



MARTINBOROUGH COMMUNITY BOARD

**Agenda
30 January 2017**

**Notice of a meeting to be held in the South Wairarapa District Council Chambers,
19 Kitchener Street, Martinborough on Monday 30 January 2017 at 6:30pm.**

MEMBERSHIP OF THE COMMITTEE

Lisa Cornelissen (chair), Fiona Beattie, Victoria Read, Maree Roy, Cr Pam Colenso and Cr Pip Maynard.

PUBLIC BUSINESS

1. APOLOGIES:

2. DECLARATION BY MEMBER:

- 2.1 Maree Roy to make her declaration and be sworn in by the
Chief Executive

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3. CONFLICTS OF INTEREST:

4. PUBLIC PARTICIPATION/PRESENTATIONS:

- 4.1 Mary Byrne, speaking on the amendments to the Health Bill as
it contains changes regarding fluoridation that will impact
Council

6:40-6:45pm

5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

*As per standing order 14.17 no debate or decisions will be made at
the meeting on issues raised during the forum unless related to
items already on the agenda.*

6. COMMUNITY BOARD MINUTES:

- 6.1 Minutes for Approval: Martinborough Community Board
Minutes of 24 November 2016

Pages 2-5

***Proposed Resolution:** That the minutes of the Martinborough
Community Board meeting held on 24 November 2016 be confirmed
as a true and correct record.*

7. CHIEF EXECUTIVE AND STAFF REPORTS:

- 7.1 Action Items Report
7.2 Income and Expenditure Report

Pages 6-11

Pages 12-15

7.3	Officers' Report to Community Boards	Pages 16-52
7.4	Proposed Re-use of Shelter from Martinborough Playground	Pages 53-54
7.5	LGNZ Community Board Conference May 2017 (to be tabled)	
8.	NOTICES OF MOTION:	
8.1	None advised	
9.	CHAIRPERSON'S REPORT:	
9.1	Chair's Report	Pages 55-64
10.	MEMBER REPORTS (INFORMATION):	
10.1	Waihinga Centre, Vicky Read to give a verbal update	
10.2	Waiconnect Project, Vicky Read to give a verbal update	
11.	CORRESPONDENCE	
	<i>Proposed Resolution: That the inwards and outwards correspondence be received.</i>	
11.1	Inwards	
	From Josie Bidwill to Lisa Cornelissen, Martinborough Community Board, dated 12 January 2017	Page 65
	From Mish Warrington to Lisa Cornelissen, Martinborough Community Board, dated 10 January 2017	Pages 66-72
	From Victim Support to Lisa Cornelissen, Martinborough Community Board, dated 25 November 2016	Pages 73-77
11.2	Outwards	
	To Martinborough Ward schools from Lisa Cornelissen, Martinborough Community Board, dated 29 November 2016	Page 78
	To Connor Hislop from Lisa Cornelissen, Martinborough Community Board, dated 25 November 2016	Page 79



DECLARATION BY MEMBER

Ideclare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Martinborough Community the powers, authorities, and duties vested in or imposed upon me as a member of the Martinborough Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.

Dated at Martinborough this 20th day of October 2016

Signature.....

In the Presence of:

.....
Paul Crimp, Chief Executive Officer



Martinborough Community Board

Minutes – 24 November 2016

- Present:** Lisa Cornelissen (Chair), Vicky Read, Cr Pam Colenso and Cr Pip Maynard.
- In Attendance:** Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 24 November 2016 between 6:30pm and 7:30pm.
- External Speakers:** Dian Marment (Martinborough Lionesses).

PUBLIC BUSINESS

1. APOLOGIES

MCB RESOLVED (MCB 2016/77) to receive apologies from Fiona Beattie and Mayor Viv Napier.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. PUBLIC PARTICIPATION

3.1 Dian Marment, Martinborough Lionesses

Mrs Marment, on behalf of the Martinborough Lionesses sought Community Board endorsement for a possible cycle stand project for Martinborough.

4. ACTIONS FROM PUBLIC PARTICIPATION

4.1 Martinborough Lionesses

MCB NOTED:

1. Action 691: Determine whether there are designated areas for cycle stands and if there are restrictions on where they can be placed; M Allingham

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness.

5. COMMUNITY BOARD MINUTES

5.1 Martinborough Community Board Minutes – 20 October 2016

MCB RESOLVED (MCB 2016/78) that the minutes of the Martinborough Community Board meeting held on 20 October 2016 be received and confirmed as a true and correct record.

(Moved Read/Seconded Cr Maynard)

Carried

6. CHIEF EXECUTIVE AND STAFF REPORTS

6.1 Action Items Reports

MCB RESOLVED (MCB 2016/79):

1. To receive the information.

(Moved Cr Colenso/Seconded Read)

Carried

2. Action 692: Advise the Martinborough Community Board the process for establishing a Considine Park Committee and previously established membership information; P Crimp

MCB RESOLVED (MCB 2016/80) to receive the tabled Pain Farm financial statement for the period ended 31 October 2016.

(Moved Cornelissen/Seconded Read)

Carried

6.2 Income and Expenditure Statements

MCB RESOLVED (MCB 2016/81):

1. To receive the information.

(Moved Cornelissen/Seconded Read)

Carried

2. Action 693: Carry over the 15/16 \$2,050 commitment for Martinborough flags to the 16/17 financial year; P Crimp

6.3 Officers' Report to Community Boards

Mr Crimp discussed local government election voter turnout, development of a safe room in the service centres, a possible regional mountain bike strategy initiative and the WAIconnect project.

MCB RESOLVED (MCB 2016/82) to receive the Officers' Report.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

6.4 Requests for Financial Assistance

MCB RESOLVED (MCB 2016/83):

1. To receive the information.

2. To grant Martinborough School – Ski Trip Fundraising Group \$752 towards the organisation of the Martinborough Guy Fawkes event.

(Moved Cornelissen/Seconded Cr Colenso)

Carried

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6.5 Policies Review Report

MCB RESOLVED (MCB 2016/84) to receive the information and to provide no feedback to Council on the Water by Meter Policy, the Naming of Public Roads Policy and the Community Housing Policy.
(*Moved Read/Seconded Cornelissen*)

Carried

7. NOTICES OF MOTION

There were no notices of motion.

8. CHAIRPERSON'S REPORT

8.1 Chairperson's Report

Mrs Cornelissen discussed the draft Strategic Plan with members noting that community engagement roles would be reassessed following the by-election. Amendments to the draft budget were discussed and agreed. Members discussed the fees charged to run community events and the possibility of waiving fees for small community events, development of an events guide, and the costs associated with Christmas parade traffic management plans.

MCB RESOLVED (MCB 2016/85):

1. To receive the information.
2. To adopt the draft Martinborough Community Board Strategic Plan with agreed changes.
(*Moved Cr Colenso/Seconded Read*) Carried
3. To adopt the draft Martinborough Community Board 16/17 budget with agreed changes.
(*Moved Read/Seconded Cr Maynard*) Carried
4. To donate \$75 to the Waihinga Charitable Trust on behalf of Coops Hoops.
(*Moved Read/Seconded Cr Maynard*) Carried
5. To adopt the Martinborough Community Board Grants Policy with agreed changes.
(*Moved Cornelissen/Seconded Cr Colenso*) Carried
6. Action 694: Add a bullet point to the priority areas of the Strategic Plan to encourage SWDC to undertake a review of the District Plan zoning in Martinborough; L Cornelissen
7. Action 695: Develop a 2017 timetable with content suggestions for preparing a monthly contribution to the Star; L Cornelissen
8. Action 696: Format the Martinborough Community Board Strategic Plan; V Read
9. Action 697: Add \$600 to the Martinborough Community Board 16/17 budget for flag hanging and add the \$2,860 in the November grant pool to the May Grants pool; L Cornelissen

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9. MEMBERS REPORTS (INFORMATION):

There were no reports.

10. CORRESPONDENCE

10.1 Inwards

From Connor Hislop to SWDC, dated 26 August 2016

From Julia Squire to Martinborough Community Board dated 30 September 2016

From Helen and George Kirk to Martinborough Community Board dated 30 August 2016

From Waihinga Charitable Trust to Martinborough Community Board dated 17 November 2016 (tabled)

From Waihinga Charitable Trust to Pain Estate (c/o Martinborough Community Board) dated 17 November 2016 (tabled)

10.2 Outwards

From Committee Secretary on behalf of Martinborough Community Board to Ruakokoputuna Olives, dated 2 September 2016

MCB RESOLVED (MCB 2016/86):

- 1. To receive the inwards (including tabled) and outwards correspondence.

(Moved Cr Maynard/Seconded Read)

Carried

- 2. Action 698: Write a response to Connor Hislop; L Cornelissen

Confirmed as a true and correct record

.....Chairperson

.....Date

DISCLAIMER

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MARTINBOROUGH COMMUNITY BOARD

30 JANUARY 2017

AGENDA ITEM 7.1

ACTION ITEMS REPORT

Purpose of Report

To present the Community Board with updates on actions and resolutions.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Executive Summary

Action items from recent meetings are presented to the Community Board for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 30 January 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 30 January 2017

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
63	MCB	16-Feb-15	Action	Pam Colenso	Provide an update on the status of the benches for Considine Park	Open	24/11/16: Seat and Plaque installed, Pam to send a photo of the seat to Peter Craig's lawyer so it can be passed on to his family
470	MCB	3-Aug-15	Action	Lisa Cornelissen	Liaise with Connor Kershaw and the Martinborough Business Association about fairy light storage, let and return of lights	Open	Lights are currently stored in the space next to Victoria Read Architecture, accessible by both Conor and MCB. Business Assoc are aware that MCB approval is needed to borrow them. 2/11/15 Reopened action. Loans process needs to be developed 18/7/16: Pain & Kershaw to manage lights rental using a Sku number and will reimburse MCB with any income once a year. Lisa to progress a loans process/policy
319	MCB	30-May-16	Action	Paul	Add a MCB agenda item a review of the Community Resilience Plan for 18 months following its completion	Open	24/6/16: Officer needs to be advised of its completion before a future date can be scheduled.
415	MCB	18-Jul-16	Action	Pam Colenso	Put together a proposal for displaying historic WWI photos, to include costs and timeframes, for the Martinborough Community Board to consider at the 29 August meeting	Open	24/11/16: deferred
417	MCB	18-Jul-16	Action	Paul	Provide guidance to Greytown Sport and Leisure on whether the Martinborough Sports and Leisure model proposal fits within with the Pain Farm funds distribution judgement and provide the process for accessing funds	Actioned	Pain Farm funds unable to be used for this purpose.
503	MCB	29-Aug-16	Resolution	Mark	MCB RESOLVED (MCB 2016/65): 1. To receive the information. 2. To agree to the removal of pine trees as proposed in the report. 3. To request, as part of the next Pain Farm report, a report on the status of the other shelter belts and the likely work and future costs of maintaining the shelter belts over the next 10 years. (Moved Cornelissen/Seconded Read) Carried	Open	05/12 Report on status of remaining shelter belts requested for next Pain Farm report

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
504	MCB	29-Aug-16	Resolution	Mark	Salvage and Re-use of Shelter from Playground MCB RESOLVED (MCB 2016/66): 1. To receive the information. 2. To approve the salvage of the shelter and picnic tables from Martinborough Playground for future re-use at another Martinborough site. 3. To request from Council officers a recommendation for relocation including a landscape plan and associated costs. (Moved Colenso/Seconded Cr Stevens) Carried	Actioned	05/12 Costing and plan in progress 12/01 Costs and options emailed to MCB 24/11/16: Vicky and Lisa to measure pergola and provide info to Amenities Manager 19/1/17: Report for 30 Jan 17 meeting
508	MCB	29-Aug-16	Resolution	Lisa Cornelissen	Chair Report MCB RESOLVED (MCB 2016/70): 1. To receive the chair's report. 2. To underwrite the cost of the Waihinga Centre turf turning event to a maximum of \$1,000. (Moved Cr Stevens/Seconded Colenso) Carried 3. To agree to Mitre 10 storing and managing the loan/hire of fairy lights. 4. To agree that only community groups could use the lights on a no charge per use basis, but that liability for breakage would apply. 5. That Lisa Cornelissen should design a fairy lights hire request form, liaise with Mitre 10 to confirm the loans process and arrange for the form to be made available on Council's website. (Moved Cr Stevens/Seconded Colenso) Carried	Actioned	11/11/16: Invoices paid amounting to \$575.80. No other invoices outstanding
514	MCB	29-Aug-16	Resolution	Paul	Greytown Scouts MCB RESOLVED (MCB 2016/76): 1. To grant the Greytown Scouts \$250 to assist with the costs of attending jamboree. 2. To invite Lilly McMahon to attend the Board meeting in February to let the Board know how Jamboree went. (Moved Cornelissen/Seconded Cr Riddell) Carried	Actioned	2/9: Paid, Lilly invited to attend the 30 Jan 17 meeting, attendance to be confirmed.
517	MCB	29-Aug-16	Action	Paul	Provide a revised Pain Farm Financial Statement to the November 2016 MCB meeting which includes all funds committed to the Waihinga Centre	Actioned	Presented at 24 Nov 16 meeting.
623	MCB	20-Oct-16	Action	Paul	Review the High Court decision regarding Considine Park; specifically the requirement for the formation of	Actioned	A committee/user group is required

