



Martinborough Community Board

Minutes – 31 March 2014

- Present:** Lisa Cornelissen (Chairperson), Adi McMaster, Victoria Read, Cr Julie Riddell and Cr Max Stevens.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was conducted in public in the Council Chambers, 19 Kitchener Street, Martinborough on the 31 March 2014 between 6:30pm and 8:30pm.
- Also in Attendance:** Alistair Sutton (zone 4 representative Community Board Executive Committee).

PUBLIC BUSINESS

1. APOLOGIES

*MCB RESOLVED (MCB 2014/13) to receive apologies from Pam Colenso.
(Moved Cornelissen/Seconded Cr Riddell)*

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. PUBLIC PARTICIPATION

There was no public participation.

4. PRESENTATION:

- 4.1 Alistair Sutton, zone 4 representative Community Board Executive Committee

Mr Sutton introduced himself as the zone 4 community board representative on the Community Board Executive Committee. Mr Sutton tabled information on the Community Board awards and encouraged the Board to participate in the awards and to attend the quarterly zone 4 meetings.

5. COMMUNITY BOARD MINUTES/EXPENDITURE

- 5.1 Martinborough Community Board Minutes – 17 February 2014

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MCB RESOLVED (MCB 2014/14) that the minutes of the Martinborough Community Board meeting held on 17 February 2014 be received and confirmed as true and correct.

(Moved Cr Riddell/Seconded McMaster)

Carried

5.2 Matters Arising

Cr Riddell provided an update on the setup of Neighbourhood Support in Martinborough.

5.3 Action Items From Previous Meeting

The Community Board discussed items relating to the Martinborough Pool; including pool cover repairs, an unlocked door, and management of equipment.

5.4 Income and Expenditure Statement to 28 February 2014

MCB RESOLVED (MCB 2014/15) to receive the Income and Expenditure Statement to 28 February 2014.

(Moved McMaster/Seconded Read)

Carried

6. OPERATIONAL REPORTS – COUNCIL OFFICERS

6.1 Officers' Report to Community Boards

The Community Board discussed resource consent updates, the IANZ results and playground equipment.

MCB RESOLVED (MCB 2014/16) to receive the Officers' Report to Community Boards.

(Moved Cr Stevens/Seconded Read)

Carried

6.2 Annual Plan Process Timetable

MCB RESOLVED (MCB 2014/17) to receive the information.

(Moved Cornelissen/Seconded McMaster)

Carried

6.3 Alternative Routes Map

The Community Board suggested:

- Placing the web address of the alternative routes map on a road sign (located where the road is normally closed).
- Erect a sign permanently with route information at the alternative route turnoff to Kahutara.

MCB RESOLVED (MCB 2014/18):

1. To receive the information.

(Moved McMaster/Seconded Cr Stevens)

Carried

2. Action 151: Provide PDF and paper copies of the alternative route map to the Martinborough Business Association, Destination Wairarapa, Featherston Information Centre, Martinborough

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- Library and Martinborough i-site. Provide a copy of the map to the after hours call centre; M Allingham
3. Action 152: Load the alternative route maps permanently on SWDC website; M Allingham
 4. Action 153: Investigate if the maps could be integrated into information provided by the AARoadwatch website; M Allingham
 5. Action 154: Discuss dissemination of alternative route information to visitors with Destination Wairarapa and the Martinborough Business Association; L Cornelissen

6.4 Pain Farm Report

Mr Crimp spoke to the report recommending the Community Board request Council undertake a review of the Pain Farm bequest against current community needs and legislation.

MCB RESOLVED (MCB 2014/19):

1. To receive the information.
(Moved Cornelissen/Seconded Read) Carried
2. To recommend to Council this bequest be reviewed.
(Moved Cr Stevens/Seconded McMaster) Carried

7. COMMUNITY BOARD/COUNCILLORS REPORTS

7.1 Chairperson report

Mrs Cornelissen presented her report and members discussed the proposed lighting, suggesting members of the community who may be interested in assisting, and a request that landscapers are consulted.

