



MĀORI STANDING COMMITTEE

**Agenda
11 February 2019**

Notice of a meeting of the Māori Standing Committee of the South Wairarapa District Council to be held in the Green Room/Supper Room, Waiinga Centre, Martinborough on Monday 11 February 2019 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Raihānia Tipoki (chair), Teresa Aporo, Narida Hooper, Nathan Maynard, Karen Mikaera, Demetrius Potangaroa, Michael Roera, Terry Te Maari, Wayne Pitau, Amiria Te Whaiti and Cr Pip Maynard.

OPEN SECTION

1. APOLOGIES:

2. PUBLIC PARTICIPATION:

- 2.1 Lee Timutimu, speaking about the Arataki Trails application and how it could support tourism aspirations **6:30pm**

3. ACTIONS FROM PUBLIC PARTICIPATION:

4. MINUTES FOR RECEIPT AND CONFIRMATION:

- 4.1 Māori Standing Committee Minutes of 3 December 2018 **Pages 1-4**

***Proposed Resolution:** That the minutes of the Māori Standing Committee meeting held on 3 December 2018 be confirmed as a true and correct record.*

- 4.2 SWDC Minutes from 12 December 2018 **Pages 5-15**

***Proposed Resolution:** That the minutes of the South Wairarapa District Council meeting held on 12 December 2018 be received.*

5. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- 5.1 Officers' Report **Pages 16-76**
5.2 Action Items Report **Pages 77-80**

6. MEMBER ITEMS:

- 6.1 Featherston Waste Water Treatment plant; Narida Hooper
- 6.2 Moiki Subdivision; Michael Roera
- 6.3 Provisions for Ngāti Hikawera through the use of their ancestral name - Waihinga **Pages 81-82**
- 6.4 Ngāti Hikawera representation on MSC
- 6.5 Rates for marae
- 6.6 Concerns for waste water at Rapa Valley subdivision plan.
- 6.7 Department of Conservation and Greater Wellington Regional Council spraying at Wairarapa Moana. Can we get an update on this please?

7. CORRESPONDENCE:

- 7.1 Inwards
From Ana Faatoia, Greater Wellington Regional Council, to Reuben Tipoki, Māori Standing Committee dated 11 January 2019 **Pages 83-86**

Māori Standing Committee

Minutes – 3 December 2018

- Present:** Raihānia Tipoki (Chair), Teresa Aporo, Narida Hooper, Nathan Maynard (from 7:03pm), Karen Mikaera, Michael Roera, Terry Te Maari, Amiria Te Whaiti, and Cr Pip Maynard.
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive), Suzanne Clark (Committee Secretary) and for part only Amy Wharram (Communications Manager).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:50pm and 8:30pm.
- Also in Attendance:** Amber Craig, Connor Kershaw (P&K), Lucy Cooper (Perception Planning) and Craig Percy (developer), Leigh Hay (Chair SWDC Logo and Branding Working Party) and Esther Bokholt (Wairarapa Positive Aging Strategy).

PUBLIC BUSINESS

1. APOLOGIES

MSC RESOLVED (MSC 2018/41) to receive apologies from Demetrius Potangaroa, Wayne Pitau and lateness apologies from Nathan Maynard.

(Moved Cr Maynard/Seconded Te Whaiti)

Carried

2. PUBLIC PARTICIPATION/PRESENTATIONS

2.1 Lucy Cooper, Connor Kershaw and Craig Percy

Connor Kershaw tabled an archeological assessment of the proposed development site and outlined plans for rebuilding the store as a remedy for the existing earthquake prone building.

Mr Percy with assistance from Ms Cooper outlined a plan to develop a non-gated retirement village in Greytown on East Street. The intention was to lodge an application for resource consent and to undertake a private plan change to enable the village to be built.

3. ACTIONS FROM PUBLIC PARTICIPATION

Members suggested that in addition to consultation with Rangitane and the Maori Standing Committee, Orchards Development should meet with local Papawai hapu.

MSC NOTED:

1. Action 805: Provide contact details of Martinborough hapu to Perception Planning so they can be contacted for cultural input to the P&K proposed development; R Tipoki

4. MINUTES FOR RECEIPT AND CONFIRMATION

4.1 Māori Standing Committee Minutes – 15 October 2018

MSC RESOLVED (MSC 2018/42) that the minutes of 15 October 2018 be confirmed as a true and correct record.

(Moved Te Maari/Seconded Mikaera)

Carried

4.2 SWDC Minutes from 24 October 2018

MSC RESOLVED (MSC 2018/43) that the minutes of the South Wairarapa District Council meeting held on the 24 October 2018 be received.

(Moved Tipoki/Seconded Te Whaiti)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 SWDC Logo and Branding Working Party

Mrs Hay updated the Committee on progress for determining a new Council logo and discussed the proposed unique selling point phrase Te Waharoa ō Wairarapa with members.

MSC RESOLVED (MSC 2018/44):

1. To receive the SWDC Logo and Branding Working Party Report.

(Moved Tipoki/Seconded Roera)

Carried

2. Action 806: Determine and get agreement for a Māori interpretation of South Wairarapa District Council (or non-literal interpretation) by 31 December 2018; R Tipoki
3. Action 807: Determine and get agreement from the MSC for a more meaningful name for the Māori Standing Committee by February 2019; R Tipoki

5.2 Positive Aging Strategy

Amy Wharram tabled a presentation, and Ms Bokholt informed the Committee of work being undertaken on a joint Wairarapa Positive Aging Strategy via video conference. Members requested a hui in the South Wairarapa to progress further.

MSC RESOLVED (MSC 2018/45):

1. To receive the Joint Positive Aging Strategy Report.

(Moved Aporo/Seconded Cr Maynard)

Carried

2. Action 808: Forward the Positive Aging Strategy Working Group Terms of Reference to Mr Tipoki (for distribution to the MSC); J Mitchell
3. Action 809: Request that Hoani Paku organise a meeting with MSC representatives to further discuss the Positive Aging Strategy development with Esther Bokholt; J Mitchell

5.3 Schedule of Ordinary Meetings

Members requested Council employ a contractor to rewrite the Māori Policy, Terms of Reference and to consider new clauses for inclusion in Standing

Orders. Mr Tipoki undertook to present the request to Council on the 12 December 2018.

MSC RESOLVED (MSC 2018/46):

1. To receive the Schedule of Ordinary Meetings Report.
2. To adopt the 2019 schedule of ordinary meetings for the Māori Standing Committee to the end of September.
3. To set a meeting start time of 6:30pm for ordinary meetings.
4. To delegate to the Chief Executive the authority to alter the schedule of ordinary meetings following consultation with the Chair.

(Moved Tipoki/Seconded Hooper)

Carried

5.4 Officers' Report

Mr Crimp encouraged the Committee to determine an appropriate process for allocating the Long Term Plan grant and then to commit the funds to an appropriate project via resolution.

MSC RESOLVED (MSC 2018/47) to receive the Officers' Report.

(Moved Cr Maynard/Seconded Tipoki)

Carried

5.5 Action Items Report

Members discussed the action items.

MSC RESOLVED (MSC 2018/48) to receive the Action Items Report.

(Moved Tipoki/Seconded N Maynard)

Carried

5.6 Featherston Wastewater Short Term Consent

Mr Crimp discussed the proposed project, expected outcomes, non-notification status of the proposed application and alternative wastewater treatments with members. There was both support for and against the proposed consent.

MSC RESOLVED (MSC 2018/49) to receive the Featherston Wastewater Short Term consent Report.

(Moved Tipoki/Seconded N Maynard)

Carried

5.7 Verbal Update from Council 21 November 2018 Meeting

Mr Crimp advised that Council would be meeting with the Featherston Community Board to progress a decision on the Featherston vacant lot.

Mr Crimp outlined the central governments signalled changes with regards to management of the three waters and suggested members read the ministerial papers on the subject.

6. MEMBER ITEMS

6.1 Naming of the Waihinga Centre

Agreement on a way forward had been reached between hapu, the Māori Standing Committee, Mayor Napier and Mr Crimp in a workshop prior to the meeting.

6.2 The proposed gifting of pou to the Waihinga Centre from Hau Ariki Marae
Mr Tipoki undertook to advise Hau Ariki Marae that there was no need for a
pou.

6.3 Lake Ferry Pine Tree Felling

MSC NOTED:

1. Action 810: Provide an update on when the Lake Ferry pine trees
would be felled; M Allingham

Mr Tipoki closed with a karakia.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

12 December 2018

- Present:** Mayor Viv Napier (Chair), Councillors Lee Carter (until 1:05pm), Pam Colenso, Margaret Craig, Pip Maynard, Brian Jephson, Colin Olds, Colin Wright and Ross Vickery.
- In Attendance:** For part only Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Jennie Mitchell (Group Manager Corporate Support), Russell O’Leary (Group Manager Planning and Environment) and Russell Hooper (Planning Manager), Hans van Kregten (Kaha Consulting), Honor Clark (consultant) and Mike Hewison (Hewison Engineering Limited) and for all of meeting Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the WBS Room, Greytown Town Centre, Main Street, Greytown and was conducted in public between 9:00am and 2:01pm and public excluded between 2:01pm and 2:30pm.
- Forum and Other Presenters:** Max Stevens (Wahinga Centre Charitable Trust), Daphne Geisler and John Errington, Bob Francis (Healthy Homes), John Broern, Raihānia Tipoki and Narida Hooper (Māori Standing Committee), Leigh Hay (Greytown Community Board Chair) and Robyn Ramsden (Featherston Community Board Chair).

Open Section

A1. Karakia

Mr Tipoki opened with a karakia.

A2. Apologies

COUNCIL RESOLVED (DC2018/170) to accept apologies from Cr Ammunson.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

A3. Conflicts of Interest

There were no conflicts of interest declared.

A4. Acknowledgements and Tributes

Mayor Napier acknowledged those involved in the opening of the Waihinga Centre, and the oversight of the project as well as the Waihinga Centre Charitable Trust for raising the needed funds to contribute to the building.

Mr Stevens thanked Mr Crimp for his support of the Waihinga Centre project, staff involved in the construction project and the opening, as well as library staff and the volunteers who helped them move.

Cr Olds acknowledged Grace Millane’s parents and family.

Cr Wright acknowledged the Featherston Memorial Camp Sculpture Trust who had worked to achieve a nationally significant work for Featherston.

Mayor Napier acknowledged the 5th/7th Battalion, Royal NZ Infantry Regiment, and the success of the first Charter Parade.

A5. Public Participation

Ms Geisler with support from Mr Errington tabled information and outlined the background of a request to have her property of 4 Kansas Street, Martinborough, have permitted residential use in a commercial zone under the Wairarapa Combined District Plan. Ms Geisler requested Council consider all relevant material, both sides of the argument and order officers to request a change to the government valuation and to issue a certificate stating that residential use was a permitted activity.

Mr Francis spoke in support of the Wairarapa Healthy Homes application for financial support.

Mr Broern spoke in support of Ms Geisler as he had property in Featherston that reverted to commercial as it had not been rented as flats for a period. Media articles were damaging to town development and Mr Broern requested that Council sort out the matter.

A6. Actions from Public Participation

COUNCIL NOTED:

1. Action 855: Officers to provide a full information report on Daphne Geisler's request for her property at 4 Kansas Street, Martinborough to have permitted residential use, to the 20 February 2019 Council meeting; P Crimp

A7. Community Board/Māori Standing Committee Participation

Māori Standing Committee

Mr Tipoki and Ms Hooper requested that Council support and fund a policy researcher to review the Māori Standing Committee Terms of Reference, Māori Policy, and to provide advice on Māori specific clauses for inclusion in Council's Standing Orders. Council requested that the Committee scope and present a report to the next Council meeting for decision.

Greytown Community Board

Mrs Hay shared highlights and successes of Community Board initiatives over the last year and planned projects for 2019. Mrs Hay acknowledged Ann Rainford in her role in starting and supporting Kuranui College digital seniors.

Featherston Community Board

Mrs Ramsden spoke about the recent extreme weather event and subsequent damage to Featherston and acknowledged Clare Bleakley for organising the Featherston Christmas Parade. Mrs Ramsden outlined the process and progress for moving forward a decision on the Featherston vacant lot.

A8. Extraordinary Business

There was no extraordinary business.

