



## MAORI STANDING COMMITTEE

**Agenda  
7 May 2018**

**Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 7 May 2018 at 6.30pm.**

### MEMBERSHIP OF THE COMMITTEE

Reuben Tipoki (chair), Teresa Aporo, Demetrius Potangaroa, Horipo Rimene, Michael Roera, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.

### OPEN SECTION

#### 1. APOLOGIES:

#### 2. PUBLIC PARTICIPATION:

- |     |  |               |
|-----|--|---------------|
| 2.1 | Mona-Pauline, Electoral Office, raising awareness about the Māori electoral option | <b>6:30pm</b> |
| 2.2 | Leigh Hay, speaking about SWDC logo and branding development work                  | <b>6:40pm</b> |

#### 3. ACTIONS FROM PUBLIC PARTICIPATION:

#### 4. MINUTES FOR RECEIPT AND CONFIRMATION:

- |     |   |                   |
|-----|---|-------------------|
| 4.1 | Maori Standing Committee Minutes of 26 March 2018<br><i><b>Proposed Resolution:</b> That the minutes of the Maori Standing Committee meeting held on 26 March 2018 be confirmed as a true and correct record.</i> | <b>Pages 1-3</b>  |
| 4.2 | Action Items from previous meeting  | <b>Pages 4-5</b>  |
| 4.3 | SWDC Minutes from 4 April 2018<br><i><b>Proposed Resolution:</b> That the minutes of the South Wairarapa District Council meeting held on 4 April 2018 be received.</i>   | <b>Pages 6-12</b> |

**5. OPERATIONAL REPORTS – COUNCIL OFFICERS:**

5.1 Officers' Report

**Pages 13-56**

5.2 Featherston Wastewater Consent Notification

**Pages 57-74**

**6. MEMBER ITEMS:**

6.1 Clarification requested about Catchment Groups and funding and how they relate to recommendations from the Whaitua Committee; Michael Roera

6.2 Clarification of requirements for Kohunui Marae becoming a Civil Defence Post; Teresa Aporo

6.3 Treaty training initiative; Reuben Tipoki

6.4 Native tree logs coming down rivers; Reuben Tipoki

## Māori Standing Committee

### Minutes – 26 March 2018

- Present:** Reuben Tipoki (Chair), Teresa Aporo, Michael Roera, Terry Te Maari, Johnny Shaw, Amiria Te Whaiti, and Cr Pip Maynard (until 7:55pm).
- In Attendance:** Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8:08pm.
- Also in Attendance:** John Cunningham (Papawai Marae), Danielle Sargent, Katherine MacGregor and Quinton Parr.

#### PUBLIC BUSINESS

A karakia was said at the workshop prior to the meeting.

##### 1. APOLOGIES

*MSC RESOLVED (MSC 2018/06)* to receive apologies from Mr Potangaroa, Mr Rimene and Mayor Napier.

*(Moved Aporo/Seconded Cr Maynard)*

Carried

##### 2. PUBLIC PARTICIPATION/PRESENTATIONS

###### 2.1 John Cunningham, Papawai Marae

Mr Cunningham requested Council reduce their rates charge to their marae by one half as Papawai Marae could not cover its expenses, and income fluctuated.

##### 3. ACTIONS FROM PUBLIC PARTICIPATION

Mr Crimp advised that marae were not charged land rates, but as per legislation were charged for water and wastewater if connected.

*MSC NOTED:*

1. Action 182: Continue discussions at future long term plan meetings about ways to increase revenue flow for marae in order to lessen the wastewater and water rates impact; Paul Crimp
2. Action 183: Discuss time availability of councillor members of the MSC; Reuben Tipoki

#### **4. MINUTES FOR RECEIPT AND CONFIRMATION**

##### **4.1 Māori Standing Committee Minutes – 12 February 2018**

*MSC RESOLVED (MSC 2018/07)* that the minutes of 12 February 2018 be confirmed as a true and correct record.

*(Moved Tipoki/Seconded Roera)*

Carried

##### **4.2 Action Items from Previous Meeting**

Members discussed the action items and repatriation of the South Wairarapa waka, signage, GIS mapping of cultural sites, LTP consultation and affordable housing.

The Committee discussed preapproving road names for new subdivisions but agreed that the location of the subdivisions was needed before options could be provided. Council officers were to advise the Committee if and when urban land adjustments were made so the Committee could reconsider the matter.

Amiria Te Whaiti left the meeting at 7:20pm.

Amiria Te Whaiti returned to the meeting at 7:22pm.

Teresa Aporo left the meeting at 7:49pm.

Teresa Aporo returned to the meeting at 7:50pm.

*MSC RESOLVED (MSC 2018/08):*

1. To receive the action items list.

*(Moved Roera/Seconded Te Whaiti)*

Carried

2. Action 184: Request that Leigh Hay forward the Maori Standing Committee the new Council logo presentation; Cr Maynard

3. Action 185: Find a suitable location to place the MSC Lake Ferry sign; Reuben Tipoki and Terry Te Maari

4. Action 186: Make a submission (funding request) on behalf of the Maori Standing Committee through to Council's LTP; Reuben Tipoki

##### **4.3 SWDC Minutes from 21 February 2018**

*MSC RESOLVED (MSC 2018/09)* that the minutes of the South Wairarapa District Council meeting held on the 21 February 2018 be received.

*(Moved Roera/Seconded Aporo)*

Carried

#### **5. OPERATIONAL REPORTS – COUNCIL OFFICERS**

##### **5.1 Officers' Report**

Mr Crimp discussed Waihinga Centre building progress with members.

*MSC RESOLVED (MSC 2018/10)* to receive the Officers Report.

*(Moved Te Whaiti/Seconded Tipoki)*

Carried

#### **6. MEMBER ITEMS**

##### **6.1 MSC Lake Ferry Information Sign**

Discussed under action items.

- 6.2 Approval of grant for Puhi Te Whaiti  
*MSC RESOLVED (MSC 2018/11) to grant Puhi Te Whaiti \$450 to attend Outward Bound.*  
*(Moved Te Maari/Seconded Te Whaiti)* Carried

- 6.3 Dispersing of cremated ashes  
There were known instances of cremated ashes being dispersed into lakes, rivers and the sea at places where food was gathered, and Ms Aporo queried whether this was a permitted practice.  
*MSC NOTED:*

1. Action 187: Make contact with GWRC, and undertakers, to find out if there are restrictions regarding distributing cremated ashes into lakes, rivers, or the sea; Shane Sykes

## 7. **CORRESPONDENCE**

- 7.1 Outwards  
To Aperahama Hurihanganui, Wairarapa Waka-Ama Canoe Club, from Maori Standing Committee, dated 9 March 2018  
To South Wairarapa District Council from Reuben Tipoki, Maori Standing Committee considered 21 March 2018

*MSC RESOLVED (MSC 2018/12) to approve the outwards correspondence.*  
*(Moved Aporo/Seconded Roera)* Carried

Mr Tipoki closed with a karakia.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

**Maori Standing Committee  
Action Items  
From 26 March 2018**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
66	MSC	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	27/3/17: The owner wanted the waka to be in the public space. 12/2/18: Mr Tipoki and Mr Te Maari undertook to contact Aratoi and Te Papa about waka repatriation. 14/2/18 Original resolution and letter from Aratoi to Mayor Staples forwarded to MSC
339	MSC	19-Jun-17	Resolution	Cr Ammunson	MSC RESOLVED (MSC 2017/22) to support the concept of a waharoa for the Remutaka Pass area and that Cr Ammunson would drive the process. (Moved Roera/Seconded Aporo) Carried	Open	
541	MSC	11-Sep-17	Action	Johnny	Prepare a resource consent application to have the MSC information sign erected at Lake Ferry	Actioned	12/2/18: Paul to follow-up with Murray about providing resource 15/3/18: No resource consent required if the sign is less than 3m2.
542	MSC	11-Sep-17	Action	Mayor Napier, R Tipoki, Cr Ammunson	Progress treaty training for councillors	Open	
748	MSC	4-Dec-17	Action	Reuben	Liaise with Cr Ammunson and Maori Standing Committee members about the Te Reo wording for the 'Welcome to the South Wairarapa' sign on the Remutaka Hill and forward the agreed Te Reo wording to Council officers	Open	12/2/18: Reuben to send email of suggestions to MSC members, others to respond.
749	MSC	4-Dec-17	Action	Roera, Rimene	Meet with Mr Crimp to discuss resource consent timeframes and resourcing of members to provide input into resource consent applications	Actioned	Refer 76

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
751	MSC	4-Dec-17	Action	Reuben	Determine whether presentations and discussions from the Rangatane Tu Mai Ra Trust and the Settlement Negotiations Trust could be incorporated into Treaty training along with a formal powhiri	Open	
76	MSC	12-Feb-18	Action	Reuben, Terry	Liaise with Haami Te Whaiti/Rangitane/Kahungunu about making the GIS Mapping system available to Council's Planning team	Actioned	The information is not in a format that can be handed over. Mr Te Whaiti was available to undertake searches for Council staff.
78	MSC	12-Feb-18	Action	MSC	Create a priority list of signage for incorporation of te reo on Council signs.	Open	
180	MSC	26-Mar-18	Resolution	Jennie	MSC RESOLVED (MSC 2018/11) to grant Puhi Te Whaiti \$450 to attend Outward Bound. (Moved Te Maari/Seconded Te Whaiti) Carried	Actioned	Paid
182	MSC	26-Mar-18	Action	Paul	Continue discussions at future long term plan meetings about ways to increase revenue flow for marae in order to lessen the wastewater and water rates impact	Open	
183	MSC	26-Mar-18	Action	Reuben	Discuss time availability of councillor members of the MSC	Open	
184	MSC	26-Mar-18	Action	Cr Maynard	Request that Leigh Hay forward the Maori Standing Committee the new Council logo presentation	Actioned	
185	MSC	26-Mar-18	Action	Reuben/Terry	Find a suitable location to place the MSC Lake Ferry sign	Open	
186	MSC	26-Mar-18	Action	Reuben	Make a submission (funding request) on behalf of the Maori Standing Committee through to Council's LTP	Actioned	
187	MSC	26-Mar-18	Action	Shane Sykes	Make contact with GWRC, and undertakers, to find out if there are restrictions regarding distributing cremated ashes into lakes, rivers, or the sea	Actioned	There are no legal requirements for a permit but a person should be cognisant of culturally sensitive sites and ashes should be avoided being scattered there

# **SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES**

**4 April 2018**

- Present:** Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson, Councillors Margaret Craig, Lee Carter, Pam Colenso, Dayle Harwood, Pip Maynard, Colin Olds.
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services) and Murray Buchanan (Group Manager Planning and Environment).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:00am and 12:05pm except where expressly noted.
- Forum and Other Presenters:** Robyn Ramsden (Featherston Community Board Chair).

## **Open Section**

**A1. Karakia**

Cr Carter opened with a karakia.

**A2. Apologies**

*COUNCIL RESOLVED (DC2018/21)* to receive apologies from Cr Ammunson, Cr Wright and Mr Tipoki.

*(Moved Cr Maynard/Seconded Cr Colenso)*

Carried

**A3. Conflicts of Interest**

There were no conflicts of interest declared.

**A4. Acknowledgements and Tributes**

There were no acknowledgements or tributes.

**A5. Public Participation**

Dan Riddford with support from Paul Cutfield outlined a proposal for an affordable housing subdivision to be created in Tuteurumuri in order to attract families to the area. Closing Tuteurumuri School would have a negative impact on the community. Children could face travelling times of up to 1.5 hours each way to attend an alternative school, securing workers would become harder because of limited schooling options, and property values could decline due to isolation. Mr Riddford had requested that the Ministry of Education provide bus transport for the four, soon to be six students attending Tuteurumuri School.



**A6. Actions from Public Participation**

Mayor Napier had provided a letter supporting the continued operation of Tukurumuri School. Support for the proposed initiative, where it was within their power to provide, was given.

**A7. Community Board Participation**

Mrs Ramsden reported that Featherston Community Board were to hold a public workshop on rubbish and recycling and would be preparing a submission to the Long Term Plan.

**A8. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2018/22)* that the minutes of the Council meeting held on 21 February 2018 are a true and correct record.

*(Moved Cr Colenso/Seconded Cr Olds)*

Carried

**A9. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2018/23)* that the minutes of the Council meeting held on 21 March 2018 are a true and correct record.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

**A10. Extraordinary Business**

There was no extraordinary business.

**A11. Notices of Motion**

There were no notices of motion.

**B Council Committee and Community Board Minutes**

**B1. Reports and Minutes of Council Committees and Community Boards**

Cr Carter left the meeting at 9:33am.

Cr Carter returned to the meeting at 9:33am.

*COUNCIL RESOLVED (DC2018/24)*

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Martinborough Community Board 12 March 2018.
3. To receive the minutes of the Featherston Community Board 13 March 2018.
4. To receive the tabled minutes of the Greytown Community Board 14 March 2018.
5. To receive the minutes of the Audit and Risk Working Party 14 March 2018.

*(Moved Cr Colenso/Seconded Cr Maynard)*

Carried

## **C Decision Reports from Chief Executive and Staff**

### **C1. Naming of New Right of Way, Woodside Road, Greytown**

*COUNCIL RESOLVED (DC2018/25):*

1. To receive the Naming of New Right of Way, Woodside Road, Greytown Report.

*(Moved Cr Jephson/Seconded Cr Carter)*

Carried

2. To approve the name 'Flax Cutter Lane'.

*(Moved Cr Craig/Seconded Cr Maynard)*

Carried

### **C2. Execution of Council Common Seal**

*COUNCIL RESOLVED (DC2018/26):*

1. To receive the Execution of Council Common Seal Report.

2. To ratify affixation to the Common Seal to a contract agreement between Higgins Contractors Ltd and South Wairarapa District Council dated 26 March 2018 for Contract C1232: Water Trunk Main Renewal.

*(Moved Cr Olds /Seconded Cr Harwood)*

Carried

3. Action 204: Review the Common Seal Policy, specifically to cover instances where the seal has been applied unnecessarily, triggering the requirement for Council approval of its application; J Mitchell

## **D Operational Reports**

### **D1. Planning and Environment Group Report**

Mr Crimp discussed Martinborough urban development and spatial planning, providing councillors with resource consent information, access to building consent information, and building a new dog pound for the South Wairarapa with councillors.

