



Martinborough Community Board

Minutes 2 November 2015

- Present:** Lisa Cornelissen (chairperson), Pam Colenso, Victoria Read, Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples (from 6:55pm until 7:30pm), Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 2 November 2015 between 6:30pm and 8:05pm.

PUBLIC BUSINESS

1. APOLOGIES

MCB RESOLVED (MCB 2015/52) to receive apologies from Fiona Beattie and Cr Julie Riddell.

(Moved Cornelissen/Seconded Read)

Carried

2. CONFLICTS OF INTEREST

Mrs Cornelissen declared a conflict of interest with agenda item '5.5 Self-contained Campers at Coronation Park, Martinborough' due to personal business interests and membership of the NZMCA.

Cr Stevens and Mrs Colenso declared a conflict of interest with the application for financial assistance from the Martinborough Community Patrol as they were members of the Patrol.

Cr Stevens and Ms Read declared a conflict of interest with the financial assistance application from the Martinborough Tennis Club as they were members of the Club.

It was noted that Paul Crimp had submitted the application for financial assistance from the Martinborough Small Bore Rifle Club.

3. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

DISCLAIMER

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4. COMMUNITY BOARD MINUTES/EXPENDITURE

- 4.1 Martinborough Community Board Minutes – 14 September 2015
MCB RESOLVED (MCB 2015/53) that the minutes of the Martinborough Community Board meeting held on 14 September 2015 be received and confirmed as true and correct.
(Moved Read/Seconded Cr Stevens) Carried
- 4.2 Matters Arising
MCB RESOLVED (MCB 2015/54) to support Council’s efforts to work through the civil defence organisation process and related matters.
(Moved Colenso/Seconded Cornelissen) Carried
- 4.3 Action Items from Previous Meeting
Members reviewed the action items and updates were provided.
- 4.4 Income and Expenditure Statement
MCB RESOLVED (MCB 2015/55):
1. To receive the tabled Income and Expenditure Statement to 30 September 2015.
(Moved Read/Seconded Colenso) Carried
 2. To amend the MCB I&E commitment for the Considine Park bench from \$700 to \$1,000.
(Moved Cornelissen/Seconded Colenso) Carried
 3. Action 681: Determine why the commitment for tables recently purchased for Martinborough Town Hall has not been converted to expenditure; P Crimp

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 5.1 Officers’ Report to Community Boards
Mr Crimp reported that the Local Government Commission continued to work on local government reorganisation and were hoping to have some direction by February 2016.
MCB RESOLVED (MCB 2015/56) to receive the Officers’ Report to Community Boards.
(Moved Cornelissen/Seconded Cr Stevens) Carried
- 5.2 Schedule of Ordinary Meetings
MCB RESOLVED (MCB 2015/57):
1. To receive the information.
 2. To adopt the 2016 schedule of ordinary meetings for Council, community boards and committees.
 3. To set a regular meeting time of 6:30pm for 2016.
(Moved Cornelissen/Seconded Read) Carried

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5.3 Martinborough Footpath Programme

MCB RESOLVED (MCB 2015/58):

1. To receive the information.
2. To accept the Footpath Programme.

(Moved Read/Seconded Colenso)

Carried

5.4 Martinborough Soldiers' Memorial Square – Boer War Memorial

With regards to the war memorial and base, the Board agreed that should a gap in funding be found the Board will consider funding the difference between repair and full replacement from the beautification budget.

A final decision would be made on the 7 December 2015.

MCB RESOLVED (MCB 2015/59):

1. To receive the information.
2. That subject to consultation with the RSA, to select the Windsor London Column and the Ascot Lantern (subject to sufficient light distribution onto the ground, of an appropriate light colour).
3. That given the importance of the memorial, to strongly recommend full replacement of the plinth and steps at a cost of \$13,500, and ask that this option is explored further.

(Moved Cornelissen/Seconded Colenso)

Carried

4. Action 682: Discuss the proposed repairs to the Martinborough Soldiers' Memorial Square – Boer War Memorial with the RSA and email comments back to MCB for consideration at the 7 December 2015 meeting; Pam Colenso

5.5 Self-contained Campers at Coronation Park Martinborough

Mrs Cornelissen left the meeting at 6:45pm.

Disappointment was expressed that the report had not come to the Community Board before a decision was made by Council given the Board's prior reserve on the matter. Mayor Staples noted that Cr Stevens had clearly spoken on behalf of the Community Board.

MCB RESOLVED (MCB 2015/60) to receive the information.

(Moved Read/Seconded Cr Stevens)

Carried

Mrs Cornelissen returned to the meeting at 6:50pm.

6. COMMUNITY BOARD/COUNCILLORS REPORTS

6.1 Christmas Lights

Ms Read tabled quotes for power supply installation and installation of lights in four trees in Martinborough Square. The total project cost was \$5,200 plus GST which was \$191 over the committed project budget. The Community Board agreed to fund the entire project which would leave the Martinborough Business Association with resources to undertake other Christmas projects.

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Mr Crimp discussed OSH requirements for businesses undertaking work for Council as well as the requirement for Council to signoff a request for lights to be permanently sited in Martinborough Square with members.

MCB RESOLVED (MCB2015/61):

1. To approve the purchase and installation of temporary lights for Martinborough Square (or permanent subject to Council approval on the 18 November 2015) up to the value of \$5,500.
(Moved Cornelissen/Seconded Read) Carried
2. Action 683: Seek Council approval for Martinborough Community Board to put up lights in four trees in Martinborough Square; M Allingham
3. Action 684: Put Martinborough flags on the agenda for 7 December 2015; P Crimp
4. Action 685: Provide a recommendation report on tree light maintenance to Martinborough Community Board for the proposed lights in Martinborough Square; M Allingham

6.2 Community Safety and Resilience Working Party

NZ Police had appointed an Area Prevention Manager who was tasked with writing a youth crime plan. There had been no graffiti or vandalism strikes. Mrs Beattie had made contact with Alan Maxwell and he would be targeting Martinborough youth between school years 6-8.

6.3 Considine Park Benches

Mrs Colenso reported that the benches have been ordered and should arrive on the 20 November 2015. Mrs Colenso was liaising with the Lions Club to have them installed.

6.4 Approval of MCB 3-year Plan

MCB RESOLVED (MCB2015/62) to adopt the revised Martinborough Community Board 3-year Plan.

(Moved Cornelissen/Seconded Colenso)

Carried

6.5 General

Members discussed the Pain Farm Income Distribution Policy and the need to understand committed expenditure before calling for applications for funding distribution from the community.

MCB NOTED:

1. Action 686: Provide details of Pain Farm Income to 30 June 2015 as well as committed expenditure for the 8 December MCB meeting; P Crimp

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7. FINANCIAL ASSISTANCE

Ms Read left that meeting at 7:30pm.

Ms Read returned to the meeting at 7:32pm.

Mr Crimp was not in the room when the Community Board discussed the grant application from the Martinborough Small Bore Rifle Club.

7.1 Martinborough Community Board Grants

MCB RESOLVED (MCB 2015/63):

1. To grant Southern Junior Netball Club \$1,000 to assist with the costs associated with purchasing uniforms.
2. To grant Victim Support \$500 to assist with costs associated with running the volunteer programme.
3. To grant Martinborough Small Bore Rifle Club \$2,400 for the purchase of 2 rifles.
4. To grant Martinborough Community Patrol \$2,000 to assist with costs associated with purchasing a vehicle for the patrol and invite them to apply for vehicle running costs in a future grant funding round.
5. To grant Life Education Trust \$500 to assist with costs associated with purchasing computer hardware and software to assist with programme delivery subject to the programme being delivered in the Martinborough district schools.

(Moved Read/Seconded Cornelissen)

Carried

MCB RESOLVED (MCB 2015/64):

1. That subject to agreement by absent members of the Community Board, to recommend to Council that \$5,000 be distributed to the Martinborough Tennis Club from Pain Farm funds to assist with the costs associated with replacing two turfs and installing lights for the benefit of the community.

(Moved Cornelissen/Seconded Colenso)

Carried

2. Action 687: Seek a quorum vote on distribution of Pain Farm funds to the Martinborough Tennis Club and advise the CEO; Lisa Cornelissen

MCB RESOLVED (MCB 2015/65):

1. To grant Martinborough Hockey Club \$85.54 to assist with costs associated with hiring a portaloos for the Martinborough Guy Fawkes evening.
2. To allow Martinborough Hockey Club to use leftover funds of \$140.19 from a previous grant to assist with the costs associated with hiring a portaloos for the Martinborough Guy Fawkes evening.

(Moved Cornelissen/Seconded Cr Stevens)

Carried

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Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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**Martinborough Community Board
Action Items
From 2 November 2015**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
63	MCB	16-Feb-15	Action	Pam Colenso and Lisa Cornelissen	Provide an update on the status of the benches for Considine Park	Open	4/8/15 2 seats ready to order. Seat funded by Peter Craig's family to include an in memory of plaque with birth and death dates. Plaque for MCB donated chair to include presented by MCB and date 2/11/15: Benches on order and will arrive on the 20 Nov. Liaising with Lions to get installed.
186	MCB	30-Mar-15	Action	Cr Stevens	Liaise with the Featherston Anzac Club, Wairarapa Archives, the Maori Standing Committee and the community to source as many WWI pictures (especially Martinborough pictures) as possible	Open	22/6/15: Spoken with Wairarapa Archives, to follow-up with a visit
294	MCB	11-May-15	Action	Vicky Read	Enquire what brand and model cycle stands are being purchased for outside the Waihinga Centre so additional purchases of cycle stands can be from the same range	Open	3/8/15 On hold
470	MCB	3-Aug-15	Action	Lisa Cornelissen	Liaise with Connor Kershaw and the Martinborough Business Association about fairy light storage, let and return of lights	Open	Lights are currently stored in the space next to Victoria Read Architecture, accessible by both Conon and MCB. Business Assoc are aware that MCB approval is needed to borrow them. 2/11/15 Reopened action. Loans process needs to be developed
672	MCB	2-Nov-15	Resolution	Paul	MCB RESOLVED (MCB 2015/55): 1. To receive the tabled Income and Expenditure Statement to 30 September 2015. (Moved Read/Seconded Colenso) Carried 2. To amend the MCB I&E commitment for the Considine Park bench from \$700 to \$1,000. (Moved Cornelissen/Seconded Colenso) Carried	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
676	MCB	2-Nov-15	Resolution	Mark	Martinborough Soldiers' Memorial Square – Boer War Memorial MCB RESOLVED (MCB 2015/59): 1. To receive the information. 2. That subject to consultation with the RSA, to select the Windsor London Column and the Ascot Lantern (subject to sufficient light distribution onto the ground, an appropriate light colour). 3. That given the importance of the memorial, to strongly recommend full replacement of the plinth and steps at a cost of \$13,500, and ask that this option is explored further. (Moved Cornelissen/Seconded Colenso) Carried	Open	26/11/15: Waiting to hear back from the supplier about the light colour/spread of light (#2). Supplier reminded about request again. Looking into firming up the costs for full replacement of the plinth and steps (#3)
678	MCB	2-Nov-15	Resolution	Paul	MCB RESOLVED (MCB2015/61): 1. To approve the purchase and installation of temporary lights for Martinborough Square (or permanent subject to Council approval on the 18 November 2015) up to the value of \$5,500. (Moved Cornelissen/Seconded Read) Carried	Actioned	Council approval given.
680	MCB	2-Nov-15	Resolution	Paul	Martinborough Community Board Grants MCB RESOLVED (MCB 2015/63): 1. To grant Southern Junior Netball Club \$1,000 to assist with the costs associated with purchasing uniforms. 2. To grant Victim Support \$500 to assist with costs associated with running the volunteer programme. 3. To grant Martinborough Small Bore Rifle Club \$2,400 for the purchase of 2 rifles. 4. To grant Martinborough Community Patrol \$2,000 to assist with costs associated with purchasing a vehicle for the patrol and invite them to apply for vehicle running costs in a future grant funding round. 5. To grant Life Education Trust \$500 to assist with costs associated with purchasing computer hardware and software to assist with programme delivery subject to the programme being delivered in the Martinborough district schools.	Open	1-4 in hand. Waiting on invoice and confirmation of Mba programme delivery for 5.