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/171) that the minutes of the Council meeting held on 24 October 2018 are a true and correct record.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

A10. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/172) that the minutes of the extraordinary Council (Representation Review Hearing) held on 24 October 2018 are a true and correct record.

(Moved Cr Wright/Seconded Cr Colenso)

Carried

A11. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/173) that the minutes of the extraordinary Council meeting held on 21 November 2018 are a true and correct record.

(Moved Cr Craig/Seconded Cr Vickery)

Carried

A12. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Minutes of Council Community Boards and Committees

COUNCIL RESOLVED (DC2018/174)

1. To receive the information.
2. To receive the minutes of the Featherston Community Board meeting 20 November 2018.
3. To receive the minutes of the Greytown Community Board meeting 21 November 2018.
4. To receive the minutes of the Māori Standing Committee meeting 3 December 2018.
5. To receive the minutes of the Audit and Risk Working Party 14 November 2018.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

C Decision Reports from Chief Executive and Staff

C1. Application for Grant Funding

COUNCIL RESOLVED (DC2018/175)

1. To receive the Application for Grant Funding Report.
2. To grant Healthy Homes \$5,000 for the Warmer Kiwi Homes programme.

(Moved Cr Craig/Seconded Cr Olds)

Carried

C2. District Plan Change Notification – Update of Notable Trees Register

Council officers with support from Mr van Kregten discussed the stem analysis change, landowner consent, capturing additional trees not assessed, and the requirement to review the District Plan by 2021 with members.

COUNCIL RESOLVED (DC2018/176)

1. To receive the Proposed District Plan Change – Notable Tree Register Officers Report and Appendices 1-6 (as the following supporting documents)
 - a. Proposed changes to Volume 1 and 2 of the Wairarapa Combined District Plan (WCDP):
 - i. “Proposed South Wairarapa District Table” dated 4 Dec 2018 to be inserted into Appendix 1.4 Notable Tree’s WCDP Volume 1 (pages 28-13 – 28-17) Appendix 1).
 - ii. “Proposed Notable Trees Register data” as appears in draft form in Planning Maps dated 4 Dec 2018 (Appendix 2)
 - b. Background information:
 - i. “Summary of Notable Trees Evaluations” by Paper Street Tree Company dated 3 July 2018 (Appendix 3)
 - ii. “STEM Explanatory Notes” by Paper Street Tree Company dated 3 July 2018 (Appendix 4)
 - c. RMA Plan Change Statutory documents:
 - i. “Proposed RMA 1991 Schedule 1 Plan Change Proposal: District Plan Notable Tree Register” dated 4 Dec 2018 (Appendix 5)
 - ii. “RMA 1991 Section 32 Evaluation report by Kaha Consulting Ltd dated 2 Dec 2018 (Appendix 6)

(Moved Mayor Napier/Seconded Cr Olds)

Carried

2. That subject to possible minor corrections to publicly notify the proposed plan change and associated documents as described in recommendation 1 above, in accord with the Schedule 1 of the Resource Management Act 1991 (Appendix 5).

3. To authorise the Group Manager, Planning and Environment to engage a suitably qualified hearings commissioner or commissioners to consider submissions and further submissions and recommend decisions to Council.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

4. Action 856: Ensure that the other Wairarapa councils are aware of South Wairarapa District Council’s intention to alter the notable trees register list in the WCDP and that there is comfort with the process the SWDC is undertaking; R O’Leary
5. Action 857: Seek advice from the consulting arborist on the Notable Tree Project on further assessments and possible inclusion of additional trees in the current project; R O’Leary
6. Action 858: Provide the projected Notable Trees Project budget to Cr Carter; R O’Leary

C3. Further Report on Martinborough South Growth Area and Feasibility of Rezoning in Martinborough

Council officers and consultants answered member questions on the relationship of the spatial plan project to the Martinborough South Growth Area Project including completion timeframes and the origins and need for the project.

This was the initial step in allowing a WCDP change to occur and further analysis and consultation would be undertaken.

COUNCIL RESOLVED (DC2018/177):

1. To receive the Martinborough South Growth Area and Feasibility of Rezoning in Martinborough Report.
(Moved Cr Vickery/Seconded Cr Maynard) Carried
2. To confirm option 5 to rezone all of the Martinborough South Growth Area, as proposed by consultants Kaha Consultancy Ltd, noting that this option provides a comprehensive planning approach likely to produce better urban environment outcomes, respond to residential capacity issues, and facilitate connectivity, integrated infrastructure provision and sustainable stormwater management.
(Moved Cr Jephson/Seconded Cr Colenso) Carried

C4. Dublin Street West and New York Street West

Residents and all necessary government agencies and emergency services would be advised of the proposed change, with it taking affect once signs were ready and everyone notified.

Cr Colenso acknowledged Martinborough Community Board's role in facilitating the change and the Planning Manager's role in seeing the project through.

COUNCIL RESOLVED (DC2018/178):

1. To receive the Dublin Street West and New York Street West Report.
(Moved Cr Colenso/Seconded Cr Vickery) Carried
2. To approve the name Vintners Lane to replace Dublin Street West.
(Moved Cr Colenso/Seconded Cr Olds) Carried

C5. Correction of the Spelling of Two Road Names in the South Wairarapa District

COUNCIL RESOLVED (DC2018/179):

1. To receive the correction of the spelling of two Road Names in the South Wairarapa District Report.
(Moved Cr Maynard/Seconded Cr Craig) Carried
2. To approve the correction of the names Pah Road (to Pā Road) and Hinakura Road (to Hinekura Road).
(Moved Cr Maynard/Seconded Cr Olds) Carried

C6. Dog Control Policy and Practices Report for 2017/2018

COUNCIL RESOLVED (DC2018/180):

1. To receive the Dog Control Policy and Practices Report for 2017/2018.
(Moved Cr Jephson/Seconded Cr Wright) Carried

2. That pursuant to Section 10A of the Dog Control Act 1996, the report on Dog Control Policy and Practices for 2017/18 be adopted.
3. That officers be authorised to publicly notify the report and forward it to the Secretary of Local Government.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

C7. Shift Foundation – Wairarapa Proposal

Ms Mitchell discussed youth selection, future funding options and programme cost with members.

COUNCIL RESOLVED (DC2018/181):

1. To receive the Shift Foundation – Wairarapa Proposal.
(Moved Cr Carter/Seconded Cr Colenso) Carried
2. To endorse the Shift Foundation Pilot Programme in the Wairarapa for January to June 2019.
3. To agree to consider on-going funding for this programme delivery and an associated coordinator during the Annual Plan process.
(Moved Cr Vickery/Seconded Cr Colenso) Carried

C8. Wairarapa Economic Development Strategy and Action Plan

Mr Crimp and Mayor Napier discussed the need for consistent reporting to councils, that the Strategy was a long term plan covering the next 10-30 years but could be reviewed as required, developing linkages to Council's Long Term Plan initiatives and access to the tourism infrastructure fund with councillors.

COUNCIL RESOLVED (DC2018/182):

1. To receive the Wairarapa Economic Development Strategy and Action Plan report.
(Moved Cr Craig/Seconded Cr Jephson) Carried
2. To endorse the Wairarapa Economic Development Strategy and Action Plan.
3. To agree to the Mayor representing Council on the Governance Structure.
4. To agree to the Mayor holding the Visitor and Tourism sector portfolio.
(Moved Cr Jephson/Seconded Cr Wright) Carried
5. Action 859: Provide councillors with information on what detail was removed from the final WEDS and Action Plan; P Crimp
6. Action 860: Integrate the WEDS wheel into the South Wairarapa spatial plan project; R O'Leary

C9. Māori Standing Committee Ratification of Nomination

Cr Maynard acknowledged the work of long standing member Horipo Rimene on the Māori Standing Committee.

COUNCIL RESOLVED (DC2018/183):

1. To receive the Māori Standing Committee Ratification of Nomination Report.
2. To ratify the Rangitāne O Wairarapa nomination to appoint Wayne Pitau to Council's Māori Standing Committee.
(Moved Cr Maynard/Seconded Cr Wright) Carried

3. Action 861: Write to Horipo Rimene, thanking him for his service as the Rangitāne representative on Council's Māori Standing Committee; Mayor Napier

C10. Wairarapa Library Service Fees and Charges

Mr Crimp discussed the merits and financial deficits of the proposal with councillors.

COUNCIL RESOLVED (DC2018/184):

1. To receive the Wairarapa Library Service (WLS) Fees and Charges Report.
(Moved Cr Craig/Seconded Cr Colenso) Carried
2. To agree that the proposal to reduce library fees and charges will be included as a consultation item in the Annual Plan 2019/20 Consultation Document.
(Moved Cr Colenso/Seconded Cr Maynard) Carried
3. Action 862: Advise the South Wairarapa library staff of the WLS fees and charges proposal (a meeting was suggested); M Allingham

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed alcohol licensing and consents reporting with members.

COUNCIL RESOLVED (DC2018/185) to receive the Planning and Environment Group Report.

(Moved Cr Craig/Seconded Cr Jephson) Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed staffing, the interim wastewater project, KPI water reporting, the future roading contract, frequency of stormwater drainage clearing and the wider stormwater system, and rural road issues and repair plans with members.

Mr Crimp had given an undertaking for Council to review stormwater hotspots. A review of stormwater infrastructure could be identified in the 19/20 Annual Plan in preparation for complete consideration in the 21/31 Long Term Plan.

COUNCIL RESOLVED (DC2018/186):

1. To receive the Infrastructure and Services Group Report.
(Moved Cr Colenso /Seconded Cr Vickery) Carried
2. Action 863: Organise a tour of Greytown infrastructure for councillors; M Allingham

The meeting adjourned at 12:40pm.

The meeting reconvened at 1:05pm.

Cr Carter left the meeting at 1:05pm.

D3. Chief Executive Officer Report

Mr Crimp discussed the Productivity Commissions Report on Financing and Funding of local government, LGOIMA requests, and the future roading contract with members.

COUNCIL RESOLVED (DC2018/187):

1. To receive the Chief Executive Officer's Report.
2. To receive the financial statements report for the period ended 31 October 2018.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

COUNCIL RESOLVED (DC2018/188):

1. To agree to participate in the submission process for the SOLGM and Local Government NZ submissions to the Productivity Commission Report on Financing and Funding of local government.
2. That should Council want to add or give its views, then authority is delegated to the Chief Executive to put forward a submission and to keep councillors informed of developments throughout the process.

(Moved Mayor Napier/Seconded Cr Jephson)

Carried

D4. Action Items Report

COUNCIL RESOLVED (DC2018/189) to receive the District Council Action Items Report.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

D5. Martinborough Town Hall Strengthening and Refurbishment/Waihinga Centre

COUNCIL RESOLVED (DC2018/190):

1. To receive the Chief Executive Officer Report on the Waihinga Centre.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

2. To note the forecast financial surplus against budget.
3. To note the robustness of the project management and governance.
4. To acknowledge donors.
5. To acknowledge construction committee members.
6. To acknowledge those who gave their time.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

7. To recommend to the Chief Executive to delegate to officers to setup a marketing campaign for use of the Waihinga Centre as well as ongoing use of all Council assets.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier discussed the Aratoi correspondence with councillors, an appointment succession plan and insurance of property as raised at the Rural and Provincial meeting with councillors.

Cr Olds acknowledged Mayor Napier's recent support of Featherston events and ceremonies.

COUNCIL RESOLVED (DC2018/191):

1. To receive the report from Her Worship the Mayor
(Moved Mayor Napier/Seconded Cr Olds) Carried
2. To appoint Cr Pam Colenso as a member of the Wellington Region Waste Management and Minimisation Plan Joint Committee and Wellington Region Waste Forum, to replace Cr Margaret Craig.
3. To appoint Cr Colin Olds as the SWDC representative to the Wairarapa Road Safety Council, to replace Cr Margaret Craig.
4. To request Council officers to present a paper to the February 2019 Council meeting outlining the benefits or otherwise of a MOU with Aratoi.
(Moved Mayor Napier/Seconded Cr Vickery) Carried

F Members' Reports

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum, Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP), Civic Awards Working Party

Cr Craig had submitted Wellington Region Waste Forum and Wellington Region Waste Management and Minimisation Plan Joint Committee reports in meeting papers.

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

Cr Colenso had been unable to attend a recent Community Safety and Resilience Working Party meeting, Cr Maynard chaired in her absence.

