



Martinborough Community Board

Minutes 8 October 2012

- Present:** Pam Colenso (Chair), Heather Gibbs and Cr Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 8 October 2012 between 7.00pm and 7:40pm.

PUBLIC BUSINESS

1. APOLOGIES:

MCB RESOLVED (MCB 2012/51) to receive apologies from Adi McMaster, Jo Guscott, Cr Riddell and Mayor Staples.

(Moved Gibbs/Seconded Cr Stevens)

Carried

2. CONFLICTS OF INTEREST:

No conflicts of interest were declared.

3. PUBLIC PARTICIPATION:

There was no public participation.

4. COMMUNITY BOARD MINUTES/EXPENDITURE:

4.1 Martinborough Community Board Minutes – 27 August 2012

MCB RESOLVED (MCB 2012/52) that the minutes of the Martinborough Community Board meeting held on 27 August 2012 be confirmed as a true and correct record.

(Moved Cr Stevens/Seconded Gibbs)

Carried

4.2 Matters arising

The Martinborough CDEM Community Response Team had been put together and a meeting of the team was being organised.

4.3 Action items from previous meeting

The Community Board reviewed the action items and updates were provided.

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Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

- 4.4 Income and Expenditure Statement
MCB RESOLVED (MCB 2012/53) to receive the Income and Expenditure Statement to 31 August 2012.

(Moved Cr Stevens/Seconded Gibbs)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- 5.1 Officers' Report to Community Boards
MCB RESOLVED (MCB 2012/54) to receive the information.

(Moved Colenso/Seconded Gibbs)

Carried

- 5.2 Martinborough Swimming Pool Report
As the report was not available this agenda item was deferred until the November meeting.

6. COMMUNITY BOARD – COUNCILLORS REPORTS:

- 6.1 Town Centre Committee

Nothing to report.

- 6.2 Considine Park Committee

Mrs Gibbs reported that a working bee was being organised to tidy the track behind the Martinborough Camping Ground.

- 6.3 Martinborough Town Hall Working Group

Cr Stevens reported that the Town Hall centennial celebrations had been successful. A meeting of the Working Group was scheduled for the 10 October 2012 and new members had been organised in line with the Martinborough Town Hall Working Group Terms of Reference adopted by Council on the 19 October 2012.

The Community Board agreed to keep the upgrade of the Town Hall as a Community Board project. Progress was to be documented and retained as the project would be eligible for entry in the LGNZ Community Board Awards.

- 6.4 Martinborough Playground

Cr Stevens reported that the traveller still required installation and that the Lions would be assisting.

- 6.5 Other Reports

The Community Board expressed disappointment regarding the short time frame allowed for making comment on the proposed design for the new Martinborough toilets, as well as the lack of detail in the building specifications. Dr Dowds advised the toilets had been designed so they were vandal proof and fit for purpose.

The Community Board noted that Martinborough School would be organising

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the Martinborough Guy Fawkes display.

MCB RESOLVED (MCB 2012/55):

1. To donate an amount up to \$500 for the 2012 Martinborough Guy Fawkes celebration, subject to arrangements with Martinborough School.

(Moved Colenso/Seconded Gibbs)

Carried

2. Action 547: Write and thank the Martinborough Town Hall Ball Committee for organising a Town Hall fundraising ball; Heather Gibbs
3. Action 548: Write and thank the Martinborough Town Hall Committee, and Martinborough School for organising the Martinborough Town Hall centennial celebrations; Cr Stevens

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Martinborough Community Board
Action Items
From 8 October 2012**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
468	MCB	27-Aug-12	Action	Mark	Follow-up with Councils electrician regarding lights replacement in Martinborough Square to ensure everything is on-track	Open	5/11/12 Located faults in underground cables and have repaired. Still waiting on delivery of replacement light fittings.
471	MCB	27-Aug-12	Action	Mark	Provide the MCB with an update on the status of the Pony Club renewal of lease in Centennial Park and if possible provide a copy of the lease to the Board	Open	28.09.12. The current lease on record expired 31/06/2004. Following a letter from the Pony Club in June 2012, a new lease has now been drafted with boundaries yet to be confirmed, before submitting it to the Pony Club for their review. NOTE: Send lease to Heather Gibbs of MCB for review before it is signed. Draft lease is awaiting a plan to be updated, then can go to Heather Gibbs to review (HM)
546	MCB	8-Oct-12	Resolution	Paul	MCB RESOLVED (MCB 2012/55): 1. To donate an amount up to \$500 for the 2012 Martinborough Guy Fawkes celebration, subject to arrangements with Martinborough School. (Moved Colenso/Seconded Gibbs) Carried	Open	Awaiting advice/invoice from MCB or MBA School.
547	MCB	8-Oct-12	Action	Heather Gibbs	Write and thank the Martinborough Town Hall Ball Committee for organising a Town Hall fundraising ball	Actioned	
548	MCB	8-Oct-12	Action	Cr Stevens	Write and thank the Martinborough Town Hall Committee, and Martinborough School for organising the Martinborough Town Hall centennial celebrations	Open	Mrs Colenso advised this was to be carried forward

Martinborough Community Board					
Income & Expenditure to 31 October 2012					
		Jul-12	Aug-12	Sep-12	Oct-12
<u>INCOME</u>					
Balance 1 July 2012		38,078.79	38,078.79	38,078.79	38,078.79
Annual Plan 2011/13		19,020.00	19,020.00	19,020.00	19,020.00
Flag Money - Sold by The Mayor				34.78	34.78
TOTAL INCOME		57,098.79	57,098.79	57,133.57	57,133.57
<u>EXPENDITURE</u>					
Members' Salaries		683.32	1,366.64	2,049.96	2,733.28
Total Personnel Costs		683.32	1,366.64	2,049.96	2,733.28
Ngawai Plantings & Irrigation		1,500.00	1,500.00	1,500.00	1,500.00
Mathews - Materials for Picnic table		1,564.00	1,564.00	1,564.00	1,564.00
Total General Expenses		3,064.00	3,064.00	3,064.00	3,064.00
Donation to Town Hall					1,000.00
Total Grants		-	-	-	1,000.00
TOTAL EXPENDITURE		3,747.32	4,430.64	5,113.96	6,797.28
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE		53,351.47	52,668.15	52,019.61	50,336.29
<u>LESS: COMMITMENTS</u>					
Salaries to 30 June 2013		7,721.68	7,038.36	6,355.04	5,671.72
Funds for walkway		5,000.00	5,000.00	5,000.00	5,000.00
Tora Picnic table and concrete				2,330.00	2,330.00
Total Commitments		12,721.68	12,038.36	13,685.04	13,001.72
BALANCE TO CARRY FORWARD		40,629.79	40,629.79	38,334.57	37,334.57

MARTINBOROUGH COMMUNITY BOARD

19 NOVEMBER 2012

AGENDA ITEM 5.1

OFFICERS' REPORT

Purpose of Report

To update members on the Corporate Support, Planning and Environment and Infrastructure and Services Group activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

Corporate Support Group

1. Executive Summary

The statutory audit has been the focus since the last Council meeting.