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					a user group and Councils legal obligations		
687	MCB	24-Nov-16	Resolution		MCB RESOLVED (MCB 2016/83): 1. To receive the information. 2. To grant Martinborough School – Ski Trip Fundraising Group \$752 towards the organisation of the Martinborough Guy Fawkes event. (Moved Cornelissen/Seconded Cr Colenso) Carried	Actioned	
689	MCB	24-Nov-16	Resolution	Lisa Cornelissen	Chairperson's Report MCB RESOLVED (MCB 2016/85): 1. To receive the information. 2. To adopt the draft Martinborough Community Board Strategic Plan with agreed changes. (Moved Cr Colenso/Seconded Read) Carried 3. To adopt the draft Martinborough Community Board 16/17 budget with agreed changes. (Moved Read/Seconded Cr Maynard) Carried 4. To donate \$75 to the Waihinga Charitable Trust on behalf of Coops Hoops. (Moved Read/Seconded Cr Maynard) Carried 5. To adopt the Martinborough Community Board Grants Policy with agreed changes. (Moved Cornelissen/Seconded Cr Colenso) Carried	Actioned	
691	MCB	24-Nov-16	Action	Mark	Determine whether there are designated areas for cycle stands and if there are restrictions on where they can be placed	Open	05/12 in progress
692	MCB	24-Nov-16	Action	Paul	Advise the Martinborough Community Board the process for establishing a Considine Park Committee and previously established membership information	Open	
693	MCB	24-Nov-16	Action	Paul	Carry over the 15/16 \$2,050 commitment for Martinborough flags to the 16/17 financial year	Actioned	\$266.25 remains in commitment
694	MCB	24-Nov-16	Action	Lisa Cornelissen	Add a bullet point to the priority areas of the Strategic Plan to encourage SWDC to undertake a review of the District Plan zoning in Martinborough	Actioned	
695	MCB	24-Nov-16	Action	Lisa Cornelissen	Develop a 2017 timetable with content suggestions for preparing a monthly contribution to the Star	Actioned	
696	MCB	24-Nov-16	Action	Vicky Read	Format the Martinborough Community Board Strategic Plan	Open	
697	MCB	24-Nov-16	Action	Lisa	Add \$600 to the Martinborough Community Board	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				Cornelissen	16/17 budget for flag hanging and add the \$2,860 in the November grant pool to the May Grants pool		
698	MCB	24-Nov-16	Action	Lisa Cornelissen	Write a response to Connor Hislop	Actioned	

MARTINBOROUGH COMMUNITY BOARD

30 JANUARY 2017

AGENDA ITEM 7.2

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Community Board with the most recent Income and Expenditure Statement for the 16/17 year.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2015- 30 June 2016 and for 1 July 2016 - 30 November 2016 are attached in Appendix 1 for information. The Chair may ask the Chief Executive for comment and all members may ask the Chief Executive for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statements

Contact Officer: Suzanne Clark, Committee Secretary

Approved By: Paul Crimp, Chief Executive

Appendix 1 – Income and Expenditure Statements

<i>Martinborough Community Board</i>	
<i>Income & Expenditure to 30 NOVEMBER 2016</i>	
<u>INCOME</u>	
Balance 1 July 2016	6,278.65
Annual Plan 2016/17	31,678.00
TOTAL INCOME	37,956.65
<u>EXPENDITURE</u>	
Members' Salaries	5,980.32
Total Personnel Costs	5,980.32
AP R D & W J Nisbe MCB brass plaques x 2	63.48
AP Ms V H Read Eco Conf 2016-reimbursement	391.30
AP Cotter & Steven Fairy light repairs Mbo Square	208.48
AP Local Governmen Annl Com Brd's levy Fsn,Gtn,Mbo	166.67
AP OfficeMax New Z Stationery	5.62
Total General Expenses	835.55
AP Greytown Scout MCB Grant-jamboree	250.00
AP Prizes - Turf Turning expenses	100.80
AP Citizens Advice Running Bureau grant 2016	350.00
AP Hooping-Turf Turning	475.00
AP Assist with repairs main switchboard	1,540.00
AP Pain & Kershaw Turf turning-sausages etc	120.95
AP MCB Grant-Ski trip 2017 (Guy Fawkes fund	752.00
AP Flagz Limited Repl damaged flags Mbo	1,783.75
Total Grants	5,372.50
TOTAL EXPENDITURE	12,188.37
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	25,768.28
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2016	9,469.68
FlagZ carry forward	266.25
Total Commitments	9,469.68
BALANCE TO CARRY FORWARD	16,298.60

Martinborough Community Board	
Income & Expenditure to 30 June 2016	
<u>INCOME</u>	
Balance 1 July 2015	46,266.51
Annual Plan 2015/16	20,954.00
TOTAL INCOME	67,220.51
<u>EXPENDITURE</u>	
Members' Salaries	13,757.39
Total Personnel Costs	13,757.39
AP Martinborough B MCB Midwinter Affair market s/shp	1,099.40
AP Tube Fab Ltd 6 rectangular tables-del Mbo T/Hall	1,635.00
AP Local Governmen Annual C/Brd levy 2015/16	166.66
AP Student workshop 20/6/15 computer coding	500.00
AP Christmas lights - Mbo Com Brd	3,206.00
AP Cotter & Steven Tree lights in Square Mbo	1,160.00
AP Mitre 10 Concrete for seats at park -	38.54
AP Mitre 10 Concrete for seats at park - MCB	106.42
10 swim tickets to 53603130	300.00
AP Ed's Arborist S Install light in 4 trees Mbo Square	770.00
AP OfficeMax New Z Stationery supplies	5.87
Free Swim Day MCB2015/71&70	767.00
AP Big Mac Slabs F 2 park benches	1,217.39
Total General Expenses	10,972.28
AP Pirinoa Primary Resurface com court MCB grant	1,000.00
AP Martinborough J MCB Grant-Guy Fawkes event 7/11/15	500.00
AP NZ Council of V Programme costs-grant	500.00
AP Wairarapa & Sou MCB grant purchase computer	500.00
AP Martinborough C Grant-to assist purchase vehicle	2,000.00
AP Martinborough J Grant - hire portaloos for event	85.54
AP Martinborough S Grant - purchase 2 rifles	2,400.00
AP Grant - assist purchase uniforms	1,000.00
AP Pirinoa Primary MCB Grant-netball court resurfing balance owing	500.00
AP Tora Fire Party MCB Grant - defibrillator costs	760.50
AP MCB grant-refurbishment old Court House	2,000.00
AP Pirinoa Hall Co Cost to help repl septic tank/lines hall	1,500.00
AP Waihinga Centre Bronze inst 1 of 1	21,739.13
AP Wairarapa Acces MCB grant"Live Wires Radio"	690.00
AP Martinborough R Grant-Cost for away games exp	734.00
AP Wairarapa Mathe MCB Grant - Aug 106 Maths Week Comp	200.00
Total Grants	36,109.17
TOTAL EXPENDITURE	60,838.84
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	6,381.67
<u>LESS: COMMITMENTS</u>	
Salaries to 30 June 2016	(3,757.39)
Rural South Wairarapa Sports Inc. - Astro Turf project	1,500.00
Pirinoa Hall Inc.	1,500.00
Martinborough Flags	
Total Commitments	(757.39)
BALANCE TO CARRY FORWARD	7,139.06

MARTINBOROUGH COMMUNITY BOARD

30 JANUARY 2017

AGENDA ITEM 7.3

OFFICERS' REPORT

Purpose of Report

To report to community boards/Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*

CHIEF EXECUTIVE

1. Executive Summary

The finalisation of the Annual Report is a pleasing milestone to have passed.

The slight hiatus that is usual prior to the election process is well behind us with many meetings and briefings, both within council and from those external parties who have held back waiting for the results. The run up to year end is always a busy time, and it is quite apparent that all departments are very busy.

Lynne Drake spent a week in Kaikoura assisting the recovery effort in her role as a Red Cross volunteer. Speaking from experience it is great to have a deployment after the many, many hours of training. Deployments are stressful and not a holiday and we are pleased to be able to support Lynne and Kaikoura in a very direct way. Thanks to the staff here who showed no hesitation when asked to cover for Lynne in what is quite a busy time.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2016]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	2015/16	2015/16	COMMENTS
		ACTUAL	TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	73%	75%	73%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out during 2013/14. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	62%	70%	62%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	59%	80%	76	The Colmar Brunton (CB) Customer Satisfaction survey was carried out in 2015 in addition to the 59% satisfied 11% felt they were unable to comment. The full NRB customer satisfaction survey was carried out during 2013/14. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	64%	78%	64%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	Greytown 92% Featherston 95% Martinborough 95%	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65%	65%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	49%	68%	49%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	Achieved	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.

2.1 Local Government Commission

The Local Government Commission continue their analysis of the various workstreams:

- Water (high level review of operations western part of region)
- Transport
- Spatial planning
- Communities of interest
- Wairarapa

Input on Spatial Planning, Communities of Interest, and Wairarapa continue where needed, and various meetings have been attended.

Work continues on the options for the Wairarapa, with regular meetings covering various aspects that require analysis. It is apparent the Commission will look to release their preferred option for consultation late Q1 next year.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Matters covered were Regional Waste Management; Sport Wellington; WREMO Chief Executive Group; Local Governance Excellence Program.

3.1.2. Mayoral Forum

One Mayoral Forum was attended, where the recent natural events were discussed at some length. There were two highlights for the writer, firstly, we were effectively unscathed thankfully, secondly, the response by those who were impacted was of a high standard with some very new into their roles (and we should be under no illusion this was a significant event).

3.1.3. Community Boards

The first round of community board meetings was held. Good progress is being made in preparing for the triennium with plans being prepared.

3.1.4. Maori Standing Committee

One meeting was held, unfortunately I was not able to attend.

3.1.5. Ngawi Workshop

This was a successful workshop; with the useful add-ons being able to discuss the Palliser "special purpose" road, and the benefits of partnerships with community groups.

3.1.6. Other

Following the election, Mayor Napier and I met with Michael Bassett – Foss and Bob Francis on the **Wairarapa Water** project, receiving an outline of progress to date and future plans. A field trip is tentatively planned for late January 2017. Allied to this, the Wairarapa CE's met with **Fish and Game** (and economist Peter Fraser). While it wasn't obvious what F & G wanted

from the meeting, they are clearly concerned about the impact of intensification in farming, and questioned Wairarapa Waters analysis.

Mayor Napier and I attended a meeting with **Wairarapa Chamber of Commerce** where the Chamber outlined their views on some issues that needed addressing, mainly around consistency, and their support for a single Wairarapa Council.

A couple of meetings in regards to the **Whaitua** process discussed some actions to assist and provide guidance to council representatives.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters, assisted by Major Consulting. We are completing the initial physical works at the Libraries/Service centres, with work on creating "safe rooms" underway. We are also finalising operating procedures for a range of events that may occur.

The judgement in regards to the Ashburton incident has been released, and we have considered the findings. As anticipated, we will have to make some modifications to various reception areas and these are being considered.

No issues have been notified during the period.

4.2 Audit & Risk Working Party

The audit and risk working party met under the new membership following the election. Key matters covered included:

- Update on Phelps dog registration issue
- ALA appeals (all now resolved)
- Financial report and analysis for the four months ended 31 October 2016
- Audit management report
- Terms of reference for R & A
- Work plan on matters for the R & A WP to consider
- Also discussed was :
 - Risk Register
 - Legislative compliance process
 - Risk appetite (to be re-established by new Council)

4.3 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
17 June 2013	\$913	740	27	\$739
19 August 2014	\$818	592	91	\$663
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404
1 February 2016	\$521	558	73	\$422
30 March 2016	\$651	531	27	\$527
2 May 2016	\$489	428	72	\$396
2 June 2016	\$699	769	12	\$566
1 Aug 2016	\$466	367	72	\$378
1 Sept 2016	\$681	956	10	\$552
1 Oct 2016	\$545	762	42	\$441

Arrears are further analysed in the table below:

Arrears analysis as at 03/10/2016 42 days since last installment					
		# Properties	Arrears	Outstanding	TOTAL
Featherston	Urban	191	\$ 77,867.85	\$ 67,700.67	\$ 145,568.52
	Commercial	12	\$ 4,508.98	\$ 7,638.86	\$ 12,147.84
Greytown	Urban	142	\$ 49,850.79	\$ 46,673.58	\$ 96,524.37
	Commercial	14	\$ 5,000.94	\$ 11,527.52	\$ 16,528.46
Martinborough	Urban	129	\$ 27,412.36	\$ 35,875.28	\$ 63,287.64
	Commercial	17	\$ 10,761.85	\$ 8,486.17	\$ 19,248.02
Rural		257	\$ 85,588.23	\$ 106,146.06	\$ 191,734.29
TOTAL		762	\$260,991.00	\$ 284,048.14	\$ 545,039.14

4.4 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
27 October 16	Details of Food businesses (Grocery, Fruit, takeaways etc) PHD project work.	Information supplied
8 November 16	Dog names and breeds for Christmas story	Information supplied
9 November 16	Details of various breed registered 2007/8 to present	Requester cancelled request having been advised by Councils that substantial collation required.
11 November 16	Details of fines for littering and any changes in the means by which people can be fined for littering.	Information provided.
18 November 16	Seeking more detail on the High Court decision (date, cost, question/issue), and why the Community Board opposes the formation of a user group.	
20 November 16	Holding Paddock sale – query as to when it was decided to sell this land.	
30 November 16	Information relating to smoke emanating from chimney.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

PLANNING AND ENVIRONMENT GROUP

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has begun to change how data is recorded and stored in NCS so as to enable more effective reporting against AER's in WCDP.

In the evening of 22 November a stakeholder (landowners only) meeting was held in Greytown in relation to the ongoing work on the Greytown Residential Future Development Area structure plan.

Presentations were made by the consultants carrying out this work (Mike Hewison and Honor Clarke) for Council to those attending (around 20 parties).

Some at times lively discussion took place with most attending quite engaged with the broader issues surrounding this work and some of the detail.

The main technical information shared by the consultants related firstly to process / timing / engagement and secondly the findings of the soils analysis work.

Subsequently minutes of the meeting have been sent to everyone attending as a record of the evening.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	95.7%	3 applications over 20 w/d due to a) "mis-laid" correspondence b) notice of payment not being forwarded (this starts the clock) and c) application over due to overlap of staff away from office. Excludes Planning certificate statistic – record under Sale of Alcohol Act not RMA
s.223 certificates issued within 10 working days	100%	96%	1 over time - Survey Plan was lodged, but the Land on Line system (LI N Z) did not send an automatic notification.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	92%	1 a day over because the verification that work completed to standard was delayed due to Roading Engineer being over committed with more urgent work.

