



## Martinborough Community Board

### Minutes – 29 August 2016

- Present:** Lisa Cornelissen (Chair), Pam Colenso, Vicky Read, Cr Julie Riddell and Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 29 August 2016 between 6:30pm and 8:10pm.
- Also in Attendance:** Ian Grigor and John Bushell (South Wairarapa Rotary).

#### **PUBLIC BUSINESS**

##### **1. APOLOGIES**

*MCB RESOLVED (MCB 2016/58) to receive apologies from Fiona Beattie.  
(Moved Colenso/Seconded Cr Riddell)*

Carried

##### **2. CONFLICTS OF INTEREST**

Cr Stevens declared a conflict of interest with the application for financial assistance from the Martinborough Mens Shed as he was a member.

##### **3. PUBLIC PARTICIPATION**

- 3.1 Ian Grigor and John Bushell, South Wairarapa Rotary  
Mr Grigor and Mr Bushell, convenors of the Martinborough Fair for the next three years, were seeking to build relationships with the local community to ensure the Fair ran smoothly with as little impact as possible.

##### **4. COMMUNITY BOARD MINUTES/EXPENDITURE**

- 4.1 Martinborough Community Board Minutes – 18 July 2016  
*MCB RESOLVED (MCB 2016/59) that the minutes of the Martinborough Community Board meeting held on 18 July 2016 be received and confirmed as true and correct.  
(Moved Cr Stevens/Seconded Colenso)*

Carried

- 4.2 Action Items from Previous Meeting  
Members discussed the action items and provided updates.

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*MCB RESOLVED (MCB 2016/60):*

1. To unallocate funds from the Rural South Wairarapa Sports Inc. Astro turf project and place them back in the general fund.  
*(Moved Cr Riddell/Seconded Read)* Carried
2. Action 515: Write to the Rural South Wairarapa Sports Inc. and advise them that funds have been withdrawn, but invite them to reapply when land has been secured and a plan for moving forward has been developed; P Crimp
3. Action 516: Gain clarity on Martinborough flag hanging invoice charges and advise the MCB; P Crimp

4.3 Income and Expenditure Statement to 31 July 2016

*MCB RESOLVED (MCB 2016/61) to receive the Income and Expenditure Statement to 31 July 2016.*

*(Moved Cr Riddell/Seconded Cornelissen)*

Carried

4.4 Pain Farm Statement to 30 June 2016

*RESOLVED (MCB 2016/62):*

1. To receive the Pain Farm Financial Statement to 30 June 2016.  
*(Moved Cr Riddell/Seconded Colenso)* Carried
2. Action 517: Provide a revised Pain Farm Financial Statement to the November 2016 MCB meeting which includes all funds committed to the Waihinga Centre; P Crimp

**5. OPERATIONAL REPORTS – COUNCIL OFFICERS**

5.1 Officers Report

*MCB RESOLVED (MCB 2016/63) to receive the Officers' Report.*

*(Moved Cornelissen/Seconded Read)*

Carried

5.2 Martinborough Christmas Parade Funding Request

*MCB RESOLVED (MCB 2016/64):*

1. To receive the Officers' Report.
2. To agree to contribute up to \$650 towards the organisation of the Martinborough Christmas Parade, via way payment to the brass band, DJ, and the jazz band.

*(Moved Read/Seconded Cr Riddell)*

Carried

5.3 Pain Farm Report for the Quarter to 30 June 2016.

*MCB RESOLVED (MCB 2016/65):*

1. To receive the information.
2. To agree to the removal of pine trees as proposed in the report.

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3. To request, as part of the next Pain Farm report, a report on the status of the other shelter belts and the likely work and future costs of maintaining the shelter belts over the next 10 years.

*(Moved Cornelissen/Seconded Read)*

Carried

4. Action 518: Arrange for Council's farm adviser to discuss the terms of the Pain Farm lease with the current leaseholder with a view to rolling over the current leaseholder; M Allingham

#### 5.4 Salvage and Re-use of Shelter from Playground

*MCB RESOLVED (MCB 2016/66):*

1. To receive the information.
2. To approve the salvage of the shelter and picnic tables from Martinborough Playground for future re-use at another Martinborough site.
3. To request from Council officers a recommendation for relocation including a landscape plan and associated costs.

*(Moved Colenso/Seconded Cr Stevens)*

Carried

4. Action 519: Provide Vicky Read with the Martinborough Pool plans showing available space for a pergola so Vicky can modify to include the pergola; M Allingham

#### 5.5 Community Board Grant Summary

*MCB RESOLVED (MCB 2016/67) to receive the information.*

*(Moved Cr Riddell/Seconded Colenso)*

Carried

#### 5.6 SWDC Fraud Policy Review Report

*MCB RESOLVED (MCB 2016/68):*

1. To receive the information.
2. Action 520: Correct the numbering reference in clause 4.2.2.2 of the proposed SWDC Fraud Policy; P Crimp

*(Moved Cr Stevens/Seconded Cornelissen)*

Carried

#### 5.7 Directional Sign Policy for Accommodation, Information and Tourist Attractions

Members discussed the report and the blue signage application and provided feedback on the proposed policy. Wording on new signs needed to be generic and non-business specific.

