



Martinborough Community Board

Minutes 4 August 2014

- Present:** Lisa Cornelissen (Chairperson), Pam Colenso, Victoria Read, Cr Julie Riddell and Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples, Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 4 August 2014 between 6:35pm and 7:55pm.
- Also in Attendance:** Dave Patten.

PUBLIC BUSINESS

1. APOLOGIES

MCB RESOLVED (MCB 2014/43) to receive apologies from Adi McMaster and Paul Crimp and lateness apologies from Dave Patten.

(Moved Cr Stevens/Seconded Colenso)

Carried

2. CONFLICTS OF INTEREST

Lisa Cornelissen declared a conflict of interest with agenda item 6.2 'Considine Park Committee Recommendations Response' due to business interests in the Park.

3. PUBLIC PARTICIPATION/PRESENTATIONS

3.1 Dave Patten, Martinborough Square Power and Lighting

Mr Patten gave an overview of the power and lighting priorities in Martinborough Square. Mr Patten advised the Community Board to consider power requirements for the Square in conjunction with any enhanced lighting plans.

4. COMMUNITY BOARD MINUTES/EXPENDITURE

4.1 Martinborough Community Board Minutes – 23 June 2014

MCB RESOLVED (MCB 2014/44) that the minutes of the Martinborough Community Board meeting held on 23 June 2014 be received and confirmed as true and correct.

(Moved Cr Stevens/Seconded Colenso)

Carried

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4.2 Matters Arising

There were no matters arising.

4.3 Action Items From Previous Meeting

The Community Board discussed the action items and updates were provided.

MCB RESOLVED (MCB 2014/45) to pause the implementation of the Martinborough Square Development Plan until Martinborough Community Centre development has been progressed and development can be aligned.

(Moved Cornelissen/Seconded Cr Stevens)

Carried

MCB RESOLVED (MCB 2014/46) to recommend to Council that a maintenance program be developed for Council assets which establishes priorities so maintenance can be undertaken when funds are available.

(Moved Read/Seconded Cr Stevens)

Carried

4.4 Income and Expenditure Statement to 30 June 2014

MCB RESOLVED (MCB 2014/47) to receive the Income and Expenditure Statement to 30 June 2014.

(Moved Colenso/Seconded Cr Riddell)

Carried

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

5.1 Dave Patten, Martinborough Square Power and Lighting

MCB RESOLVED (MCB 2014/48) to request that the Martinborough Town Hall Working Group consult with the Martinborough Community Board regarding the community centre landscaping plan, particularly where there is overlap with the Martinborough Square.

(Moved Cornelissen/Seconded Colenso)

Carried

6. OPERATIONAL REPORTS – COUNCIL OFFICERS

6.1 Officers' Report to Community Boards

MCB RESOLVED (MCB 2014/49) to receive the Officers' Report to Community Boards.

(Moved Cr Stevens/Seconded Riddell)

Carried

6.2 Considine Park Committee Recommendations Response

MCB RESOLVED (MCB 2014/50):

1. To receive the information.
2. To note some concern about the recommendations and that the recommendations are not to be implemented until agreement has

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been reached between Community Board representatives and Council officers.

3. That Pam Colenso and Vicky Read, as representatives of the Considine Park Committee/Community Board, arrange a meeting with Council's Amenities Manager and City Care to progress recommendations.

(Moved Cr Riddell/Seconded Cornelissen)

Carried

4. Action 431: Provide supporting information to MCB about eucalyptus ficifolia and why it should be removed from the Considine Park Development Plan; M Allingham

6.3 Footpath Renewals

The Group Manager Infrastructure and Services tabled a map of Martinborough footpaths showing proposed renewals and asked members to prioritise renewals. Members understood that the budget allocated for renewals was to be shared by the three district towns and not all renewals could be completed in the 14/15 year. Cr Stevens discussed the Lion's interest in providing footpathing around Huangarua Park.

MCB RESOLVED (MCB 2014/51):

1. To receive the tabled information.
2. That the first renewal priority was the 'L' shaped section from Oxford Street and along Martinborough Square.
3. That members would meet with the Group Manager Infrastructure and Services for a walk around prior to the 15 September 2014 meeting to determine other renewal priorities.

(Moved Cornelissen/Seconded Cr Riddell)

Carried

7. COMMUNITY BOARD/COUNCILLORS REPORTS

7.1 Chairperson Report

Members noted that Cr Stevens would attend the Martinborough Business Association meeting on Mrs Cornelissen's behalf and that the community board chairs would meet on the 18 August as opposed to the 11 August 2014.

MCB RESOLVED (MCB 2014/52):

1. To receive the report.
2. That all MCB members work with their community/demographic groups to advise them of the strategic grants process and assist with applications where appropriate.

(Moved Read/Seconded Cr Riddell)

Carried

7.2 Guy Fawkes 2013 & 2014

MCB RESOLVED (MCB 2014/53):

1. That on the receipt of an invoice, \$300 be granted to Martinborough School for the 13/14 year and \$300 for the 14/15

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year for the purposes of running the Martinborough Guy Fawkes event.

- 2. That Mrs Colenso communicate the Community Board decision to Martinborough School advising that a formal request should be made for further or additional funds.

(Moved Colenso/Seconded Cr Stevens)

Carried

7.3 MCB Draft 14/15 Budget

MCB RESOLVED (MCB 2014/54):

- 1. To adopt the draft budget subject to changes as discussed.
(Moved Colenso/Seconded Cr Stevens)
- 2. Action 432: Remove the Tora picnic table commitment of \$766, add \$600 for Guy Fawkes and remove the Square power and lighting budget of \$1,000; L Cornelissen

Carried

7.4 Martinborough Community Centre

Ms Read reported that the MTHWG were in the process of marking RFP submissions from architects and would soon be entering into negotiations with submitters. The outcome would be reported to the MTHWG Steering Committee on the 12 August 2014. Fundraising and community presentations were continuing.

7.5 Considine Park Benches

Mrs Colenso gave a verbal update on the two Considine Park benches. The Martinborough Community Board bench will match the bench to be funded with the generous bequest from Peter Craig. Mrs Colenso will continue to work with the lawyer and Peter Craig’s family to finalise the bench design and plaque. The Martinborough Lions Club have offered to lay the concrete pad and attach the benches to the pad.

7.6 Martinborough Banners

Mrs Colenso advised that street banners would be finished in approximately three weeks and that Poletech had agreed to put them up at no charge.