*COUNCIL RESOLVED (DC2018/27):*

1. To receive the Planning and Environment Group Report.

*(Moved Cr Harwood/Seconded Cr Jephson)*

Carried

2. Action 205: Reinstate the process to provide Council and community board members detailed information on all resource consents as stated in the Council Planning and Environment Group Report; R Hooper

3. Action 206: Advise Council by email what information (if any) is provided to parties not directly involved in the building consent process; A Cullen

### **D2. Infrastructure and Services Group Report**

The Group Manager Infrastructure and Services discussed the roll out of new speed reduction signs, contract reviews/renewals, wastewater systems delivery, timeframes and outstanding matters for the Featherston wastewater consent application to be notified by GWRC, and provision of conference call equipment in the Council chambers.

Members noted that John Gray, overseer of the Moroa water race since the 1970's, and more recently the Longwood water race, was retiring.

*COUNCIL RESOLVED (DC2018/28):*

1. To receive the Infrastructure and Services Group Report.  
(*Moved Cr Jephson/Seconded Cr Carter*) Carried
2. Action 207: Invite John Gray to morning tea with Council to celebrate his contribution to our water races and his retirement on the 16 May 18; P Crimp

**D3. Chief Executive Officer Report**

Mr Crimp discussed WREMO and civil defence matters, the successful publication of the LTP Consultation Document, the Waihinga Centre completion and budget including Waihinga Charitable Trust donations, and budget provision to manage the facility ongoing. A request for Mr Crimp to hire an events manager in order to fully utilise the resource was made.

The meeting adjourned at 10:27am.

The meeting reconvened at 10:50am.

*COUNCIL RESOLVED (DC2018/29):*

1. To receive the Chief Executive Officer's Report.  
(*Moved Mayor Napier/Seconded Cr Olds*) Carried
2. Action 208: Request Jane Mills, WREMO, give a presentation to the 16 May 2018 Council meeting to provide an update on preparedness in the region and current activities; P Crimp
3. Action 209: Include an update from WREMO within Council officers' reports; P Crimp

**D4. Action Items Report**

*COUNCIL RESOLVED (DC2018/30):*

1. To receive the District Council Action Items Report.  
(*Moved Cr Maynard /Seconded Cr Jephson*) Carried
2. Action 210: Prepare some rating examples showing the effect of the proposed GWRC rating increases (include the general rate increase, scheme rate and targeted rates); J Mitchell
3. Action 211: On behalf of Council make a submission to GWRC expressing concern at the ratepayer impact of the proposed rating changes for floodplain management and rail transport; J Mitchell
4. Action 212: Liaise with Federate Farmers to see if support from Council could be given for their submission to the GWRC Long Term Plan; Mayor Napier

**D3. Camping ground in Martinborough golf club**

Mr Crimp noted that an application from the Martinborough Golf Club was pending, but once received would be treated on its merits against policy. As the land was

Council owned, there was some discussion that a campground application should be presented as a Council decision paper.

*COUNCIL RESOLVED (DC2018/31) to receive the Proposed use of Martinborough Golf Club as a Campground for Self-contained Vehicles Report.*

*(Moved Cr Jephson/Seconded Cr Colenso)*

Carried

## **E Chairperson's Report**

### **E1. Report from Her Worship the Mayor**

Mayor Napier discussed attendance at the Local Government conference, road policing in the area, and road safety expenditure versus driver education with members.

*COUNCIL RESOLVED (DC2018/32):*

1. To receive the Mayor's Report.

*(Moved Mayor Napier/Seconded Cr Craig)*

Carried

2. To appoint the Mayor and two councillors (Cr Jephson and Cr Olds, Cr Colenso as first alternate) as SWDC delegates and one observer to the LGNZ Annual Conference 15-17 July 2018.

3. That full written reports from all delegates are provided to Council.

4. To note that funds were not budgeted.

*(Moved Cr Olds/Seconded Cr Colenso)*

Carried

Cr Carter voted against the motion

Cr Craig abstained

COUNCIL RESOLVED (DC2018/33) that Council submit to the LTP process to budget for up to two councillors plus the Mayor to attend the Local Government conference in future years.

*(Moved Cr Colenso/Seconded Cr Craig)*

Carried

COUNCIL RESOLVED (DC2018/34) that Council submit to the LTP process to budget for the Mayor to attend the 75<sup>th</sup> Anniversary Commemorations of the Cowra breakout in Cowra Australia in August 2019.

*(Moved Cr Colenso/Seconded Cr Olds)*

Carried

## **F Members' Reports**

### **F1. Reports from Councillors**

#### **Cr Craig**

**Wairarapa Road Safety Council, Wellington Region Waste Forum, Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP), Civic Awards Working Party**

Cr Craig reported that meetings were upcoming and that a civic awards ceremony for the South Wairarapa was being planned for 2019.

**Cr Colenso**

**Wairarapa Library Service, Community Safety and Resilience Working Party**

Cr Colenso had attended a Community Safety and Resilience Working Party meeting where WREMO presented. Groups with members on the Working Party were working cooperatively together.

**Cr Carter**

**Creative Communities Scheme Assessment Group**

Cr Carter had attended a meeting of the Group on the 20 March 2018. The chair had been reappointed and all but minimum funds dispersed to arts projects.

**Cr Harwood**

**Joint Wairarapa Cycle Strategy Group**

The Cycle Group was currently preparing applications for funding assistance.

**F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees**

**Cr Jephson**

**Awhea Opouawe Scheme Committee, Wairarapa Committee, Regional Climate Change and Natural Hazards Working Group, Wairarapa Committee**

Cr Jephson had previously circulated minutes from the Climate Change Working Group and would be presenting at the next meeting on the advantages of retiring hill country land and planting manuka or exotics.

**Cr Olds**

**Ruamahanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee**

Cr Olds reported that the draft Ruamahanga Whaitua document was due out for public consultation in May 2018. The intention was to implement changes via the GWRC Natural Resources Plan. Members discussed the proposed water allocation changes and impact on farmers.

**G Reports from Appointments and Economic, Cultural and Community Development**

**G1. Appointments – Pukaha 2 Palliser (P2P)**

Mayor Napier reported that a small working group had been selected to start the process and that Chris Peterson had been selected to represent the Wairarapa councils.

**G2. Economic, Cultural and Community Development**

Alan Maxwell was not in attendance as scheduled.

**COUNCIL RESOLVED (DC2018/35):**

1. To receive councillor reports.

*(Moved Cr Maynard/Seconded Cr Harwood)*

Carried

2. Action 213: Update councillors on GWRC progress for approving the amended flood maps for use by the SWDC Building Control team; A Cullen
3. Action 214: Invite Alister Smaill, GWRC Ruamahanga Whaitua, to give a short presentation to Council; P Crimp

## H Public Excluded

### H1. Land Purchase

*COUNCIL RESOLVED (DC2018/36)* that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Minutes from public excluded meeting 21 February 2018	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)
Minutes from public excluded meeting 21 March 2018	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

*(Moved Cr Craig/Seconded Cr Colenso)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

# MAORI STANDING COMMITTEE

7 MAY 2018

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## AGENDA ITEM 5.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To report to Council on general activities.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the Officers' Report.*

### CHIEF EXECUTIVE

#### **1. Executive Summary**

The adoption of the 2018/28 Long Term Plan Consultation Document signalled the end of a period of quite intensive analysis and thinking by Council and stakeholders.

The adoption also signals the start of the important consultation phase, we usually receive a good number of submissions for consideration.

We continue to progress the Featherston Wastewater Consent. We are hopeful the application will be notified in the next week or so, however this is largely out of our hands.

Another citizenship ceremony was held during the reporting period, as I have mentioned before, these are always interesting and it is inspiring listening to some of the stories of how our new residents have ended up here.

Finally, I would like to thank Murray Buchanan for his excellent contribution to the planning and environment aspects of not only this Council, but also Murray's involvement on issues Wairarapa wide. Murray retired last Thursday, and is looking forward to spending more time at home in Hawkes Bay, and riding his new Moto Guzzi.

## 2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS				
			2016/17 TARGET	2016/17 ACTUAL	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem		75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views		72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions		80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)		79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues		90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)
	% of ratepayers and residents who know how to contact a community board member		68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes		70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications		100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016)



### **3. Strategic Planning and Policy Development**

#### **3.1 Meetings/Conferences**

##### **3.1.1. Chief Executive Forum**

One CE forum was held. Agenda items included GWRC presentation on Public Transport, NZTA on regional roading matters, and an update on the regional investment plan (Wairarapa involvement in this is discussed below)

##### **3.1.2. Mayoral Forum**

No Mayoral forum was held during the reporting period.

##### **3.1.3. Community Boards**

A further round of Community Board meetings were held. An initial meeting with Chairs and officers was held to discuss action items and managing service requests.

##### **3.1.4. WREMO**

Prior to the Regional CE forum, WREMO presented to the Chief Executives Group to present their quarterly report.

Two reviews have been undertaken recently.

Firstly the Government undertook a review of civil defence arrangements thru ought the country. The regional CE group met the government review panel to provide input. The CE group will provide feedback, via the Mayoral forum.

The second review was an internal process on the effectiveness of WREMO, this review resulted in the appointment of additional personnel in the training, and communications areas. The total funding requirements were in line with the existing funding levels we had included in our LTP.

##### **3.1.5. Rural & Provincial**

Another interesting session, with agenda for day one covering Governments review of Civil Defence; Freedom Camping; Regional Development (Provincial Growth Fund and Tourism Infrastructure fund); climate change and insurance; Privacy (Privacy Commissioner presentation); Members remuneration.

Day two agenda covered Government Policy Statement Land Transport; LGOIMA; Ongoing three waters review by MBIE; and the pitfalls of comparing rates between local authorities.

### **4. Corporate**

#### **4.1 Financial Statement**

Financial statements for the seven months ended 31 January 2018 are presented in Appendix 1 for the record, without commentary. These statements were presented and discussed at the January Audit and Risk meeting.

We are not in a position to prepare detailed analysis at this stage due to the Long Term Plan preparation; however there are no areas of concern following a mid-level review, and discussion at Audit and Risk.

#### **4.2 Long Term Plan**

The Long Term Plan consultation document, and supporting information, was adopted 21 March.

This signals the commencement of the public consultation period, running from 22 March to 23 April.

Public meetings will be held 10, 11, 12 April.

#### **4.3 Occupational Health and Safety**

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

A health and safety report for the period 31 December – 30 March 18 is included in Appendix 3.

#### **4.4 Waihinga Centre/Martinborough Town Hall**

The project continues as planned, completion has been recalculated following some minor weather and materials delays as previously advised with a completion date of July. This remains subject to normal construction risks, weather, materials and the like.

Occupancy is planned for mid to late August.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

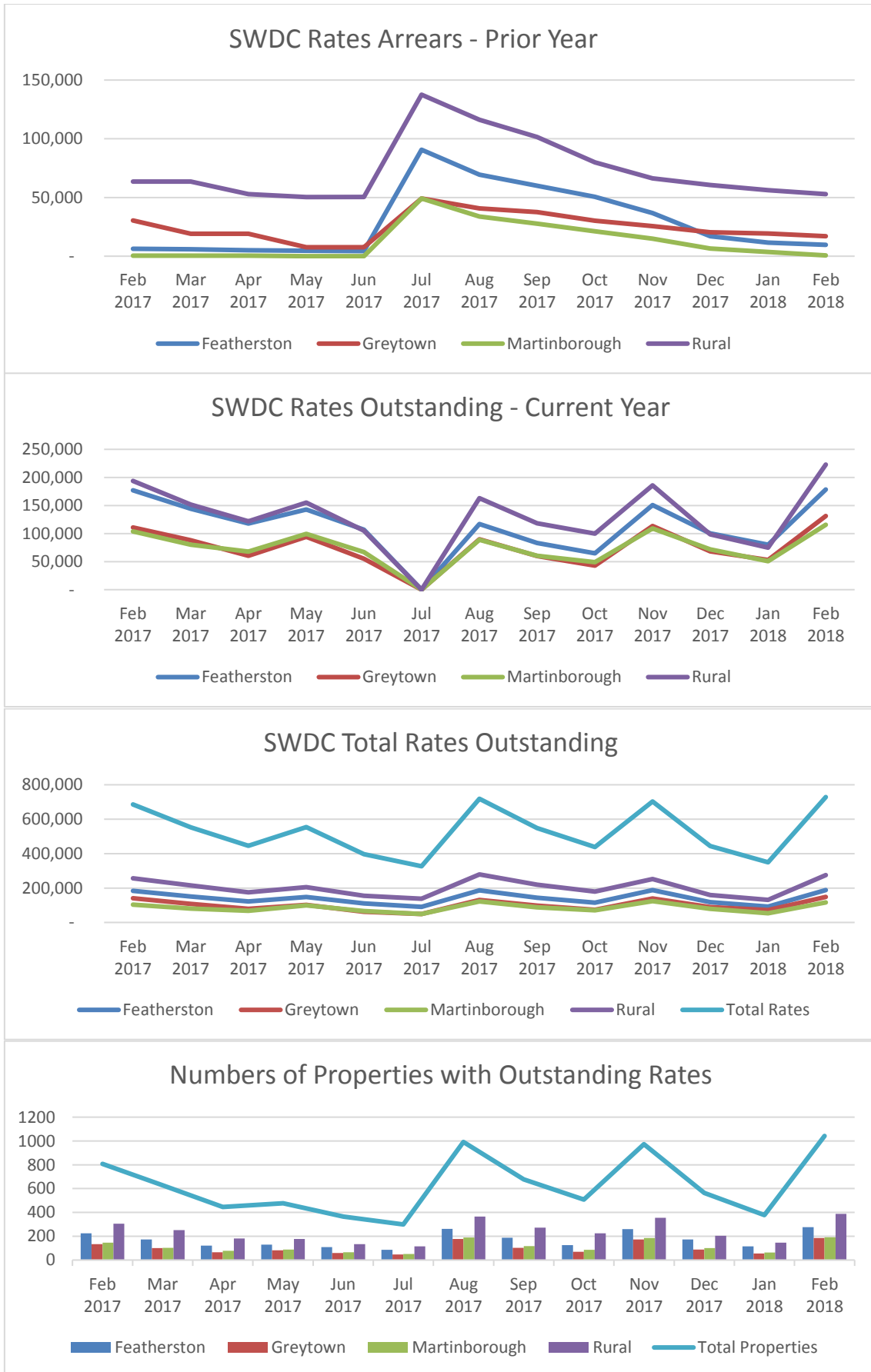
The financial summary, attached as Appendix 2, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

The project is progressing well, and there are no red or even orange flags at this stage.

#### **4.5 Rates Arrears (Incl. GST)**

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding are at a similar level to the same period last year.



