



**SOUTH WAIRARAPA
DISTRICT COUNCIL**
Kia Reretahi Tātau

MĀORI STANDING COMMITTEE

Agenda

NOTICE OF MEETING

Notice of a meeting of the Māori Standing Committee of the South Wairarapa District Council to be held in the Supper Room, Waihinga Centre, Texas Street, Martinborough on Tuesday 16 February 2021 at 6.00pm.

MEMBERSHIP OF THE COMMITTEE

Narida Hooper (Chair), Suzanne Murphy, Teresa Aporo, Karen Mikaera, Carlene Te Tau, Andrea Rutene, Toni Kerr, Mayor Alex Beijen, Cr Pip Maynard, Cr Brian Jephson and Cr Garrick Emms.

KARAKIA TĪMATANGA

*Tukua te wairua kia rere ki ngā taumata
Hai ārahi i ā tātou mahi
Me tā tātou whai i ngā tikanga a rātou mā
Kia mau kia ita
Kia kore ai e ngaro
Kia pupuri
Kia whakamaua
Kia tina! TINA! Hui e! TĀIKI E!*

- 1. APOLOGIES:**
- 2. CONFLICTS OF INTEREST:**
- 3. ACKNOWLEDGEMENTS AND TRIBUTES:**
- 4. PUBLIC PARTICIPATION:**
 - 4.1 None advised
- 5. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:**

As per standing order 14.7 no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

6. MĀORI STANDING COMMITTEE MINUTES:

- 6.1 Minutes for Approval: Māori Standing Committee Minutes of 8 December 2020 **Pages 1-5**

***Proposed Resolution:** That the minutes of the Māori Standing Committee meeting held on 8 December 2020 be confirmed as a true and correct record.*

7. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- 7.1 Election of Deputy Chairperson Report **Pages 6-9**
7.2 Officers' Report **Pages 10-44**
7.3 Action Items Report **Pages 45-48**
7.4 Income and Expenditure Report **Pages 49-55**
7.5 Financial Assistance Report **Pages 56-57**

8. CHAIRPERSON REPORT

- 8.1 Chairperson Report **Page 58**

9. MEMBERS REPORT

***Proposed Resolution:** That the member report be received.*

- 9.1 Member Report from Karen Mikaera **Page 59**

KARAKIA WHAKAMUTUNGA

*Unuhia
Unuhia ki te uru tapu nui
kia wāteā, kia māmā
te ngākau, te tinana, te wairua
i te ara takatū
Koia rā e Rongo
Whakairia ake ki runga
Tūturu whakamaua kia tina. Tina!
Hui e! Tāiki e!*



MĀORI STANDING COMMITTEE Minutes from 8 December 2020

Present:	Narida Hooper (Chair), Karen Mikaera, Teresa Aporo, Toni Kerr (from 6.04pm via audio-visual conference), Nathan Maynard, Suzanne Murphy, Mayor Alex Beijen (to 7.44pm via audio-visual conference), Councillor Garrick Emms, Councillor Pip Maynard and Councillor Brian Jephson.
In Attendance:	Euan Stitt (Group Manager Partnerships and Operations) Karen Yates (Policy and Governance Manager) and Steph Dorne (Committee Advisor).
Also in Attendance:	Lee Carter, Haami Te Whaiti, Shane Atkinson (Greytown Trails Trust), and John Bushnell (Greytown Trails Trust).
Conduct of Business:	The meeting was held in the Supper Room, Waihinga Centre, Texas Street, Martinborough. The meeting was conducted in public between 6:00pm and 8.19pm.

PUBLIC BUSINESS

Members opened with a karakia.

1. APOLOGIES

MSC RESOLVED (MSC 2020/46) to receive apologies from Andrea Rutene and Carlene Te Tau.

(Moved Cr Maynard/Seconded Aporo)

Carried

2. CONFLICTS OF INTEREST

There were no conflicts of interest declared.

3. ACKNOWLEDGMENTS AND TRIBUTES

There were no acknowledgments or tributes.

4. PUBLIC PARTICIPATION

4.1 Shane Atkinson and John Bushnell - Tauherenikau trail and bridge project

Mr Atkinson and Mr Bushnell updated members on progress made on the Tauherenikau trail and bridge project since last meeting with the committee in 2019, thanked members for their support, and requested assistance in progressing the idea of a pou at either side of the river.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

Toni Kerr joined the meeting at 6.04pm.

4.2 Lee Carter and Haami Te Whaiti – Preserving the mana and history of Moiki in relation to the Rapa Valley subdivision

Mrs Carter and Mr Te Whaiti expressed the view that recent media articles highlighted an issue of cultural appropriation with the naming of the subdivision at Moiki Road and requested the committee supports the subdivision being renamed from Rapa Valley to Manukawiri. Mr Te Whaiti outlined the history of the area, its historical and cultural significance, the importance of place names, and the impact that supporting the name and accepting the position of mana whenua could have on relationships.

5. ACTIONS FROM PUBLIC PARTICIPATION

5.1 Shane Atkinson and John Bushnell - Tauherenikau trail and bridge project

MSC NOTED:

Action 651: Discuss the idea of a pou at either side of the Tauherenikau River crossing with Greytown Trails Trust in mid-January 2021, MSC.

5.2 Lee Carter and Haami Te Whaiti – Preserving the mana and history of Moiki in relation to the Rapa Valley subdivision

MSC NOTED:

Action 652: Write a letter in support of the submission to the developer to change the name of the subdivision at Moiki Road from Rapa Valley to Manukawiri, N Hooper.

6. MINUTES FOR CONFIRMATION

6.1 Māori Standing Committee – 27 October 2020

MSC RESOLVED (MSC 2020/47) that the minutes of the Māori Standing Committee meeting held on 27 October 2020 be confirmed as a true and correct record subject to the correction of the spelling of Clive's surname from Patten to Paton.

(Moved Cr Jephson/Seconded Murphy)

Carried

7. OPERATIONAL REPORTS – COUNCIL OFFICERS

7.1 Officers' Report

Mr Stitt updated members on progress of the Eco Reef trial at Cape Palliser Bay and responded to questions on water consumption levels, water tank funding, water conservation initiatives and the Lake Ferry wastewater treatment plant drip line upgrade.

MSC RESOLVED (MSC 2020/48) to receive the Officer's Report.

(Moved Cr Emms/Seconded Cr Maynard)

Carried

7.2 Action Items Report

Members discussed the items and noted further updates.

MSC RESOLVED (MSC 2020/49) to receive the Action Items Report.

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(Moved Murphy/Seconded Cr Jephson)

Carried

7.3 Income and Expenditure Report

MSC NOTED:

Action 653: Meet with officers to discuss the presentation of the Māori Standing Committee Income and Expenditure Statement, N Hooper.

MSC RESOLVED (MSC 2020/50) to receive the Income and Expenditure Statement for the period 1 July 2020 – 31 October 2020.

(Moved Mikaera/Seconded Aporo)

Carried

7.4 Longwood Water Race Consent Renewal Report

Mr Stitt provided a brief summary of the report and responded to questions on the uses of the water race.

MSC RESOLVED (MSC 2020/51) to receive the Longwood Water Race Consent Renewal Report.

(Moved Cr Jephson/Seconded Cr Maynard)

Carried

7.5 Featherston Wastewater Treatment Plant – Consent Process Update

Mr Stitt provided a brief update on the consent process, the desire to engage the committee in the process and responded to questions on the high-level ideas that have been developed for the wastewater treatment.

Members discussed protecting the Wairarapa Moana, ability to reduce water usage through reuse, and costs associated with the project.

Members discussed the need to determine what is culturally acceptable and undertook to arrange a workshop to consider the desired end result for the environment.

Action 654: Arrange a workshop on Thursday 21 January 2021 to discuss ideas for the treatment of Featherston’s wastewater, MSC.

MSC RESOLVED (MSC 2020/52) to receive the Featherston Wastewater Treatment Plant – Consent Process Update

(Moved Cr Maynard/Seconded N Maynard)

Carried

Mayor Beijen left the meeting at 7.44pm

7.6 Considine Park User Group Nomination Report

Councillor Maynard provided background information to the Martinborough Community Board’s request for a nomination and members undertook to consider potential nominees.

MSC NOTED:

Action 655: Consider potential nominees to represent the interests of tangata whenua on the Considine Park User Group and report back to the Martinborough Community Board, MSC.

MSC RESOLVED (MSC 2020/53) to receive the Considine Park User Group Nomination Report.

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(Moved Cr Maynard/Seconded Mikaera) Carried

7.7 Schedule Of Ordinary Meetings For 2021 Report

MSC RESOLVED (MSC 2020/54) to:

1. Receive the Schedule Of Ordinary Meetings For 2021 Report.
(Moved Aporo/Seconded Mikaera) Carried
2. Note the 2021 schedule of ordinary meetings for Council and Committees and that Council has adopted an eight-weekly meeting cycle for all Council and committee meetings.
(Moved Cr Jephson/Seconded Aporo) Carried
3. Agree that the Māori Standing Committee meeting start time for 2021 will be 6.00pm.
(Moved Mikaera/Seconded Aporo) Carried
4. Delegate to the Chief Executive the ability to alter the schedule of ordinary meetings in consultation with the Chair as required.
(Moved Cr Jephson/Seconded Cr Emms) Carried

8. CHAIRPERSON REPORT

8.1 Chairperson Report

Ms Hooper spoke to matters as outlined in her Chairperson Report.

Members discussed a potential candidate for the TUIA mentor programme, acknowledged the property owner at Moiki for reaching out for advice on a property name, and discussed the need for a process around naming and supporting resources.

Members discussed that they were unable to support the use of the name Manukawiri for an individual property as they had agreed to support the use of this name for the whole subdivision but undertook to offer alternative suggestions linked to the two ponds for the owner's consideration.

Ms Hooper acknowledged Ms Aporo for her work on SWDC resource consents.

MSC NOTED:

Action 656: Write a letter to the owners seeking advice on a name for their property at Moiki Road informing them that the committee is unable to support the use of the name Manukawiri for their individual property and offer alternative suggestions for their consideration, T Kerr and N Maynard.

MSC RESOLVED (MSC 2020/55) to receive the Chairperson Report.

(Moved Cr Maynard/Seconded Murphy) Carried

Councillor Jephson shared a personal whakapapa and members closed with a karakia.

The meeting closed at 8.19pm.

Confirmed as a true and correct record

DISCLAIMER

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.....Chairperson

.....Date

DISCLAIMER

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MĀORI STANDING COMMITTEE

16 FEBRUARY 2021

AGENDA ITEM 7.1

ELECTION OF DEPUTY CHAIR OF MĀORI STANDING COMMITTEE

Purpose of Report

This report sets out the process for electing a new deputy chair of the Māori Standing Committee in the event that there is more than one nomination for the position under the provisions of the Local Government Act 2002.

Recommendations

Officers recommend that the Community Board:

1. *Receive the Election of Deputy Chair of the Māori Standing Committee Report.*
2. *Elects a deputy chairperson using system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Committees' Deputy Chair for the 2019-2022 triennium; the Chair will call for nominations.*

1. Discussion

Narida Hooper was appointed as chair of the Māori Standing Committee on 1 July 2020 and prior to this held the position of deputy chair. The position of the deputy chair is therefore vacant and the committee is now asked to elect a new deputy chair.

The interim Terms of Reference for the committee provides for the deputy chairperson to be elected by the committee.