Cr Olds

Wairarapa Water Race Users Group, Wairarapa Trails Advisory Group

A regional cycling website had been launched and a Cycling Coordinator had been appointed to help with cycling cohesion in the Wairarapa.

Cr Wright

Cobblestones Museum, Community Housing Working Group

Cr Wright noted that Cobblestones considered themselves the Wairarapa regional museum for heritage, struggled to make ends meet and relied on volunteers. The

Board hoped that the Wairarapa Economic Development Strategy could deliver some relief.

Cr Wright reported that the Community Housing Working Group had met a couple of times, were reviewing policy and considering management options.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee, Regional Climate Change and Natural Hazards Working Group, Wairarapa Committee

Cr Jephson reported that a Regional Climate Change and Natural Hazards Working Group held a meeting on the 10 December 2018.

Cr Vickery left the meeting at 1:50pm.

Cr Wright

Waiohine Floodplain Management Plan Steering Group, Wairarapa Committee

Cr Wright reported that the last meeting of the Wairarapa Committee discussed Wairarapa trains and the Waiohine River. Cr Wright invited Council to put forward subjects for inclusion on the agenda.

Cr Vickery returned to the meeting at 1:55pm.

Cr Olds

Wairarapa Moana Governance Group, Ruamāhanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee

Cr Olds had not attended the recent Lower Valley Development Scheme Advisory Committee meeting but acknowledged the loss of Mark Lovett and his contribution to the group.

Cr Olds had attended a joint Wairarapa Moana governance and management meeting which consisted of a tour down Western Lake Road to view the future wetlands site.

Cr Olds left the meeting at 1:59pm.

G Reports from Appointments and Economic, Cultural and Community Development

G1. Appointments

Mayor Napier had attended a Pukaha 2 Palliser launch on the 9 December 18.

Council's representative, Clive Paton, had attended and had explained the project to attendees.

Cr Olds returned to the meeting at 2:01pm.

COUNCIL RESOLVED (DC2018/192) to receive reports from councillors and appointments.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

H Consideration of Public Excluded Business

H1. Chief Executive Annual Performance Review

COUNCIL RESOLVED (DC2018/193) that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
CE Performance Review Report	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) to protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)

(Moved Cr Craig/Seconded Cr Colenso)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

MĀORI STANDING COMMITTEE

11 FEBRUARY 2019

AGENDA ITEM 5.1

OFFICERS' REPORT

Purpose of Report

To report to community boards and the Māori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	85%	18 of 23 Land Use applications were processed within statutory timeframes. 25 of 30 Subdivision applications were processed within statutory timeframes.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			13 of 13 permitted boundary activity applications were processed within statutory timeframes. Total 56/66. NCS.
s.223 certificates issued within 10 working days	100%	95%	18 of 19 s223 certificates were processed within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	94%	15 of 16 s224 certificates processed. NCS.

Council received 26 consent applications in October 2018.

Officers provide detailed information as fortnightly updates on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2018-19
Non-urgent LIMs are processed within 10 days	100%	98%	G:\LIMs\LIMS PROCESSED 2018-19

TYPE	YTD 1 ST JULY 2018 TO 31 ST OCTOBER 2018	PREVIOUS YTD 1 ST JULY 2017 TO 31 ST OCTOBER 2017	PERIOD 1 ST OCTOBER 2018 TO 31 ST OCTOBER 2018	PREVIOUS PERIOD 1 ST OCTOBER 2017 TO 31 ST OCTOBER 2017
Standard LIMs (Processed within 10 working days)	105	62	31	12
Urgent LIMs (Processed within 5 working days)	13	20	4	6
Totals	118	82	35	18

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – 171 CCC’s were issued within 20WD YTD
Building consent applications are processed within 20 working days	100%	100%	NCS – 188 consents were issued within 20WD YTD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2020. Council was re-accredited in January 2018
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF’s and Swimming Pools	Yes	Yes	<p>Building Consents Council inspects all new work to ensure compliance (October 2018 – 525 inspections)</p> <p>BWOFF’s – Total 169 – average of 3 audits per month required, 0 audit carried out in October.</p> <p>Swimming Pools – Total 279 – average of 7 audits per month required. 14 audit carried out in October.</p>
Earthquake prone buildings reports received	90%	N/A	<p>Under previous legislation 148 of 229 known premises had been addressed.</p> <p>Under the new legislation, 248 were identified as EPB and through the modelling process we eliminated 132 buildings leaving 116 buildings potentially EPB. Council has now reviewed the potential Earthquake Prone Buildings (EPB) and letters have been sent to owners advising them of their buildings status. 104 letters sent out in total. 12 - still being assessed by LGE</p>

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			Status: 69 - identified as no longer EPB 20 - require engineer assessment 15 - identified as EPB and have been sent notices to be affixed to the building.

TYPE – OCTOBER 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	2	\$208,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$66,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	41	\$3,834,083
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$150,000
Totals	45	\$4,258,083

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	1 visits	100%	1 visit to school holiday program in Greytown
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 78/78
Complaints about dog attacks on persons, animals or stock are responded to within 1 hour	100%	100%	6/6

INCIDENTS REPORTED FOR PERIOD 1 OCTOBER 18 TO 31 OCTOBER 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	2	-
Attack on Person	2	-	-

INCIDENTS REPORTED FOR PERIOD 1 OCTOBER 18 TO 31 OCTOBER 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Stock	-	-	-
Barking and whining	-	-	-
Lost Dogs	-	1	1
Found Dogs	-	1	1
Rushing Aggressive	-	-	3
Wandering	4	3	5
Welfare	-	-	-
Fouling	-	-	-
Uncontrolled	-	-	-

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 10 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 21 incidents

INCIDENTS REPORTED	TOTAL FOR PERIOD 1 OCTOBER 2018 TO 31 OCTOBER 2018
Stock	2

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 18/19	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.4%	K:\resource\Health\Resource Management\Noise Control Complaints 37/38 attended within timeframe One incident responded to over 1.5 hours (1 hr 48mins).

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2018 TO 30 SEPTEMBER 2018	PREVIOUS YTD 1 JULY 2017 TO 30 SEPTEMBER 2017	PERIOD 1 OCTOBER 2018 TO 31 OCTOBER 2018	PREVIOUS PERIOD 1 SEPTEMBER 2017 TO 30 SEPTEMBER 2017
Total	38	21	12	8

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 18/19	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	42.1% YTD	MAGIQ data. All premises inspected at new or renewal application stage (24/57*). *Number of inspections completed of licences coming up for renewal within the YTD period. 120 licences in total. Total number of licences is subject to change month by month as new businesses open and existing premises close.
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years.	100%	30.2% YTD	MAGIQ data. There are no high risk premises in the district. Low and medium risk premises are inspected every 3 years as part of the renewal process. There are currently 43 low and medium licences due for renewal or new inspections in this financial year. 7 of these have been inspected as at 31 October 2018. Total number of licences is subject to change month by month as new businesses open and existing premises close. (13/43)
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	0% YTD	No CLEG meetings have been held to date or activities scheduled.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2018 TO 31 OCTOBER 2018	PREVIOUS YTD 1 JULY 2017 TO 31 OCTOBER 2017	PERIOD 1 OCTOBER 2018 TO 31 OCTOBER 2018	PREVIOUS PERIOD 1 OCTOBER 2017 TO 31 OCTOBER 2017
On Licence	6	11	1	8
Off Licence	9	4	3	2
Club Licence	3	2	0	1
Manager's Certificate	30	40	12	9
Special Licence	12	19	3	10
Temporary Authority	4	0	0	0
Total	64	76	19	30

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 18/19	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	FHR – 5 FCP (Food Act) – 80 FCP (Deemed) – 3 NP – 33 The changes in the Food Act 2014 require that businesses have an appropriate Risk Based Measure in place by end of transition period (Feb 2019). Total number of premises is subject to change month by month as new businesses open and existing premises close.
Premises are inspected in accord with regulatory requirements.	100%	40.96%	FCP verifications – 34/83 *Total number of premises is subject to change month by month as new businesses open and existing premises close.

2.7 Bylaws

Between 1 July 2018 and 31 October 2018 there were 9 notices relating to trees and hedges, 10 litter and 6 abandoned vehicle complaints.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

Significant weather events have been the focus in the last few weeks. Excessive rain at the end of November saw both Ponatahi Road and the Waihenga Bridge close periodically; feedback from the community has been positive in relation to access of information and Council reaction to roading and infrastructure issues. A freak rainstorm in Featherston has also seen major damage to roading with closures required for repairs.

Recruiting is underway for a group Project Administrator with interviews going ahead prior to Christmas. Advertising for the Amenities Manager has been extended.

The move to the Waihinga Centre is underway with Martinborough Library currently closed for packing and relocation.

The swimming pool season has begun and we expect to see an increase in patronage with Masterton remaining closed for the season. New shade coverings and water fountains have been installed as a result of community consultation.

Upgrading to Western Lake and Cape Palliser Roads continues, but has unfortunately marred by vandals who ran down at least 50 of the new markers.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCT	YTD	OCT	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		440		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2008*	FTN: Yes GYT: Yes MTB: Yes		FTN: No GYT: No MTB: No		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2008	FTN: Yes GYT: Yes MTB: Yes		FTN: No GYT: No MTB: No		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure or flow per 1000 connections	<15	0.5 per 1000 (2 complaints)	1 per 1000 (4 complaints)	2	4

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0 per 1000 (0 complaints)	0.75 per 1000 (3 complaints)	0	3
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.5 per 1000 (2 complaints)	0.75 per 1000 (3 complaints)	2	3
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(2/3) 66%	Median Time 21mins	3	5
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(3/3) 100%	Median Time 3h 31mins	3	5
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(28/51) 55%	Median Time 24h 46mins	51	131
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(47/51) 92%	Median Time 25h 53mins	26	50
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		20%		

2.2 Water supply capital improvements

2.2.1 Featherston water supply

Plans for drilling of an additional bore (approximately \$40k for bore) continue with drilling later in January; connection to pipe and pump install to be developed. Ongoing discussions are taking place with Greater Wellington Regional Council (GWRC) about consent to drill and the consent renewal (existing consent expires December 2019).

Plans to convert one of the raw water storage ponds adjacent to the water treatment plant are progressing. This will give approximately 2 days on top of the existing half a day's storage at peak summer usage supplying both Featherston and Greytown.

2.3 Water treatment plants

The Waiohine plant and Greytown Bore have operated routinely. The Martinborough plant operated as normal with a report being completed for manganese removal.

2.4 Water reticulation

There were 51 reticulation repairs reported and rectified during the period, half were from the leak detection work in Greytown which resulted in longer response times.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory

flows. There were 3 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		OCT	YTD	OCT	YTD
Number of blockages per 1000 connections	<10	0.72 per 1000 (3 complaint)	2.64 per 1000 (11 complaint)	3	11
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	0	0	0	0
Attendance time: from notification to arrival on site	< 1 Hr	4/7 (57%)	Median Time 49min	3	9
Resolution time: from notification to resolution of fault	< 4 Hrs	3/7 (43%)	Median Time 3h 4m	3	9
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0 per 1000 (0 complaint)	0.24 per 1000 (1 complaint)	0	1
No. of complaints per 1000 connections received about sewage systems faults	< 15	2	0.48 per 1000 (1 complaint)	2	5
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.72 per 1000 (3 complaint)	2.64 per1000 (11 complaint)	3	11
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	7/7 (100%)	95% (18/19)	3	9

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston WWTP

The consent application was lodged on 28 February 2017. GWRC notified on 16 May 2018. Ongoing discussion with response to the panel required from council on decision for the consent by 26 October.

Staged improvements at Greytown WWTP

A temporary UV system has operated successfully since 29 August to meet the 1 September consent condition. It is constructed so that when the irrigation building is complete the plant can be relocated as constructed into the building. Construction of the building has started with the construction of the wet-well under the building. This will be 4.5m below the floor of the building with a connection for the future winter storage to flow through under gravity. Earthworks are progressing to lift the surrounding area 1.8m from current level which will be above a 100 year flood.

Irrigation at Martinborough WWTP

At Martinborough WWTP irrigation to land stopped in May and has restarted in September. The Ruamahanga River level been low on occasion and since the 22 September we have been 36 days of 65 out of the river, either discharge to land or storage in the ponds.

Since starting to irrigate to land in November, 286 bales of bailage have been cut.