## 4.6 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
7 February 18	Copies of Council Actions 459 and 460	Information supplied
12 February 18	Water Usage	SWDC Information provided but requester advised that those parts of response that relate to Greater Wellington Regional Council have been transferred
19 February 18	Supply charges to credit Cards	Council does not use Credit Cards
22 February 18	Ballot order for your mayoral and council ward ballot voting papers from 2016's local body elections	Information supplied
24 February 18	Council's staff list, including role titles and structured by department.	Structure supplies but not individual officers.
24 February 18	Information on stockpiling of tyres	Information supplied.
12 March 18	Affordable homes	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

## 5. Appendices

Appendix 1 – Waihinga Centre Finances

Appendix 2 – Health and Safety Report

Contact Officer: Paul Crimp, Chief Executive Officer

## **Appendix 2 – Waihinga Centre Finances**

**SWDC  
Waihinga Centre  
Project forecast - Actuals to February 2018**

Per Council decision 18.1.2017

\$ 5,132,010

<u>Made up as follows:</u>	Budget	Invoiced to 28.02.2018	Invoices to come	Forecast spend
<b>Rigg Zschokke Construction Contract</b>	4,223,709	1,533,790	2,689,919	4,223,709
Rigg Zschokke Agreed Variations*		53,995	3,704	57,699
		<u>1,587,785</u>	<u>2,693,623</u>	<u>4,281,408</u>
<b>Professional fees (design team) to Jan-17</b>	509,459			
Adamsons Survey		6,581		
Engco Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	<u>-</u>	<u>509,459</u>
<b>Other fees to Jan-17 (including SGL, QS)</b>	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	<u>-</u>	<u>268,343</u>
<b>Architect &amp; Engineer construction monitoring</b>	80,000			
Holmes Consulting - Construction Monitoring		47,500	-	
Warren and Mahoney - Site Monitoring		35,733	5,267	
Warren and Mahoney - Variations*		11,578	6,000	
		<u>94,810</u>	<u>11,267</u>	<u>106,078</u>
<b>Development &amp; Design Variations**</b>		78,181	11,151	89,331
<b>QS Services to completion</b>	50,000			
Venture Consulting		20,000	10,000	
Clendon Burns & Park		13,438	3,562	
		<u>33,438</u>	<u>13,562</u>	<u>47,000</u>
<b>Budgeted Core costs</b>	5,132,010			
Plus Contingency	200,000			
<b>Overall budget</b>	<b>\$ 5,332,010</b>	2,572,015	2,729,603	<b>164,608</b>
				<b>\$ 5,296,618</b>

**\*Construction Variations to date:**

	Invoiced to 28.02.2018	Invoices to come	Forecast spend
<b>Rigg Zschokke</b>			
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room	2,000	500	
Temporary structural support	5,500	4,000	
Concrete under existing foundation		1,000	
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	1,000	4,000	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727	0	
Materials supply savings		(5,000)	
Foundation beam kitchen	3,885		
	<u>53,995</u>	<u>3,704</u>	<u>57,699</u>
<b>Warren and Mahoney</b>			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		
	<u>900</u>		<u>17,578</u>

JNL and Other Savings To be confirmed

**\*\*Development & Design Variations:**

SGL	5,500		
Engco Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	5,001	
Holmes Consulting - Construction Monitoring	6,422		
	<u>78,181</u>	<u>11,151</u>	<u>89,331</u>

**Net cost/(savings) from Variations:**

**164,608**

## **Appendix 2 – Health and Safety Report**

# **South Wairarapa District Council Health and Safety Report**

## **1 December 2017 – 30 March 2018**

### **HEALTH AND SAFETY STRATEGY**

We continue to progress well on implementing our health and safety strategy and work plan.

### **RESOURCING**

There are no health and safety resourcing issues. Julie Wallace, working 1 day a week.

### **HEALTH AND SAFETY – DRIVING CONTINUOUS IMPROVEMENT (lead indicators)**

#### **Training**

SWDC are continuing to review health and safety training needs of new and existing staff.

#### **Engaging with our people**

Health and Safety at Work Team have recently:

- Begun a review of council hazard register and controls
- Looked at providing information to staff on alternative routes when there is flooding or storms
- Reviewed incidents and hazards and made recommendations on controls.

Links to Health and safety handbook, Health and safety manual and Health and safety emergency procedures, has been put on all staff's desktops to enable easy access to health and safety information and forms.

#### **Staff observations**

- Staff member drove through a contractors work site and observed some minor Traffic management failings. Asked the contractor to rectify the situation.

#### **Near Miss reports**

Three near miss's reported in the period December 2017 – March 2018.

#### **Wellness**

- All staff continue to be offered flu injections.
- All staff offered annual wellness payment of \$200.

#### **Working with our Contractors**

Council continue to implement the contractor management system.

- Council staff continue to evaluate contractor's health and safety systems.
- Council staff who engage contractors are undertaking pre-start meetings, inductions and safety audits.
- 11 safety audits undertaken in the period December 2017 to March 2018. 1 site with major improvements shut down until remedial action taken, 6 sites with minor to moderate remedial actions taken, 4 sites met audit requirements.
- Non-injury contractor incident attended by WorkSafe. SWDC issued a WorkSafe improvement notice recommending SWDC implements and maintains effective monitoring and review of risk management systems for work directed or undertaken by Council. Including contractor works auditing and an effective system to ensure all parties involved in work consult, co-ordinate and co-operate to ensure effective risk management.
- Notification from received from WorkSafe on 9<sup>th</sup> March 2018 advising improvement notice complied with.

### **HEALTH AND SAFETY ACCIDENT & INCIDENT REPORTING (Lag indicators)**

- 1 accident requiring medical assistance reported during the period December 2017 – March 2018.
- 1 non-injury contractor incident reported during the period December 2017 – March 2018.

All accident and near miss reports are referred to the Health and Safety at Work Team and Management, who review and satisfy themselves appropriate actions have been taken and where necessary, appropriate additional controls have been put in place.



## RISK MANAGEMENT

Work on hazard registers is ongoing, controls are periodically reviewed by the H&S at Work Team, and staff are encouraged to report new hazards through the monthly newsletter and staff meetings.

We will be providing updates on how we are managing our biggest risks. To give you the assurance that we understand our biggest risks, what controls and reduction measures are required, and actions we are taking.

Here is an update on two key risks we are currently focussing on:

Risk	Description of risk	Controls and reduction measures	Actions
<b>Contractors</b>	<p>Contractors undertake a number of high risk activities for Council. We have little control over Contractors staff and work standards while they are working for Council.</p> <p>We rely on them employing staff who are competent and trained, while observing safe work practices.</p>	<p>Contractors working for Council have robust health and safety systems in place, and understand their obligations. Contractors will be fully briefed, responsibilities assigned, and work will be periodically assessed to ensure agreed controls are being managed.</p>	<p>Contractor management system designed.</p> <p>Contractors asked to provide their H&amp;S systems for checking by Council.</p> <p>Once approved, contractors will be asked to sign a contractor agreement.</p> <p>Contractor pre-start briefings and inductions have been developed and provided to appropriate staff.</p> <p>Site safety audit checklists have been developed and provided to appropriate council staff. Staff who manage contractors have been undertaking safety audits and ensuring remedial actions undertaken where required. Contractor safety audit standards developed to assist managers and staff when undertaking a safety audit.</p> <p>When work is commissioned, a risk assessment is done to inform the frequency and type of safety audits.</p> <p>Contractor post contract safety review developed to assist managers with safety conversations with contractors when work is complete.</p>

Risk	Description of risk	Controls and reduction measures	Actions
<b>Lone / remote workers</b>	It is not always possible for staff to work in teams or even in pairs. Often staff are required to work alone and remotely, where in some cases poor cell phone coverage is an additional factor.	<p>All staff who work remotely or alone will be provided with cell phones. They will be required to sign out before they leave, including their intended location and expected time of return. This will be monitored and action taken in line with an emergency response plan if help is summoned or they fail to return by the expected time. They will be required to sign in when they return. They will be provided with a device to summon assistance which do not require cell phone coverage.</p> <p>Vehicles will be fitted with GPS.</p>	<p>Staff who work remotely or alone to have access to cell phones. Sign out/in systems in place and being used.</p> <p>Monitoring of sign out/in system to be assigned.</p> <p>Remote contact device currently being trialled by Bylaws team. Device meets legislative requirements by providing two way communication in areas out of cellular range. Device also provides GPS functionality, enabling manager to pinpoint location of staff.</p> <p>Consideration being given to roll device out to remainder of staff who work in lone/remote situations.</p> <p>Emergency Action Plans being developed and to be implemented once assistance device available.</p>

# 1. Resource Management

## 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

Consultants have now been contracted to commence work on the residential expansion of Martinborough. A consortium of Kaha Consultants (Hans Van Kregten), Planning Consultant (Honor Clarke) and Hewison Consultants (Mike Hewison) has been formed to do the work. They will be sub-contracting parts of the work (e.g. Traffic Assessment – GHD Hastings, Soils - Esther Dijkstra of EcoAgriLogic Limited).

The work programme will commence in May 2018 and run through to any hearings which should begin about February/March 2019. The first phase of work will be the detailed ground truthing of land identified as potentially suitable for residential development in the Kaha Consultants report of April 2017 and some adjoining areas since requested by residents for inclusion.

The hearings for the Greytown development Area are scheduled for April 16 and 17. The submissions will be heard and determined by an independent hearings commissioner (IHC), Mr Rob van Voorthuysen. Roughly 15 submissions have been made by 10 different parties.

The issues raised included for example, the designation of land (the additional 2m strip) for the new access road from West Street, the secondary roads proposed to access Kuratawhiti Street and Wood Street (the location and effects), the excluding of the "Wilks" property from the development area and rezoning as rural and the relocation of the water race.

None of these matters is a surprise and the issues raised will need careful consideration by the IHC.

## 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	98%	NCS. 92 out of 94 resource consents processed within statutory timeframes.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
s.223 certificates issued within 10 working days	100%	94%	NCS. 2 of 32 went beyond time as previously reported.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	NCS. 27 s224 certificates processed.

Two resource consent applications approved went over the statutory timeframe. Both were due to workload pressures. This has been partly addressed by employing a contractor to provide 15 hours consultancy work through to the end of June. Council received 11 resource consent applications between 1 February 2018 and 28 February 2018. Detailed information as part of regular updates, subject to data availability, on all consents has been sent direct to Council and Community Board members, so this information is not listed here.

### 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

### 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY 2017 TO 28 <sup>TH</sup> FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 <sup>TH</sup> FEBRUARY 2017	PERIOD 1 <sup>ST</sup> FEBRUARY 2018 TO 28 <sup>TH</sup> FEBRUARY 2018	PREVIOUS PERIOD 1 <sup>ST</sup> FEBRUARY 2017 TO 1 <sup>ST</sup> FEBRUARY 2017
Standard LIMs (Processed within 10 working days)	126	140	21	23
Urgent LIMs (Processed within 5 working days)	44	52	5	9
<b>Totals</b>	<b>170</b>	<b>192</b>	<b>26</b>	<b>32</b>

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.76%	NCS -238 /241 CCC's issued within 20WD. 3 incidents previously reported on.
Building consent applications are processed within 20 working days	100%	100%	NCS - 302 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review expected in January 2020. Council was re-accredited in January 2018.
Council inspects new building works to ensure compliance with the BC issued for the work, Council audits BWO's and Swimming Pools	Yes	Yes	<b>Building Consents</b> Council inspections (February 2018 – 318 ) <b>BWO's –</b> Total 169 – average of 3 audits per month required, 1 audit in February. <b>Swimming Pools –</b> Total 279 – average of 7 audits per month required, 4 audits in February
Earthquake prone buildings reports received	90%	N/A	Under previous legislation 148 of 229 known premises had been addressed.  Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status. 104 letters sent out in total. 69 - identified as no longer EQP 20 - require engineers assessment 11 - still being assessed by LGE Consulting 15 - identified as EQP and have been sent notices to affix to their building.

TYPE FEB 1 – FEB 28 2018	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$155,625.00
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	0	\$00.00
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	37	\$9,171,233.00
<b>Other</b> (public facilities - schools, toilets, halls, swimming pools)	0	\$00.00
<b>Totals</b>	<b>41</b>	<b>\$9,326,858.00</b>

## 2.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	1	Visit to South Featherston Primary prior to Christmas. Kahutara School visited 20 March 2018.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.7%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 157/159 Two incidents previously reported
Complaints about dog attacks on persons, pets or stock are responded to within 1 hour	100%	83.3%	15/18 Two incidents previously reported One new incident – notified a day after attack, no imminent danger.

INCIDENTS REPORTED 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	1	1
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	4	2	-
Lost Dogs	-	-	-
Found Dogs	-	-	-
Rushing Aggressive	-	-	1
Wandering	7	5	5
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled	-	-	-

## 2.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 10/10 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement	100%	-	No incidents

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
or prosecution action against the property owner			
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 15/15 incidents

INCIDENTS REPORTED	YTD TOTAL 1 JULY 17 – 28 FEBRUARY 2018
Stock	15

## 2.4 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	96.9%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 62/64 attended within timeframe Two incidents in December 2017 previously reported on.

Some delays have been occurring in answering callers on the after-hours response system. Two persons have complained that waits of up to 15 minutes had occurred before a call was answered. While Armourguard (Council's contractor) is in the process of changing over its call system, this is unlikely to have been the cause – although this cannot be entirely excluded.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 28 FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
Total	64	91	12	18

## 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	NCS data. All premises inspected at new or renewal application stage (34).
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	32.3%	There are 31 premises that are high or medium risk. Of these, 10 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	The CLEG has met and compliance inspections are being planned in conjunction with Police and Public Health

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 28 FEBRUARY 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 FEBRUARY 2018 TO 28 FEBRUARY 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
On Licence	23	17	2	4
Off Licence	7	12	0	2
Club Licence	2	4	0	0
Manager's Certificate	69	82	4	30
Special Licence	46	39	3	1
Temporary Authority	3	0	3	0
<b>Total</b>	<b>150</b>	<b>154</b>	<b>12</b>	<b>37</b>

## 2.6 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. 15 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. 44 premises inspected at new or renewal application stage to date

## 2.7 Bylaws

Between 1 February 2018 and 28 February 2018, six notices were issued relating to trees and hedges and three for litter. Two abandoned vehicle complaints were received.



## **INFRASTRUCTURE AND SERVICES**

### **1. Group Manager highlights**

#### **1.1 Highlights coming up**

There is a considerable amount of change and opportunities to review and amend council's working systems and contracts in the near future. Over the past 5 years council has progressively aligned all our contracts (except solid waste) to be up for renewal either in June or October 2019.

Also, in doing this, the 17a reviews that will take place will be an apt evaluation of the current forms of delivery and an assessment of future options. With all services being due simultaneously the option to look at cross service contracts or portions of work delivered in-house are all possible.

To further exacerbate the internal workloads, but be integral in the above mentioned contracts, is the implementation of AssetFinda software which can run customer service, works management, asset management and financial management of assets such as revaluations.