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Martinborough Community Board
Action Items
From 4 August 2014**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
260	MCB	12-May-14	Action	Mark	Locate a landscaping plan for the Martinborough Town Square which includes the location of electrical wiring and the irrigation equipment	Open	12/6 In progress 17/7 Checking with contractors for further information 25/8 Have current hand drawn irrigation plan, Officers to 1) Obtain an electrical plan from Dave Pattern then 2) Create a new plan that includes both irrigation and electrical on one plan.
347	MCB	23-Jun-14	Action	Mark	Advise the MCB via email when the court house is due for repainting – as per the asset maintenance plan	Actioned	14/7 Officer to investigate 25/8 There is no maintenance plan for the 'old court house' - please refer to Ref# 422.
422	MCB	4-Aug-14	Resolution	Mark	MCB RESOLVED (MCB 2014/46) to recommend to Council that a maintenance program be developed for Council assets which establishes priorities so maintenance can be undertaken when funds are available. (Moved Read/Seconded Cr Stevens) Carried	Actioned	25/8 Officer to create a spread sheet of properties that will be discussed during the LTP process. Action closed and added to 'LTP topics for discussion'.
424	MCB	4-Aug-14	Resolution	Paul	MCB RESOLVED (MCB 2014/48) to request that the Martinborough Town Hall Working Group consult with the Martinborough Community Board regarding the Community Centre landscaping plan, particularly where there is overlap with the Martinborough Square. (Moved Cornelissen/Seconded Colenso) Carried	Actioned	
426	MCB	4-Aug-14	Resolution	Mark	Considine Park Committee Recommendations Response MCB RESOLVED (MCB 2014/50): 1. To receive the information. 2. To note some concern about the recommendations and that the recommendations are not to be implemented until agreement has been reached between	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Community Board representatives and Council officers. 3. That Pam Colenso and Vicky Read, as representatives of the Considine Park Committee/Community Board, arrange a meeting with Council's Amenities Manager and City Care to progress recommendations. (Moved Cr Riddell/Seconded Cornelissen) Carried		
428	MCB	4-Aug-14	Resolution	MCB	MCB RESOLVED (MCB 2014/52): 1. To receive the report. 2. That all MCB members work with their community/demographic groups to advise them of the strategic grants process and assist with applications where appropriate. (Moved Read/Seconded Cr Riddell) Carried	Open	
429	MCB	4-Aug-14	Resolution	Kyra	Guy Fawkes 2013 & 2014 MCB RESOLVED (MCB 2014/53): 1. That on the receipt of an invoice, \$300 be granted to Martinborough School for the 13/14 year and \$300 for the 14/15 year for the purposes of running the Martinborough Guy Fawkes event. 2. That Mrs Colenso communicate the Community Board decision to the School advising that a formal request should be made for further funds. (Moved Colenso/Seconded Cr Stevens) Carried	Open	4 Sept 14: Awaiting invoice or account number in order to pay. Mrs Colenso to remind PTA to forward details to Council.
431	MCB	4-Aug-14	Action	Mark	Provide supporting information to MCB about Eucalyptus ficifolia and why it should be removed from Considine Park development plan	Open	25/8 Officer to email
432	MCB	4-Aug-14	Action	Lisa Cornelissen	Remove the Tora Picnic Table commitment of \$766, add \$600 for Guy Fawkes, remove the Square Power and Lighting budget of \$1,000	Actioned	

Martinborough Community Board		
Income & Expenditure to 31 July 2014		
<u>INCOME</u>		
Balance 1 July 2014	44,348.31	
Annual Plan 2014/15	20,954.00	
TOTAL INCOME	65,302.31	
<u>EXPENDITURE</u>		
Members' Salaries	833.34	
Total Personnel Costs	833.34	
Total General Expenses	-	
Total Grants	-	
TOTAL EXPENDITURE	833.34	
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	64,468.97	
<u>LESS: COMMITMENTS</u>		
Salaries to 30 June 2015	9,166.66	
Square Lighting	1,000.00	
Youth forum	79.24	
School holiday swimming	200.00	
Flags/banners	2,500.00	
Considine Park bench	700.00	
Martinborough Town Hall and Community Centre Project	25,000.00	
Martinborough School Guy Fawkes event 13/14 \$300 14/15 \$300	600.00	
Total Commitments	39,245.90	
BALANCE TO CARRY FORWARD	25,223.07	

MARTINBOROUGH COMMUNITY BOARD

15 SEPTEMBER 2014

AGENDA ITEM 6.1

OFFICERS' REPORT TO COMMUNITY BOARDS

Purpose of Report

To report to Community Boards and the Maori Standing Committee on general activities since the last meeting.

Recommendations

Officers' recommends that the Community Board/Committee:

1. *Receive the information.*

1. Executive Summary

Planning is well under way to deliver on the actions arising from the Annual Plan. All submitters have been sent a summary of the decisions made following consideration of their submission.

There have been a number of meetings and conferences in the period since the last Council meeting and these will be summarised elsewhere in the report.

The Controller and Auditor General, Lynne Provost, met with Mayor Staples and me as part of a "relationship visit". We outlined SWDC key issues and challenges, and the Auditor General discussed her priorities for the next few years, the first will be looking at Governance and Accountability. One point Mrs Provost did emphasise was that the general audit process is designed to collect enough information to form a view that the disclosures in the Annual Report provides a "true and fair view" of the activities of SWDC. The audit processes, based around our systems, is not generally able to detect fraud – this is SWDC responsibility.

The Long Term Plan is also occupying time with good initial progress being made on preparations and some forecasting work commenced.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

2.1 Local Government Commission/Governance Review

The Local Government Commission (the Commission) has decided that:

"...it will not issue any proposal during the regulated period for the 2014 general election..."

We have been advised that the draft proposal will probably be issued mid-October with the submission process commencing around then.

The Commission are still requesting information on various matters and these are being responded to as they are received.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum (2)

This provides an update on regional matters at CE level, general matters discussed are roading and rail, regional economic development and Civil Defence.

3.1.2. LGNZ Conference

This was a well-attended conference held in Nelson.

Being election year there were presentations from Hon Paula Bennett, Hon John Key, and Hon David Cunliffe. One of the themes was the closer relationship between central and local government and recognition of the importance of the "regions".

As an observation there was more discussion across the board regarding regions and regional economies from many of the speakers than there has been for a number of years.

One theme that did come out was not trying to be like others – identify what makes you different and build on those attributes.

3.1.3. Combined Council Meeting

This was a particularly informative meeting with presentations on the Ngati Kahungunu treaty settlement process and some interesting history on Ngati Kahungunu presence in the region.

Other presentations were from members of the Whaitua committee, Psychoactive substances committee, Wairarapa water use project, and Flood protection (GWRC).

Paul Young on generation zero, an initiative about carbon emissions.

Masterton DC also presented on Economic Development in Masterton / Wairarapa.

3.2 Legislation

We continue to work toward implementation of the various legislative changes that have been enacted.

The Local Government Amendment Bill was finally enacted at the twelfth hour which now provides some certainty around reporting and other requirements for the LTP, however given the length of time this Bill took to go through the House the lead times for implementation are quite short.

A commentary on the changes proposed in the Bill was included in the last agenda for reference.

3.3 Wastewater Consents

The three wastewater consents are tracking generally as planned, with Martinborough lodged and submissions have closed, Featherston has been publicly notified and submissions close 3 September. Greytown is due to be lodged in the first week of September.

The plan will now be to hear Featherston first, around the end of November, and aim to hear Martinborough and Greytown collectively at the same time early in the new year.

This general timetable was agreed during a meeting with Philip Milne, Barrister, who will be assisting SWDC on the consent process, Kerry Geange, Mark Allingham, Bill Slaon and myself.

The timetable is based around the amount of work required by both SWDC and GWRC.

4. Monitoring and Reporting

4.1 Financial Statements

Financial statements for July will not be prepared as has been the practice for the past few years (but budgets will still be monitored).

Year to date end of August will be the first financial statements issued.

4.2 Annual Report

The 2013/14 Annual report is required to be completed by 31 October in each year.

Due to the timing of meetings, we will circulate a draft between the 3 September and 15 October meetings.

The draft is not required to be adopted – the requirement is to adopt the final prior to the audit opinion being issued.

4.3 Long Term Plan

Work has commenced internally on the LTP. A timetable has been included in the Policy and Finance agenda for consideration.

