



## Martinborough Community Board

Minutes – 9 December 2013

- Present:** Lisa Cornelissen (Chairperson), Pam Colenso, Adi McMaster, Cr Julie Riddell and Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples (from 6:45pm), Paul Crimp (Chief Executive Officer), Helen McNaught (Property and Facilities Manager), Suzanne Clark (Committee Secretary) and for part only Karl Nesbitt (Operations Manager – Parks, City Care).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 9 December 2013 between 6:35pm and 8:27pm.
- Public Participation:** Lucy Cooper (ArrowFM).

### PUBLIC BUSINESS

#### 1. APOLOGIES

*MCB RESOLVED (MCB 2013/60)* to receive apologies from Victoria Read and lateness apologies from Mayor Adrienne Staples.

*(Moved McMaster/Seconded Cr Stevens)*

Carried

#### 2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

#### 3. PUBLIC PARTICIPATION

##### 3.1 Lucy Cooper from Arrow FM

Lucy Cooper proposed the development of a regular combined community board radio show for the purpose of informing the community of initiatives and projects. Technical assistance would be given to develop the programme with content being provided by the community boards.

#### 4. ACTIONS FROM PUBLIC PARTICIPATION

*MCB NOTED:*

1. Action 829: Liaise with the chairs of FCB and GCB to discuss the idea of creating a combined community board broadcast for airing over ArrowFM; Lisa Cornelissen

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## 5. COMMUNITY BOARD MINUTES/EXPENDITURE

- 5.1 Martinborough Community Board Minutes – 26 August 2013  
*MCB RESOLVED (MCB 2013/61)* that the minutes of the Martinborough Community Board meeting held on 26 August 2013 be received.  
*(Moved Colenso/Seconded McMaster)* Carried
- 5.2 Martinborough Community Board Minutes – 4 November 2013  
*MCB RESOLVED (MCB 2013/62)* that the minutes of the Martinborough Community Board meeting held on 4 November 2013 be confirmed as true and correct.  
*(Moved Cr Riddell/Seconded McMaster)* Carried
- 5.3 Matters Arising  
There were no matters arising.
- 5.4 Action Items From Previous Meeting  
The Community Board reviewed the action items and updates were provided.  
*MCB NOTED:*
1. Action 830: Request a start ETA from NZTA for Waihenga Bridge repairs; Mayor Staples
- 5.5 Income and Expenditure Statement to 31 October 2013  
*MCB RESOLVED (MCB 2013/63)* to receive the Income and Expenditure Statement to 31 October 2013.  
*(Moved Cr Riddell/Seconded Colenso)* Carried

## 6. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 6.1 Officers' Report to Community Boards  
*MCB RESOLVED (MCB 2013/64):*
1. To receive the Officers' Report to Community Boards.  
*(Moved Cr Stevens/Seconded McMaster)* Carried
  2. Action 831: Follow-up resource consent fortnightly email updates to councillors and community board members to see if this update can be restarted; P Crimp

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- 6.2 Customer Requests  
*MCB RESOLVED (MCB 2013/65)* to receive the information.  
*(Moved McMaster/Seconded Cr Riddell)* Carried
- 6.3 Councillor Appointments  
*MCB RESOLVED (MCB 2013/66)* to receive the information.  
*(Moved McMaster/Seconded Cr Stevens)* Carried
- 6.4 Pain Farm Report  
*MCB RESOLVED (MCB 2013/67)* to approve the expenditure required from the Pain Farm account to repair the Pain Farm Estate boundary fence and eradicate the box thorn as per the Pain Farm Report; cost share arrangements as per the Pain Farm lease arrangements or up to 50% of the total cost is approved for expenditure.  
*(Moved Cornelissen/Seconded McMaster)* Carried
- 6.5 Report on Mowing Schedules and Street Cleaning.  
 The Community Board reviewed the report and Mayor Staples advised that Council have never had a contract in place to cover mowing of berms and Council asks residents to mow their berms to keep costs to a minimum. Mr Nesbitt clarified the City Care toilet cleaning and rubbish contract requirements.  
*MCB RESOLVED (MCB2013/68):*
1. To receive the information.  
*(Moved McMaster/Seconded Cr Stevens)* Carried
  2. Action 832: Review the City Care contract to determine whether a Saturday morning rubbish collection in the town centres can be added within budget and what the cost of additional town centre cleans on Saturday mornings would be; M Allingham
  3. Action 833: Review the storm water contract to determine the level of open drain spraying maintenance within the urban area and obtain a cost to spray the open drains in Martinborough; M Allingham
- 6.6 Purchase of inflatable Pool Equipment for Martinborough Swimming Pool  
*MCB RESOLVED (MCB 2013/69):*
1. To receive the information.  
*(Moved Cornelissen/Seconded McMaster)* Carried

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2. To delegate to Cr Stevens to negotiate a contribution from the defunct Martinborough Swimming Club's funds towards the cost of a Canvasland double slide.
3. To approve the partial or full (if a contribution from the Martinborough Swimming Club is declined) funding of the purchase of the Canvasland double slide from Pain Farm income.  
*(Moved McMaster/Seconded Cr Riddell)* Carried
4. To approve the purchase of an air blower for Martinborough Swimming Pool from Pain Farm income.  
*(Moved Cornelissen/Seconded McMaster)* Carried

## **7. COMMUNITY BOARD/COUNCILLORS REPORTS**

### 7.1 Town Centre Committee

There was nothing to report.