Council continues to receive applications numbers well in excess of past levels. This has meant additional consents have been contracted for external processing. No further consents have gone over statutory timelines since we started contracting out.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme..

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required to date.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	One proven complaint received to date. This resulted from an error in the property title data supplied to Council by LINZ. It was agreed to refund the fee in part compensation for this error.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

TYPE	YTD 1 JULY 2016 TO 30 OCTOBER 2016	PREVIOUS YTD 1 JULY 2015 TO 30 OCTOBER 2015	PERIOD 1 OCTOBER 2016 TO 30 OCTOBER 2016	PREVIOUS PERIOD 1 OCTOBER 2015 TO 30 OCTOBER 2015
Standard LIMs (Processed within 10 working days)	75	83	18	34
Urgent LIMs (Processed within 5 working days)	28	20	4	10
Totals	103	103	22	44

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100 %	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	97.99%	NCS – Continued monitoring of processing days. Due to volumes of applications received processing contractors have been used to maintain service levels.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January this year.
Earthquake prone buildings reports received	70%	63.43 %	Currently 144 of 227 known premises have been addressed. However work in this area has been put on hold until the new statutory regime takes effect next year. This is timed for March 2017.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	6	\$69,900.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	2	\$49,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	34	\$3,754,335.00
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$200,000.00
Totals	43	\$4,073,235.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Education programme targeting schools using the Christchurch City Council Dog Smart programme are planned to be undertaken.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	
Attack on Pets	1
Attack on Person	1
Attack on Stock	0
Barking and whining	4
Lost Dogs	5
Found Dogs	0
Rushing Aggressive	1
Wandering	22
Welfare	0
Fouling	0
Total	34

The FCB has asked that Council go back to the previous reporting format and identify numbers of incidents by each town. Council previously requested that a district wide reporting format be used rather than breaking down data to townships.

The current format is easier to maintain and quicker to report. Additionally it is the overall levels of activity that matter in terms of service delivery.

The current format also avoids one town being "singled" out as good or bad compared to other areas and so avoids inappropriate comparisons being made. Lastly no other data is separated by township/area.

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 40 hours	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	5

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 30 SEPTEMBER 16	PREVIOUS YTD 1 JULY 15 TO 30 SEPTEMBER 15	PERIOD 1 SEPTEMBER 16 TO 30 SEPTEMBER 16	PREVIOUS PERIOD 1 SEPTEMBER 15 TO 30 SEPTEMBER 15
Total	33	26	15	21

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 OCTOBER 2016	PREVIOUS YTD 1 JULY 2015 TO 31 OCTOBER 2015	PERIOD 1 SEPTEMBER 2016 TO 31 OCTOBER 2016	PREVIOUS PERIOD 1 SEPTEMBER 2015 TO 31 OCTOBER 2015
On Licence	7	11	4	7
Off Licence	7	9	1	2
Club Licence	0	1	0	1
Manager's Certificate	30	32	2	6
Special Licence	16	18	6	12
Temporary Authority	0	1	0	0
Total	60	72	13	27

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.6.1. Bylaws

6 litter complaints were received. 6 letters regarding overgrown trees and hedges were issued. 3 abandoned vehicles were reported. 5 stock complaints were received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

The past 6 weeks has been a steady period leading into the Christmas break. Efforts have been put into more aesthetic works around the town and the rural roads closer to the urban centres. Maintenance grading and routine works are also a focus to tidy up before the Christmas/New year break.

Also as part of our summer programming culverts are being inspected while drier conditions allow as well as bridge inspections and bridge maintenance works.

Externally there has been work streams in the One Network Road Classification (ONRC) program which is still reviewing the way forward for councils to transition to the new system. Discussions on the Special Purpose Road have also continued with the point of entry documentation complete. The discussions will be on-going in line with the ONRC progress.

New Zealand Transport Agency's procurement policy improvement project is underway. They began by commissioning a research project which asked the question – how effective have their procurement policies and practices been at delivering best value for money through procurement? The research report has been followed by more specific work on the options for the future delivery of the Transport Agency's assistance and advice plus its measurement and monitoring functions.

Also, the proposed changes to the Vehicle Dimensions and Mass Review (VDAM) Rule would encourage trucking and bus companies to import newer, safer, more innovative and environmentally responsible vehicles, while maintaining safety for all road users.

The Speed Management Guide was announced by Associate Transport Minister Craig Foss recently, as part of a broader package of road safety initiatives. Media contact regarding the Speed Management Guide or any of the initiatives included in the broader package (e.g. 110km/h) they ask that you refer them to their Guide media spokesperson. This is distinct and different from the on-going road speed review that is being done at present based on Annual Plan consultation.

There have also been discussions on the retention of legal unformed roads. The Walking Access Commission is looking for collaborative approaches to managing conflicting interests in unformed legal roads and ensuring they are available of passive and active recreation.

The development of the draft Wellington Region Waste Management and Minimisation Plan (WRWMMP) has been prepared under the guidance of the previous WRWMMP Joint Governance Committee. This draft and along with the section 17a review for the Wairarapa Councils is on-going and now with the assistance of Duncan Wilson, Director Eunomia Research & Consulting.

Progress is being made on the wastewater consents and the acquisition of the Featherston consent. The User's group meeting was held at the Papawai Marae on 30 November and allowed for a site visit to the Greytown ponds.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 connections (0 complaint)	0 per1000 connections (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 connections (0 complaint)	0.25 per1000 connections (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0 per1000 connections (0 complaint)	1.27 per1000 connections (5 complaint)	0	5
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.29 per1000 connections (1 complaint)	2.33 per1000 connections (8 complaint)	1	9
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 connections (0 complaint)	0.86 per1000 connections (3 complaint)	0	3
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(0/1) 0%	-	1	22
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/1) 100%	-	1	22
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(26/31) (84%)	-	31	113
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(28/31) (90%)	-	31	113
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	40%	40%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

2.2 Services

2.2.1. Water supply capital improvements Featherston

Stage 2 of this project is well advanced however there remain some matters to confirm in relation to the pH correction treatment system regarding the sizing of the conveyance equipment and chemical storage. These matters

unfortunately will delay completion and full commissioning which was originally scheduled before Christmas. Nevertheless, we expect that the UV treatment and ancillary equipment will be in place on time, however full commissioning cannot proceed until the all systems are in place and this is now expected to take place early in the New Year.

2.3 Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period. The Greytown bore was operated periodically to accommodate power shutdowns and pipeline cut-ins. Pirinoa had a transgression of 1 E.Coli, and as a precaution a 'boil water' notice was issued. This was removed on 9 November and the Regional Health Protection officer has requested weekly samples.

2.4 Water reticulation

There were 31 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period. The newly installed flow monitoring system is working well and both water races received full compliance for the annual reports.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Number of blockages per 1000 connections	<10	1.24 per1000 (5 complaint)	5.47 per1000 (22 complaint)	5	22
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	4/5 (80%)	25
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/5 (100%)	25
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 connections (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage systems faults	< 15	0	0.2 per 1000 connections (1 complaint)	0	1
No. of complaints per 1000 connections received about sewage system blockages	< 15	1.24 per1000 (5 complaint)	5.47 per1000 (22 complaint)	5	22
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	5/5 100%	-	5/5 (100%)	92% (23/25)

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston waste water consent application

The new target date for lodgement is 28 February 2017. As reported earlier this came about because additional information was needed to support the application and wasn't able to be gathered in time for the earlier timeline.

The additional ecological in stream study has now been completed and the associated reporting will be available in mid-December for review and then incorporated into the substantive application. Some local consultation remains to be completed/updated and will be addressed before lodgement when the application is substantially complete.

Officers also need to confirm their agreement to the improvement implementation plan that will be put up with the consent application. This will also be legally reviewed prior to lodgement.

Staged improvements at Martinborough and Greytown WWTPs

Ordish and Stevens Masterton has been selected after the receipt of a number of submissions/proposals from the industry for the delivery of Stage 1B improvements (irrigation and pumping equipment) at the Martinborough site.

These improvements will be delivered by way of a design build methodology using full contractor involvement to deliver the outcomes on a no surprises basis with completion anticipated in early 2017.

Preliminary design works for the proposed improvements at the Greytown site are underway and this phase is expected to be concluded before the end of the year.

Featherston, Greytown and Martinborough plants operated routinely during the period with no reported issues. Lake Ferry had some high flow issues at the pump stations during the heavy rain period mid-September. The plant coped well, with no breach of consent.

3.2.2. Waste water reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There were no issues reported within the reporting period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 16% for October	Previous 12 month increased 5.8% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period.

5.3 Kerbside and Associated Services

This work for the three Councils is on-going with a full report expected to go to Council in the near future outlining the preferred model expanding on the advice that was provided to the Infrastructure and Planning Working Party on 30 November.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		OCTOBER	YTD	OCTOBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	18/23 (78%)	86/114 (75%)	23	114
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

On 7-8 November the district experienced heavy rain overnight which resulted in a number of roads requiring emergency work including removal of flood debris, clearing of slips and reinstatement of dropouts. The hardest hit road was White Rock Road. Then, following the November 14 earthquake in the south, Martinborough experienced a large aftershock/earthquake which affected the Hinakura area as well as Johnsons Hill, in Cape Palliser.

Due to the extreme events the “Gluepot” at Tora required further maintenance in addition to the work required last month. The area appears to have stabilised. Fulton Hogan crews were kept busy for a number of weeks attending to all the works following these events.





Fig 6.2.a: Photos following the heavy rainfall event



Fig 6.2.b: Photos following the earthquake event

Due to an exceptional growth period the grass has sprung up across the district and a number of complaints have been received. Fulton Hogan will work to get on top of the mowing cycle this month, December, in time for the Christmas break.

6.3 Other contracts

6.3.1. North Street lime footpath: Opus Consultants

The North Street lime footpath has had a change of scope. The project is still being managed by Opus Consultants who manage our footpath maintenance contract. Pope and Gray who completed the lime footpath in Oxford Road will still be undertaking the physical work.

6.3.2. Footpath maintenance and renewals 2016/17: Fulton Hogan

The combined Carterton District Council (CDC) and South Wairarapa District Council (SWDC) footpath maintenance and renewal contract has progressed well. A kerb extension in East Street adjacent to Cobblestones will be completed within this contract along with a small safety project which is an improved vehicle access at the site of the childhood centre in Jellico Street. Opus continues to manage this contract on behalf of SWDC and CDC. Additional works have been added to this contract and progress is on track with Cobblestones kerbing formed and ready to be poured the second week of December.

6.4 Other activity

6.4.1. Reseals contract

The reseals contract is underway with contractors Higgins stockpiling metal in preparation to begin works in December. This project is being managed by Calibre Consulting.

6.4.2. Bridge repairs

The Donald's Creek footbridge has been identified as requiring remedial works. These have been designed by Calibre Consulting. Fulton Hogan will undertake the repair.

7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and Reserves

7.2.1. Featherston

The picket fence in the Clifford Square reserve in front of the Library and Information Centre has been water-blasted in preparation for painting. The painting will be done members of the Featherston Youth Group as soon as the weather settles down.

7.2.2. Greytown

The electrical cabling, foundation and base for the kouka sculpture at Stella Bull Park were installed in the first week of December.



7.2.3. Martinborough

Four paddocks belonging to SWDC have now been listed for sale with Farmlands Real Estate. They are expected to sell as lifestyle blocks, with the funds going towards the Waihinga Centre.

7.3 Community housing

There have been no changes to the waiting lists for community housing, with five people waiting for flats at Martinborough, two at Greytown and ten at Featherston.

The six monthly flat inspections are due in December. This time the visits will spread out over a couple of months starting with Cicely Martin in December.

One of our enthusiastic gardeners at Cicely Martin Flats was very excited to 'show off' her gardens.



Cicely Martin, Flat 6 vegetable garden



Cicely Martin, Flat 6 flower garden

One of the flats at Cicely Martin has needed new carpet in the bedroom and lounge, as the existing was worn to the point of becoming dangerous for the tenant.

The project to create an accessible bathroom for a wheelchair-bound tenant is now underway. The work is looking to be completed in the next couple of weeks.



Cicely Martin, Flat 11 bathroom

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 13 October to 27 November 2016

	Greytown	Featherston	Martinborough
Niche	1 (placement of Plaque only)		
In-ground Ashes Beam			
Plot	3		1

7.4.2. Ashes interments/burials 13 October to 27 November 2016

	Greytown	Featherston	Martinborough
Burial	3		2
Ashes in-ground	1		1
Ashes wall		1	

The following reply was received to a cemetery enquiry response on Arthur Flowers Harding who is buried in Martinborough cemetery:

"Arthur Harding played rugby for Wales against New Zealand in 1905 (the game which Wales won to deny the All Blacks an unbeaten record), then he captained the Anglo/Welsh team to NZ in 1908. You have quite a man in Martinborough Cemetery! I will definitely be calling on him when I visit NZ next April."



Copyright Photo by Wills, Cardiff. Ack Llewelyn, *Linesman* Sir J. T. D. Llewelyn, Bart., *President, W.R.F.U.*
Tom Williams, W.R.F.U. J. F. Williams George Travers Dd. Jones W. Joseph R. T. Gabe
C. M. Pritchard J. J. Hodges Willie Llewelyn Gwyn Nicholls, *Captain* H. B. Winfield Cliff Pritchard A. F. Harding
Teddy Morgan R. M. Owen P. F. Bush.
"Cymru am Byth." THE WELSH TEAM, which defeated New Zealand Dec. 16th, 1906. by 3 Points to Nil.

7.5 Property

7.5.1. Featherston

At Featherston Library, the project to make the building fully wheelchair accessible has been completed, and customer feedback has been very positive.



Evelyn and Jordan are finding access much easier at Featherston Library!