Waite Street, Featherston renewal

Perkinson Civil have started the replacement of 1800m of the 375mm main from Revans Street to the wastewater treatment plant. Flow monitoring estimates that 25 % of the inflow and infiltration (I&I) occurs within this main. This is in line with the consent application and will reduce the size of the storage pond that will be required for winter period when the ground is too wet for irrigation.

3.3 Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

At Martinborough, a fault disabled the irrigator which has been repaired. Power surge suspected. Water was retained in the ponds until the repair and heavy rains raised the river flows.

3.3.1. Wastewater reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding)	95%	0	0	0	0

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
requests for service responded to within 5 hours					
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There was 0 storm water blockages reported during the period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 3.7% compared to YTD Oct	Current average annual increased 35% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

Organising a waste minimisation event for each town early 2019.

5.2 Zero Waste Coordinator Report

5.2.1. Zero Waste Community Event Recycling bins

These bins can be utilised by any community group free of charge to collect and return from Masterton Transfer Station and emptying them themselves at any Wairarapa Transfer Station. As the festive season gets busier, there are more enquiries for these bins at events. Most recently they were used at the Gladstone Scarecrow Festival & Featherston School Gala. These were staffed by volunteers (students) to encourage education and reduce contamination. Paper/cardboard, tins/cans, glass and plastic bottles were collected.

5.2.2. Love Food Hate Waste

A Zero Waste Cooking workshop encouraging planning and cooking with less food waste alongside Connecting Communities Wairarapa held at Featherston School. This programme was based from the Easy Choice Family Kai booklets (a LFHW initiative). A 1 week meal plan was chosen to

cook 5 dinner meals to feed a family of 6. This workshop was received well with all participants involved in the preparation, cooking and sharing of the meals together. The feedback on the day received was that it was 'economical, easy planning, tasty and generous sized meals'. Most participants were keen to take part in another if they had an opportunity too.

5.2.3. WasteMinz Conference

Our Zero Waste Coordinator recently attended 30th Anniversary of WasteMinz in Christchurch. This was a 4 day conference of forums, workshops, presentations and an expo. This is a great opportunity for networking as well as an informative conference with sharing of expertise, barriers and solutions.

5.2.4. Zero Waste Education programme

The programme has been going really well at both Greytown & Fernridge Schools (Year 3/4 & Year 1/2) – 'Reduce & Litterless Lunches' units. This programme to date has covered nearly 300 students educating them and staff about solid waste, natural resources and reducing our waste to landfill.

There have been discussions about how this programme is different from Enviroschools, which council already partially funds. Zero Waste Education programme does not conflict with Enviroschools and is very different how it is taught. Enviroschools is run by a Zero Waste Educator with resources in schools which is inclusive, free and focussed on solid waste reduction. We still strongly support Enviroschools and their facilitators'.

5.2.5. CupCycling initiative – a returnable cup system for Cafes

We are currently working alongside businesses within Carterton regarding a Cupcycling initiative to make NZ disposable cup free. This campaign is to see as many single use disposable cups eliminated from landfill in NZ. More information available from Jo.

Note - 1 million disposable cups end up in landfill every minute globally!

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

6.2 Roading Maintenance – Fulton Hogan

Heavy rain again caused flooding at Tuturumui and further out on White Rock, Tora and Te Awaiti roads.

Slips and trees were down on Hinekura and White Rock and Cape Palliser Roads.

Sealed road digouts have been completed on White Rock Road from Lake Ferry Road to Lagoon Hills Road.

High Shoulder removal on sections of Lake Ferry Road and Western Lake Road have been completed prior to reseals.

Spring seasonal spraying of rural road water tables and around signs and bridges has been completed.

128km of grading was carried out during October.

354 m³ of maintenance metal was applied to various unsealed roads as part of unsealed renewals.

Roadside edge marker posts have been upgraded on Western Lake and Cape Palliser Roads. It is noted that the upgrade on Western Lake Road was damaged by vandals who run at least 50 down.

Greytown, Featherston and Martinborough had various kerb and channel swept as part of the monthly cycle.

6.3 Other activities

Higgins Contactors have commenced on the seal extension and sealed pavement rehabilitation on Western Lake Road. The seal extension section will be sealed before the Christmas holiday period, but the inclement weather has put a delay on the Western Lake Rd Rehabilitation section and will be completed in January 2019.

Higgins Contractors have commenced the reseals with approximately 30% completed to date, and once again the weather has delayed progress.

Geotechnical consultants have investigated both the Glue Pot on Te Awaiti Road and Johnsons Hill and Cape Palliser Road, in relation to stability, a report is still to come.

Initial ground testing has been completed on the Tora Farm Settlement Road bridge in advance of pier replacement.

Various works have been completed around the Waihinga Centre.

7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, eleven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and is also responsible for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Community housing

The vacant flats at Burling and Cicely Martin are still waiting on our contractors to fit them in with their busy workload.

7.2 Cemeteries

A new ashes wall for Martinborough will be erected in the New Year.

7.2.1. Purchases of burial plots/niches 11 October to 4 December 2018

	Greytown	Featherston	Martinborough
Niche	2	2	2
In-ground ashes Beam	0	0	0
Burial plot	1	1	1
Total	3	3	3

7.2.2. Ashes interments/burials 11 September to 10 October 2018

	Greytown	Featherston	Martinborough
Burial	4	1	1
Ashes in-ground	2	0	0
Ashes wall	1	0	0
Total	7	1	1

7.3 Events

7.3.1. Featherston

Completed events:

Dedication of Camp Memorial Sculpture – 10 November 2018

Armistice Day Commemorations – 11 November 2018

In the Shadow of War – being held Sunday, 11 November 2018

Featherston Festivals of Choirs – being held Sunday, 18 November 2018

Featherston Market – being held every fourth Saturday:
24 November 2018

Christmas in the Squirle – being held Saturday, 3 November 2018

Future events:

Featherston Christmas Parade – being Saturday, 8 December 2018

Featherston Market – being held every fourth Saturday: 22 December 2018, 26 January, 23 February and 23 March 2019

7.3.2. Greytown

Completed events:

The Greytown Country Market – being held 21 October, 18 November 2018

Future events:

The Greytown Christmas Parade – being held Saturday, 15 December 2018

The Greytown Country Market – being held 23 December 2018, 20 January, 17 February and 17 March 2019



7.3.3. Martinborough

Completed events:

Martinborough Charity Fun Ride – held Sunday, 28 October 2018

Toast Martinborough – held on Sunday, 18 November 2018



Future events:

Christmas Magic in Martinborough – being held Saturday, 8 December 2018

Martinborough Christmas Parade – being held Saturday, 8 December 2018

Round the Vines – Fun Walk & Run – being held Saturday, 16 March 2019

Ngawi Big 3 Fishing Competition – being held Thursday 14 February to Sunday, 17 February 2019

Martinborough Fair – being held Saturday, 2 February and 2 March 2019

8. Libraries

Library statistics for October 2018 are attached in Appendix 3. There are no statistics for wi-fi usage in October for Featherston and Greytown, due to the change of network provider. Martinborough Library will change to the new provider once the library moves to the Waihinga Centre.

9. Appendices

Appendix 1 Monthly water usage

Appendix 2 Waste exported to Bonny Glen

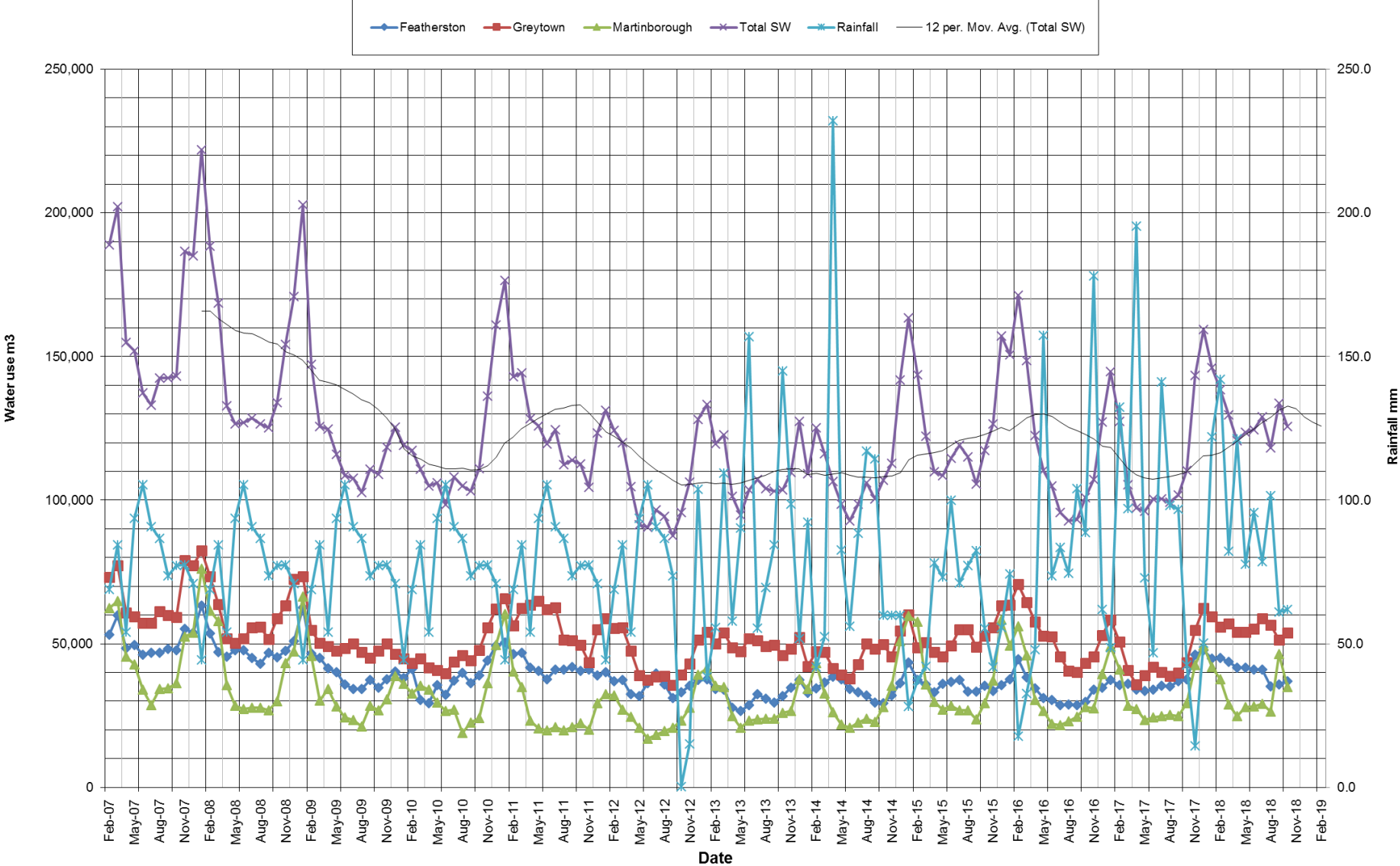
Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by: Paul Crimp, Chief Executive Officer