*MCB RESOLVED (MCB 2016/69):*

1. To receive the information.
2. That the policy should be amended so that no more than seven blue signs are permitted on any one stand, except pre-existing stands which are to follow a sinking lid policy.
3. That the costs of new signs are met by business owners, including erecting of supporting posts if necessary.

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4. That the process is run by Council officers with applications going to the Community Board for approval.

*(Moved Cr Riddell/Seconded Cornelissen)*

Carried

5. Action 521: Write to Ruakokoputuna Olives declining their application for a blue sign on the intersection of White Rock Road and Jellicoe Streets; P Crimp

## **6. COMMUNITY BOARD/COUNCILLORS REPORTS**

### **6.1 Chair Report**

*MCB RESOLVED (MCB 2016/70):*

1. To receive the chair's report.
2. To underwrite the cost of the Waihinga Centre turf turning event to a maximum of \$1,000.

*(Moved Cr Stevens/Seconded Colenso)*

Carried

3. To agree to Mitre 10 storing and managing the loan/hire of fairy lights.
4. To agree that only community groups could use the lights on a no charge per use basis, but that liability for breakage would apply.
5. That Lisa Cornelissen should design a fairy lights hire request form, liaise with Mitre 10 to confirm the loans process and arrange for the form to be made available on Council's website.

*(Moved Cr Stevens/Seconded Colenso)*

Carried

### **6.2 Martinborough Town Hall Signage**

Ms Read had received a request for the Town Hall to have a sign placed on the outside wall. The Community Board agreed that as the building was entering a construction phase it wasn't appropriate to attach signage, but that a request would be made to Council for signage once the project had been completed.

### **6.3 Waihinga Centre Update**

Ms Read gave a verbal update from a construction team meeting. Quotes were being sought for essential landscaping, security fencing would be erected shortly with demolition of the kitchen to follow. Council had granted permission for stage 2 fundraising to commence.

### **6.4 Regional Economic Development Conference**

Ms Read spoke to the report included in the agenda and encouraged collaboration and a focus on digital connectivity.

### **6.5 Lack of Residential Land Available for Sale in Martinborough**

Cr Stevens discussed the lack of residential sections available for sale due to subdivision and town boundary restrictions imposed by the District Plan with members.

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*MCB RESOLVED (MCB 2016/71)* to recommend to Council to give consideration and make budget provision in the 2017/2018 Annual Plan to undertake a plan change to review zoning and town boundaries in Martinborough.

*(Moved Cr Stevens/Seconded Read)*

Carried

6.6 Council Report: Community Safety and Resilience Working Party

*MCB RESOLVED (MCB 2016/72)* to receive the report.

*(Moved Cornelissen/Seconded Read)*

Carried

Mrs Cornelissen thanked Mayor Staples, Mrs Colenso, Cr Riddell and Cr Stevens, for their work and input into the Community Board over the years.

## **7. CORRESPONDENCE**

7.1 Inwards

From Victim Support to Martinborough Community Board dated 4 August 2016

From David Kershaw to Lisa Cornelissen, Martinborough Community Board, received 22 August 2016

*MCB RESOLVED (MCB 2016/73)* to receive the inwards correspondence.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

## **8. FINANCIAL ASSISTANCE**

8.1 Martinborough Mens Shed

*MCB RESOLVED (MCB 2016/74)* to grant the Martinborough Mens Shed \$1,540 to assist with the costs of repairing the main switchboard to achieve compliance and to install overhead electrical cables in the machine room.

*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

8.2 Wairarapa Citizen's Advice Bureau

*MCB RESOLVED (MCB 2016/75):*

1. To grant the Wairarapa Citizen's Advice Bureau \$350 to assist with the running costs of the Bureau.
2. To encourage the Citizen's Advice Bureau to continue to collect data to show how many South Wairarapa people they are assisting.

*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

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8.3 Wairarapa SPCA

The application from the Wairarapa SPCA was declined and referred to Council as members believed this was a district wide issue rather than a Martinborough Community Board issue.

8.4 Greytown Scouts

*MCB RESOLVED (MCB 2016/76):*

- 1. To grant the Greytown Scouts \$250 to assist with the costs of attending jamboree.
- 2. To invite Lilly McMahon to attend the Board meeting in February to let the Board know how Jamboree went.

*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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