



Maori Standing Committee

Minutes 16 December 2013

- Present:** Mayor Adrienne Staples (chair), Trevor Hawkins, Horipo Rimene, Michael Roera, Terry Te Maari, Cr Solitaire Robertson and Cr Brian Jephson.
- In Attendance:** Paul Crimp (Chief Executive), Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:00pm and 7:05pm except where expressly noted.
- Also in Attendance:** Johnny Shaw and Paora Ammunson.

PUBLIC BUSINESS

1. APOLOGIES

MSC RESOLVED (MSC 2013/41) to receive apologies from Haami Te Whaiti, Rutu Namana and Janine Adams.

(Moved Roera/Seconded Rimene)

Carried

2. PUBLIC PARTICIPATION

There was no public participation.

3. MAORI STANDING COMMITTEE MINUTES

3.1 Maori Standing Committee Minutes – 11 November 2013

MSC RESOLVED (MSC 2013/42) that the minutes of the Maori Standing Committee 11 November 2013 be confirmed as a true and correct record and that the 16 December 2013 agenda be amended as follows: Agenda item 3.1, delete '9 September 2013' and insert '11 November 2013'.

(Moved Te Maari/Seconded Cr Robertson)

Carried

3.2 Matters arising

There were no matters arising.

3.3 Action items

The Committee reviewed the action items list and discussed road repairs on Papawai Road.

4. OPERATIONAL REPORTS – COUNCIL OFFICERS

4.1 Officers’ Report

The Committee reviewed the report and Mayor Staples clarified the concepts of judicial review and petitions leading to a public poll as discussed at the Local Government Commission public meetings.

MSC RESOLVED (MSC 2013/43):

1. To receive the Officers’ Report.
(Moved Hawkins/Seconded Rimene)
2. Action 872: Contact Paora Ammunson to discuss the possibility of placing a historic zoning area around Papawai Marae; M Buchanan

Carried

4.2 Nomination to Creative Communities Assessment Committee

Cr Robertson advised that approximately \$10,000 was available each year to distribute to arts projects, the time commitment was minimal and members of diverse backgrounds would be welcomed.

MSC RESOLVED (MSC 2013/44):

1. To receive the information.
2. To liaise with Marae and Iwi to determine whether there is member interest in providing representation on the Creative Communities Assessment Committee.

(Moved Te Maari/Seconded Hawkins)

Carried

5. RESIGNATION WITHDRAWAL – RUTU NAMANA

MSC RESOLVED (MSC 2013/45) not to accept the resignation of Rutu Namana and that he would continue to represent Papawai Marae on the Committee.

(Moved Roera/Seconded Cr Jephson)

Carried

6. REPLACEMENT OF KAHUNGUNU KI WAIRARAPA REPRESENTATIVE TO THE MAORI STANDING COMMITTEE

Mr Roera tabled a nomination form that Kahungunu Iwi would be using to seek nominations to the Maori Standing Committee.

MSC NOTED:

1. Action 873: Write to Kahungunu Iwi and advise them of the process for placing a representative on the Maori Standing Committee; P Crimp

7. RESOURCE CONSENT SUBDIVISION APPLICATION 130116

The Committee reviewed the resource consent application for proposed subdivision 130116.

MSC RESOLVED (MSC 2013/46) to receive the information and make no comment.

(Moved Te Maari/Seconded Roera)

Carried

8. GENERAL BUSINESS

The Group Manager Infrastructure and Services tabled information on Council's waste water treatment proposal. Mr Allingham advised that the proposal aligned to central government, local community and Maori goals of cleaning water ways, although implementation of the full proposal would be staged over 50 years in order to manage rates increases. Committee support for the proposal was requested. Mr Crimp did not believe local government reorganisation would have an impact on the technical solution.

Mr Ammunson thanked Mr Allingham for engaging with the Committee and thought the process had been going well. The possibility of cultural redress from the Crown due to water ways damage was discussed.

The time in years for each stage of the proposal would be:

1. short term – 10 years,
2. medium term – 35 years (or term of the GWRC consent),
3. long term – 50 years

Council did not envisage working from short term consent to short term consent now a plan had been developed.

The Maori Standing Committee were in general agreement that the waste water treatment proposal was the best way forward and wanted to offer their support to Council.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

**Maori Standing Committee
Action Items
From 16 December 2013**

| Ref # | Meeting | Date | Action Type | Responsible Manager | Action or Task details | Status | Notes |
|-------|---------|-----------|-------------|---------------------|--|----------|---|
| 161 | MSC | 18-Mar-13 | Action | Haami/Paora | Write a media article and/or rates newsletter article targeting developers and encouraging early consultation with Maori | Open | Aiming for April newsletter |
| 728 | MSC | 11-Nov-13 | Action | Paul | Liaise with Ron Mark, Rawiri Smith and the Wairarapa Governance Review Working Party regarding provision of a suitable facilitator for Maori governance huis | Open | Discussed at governance review working party, but no progress as yet. |
| 869 | MSC | 16-Dec-13 | Resolution | All | Nomination to Creative Communities Assessment Committee MSC RESOLVED (MSC 2013/44): 1. To receive the information. 2. To liaise with Marae and Iwi to determine whether there is member interest in providing representation on the Creative Communities Assessment Committee. (Moved Te Maari/Seconded Hawkins) Carried | Open | |
| 872 | MSC | 16-Dec-13 | Action | Murray | Contact Paora Ammunson to discuss the possibility of placing a historic zoning area around Papawai Marae | Open | |
| 873 | MSC | 16-Dec-13 | Action | Paul | Write to Kahungunu Iwi and advise them of the process for placing a representative on the Maori Standing Committee | Actioned | Completed 30 Jan 2014 |

MAORI STANDING COMMITTEE

10 FEBRUARY 2014

AGENDA ITEM 4.1

OFFICERS' REPORT

Purpose of Report

To update the Committee/Community Board on the Council activities.

Recommendations

Officers recommend that the Committee/Community Board:

1. *Receives the information.*

CHIEF EXECUTIVE

1.1 Staffing

I am pleased to announce that Leanne Kernot has accepted the role of Land Transport Engineers representative and will commence employment with SWDC mid-February after working out her notice at NZTA.

Unfortunately JP Irwin has tendered his resignation and will be leaving us in a few weeks. We have advertised for JP's replacement.

1.2 Occupational Health and Safety

There were no incidents reported since the last Council meeting.

1.3 Local Government Commission/Governance Review

The Local Government Commission (the Commission) continues its background work and has completed the planned series of public meetings.

There has been no promulgations from the Commission and the announcement of the options, and preferred option, is still due March.

1.4 Meetings

With the interruption due to the Christmas /New Year break there has generally been a hiatus in meetings

1.4.1. LGA 2012 amendment webinar

The Local Government Act 2002 Amendment Bill (no.3) is the latest in a series of amendments in the Governments "better local government" initiative.

The Local Government Act 2002 Amendment Bill (no.3) has had its first reading and is now with the Local Government and Environment Select Committee.

The proposed amendments broadly seek to:

1. change what development contributions can be used for;
2. allow for objections to development contributions charges;
3. encourage more collaboration and shared services between local authorities;
4. make consultation requirements more flexible;
5. provide for a new significance and engagement policy;
6. enable more efficient and focused consultation on long-term plans and annual plans;
7. remove unnecessary duplication between annual plans and long-term plans;
8. introduce new requirements for infrastructure strategies and asset management planning;
9. enable elected members to use technology to participate in council meetings, rather than attending in person;
10. require councils to disclose information about their rating bases in long-term plans, annual plans and annual reports; and
11. require disclosure of risk management arrangements for physical assets in annual reports.

The Bill also includes provisions that enable the Local Government Commission to:

- establish local boards (similar to those in Auckland) as part of new unitary authorities, and in existing unitary authorities; and
- create council-controlled organisations and joint committees as part of a reorganisation scheme.