MCB RESOLVED (MCB 2014/20):

1. To receive the information.
2. That Lisa Cornelissen present the Martinborough Community Board 3 Year Plan at the SWDC meeting on the 23 April 2014.
(Moved Cr Riddell/Seconded McMaster) Carried

MCB RESOLVED (MCB 2014/21):

1. That the draft budget be received.
2. To approve the proposed Martinborough Community Board budget to 30 June 2014 which includes new commitments of \$1000 for Square lighting, \$250 for youth forum expenses, \$200 for school holiday swimming, \$2,500 for flags/banners, \$400 for a Considine Park Bench.
3. That the \$5000 commitment for a lime track along Puruatanga Road be released.
4. That Lisa Cornelissen present a final budget for approval at the MCB meeting on 4 August 2014.
(Moved Cr Riddell/Seconded McMaster) Carried

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MCB NOTED:

1. Action 155: Propose a mid winter Community Board get together at the next community board chair's meeting; L Cornelissen
2. Action 156: Investigate the addition of a Martinborough Community Board page on the SWDC website and develop content including the MCB 3 Year Plan and MCB Strategic Grants Policy; L Cornelissen

7.2 Strategic Grants Policy Report

Members discussed the policy as proposed and agreed that the role of the Community Board was to facilitate projects that fitted the Board's strategic priorities.

The Community Board established that membership of the Martinborough Town Hall Working Group didn't represent a conflict of interest for members.

MCB RESOLVED (MCB 2014/22):

1. To receive the information.
2. That the Strategic Grants Policy is adopted subject to the removal of the first line of the Suggested Timetable and Budget for Strategic Grants, and the reduction of the grant pool funds from \$7,500 to \$5,000 for all years through to 2016.
3. That Lisa Cornelissen work with the relevant officers to develop the application form which will be uploaded to the SWDC website.
4. That Suzanne Clark write to all outstanding grant applicants to advise them of the new policy, criteria and 30 September 2014 application closing date.

(Moved Cornelissen/Seconded McMaster)

Carried

MCB RESOLVED (MCB 2014/23) that the Martinborough Community Board donate \$25,000 and become a bronze donor of the Martinborough Town Hall and Community Centre project, payable in July 2014 once a Trust has been setup to receive the funds.

(Moved Read/Seconded Cr Stevens)

Carried

7.3 Martinborough Town Hall Working Group

Cr Stevens tabled draft minutes of the Working Group from 19 March 2014. The Board noted that the Pain Farm donation, as resolved on the 10 June 2013, was classified as a gold donation and attracted naming rights.

MCB RESOLVED (MCB 2014/24) to receive the draft Martinborough Town Hall working Group minutes of the 19 March 2014.

(Moved Cornelissen/Seconded Cr Riddell)

Carried

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7.4 Youth Forum

Mrs McMaster advised that a grant request to the Ministry of Youth Development to enable a youth programme to be facilitated in the South Wairarapa was being prepared. Mayor Staples undertook to liaise with Southern Wairarapa Safer Community Council to clarify project sponsorship, governance and proposed administration of the grant and would advise any amendments to the application before it was submitted.

Members noted that a budget of \$250 had been approved for Youth Forum expenses as per resolution MCB2014/21.

MCB RESOLVED (MCB 2014/25):

1. That the invoice from Circus Cinema for \$51.50 for expenses relating to the Youth Forum be paid.
(Moved Cornelissen/Seconded Cr Riddell)
2. Action 157: Put together a framework for the youth forum outlining the aim of the interaction, goals and objectives as well as a schedule of youth forum meetings and proposed budget for the 12 May 2014 meeting; A McMaster

Carried

8. CORRESPONDENCE

8.1 Inwards

From Paora Ammunson, The Wairarapa Arts Festival Trust, to Martinborough Community Board, dated 8 January 2014

MCB RESOLVED (MCB 2014/26):

1. To receive the inwards correspondence.
(Moved Cornelissen/Seconded Cr Stevens)
2. Action 158: On behalf of the Martinborough Community Board write to Leigh Hay expressing the sympathy of the Board; L Cornelissen

Carried

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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