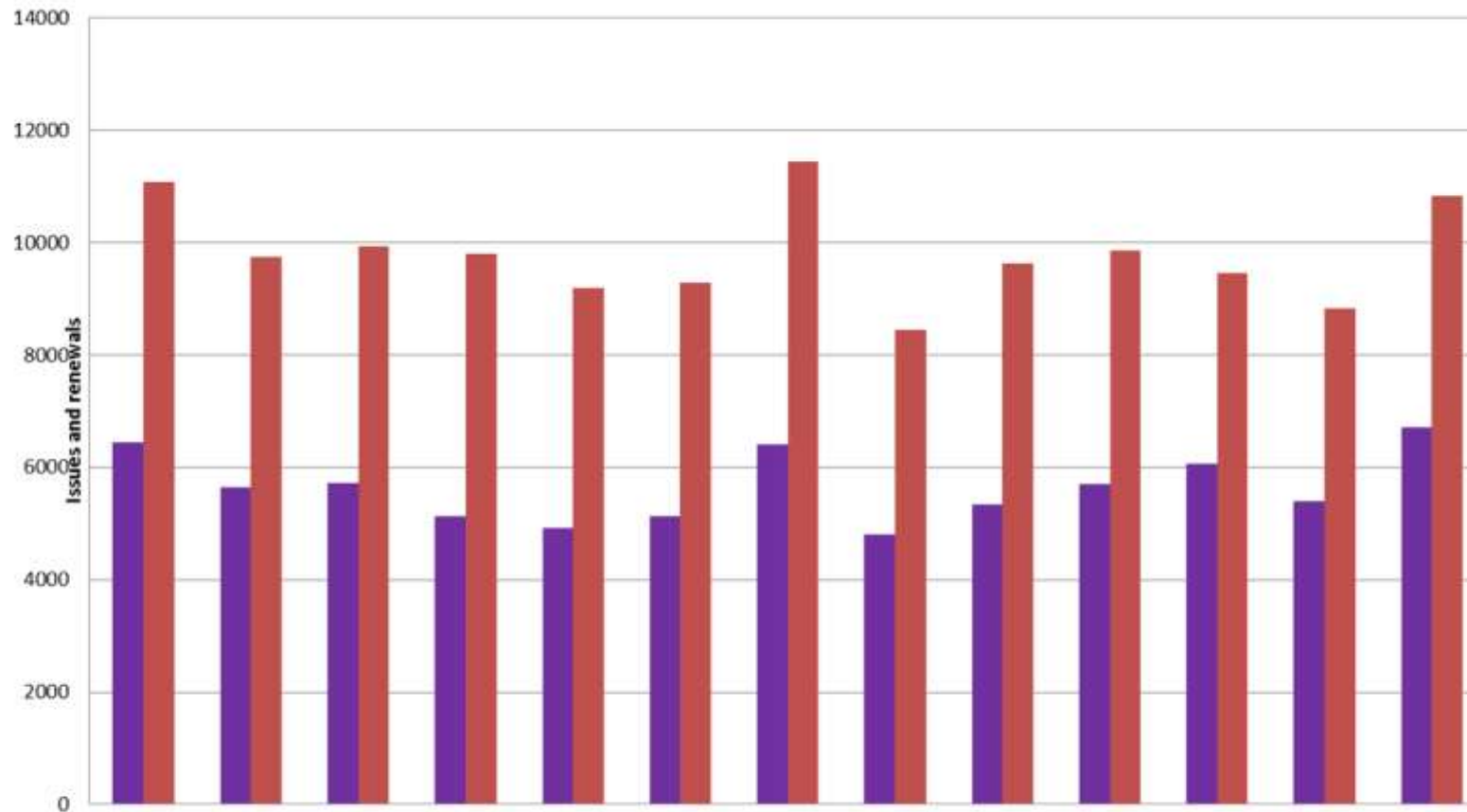
Appendix 2 - Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



Appendix 3 - Library Statistics

Wairarapa Library Service - issues and renewals to July 2015



	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15
Carterton	6451	5643	5720	5129	4921	5122	6406	4810	5341	5702	6063	5396	6702
South Wairarapa	11084	9749	9942	9808	9197	9279	11443	8442	9631	9865	9451	8836	10832

South Wairarapa libraries - issues and renewals to July 2015



	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15
■ Featherston	3351	2795	3013	2890	2657	2741	3368	2466	2994	3227	2963	2548	3152
■ Greytown	3949	3717	3669	3583	3195	3302	3958	2834	3206	3233	3212	2971	3985
■ Martinborough	3784	3237	3260	3335	3345	3236	4117	3142	3431	3405	3276	3317	3695

MARTINBOROUGH COMMUNITY BOARD

14 SEPTEMBER 2015

AGENDA ITEM 6.2

COMMUNITY BOARD GRANT SUMMARY

Purpose of Report

To update the Community Board on grant status and provide a report back on accountability forms received from recipients.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Executive Summary

Martinborough Community Board consider grants on a twice yearly basis with provision to consider grants at other times in exceptional circumstances. All applicants are required to submit an accountability return and are followed up in February and August if a return hasn't been lodged.

2. August 2015 Summary

A summary of grants allocated and their status is provided in Appendix 1. Both in progress applications have been followed up for either a quarterly report or a project accountability return.

Accountability returns are shown in Appendix 2.