The audit team of four to six has completed their field work (at the time of writing) and the Statutory Annual Report will be adopted at this Council meeting.

Apart from the matters raised in the memo sent out earlier, there were no material changes raised by the audit team.

We have appointed Susan Mitchell as Records and Archives officer, who takes over from Gay Reed following Gay's retirement.

2. Discussion

2.1 Operating System Replacement

The operating system replacement continues as planned with all key modules installed and running. Additional training will take place over the next few months to ensure we get the best out of the system.

2.2 Annual Report for the year ended 30 June 2012

The Annual Report for adoption will be tabled.

Apart from the changes signalled in my earlier memo, no other material changes are required.

2.3 Monthly Financial Statements

Financial statements for the three months ended 30 September are presented for review.

Also included are financial statements for the two months ended 31 August for the record.

2.4 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 10 September 2012, and excludes multi ownership Maori land.

Date	Amount \$'000	Number	Days since instalment due	SWDC component \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767

The fragility of rate arrears has unfortunately reared its ugly head. I have no view on why this instalment has increased, however we will be pursuing the outstanding amounts as usual.

An updated report was tabled.

2.5 Recommendation from Maori Standing Committee

The following recommendation was received from the Maori Standing Committee. If Council endorse the recommendation then Infrastructure and Services would assess that section of Cape Palliser Road to see how it could best be altered and whether there were any archaeological implications associated with removing the cattlestop, smoothing the bump in the road and making provision for two traffic lanes.

MSC RESOLVED (MSC 2012/41) to recommend to Council that the cattlestop on Cape Palliser Road at the Ngawi washpool be removed for safety reasons.

(Moved Te Whaiti/Seconded Te Maari)

Carried

Contact Officer: Paul Crimp, Group Manager Corporate Support

PLANNING & ENVIRONMENT GROUP REPORT

1. Planning

1.1 Resource Consents

1.1.1. *Consent statistics*

Officers received 23 consent applications since 1 September 2012. 19 consents were approved since 1 September, all within the statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors and Community Board members, so consent details are not listed here.

1.1.2. *RC 4028 Paterson*

Council received an application to operate a child care centre at 21 Wood Street (the old Puzzlewood site). A hearing has been set down for this application on 29 October 2012. However, the applicant and affected parties are working on mediation and a positive outcome could mean a hearing would not be required.

1.2 Policy

1.2.1. *Coastal Reserves Management Plan*

Work on the Coastal Reserves Management Plan (CRMP) is underway and officers are seeking input from Councillors, Community Boards, and the Maori Standing Committee. Officers plan to have a draft document ready for Council's approval to release it for public notification by the end of 2012.

1.2.2. *Bylaws*

The South Wairarapa District Council bylaws are now finalised. The bylaws had been on hold while Carterton District Council decided whether they wanted to be part of the process. They have since opted out. SWDC and Masterton District Council (MDC) have confirmed minor corrections and the bylaws will be publicly notified in the first week of November 2012. MDC will administer the notification process on our behalf.

1.2.3. *Water Race Bylaw*

The Three Waters Focus Group has suggested we delay work on the Water Race Bylaw until some other parallel work streams are sufficiently advanced, including Michael Hewison's (Eastern Consulting Ltd) engineering work.

1.3 Compliance

1.3.1. *51 Ferry Road, Martinborough*

Council officers abated the owner of 51 Ferry Road for relocating a dwelling without resource consent or building consent. The owner did not comply and was sent a prosecution notice from the courts. This resulted in the owner applying for retrospective resource and building consents. Council officers have elected to carry on with the prosecution.

1.3.2. *Boundary Road, Featherston*

The owner of a property on Boundary Road, Featherston, opposite the sawmill, was issued with an abatement notice for failure to keep long grass and weeds

under control, causing a potential fire hazard to neighbouring houses and businesses, and a breach of amenity standards under the RMA. The deadline to rectify those issues has passed and Council officers are seeking legal advice for the most cost effective way to access the property and clean it up.

2. Building

2.1 Building consents

Processing statistics for: 1 September 2012 – 30 September 2012

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	24	105	32	N/A
Consent processing performance (within 20wd's)	96.15%	96.74%	97.14%	90%
COA processing performance	0%	0%	0%	N/A
CCC processing performance	100%	98.55%	100%	100%

Consents granted by project: 1 September 2012 – 30 September 2012

Code	Type	Avg. Duration (Days)	No. of consents	Value
	New Old People's Homes	N/A	1	400,000
	Hotels - Alterations & additions	N/A	1	80,000
	Demolition - Dwellings only	N/A	1	13,340
	Motor Camp Facility	N/A	1	26,000
	Workshop - e.g. electrical or vehicle rep	N/A	1	450,000
	Implement Shed - farm building	N/A	2	29,000
	Garage	N/A	1	18,000
	Dwelling - unattached	N/A	7	1,163,000
	Dwelling - alterations	N/A	4	40,500
	Dwelling - relocation	N/A	3	60,000
	Alterations - dwelling	N/A	1	18,000
	Certificate of Acceptance	N/A	1	10,000
		N/A	24	2,307,840

COA Certificate of Acceptance

CCC Code Compliance Certificate

Building consent numbers from 1 July 2012 to 16 October 2012 show as 105. For the same period the year before the number was 98.

2.2 Enforcement

None to report.

2.3 Policy

None to report.

2.4 Other matters

Due to staff absences, a new staff member, training courses and a new computer system being introduced there is a high level of work within the building department. These issues had the sum effect of creating a backlog of work. The building team are under a lot of pressure to maintain the required service levels but considering the above the building department has maintained a very good level of performance and have been congratulated for the hard work.

3. Environmental Health

3.1 Liquor Licensing

10 Liquor licenses were issued in September 2012.

Council officers are currently working with both Carterton and Masterton District Councils to update and standardise the liquor licensing forms for the Wairarapa.

3.1.1. Alcohol Reform Bill Update

The Minister has given a commitment that the Alcohol Law Reform Bill will be passed in 2012.

3.2 Food Bill update

There has been no further update on progress with this Bill.

3.3 Food Hygiene Regulations

A steady interest continues in premises opting to change from the Food Hygiene Regulations to the new risk based Food Control Plan in preparation for the Food Bill being passed. This creates a significant extra work resourcing for staff; however longer term, this will be beneficial for Council to ensure that procedures and systems are in place prior to the commencement of the Bill.