Council resolved to adopt system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 (LGA) for the election of committee chairs not appointed under section 41A of the LGA for the 19-22 triennium (DC2019/178). Under the LGA provisions, the adoption of this voting system for committee chairs extends to the appointment of deputy chairs.

Under System A, a candidate is successful if he or she receives the votes of the majority of the members of the committee present and voting. If no candidate is successful in the first round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded. If no candidate is successful in the second round there is a third and if necessary subsequent round of voting from which each time the candidate with the fewest number of votes in the previous round is excluded until a candidate is successful. In any round of voting if two

or more candidates tie for the lowest number of votes the person to be excluded from the next round is resolved by lot. See Appendix 2 for details of the voting system.

2. Appendices

Appendix 1 – Clause 25, Schedule 7, Local Government Act 2002

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager

**Appendix 1 – Clause 25, Schedule 7,
Local Government Act 2002**

EXTRACT FROM LEGISLATION, LOCAL GOVERNMENT ACT 2002

25 Voting systems for certain appointments

(1) This clause applies to—

- (a) the election or appointment of the chairperson and deputy chairperson of a regional council; and
- (b) the election or appointment of the deputy mayor; and
- (c) the election or appointment of the chairperson and deputy chairperson of a committee; and
- (d) the election or appointment of a representative of a local authority.

(2) If this clause applies, a local authority or a committee (if the local authority has so directed) must determine by resolution that a person be elected or appointed by using one of the following systems of voting:

- (a) the voting system in subclause (3) (**system A**):
- (b) the voting system in subclause (4) (**system B**).

(3) **System A**—

- (a) requires that a person is elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting; and
- (b) has the following characteristics:

- (i) there is a first round of voting for all candidates; and
- (ii) if no candidate is successful in that round there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- (iii) if no candidate is successful in the second round there is a third, and if necessary subsequent, round of voting from which, each time, the candidate with the fewest votes in the previous round is excluded; and
- (iv) in any round of voting, if 2 or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

(4) **System B**—

- (a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
- (b) has the following characteristics:
 - (i) there is only 1 round of voting; and
 - (ii) if 2 or more candidates tie for the most votes, the tie is resolved by lot.

Clause 37, Schedule 7

- (1) A community board must have a chairperson
- (2) Clause 25 applies to the election of chairpersons of community boards

MĀORI STANDING COMMITTEE

16 FEBRUARY 2021

AGENDA ITEM 7.2

OFFICERS' REPORT

Purpose of Report

To report to the committee on general activities.

Recommendations

Officers recommend that the committee:

1. *Receive the Officers' Report.*

PLANNING AND ENVIRONMENT GROUP REPORT

This report was presented to the Planning and Regulatory Committee on 16 December 2020.

1.0 Resource Management

1.1 Planning Summary

1.1.1. Planning

Planning receives around 200 resource consent applications per year, the team normally has around 13-20 consents to assess, make decisions on. Consent work sits beside a mix of district plan enquiries, land use compliance, and growing policy work. The robust, timely decision making has continued.

1.1.2. South Wairarapa Spatial Plan

The Spatial Plan is our strategic document to 2050, using an integrated Spatial/Long-Term Plan approach. Initial engagement included pop up sessions and 12 community/stakeholder sessions-with business and realty, seniors, wine growers, farmers, youth at Kuranui College, local iwi and Community Board sessions in each town. A wide mix of views, helpful feedback was captured. Workshops continued with council on SP to sort activities in the LTP. Officers assessing growth option aspects, then January workshop on town growth options. Work will continue for shaping the SP/LTP diagram and map components.

1.1.3. Martinborough Southeast Growth Area (MSGA)

An assessment report on stormwater issues by Wellington Water was completed after February. As a result of discussion at Council including work for the South Wairarapa Spatial Plan, and due to awareness of extent and costs of stormwater constraints and required mitigation, the MSGA is now on hold, including phase two stormwater modelling work. For consideration alongside Spatial Plan evaluation work.

1.1.4. District Plan Review

WCDP operative in 2011, requires review every 10 years, a plan review takes around 2 to 3 years. Boffa Miskell confirmed as the consultant to support the review. The advisory group mtg held on 8 Sept, considered the extent of the review plus proposed RMA reforms. The Randerson report proposes replacement of the RMA by a new regional level spatial plan Act, new natural resources Act. DP review will be at a level to sort key topics that need review. Advisory group mtg held 16 Oct, 8 December, Plan Review Committee mtg held 10 Nov.

1.1.5. Dark Sky

The Plan Change updates the outdoor lighting rules to control light pollution to support a dark sky reserve. The draft Wairarapa International Dark Sky-Outdoor Artificial Lighting Plan Change has gone through public notification. Ten submissions were received, followed by two further submissions. Wairarapa Sports Artificial Surface Trust and Genesis Energy Ltd wished to be heard. We are negotiating points and may avoid a hearing. An independent commissioner will determine the Council initiated plan change decision.

1.1.6. Review of Notable Trees Register

Hearing held in Greytown on 21 November. The independent commissioner's decision was adopted, still currently dealing with an appeal on the listing of one Oak tree, discussion and correspondence happening aimed at resolving.

1.1.7. Featherston Tiny Homes/Brookside RC

Application involved advice meetings, further info on urban design and traffic assessment. Number of units lowered from 120 to approx. 100 dwellings. Required further information on urban design aspects due to intensity, info. was supplied, the application was to be publicly notified. However, the applicant has advised Council to hold the application, is now pursuing a more standard density.

1.1.8. Orchard Road Subdivision

A resource consent was granted to resolve an outstanding abatement notice. The applicant appealed this decision, officers still in the process of resolving issue via mediation. We have extended deadline for removal of contaminated soil from the site to 30 March 2021, matter nearly resolved.

1.1.9. Proposed Combined Council Dog Pound SWDC/CDC

A costings report by Armstrong Dixon Ltd in April for reporting to July Committee. The Committee sought detailed costings, and comparative costs info being compiled. The Committee on Aug. 12 strongly indicated pursuance of a combined pound facility with CDC and officers to clearly detail the costings framework of this option. However,

matter has been parked awaits direction from the Shared Services group. Update report on Shared Services mtg going to Council in Oct. CDC have recently indicated a hesitancy regarding costings and combined CD/SWDC pound. Officer discussions 3 Dec, matter to go out for tender for facility costings in the new year.

2. Building Services

The level of building consent applications has continued to remain quite high. Timely processing continues together with ongoing site inspections services. Over the last financial year our team processed 584 applications, including exemptions. Usually about 60 active consent applications in the system.

3. Environmental Services

The provision of decisions and helpful advice in the areas of food safety, alcohol, bylaws work, and dog control matters has continued. We have continued inspections work and are ahead of premise’s verifications benchmark. Dog registrations are at 98% which is good.

4. Service Levels

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents’ image of the closest town centre ranked “satisfied”	80%	89%	NRB 3 Yearly Survey October 2018 (2016: 87%)
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER’s)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER’s in WCDP. A final monitoring strategy is still to be completed.

Resource Management Act – Consents(Year to date 01/07/2020-30/09/2020)

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	Total 96/96 49/49 Land Use applications were completed within statutory timeframes. NCS 37/37 Subdivision applications were completed within statutory timeframes. NCS 10/10 permitted boundary activity applications were completed within statutory timeframes. NCS
s.223 certificates issued within 10 working days	100%	100%	44/44 s223 certificates were certified within statutory timeframes. NCS. Impacted by the departure of the Planning Manager and team transition from June to August 2019
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	30/30 s224 certificates were certified. NCS.

Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains, and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

Six Months Trend from 1 st June2020 to 30th November 2020		
Item	No of applications completed within the time frame over the total number of applications	% of applications processed within time frames
Land use consents	59/59 within 20 working days	100%
Subdivision Consents	41/42 in 20 working days	97.62%
223 Certificates	47/47 in 10 working days	100%
224 Certificates	32/32 in 15 working days	100%

Local Government Act – LIM’s

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2020-2021
Standard LIMs are processed within 10 days	100%	89.9%	107/119 standard LIMs were completed G:\LIMs\LIMS PROCESSED 2020-2021

	YTD 1 ST JULY 2020 TO 30 TH Nov 2020	PREVIOUS YTD 1 ST JULY 2019 TO 30 TH Nov 2019	PERIOD 1 ST OCT TO 30 TH Nov 2020	PREVIOUS PERIOD 1 ST OCT TO 30 TH Nov 2019
Standard LIMs (Processed within 10 working days)	119	75	48	36
Urgent LIMs (Processed within 5 working)	44	27	18	15
Totals	163	102	66	51

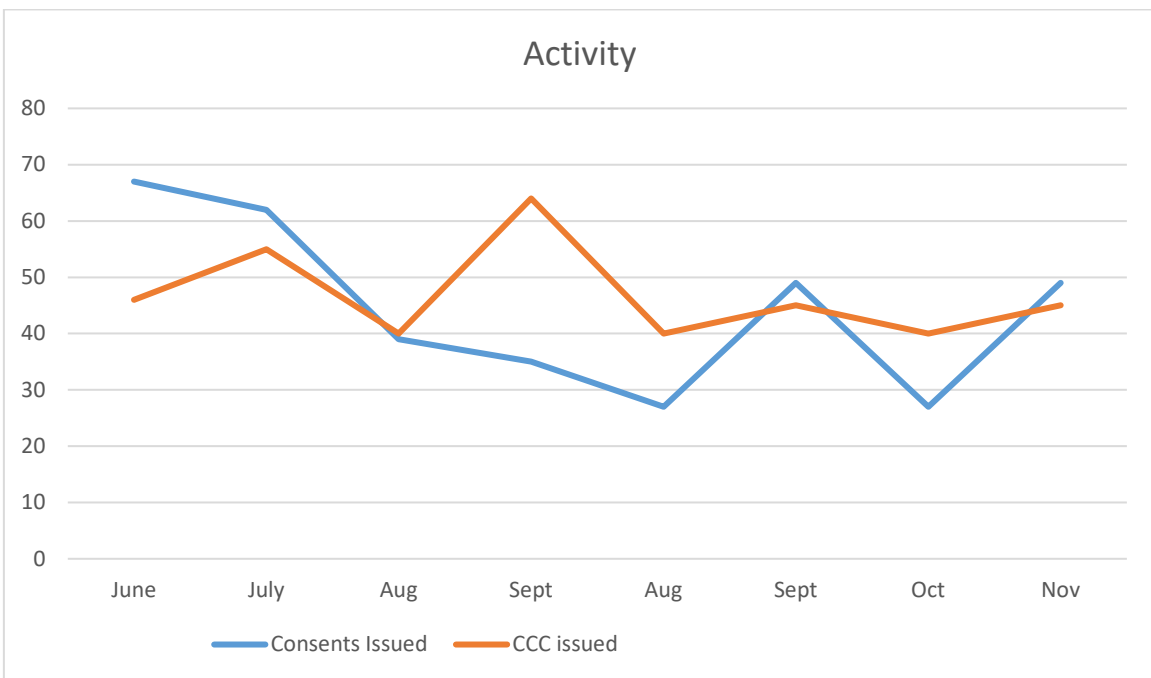
5. Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.57%	NCS – 201 of 206 CCC’s were issued within 20WD YTD – Human/technical error, process put in place to prevent this from happening in the future.
Building consent applications are processed within 20 working days	100%	100%	NCS – 221 consents were issued within 20WD YTD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2022. Council was re-accredited in January 2020
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF’s and Swimming Pools	Yes	Yes	Building Consents Council inspects all new work to ensure compliance (October 2020 – 415 inspections November 2020 – 388 inspections BWOFF’s – Total 189 – average of 3 audits per month required, 1 audit carried out October 0 audit carried out in November Swimming Pools – Total 279 – average of 7 audits per month required. 8 audits carried out in October