### 7.2 Considine Park Committee

There was nothing to report.

### 7.3 Martinborough Town Hall Working Group.

Cr Stevens advised that SGL Group had completed a Feasibility Report, which remained confidential, and a follow-up meeting with SGL Group to progress philanthropic funding was planned. Mrs Cornelissen recommended that all members of the Community Board have membership on the Working Group given the visibility and importance of the project.

*MCB RESOLVED (MCB 2013/70)* to receive the minutes of the Martinborough Town Hall Working Group meeting of the 20 November 2013.

*(Moved Cornelissen/Seconded McMaster)* Carried

### 7.4 Development of a 3-Year Plan

The Community Board agreed to the creation of a 3-year plan and that a walk around of community assets be incorporated into the planning process.

*MCB RESOLVED (MCB 2013/71):*

1. To receive the information.  
*(Moved McMaster/Seconded Cr Stevens)* Carried
2. Action 834: Set a date for members to have a Martinborough asset walk around and for development of a 3-year plan; Lisa Cornelissen

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## 7.5 Other Reports

Mrs McMaster gave a report from a youth development meeting saying that Martinborough would be trialling a Martinborough Youth Forum to foster youth leadership opportunities.

Mrs Cornelissen requested items for the agenda be forwarded to the Committee Secretary and that 'Other Reports' be removed from future agendas.

*MCB NOTED:*

1. Action 835: Invite Deborah Davison, Youth Development Coordinator, SWSCC, to speak at the next Community Board meeting; Adi McMaster

## 8. CORRESPONDENCE

### 8.1 Inwards

From Maths Wairarapa to Martinborough Community Board.

From John Kirkup, Martinborough Squash Club, to Martinborough Community Board dated 13 November 2013.

*MCB RESOLVED (MCB 2013/72)* to receive the inwards correspondence.

*(Moved Cornelissen/Seconded McMaster)*

Carried

## 9. FINANCIAL ASSISTANCE

*MCB RESOLVED (MCB 2013/73)* to defer consideration of grant applications from Hau Ariki Marae, Life Education Trust, Victim Support and Craft in a Glass Limited until the 17 February 2014 to allow the Community Board time to develop a 3-year Plan which prioritises projects and financial expenditure.

*(Moved Cornelissen/Seconded Colenso)*

Carried

### 9.1 Anglican Parish

*MCB RESOLVED (MCB 2013/74)* to grant the Martinborough Anglican Parish \$433.49 to extend extra-curricular programmes for Martinborough children.

*(Moved Cr Stevens/Seconded McMaster)*

Carried

### 9.5 Southern Wairarapa Safer Community Council

*MCB RESOLVED (MCB 2013/75)* to grant the Southern Wairarapa Safer Community Council \$500 to fund a bus for youth to attend Waigrown.

*(Moved Cornelissen/Seconded McMaster)*

Carried

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9.6 Graffiti Working Party

The Community Board declined to grant the Graffiti Working Party \$2,000 to assist with funding to enable free swimming for school students at the Martinborough Pool during the school holidays.

The Community Board elected to make swimming at the Martinborough Pool available to the wider community through targeted assistance.

*MCB RESOLVED (MCB2013/76):*

1. To fund 10-trip swimming pool passes up to \$200 to provide swimming opportunities for children who may struggle to afford the entry fee to the Martinborough Swimming Pool over the holiday period.

*(Moved Cornelissen/Seconded McMaster)*

Carried

2. Action 836: Ask Southern Wairarapa Safer Community Council if they can recommend families that would benefit from Martinborough Pool swim passes; Mayor Staples
3. Action 837: Ask community service leaders if they can recommend families that would benefit from Martinborough Pool passes and communicate and coordinate with other Community Board members in order to obtain a final distribution decision; Cr Stevens

9.7 School Holiday Programme Assistance

Cr Riddell tabled a brochure for a free School Holiday Programme sponsored by Masterton Safe and Healthy Community Council and asked the Community Board to consider funding a bus from Martinborough to the venue so Martinborough children could participate in the programme.

*MCB RESOLVED (MCB 2013/77)*

1. To fund up to \$2,100 for a bus to take children from Martinborough to the MSHCC school holiday programme subject to 10 or more enrolments from Martinborough children.
2. To delegate to Cr Riddell to negotiate the most cost effective transport option with the Masterton Safe and Healthy Community Council’s current transport provider.

*(Moved Cornelissen/Seconded McMaster)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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