The Government has also made decisions about the details of local government financial prudence regulations. The ability to make these regulations was provided for in the legislation that was passed in 2012. They are expected to be published in the first half of 2014.

1.4.2. CE Forum/Mayoral Forum

One CE Forum meeting was attained since the last council meeting.

The CE Forum commissioned a report (following a bid process) on the integration of IT services across the Wellington region. The three Wairarapa Councils opted to take a watching brief. This initiative was driven by WCC.

Also on the agenda was a paper presented by the WCC Chief Executive Kevin Lavery. This paper signalled the start of a push toward a more targeted approach to regional economic strength. Areas identified included:

- Infrastructure
 - Runway extension
 - Wairarapa Water Use Project
 - Better transport networks.
- Economic growth
 - Tech precinct
 - Research and Development
 - Grow film sector
 - Centre of excellence in disaster resilience
- Facilities
 - International Film museum
 - Regional Convention venue
 - Regional concert venue
- Demonstrating our credentials
 - Open for business
 - Shared services

This certainly signals a more targeted approach to regional issues, WCC have already commenced their push with the amalgamation of various agencies.

The Wellington Triennial agreement was also discussed and this is nearing finalisation for presentation to the Mayoral Forum.

1.5 Elections

The by-election for the vacancy on the Greytown Community Board closes 12 midday on Tuesday 11 February 2014.

There are two candidates for this election, which will be held by postal ballot.

1.6 Wastewater Update

Good progress continues on the completion of the application for resource consent, with the lodgement date of end of January still being the target date.

1.7 NRB Survey

The triennial NRB Survey was undertaken during November and December. The summary results have been circulated; however any real analysis will not be able to be undertaken until the full report is received early February. It is pleasing to see improvements in most areas.

2. Discussion

2.1 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 21 January 2014, and excludes multi ownership Maori land.

| Date | Amount \$'000 | Number | Days since installment due | SWDC component \$'000 (81%) |
|-------------------|--------------------------|---------------|---|--|
| 30 June 2011 | \$851 | 631 | 31 | \$689 |
| 1 August 2011 | \$780 | 463 | 64 | \$632 |
| 28 November 2011 | \$969 | 760 | 7 | \$785 |
| 1 March 2012 | \$925 | 690 | 7 | \$740 |
| 16 March 2012 | \$830 | 602 | 23 | \$672 |
| 23 March 2012 | \$790 | 555 | 30 | \$640 |
| 1 June 2012 | \$855 | 722 | 10 | \$692 |
| 19 June 2012 | \$730 | 632 | 31 | \$591 |
| 10 September 2012 | \$947 | | 21 | \$767 |
| 15 February 2013 | \$820 | 565 | 57 | \$664 |
| 17 June 2013 | \$913 | 740 | 27 | \$739 |
| 27 November 2013 | \$1,082 | 910 | 7 | \$877 |
| 21 January 2014 | \$1,140 | 760 | 61 | \$923 |

We have made 24 demands on banking institutions, the outstanding rates value amounts to \$227,000.

Since making those demands we have received \$83,000 from 5 ratepayers paying the amount outstanding as at 30 June 2013.

We have also added "arrears" penalties to those amounts that remained outstanding as at 30 June 2013. This added an additional \$68K to the outstanding amount.

We will be able to make the final demand on the banks this week.

2.2 LGOIMA Requests

The following requests were received and responded to since the last Council meeting.

- Katie Chapman, Dompost regarding Overdue Rates
- Kena Duignan, Green Party re: Economic development contributions
- Katie Chapman, DomPost: Speeding and Parking fines
- Chris McAvoy EA to Su'a William Sua: Positive Aging Strategy

Contact Officer: Paul Crimp, Chief Executive

PLANNING AND ENVIRONMENT GROUP REPORT

1. Planning and Environment Group

The Group is responsible for the resource management and public protection (building construction, animal control, liquor, health, food licences) activities of Council, as set out in the Annual Plan 2013-14.

The day to day focus is on the processing of Resource Consents, Building Consents, Food/Liquor/Health Licences, and Dog Control. Long term policy development work is also undertaken to keep Council's statutory policies and plans current and effective.

2. Resource Management

2.1 Resource Consents

The Planning department has received 30 resource consent applications between 1 November 2013 and 15 January 2014. 21 applications have been processed in that period, all within statutory timeframes. Under the Act, the statutory resource consent processing clock stopped between 20 December and 10 January, however staff have continued to complete applications within the "normal" timelines.

Officers provide detailed information as part of fortnightly updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

2.2 Trade Waste Bylaw

The Trade Waste Bylaw came into effect on 1 September 2013, as part of the (Masterton and South Wairarapa) Consolidated Bylaws. Officers are currently identifying and scheduling making contact with potential trade waste producers. This should take place in mid-February 2014 with the aim of ensuring dischargers are aware of the bylaw and how they can comply. This process will also enable Council to identify whether any charges should be levied under the bylaw and the extent of these.

2.3 "Your Success is Our Business" One Stop Shop for New Businesses

This initiative aims to make it easier for new businesses to open in our district by taking a proactive, business-focussed approach. It is planned to launch a free Council Contact Service (tentative name only), which will assign one council officer as the single point of contact for business developers to deal with and streamline the inter-departmental project assessment processes.

In addition to the Council Contact service, a handbook aimed at business developers is being put together to explain in plain English the rules and regulations to be navigated before the business can open its doors. At this stage Officers anticipate launching the service in March 2014.

2.4 Heritage Guideline Review for Historic Heritage Precincts

The existing Heritage Guidelines of Council are being updated to provide advice for people wishing to undertake additions, alterations, major maintenance projects to existing buildings, but particularly for new developments within the district's Historic Heritage Precincts.

Historic Heritage Precincts are based on the 3 town centres within South Wairarapa. Each has been assessed as having a special character and the architectural and aesthetic values have been agreed as important to retain and enhance, as each town develops.

This work on new building guidelines will enable property owners, builders, council staff and the community to proceed with greater clarity as to the heritage outcomes sought under the District Plan.

The new Guidelines should be available in April 2014.

3. Public Protection - Building

3.1 Building consents

Processing statistics from 1 November 2013 to 14 January 2014.

| Item | Period | Year to date | Same period last year | Annual Plan |
|---|--------|--------------|-----------------------|-------------|
| Consents received | 71 | 211 | 70 | N/A |
| Consent processing performance (within 20 working days) | 100% | 98.51% | 98.44% | 100% |
| Certificate of Acceptance processing performance (within 20 working days) | 100% | 80% | 100% | N/A |
| Code Compliance Certificate processing performance (within 20 working days) | 100% | 98.90% | 98.36% | 100% |

Note: Building consent numbers from 1 July 2013 to 14 January 2014 are identical to the same period the year before (211).

Consents granted by project

| Type | No. of consents | Value |
|--|-----------------|--------------------|
| Cafeteria/Tavern / Bar / Restaurant | 1 | \$5,000 |
| Covered Yards - farm building | 7 | \$152,000 |
| Dwelling - alterations | 14 | \$330,500 |
| Dwelling - unattached | 9 | \$2,876,000 |
| Dwellings - Alterations & additions | 2 | \$280,000 |
| Garage | 6 | \$82,116 |
| Implement Shed - farm building | 1 | \$19,000 |
| Museum/Art Gallery | 1 | \$1 |
| New Factories | 1 | \$216,000 |
| New Office/Warehouse Buildings | 1 | \$300,000 |
| Other commercial building | 3 | \$16,000 |
| Relocation - dwelling | 1 | \$100,000 |
| Sewage and Drainage System (treatment plant) | 2 | \$14,500 |
| Shop/Retail outlet e.g. hairdresser, travel agent, real estate | 1 | \$100,000 |
| Solid Fuel Heater | 7 | \$25,636 |
| Spa/Swimming Pool | 3 | \$88,000 |
| Supermarket | 1 | \$1,400,000 |
| Swimming Pools & Spa Pools | 1 | \$54,000 |
| | 62 | \$6,058,753 |

3.2 Enforcement - 110 East St, Greytown

Building work on a residential building was completed without a Building Consent in breach of the Building Act 2004. A Notice to Fix was issued to requiring a Certificate of Acceptance (COA) to be obtained for the non-consented work. A COA and building consent for further works have been applied for and are currently being processed.

