



Martinborough Community Board

Minutes 2 November 2015

- Present:** Lisa Cornelissen (chairperson), Pam Colenso, Victoria Read, Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples (from 6:55pm until 7:30pm), Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 2 November 2015 between 6:30pm and 8:05pm.

PUBLIC BUSINESS

1. APOLOGIES

MCB RESOLVED (MCB 2015/52) to receive apologies from Fiona Beattie and Cr Julie Riddell.

(Moved Cornelissen/Seconded Read)

Carried

2. CONFLICTS OF INTEREST

Mrs Cornelissen declared a conflict of interest with agenda item '5.5 Self-contained Campers at Coronation Park, Martinborough' due to personal business interests and membership of the NZMCA.

Cr Stevens and Mrs Colenso declared a conflict of interest with the application for financial assistance from the Martinborough Community Patrol as they were members of the Patrol.

Cr Stevens and Ms Read declared a conflict of interest with the financial assistance application from the Martinborough Tennis Club as they were members of the Club.

It was noted that Paul Crimp had submitted the application for financial assistance from the Martinborough Small Bore Rifle Club.

3. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

DISCLAIMER

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4. COMMUNITY BOARD MINUTES/EXPENDITURE

- 4.1 Martinborough Community Board Minutes – 14 September 2015
MCB RESOLVED (MCB 2015/53) that the minutes of the Martinborough Community Board meeting held on 14 September 2015 be received and confirmed as true and correct.
(Moved Read/Seconded Cr Stevens) Carried
- 4.2 Matters Arising
MCB RESOLVED (MCB 2015/54) to support Council’s efforts to work through the civil defence organisation process and related matters.
(Moved Colenso/Seconded Cornelissen) Carried
- 4.3 Action Items from Previous Meeting
Members reviewed the action items and updates were provided.
- 4.4 Income and Expenditure Statement
MCB RESOLVED (MCB 2015/55):
1. To receive the tabled Income and Expenditure Statement to 30 September 2015.
(Moved Read/Seconded Colenso) Carried
 2. To amend the MCB I&E commitment for the Considine Park bench from \$700 to \$1,000.
(Moved Cornelissen/Seconded Colenso) Carried
 3. Action 681: Determine why the commitment for tables recently purchased for Martinborough Town Hall has not been converted to expenditure; P Crimp

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 5.1 Officers’ Report to Community Boards
Mr Crimp reported that the Local Government Commission continued to work on local government reorganisation and were hoping to have some direction by February 2016.
MCB RESOLVED (MCB 2015/56) to receive the Officers’ Report to Community Boards.
(Moved Cornelissen/Seconded Cr Stevens) Carried
- 5.2 Schedule of Ordinary Meetings
MCB RESOLVED (MCB 2015/57):
1. To receive the information.
 2. To adopt the 2016 schedule of ordinary meetings for Council, community boards and committees.
 3. To set a regular meeting time of 6:30pm for 2016.
(Moved Cornelissen/Seconded Read) Carried

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5.3 Martinborough Footpath Programme

MCB RESOLVED (MCB 2015/58):

1. To receive the information.
2. To accept the Footpath Programme.

(Moved Read/Seconded Colenso)

Carried

5.4 Martinborough Soldiers' Memorial Square – Boer War Memorial

With regards to the war memorial and base, the Board agreed that should a gap in funding be found the Board will consider funding the difference between repair and full replacement from the beautification budget.

A final decision would be made on the 7 December 2015.

MCB RESOLVED (MCB 2015/59):

1. To receive the information.
2. That subject to consultation with the RSA, to select the Windsor London Column and the Ascot Lantern (subject to sufficient light distribution onto the ground, of an appropriate light colour).
3. That given the importance of the memorial, to strongly recommend full replacement of the plinth and steps at a cost of \$13,500, and ask that this option is explored further.

(Moved Cornelissen/Seconded Colenso)

Carried

4. Action 682: Discuss the proposed repairs to the Martinborough Soldiers' Memorial Square – Boer War Memorial with the RSA and email comments back to MCB for consideration at the 7 December 2015 meeting; Pam Colenso

5.5 Self-contained Campers at Coronation Park Martinborough

Mrs Cornelissen left the meeting at 6:45pm.

Disappointment was expressed that the report had not come to the Community Board before a decision was made by Council given the Board's prior reserve on the matter. Mayor Staples noted that Cr Stevens had clearly spoken on behalf of the Community Board.