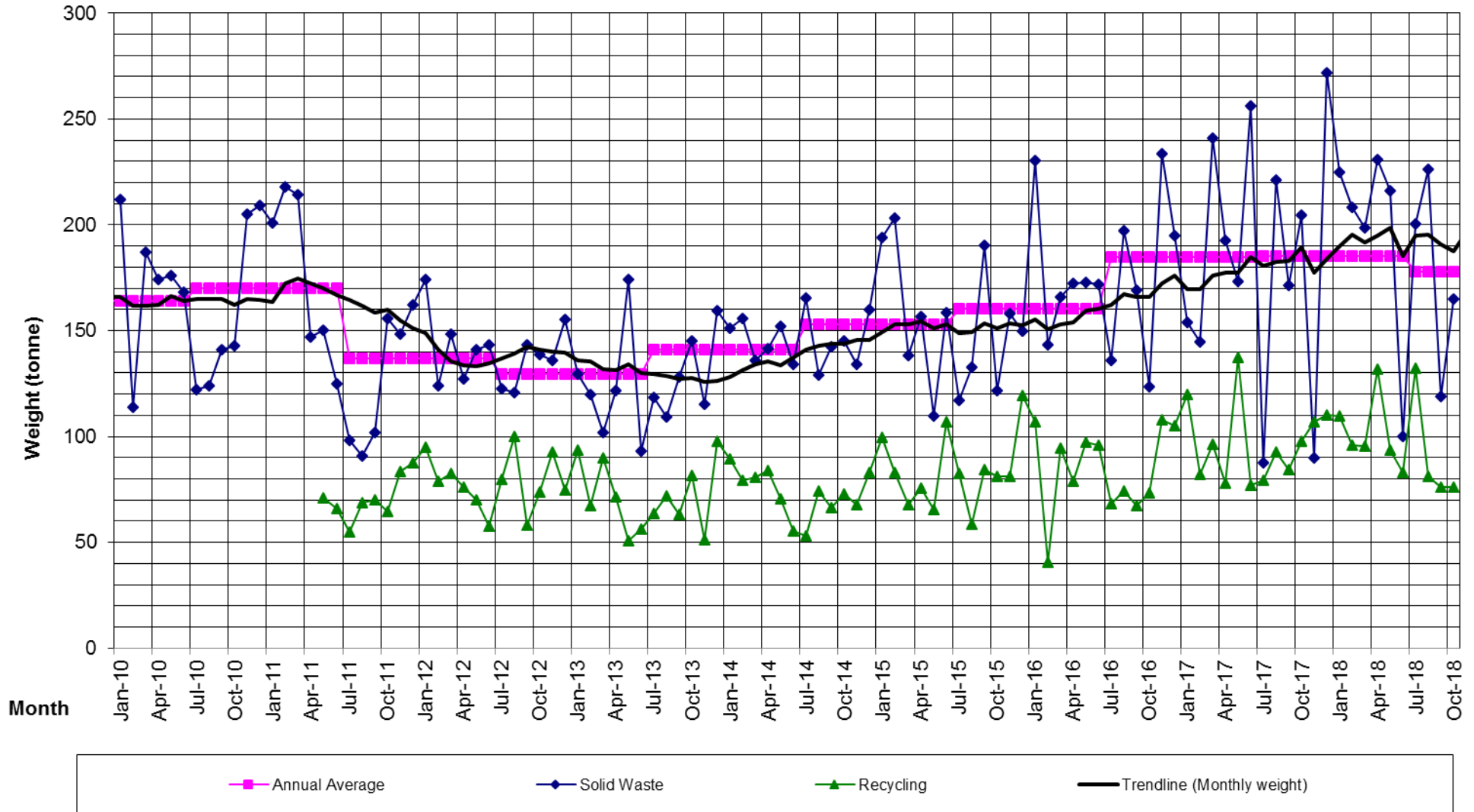
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



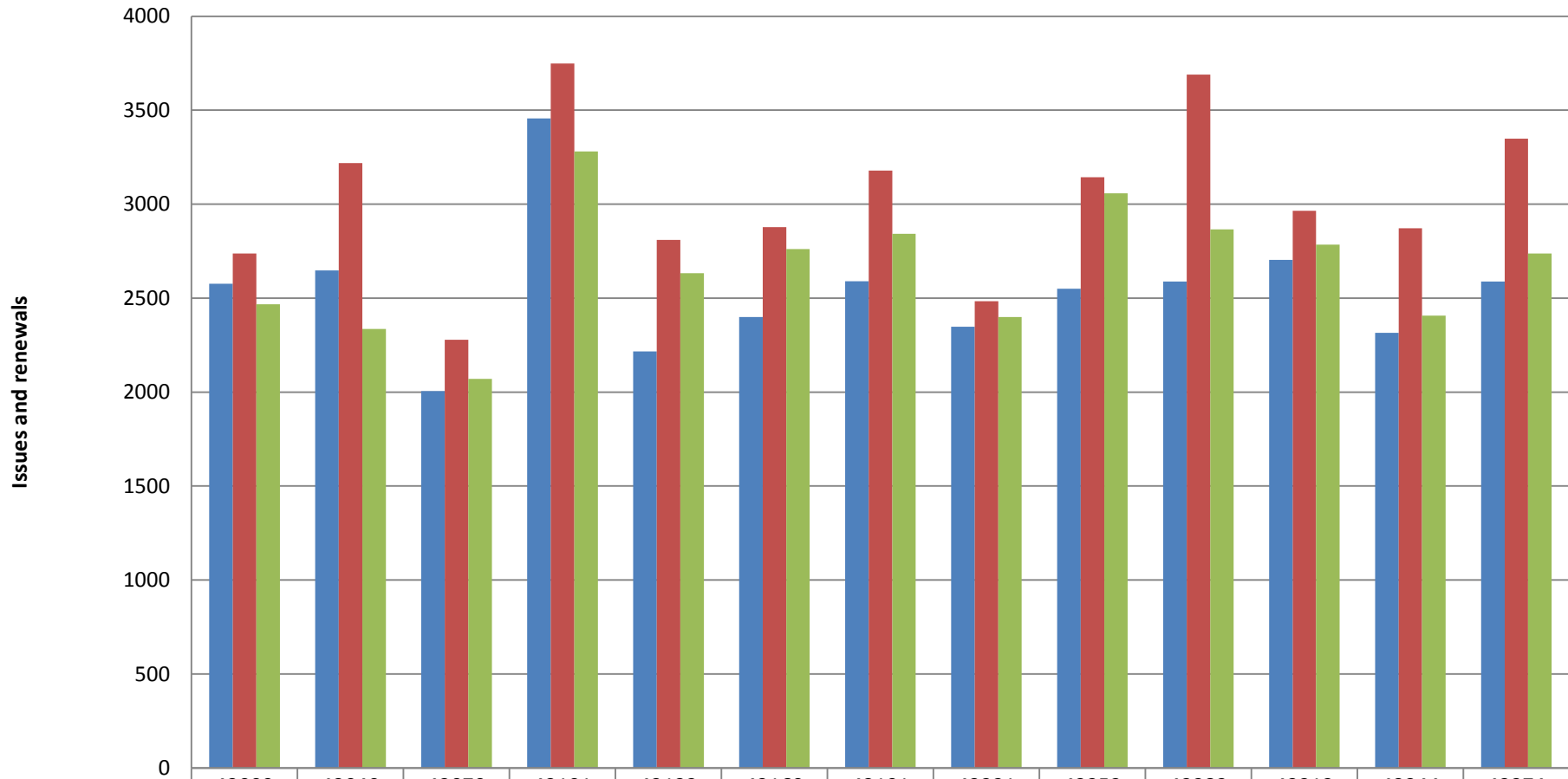
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