3.3 Application for Exemption - 3 Eagle Place, Martinborough

An application has been received from Mark Hadlow to allow for a manually closing sliding door to access a swimming pool. This is covered in detail in a separate report to Council.

3.4 Accreditation

Council's biennial Building Consent Authority Accreditation Review is scheduled for the 28-31 January 2014. Background information has been requested by the IANZ auditors and has been supplied.

3.5 Dangerous Buildings

Recently, under the existing Dangerous Buildings Policy, requests for Council to investigate the state of buildings which appear rundown and in a poor state of disrepair and a possible threat to public safety have been received.

While those requests have not resulted in any direct action on the buildings other than relatively minor remediation (the buildings are presently

structurally sound even if they appear the worse for wear), the requests have alerted us to the fact that the policy is overdue for review.

In addition the actual provisions contained in the current policy have been proven to be in need of updating and improving. It is intended to bring a revised policy forward to Council in the next few months to address those concerns.

3.6 Unoccupied Commercial Buildings

Upper Hutt City Council has recently adopted a new bylaw relating to unoccupied commercial buildings.

This bylaw sets rules relating to the appearance and upkeep of empty commercial buildings. It authorises the Council to intervene where an empty commercial building is falling into disrepair. It allows the Council to require the owner undertake all necessary maintenance to keep the appearance of the building up to a high standard (basically fit for re-tenanting other than any fit out required).

Such a bylaw, if proven legal and effective, could be of assistance to Council particularly in relation to resolving the ongoing complaints received about the "state" of some buildings in the District.

As such advice is currently being sought from Upper Hutt City Council on the creation of the bylaw (the circumstances that led to it) and the legal basis for it, and whether it has been successfully applied.

As with all bylaws, it is potentially subject to Court review on the grounds of whether is it reasonable or not. Generally it has been thought that such a bylaw would not be considered reasonable if challenged because of the way Courts administer and interpret laws relating to private property rights.

Should these concerns be satisfied by the information obtained from Upper Hutt City, a full report on the Bylaw and its applicability in South Wairarapa will be brought back to Council for consideration.

4. Land Information Memorandums (LIMS)

LIMS PROCESSED 1 DECEMBER TO 31 DECEMBER 2013

| Item | Period | Same period last year | YTD* | YTD Last Year |
|---|---------------|------------------------------|---------------|----------------------|
| Urgent (5 Working Day) Applications received | 5 | 4 | 44 | 19 |
| Standard (10 Working Day) Applications received | 9 | 6 | 63 | 61 |
| LIMs processed within specified deadline | 14 (100%) | 10 | 107 (100%) | 80 |

*1 July 2013 to 31 December 2013

5. Public Protection - Environmental Health

5.1 Liquor Licences Issued

Five on licence renewals and three off licence renewals were issued from 1 December 2013 to 31 December 2013. In the same period, 25 manager's certificates were issued.

5.2 Sale and Supply of Alcohol Act 2012

The Sale and Supply of Alcohol Act 2012 came into full force on 18 December 2013. This has caused additional work to set up and organise systems. Training days and workshops have been attended by DLC members and staff to facilitate the introduction of the new licencing regime. A number of applications have been successfully processed under the new provisions, mainly special licences. In future a breakdown of this information will be provided.

5.3 Wairarapa Liquor Working Group

Through 2014, the key outstanding tasks for the group to address are the development of a Local Alcohol Policy and ensuring that there is a sound communication strategy to inform communities, industries and licensees of the new requirements of the Act.

5.4 Food Bill update

In preparation for the new Act food premises are being encouraged to change to using a Food Safety Plan. So far 18 food premises have changed to using Food Control Plans, with in the main, good results.

5.5 Noise Control

19 noise control complaints were received from 1 December 2013 to 31 December 2013. Five were located in Featherston, eight in Greytown and six in Martinborough.

5.6 Dog and Stock Control

| INCIDENTS REPORTED | Martinborough | Featherston | Greytown |
|---------------------------|----------------------|--------------------|-----------------|
| Attack on Pets | 1 | 2 | 0 |
| Attack on Person | 0 | 1 | 0 |
| Barking and whining | 2 | 3 | 1 |
| Lost Dogs | 0 | 2 | 1 |
| Found Dogs | 2 | 5 | 1 |
| Rushing Aggressive | 2 | 1 | 0 |
| Wandering | 4 | 12 | 2 |
| Welfare Concerns | 0 | 0 | 0 |
| Stock | 0 | 1 | 0 |
| Totals | 11 | 27 | 5 |

5.7 Dog Exercise areas

On-going works continue on the Greytown dog exercise area. Posts are currently installed, the Lions Club are organising the fencing around the boundary and arranging pole and plank seating, on completion Citycare will

arrange the poop bins and water trough to be installed. The anticipated completion date is 24 February 2014.

5.8 Psychoactive Substances Act - LAPP

The Psychoactive Substances Act came into operation last year. This legislation provides for the development of a Local Approved Products Policy, should a Council wish to do so (it is not a requirement). A separate report has been prepared to enable Council to consider whether it wishes to introduce a LAPP for South Wairarapa.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Consents

Wastewater (Martinborough, Featherston, Greytown)

A further workshop was held on 18 December 2013 involving councillors and affected parties. Council staff and external consultants advised of the proposed staging of affordable improvements at each of the three sites and confirmed that the strategy remains to acquire long term consents.

Consultation continues to consult with various affected parties seeking to achieve full understanding and acceptance of the Councils short, medium and long term proposals.

1.1 Wastewater Land Disposal

Newly acquired land at Papawai is now being examined to establish what long term land treatment proposals are available and the context within which other activities may operate on the land holding.

A meeting is to be held at Papawai Marae on the 22 of January to discuss issues with local residents and the Marae.

1.2 Water

Nil to report.

1.3 Coastal

Nil to report.

1.4 Gravel Pit Extraction

Nil to report.

1.5 Land Fill Consent

Nil to report.

1.6 Wastewater and Water Reticulation

The construction is completed for this renewal contract and the contractor Bruce Buchanan Ltd has requested the Practical Completion Certificate in October. The completed works has come in under the Council budget and within the contract time frame. There were contract variations to the value of \$90,260.06 the additional laying of 134 metres of 300 diameter sewer main in Brandon St accounts for the bulk of these variations.

As works were completed lower than expected the variations bring the project up to the allowed budget for waste water renewals. This ensures the the maximum amount of pipe is renewed to address councils infiltration issues in waste water.

1.7 Water Supply Capital Improvements

Nil to report.

2. Operations Utility Assets and Services

2.1 Wastewater Treatment Plants

Greytown, Martinborough and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period with the third non-compliance issue within the consent reporting year.

This was a recorded incidence where the allowable parameters to discharge to the river had been exceeded at the Martinborough Wastewater Treatment Plant. The testing laboratory reported to Council 24 days after the breach. All post reports show that the plant was functioning within its specifications at the time the sample was taken. As the investigation is three and a half weeks after the event Council officers are checking to why the testing laboratory alert system did not activate and advise Council once the result was known by the lab.

2.2 Wastewater Reticulation

There was one reported pipeline blockages during the period.

2.3 Water Treatment Plants

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period.