To date 17 premises are currently operating fully under a Food Control Plan VIP, 4 of these are newly exempted premise.

1 full audit and three pre audits have been completed.

3.4 Noise control

13 noise complaints were received during September 2012

Twelve for Featherston and one for Greytown.

3.5 By-laws and animal control

3.5.1. Dog and stock control

Incidents reported

Attack on Persons

Martinborough	1	Featherston	0	Greytown	0
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Found Dogs

Martinborough	2	Featherston	1	Greytown	0
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Lost Dogs

Martinborough		Featherston	5	Greytown	0
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Rushing Aggressive	Martinborough 0	Featherston 0	Greytown 0
Wandering	Martinborough 0	Featherston 4	Greytown 3
Welfare Concerns	Martinborough 0	Featherston 0	Greytown 0
Stock	Martinborough 1	Featherston 1	Greytown 1
Total Overall	Martinborough 4	Featherston 11	Greytown 4

3.6 Dog Registration:

The registration process is coming to a conclusion with the first infringement notices being issued to dog owners that have not registered their dog(s) by 1 August 2012.

3.6.1. Dog registrations as at 17 October 2012

Registered 2674 Unregistered 93 Total number of dogs 2767

Contact Officer: Glenn Bunny, Group Manager Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. New Contracts

Council's new contracts have been in place for one month without disruption to service. There is still work to be done on systems and ITC on an ongoing basis and will be required ongoing to improve and decrease councils in-house involvement.

The acceptance of the contract for the provision of two toilets (Martinborough and Greytown) was signed off on the 16th Of October. An excellent price was obtained through negotiation and the design aspects covered to ensure a complementary theme in harmony with existing features.

2. Consents

2.1 Compliance Requirements

Annual Compliance reporting received so far with current consented activity indicates a high level of technical and environmental non-compliance across the range of consent. This has been reported in the draft Annual Report for 2011/2012.

2.1.1. Wastewater

A workshop was held on 4th October 2012 with the Greater Wellington Regional Council consents team and advisors. The meeting aimed to develop a mutual understanding of the direction needed to achieve consent renewal at Councils three treatment sites. Officers were advised that a clear strategic direction with an early commitment to improvement works (meeting the requirements of Section 017 RMA) was required and should result in the acquisition of long term consents for the three sites.

Perception Planning have been disengaged and Geange Consulting Ltd is providing planning advice and heading up the processes and officers are aiming to have two of the three consent applications back to Regional Council by Christmas.

Further in river adverse effects (of the wastewater discharges) reporting is required to confirm improvement/treatment selection at each site. This work is now under way the results of which will be available to support the consent application either as submitted or as supplementary evidence at a hearing. Council will have to commit some capital expenditure within the consent applications to deliver improvements early within the consent term.

Based on current information, full land disposal at Featherston may become the key early deliverable whereas at the Martinborough site a composite land/ river discharge option is a more likely solution in the medium term. Storage may need to be provided at the Featherston site.

Sludge surveys are in progress for both the Martinborough and Featherston sites to be completed in November. Additional consents for sludge disposal may need to be acquired depending upon the disposal approach.

Preliminary capital expenditure requirements for the three sites will be reported to Council prior to the end of the year to establish funding requirements for the forthcoming Annual Plan over the 2013/14 and 2014/15 years.

2.1.2. Water Takes

Council has secured a 25 year term for Greytown but had to accept a reduced allocation of 900,000m³ per year. Officers are comfortable with the reduction in annual allocation as the Greytown bore will only function as a frontline source in times of emergency.

There are no changes to daily take and the rate of take. If the Waiohine River flows reduce to certain levels water conservation measures need to be introduced but these are not expected to be any more onerous than what the Council might apply in summer drought conditions as a matter of routine.

Herricks Bore (Martinborough Water Supply) consent renewal for the same term is in process with some adjustment being sought on the consent conditions prior to finalisation.

2.1.3. Land Fill Consent

The Martinborough landfill consent application is still in progress with information regarding the green-waste operation still to be collated to assist with the final application.

2.2 Wastewater

2.2.1. Operations

Greytown and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with no non-compliance issues reported.

At the Martinborough wastewater treatment plant site, a breach of the resource consent detected in June and August 2012 occurred resulting in non-compliance with the current consent conditions. The abatement notice for this breach has now been withdrawn following the receipt of complying E Coli test results and no further regulatory action is anticipated..

Three pipeline blockages were reported and rectified during the period (two of these related to the caravan dump points at Martinborough and Greytown).

2.2.2. Caravan Dump Point Greytown

The NZ Motor Caravan association has approached Council with concerns with the viability of this facility and in particular the safety issues for exiting vehicles onto SH 2.

The Association has suggested that to eliminate the hazard of having to reverse onto SH 2 the land owned by the Council between the Arbour Reserve and West

Street be made available for facility exit access if it was available for the purpose.

Further the Association has expressed an interest in leasing this section as a possible POP (park over property). Further discussion is required with the Association and others to establish what this might mean in terms of impacts to adjoining property.

Officer will report in more detail including a consideration of other options that might be worthy of consideration to the December Council meeting.

2.3 Water Supply

2.3.1. Operations

Martinborough and the Featherston/ Greytown Treatment Plants operated routinely throughout the period.

The emergency bore in Greytown was activated during the period between 8th and 13 September whilst the Waiohine River was in flood allowing treated water to be distributed to Featherston during the river outage period.

Community water usage records and trending is attached for Council's information in Appendix 2. Greytown bore was used from 8 Sept to 13 September. The water consumption data is up to date and worth noting that the last five months have been lowest water consumption on the graph.

2.3.2. Capital

The new production well near the Waiohine UF Plant is now drilled and cased. Screen installation has been completed and flow and quality testing concluded.

Government subsidy to upgrade the water supply for Featherston is still available if Council wishes to apply for assistance. An application for improvement work would need to be lodged by February 2013 in time for the next funding round and the subsidy rate is expected to be 65%.

Officers will provide a proposal and some likely project costs and outcomes for Council's consideration in December.

2.4 Water Races

Water races operated normally during the period with several blockages reported and attended to

The review of water races generally is underway with specialist assistance having being sought to establish what capacity and flexibility exists for alternative uses of the water race systems. In addition the Moroa Water race bylaw has been revised and extended to include the Longwood system.

This draft bylaw will be available for public consultation once the specialist reporting can be considered further.

2.5 Waste Management

2.5.1. Operations

Operations continued on a routine basis throughout the period. Waste export and recycling tonnage data for the period is attached in Appendix 3.