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					(Moved Read/Seconded Cornelissen) Carried		
681	MCB	2-Nov-15	Action	Paul	Determine why the commitment for tables recently purchased for Martinborough Town Hall has not been converted to expenditure	Actioned	The creditor is Tube Fab and I can see the invoice has been paid and charged against 10835345, will show for October.
682	MCB	2-Nov-15	Action	Pam Colenso	Discuss the proposed repairs to the Martinborough Soldiers' Memorial Square – Boer War Memorial with the RSA and email comments back to MCB for consideration at the 7 December 2015 meeting	Open	
683	MCB	2-Nov-15	Action	Mark	Seek Council approval for Martinborough Community Board to put up lights in four trees in Martinborough Square	Actioned	Martinborough Square – Tree Lights for Soldiers' Memorial Park COUNCIL RESOLVED (DC2015/160): 1. To receive the information. 2. To approve the permanent installation of lights in Soldiers' Memorial Park in Martinborough Square. (Moved Cr Stevens/Seconded Cr Jephson) Carried
684	MCB	2-Nov-15	Action	Paul	Put Martinborough flags on the agenda for 7 December 2015	Actioned	
685	MCB	2-Nov-15	Action	Mark	Provide a recommendation report on tree light maintenance to Martinborough Community Board for the proposed lights in Martinborough Square	Open	
686	MCB	2-Nov-15	Action	Paul	Provide details of Pain Farm Income to 30 June 2015 as well as committed expenditure for the 8 December MCB meeting	Open	
687	MCB	2-Nov-15	Action	Lisa Cornelissen	Seek a quorum vote on distribution of Pain Farm funds to the Martinborough Tennis Club and advise the CEO	Actioned	
690	MCB	2-Nov-15	Resolution	Paul	MCB RESOLVED (MCB 2015/64): 1. That subject to agreement by absent members of the Community Board, to recommend to Council that \$5,000 be distributed to the Martinborough Tennis Club from Pain Farm funds to assist with the costs associated with replacing two turfs and installing lights for the benefit of the community. (Moved Cornelissen/Seconded Colenso) Carried	Actioned	COUNCIL RESOLVED (DC2015/168): 2. To ratify the Martinborough Community Board resolution MCB2015/62 that \$5,000 be granted to Martinborough Tennis Club from Pain Farm Funds. (Moved Cr Napier/Seconded Cr Jephson) Carried

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
691	MCB	2-Nov-15	Resolution	Kyra	<p>MCB RESOLVED (MCB 2015/65):</p> <ol style="list-style-type: none"> 1. To grant Martinborough Hockey Club \$85.54 to assist with costs associated with hiring a portaloos for the Martinborough Guy Fawkes evening. 2. To allow Martinborough Hockey Club to use leftover funds of \$140.19 from a previous grant to assist with the costs associated with hiring a portaloos for the Martinborough Guy Fawkes evening. <p>(Moved Cornelissen/Seconded Cr Stevens) Carried</p>	Open	In hand

MARTINBOROUGH COMMUNITY BOARD

7 DECEMBER 2015

AGENDA ITEM 5.1

OFFICERS' REPORT

Purpose of Report

To report to Council on general activities since the last meeting.

Recommendations

The Chief Executive Officer recommends that Council:

1. *Receive the information.*

CHIEF EXECUTIVE

1. Executive Summary

The adoption of the Annual Report on 28 October signals the end of a long year with the Audit New Zealand team onsite for a number of weeks, reviewing both the Annual Report and Long Term Plan. A significant amount of background material is required to be prepared to allow the audit teams to carry out their work.

Consultation, hearings, and a decision made in relation to the targeted rate for the Waihinga Centre. Work now starts in relation to the resolution from that meeting, considering next steps.

Evidence and discussions have been finalized in relation to the resource consent application for the Greytown Wastewater treatment plant application.

Work continues in relation to implementing the necessary steps to achieve compliance with the health and safety legislation, which becomes operative in April 2016.

Finally, Colin Wright retired from his chief executive role at Carterton District Council, a position Colin has held for many years. Colin has been involved in local government in the Wairarapa for close to three decades and his wealth of knowledge will be missed.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2015]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE				
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	RESULTS	COMMENTS
		Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62% (2010/11 survey 55%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	50%	59% (2014 survey 76%)	A Public Booster survey was carried out in 2015 in addition to the 59% 11% felt they were unable to comment. The full customer satisfaction survey was carried out during 2014/15. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (2010/11 survey 59%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 92% (2014 100%) Featherston 95% (2014: 96%) Martinborough 95% (2014: 95%)	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65% (2010/11 survey 52%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49% (2010/11 survey 50%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee met on 8 occasions. In total 3 resource consent applications were considered, however due to the timing of the meetings 9 were considered outside normal meetings.

2.1 Wairarapa Governance Review Working Party

The working party noted that while the Wairarapa was a separate workstream for the Local Government Commission, little progress had been made.

Contact with the Commission will be made to ascertain progress and whether any additional information is required.

The Commission, including chair Sir Wira Gardiner, met with Council late in October to have an open discussion on SWDC thoughts and the Commissions approach – and timings – for the reviews underway.

The Commission also presented to the combined Council meeting, where a process was outlined to move forward. This process included Greater Wellington Regional Council.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

Three regional Chief Executive forums have been held. Two of these were in relation to governance discussions described above.

The “normal” forum provided an update on Transmission Gully, LGC update, Spatial Planning update.

An interesting presentation on Kapiti Coast DC implementation of water meters was made. Water supply (or the lack thereof) is a real problem for KCDC and the implementation of water meters has allowed deferral of significant capital expenditure (pipework, bores, water storage) following identification of both private and council infrastructural water leaks.

3.1.2. Mayoral Forum

One Mayoral Forum was held and I am sure this will be covered in Her Worship’s report. As indicated above governance matters were high on the agenda.

3.2 Wastewater Consents

The Greytown wastewater resource consent hearing is set down for Tuesday 17 November and hopefully this will be similar to Martinborough and take only the one day.

Finalising evidence and preparing a joint SWDC/GWRC statement of outstanding matters is invaluable in allowing the Commissioners to focus on the key points.

We are still awaiting the outcome of the Martinborough consent, which I believe is delayed until the Greytown hearing.

3.3 Financial Statements

Financial Statements for the period ended 31 October will be tabled.

3.4 Local Government Funding Agency (LGFA)

LGFA have accepted our application to become a borrower against this fund. LGFA have completed their financial due diligence and we fall well within their benchmarks.

There is a reasonable amount of documentation required and it is hoped this will be collated in time for consideration at this meeting.

3.5 Decisions Required

3.5.1. Pain Farm Expenditure

Martinborough Community Board resolved:

MCB RESOLVED (MCB 2015/62):

1. That subject to agreement by absent members of the Community Board, to recommend to Council that \$5,000 be distributed to the Martinborough Tennis Club from Pain Farm funds to assist with the costs associated with replacing two turfs and installing lights for the benefit of the community.
(Moved Cornelissen/Seconded Colenso)
2. Action: Seek a quorum vote on distribution of Pain Farm funds to the Martinborough Tennis Club and advise the CEO; Lisa Cornelissen

Carried

The expenditure falls within the Pain Farm Expenditure Guidelines. A quorum of positive votes was gained per point 2. Council ratified the recommendation.

3.5.2. Appointment to Maori Standing Committee

A letter was received from Kohunui Marae nominating Francis John McNally-Te Maari as their representative.

The nomination was ratified.

3.6 Other

Discussions are progressing with the **land swap** at our Greytown site. It is unsure how long this process will take as there are various groups to liaise with and matters to be resolved. This land swap is "like for like" and will result in both ourselves and Papawai Ahu Whenua trust ending up with contiguous and more useable blocks of land.

Allied to this the hanger for the **gliding** club is well underway. While this is not an SWDC project, it is an initiative we are committed to assisting where able and was one of the benefits we identified in purchasing the Papawai land.

Costs were finally received for the **Featherston Town Square**. These were somewhat higher than anticipated. The working group discussed the costs and after some refinement we instructed the consulting engineer to call for quotes, ensuring local suppliers were able to participate in this process. Site works should commence shortly.

The **Waihinga centre** consultation process has been completed, Council will meet with the steering group shortly as resolved by the Council following three hearings.

A number of discussions have been held regarding **civil defence** with a view to understanding the new structures and response procedures. These are on-going.

Discussions are continuing with the **Department of Conservation** on the ownership of assets they construct. DOC's issue is that they are required to pay a capital charge for the assets they own, which comes out of their operational budgets. If they can transfer asset ownership then they are not charged the capital charge and therefore have more funding available for maintenance. While conceptually we may be able to assist, future obligations need to be well understood. Destination Wairarapa are helping in these discussions as one of the projects is a cycleway DW have received grant funding for.

Other meetings included **Community Board and Maori Standing** committee meetings and the Featherston public meeting, rounding out this period nicely.