Rarely is any council afforded the ability to look at its operating systems and the whole of its delivery options simultaneously, implementing the software management system. This can be complex in nature, however, presents rare opportunities to examine its operations and still retain the status quo or implement change.

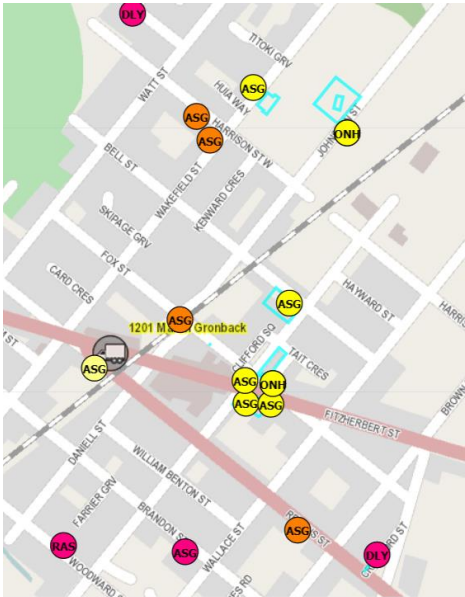
Further reports will follow on the reviews and options evaluated and recommended.

The Transport review is under way with the scoping document complete and consultants being interviewed to provide some support in this area. This review is being done in conjunction with Carterton District Council.

#### **1.2 Community boards and customers**

After internal discussions within the department, and then with the Community Board Chairs, some changes to how we attend to issues have been made. This has been communicated to all elected and the access into the Customer Event Manager (CEM) amended for all to use.

As below the sites being worked on and the customer requests are visible along with the vehicles. By clicking onto the request summary details are available and also timelines on the event, photos of the issue and history.



**Information**
X

**Event:** 3276078  
**Status:** RAS  
**Cust. Ref:** 77060534  
**Created:** 21/02/2018  
**Asset:**  
**Address:** 33 Woodward Street  
Featherston  
**Description:** Reported water leak at 33 Woodward Street Featherston. Water is bubbling out between the footpath and the driveway.  
**Assigned To:** Reinstatement Masterton/Sth Wai



General	
<b>Title:</b>	Reported water Leak at 33 Woodward Street Featherston. Water is bubbling out between the footpath and the driveway.
<b>Status:</b>	Reinstatement Assigned
<b>Assigned To:</b>	Reinstatement Masterton/Sth Wai
<b>After Hours:</b>	<input type="checkbox"/>
<b>Trade:</b>	-- Select Trade --
<b>Priority:</b>	Urgent
<b>Category:</b>	South Wairarapa

The importance of using the CEM system is that its use will assist in the move to AssetFinda in the future and assist in determining protocols such as making the new system fully public facing.

Also sustained efforts have been applied to have the council actions reduced and issues attended to faster and with better communication to all concerned.

### 1.3 Other

As seen in the youth painting the fence (in 7.3.1 below), and work being undertaken in waste, there is also more interaction with the stakeholders and community. This will be a focus of the new contracts and systems going forward. The ability to interact seamlessly with the aid of technology will be pivotal going forward.

## 2. Water Supply

*SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.*

### 2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MARCH	YTD	MARCH	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: Yes MTB: Yes		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: Yes MTB: Yes		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.25 per 1000 (1 complaint)	2.28 per 1000 (9 complaints)	0	9
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.25 per 1000 (1 complaints)	3.33 per 1000 (14 complaints)	1	14
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.25 per 1000 (1 complaint)	1.52 per 1000 (6 complaints)	1	6
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(1/1) 100%	Median Time 52mins	1	33
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/1) 100%	Median Time 3h 31mins	1	33
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(29/30) 97%	Median Time 17h 26mins	30	273
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(28/30) 93%	Median Time 25h 26mins	30	273
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		38.5%		

## 2.2 Water supply capital improvements

### 2.2.1. Featherston water supply

The remaining subsidy claim received from the Ministry of Health. Quotes being sought for additional bore.

### 2.2.2 Water reticulation renewal

The tender for Stage 3 of the trunk main renewal contract from the railway line to the plant was awarded to Higgins and establishment will start upon delivery of the 300 pipes.

## 2.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The UV plant controller was upgraded (existing is obsolete) 16<sup>th</sup> March and commissioned 25<sup>th</sup> March to provide improved treatment and full bacteriological compliance. The Waiohine plant and Greytown Bore have operated routinely.

Pirinoa pipeline replacement has been successful with one internal leak found. The plant has operated normally.

## 2.4 Water reticulation

There were 30 reticulation repairs reported and rectified during the period.

## 2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

# 3. Waste Water

*SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.*

## 3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MARCH	YTD	MARCH	YTD
Number of blockages per 1000 connections	<10	0.24 per 1000 (1 complaint)	8.54 per1000 (35 complaint)	1	35
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflows)	0.97 per 1000 connections (4 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	1/1 (200%)	Median Time 49min	1	49
Resolution time: from notification to resolution of fault	< 4 Hrs	0/1 (0%)	Median Time 2h 22m	1	49

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MARCH	YTD	MARCH	YTD
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.24 per1000 (0 complaint)	2.68 per 1000 (11 complaint)	1	11
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.5 per 1000 (0 complaint)	8.05 per1000 (35 complaint)	2	33
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	1/1 100%	92% (45/49)	1	49

## 3.2 Waste water treatment plants

### 3.2.1. Capital and consents

#### Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) is waiting on an ecological report prior to public notification, which is expected by April.

#### Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land has continued to operate well with pond levels managed between land and river during high river flows. 2 cuts of bailing has been taken for 118 bails. Handover to CCL was completed on 9 February.

At the Greytown site, Water Force NZ has established onsite with ground investigation completed. The contractor is being site preparations to raise the ground level for the irrigation/UV building. The contractor is still aiming for a completion date in May 2018.

## 3.3 Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

### 3.2.2. Wastewater reticulation

There was 1 pipeline blockages reported during the period.

## 4. Storm water drainage

There were no stormwater blockages reported during the period.

## 5. Solid waste management

### 5.1 Zero Waste

**Event recycling bins** utilised at **Wai Fest** with a reasonably good response and utilised with approx. 20% contamination. They do require volunteers to manage them correctly.

Wairarapa hosted the **Regional Waste Forum** meeting in Carterton 16<sup>th</sup> Feb – Guest presenters included:

- **Wai Waste** food rescue currently they have had a massive growth with rescuing over 1 tonne of food waste from just one supermarket alone. **Jeremy Logan** advised this growth is contributing and they are doing some strategic planning to enable them to maintain and extend their service within the Wairarapa regarding collection, storage and distribution for such large volumes they are collecting.
- **Ideal Cup** a recycling cup initiative from Motueka Café owner Stephanie Fry is spreading the word at cafes around the country to make them disposable cup free by offering an alternative initiative [www.idealcup.co.nz](http://www.idealcup.co.nz)

**Love Food Hate Waste** Organic Wealth contractor will be at Carterton Farmers Market 25<sup>th</sup> March and Martinborough 1<sup>st</sup> April promoting LFHW and will have info and giveaways.

**Love Food Hate Waste** cooking demonstration/workshop in collaboration with **UCOL** and **Wai Waste** on 10<sup>th</sup> April at the UCOL Queen St, Masterton @ 5.30pm. This event is funded by Ministry of Environment. We will be giving away LFHW reusable bags. The Event is free and info will be posted on the UCOL Facebook page as an event and to be shared Zero Waste Wairarapa fb page and District Council websites.

**Gazebo setup kit** has been purchased to use at events promoting Waste Minimisation with all 3 Council logos represented. This will enable a pack up a go option anywhere at any event and community groups may be able to utilise this it is bright green and hoping it being a stand out to encourage conversations around minimisation.

Attended **Enviroschools** network hub meeting with educational providers and participants to share information and what's available in the Wairarapa to Enviroschools participants.

Visited **Kuranui College** and met with a student representative and teacher to advise and offer support regarding recycling and waste minimisation options.

**Carterton Transfer Station** has increased opening hours as of 4<sup>th</sup> March 2018.

Attended '**The Pure Tour**' 2018 Aotearoa, the Pacific and Plastics (The Plastic Use Resistance Education Tour) Smog of the Sea screening & Korero 18/2 @ Carterton Events Centre. Jo Dean was invited to be a guest on a

panel speaking about her role and waste minimisation in our community. She was also invited by Makoura College to attend the Castlepoint Beach micro plastics survey alongside DOC and researchers resulting in a minimal amount of beach waste located. The survey showed it has been less affected by micro plastics due to being a more isolated beach and currents along the east coast of NZ.

- Attended **Enviroschools** network Hub meeting 21<sup>st</sup> of February 2018 for providers and participants sharing info and resources.
- Attended **Celebrate Carterton** event 4<sup>th</sup> of March and presented a talk regarding waste minimisation in our community. Also spoke to food vendors regarding options and obstacles they come across regarding sustainable food packaging. Creating a database to provide to them and samples on the way.

## 6. Land transport

*SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.*

### 6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

### 6.2 Roading Maintenance – Fulton Hogan

There was minor damage to the roading network following the 2 cyclones to brush New Zealand.

Upgrade of pedestrian crossing signs and post in the Martinborough Square has been completed.

Sealed road digouts are completed on Lake Ferry and Kahutara, and Bidwills Cutting Roads, and have commenced on Western Lake and Viles Roads.

The wet period over the last month has affected growth on the rural road berms, spraying around signs and markers, and water tables has commenced early to negate the growth, and rural road mowing will be deferred as long as possible.

Ongoing unsealed road maintenance grading and metalling is programmed to meet requirements.

### 6.3 Other activities

The joint South Wairarapa, Carterton District Council Sealed Pavement Rehabilitation contract commences on 26 March on White Rock Road (3 sections) then Cape Palliser and Shooting Butts Roads.

Fulton Hogan have completed footpath renewals in Featherston and have commenced in Martinborough.

LED street light upgrade is programmed to start in Featherston in April 2018.

## 7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

*SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.*

### 7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				



AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS	INCIDENTS
Occupancy of pensioner housing	94%		Actual: 99.8%
Ratepayers and residents satisfied with town halls	76%		NRB Survey: 74%
Cycle strategy	Developed		
Ratepayers and residents satisfied with public toilet facilities	90%		NRB Survey: 85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
% of ratepayers and residents satisfied with libraries	90%		NRB Survey: 91%

## 7.2 Parks and reserves contract – City Care Ltd

There has been another change of personnel on the City Care team, with Stephen Blomfield taking over as Operations Manager. Stephen has a strong background in horticulture and landscaping, and has worked for both contractors and councils in New Zealand, so his experience is a valuable addition to the team.

City Care dayworks jobs 9 February – 20 March 2018		
Job type	Number of jobs logged	Number of jobs completed
Berm mowing	1	1
Cemeteries (interments excluded)	8	6
Compliment	-	1
Events – rubbish, cleaning, toilet stocking etc	3	12
Fly-tipping	2	3
Graffiti	3	4
Pensioner flats – repairs, maintenance	2	2
Parks	14	24
Playgrounds	-	1
Pools	8	36
Property	4	3
Rubbish – street litter bin maintenance and overflows	5	7
Toilets	8	12
Trees	10	14
Vandalism	1	0
<b>TOTAL</b>	<b>69</b>	<b>126</b>

## 7.3 Parks and reserves

### 7.3.1. Featherston

Featherston Youth group expect to have completed repainting the picket fence at the library/information centre reserve before Easter. Funds raised from doing this work go towards sending group members to the annual Anglican Easter Camp.



### **7.3.2. Greytown**

The Friends of O'Connor's Bush continue their work of weeding and monitoring. They let us know when City Care are needed to come in and remove the bags of weeds. In February they reported a large tradescantia infestation, which has now been sprayed.

### **7.3.3. Martinborough**

Martinborough Cricket Club is about to start work on the construction of the wicket block in Considine Park for junior cricket. The Considine Park Committee had its first meeting for the year on 13 March, and the cricket development was a topic of discussion along with planning for future development, fund-raising and signage.

## **7.4 Community housing**

The community housing waiting lists have shrunk as work has been done to fill vacancies at Matthews flats in Featherston and Cicely Martin flats in Martinborough. A number of people on the waiting lists were contacted about the vacancies, and many of them either no longer required a flat or were not ready to move and were prepared to be moved to the bottom of the waiting list.

## **7.5 Cemeteries**

The hedges at both Martinborough cemeteries have been booked in for trimming in April.

### **7.5.1. Purchases of burial plots/niches 10 February to 21 March 2018**

	<b>Greytown</b>	<b>Featherston</b>	<b>Martinborough</b>
Niche			1
In-ground ashes Beam	2	1	
Burial plot	2	1	
<b>Total</b>	<b>4</b>	<b>2</b>	<b>1</b>

### **7.5.2. Ashes interments/burials 10 February to 21 March 2018**

	<b>Greytown</b>	<b>Featherston</b>	<b>Martinborough</b>
Burial	1		
Ashes in-ground	1	1	1
Ashes wall		1	
<b>Total</b>	<b>2</b>	<b>2</b>	<b>1</b>

## 7.6 Swimming pools

The swimming pools remained busy through February and as people enjoyed the hot weather and the free swimming. The pools closed for the season on Sunday 18 March, and winter maintenance is being planned.

### 7.6.1. Swimmer numbers for all pools February and March

	Greytown	Featherston	Martinborough
February swimmer numbers	1601	1182	1105
Change from February 2017	↑ 33%	↑160%	↑56%
Peak day – number of swimmers	16/02/2018: 153	18/02/18 : 155	18/02/18 : 135
Number of unattended days (no swimmers)	0	1	2

	Greytown	Featherston	Martinborough
March swimmer numbers (1-18/03 only)			
Change from March 2017	↑208%	↑357%	↑344%
Peak day – number of swimmers	23/01/2018: 435	14/01/2018 : 218	20/01/2018 : 325
Number of unattended days (no swimmers)	0	0	0

Daily visitor number charts for December and January are provided as Appendix 4. The charts include NIWA's official daily high temperature taken at Martinborough; similar information is not available for Featherston and Greytown, but the Martinborough figures at least provide an idea of which days were hotter than others.