2.5.2. E-Waste Collection Region Wide

Two substantive proposals have been received and are under consideration by Masterton District Council. They are applicable to the Carterton and South Wairarapa Districts and the objective is to engage a single provider with a common disposal fee structure based on the ECN model and the same level of service across the three Councils.

Please refer to the separately attached report.

3. Roding

3.1 Roding Maintenance – Oldfield Asphalts

Over the last two or three weeks the unsealed roads have improved greatly as they have dried out. There was a period about mid to late September when some of our unsealed roads had many potholes that could not be repaired because of the continuous wet weather.

Also attributed to the wet winter are the numerous slumps and slips on the White Rock and Hinakura Roads. Oldfields were filling slumps on Ushers Hill on the White Rock Rd on an almost daily basis.

Oldfields have also been busy with emergency works on Cape Palliser Rd at Te Kopi, placing boulders to reduce wave erosion. Some of this work is permanent and other works will need modification once we have more rock on site.

The other major activity for the next few weeks is pavement repairs on those sections of road to be resealed early next year.

4. Parks and Reserves

4.1 Property Parks and Reserves Maintenance – City Care

City Care has been on site for nearly a month and has been concentrating on getting the mowing under control.

Weed spraying of all parks and street will occur over the next three to four weeks.

5. Property and Facilities

With the absence of a property officer the details will be reported next month regarding occupancy and details.

6. Libraries

6.1 Statistics all Libraries

Refer Appendix 1 for statistics:

- Transactions
- Issues

7. Appendices

Appendix 1 – Library Statistics

Appendix 2 – Monthly Water Usage

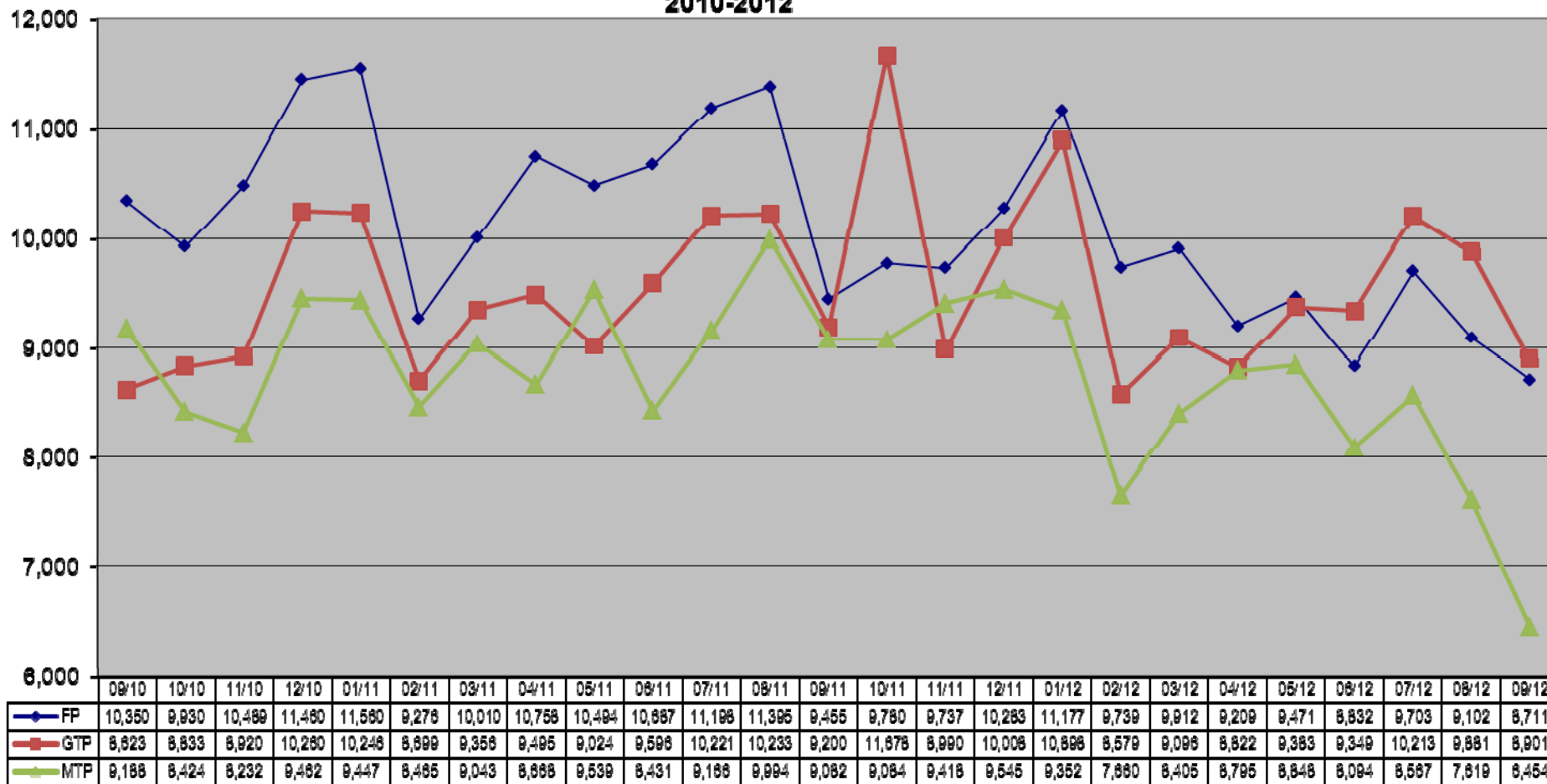
Appendix 3 – Waste Exported to Bonny Glenn Including Recycling