River levels were approaching the Resource Consent triggers to implement water conservation measures over the Christmas break. With the inclement weather patterns during the month of January river levels have stayed above these trigger points.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

2.4 Water Reticulation

There were 44 water reticulation repairs reported and rectified during the period.

2.5 Water Races

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows. There were fifteen reported accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period. The annual walk over inspection of the two networks by City Care is completed and notices to land owners where required for water race cleaning have been sent out.

2.6 Waste Management

Operations continued on a routine basis throughout the period.

An officer report for Council consideration to close the Tukurumuri recycling site is in this agenda.

The Ngawi Ratepayers Association has constructed a new refuse compound in the Ngawi camping grounds. Council has supplied the fencing iron for

this facility. As part of the up-grade Council have moved away from steel drums as the rubbish receptacle and gone with wheely bins at all the coastal sites at a small cost.

Photo of the newly established recycling centre at Ngawi.



The management of refuse at coastal areas during the holiday break has gone without any reported incidence or additional collection due to access rubbish.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

2.7 E-Waste Collection District Wide

Nil to report.

3. Roading and Reserves

3.1 Roading Maintenance – Oldfield Asphalts

The expenditure to the end of December for this contract is at 55% of this year maintenance budget.

The three month forward works programme is at \$284,500 which includes high cut on Western Lake Road. The programming of next season reseal repairs is to commence this autumn to bring these repairs forward by 12 months ahead of the reseals.

The reseal repairs for this year's sites have been completed. The annual roadside berm mowing was completed in December. The first cycle for this year chemical vegetation control of roadside furniture was completed in November.

The approval from NZTA for subsidy for the two storm events that cost the Council a \$100,000 to clean up in September and October has been given under emergency funding.

The preventative maintenance application to NZTA to raise the road level at Fullers Bridge on the White Rock Road has been approved. Funding for this project is to be taken from existing renewal programmes and the preventative maintenance category which is additional to this year approved programme.

Flooding occurs at this location regularly closing the road to all traffic.



It is anticipated that the project will start in March using the Road Maintenance Contractor once the necessary consents and engineering designs are completed.

3.2 Area Wide Pavement Treatment (AWPT)

The successful tender was Oldfields Wairarapa Ltd for \$413,729.60 this price was 2% over the engineers estimate. The contract calls for the physical works to be completed in 12 weeks from time of award which was early December.

This years site for road pavement rehabilitation is the Hinakura Road and the method been nominated is stabilising instead of overlaying which was done for the 12/13 year site. Stabilising the existing road pavement material does not raise the road level as high as overlaying.

3.3 Reseal Programme

The contractor has submitted their sealing programme with a start date 16 January 2014. It is expected that this years reseals will be completed early February 2014.

3.4 Bridge Maintenance Contract

A separate contract for specialist bridge repair work is on track to go out to tender late January 2014.

3.5 2014-17 Road Maintenance Contract

Council officers have been working with MDC and CDC to produce a draft document that is similar for the three Districts. Detail to address maintenance issues common to each District has been focused on in the contract document with new initiatives to help performance manage this road maintenance contract. The contract is expected to go out for tender mid February 2014.

3.6 Roadside Forestry Blocks

Council officers have been looking over the roadside plantation blocks with the ideal of engaging a forestry consultant to manage this Council asset. If not already felled, what blocks that are left standing have used there usefulness as a road stabiliser. With storm events some of these trees are toppling over and there is a cost to remove from the carriageway. Officers have requested a price for the management services of these blocks to extract the most value from existing Council blocks to cover costs for areas that require re-forestation to comply with any relevant Acts and the future management of Council plantations.

3.9 Cape Palliser Road SPR

The replenishment of armour rock stockpiles has started to replace rock that was used in the July storm event for emergency reinstatement works of rock walls. 4000 tonnes of rock is being stockpiled at the coast to cover new road protection works at the base of the cliffs and reinstatement of storm damage done to existing rock walls. This additional rock is being supplied through a variation to an existing contract with the rock supplier Infracon. Resource Consent issues are still being worked through with GWRC by Spiire with an expected construction start date being early March when the weather is more settled.

4. Amenities

4.1 Graffiti

Table 1 – Graffiti strikes October 2013

| Town | Strikes on SWDC property | Strikes – other property | Total strikes | Location |
|---------------|--------------------------|--------------------------|---------------|---|
| Featherston | 7 | ≈43 | ≈50 | Skate park and town centre, railway station |
| Greytown | 0 | 0 | 0 | |
| Martinborough | 3 | 0 | 3 | Playground |

Table 2 – Graffiti strikes November 2013

| Town | Strikes on SWDC property | Strikes – other property | Total strikes | Location |
|---------------|--------------------------|--------------------------|---------------|---|
| Featherston | 30 | 14 | 44 | Playground, toilets, railway station, town centre signs |
| Greytown | 0 | 0 | 0 | |
| Martinborough | 0 | 0 | 0 | |

Table 3 – Graffiti strikes December 2013

| Town | Strikes on SWDC property | Strikes – other property | Total strikes | Location |
|---------------|--------------------------|--------------------------|---------------|--|
| Featherston | 10 | 2 | 12 | Stadium, playground, rubbish bin, power pole |
| Greytown | 0 | 0 | 0 | |
| Martinborough | 0 | 0 | 0 | |

Table 4 – Graffiti strikes January – December 2013

| Town | Jan | Feb | Mar | Apr | Ma y | Jun | Jul | Au g | Sep | Oct | No v | Dec | TOTAL |
|---------------|------------|-----------|-----------|-----------|------------|----------|----------|----------|----------|-----------|-----------|-----------|------------|
| Featherston | 102 | 9 | 23 | 87 | 101 | 0 | 5 | 1 | 1 | 50 | 44 | 12 | 435 |
| Greytown | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 3 |
| Martinborough | 0 | 14 | 0 | 0 | 13 | 0 | 0 | 0 | 2 | 3 | 0 | 0 | 32 |
| TOTAL | 102 | 23 | 24 | 87 | 114 | 1 | 5 | 1 | 4 | 53 | 44 | 12 | 470 |

Since October 2013, we have been recording *all* graffiti strikes notified or observed, and these are now reported along with strikes on Council property. In November there was another weekend of extensive graffiti

vandalism around the Featherston town centre, this time mostly on signage including road and liquor ban signs.

4.2 Non-graffiti vandalism

Vandalism other than that caused by graffiti is increasing, with 15 incidents already recorded in January 2014 – ten in Featherston, three in Martinborough and two in Greytown. Most of the vandalism is focused on the public toilets. A report from City Care's system is attached as Appendix 4.

4.3 Playgrounds

Two of the vandalism incidents in January involved the Featherston playground, where the wooden climbing tower with the slide was set on fire. Within days of being repaired, some of the structure has been kicked in, and further replacement of timber is required.

4.4 Trees

The issue of the large pines on the Murphy property on Reading Street, Greytown is now, hopefully, resolved. The Murphys have had the arborist remove all of the dead wood on the reading street side and have settled concerns with the school. SWDC's arborist has cut back some of the branches which were poorly cut back when the road was sealed. A monitoring programme is now in place.

4.5 Sports fields and facilities

No issues to report.

4.6 Pensioner housing

There are no vacancies at any of the pensioner housing complexes. There are four people on the waiting list for Martinborough, ten for Featherston and five for Greytown.

4.7 Parks and Reserves

4.7.1. Greytown

The walking track through O'Connor's Bush was upgraded in November.

4.8 Toilets

The new Greytown Exeloo toilets are up and running and feedback has been positive. A small garden has been established in the small patch of earth between the toilet and the butcher shop, and the plaque from the old toilets has been installed on a plinth at the front of the garden. The old toilets encroached on land belonging to St John's, denying them access from the road to their land behind the toilets – this access has now been reinstated.



4.9 Properties

4.9.1. Featherston

The western fenceline of the Anzac hall and Burling flats has been tidied up and overgrowth removed. The holes in the driveway behind the hall and through to the flats have been repaired.