3.7 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404

Additional information was requested and is presented below:

AREA	ZONE	NO. PROPERTIES	ARREARS	OUTSTANDING	TOTAL
Featherston	Urban	154	\$ 89,384.59	\$ 59,194.73	\$ 148,579.32
Featherston	Commercial	10	\$ 2,916.88	\$ 3,928.06	\$ 6,844.94
Greytown	Urban	64	\$ 41,506.85	\$ 25,626.53	\$ 67,133.38
Greytown	Commercial	10	\$ -	\$ 6,625.53	\$ 6,625.53
Martinborough	Urban	77	\$ 39,348.80	\$ 31,374.13	\$ 70,722.93
Martinborough	Commercial	4	\$ 6,529.00	\$ 3,734.56	\$ 10,263.56
Rural		253	\$ 95,996.77	\$ 92,088.32	\$ 188,085.09
TOTAL		572	\$ 275,682.89	\$ 222,571.86	\$ 498,254.75

While the number of outstanding accounts is up slightly, the total value continues to fall. This is because we have received most of the demands from the banks, which are of a higher amount, and there are outstanding amounts from installment 1 of the 2015/16 year, which is generally a lower amount.

4. Corporate

4.1 Occupational Health and Safety

Major Consulting have commenced implementation of the approved plan to ensure compliance with our obligations. The new legislation comes into force April 2016 and we will have completed implementation by then.

A health and safety committee has been appointed as required and this group have had an initial meeting. This committee is important to ensuring H & S is and remains important to us.

4.2 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
30 September 15	Any costs associated with section 12 of the Resource Management Amendment Act 2013	No costs
13 October 15	Details of notable trees	Details provided
20 October 15	Details of costings relating to the Town Hall project.	Details provided
22 October 15	Documentation that records the location change of Alloa Gun Club	
29 October 15	Details of contracts with SLG Group and other consultants/advisers relating to Town Hall project	
3 November 15	No of parking tickets issues and fines collected.	Nil

Contact Officer: Paul Crimp, Chief Executive Officer

PLANNING AND ENVIRONMENT GROUP

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	71%	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	92%	NRB Survey

Proposed Natural Resources Plan Submission - WRC

Preparing the submissions on the proposed Natural Resources Plan proved to a significant logistical and work effort. Staff drawn from all three Wairarapa Councils, along with two consultants, have developed and lodged a two stepped submission with the Wellington Regional Council.

The first section responds to the "principles" and thrust of the proposed NRP. A main concern highlighted, was the sheer number and detail of rules in the plan and the lack of justification for that extremely regulatory approach. Costs implicit in meeting these new rules have been raised and the "tone" or "tenor" of the document has been questioned.

The second section covers the more detailed points of concern, and focusses on specific clauses and provisions and how they work.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	92.31%	NCS
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	100%	100%	NCS

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here. In general consent numbers this year have tracked at last years levels (45 YTD 2015/16 vs 48 previous year)

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	0	No complaints received to date. All Lim's completed correctly.
My non-urgent LIM is processed within 10 days	100%	100%	

Consequent to the fee adjustments made this year, there has been a notable switch back to non-urgent Lim's. Workloads have continued to rise overall however (as noted below), this putting additional pressures on officers responsible for inputting data and undertaking the processing of Lim's.

TYPE	YTD 1 JULY 15 TO 31 OCTOBER 15	PREVIOUS YTD 1 JULY 14 TO 31 OCTOBER 2014	PERIOD 1 OCTOBER 15 TO 31 OCTOBER 15	PREVIOUS PERIOD 1 OCTOBER 14 TO 31 OCTOBER 14
Standard LIMs (Processed within 10 working days)	83	49	34	17
Urgent LIMs (Processed within 5 working days)	20	35	10	18
Totals	103	84	44	35

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	97.30%	NCS – Continued monitoring of processing days. Due to staff shortages processing contractors have been used to maintain service levels.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	143/227	The government is proposing to make changes where by the assessments will need to be completed by a certain time. The government is currently working on this.

One BC has gone over time by 2 days, hence the 97.3% timeframe record. This consent was processed externally.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$871,200.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	5	\$91,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	25	\$2,183,890.00
Other (public facilities - schools, toilets, halls, swimming pools)	3	\$497,130.00
Totals	37	\$3,643,220.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership.	3	6	Education programme targeting schools is in progress using the Christchurch City Council Dog Smart programme.
Complaints about roaming and nuisance dogs are responded to within 4 hours.	100%	100%	

The new (as of July) Bylaws position and officer, have been undertaking the in-school dog education programme. The 3 school visits have been very well received by the children and praised by school staff as being both highly engaging and informative.

INCIDENTS REPORTED	
Attack on Pets	1
Attack on Person	0
Attack on Stock	0
Barking and whining	2
Lost Dogs	8
Found Dogs	0
Rushing Aggressive	2
Wandering	17
Welfare	2
Unregistered	0

The dog control vehicle has recently been replaced. As part of setting up the vehicle, new "Animal Control" signage has been developed for the vehicle, including the use of reflectorized lettering and hazard stripes. This is in recognition of the requirement to work at night from time to time, particularly for stock incidents but also for dog incidents. In addition staff

have been investigating for purchase “on person” video cameras. This is again for safety, but also for recording staff interaction with members of the public who may dispute events or what is advised by staff. The first camera is expected to be in use in the next few weeks with a second planned for later in the financial year if the first proves successful.

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don’t wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour.	100%	100%	
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property, taking enforcement action against the property owner.	100%	100%	

INCIDENTS REPORTED	TOTAL
Stock	6

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours.	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 15 TO 31 OCT 15	PREVIOUS YTD 1 JULY 14 TO 31 OCT 14	PERIOD 1 OCT 15 TO 31 OCT 15	PREVIOUS PERIOD 1 SEPT 15 TO 30 SEPT 15
Total	27	36	10	12

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 15 TO 31 OCTOBER 15	PREVIOUS YTD 1 JULY 14 TO 31 OCTOBER 14	PERIOD 1 OCTOBER 15 TO 31 OCTOBER 15	PREVIOUS PERIOD 1 OCTOBER 14 TO 31 OCTOBER 14
On Licence	7	5	6	2
Off Licence	8	7	2	2
Club Licence	1	1	0	0
Manager's Certificate	28	36	6	15
Special Licence	14	18	12	14
Temporary Authority	0	2	0	1

Note: Previous YTD and period figures unavailable due to reporting errors with NCS

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premise have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	All premises inspected at new or renewal application.

Food Act 2014.

The new Food Act 2014 comes into force on 1 March 2016. Regulations are currently being drafted and are expected to be completed by December 2015. The Ministry of Primary Industries MPI and all territorial authorities become Registration Authorities. New Businesses will be required to comply with the new Act from 1 March 2016. Existing businesses will transition at different times between 2016 and 2018.

Higher risk premises will be required to operate under more stringent food safety requirements. Lower risk premises will operate under National Programmes which are still being developed.

What we have been doing:

1. Education. All food premises have been sent the link to the MPI tool for food businesses "where do I fit". The link has also been put on Councils website. This tool helps food businesses identify what they will need to do to comply with the new Act
2. Data requirements for the new MPI system. Councils is currently working through the requirements /systems required for the registration system and for transferring data to MPI.
3. Fees Framework. Council will need to have in place a fees framework for the new system.

4. Training. In addition to earlier seminars and training undertaken, staff are attending a two day workshop over 12-13th November with the Ministry of Primary Industry covering:
- Communicating the requirements of the Act to food businesses
 - Auditing procedures and training - a focus on developing necessary technical capability and audit skills
 - Developing a fees framework (not the actual fees but how to set the framework)
 - Recognition requirements to verify in the competitive markets (National Programmes and Custom Food Control Plans)
 - Food Safety Officer competency requirements

2.6.1. Bylaws

TREES	VEHICLES	RUBBISH	CAMPING	MISCELLANEOUS	LONG GRASS
5	1	1	0	2	1

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP

1. Group Manager highlights

There has been the finalisation of evidence for the Greytown Waste Water Consent. The consent hearing is programmed for 17 November. As yet there has still been no determination on the Martinborough consent.

The Investment Logistical Mapping process for the Featherston Cycle trail had the first meeting and the conclusion meeting is to be held on the 18 November. This distilled the issues into two main problems being safety and funding. While there was a lot of discussion on many other benefits they were considered "value adding" in the project. The project under council funding will be starting physical construction in November.

The Regional Transport Planning, Programming and Governance workshop explored the ways that existing regional planning is currently undertaken, including the interaction between central government priorities and local transport planning. Three particular challenges were identified for regional transport planning and programming:

1. Translating regional transport visions and priorities into local transport decisions in a way that is efficient and fit-for-purpose
2. For the transport system to work effectively there is a need for continuing investment in relationships to ensure constructive, effective but also efficient relationships between each council and NZTA (This interface exists across many NZTA specialist groups and functions)
3. Delivering consistent service levels across networks including:
 - a. The application of minimum standards (and approaches to risks) in road design and related services
 - b. How to fund and deliver local community desires to raise standards above the minimums.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt				
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%				

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%				
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0.25 per 1000 connections (1 complaint)	0	0.25 over 1000 connections (1 complaint)
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.5 per 1000 connections (2 complaints)	1.5 per 1000 connections (6 complaints)	2	6
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.5 per 1000 connections (1 complaint)	0.5 per 1000 connections (2 complaints)	1	2
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.5 per 1000 connections (1 complaint)	0.5 per 1000 connections (2 complaints)	1	2
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(2/2) 100%	-	2	6
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(2/2) 100%	-	2	6
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	14/19 (73%)	-	19	62
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	16/19 (84%)	-	19	62
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%				
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%				

2.2 Services

2.2.1. Water supply capital improvements Featherston

Stage one is progressing well and will be substantially complete by Christmas. Stage Two works to commence in the New Year.

2.3 Water treatment plants

The Waiohine, Greytown and Martinborough plants operated routinely over the period.

2.4 Water reticulation

There were 17 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by council contractors, City Care Ltd, to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period. One blockage at the inlet from Waiohine River stopped flow for about 36 hours.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of blockages per 1000 connections	<10	7 complaints	16 complaints	1.7 per 1000 connections (7 blockages)	3.98 per 1000 connections (16 blockages)
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0.7 per 1000 connections (3 overflows)	0.7 per 1000 connections (3 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	3/6 (50%)	13
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/6 (83%)	13
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	0.2 per 1000 connections (1 complaint)	0.7 per 1000 connections (3 complaints)	1	0.7 per 1000 connections (3 complaints)
No. of complaints per 1000 connections received about sewage systems faults	< 15	0	0	0	0
No. of complaints per 1000 connections received about sewage system blockages	< 15	7 1.7 per 1000 connections	16 4 per 1000 connections	3	11
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	-	-	3/3 (100%)	11

3.2 Waste water treatment plants

Featherston, Lake Ferry, Greytown and Martinborough plants operated routinely during the period with no reported issues.