4.4 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663

We are preparing to contact all ratepayers who have balances owing from 30 June 2014. These amounts are termed arrears and we are able to recover these amounts from parties who have an interest in a property, for example banks with mortgages.

There is a three month lag between when we notify the party who has an interest and when we can demand payment.

5. Corporate

5.1 Staffing

Judy McLaughlin left SWDC after 37 years' service. Judy was our longest serving employee and carried out a number of roles during her tenure with the various local authorities. We thank Judy for her long service.

We welcome Tracy Gardiner to SWDC. Tracy will be filling the Infrastructure and Services Administrative Assistant role vacated by Kara McKelvey who has moved to the role of Infrastructure and Services Customer Administrator.

5.2 Collective Employment Agreement

Negotiations are continuing on a new collective, it is hoped these will conclude in a month or so.

5.3 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

5.4 General Revaluation

Quotable Value will be carrying out a revaluation across the Wairarapa shortly which will provide updated valuation data for our rates database.

This valuation is specific for the rates database, the aim of which is to split up the district by property values so that rates can be calculated from a consistent and comparable base.

The revaluation will be as at 1 September 2014 and will apply to the rates database from 1 July 2014.

5.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
11 July	Resource consent Longwood water race	Information supplied.
11 July	Copy of Perception Planning report/study	Information supplied.
14 July	Address/ Title No/ Land Value and Capital Value/ Date of last sale/ Amount of last sale.	Requester redirected to Quotable Value to provide for information
17 July	Building Consents and Certificate of Acceptance applications undertaken for the installation of a Parkwood Pellett Fire at 57 Fox Street Featherston	Information supplied
13 August	Requests charges for rubbish collection, water meters and sewage collection and details of land values and rates levied.	Outstanding

PLANNING AND ENVIRONMENT GROUP REPORT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey

As previously verbally advised to Council, during this period the decision from the independent commissioner on the Martin subdivision application was issued. The commissioner declined the application because of the potential for adverse effects on the neighbours. The applicants (Martin and Read) have since lodged an appeal with the Environment Court. The Court has subsequently confirmed lodgement of the Appeal and has asked for a report from Council as to the status of the case and whether Court led mediation may be desired by all the parties. At this time Council has advised the Court of its willingness to attend mediation (this is "expected" by the Court).

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	99%	NCS data
s.223* certificates issued within 10 working days	100%	100%	NCS data
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	96%	NCS data

In the previous financial year Council processed a total of 115 resource consents (01/07/13 to 30/06/14). This was up on the total for the previous year of 101.

In the period (beginning of new financial reporting year 01/07/14 to 14/08/14) Council processed 14 resource consents. Officers are presently unable to provide detailed information as part of the regular update service to Council and Community Board members in consequence of reporting problems with NCS and the recent resignation of the RMO.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	1	All plans are currently up to date. Work may be required to update the Clifford Square Reserve Management Plan later this year. A decision will be made on whether to do so by the end of this calendar year

a. Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	NCS data

TYPE	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 TO 14/8/14)	PREVIOUS PERIOD (1/7/13 TO 14/8/13)
Standard LIMs (Processed within 10 working days)	11	12	11	12
Urgent LIMs (Processed within 5 working days)	6	13	6	13
Totals	17	25	17	25

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Due to current staff shortages external contractors have been used to help with processing.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review 2016
Earthquake prone buildings reports received	100%	132/223	The government is proposing to make changes where by the assessments will need to be completed by a certain time. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 7 August 2014 (Year to Date) total 41 consents. For the same period the year before the total was 40.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	3	\$169,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	7	\$439,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	32	\$3,083,020
Other (public facilities - schools, toilets, halls, swimming pools)	2	\$28,000
Totals	44	\$3,719,020

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	NCS data

As at 13 August 2014 there are 2,656 registered dogs with 1,487 owners. There are currently 262 unregistered dogs, with 162 owners. This represents a 91% compliance rate for registrations which is very positive. The penalty fee has recently been applied to all unregistered dogs. Council officers will be following up owners and issuing infringements if required.

The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	1	0
Attack on Person	1	0	0
Barking and whining	0	3	2
Lost Dogs	2	1	1
Found Dogs	1	0	0
Rushing Aggressive	0	1	0
Wandering	4	6	4
Total	8	12	7

3.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	NCS data
Council responds to complaints regarding animals within 40 hours	100%	100%	NCS data

The following table provides a summary snapshot of stock control incidents between 3 July 2014 and 12 August 2014.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	4	4	2
Total	4	4	2

3.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	The afterhours contract is currently being reviewed and renegotiated. Improved response times are being negotiated.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 – 14/8/14)	PREVIOUS PERIOD (1/7/13 TO 14/8/13)
Total	9	23	9	23

3.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD (1/7/14 TO 14/8/14)	PREVIOUS YTD (1/7/13 TO 14/8/13)	PERIOD (1/7/14 TO 14/8/14)	PREVIOUS PERIOD (1/7/13 – 14/8/13)
On Licence (New)	1	1	1	1
On Licence (Renewal)	1	1	1	1
Off Licence (New)	0	1	0	1
Off Licence (Renewal)	1	2	1	2
Club Licence (New)	0	0	0	0
Club Licence (Renewal)	0	1	0	1
Manager's Certificate (New)	5	7	5	7
Manager's Certificate (Renewal)	6	16	6	16
Special Licence	5	3	5	3
Temporary Authority	1	0	1	0
TOTALS	20	32	20	32

The District Licensing Committee had one hearing to determine a Temporary Authority order. All other applications were determined by the deputy Chairperson on the papers.

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Annual registration of premises is almost completed. Council has received three applications from food businesses seeking to change from the Food Hygiene Regulations to registration under the Ministry of Primary Industries Food Safety Programme exemption. Annual audits of food premises using the FSP continue at a steady pace.

2.6.1. Food Bill Update

There have been no further developments with the Food Bill.

2.6.2. Bylaws

4 litter complaints were received from 3 July 2014 to 12 August 2014. 2 abandoned vehicles were reported.

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Group Manager Highlights

The new financial year has commenced with a busy start. The predominant issues for the department have been around the lodgment of the waste water consents, receiving the public submissions on Martinborough and now Featherston and planning the hearing process for each of the three consents.

Asset Management Plans for the Waters and Roads is also a major ongoing project with implications into budgets and levels of service going forward that will need to feed into South Wairarapa District Councils Term Plan (LTP).

The Roothing network has had several road closures and numerous minor issues due to the recent wet weather. Much of this will be unable to have permanent repairs but will be patched to retain the access required.

Discussions with Greater Wellington Regional Council (GWRC) on stability and erosion control have taken place with a view to having more plantings and preventative measures in place to assist with land stability in certain locations.

A meeting was held in regards to the proposed new Water Race Bylaw. Much of this was looking at technical matters and the practicality of the use. Council will be looking at the Code of Practice to define much of this and the make-up of any committee to assist in adjudication of issues under the by-law.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban fire fighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

2.2 Services

2.2.1 Water Supply Capital Improvements

Featherston: Test pumping of the bore-field two bores with a third bore yet to be drilled and proven) has concluded and consent application for the new take will be lodged shortly. Timelines for delivery are currently being considered and an updated timetable will be made available in due course.

2.3 Water Treatment Plants

The Greytown, Featherston, Martinborough and Pirinoa water treatment plants operated routinely throughout the period.