## 7.7 Events

### 7.7.1. Featherston

Completed events:

**Featherston 1<sup>st</sup> Fridays** held from 1 December 2017, 5 January (*cancelled due to wet weather*), 2 February 2018 and 2 March 2018

Featherston 1st Fridays: A Fab Feathy Fiesta



**The Featherston Junior Triathlon** held *Saturday, 24 February 2018*

**The Wellington Anglican Diocese Games** held Sunday, 25 February 2018

*Future events:*

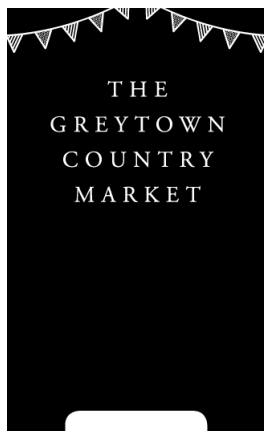
**Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays** being held from 22 September 2017 – April 2018



### **7.7.2. Greytown**

*Completed events:*

**The Greytown Country Market** being held every third Sunday of the month starting from Sunday, 15 October 2017 through to Sunday, 18 March 2018 – Stella Bull Park, Greytown



*Future events:*

Park to Paddock Challenge being held on Friday, 30 March 2018



### **7.7.3. Martinborough**

*Completed events:*

**Rotary Martinborough Fair** held on Saturday, 3 February & 4 March 2018



**Martinborough Round the Vines** held on Sunday, 18 March 2018



*Future events:*

**Meander Over Martinborough** being held on Sunday, 1 April 2018





## **7.8 Libraries**

South Wairarapa libraries joined Carterton and Masterton in providing assistance for people doing their online census forms. The libraries offer free PCs and wifi use to visitors, and this was supported by a special late night on census night, and hands-on assistance from a team of Kuranui College students.

Martinborough Library has been busy, reporting two to three new members joining every day as people move to Martinborough. The library is now a plastic bag-free zone, with Boomerang Bags being offered to customers for the last six months, and library staff helping to establish the bag programme in Martinborough. Staff do around 100 photocopying jobs for people every day, and between eight and 20 scanning jobs. Once a month the Wairarapa Law Society solicitor is in the library for 2 hours offering free legal advice to people. Like Featherston and Greytown libraries, Martinborough Library has an active and very interactive Facebook page to keep customers up with happenings.

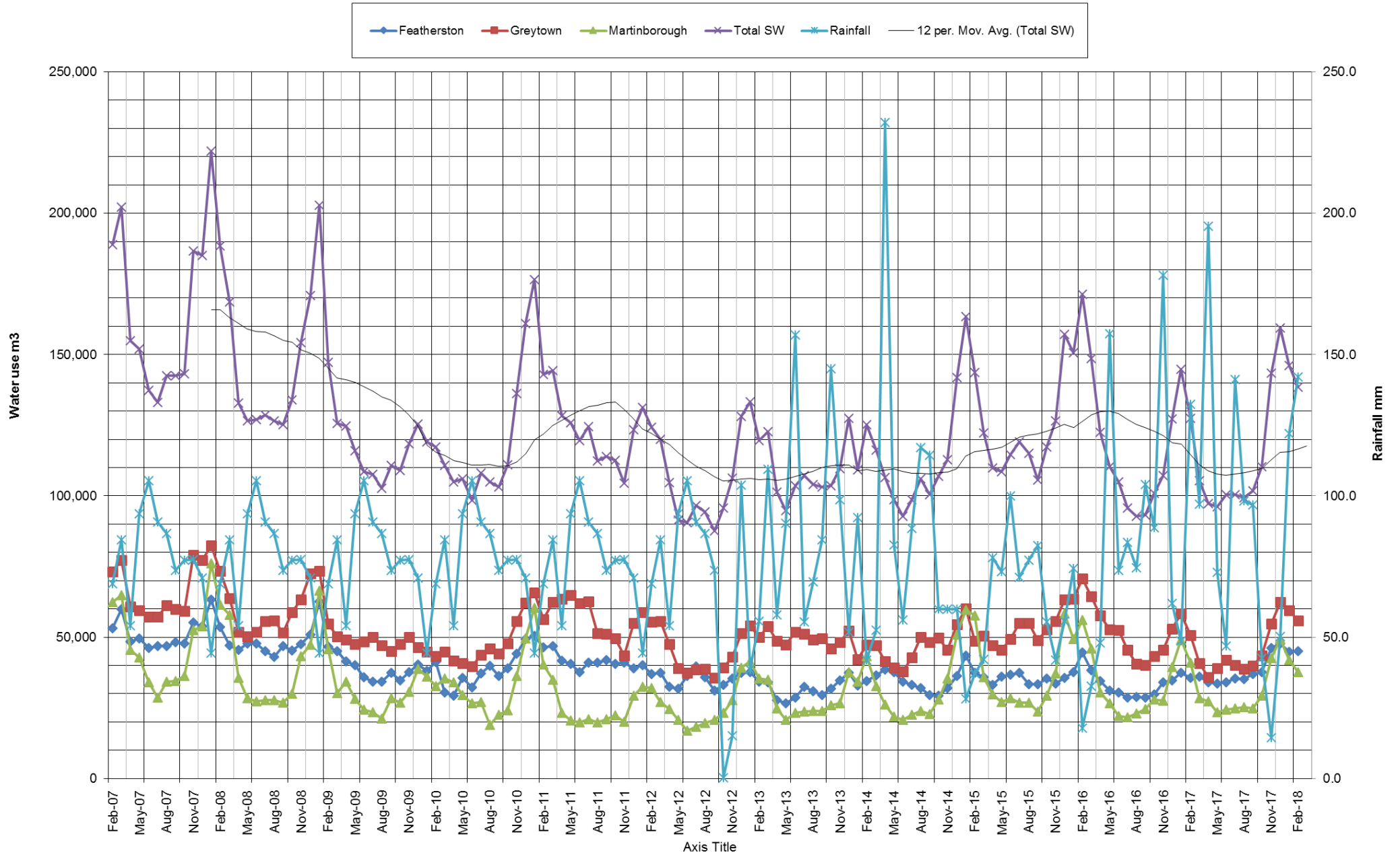
## **8. Appendices**

- Appendix 1      Monthly water usage
- Appendix 2      Waste exported to Bonny Glen
- Appendix 3      Library statistics
- Appendix 4      Daily pool visitor numbers

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

# **Appendix 1 - Monthly water usage**

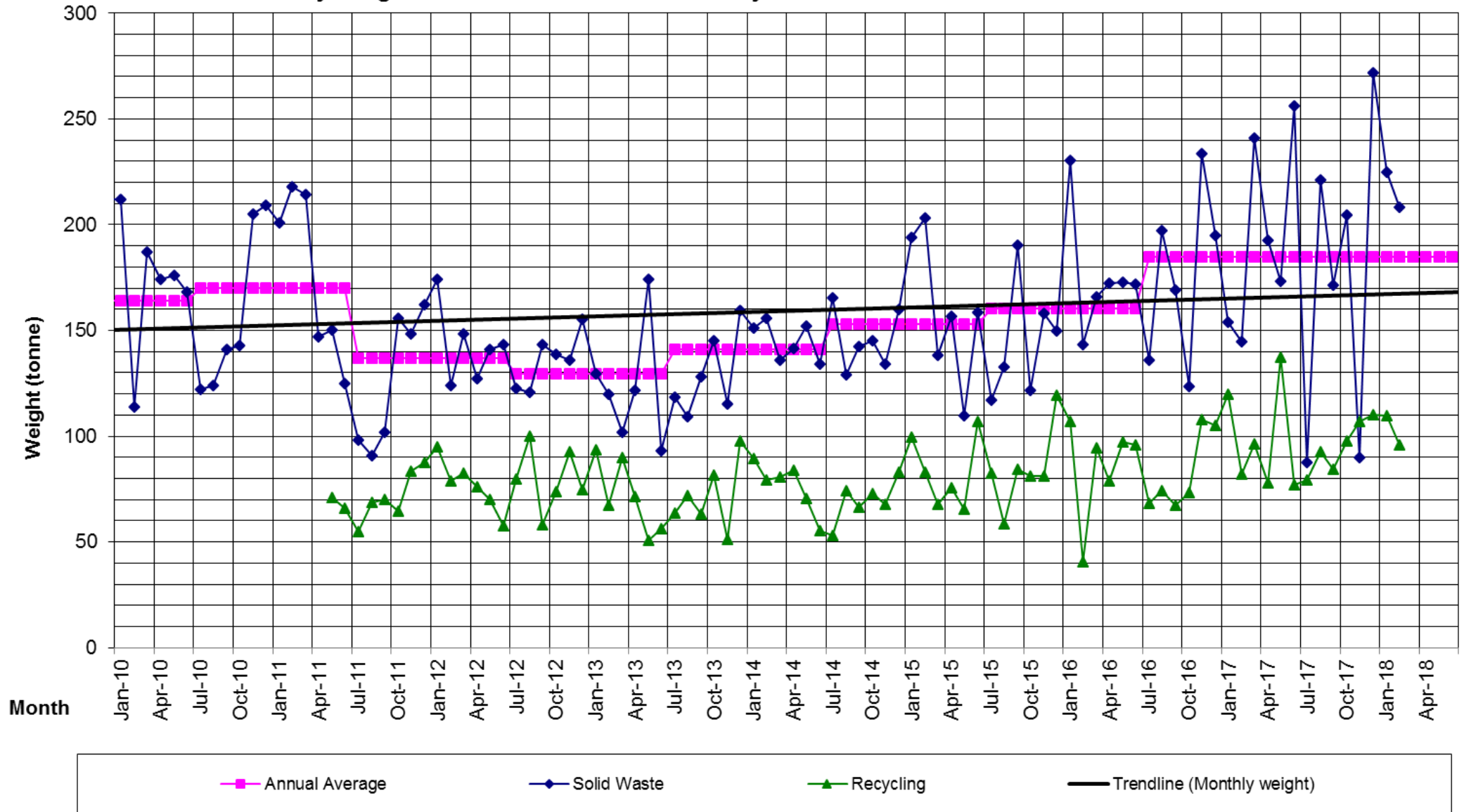
# Water use South Wairarapa District Council





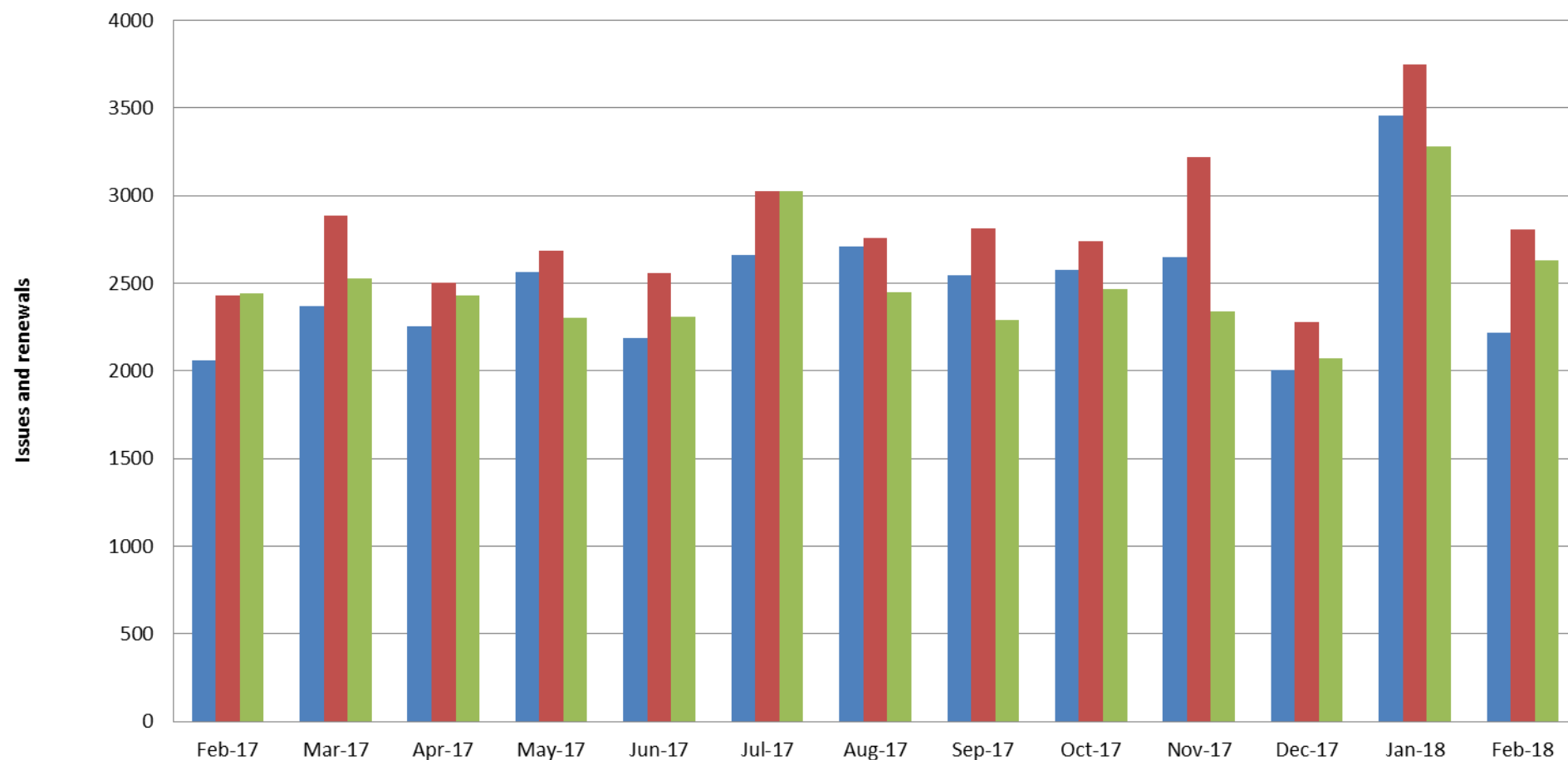
## **Appendix 2 -Waste exported to Bonny Glen**