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			7 Audits carried out in November
Earthquake prone buildings reports received	100%	N/A	Of the remaining buildings: 25 - Identified as EPB 9 - Require engineer assessment from owners 2 - Requested extension to provide engineers report

	June 20	July 20	Aug 20	Sept 20	Oct 20	Nov 20
Monthly Building Consents issued	67	62	39	35	27	49
Monthly CCC issued	46	55	40	64	40	45



Building Consents Processed

TYPE – OCTOBER AND NOVEMBER 2020	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	8	\$7,995.000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$52,000.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	73	\$10,971,997

Other (public facilities - schools, toilets, halls, swimming pools)	5	\$38,460
Totals	87	\$19,057,457

6. Environmental Health and Public Protection

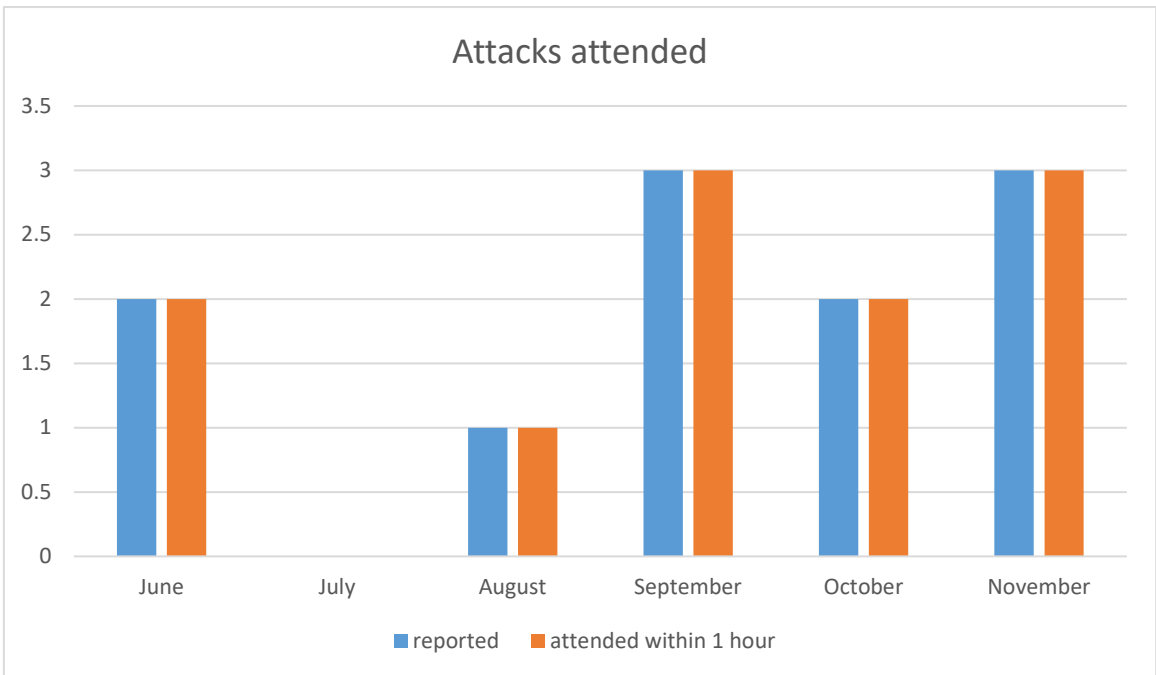
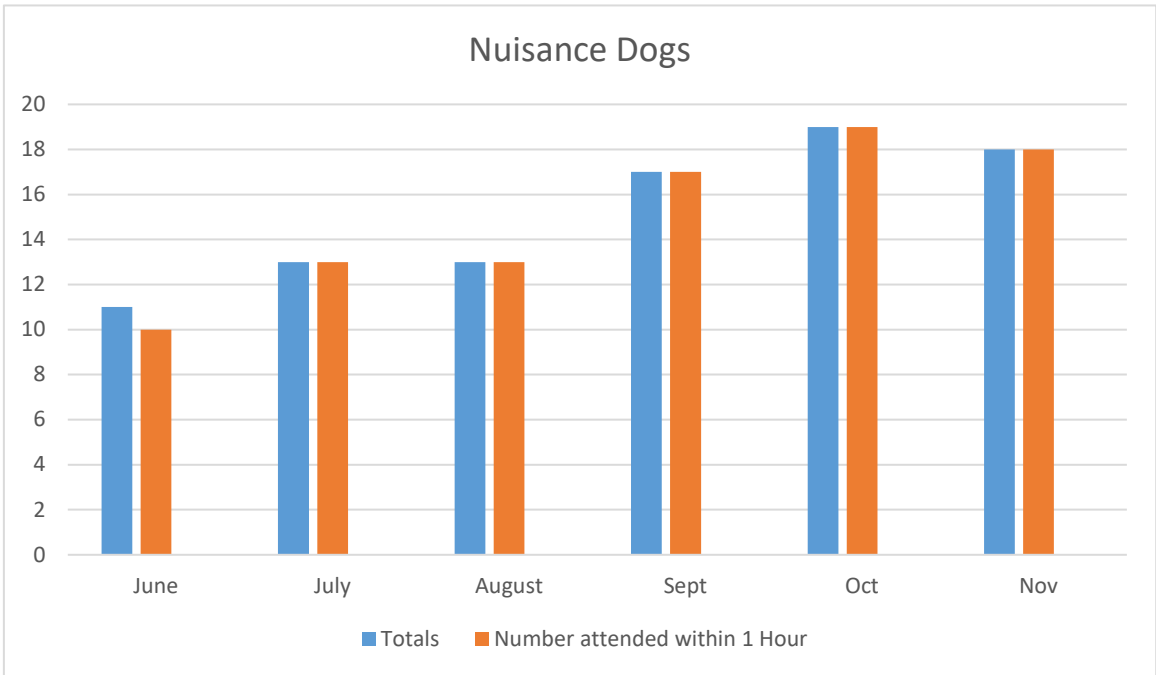
Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	No visits at this stage. Education is planned for at risk groups
Complaints about roaming and nuisance dogs are responded to within 1 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 82/82
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	9/9

INCIDENTS REPORTED FOR PERIOD OCTOBER AND NOVEMBER 2020	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	-	2
Attack on Person	1	-	-
Attack on Stock	-	-	-
Barking and whining	1	3	1
Lost Dogs	1	2	5
Found Dogs	1	2	4
Rushing Aggressive	2	-	1
Wandering	5	4	11
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled (off leash urban)	-	-	1

	June 20	July 20	Aug 20	Sep 20	Oct 20	Nov 20
Nuisance dogs	11	13	13	17	19	18
Attended to within 1 hours	10	13	13	17	19	18
Attack totals	2	0	1	3	2	3
Attacks attended within 1 hours	2	0	1	3	2	3



7. Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 6/6
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 7/7

INCIDENTS REPORTED	TOTAL FOR PERIOD 1 JULY 2020 TO 30 NOV 2020
Stock	7

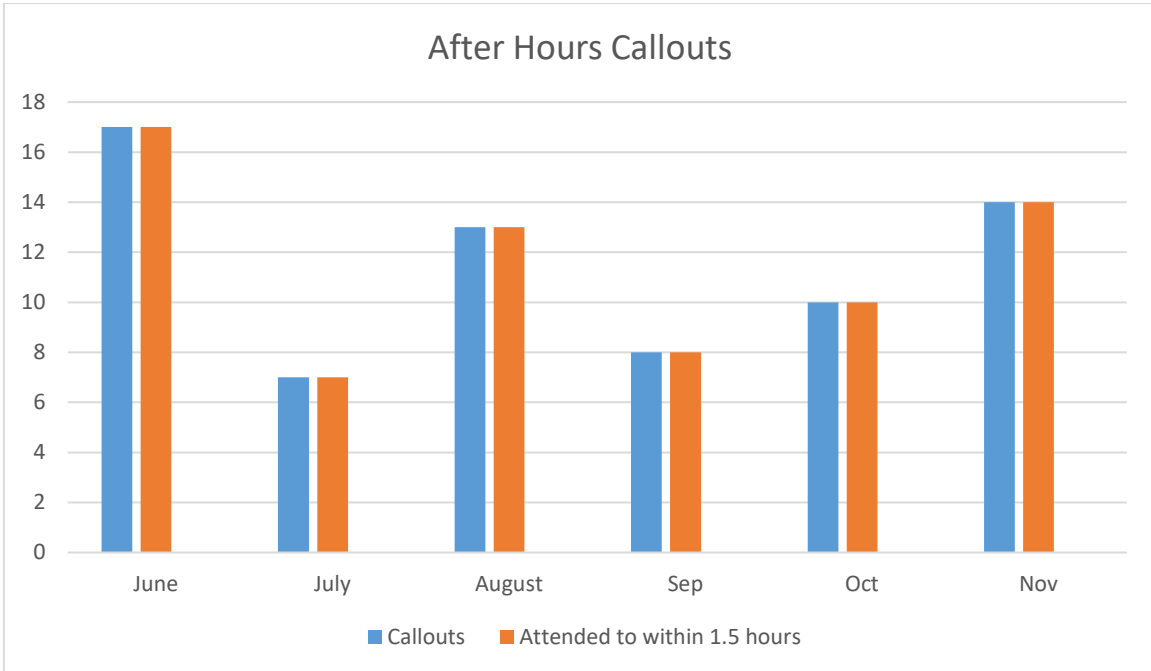
8. Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints 52/52 attended within timeframe YTD 10 callouts Oct 20 14 callouts Nov 20 14/14 attended to within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 20 TO 30 Nov 20	PREVIOUS YTD 1 JULY 19 TO 30 Nov 19	PERIOD 1 Oct 20 TO 30 Nov 20	PREVIOUS PERIOD 1 Oct 19 TO 30 Nov 19
Total	52	69	24	51

	June 20	July 20	Aug 20	Sep 20	Oct 20	Nov 20
Calls	17	7	13	8	10	14
Attended to within 1.5 hours	100%	100%	100%	100%	100%	100%



9. Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of alcohol is controlled by promoting responsible drinking.

	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	51% YTD	MAGIQ data. All premises inspected at new or renewal application stage (25/49*). 25/49 Number of inspections completed of licences coming up for renewal within the YTD period. 5 very low inspections October 20 1 Very Low inspection November 20 and 6 Low and medium inspections Total number of licences is subject to change month by month as new businesses open and existing premises close.
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years.	100%	50% YTD	MAGIQ data. There are no high risk premises in the district. Low and medium risk premises are inspected every 3 years as part of the renewal process. There are currently 36 low and medium licenses due for renewal or new inspections in this financial year. For Oct 20, 0 inspections were done for low and medium premises.