The trade waste discharger identified in July is working with Officers now to reduce the contamination in their waste. Owner is reviewing pre-treatment technologies to treat waste.

3.3 Waste water reticulation

There were 3 pipeline blockages reported during the period.

3.4 Hardie Grove, Featherston wastewater pipeline renewal

This work started on 22 October 2015; however equipment issues have caused delays. Project will be finished by Christmas.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	1	1	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0.2 per 1000 connections (1 complaint)	0.99 per 1000 connections (4 complaints)	1	4

All systems operated routinely and within available capacity during the period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6				
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 13.7% for August	-	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	24/24 (100%)	59/61 (97%)	24	61
Meet annual plan footpath targets	Yes				

6.2 Roothing maintenance – Fulton Hogan

Climatic events over this period have created flooding and land movement issues on White Rock, Hinekura, Tora, Te Awaiti and Western Lake Roads in which Fulton Hogan responded to with urgency.

Sealed pavement digouts were completed on Lake Ferry, Kahutara, Ponatahi and Bidwills Cutting Roads.

Moiki Road had an iron and timber retaining wall installed due to under road dropout. This was undertaken urgently due to agricultural contractors requiring confidence of being able to access.

Drainage improvements have commenced along Tora Road. This is necessary to improve performance due to increased traffic flow to the coast.

Chemical spraying of rural signs and markers have been completed. Water table spraying has commenced.

Rural berm mowing has been programmed for the end of November. This has been brought forward due to the predicted weather and the fire risk of the mowing operation.

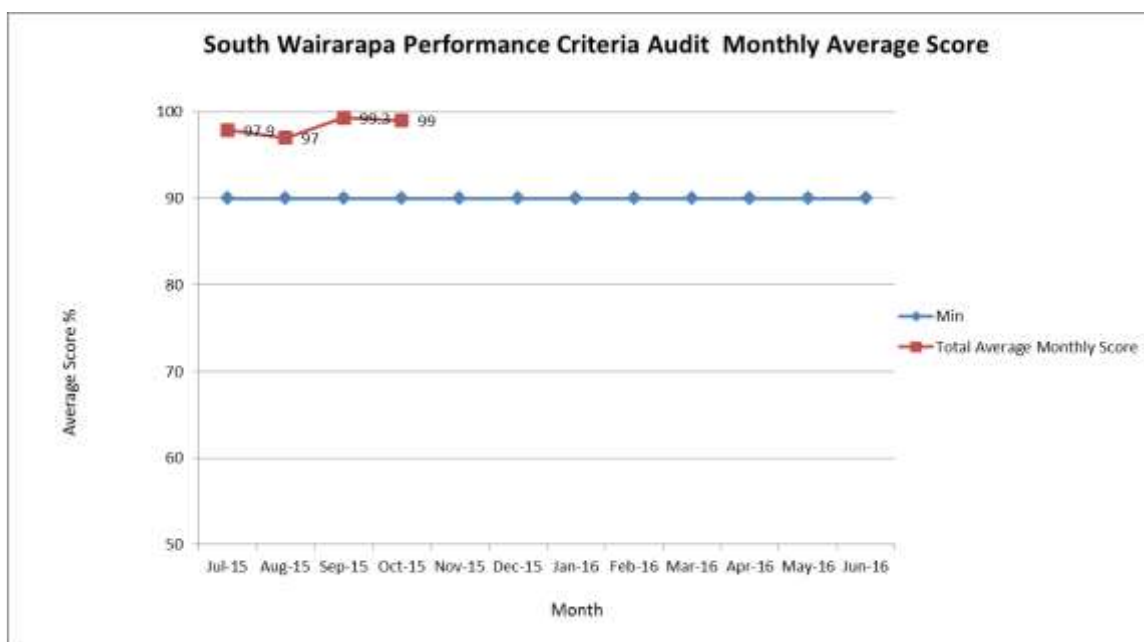
Pre-seal repairs have been completed along Cape Palliser Road. White Rock Road has been completed.

High grass shoulders were removed along Pahuatea, Hinekura, Cannock Roads as pre-seal repairs and to improve drainage within the network.

During October 89.66km of unsealed roads were graded, 518m² of sealed road digouts, 1929 m² of sealed carriageway levelling, 1.22km of sealed road edgebreak, 452km of rural road had markers and post sprayed during October.

Additional NZTA emergency work funding has been approved for reinstatement of Cape Palliser Road at Whatarangi Cliffs. Works are in the design stage with works programmed in the new year.

Fulton Hogan's monthly audit and cyclic activities is done on a monthly basis and their performance for the second financial year is charted below.



6.3 Reseals - Higgins

Higgins has submitted their design for the roads and streets programmed for the sealing season. The designs are currently being audited and budgets checked. Works are programmed to be completed before the end of the year.

The table below outlines the initial 2015/2016 sealing programme.

Road ID	Road Name	Start	End	Length	Width	Sealed Area
283	AWHINA DRIVE	0	49	49	6	294
283	AWHINA DRIVE	49	84	35	6.5	228
36	BIRDWOOD ST	286	378	92	7	644
36	BIRDWOOD ST	378	488	110	7	770
36	BIRDWOOD ST	488	600	112	7	784
37	BRANDON ST	517	554	37	9	305
37	BRANDON ST	554	663	109	9	899
37	BRANDON ST	663	887	224	10.3	2114
37	BRANDON ST	887	1108	221	12.2	2471
37	BRANDON ST	1108	1114	6	6	33
243	CANNOCK RD	0	61	61	5	305
243	CANNOCK RD	3261	3390	129	4.6	593
243	CANNOCK RD	3767	3836	69	4	276
203	CAPE PALLISER RD	2849	3010	161	5.6	902
203	CAPE PALLISER RD	3010	3020	10	5.6	56
203	CAPE PALLISER RD	3020	3548	528	5.6	2957
203	CAPE PALLISER RD	3548	3568	20	6.5	130
203	CAPE PALLISER RD	10293	10468	175	6.5	1138

203	CAPE PALLISER RD	10468	10608	140	6.5	910
203	CAPE PALLISER RD	14017	14348	331	6.2	2052
203	CAPE PALLISER RD	14348	14778	430	6.2	2666
203	CAPE PALLISER RD	30741	30789	48	8.4	403
203	CAPE PALLISER RD	30789	30949	160	8.4	1344
203	CAPE PALLISER RD	30949	31170	221	8.9	1967
203	CAPE PALLISER RD	31170	31204	34	8.1	275
77	COLOGNE ST	0	196	196	8.8	1725
77	COLOGNE ST	196	220	24	8.8	211
77	COLOGNE ST	220	461	241	8.8	2121
77	COLOGNE ST	461	508	47	8.8	414
77	COLOGNE ST	508	696	188	8.8	1654
77	COLOGNE ST	696	764	68	8.8	598
77	COLOGNE ST	764	997	233	8.8	2050
10	HASTWELL ST	0	116	116	11.6	1346
263	HINAKURA RD	8382	8559	177	6.3	1115
263	HINAKURA RD	8559	8958	399	6.3	2514
224	KAIWAKA RD	0	59	59	4.4	260
16	KURATAWHITI ST	117	731	614	8.5	5219
202	LAKE FERRY RD	17079	17697	618	7.2	4450
202	LAKE FERRY RD	17697	17733	36	7.2	259
202	LAKE FERRY RD	17733	18682	949	7.2	6833
202	LAKE FERRY RD	18682	18683	1	7.2	7
202	LAKE FERRY RD	18683	19127	444	7.2	3197
56	LUDLAM ST	0	234	234	9.8	2293
98	NEW YORK ST	0	237	237	7.8	1849
98	NEW YORK ST	237	482	245	7.8	1911
223	NGAPOTIKI RD	0	90	90	5.1	459
168	PAHAUTEA RD	0	134	134	5.7	764
168	PAHAUTEA RD	4303	6359	2056	5.8	11924.8
261	PONATAHI RD	3560	5190	1630	6.5	10595
261	PONATAHI RD	5190	7345	2155	6.5	14008
109	STRASBOURGE ST	233	237	4	8.5	34
109	STRASBOURGE ST	237	241	4	8.5	34
109	STRASBOURGE ST	241	353	112	6.6	739
109	STRASBOURGE ST	353	494	141	6.6	931
109	STRASBOURGE ST	494	500	6	8.5	51
259	WESTERN LAKE RD	990	1462	472	5.6	2643
265	WHITE ROCK RD	44289	44851	562	4.6	2585
265	WHITE ROCK RD	47631	47760	129	6.2	800
265	WHITE ROCK RD	47760	47916	156	6.2	967
265	WHITE ROCK RD	53998	54090	92	5.1	469
				16381		111545.8

7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and reserves

7.2.1. Featherston

Featherston got off relatively lightly in the recent period of high winds. The only issues were at the children's playground, where a hanging branch had to be removed from a tree, and where most of the bark fall surface had to be collected from the car park at the doctors' surgery and replaced in the playground. Card Reserve is being prepared for the Featherston cluster schools' athletic day on 9 November.

Confirmation of pricing has been received for the trimming of the Card Reserve hedge on the corner of Underhill Road. There is a high cost associated with this because the work has to be done around power lines. Although this work was agreed to in the LTP, we delayed implementation until the warmer weather to minimise the impact of the power outage on nearby residents. We are awaiting confirmation of the date for the work from the arborist.

The Department of Conservation will construct a new car park at the Lake Domain over the next week. This is part of the Wairarapa Moana

programme, which has already seen attractive new signage go up at Lake Domain and other locations. The car park will be on the eastern side of the Domain, at the footbridge.

7.2.2. Greytown

The fence on the East Street side of Stella Bull Park was damaged when a tree fell down on it in August. The tree has since been removed and a new one planted. The fence was an old wire fence which dated from the days when the park was a paddock. It will be replaced in the next couple of weeks with a wooden rail fence similar to the one at Considine Park. Stella Bull Park is now home to the Greytown Country Market, which takes place on the first Sunday of each month between October and April. City Care staff have worked with the market organiser, and the members of the Friends of Sarah and Stella Group, to ensure that the park remains in optimum condition throughout. The first two market days have been very popular and it has been great to see the park decorated with stalls and bunting, and full of people.

7.2.3. Martinborough

The merry-go-round in the children's playground has now been removed. A decision about a replacement piece of equipment will not be made until the situation with the Waiyinga Centre or alternative is clearer.

