

# DECLARATION BY MEMBER

I **FIONA BEATTIE** declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Martinborough Community the powers, authorities, and duties vested in or imposed upon me as a member of the Martinborough Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Martinborough this 22<sup>nd</sup> day of June 2015

**Signature**.....

In the Presence of:

.....  
*Paul Crimp, Chief Executive*



## Martinborough Community Board

### Minutes 11 May 2015

- Present:** Lisa Cornelissen (Chairperson), Pam Colenso, Victoria Read, Cr Julie Riddell (from 6:50pm) and Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples and Suzanne Clark (Committee Secretary).
- Also in Attendance:** Archdeacon May Croft and Alan Maxwell (Youth Ministry Development Worker).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 11 May 2015 between 6:30pm and 8:15pm.

#### PUBLIC BUSINESS

##### 1. APOLOGIES

*MCB RESOLVED (MCB 2015/19) to receive apologies from Paul Crimp.  
(Moved Cornelissen/Seconded Colenso)*

Carried

##### 2. CONFLICTS OF INTEREST

Pam Colenso declared a conflict of interest with the application for financial assistance from the Lake Ferry RSA as Pam was secretary for the Martinborough RSA.

##### 3. PUBLIC PARTICIPATION/PRESENTATIONS

###### 3.1 Archdeacon May Croft and Allan Maxwell

Archdeacon May Croft gave the background to employing a shared full time youth worker who would be working across Featherston and Martinborough. Allan Maxwell said he would be connecting with the community with the aim of recruiting leaders who can build relationships with the youth. Martinborough held fortnightly sessions for intermediate aged youth followed by a group targeted at college age youth. Volunteers and finances were required to support the venture.

##### 4. COMMUNITY BOARD MINUTES/EXPENDITURE

###### 4.1 Martinborough Community Board Minutes – 30 March 2015

*MCB RESOLVED (MCB 2015/20) that the minutes of the Martinborough Community Board meeting held on 30 March 2015 be received and confirmed as true and correct.*

*(Moved Cr Stevens/Seconded Read)*

Carried

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#### 4.2 Matters Arising

Vicky Read discussed progress with the Wairarapa Council's broadband application for funding and informed the Community Board that they would be asked to assist with stakeholder meetings.

#### 4.3 Action Items From Previous Meeting

Members discussed the action items and updates were provided.

*MCB NOTED:*

1. Action 285: Make repairs to the concrete around the Martinborough Square cenotaph and repoint the names; M Allingham

#### 4.4 Income and Expenditure Statement to 31 January 2015

*MCB RESOLVED (MCB 2015/21)* to receive the Income and Expenditure Statement to 31 March 2015.

*(Moved Cornelissen/Seconded Cr Stevens)*

Carried

#### 4.5 Pain Farm Financial Statement to 31 March 2015

*MCB RESOLVED (MCB 2015/22):*

1. To receive the Pain Farm Financial Statement to 31 March 2015.  
*(Moved Cr Riddell/Seconded Colenso)*
2. Action 286: Request the Pain Farm supervisor provide a report on a quarterly basis with the next report to be available for the 3 August 2015 meeting; M Allingham
3. Action 287: Provide a Pain Farm financial statement on a quarterly basis with the next report to be available for the 3 August 2015 meeting and the CEO to attend meeting to explain the expenditure items; P Crimp
4. Action 288: Send an email to the MCB identifying what the Martinborough Playground expenditure of \$5,429.04 is for and when approval was given; P Crimp

Carried

### 5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS

#### 5.1 Archdeacon May Croft and Alan Maxwell

Cr Julie Riddell undertook to assist Mr Maxwell make an application for financial assistance to the Community Board which outlines the Martinborough youth programme plan and associated costs.

The Community Board agreed to gift Rangatahi II Rangitira Martinborough the \$152.17 given as a loan for fundraising under resolution MCB2014/75.

*MCB RESOLVED (MCB2015/23):*

1. To consider an out-of-cycle financial assistance application from Alan Maxwell, Youth Ministry Development Worker.

*(Moved Cornelissen/Seconded Cr Stevens)*

Carried

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2. Action 289: Write to Deb Davidson advising that the funds allocated to Rangatahi II Rangitira by Martinborough Community Board will not be carried forward to the next financial year. The group may apply for project funding for 2015/2016 projects as they are developed; P Crimp
3. Action 290: Combine the Rangatahi II Rangitira Martinborough \$1,000 commitment with the \$475.91 youth forum commitment and label 'Youth Funding'; P Crimp

## 6. OPERATIONAL REPORTS – COUNCIL OFFICERS

### 6.1 Officers' Report to Community Boards

*MCB RESOLVED (MCB 2015/24)* to receive the Officers' Report to Community Boards.

*(Moved Colenso/Seconded Cornelissen)*

Carried

### 6.2 Martinborough Community Board Vacancy

Members agreed that Lisa Cornelissen and Cr Julie Riddell would conduct an interview of two members of the community interested in the vacancy and make a recommendation to the Board for appointment.

*MCB RESOLVED (MCB 2015/25):*

1. To receive the information.
2. That the extraordinary vacancy would be filled by appointment at its next meeting on the 22 June 2015.
3. That Lisa Cornelissen develops an interview process and suitable questions to assist in appointment selection.

*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

## 7. COMMUNITY BOARD/COUNCILLORS REPORTS

### 7.1 Martinborough Community Board Vacancy

Item discussed under agenda item 6.2.

### 7.2 Waihinga Centre

Vicky Read reported that community fundraising had reached \$1.31M and was continuing. The result of the funding request to NZ Lotteries would be known by early June 2015.

### 7.3 Kitchener/Princess Streets Intersection

*MCB NOTED:*

1. Action 291: Request that stop signs are placed at the Kitchener/Princess Streets intersection due to a recent accident and reports of people not giving way; Mayor Staples

### 7.4 MCB Three Year Plan

Lisa Cornelissen asked for feedback from members about progress on strategic initiatives and whether modifications to the Plan was required.

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Recognition of rural communities and progressing a cycle/walking track around the vineyards and minor grammatical corrections were discussed. Lisa Cornelissen gave her apologies for the 22 June 2015 meeting.

*MCB NOTED:*

1. Action 292: Add an initiative to the MCB Plan to support Martinborough's coastal and rural communities (actions include broadband access assistance, others to be defined); L Cornelissen
2. Action 293: Make an additional submission to Council's LTP, putting forward a proposal for a cycle/walk trail around the Martinborough vineyards; L Cornelissen

#### 7.5 MCB budget to June 2016

*MCB RESOLVED (MCB 2015/26):*

1. To receive the Martinborough Community Board updated budget for 2014/2015 and proposed budget for 2015/2016.  
*(Moved Cornelissen/Seconded Cr Riddell)* Carried
2. Action 294: Enquire what brand and model cycle stands are being purchased for outside the Waihinga Centre so additional purchases of cycle stands for the Martinborough town can be from the same range; V Read
3. Action 295: Include in the additional submission to Council's LTP a request for a review of some of the local road speeds in order to make the district more cycle friendly; L Cornelissen

## 8. CORRESPONDENCE

### 8.1 Inwards

From Trish Higginson, MV to Martinborough Community Board, dated 30 March 2015

*MCB RESOLVED (MCB 2015/27):*

1. To receive the inwards correspondence  
*(Moved Cr Riddell/Seconded Robinson)* Carried
2. Action 296: Write to the Martinborough RSA expressing thanks for catering the Martinborough Anzac Day celebrations; P Crimp

## 9. FINANCIAL ASSISTANCE

Members discussed the applications for financial assistance from Lake Ferry Anzac Club, Arrow FM, Cruise Martinborough, Martinborough Sunday Market, Wairarapa Mathematics Association and Martinborough Hockey Club.

*MCB RESOLVED (MCB 2015/28):*

1. To approve payment of \$1,000 to Lake Ferry Anzac Club for the purpose of undertaking maintenance of the flag pole and flag pole area at Lake Ferry.

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2. To decline the application for financial assistance from Arrow FM as it did not support the MCB vision and priority areas as outlined in the MCB 3 year plan.
3. To decline the application for financial assistance from Cruise Martinborough as the project was deemed to be a private enterprise and did not support the MCB vision and priority areas as outlined in the MCB 3 year plan.
4. To defer a decision on the application for financial assistance from Martinborough Sunday Market until Council resource consents had been obtained and a more developed plan and assurance of full funding of tents could be provided and a demonstrable commitment to the market by stall holders could be shown.
5. To approve payment of \$200 to the Wairarapa Mathematics Association to help with the costs of running the 2015 mathematics competition for primary and secondary schools.
6. To approve payment of \$2,157 to Martinborough Hockey Club to purchase gear bags, first aid kits, a goalie kit and drink bottle racks.
7. To carry forward \$1,643 to the August/September 2015 funding round.

*(Moved Cornelissen/Seconded Riddell)*

Carried

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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**Martinborough Community Board  
Action Items  
From 11 May 2015**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
63	MCB	16-Feb-15	Action	Pam Colenso	Provide an update on the status of the benches for Considine Park	Open	
185	MCB	30-Mar-15	Action	Lisa Cornelissen	Liaise with Martinborough School and Martinborough Library to see if there was an opportunity to donate a Mt Bruce voucher as a prize	Actioned	Voucher donated to Martinborough School and received with thanks, Lisa will let MCB know how it was used.
186	MCB	30-Mar-15	Action	Cr Stevens	Liaise with the Featherston Anzac Club, Wairarapa Archives, the Maori Standing Committee and the community to source as many WWI pictures (especially Martinborough pictures) as possible	Open	
188	MCB	30-Mar-15	Action	Pam Colenso	Liaise with the Martinborough RSA to determine whether anyone from Martinborough is being included in their commemorations	Open	
281	MCB	11-May-15	Resolution	Lisa Cornelissen	<b>Martinborough Community Board Vacancy</b> MCB RESOLVED (MCB 2015/25): 1. To receive the information. 2. That the extraordinary vacancy would be filled by appointment at its next meeting on the 22 June 2015. 3. That Lisa Cornelissen develops an interview process and suitable questions to assist in appointment selection. (Moved Cornelissen/Seconded Cr Riddell) Carried	Actioned	
284	MCB	11-May-15	Resolution	Paul	MCB RESOLVED (MCB 2015/28): 1. To approve payment of \$1,000 to Lake Ferry Anzac Club for the purpose of undertaking maintenance of the flag pole and flag pole area at Lake Ferry. 2. To decline the application for financial assistance from Arrow FM as it did not support the MCB vision and priority areas as outlined in the MCB 3 year plan. 3. To decline the application for financial assistance	Actioned	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					<p>from Cruise Martinborough as the project was deemed to be a private enterprise and did not support the MCB vision and priority areas as outlined in the MCB 3 year plan.</p> <p>4. To defer a decision on the application for financial assistance from Martinborough Sunday Market until Council resource consents had been obtained and a more developed plan and assurance of full funding of tents could be demonstrated and a demonstrable commitment to the market by stall holders could be shown.</p> <p>5. To approve payment of \$200 to the Wairarapa Mathematics Association to help with the costs of running the 2015 mathematics competition for primary and secondary schools.</p> <p>6. To approve payment of \$2,157 to Martinborough Hockey Club to purchase gear bags, first aid kits, a goalie kit and drink bottle racks.</p> <p>7. To carry forward \$1,643 to the August/September 2015 funding round.</p> <p>(Moved Cornelissen/Seconded Riddell) Carried</p>		
285	MCB	11-May-15	Action	Mark	Make repairs to the concrete around the Martinborough Square cenotaph and repoint the names	Open	
286	MCB	11-May-15	Action	Mark	Request the Pain Farm supervisor provide a report on a quarterly basis with next report to be available for the 3 August 2015 meeting	Actioned	Sent email to John Donald on 13/5/2015 to request report for at the very least 3 August meeting, but if he can manage the 22 June meeting (as this actually ties in with when the next quarter report is due).
287	MCB	11-May-15	Action	Paul	Provide a Pain Farm financial statement on a quarterly basis with next report to be available for the 3 August 2015 meeting and CEO to attend meeting to explain the expenditure items	Actioned	Noted
288	MCB	11-May-15	Action	Paul	Send an email to the MCB identifying what the	Actioned	



Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					Martinborough Playground expenditure of \$5,429.04 is for and when approval was given		
289	MCB	11-May-15	Action	Paul	Write to Deb Davidson advising that the funds allocated to Rangatahi II Rangitira by Martinborough Community Board will not be carried forward to the next financial year. The group may apply for project funding for 2015/2016 projects as they are developed	Actioned	
290	MCB	11-May-15	Action	Paul	Combine the Rangatahi II Rangitira Martinborough \$1,000 commitment with the \$475.91 Youth Forum commitment and label 'Youth Funding'	Actioned	
291	MCB	11-May-15	Action	Mark	Request that stop signs are placed at the Kitchener/Princess Streets intersection due to a recent accident and reports of people not giving way	Open	12/5/15: A request has gone to Capital Journeys/NZTA to investigate this option along with other minor pavement resident requests on SH2 and SH53. All intersections onto the State highway network are maintained as part of the State Highway network including signage and markings.
292	MCB	11-May-15	Action	Lisa Cornelissen	Add an initiative to the MCB Strategy to support Martinborough's coast and rural communities (actions include broadband access assistance, others to be defined)	Actioned	
293	MCB	11-May-15	Action	Lisa Cornelissen	Make an additional submission to Council's LTP putting forward a proposal for a cycle/walk trail around the Martinborough vineyards	Actioned	
294	MCB	11-May-15	Action	Vicky Read	Enquire what brand and model cycle stands are being purchased for outside the Waihinga Centre so additional purchases of cycle stands can be from the same range	Open	
295	MCB	11-May-15	Action	Lisa Cornelissen	Include in the additional submission to Council's LTP a review of some of the local road speeds in order to make the district more cycle friendly	Actioned	
296	MCB	11-May-15	Action	Paul	Write to the Martinborough RSA expressing thanks for catering the Martinborough Anzac Day celebrations	Open	

<b><i>Martinborough Community Board</i></b>	
<b><i>Income &amp; Expenditure to 31 May 2015</i></b>	
<u>INCOME</u>	
Balance 1 July 2014	44,348.31
Annual Plan 2014/15	20,954.00
<b>TOTAL INCOME</b>	<b>65,302.31</b>
<u>EXPENDITURE</u>	
Members' Salaries	9,964.76
<b>Total Personnel Costs</b>	<b>9,964.76</b>
AP Flagz Limited Flags & Banners	1,802.50
AP Wairarapa & Sou MCB Grant-Educations Services	500.00
AP Local Governmen Annual C/Board Levy x 3	166.67
A McMaster Youth Forum Expenses	103.33
AP House of Travel V Read - Wn-Kerikeri May 2015	353.04
AP SOLGM Diaries	31.80
AP Greytown Hotel Community Boards Xmas function	28.98
AP NZ Community Bo V Read CB Conference May 15	760.87
Free Swim Day MBoro Pool	248.00
<b>Total General Expenses</b>	<b>3,995.19</b>
AP Friends of Mart Guy Fawkes Event 13/14 & 14/15 \$300 each	600.00
AP 500 sausages Youth Forum fundraising siz	152.17
AP Friends of Mart Grant 2014-Guyfawkes costs assistance	200.00
AP Maintenance of flag pole Lake Ferry	1,000.00
AP Wairarapa Mathe Running costs 2015 competition	200.00
AP Martinborough J Gear bags,first aid kits,goalie kit, rac	2,157.00
<b>Total Grants</b>	<b>4,309.17</b>
<b>TOTAL EXPENDITURE</b>	<b>18,269.12</b>
<b>ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE</b>	<b>47,033.19</b>
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2015	35.24
Youth Funding	1,475.91
Considine Park bench	700.00
Martinborough Town Hall and Community Centre Project	25,000.00
Rural South Wairarapa Sports Inc. - Astro Turf project	1,500.00
Tables	2,000.00
<b>Total Commitments</b>	<b>30,711.15</b>
<b>BALANCE TO CARRY FORWARD</b>	<b>16,322.04</b>

# MARTINBOROUGH COMMUNITY BOARD

22 JUNE 2015

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## AGENDA ITEM 7.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To report to community boards and the Maori Standing Committee on general activities since the last meeting.

#### **Recommendations**

Council officers recommends that the Community Board/Committee:

1. *Receive the information.*

### **CHIEF EXECUTIVE OFFICER**

#### **1. Executive Summary**

A busy period, dominated by meetings.

The Long Term Plan Consultation Document was adopted and has been released for consultation. Four public workshops on the long term plan will have been completed by the time this agenda is published.

We have already received a number of submissions, the closing date is 2 June 4pm.

The Local Government Commission final proposal is due to be released early to mid June , regional CE's have been reviewing options to ensure that whatever the result the Region continues to move forward.

There has been a significant body of evidence created in support of our Resource Consent application for the Martinborough Wastewater Treatment plant. Hearings are set down for 3 and 4 June, fingers crossed.

## 2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report is as at 30 June 2014]

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT 2013/14	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

### 2.1 Local Government Commission/Governance Review

The regional Mayors tasked the Chief Executives to review what the likely scenarios will be for the Local Government Commission announcement (which is due early – mid June).

The regional CE's have had discussions with the CE of the LGC, and Deputy Director for Internal Affairs on possible next steps. We could not be advised of any direction in terms of the LGC "preferred option" the discussions were around the next steps following the announcement.

The analysis of possible next steps has been driven by the collective view that the process has been difficult and the outcomes may not be satisfactory in terms of what is felt to be the public's overall opinions on this matter, and a desire to ensure something positive comes out of the amount of work that has been done to get to this stage.

## 3. Strategic Planning and Policy Development

### 3.1 Meetings/Conferences

#### 3.1.1. Chief Executive Forum

Two meetings have been held, the majority of time has been taken up developing some options for the way forward as requested by the regional Mayors.

#### 3.1.2. Mayoral Forum

One Mayoral Forum was held and I am sure this will be covered in Her Worship's report. As indicated above governance matters were high on the agenda, with a tasking to the regional CE's for some analysis on the way forward following the announcement of the preferred option from the LGC.

### 3.2 Wastewater Consents

Evidence has been completed for the Martinborough application, and this application is proceeding as planned.

The hearing for the Martinborough application is planned for 3 and 4 June.

### 3.3 Financial Statements

The year to date 30 April 2015 Financial Statements will be tabled.

### 3.4 Long Term Plan

The LTP Consultation Document, and Supporting Documentation, was adopted at the public meeting on 1 May.

The Consultation Document was circulated to all households in south Wairarapa (those that receive the midweek), radio messaging has reminded listeners that the consultation has started with public meeting details and submission closing details.

We have held targeted sector group meetings, and of course the four public workshops.

Hopefully through these initiatives there has been sufficient opportunity for the public to become involved, should they wish to do so.

### 3.5 Rural Broadband

Following a number of meetings it has been decided to join MDC and CDC to prepare an application under the newly announced fund for rural broadband across the Wairarapa district.

Each district will be required to provide input into the application; accordingly the working group set up will remain to coordinate this input.

We will provide circa \$2,500 toward the cost of preparing the application, and Tim Lusk will sit on the joint committee, along with one other from South Wairarapa yet to be decided.

### 3.6 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617

As at 30 September 2014 the balance outstanding amounted to \$1,008K of which \$608K related to prior year (30 June 2014 and earlier).

The arrears amount of \$608K outstanding relating to the 30 June 2014 and prior balances has reduced to \$82K which is a good result. This has generally been through demands from the banks, which have all been settled. We are following up a number through legal avenues.

For the installment due 20 May 2015, there are approximately 464 ratepayers who missed this installment, i.e. this is the only installment that is currently outstanding for those ratepayers. This remains disappointingly high.

We continue to pursue all arrears.

## 4. Corporate

### 4.1 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

### 4.2 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
17 April	Details of district parking charges	No parking charges.
22 April	Details of any advice, policy documents or summary that records Council's understanding of its obligations under The Treaty of Waitangi.	Sent copy Of Council Policy.
22 April	Property transactions with Iwi since July 2013	No transactions
23-April	Spend on external consultants in each of the past three years and the purpose	Information provided
23 April	process flow to assess an application for a building or land use consent	Information provided
12 May	Further clarification of Council RMA processes and details of the minutes of a meeting that may have taken place in 2012 between former CEO and the Treasurer of Gun Club.	
20 May	Detail relating to the possible placement of a crematorium on Featherston	
20 May	Detail relating to the proposed sale of vacant land site in Featherston	

Contact Officer: Paul Crimp, Chief Executive Officer

# PLANNING AND ENVIRONMENT

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey (xx% )
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey (xx%)

### 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	94.4%	NCS
s.223* certificates issued within 10 working days	100%	100%	NCS (manually corrected as on-hold times not recognised by NCS)
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	97.1%	NCS

Council received 16 (the previous year 14) resource consent applications between 9/04/2015 and 20/05/2015. Officers provide detailed information, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

The prosecution of Mr Pilbrow for undertaking work without consent in Greytown has not as yet been finalised. However staff have been involved in confidential negotiations with Mr Pilbrow with the aim of reaching agreement on the facts of the case and the degree of liability (fine) to be applied to Mr Pilbrow, should he make a guilty plea.

The details of these negotiations are privileged at this time, but will be advised to Council once the proceedings are completed. These negotiations have been conducted by both parties with legal support and on the basis of trying to reach an equitable settlement for both parties. They are also on a without prejudice basis should the matter not be resolved through this mechanism.