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

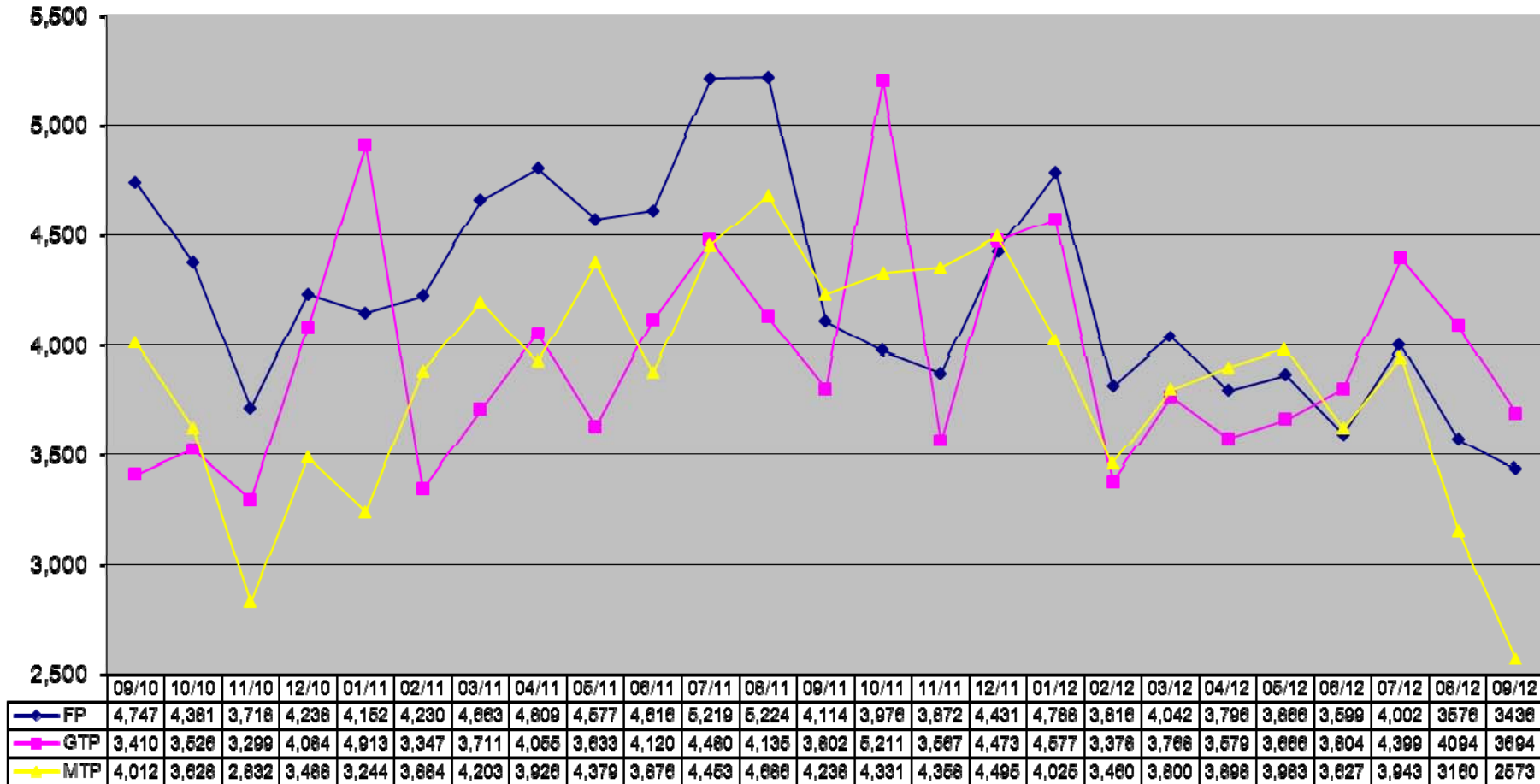
Reviewed by: Dr Jack Dowds, Chief Executive Officer