4.9.2. Greytown

The licence of the shed behind the old Borough Chambers to Greytown Menz Shed is in progress. The Shed members have occupied the property, and in their first get-together on-site, have done a big clean-up of the land around the shed.



4.10 Cemeteries

4.10.1. Featherston

There was one ashes burial in October, one burial and one ashes interment in November, and one burial in December. Both cemetery paddocks now have grazing licences in place.

4.10.2. Greytown

There were two burials in October, two burials and one ashes interment in November and one burial in December.

4.10.3. Martinborough

There was one burial in October and one in November.

4.11 Swimming Pools

The pools opened for the 2013/14 season on 30 November. The season will finish on 16 March. December 2013 statistics are provided in table 5 below.

Table 5 – swimmer numbers for all pools December 2013

| | Greytown | Featherston | Martinborough |
|--|---------------------|---------------|---------------|
| December swimmer numbers | 886 | 765 | 1025 |
| Concessions as %age of total swimmers | 38% | 36% | 27% |
| Peak day | 31/12/2013 : 119 | 14/12/13 : 96 | 31/12/13 : 88 |
| Number of unattended days (no swimmers), excluding 25 December | 0 | 3 | 1 |

There were no incidents at any of the pools.

Four complaints have been received. Featherston Pool – received two complaints regarding the cleanness of the pool and the walls feeling slimy after the vacuum cleaner broke down on Boxing day. The pool met water quality standards at all times. Greytown Pool – one complaint was received regarding the removal of the water slide (*Wairarapa Times-Age*). The slide was removed as it did not meet current NZ safety standards. One complaint was received regarding the untidiness of the pool surrounds and changing rooms, as well as concern over the lack of active patrolling from the lifeguards on duty. These concerns have been addressed with by City Care with pool contactor CLM.

After repeated vandalism of the coin-boxes for the showers at Featherston pool, the boxes have been replaced by units which accept tokens, with the tokens being sold by the lifeguards.

4.12 Events

The new joint Amenities/Planning 'events application process' for major events has now been completed, and currently event number four is in train using this process. Feedback on the new process has been very positive, with applicants noting how straightforward they have found the planning of their event to be.

4.12.1. Featherston

Completed events - 14/12 Christmas parade

Future events – 6/2 [Tauherenikau Races](#)

4.12.2. Greytown

Completed events - 21/12 Christmas parade

4.12.3. Martinborough

Completed events - 16/11 barrel race and Party Marty; 17/11 Toast Martinborough; 15/12 Christmas parade and carols in the Square; Dec/Jan La De Da.

Future events – 1/2 & 1/3 The Martinborough Fair, 8/2 Classic hits winery tour, 16/3 Round the Vines

5. Libraries

5.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

5.2 Summer reading programmes

The summer reading programmes have had a beach theme, and the libraries have been decorated accordingly. Featherston had 110 enrolments, and Greytown and Martinborough around 100 each. The finale events are being held in the week 20 -24 January.



6. Civil Defence and Emergency Management

6.1 Emergency Services

Paul Walker has officially retired as the Civil Defence Area Coordinator for the Wairarapa, his departure date is 31 March 2014, and however he will continue to work with coastal settlements for tsunami response planning. Craig Hamilton will be his replacement.

There has been a 6.2 earthquake on Monday evening which was responded to with a review of councils monitoring system for water and waste water DATRAN. Buildings were also inspected for any potential damage. No problems resulted from the