7.5.2. Martinborough

The Martinborough Town Hall is still standing strong after the 7.8 earthquake at Kaikoura and the subsequent aftershocks. The building is visually inspected by staff after all earthquakes felt in Martinborough, and an engineer's inspection is made after major quakes. The only damage was upstairs, where a cracked window-pane shattered. The engineer's written report has yet to be received but the engineer is confident there has been no significant change.

7.6 Swimming pools

The swimming season started on Saturday 26 November. Preparations were almost complete when the Kaikoura earthquake occurred on 14 November, necessitating a hasty examination of all the pools to ensure no damage had occurred.

The twin toddler pools at Featherston are now back in action after being left empty for the last few years. The persistent leak was finally found and dealt with.

Both Featherston and Greytown swimming clubs are active again, and staff are now preparing for the school bookings in the New Year.

7.7 Events

7.7.1. Featherston

Completed events:

ANZAC hall Centenary Family Picnic held on 15 October 2016 (Clifford Square and Featherston Town Square)

Anzac Hall rock garden dedication held on 15 October 2016

Anzac Hall centennial official ceremony held on 16 October 2016

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Rimutaka Country Music Group Charity Concert held on 29 October 2016 (ANZAC Hall)

Future events:

Friday Night 'Ride the Rail' (Cross Creek Railway Society Inc) is being held Friday 9 December 2016 (Clifford Square, Featherston)

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Featherston Community Carols is being held Friday, 23 December 2016 (Featherston Town Square)

Featherston First Friday Picnic Extravaganza is being held Friday, 2 December 2016 (Featherston Town Square)

Junior Triathlon is being held Saturday, 25 February 2017 (Card Reserve/Featherston Swimming Pool)

7.7.2. Greytown

Completed events:

Greytown Country Market at Stella Bull Park – The first two markets were held on 16 October then 20 November 2016

Hospice Wairarapa Country Christmas Fete – 5 and 6 November 2016 (Greytown Town Centre and front courtyard)

Future events:

Greytown Country Market at Stella Bull Park – The dates for the markets start from: 16 October then 20 November, 18 December 2016, 15 January, 19 February, 19 March and 16 April 2017



Greytown Town Christmas Festival is being held Saturday, 17 December 2016 (Greytown Town Centre, front courtyard and Main Street)



7.7.3. Martinborough

Completed events:

Toast Martinborough -20 November 2016. This is the 25th year for Toast.



Toast Martinborough/Mike Heydon

Barrel Race - 19 November 2016 (Martinborough Square – P & K to Wine Makers Services) EVENT CANCELLED BY THE ORGANISERS

Guy Fawkes Night 5 November 2016 (Considine Park, Martinborough)

Vegas Wedding Chapel Community Picnic - 23 October 2016 (Martinborough Town Square)



Future events:

Martinborough Christmas Parade -17 December 2016 (Martinborough Town Square)

Cruise Martinborough - 28-31 January 2017 (Martinborough Square 28/01/2017)



Martinborough Fairs – 4 February and 4 March 2017 (Martinborough Square and Adjacent Streets)



7.8 Libraries

The summer reading programme "Sail into summer reading" is underway at all three libraries. The programme aims to prevent the "summer slide", where children's progress in reading achievement during the school year is followed by a decline during the summer holidays away from school. The programme is incentive-based, and the children report in to the programme coordinator at their library about the books they are reading.



The South Wairarapa libraries joined their Carterton partner in the Wairarapa Library Service in offering a “food for fines” deal during the first two weeks of November. Library fines were “paid” with donations of food for the food bank, and all the libraries found people were happy to participate (and a few long overdue books came back!).

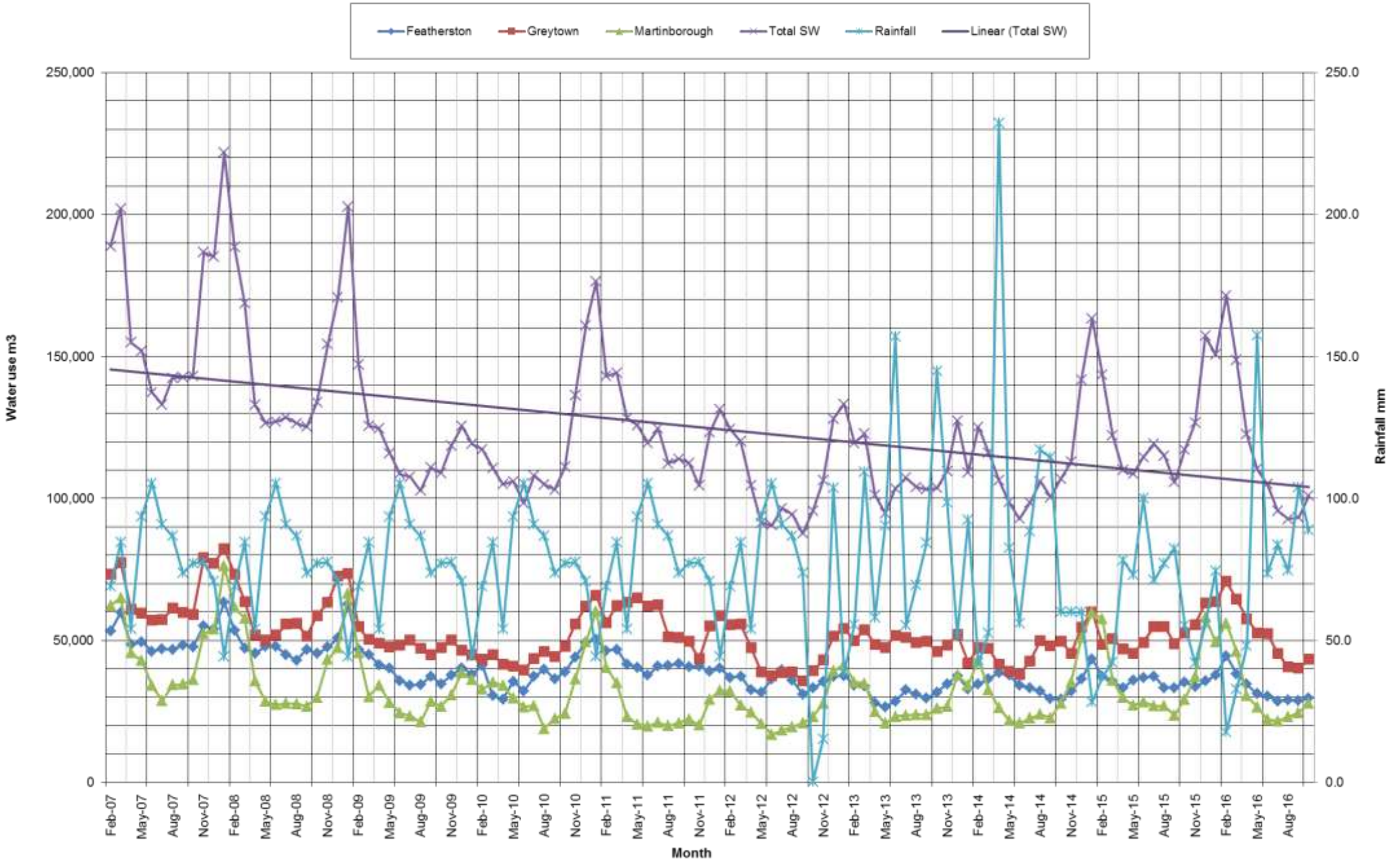
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

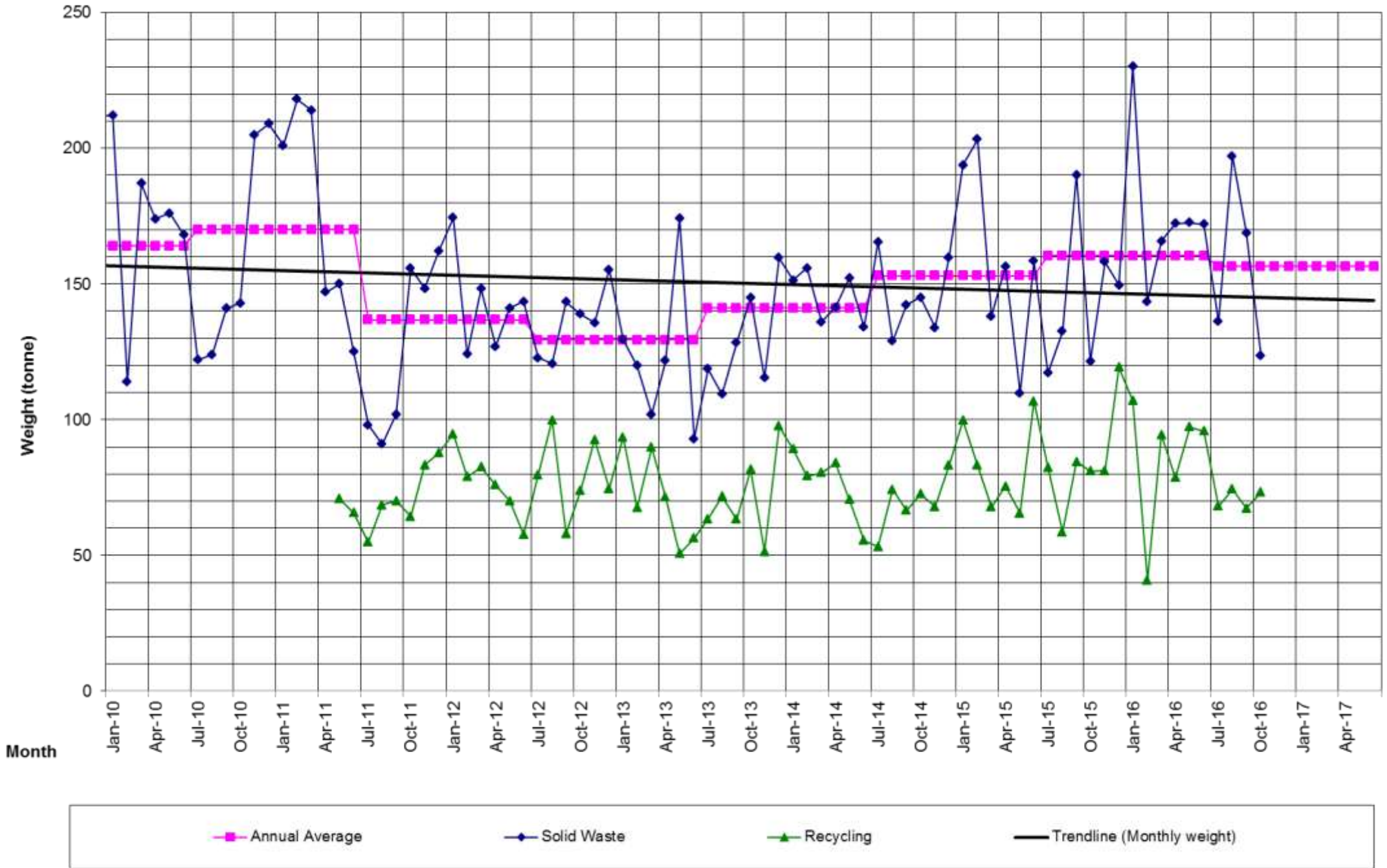
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



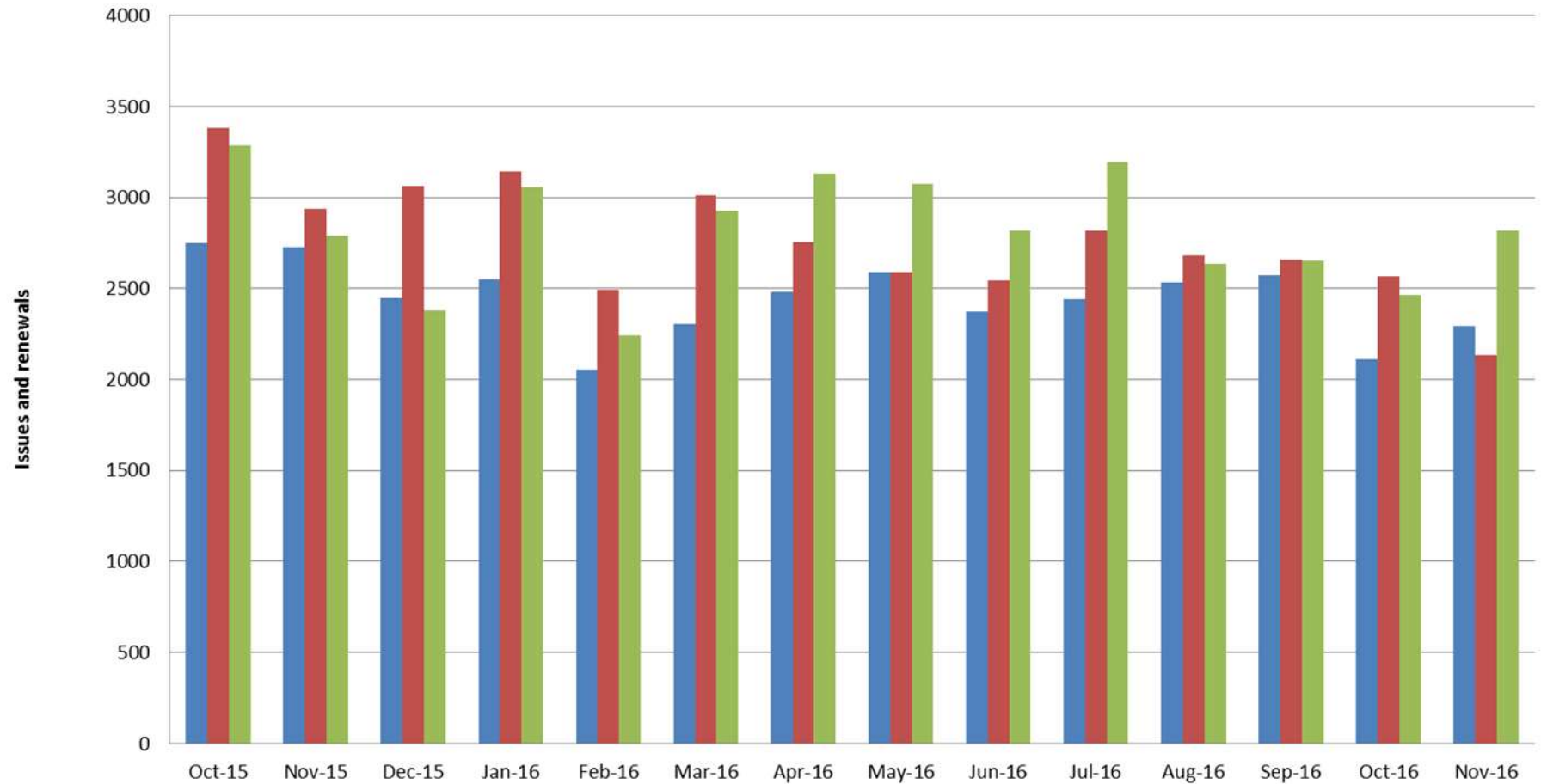
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