3. Appendix

Appendix 1 – Grants Considered in 2015

Appendix 2 – Accountability Returns

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive Officer

Appendix 1 – Grants Considered in 2015



Community Board Financial Assistance Tracking

Status to be followed up in February
and August

COMMUNITY BOARD	APPLICANT NAME	PROJECT DESCRIPTION	AMOUNT REQUESTED	AMOUNT ALLOCATED	STATUS	DATE PROJECT APPROVED/DECLINED	EXPECTED PROJECT COMPLETION DATE	PROJECT STATUS In progress (accountability not returned) Complete (accountability returned)
MCB	Lake Ferry Anzac Club	To undertake maintenance of the flag pole and flag pole area at Lake Ferry	\$1,000	\$1,000	Approved	11 May 2015	NA	In Progress
MCB	Arrow FM	To help defray the costs of building a regular remote broadcasting service to community groups, organisations and individuals within Martinborough	\$1,531	\$0	Declined	11 May 2015		Complete
MCB	Cruise Martinborough	To help fund the cost of running Cruise Martinborough	\$5,000	\$0	Declined	11 May 2015		Complete
MCB	Martinborough Sunday Market	To help fund the cost of stretch tents to enable an all-weather Sunday Market	\$8,390	\$0	Deferred	11 May 2015		
MCB	Wairarapa Mathematics Association	To help with the costs of running the 2015 mathematics competition for primary and secondary schools	\$200	\$200	Approved	11 May 2015	1 August 2015	In Progress
MCB	Martinborough Hockey Club	To purchase gear bags, first aid kits, a goalie kit and drink bottle racks	\$2,157	\$2,157	Approved	11 May 2015	1 June 2015	Complete
MCB	South Wairarapa Community Trust	South Wairarapa Community Trust requests \$131.96 to assist with the costs of providing a free bus for youth from the South Wairarapa to attend Waigrown.	\$132	\$132	Approved	22 June 2015	3 July 2015	Complete

Appendix 2 – Accountability Returns



Martinborough Community Board Strategic Grants Accountability Form

Martinborough Community Board (MCB) Strategic Grants are awarded to organisations or individuals for specific projects that have the potential to provide long-lasting benefit to the Martinborough Ward Community and which support the MCB Vision and Priority Areas outlined in the "Martinborough Community Board – 3 year plan to 2016".

Successful applicants must provide a quarterly report to the MCB detailing progress and submit this Strategic Grants Accountability Form within 3 months of the grant being expended. No further grants will be considered until we have received this feedback form.

Please return the completed form along with bank statements, invoices and receipts identifying the grant expenditure to –

Suzanne Clark
 South Wairarapa District Council
 PO Box 6
 Martinborough 5741
Suzanne.clark@swdc.govt.nz

1.	Name of Organisation	MARTINBOROUGH HOCKEY CLUB
2.	Project Name	Financial Assistance Grant
3.	Date of Grant	20 MAY 2015
4.	Amount of Grant	\$2,157 (including GST)
5.	Please provide a summary of the project	
<p>Please see attached responses (sent by email to Suzanne Clark on 6.8.2015)</p>		



Martinborough Community Board Strategic Grants Accountability Form

6.	Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application.
7.	How has your project provided long-lasting benefit to the Martinborough Ward community?
8.	How has your project furthered the MCB's stated Vision and Priority Areas?
9.	Please provide details of funding received from other organisations in support of this project



Martinborough Community Board Strategic Grants Accountability Form

10.	If this was not a one-off application please outline likely future funding requirements for this project.
11.	Bank Statements, Invoices and Receipts, Please provide copies of: <ul style="list-style-type: none">- Bank Statement with the grant fund deposit highlighted- Bank Statements with the grant expenditure highlighted- Invoices and Receipts for all expenditure items

Thank you for taking the time to complete this form, this allows us to carefully consider the success of our strategic grants, and helps us to allocate our future funding to achieve the best outcomes for the Martinborough Ward community.

MARTINBOROUGH HOCKEY CLUB
11 COLLEGE ST
MASTERTON 5810

0671



Today's statements

Account type	Account number	Balance
Non Profit Organisation Current Account	01-0671-0004598-00	3,789.95

Non Profit Organisation Current Account

Account name MARTINBOROUGH HOCKEY CLUB
Account number 01-0671-0004598-00
Statement number 227
Statement period 14 May 2015 - 12 Jun 2015

Date	Transaction type and details	Withdrawals	Deposits	Balance
14 May	Opening balance			2,722.95
20 May	DC South Wairarapa Dist SWDC		2,157.00	4,879.95
28 May	Subs		1,095.00	5,974.95
28 May	BP BORJESSON A K M subs 2015 Libby Hughes		85.00	6,059.95
28 May	BP BORJESSON A K M subs 2015 Freja Hughes		85.00	6,144.95
28 May	BP BROOM, PJ&NCT PBroom Ruby 2015 subs		85.00	6,229.95
29 May	BP GREEN TRADING Abby Green		85.00	6,314.95
29 May	DC NGATAI CORINA R Alana Low Hockey Subs Marty Black		85.00	6,399.95
29 May	CQ 001099	135.00		6,264.95
02 Jun	BP EVERSON R D Arna Everson Hockey		85.00	6,349.95
03 Jun	DC DONALDSON AR NH K Donaldson Fees		5.00	6,354.95
03 Jun	CQ 001100	2,450.00		3,904.95
04 Jun	DC M & TE BOSCHMA hockey subs MBA Black Lucy Boschma		85.00	3,989.95
09 Jun	DC HENDERSON L V Aroha H P Marty Rockets		50.00	4,039.95
12 Jun	CQ 001201	250.00		3,789.95
Totals at end of page		\$2,835.00	\$3,902.00	\$3,789.95
Totals at end of period		\$2,835.00	\$3,902.00	\$3,789.95

Your available credit is \$3,789.95 as at the closing date of this statement.