Staff have also received legal advice on whether a prosecution can be initiated against a commercial property owner in Featherston (who has residentially tenanted a commercial building) for breach of the District Plan and breach of the Building Act.

The case is legally complex. On the basis of the available facts, the advice tendered by Council's solicitor was to only proceed should further stronger evidence become available in support of Council's position.

Because this is unlikely due to the course of time, a prosecution would not succeed at this time and staff have determined not to take this matter any further.

### 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	0	

### 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	-	-	
My non-urgent LIM is processed within 10 days	100%	100%	

TYPE	YTD 1 JULY 14 TO 21 MAY 2015	PREVIOUS YTD 1 JULY 13 TO 21 MAY 2014	PERIOD 1 APRIL 2015 TO 21 MAY 2015	PREVIOUS PERIOD 1 APRIL 2014 TO 21 MAY 2014
Standard LIMs (Processed within 10 working days)	134	126	24	11
Urgent LIMs (Processed within 5 working days)	126	99	24	12
<b>Totals</b>	<b>260</b>	<b>225</b>	<b>48</b>	<b>23</b>



## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.83%	NCS – Continued monitoring of processing days. Year to date, one CCC accidentally went over the 20WD's.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Due to staff shortages processing contractors have been used to maintain service levels.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	143/227	The government is proposing to make changes where by the assessments will need to be completed by a certain time. The government is currently working on this.

Building consent numbers from 1 July 2014 to 18 May 2015 (Year to Date) total 377 consents. For the same period the year before the total was 360.

### 2.2 Personnel

The Building Team have been under considerable pressure to process consents and complete "called for" inspections over the last couple of months. Operations have been affected by having two staff resign (these positions equating to 1.5FTE). The "wait" time for inspections consequently extended out to 3 days for a period but is now at a more reasonable 36 to 48 hours. A new staff member has just joined Council to fill one of the roles but will take time for him to come fully up to speed with systems and regulatory knowledge.

The other half position has been advertised as a shared position with MDC and interviews will soon be undertaken and completed. If a suitable candidate is not found through that process then Council will seek to fill its part time role separately.

In addition the Team Leader Building Control has resigned his position to take up a role at Taupo District. This will further pressurise the building team until such time as a suitable replacement can be found and appointed. This replacement process has begun.

#### Processes

Council has recently purchased an additional software system for the Building team (Goget will be integrated operationally with the new software).

The software offers electronic processing of building consents as well as electronic lodgement of consents (it also offers a document management

and storage system which will be used to convert the current hardcopy building files).

This system (Trapeze) is currently operated by 41 Councils mainly across the lower North Island, Bay of Plenty and Waikato to enable electronic processing, with most of those Councils also moving toward electronic (on line) lodgement.

It is intended to commence implementation of this system over the next two months for processing and later, in conjunction with MDC (and possibly CDC) on line lodgement.

Trapeze also has wider application than just for building, and these options (for alcohol/food licencing and RMA consents) will also be followed through on through the rest of this year.

The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	7	\$671,000
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	3	\$43,485
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	76	\$5,416,307
<b>Other</b> ( public facilities - schools, toilets, halls, swimming pools)	0	\$0
<b>Totals</b>	86	\$6,130,792

### 2.3 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date, officers attended a Dog Smart program run by Christchurch City Council and plan to run a similar program in the near future.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

As at 18 May 2015 there are 2,882 registered dogs with 1,645 owners. There are currently 61 unregistered dogs, with 32 owners.

Amongst those unregistered dogs are a number owned by Mrs Phillips. Once again Council is facing difficulties in persuading Mr Phelps to properly

document all her dogs and the many changes in ownership status relating to them. Staff are working through the issues this has raised with legal support, as it is entirely possible that further enforcement via the Courts will be required.

INCIDENTS REPORTED	TOTAL
Attack on Pets	3
Attack on Person	0
Barking and whining	1
Lost Dogs	2
Found Dogs	0
Rushing Aggressive	1
Wandering	7
<b>Total</b>	<b>14</b>

## 2.4 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	
Council responds to complaints regarding animals within 40 hours	100%	100%	

INCIDENTS REPORTED	TOTAL
Stock total	1

## 2.5 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 14/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 14 TO 21 MAY 15	PREVIOUS YTD 1 JULY 13 TO 21 MAY 14	PERIOD 1 APRIL 15 TO 21 MAY 15	PREVIOUS PERIOD 1 APRIL 14 TO 21 MAY 14
Total	104	159	21	25

## 2.5 Sale and Supply of Liquor Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell alcohol that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol 2012	100%	100%	All premises inspected at new or renewal application.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 14 TO 21 MAY 2015	PREVIOUS YTD 1 JULY 13 TO 21 JULY 14	PERIOD 1 APRIL 2015 TO 21 MAY 2015	PREVIOUS PERIOD 1 APRIL 2014 TO 21 MAY 2014
On Licence	25	*	3	*
Off Licence	23	*	7	*
Club Licence	2	*	1	*
Manager's Certificate	81	*	21	*
Special Licence	50	*	9	*
Temporary Authority	24	*	2	*

Note \* Previous YTD and period figures unavailable due to reporting errors with NCS

Environmental Health officers have been undertaking inspections with the Police and Medical Officer of Health in accordance with the Sale and Supply of Alcohol Act 2012 to ensure compliance with licences and the Act.

## 2.6 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	All premises are inspected and no enforcement action has been required

## **2.7 Process improvements**

Environmental Health officers are trialling the use of tablets and templates to help make food related inspections and processing more efficient. These will be used over the next two months as all inspections will be completed prior to the new health registration period.

## **2.8 Bylaws**

Six litter complaints were received from 1 April 2015 to 18 May 2015. No long grass notices were issued and no letters regarding over grown trees and hedges were issued. No abandoned vehicles were reported and one general complaint was received.

# INFRASTRUCTURE AND PLANNING

## 1. Group Manager highlights

Works for the past 6 weeks have been typical for winter months and the end of year with roading in particular pushed to deliver the last of the NZTA works program.

Discussions on Broadband roll out and the submission has been ongoing, looking at the processes and limitations of being able to roll out the works quickly and cost effectively for the number of residents affected.

The RSC (Road Controlling Authority) forum last week also highlighted issues around the new ONRC and transition plans and also a lot of debate around the effectiveness of the various infrastructure strategies developed. One point of note for councils and for SWDC is the strong push for cycling facilities nationally and regionally. This allows for funding not only in works but also in the strategic development of plans and strategies.

The recent storm in Wellington gave the CDEM system and controllers a good trial of their systems and processes. With the training currently underway for controllers and elected members it was a great introduction to CDEM for many.

## 2. Water supply

*SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.*

### 2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to “mainly complying” or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

### 2.2 Services

#### 2.2.1. Water supply capital improvements Featherston

Stage 1 of the improvement programme incorporation pipeline and bore head works is now out for tender. Tenders close on 15 June 2015. Work will not commence until August and the pre tender estimate is \$792K.

Stage 2 work requiring plant building extension and additional treatment kit will be let before the end of the year aiming for completion in March/April 2016.

### 2.3 Water treatment plants

The Waiohine and Greytown plants operated routinely over the period, The Martinborough bore-field required a pump check and replacement with a spare pump unit (Bore No 3). Full take allocation is now available.

An E coli transgression was detected on 15 April at Boar Bush. Three consecutive daily follow up tests were clear indicating either a sampling or laboratory error. We are confident there was little or no public health risk to our water consumers.

### 2.4 Water reticulation

There were 14 reticulation repairs reported and rectified during the period. No water complaints were received during the period.

### 2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by council contractors, City Care Ltd, to maintain satisfactory flows. There were six reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

## 3. Waste water

*SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.*

### 3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10		
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%		

### 3.2 Resource consent acquisition progress report

The hearing for the Martinborough consent is scheduled for 3, 4 and 5 June. As at the time of writing there has been no technical evidence submitted (other than council and GWRC) and no confirmed submitters to speak at the hearing. This will be confirmed by the 18 May. The desire is to have the hearing completed by 3 June without the need for council offers to speak to their evidence.

At this stage the request is still for a 35 year consent with a fall-back position of 15 years but only to cover stage 1b, i.e. the irrigation to the block adjacent to the Martinborough Ponds.

### 3.3 Waste water treatment plants

All plant operated routinely during the period with no reported issues.

### 3.4 Waste water reticulation

There were two pipeline blockages reported during the period.

## 4. Storm water drainage

*SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.*

### 4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%		

All systems operated routinely during the period with pre winter maintenance checks being undertaken during the Contractors rounds.

## 5. Solid waste management

*SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.*

### 5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tukurumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	30.4%	
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

### 5.2 Waste management

Routine services have been delivered successfully over the period. Vegetation overflow occurred at the Greytown Recycling Depot inconveniencing users in the first week of June. Additional work is to be undertaken improving entry and exit access.

Information brochures are being finalised for our domestic and commercial customers across the District and will be distributed next month.



## 6. Land transport

*SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.*

### 6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%		
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km ± 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%		
The pavement condition index as measured by the NZTA pavement integrity index	95%		
The number of crashes causing injuries is reduced	Group and control average		
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%		

### 6.2 Roading maintenance – Fulton Hogan

Sealed road pavement repairs were completed on Cape Palliser, White Rock, Western Lake Roads and East Street.

The pre-winter gravelling of the unsealed roads has commenced including Tora, Glenmorven, Underhill, Backwater and Paruwai Roads.

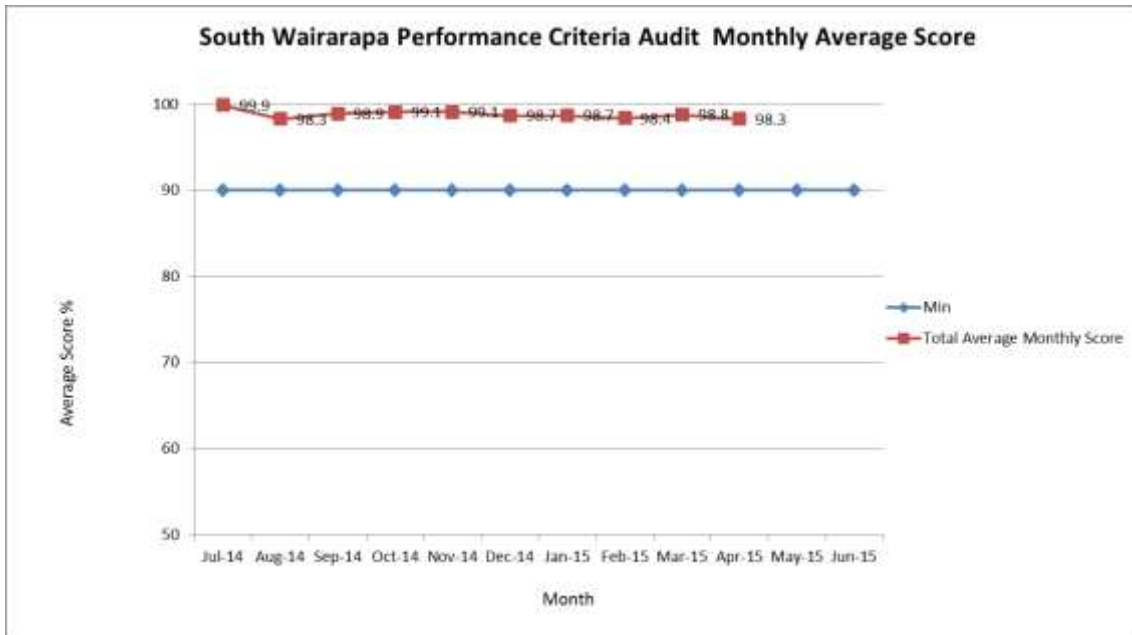
Road side mowing has commenced on the arterial roads pre winter along with roadside spraying around posts, markers and bridges.