7. Appendices

Appendix 1 - Monthly Water usage

Appendix 2 – Waste exported to Bonny Glen

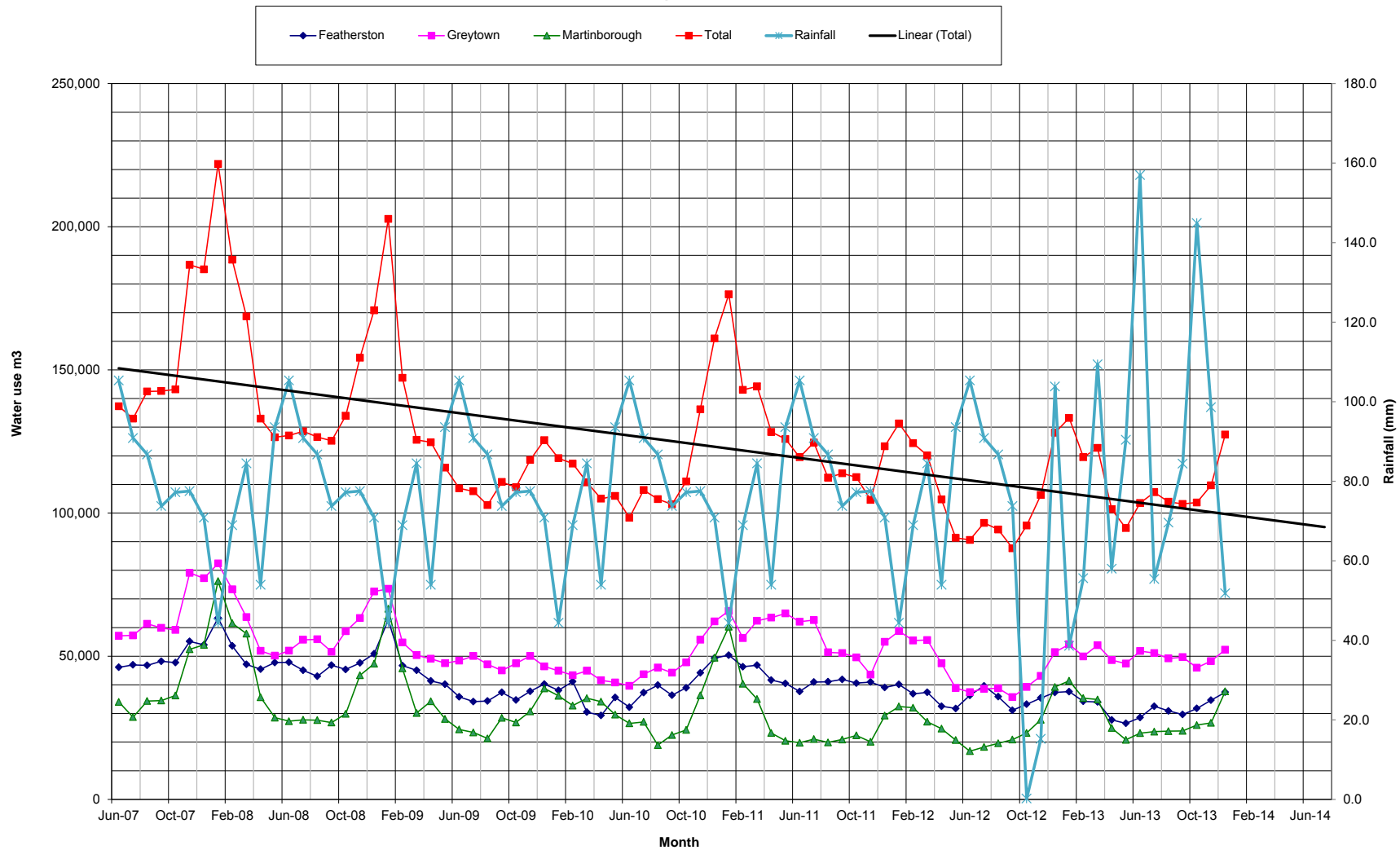
Appendix 3 – Library Statistics

Appendix 4 – Non-graffiti vandalism

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

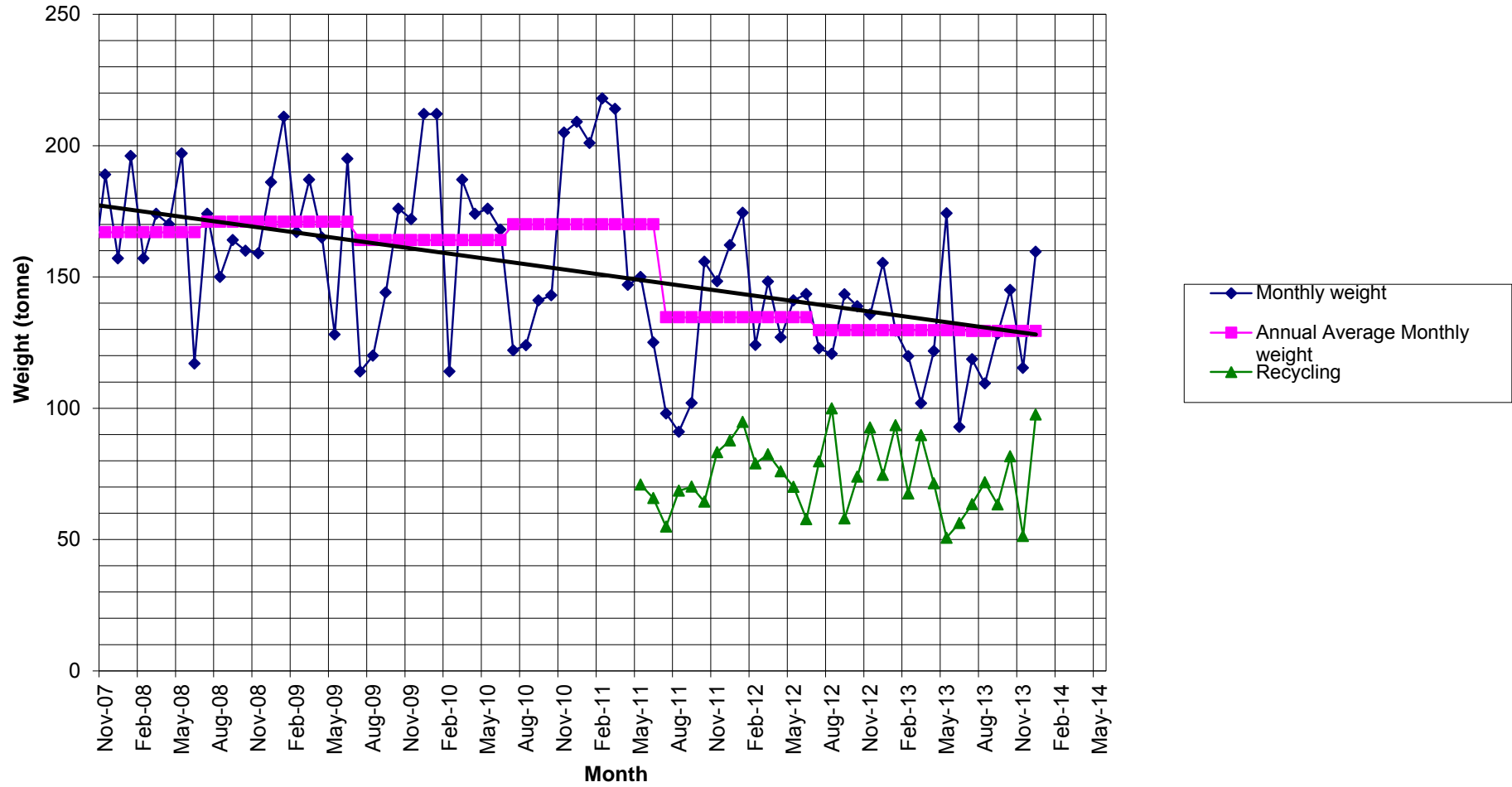
Appendix 1 – Water Usage

Water use South Wairarapa District Council



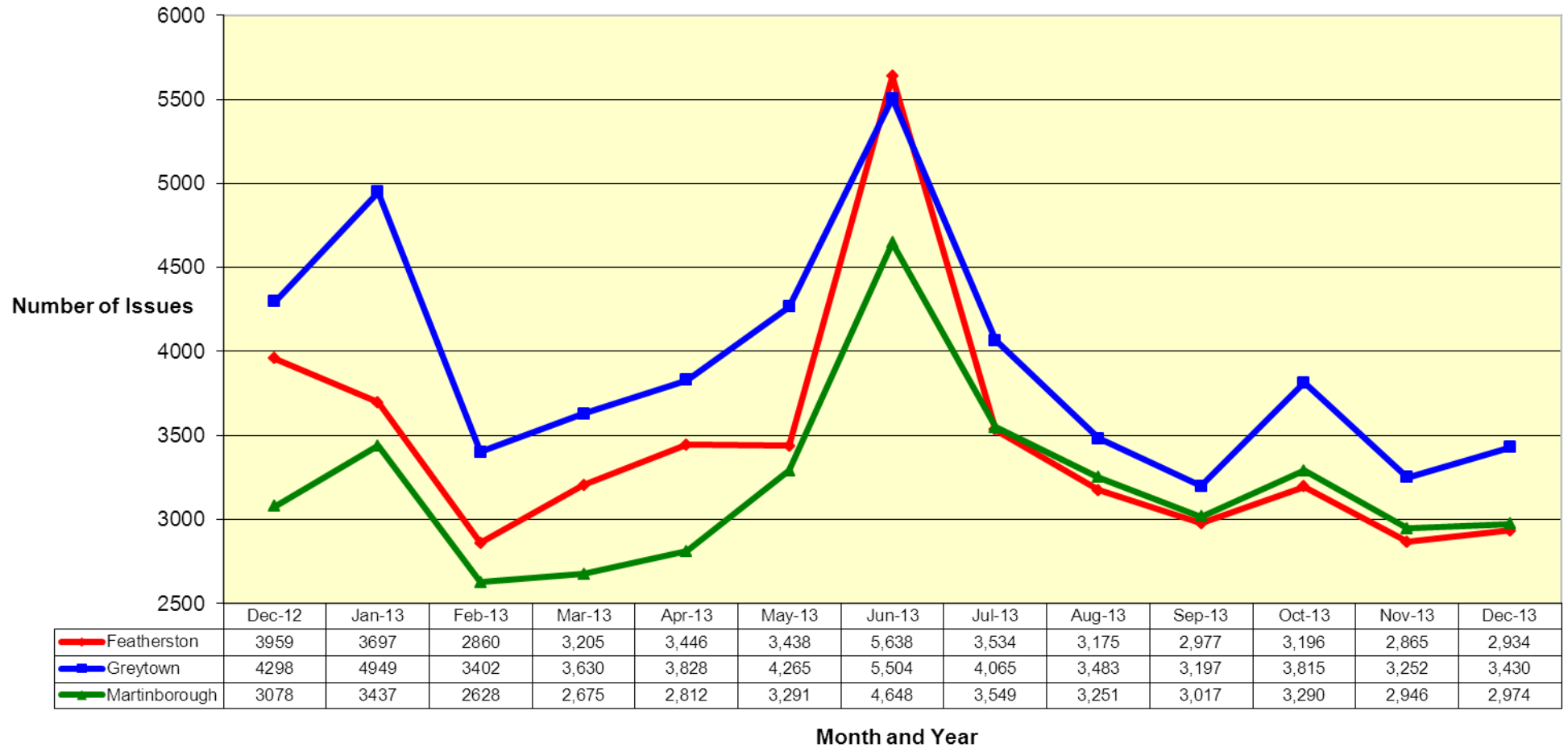
Appendix 2 – Waste Exported to Bonny Glenn Including Recycling

Monthly weight of waste transferred from Martinborough transfer station to Bonny Glen



