



## Martinborough Community Board

### Minutes 29 November 2010

- Present:** Pam Colenso (Chair), Heather Gibbs, Adi McMaster, Cr Julie Riddell and Cr Max Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer), Adrienne Staples (Mayor), Rachel Hornsby (Group Manager Planning and Environment), Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 29 November 2010 between 7.00pm and 8:22pm.

#### **PUBLIC BUSINESS**

##### **1. APOLOGIES**

No apologies were received.

##### **2. PUBLIC PARTICIPATION**

There was no public participation.

##### **3. COMMUNITY BOARD MINUTES/EXPENDITURE**

###### **3.1 Martinborough Community Board Minutes – 1 November 2010**

*MCB RESOLVED (MCB 2010/13)* that the minutes of the Martinborough Community Board meeting held on 1 November 2010 be confirmed as a true and correct record.

*(Moved Riddell/ Seconded Gibbs)*

Carried

###### **3.2 Matters arising**

The following matters were raised in relation to the minutes from 1 November 2010.

Destination Wairarapa were coming to an arrangement directly with SPA for the Martinborough iSITE regarding receipting money on behalf of SPA. Dr Dowds said the library computers and internet connections were available to members of the public but libraries would not handle money on behalf of SPA.

*MCB RESOLVED (MCB2010/14):*

1. That resolution MCB2010/10 be superseded as per point 2.

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2. To approve the expenditure of \$1,000 from the Pain Farm account for the purpose of removing old shade cloth and purchasing umbrellas and tables for the area beside the toddlers pool. However in order to maintain quality, expenditure was approved to \$1,500 if required.

*(Moved Stevens/ Seconded McMaster)*

Carried

3. Action 334: Put in place a system for ensuring Martinborough Town Hall bookings are notified to the Martinborough Business Association; P Crimp

### 3.3 Action items from previous meeting

Action item 259 had been actioned. Resolution MCB2010/10 has been superseded by resolution MCB2010/14. All other open action items are to be carried forward.

### 3.4 Income and Expenditure Statement to 31 October 2010

*MCB RESOLVED (MCB 2010/15)* that the Income and Expenditure Statement to 31 October 2010 be received.

*(Moved Gibbs/ Seconded Stevens)*

Carried

## 4. OPERATIONAL REPORTS – Council Officers

### 4.1 Officers Report to Community Boards

Conflicts of interest will become an agenda at each meeting moving forward.

*MCB RESOLVED (MCB 2010/16)* to receive the Officers Report to Community Boards.

*(Moved Riddell/ Seconded Gibbs)*

Carried

### 4.2 Community Committees

The Group Manager Planning and Environment provided the background and intent of the report and asked the Community Board for further guidance.

*MCB RESOLVED (MCB 2010/17)* to receive the Community Committees Report.

*(Moved Gibbs/ Seconded McMaster)*

Carried

### 4.3 Terms of Reference for Community Boards

The Group Manager Planning and Environment provided the background and intent of the report and asked the Community Board for further guidance. Martinborough Community Board agreed with the concept and requested that a combined district Community Board

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workshop be held to outline how the Terms of Reference would work in practice and work through some examples.

*MCB RESOLVED (MCB 2010/18)* to receive the Draft Terms of Reference Report.

*(Moved Gibbs/ Seconded McMaster)*

Carried

#### 4.4 Pain Farm

*MCB RESOLVED (MCB 2010/19)*

1. To receive the Pain Farm Report.

*(Moved Stevens/ Seconded Riddell)*

Carried

2. Action 335: Develop a discussion document on the use of Pain Farm funds. This document is to be reviewed by the MCB, then approved by Council for public consultation; P Crimp
3. Action 336: Advise the MCB (via email) in early 2011 the progress on appointing a Pain Farm supervisor; M Allingham

### 5. **COMMUNITY BOARD/COUNCILLORS REPORTS - Representation/Committees**

#### 5.1 Town Centre Committee

Mrs Colenso tabled a letter from Ro Griffiths to Toast Martinborough advising of damage to the Town Square during the event. The Group Manager Planning and Environment said the Reserves Management Plan is being reviewed and that a Development Plan and Management Plan for the Town Square should also be completed which could include a one-page brief to be distributed to users of the reserve.

The Community Board noted the general untidiness of Martinborough at the completion of Toast Martinborough and that the public toilets were not clean.