Appendix 1 – Library Statistics

**Transactions (excluding Council functions) for Featherston, Greytown and Martinborough
Libraries
2010-2012**

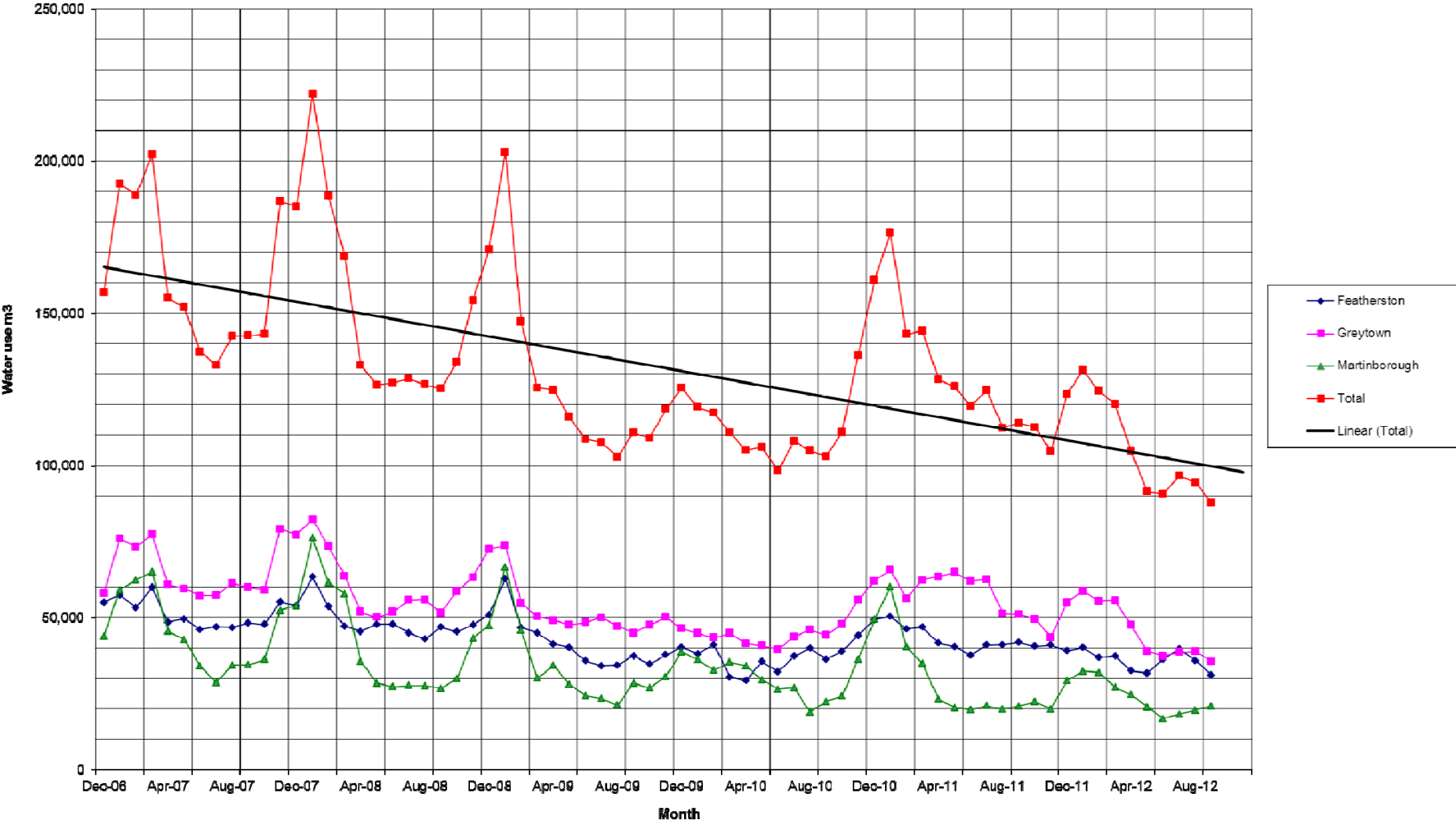


Issues: Featherston, Greytown and Martinborough Libraries: 2010-2012



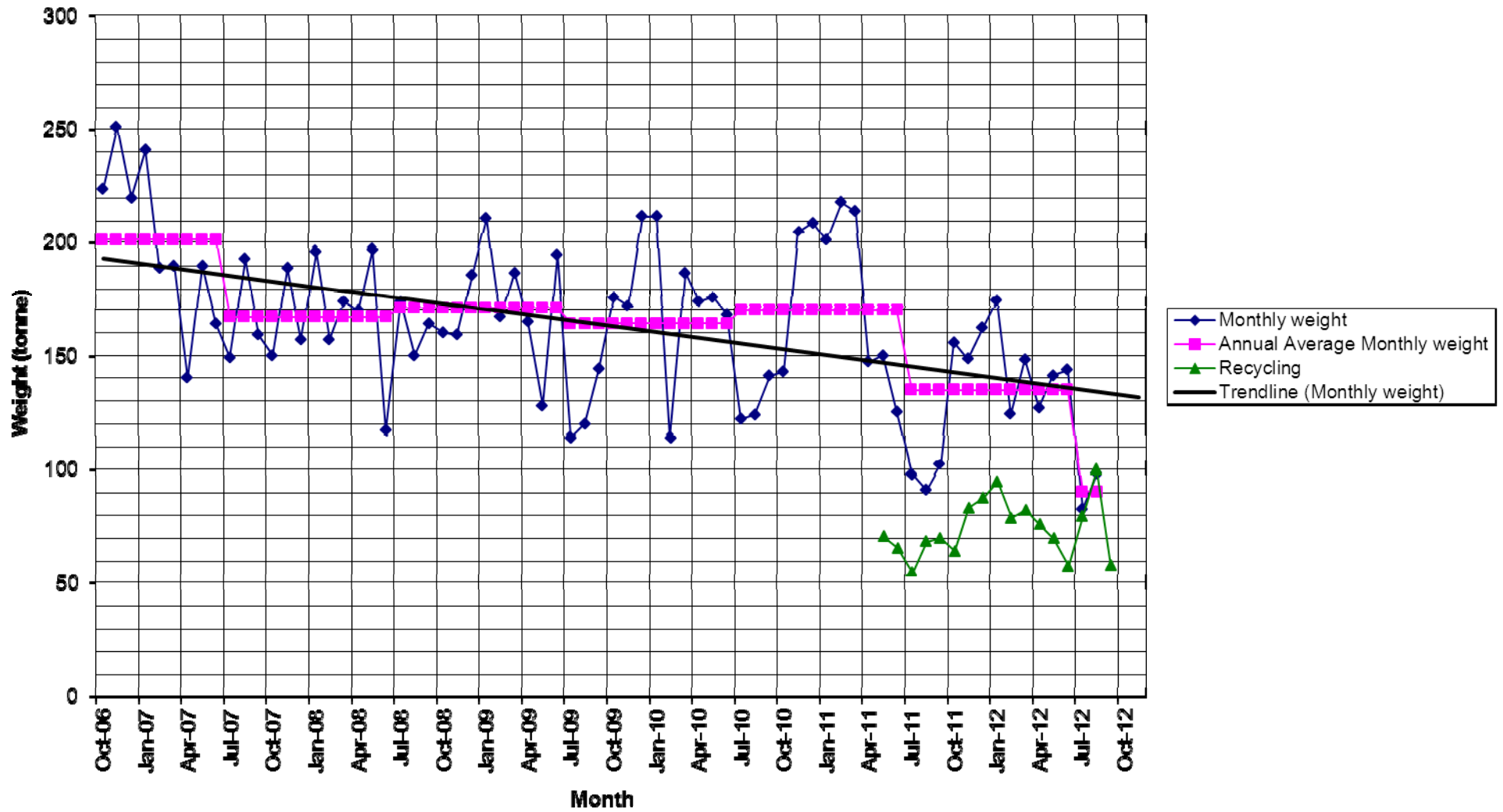
Appendix 2 – Water Usage

Water use South Wairarapa District Council



Appendix 3 – Waste Exported to Bonny Glenn Including Recycling

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



MARTINBOROUGH COMMUNITY BOARD

19 NOVEMBER 2012

AGENDA ITEM 5.2

SCHEDULE OF ORDINARY MEETINGS 2013

Purpose of Report

To provide members with the proposed schedule of ordinary meetings for Council, community board and committees for 2013.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*
2. *Adopt the 2013 schedule of ordinary meetings for Martinborough Community Board.*

1. Background

Each year Council adopts a schedule of Council, committee and community board meeting dates for the coming twelve month period.

Council adopted the attached schedule on the 31 October 2012. Individual community boards and the Maori Standing Committee should now adopt the attached calendar.

2. 2013 Calendar

2.1 6-weekly Cycle

Council, community boards and committees are meeting on a 6-weekly cycle. The proposed calendar in Appendix 1 retains this cycle.

The gap between community board, committee and Council meetings has been retained in order for minutes and recommendations from committees and community boards to be included in the Council agendas.

2.2 2013 Election Year

2.2.1. Office of the Auditor General Advice

The following advice has been provided by the Office of the Auditor General.

The general practice in the local government sector is to treat the three months before the election as the pre-election period, during which

additional protocols may be needed. There are some simple principles that need to be balanced in any pre-election period:

- Council staff need to maintain their neutrality.
- The public funds that councils administer should not be used for electioneering or to benefit one candidate over another.
- Councillors are still in office during the election campaign and remain responsible for the activities of the organisation.
- Ordinary business has to continue despite the election, which includes ongoing communication with the (voting) public.

Based on the above advice, a Council meeting has been scheduled for the 18 September in which ordinary business may be addressed. As the community board meetings would normally be scheduled less than 1-week prior to the elections (12 October 2013), these meetings have not been scheduled.

2.2.2. Declaration of Election Results

Election results will be declared between the 14 - 23 October 2013.

It is a requirement of the Model Standing Orders for Meetings of Local Authorities and Community Boards to give not less than 7 days notice of a meeting. Setting the 30 October 2013 as the first meeting of the triennium is tight, but should be achievable. An early swearing-in date allows for one additional Council meeting to be held before the end of the year.

2.2.3. First Meeting of the Triennium Following Swearing-in

The Model Standing Orders for Meetings of Local Authorities and Community Boards makes provision for the first meeting or a schedule of meetings to be adopted by the Local Authority at the first meeting of the Triennium. Thus no regular meetings of Council apart from the swearing-in meeting have been identified in the schedule attached in Appendix 1 at this time.