AP Automatic Payment BP Bill Payment DC Direct Credit ED Electronic Dishonour FX Foreign Exchange IP International EFTPOS Transaction
 AT Automatic Teller Machine CQ Cheque/Withdrawal DD Direct Debit EP EFTPOS Transaction IA International Money Machine VT Visa Transaction



0671

MARTINBOROUGH HOCKEY CLUB
11 COLLEGE ST
MASTERTON 5810



Today's statements

Account type	Account number	Balance
Non Profit Organisation Current Account	01-0671-0004598-00	2,294.94

Non Profit Organisation Current Account

Account name MARTINBOROUGH HOCKEY CLUB
Account number 01-0671-0004598-00
Statement number 228
Statement period 14 Jun 2015 - 13 Jul 2015

Date	Transaction type and details	Withdrawals	Deposits	Balance
14 Jun	Opening balance			3,789.95
15 Jun	CQ 001205	58.20		3,731.75
18 Jun	Subs		170.00	3,901.75
19 Jun	CQ 001203	1,496.81		2,404.94
23 Jun	CQ 001202	190.00		2,214.94
01 Jul	DEPOSIT		80.00	2,294.94
Totals at end of page		\$1,745.01	\$250.00	\$2,294.94
Totals at end of period		\$1,745.01	\$250.00	\$2,294.94

Your available credit is \$2,294.94 as at the closing date of this statement.

AP Automatic Payment BP Bill Payment DC Direct Credit ED Electronic Dishonour FX Foreign Exchange IP International EFTPOS Transaction
 AT Automatic Teller Machine CQ Cheque/Withdrawal DD Direct Debit EP EFTPOS Transaction IA International Money Machine VT Visa Transaction

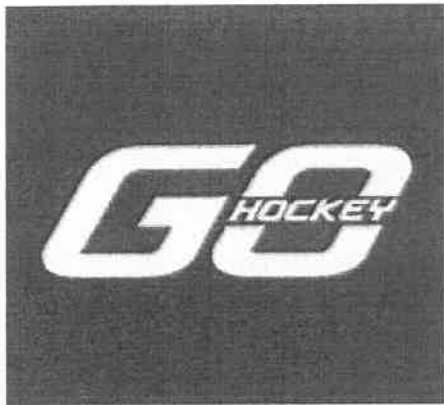
SERVICE FOR YOUR WORLD

ANZ's contact centre has award-winning customer service, available 18 hours, everyday.



Hāmiora Jackson
Personal and Business Banker

From: sales@gohockey.co.nz
Sent: Wednesday, 10 June 2015 10:33 a.m.
To: benmasters@xtra.co.nz
Cc: admin@gohockey.co.nz
Subject: Tax Invoice - 311689



Select Sports NZ Pty Ltd

GST: 110-133-677

11/78-80 Paul Matthews Road, Albany, Auckland, 0632

P: 09 448 2023

E: admin@selectsports.co.nz

TAX INVOICE 311689

Date: 10 Jun 2015 Sales Person: Brent

Customer Billing

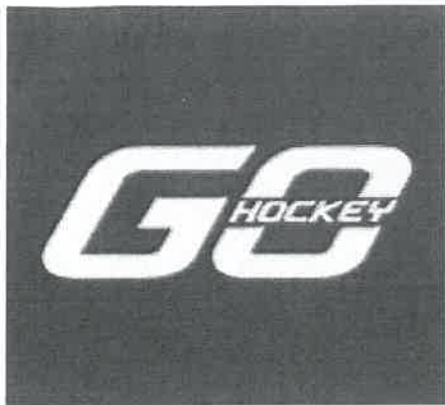
Customer Delivery

Ben Masters
 Martinborough Hockey Club
 10 New York St
 Martinborough
 Wairarapa, 5711

Ben Masters

Account #: 300133

DESCRIPTION:	QTY:	UNIT PRICE: (INC TAX)	TOTAL: (EX TAX)	TOTAL: (INC TAX)
		\$183.48		
(ID: 125478, SKU: 9312629450182, CODE:) Mazon Red Junior Legguard/Kicker Set	Jnr 1	DISC: \$41.52 (18.5%)	\$159.55	\$183.48
		\$101.94		
(ID: 125477, SKU: 9312629450199, CODE:) Mazon Red Junior Foam Gloves	Jnr 1	DISC: \$23.06 (18.4%)	\$88.64	\$101.94
		\$53.01		
(ID: 125622, SKU: 9310629450393, CODE:) Mazon Z-Force Chest Guard- Junior	Jnr 1	DISC: \$11.99 (18.4%)	\$46.10	\$53.01
		\$81.47		
(ID: 125678, SKU: 9310629450096, CODE:) Mazon Z-Force Padded Shorts XXS	XXS 1	DISC: \$18.43 (18.4%)	\$70.84	\$81.47
		\$36.70		
(ID: 125364, SKU: 9310629450348, CODE:) Mazon Mens Abdo Guard Jnr	Jnr 1	DISC: \$8.30 (18.4%)	\$31.91	\$36.70
		\$20.39		
(ID: 125528, SKU: 9310629450331, CODE:) Mazon Throat Collar	One Size 1	DISC: \$4.61 (18.4%)	\$17.73	\$20.39
		\$81.47		
(ID: 125345, SKU: 9310629450089, CODE:) Mazon Junior Helmet One Size	Jnr 1	DISC: \$18.43 (18.4%)	\$70.84	\$81.47
		\$89.70		
(ID: 126666, SKU: 9315827240012, CODE:) Go Hockey Gk Bag	Black 1	DISC: \$20.30	\$78.00	\$89.70