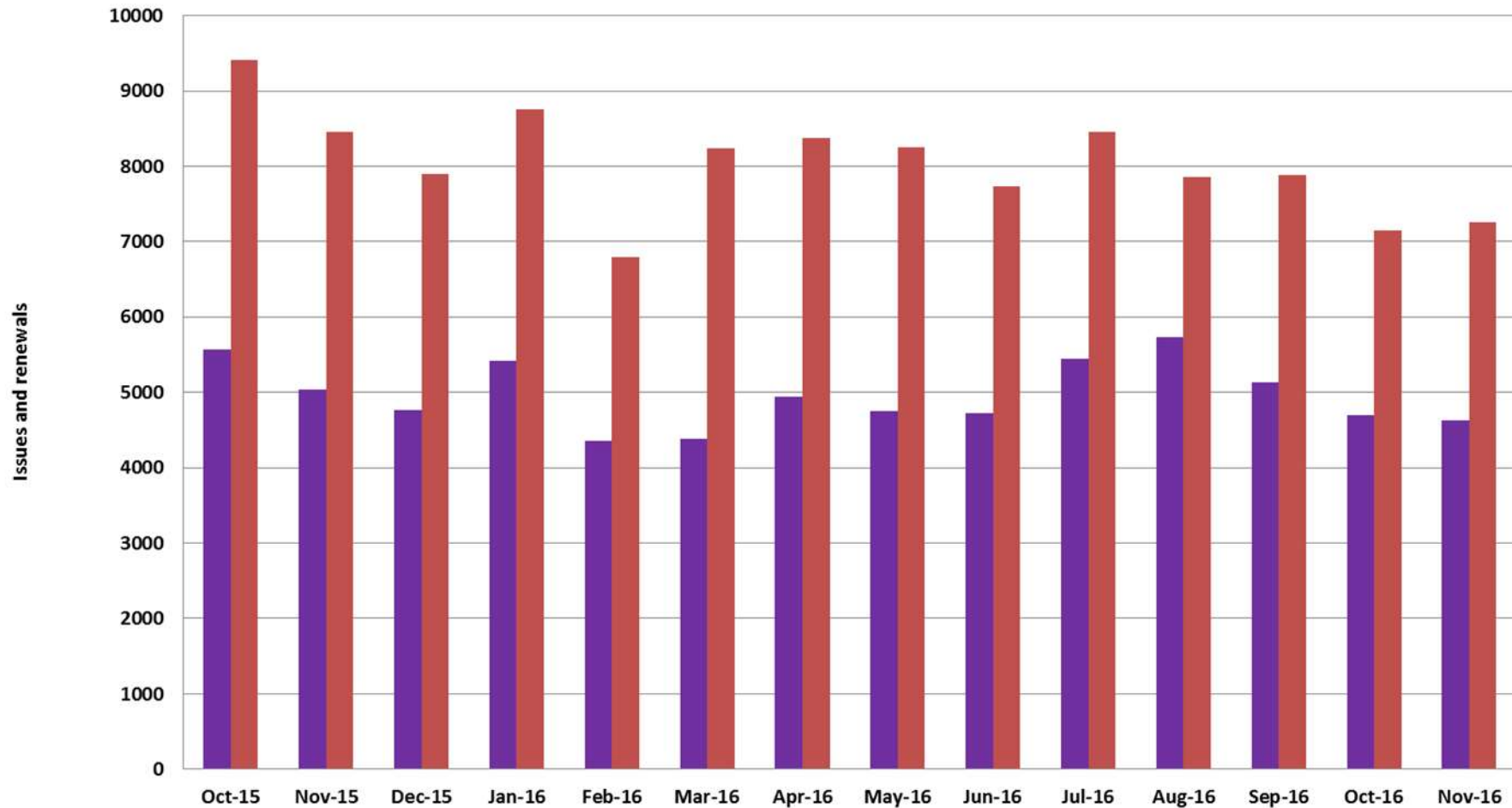
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to November 2016



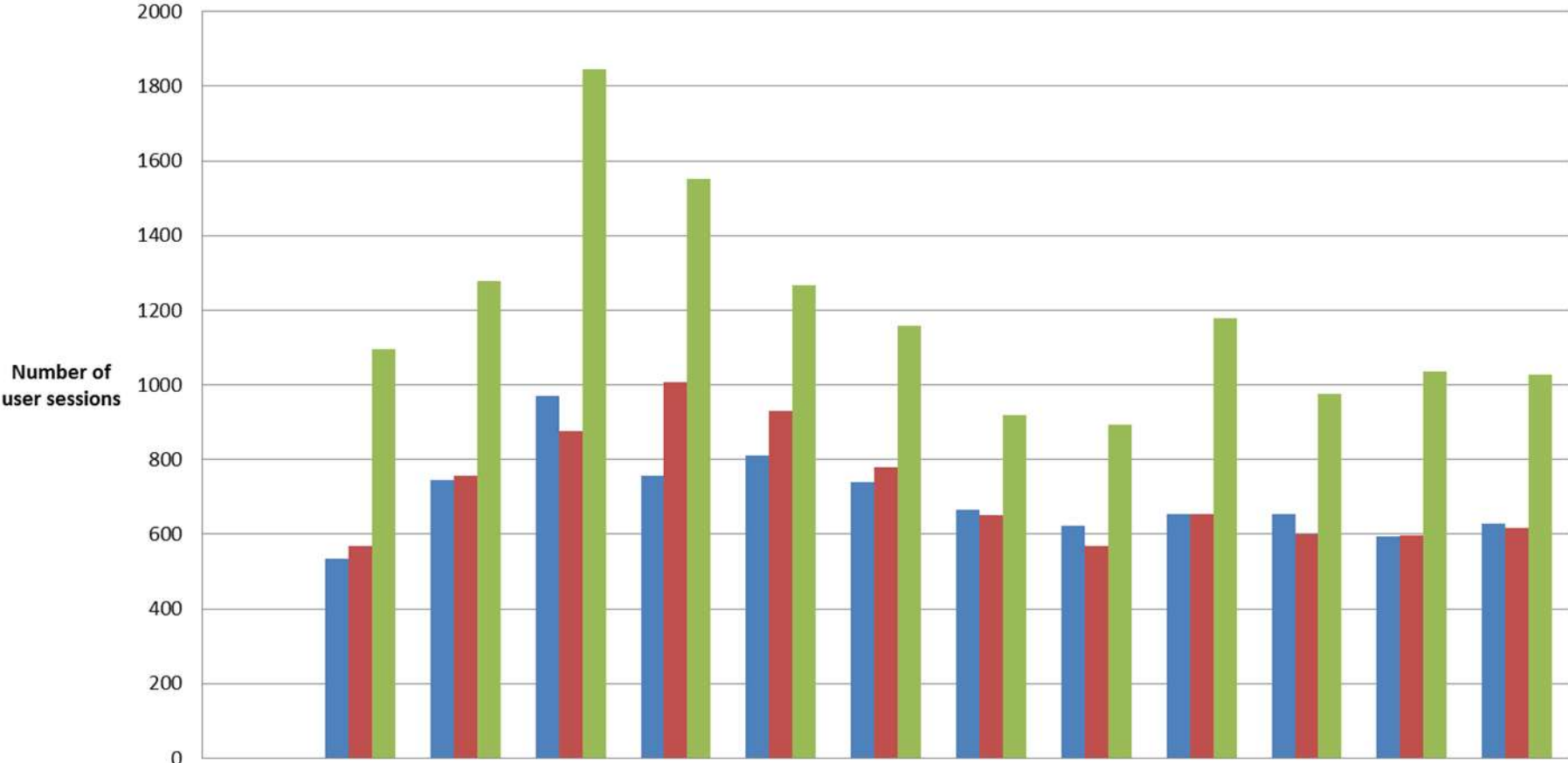
	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16
Featherston	2748	2728	2450	2550	2057	2304	2482	2591	2375	2440	2533	2574	2113	2296
Greytown	3383	2936	3062	3143	2495	3010	2757	2588	2543	2820	2684	2659	2567	2136
Martinborough	3283	2787	2381	3058	2242	2925	3134	3074	2820	3197	2635	2654	2467	2819

Wairarapa Library Service - issues and renewals to November 2016



	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16
■ Carterton	5570	5042	4759	5422	4362	4378	4948	4752	4730	5444	5733	5126	4698	4629
■ South Wairarapa	9414	8451	7893	8751	6794	8239	8373	8253	7738	8457	7852	7887	7147	7251

APNK Wi-fi user sessions to October 2016



	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16
■ Featherston		535	744	971	757	810	738	666	621	655	653	593	628
■ Greytown		568	755	876	1008	931	779	651	567	653	599	597	617
■ Martinborough		1095	1277	1844	1552	1267	1159	920	894	1177	977	1036	1026

MARTINBOROUGH COMMUNITY BOARD

30 JANUARY 2017

AGENDA ITEM 7.4

PROPOSED RE-USE OF SHELTER FROM MARTINBOROUGH PLAYGROUND

Purpose of Report

To inform Community Board members of the possible relocation sites for the shelter and the associated costs.

Recommendations

Officers recommend that the Community Board:

1. *Receive the information.*

1. Background

At its August 2016 meeting, the Board approved the salvage of the shelter and picnic tables from the Martinborough playground for future re-use at another site. The Board requested officers to provide a recommendation and plan for the relocation site and the associated costs.

2. Discussion

2.1 Options

Two possible relocation sites were considered; either an extended area at the east end of Martinborough swimming pool, or Centennial Park on the corner of Princess and Kitchener streets.

2.1.1. Martinborough swimming pool

An extension to the east end of the pool compound had already been considered to provide further recreation space for pool users. The extended fencing, removal of asphalt and re-grassing would cost \$12,682 + GST. The removal of the shelter and tables from the current location and installation in the new area at the pool, with concrete pads beneath the tables, would cost \$24,693 + GST. The total cost for this option would therefore be \$37,375 + GST. Costs are high due to the need for scaffolding to stabilise the shelter structure during removal and reinstallation.



2.1.2. Centennial Park



The cost to remove the shelter and tables and reinstall them at Centennial Park, with concrete pads beneath the tables, would be \$24,693 + GST.

2.2 Financial Considerations

No funding has been provided in 2016/17 for the relocation of the shelter and tables, either in the Waihinga Centre development budget or the Amenities budget. The cost to salvage the shelter and tables, for storage until funding is available for re-location, is \$8393 + GST. The estimated cost to build a similar shelter from scratch is \$24,000 excluding drawings and consent fees.

Contact Officer: Helen McNaught, Amenities Manager

Reviewed By: Mark Allingham, Group Manager Infrastructure Services

MARTINBOROUGH COMMUNITY BOARD

30 JANUARY 2017

AGENDA ITEM 9.1

CHAIR'S REPORT

Purpose of Report

To inform Martinborough Community Board of the Chair's actions since the last meeting and to raise items for discussion.

Recommendations

That the Martinborough Community Board:

1. *Receive the information*
2. *Resolve that the Annual Plan Workshop Report should serve as early input into the SWDC annual planning process.*
3. *Resolve that the \$30,000 of accumulated town centre beautification funds are formally allocated to Stage 2 of the Waihinga Centre project.*
4. *Resolve to adopt the Star column timetable.*
5. *Resolve to store the fairy lights at Martinborough TOP 10 Holiday Park.*
6. *Resolve to adopt the proposed fairy light booking form.*

1. Meetings and Events Attended

30 November 2016 – Infrastructure and Planning Working Group
30 November 2016 – MCB Annual Plan Workshop
30 November 2016 – Waste Water Community Liaison Group
13 December 2016 – Bridget Percy, Red Cross

2. MCB Annual Plan Workshop – 30 November 2016

The workshop report is attached separately.

Recommendation: Receive the information and ratify the report to serve as early input into SWDC annual planning process.

3. Waste Water CLG – 30 November 2016

It is encouraging to hear that progress on the Martinborough Waste Water project is such that irrigation to land may begin as early as March 2017.

Recommendation: Receive the information.

4. Bridget Percy – New Zealand Red Cross

Bridget is a Wairarapa Community Development Worker for New Zealand Red Cross, based in Masterton. We discussed services currently offered by Red Cross including Meals on Wheels, Hospital transport, Hospital volunteers, First aid training and the Disaster Welfare Team. Bridget is also looking at a 'Social Inclusion' program for the region. We shared information on community groups and contacts in Martinborough and the MCB strategic grant fund.

Recommendation: Receive the Information.

5. MCB updated budget (attached separately)

Recommendation: Receive the Information

6. Town Centre Beautification Funds

Resolution: That the \$30,000 of accumulated town centre beautification funds are formally allocated to Stage 2 of the Waihinga Centre project.