2.3 Time of Meetings

It is proposed that the meeting times previously adopted remain the same unless specific request for change is received.

2.4 Focus Group Meetings

Focus Group meetings are held on a as needs basis, no meeting times have been set.

2.5 Legal Implications

There are no legal implications associated with adopting the attached schedule of meetings.

2.6 Financial Considerations

There are no financial implications.

3. Supporting Information

3.1 Long Term Plan - Community Outcomes

Adoption of the proposed schedule contributes to successfully running the Governance/Leadership/Advocacy significant activity. This in turn contributes to all of the South Wairarapa District Council Community Outcomes.

- Healthy & Economically Secure People
- Educated and Knowledgeable People
- Vibrant and Strong Communities
- Sustainable South Wairarapa
- A place that's accessible and easy to get around

4. Appendices

Appendix 1 – Proposed Schedule of Ordinary Meetings 2013

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Group Manager Corporate Support

Appendix 1 – Proposed Schedule of Ordinary Meetings 2013

***SOUTH WAIRARAPA DISTRICT COUNCIL
PROGRAMME OF COUNCIL, COMMUNITY BOARD AND COMMITTEE MEETINGS 2013***

MEETING	TIME	DAY	JAN 2013	FEB 2013	MAR 2013	APR 2013	MAY 2013	JUN 2013	JULY 2013	AUG 2013	SEP 2013	OCT 2013	NOV 2013	DEC 2013
Martinborough Community Board	7.00PM	Mon	28		11	29		10	15	26			4	
Featherston Community Board	6.00PM	Tues	29		12	30		4	16	27			5	
Greytown Community Board	7.00PM	Wed	30		13		1	5	17	28			6	
Maori Standing Committee	6.00PM	Mon		4	18		6	17	22		2		11	
COUNCIL	9.30AM	Wed		20		3	15	26		7	18	30		
Policy and Finance Committee	Follows Council	Wed		20		3	15	26		7	18	30		

- NOTES:**
1. The dates of all other meetings will be separately notified.
 2. Wellington Anniversary Day: Monday 21 January 2013
 3. Waitangi Day: Wednesday 6 February 2013
 4. Easter: Good Friday 29 March 2013 and Easter Monday 1 April 2013
 5. Queens Birthday: 3 June 2013
 6. Anzac Day: Thursday 25 April 2013
 7. Labour Day: Monday 28 October 2013

MARTINBOROUGH COMMUNITY BOARD

19 NOVEMBER 2012

AGENDA ITEM 5.3

DISTRICT SWIMMING POOL UPDATE

Purpose of Report

To update members on the decision regarding the district swimming pools as discussed at Council on the 31 October 2012.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*
2. *Resolve that Pain Farm fund suitable pool covers.*

1. Background

Included in the Council agenda for 31 October 2012 was a report to Council outlining a number of recommendations for the future of the district swimming pools and supported by a report from Opus Consultants.

Following discussion at the Council meeting, the next steps as outlined in paragraph 2 of this report were agreed.

2. Where to From Here

Officers expect to progress Council direction as follows:

- Workshops will be held with all community groups with an interest in the swimming pools to determine the best future approach to aquatic facilities in the South Wairarapa.
- Public consultation on an approach or options as found suitable by community groups will occur as part of the Annual Plan process.
- Pool maintenance for the 2012/2013 season will be prioritised by Council pool contractors.

3. Pool Covers

The MCB wishes the Martinborough pool be fitted with functional, easy to use, pool covers.

The old, existing covers have proven to be difficult to use, which has resulted in the pool not maintaining an optimal heating level.

It is recommended Pain Farm funds be used to purchase these covers, and that Officers investigate and advise MCB on the best option.

Due to the timing of the MCB meetings, Officers will discuss the options with the Chair to allow suitable covers to be in place in good time.

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Group Manager Corporate Support

From: Ian Richards - Roading & Reserves Manager
Sent: Tue 10/30/2012 10:45 a.m.
To: Councillor Julie Riddell
Cc: Jen Olson - Resource Management Officer
Subject: RE: Martinborough Memorial Square Reserve

Good morning Julie

Point 1 - Ed Martin produced a report in March 2011 on the management of trees in the Martinborough Square. I have discussed the report with him, It details the removal of deadwood, some thinning of branches, and recommends the complete removal of seven trees. Ed suggested that the removal of the trees has a higher priority than the pruning. The Martinborough Square Management plan allows us to implement work recommended by an arborist. Are the community groups familiar with Ed's report, and are they happy for Ed to go ahead with the removal of the trees? Naturally we would have this done after Toast Martinborough.

Point - 2 | The kerb extensions off the square for Oxford St and Cambridge Rd were probably part of the old plan for the development of the square and were not done because there was insufficient budget allocation to complete the work. I have spoken to Jen Olsen and confirmed that these kerb extensions have been missed off the new Martinborough Square Development Plan. Jen thinks that they can be easily added which still leaves us with the consideration of financial allocation.

For the 2012 2013 financial year the total capital works budget for reserves is \$56,650 which has to be spread over several development plans which in Martinborough also includes Considine and Centennial Park. I estimate that the two kerb extensions would cost \$4500 and I guess that Ed Martin's charges for the tree removal would be a similar amount. I think that it is reasonable to spend \$10,000 of this years annual allocation in Martinborough but suggest that we complete the arborist work first.

Steve MacArthur will investigate the P & K pedestrian crossing and see what improvements can be made re mobility scooters and wheelchairs.

Regards

Ian Richards
Roading & Reserves Manager
South Wairarapa District Council

From: Councillor Julie Riddell
Sent: Thursday, 25 October 2012 9:33 a.m.
To: Ian Richards - Roading & Reserves Manager
Cc: Mark Allingham - Group Manager Infrastructure Services; Member Pam Colenso; Councillor Maxwell Stevens
Subject: Martinborough Memorial Square Reserve

Ian

At last night's meeting of the Community and Town Square Committees there were two issues raised for your consideration and report please:

1 There is tree maintenance required in the Town Square. Has this been scheduled with local Arborist Ed Martin, and when will it be carried out?

2 Pedestrian Crossing widening/kerb extensions off the Square for Oxford Street, Cambridge Road and P & K crossings to allow for mobility scooters and wheelchairs etc. When can we expect to see this work completed?

We look forward to your response.

Kind regards
Julie

MATHARAPA 2012

Back to usual participation levels and at a sparkling new venue, the 2012 Wairarapa Mathematics competitions were once again a tremendous success.