	TARGET 20/21	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			For Nov 20 6 for low and medium premises 131 licences in total. Total number of licenses is subject to change month by month as new businesses open and existing premises close. Total number of inspections done year to date 18/36
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	0%	0 Controlled purchase Operation has been undertaken this YTD. 2 Compliance visits undertaken in November. Usual practice is for the SWDC alcohol licencing inspector is to undertake identified compliance inspections at licensed premises. This is to encourage open communication with our licensees and provide support and education to help our licenced premises comply with their requirements under the Act. Covid 19 and Government lockdown put a stop to this activity in this form and the Alcohol Licencing Inspector undertook compliance through an advisory role remotely under lockdown and as business moved down levels 3, 2 and 1

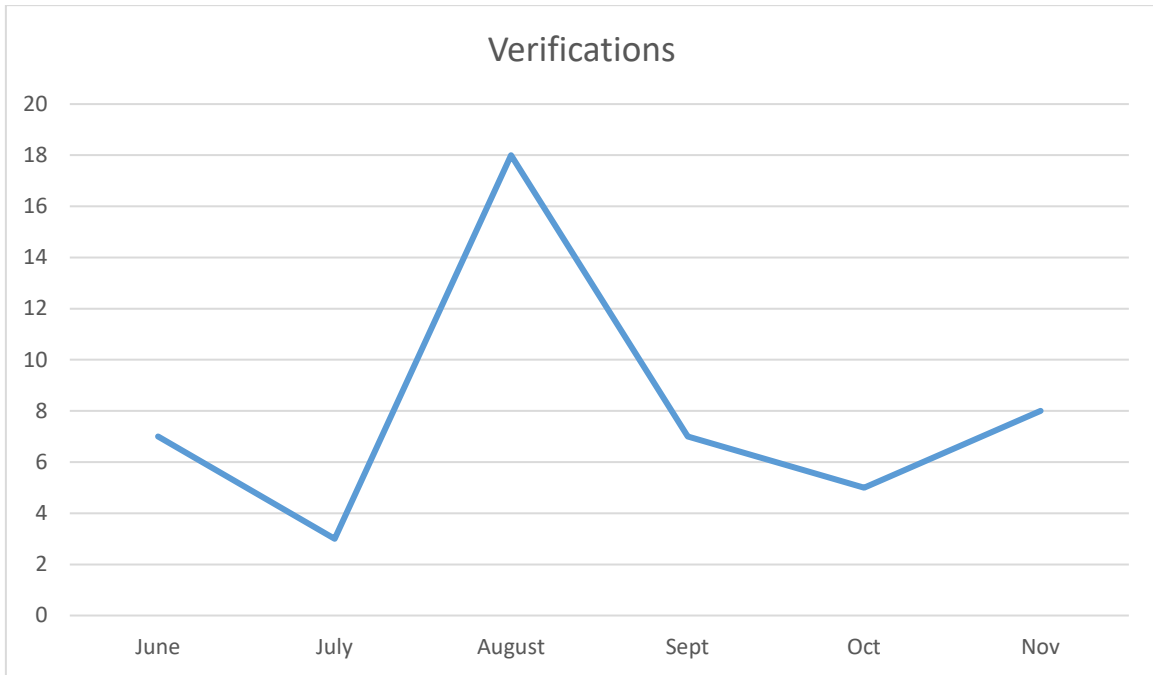
ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 20 TO 30 NOV 20	PREVIOUS YTD 1 JULY 19 TO 30 NOV 19	PERIOD 1 OCT 20 TO 30 NOV 20	PREVIOUS PERIOD 1 OCT 19 TO 30 NOV 19
On Licence	17	13	4	3
Off Licence	11	15	2	5
Club Licence	2	4	1	-
Manager's Certificate	59	61	36	42
Special Licence	12	26	10	22
Temporary Authority	2	-	1	2
Total	103	119	54	74

Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 19/20	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 0 FCP (Food Act) – 101 NP – 63 The changes in the Food Act 2014 require that businesses have an appropriate Risk Based Measure in place by end of transition period (Feb 2019). Total number of premises is subject to change month by month as new businesses open and existing premises close.
Premises are inspected in accord with regulatory requirements.	100%	40.6%	FCP verifications – 41/101 *Total number of premises is subject to change month by month as new businesses open and existing premises close. The EHO role also includes Hairdressers, Beauty businesses, Camping, Noise, Nuisance (odour/smoke/rats) 5 verifications were undertaken in Oct 2020 8 verifications were undertaken in Nov 2020 We were able to finalise (close out) 11 premises in Oct 2020 and 5 in November 0 outstanding corrective action food business follow ups In addition our EHO was the SWDC first point of contact for all the food businesses and queries to ensure compliance with Government regulations under the various Covid 19 levels. In Oct and November EHO attended: 4 day time noise complaints 5 smoke complaints 1 rat nuisance complaint 1 spray drift complaint 2 dust complaints 1 Amusement device inspection In November the EHO undertook Trade Waste training and trained new EHO

	June 20	July 20	Aug 20	Sept 20	Oct 20	Nov 20
Verifications	7	3	18	7	5	8



10. Bylaws

Between 1 July 2020 and 30 Nov 2020 there were:

Trees & Hedges

- 46 notices were sent by Council requesting the owner/occupier to remove the obstruction from the public space.

Litter

- 9 litter incidents were recorded and from this, Council sent 5 notices to the identifiable people associated with these incidents, 1 resulted in an infringement.

Abandoned vehicles

- There were 7 abandoned vehicles located in the SWDC area, of which 5 were removed by their owners and the remaining 2 vehicles were removed by Councils' contractor.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

PARTNERSHIPS AND OPERATIONS REPORT

This report was presented to the Assets and Services Committee on 16 December 2020.

11. Group Manager Commentary

The last period has continued the trend of significant activity across the Partnerships and Operations portfolio. As well as the usual activity at this time of year (e.g. road reseals, grounds maintenance) there has also been additional work that the team have been delivering (e.g. Spatial Plan and LTP inputs, PGF projects, library book sales). This report, along with the associated project dashboard, highlights the extent of activity being undertaken and provides updates against each.

Additional projects have been added to the dashboard. These are projects that have commenced since the last report:

- Kuranui Gym – SWDC involvement and community access
- Water Reform Request for Information (RFI)
- Waihinga Centre Lessons Learned review
- Greenspace review for Greytown
- Walking and Cycling Strategy
- Innovating Streets project (Martinborough)
- Road Stopping/encroachment policy development

As well as these projects there have been some key operational issues being addressed in the period, including Greytown street lighting (actually an issue with power supply/infrastructure, now resolved with PowerCo) and the ongoing issue of flooding of Donalds Creek at Longwood Road East (approach being agreed with GWRC).

12. Water

12.1 Reducing leakage across the South Wairarapa

A team has been set up at Wellington Water to work on reducing the leakage across the region, including SWDC. The team meets weekly to monitor progress with leak surveys and repairs. It will also identify any further work that may be required.

Ground surveys have been completed in Martinborough, Featherston and Greytown. Repairs of leaks located in Featherston and Martinborough are underway. The ground survey of Greytown identified 29 leaks – 10 of which are on private networks. We will prioritise repairs of the public network in Greytown and notify property owners of their responsibilities to investigate and repair private leaks.

A night flow audit for Greytown was undertaken for the week ending 11/12/2020. This is to identify any commercial water users that are operating at night, so an accurate night flow can be determined. This information will help determine if there is any further leakage. We expect to gain insights from this work within a week following the audit, which will be reported to the Assets and Services Committee.

Plans are been drawn up to carry out “step testing” in Greytown. The step testing will be carried out if the night flows do not drop, once ground survey leaks have been repaired.

The delivery crew are prioritising the larger leaks for repair, alongside leaks reported by the public. There is a risk that this additional leak survey work will create a lot of additional repair work for our service crews, which could impact budgets.

12.2 Key Projects Updates

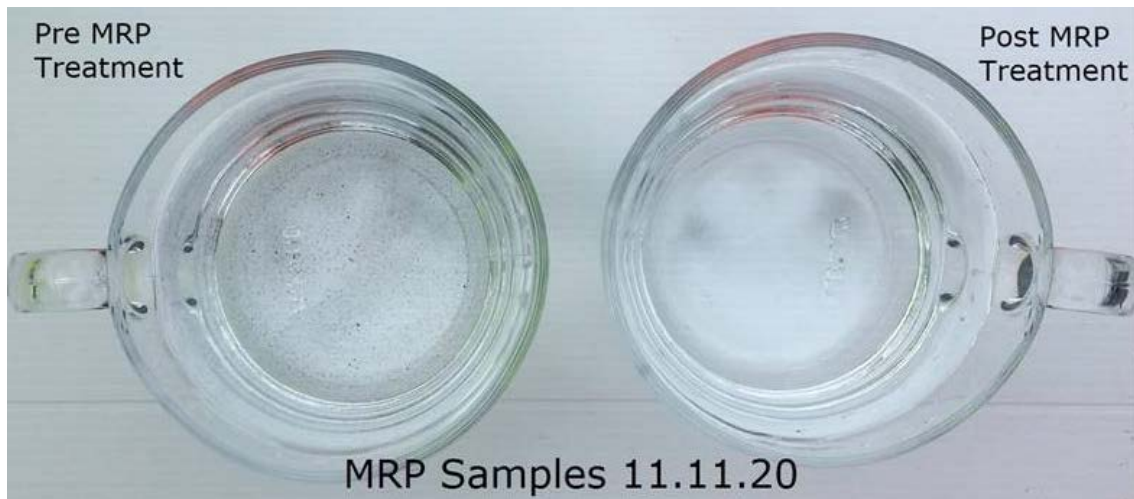
As we enter the summer demand period it becomes increasingly difficult to complete upgrades to water supply and wastewater assets.

As outlined at previous meetings, delivery of some projects has been challenging due to multiple factors, including:

- Limited accuracy or availability of full as-built information
- Project scopes being previously poorly defined
- Fragile systems with little system resilience
- Ongoing process of uncovering systemic risks requiring mitigation
- Availability of operational staff to provide input to upgrades or be trained in their use, while also responding to call volumes or issues.

12.2.1. Manganese Reduction Plant

The Manganese Reduction Plant (MRP) commissioning work is complete and tests verify it successfully reduces the manganese to the required levels.



However, in conducting the commissioning work for the MRP, a water contamination risk has been identified in the network and this needs to be mitigated before the MRP itself can be brought into use.

Plans for this additional work are with the contractor to price and complete urgently. Once this work is completed the plant can be brought into service. The timeline of this work will be shared.

12.3 Waiohine Water Treatment Plant (WTP) Upgrades

The 4th bore project was delayed whilst securing budget to cover cost of increased scope and further to procure and award contract. Contractor availability had also slowed progress.

However, installation of the 4th pump and peripheral civil works construction activities have now commenced. We are aiming to complete this work by February 2021, but this is dependent on summer demand as the plant would need to be taken offline during works.

The Waiohine treated water storage procurement phase is underway for the installation and setting up of the equipment. We expect to award the contract in January 2021. Physical works are scheduled to start after the completion of the 4th bore.

A temporary fix for the Waiohine pH dosing system upgrade will be completed first to make the system operable and mitigate risk. The design of this is currently being completed in collaboration with contractors. Options assessment will be completed prior to investing in further upgrade works on this system.

12.4 Memorial Park WTP upgrades stages 2 and 3

A cost analysis has been completed to determine the most effective delivery approach. From this, the works have been rolled into a single stage and has resulted in estimated \$200k overall savings in sunk cost. Emergency plan being prepared should existing pump fail prior to replacement.