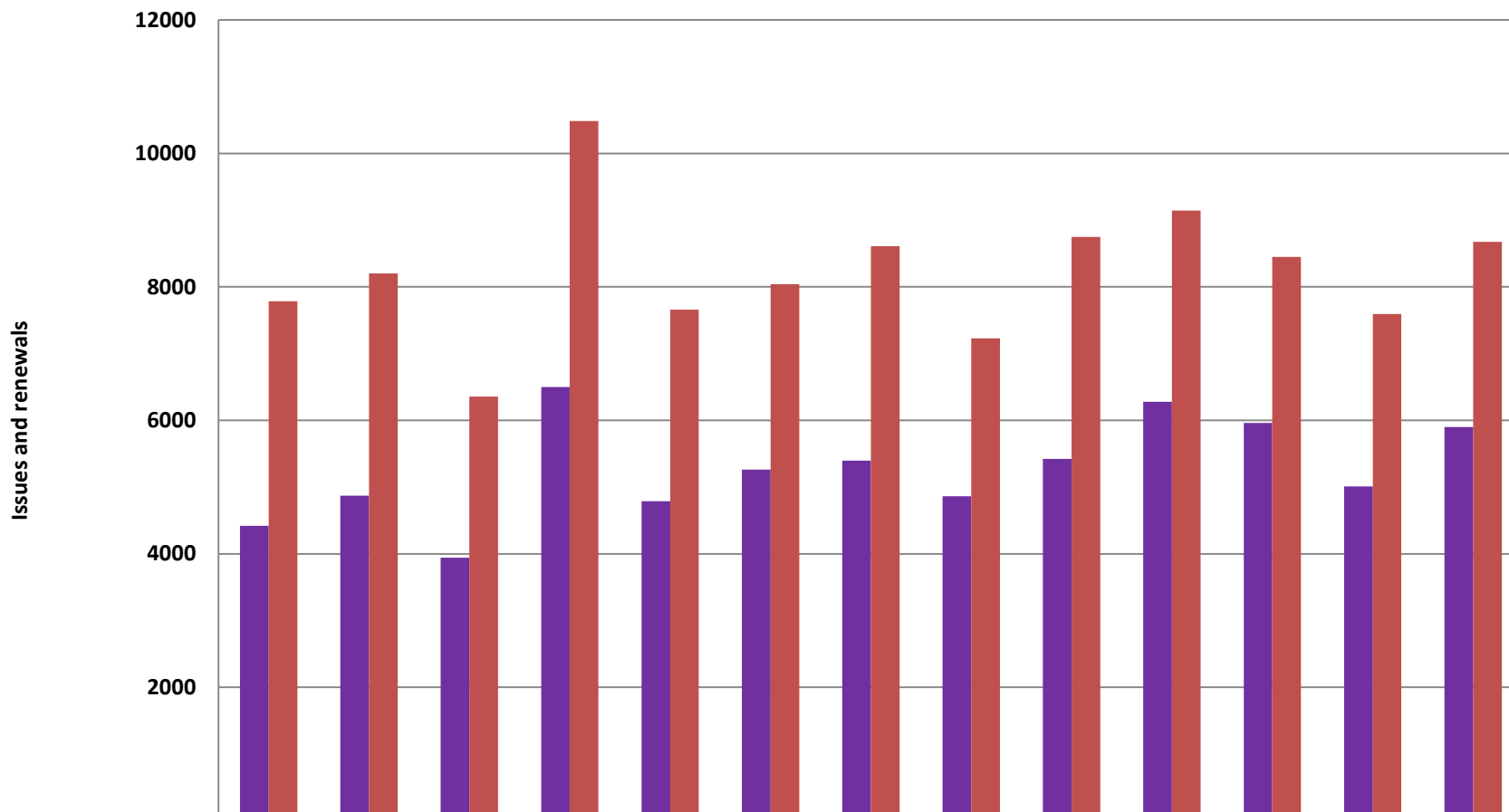
Appendix 3 – Library statistic

South Wairarapa libraries - issues and renewals to October 2018



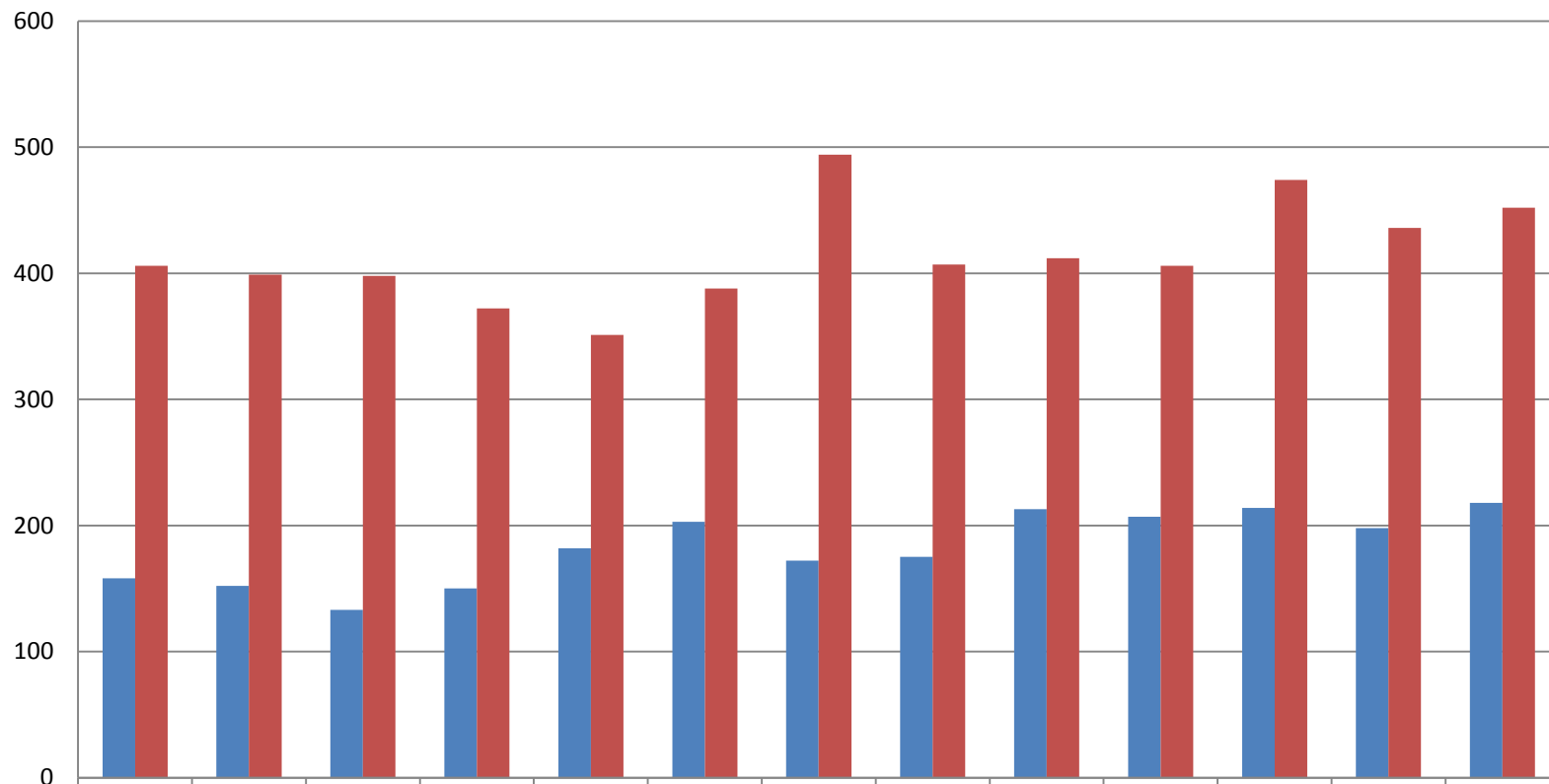
43009	43040	43070	43101	43132	43160	43191	43221	43252	43282	43313	43344	43374	
■ Featherston	2577	2647	2006	3456	2216	2400	2590	2348	2550	2588	2703	2316	2589
■ Greytown	2738	3218	2278	3748	2809	2878	3178	2483	3143	3689	2964	2872	3348
■ Martinborough	2468	2336	2071	3281	2632	2761	2842	2400	3058	2866	2784	2407	2738

Wairarapa Library Service - issues and renewals to October 2018



	43009	43040	43070	43101	43132	43160	43191	43221	43252	43282	43313	43344	43374
■ Carterton	4418	4870	3940	6500	4789	5261	5397	4861	5422	6279	5962	5009	5898
■ South Wairarapa	7783	8201	6355	10485	7657	8039	8610	7231	8751	9143	8451	7595	8675

Wairarapa Library Service - audio and e-book issues to October 2018



	43009	43040	43070	43101	43132	43160	43191	43221	43252	43282	43313	43344	43374
■ Audiobooks	158	152	133	150	182	203	172	175	213	207	214	198	218
■ Ebooks	406	399	398	372	351	388	494	407	412	406	474	436	452

CHIEF EXECUTIVE

1. Executive Summary

The run up to Christmas is always a bit frantic, exacerbated somewhat this year by the completion of the Waihinga Centre.

The announcements from the Government on reviews into the Three Waters (drinking, waste, and storm water), Four Wellbeings, and the Productivity Commission has signalled a further period of close scrutiny of the sector.

Taken together, the three workstreams described above signal a review that is very wide ranging and could result in significant change in the sector.

The release of the Wairarapa Economic Development Strategy and Action Plan is also a milestone in regards to the Wairarapa Councils working together for the betterment of the Wairarapa as a whole. Having Dame Margaret Bazley as chair of the governance group is a real coup for the Wairarapa, and will ensure swift action.

This is the final report before Christmas, and I would like to thank our staff for their dedication and positive attitude during another very busy year.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output. This has been updated for the 2017/18 results.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2016/17	2017/18	2017/18	COMMENTS
		ACTUAL	TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	79% (13/14: 73%)	75%	-	The National Research Bureau (NRB) Customer Satisfaction survey was not carried out this year. For the 2015/16 year, in addition to the 79% (2014: 73%) positive response, 13% (2014: 16%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	63% (13/14: 62%)	75%	-	The National Research Bureau (NRB) Customer Satisfaction survey was not carried out this year. For the 2015/16 year, in addition to the 63% (2014: 62%) positive response, 23% (2014: 21%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	70% (14/15: 59%)	80%	-	The National Research Bureau (NRB) Customer Satisfaction survey was not carried out this year. For the 2015/16 year, in addition to the 70% (2014: 59%) positive response, 14% (2014: 11%) felt they were unable to comment. The 2014/15 result of 59% was a separate survey with a sample size of 117, and was used to provide an interim indication. The NRB survey size of 300, which is our main survey and has a significantly lower margin of error. The previous NRB survey was in 2013/14. The result for that survey was 76% satisfied with a further 8% unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	65% (13/14: 64%)	80%	-	The National Research Bureau (NRB) Customer Satisfaction survey was not carried out this year. For the 2015/16 year, in addition to the 65% (2014: 64%) positive response, 14% (2014: 14%) felt they were unable to comment.

Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	GTN 96% FTN 95% MBA 92%	90%	GTN 90% FTN 94% MBA 93%	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	69% (13/14: 65%)	71%	-	The National Research Bureau (NRB) Customer Satisfaction survey was not carried out this year. For the 2015/16 year, in addition to the 69% (2014: 65%) positive response, 0% (2014: 14%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decisions it makes	47% (13/14: 49%)	72%	-	The National Research Bureau (NRB) Customer Satisfaction survey was not carried out this year. For the 2015/16 year, in addition to the 47% (2014: 49%) positive response, 31% (2014: 26%) felt they were neither satisfied nor dissatisfied, and 5% (2014: 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100%	100%	100%	Maori Standing Committee met on 7 occasions. In total 24 resource consent applications were considered. (2017: 7 meetings and 21 resource consent applications).

2.1 Representation Review

Council resolved to retain the status quo, and advertised this as required.

We did not receive any submissions (submissions closed 3 December 2018) accordingly the status quo will be retained.

As part of the main resolution, Council resolved to hold a further representation review in three years' time – this will need to commence in two years' time in order to be effective for the 2022 elections.

2.2 Three Water Review

The Government released their long awaited findings on the "Three Waters" review.

The announcement was not definitive in terms of actions, rather signalled a timeframe for the completion of further work.

Attached as Appendix 1 is a copy of the cabinet minute which succinctly summarises the issues the Government see the delivery of three waters are facing, and a timeframe for completion of policy proposals.

In summary the Government is preparing policy proposals to enable drafting of legislation in the following areas:

- System wide reform of regulation of drinking water.
- Risk management regime for sources of drinking water.
- Targeted reform of environmental regulation of wastewater aimed at lifting environmental performance within the existing RMA framework.

The Minute also indicates policy work to enable drafting of legislation if required, following further analysis, in the following areas:

- Regulatory reform only, with voluntary, sector led reforms to service delivery arrangements

- A three waters fund to support voluntary service delivery improvements
- An aggregated system of dedicated, publicly owned, drinking water and wastewater providers

The above does not preclude investigation of other options.

Assets remain in public ownership, though public ownership is not defined.

2.3 Four Wellbeings Review

The Government has also released material in relation to a review of what we call the four wellbeings.

This review is entitled "Local Governance for Community Wellbeing", and included as Appendix 2 is a copy of the cabinet paper.

The full Cabinet Paper is included as the Cabinet Minute does not adequately summarise all the discussion points.

Paragraph 40 of the Cabinet Paper is part of a chapter entitled "Exploring the future of local governance" and probably summarises the direction of thinking best:

40. I propose to explore a paradigm of local governance that is empowered to develop localised initiatives to tackle areas of concern such as hazard and risk management, social enterprise, young people not participating in trade, work or education, barriers to employment, and homelessness and social housing

My view on reading the Cabinet Paper is that this is a very wide ranging review of Local Government and the roles and responsibilities of local government.

2.4 Productivity Commission Review

The Government has asked the Productivity Commission to undertake an inquiry into local government funding and financing and where shortcomings in the current system are identified, to examine options and approaches for improving the system.

As is usual with initiatives like this, we will rely on our industry bodies (SOLGM and LGNZ) to collate the detailed responses. Small local authorities rely on the policy expertise held by the industry bodies to assist in the analysis where we do not have the time, resource, or expertise to comprehensively respond.

These responses will be reviewed, and if appropriate presented to the February Council meeting for support and endorsement.

If there are particular points we would wish to make these can be made by separate submission.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executives Forum

One Chief Executives forum was held during the reporting period.

Agenda items included Regional Trails Framework, and Wellington Regional Investment Plan.

3.1.2. Rural & Provincial

This is always a useful forum discussing a wide range of topical matters.

The number of Ministers who present at this forum indicates the value the government see in the gathering and the rural and provincial sector.

The meeting commences with a Mayoral only, and Chief Executive only meeting.

The CE session included a presentation from Local Government New Zealand on initiatives and material for next year's local body elections. There is more of a focus on ensuring candidates are aware of what becoming an elected member really entails.

Water New Zealand provided a useful presentation on health matters in relation to wastewater.

The main rural and provincial agenda included the following:

- An insightful presentation on New Zealand drinking water quality (it isn't all that bad) and an interesting point that the landscape is literally covered in campylobacter and our obsession with this is misplaced. Most outbreaks are due to home hygiene, not drinking water.
- Hon Phil Twyford on Housing and Urban Development (there will be no rent subsidies for tenants of local authority housing units)
- Hon Nania Mahuta on three waters review – this was the final session and ensured a good attendance to the end of the session.

Presentations were also made on Housing New Zealand strategy; Connecting Rural New Zealand; Waste and recycling; Tourism and responsible camping; and climate change and insurance

All in all, a useful, relevant, and interesting agenda.

3.1.3. Featherston Wastewater Application

Deliberations continue with the Regional Council in an effort to advance this application.

Two meetings were held with Regional Council consenting officers to try and advance this application.

The result of these meetings was, among others, to apply for a short term consent to allow us to at least start irrigating.

Our application, if granted, will allow us to commence irrigating early February 2016, and reduce or eliminate discharges during the very lowest flow periods.

One of the key benefits will be that, if granted, the impact of delays caused by any appeals for either our consent, or the Proposed Natural Resources Regional Plan, will be minimised as we can still irrigate to land.

An additional benefit will be that a monitoring regime will allow additional data to be collected to inform the main consent.

3.1.4. Roding Review – S17A

We have been undertaking the statutory review of how Roding services should be governed and managed over the last few months.

Five meetings were attended over the reporting period; these meetings are up to 4 hours and include the three Wairarapa local authorities and NZTA representatives.

While SWDC and CDC have resolved a way forward, we are still in positive discussions with MDC, and await the outcome of the completion of their 17A review.

3.1.5. Wairarapa Regional Economic Development Strategy

Six meetings, including the launch, have been attended in regards to the Wairarapa Regional Economic Development Strategy, during the reporting period.

Following the launch, activity included setting up the governance structure, and commencing work on liaising with those who have, or are about to, make applications.

3.1.6. Wellington Water Limited

Three meetings and a number of discussions have been held with Wellington Water, discussing whether or not to become a shareholding member, and have Wellington Water manage our three waters service delivery (not asset ownership).

This is an excellent opportunity to provide ratepayers with a level of resilience not available to many small local authorities, and in addition a readily available level of expertise that will assist in a high level of service delivery.

Wellington Water have advised that their constitutional matters have been resolved, and following discussions with the shareholding members they have invited us to formally consider membership.

This will be commenced at the February meeting whereby a paper will be presented to ascertain whether SWDC undertakes the requisite public consultation.

3.1.7. Wairarapa Water Limited

The second WWL, Wairarapa Water Limited, continues their analysis of water storage options for the Wairarapa. The options being considered include incorporating urban supply (for MDC and CDC at this stage), and the meeting attended reviewed the work to date and agreed further work streams.

It is important we continue to move this matter forward; the climate change predictions are compelling in that they support the need for water storage.

Minister Jones has made it quite clear that the current Government are only interested in small scale schemes, of which the current Black Creek/Wakamoekau scheme is.

While South Wairarapa does not benefit directly in this stage, for the future prosperity of the Wairarapa we do need to continue to support this scheme.