2.4 Water Reticulation

There were 9 water reticulation repairs reported and rectified during the period.

2.5 Water Races

The routine monthly inspections and blockage clearing of the water race network has been performed by Council contractors City Care Ltd to maintain satisfactory flows. There were five reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10	3	Total of 11 blockages were attended too, total for waste water connections numbering 3,872 equates to 2.84 per 1000 connections
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	94.7%	19 out of 18 requests were responded to within 6 hours

3.2 Services

3.2.1 Consents

The Martinborough consent application was publically notified **Wednesday, 8 July 2014** and the closing time and date for submissions was 4.30 pm, 6 August 2014. Sixteen submissions have been received.

The Featherston consent application was publically notified on **Wednesday, 6 August 2014** and the closing time and date is 4.30pm, 3 September 2014.

The Greytown consent application is expected to be lodged by the end of 2014. Public notification will take place once the application has been accepted.

3.3 Wastewater Treatment Plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

The floating wetlands that were installed at the Featherston WWTP have now been moved to Martinborough as part of the waste water consent upgrades for future irrigation to land.

They have been placed in the last maturation cell at the Martinborough WWTP to assist UV plant performance.

3.4 Wastewater Reticulation

There were 2 pipeline blockages reported during the period.

4. Storm Water Drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%	100%	14 out of 14 requests were responded to within 5 hours

5. Solid Waste Management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tuturumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	5.4%	Tonnage measured by weight station for district export 2012/13 – 1557 and 2013/14 – 1647 this has resulted in an increase of 32 tonnes in comparison from last year's results of 58 tonnes
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

5.2 Waste Management

Collections have been operating as usual with the winter fortnightly coastal collection now in place.

Further consultation is required with Tukurumuri residents following a meeting on 29 July. It is planned to circulate to all eligible ratepayers further information in relation to the road side "urban style" service on offer and how they can register for the service.

6. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%	99%	Data extracted from RAMM
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%	25.135km	Data provided from resurfacing works report
The pavement condition index as measured by the NZTA pavement integrity index	95%	97.9%	Pavement condition index 2.1-100=97.9 as extracted from RAMM
The number of crashes causing injuries is reduced	Group and control average	50%	SWDC is 50% of the group average .018 accidents/km Group E average is 0.036 accidents per km ie. 12 accidents over 666.7km.
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%	2013: 85.9%	Footpath program not done in 2013/14 result unchanged from 2012/13

6.2 Works

Work has been done developing the programming and processes for the new roads contract as well as the auditing and reporting for August to be undertaken. It will be discussed with the Infrastructure and Planning working party later to ensure any reporting requirements for council is included.

Works have been completed at Te Awaiti repairing a retreating road where a railway iron wall failed. Whakapuni Hill has been topped up where it had slumped and at Cape Palliser Guard Rail Repairs, a 600Dai culvert, Carrier Drain and a bund put around a failed Gabion Wall was completed. Hinakura has had at least 5 slips/slumps which is indicative of the current issues on the road network.

Most areas are saturated causing issues with erosion, drainage, unsealed roads and bridging. The repairs on the bridge on Pauhatea Road has been deleted twice due to flooding and numerous unsealed roads have been potholing badly and those graded have retained a lot of moisture.

6.3 NZTA

6.3.1. One Network Road Classification

A recent workshop was held on the ONRC Performance Measures covering:

- The principles of classification and how to classify using the new ONRC RAMM tool
- How the ONRC links with the business case approach, Activity Management Plans (AMPs) and the investment process, and
- How EquiP, the new Centre of Excellence set up by Local Government New Zealand, can help RCAs to implement the ONRC

This project will be a major body of work for council over the next year as it will be needed to inform our asset management plans, councils Levels of service and its budgets.

6.4 TAG (Transport advisory group)

The technical Advisory group has met several times to finalise early draft RLTP Programme. With no significant projects SWDC has not attended several of the meetings. The early draft is expected to be finalised on 31 August with all projected entered into NZTA's online system.

6.5 GPS (Government Policy Statement)

The draft GPS is out for consultation. A final version is not anticipated until after the elections.

NZTA are taking the approach that the draft GPS is a good indicative document in order to develop policy and investment direction and the investment assessment framework (old IRS). The investment assessment framework will retain the multi criteria assessment used presently (strategic fit, effectiveness, economic efficiency) but will include some form of alignment with the GPS regarding resilience.

Resilience is an area that the SWDC has been advocating strongly as it is a considerable issue for the Council. Recent rains have shown that there are numerous vulnerable sections of the road network and planning for contingencies is important.

6.6 FAR (Funding assistance Rates)

A paper will be going to the NZTA board in September in relation to the additional 20% funding of emergency works and rules relating to emergency works. This was a major part of the joint Wairarapa district councils' joint submission to NZTA. The other area of concern for South Wairarapa in particular is the SPR (Special Purpose Road). Work is ongoing regarding defining "Special Purpose Roads" within the new funding policy. NZTA has had several of their staff visit the SPR at SWDC and driven out to Cape Palliser to see the recent works and the ongoing issue of maintenance and renewal.

6.7 Waihenga Bridge Information

There have been several discussions over an advisory service for residents to inform them of the road and bridge closures in the Wairarapa and in particular SWDC. This is due to the issues when the state highway is closed

entering Martinborough. Other local roads then close making people unsure on the best routes to take in such events.

A push system seems to be available to “push” information to people who have signed up to it. It is currently being investigated to see if advanced warnings can be arranged to provide people with information prior to a closure and estimated time of closure.

7. Amenities

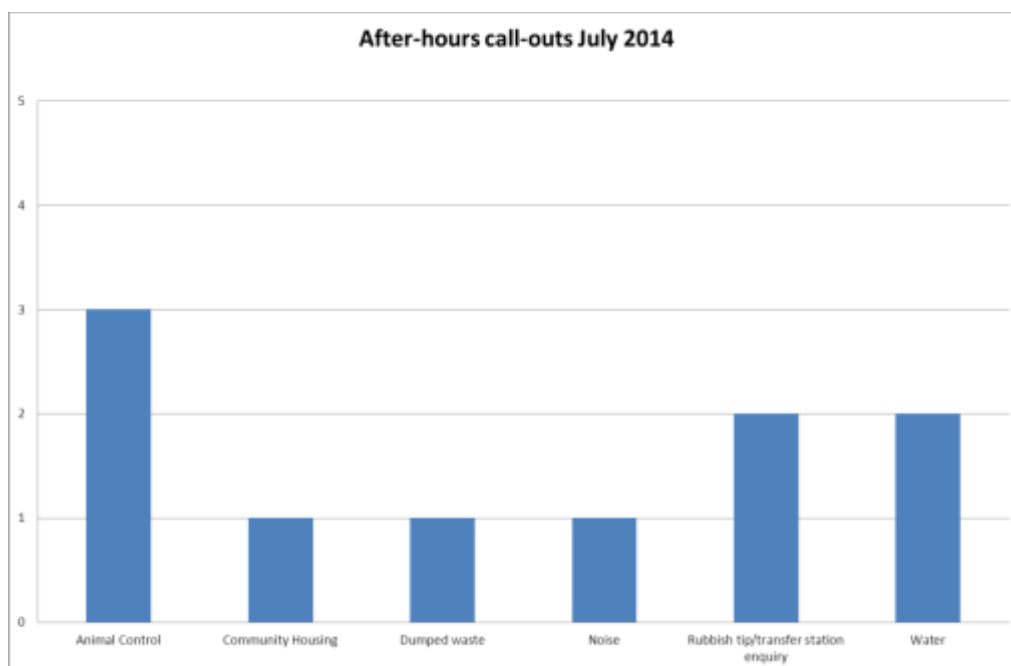
SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%		
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