Minor high sea damage occurred on Cape Palliser and Te Awaiti Roads.

Rock armourment for coastal protection is being delivered to Cape Palliser and Tora Roads as proactive measures for future damage to these coastal roads.

There was only minor damage from the rain event which affected Wellington and Kapiti areas.

Fulton Hogan's monthly audit and cyclic activities is done on a monthly basis and their performance is charted below.



### 6.3 Reseals –Higgins

All works have been completed for the current financial year. An additional sweeping was ordered to remove chip in the Featherston urban area.

### 6.4 Road rehabilitation and seal extension – Fulton Hogan

All NZTA subsidised works have been completed and include Papawai Road, Bidwells Cutting Road and Cape Palliser Road. Work is progressing on the seal extension on Te Muna Road and a time extension has been granted for the additional seal Extension on Fraters Road. Completion will be towards the end of June 2015.

### 6.5 Bridge maintenance – Higgins

Works have been completed on bridges on Cape Palliser, Hinakura and Western Lake Road. The contract is on track to be completed in mid June.

## 7. Amenities

*SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.*

## Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	98%		
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

### 7.1 Parks and reserves

#### 7.1.1. Anzac Day

The Amenities team and City Care always have a busy time preparing for Anzac Day, and this year was bigger and busier than ever. There were 11 separate locations to prepare beforehand, mainly making sure that grass was mowed, gardens were tidy and rubbish removed. This year, Greytown had an additional ceremony location at the memorial gates on Kuratawhiti Street as well as at the swimming pool. In support of this, the City Care staff repainted the gates and the fence, re-did the gold lettering on the memorial at the pool, patched some of the bigger potholes and borrowed a road sweeper to tidy up in front of the playground, and made the labour costs of doing this a donation to the community. On the day itself, there were four flag-poles and nine flags to be put up and taken down, with 17 official flags in total flying in the south Wairarapa to mark the day. This included a New Zealand flag on the Anzac Hall for the first time in many years.

#### 7.1.2. Featherston Playground

The installation of the new playground equipment and the associated renovation of the bark soft-fall material have now been completed.

#### 7.1.3. Featherston skate park

A frame has been installed at the skate park to hold the two pieces of "street art" completed by members of the Featherston Youth Group and donated to the town. The art was unveiled at a gathering on 22 May to mark the start of Youth Week.

#### 7.1.4. Soldiers' Memorial Park

A meeting of the Soldiers' Memorial Park user group was held on 29 April. The major focus of the meeting was preparing for submissions to the Long Term Plan.

### **7.1.5. Card Reserve**

A meeting of the users of Card Reserve was held on 14 May. This seems to have been the first meeting of major users held since the implementation of the Reserve Management Plan. A major subject for discussion was possible submissions to the Long Term Plan.

### **7.1.6. Ngawi**

All taps in the toilets and on the outside of the toilet building have now been removed in an attempt to reduce the amount of water taken by self-contained camper vehicles. Hand sanitiser is provided for hygiene in the toilets.

## **7.2 Properties**

### **7.2.1. ANZAC Hall**

The floors in the Supper Room and the Kiwi Hall have been sanded and polyurethaned and look like new. Work continues on building repairs around the clerestory.

## **7.3 Pensioner housing**

There are six applicants on the waitlist for Martinborough, five for Greytown and eight for Featherston.

Council officers have had interest in the vacant flat at Burling Flats and are currently liaising to complete tenancy agreements.

## **7.4 Cemeteries**

### **7.4.1. Featherston**

There were no burials in April.

### **7.4.2. Greytown**

There was one ashes burial in April.

### **7.4.3. Martinborough**

There were no burials in April.

The rebuilding of the Services ashes wall and ashes wall 3 has been completed. The Services wall was finished, with the plaques and ashes in place, in time for ANZAC day.

## **7.5 Libraries**

Changes to the funding from the Eastern and Central Community Trust will affect the Summer Reading Programme, iRead and Winter Warmers from this year. Storytellers will drop from three to two, and the number of incentive prizes will drop from five to four. The READX programme for teens has been discontinued. Financial reporting is to be tightened with all libraries having to send receipts for money spent from the cash distribution; and the Trust also wants to know the real value of the Council costs e.g. wages, photocopying, etc. While none of these changes should alter the delivery of the programmes, the Eastern and Central Community Trust wants the programme results to be more measurable.

## 8. Civil defence and emergency management

*SERVICE LEVEL – People are prepared for a civil defence emergency.*

### 8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		

### 8.2 Wellington Regional Emergency Management Office (WREMO)

#### 8.2.1. Update

Darryl McCurdy has joined the Operational Readiness team full time and Ruth Locker has joined the Community Resilience team part time.

Darryl has a strong logistics background through NZ Air Force and KiwiRail. He has been on a few deployments so knows the feeling of working under pressure. He was also stationed at Wellington airport and been involved with the airport response exercises. Darryl's a Carterton resident and is looking forward to applying his skills and experience to the CDEM world.

Ruth has a strong background in community development and engagement. She was a Senior Community Advisor with Wellington City's Housing Unit. She is a long-time 'rapa' resident and is looking forward to moving back to her roots while being able to continue working in a community focused role.

Both are currently getting to grips with their new roles, establishing contacts and starting to build relationships with the vast array of stakeholders, as well as having been exposed to the flooding event on the other side of the hill in May.

## 9. Appendices

Appendix 1 Monthly water usage

Appendix 2 Waste exported to Bonny Glen

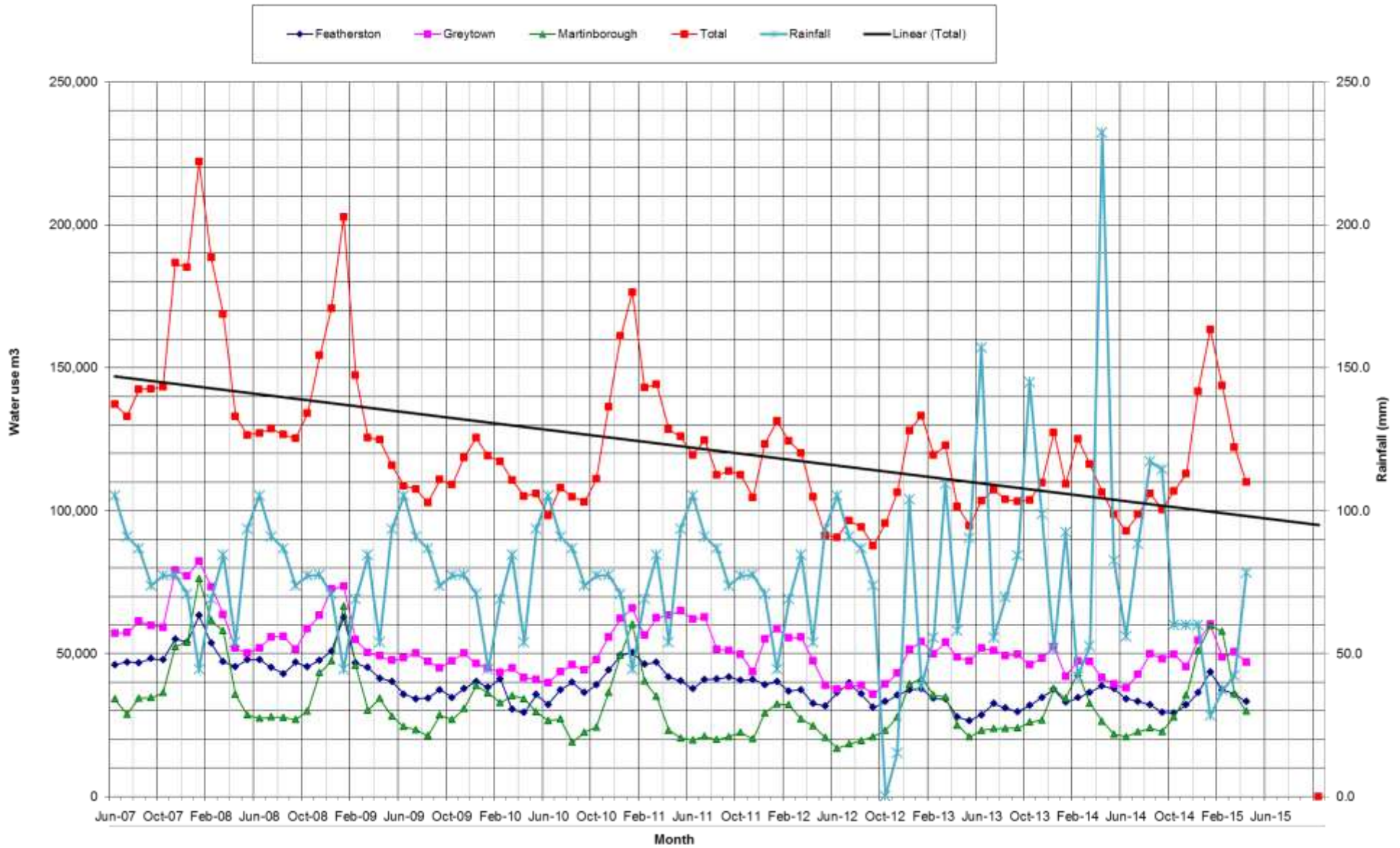
Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by: Paul Crimp, Chief Executive Officer