There may well be options where South Wairarapa can benefit, for example river recharge, from this scheme.

The three Wairarapa Councils, and the Regional Council, have agreed an additional workstream bringing together those aspects of the work as they relate to regional prosperity and urban supply.

The Water project is a key plank of the Wairarapa Economic Development Strategy.

3.1.8. Other Meetings

We have had a couple of meetings with the Orchards retirement village to continue to address issues as early as possible. Russell O'Leary is leading our response under the "One Stop Shop" initiative we have and this is working very well. The last meeting was attended by 20 SWDC and Orchards development staff and advisors – highlighting the complexity of this type of project.

Discussions continue with Fab Feathy coordinators to ensure the best outcomes are achieved, in terms of projects and interactions with the Featherston Community Board and Council.

Saturday the 10th November was a busy and productive day. Mayor Napier and I met with Mayor Smith (Palmerston North City) to discuss their approach to Spatial Planning and had an informative working lunch. The afternoon was capped off attending the unveiling of the Featherston Camp Memorial Sculpture, what a stunning sculpture and achievement, an outstanding effort by the Trust members.

Discussions have continued on the office refurbishment, with options being considered.

Mayor Napier and I met with Greytown Districts Trustlands Trust to continue discussions with regards to the sports hub in Greytown, possibly to be developed in conjunction with Kuranui College.

Finally, progress has been made on the landswap with regards to the Tilsons Road land we currently occupy. We are hopeful of a hearing in the Maori Land Court April next year to seek a determination – which will follow a meeting of owners which will need to occur sometime prior to the Maori Land Court Hearing.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

A health and safety report is included in Appendix 3.

4.2 Waihinga Centre/Martinborough Town Hall

The Waihinga Centre and Town Hall strengthening project will have been opened by the time this report is considered.

A separate report provides a summary of this project.

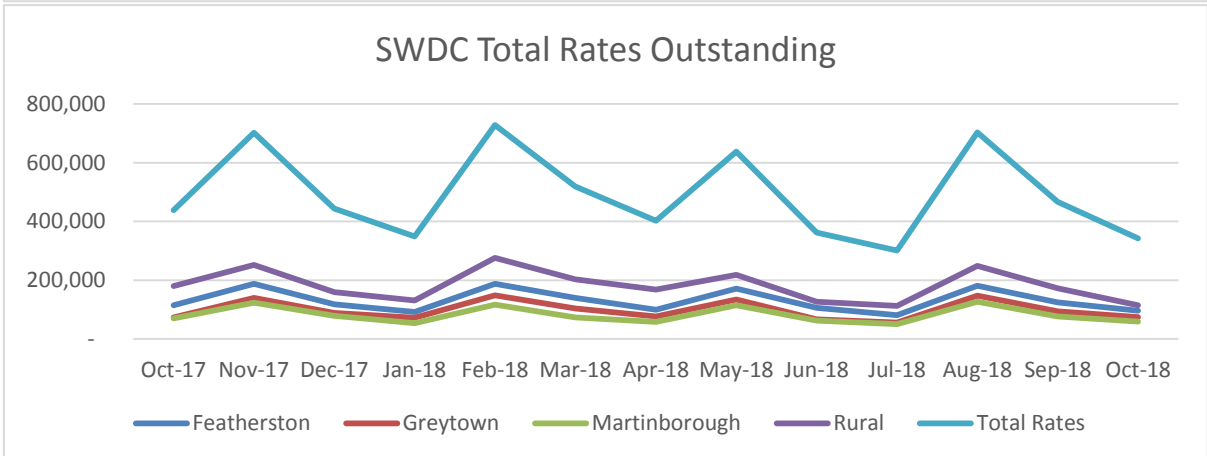
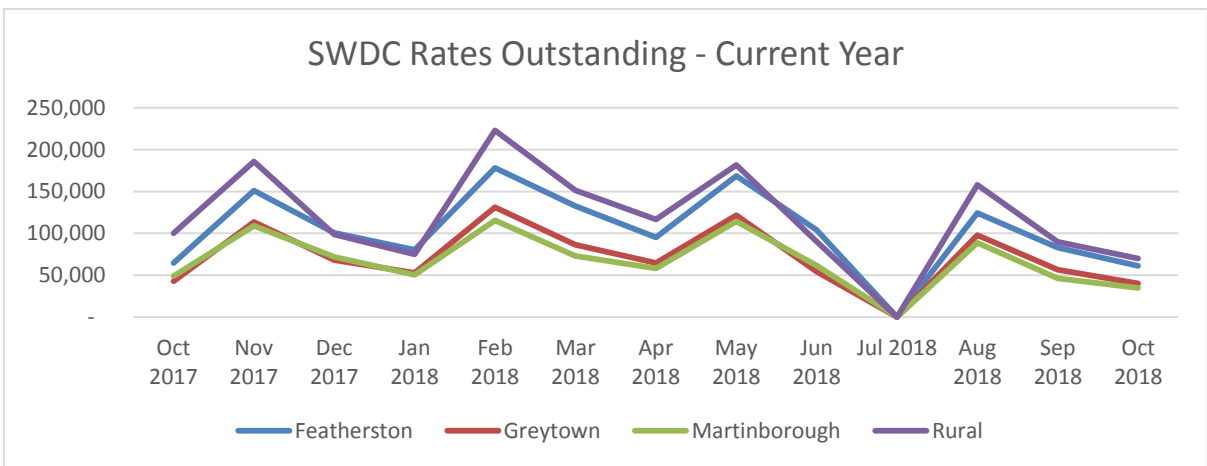
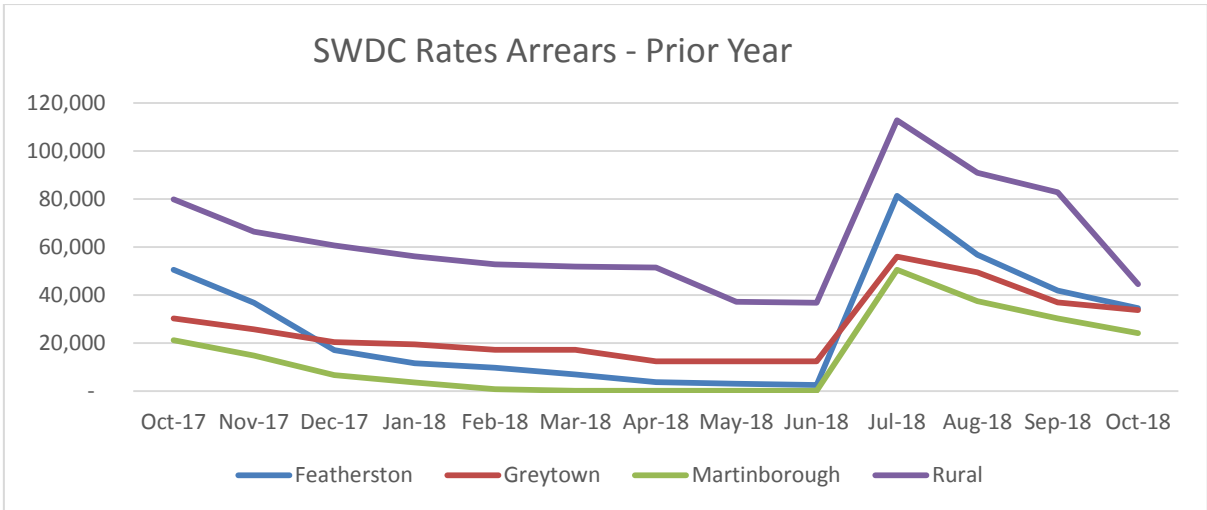
4.3 Action Items

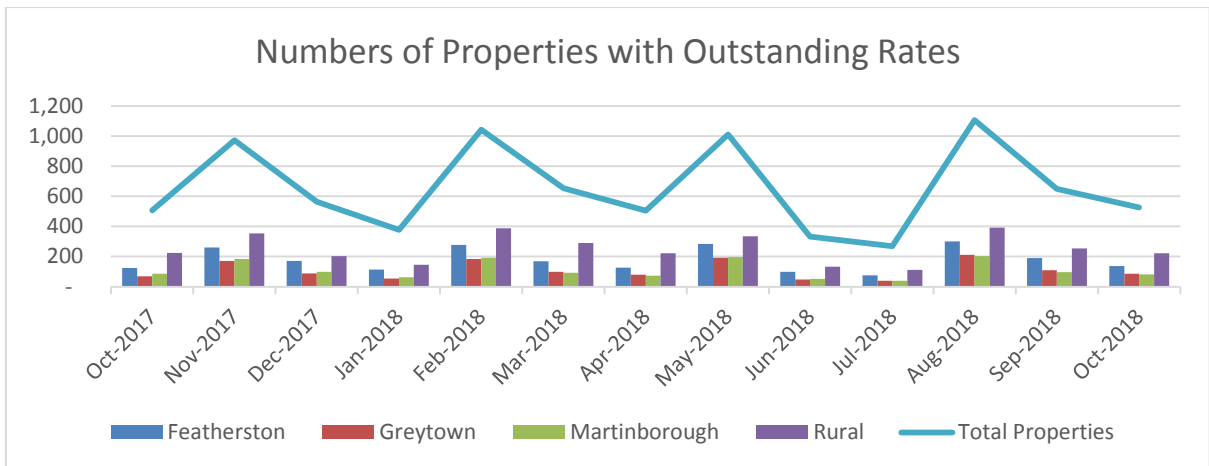
A brief report will be tabled.

4.4 Rates Arrears (Incl. GST) as at 31 October 2018

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding are at a slightly lower level to the same period last year, continuing the downward trend.





4.5 LGOIMA Requests

Date Received	Subject	Working Days to respond
16 October 2018	Pool Fencing	4
16 October 2018	Rates allocation	22
5 November 2018	Lists of consents issued for swimming pools in district.	14
14 November 2018	Bullying statistics.	9
19 November 2018	Monies paid to Ratepayer and Residence Associations.	5
20 November 2018	Monies paid to) chambers of commerce (2) Property Council branches (3) industry groups (4) other lobby groups	
20 November 2018	Koro Club Membership and details of holders.	1
21 November 2018	Cost of "Hold Music".	3
22 November 2018	Expenditure on staff at Christmas.	
23 November 2018	Staff paid over 200K.	1
23 November 2018	The total spent on electricity and the number of kilowatts used.	
23 November 2018	Koha Payments.	1
23 November 2018	The total amount spent on A4 printer/copier paper and the number of reams (of 500 pages).	
23 November 2018	The numbers of vehicles in the Council fleet per FTE staff and the mean and median purchase value of vehicles in the fleet.	
27 November 2018	Featherston Wastewater Plant.	
28 November 2018	Papers relating to building consent application for a steel framed habitable farm shed.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central government.

5. Appendices

Appendix 1 – Three Waters Cabinet Minute

Appendix 2 – Four Wellbeings Cabinet Paper

Appendix 3 – Health and Safety Report

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Three Waters Cabinet Minute



Cabinet

Minute of Decision

This document contains information for the New Zealand Cabinet. It must be treated in confidence and handled in accordance with any security classification, or other endorsement. The information can only be released, including under the Official Information Act 1982, by persons with the appropriate authority.

