



## Martinborough Community Board

### Minutes 30 March 2015

- Present:** Lisa Cornelissen (Chairperson), Pam Colenso, Victoria Read, Cr Julie Riddell and Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples (until 7:15pm), Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 30 March 2015 between 6:30pm and 8:25pm.
- Public Participation:** Trish Higginson, Graham Higginson and Karina Hailwood (Martinborough Village MV).

#### PUBLIC BUSINESS

##### 1. APOLOGIES

There were no apologies.

##### 2. CONFLICTS OF INTEREST

Mrs Cornelissen declared a conflict of interest with any matters arising regarding motor caravan parking at Coronation Park due to a personal business interest.

##### 3. PUBLIC PARTICIPATION/PRESENTATIONS

###### 3.1 Martinborough Village

Trish Higginson, with support from Graham Higginson and Karina Hailwood, outlined their Martinborough Village social media platform and future promotional goals. Mrs Higginson reported that the summer photo competition was very successful and presented a marketing opportunity for the future.

##### 4. COMMUNITY BOARD MINUTES/EXPENDITURE

###### 4.1 Martinborough Community Board Minutes – 16 February 2015

*MCB RESOLVED (MCB 2015/06)* that the minutes of the Martinborough Community Board meeting held on 16 February 2015 be received and confirmed as true and correct.

*(Moved Cr Stevens/Seconded Read)*

Carried

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4.2 Matters Arising

There were no matters arising.

4.3 Action Items From Previous Meeting

The Community Board discussed the action items and updates were provided.

4.4 Income and Expenditure Statement to 28 February 2015

*MCB RESOLVED (MCB 2015/07):*

1. To receive the Income and Expenditure Statement to 28 February 2015 subject to clarification of the youth forum related expenses and commitment.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

2. Action 181: Invite Archdeacon May Croft to speak about youth programmes at the next Community Board meeting; L Cornelissen

3. Action 182: Liaise with Adi McMaster to determine whether MCB should retain a youth forum budget; Cr Riddell

**5. PUBLIC PARTICIPATION/PRESENTATIONS**

5.1 Martinborough Village

Members welcomed positive publicity of Martinborough, but noted that linking the Council website to private commercial ventures was not appropriate.

**6. OPERATIONAL REPORTS – COUNCIL OFFICERS**

6.1 Officers' Report to Community Boards

The civil defence role of community boards was unclear and Mrs Cornelissen undertook to invite the new WREMO appointee to a future meeting. Mrs Colenso had attended civil defence training.

*MCB RESOLVED (MCB 2015/08) to receive the Officers' Report to Community Boards.*

*(Moved Cr Stevens/Seconded Read)*

Carried

6.2 Pain Farm Report

*MCB RESOLVED (MCB2015/09):*

1. To receive the information.

*(Moved Cr Stevens/Seconded Cr Riddell)*

Carried

2. Action 183: Ensure all routine maintenance findings from the Pain Farm report are undertaken by Council or the lessee as appropriate, and liaise with the lessee regarding Council's wastewater plans for Pain Farm; M Allingham

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6.3 Report on Free Swim Tickets and Free Swim Day – Martinborough Pool  
*MCB RESOLVED (MCB2015/10)* to receive the information.  
*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

6.4 Report on Cedars at Considine Park  
Members discussed the report noting that the cedars had been pruned as a hedge since the 1970's and that cedar species were successfully planted as shelter belts in the South Island.

*MCB RESOLVED (MCB2015/11):*

1. To receive the information.
2. To express extreme disappointment that the limbing works were carried out despite sustained requests from the MCB that the trees be trimmed as a hedge and that the protection status be investigated more thoroughly.
3. That options for under planting are explored.
4. That a decision on the future of the cedars be deferred for discussion in 12 months with no further trimming or pruning carried out without the express approval of Martinborough Community Board.