Select Sports NZ Pty Ltd

GST: 110-133-677

11/78-80 Paul Matthews Road, Albany, Auckland, 0632

P: 09 448 2023

E: admin@selectsports.co.nz

TAX INVOICE 311689

Date: 10 Jun 2015 Sales Person: Brent

(ID: , SKU: , CODE:)	Size	Color	Qty	Unit Price	Subtotal	Discount	Net Total
(ID: 124854, SKU: 9312629450052, CODE:) Mazon Airlite GK Red Smock XS	XS	Red	1	\$40.69	\$40.69	DISC: \$9.21 (18.5%)	\$35.38
(ID: 126500, SKU: 9315629780037, CODE:) Mazon ProForce 1000 GK 36.5 Red/Blk	36.5	Red/Black	1	\$61.16	\$61.16	DISC: \$13.84 (18.5%)	\$53.18
(ID: 125103, SKU: 9310629871051, CODE:) Mazon Drink Bottle Rack - plastic hold 8 bottles			5	\$45.00	\$195.65		\$195.65
(ID: 125545, SKU: 9311629871027, CODE:) Mazon Training Vests Lime Snr	Snr	Lime	12	\$6.90	\$82.80	DISC: \$0.60 (8.0%)	\$72.00
(ID: 125822, SKU: 9310629861014, CODE:) Mazon Coach Master			2	\$35.00	\$70.00		\$70.00
(ID: 126237, SKU: 9421902827815, CODE:) D3 First Aid Kit			5	\$39.90	\$199.50		\$199.50
(ID: 125394, SKU: 9312629240394, CODE: BN11111) Mazon Pro Carry Bag Black		Black	5	\$33.90	\$169.50	DISC: \$6.00 (15.0%)	\$147.39
				FREIGHT:	\$0.00		\$0.00

OUR DIRECT DEPOSIT DETAILS:

TOTAL
ITEMS:

39 GRAND TOTAL: \$1,301.56 \$1,496.81

ACC Name: Select Sports NZ Pty Ltd t/as Go Hockey
BSB: 02-1244
ACC: 0087418-000

TOTAL PAID: \$0.00

ROUNDING: \$0.00

TOTAL \$206.89

DISCOUNT: (12.1%)

TOTAL GST: \$195.25

BALANCE DUE: \$1,496.81

TAX INVOICE

Martinborough Hockey Club
 Attention: Amanda Draper

Invoice Date
 1 Mar 2015

Invoice Number
 INV-0960

Martinborough Lawn Tennis
 Club
 PO Box 107
 Martinborough 5741
 NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
2015 Astro Court Usage	1.00	250.00	250.00
		Subtotal	250.00
		TOTAL GST	0.00
		TOTAL NZD	250.00

Due Date: 31 Mar 2015

When paying by cheque, please complete this payment advice, detach and post to the address provided.

If paying by internet banking please reference the invoice number above. Thank you.

Bank Account Details: 01-0671-0004504-000

For further information please email martinboroughtennis@gmail.com



PAYMENT ADVICE

To: Martinborough Lawn Tennis Club
 PO Box 107
 Martinborough 5741
 NEW ZEALAND

Customer	Martinborough Hockey Club
Invoice Number	INV-0960
Amount Due	250.00
Due Date	31 Mar 2015
Amount Enclosed	_____

Enter the amount you are paying above



Martinborough Junior Hockey

The primary hockey season is in full swing and we have an extremely enthusiastic group of around 60 children, mostly from Martinborough School, playing for the Martinborough Junior Hockey club. This year, five teams have been entered in the primary hockey competition at Clareville, two teams in the 6-aside grades and three teams in the 11-aside grades (up from two entered last season).

We have been able to enter a mixed team of year 7 and 8 boys and girls in the A grade of the 11-aside competition this year, and special thanks goes to the dedication of their coach, Amanda Draper, who has worked tirelessly with these players to improve their skills and confidence over the last couple of years enabling them to play at this level of the primary competition. Some of the players in the Martinborough 1st XI team will be trialling for the U13 Wairarapa representative teams.

We are extremely grateful for the funding support we have received over the last 12 months from two community organisations. We received a grant of \$619 from Trust House Foundation in October last year which was used to purchase some new practice gear: new balls and cones for all the teams as well as junior bibs for the 6-aside and our youngest 11-aside teams.

More recently, the Martinborough Community Board approved a grant of \$2,157 which enabled us to purchase a new set of junior goalie gear for the goalie in our youngest 11-aside team – not cheap at \$750 a set – as well as new senior bibs for our 1st XI team, and some smart new coaching bags, first aid kits, coaching folders and drink bottle holders for all teams.

We are so appreciative of the support from these two community organisations. All of the new equipment is being used every week at practices and games – so a big shout out to Trust House and the Martinborough Community Board for helping us out. The kids are loving all the new gear, the coaches are now better equipped to give more effective training sessions, and everyone is having fun!

We are also extremely grateful to all the coaches and managers of the teams, all of them volunteers who put a huge amount of time and effort into practices each week, as well as refereeing the games at the Clareville turf, often in freezing winter conditions.

Thank you also to the parent and family supporters of the teams who transport the children to and from the weekly practices and games. The good news is that we get to sleep in for two weekends of the July school holidays before getting back into the second round of the competition next term. Enjoy the break and keep practising kids – who knows, one of you may be a future Black Stick yet!

*Pippa Broom Hockey Co-ordinator
for Martinborough Hockey Club*

“ LET’S BE HONEST, HOW OFTEN DO YOU GET THE CHANCE TO PRINT YOUR VERY OWN DESIGN ONTO A PAIR OF UNDIES? NOT JUST ANY PAIR OF UNDIES EITHER, OUR FAMOUS UNDIES SEWN RIGHT HERE IN THE WAIRARAPA AND MADE FROM 100 PERCENT ORGANIC COTTON. ”

Print Your Own Pants

This year Thunderpants turns twenty and part of the festivities is an activity completely unique to Thunderpants and the Wairarapa. From the 4th until the 31st of July the public is invited to view a special historical exhibition at Backspace Gallery. As well as the opportunity to get creative with their own designs on Thunderpants.