Council has granted approval for Martinborough Rugby Club to continue to use a section of Coronation Park on New York Street as an overnight stay area for self-contained camper vehicles. The Club will need to seek registration as a campground for self-contained vehicles for this area. It will only be available to members of the New Zealand Motor Caravan Association, and donations from the campground will go towards funding Martinborough junior rugby.

7.2.4. Coastal reserves

Amenities and City Care staff have been involved in the annual planning session for the summer season at the south coast reserves. The new toilet for north Tora is being manufactured now and should be in place before Christmas. There are still issues with the septic system at the Ngawi toilets, and this will be the subject of a separate paper to Council.

7.3 Properties

7.3.1. Featherston

The work on the Anzac Hall building is largely complete, with the last of the interior painting being done inside the clerestory windows. The installation of the new roof and flashings has got rid of the historic leaks, however a couple of new leaks have emerged and are being investigated. The next stage of work will be on the paving around the building.

Replacement windows are being manufactured for the rotten sash windows in the Information Centre porch. Both the Information Centre and the Library are being inspected to identify any necessary repairs before the

buildings are repainted. The repainting is expected to be completed before Christmas. The proposed colour scheme takes its colours from the Featherston public toilet colour scheme which was created by local resident Campbell Moon. At the time, it was agreed this colour scheme would be used the next time the Library and Information Centre were painted. The finished colours will look like the image below (only better painted!)



Featherston Community Board has approved the storage extension to the Menz Shed, and the colour scheme for the building when painted will be similar to the Library. A Memorandum of Understanding will be signed between the Council, the Community and the Menz Shed to confirm the ongoing relationship between the three parties.



7.3.2. Greytown

A new tenant has been found for one of the upstairs offices at Greytown Town Centre, and we expect to have the lease signed and the new tenant move in by the end of the month.

7.3.3. Martinborough

The Martinborough Town Hall sustained damage in the high winds, with an exterior panel on the west face of the stage tower being smashed. The debris has been removed, and the tower is water-tight from the inside. For health and safety reasons we will have to use scaffolding to make the repair, so we commissioned a local drone pilot to fly his camera drone over the roof to see what other work might need to be done up there while the scaffolding is up. There is a surprising amount of rubbish on the roof, not all of which could have been blown up there by the wind!

7.4 Community housing

There have been a few enquiries about houses available but no changes to the waitlist in Martinborough (five applicants), Greytown (three applicants) and Featherston (five applicants). Two new applications have been received and processed.

A unit at Burling flats became available in September and was offered to people currently on the waiting list, none of whom were interested in it. An application was received last week which meet the SWDC Community Housing Eligibility and is now being processed for a tenant to move in next week. It was a good opportunity while the flat was vacant to repaint the kitchen and do some general maintenance work.

The six monthly flat inspections have been completed, and City Care staff are in the process of completing the maintenance work that came out of these inspections i.e. tap threads, painting touch-up and oven element temperature controls etc. The tenants were very positive and happy in their flats. There is a good atmosphere of community in our pensioner housing, with residents keeping an eye out for each other, and some competitive gardening happening at Cicely Martin flats.

7.5 Cemeteries

Enquiries and the purchasing of plots continued in September/October, with people making future plans on where they wish to be buried. There have been a few enquiries on when the cemeteries database will be available "live" on the internet. Although the data has been transferred from the old system to NCS, a programme of data checking still needs to be carried out.

7.5.1. Featherston

There was one ashes interment in a wall in October.

7.5.2. Greytown

There was one burial in September; one ashes burial and one placement of ashes in a wall in October.

7.5.3. Martinborough

There were two burials in September. There was one ashes burial in the Services section in October, and two memorial plaques placed in ashes walls.

7.6 Swimming pools

Work is well underway to prepare the pools for the summer 2015/16 season. The season will open on 28 November 2015, and close on 11 March 2016. Opening hours have been adjusted slightly so that they are the same for all three pools, and these changes will also enable us to keep the pools open until 7.30pm on Friday nights. All pools are expected to open on time. Amenities staff have met with City Care and CLM management to work through plans for the season. Most of last season's lifeguards are returning and we are looking forward to catching up with them at their induction.

7.6.1. Featherston pool

The main pool at Featherston is full, and now only requires cleaning and dosing to have it ready for opening day. The lifeguard office has been tidied up and the changing rooms are being painted. The actual cause of the leak from the tiny tots double pool has now been identified and a plan developed to solve the problem – we hope to have these pools available for use this season after not being able to use them for the previous two seasons.

7.6.2. Greytown pool

The main pool at Greytown is empty, with the lane markings due to be repainted next week, before refilling is done. Temporary lane markings were done in order to get the pool open after its re-fit last season, and

these have not lasted. Changes are also being made to the new pool ladders. The whole pool surrounds and grandstand has been water-blasted and the changing rooms have been tidied up.

7.6.3. Martinborough pool

Martinborough's main pool is full and only requires dosing to ready it for opening day. The pool surrounds and grandstand roof at Martinborough have also had a clean-up.

7.7 Events

7.7.1. Featherston

Completed events – 16-18 October - Booktown

Future events – Christmas parade and Christmas market

7.7.2. Greytown

Completed events – 4 October and 1 November – Greytown Country Market

Future events – December Greytown Country Market at Stella Bull Park;
Greytown Christmas Market at Greytown Town Centre

7.7.3. Martinborough

Completed events – 24 October – Alice in Wonderland in Martinborough Square, Kokomai Festival

Future events – November – Toast Martinborough; February and March 2016 – Martinborough Fair

7.8 Libraries

A joint meeting of the Carterton and South Wairarapa library managers was held on 16 October, and these are planned for every three months in future. The Wairarapa Library Service Committee signed off the reviewed and revised library policies at its meeting on 23 October, and these will go to the Policy and Finance Committee on 18 November. A strategic meeting of all Kotui managers is being held at National Library on 18 November to look at future planning for the Kotui network. The three library managers are looking forward to participating in a Kotui Infoshare day being held at Palmerston North on 24 November, where Kotui users will be able to discuss issues and tips about using the system. Planning is well underway for the summer reading programmes in the three libraries; the changes to the funding of these programmes will have no impact this year and a full programme is expected.

Martinborough library staff are making good progress in weeding the books stored at the Cork Street building in order to make way for the Menz Shed taking over the building. Menz Shed members have made some custom shelving for the children's area.

All three libraries have contributed books to Hawera Intermediate School, which lost its library and administration block to a fire a few weeks ago.

8. Civil defence and emergency management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Ratepayers and residents prepared for an emergency	75%				
Regional Civil Defence Emergency Annual Plan achieved.	Yes				

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1. Update

- WREMO operated a stand at the Wairarapa A&P Show on 31 October and 01 November. This was manned by Ruth Locker and Darryl McCurdy.
- Just over 21% of the South Wairarapa population registered for Shake Out 2015.
- An emergency preparedness workshop was held in Featherston at Turret House in conjunction with Arthritis NZ and Mobility Wairarapa.
- Planning is underway for community response planning workshop for Community Board members with a view to commencing community CRP meetings starting in the New Year.
- A Civil Defence training exercise will be held on 24 November, based out of the Emergency Operations Centre (EOC) in Masterton. This will be based on a Wairarapa-wide storm scenario. This will consolidate the 13 x EOC staff learnings from the 2015 training program.
- WREMO staff will be attending a NIWA seminar on predicted El Nino impacts on the region.