# **Appendix 1 - Monthly Water Usage**

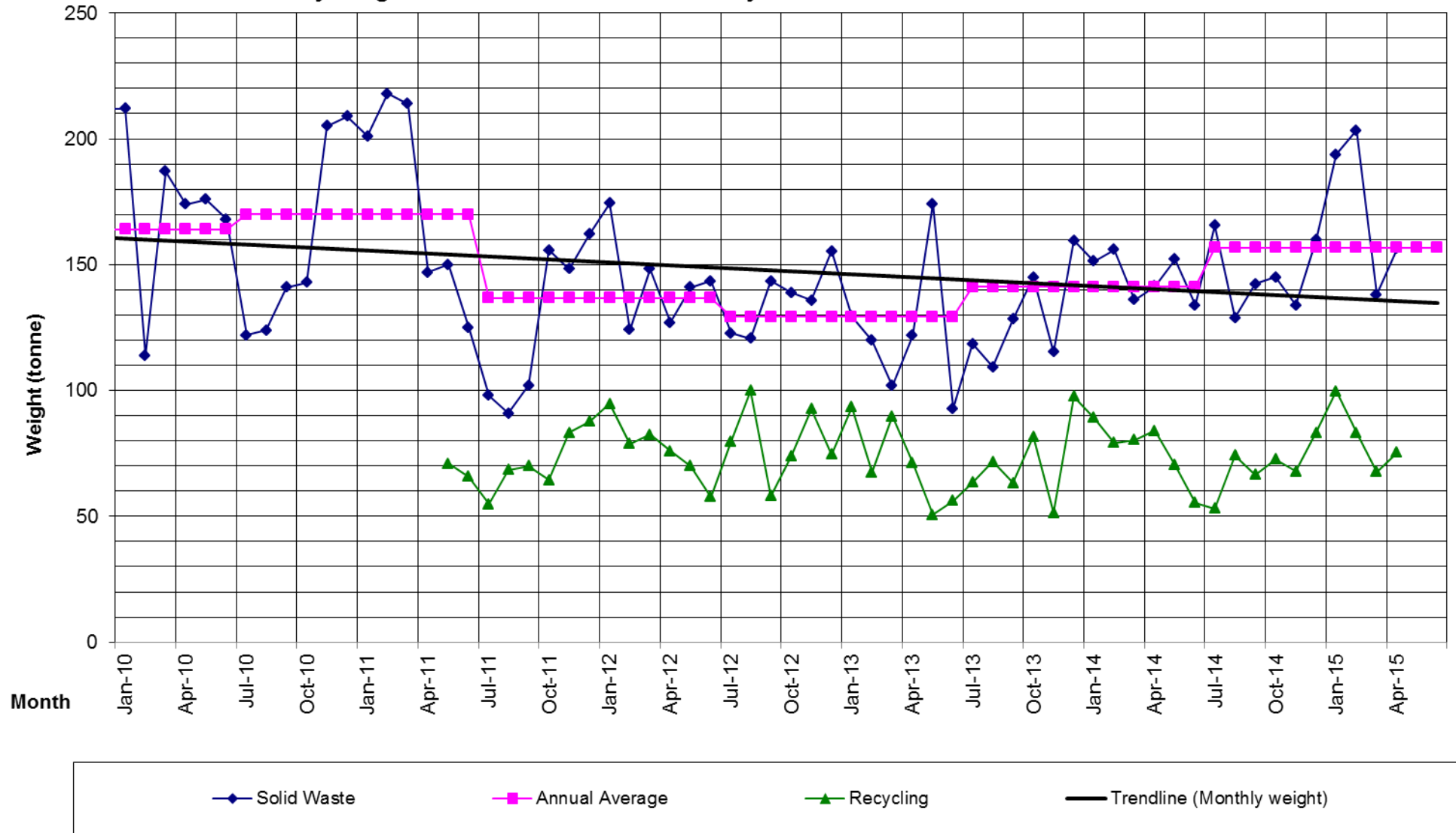
### Water use South Wairarapa District Council



# **Appendix 2 - Waste Exported to Bonny Glen**

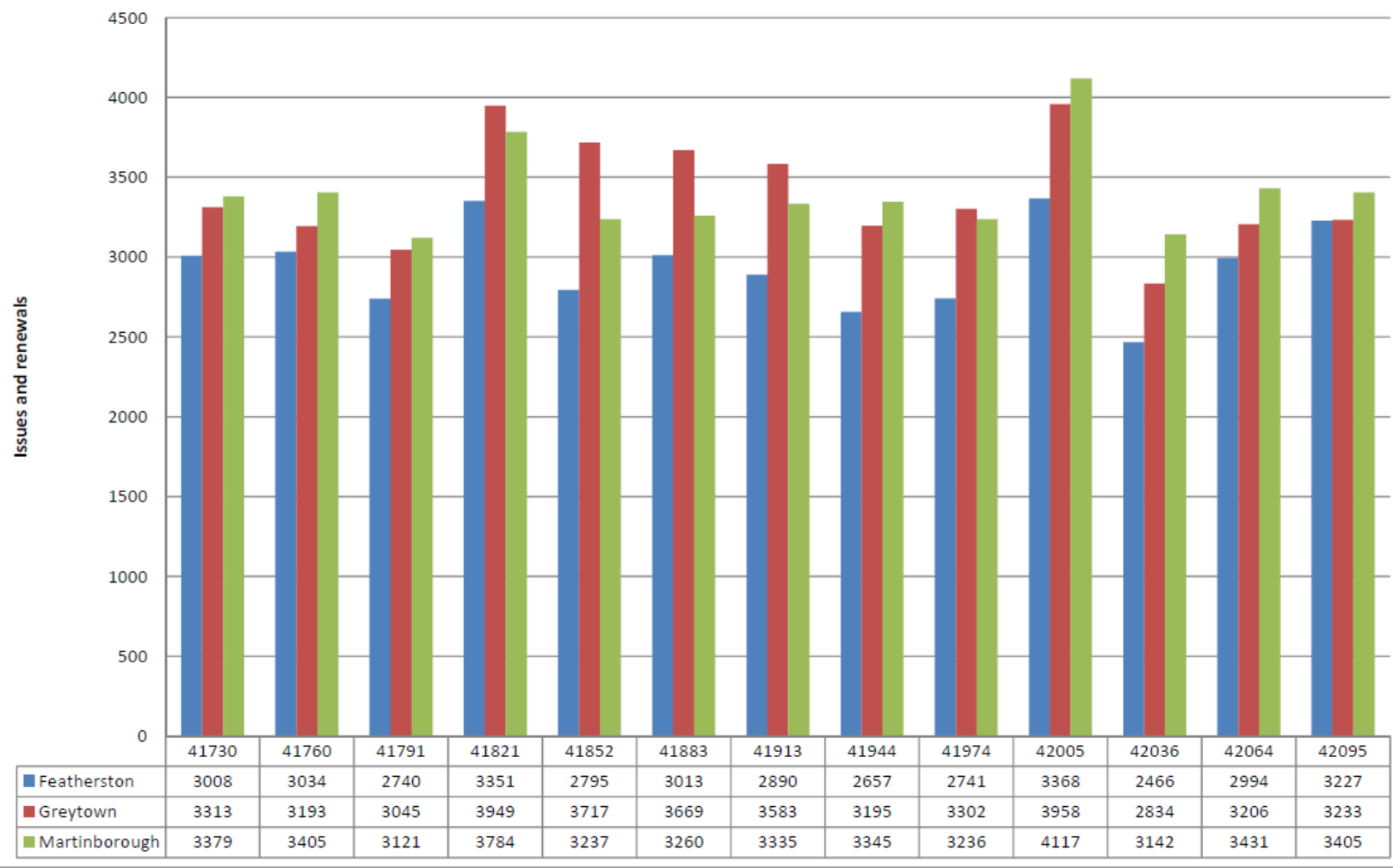


Monthly weight of waste transferred to Bonny Glen

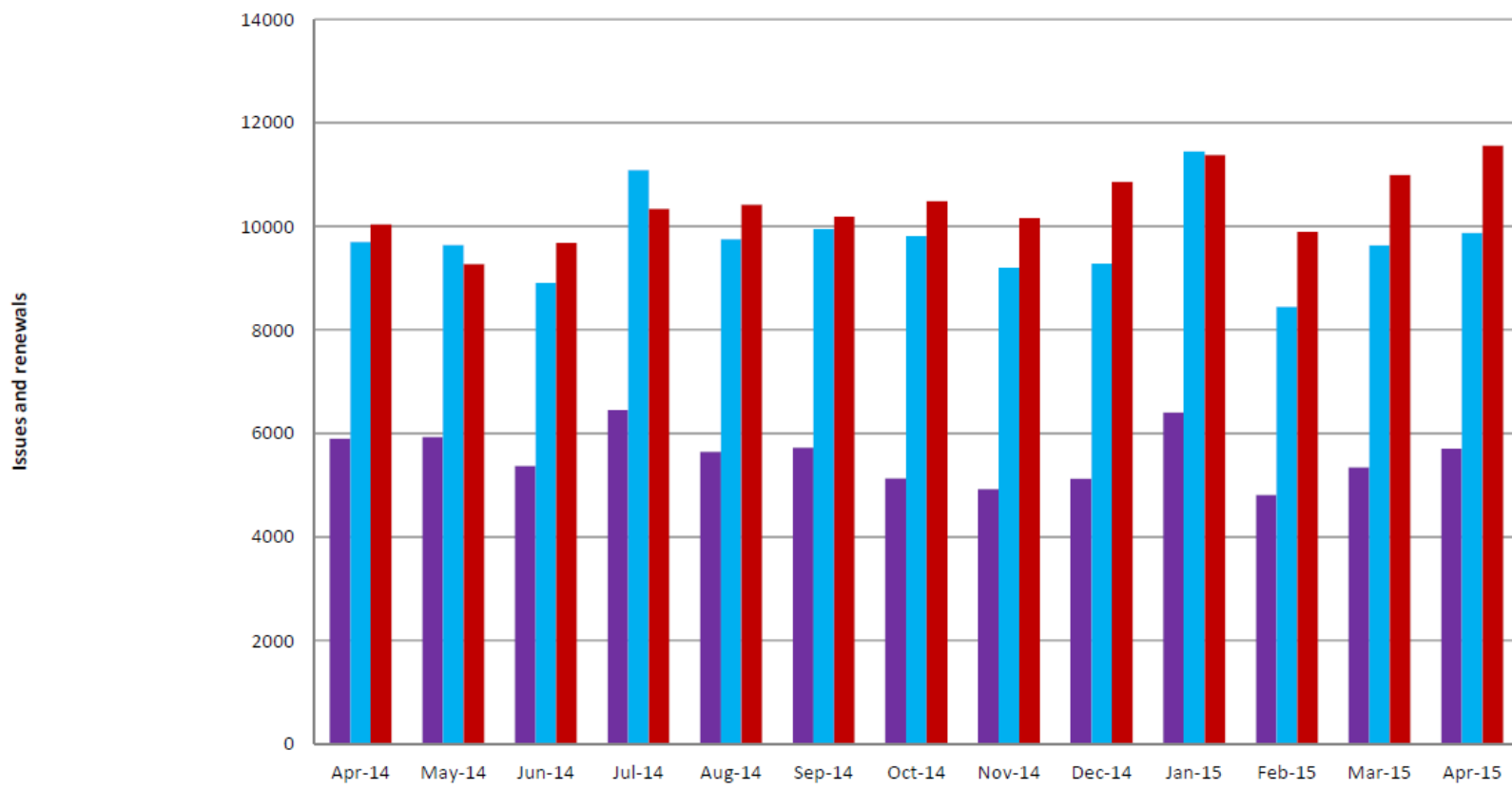


# **Appendix 3 - Library Statistics**

### South Wairarapa Libraries - issues and renewals to April 2015



### Wairarapa Library Service - issues and renewals to April 2015



	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15
Carterton books etc	5892	5929	5368	6451	5643	5720	5129	4921	5122	6406	4810	5341	5702
South Wairarapa books etc	9700	9632	8906	11084	9749	9942	9808	9197	9279	11443	8442	9631	9865
All WLS audiobooks and e-books	10034	9272	9675	10338	10419	10184	10481	10153	10856	11380	9893	10986	11560

# MARTINBOROUGH COMMUNITY BOARD

22 JUNE 2015

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## AGENDA ITEM 7.2

### **PAIN FARM REPORT FOR PERIOD 1 MARCH 2015 – 30 MAY 2015**

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#### **Purpose of Report**

To provide Community Board members with the latest Pain Farm report and inform them of officers' actions.