The exhibition features Thunderpants prints and other items from the twenty years they’ve been in the business of producing undies. Thunderpants was started by Josie Bidwill and fellow design student Victoria McKenzie who were frustrated by irritating, uncomfortable undies and set about creating the ultimate undie – one that doesn’t cut into you, made from soft, incredibly comfortable cotton fabric and, most importantly, doesn’t go up your bum!

Twenty years on and the Thunderpants business has grown from just a couple of people to a company with a staff of twelve, producing a range of clothing and swimwear as well as undies. “The last twenty years has been an enormous amount of fun and we’re looking forward to the next twenty!” says Josie.

“We wanted to celebrate our birthday by doing something really fun and creative for both adults and kids, especially during the holidays,” says Josie Bidwill, Thunderpants Director. “Let’s be honest, how often do you get the chance to print your very own design onto a pair of undies? Not just any pair of undies either, our famous undies sewn right here in the Wairarapa and made from 100 percent organic cotton.” You’ll be able to ‘print your own pants’ at Backspace behind Thrive – The Home of Thunderpants in Martinborough from 11am - 3pm from Wednesday to Saturday for most of July, including both weeks of the school holidays.

For more details on ‘Print your Own Pants’ check out www.thriveclothing.co.nz and click on the Backspace Gallery link. Or Lucy: email: info@thriveclothing.co.nz – phone: 06 306 8991.

CONVERSATIONS WITH MARTINBOROUGH'S

WINE MAKERS

HOSTED BY WINES FROM MARTINBOROUGH

4 WINE OFFICERS MARTINBOROUGH 022 096 4575

BOOKINGS & INFO
ITICKET.CO.NZ

11 & 18 JULY TICKETS \$60
INCLUDES WINE & CANAPES
\$25 PIZZA SUPPER OPTIONAL

25 JULY TICKETS \$105
INCLUDES WINE & DINNER

EARLY BIRD PRICES AVAILABLE

Nitro Numbers is a "Maths is Fun" programme being run at the Featherston town library 13 to 17 July (2nd week of school holidays). This programme is for children Y1 – Y8 and engages them and their families in mathematical activities, which are oral, busy and fun. Flyers are available at our school office and enrolments are through the Featherston Library. For further info please contact Jude McNeur 06 3771379 or mif@waireap.org.nz



SPORTS...

Junior Hockey:

Martinborough Junior Hockey would like to say a **HUGE** thank you to the Martinborough Community Board for the recent funding we received from them. We now have a brand new set of junior goalie gear for the players in our youngest 11-aside team (MBA Green), a set of new senior bibs for our 1st XI team, as well as some smart new coaching bags, first aid kits, coaching folders and drink bottle holders for all teams. Last year, we received funding from Trust House which was spent on new balls and cones for all the teams as well as junior bibs for the 6-aside and junior 11-aside teams.



We are so appreciative of the support from these two community organisations. All of the new equipment is being used every week at practices and games – so a big shout out to Trust House and the Martinborough Community Board for helping us out. The kids are loving all the new gear, the coaches are now better equipped to give more effective training sessions, and everyone is having fun!

Draw for this week

11-aside Fri 19 June

5.00pm Martinborough 1st XI v Coasties 1st XI THT

11-aside Sat 20 June

10.00am MBA Green v Hadlow 2nd XI THT

12.00pm MBA Black v Coasties Green ST

6-aside Sat 20 June

10.00am Marty Magic v Pirinoa Panthers Turf 2

10.00am Marty Rockets v Solway Rockets Turf 3

Remember that you must have a stick, mouth guard and shin pads to play on the turf.

If you have any questions please contact Pippa Broom on 0274 169 102 (thebrooms@xtra.co.nz) or Amanda Draper amanda.draper@martinborough.school.nz.

Basketball:

Martinborough played the Final (1st and 2nd) of the Basketball last night against the Greytown yr8 team. Greytown started well and were soon ahead 16 – 0. Martinborough came back, through some great defence to get within 4 points half way through the second half, before Greytown pulled away again to win by 10 at the end.

Thank you to all the boys who have trained and committed to the team. Thank you to the parents who have supported the team at Kuranui each week. Thank you also to Miss Calkin for supporting us in the final.



MARTINBOROUGH HOCKEY CLUB

MARTINBOROUGH COMMUNITY BOARD STRATEGIC GRANTS ACCOUNTABILITY FORM RESPONSES 8 August 2015

1. **Name of organisation: Martinborough Hockey Club**
2. **Project Name: Financial Assistance Grant**
3. **Date of Grant: 20 May 2015**
4. **Amount of Grant: \$2,157.00 (including GST)**

5. Please provide a summary of the project:

Martinborough Hockey Club sought funding from the Martinborough Community Board for \$2,157 for the following:

- a. **\$169.50** - five gear bags for each team to keep their practice gear in;
- b. **\$199.50** - five first aid kits for each team to have with them at all practices and games;
- c. **\$895** - one new set of goalie gear for the additional 11-aside team entered this year in the Primary competition;
- d. **\$225** - five drink bottle racks (each holds 8 bottles) for each team; and
- e. **\$668** - funding to cover the turf practice fees (\$250 for use of the Martinborough Lawn Tennis Club astro courts; and \$418 for the use of the turf at Kuranui College in Greytown by the Martinborough 1st XI team).