The spacious Wairarapa College Hall has proven to be a fantastic venue with plenty of room for the competitors and spectators alike. As with last year the extended programme gave more time for the competitors on each section. Setting up was completed early on Tuesday morning and the competitions began at 11am.

18 teams arrived at 11am on Tuesday August 14th, eager to do battle in the Year 5/6 North rounds – 1st place went to Douglas Park School, 2nd place to Masterton Primary School & 3rd place to Opaki School.

At 1.30pm it was the turn of the Year 9's [24 teams]– Rathkeale had amazing, unprecedented success taking out all three places !!

At 4pm it was the turn of the Year 10's – 23 teams enjoyed an hour and a half of challenges with St Matthews triumphing, Wairarapa College 2nd and Kuranui College in 3rd place

So 65 teams, approximately 195 students went through on the Monday session -it was a great start to National Mathematics Week.

Tuesday morning saw the first of three sessions kick off with Years 5&6 South pupils being challenged to basic arithmetic, mental calculations and puzzles.

From a pool of 17 teams the winners were :- 1st Gladstone School, 2nd Dalefield, 3rd South End School.

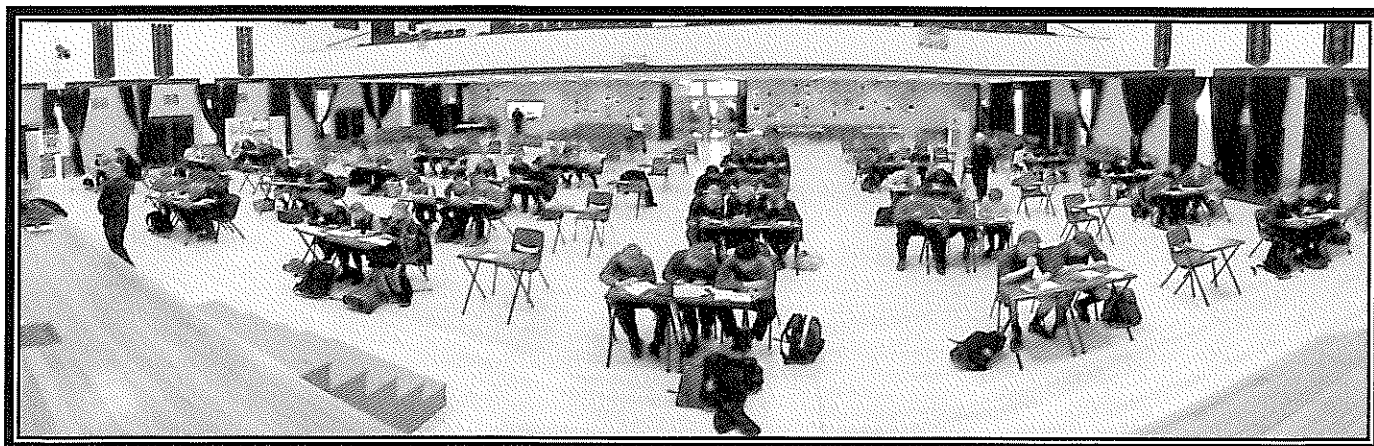
Another 26 teams took their seats at 12 noon for the Year 7 competition. More frantic equation solving, geometry and brainstorming ensued.

The winners were :- 1st St Matthews with Masterton Intermediate School 2nd and Greytown School 3rd .

Year 8 pupils rounded off a busy day with their round of questions starting at 2.30pm – individual computations, team "runner" maths questions and spatial challenges kept them very engrossed for their competition. From a group of 27 teams the winners were :- 1st Dalefield School, 2nd Lakeview School and 3rd were the Hadlow Fractions.

In all some 405 students from every corner of our region came and enjoyed competing against their peers – what a success !!

Prizes ranging from wooden Soma cubes to Casio graphical calculators were awarded.



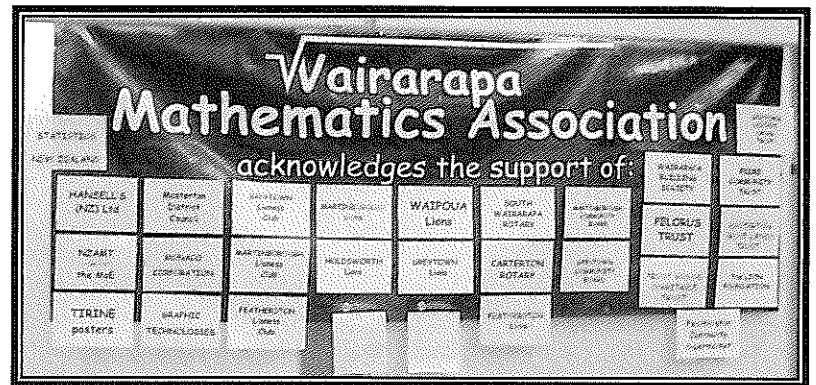
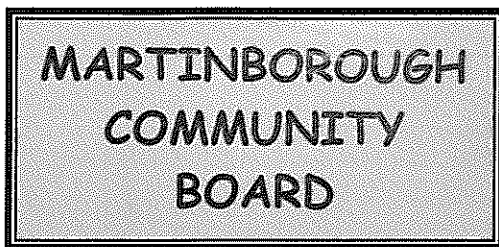
Refreshments in the form of a drink of Vitafresh and a biscuit are supplied at the end of competition while the final results are being computed.

Whilst the winners and place-getters are recorded here the real emphasis is on participation and every competitor goes home with a certificate acknowledging that they have represented their school. Every student also receives a bag of goodies by which to remember the day.

Our thanks go to the participating schools for releasing staff to accompany the students. Thank you to any parents who were given a job and did it willingly. Thanks also to the senior students who gave freely of their time to act as markers.

A special thank you to the secondary schools who bore the cost of releasing teachers in order to see that the sessions ran smoothly.

Each participating school pays a small annual subscription but the bulk of the running costs and prizes are only able to be purchased with the generous assistance of the following contributors.



Our deepest thanks go to the following sponsors without whom this competition could not be run so generously and successfully :

THANK YOU

Featherston , Martinborough, Holdsworth and Masterton Waipoua Lions Clubs

Featherston and Martinborough Lioness Clubs

South Wairarapa and Carterton Rotary Clubs

Featherston and Martinborough Community Boards

Masterton Trust Lands Trust and Greytown District Trust Lands

The Wairarapa Building Society, Trust House Charitable Trust

The Prime Community Trust , Pelorus Trust and the Lion Foundation

Eastern & Central Community Trust

The NZ Association of Mathematics Teachers via the MoE

Statistics NZ , the Westpac Bank

Mr Derek Smith of Graphic Technologies & Monaco Corporation

Hansell's (NZ) Ltd & Featherston Community Supermarket