7. Martinborough Star 2017

Over the last triennium MCB contributed a monthly column to the Star. A suggested 2017 timetable is attached separately:

*Recommendations: Receive the Information.
Discuss and adopt the timetable.*

8. Fairy light storage

Attached is a suggested booking form and instructions for use:

*Recommendations: Agree to store the fairy lights at Martinborough TOP 10 Holiday Park until they can be moved to the new Waihinga Centre.
Discuss and adopt the booking form.*

Martinborough Community Board Workshop – 30 November 2016

Attendees: Lisa Cornelissen, Victoria Read, Cllr. Pam Colenso, Cllr. Pip Maynard

Apologies: Fiona Beattie

This workshop was held to provide early input into the South Wairarapa District Council Annual Plan 2017.

1. Footpath Funding

Martinborough Community Board (MCB) has requested additional footpath funding for new footpaths in the town in the last three annual / long term plan processes. We request that:

- 1.1. SWDC use the AP Consultation Document to canvas the view of ratepayers regarding footpath funding, including the option of an increase in rates to extend the footpath network.
- 1.2. Should funding become available MCB priorities for new urban footpaths are as follows:
 - 1.2.1. Robert Street – second footpath to deal with the parking and winter mud issues for residents and parents dropping children off at Kindergarten and School. We believe this is a child safety issue as children are getting out of the car into the road to avoid the mud and puddles on the verge.
 - 1.2.2. Texas Street outside the new Waihinga Centre development
 - 1.2.3. Esther Street
 - 1.2.4. Dublin Street (Regent Street end)
- 1.3. In addition MCB would like to see the lime footpath along Oxford Street extended along Todds Road to Puruatanga Road, this would provide a much safer option for pedestrians and cyclists visiting the golf club and on the wine trail.

2. Waihinga Centre

MCB continues to be strongly in support of this project and we request that

- 2.1. SWDC budget for the associated roading and footpath works needed to provide safe access to the new development
- 2.2. SWDC budget for a new pedestrian crossing to link the end of Texas Street with the Square

3. Martinborough Pool

3.1. MCB recommends that SWDC use Pain Farm funds to install bench seats around the edge of the toddlers' pool. Parents currently have to sit directly on the concrete to safely supervise young children.

3.2. MCB support moving the timber pergola from the current Martinborough playground for use at the pool and requests funding to move the structure and complete any associated works such as moving the fence to accommodate the pergola.

4. Considine Park Workplan

We continue to believe that works in Considine Park should be prioritised as follows:

- Safety & Security
- Maintain what we have
- Improve access & usage

We wish to thank SWDC for completing all of the Safety and Security items and the majority of the Maintenance items on the previous work plan. The next priorities are:

4.1. Top up lime and spray out path edges to maintain the original path width

4.2. Planting of specimen trees in line with the development plan:

MCB has previously suggested that some of this work could be completed by volunteers and that MCB could consider contributing to the cost of trees. We would appreciate a recommendation from SWDC to progress this item on the development plan.

4.3. Lime surface or base course, between the end of the lime paths in Centennial Park and Princess Street (over the grass berm).

4.4. Level the Princess Street berm and infill between the concrete footpath and the fence

4.5. Walkway loop extension

5. District Plan Review

MCB encourages SWDC to budget for a complete review of district plan zoning in Martinborough including the town boundary and commercial zoning to allow for sensible growth.

6. Council fees for community events

MCB request that SWDC review the Policy: 'Concessions for Charitable and Like Community Organisations and Groups' to ensure the correct balance of fee recovery versus community good

will. In particular MCB would like to see Council fees waived for nationally recognised community celebrations such as Guy Fawkes and Christmas Parades. A SWDC guide to running an event would also be a useful resource for small groups running community and charitable events.

7. SWDC Website and Communications

7.1. MCB has received feedback from ratepayers that it is difficult to find the information you are looking for. Given LGC deliberations we understand that this is probably not a priority for funding at this stage, however:

7.1.1.MCB request that SWDC review the order of the list of contacts on the website, with a view to arranging it alphabetically within departments.

7.1.2.MCB also request that SWDC consider developing an e-mail database of ratepayers to allow direct communication to those who wish to receive it. This would allow SWDC and community board to communicate directly with ratepayers on specific issues at low cost.

8. LTP – UFB and Mobile government funding

If central government funding is not available to improve broadband access in the Martinborough ward, MCB requests that SWDC investigate options and allocate funding to improve the service. Fast, reliable internet is essential to the economic development of our district.

9. Todds Cutting Maintenance

The plantings at Todds Cutting at the entrance into town are long overdue some care and attention. As it is on a State Highway it is proving difficult to get this actioned. We request that SWDC include the cost of these works in the Annual Plan.

10. LTP - Solid Waste

Given the high proportion of weekenders and homestays in Martinborough we request a review of collection days, when the solid waste contract is reviewed , to ensure that Martinborough rubbish and recycling is picked up on a Monday. The current Wednesday collection results in many rubbish bags and recycling boxes on the side of the road for three nights prior to collection.

11. Speed Limits around schools

We support SWDC's ongoing review of speed limits around schools to improve safety.

12. Community Board Funding

We support and appreciate Council's funding of Community Boards. We have put in place good processes around grant allocation to ensure money is awarded in accordance with our three year plan and for the benefit of a wide range of people in the Martinborough Ward community.

13. Economic Development

We support Council's continued involvement in Economic Development locally and regionally through the Wellington Regional Strategy, Wellington Regional Economic Development Agency, Destination Wairarapa and other agencies and local business groups.

MCB Budget July 2016 to June 2017**DRAFT****INCOME**

Carried Forward	6,278.65
Annual Plan	31,678.00
TOTAL INCOME	37,956.65

EXPENDITURE

Members Salaries	15,450.00
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General Expenses

Community Board Conference	1,500.00	One attendee at CB conference (SWDC pays for one)
Economic Development Conference (V Read)	391.30	
Community Board Levy	166.67	
Miscellaneous	100.00	
Total General Expenses	2,157.97	

Strategic Objectives**A Vibrant Martinborough Town Centre**

Waihinga Centre	
Turf Turning	575.80
Coops Hoops donation to Waihinga Centre	75.00
Christmas	
SWDC fees for Christmas Parade	600.00
Square Lighting	
Fairy light repairs (Cotter & Stevens)	208.48
Fairy light solution to vandalism	???
Martinborough Banners	2,050.00
Provision for banner hanging	600.00

An Engaged, Involved Community

Fireworks	752.00
Matherapa	200.00
Pool Access Programme	2,000.00
Considine Park Bench Plaques	63.48
WW1 Commemorations	1,000.00

Contingency	0.00
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TOTAL STRATEGIC OBJECTIVES	8,124.76
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Financial Assistance

August Grants	
Scout Jamboree	250.00
Citizens Advice	350.00
Mens Shed	1,540.00
May Grants Pool	7,860.00

Total Financial Assistance	10,000.00
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TOTAL EXPENDITURE	35,732.73
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BUDGETTED SURPLUS/(DEFICIT)	2,223.92
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MCB Star Timetable

Publication	Copy Deadline 4pm, last Weds of the month	Who	What
March	22-Feb	Fiona	Rural focus????
April	29-Mar	Victoria	Grants open (30 April closing date)
May	26-Apr	Lisa	
June	31-May	Maree	Grants awarded
July	28-Jun	Fiona	
August	26-Jul	Victoria	
September	30-Aug	Lisa	
October	27-Sep	Maree	Grants open (31/10 closing date)
November	25-Oct	Fiona	
December	29-Nov	Victoria	Grants awarded

Martinborough Community Board Fairy Lights Application for Community Use and Booking Form



YOUR DETAILS

Name:

Alternative contact person:

Postal address:

Contact number(s):

Email address:

BOOKING DETAILS

Date:

Time from:

Time to:

Location where lights to be used:

SWDC and the Martinborough Community Board give no warranty as to the fitness or suitability of the equipment for any particular purpose.

TERMS AND CONDITIONS OF USE

1. All bookings for the lights are to be made with the Chair or Deputy Chair of the Martinborough Community Board (MCB) using this booking form.
2. Bookings must be made a minimum of 2 working days before the event for which the equipment is required.
3. The user must pick up from, and return the lights to the Martinborough TOP 10 Holiday Park between 9am and 6pm.
4. The user will look after and maintain the equipment in proper working order during the period of use and return the equipment in proper working order.
6. The user will immediately advise the Chair or Deputy Chair of the MCB by telephone of any fault, damage or loss of the equipment.
7. The user is responsible for any loss of or damage to the equipment, from the time they take receipt of it until the time it is returned. The replacement cost for lost equipment, and the repair cost for damaged equipment may be charged to the user.
8. The user will keep the equipment in their own possession and control and accept full responsibility for the safekeeping of the equipment.
9. The user will not alter, interfere with or modify the equipment and will ensure that the equipment is used in a proper manner.
10. The user will ensure that all persons operating the equipment are instructed in safe and proper use, and ensure the health and safety of all persons operating the equipment.
11. Any faults found with the equipment should be reported to the MCB on returning the equipment.

I agree to the terms and conditions above.

Signature:

Date:

MCB contacts

Chair: Lisa Cornelissen, (028) 2553 4857, email martinboroughlisa@cornelissen.co.nz
Deputy Chair: Victoria Read, (027) 227 1252, email victoria@victoriaread.co.nz

Using Martinborough's Fairy Lights

Purchased: June 2015 by Martinborough Community Board and Martinborough Business Association
<http://www.decolight.co.nz/>

Installing the Lights

- The lights will be coiled into lengths of 20m. Carefully uncoil the required lengths on a dry paved area. Avoid stepping on the cable or bulbs. Do a quick visual check to make sure there is no obvious damage.
- The cables have a male and female end. Check with a transformer to make sure you have them the correct way round. Identify your power source and start from there.
- Loosely gather up each set and try to avoid ground contact (even a small amount of dirt will block a bulb and they are difficult to clean once the dirt has dried).
- Thread the strings through the places you want them to go. Loop or hang loosely. DO NOT have tight runs and clear spans. Make sure the female/male ends are correct for the location of the transformer.
- If you need to go high or up a tree, use a piece of rope with a heavy item on the end. Throw it across the tree branch. Then tie the light cable to the rope and pull the end to pull the fairy lights up and over branches. You should be careful but the cables are pretty robust.
- Try to avoid using electrical tape or tying the lights to trees or structures, this prevents the need to use knives or scissors when removing the lights. String the cables next to a cable or across a solid surface to provide support. DO NOT hang between trees – the swaying of trees in the wind can cause tension and make the wire snap.
- The lights are in strings of 20m lengths. You can connect up to 10 of the strings together to form a single chain on one transformer (ie up to 200m).
- Plug the lights in and test that they work.
- The transformer has a button to select the type of flashing pattern you would like. There are eight settings. Keep pressing the button until the desired setting is found.

Removing and Returning the Lights

- Fill a large bucket or fish bucket with soapy water and have some cloths handy. When taking the cables down, work on a clean area such as a paved or concrete area. Avoid working on grass as you will cover the cables and lights in dirt.
- Switch off and remove the transformers. Give them a wipe down to remove any dirt. Place them in a dry area to dry off.
- Working backwards, remove each set of lights. Gather each 20m into a loose coil. Dunk the coil into the bucket to clean it. Wipe off any excess dirt with a damp cloth. Lay each set in a dry area to dry off.
- If any light sets or transformers didn't work, please keep them separate and let the Martinborough Community Board know. Place all the sets and transformers back into the box and return them to Martinborough TOP 10 Holiday Park
- DO NOT use sharp objects or knives to take down the cables as you may cut the insulation.

From: **Thunderpants Ltd** <info@thunderpants.co.nz>

Date: 12 January 2017 at 12:40

Subject: new wine storage facility

To: martinboroughlisa@cornelissen.co.nz

Hi , I sent this off to a bunch of people but your email dropped off the list sorry :)

I recently heard that the vacant section on the corner of Strasbourg St and Ohio St is intended to become another wine storage facility. I am absolutely opposed to this.

Although the zoning in this area is commercial , I see this type of business as industrial. The proposed building would likely be as ugly and as much of an eyesore as the current wine storage facility and would permanently alter the ambiance of the village square . The section has been in residential use for as long as I can remember and likely long before that. Commercial zoning in the centre of the village should be for cafes, restaurants, galleries and retail predominantly and not for large storage facilities with large trucks coming in and out.

Martinborough is increasingly becoming somewhere that people love to cycle around and I believe that we need to get all heavy traffic out of the town centre and encourage people to enjoy the area on their bikes.

The population of Martinborough has recently been through a fairly divisive time surrounding decisions over the Waienga Centre. It would be very disappointing not to capitalise on the time, effort and large sums of money spent on this project with the aim of adding to the unique village square by encouraging smaller, boutique style businesses in the outer square area. In fact I would go so far to say that if this proposed building/ enterprise was allowed to go ahead it is a huge slap in the face to all of our community- whether pro or against the Waienga centre. Ridiculously contradictory to those of us that are pro the centre and retaining the overall charm of the village square and for the anti the Waienga centre I am sure many of them would be further wondering why the funds for the centre were allocated if there is so little consideration for the overall planning of the town if this proposal was allowed to go ahead.

I do understand that the wine industry has been the making of Martinborough and that MWS are a vital business within the community. However I feel that the wine industry has outgrown it's central position and to add further buildings to the MWS around the square is not acknowledging how both the wine industry and the town have grown and is likely to continue growing so would be much better suited to a position on the outskirts of town.

Thank you for taking the time to read my views and I do hope that you will take them into consideration.

Many thanks , Josie Bidwill

Thunderpants Ltd
42 Naples Street
PO Box 164
Martinborough, 5741
Wairarapa
New Zealand

06 306 8805

www.thunderpants.co.nz

From: **Mish Warrington** <mishnz@gmail.com>

Date: 10 January 2017 at 16:13

Subject: Martinborough Wine Services building plans

To: martinboroughlisa@cornelissen.co.nz, victoria@victoriaread.co.nz, afbeattie@xtra.co.nz, maree.greenfrog@gmail.com

Hi there,

It's great to see that the entire Martinborough Community Board are women.....it gives me hope that you will understand my concerns. Apologies if you not the right group to approach with this but I have never had to write such an email so I'm not sure where it is best directed.