Appendix 3 – Statistics all Libraries

Issues to December 2013



Appendix 4 – Non-graffiti Vandalism

| Job ID | AssetName | Job Created | Notes |
|---------|--------------------------------------|-------------|--|
| 1719649 | | 5/10/2012 | Featherston public toilets - toilet roll holder vandalised & missing to be replaced |
| 1815486 | | 8/02/2013 | Featherston Library Gardens Irrigation to annual bed has been badly vandalised, Require pricing to seek how much it may cost to repair to make it operational |
| 1850825 | | 21/03/2013 | GREYTOWN - sign "Dogs must be on a leash" by Stella Bull park/building has been vandalised - repair or replace, depending on extent of damage |
| 1948352 | | 18/07/2013 | Vandalism of lawns at Featherston cemetery looks like done today |
| 1971066 | | 18/08/2013 | Featherston "Windgrass" sculpture was vandalised over night and caller is concerned that they can come back and easily pull out all the other rods. Caller was wondering if there were any techs in the area that could assess the sculpture and see if anything can be done to prevent this. Caller said he is happy to help if required. |
| 1993804 | | 16/09/2013 | 38 JELlicOE ST GREYTOWN - one of our berm trees (flowering cherry) has been vandalised |
| 2033606 | | 4/11/2013 | GREYTOWN - 3 of our green rubbish bins vandalised - they are by the north fence of the Catholic church (corner Kuratawhiti and Main) |
| 2068240 | Featherston Information Centre Other | 17/12/2013 | Featherston Information Centre, annuals vandalised after Christmas Parade and area needs to be replaced, will complete after New Year |
| 2071342 | Featherston Toilets Public Toilets | 20/12/2013 | VANDALISM - Featherston Toilet (Men's) - 2x toilet roll holders have been kicked off the wall (bent & broken) |
| 2074923 | Martinborough Square | 31/12/2013 | VANDALISM - Martinborough Square - "No Dogs Sign" broken - believe it was originally located near the toilets. |
| 2075481 | RBSH000091 Rubbish Bins | 3/01/2014 | VANDALISM - Martinborough Jellicoe Street - Bin 7428434 - lid ripped off and completely gone |
| 2075478 | RBSH000090 Rubbish Bins | 3/01/2014 | VANDALISM - Martinborough - Jellicoe Street - rubbish bin lid ripped off and completed gone Bin 7428433 |
| 2076291 | Featherston Toilets Public Toilets | 6/01/2014 | VANDALISM - Featherston Toilets - last night cleaner locked them at 7pm and this morning when got to site all toilet locks had been opened and locks thrown in park, all toilet rollers had been forced open and the toilet paper taken out and thrown all around the town and park and a small fire was lit in the afterhours toilets. Steve the cleaner has reported this to the police. Locks found in the park and are still okay to use however at least x4 toilet roll holders are broken and require replacing. |

| Job ID | AssetName | Job Created | Notes |
|---------------|--------------------------------------|--------------------|--|
| 2078090 | Featherston Toilets Public Toilets | 7/01/2014 | VANDALISM - Featherston Public Toilets // Just got a message that the tap is jammed on in the Disabled toilet and there is water everywhere. |
| 2078638 | Arbour Reserve Toilet Public Toilets | 8/01/2014 | VANDALISM - Arbor Reserve, Greytown - toilet is leaking from surrounds |
| 2078555 | Featherston Toilets Public Toilets | 8/01/2014 | VANDALISM - Featherston - Featherston AAfterhours toilet again - this time lots and lots of paper stuffed down the toilet then the empty toilet roll holder jammed on top and obviously stamped down into paper. |
| 2078512 | Arbour Reserve Toilet Public Toilets | 8/01/2014 | VANDALISM - Greytown - Arbor Reserve toilets - rocks/stones put down toilet and then someone has excreted on top of them. McDonalds wrappers and rubbish similar thrown round toilet |
| 2082059 | Martinborough Square | 13/01/2014 | VANDALISM - Martinborough Square garden (outside P&K) - plants have been ripped out & flower heads ripped off |
| 2082751 | Featherston Information Centre Other | 14/01/2014 | VANDALISM - Featherston Information Centre, Featherston - Fences at back has been kicked in - some palings on site |
| 2086659 | Anzac Hall Other Council Buildings | 17/01/2014 | Vandalism // ANZAC Hall // There is a broken window in the dressing room at the ANZAC Hall. Please secure window and then organise for glass to be replaced next week. |
| 2085995 | Featherston Playground Playground | 17/01/2014 | VANDALISM - Featherston Playground - playground equipment has been set fire to and burnt |
| 2085908 | Featherston Toilets Public Toilets | 17/01/2014 | VANDALISM - men's toilet someone or several people had urinated completely all over the floor. Afterhours toilet had toilet paper stuffed down the toilet and had been set fire to. |
| 2087041 | Anzac Hall Other | 19/01/2014 | VANDALISM - Window on Anzac Hall has been smashed and is hanging from the hinges |
| 2088818 | Featherston Toilets Public Toilets | 21/01/2014 | VANDALISM - Featherston Toilets - 5 x blocked with lots of toilet paper and rubbish and then faeces on top of it all |
| 2088488 | Featherston Playground Playground | 21/01/2014 | VANDALISM - Featherston playground - platform that was burnt out last week and fixed the floor has now had it's palings kicked in & smashed |

18 December 2013

Christine Barnett
PO Box 104
MARTINBOROUGH

Dear Christine

**CONSENT WAR 090322 CAPE PALLISER ROAD COASTAL PROTECTION
- IMMEDIATE WORK ZONE SITE ENVIRONMENTAL PROTECTION PLAN**

Spiire NZ Ltd is employed by South Wairarapa District Council to manage the coastal protection works along Cape Palliser Road.

It is proposed that the Whatarangi Cliffs boulder beach be extended around the point at the south end toward Whatarangi village as shown on the attached drawing. I have also included a cross section of the proposed boulder beach from the resource consent. Access will be provided via the track just round the corner at the south end of the cliffs. Construction will commence at the south end.

The resource consent for coastal protection on Cape Palliser Road requires the preparation of an Immediate Work Zone Site Environmental Management Plan (IWZSEMP) and undertaking the consultation required by the resource consent **before** any work on site is permitted.

Condition 11 of the consent states

An archaeological and cultural assessment will be undertaken at each site, prior to the commencement of any coastal protection works. The NZ Historic Places Trust (NZHPT) will be contacted prior to the commencement of any works, and the archaeological assessment will be submitted for their assessment. An archaeological authority from NZHPT shall be obtained if the NZHPT deems it necessary, before works commence on site.

The purpose of the letter is to request you to prepare an archaeological and cultural assessment of the site. The invoice for this work should be addressed directly to Bill Sloan, Asset Manager, Infrastructure Services at South Wairarapa District Council.

Let me know if you require any further information.

Yours sincerely
SPIIRE NZ LTD



Iain S McIntosh

Enclosure:

» Drawing 706169 1-P02 Cape Palliser Road-Coastal Protection – Whatarangi Cliffs

Copy to:

» Bill Sloan, SWDC, PO Box 6, Martinborough 5471

**PRELIMINARY ONLY
NOT FOR CONSTRUCTION**

| Revision | Appr | Date |
|-----------------------|-------|-------|
| Surveyed | | |
| Designed by: Richards | 12/13 | 12/13 |
| Drawn: ECV | | |
| Reviewed | | |
| Approved | | |