A changed delivery approach for this project means it can progress without waiting for Waiohine upgrades. The new target date for completion has moved to April 2021 (brought forward from Jun 21). Construction contract to be awarded in December 2020. Delivery of the containerised plant will be approximately 3 months from contract award to installation, with civil works and reinstatement completed thereafter.

Obtaining approvals under the reserve management plan will need to be completed in parallel with the construction of the containerised plant.

12.5 Lake Ferry WWTP driplines

Planned renewal brought forward following forestry contractor damage to lines. Project is on hold pending result of options assessment paper. Renewals options assessment paper being finalised with Wellington Waters' three waters decision making committee (3WDMC). Delivery to be adjusted based on the feedback from 3WDMC and SWDC. Current forecasted cost (lvl3) for full renewal of driplines is at \$326k.

12.6 Featherston WWTP

A second community drop-in session has been completed and the information was also on display at Greytown and Martinborough libraries. Preliminary scoring and level 1 estimates prepared for the long list in preparation of an Officers' shortlisting workshop.

12.7 Martinborough WWTP valve automation

The installation of an automated valve to reduce overflow risk in Martinborough is in progress. Due to contractor workload across the district the civil and electrical works will be undertaken in the new year. Practical completion is scheduled for February 2021.

12.8 Pipeline project briefs

At Appendix 1 of this report, Wellington Water have provided project briefs for the two key pipeline projects that are underway, Pinot Grove and Papawai Road upgrades.

13. Land Transport

13.1 Roding Maintenance - Ruamahanga Roads

An outline of key works completed through November 2020 is provided below:

- 282.5 km of roads were inspected and identified faults recorded in RAMM for future scheduling with 208.4 being sealed and 73.9 being unsealed.
- 7 bridges were inspected and found to be in an acceptable condition.
- 159 rural culverts were inspected
- 112.4 km of unsealed roads were graded
- 35 m3 of maintenance metal was applied to the unsealed roads
- 13 sealed road potholes were identified and filled.
- 42.7 km of mechanical street sweeping was completed
- Pre-seal repairs for the 2021-2022 sealing season have continued
- Maintenance works continued on the footpaths within the 3 towns.
- District reseals, both Urban and Rural, have been completed for the 2020-2021 season
- Wetter than average November lead to slips, flooding and land dropouts throughout the district with a number of emergency responses.



Lake Ferry Road



Te Awaiti Bridge abutment washout



White Rock Rd slips



Glendrynoch Rd bridge approaches

- The spring cycle of chemical spraying of rural water tables and signs has commenced and will be completed prior to rural berm mowing.
- Works commenced on Ruakokoputuna Road seal extension with sealing programmed to be completed prior to Christmas.

13.2 Further activities of note

- Annual bridge inspection programme has commenced and to date no urgent faults have been identified. Types of inspection have been done as required by NZTA. This is a key programme of work and one that will continue into future years.
- Roading infrastructure input has been supplied to all subdivision resource consents.
- The Joint Carterton/South Wairarapa Roading Activity Management Plan is currently being developed and funding proposals for considerations in the LTP process are underway.
- Sealed pavement condition and surface watertable rating has been carried out by Roading Logistic Consultants. This activity is completed every 2 years
- Footpath condition rating has been carried out by Roading Logistic Consultants.

14. Amenities

14.1 Housing for Seniors

All Housing for Seniors units are fully tenanted. Recent activity includes:

- Installation of an oven in a flat at Burling Flats Featherston.
- Two units at Cecily Martin flats in Martinborough have new sliding front doors installed.

14.2 Pain Farm

Pain Farm Homestead and Cottage are due for inspections in the second week of January 2021. Quotes being sort for Extractor Fan to be installed in the Cottage bathroom.

14.3 SWDC Playgrounds

Work has continued on upgrades and maintenance of playgrounds, including:

- More planting and fence to be quoted at the Martinborough Playground as more funds from the Waihinga Trust has become available.
- Featherston playground is now fully fenced and general refresh is underway with painting and new bark
- one new child/parent swing installed in Featherston.

14.4 Parks and Reserves

Activity has been ongoing in maintaining our parks and reserves:

- Grass growth due to the seasonal rain and ground temperature has required increased maintenance with our contractor.
- Solar lights have arrived for installation into Stella Bull Park before Xmas
- Replacing Huangarua Park seat and rubbish bin as both old assets were very tired.
- Reopening of the New York Toilets in Martinborough and upgraded the sewage pipe work. These facilities are only to be used by the sports clubs.
- Lych gate currently being built and hopefully installed prior to Xmas for the 150 years of the Waihinga Cemetery, Martinborough

14.5 Cemeteries

Featherston Lioness WW1 Project - Completed in time for Armistice Day 11 November 2020 at Featherston Cemetery.



Purchases of burial plots/niches 28/10/20 to 3/12/2020

	Greytown	Featherston	Martinborough
Niche		2	1
In-ground ashes Beam	1		
Burial plot			1
Services area			
Total	1	2	2

Ashes interments/burials 28/10/20 to 3/12/2020

	Greytown	Featherston	Martinborough
Burial		1	1
Ashes in-ground	2		1
Ashes wall			
Services Area			
Disinterment			
Total	2	1	2

14.6 Swimming Pools

SWIMMING POOLS ARE OPEN!

Featherston, Greytown and Martinborough pools all opened for the swim season on the 28th November 2020 and will close March 14th 2021. Entry is still free and the bookings for events and BBQs are filling fast. Monitoring of usage to inform future strategy is ongoing.



14.7 Further work

Significant additional effort has been expended in managing the delivery of the following Provincial Growth Fund (PGF) projects:

- Upgrade to facilities at Anzac Hall, Featherston
- Refurbishment of the Featherston War Memorial
- Supporting upgrades to the Featherston Community Centre
- Supporting the Hau Arika marae project, and
- Supporting the Tauherenikau bridge trail project.

These projects are included in the Amenities programme dashboard and are in addition to the team's workload.

15. Appendices

Appendix 1 – Wellington Water Pipeline Project brief – Papawai Rd upgrade

Appendix 2 - Wellington Water Pipeline Project brief – Pinot Grove upgrade

Appendix 3 – Programme Reports

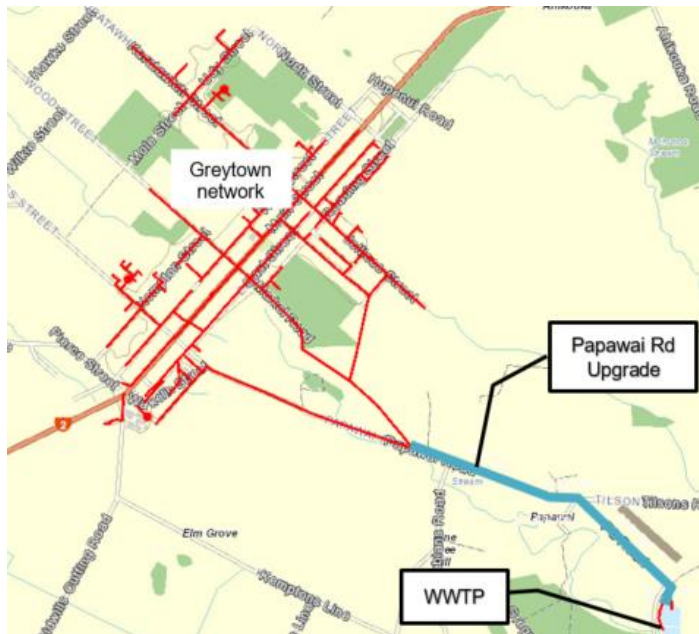
Contact Officer: Euan Stitt, GM Partnerships and Operations

Appendix 1 - Wellington Water Pipeline Project brief – Papawai Rd upgrade

Papawai Road Wastewater Renewal Fact Sheet

What are we doing?

Replacing 2.2km of 225mm concrete wastewater main with a new 350mm polyethylene (PE) main on Papawai Road, Greytown.



Why are we renewing this pipeline?

The existing wastewater main down Papawai Road is the most critical wastewater pipeline in Greytown. It conveys all of the town's flow to the treatment plant (WWTP). It was laid in 1974 and probably has a few years of life left in it, but with the growth of the township since the 70s it has now reached capacity.

The primary goal of the project is to enable growth by providing increased capacity. The new pipeline will also be more resilient than the current one. It will be fully sealed and so more resistant to earthquakes and reduced leakage out of and into the pipe. We are also taking the opportunity to reconfigure the outlet pipe at the treatment plant to enable future upgrades to the plant.

What is the effect of the increased capacity on the network?

Initially there is minimal effect. The treatment plant at present is estimated to have capacity for a further 10-20% increase in population. The wastewater main pipe is being future-proofed to allow for the treatment plant upgrades planned over the next 10 years.

How has the project developed?

Prior to Wellington Water's involvement, in December 2018 the SWDC received a quotation from Higgins to complete the project for \$1,792,000. The quotation included some contingency but excluded design and project management fees and was not based on an engineer's design. This

means the project had minimal scope development and so there was a very high risk that it would have cost more than the tendered price to complete. This tender lapsed and Wellington Water re-tendered in April 2020.

The April 2020 tender price received was \$2,674,000. Since the project had not been fully scoped, designed and a robust engineer’s estimate developed, we could not adequately appraise the value provided by this tender. So we put the project through Wellington Water’s normal project delivery processes. This involves preliminary and final design and ensures due diligence for things such as option selection, cost estimation, quality, health and safety and contract management.

This has reduced the level of risk particularly from an outcome and cost perspective so we now have confidence that project will deliver the best whole-of-life value to council.

The works have now been re-tendered with submissions due in the next few weeks.

Below is a comparison table providing an overview of the costs.

Table 1:

Deliverable /scope	Original Budget (Nov 2019)	Tender (April 2020)	Engineer Estimate / Level 4 (Aug 2020)
Professional costs	\$139,132	\$265,600	\$255,500
Construction	\$1,679,255 (tender Dec 2018)	\$2,673,655	\$2,035,500
Contingency	\$113,120 (tender Dec 2018)	\$21,825	\$386,500
Total	\$1,931,500	\$2,960,980	\$2,677,500

What can we learn from this?