Monthly weight of waste transferred to Bonny Glen



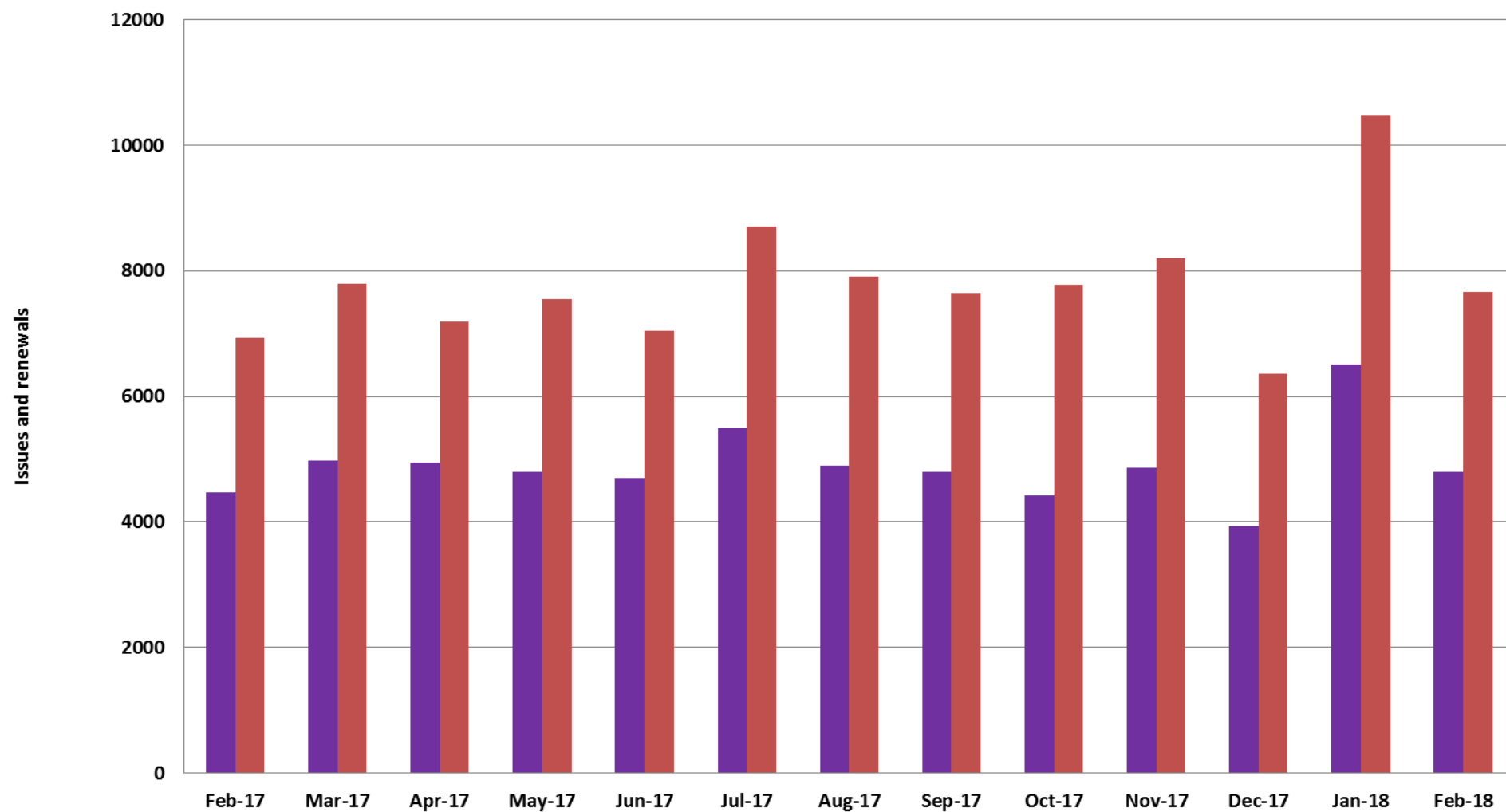
## **Appendix 3 – Library statistics**

## South Wairarapa libraries - issues and renewals to February 2018

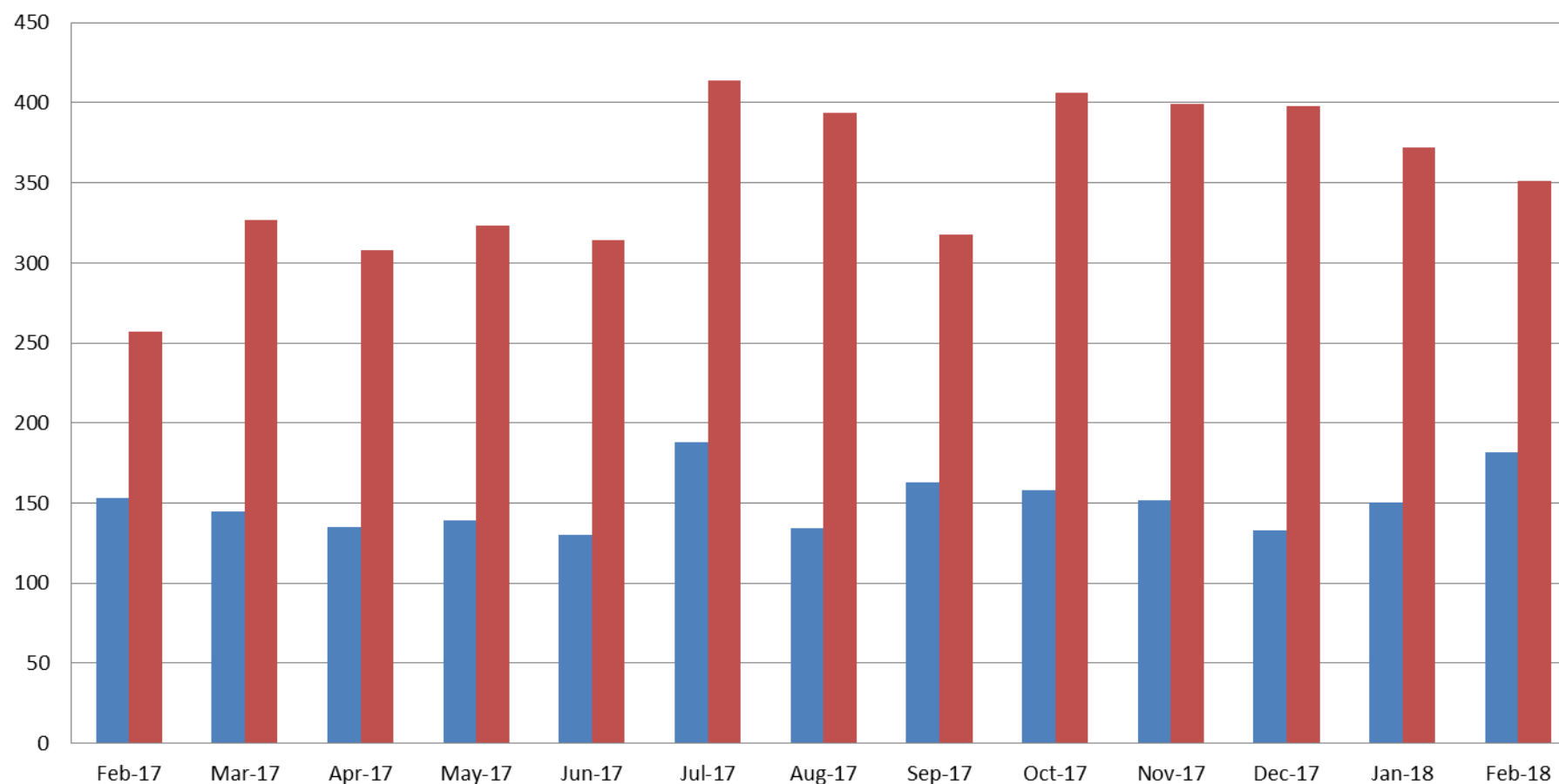


	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Featherston	2057	2369	2254	2563	2186	2663	2707	2543	2577	2647	2006	3456	2216
Greytown	2432	2888	2503	2687	2558	3023	2756	2811	2738	3218	2278	3748	2809
Martinborough	2442	2529	2427	2302	2306	3027	2451	2289	2468	2336	2071	3281	2632

## Wairarapa Library Service - issues and renewals to February 2018

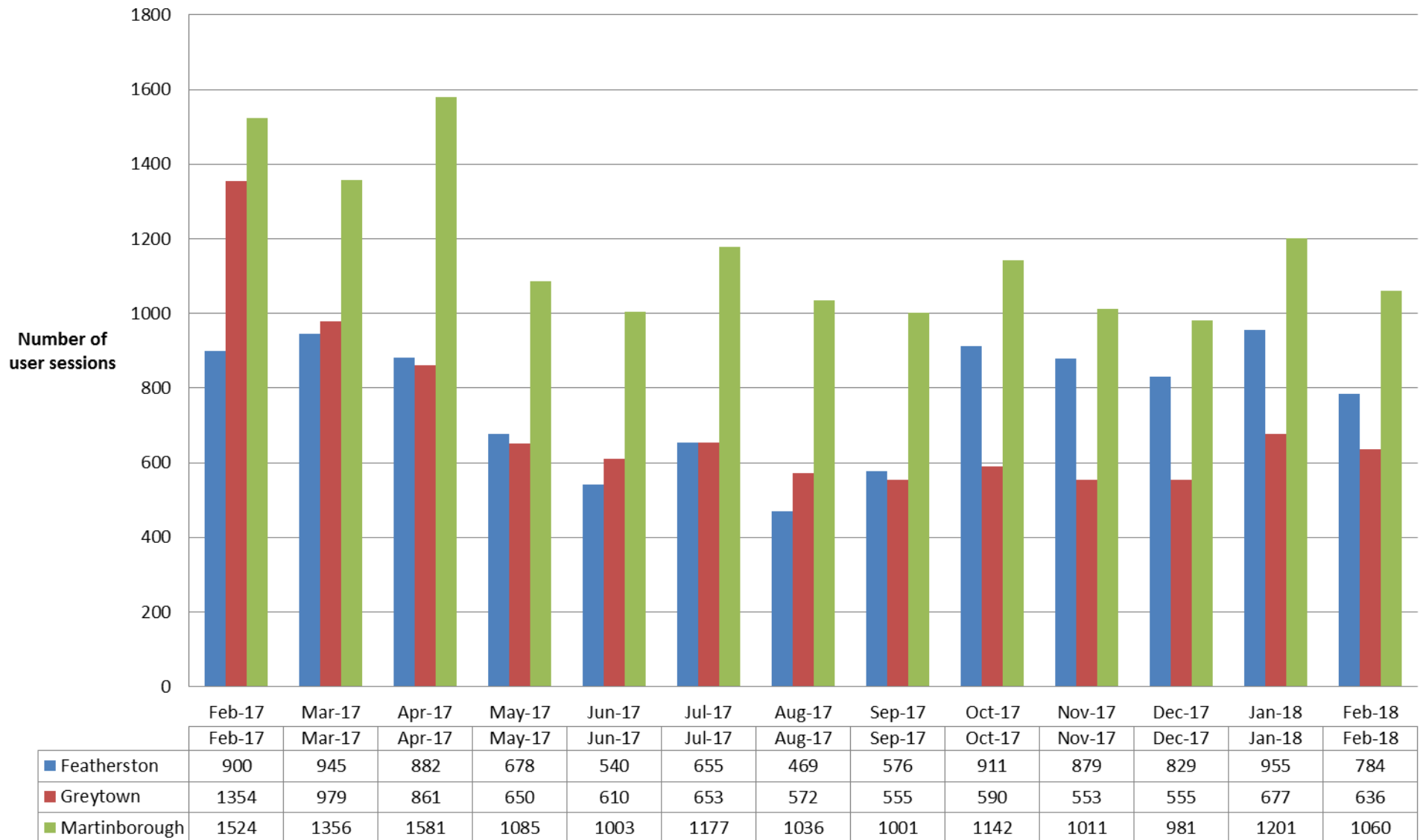


## Wairarapa Library Service - audio and e-book issues to February 2018



	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18
Audiobooks	153	145	135	139	130	188	134	163	158	152	133	150	182
E-books	257	327	308	323	314	414	394	318	406	399	398	372	351

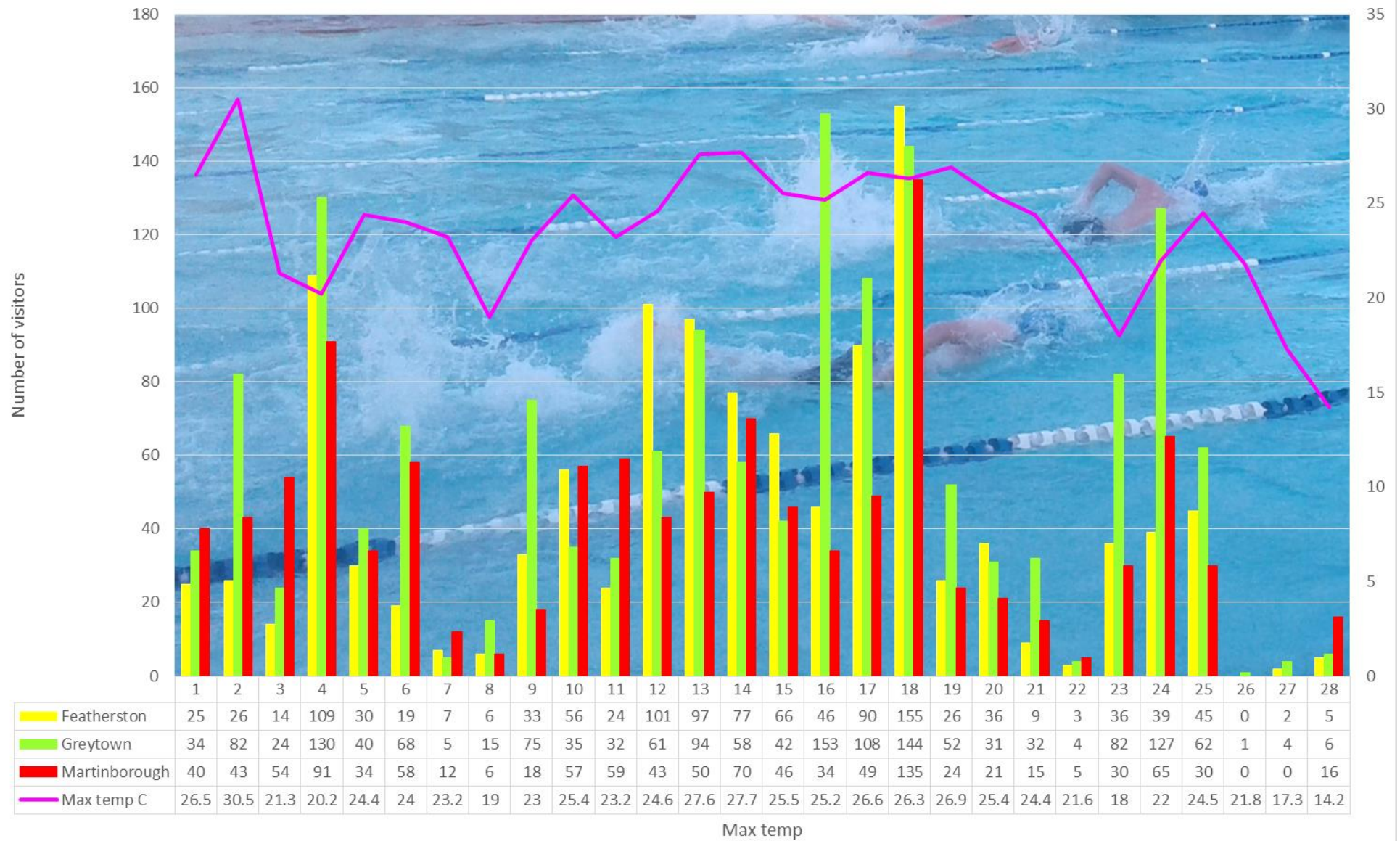
## APNK Wi-fi user sessions to February 2018