I love Martinborough and have lived and worked here off and on since 1996 and full time for the past 15 years. I own a house at 40 Strasbourge Street, a stones throw from the square and just on the edge of the Union Jack street layout - one of the unique features I love about the town.

The section next door to us at 36 Strasbourge Street has been bought by Martinborough Wine Services who I believe intend to build another industrial sized storage facility. I have been told the plans have been submitted but when I contacted the SWDC last week Stan Bossom couldn't find anything. I have emailed Adrian this morning.

I realise that this part of town is zoned as commercial but from what I can gather this section has been in residential use since the early 1900's and it is surrounded by residential properties. The commercial zoning means businesses like MWS have the scope to build the sort of concrete monolith which already dominate the top end of Ohio Street without requiring resource consent. These buildings are constantly being tagged, have paint peeling off and in my opinion take much away from the small village atmosphere that is Martinborough

To me commercial should mean just that; commerce....shops, cafes, businesses which draw people to them and create a more vibrant town centre, such as that proposed by the Waihinga Centre/Town Hall project.

I know that MWS are an important business for Martinborough. A number of my friends and two of my family work in the wine industry yet they and many others I have spoken to are incredulous that MWS were ever allowed to build their existing storage buildings so close to town. If MWS add yet another of these eyesores it will turn this heritage corner of our lovely village into an industrial dead zone.

I have attached the rules for Commercial building.

Thanks for your time,

Mish Warrington

6.5 Commercial Zone – Rules & Standards

6.5.1 Permitted Activities

The following are Permitted Activities:

- (a) Any activity listed as a District Wide Permitted Activity in the rules in Section 21.1, and which complies with the relevant standards in those rules and Section 6.5.2, and which is not otherwise specified as a controlled, restricted discretionary, discretionary or non-complying activity under Sections 6.5 or 21. *Policy 6.3.2(a) and 6.3.2(b)*
- (b) Any activity not listed as a District Wide Permitted Activity in the rules in Section 21.1, and which complies with the relevant standards in Section 6.5.2, and which is not otherwise specified as a controlled, restricted discretionary, discretionary or non-complying activity under Sections 6.5 or 21.

6.5.2 Standards for Permitted Activities

Permitted activities shall comply with all of the following standards for the Commercial Zone.

- (a) **Maximum Building Height** *Policy 6.3.2(a)*
 - (i) 15 metres;
 - (ii) 7 metres for coastal settlements.
- (b) **Maximum Height to Boundary** *Policy 6.3.2(a) and 6.3.8(a)*
 - (i) For sites adjoining the Residential Zone, the building shall meet the height recession requirement for the Residential Zone in relation to the relevant boundary. This shall not apply to road boundaries.
- (c) **Minimum Building Setback** *Policy 6.3.2(a) and 6.3.8(a)*
 - (i) 3 metres from any boundary with the Residential Zone or Rural Zone;
 - (ii) 5 metres from any waterbody
- (d) **Maximum Fence Height** *Policy 6.3.2(a) and 6.3.8(a)*
 - (i) 1.8 metres for fences, walls and screens on any boundary with the Residential Zone or Rural Zone, except at road intersections of Strategic Arterial roads identified on the Roding Hierarchy on the Planning Maps, no obstruction exceeding 1.0 metre in height is permitted within a 6.0 metres by 6.0 metres triangle measured from a boundary intersection point (Refer to [Figure 32.1](#) in Appendix 5).

Policy 6.3.2(a) and 6.3.8(a)

(e) Noise Limits

- (i) The sound level from activities within any site in the Commercial Zone shall not exceed the following limits within any measurement time interval in the stated time frames when assessed at any point within the notional boundary of any dwelling on any site within the Rural zone, and at any point within the boundary of a site in a Residential Zone:

Daytime	7.00am – 7.00pm	55dBA L10
Nighttime	7.00pm – 7.00am	45dBA L10
	9.00pm – 7.00am	75dBA Lmax

- (ii) All sound levels shall be measured in accordance with NZS 6801:1999 “Acoustics – Measurement of Environmental Sound”, and assessed in accordance with NZS 6802:1991 “Assessment of Environmental Sound”.

Policy 6.3.2(a) and 6.3.8(a)

(f) Signs

- (i) Any permanent sign shall be permitted provided it complies with the following standards:
- (1) The total face area of all signs (permanent and temporary) per site shall be no greater than 5.0m² except for vehicle oriented activities, which shall comply with the following:
 - (a) No more than one free-standing sign, up to 7.5m in height and 6m² in area (all faces) per site;
 - (b) No more than one “price board” and one “services board” per site, each up to 3m in height;
 - (c) Illuminated signs shall be no more than 2m² in total face area.
 - (2) Signs shall not face an adjoining site within the Residential Zone.
 - (3) The sign must be located fully within the site of which it is located.
 - (4) Where a sign is affixed to a building, the sign shall comply with the maximum height and setback requirements.
 - (5) All signs must comply with the sight distance requirements in [Appendix 5](#).
 - (6) No sign shall be located where it conceals the visibility of an existing official sign or traffic-controlling device.
 - (7) Any illuminated sign visible from the Residential Zone shall not be lit unless the premises are open for business.
 - (8) No sign shall be affixed to the exterior of any heritage item listed in [Appendix 1.7 Heritage Items](#).

Exception:

- (ii) Official Traffic Signs are excluded from complying with the above standards provided they comply with the Land Transport Rule: Traffic Control Devices 2004 and the Manual of Traffic Signs and Marking (MOTSAM).

(g) Roads, Access, Parking and Loading Areas

Policy 6.3.2(a), 6.3.5(a), 6.3.5(b) and 6.3.5(c)

- (i) Compliance with the standards in [Appendix 5 Requirements for Roads, Access, Parking and Loading](#).
- (ii) One vehicle access point per frontage.

(h) Landscape and Screening

Policy 6.3.2(a) and 6.3.8(a)

- (i) Effective screening from any site zoned Residential that is adjoining or opposite (across a road), the screening shall be no less than 1.8m in height, comprising either a densely planted buffer of at least 2m width or a solid fence or wall.
- (ii) Any outdoor storage or vehicle parking or servicing area of more than 10m² that is visible from a site zoned Residential or from a formed public road shall be effectively screened from that site/road in accordance with the methods set out above.

(i) Activities within a Pedestrian Precinct

Policy 6.3.2(a), 6.3.5(a), 6.3.11(a) and 6.3.11(c)

- (i) In addition to the above standards, any activity within a Pedestrian Precinct shall meet the following standards:
 - (1) Shop Frontage
 - (a) Ground floor display windows shall be provided at a ratio of not less than 1:1 (display window: non-display façade area) up to 3 metres above ground level on frontages.
 - (2) Verandahs
 - (a) Each building shall have a verandah extending the full length of the frontage, and shall adjoin existing verandahs on adjacent buildings.
 - (b) Verandahs shall be 3 metres in width or 300 mm back from the kerbline, whichever is the lesser.
 - (c) Verandahs shall be not less than 2.5 metres above the footpath.
 - (3) Vehicle Crossings
 - (a) No new vehicle crossings may be constructed.
 - (4) Building Setback
 - (a) All buildings shall be sited on the front boundary of the site.

Note: The Historic Heritage Precinct standards in the District Wide Rules (Rule 21.1.3) also apply to the town centres of Greytown, Featherston and Martinborough.

6.5.3 Controlled Activities

The following are Controlled Activities:

(a) Any activity involving relocating a dwelling or other principal building

The matters over which control is reserved are:

- (i) Siting, design, and exterior condition'
- (ii) Screening and landscape treatment'
- (iii) Bonds'
- (iv) Transportation route.

Policy 6.3.14(b) and 6.3.14(c)

(b) In the Carterton Character Area, any construction, alteration or addition to building frontages, or demolition of building frontages (provided demolition is accompanied by construction of new frontages).

The matters over which control is reserved are:

- (i) Design and appearance'
- (ii) Effects on the amenity values of the Carterton Character Area.

Assessment Criteria

Controlled activities will be assessed against the relevant assessment criteria set out in Section 22.

Notification and Service of Applications

An application for resource consent for controlled activities made under this rule need not be notified; and need not be served on affected persons.

Note:

All the standards for permitted activities in Rule 6.5.2 must be met.

6.5.4 Standards for Controlled Activities

Policy 6.3.14(b) and 6.3.14(c)

(a) Carterton Character Area

- (i) In the Carterton Character Area, all buildings shall comply with all Commercial Zone and District-wide permitted activity standards, except where the following applies:
 - (1) Parapet walls must be provided on both single and two storey buildings and must follow traditional stepped and symmetrical shapes.
 - (2) Building facades must include an entrance from High Street.
 - (3) Traditional setbacks must be maintained.
 - (4) Windowsill heights must be consistent with traditional or heritage buildings.
 - (5) Glazed areas shall not to be less than 60% of the frontage surface.

- (6) Security grills, roller doors and sliding doors must be retractable or removable and not be an obtrusive feature of the façade.
- (7) Verandahs are required on all new building frontages and are to follow traditional forms (angled, curved, bullnose).
- (8) Verandahs must include posts set close to the street edge. The spacing of posts must be designed to complement existing spacing and rhythm.
- (9) The underside of verandahs shall not be lined.
- (10) Under verandah lighting must be provided and shall be sympathetic in scale and design to traditional or heritage qualities.
- (11) No individual sign shall exceed 2m² in area (all faces). Total signage on any one building shall not exceed 4m² in area.
- (12) No sign shall be illuminated by any means other than directional lighting.
- (13) Signs shall be located above verandahs but within the parapet height, or suspended within verandahs.
- (14) All signs must be sympathetic in scale, colour and design to adjacent traditional or heritage qualities.
- (15) All signs shall be constructed in a neat and durable manner and from traditional materials.

6.5.5 Restricted Discretionary Activities

The following are Restricted Discretionary Activities:

- (a) **In the Carterton Character Area, any construction of, alteration or addition to building frontages, or demolition of building frontages (provided demolition is accompanied by construction of new frontages), that does not comply with any of the standards for a controlled activity.**

Policy 6.3.14(b) and 6.3.14(c)

Discretion is restricted to the following matters:

- (i) Design and appearance;
- (ii) Effects on the amenity values of the Carterton Character Area.

- (b) **Any permitted or controlled activity that does not meet one or more of the standards for permitted or controlled activities.**

Policy 6.3.2(a) and 6.3.8(a)

Discretion is restricted to the following matters:

- (i) Avoiding, remedying or mitigating of any effects deriving from non-compliance with the particular standard(s) that is not met.

Assessment Criteria

Restricted Discretionary activities are to be assessed against the relevant assessment criteria set out in Section 22.

6.5.6 Discretionary Activities

The following are Discretionary Activities:

Policy 6.3.2(a) and 6.3.8(a)

(a) Any new residential unit at ground level, with frontage onto road.

Policy 6.3.2(a) and 6.3.8(a)

(b) Any activity listed in the Schedule of Primary Industry ([Appendix 4](#)).

Assessment Criteria

Discretionary activities will be assessed against, but not limited to, the relevant assessment criteria set out in Section 22.

25 November 2016

Lisa Cornelissen
Martinborough Community Board
10 Dublin Street West
Martinborough 5711

Dear Lisa

Please find attached a copy of the latest update from the team at Victim Support. This edition focuses on New Zealand's chronic issue of family violence.

The scale of New Zealand's family violence problem is frightening. Police responded to 110,000 family violence callouts last year. On top of that, 80 per cent of incidents go unreported. **Of the incidents attended by Police, children were present in two out of every three.**

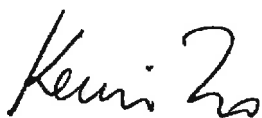
Family violence is indiscriminate of income, race, gender or religion, but its victims are often those who are already our most vulnerable.

The first step family violence victims take to get help might be the biggest step of their lives. That first step of telling someone is huge, and a significant step in changing their lives for the better, forever.

At Victim Support, it's our job to be here when they're ready.

As an important community stakeholder, we hope you'll read on about some of the work our staff and volunteers are doing to help over 8500 victims of family violence to regain control of their lives and stay safe.

Thank you for your ongoing support,



Kevin Tso
Chief Executive



Celebrating
30 years

Family Violence – breaking the cycle

The incidence of family violence in New Zealand is high. In fact, we have the highest proportion of reported intimate family violence, in the developed world.

What is Family Violence?

Family violence is generally regarded as any act of violence or abuse, physical or otherwise, by one family member against another.

It's a problem that affects people of all cultures, regions, religions, and gender, however here in New Zealand its victims are disproportionately Māori and female.

Supporting Victims of Family Violence

Being there for victims of family violence, has always been a core part of Victim Support's work in communities around New Zealand. Sometimes our support may have started for what might be regarded as low level crime, but belies the family violence behind it.

Support is a collaborative effort, as we work with specialist organisations like Women's Refuge and Shakti to ensure that victims receive tailored support that best meets their specific needs through each step of the support process.

We supported nearly 9,000 victims of family violence in the last year, and we anticipate this figure rising as people increasingly feel safe to seek help from family violence in their home, family or community. We also provide a full support service to the male family violence victims, and are the primary service provider in Canterbury.

As one of the few social service providers with a 24/7 availability and comprehensive network of volunteers nationwide, we will always answer calls for help and connect victims of family violence, and indeed other crimes and incidents, with the appropriate support for their needs.

Need support?
Call now
**0800
842 846**

In 2015 Police responded to **110,000** family violence incidents.

- ➔ **63%** of the incidents Police attended, had children present.
- ➔ **47%** of all homicides and violent offences are related to family violence.
- ➔ **49%** of Māori women experience partner abuse.
- ➔ Māori are three times more often victims of intimate partner deaths than non-Māori.



Inside...