*(Moved Cr Stevens/Seconded Colenso)*

Carried

## **7. COMMUNITY BOARD/COUNCILLORS REPORTS**

### **7.1 Chair's Report**

Members discussed footpaths, pedestrian crossings, rural road safety, Cecily Martin Park boundary clean-up, the status of Rangatahi II Rangitira Martinborough and donation of a Mt Bruce voucher gifted to the Board. The Community Board agreed that the workshop notes of 19 March 2015 be the MCB submission to the draft Long Term Plan.

Members discussed creating a WWI commemorative display in Martinborough Square using suitably prepared photos and planting poppies in garden beds.

*MCB RESOLVED (MCB2015/12):*

1. To receive the chair's report.  
*(Moved Cr Riddell/Seconded Colenso)*
2. To adopt the Facebook Policy.  
*(Moved Cornelissen/Seconded Read)*
3. Action 184: Remove the windbreak/leaf trap netting (but not the supporting posts) from Cecily Martin Park; M Allingham
4. Action 185: Liaise with Martinborough School and Martinborough Library to see if there was an opportunity to donate a Mt Bruce voucher as a prize; L Cornelissen
5. Action 186: Liaise with the Featherston Anzac Club, Wairarapa Archives, the Maori Standing Committee and the community to

Carried

Carried

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source as many WWI pictures (especially Martinborough pictures) as possible; Cr Stevens

6. Action 187: Find out when WWI commemorative displays and celebrations are being carried out; P Colenso
7. Action 188: Liaise with the Martinborough RSA to determine whether anyone from Martinborough is being included in their commemorations; P Colenso

*MCB RESOLVED (MCB2015/13)* that the Considine Park work plan be received as a recommended list of priorities of work to be carried out in Considine Park.

*(Moved Cr Riddell/Seconded Read)*

Carried

*MCB RESOLVED (MCB2015/14)* that financial assistance recipients be requested to use the grant accountability form as submitted, that return of these forms is followed up twice yearly (February and August), and that completed accountability forms are reviewed at the following scheduled MCB meeting as a financial assistance agenda item.

*(Moved Cornelissen/Seconded Cr Riddell)*

Carried

*MCB RESOLVED (MCB2015/15)* that Martinborough footpath priorities are as per the work plan, that footpaths are a priority and that improved funding will be requested by the MCB via the LTP process.

*(Moved Cornelissen/Seconded Colenso)*

Carried

#### 7.2 Irrigation of Martinborough Square

*MCB RESOLVED (MCB2015/16)* to recommend to Council that unless there is a total water ban Martinborough Square should be irrigated.

*(Moved Cornelissen/Seconded Cr Stevens)*

Carried

#### 7.3 Todd's Cutting Plantings

Cr Stevens reported that plants had died in the Todd's Cutting area and suggested they be replaced.

*MCB NOTED:*

1. Action 189: Obtain a quote for hebes to replace dead plants in the Todd's Cutting area; provide an option for a working bee planting or planting by Citycare; M Allingham
2. Action 190: Obtain a quote for pruning the olive trees in the Todd's Cutting area; M Allingham

#### 7.4 Community Safety and Resilience Working Party

The Community Board agreed not to appoint a Martinborough Community Board member to the Working Party until full membership of the Board had been achieved.

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*MCB RESOLVED (MCB2015/17) to receive the report.  
(Moved Cr Riddell/Seconded Cr Stevens)*

Carried

7.5 UFB2 and RBI2

Mr Crimp reported that the Wairarapa council's would be submitting a joint application for central government funding. If successful, funds would be prioritised for the district's main towns. Council's Policy and Reporting Manager would liaise with the Masterton and Martinborough UFB groups.

7.6 Folding Tables for Martinborough Hall

*MCB RESOLVED (MCB2015/18) to purchase six rectangular 2400mm x 760mm Tubefab tables with a maximum of \$2,000 approved for expenditure.*

*(Moved Cr Stevens/Seconded Colenso)*

Carried

**8. MARTINBOROUGH BY-ELECTION**

Mr Crimp advised that the elections officer had received no candidate nominations and that the legislated process was for the Community Board to decide to either readvertise the by-election vacancy or to appoint a candidate (provided more than 12 months remains until the next election period). The Community Board agreed to discuss the matter at the next scheduled meeting on the 11 May 2015.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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