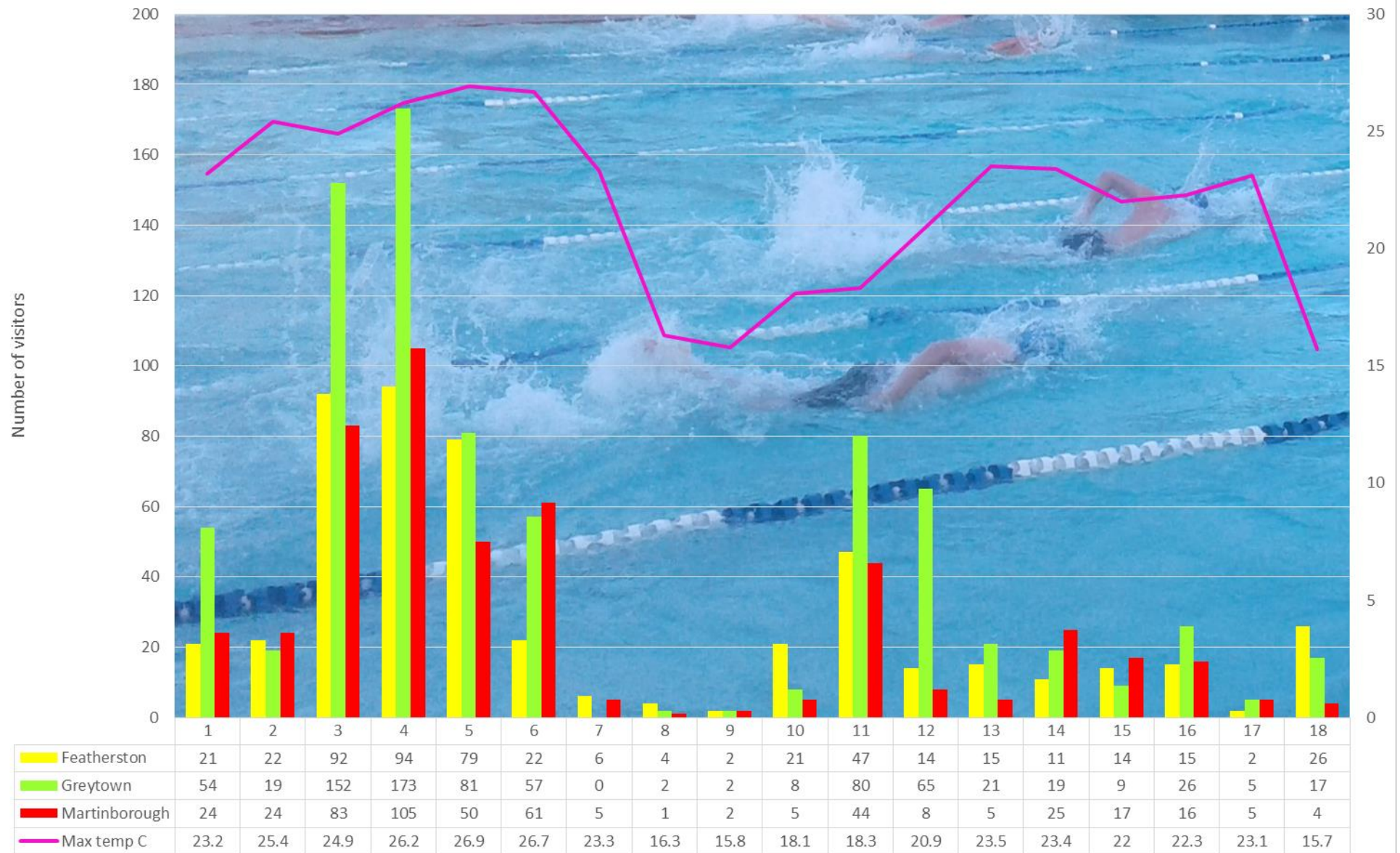
## **Appendix 4 – Daily pool visitor numbers**



# Swimming pool numbers February 2018



Swimming pool numbers March 2018



# MAORI STANDING COMMITTEE

7 MAY 2018

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## AGENDA ITEM 5.2

### REPORT ON FEATHERSTON WASTEWATER DISCHARGE CONSENT

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#### **Purpose of Report**

To request members to consider and raise the suggested process at the next joint services meeting to facilitate any waste minimisation proposals that are received by any of the councils.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the information.*
2. *Receive example of the Tangata Whenua Values Monitoring Plan, Martinborough.*
3. *Make a submission on the Featherston Wastewater Consent.*

#### **1. Summary**

The latest information for the Featherston Consent is that it will be publically notified in early May, date still to be confirmed.

The application is a 3 stage strategy to convert the current discharge to Donalds Creek to 100% to land. The stages proposed are:

- 2 years after commencement land discharge to 78Ha, reducing discharge to stream by 41%.
- 10 years after commencement land discharge to further 38 Ha (total of 116Ha), reducing discharge to stream by 24, so 65%.
- 20 years after commencement deferred winter storage.

A public meeting is planned in Featherston on the 10<sup>th</sup> May at 6.30pm, Kiwi Hall, Featherston.

The consent hearing is expected to be held in August.




## 2. Background

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the Council replied to at the start of June.

After ongoing discussion between the council's experts and the Regional Council's experts it was agreed that there was sufficient information to proceed to public notification, with the council requesting notification on the 19<sup>th</sup> April.

A brief outline of the application is conversion of the existing wastewater treatment plant to land discharge

Stage	Time after commencement	Description	Reduction of annual discharge to Donalds Creek	 Martinborough WWTP Draft TVMP V
1A +1B	2 years	land discharge to 78Ha	41% (56% to total)	
2A	10 years	Land discharge to further 38	24% (32% to total)	
2B	20 years	Deferred winter storage	32% (100% total)	

The proposal for discharge to land is outlined, however the exact method and layout of the field is yet to be finalised and will be developed with input from the community liaison group.

Other management plans include the Tangata Whenua Value Monitoring Plan, an example of which is included: Martinborough WWTP.

## 3. Appendices

Appendix 1 – Tangata Whenua Values Monitoring Plan

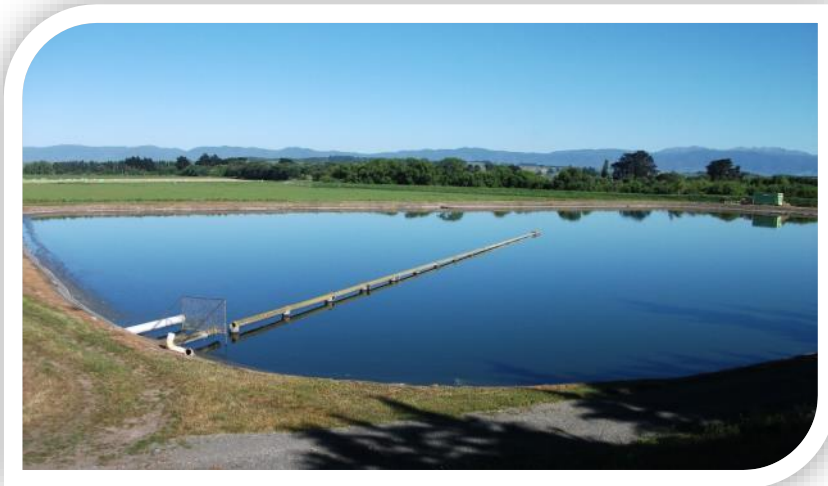
Contact Officer: Lawrence Stephenson

Reviewed by: Mark Allingham, Group Manager Infrastructure and Services

# **Appendix 1 – Tangata Whenua Values Monitoring Plan**

# Tangata Whenua Values Monitoring Plan

## Martinborough Wastewater Treatment Plant



**Prepared by South Wairarapa District Council**

**Version Draft  
April 2018**

## Quality record sheet

**Document** Tangata Whenua Values Monitoring Plan: Martinborough WWTP

## Reference

**Date** April 2018

## Document control

The following organisation(s) will receive an electronic copy of this report on release:

Wellington Regional Council

Action	Name	Title, Company	Signed	Date
Originated by	Lawrence Stephenson	Assets and Operations Manager, SWDC		16 April 2018
Reviewed by				
Approved by	Approvers	Madeliene Playford		

## Revision history

Version	Prepared by	Description	Date
Working draft	SWDC	Draft for Comment to Horipo and Ra	6 April 2018
Draft		Draft for Review	

This Management Plan is designed to work and be considered in conjunction with the other management plans, listed with status in table below.

Management Plans	Produced	Status
Martinborough WWTP Operations and Maintenance Manual	9/8/2016	Approved
Odour Management Plan	9/8/2016	Approved
Environmental Monitoring Plan	14/3/2017	With WRC
Tangata Whenua Values Monitoring Plan		Current
Inflow and Infiltration Reduction Management Plan	14/3/2017	Approved
Discharge to Water Management Plan	14/3/2017	With WRC
Discharge to Land Management Plan	14/3/2017	With WRC

## Glossary

Value/ Māori	Description
Whakapapa	Holistic area, including people and environment within the area
Mauri	Life force of all living things in the natural world
Mahinga kai	Food gathered or captured from water
Wahi tapu and wahi taonga	Sites that are assessed will be chosen by those individuals mandated as kaitiaki because the sites are significant due to their tapu or taonga status
Rangatiratanga	formally recognises the rights of iwi to land, water and other natural resources within their tribal areas
Taonga	Natural resource which is highly prized.
Kaitiaki	Guardian or trustee, typically of an environmental area or resource.
Tikanga Māori	Customs and traditional values
Acronym	Description
AEE	Assessment of Environmental Effects
AER	Antecedent Excess Rainfall
NH3-N	Ammoniacal Nitrogen
BOD	Five day Total Biological oxygen demand
DRP	Dissolved reactive Phosphorus
E. coli	Escherichia coli
NO3-N	Nitrate Nitrogen
SCADA	Supervisory Control and Data Acquisition
TN	Total Nitrogen
TP	Total Phosphorus
TSS	Total suspended solids
VSS	Volatile Suspended Solids
UV	Ultraviolet light
WWTP	waste water treatment plant
WRC	Wellington Regional Council



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# **1 Tangata Whenua Values Monitoring Plan (TVMP)**

## **1.1 Introduction**

The purpose of the monitoring plan is to document the environmental monitoring to be undertaken to monitor the effects of the Martinborough waste water treatment plant (WWTP) on the tangata whenua values from the activities authorised in consent WAR120258.

The consents took effect from 15 March 2016, and expire 14 March 2051 with South Wairarapa District Council (SWDC) issued consent to irrigate treated effluent onto approximately 6 Ha adjacent to the existing Martinborough Treatment Plant (WWTP). The consent is a long term, 35 year which also covers the expansion to irrigate to Paine Farm 2.5kilometres to the south of Martinborough. Eventually deferred winter storage will allow all the wastewater produced to be discharge to land.

The current method of irrigation will be designed to maximise the growth of pasture crop while minimising the effect on ground water and the Ruamahunga River. This includes a total exclusion of flow to the river during low flow conditions.

The consent application included a Cultural Impact Assessment (CIA) and supplementary evidence provided by Rawiri Smith which is referenced in the tangata whenua values monitoring. The tangata whenua values monitoring plan (TWVMP) needs to be developed following consultation with Kahungunu ki Wairarapa and Rangitane O Wairarapa. The framework in the later section incorporates aspects from the Ministry for the Environment's (MfE) "Cultural Health Index for Streams and Waterways, 2006", as appropriate, and other references noted.

Discharging treated wastewater into the Raumahunga River can have effects on the mauri of the Raumahunga River, which is a culturally sensitive environment. The treated wastewater can potentially change the water quality from waiora (pure water) to waikino (polluted).

The recent consent to irrigate treated effluent to land on the Martinborough WWTP farm paddock is seen by Ngati Kahungunu and Rangitane iwi as a significant step forward in terms of cultural health and tangata whenua values. This is reflected in the submissions during the consent process.

Irrigating the treated waste water to land will improve the water quality of the Ruamahunga River. According to Maori mythology, this can be attributed to the rejuvenating powers of Papatuanuku – the "earth mother". As the water percolates through her body it is cleansed of contaminants.

This document presents TWVMP for the Martinborough WWTP and adjacent property beside the plant next to the Raumahunga River. This will be referred to as Martinborough Land Discharge values monitoring plan for the remainder of this document.

Martinborough WWTP values monitoring plan includes both land and water values as well as social-economic values, which was developed with local Iwi, so has been included in the TVMP. MfE's Cultural Health Index (CHI) for Stream and Waterways (2006) has been used as a guide where the Ruamahunga River is concerned.

Ra Smith, Ngati Kahungunu's Environmental Consultant and Horipo (Dane) Rimene, for Rangitane O Wairarapa Poutiaki Whenua - Iwi Resource Management were consulted during the preparation of this document.

## **1.2 Location - Site Status**

### **1.2.1 The land - whenua**

The Martinborough WWTP and properties are located in the Martinborough catchment for the Ruamahunga, Martinborough, traditionally known as Waihinga.

The lower catchment area of the Ruamahunga River and its tributaries are sourced from a number of different areas. The upper reaches of the Ruamahunga, Waingawa, Mangaterere and Waiohine are located in indigenous forest of the Tararua Range and not impacted by any surrounding land uses. However there are tributaries joining from the eastern ranges, the Tauweru, and Huangarua which flow through developed agricultural lands and monitoring shows impacts from land uses. The lower valley area has been developed for agricultural use.

Tangata whenua in the area are Ngati Kahungunu and Rangitane. While other iwi have occupied the area in the past, it is accepted that both Rangitane and Ngati Kahungunu share mana whenua status over this area.

The original site on the elevated terrace near current town of Martinborough had an earlier settlement, Waihinga which gives the area its name. There is the current Hau Ariki pa in Martinborough, and the Ruamahunga River/Huangarua confluence and surrounding area is of particular significance, called Waihenga meaning the meeting of two rivers. This is a change from the original Waihinga, meaning waterfalls or tumbling waters in honour of Iraia Te Wahiti.

According to Greater Wellington Regional Council, the likelihood of uncovering archaeological sites in the direct area to help describe the scale of early Maori occupation and activities in the catchment is high or very high (GWRC GIS viewer, layer Regional Planning, Heritage, likelihood of uncovering an archaeological site). Shown in Figure 1.