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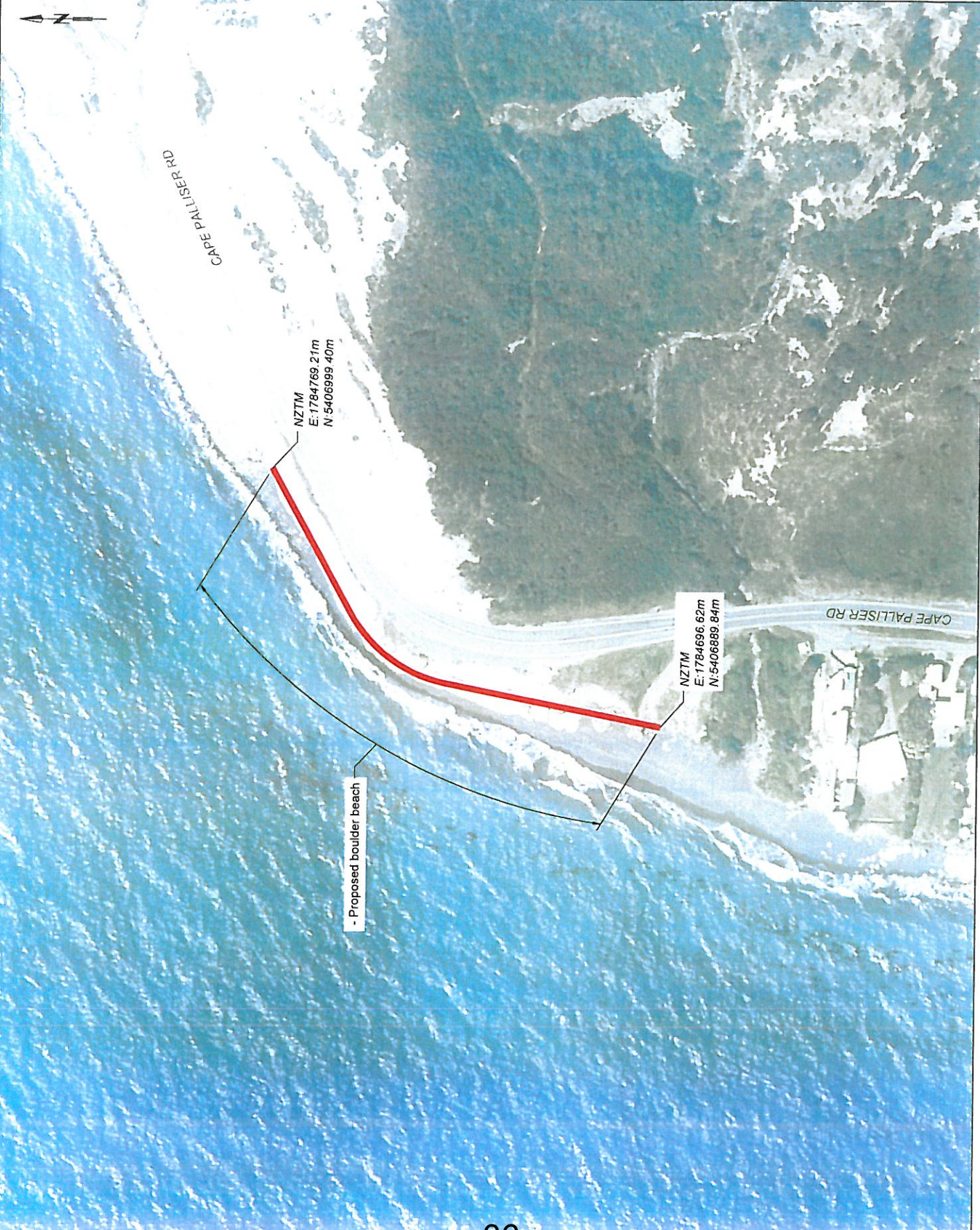
Project Title
CAPE PALLISER ROAD -
COASTAL PROTECTION
WORKS

Sheet Title
Whatarangi Cliffs



Scale (A3 Original) 1:1000
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m

Project No 706169
Sheet 1-P02
Revision



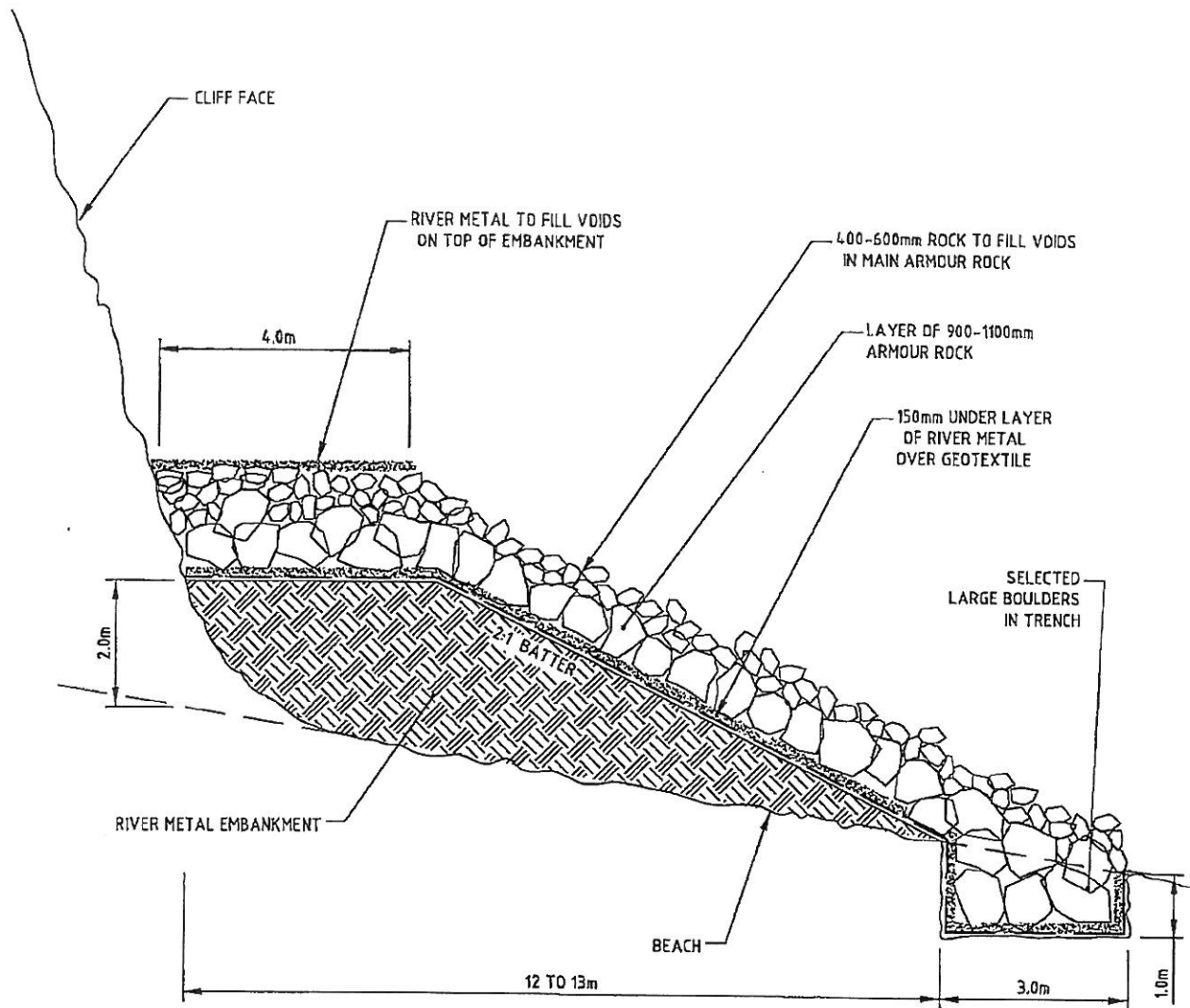
- Proposed boulder beach

NZTM
E:1784769.21m
N:5406999.40m

NZTM
E:1784696.62m
N:5406889.84m

CAPE PALLISER RD

CAPE PALLISER RD



PREPARED BY
SOUTH WAIRARAPA
DISTRICT COUNCIL

CONTRACT NO. C1168 TYPICAL CROSS SECTION
CLIFF AREAS

SCALE A4: 1/100

PROJECT No. 4260457
CAD FILE No. 4260457\CAD\FIGURE1.dwg

FIGURE No. 1