#### **Recommendations**

Officers recommend that the Community Board:

1. *Receives the information.*

## **1. Executive Summary**

The accompanying report is from John Donald, who is contracted by the Council to conduct periodic reviews of the farm and business practices under the lease agreement with M. Moran.

## **2. Discussion**

### **2.1 Officers' actions**

#### **2.1.1. Soil testing**

250 kgs per hectare of potassic super has been applied.

#### **2.1.2. Fencing**

After the last report officers reminded the lessee that under the lease agreement it is his responsibility to repair and maintain all fences, including boundary fences. The lessee has advised the fencing maintenance will be carried out during the off season.

#### **2.1.3. Weed Spraying**

Officers will follow up with lessee to ensure required spraying of boxthorn is completed. Earthcare have engaged City Care to carryout spraying of boxthorn within transfer station area.

## **3. Appendices**

Appendix 1 – Pain Farm report 1 March 2015 – 30 May 2015

Contact Officer: Helen McNaught

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

**Appendix 1 – Pain Farm  
Report 1 March 2015 – 30  
May 2015**

## PAIN FARM REPORT

1<sup>st</sup> Mar 2015 – 30<sup>th</sup> May 2015

### Overview.

Currently, the property is looking well and has recovered very noticeably from the recent very dry summer.

There is one paddock of new grass, two more sown with winter barley/oats and the remaining pastures are in acceptable condition. Of the items mentioned in the previous report, the two trees which fell over the boundary fence with the transfer station have been cleared away and the fence more or less restored. However the debris is still in the paddock.

The regrowth boxthorn in that area has not been resprayed and there is now regrowth boxthorn in the two internal shelter belts. If this is not attended to, all the previous work will be wasted.

### Routine Maintenance.

In discussion with Mike, 250 kgs. per hectare has been applied and he will attend to the fence repairs during the off season and these are somewhat extensive.

### Note

The committee are advised, that the undersigned will be overseas from mid July and the next report will be presented during September.

J.Q.Donald.



# PAIN FARM

## MONTHLY FINANCIAL STATEMENTS FOR THE PERIOD YEAR ENDED 31 MARCH 2015

### STATEMENT OF FINANCIAL PERFORMANCE

#### INCOME

##### Rent Received

Moore	10,852.19	
Moran	43,633.36	
SWDC Land Fill Lease	6,451.10	
		60,936.65

##### Interest Received

Sinking Funds	2,219.67	
Other	10,005.60	
		12,225.27

<b>Total Income</b>	<b>\$ 73,161.92</b>
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#### EXPENDITURE

##### Operating Expenses

<b>General Expenses</b>		
General Expenses	247.00	247.00

<b>Repairs &amp; Maintenance</b>		
Repairs and Maintenance	6,993.38	6,993.38

<b>Grounds Maintenance</b>		
Fencing repairs		
Gen ground Maintenance - City Care	3,449.58	3,449.58

<b>***Rates &amp; Rent Payable</b>		
Rates paid by SWDC	4,911.84	4,911.84

<b>Corporate Services</b>		
Allocation	8,003.97	8,003.97

<b>In-House Prof Services</b>		
Allocation	2,998.71	2,998.71

<b>Insurance</b>	1,332.09	1,332.09
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<b>Project Funding</b>		
Martinborough Playgrounds	5,429.04	5,429.04

##### Administration Expenses

Interest - Mbo Pool	7,488.08	
Sinking Fund Contributions	-	
		7,488.08

<b>Total Expenditure</b>	<b>\$ 40,853.69</b>
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<b>Total Surplus/(Deficit)</b>	<b>\$ 32,308.23</b>
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### STATEMENT OF ACCUMULATED FUNDS

Opening Balance	01-Jul-2014	\$ 277,119.85
Total Surplus / (Deficit) Year To Date		\$ 32,308.23
Closing Balance	30-Jun-2015	\$ 309,428.08

\*\*\* Rates paid by SWDC and rates received from lease tenant will net off to zero by 30 June 2014 but

TRANSFERS IN  
TRANSFERS OUT

## CHAIRPERSON'S REPORT

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*Recommendation:*

*That the Community Board receive the report.*

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### 1. Discussion Items

#### 1.1 Martinborough Community Board Vacancy

Following an interview process in which two exceptionally good candidates were considered I am very pleased to welcome Fiona Beattie to the Board. Thanks to Councillor Julie Riddell and to Max Stevens for stepping in to meet the candidates in my absence.

#### 1.2 Community Board Conference

Vicky and I attended this NZ Community Board Conference in Waitangi in May. Some highlights:

- Congratulations to Pam Colenso on her long service award, great to see your service acknowledged.
- Focus Pahia provided inspiration regarding town centre rejuvenation on a budget ([foucspahia.org.nz](http://foucspahia.org.nz)).
- Malcolm Alexander gave an excellent presentation on the way forward for LGNZ with a vision of "local democracy powering community and national success" he also encouraged delegates to "Be brave and fight for what's right".
- I attended a break out session on building strong relationships with Maori – and have some personal development goals as a result.
- I also attended another break out session 'Growing Great Neighbourhoods' advocating locally led change and emphasising the need for inspiring communities at a neighbourhood level. Useful resources and ideas we could consider include: Selwyn Gets Ready, Placemaking, Neighbourly, Neighbours Day, [wellynextdoor.co.nz](http://wellynextdoor.co.nz), <http://candychang.com/i-wish-this-was/>, The Wall on the Brightside (Facebook), Community Awards
- IAP2 – 'influencing change through fair and equitable public participation' underlined the principle that "those who are affected by a decision have a right to be involved in the decision-making process" and the need to embed community engagement right from the start of new initiatives, not as an afterthought.
- It was very interesting to see the wide range of funding and delegated authority provided to Community and Local Boards.

Overall an inspirational conference with some useful content for MCB. I suggest Vicky and I get together and consider the best way to build on what we learnt.

### **1.3 MCB Three Year Plan Review (Revised plan attached)**

I have attached a revised three year plan including a priority to support our rural and coastal communities. I suggest our new board member would be a good candidate to engage with youth issues and the Kahutara community. I also suggest that Councillor Julie Riddell or Pam Colenso may wish to lead our work with rural and coastal communities.

*Recommendation: That MCB approve the plan, subject to vacancies being filled.*

### **1.4 MCB Budget (Budget attached)**

A revised budget for 2015/16 is attached for discussion and approval.

*Recommendation: MCB approve the budget.*

### **1.5 Martinborough Business Association Proposal**

Martinborough Business Association (MBA) have identified an opportunity to buy 300metres of commercial grade fairy lights (in warm white) for community use. The lights are in 15m strings and will be used for the Midwinter Night Market. MBA have received funding from Genesis and will contribute \$1,000 + GST, MCB are being asked to contribute \$956 + GST (\$1,099.40).

MBA have suggested that MCB would retain ownership, with MBA permitted to use the lights at no charge for events. MCB could then lend or hire the lights to other organisations (eg. Kokomai) as well as using the lights for our own community events and for Christmas decorations. Although the lights are suitable for long term external use there is no intention to install them permanently in the Square and any such plan would need to be agreed with Council Officers.

*Recommendation: That MCB agree to spend \$956 + GST towards 300m of Fairy Lights for community use, with the money coming out of the Christmas Decorations / Lighting budget. MCB to ask MBA to provide instructions for using the lights including connecting to the Square power supply. Lisa to organise storage and to prepare loan guidelines for approval at the August meeting.*

## **2. Meetings**

### **2.1 LTP Submission hearing**

I spoke at the hearing on 10 June in support of our submission, with Victoria's support. Our submission seemed well received with no questions asked by Council.

### **2.2 Remuneration Review**

I attended a Remuneration Authority Job Sizing interview on June 2<sup>nd</sup> to discuss the Community Board Chair role.

## Martinborough Community Board - 3 Year Plan to 2016

### Our Vision for Martinborough and District

- Martinborough is a safe, prosperous, liveable town that is well connected to Wellington and the Wairarapa region.
- An involved community that is engaged and family friendly, providing opportunities for all residents.
- A district that continues to grow its presence on the world stage through tourism, wine and food, agriculture and fishing.

### Our Vision for Martinborough Community Board

- A proactive Community Board that makes a real difference to the Martinborough Ward Community.
- Actively engaged with all sectors of the community throughout Martinborough and District.
- Continue to be seen by SWDC as an effective partner in Martinborough Ward issues.

### Priority Areas

#### 1. Martinborough Town Hall & Town Centre Precinct

Revitalise the Martinborough Town Centre and develop a modern, community centre that will benefit the Martinborough Ward and beyond.

#### 2. Our Young People

Promote positive youth development and provide appropriate recreational and leisure facilities.

#### 3. Sense of Community

Foster an engaged, involved community that is seen as a major benefit for current and potential future residents.

#### 4. A Pedestrian and Cycle friendly district

Ensure our town and district are safe and appealing for those travelling on foot and by bicycle.

#### 5. Community Assets

Work with SWDC to ensure our community assets are well-maintained and encourage community use and involvement.

## **6. Supporting the Martinborough Ward's Rural and Coastal Communities**

Engage with our rural and coastal residents to identify priorities and work with communities and SWDC to deliver those priorities.

### **Background to this Plan**

Martinborough Community Board agreed to develop a 3 year plan at a meeting on Dec 9<sup>th</sup> 2013.