9. Appendices

Appendix 1 Monthly water usage

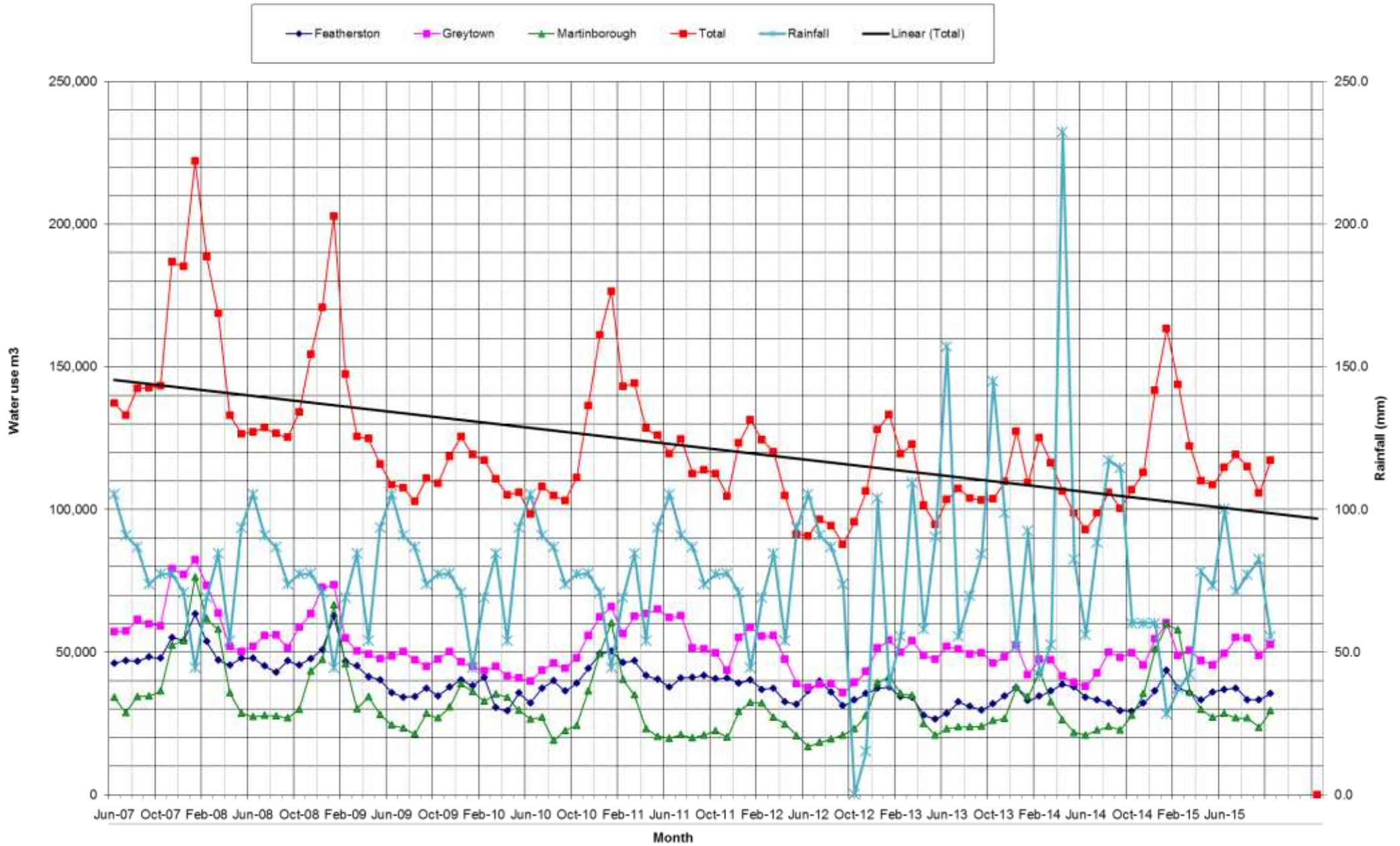
Appendix 2 Waste exported to Bonny Glen

Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

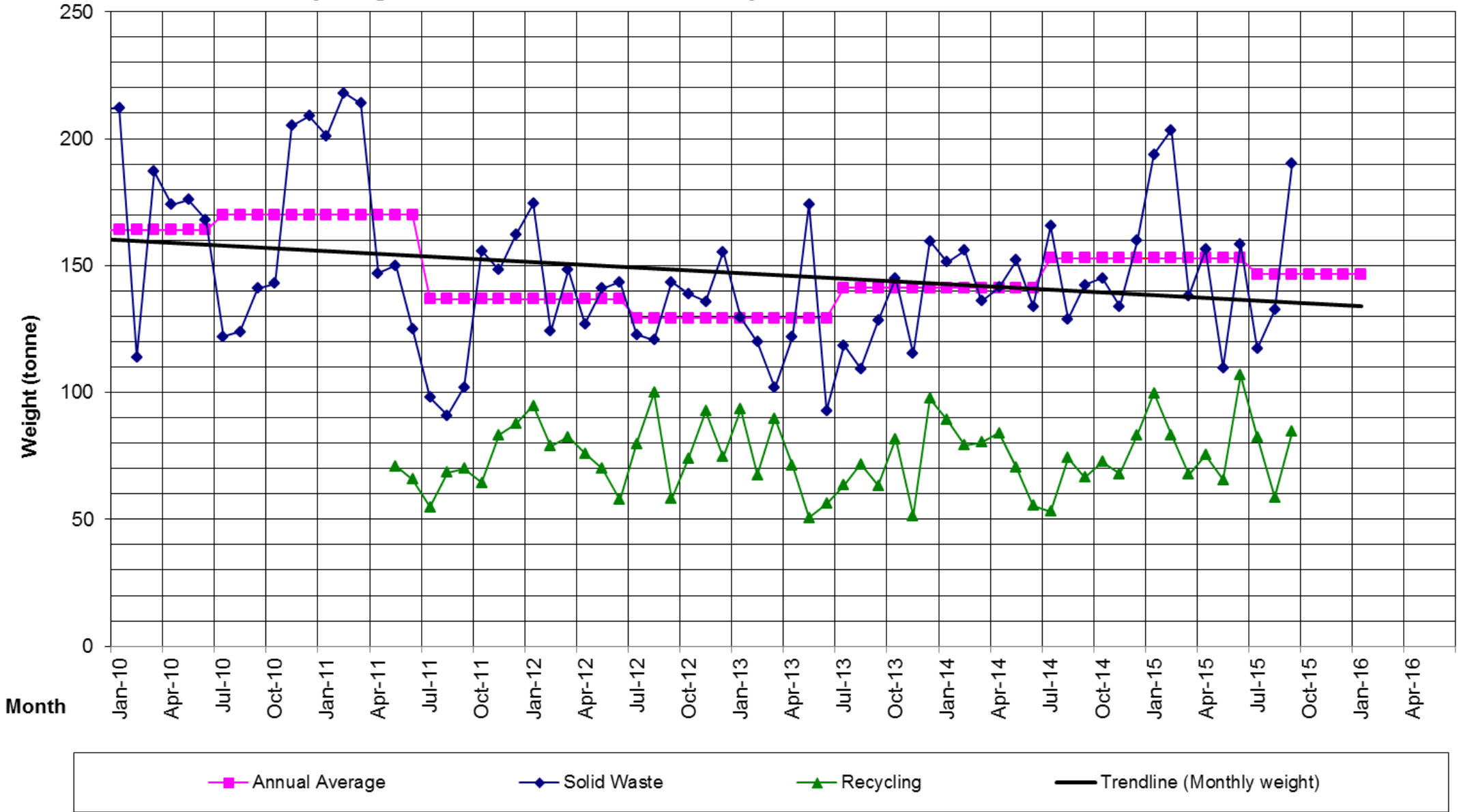
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



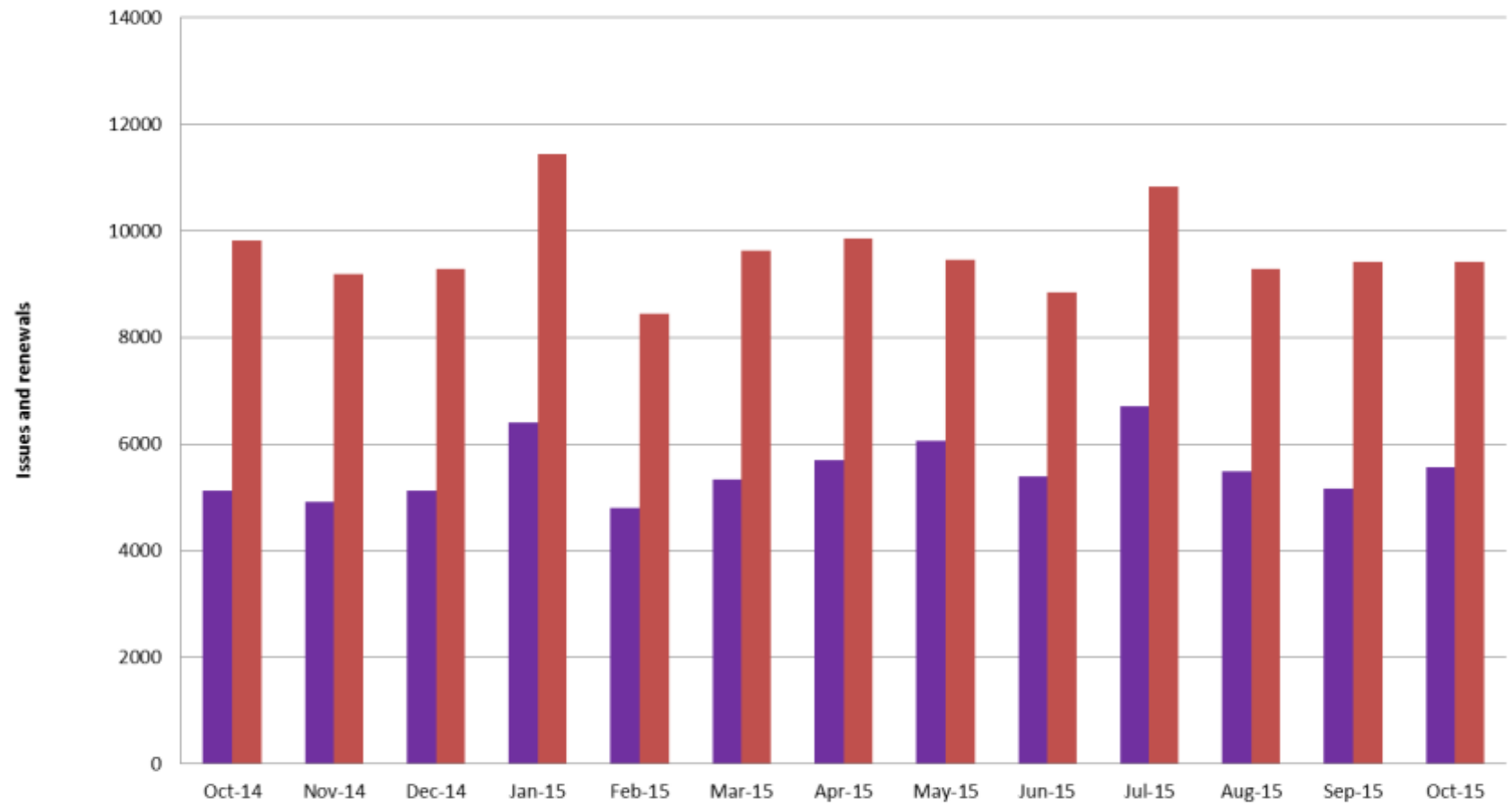
Appendix 2 - Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