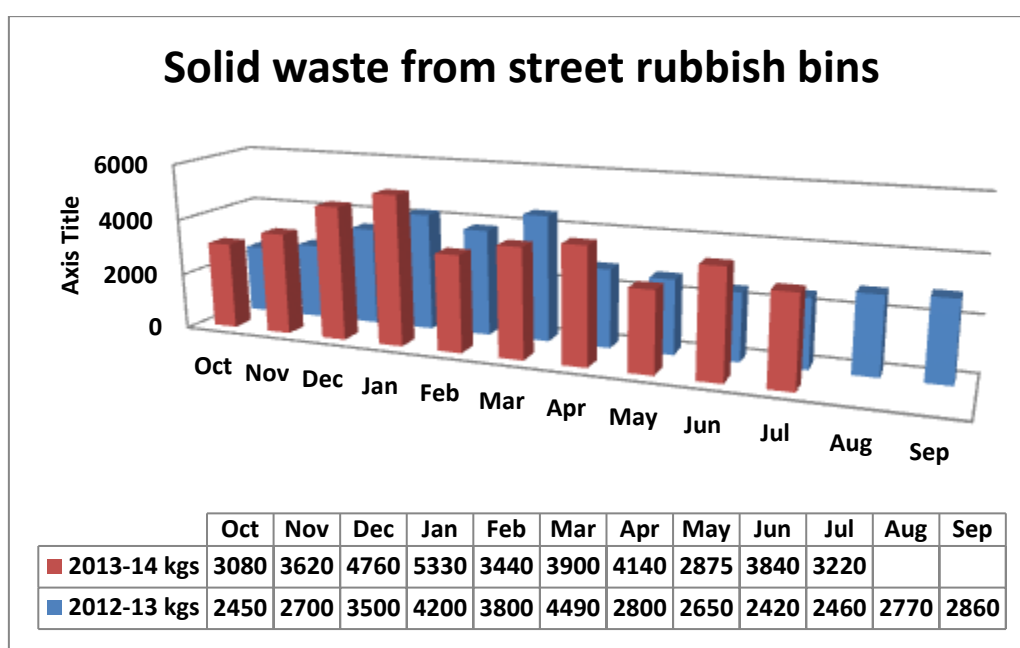
7.2 City Care – Property, Parks and Reserves contract

7.2.1. After-hours call-outs

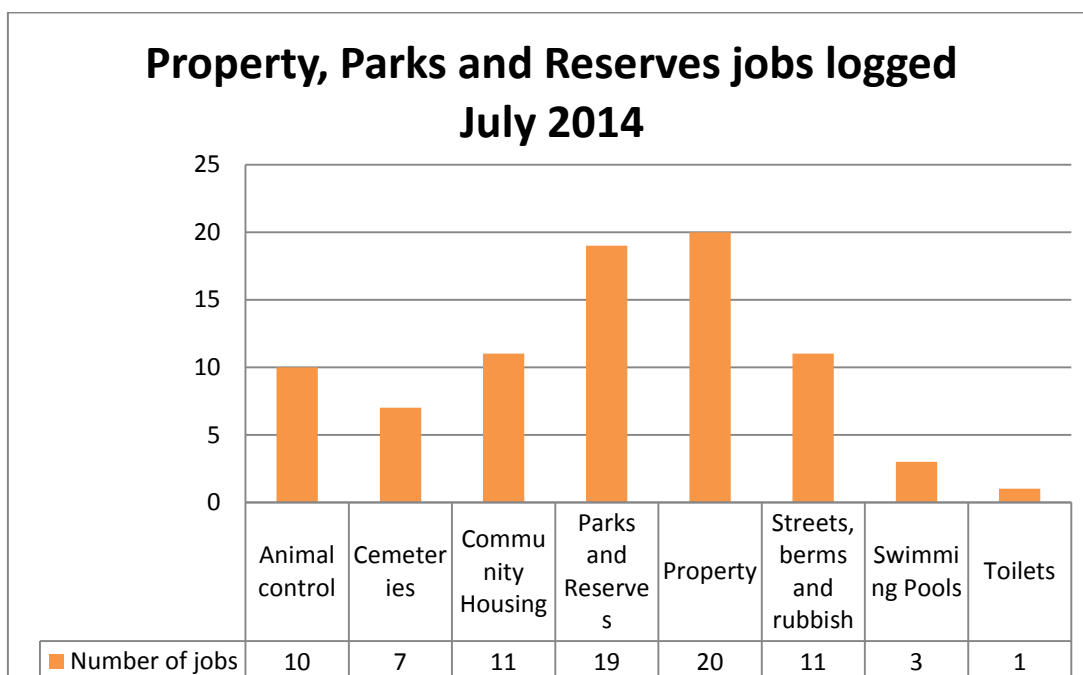


7.2.2. General Waste Collection

Under the Property, Parks and Reserves contract, City Care staff collect solid waste from the street rubbish bins in Featherston, Greytown and Martinborough. The quantity of rubbish collected is recorded by weight from the rubbish tip tickets. Waste volumes this year are showing an increase over the previous year. Even allowing for seasonal variations it appears that there are simply more people around the three towns this year than last year.



7.2.3. Logged jobs



7.3 Playgrounds

7.3.1. Featherston

Featherston Community Board at its August meeting approved the replacement of the existing swing set with a set of swings which includes a basket swing and a 4.2m high swing for very big kids. A Scorpion Bug Rocker is also to be purchased.

7.3.2. Martinborough

We are still awaiting the arrival of the replacement slide from the supplier.

7.4 Sports fields and facilities

7.4.1. Featherston

City Care is currently carrying out maintenance on the hedge at Card Reserve. They are not going to be able to get the chipper to dispose of the trimmings for another two weeks, so the trimmings will be stacked nearby and regularly checked. The Rongotai and Wairarapa College rugby teams had a match on Saturday 19 July at Card Reserve. The sports grounds on the reserve were closed on the weekend of 9 and 10 August to protect the turf, which was saturated by the continuing rain.

7.4.2. Greytown

The sports grounds on Soldiers' Memorial Park were also closed on 9 and 10 August because of the weather.

7.5 Pensioner housing

There are seven applicants on the waiting list for Martinborough, thirteen for Featherston and six for Greytown. Two tenancies have ended at Featherston and we have received notice from one resident at Martinborough.

7.5.1. Burling Flats, Featherston

Flat 8 at Burling Flats is receiving general maintenance while empty. As well as new shower and toilet, the flat will be repainted. Some pipe work has been replaced in the bathroom – it was the same product which has caused the leaks at Matthews Flats. It looks like it was part of a repair job so we have reason to believe that this product was used in the rest of the Burling Flats.

7.6 Parks and Reserves

7.6.1. Greytown

City Care and the 'Friends of Stella and Sarah' group have been busy at Stella Bull Park. The ground has been levelled out for a new garden and the heritage garden has been raised. A new sculpture has been approved by Greytown Community Board to go at the Main Street entrance to the park.

7.7 Toilets

7.7.1. South coast

The new toilet for the Ngawi surf break is expected to be delivered to City Care in August. We are working through the consenting process for the toilet at the moment, and hope to have it installed and operating by the end of September.