The purpose of this plan is to:

- Develop a vision
- Identify priority areas and key projects
- Allow budget setting and targeted funding for maximum benefit
- Provide clear criteria and priorities for allocating discretionary funding
- Provide a basis for discussions with and submissions to SWDC to drive the development of Martinborough

## **Martinborough Community Board Members**

### **Lisa Cornelissen (chair)**

Email: [martinboroughlisa@cornelissen.co.nz](mailto:martinboroughlisa@cornelissen.co.nz)

Phone: (028) 2553 4857

### **Pam Colenso (deputy chair)**

Email: [pmcolenso@xtra.co.nz](mailto:pmcolenso@xtra.co.nz)

Phone: (06) 306 9503

Mobile: (027) 441 4892

### **Vacancy tbc**

Email:

Phone:

Mobile:

### **Victoria Read**

Email: [victoria@victoriaread.co.nz](mailto:victoria@victoriaread.co.nz)

Phone: (06) 306 8570

Mobile: (027) 227 1252

**Julie Riddell (Councillor Representative)**

Email: [julie.riddell@swdc.govt.nz](mailto:julie.riddell@swdc.govt.nz)

Phone: (06) 372 7550

**Max Stevens (Councillor Representative)**

Email: [max.stevens@swdc.govt.nz](mailto:max.stevens@swdc.govt.nz)

Phone: (06) 306 9095

**Priority Areas**

**1. Martinborough Town Hall and Town Centre Precinct**

Revitalise the Martinborough Town Centre and develop a modern, community centre that will benefit all residents in the Martinborough Ward and beyond.

Lead Community Board Member: Victoria Read

MCB role: Advocate and Fund where appropriate

Initiative	Timing	Actions / Responsibilities
Work with MTHWG, SWDC & SGL to promote development of a welcoming, multi-use public space that is well connected to the Square and Town Centre.	Ongoing	MCB is represented on the Steering Group  Community Engagement and Meeting Attendance.
Allocation of funds from Pain Farm and MCB, where appropriate, to facilitate the planning of this project.	Ongoing	Pain Farm funding allocated for 2014 / 15. Review future funding options for the playground development
Allocation of funds from Pain Farm and MCB to sub-projects with high community benefit, which may not be covered by fund-raising.	Ongoing	TBC as project progresses
Deliver some Christmas Spirit to the centre of Martinborough by working with Martinborough Business Association to provide Christmas Lighting and Decorations in the Square and surrounds.	Dec 2015	Pam & Vicky

**2. Our Young People**

Promote Positive youth development and provide appropriate recreational and leisure facilities.

Lead Community Board Member: Vacancy tbc

MCB role: Lead and Fund where appropriate

Initiative	Timing	Actions / Responsibilities
Encourage our younger people to actively contribute to the our community. Begin by engaging youth in the Town Hall Project.	Ongoing	Discuss with Town Hall user groups to identify possible committee members.

Facilitate community-led projects with high benefit to youth and consider funding where appropriate.	Ongoing	Members to encourage grant applications from youth organisations
Work with the community to gauge the interest in re-forming a Martinborough Swimming Club to drive usage of the pool. Work with a Swimming Club / SWDC to develop and improve the pool facility.	2015	TBC
Continue to work with other agencies (MIA, MHSCC) and community groups to deliver the best outcomes for our young people.	Ongoing	TBC

### 3. Sense of Community

Work towards an engaged, involved community that is a draw card for people considering living and working in the Wairarapa.

Lead Community Board Member: Pam Colenso

MCB role: Lead and Fund where appropriate

Initiative	Timing	Actions / Responsibilities
Continue to support the Christmas Parade and Carols in the Square.	Ongoing	
Refine our funding criteria to ensure that those projects / community groups which deliver the widest benefit to Martinborough Ward in the most cost effective manner are prioritised for funding.	Completed	
Put in place a more structured approach to community engagement which covers rural areas and community groups, with each group having a lead MCB member who will meet with them at least twice a year. See APPENDIX 1.	Completed	
Use this engagement strategy to develop policy and formulate submissions to SWDC during LTP and Annual Plan processes.	Ongoing	Lisa & Pam to lead MCB submissions to SWDC
Celebrate key dates and community successes. e.g. WW1 anniversary, Christmas decorations, Town Hall milestones, etc.	Ongoing	Pam & Max to work on WW1 Commemorations
Develop a communication strategy to grow community understanding of the work of the MCB. This will include, but is not limited to, the Martinborough Star, Facebook, SWDC website.	Ongoing	Lisa / Vicky
Attend SWDC meetings at least twice a year to present and report on the progress of this plan.	Ongoing	Lisa to present this strategy to SWDC.

#### 4. A Pedestrian and Cycle friendly district

Ensure our town and district are safe and appealing for those travelling on foot and by bicycle.

Lead Community Board Member: Lisa Cornelissen

MCB role: Lead, Advocate and Fund where appropriate

Initiative	Timing	Actions / Responsibilities
Work with SWDC during the LTP and Annual Plan processes to ensure sufficient budget and resources are allocated to maintain existing footpaths and create new ones.	Ongoing	Lisa and Pam
Work with SWDC and community organisations (Martinborough Business Association, Lions, Cycle Clubs) to research, plan and develop a cycle / walking trail around the vineyards.	LTP 2015 to 2025	Lisa
Ensure our children are safe to walk and cycle to school by working with SWDC to prioritise footpaths in the vicinity of the school.	Ongoing	Lisa
Given the location of the school on the Heavy Vehicle Bypass consult with the School and Interested Parties to implement a 40km speed limit past the school.	Ongoing	Pam
Support and Encourage cycling events within the Martinborough Ward.	Ongoing	Lisa
Advocate for continued and improved public transport links to Wellington and the Wairarapa region.	Ongoing	Lisa

#### 5. Community Assets

Work with SWDC to ensure our community assets are well-maintained and encourage community use and involvement.

Lead Community Board Member: Max / Lisa

MCB role: Lead and Fund where appropriate

Initiative	Timing	Actions / Responsibilities
Support the Considine Park Committee to continue to develop this park in line with the Development Plan.	Ongoing	Pam and Vicky
Utilise our engagement strategy and revised funding criteria to identify priorities for development of community assets including Parks & Reserves, Swimming Pool, Playground and Library.	Ongoing	
Utilise our communication strategy to ensure Martinborough Ward residents are well-informed and encouraged to make the most of our community assets.	Ongoing	Lisa & Vicky



**6. Supporting the Martinborough Ward’s Rural and Coastal Communities**

Engage with our rural and coastal residents to identify priorities and work with communities and SWDC to deliver those priorities.

Lead Community Board Member: tbc

MCB role: Advocate and Fund where appropriate

Initiative	Timing	Actions / Responsibilities
Support the joint Councils application for rural broadband funding	Ongoing	
Support SWDC’s plan to implement coastal reserve plans over the next 10 years	Ongoing	
Ensure we make regular contact with our rural and coastal communities in line with our communication and engagement strategies	Ongoing	

## Community Engagement

### Rural Areas

Ngawi / Lake Ferry / Pirinoa	Pam Colenso
Tora / Tutumuri	Victoria Read
Hinakura / Longbush / Moiki / Ponotahi	Julie Riddell
Kahutara	Lisa Cornelissen

### Community / Demographic Groups

Families School / Plunket / Play Centre / Kindergarten	Victoria Read
Youth including Breakfast Club & Youth Trust	Vacancy tbc
Graffiti Working Party	Julie Riddell
Our older people	Pam Colenso and Julie Riddell?
Tourism / Business including Martinborough Business Association	Lisa Cornelissen
Iwi / Marae	Lisa Cornelissen and Victoria Read
Sporting - Rugby Club / Squash Club / Pony Club / Tennis / Bowls etc.	Max Stevens
Emergency Services / Civil Defence	Julie Riddell

## MCB Budget July 2015 to June 2016

### INCOME

Carried Forward	16,741.10
Annual Plan	20,954.00
<b>TOTAL INCOME</b>	<b>37,695.10</b>

### EXPENDITURE

<b>Members Salaries</b>	<b>10,005.00</b>
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#### General Expenses

Member Training	0.00
Conferences and Meetings	0.00
Other	250.00
<b>Total General Expenses</b>	<b>250.00</b>

#### Strategic Objectives

##### Martinborough Town Hall & Town Centre Precinct

Town Hall Project	0.00
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##### Our Young People

Youth Initiatives	2,000.00
School Holiday Swims	200.00
Free Swim Day	100.00

##### Sense of Community

Christmas - decorations / flags / lighting	5,000.00
Fireworks	400.00
WW1 Commemorations	2,000.00
Other community events	0.00

##### Pedestrian & Cycle Friendly

Vineyard walkway / cycleway scoping	0.00
Cycle stands in key areas around town?	1,000.00

##### Community Assets

Parks & Reserves - Considine Park planting	500.00
Martinborough Pool	0.00
Playground	0.00
Library	0.00
Contingency	0.00
<b>TOTAL STRATEGIC OBJECTIVES</b>	<b>11,200.00</b>

#### Financial Assistance

Nov grants	8,443.00
May Grants	5,000.00
<b>Total Financial Assistance</b>	<b>13,443.00</b>

<b>TOTAL EXPENDITURE</b>	<b>34,898.00</b>
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<b>BUDGETTED SURPLUS/(DEFICIT)</b>	<b>2,797.10</b>
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#### Commitments carried forward from 2014\_15

Waiinga Centre (Town Hall project)	25,000.00
Tables for Town Hall	2,000.00
Rural South Wai Sports Inc	1,500.00
2013_14 Considine Park Bench	700.00

Hi Pam and the Board,

We are asking for Community Board approval for the removal of the 8 cedar trees that are on the holiday park leased land, that were previously part of the cedar hedge. We are also aware that resource consent will be needed.

We are unhappy with the look of the limbed up trees and believe our 'street appeal' is lacking, we will be investing in professional photography to help with marketing the park this spring and would like to improve our entrance before this time. Ideally this project would involve the removal of the cedars and the ivy, replacement of the fence from the pool fence to our entrance and appropriate hedge planting (eg. pittosporum, red robin or similar).

As part of the LTP process we requested that SWDC fund the removal of the cedars and provide fencing materials in line with the Considine Park fencing along Princess Street. We have stated that we will provide the labour to clear the ivy and build the fence as well as providing and planting new hedging between the pool and the entranceway. Obviously this work will be easier to complete with the early removal of the cedars.

I have attached our LTP submission for your information.

We would appreciate your support in this matter and look forward to hearing from you.