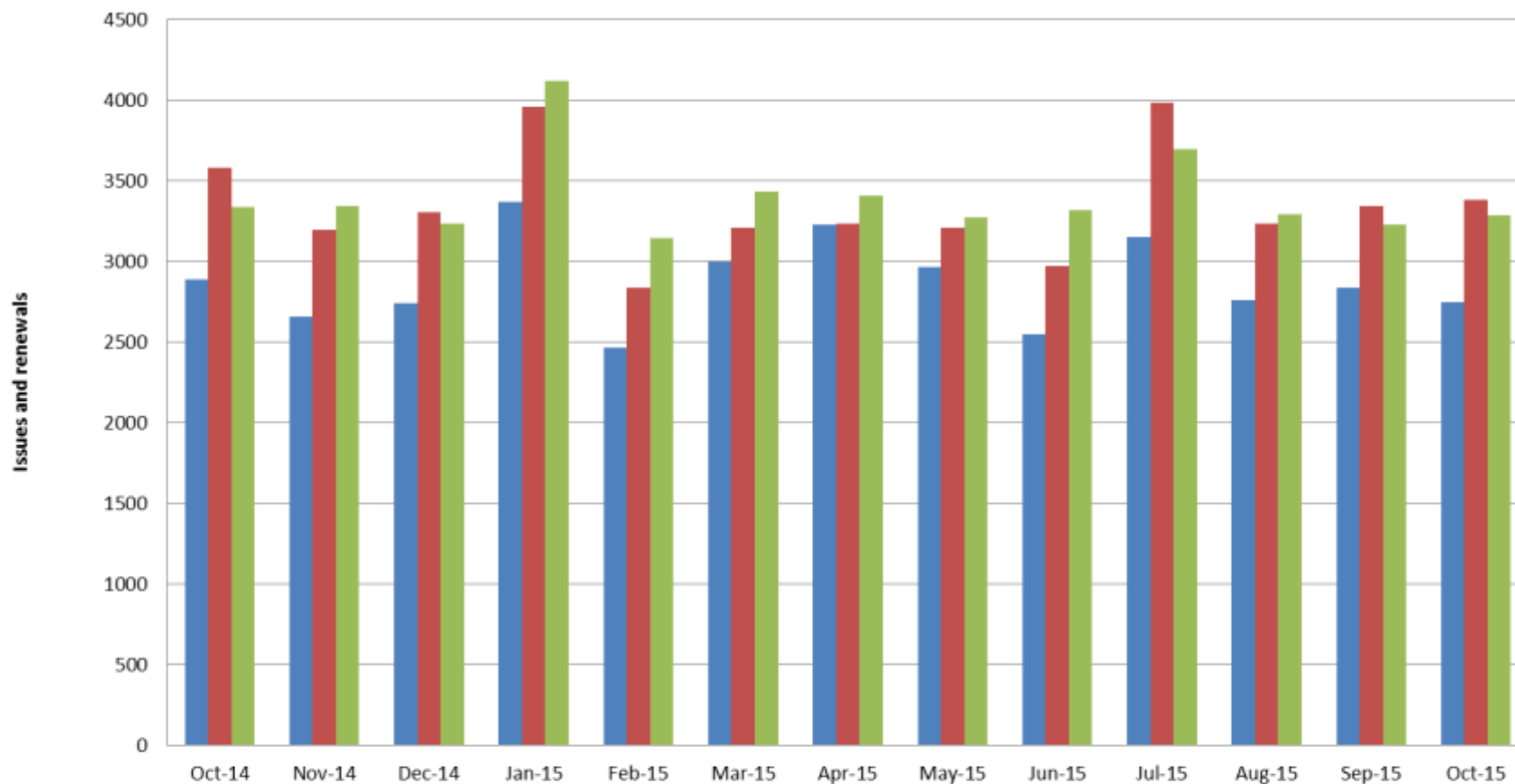
Appendix 3 - Library statistics

Wairarapa Library Service - issues and renewals to October 2015



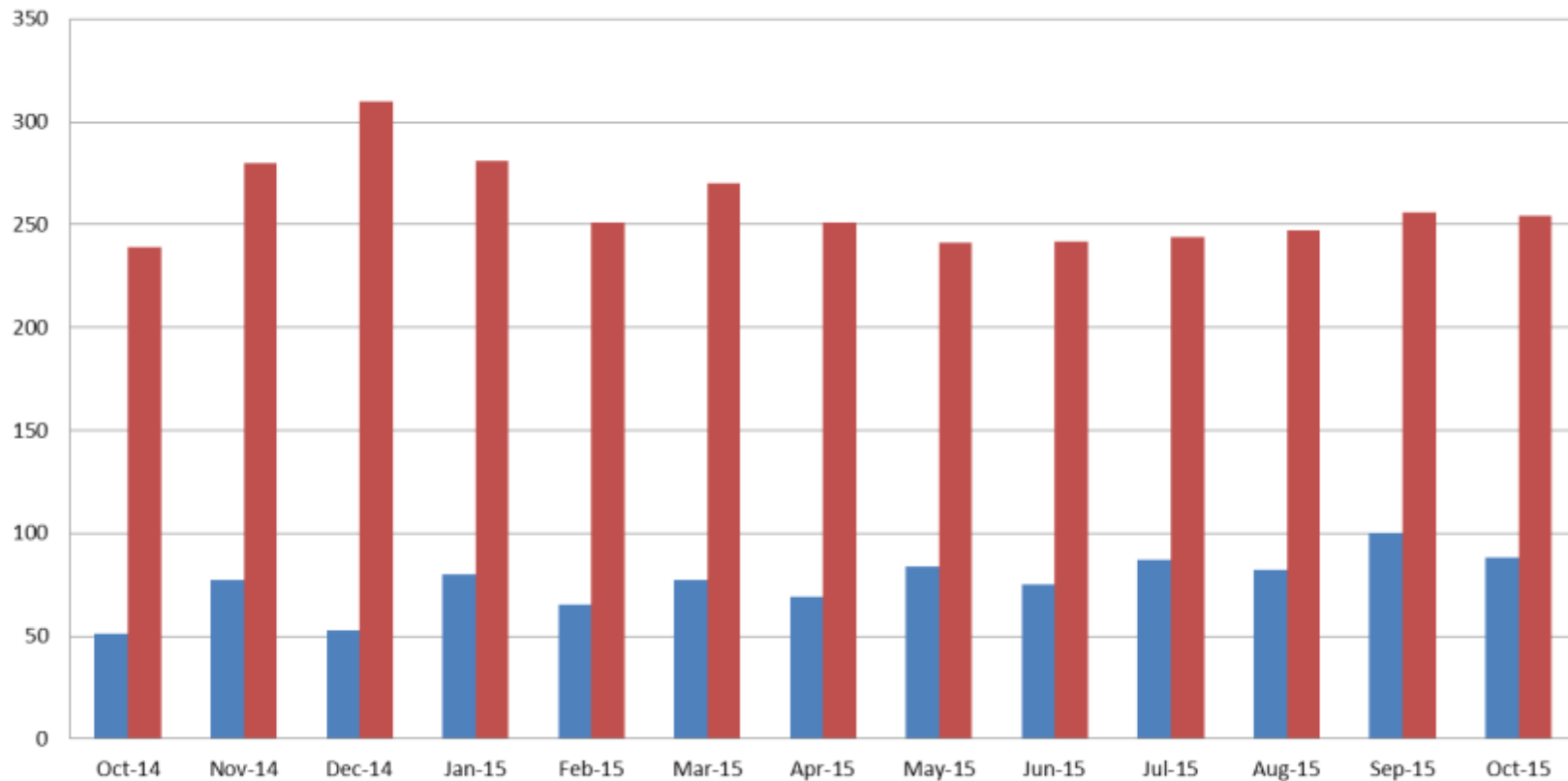
	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15
■ Carterton	5129	4921	5122	6406	4810	5341	5702	6063	5396	6702	5495	5161	5570
■ South Wairarapa	9808	9197	9279	11443	8442	9631	9865	9451	8836	10832	9291	9411	9414

South Wairarapa libraries - issues and renewals to October 2015



	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15
Featherston	2890	2657	2741	3368	2466	2994	3227	2963	2548	3152	2763	2838	2748
Greytown	3583	3195	3302	3958	2834	3206	3233	3212	2971	3985	3235	3343	3383
Martinborough	3335	3345	3236	4117	3142	3431	3405	3276	3317	3695	3293	3230	3283

Wairarapa Library Service - audio and e-book issues to October 2015



	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15
■ Audiobooks	51	77	53	80	65	77	69	84	75	87	82	100	88
■ E-books	239	280	310	281	251	270	251	241	242	244	247	256	254

MARTINBOROUGH COMMUNITY BOARD

7 DECEMBER 2015

AGENDA ITEM 5.2

SPONSORSHIP OF FREE SWIMMING – WELLINGTON ANNIVERSARY DAY 2016

Purpose of Report

To seek sponsorship for a free swimming day at Martinborough pool for Wellington Anniversary Day 2016.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information;*
2. *Agrees to sponsor a free swimming day on Wellington Anniversary Day (25 January 2015).*

1. Background

In 2015 Martinborough Community Board sponsored a free swim day at Martinborough pool to celebrate Wellington Anniversary day. Both Featherston and Greytown Community Boards also sponsored free swimming for Wellington Anniversary days in 2014 and 2015. In 2016, Greytown Community Board and Greytown Lions are co-sponsoring a free weekend for anniversary day weekend.

The Community Board is invited to sponsor free swimming for Anniversary Day 2016.

2. Discussion

2.1 Financial Considerations

The total charge to MCB for 2015 was \$48 (the weather not being great for swimming last anniversary day). The cost for 2016 is estimated at \$428.

Contact Officer: Helen McNaught, Amenities Manager
Reviewed By: Mark Allingham, Infrastructure Services

MARTINBOROUGH COMMUNITY BOARD

7 DECEMBER 2015

AGENDA ITEM 5.3

SPONSORSHIP OF 10 TRIP SWIM CONCESSION TICKETS

Purpose of Report

To seek sponsorship of free concession tickets for Martinborough pool.

Recommendations

Officers recommend that the Community Board:

1. *Receives the information.*
2. *Agrees to sponsor of 20 ten-swim concession tickets.*

1. Background

For summer 2013/14 Martinborough Community Board (MCB) agreed to sponsor 20 ten-swim concession tickets, and in summer 2014/15 MCB sponsored 30 tickets. The proposal to provide free concession tickets came to the Community Board as a request for financial assistance from the South Wairarapa Graffiti Working Party (now the Community Safety and Resilience Working Party). The intention was to get more children into the supervised environment of the swimming pool in the hope of reducing some of the graffiti and vandalism in the town.

The Community Safety and Resilience Working Party requests MCB to sponsor the same initiative for the 2015/16 swim season.

2. Discussion

In summer 2014/15, all twenty tickets were distributed via contacts of the Community Board members to families who most needed them.

Due to privacy requirements, no attempt was made to monitor the uptake and usage of the tickets. However, MCB Chair Lisa Cornelissen reported that the tickets were very well received.

The total charge to MCB will be \$200 for twenty child concession tickets.

Featherston Community Board sponsored 30 tickets last year and is being invited to do the same this year.

Contact Officer: Helen McNaught, Amenities Manager
Reviewed By: Mark Allingham, Infrastructure Services

Martinborough Community Board Workshop – Monday 9th November 2015

Attendees: Lisa Cornelissen, Victoria Read

Apologies: Cllr. Julie Riddell, Cllr. Max Stevens, Fiona Beattie, Pam Colenso

There were a number of apologies late in the day. Lisa and Victoria agreed to continue with the discussion and circulate notes to the MCB for review and feedback. That feedback has been incorporated into this paper for consideration at the 7th December MCB meeting.

The purpose of the workshop was to identify areas the MCB would like SWDC to take into consideration in preparation of the Annual Plan.

1. Waihinga Centre

MCB is strongly supportive of this project and appreciates the commitment of SWDC to work with the Steering Group to find a way forward. If, for any reason, the project does not go ahead MCB requests that SWDC urgently identify larger premises for the Martinborough library.

2. Considine Park

We ask SWDC to allow funding for the Safety & Security work to be completed in the 2016 AP year, with an adequate amount allocated for maintenance.

Safety & Security

- I. Continue the Considine Park post and board fence along the Princess Street pool frontage and around onto Dublin Street West as far as the holiday park fence, replacing the post and wire fence exposed by the limbing up of the Cedar Hedge.
- II. Review the chain arrangement to keep vehicles out of pool area when pool not in use, an alternative solution to be undertaken when the new fence goes up.
- III. It was noted that the current state of the culvert crossing at the end of the walkway on Dublin Street West is a safety issue and needs to be flagged to SWDC promptly.