7.8 Properties

7.8.1. Featherston

A funding application has been made to the Lottery World War One Commemorations, Environment and Heritage Committee for work on the Anzac Hall to restore the building for its centenary. The application will be considered by the committee at its November meeting.

Resource consent has been granted for the re-location of the Bottle-O building to become the Featherston Menz Shed. The building consent application is in process.

7.8.2. Greytown

Work has been carried out on the Old Library Building at Stella Bull Park to prepare for the new tenant. The exterior has been cleaned, the exterior lighting will be fixed, and an additional light is being added to cover the seating area to the north of the building which is a popular youth hang-out. Additional power points have been installed at the request of the new tenant. Some repainting and restoration work has been carried out in the interior of the building.

7.8.3. Martinborough

It was discovered the two power poles at Pain Farm are rotten at the base, one located in the homestead section and one just in the paddock in front of the homestead. These are to be replaced in the week of the 19 August, weather-dependent. The new tenants have now been in the homestead three months and are making good progress on the restoration of the garden.

7.9 Cemeteries

7.9.1. Featherston

There was one burial and one ashes interment in July.

7.9.2. Greytown

There were no interments in Greytown Cemetery in July.

7.9.3. Martinborough

There were two burials and one ashes interment in July. Since the last report it has been discovered that there are actually two walls affected by the January Eketahuna earthquake. As well as the services wall, wall three also has significant damage to the structure of the wall and will require rebuilding. We are currently working on locating contact details for the families of people interred in wall three. Richmond Funeral Homes and Wairarapa Headstones will be assisting with the removal of ashes and plaques from the wall and Richmond Funeral Homes will hold the ashes while the wall is being rebuilt. As we are now rebuilding wall three, we will also rebuild the service wall in the same location as it stands now rather than build it alongside as previously reported.

7.10 Swimming Pools

7.10.1. Greytown pool

The engineer's report on options for shortening the pool to the regulation 25m has been received and distributed to the pool working group. The preferred option after consultation is to insert a wall that would split the pool into two parts, similar to the pool at Featherston. The deeper part would then be a regulation 25 metre pool. This will leave a small pool at the shallow end, for the primary age children and learn-to-swim programs. Some community fund-raising will be required for the additional work.

7.11 Libraries

7.11.1. Ex-library stock Book Fair

A book fair was held on the weekend of 9-10 August in the Old Library, Greytown to dispose of withdrawn books from the three south Wairarapa libraries. Although only planned for the Saturday, staff came back and ran the fair for a few hours on Sunday as well. Hundreds of books were sold however we are still left with a lot of books. Clinton Homes from City Care had the fantastic idea to donate the kids and young adult's books to Paraparaumu School, which lost its library in a recent fire. City Care contributed to the donation by transporting the books to Paraparaumu. The donation was received with delight by the school. A selection of adult fiction books will be donated to the Kuranui College English department. A decision is yet to be made on what to do with the remainder of the adult fiction and non-fiction books.

8. Civil Defence and Emergency Management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		The Wellington Regional Civil Defence Emergency Mnaagement Group Plan 2013-18 has been implemented and available through the get prepared website.

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1. Update

Following the changes in road contractor across the Wairarapa, new Road Closure Protocols have been developed and agreed by all parties involved. The new protocols, which provide the who does what and when in a road closure event, were put to the test in early August. Generally, the protocols worked well, however, as a first run there were some teething issues that will be ironed out.

A report on the response to the Eketahuna earthquake will be released at the end of August. It is envisaged that this will provide a number of recommendations based on the after action review process and observations of the current response arrangements in the Wairarapa. A Corrective Action Plan (CAP) will be provided which sets out a programme of work in relation to the recommendations.

A draft Concept of Operations has been developed following the earthquake event. The intent of the document is to clarify roles and responsibilities between Council, WREMO and the Wairarapa Emergency Operations Centre (WaiEOC) at different levels of response. The document informs discussion on 'how' each role can be delivered by the respective agency. This document and subsequent work will be reflected in the Corrective Action Plan as part of the Eketahuna earthquake report.

Wairarapa Councils have agreed to upgrade the WaiEOC with some new technology that will both aid response, but also give councils some redundancy from a business continuity perspective. The rollout of new technology is a region wide project with the Wairarapa component expected to be started in October 2014.

Engagement with South Wairarapa CDEM teams is on-going. The focus of work is on completing the Community Response Plans (CRP) and developing arrangements for how the Civil Defence Centres (CDCs) work and also links into rural communities and the wider welfare structure. The Martinborough CRP is on track for completion by the year end. WREMO is also looking at how we can support the three teams with Get Ready week in September, with Greytown looking to run a CDC exercise.

Primary schools and Early Childhood Centres have been engaged to promote and look at their emergency and business continuity plans and preparedness messages for staff, children and families.