Thanks

Lisa & Frank

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Martinborough TOP 10 Holiday Park  
0800 78 09 09  
PO Box 199 / 10 Dublin Street West  
Martinborough  
MartinboroughHolidayPark.com  
FACEBOOK & TWITTER



Frank & Lisa Cornelissen  
Martinborough Camping Ltd.  
PO Box 199  
MARTINBOROUGH

Paul Crimp  
Chief Executive Officer  
South Wairarapa District Council  
P.O. Box 6  
MARTINBOROUGH

31 May 2015

***Submission on South Wairarapa District Council Draft LTP 2015***

We do wish to be heard with respect to this submission

Martinborough TOP 10 Holiday Park is a Qualmark 4+ park operating on land leased from SWDC in the Considine Park reserve.

In the 12 months to 30<sup>th</sup> April 2015 we welcomed 6,175 guests, 41% of these guests were international tourists, whilst events are a crucial driver of domestic visitation. Based on expenditure research carried out by Angus and Associates<sup>1</sup> our guests contributed \$1.5m to the local economy in the 12 months to 30 April 2015.

We have plans to continue our investment into the Holiday Park with the addition of more communal bathrooms, increased powered sites and affordable, family accommodation.

**Waste Water**

We strongly support the capital programme to achieve as close to 100% discharge to land as possible and would support Option 1 to complete the programme over five years. Our freshwater assets are a key part of the New Zealand dream for both residents and visitors.

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<sup>1</sup> Peak Season Holiday Park Visitors January & February 2015, Angus & Associates



### **Cycle Strategy**

We strongly support the Cycle Strategy Option 1 to continue to develop the cycle trails at \$30,000 per km. We also support the Martinborough Community Board submission to review speed limits and develop a vineyard cycle trail connecting the winery hotspots of Huangarua, Puruatanga and Martins Road safely with the Golf Course and Martinborough town centre. The trail will be of great benefit to local residents and visitors, providing a safe trail for exercise, dog walking and winery tourism.

### **Broadband and Cell Phone**

We support the combined Council "WaiConnect" initiative and are clear that UFB in urban areas is a priority. We currently offer free WiFi to our guests and are finding that demand for bandwidth and data is increasing exponentially. International tourists increasingly expect high quality, free internet services whilst travelling. In addition our business systems need a fast, reliable internet connection. We believe that UFB in the urban areas of South Wairarapa will be a driver of economic development with more individuals and businesses choosing to live and work in our region.

### **Destination Wairarapa**

We support the ongoing funding of Destination Wairarapa, their work is crucial to the tourism industry. We also fully support the Destination Wairarapa submission.

### **Coastal Camping Designated Areas**

We support SWDC's current approach to coastal camping and would like to continue to be consulted on changes to freedom camping rules and facilities wherever possible.

### **Intersection of Kitchener and Princess Street**

Following our submission to the 2014 Annual Plan there has been a serious crash on this intersection resulting in injury and damage to private property. We support moves to introduce stop signs and urge Council to work with NZTA to investigate all options for improving safety at this junction.



## **Considine Park and Holiday Park Leased Area**

### **Urgent removal of Pine Trees**

As per our submission to the 2014 Annual Plan we request that the two mature pine trees on Considine Park are removed urgently, as agreed in the 2011 Centennial & Considine Park Development Plan. They were originally left in the park to provide shade however their location means they are not used as such. No alternative shade planting has been carried out since the Reserve Management Plan was finalised in 2009. Their removal will enable us to better utilise our leased land without risking damage to tents and campervans from falling pine cones.

### **Notable Trees on Holiday Park leased area**

We ask that Council ensures that the notable trees on the holiday park continue to be checked annually by a qualified arborist and that this is added to the schedule of works prior to Labour Weekend each year.

### **Cedar Hedge on Dublin Street West**

We had previously requested that SWDC trim and top this hedge in our LTP submission in 2012 and our AP submissions in 2013 and 2014.

We are extremely disappointed in the visual impact of the limbing up of the Cedar Hedge on Dublin Street West. We appreciate SWDC's actions to complete the fence between the Pool and the Holiday Park and accepted the removal of the existing post and wire fence, as it was irrecoverable. However this has now left us with a very unappealing street aspect which we will have to incur cost to remedy.

We ask SWDC to consider the following proposal:

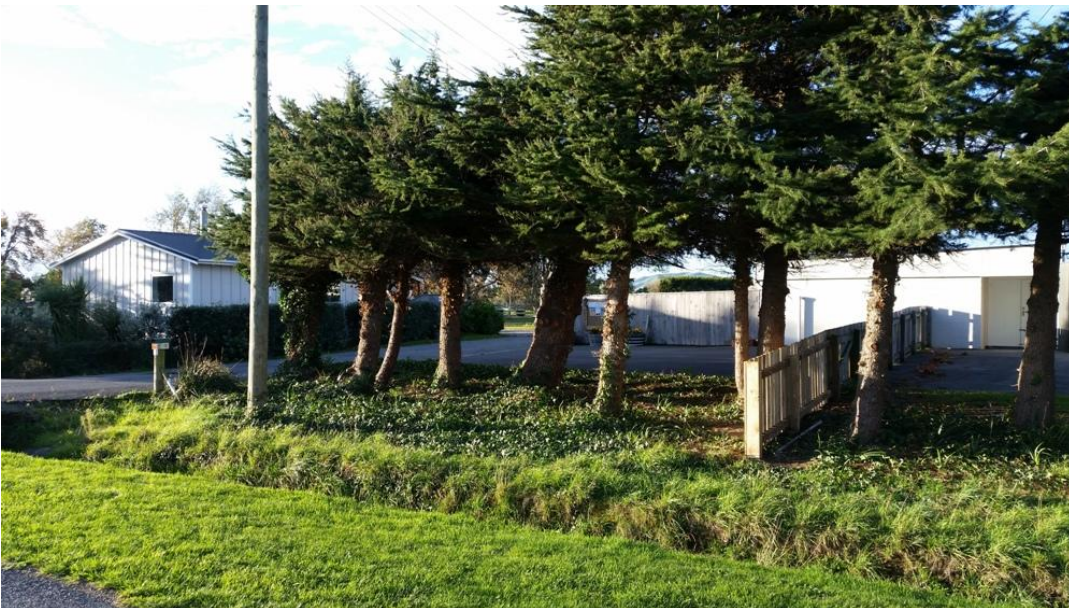
1. SWDC to remove the Cedars on the holiday park leased area (the cedars were originally listed as a hedge not as individual specimens, and what remains bears no resemblance to a hedge). Over time this will save SWDC the costs associated with maintaining the cedars as replacement planting will be our responsibility. We note that, if they are not removed, the cedars will need trimming under the power lines again this year.
2. SWDC to pay for materials for a timber fence to replace the post and wire section of approximately 11 metres on the holiday park leased area. We propose a post and rail fence in keeping with the Considine Park fencing along Princess Street. We would provide the labour to remove the ivy, build the fence and will pay for and maintain suitable plantings in this area.



The Cedar Hedge in 2005, following trimming carried out by SWDC in line with our lease agreement:



Cedar Hedge in 2015 after limbing up:



**Martinborough TOP 10 Holiday Park**  
Tel: 0800 78 09 09  
[www.MartinboroughHolidayPark.com](http://www.MartinboroughHolidayPark.com)  
e-mail: [office@ MartinboroughHolidayPark.com](mailto:office@MartinboroughHolidayPark.com)





Finally – we are this year celebrating 10 years since we opened the holiday park in November 2005. We are planning a celebration but in the meantime we wanted to express our appreciation for the ongoing support of SWDC. We look forward to continuing to work with Council Officers and elected officials to provide a high quality holiday park in Martinborough which contributes to the success of tourism in Martinborough and the wider South Wairarapa.

THEN – the campground in 2005



NOW – TOP 10 Holiday Park in 2015



We thank you for your time in considering this submission and will follow the planning process with interest.

Regards

Frank & Lisa Cornelissen

**Martinborough TOP 10 Holiday Park**  
Tel: 0800 78 09 09  
[www.MartinboroughHolidayPark.com](http://www.MartinboroughHolidayPark.com)  
e-mail: [office@ MartinboroughHolidayPark.com](mailto:office@MartinboroughHolidayPark.com)



# Local Government Commission

*Mana Kāwanatanga ā Rohe*

Lisa Cornelissen  
Chair  
Martinborough Community Board  
10 Dublin Street West  
MARTINBOROUGH 5711

9 June 2015

Dear Lisa

**Re: Local Government Reorganisation in Wellington**

I am writing to advise you of the Local Government Commission's decision on the reorganisation proposal for the Wellington region announced today.

The Commission has decided not to go ahead with its proposal for a single council for the Wellington region. This decision has been reached following an extensive consultative process.

It has now been two years since reorganisation applications relating to the region were received from the Masterton, Carterton and South Wairarapa District Councils and the Greater Wellington Regional Council. Since then, the Commission has worked actively and consultatively to respond to those applications.

Although the Commission has decided not to proceed with its proposal for a single council in light of significant opposition and little support, the submissions received also reflect that much of the Wellington community is keen to promote more effective local government in the region.

With this in mind, the Commission will now return to Wellington to work with councils, iwi, and the wider community with the aim of reaching sufficient consensus on the changes required and the best form of local government. In doing so, the Commission wishes to engage in a collaborative and constructive way.

Wellington · New Zealand  
PO Box 5362 Wellington 6145 · Tel: 04-460 2228 · Fax 04-494 0501  
Website: [www.lgc.govt.nz](http://www.lgc.govt.nz)

If a new draft proposal is issued in the future, it will include a further written submission and oral hearings process. I look forward to your future participation.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Sandra Preston', with a large, stylized initial 'S'.

Sandra Preston  
Chief Executive Officer

19 May 2015

Deborah Davidson  
Youth Development Coordinator  
Southern Wairarapa Safer Community Council  
PO Box 184  
Carterton 5743

Dear Deborah

### **RANGATAHI II RANGITIRA MARTINBOROUGH**

Given that RIIR Martinborough is in recess, we hope that using you as a point of contact for communication is appropriate. At the 11 May 2015 Martinborough Community Board meeting, members reviewed the 14/15 budget as well as a 15/16 draft budget.

After assessing an application from RIIR in 2014, funds had been put aside in the 14/15 budget to be given out to the group upon receipt of a well laid out project/event with supporting costs. Given that the Board haven't received a further application, that the group is in recess, and that the end of financial year is coming up, the \$1,000 set aside for this purpose is being rolled back into the grants pool. The \$475 budget remaining in the youth leadership forum is also being rolled back into the main Community Board budget. Should RIIR Martinborough gain momentum again, the Board would be pleased to consider an application for financial assistance for a specific project or event.

In addition, the Community Board have agreed to gift the amount of \$152.17 used to purchase sausages for a fund raising event to RIIR Martinborough. The original agreement was that this amount was a loan that was to be repaid by the group.

Yours sincerely



Suzanne Clark  
Committee Secretary  
[Suzanne.clark@swdc.govt.nz](mailto:Suzanne.clark@swdc.govt.nz)