Key to map: Medium (yellow); High (orange); Very High (red)



Figure 1 Map of area surrounding Martinborough WWTP showing likelihood of uncovering an archaeological site

### 1.2.2 The Streams and Groundwater - Ki uta ki tai

The immediate water courses; the Ruamahunga River and its tributaries flow from the Tararua Ranges and the Huangarua from the Eastern hills, Huarangi to provide nourishment for the people of Martinborough.

Not only will discharging treated waste water into the stream have an effect on the mauri of the Ruamahunga River, it will also have a consequence for the other waterways that it is connected to.

The Ruamahanga River originates in the north eastern Tararua Range near Mt Dundas and flows through the Wairarapa valley culminating at Lake Onoke, and ultimately via the lake discharges to the sea.

The Ruamahanga River is 162 kilometres long with a catchment area of approximately 3430 square kilometres. It has major tributaries rising from the Tararua Range (including the Waipoua, Waingawa and Waiohine rivers) and also from the eastern Wairarapa hills (Kopuaranga, Whangaehu, Tauweru and Huangarua rivers).

The MWWTP is located in the reach generally referred to as the Lower Ruamahanga River. This reach is approximately 72 kilometres in length and includes the section of river between the confluence with the Waiohine River down to Lake Onoke. With the exception of the Waiohine River, other significant tributaries to the Lower Ruamahanga River are the Huangarua River and the outflow from Lake Wairarapa. This shows the connection from the mountains to the sea – Ki uta ki tai.

Local swimming holes are known to exist within the Ruamahunga River catchment, and the swimming spot by the Waihenga bridge is a good example.

## **Food Source and Other Natural Resources - Mahinga Kai**

The Ruamahunga River and its tributaries, Huangarua offered some good habitats for fish in lower reaches with the growth of shaded sections along the embankments. The abundance of fish, native and introduced is not as abundant and the improvement/recovery of the stocks is a primary consideration.

The Ruamahunga and its tributaries have traditionally been a rich food source for the Tangata Whenua, with the collection of eels (tuna) particularly during the migration from the sea. This provided an important seasonal food, but also supplemented income. The reduction in eels and few hapu fishing mean there is a potential loss of knowledge and skill. The time spent shoulder to shoulder as Whanau, working with each other in fishing for eels was a traditional time for passing on information about the lands and waters the Whanau were connected to (Smith, 2012).

To local tangata whenua, the fishery value in the Ruamahunga, Waiohine and its tributaries had deteriorated over the years, perhaps due to river management, drainage and land development activities.

The Ruamahunga River, and Huangarua River are water bodies with important trout habitat. Reports of fish in the tributaries, such as the Mangaterere show 11 species of native fish and one native decapod (koura) recorded within the Ruamahunga River catchment. Of the 11 fish species, 4 are classed as threatened species (Milne et al 2010) and 7 species are diadromous (migratory).

The main recreational use of the river is fishing. Trout fishing (fly fishing only) is allowed between October 1 and April 30 (Fish and Game).

### **1.2.3 Values framework**

Ra Smith, Ngati Kahungunu's Environmental Consultant, was consulted at the start of the consent. Ra has had an opportunity to review the values monitoring plan and the frameworks has been developed using the Cultural Impact and the framework suggested for Carterton's Daleton Farm.

Horipo Rimene, Pou-tiaki-whenua – Iwi Resource Management for Rangitane O Wairarapa was consulted and provided the following response:

- Rangitane O Wairarapa have always advocated and indeed supported a reduction of wastewater discharge to water bodies.

- We place the utmost importance to our role as kaitiaki over natural resources within our rohe and to protect and enhance the mauri of all living things. Fresh water is vital for all aspects of life and cultural activities such as mahinga kai gathering, religious rituals and other customary practices.
- Rangitane therefore supports the initiative of SWDC to work at reducing the discharge to the Ruamahunga River which will in turn provide some benefit to the mauri of the water which provides benefits to the community as a whole.
- We acknowledge the Councils vision and long-term wastewater management strategy and that these consents are a means to achieve these goals.
- We note that the focus that the Council has taken in terms of wastewater management is to decrease inflow and increase the discharge to land.
- We would also like to highlight the interconnectedness and relationship between ground and surface water and stress the importance of proper application management and identification of the potential risks (e.g. equipment failure) that can occur together with a robust and thorough monitoring regime. The management and monitoring regimes are the backbone to the whole system including ensuring that useful information and results is obtained for the consents that are yet to be applied for.

The Ruamahanga Whaitua is undertaking modelling for the Ruamahanga catchment, which will include both western science and matāuranga Māori (Māori knowledge). This could give some more insight into possible cultural health indicators that might be included for Martinborough WWTP.

## A Framework for Ngati Kahunungu values

Control	Rangatira/ Transformational	Whanau/ Demographics	Raruraru/ Stress Issues	Taonga Tuku Iho/ Treasures	Ako Wairarapa/ Education	Kaupapa Wairarapa/ Issues
<b>Discharge to land of UV treated effluent</b>	Pathogens – none with effective UV treatment transformed to no human health issues Nutrients – less in water ways so they are transformed by being cleaner Nutrient pathway is confined and extracted in plant growth so transformation here is less leaching to groundwater	Pathogens – none with effective UV treatment – good for human health Nutrients – less in waterways so whanau have more places for recreation and mahinga kai Nutrient pathway is confined and extracted in plant growth so whanau can benefit by less nutrients in waterways	Pathogens – none with effective UV treatment so supplementing food budgets can be safe Nutrients – less in waterways so whanau to supplement food budgets through mahinga kai Nutrient pathway is confined and extracted in plant growth so less concerns about the health of the waterways	Pathogens – none with effective UV treatment humans can interact with their inherited treasures Nutrients – less in water ways so inherited treasures like water ways are enhanced Nutrient pathway is confined and extracted in plant growth so a risk to whenua, an inherited treasure.	Pathogens – none with effective UV treatment so the wider community needs to know Nutrients – less in water ways so whanau can learn about their water ways Nutrient pathway is confined and extracted in plant growth and Wairarapa people are aware of these pathways	Pathogens – none with effective UV treatment, a Wairarapa strategy for effluent treatment Nutrients – less in water ways an aim for Wairarapa District Councils Nutrient pathway is confined and extracted in plant growth and Wairarapa
<b>Land irrigation of UV treated effluent (Managed land discharge)</b>	Irrigation can be Measured for inputs and outputs so the nutrient budgeting can transform nutrient management	Whanau interests and confidence can be improved by knowing treated effluent is managed through irrigation	Knowledge from greater certainty about nutrient balancing and management can inform community about effluent processes to give greater sense of safety	Our inherited treasures will be better cared for with certainty about nutrient balancing and management	Knowledge from greater certainty about nutrient balancing and management can inform community about effluent about what happens to waste	Wairarapa's standard of land discharge is improved by managing the discharge through irrigation
<b>Deficit irrigation of the UV treated effluent (No transfer of nutrients)</b>	No transfer of nutrients because deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water transforms people's confidence in effluent treatment	No transfer of nutrients because deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water can give whanau confidence that recreation and mahinga kai interests can be improved by more land discharge	No transfer of nutrients because deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water for whanau under stress because the supplementing food budgets will continue to improve	No transfer of nutrients because deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water means that both water ways and land resources will not be affected by nutrients through this system	No transfer of nutrients because deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water can be an example for waste removal to occur in a confined space leading to communities to become waste eliminators rather the waste reductionists	No transfer of nutrients because deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water improves Wairarapa's standard of discharging to land
<b>Travelling irrigator – style of irrigation (No transfer of nutrients and greater discharge of effluent)</b>	Transforming the process of effluent treatment means maximising the elimination of nutrients while increasing the amount of UV treated effluent coming into a deficit irrigation system	Whanau can see improved water quality from no transfer of nutrients because deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water transforms	Stressed whanau can see Council's commitment to no transfer of nutrients by deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water. Total effluent to land is being progressed	Our treasures in land and water ways benefit from no transfer of nutrients by deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water. Increasing the amount of	The learning that can come from the attitude behind no transfer of nutrients by deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water is an opportunity to	The Wairarapa Standard of land discharge is further improved by no transfer of nutrients by deficit irrigation protects the land by using all the nutrients and no leaching of excess nutrients to ground water



Control	Rangatira/ Transformational	Whanau/ Demographics	Raruraru/ Stress Issues	Taonga Tuku Iho/ Treasures	Ako Wairarapa/ Education	Kaupapa Wairarapa/ Issues
		people's confidence in effluent treatment	towards	effluent going through this process will further improve the quality of the taonga tuku iho	widen the thinking to other community and house hold thinking	transforms people's confidence in effluent treatment
<b>The product in the area is grass that is cut and carried</b>	Transforming the state of effluent treatment from waste to resource opportunity.	Whanau seeing their interests enhanced by income generation can mean their interests in water will be satisfied.	Stressed whanau seeing the expense of waste to the income of a resource can be assessed as Council looking at reducing rates through income raised by Council	Taonga tuku iho enhancement can be treated better when there is an income opportunity	Learning from turning expense of a service to the income of a service is an idea that can be applied to wider waste elimination initiatives	Enabling the discharge to land through income incentivising makes the aspirations of Wairarapa achievable.
<b>Feed for non-lactating stock (Safe income generation)</b>	Safe income generation can make income generation possible by making the product more attractive to a wider range of possible markets	Safe income generation for whanau in the district can benefit their businesses	Safe income for stressed whanau can help in their small business interests	Safe income generation can mean that improved business models are friendlier on natural treasures	Increasing the safer income generation thinking to be applied to other issues in the community	The Wairarapa standard of discharging to land that can make money makes this aspiration met by others in their businesses
<b>Community Liaison Group</b>	Iwi and wider Community can have a say in direction and influence decisions	Whanau seeing their interests recognised and discussed	Issues can be discussed and investigated if needed to alleviate the stresses	Iwi and wider Community can have a say in direction and influence decisions to protect the treasures	Increased understanding of the natural processes and potential for work monitoring the sites	Issues can be discussed and investigated

### **1.2.4 Values Monitoring Plan for Martinborough WWTP**

The Martinborough WWTP values monitoring plan will follow an adaptive approach, with an annual review and discussion with Iwi for land and water values as well as social- economic values.

Where appropriate the Ministry for the Environment's Cultural Health Index for Stream and Waterways (2006) has been used as a guide for the water values where the Ruamahunga River is concerned.

A large number of water quality indicators relevant to the water values are already monitored by Greater Wellington Regional Council and South Wairarapa District Council (independently as part of this and other consent applications). SWDC monitor and perform ecological surveys of the river and surrounding areas as part of the environmental monitoring plan. The results and any trends are discussed in the quarterly reports and the meetings with the community liaison group.

Trout monitoring is undertaken yearly by the local branch of Fish and Game.

The consent to irrigate treated effluent to land adjacent to the Martinborough WWTP ponds, incorporated within the property, rather than discharge to the Ruamahunga River. This was supported in the consent application as a significant step forward in terms of cultural health and tangata whenua values, with the long-term plan for 100% discharge to land.

Most indicators for the land based values, such as soil quality monitoring are required as part of the consent process. Photo points have been added as a measure for change in landscape as a result of plantings on the Daleton Farm. 5 minute Bird Counts, as an indicator for changing landscape are currently not preformed, but could be added later.

Socio-economical values are measured in first instance by tracking the revenue from the crops grown on Daleton Farm and irrigated with the treated waste water. Other indicators to measure healthy communities could potentially be added in time.

The following table provides a summary of values and monitoring framework for the Carterton effluent discharge.

Methodology the proposed indicators are not described in this document, as standard monitoring protocol are being used.

The location of the relevant sampling points is as shown under the resource consents.

## Values Monitoring Plan for Martinborough WWTP

Kaupapa/Value	Issue	Measure	Possible Indicator(s)	Monitoring frequency	Responsible
<b>Wai ora</b>	Limit discharge to fresh water	Recreational swimming	E. Coli	Monthly during season Upstream and downstream from the WWTP	SWDC
<b>Healthy water</b>			Periphyton	Monthly downstream at Pukio	GWRC as part of SoE monitoring
<b>Mahinga kai</b>	Increase opportunities to gather mahinga kai	Mahinga kai healthy and abundance	MCI	Annual downstream at Pukio, or ecological survey	GWRC as part of SoE monitoring or SWDC environmental monitoring
<b>Traditional food sources</b>			Water temperature, BOD, pH Conductivity, Nitrate, Clarity	Monthly upstream/downstream	SWDC
			Trout survey	Upstream and downstream from the WWTP	Local branch of Fish and Game
			Native fish survey	Yearly	Currently not monitored
<b>Whenua</b>	Nutrient pathways are confined and extracted in plant growth and limit leaching to groundwater	Maximise cropping	Monitoring irrigation input and output	Soil yearly Annual test of Crop Ground water, quarterly	Project team through consent compliance Overseer
<b>Land</b>		Changing landscape	Photo points	Yearly	SWDC
<b>Whanau ora</b>	Generating income by turning waste into resource	Socio economic –income offsets operation of wastewater (SWDC rates)	Income from crop versus power, spent on fertilisers	Once yearly	Budget report for operation of plant
<b>Healthy community</b>					

### 1.3 Programmed Revisions and Protocol

The tangata whenua Values monitoring Management Plan will be reviewed as indicated in the table below. The plan will be reviewed at an internal meeting based upon:

- Review monitoring (water, ground and soil) results for the quarterly and annual reports.
- Review of other periodic reports.
- Incorporating any feedback from the Community Liaison group.

Revision Number	Stage Name	Description	Date
D1	Stage 1B	Draft for review	1 May 2018
V1	Stage 1B	Approved Tangata Whenua Values Monitoring Plan	1 June 2018
V2	Stage 1B	Discharge of treated wastewater to “MWWTP Adjacent” block during low-flow conditions	1 September 2018
V3	Stage 2A	Discharge of treated wastewater to Pain Farm (Stage 2A) without deferred storage	31 December 2030
V4	Stage 2B	Discharge of treated wastewater to Pain Farm (Stage 2B) with deferred storage	31 December 2035

### 1.4 Recommended references

Rawiri Smith’s Cultural Impact Assessment “A Maori Cultural Report For Martinbrough Wastewater Treatment Plant Upgrade” 2012

Rawiri Smith’s Supplementary Evidence “Specific Aspects of Martinborough Wastewater Treatment Plant” 2012

Ministry for the Environment’s “Cultural Health Index for Streams and Waterways, 2006”, as appropriate, and other references noted.

Carterton District Council’s “Tangata Whenua Values Monitoring Plan - Carterton WWTP Site” 2015.

Milne et al “Mangatarere Stream catchment water quality investigation” Environmental Monitoring and Investigations Department, Greater Wellington Regional Council, Wellington, 2010