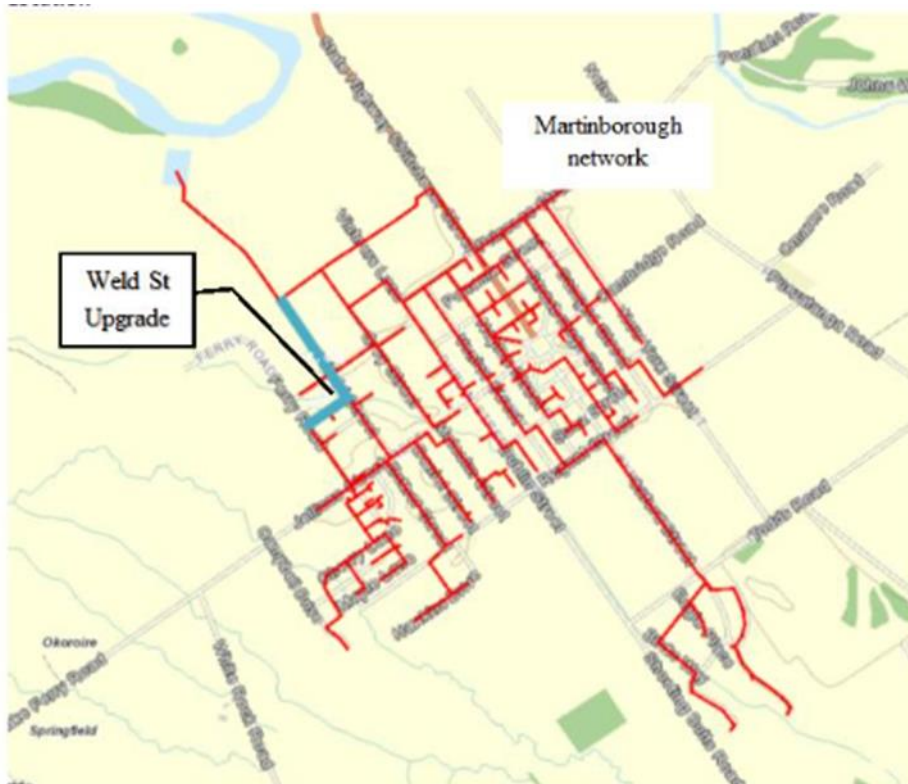
It’s important that projects are properly scoped and adequately developed, with costs accurately estimated before budgets are set. It’s also important that people know what stage a project is at, when estimates are being used. Wellington Water uses a cost estimating manual to account for the amount a project has been developed at each stage of its evolution and minimise cost risk.

Appendix 2 - Wellington Water Pipeline Project brief – Pinot Grove upgrade

Pinot Grove Wastewater Renewal Fact Sheet

What are we doing?

Replacing 0.7km of 150mm asbestos cement wastewater main with a 250mm polyethylene (PE) main in Weld Street, Martinborough.



Why are we renewing this pipeline?

The existing wastewater main in Weld Street carries wastewater from approximately the southern third of Martinborough. It is under-sized for the load, resulting in frequent blockages and occasional overflows from manholes during wet weather conditions.

The primary goal of the project is to allow for growth while also improving wastewater service to this part of town. The new pipeline will have greater capacity and be more resilient to earth movement than the current one. It will be fully sealed and so more resistant to leaks out of and into the pipe.

What is effect will this have on the rest of the network?

The new 250mm pipe will feed into the existing 300mm main pipe that goes to the Martinborough wastewater treatment plant. The 300mm pipe was upgraded in 2005.

The Martinborough wastewater treatment plant is nearing capacity. Planned upgrades for the plant will need to factor in growth.

How has the project developed?

Prior to Wellington Water’s involvement, SWDC set a budget for the pipe renewal of \$295,000. It’s not clear what was included in this budget, and as the project was not clearly scoped, it carried a high level of risk.

In March 2020 Wellington Water estimated the project would cost between \$726,000 and \$980,000. It issued the project for tender and received no conforming tenders.

To reduce the level of risk and provide confidence that project would deliver the best whole-of-life value, we put the project through Wellington Water’s normal project delivery processes. This involves preliminary and final design and ensures due diligence for things such as option selection, cost estimation, quality, health and safety and contract management.

This provided a robust estimate (known as an engineer’s estimate), of \$795,000. This was subsequently corroborated by a conforming tender.

After the tender was received, the project cost estimate was revised to allow for the additional scope of safely removing and disposing of asbestos cement.

The tender has been awarded to Fulton Hogan, who are using a local contractor to perform a portion of the work.

Below is a comparison table providing an overview of the project elements and estimates.

Table 1:

Deliverable /scope	Original (2017)	Engineer’s Estimate	Current/Post Tender (2020)
Professional costs	No Budget allowed/Included	\$127,500	\$106,000
Construction	\$295,000	\$545,500	\$582,500
Contingency	Included	\$122,500	\$126,000
Total	\$295,000	\$795,000	\$814,500

What can we learn from this?

It’s important that projects are properly scoped and adequately developed, with costs accurately estimated before budgets are set. It’s also important that when estimates are being used, people know what stage a project is at. Wellington Water uses a cost estimating manual to account for the amount a project has been developed at each stage of its evolution and to minimise cost risk.

Appendix 3 – Programme Reports

Overall Programme Status (RAG)	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
						Resource constraints and additional workload are being managed with CDC - action underway to mitigate with temp resource. Works season progressing well with reseal programme complete and other key works on track.

Current Projects

Ruakokoputuna \$400k Oct 20 - Dec 20

Ruakokoputuna Seal Extension						Work has started and on schedule to be sealed before Christmas subject to
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Sealed Road Pavement Rehab \$220K Dec 20- Feb 21

Western Lake Rd Area Wide						H&S risk relates to nature of road and speed. Expected to commence before Christmas.
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Sealed Road Resurfacing Local Roads \$467.5k Oct 20 - Dec 20

Scheduled programme of works comprising 14.5kms of resurfacing on: Shooting Butts Road, Hikinui Road, Bucks Road, Underhill Road, Boundary Road, Pa Road, Birdie Way, Eagle Place, Fairway Drive, Te Muna Road, Papawai Road, Fraters Road, Tilsons Road, Hecklers Road, Moroa Road, Kahutara Road, White Rock Road, Lake Ferry Road, East Street.						Programme complete
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Sealed Road Resurfacing Special Purpose Rd \$115K Jan 21 - Jun 21

3.5 kms of resurfacing work on Cape Palliser Road						Programme complete
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FootPath Renewals \$177K Oct 20 - Jun 21

Planned maintenance						Work ongoing, Bethume Street, west Street, Regent Street(maybe deferred due to UFB rollout)
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FootPath maintenance Extra Funding \$375K Jun 20 - Jun 21

Footpath Maintenance \$125K per town						High level of input required by staff. Work ongoing.
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Esther Street Footpath Extension \$70K Sep-20

Noted from AP submissions						Works completed.
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Low Cost Low Rik Local Roads \$345K Aug 20 - jun 21

Culvert Extensions, safety improvements, seal widening, intersection improvements, slip stabilisation, guardrails, kerb and channel works.						Seal widening on Western Lake Road complete
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Low Cost low Rick Special Purpose Rd \$250K Aug 20 - jun 21

Guardrail installation, Signage upgrade, Rock revetment supply						Includes \$100k carry forward from 19/20
--	--	--	--	--	--	--

Aset Management Plan \$50k June 20 - Nov 20

Plan development and RLTP funding						Joint AMP with CDC and NZTA funding request 2021.2024. Draft plan submitted for A&S input to 16/12 meeting. To be submitted 11/12/20 but input still possible.
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Reading Street Upgrade \$250k

Upgrade Reading Street as part of Orchards Development						3rd party dependent
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Speed Limit Review Nov 20 - Jun 21

Consult re speed review						Link to NZTA speed reduction and Road to Zero, Urban safety for vulnerable users etc. NZTA planned consultation dates through Nov and in discussions with NZTA on alignment.
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Tora Farm Rd bridge beam painting x2 \$100K Jan 21 - Jun 21

Painting steel beams on Tora Farm and Pukeamuri Bridges	█	↓	█	█	█	Enviornmental and Health and Safety risk due to working above waterways and working at height. Delayed due to Resouce consent conditions re the habitat of various species.
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Status key:

█ *On track/achieving*

█ *Some concern*

█ *Off Track/Major concern*

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Overall programme progressing to schedule, other than those projects that did not receive PGF funding. These may receive funding in LTP.

Current Projects

Featherston War Memorial	\$250k	tbc				
Repair earthquake damage and structural deficiencies						Ongoing. Working closely with contractor to resolve emerging challenges in the project. Street lighting to Sphere has to be removed due to engineer on earthquakes. Options for lighting need to be decided.
Anzac Hall upgrades	\$100k	Nov-20				
Toilets, roof and wall repairs						99% completed awaiting on Ladies toilet door that needed replacing. Successful delivery attracting positive community response.
Featherston Community Centre	\$110k	tbc				
Roof and wall repairs, asbestos removal, painting, car park and kitchen/toilet repairs						Work commenced on entrance and building work inside
Hau Arika marae - PGF support	\$371k	tbc				
Various upgrades - sprinkler systems, water storage, kitchen/toilet upgrades.						Finalising discussions with PGF and marae on timing and processes. Paper going to 17/12 Council meeting on possible financial risk due to terms of MBIE contract.
Tauherenikau Bridge	\$1.36m	tbc				
Construct cycle/walkway over Tauherenikau river						Finalising discussions with PGF and Greytown Trails Trust on timing and processes. Paper going to 17/12 Council meeting on possible financial risk due to terms of MBIE contract.
Kuranui College Gym	\$1m	tbc				
Manage delivery of gym in college and provide for community access.						NEW PROJECT - Min of Ed lead. Preliminary plans completed and QS review underway. Agreement between Kuranui College, SWDC and MoE to be drafted in new year to formalise structure, access, roles/responsibilities etc.
SWDC Tree asset management	tbc					
Develop a long term District wide programme for tree management						Awaiting business case to be presented for LTP. May break into zones and capture the most public used Parks and Reserves as a trial this year to determine the state of our trees to attach to the Parks management plan. Relates to H & S and age of trees.
Stella Bull Park Lighting	\$12k	Nov-20				
Install lighting for safety/security of users						Lights have arrived 2/12/2020 and will be installed prior to Christmas.
Peace Garden, Featherston	\$120k	tbc				
Construct accessible ramp and web-enabled information display with additional seating and planting						Heritage NZ have received partial private funding to progress, meeting w/c 14th Dec on site to consider delivery v revised budget (half of that required for current design).
Featherston Stadium	\$20k	tbc				

Upgrade to kitchen, seating and ablutions						PGF declined, will carry out repairs as funding becomes available
Ngawi Community Hall		\$30k	Dec-20			
Upgrade septic system						Designer engaged, Resource consent applied to GW, Resource consent stopped awaiting on further investigation of land
Cemetries data project		n/a	Dec-20			
Data validation, GPS capture and database established						Data validation ongoing, GPS and photo capture commenced. Support from CDC also being provided. Project will be placed on hold at Christmas
Pain Farm upgrades		\$100k	Sep-20			
Upgrades to Main House and cottage to meet standards				↑		Standard maintenace with some trees and driveway to cottage
SWDC Lease review programme		n/a	Dec-20			
Complete review of leases						Data capture and strategy under development. Focus on Papawai and Lake Ferry leases in short-term. Multiple leases to work through
Senior Housing		\$85k	Oct-20			
Heat pump/air conditioning installation and paiting (int and ext)						Work completed - under budget
Swimming Pools		\$15k	Oct-20			
Upgrade to Greytown Stand and painting						Work completed - on time for new season
Martinborough Waiinga Cemetery		\$15k	Oct-20			
Install Lych gate as part of anniversary celebrations						Gate built and will be installed pre Christmas
Considine Park, Martinborough		\$8k	Nov-20			
Install additional lime path						Likely Lions involvement - to be discussed at next meeting.
Park exercise equipment		\$45k	Oct-20			
Install outdoor exercise equipment in local parks						Works completed - proving popular in communities

Status key: On track/achieving Some concern Off Track/Major concern

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)						Known budget challenges exist and are being managed as per previous reports. Rework to programme and changes to approaches on some projects are bringing forward delivery in some areas. Summer demand may impact delivery on water projects (ability to have plant offline while undertaken).