6. Please provide details of how the grant was spent, explaining any expenditure which was not used for the intended purpose as outlined in your grant application

\$1,746.81 of the total grant of \$2,157.00 has been spent as follows:

1. **\$1,496.81** paid to Go Hockey on 19 June 2015 (see attached invoice from Go Hockey dated 10 June 2015) for the purchase of:
 - a. **\$169.50** - five gear bags;
 - b. **\$199.50** - five first aid kits;
 - c. **\$750.01** - one new set of junior goalie gear (we were quoted \$895 for the goalie gear in our grant application, but decided to purchase a smaller junior set for our youngest 11-aside team, which was \$145 less than the original quote);
 - d. **\$225.00** - five drink bottle racks;
 - e. **\$82.80** – one set of 12 senior training vests (the \$145 which we had saved on the goalie gear was used to purchase a set of vests for our year 7/8 1st XI team to use for training practices and also at games where our uniform shirt is close in colour to the opposition team); and

- f. **\$70.00** – two coaching folders for two of the 11-aside teams (these are zip-up folders with a whiteboard and magnetic markers on the left side of the folder, and a training writing pad on the right side of the folder. Again, the \$145 which we had saved on the goalie gear was used to purchase these items).
2. **\$250.00** paid to Martinborough Lawn Tennis Club on 12 June 2015 for the use of the astro courts by two of the 11-aside teams for weekly practices (see attached invoice dated 1 March 2015 from Martinborough Lawn Tennis Club).

The balance of \$410.19 of the total grant of \$2,157.00 is to be spent on the charges from Kuranui College, Greytown for the use of their turf by the Martinborough 1st XI team for their weekly team practices. We have not yet been invoiced for these charges to date (we are told that they calculate the invoice based on actual usage at the end of the season in September 2015).

7. How has your project provided long-lasting benefit to the Martinborough Community Ward?

We believe that the funding provided by the MCB has allowed the Martinborough Hockey Club to continue to encourage, practice and play the game of hockey and to enter teams in the Wairarapa Primary competition. It has also meant that we have not needed to increase our subscription levels which has kept hockey at an affordable level for those children who are keen to play. Primary hockey is an expensive sport (subs are more expensive than other sports like soccer and rugby, and players are required to have a stick, shin pads and mouth guard to play). We want to ensure that it remains an option for those children who are keen to play.

The new gear has enabled our coaches to provide more effective and meaningful training sessions for the children. They are all enjoying playing a team sport each week with their peers. The goalie gear which we have purchased has greatly assisted our third 11-aside team in the Primary competition at Clareville. All of the new gear will continue to be used by the Club members and coaches for many seasons to come. We believe that the development of our younger players is important so that we can encourage them to play to their full potential in the future.

At the date of writing this report, the Martinborough 1st XI team is at the top of their table in the A grade of the Primary competition. Furthermore, 8 out of the 13 players in that team have been selected to play in the U13 Wairarapa representative teams. These teams are training for tournaments being held in October this year. We believe that the practices being held on a full size turf at Kuranui College this year have contributed to the development of the skills and confidence of these players.

Above all, our kids have been active and busy during the winter months, building skills and confidence, and developing sportsmanship and team spirit which all contribute to a positive attitude benefitting everyone.

8. How has your project furthered the MCB's stated Vision and Priority Areas?

We consider that our project has furthered the MCB Vision of being:

- ❖ “a proactive Community Board that makes a real difference to the Martinborough Ward Community”, and
- ❖ “actively engaged with all sectors of the community throughout Martinborough and district”,

by providing children at all levels of primary school from Year 1 to Year 8 (from Martinborough and Greytown schools this year) with the opportunity to improve and play hockey at competition level in the Wairarapa to the best of their ability. Assisting children in this way has a knock-on effect because encouraging the children to play hockey also engages their parents and caregivers, teachers, coaches and managers who are involved and committed to ensuring these children attend practices and games.

We consider that our project has furthered the MCB Priority Areas of:

- ❖ 2. Our Young People – Playing hockey is good for our kids and promotes youth development. They learn confidence, skills and sportsmanship by playing a team sport - and it keeps them fit, healthy and active at the same time. Playing hockey encourages our children to actively contribute to our community by representing Martinborough positively and proudly at a sporting level.
- ❖ 3. Sense of Community – Parents and caregivers, teachers, coaches and managers are all actively encouraged to assist teams at practices, at Club level and to travel to watch their kids play hockey at the Primary competition at Clareville – all of which is done on a voluntary basis. The positive result of this encouragement is that they are all involved, committed and proud of how the children play and represent Martinborough Hockey Club, which in turn fosters an engaged and involved community.

9. Please provide details of funding received from other organisations in support of this project

Martinborough Hockey Club received a grant of \$619 from Trust House Foundation in October 2014 which was used to purchase practice gear (balls, bibs and cones).

On 6 August 2015, Martinborough Hockey applied to the South Wairarapa District Council for funding from the Sport NZ Rural Travel Fund to assist with transport costs to attend weekly practices and games at Clareville. The outcome of this application is not yet known.

No other funding has been received by the Club to date.

10. If this was not a one-off application, please outline the likely future funding requirements for this project

Martinborough Hockey Club would like to seek future funding for the payment of turf usage fees at the Martinborough Lawn Tennis Club and Kuranui College, Greytown for weekly practice sessions in the 2016 season. Martinborough Lawn Tennis Club is planning to upgrade their astro courts this year and they have consulted with Martinborough Hockey Club about our intended use of the courts in the future. It is estimated that the cost to use the new and improved facility at the tennis club will be around \$400 each season.

Martinborough Hockey Club would also like to seek funding towards new hockey shirts for our 11-aside teams for the 2016 season and beyond. Currently, we do not have enough hockey shirts for the two senior 11-aside teams and they have been wearing their Martinborough School sports shirts to competition games. We believe that team shirts are important for the players so that they look smart and feel proud when they represent the Club.