Maintain what we have

- I. Bulk up existing planting along walkway – it was noted that many plants have been lost
- II. Mulch – continue to use wood chip from Council tree work to mulch the planted areas
- III. Prune olives and other plants which are encroaching on lime path
- IV. Top up lime where necessary

3. Footpaths

MCB appreciates the funding that has been committed to the renewal and upkeep of existing footpaths in the Footpath Programme 2015 to 2018. It is clear from our communication with residents that new footpaths are also a priority.

Recommendation:

MCB requests funding for a new footpath on Esther Street in the 2016 AP and consideration for funding the completion of the footpath on Dublin Street to the junction with Regent Street the following year.

4. UFB and Mobile government funding

Request that SWDC continues to support and fund WaiConnect. Dependent on the outcome of the bid for government funding, progresses UFB for Martinborough town and improved Broadband in rural areas of the ward.

5. Public Transport

We ask that SWDC continue to advocate with Greater Wellington Regional Council for improved public transport:

- I. To allow Martinborough bus users to spend at least 2 hours in Masterton before needing to catch a return bus.
- II. Having a Martinborough bus meet all trains at Featherston.

6. LTP - Solid Waste

Given the high proportion of weekenders and homestays we request a review of collection days to ensure that Martinborough rubbish and recycling is picked up on a Monday.

In addition we request that SWDC work with the contractor to identify rubbish bins or wheelie bins for recycling that can cope with the Wairarapa wind.

7. Cycling

We ask SWDC to allocate sufficient resources to progress a cycle strategy and to involve MCB in the strategy development. Please also consider allocating funding to the next phases of the winery cycle route, which will improve both pedestrian and cycle safety:

1. Princess Street between New York and Huangarua
2. Cambridge Road between New York and Huangarua

8. District plan commercial and industrial zoning

We recommend the SWDC undertake some high level Master-planning around Zoning in Martinborough keeping in mind:

1. Martinborough is in a period of growth
2. Inappropriate industrial zoning at the entrance to town and along Jellicoe St
3. Lack of industrial zoned land outside town boundary
4. Lack of commercially zoned land in the centre of town to allow for growth
5. Lack of robust heritage precinct design guide
6. Pressure on the town boundary for residential development
7. Homes on small sections located just outside and adjacent to residential zone are inappropriately included in special rural/rural zone

9. Speed limits

As per our 2015 LTP submission we ask that Council review speed limits in light of new sub divisions and pedestrian and cycle safety:

- Consider making Martinborough and surrounds “cycle friendly”
- Dublin Street and Roberts Street school zone – 40 km/h
- Lake Ferry Road to Campbell Drive – 50km/h
- Princess Street, Huangarua Road and Puruatanga Road to Regent St – 50km/h

26 November 2015

John Kirkup
Martinborough Lawn Tennis Club
PO Box 107
Martinborough 5741

Dear John

APPROVAL OF GRANT

On the 2 November, the Martinborough Community Board considered your application for financial assistance. Members agreed that your project was a good fit for funding from Pain Farm so made a recommendation to Council that \$5,000 be granted to you from Pain Farm.

On the 18 November, Council met and resolved to grant the Martinborough Lawn Tennis Club \$5,000 from Pain Farm Funds.

As you are not GST registered, please forward you bank account details to Sally Eru (sally.eru@swdc.govt.nz) and the grant will be paid in the next available payments run.

Yours sincerely

Suzanne Clark
Committee Secretary
Suzanne.clark@swdc.govt.nz

Martinborough Community Board

Income & Expenditure to 31 October 2015

INCOME	
Balance 1 July 2015	46,266.51
Annual Plan 2015/16	20,954.00
TOTAL INCOME	67,220.51
EXPENDITURE	
Members' Salaries	5,007.39
Total Personnel Costs	5,007.39
AP Martinborough B MCB Midwinter Affair market s/shp	1,099.40
AP Tube Fab Ltd 6 rectangular tables-del Mbo T/Hall	1,635.00
AP Local Governmen Annual C/Brd levy 2015/16	166.66
Total General Expenses	2,901.06
AP Pirinoa Primary Resurface com court MCB grant	1,000.00
AP Martinborough J MCB Grant-Guy Fawkes event 7/11/15	500.00
Total Grants	1,500.00
TOTAL EXPENDITURE	9,408.45
ACTUAL NET SURPLUS/(DEFICIT) YEAR TO DATE	57,812.06
LESS: COMMITMENTS	
Salaries to 30 June 2015	4,992.61
Youth Funding	1,475.91
Considine Park bench	1,000.00
Martinborough Town Hall and Community Centre Project	25,000.00
Rural South Wairarapa Sports Inc. - Astro Turf project	1,500.00
Youth Computer Coding Workshop	500.00
Martinborough Hockey Club - Guy Fawkes event	85.54
Temporary Lights for Square	5,500.00
Southern Junior Netball Club	1,000.00
Victim Support	500.00
Martinborough Small Bore rifle club - purchase	2,400.00
Martinborough Community Patrol	2,000.00
Life Education Trust	500.00
Total Commitments	46,454.06
BALANCE TO CARRY FORWARD	11,358.00

PAIN FARM			
MONTHLY FINANCIAL STATEMENTS			
FOR THE PERIOD YEAR ENDED 31 OCTOBER 2015			
STATEMENT OF FINANCIAL PERFORMANCE			
INCOME			
Rent Received			
Moore		5,400.00	
Moran		21,816.68	
SWDC Land Fill Lease		6,451.10	
			33,667.78
Interest Received			
Internal loans - Mba swimming pool		-	
Other		8,950.37	
			8,950.37
Total Income			\$ 42,618.15
EXPENDITURE			
Operating Expenses			
Consultants			
JQ Donald		500.00	
			500.00
General Expenses			
General Expenses			-
Repairs & Maintenance			
Repairs and Maintenance		712.38	
			712.38
Grounds Maintenance			
Fencing repairs			
Gen ground Maintenance - City Care			
			-
***Rates & Rent Payable			
Rates paid by SWDC		(2,734.76)	
			(2,734.76)
Corporate Services			
Allocation		5,273.04	
			5,273.04
In-House Prof Services			
Allocation		1,589.40	
			1,589.40
Insurance			
		486.24	
			486.24
Project Funding			
Martinborough Playgrounds		-	
			-
Administration Expenses			
Interest - Mbo Pool		-	
Sinking Fund Contributions		-	
			-
Total Expenditure			\$ 5,826.30
Total Surplus/(Deficit)			\$ 36,791.85
STATEMENT OF ACCUMULATED FUNDS			
Opening Balance	01-Jul-2015		\$ 277,119.85
Total Surplus / (Deficit) Year To Date			\$ 36,791.85
Total amount of grant to Martinborough town hall not yet done but committed by council			\$(100,000.00)
Closing Balance	30-Sep-2015		\$ 213,911.70
*** Rates paid by SWDC and rates received from lease tenant will net off to zero by 30 June 2015 but the homestead is now res rental not lease			
	TRANSFERS IN		42,618.15
	TRANSFERS OUT		5,826.30

COUNCILLOR REPORT
for
South Wairarapa Community Board Meeting
Monday 7 December 2015

COMMUNITY SAFETY & RESILIENCE WORKING PARTY

Councillor's Name	Julie Riddell
Meeting – Date & Venue	Wednesday 25 November 2015, 9.30am SWDC Chambers Cllrs Napier and Craig in attendance.
Key issues from meeting	We will look to invite a representative from the Martinborough Mens Shed onto the WP 2016. Tuhoromata Evaluation to be emailed to all Working Party members. Noted that this course could be assessed for NZQA Unit Standards.
Speaker	<u>Deb Davidson Wairarapa Safer Community Trust</u> Presented an Evaluation of the recent successful Tuhoromata ("cleansing of body and mind") Programme. A residential 8 day course was held in rural South Wairarapa which provided outdoor activities, social interaction, mentoring and counselling for "at risk" youth aged between 13 and 15 years. The outcomes measured were an awareness of their own culture, to live healthy, participate in society, connect, resilience and future wellness. This inspired the young people with positive resilience skills. A copy of the Evaluation to be distributed to all Working Party members. Deb's contract is ending however she is developing a Rangatira Rangitane Youth Trust and Strategy to create a legal entity for the Trust to access funding models.
Reports	<u>Graffiti & Vandalism Stats:</u> <ul style="list-style-type: none"> • Very quiet – more fly tipping of rubbish not associated with youth. <u>Police Update:</u> <ul style="list-style-type: none"> • South Wairarapa is quiet with Carterton having the highest offending both rural and residential. • Officer living in Martinborough has had a positive effect on crime and prevention. • Expect to have a new Area Commander appointed late January early February. Currently advertising for a Sgt to be based in Featherston. • More police out in the communities in general. <u>Featherston Community Patrol:</u>

- Small dedicated group working on patrols.
- Discovered the fly tipping at the Otauraia Reserve.

Martinborough Community Patrol:

- 29 members business as usual.
- Received funding towards purchase of Patrol vehicle from Martinborough Community Board and asking Toast Martinborough if they could use the money set aside for cameras for the purchase of a new patrol car.

Youth:

- Hope noted that the Youth Parliament Pack is overwhelming – has been to Parliament with Ron Mark NZ First Member Wairarapa.
- Helping with Disco on Friday for all 3 Featherston Primary Schools.
- Recruiting 2 youths for the Wairarapa Youth Council.
- Youth Awards to be held on 18 December – 11 nominations from SW.
- Has been gifted a trip to Clunes Booktown Event 2016.

NS and Featherston Development Coordination:

- 116 households included – up 6.
- Robyn has held a Community Picnic.
- Celebrating White Ribbon Day
- Producing a Village Plan – doing a survey among all 100 interested groups.
- Lee remarked this has brought the community together through personal communication.
- Greytown NS – Sue waiting to hear from Community Board. She has had personal requests from residents to make this happen.
- **Greytown** – Shane stated that at present the GCB are concentrating on the local CD Community Response Team.

Featherston Business:

- John says he has interest in all of his available shops for rent.
- Concerned that the 3 SW towns have lost their heritage identity. Cllr Napier explained the Combined District Plan and the Heritage Precinct Guidelines.

General Business

“That Amenities Manager prepare a report for the three Community Boards asking for sponsorship of concession passes for the Pools to be given away to appropriate families.”

Moved Cllr Davies, Seconded Mbr Thomas.

NEXT MEETING WEDNESDAY 2 MARCH 2016, SWDC CHAMBERS 9.30am.