*MCB Noted:*

1. Action 344: Acknowledge the letter written from Ro Griffiths to Toast Martinborough on 23 November 2010; P Colenso
2. Action 345: Write to Toast Martinborough requesting that the Martinborough public toilets are cleaned throughout the day and at the close of the fair all glass and rubbish around the Town Square and immediate side streets is cleared; P Colenso

#### 5.2 Considine Park Committee

Cr Stevens advised that with the new reserves and amenities delegation to Community Boards, work does not have to go through Council before being progressed. However a plan needs to be developed in order to establish works priorities. It was noted that the public should

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be made aware of the costs of maintaining parks and ideas such as moving fences to allow for ease of mowing may be considered.

### 5.3 Town Hall Committee

Cr Riddell reported that the public meeting held to showcase renovation plans was successful and feedback received was positive. The committee was now awaiting the engineers and conservation reports. The Group Manage Planning and Environment noted that there could be implications of listing the building with the Historic Places Trust and recommended that these were researched. The committee discussed an idea raised at the public meeting, which is to put the Town Hall in Trust. The Mayor cautioned against this as the building would be taken out of public guardianship and placed into the hands of an independent body. The purpose of the building was not to make money but to be available for all members of the public to use.

### 5.4 LTCCP Working Party

No meetings will be scheduled until mid next year, this update can be removed from the agendas for the time being.

## 6. MARTINBOROUGH SWIMMING POOL

The Community Board undertook a site visit on 10 November. Since then it had been determined that the paddling pool was leaking and the learners' pool was cloudy. The Community Board discussed fibreglassing the pool this season versus waiting until a development plan for the learner's area has been undertaken.

*MCB RESOLVED (MCB 2010/20)*

1. That the Martinborough paddling pool should be fibreglassed for the 2010/2011 swimming season.

*(Moved Stevens/ Seconded Riddell)*

Carried

Mrs Gibbs abstained from voting.

2. Action 347: Advise the MCB of the timeframe for completing the fibreglassing of the Martinborough paddling pool; M Allingham

## 7. MARTINBOROUGH GUY FAWKES CELEBRATIONS

The Community Board noted that some donations for the Guy Fawkes Celebrations were still to be placed in the Martinborough Community Board account.

*MCB RESOLVED (MCB 2010/21)*

1. That the Martinborough Community Board reimburse Mrs McMaster for the cost of the Guy Fawke's fireworks for the community display held on 5 November 2010.

*(Moved Gibbs/ Seconded Stevens)*

Carried

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**8. LGNZ MEMORANDUM**

The Community Board elected not to nominate anyone to the NZ Community Boards Executive Committee.

*MCB RESOLVED (MCB 2010/22)* to receive the LGNZ Memorandum calling for nominations for the elections of the NZ Community Boards' Executive Committee (NZCBEC).

*(Moved Riddell/ Seconded Gibbs)*

Carried

**9. NZCMB CONFERENCE 2011**

Mayor Staples advised that Council would pay for the cost of one Community Board member from each district to attend and further members wishing to attend would need the financial support of the Community Board.

*MCB RESOLVED (MCB 2010/23)* that Mrs Colenso and Mrs McMaster should attend the NZCMB Conference 2011 and that the Community Board would cover associated costs and expenses of Mrs McMaster.

*(Moved Stevens/ Seconded Gibbs)*

Carried

**10. OTHER BUSINESS**

10.1 La De Da Concert

Mrs Colenso tabled a letter from the Group Manager Planning and Environment notifying the Community Board, as a submitter, of Council's decision relating to the La De Da Festival. Mayor Staples spoke further on the festival outlining what the organisers were doing in order to be a responsible host and to minimise disruption to the community. Opposers of the event still had the option to appeal through the Environment Court process, however the organisers were working with these people to see if the issues could be resolved outside this process.

10.2 Power Box Upgrade in Martinborough Town Square

*MCB RESOLVED (MCB 2010/24)* that Cr Stevens should write to Toast Martinborough and the South Wairarapa Rotary Club to request a monetary contribution for the upgrade of the power box in the Town Square.

*(Moved Colenso/ Seconded Riddell)*

Carried

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**11 CORRESPONDENCE**

11.1 Inwards

Letter from Martinborough Cricket Club dated 12 November 2010.

11.2 Inwards

Submission from Martinborough Community Board on La De Da Concert dated 8 November 2010 (including receipt letter from SWDC).

*MCB RESOLVED (MCB 2010/25) that the inwards and outwards correspondence be received.*

*(Moved Gibbs/ Seconded Riddell)*

Carried

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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