11. Bank Statements, Invoices, Receipts

Attached to this form are:

- a. Bank Statements with grant fund deposit highlighted.
- b. Bank Statements with grant fund expenditure highlighted.
- c. Invoice from Go Hockey dated 10 June 2015 for \$1,496.81.
- d. Invoice from Martinborough Lawn Tennis Club dated 1 March 2015 for \$250.
- e. Articles published in the July edition of the Martinborough Star and in the Martinborough School newsletter on 18 June 2015 acknowledging the grant received from the MCB.
- f. Photo of the gear purchased using the MCB grant.





Martinborough Junior Hockey

The primary hockey season is in full swing and we have an extremely enthusiastic group of around 60 children, mostly from Martinborough School, playing for the Martinborough Junior Hockey club. This year, five teams have been entered in the primary hockey competition at Clareville, two teams in the 6-aside grades and three teams in the 11-aside grades (up from two entered last season).

We have been able to enter a mixed team of year 7 and 8 boys and girls in the A grade of the 11-aside competition this year, and special thanks goes to the dedication of their coach, Amanda Draper, who has worked tirelessly with these players to improve their skills and confidence over the last couple of years enabling them to play at this level of the primary competition. Some of the players in the Martinborough 1st XI team will be trialling for the U13 Wairarapa representative teams.

We are extremely grateful for the funding support we have received over the last 12 months from two community organisations. We received a grant of \$619 from Trust House Foundation in October last year which was used to purchase some new practice gear: new balls and cones for all the teams as well as junior bibs for the 6-aside and our youngest 11-aside teams.

More recently, the Martinborough Community Board approved a grant of \$2,157 which enabled us to purchase a new set of junior goalie gear for the goalie in our youngest 11-aside team – not cheap at \$750 a set – as well as new senior bibs for our 1st XI team, and some smart new coaching bags, first aid kits, coaching folders and drink bottle holders for all teams.

We are so appreciative of the support from these two community organisations. All of the new equipment is being used every week at practices and games – so a big shout out to Trust House and the Martinborough Community Board for helping us out. The kids are loving all the new gear, the coaches are now better equipped to give more effective training sessions, and everyone is having fun!

We are also extremely grateful to all the coaches and managers of the teams, all of them volunteers who put a huge amount of time and effort into practices each week, as well as refereeing the games at the Clareville turf, often in freezing winter conditions.

Thank you also to the parent and family supporters of the teams who transport the children to and from the weekly practices and games. The good news is that we get to sleep in for two weekends of the July school holidays before getting back into the second round of the competition next term. Enjoy the break and keep practising kids – who knows, one of you may be a future Black Stick yet!

*Pippa Broom Hockey Co-ordinator
for Martinborough Hockey Club*

“

LET'S BE HONEST, HOW OFTEN DO YOU GET THE CHANCE TO PRINT YOUR VERY OWN DESIGN ONTO A PAIR OF UNDIES? NOT JUST ANY PAIR OF UNDIES EITHER, OUR FAMOUS UNDIES SEWN RIGHT HERE IN THE WAIRARAPA AND MADE FROM 100 PERCENT ORGANIC COTTON.

”

Print Your Own Pants

This year Thunderpants turns twenty and part of the festivities is an activity completely unique to Thunderpants and the Wairarapa. From the 4th until the 31st of July the public is invited to view a special historical exhibition at Backspace Gallery. As well as the opportunity to get creative with their own designs on Thunderpants.

The exhibition features Thunderpants prints and other items from the twenty years they've been in the business of producing undies. Thunderpants was started by Josie Bidwill and fellow design student Victoria McKenzie who were frustrated by irritating, uncomfortable undies and set about creating the ultimate undie – one that doesn't cut into you, made from soft, incredibly comfortable cotton fabric and, most importantly, doesn't go up your bum!

Twenty years on and the Thunderpants business has grown from just a couple of people to a company with a staff of twelve, producing a range of clothing and swimwear as well as undies. "The last twenty years has been an enormous amount of fun and we're looking forward to the next twenty!" says Josie.

"We wanted to celebrate our birthday by doing something really fun and creative for both adults and kids, especially during the holidays," says Josie Bidwill, Thunderpants Director. "Let's be honest, how often do you get the chance to print your very own design onto a pair of undies? Not just any pair of undies either, our famous undies sewn right here in the Wairarapa and made from 100 percent organic cotton." You'll be able to 'print your own pants' at Backspace behind Thrive – The Home of Thunderpants in Martinborough from 11am - 3pm from Wednesday to Saturday for most of July, including both weeks of the school holidays.

For more details on 'Print your Own Pants' check out www.thriveclothing.co.nz and click on the Backspace Gallery link. Or Lucy: email: info@thriveclothing.co.nz – phone: 06 306 8991.

CONVERSATIONS
WITH MARTINBOROUGH'S
**WINE
MAKERS**
HOSTED BY WINES FROM MARTINBOROUGH
WINESFROMMARTINBOROUGH, 022 098 8275

BOOKINGS & INFO
ITICKET.CO.NZ

11 & 18 JULY TICKETS \$60
INCLUDES WINE & CANAPES
\$25 PIZZA SUPPER OPTIONAL

25 JULY TICKETS \$105
INCLUDES WINE & DINNER

EARLY BIRD PRICES
AVAILABLE

Nitro Numbers is a “Maths is Fun” programme being run at the Featherston town library 13 to 17 July (2nd week of school holidays). This programme is for children Y1 – Y8 and engages them and their families in mathematical activities, which are oral, busy and fun. Flyers are available at our school office and enrolments are through the Featherston Library. For further info please contact Jude McNeur 06 3771379 or mif@waireap.org.nz



SPORTS...