Major Projects

Manganese Reduction Plant - Martinborough	\$2.5m	Nov 19 - Nov 20				
Construct and commission a manganese reduction plant		↑				The MRP has been fully tested and is ready to begin operating. However, a water contamination risk has been identified in the reticulation network that must be mitigated before it is brought fully into operation. The plans for this have been completed and contractors are scheduling the works.

Featherston WWTP	\$500k*	Jul 20 - Jun 2025				
Develop and implement a suitable wastewater solution for Featherston						Second community drop in session completed and the information was also on display at Greytown and Martinborough libraries. Preliminary scoring and level 1 estimates prepared for the long list of ideas in preparation for an Officers workshop. Further update to be provided in meeting. Fstn WWTP now a standing item on A&S agenda.

Upgrade/Renewal Projects

Papawai Road WW Upgrade	\$2.8m	May 2021 onwards				
Capacity issue - upgrade pipe						Tender evaluation is currently being completed. Tender price is close to the Engineers Estimate which correlates to the projects expected estimate of \$2.8m. Programme phasing adjusted to allow for delivery of Memorial Park this FY ahead of Papawai Road. Larger portion of Papawai Road construction will be rolled over into 21/21FY in order to remain within annual (programme) budget. Project brief attached to Officers' Report.

Pinot Grove WW upgrade	\$300k	Mar 21 - Jul21				
Capacity issue - upgrade pipe		↑				Construction activities have commenced, practical completion programmed for March 2021. Project brief attached to Officers' Report

Waiohine Water Treatment Plant (WTP)	\$900k	Dec-20				
a) 4th bore/pump and commissioning		↓				The 4th Bore project was delayed whilst securing budget to cover cost of required scope and to procure and award contract. Contractor resource availability has slowed progress. Installation of 4th pump and peripheral civil works construction activities have commenced, practical completion scheduled for late January 2021. Has had consequential impact on related works.
b) Treated water storage (chlorine)		↓				Treated water storage procurement phase underway, award expected early January 2021, physical work scheduled to start after 4th bore completed, with practical completion six weeks thereafter (early March).
c) pH dosing system upgrade		↓				A temporary fix for the Waiohine pH dosing system upgrade will be completed first to make the system operable and mitigate risk. The design of this is currently being completed in collaboration with contractors. Options assessment is to be completed prior to investing in further upgrade works on this system.
d) Site Security						Security Fencing policy (standard) to be completed prior to brief being released for pricing

Memorial Park WTP upgrades stage 2	\$330k	Nov-20				
Replace bore pump, new filter, additional pipework and run to waste		↓				A cost analysis has been completed to determine the most effective delivery approach. From this, the works have been rolled into a single stage and has resulted in estimated \$200k overall savings in sunk cost. Emergency plan being prepared should existing pump fail prior to replacement.

Memorial Park WTP upgrades stage 3		\$1.5m	Apr-21				
Chemical dosing, UV and filter upgrades			↑			<p>A changed delivery approach for this project means it can progress without waiting for Waiohine upgrades. The new target date for completion has moved up to April 2021 (brought forward from Jun 21). Construction contract to be awarded in December 2020. Delivery of the containerised plant will be approximately 3 months from contract award to installation, with civil works and reinstatement completed thereafter.</p> <p>Obtaining approvals under the reserve management plan will need to be completed in parallel with the construction of the containerised plant.</p>	
Lake Ferry WWTP driplines		\$326k	tbc				
Renewal driplines at WWTP	↓		↓			<p>Planned renewal brought forward following forestry-related damage to lines. Project on hold pending result of options assessment. Renewals options assessment paper being finalised with Wellington Waters three waters decision making committee (3WDMC). Current forecasted cost (level 3) for full renewal of driplines at \$326k.</p>	
WWTP Improvement Programme		\$400k	Dec-20				
Enhance processes, facilities and management of WWTPs across District	↓					<p>The installation of an automated valve to reduce overflow risk in Martinborough is in progress. Due to contractor workload across the district the civil and electrical works will be undertaken in the new year. A water balance and irrigator fault analysis has been undertaken for Martinborough. Irrigation management and contingency plans are being put in place to improve compliance during the irrigation season. Concept designs for operational health and safety improvements are due to start in December as are investigations for site security improvements.</p>	
SWDC-led Projects							
Water Race User Survey		n/a	Dec-20				
Survey Water Race users and related stakeholders on use			↓			<p>Additional external resource engaged, qualitative survey (interviews) to be completed through Dec 20 with formal quantitative from Jan 21.</p>	
Longwood Water Race Consent		n/a	Dec-20				
Gain consent for continued use of water race						<p>Reporting to GW completed, awaiting outcome. Water Race continues to operate under existing consent.</p>	
Status key:		 <i>On track/achieving</i>	 <i>Some concern</i>	 <i>Off Track/Major concern</i>			

	Finance	Delivery	H&S	Stakeholders	Risk profile	Commentary
Overall Programme Status (RAG)		↓				Additional projects added to A&S dashboard for visibility. May be moved to other sheets once progressed from strategy phase. Some resource constraints limiting progress.

Current Projects

Kuranui Gym \$1m tbc

Manage SWDC involvement in College Gym build, management and community access.						NEW PROJECT - Min of Ed lead. Preliminary plans completed and QS review underway. Agreement between Kuranui College, SWDC and MoE to be drafted in new year to formalise structure, access, roles responsibilities etc.
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Water Reform RFI n/a 1st Feb 21

Respond to DIA Request for Information to inform Water Reform Process	↓					RFI work continues with Wellington Water compiling data for some sections, in consultation with DIA and WICS. SWDC Finance compiling rest. Significant resource challenge at time of developing LTP (Finance highlighted as 'some concern'). Part of regional approach and support with WWL shareholding Councils and CDC/MDC.
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Waihinga Lessons Learned \$15k tbc

Business Improvement - Undertake a review of the Waihinga Centre project to improve future SWDC project delivery		↓		↓		Independent contractor identified to conduct review. Currently gathering relevant documents to inform review. Timeline to be confirmed with reviewer.
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Greenspace review \$40k Jul-21

Undertake a review of the availability and use of Council greenspace provision in Greytown						Resolution from AP deliberations. Further data collection underway, including use, size and accessibility.
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Walking and Cycling Strategy tbc tbc

Develop a District-wide Walking and Cycling strategy		↓				Linked to 5TTN project and other stakeholders. SWDC plans to be developed at town level. Project commenced with initial scoping underway.
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Innovating Streets - Martinborough \$200k Apr-21

Develop and test repurposing of car parks near square				↓		Boffa Miskell engaged as PM and lead. Initial scoping complete. Engagement with key stakeholders (incl. Cr Colenso) to commence pre-Christmas. Initial site monitoring (baseline establishment) to begin. Some community concern at possible pedestrianisation of Kitchener St, which is NOT in scope of this project but perception will need resolution.
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Road Stopping Policy \$15k Jan-21

Develop a Road Stopping Policy						Contractor engaged now funding approved. Work in progress, with draft policy being reviewed now.
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Status key: ■ On track/achieving ■ Some concern ■ Off Track/Major concern

MĀORI STANDING COMMITTEE

16 FEBRUARY 2021

AGENDA ITEM 7.3

ACTION ITEMS REPORT

Purpose of Report

To present the Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will be remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 16 February 2021

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Harry Wilson, Chief Executive Officer

Appendix 1 – Action Items to 16 February 2021

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
178	4-Jun-20	Action	E Stitt (Partnerships and Operations)	To investigate opening walking and cycling access to the paper road that leads to the Owhanga Landing Reserve	Open	24/06/20: Initial indications are the cost is potentially prohibitive in the current situation as it would require going over a stream which could cost \$800k-\$1m to put the road in. Further work will be done to look into this in more detail. 22/07/20: This is still being scoped but officers are looking to include it in the District-wide pedestrian/cycleway/ trails plan. 16/2/21: As above
252	1-Jul-20	Resolution	K Yates (Policy and Governance)	MSC RESOLVED (MSC 2020/17) to: 1. Receive the Election of Māori Standing Committee Chairperson Report receive the Officers' Report. 2. Elect a Chair using system A as outlined in clause 25 of Schedule 7 of the Local Government Act 2002 for the election of the Committee's Chair for the 2019-2022 triennium 3. Hold another election for the Chair of the Māori Standing Committee once member vacancies from Hau Ariki and Papawai Maraes are filled. (Moved Mayor Beijen/Rutene) Carried	Parked	1 - No action required 2 - No action required 3 - Parked until Papawai Marae vacancies are filled; awaiting notification of nominees from Papawai Marae.
253	1-Jul-20	Resolution	2 & 3 - K Neems (Finance) 4 - K Yates (Policy & Governance) 5 - MSC	MSC RESOLVED (MSC 2020/19): 1. To receive the Chairperson Report. (Moved Aporo/Seconded Mikaera) Carried 2. To approve the reimbursement of \$460.70 + GST to Narida Hooper for catering expenses and a gift for Raihānia Tipoki's farewell, funds to come from the MSC Operational fund. (Moved Mikaera/Seconded N Maynard) Carried 3. To approve the grant application from Puhī Te Whaiti for a cost of \$609.75 for expenses related to the Aoraki Bound Program completed. (Moved Aporo/Seconded Mikaera) Carried 4. To consider adding a youth representative to the Māori Standing Committee Terms of Reference. (Moved Rutene/Seconded Mikaera) Carried 5. To write a letter of support to Greytown Trials Trust on the Tauherenikau Cycle Bridge Project. (Moved Hooper/Seconded Mikaera) Carried	Parked	1 - No action required 2 - Done, to accounts for payment 9/07/2020 3 - Done, to accounts for payment 09/07/2020 4 - Parked to be incorporated into TOR review 5 - Done
254	1-Jul-20	Action	MSC	Discuss options for the Committee to support participation in the Aoraki Bound programme each year	Open	
550	27-Oct-20	Action	MSC	Continue discussions with Wairarapa Water Ltd on the Wakamoekau Community Water Storage Scheme	Open	8/12/20: Members discussed hosting a community hui in late January 2021, broadening the scope from Wairarapa Water Ltd, and inviting keynote speakers from different perspectives.
555	27-Oct-20	Action	MSC	MSC members to provide feedback direct to Ms Matthews the Regional Positive Ageing Strategy Coordinator following discussion with their rōpū on the good things that Māori aged over 65 years experience, key issues, changes needed, and actions or activities that could be included in the Positive Ageing Strategy implementation plan to support change	Actioned	
642	8-Dec-20	Resolution	K Yates	MSC RESOLVED (MSC 2020/47) that the minutes of the Māori Standing Committee meeting held on 27 October 2020 be confirmed as a true and correct record subject to correcting the spelling of Clive's surname from Patten to Paton. (Moved Cr Jephson/Seconded Murphy) Carried	Actioned	
649	8-Dec-20	Resolution	K Yates	MSC RESOLVED (MSC 2020/54) to: 1. Receive the Schedule Of Ordinary Meetings For 2021 Report. (Moved Aporo/Seconded Mikaera) Carried 2. Note the 2021 schedule of ordinary meetings for Council and Committees and that Council has adopted an eight-weekly meeting cycle for all Council and committee meetings. (Moved Cr Jephson/Seconded Aporo) Carried 3. Agree that the Māori Standing Committee meeting start time for 2021 will be 6.00pm. (Moved Mikaera/Seconded Aporo) Carried 4. Delegate to the Chief Executive the ability to alter the schedule of ordinary meetings in consultation with the Chair as required. (Moved Cr Jephson/Seconded Cr Emms) Carried	Actioned	
651	8-Dec-20	Action	MSC	Discuss with the idea of a pou at either side of the Tauherenikau River crossing with Greytown Trails Trust in mid-January 2021	Open	

Number	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
652	8-Dec-20	Action	MSC	Write a letter in support of the submission to the developer to change the name of the subdivision at Moiki Road from Rapa Valley to Manukawiri	Actioned	
653	8-Dec-20	Action	N Hooper / C Clarke (Finance)	Meet with officers to discuss the presentation of the Māori Standing Committee Income and Expenditure Statement	Open	
654	8-Dec-20	Action	MSC	Arrange a workshop on Thursday 21 January 2021 to discuss ideas for the treatment of Featherston's wastewater	Actioned	
655	8-Dec-20	Action	MSC	Consider potential nominees to represent the interests of tangata whenua on the Considine Park User Group and report back to the Martinborough Community Board	Open	
656	8-Dec-20	Action	T Kerr and N Maynard	Write a letter to the owners seeking advice on a name for their property at Moiki Road informing them that the Committee is unable to support the use of the name Manukawiri for their individual property and offer alternative suggestions for their consideration	Actioned	

MĀORI STANDING COMMITTEE

16 FEBRUARY 2021

AGENDA ITEM 7.4

INCOME AND EXPENDITURE STATEMENTS

Purpose of Report

To present the Māori Standing Committee with the most recent Income and Expenditure Statements.