9. Libraries

9.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

10. Appendices

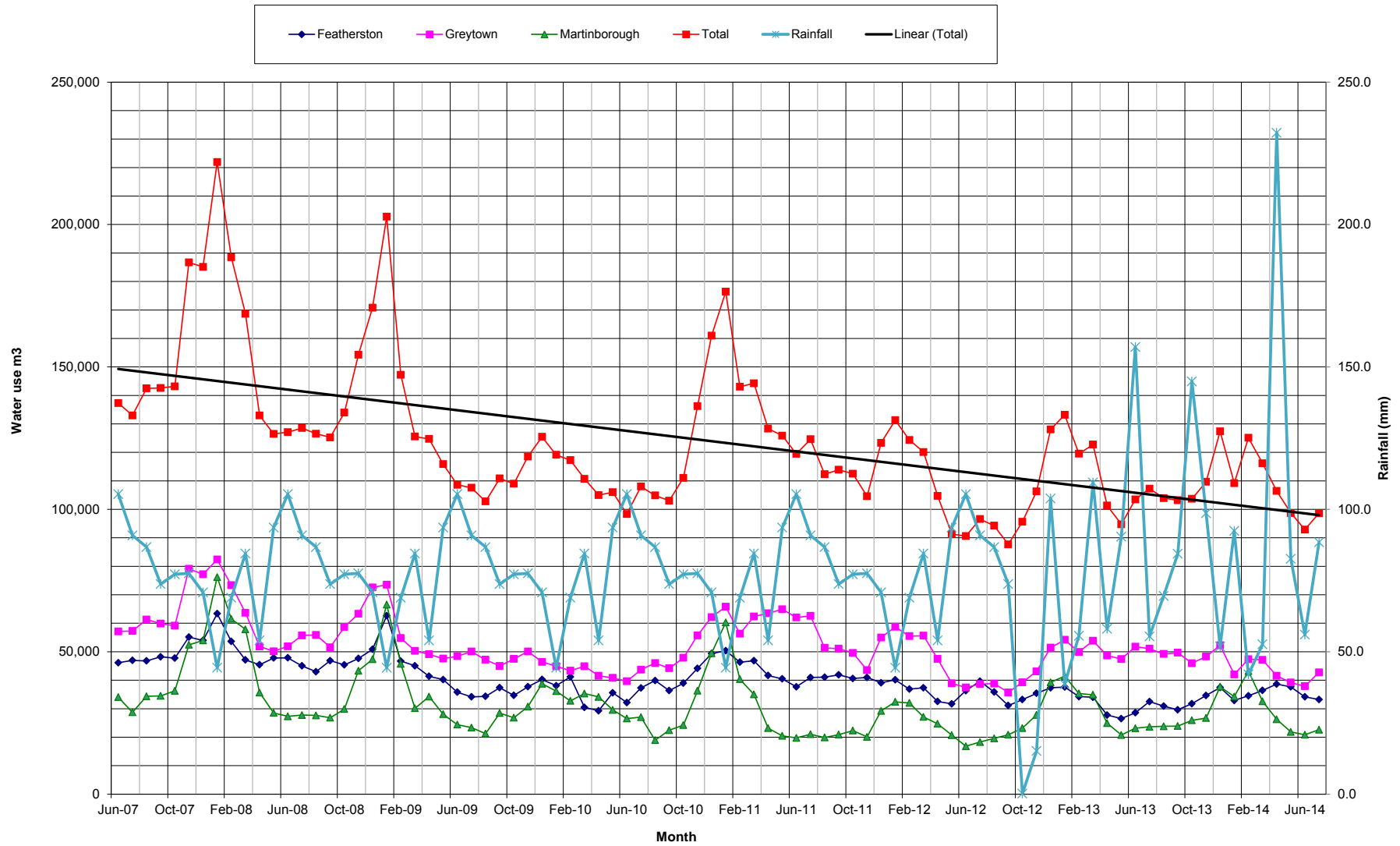
Appendix 1 - Monthly Water Usage

Appendix 2 – Waste Exported to Bonny Glen

Appendix 3 – Library Statistics

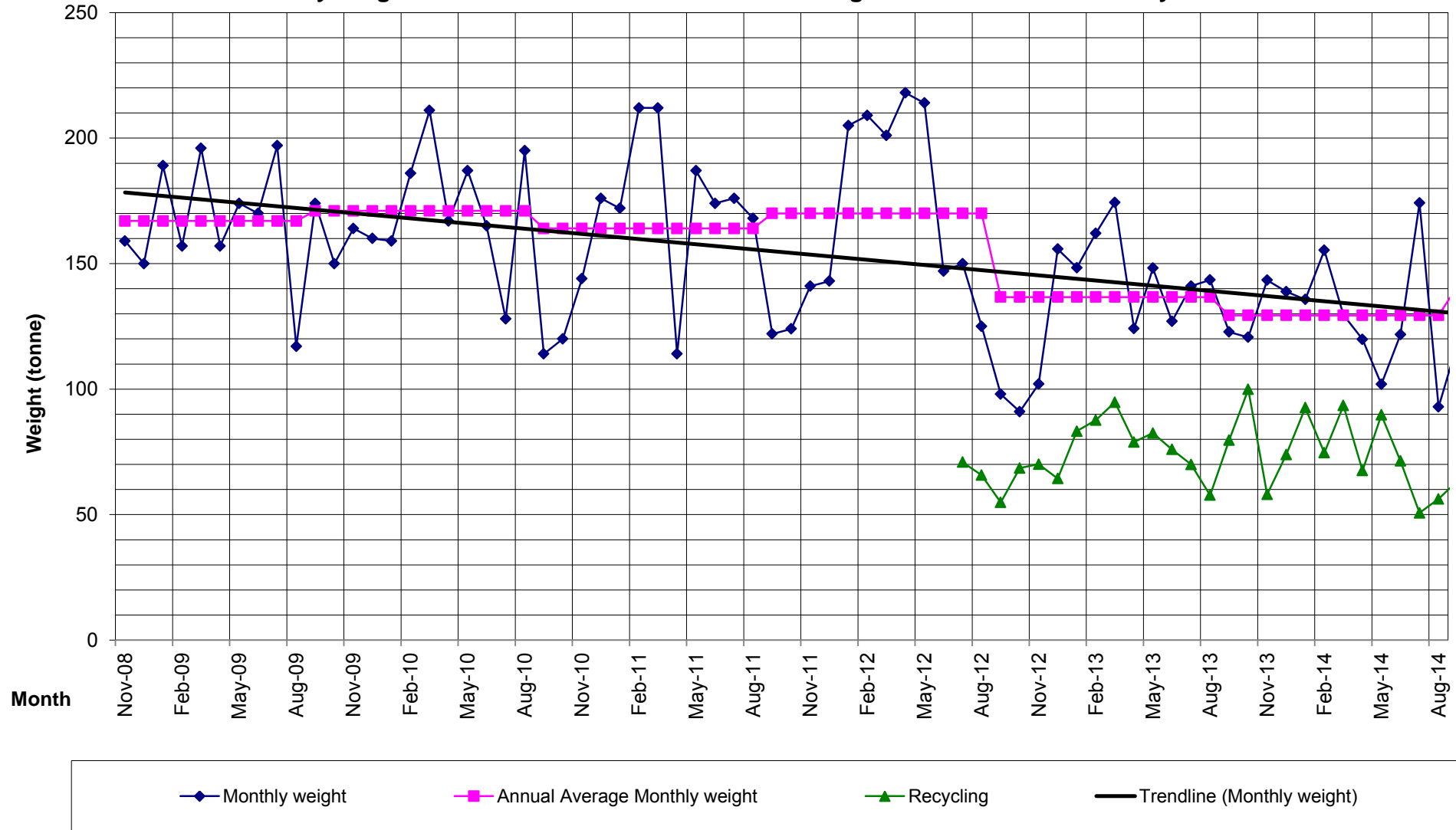
Appendix 1 – Monthly Water Usage

Water use South Wairarapa District Council



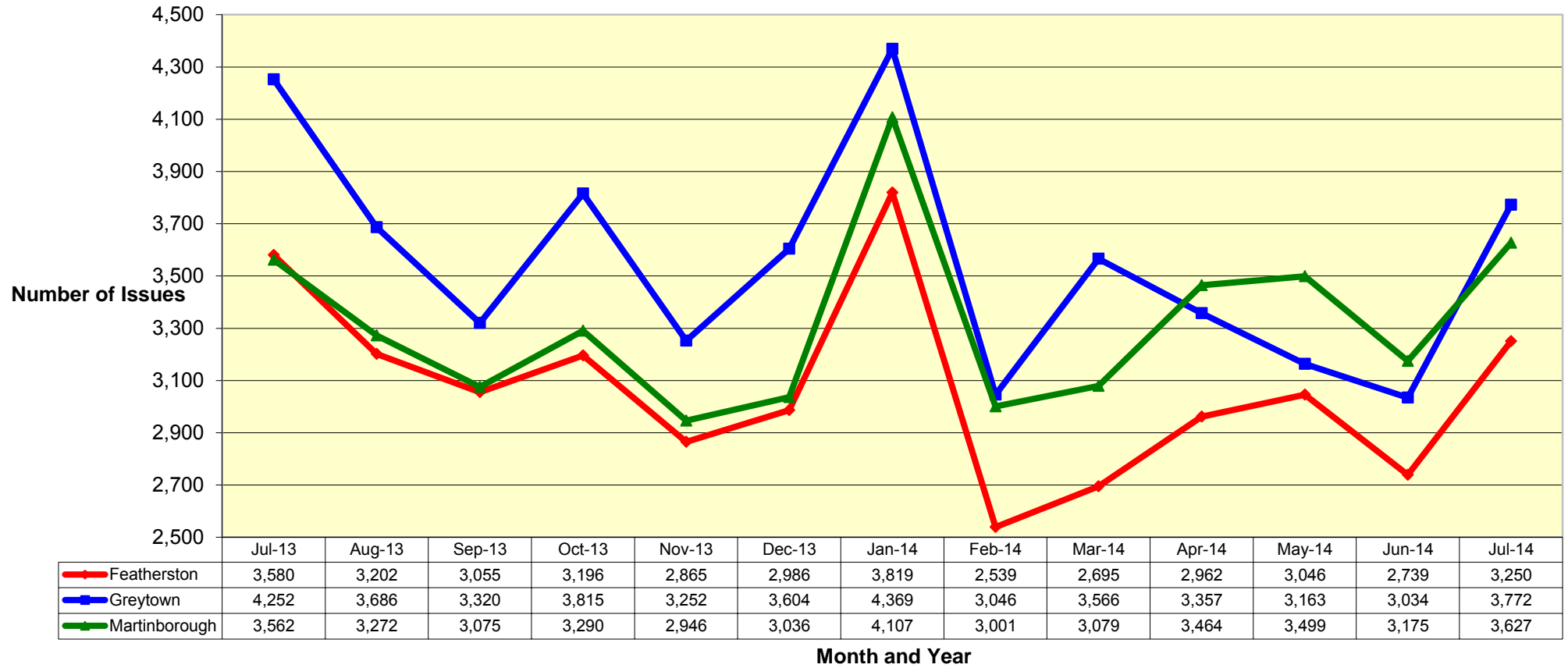
Appendix 2 – Waste Exported to Bonny Glen