Junior Hockey:

Martinborough Junior Hockey would like to say a **HUGE** thank you to the Martinborough Community Board for the recent funding we received from them. We now have a brand new set of junior goalie gear for the players in our youngest 11-aside team (MBA Green), a set of new senior bibs for our 1st XI team, as well as some smart new coaching bags, first aid kits, coaching folders and drink bottle holders for all teams. Last year, we received funding from Trust House which was spent on new balls and cones for all the teams as well as junior bibs for the 6-aside and junior 11-aside teams.



We are so appreciative of the support from these two community organisations. All of the new equipment is being used every week at practices and games – so a big shout out to Trust House and the Martinborough Community Board for helping us out. The kids are loving all the new gear, the coaches are now better equipped to give more effective training sessions, and everyone is having fun!

Draw for this week

11-aside Fri 19 June

5.00pm Martinborough 1st XI v Coasties 1st XI THT

11-aside Sat 20 June

10.00am MBA Green v Hadlow 2nd XI THT

12.00pm MBA Black v Coasties Green ST

6-aside Sat 20 June

10.00am Marty Magic v Pirinoa Panthers Turf 2

10.00am Marty Rockets v Solway Rockets Turf 3

Remember that you must have a stick, mouth guard and shin pads to play on the turf.

If you have any questions please contact Pippa Broom on 0274 169 102 (thebrooms@xtra.co.nz) or Amanda Draper (amanda.draper@martinborough.school.nz).

Basketball:

Martinborough played the Final (1st and 2nd) of the Basketball last night against the Greytown yr8 team. Greytown started well and were soon ahead 16 – 0. Martinborough came back, through some great defence to get within 4 points half way through the second half, before Greytown pulled away again to win by 10 at the end.

Thank you to all the boys who have trained and committed to the team.

Thank you to the parents who have supported the team at Kuranui each week.

Thank you also to Miss Calkin for supporting us in the final.





Funding Accountability Form

FEATHERSTON COMMUNITY BOARD

All recipients of funds from the Featherston Community Board (FCB) must complete this form within three months of their project being completed.

If you do not complete and return this form you will not be eligible for future funding through the Featherston Community Board.

Please return the completed form to –

South Wairarapa District Council
Suzanne Clark
PO Box 6
Martinborough 5741

1. Funding for:	Waigrown Youth Music Event
2. Name of applicant:	Deborah Davidson
3. Location of project/funding:	King Street Live, Masterton
4. Date of project/funding:	Friday 3 rd July 2015
5. Amount received from the FCB:	\$ 131.96 was approved initially

6. Please give details of how the money was spent. Your contribution to the project and the FCB funding you received must be accounted for.

It was a contribution to the free bus for South Wairarapa Youth to attend Waigrown	\$	123.12
Rangatahi to Rangatira Carterton	\$	123.12
Our contribution	\$	246.25
	\$	492.49

7. Please provide details about the project or activities that were supported by the FCB grant. Explain what was successful, and what didn't work so well.

It is the annual youth music event. The purpose of the event is to celebrate the end of term, to show young people they can have a great time with drugs or alcohol and to mix with a diverse range of other youth. This year was just as successful as last year if not better as we offered free food and mocktails. What didn't go well is the lack of information getting out to South Wairarapa youth. There is advertising through Facebook, posters, word of mouth. It's definitely something to work if this event continues beyond this contract.

8. Give a brief description of the highlights of your project, including the number of participants.

There were approximately 200 young people from Eketahuna through to Featherston who all behaved extremely well. There was a gold coin donation. The planning committee have decided to donate this money to Hope Sexton to support Hope with her youth group in Featherston. Having such a diverse range of young people under one roof was also a highlight. They respected each other and the venue. Seeing young people have so much fun and all dancing without the aid of alcohol was another highlight. SADD students and Raise Up youth group assisted with refreshment which were funded by Southern Wairarapa Safer Community Council.

9. How did your project benefit your community?

The fact that a range of agencies worked well together to organise and run this event was a benefit to the community. Showing young people to have a good time sober must also have benefits for the community. The youth were well behaved before, during and after the event. It's also the second year that we have had a dance crew from Hastings down. They love to dance which assist our young people to dance and have fun.

10. What, if any, are the next steps (for your project, for you and/or for the people involved)? Will your organisation continue to require funding?

As the CDS (Community Development Scheme) project is due to end at the end of this year it is unknown if this event will continue. The CDS worker, Deborah Davidson, is working with SADD student and the Raise Up youth group to encourage them to continue the event. Funding and community support would be the key to the success and continuation of this project.

11. This report was completed by:

Name:

Deborah Davidson

Address:

PO Box 184
Carterton

Date:

30 July 2015

Phone:

063795407

Email:

deborahd@waisct.org.nz

From: Deborah Davidson [mailto:deborahd@waisct.org.nz]
Sent: Wednesday, 19 August 2015 1:08 p.m.
To: Suzanne Clark - Committee Secretary
Cc: Member Lee Carter; Annie Lister
Subject: FCB accountability form

Kia ora Suzanne,

Please find attached the accountability form for the Featherston Community Board regarding their contribution to the free bus offered to South Wairarapa youth to attend Waigrown in Masterton.

As you will see from the attachment the amount requested is reduced. There were only youth from Featherston and Carterton who took up the opportunity to catch the bus. I think that is a reflection on how connected Featherston and Carterton communities are with their youth and of course the marketing of the event which obviously needs to be improved in South Wairarapa. But in saying that we had full house at King Street Live with 200 youth in attendance.

Once again thank you to SWDC and the Featherston Community Board for continuing to support youth initiatives. I am also thankful for the Martinborough Community Board who also offered funding towards the bus but thought since no youth from Martinborough caught the bus that our organisation for pay the balance. This is reflected in the accountability form attached.

Annie Lister in our accounts will send an invoice for the amount stated in the accountability form.

Nga mihi nui,

Deborah Davidson
Youth Development Coordinator
PH: 3795407
185 High Street South
Carterton