Recommendations

Officers recommend that the Committee:

1. *Receive the Income and Expenditure Statement for the period 1 July 2020 – 31 December 2020.*

1. Executive Summary

The Income and Expenditure Statement for 1 July 2020 – 31 December 2020 is attached in Appendix 1.

The Chair may ask Council officers for comment and all members may ask the Council officers for clarification and information through the Chair.

2. Appendices

Appendix 1 - Income and Expenditure Statement for 1 July 2020 – 31 December 2020

Appendix 2 - Māori Standing Committee 2020/21 Budget

Contact Officer: Charly Clarke, Senior Financial Accountant

Reviewed By: Katrina Neems, Chief Financial Officer

**Appendix 1 – Income and Expenditure
Report for the period 1 July 2020 – 31
December 2020**

Maori Standing Committee : Te Māngai O Ngā Hapori Māori
Income & Expenditure for the Period Ended 31 December 2020

Personnel & Operating Costs

Budget

Members' salaries and meeting fees	18,014.00
Mileage & other reimbursements	4,000.00
Koha	1,000.00
Operating expenses & general grants	20,000.00

Total Personnel & Operating Costs Budget 2020-21 43,014.00

LESS: Expenses to date

Personnel Expenses & Koha

Members' salaries and meeting fees	6,226.00
Mileage & other reimbursements	1,094.56
Koha	-

Total Personnel Expenses & Koha to 31 December 2020 7,320.56

Operating & Grant Expenses

Resolution date	Organisation/Group	Pou	Description	Spent
4-Aug-20	Pae tū Mōkai o Taurira	Te Taiao	Native tree & plant nursery at Te Whare Whakapapa Raranga	1,000.00
28-Oct-20	Rangjura o Wairarapa	Awhinahia	Sponsorship	1,500.00
28-Oct-20	28th Maori Battalion Assoc.	Awhinahia	Grant for function to honour descendants of the 28th Maori Battalion	500.00

Total Operating & Grant Expenses to 31 December 2020 3,000.00

LESS: Committed funds

Resolution date	Organisation/Group	Pou	Description	Original commitment	Spent to date	Remaining commitment
			Members' salaries and meeting fees	18,014.00	6,226.00	11,788.00
			Mileage & other reimbursements	4,000.00	1,094.56	2,905.44
			Koha	1,000.00	-	1,000.00

Total Commitments 15,693.44

PLUS: Balance carried forward from 2019-20*

27,079.55

TOTAL OPERATING EXPENSE BUDGET AVAILABLE

44,079.55

** remaining budget for operating, personnel and mileage expenses does not carry over into subsequent financial years*

Marae Wawata Funds

Income

Annual Plan 2020-21 grant allocation	-
Other miscellaneous income	-
Total Income for 2020-21	-

LESS: Grants paid out to date

8/10/2020 Hau Ariki Marae	Furniture	7,826.09
8/7/2020 Kohunui Marae	Native plant nursery, Kāuta storage, cooking vessels	8,122.00
Total Grants paid out to 31 December 2020		15,948.09

LESS: Committed funds

Resolution date		Original commitment	Spent to date	Remaining commitment
8/4/2020 Hau Ariki Marae	Furniture	9,000.00	7,826.09	1,173.91
Total Commitments				1,173.91

PLUS: Balance carried forward from 2019-20

TOTAL MARAE WAWATA FUNDS AVAILABLE

27,000.00

9,878.00

Maori Standing Committee : Te Māngai O Ngā Hapori Māori

Terms of Reference Review for the Period Ended 31 December 2020

Budget

Balance carried forward from 2019-20

18,165.00

Total Budget

18,165.00

Expenditure

8/4/2020 Engaging Well

1,230.18

9/12/2020 Engaging Well

1,015.00

Total Expenditure

2,245.18

Total Expenditure

2,245.18

LESS: Committed Funds

Resolution
date

Original
commitment

Spent to date

Remaining
commitment

Total Commitments

-

-

REMAINING BUDGET TO BE CARRIED FORWARD

15,919.82

Appendix 2 – Māori Standing Committee 2020/21 Budget

Te Whare o Māori Standing Committee

Operations Budget as at 1 Aug 20 \$ 38,080

Marae Dev.Budget as at 1 Aug 20 \$ 27,000

Possible additional budget for TOR* \$ 10,000

Awhinahia	Allocation 2020-2021 \$ 13,000	Whakapapa	Allocation 2020-2021 \$ 12,800	Marae Wawata	Allocation 2020-2021 \$ 27,000	Te Taiao	Allocation 2020-2021 \$ 12,340
Support through:		Support:		Assist Marae to:	\$ 27,000	Create opportunities:	
Grant funds	\$ 4,000	Significant Sites group expenses	\$ 1,500	Secure funding and to process funding applications from Marae Development Fund		To support Marae and Pae tū Mōkai o Tauira with Cultural Monitoring programs i.e equipment	\$ 8,000
2 x \$1,000							
4 x \$500							
Sponsorship		Pūrakau project	\$ 8,000				
Rangiura o Wairarapa Kapahaka	\$ 1,500	(NH to submit proposal to MSC)		Build relationships through collaborative projects		For training and wānanga with stakeholders eg. GW, DoC, Mountains to Sea	\$ 2,000
Wairarapa Māori Sports Awards	\$ 1,500	Training on Resource Management Act	\$ 3,000				
Koha	\$ 1,000	Specifically sections pertaining to tangata whenua		Communicate with committee the aspirations of their marae through their representatives		To engage with communities and schools i.e planting and cultural monitoring projects	\$ 2,000
New members Induction Pack project	\$ 500						
Restorative Justice Process project	\$ 500	RMA Process project	\$ 300				
Toi Māori Art project	\$ 2,000					To document all projects	\$ 280
Training	\$ 2,000						
Totals	\$ 13,000		\$ 12,800		\$ 27,000		\$ 12,280

MĀORI STANDING COMMITTEE

16 FEBRUARY 2021

AGENDA ITEM 7.5

APPLICATION FOR FINANCIAL ASSISTANCE

Purpose of Report

To present the Māori Standing Committee with applications received requesting financial assistance.

Recommendations

Officers recommend that the Committee:

1. *Receive the Application for Financial Assistance Report.*
2. *Consider the application from Greytown Junior Football Club for funding of \$1,000 to contribute to the costs of upgrading its football goals.*

1. Background

The Māori Standing Committee has delegated authority to make financial decisions within the confines of the allocated and available budget as shown in the Income and Expenditure Report.

The application for consideration is summarised in the below table and will be provided to members in confidence.

Applicant	Amount Requested
Greytown Junior Football Club	\$1,000

2. Criteria

The grant criteria for organisations is:

South Wairarapa

To be eligible the applicant must be from a non-profit organisation that can demonstrate they have a focus to building communities.

The activity must connect to one or more of the following community outcomes: Social (leadership opportunity), Cultural (opportunity to learn Mātauranga Māori), Environmental (training opportunity) or Economic (work experience or job opportunity).

1. A successful organisation will be required to spend the grant received within 6 months of receipt. Should an extension of time be required, a written request is to be made to the Māori Standing Committee (MSC) chairperson.
2. An MSC Accountability Form together with evidence of the expenditure is required within 3 months of a grant being spent (*provide all invoices & receipts*).
3. All questions must be completed.
4. Applications to a maximum value of \$1000 will be considered (*GST will be added to grants approved for GST registered applicants*).
5. All grants will be considered on a case by case basis and are required to be submitted for consideration at least 10 days prior to the MSC meetings https://www.swdc.govt.nz/sites/default/files/2020%20meeting%20calendar_0.pdf
6. An organisation is eligible for one grant per year from the MSC Grants fund.
7. Applicants will be invited back to present to the MSC after completing the activity to share their experience.

3. Accountability Reports

Applicant	Status of Accountability Forms for Previous Grants
Greytown Junior Football Club	No outstanding accountability form

Contact Officer: Steph Dorne, Committee Advisor

Reviewed By: Karen Yates, Policy and Governance Manager



**MĀORI STANDING
COMMITTEE**
Kia Reretahi Tātau

MĀORI STANDING COMMITTEE

16 FEBRUARY 2021

AGENDA ITEM 8.1

CHAIRPERSON REPORT

Recommendations

The Chairperson recommends that the Committee:

1. *Receive the Chairperson Report.*
2. *Agrees to reimburse Narida Hooper, Chair of the Māori Standing Committee, \$200 for koha on behalf of the committee to the family for the bereavement of Godwell Mahowa, a SWDC staff member; to be funded from Awhinahia pou of the operating budget.*

1. Topic 1 – Terms of Reference

Engaging Well has been engaged to prepare a revised Terms of Reference (TOR) for the Māori Standing Committee. This will update the interim TOR available at: <https://www.swdc.govt.nz/maori-standing-committee>.

A draft copy has been distributed to myself, Andrea Rutene and officers for review and there is a bit more work to be done before we meet as a full committee to discuss. Once this has been worked through we will schedule a workshop so that members can provide feedback and we can fine tune the TOR.

Report compiled by Narida Hooper
Chair
Māori Standing Committee

MEMBER REPORT
for
Māori Standing Committee Meeting
16 February 2021

Member Name	Karen Mikaera
Meeting Date	16 February 2021
Specific item/s for Committee consideration	<p>Naming of creeks and rivers at bridges on route to Matakītaki as far as the lighthouse.</p> <p>Water sources are culturally significant and often the site of historic habitation. The lack of acknowledgment of these significant sites illustrates a lack of value placed on pre-European occupancy.</p> <p>This needs to be rectified, I would strongly suggest that all creeks and riverbeds be sign posted with their correct Māori kupu names thereby restoring the mana of the sites.</p>
General	<p>I am also a trustee of the Kawakawa1D2 trust. The committee are keen to see this mahi completed and are happy to endorse this kaupapa.</p> <p>A list of waterways should be supplied by SWDC and presented to the Māori Standing Committee so we can work with the Significant Sites Working Party to ensure correctness of the names.</p>