MCB RESOLVED (MCB 2015/60) to receive the information.

(Moved Read/Seconded Cr Stevens)

Carried

Mrs Cornelissen returned to the meeting at 6:50pm.

6. COMMUNITY BOARD/COUNCILLORS REPORTS

6.1 Christmas Lights

Ms Read tabled quotes for power supply installation and installation of lights in four trees in Martinborough Square. The total project cost was \$5,200 plus GST which was \$191 over the committed project budget. The Community Board agreed to fund the entire project which would leave the Martinborough Business Association with resources to undertake other Christmas projects.

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Mr Crimp discussed OSH requirements for businesses undertaking work for Council as well as the requirement for Council to signoff a request for lights to be permanently sited in Martinborough Square with members.

MCB RESOLVED (MCB2015/61):

1. To approve the purchase and installation of temporary lights for Martinborough Square (or permanent subject to Council approval on the 18 November 2015) up to the value of \$5,500.
(Moved Cornelissen/Seconded Read) Carried
2. Action 683: Seek Council approval for Martinborough Community Board to put up lights in four trees in Martinborough Square; M Allingham
3. Action 684: Put Martinborough flags on the agenda for 7 December 2015; P Crimp
4. Action 685: Provide a recommendation report on tree light maintenance to Martinborough Community Board for the proposed lights in Martinborough Square; M Allingham

6.2 Community Safety and Resilience Working Party

NZ Police had appointed an Area Prevention Manager who was tasked with writing a youth crime plan. There had been no graffiti or vandalism strikes. Mrs Beattie had made contact with Alan Maxwell and he would be targeting Martinborough youth between school years 6-8.

6.3 Considine Park Benches

Mrs Colenso reported that the benches have been ordered and should arrive on the 20 November 2015. Mrs Colenso was liaising with the Lions Club to have them installed.

6.4 Approval of MCB 3-year Plan

MCB RESOLVED (MCB2015/62) to adopt the revised Martinborough Community Board 3-year Plan.

(Moved Cornelissen/Seconded Colenso)

Carried

6.5 General

Members discussed the Pain Farm Income Distribution Policy and the need to understand committed expenditure before calling for applications for funding distribution from the community.

MCB NOTED:

1. Action 686: Provide details of Pain Farm Income to 30 June 2015 as well as committed expenditure for the 8 December MCB meeting; P Crimp

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7. FINANCIAL ASSISTANCE

Ms Read left that meeting at 7:30pm.

Ms Read returned to the meeting at 7:32pm.

Mr Crimp was not in the room when the Community Board discussed the grant application from the Martinborough Small Bore Rifle Club.

7.1 Martinborough Community Board Grants

MCB RESOLVED (MCB 2015/63):

1. To grant Southern Junior Netball Club \$1,000 to assist with the costs associated with purchasing uniforms.
2. To grant Victim Support \$500 to assist with costs associated with running the volunteer programme.
3. To grant Martinborough Small Bore Rifle Club \$2,400 for the purchase of 2 rifles.
4. To grant Martinborough Community Patrol \$2,000 to assist with costs associated with purchasing a vehicle for the patrol and invite them to apply for vehicle running costs in a future grant funding round.
5. To grant Life Education Trust \$500 to assist with costs associated with purchasing computer hardware and software to assist with programme delivery subject to the programme being delivered in the Martinborough district schools.

(Moved Read/Seconded Cornelissen)

Carried

MCB RESOLVED (MCB 2015/64):

1. That subject to agreement by absent members of the Community Board, to recommend to Council that \$5,000 be distributed to the Martinborough Tennis Club from Pain Farm funds to assist with the costs associated with replacing two turfs and installing lights for the benefit of the community.

(Moved Cornelissen/Seconded Colenso)

Carried

2. Action 687: Seek a quorum vote on distribution of Pain Farm funds to the Martinborough Tennis Club and advise the CEO; Lisa Cornelissen

MCB RESOLVED (MCB 2015/65):

1. To grant Martinborough Hockey Club \$85.54 to assist with costs associated with hiring a portaloos for the Martinborough Guy Fawkes evening.
2. To allow Martinborough Hockey Club to use leftover funds of \$140.19 from a previous grant to assist with the costs associated with hiring a portaloos for the Martinborough Guy Fawkes evening.

(Moved Cornelissen/Seconded Cr Stevens)

Carried

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Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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