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



Appendix 3 – Library Statistics

Issues to July 2014



Top 25 most popular adult* books borrowed from South Wairarapa Libraries 2013/14

1	Moon over Martinborough – from Michigan to the Wairarapa	Gulian, Jared
2	Forgive Me	Pearse, Lesley
3	Never Go Back	Child, Lee
4	The Luminaries	Catton, Eleanor
5	Inferno	Brown, Dan
6	Paris	Rutherford, Edward
7	Me Before You	Moyes, Jojo
8	The Truth About You	Hill, Melissa
9	The Storyteller	Picoult, Jodi
10	The Unlikely Pilgrimage of Harold Fry	Joyce, Rachel
11	Second Honeymoon	Patterson, James
12	The Book Thief	Zusak, Markus
13	And the Mountains Echoed	Hosseini, Khaled
14	Whiskey Beach	Roberts, Nora
15	Winners	Steel, Danielle
16	A Treacherous Paradise	Mankell, Henning
17	A Week in Winter	Binchy, Maeve
18	Perfect	Joyce, Rachel
19	The Girl You Left Behind	Moyes, Jojo
20	The Racketeer	Grisham, John
21	The Rosie Project	Simson, Graeme C.
22	Best Kept Secret	Archer, Jeffrey
23	First Sight	Steel, Danielle
24	Gone	Patterson, James
25	Just an Orange for Christmas – Stories from the Wairarapa	Daniell, Christine Hunt

* Adult fiction and non-fiction

MARTINBOROUGH COMMUNITY BOARD

3 SEPT 2014

CHAIRPERSON'S REPORT

Recommendation:

That the Community Board receive the report.

1. Meetings

1.1 UFB Working Group – Mon 2nd Sept

Attended a kick start meeting with a group investigating options to roll out Ultra Fast Broadband in Martinborough. High priority has been assigned to the Medical Centre and new Community Centre.

The School has UFB and there may be opportunities for them to resell or share their connection.

The Business Association is carrying out a needs assessment amongst its members.

The group will meet again during September to review progress and options.

1.2 Community Board Chairs meeting – scheduled for 8 Sept

I will give a verbal report.

MCB Budget July 2014 to June 2015 - DRAFT

INCOME

Carried Forward	44,184.77	Including funds committed but not spent
Annual Plan	20,959.00	
TOTAL INCOME	65,143.77	

EXPENDITURE

Members Salaries	10,005.00
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General Expenses

Conferences and Meetings	2,000.00	Costs for one member to attend CB Conference
Community Board Levies	166.68	
Other	100.00	
Total General Expenses	2,266.68	

Strategic Objectives

Martinborough Town Hall & Town Centre Precinct

2013_14 Town Hall Project	25,000.00	Carried forward from PY
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Our Young People

Youth Forum	500.00	Adi to submit budget if greater than \$500
School Holiday Swims	200.00	
School Holiday Programme	1,000.00	

Sense of Community

2013_14 Martinborough Banners	2,500.00	Carried forward from PY
Christmas Decorations / Competition	1,000.00	
Guy Fawkes	600.00	\$300 for 2013/14, \$300 for 2014/15

Pedestrian & Cycle Friendly

Funds for Vineyard Walkway	0.00	
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Community Assets

2013_14 Considine Park Bench	700.00	Carried forward from PY
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Contingency	500.00
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TOTAL STRATEGIC OBJECTIVES	32,000.00
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Financial Assistance

2013_14 Matherapa	200.00	Carried forward from PY
Nov grants	5,000.00	
May grants	5,000.00	

Total Financial Assistance	10,200.00
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TOTAL EXPENDITURE	54,471.68
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BUDGETTED SURPLUS/(DEFICIT)	10,672.09
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Martinborough Community Board Meeting – Mon 15th

YOUTH UPDATE

We are very busy planning at the moment, and trying to fit in with work

And school commitments of all the different ages;

We are working on four things;

1./The youth have applied for funding from us, a couple of them will present and explain tonight, we thought it would mean more to them if they presented it themselves since it's for them.

2./During the next holidays, they are planning a mud run in our lime quarry, lots of lovely mud to crawl over and through, a dam filled with crawlies and eels, a large hill that we have run a hose over for them to crawl up commando style.(hands and knees) and a firehose to wash them down before they get in cars to go home. (Anyone here want to have a go?)

3./Mathew Shackleton is organising a Thai kick boxing demo at the rugby club in conjunction with the Thai boxing 7 x womans world champion gym owner Kelly from Featherston, she is very keen to help get Martinborough youth involved. We would use abit of our money to fund some kids the \$5 fee and maybe abit for Mathew for petrol to take them.

4./A barbeque at Toast Martinborough in the square towards the end of it between 4 – 7 selling sausages and bottles of water for fundraising.

-----Original Message-----

From: Peter [mailto:plgeorge@xtra.co.nz]

Sent: Wednesday, 6 August 2014 2:31 p.m.

To: Adrienne Staples - Her Worship the Mayor

Subject: NzmcA

Hi Adrienne,

.. The purpose of my contact is to suggest that Martinborough be included in nzmcA motorhome friendly town scheme.

We believe that the entire Wairarapa area is really one entity and work together to encourage tourism so therefore both Carterton and Martinborough should be included. We are still working on Greytown but with a little more time this will also be ok. (dump station) The mft website is now up and running and will develop more as time passes.

I am involved in organising a safari rally commencing at the conclusion of WOW and finishing at the vans and vines rally the weekend of the Martinborough fair.

We will be travelling through out the district taking in many of the out of way sites as well as the local towns.

We hope to be working with destination Wairarapa to assist the visitors from all over the country. So far we have people coming from as far away as Kaitaia . They will no doubt stay for a while after the rally as well as attending WOW.

If the Martinborough community board wishes we would be wiling to meet with them to discuss the scheme.

I will be attending the nzmcA forum in Wellington this weekend so-will have the opportunity to hopefully further the progress.

We can follow this up with any further information you may require

Thanks

Cheers

Peter George

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