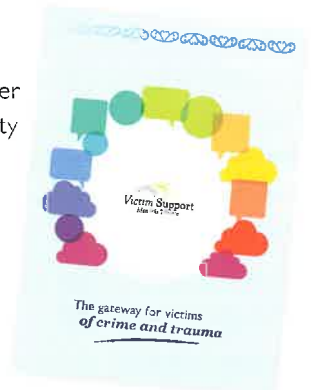
Let's reduce
family violence

Family violence
support from Rangiora

We've
turned 30!

In brief

- In October we renewed our MOU with New Zealand Police. Based in Police Stations nationwide and sharing a supportive relationship, New Zealand Police are our major operational partner.
- Both Victim Support Hutt City and Upper Hutt were finalists in the Wellington Airport Regional Community Awards.
- Victim Support received a Health and Wellbeing category commendation at the Trustpower Eastern Bay of Plenty Community Awards, and was winner at the Grey District and Buller awards.
- Our latest Annual Report is now available – it's on our website, simply follow the News and events link to Publications.



"It is very heartening having someone with your skills to provide such important and valuable support. It is very reassuring for me – for the families that you support – and furthermore, for the community wellbeing."

A huge thank you to our wonderful supporters, volunteers and staff and their families. With your help, we supported **31,849** victims of crime and trauma this year – thank you.



From Kevin's desk

This year our volunteers and staff delivered essential front line services to 87 victims a day. There's a robust individually tailored support plan to meet their personal needs and each victim may require ongoing support for days, weeks, months or even years, if a court process is involved.

Our teams are very well trained and do a superb job, providing victims with the right support to fit their need. We work with victims across many incident types, from assault, sudden death or home invasion, to

homicide, sexual and family violence, and more.

The later, family violence, is the theme for this issue of Voice. The statistics on the previous page make grim reading but it's encouraging to see initiatives being developed by the government to begin to address this problem. That first step of seeking help is difficult but significant, and one we encourage those affected by family violence to take.

Providing support to victims of family violence is a collaborative effort and we work with a number of other organisations to ensure we provide the most appropriate support to family violence victims. We're engaging in new initiatives wherever we can which provide an all-round support and aim to ultimately reduce offending. One of the government's proposed new initiatives will make the reporting and

protection processes easier, helping victims to seek help – and we're ready, willing and able to help them when they do.

Over the coming holiday season our work will continue. Whether it's Christmas Day or just another day, Victim Support is open 24/7, available to those suffering at the hands of family violence and other crime and trauma.

I would like to extend my personal thanks to everyone who has supported our work this year. To our wonderful volunteers and staff, our core funders in government, community organisations, businesses and individuals. We are very much a community organisation, making a positive difference in people's lives, nationwide, each and every day – and 31,849 victims have benefitted from our services this last year as a result.

We can't do it without your help, and I sincerely thank you for that.

Best wishes for a happy and safe festive season.

Kevin Tso
Chief Executive



Let's reduce family violence

Breaking the cycle of family violence is going to take many hands. While we already work collaboratively with other agencies to ensure victims have the resources and support they need, we will be building our collaborative work even more.

The government's new multi-agency *Integrated Safety Response (ISR)* pilot sees us working alongside government agencies and other NGOs in a concerted effort to both better support family violence victims, and prevent it happening in the first place.

The ISR will provide a more intensive, co-ordinated wrap of support for victims and whānau – providing more accountability for agencies to take and report action, and focus on early intervention to break cyclical violence.

Victim Support will play an important frontline service delivery role throughout the project.

It's been rolled out in Christchurch, and now recently in the Waikato. We are also a principal participant in the New Zealand Police family violence pilot in Counties Manukau, focussed on Māori and Pacifica families.

Innovative programmes are our best chance yet to break the cycle of family violence in New Zealand, and make a real difference in the lives of families, whānau, children, and communities.



Pictured at the recent AGM, Pat Davis, Board Chair Lorraine Scanlon, Life Member JJ Taylor, Justice and Electoral Select Committee member Chris Bishop MP, and Kevin Tso.

Farewell to Pat

Board member Pat Davis retired from the position at the last Board meeting. Pat's a long time Māori representative Board member and was presented with the inaugural Manaaki Tāngata award, as recognition of his services to Victim Support.

Thank you Pat for your long and outstanding contribution to Victim Support, at both the local level in Northland, and at the national level. The Board welcomes new Board members Aroha Gibb and Nicky Rawlings.

Family violence support from Rangiora

Rangiora sheep farmer Tim Hawke simply intended to accompany his wife Dinah to the Victim Support information evening, but ended up signing up too.

A volunteer Support Worker for seven years, Tim has done a lot of "generic" work – supporting victims of all incident types and has undertaken specialist training in suicide, sexual violence and family violence. He's very busy with the later given Victim Support's involvement in the government initiated family violence pilot in Christchurch.

Within family violence Tim predominantly provides support to men, finding family violence support somewhat different to other support. "There hasn't necessarily been a finite event so for some victims they feel like there's simply no end in sight. Making the decision to get help is a really big deal, and for guys it seems really hard. It's not simple and they have to make that decision themselves and I need to encourage them to understand that there's a way out," said Tim. "And that way out can be really hard as there's lots of factors to consider. It's a process that we work through together, at their pace," he added.

"The first intervention we have with a family violence victim is the best and most vital part of the whole process for their recovery and moving



If you are interested in volunteering with Victim Support, please call us on

**0800
VOLUNTEER
(0800 865 868)**

forward. Initially they might feel that it's the end of the world, but we provide the support to show them there is a way out and as we progress together I can see the difference in them by the way they're talking and engaging with me. Being a part of that is really quite amazing and rewarding," said Tim.

Tim's efforts don't go unnoticed. "Tim's commitment, depth of support, nature and manner, all make him a terrific volunteer Support Worker, and he instinctively knows how to engage with people really well. The extra work he's taken on to support family violence victims is incredible and we're really lucky to have him as part of the Victim Support family," said Victim Support Canterbury/Tasman Area Manager, April Marshall.

He's able to provide a lot of support over the phone, meaning his location and work on the farm doesn't limit him to providing rural support but the rural backdrop does help with self-preservation and letting go – as when needed he can head outside, breathing in the great outdoors to clear his head and move on. "I've had a couple of cases that blew my mind, but I can talk my feelings through with April and the Service Coordinator or network and share ideas with the other Support Workers. That's the thing, we're not doing this alone, we've always got support too. Right from the start we've been trained what to do and supported all the way through and subsequent training continues to build on to that."

With his family grown Tim's happy working on the farm, balancing his spare time with Dinah and providing support to those who need it in rural Canterbury, and beyond.

Civic honour for volunteer Phil



Phil Grocott and wife Raelene, following the award presentation.

Homicide Support Worker Phil Grocott was very pleasantly surprised when Upper Hutt Mayor Wayne Guppy presented him with a Civic Honour for his Victim Support volunteer work.

Upper Hutt resident Phil supports homicide victims right across the Wellington region, having supported over 100 victims in the five years he's been part of the team.

"Phil's ability to connect with people at a most vulnerable and traumatic time of their lives, is truly special. He's such a dedicated and committed Support Worker and is widely respected and welcomed in the community for his high expertise, thorough application and long term support for homicide victims. We're thrilled for him," said Wellington Area Manager, Paula Connolly.

Long time volunteers honoured

They were celebrating in Tuatapere recently as not one, but three volunteers notched up 20 years of service for Victim Support.

The trio of volunteer Support Workers, Pat Murdoch, Elva Brown and Ashlea Mill all recently achieved this milestone in the West Southland, Tuatapere area and were honoured at a small luncheon ceremony. Victim Support Southern Area Manager, David Charteris said "We are so proud to have volunteers like Pat, Elva and Ashlea who have provided fabulous service to Victim Support, and for 20 years – that's incredible. Our community is richer for this, and we are very grateful."

Pat, Elva and Ashlea are committed to supporting those that need it. "Nothing beats being available to support the local people and the occasional visitor, especially when they really need someone to be there," said Pat.

Congratulations Pat, Elva and Ashlea!



Pictured left to right Pat Murdoch, Elva Brown and Ashlea Mill at their celebratory luncheon.

We've turned 30!

Thirty years ago, a group of forward thinking people in Gisborne decided to do something about the lack of formal support for victims following a serious crime or trauma.

Fast forward to today and we're a national organisation with a network of incredible volunteers and staff making a positive difference in nearly 32,000 lives every year.

Last month a small celebratory function was held at Parliament, hosted by the Minister of Justice, the Hon Amy Adams. This wonderful occasion provided us the opportunity to showcase our essential services for victims of crime and trauma to government ministers, officials and senior parties. We were joined at this function by Victim Support Life Members, Patron Dame Malvina Major and principal guest speakers Minister Adams, Police Commissioner Bush and homicide survivor Dr Helen Taiaroa.

To commemorate the occasion taonga, rocks, were presented. Sourced from and representing New Zealand's four winds, North, South, East and West, they are representations of the kaitiaki of Victim Support. Minister Adams received a rock as representative of Victim Support's principal funder and government contract, the Commissioner of Police as kaitiaki of Victim Support's principal operational partner, Dr Kim McGregor as kaitiaki of victims, and Kevin Tso as Chief Executive of Victim Support. The intent of this symbolism is that Victim Support will continue to thrive and play an important role in the victim justice system.

Celebrating
30 years



Left to right, Minister of Justice Hon Amy Adams, Chief Victims Advisor Dr Kim McGregor, Kevin Tso and Police Commissioner Mike Bush.



Palmerston North Mayor Grant Smith, United Way NZ Chief Executive Don Oliver and Victim Support Palmerston North Service Co-ordinator Helen McLeane with other recipients following a cheque presentation.

Thank you – United Way New Zealand

Grant funding from United Way New Zealand has helped us make a difference in people's lives by providing funding toward our services in Palmerston North, Gore, Central and South Otago.

United Way New Zealand is an independent, non-religious, non-political, volunteer based organisation that encourages generosity by brokering resources between individuals, businesses and the community.

Victim Support is thrilled to have United Way's support for our services. "Organisations like United Way are a tremendous asset to not-for-profit groups like us as we continually need to seek community support for our work, and we're all working toward the same outcome – healthy, happy and constructive communities," said Victim Support Chief Executive, Kevin Tso. "We're very grateful for their support, as it helps us make a positive difference in people's lives."

Such funding ensures we have appropriately trained and resourced Support Workers to assist victims who may well be at the lowest ebb of their lives. With good and timely support, victims can reconnect and be contributing to their communities well again.

You can read more about United Way at unitedway.org.nz

Tear here)

Yes! Here is my donation to help victims of crime and trauma

Mr Mrs Miss Ms Other

Name

Postal address

Postcode

Phone

Email

Value of donation \$20 \$50 \$100 Other \$ _____

Gifts over \$5 are tax deductible.

Cheque. Made payable to Victim Support.

Credit card. Please debit this amount to my credit card.

Mastercard Visa Amex

Name of cardholder

Card Number

Expiry date

Signature

I wish to donate by **automatic payment.** Please send me details.

I wish to make a **bequest** to Victim Support. Please send me details.

I have left a **bequest** to Victim Support in my Will.

The Privacy Act of 1993 requires us to advise you that we keep contact information of supporters on file to help us with fundraising. If you do not wish us to keep your information, please let us know.

Donate via internet banking to: BNZ 020500 0493163 00

Please ensure that you use your details as reference along with the code NL1116, so that we may acknowledge your gift.

77

Please return this form to:

Victim Support, Freepost 100819, PO Box 3017, Wellington 6140

From: **Lisa Cornelissen** <martinboroughlisa@cornelissen.co.nz>
Date: 29 November 2016 at 15:22
Subject: Creating a time capsule for the Waihinga Centre
To: office@martinborough.school.nz, office@tuturumuri.school.nz,
office@pirinoa.school.nz, office@kahutara.school.nz
Cc: Fiona Beattie <afbeattie@xtra.co.nz>, Pam Colenso <pmcolenso@xtra.co.nz>, Pip
Maynard <pip.maynard@swdc.govt.nz>, Victoria Read <victoria@victoriaread.co.nz>

An Invitation To our Martinborough Ward schools,

The Martinborough Community Board are co-ordinating a time capsule to be placed in the foundations of the Waihinga Centre and we would love to involve the younger members of our wider community.

The idea is to gather documents, photographs, video and other items that reflect life in Martinborough today. We intend to duplicate materials on to USB sticks for storage in the SWDC archive and to be made available in the Martinborough Library.

The children will be invited to attend the 'burial' of the time capsule, the timing is to be confirmed but would probably be during February or March next year. Please let me know if you would like to take part and don't hesitate to contact myself or any member of the Board (copied on this email) if you have any questions or suggestions.

Kind regards

Lisa Cornelissen
Chair
Martinborough Community Board
021 652 751

Martinborough Community Board

Chairperson: Lisa Cornelissen
PO Box 6
Martinborough 5741

25th November 2016

Connor Hislop
990 Kahutara Road
RD1
Featherston

Dear Connor,

Thank you for your letter of 26th August, which was passed to the Martinborough Community Board for discussion at our meeting on 24th November.

Your vision for the pool is compelling and it was great to hear your ideas. There are definitely funding agencies that could be approached for such a project but there would be a significant amount of local fundraising that would need to take place as well.

In addition there is a lot of work that would need to be done to understand the long term funding requirements of maintenance and staffing for the pool to open all year round. These operational costs would need to be met from rates or increased pool fees and usage of the pool would need to increase considerably.

The Waihinga Centre project has been driven by local volunteers working with South Wairarapa District Council (SWDC) and the Martinborough Community Board would certainly consider supporting a volunteer group wishing to improve community facilities such as the pool, as we have with the Waihinga Centre project. In addition to the vision such a group would need a mix of relevant skills and experience and a clear proposal which considers all aspects of the project, including costs, funding, design and timescale.

Your letter is being held as a submission to SWDC's next Annual Plan which will allow Council to formally consider your request. I will follow your submission with interest and I would be happy to meet with you to discuss your ideas further.

Yours sincerely

Lisa Cornelissen
Chairperson
Martinborough Community Board
martinboroughlisa@cornelissen.co.nz