Future State of the Three Waters System: Regulation and Service Delivery

Portfolios **Health / Local Government**

On 5 November 2018, Cabinet; following reference from the Cabinet Economic Development Committee (DEV):

Background

- 1 **noted** that on 9 April 2018, Cabinet invited the Ministers of Health and Local Government to report back to DEV on the options for the future regulation and service delivery of the three waters, including the government response to the Havelock North Drinking Water Inquiry [CAB-18-MIN-0145 and CAB-18-MIN-0147];
- 2 **noted** that Cabinet directed that oversight of this work be provided by a group of Ministers with portfolio interests in water infrastructure, comprising the Ministers of Finance, Environment, Health, Infrastructure, Climate Change, Commerce and Consumer Affairs, Civil Defence, Housing and Urban Development, Transport, and Conservation (with the Minister for Rural Communities subsequently joining this group);

Challenges facing the three waters

- 3 **noted** that the best evidence available indicates there are system-wide challenges facing the three waters, and that the response will require a whole-of-system approach, from source to tap and back again;
- 4 **noted** that while the challenges vary across communities and for each of the three waters services, a number of themes have emerged that, taken collectively, mean the status quo is not sustainable in the long term:
 - 4.1 funding to upgrade infrastructure is unaffordable for many communities, with councils struggling to fund plant and pipe infrastructure to the level required to meet standards and community aspirations, keep pace with population growth, or ensure resilience to climate change and other natural hazards such as earthquakes;
 - 4.2 capability is a challenge for many councils, particularly in rural and provincial areas, which can struggle to find and retain staff with specialist skills to design, procure, deliver, and manage three waters services;
 - 4.3 across many areas, the challenges increase as population size decreases, and for many small towns and sparsely populated regions there is no clear way forward;

- 4.4 regulation of three waters is weak across the system, with drinking water and environmental regulation not properly providing assurance that good outcomes are always being reached, and no real system of economic regulation to ensure that the long-term interests of consumers are being protected or that services are value for money;

Road map for future decisions on three waters reform – timetable and scope

- 5 **agreed** that the government embark on a process of three waters reform over the next 18 months, seeking detailed policy decisions in tranches in 2019, with a view to introducing legislation in 2020;
- 6 **agreed** that the overall three waters reform process be led by the Minister of Local Government, with shared accountability with the Minister of Health (drinking water regulation), Minister for the Environment (environmental regulation), and Minister of Commerce and Consumer Affairs (economic regulation);
- 7 **agreed** that oversight will be provided by a group of Ministers with portfolio interests in water infrastructure, comprising the Ministers of Finance, Environment, Infrastructure, Climate Change, Commerce and Consumer Affairs, Civil Defence, Housing and Urban Development, Transport, Conservation, and Rural Communities;
- 8 **agreed** that the outcomes for reforms will be as follows:
- 8.1 existing three waters assets and services must remain in public ownership, and the system will incorporate safeguards to protect public ownership of this essential infrastructure, both now and in the future;
- 8.2 a sustainable three waters system that operates in the long-term interests of consumers, communities, tangata whenua, and New Zealand generally;
- 8.3 drinking water that is safe, acceptable and reliable;
- 8.4 environmental performance of wastewater and stormwater realises the aspirations of communities in which they are situated, including tangata whenua, and New Zealand generally;
- 8.5 three waters services are delivered in a way that is efficient, effective, resilient and accountable, with transparent information about performance, and prices consumers can afford;
- 8.6 regulatory stewardship of the three waters system is fit for purpose, and provides assurance that these outcomes are being achieved and safeguarded;
- 9 **invited** the Ministers of Local Government, Health, and Environment to report back to DEV in June 2019 with detailed policy proposals for drinking water and environmental regulation of the three waters, to enable drafting of legislation to commence in the following areas:
- 9.1 system-wide reform of regulation of drinking water;
- 9.2 a new risk management regime for sources of drinking water;
- 9.3 targeted reform of environmental regulation of wastewater, aimed at lifting its environmental performance within the existing framework of the Resource Management Act 1991;

- 9.4 measures to give greater transparency around the operation of wastewater and stormwater systems, and to promote better practice;
- 9.5 the institutional arrangements, and oversight and stewardship needed to give effect to these reforms;
- 10 **invited** the Minister of Local Government to report back to DEV in late 2019 with detailed policy proposals for service delivery arrangements, to enable drafting of legislation if required, following further analysis and engagement on the following high-level options:
- 10.1 regulatory reforms only, with voluntary, sector-led reforms to service delivery arrangements;
- 10.2 a three waters fund to support voluntary service delivery improvements;
- 10.3 an aggregated system of dedicated, publicly-owned, drinking water and wastewater providers;
- 11 **agreed** that the identification of the three high-level options referred to in paragraph 10 above does not preclude or constrain the investigation or the development of other options that could be effective in responding to the challenges identified, and deliver a long-term, sustainable three waters system;
- 12 **invited** the Minister of Local Government and the Minister of Commerce and Consumer Affairs to report back to DEV in late 2019 with policy proposals for the economic regulation of three waters services, to enable drafting of legislation to commence, if appropriate;
- 13 **invited** the Ministers of Local Government, Health, Environment, and Commerce and Consumer Affairs to report back to DEV in late 2019 with proposals to improve oversight and stewardship across the three waters system (taking account of decisions on service delivery arrangements and economic regulation, as well as previous decisions on oversight and stewardship to support drinking water and environmental regulation);

Engagement

- 14 **agreed** that there will be ongoing engagement with stakeholders as part of the development of policy options for the future state of three waters, which will be led by the Minister of Local Government;
- 15 **agreed** that ongoing engagement with iwi and Māori, which is important from a Crown/Māori relationship and Treaty of Waitangi perspective, will also be led by the Minister of Local Government;

Financial implications

16

s9(2)(f)(iv)



Martin Bell
for Secretary of the Cabinet

Hard-copy distribution:

Prime Minister
Deputy Prime Minister
Minister of Health
Minister of Local Government

Proactively released by the
Minister of Local Government

Appendix 2 – Four Wellbeings Cabinet Paper

Office of the Minister of Local Government

Chair
Cabinet

Local governance for community wellbeing

Proposal

1. This paper invites Cabinet to agree to consider the future role of local governance in New Zealand in delivering intergenerational wellbeing for all New Zealanders, delivering regional growth objectives, strengthening local democracy and instilling greater trust and confidence in local governance. This paper also seeks agreement for funding to escalate a programme of local government sector-related work through to 30 June 2019.

Executive summary

2. The local government landscape is changing. Local government is facing increasingly complex challenges, expectations from their communities are increasing and at the same time local government is facing growing financing and debt constraints. In practice, communities depend on local government to provide them with a broad range of services and quality of life, all of which contribute to people's sense of wellbeing. Communities and central government also depend on local government to manage the risks of natural hazards, and lead the response and recovery to local emergencies.
3. The Government is committed to a broad agenda of wellbeing reflected in the focus on wellbeing in Budget 2019. The wellbeing agenda has been reinforced by the Government's steps to reinstate in legislation the requirement on local government to promote the social, economic, environmental and cultural wellbeing of communities. Intergenerational wellbeing and regional prosperity will require a joint commitment and undertaking between central and local government.
4. Current funding and debt constraints are creating a barrier to local government delivering optimal services and achieving good outcomes in communities. Current and forecast rates are becoming increasingly unaffordable. Rates, as a proportion of the cost of living, are forecast to continue to rise at a faster rate than inflation, with the greatest part of this increase is forecast to occur in the next three years.
5. This Government has responded to funding issues raised by local government by instructing the Productivity Commission to review why New Zealand councils' costs are so high and what can be done to raise revenue a decade after the Shand Inquiry of 2007. The Government has also initiated a Three Waters review of our critical water systems and is reviewing current infrastructure funding and financing models available to local government.
6. At the Central and Local Government Forum 2018 central and local government leaders agreed to work together effectively for the social, economic, environmental and cultural benefit of citizens and communities. Leaders from both levels of government committed to a set of four priority areas being regional growth, housing and urban development, community resilience and water infrastructure.

IN CONFIDENCE

7. While difficult to make a direct comparison due to different models of local government, New Zealand's current system of local government is an outlier compared to other OECD countries. Unlike many other countries, local authorities in New Zealand play a more significant role in infrastructure provision than other countries.
8. I wish to consider how our two levels of government may work together to deliver intergenerational wellbeing.
9. I intend to share some initial thinking with key relevant Ministers in December 2018 and report back in April 2019 with a set of guiding principles anchored in the goal of intergenerational wellbeing. This will inform the basis of my engagement with the local government sector.
10. My local government work programme cuts across multiple portfolios and is growing in terms of scale and breadth of impact. A system wide approach will be required to solve many of the issues playing out in the Local Government arena and to support the programme of work I wish to advance. In this paper I also seek funding through to 30 June 2019 to escalate this important work.

Wellbeing as a joint aspiration for central and local government

11. The Government's commitment to a broad agenda of wellbeing and specifically the focus on wellbeing in Budget 2019 has been reinforced by the intention to reinstate the requirement on local government to promote the social, economic, environmental and cultural wellbeing of communities, and enable democratic local decision-making by and on behalf of communities. Intergenerational wellbeing requires a joint undertaking between central and local government.
12. There is clear alignment between local government's imperatives to deliver on the four wellbeings (cultural, social, economic, environmental), and the Living Standards Framework's four capitals (natural, social, human, financial) and 12 wellbeing domains. This alignment creates a significant opportunity to harness local government's strengths and proximity to its communities. Local government is also able to take a practical, delivery-oriented approach to the wellbeings. People and place connect at the local level, and this is where 'wellbeing' will be translated into lived experience.
13. The bringing together of intergenerational aspirations held by central government, local government and iwi/Māori will build on and leverage local opportunities to drive investment and growth in the regions, and also in the post-settlement context.

The challenges being felt by local government

14. With the support of my officials I have developed a picture of the local government landscape and a good understanding of how well-known issues (such as growth and climate change) are experienced at the local level. What is clear is that this Government's priorities – housing and urban development, regional development, social issues including child poverty and wellbeing, freshwater quality, drinking water quality and infrastructure, and climate change mitigation and adaptation – are mirrored at a local government level. Our issues and our challenges are the same, and we need local government to be a critical partner in addressing them.


IN CONFIDENCE

15. **Communities are expecting more from local government.** This includes in the areas of: environmental stewardship; regionally driven economic development; employment opportunities; tourism; strategic relationships and partnerships with Maori; moving to a zero-carbon economy (net emissions being reduced to zero); addressing homelessness, and young people not in employment, education or training.
16. Our communities and central government also depend on local government to manage the risks of natural hazards, and lead the response and recovery to local emergencies. Local government plays a fundamental role in community resilience which is a key factor in regional growth and consequently will also play a significant role in the mitigation of, and adaptation to, climate change.
17. There is a growing trend for communities to expect local government to find local solutions to the social issues causing distress in our communities.
18. Adding to these growing expectations are a number of reforms underway that will also impact on local government. Achieving the Government's ambitious targets in relation to homelessness, housing affordability, water quality, resilience and transitioning to a zero carbon economy simply cannot be achieved by central government alone and we are at risk of overloading local government without the necessary support.
19. Cutting across these complex challenges are significant funding and debt constraints. Current and forecast rates are becoming increasingly unaffordable. Over the past 10 years, rates have decoupled from salary and wage growth, household living costs and the Local Government Cost Index (LGCI). While the household living cost price index increased by 15.1% between 2008 and 2018, rates increased by 43.5 % over the same period. Rates, as a proportion of the cost of living, are forecast to continue to rise at a faster rate than inflation according to council LTPs. The greatest part of this increase is forecast to occur in the next three years.
20. This Government has responded to funding issues raised by local government by instructing the Productivity Commission to review why New Zealand councils' costs are so high and what can be done to raise revenue a decade after the Shand Inquiry of 2007. The Government has also initiated a Three Waters review of our critical water systems and is reviewing current infrastructure funding and financing models available to local government.
21. This broader set of challenges and the opportunity that our respective commitment to wellbeing presents, lends itself to consideration about the future of local governance in New Zealand and a different way of working together.

Central and Local Government Forum 2018 – agreement to key priority areas

22. Central and local government's shared challenges were discussed at the annual Central and Local Government Forum 2018, at which representatives from both sectors reframed the relationship to one of 'partnership' and agreed to work together effectively for the social, economic, environmental and cultural benefit of citizens and communities. It was agreed that the relationship between the two levels of government would be guided by the key principles of respect, reciprocity and trust.
23. At the Forum it was agreed that central and local government would work together on the four key shared priority areas of water, climate change, regional development and housing, with a number of next steps and recommended actions identified.

IN CONFIDENCE

24. The Department of Internal Affairs has reframed its approach to the local government sector to providing system stewardship across the central government system and working alongside the local government sector to develop a more collaborative and joined-up way of addressing our respective priorities.
25. In practice, there are multiple points across government where central and local Government objectives intersect and where collaboration and partnership between the two is critical for achieving government's priorities and the wellbeing of our communities. The broader local government work programme I wish to escalate will enable my officials to:
- 25.1 identify options and possible solutions to challenges with our three waters system so that New Zealanders can have safe, reliable drinking water, resilient well-managed infrastructure and swimmable lakes, rivers and beaches. The Three Waters programme creates the right environment in which to broaden our consideration of local governance for community wellbeing;
 - 25.2 support the Government's Urban Growth Agenda and specifically a new joint spatial planning approach in Hamilton and Queenstown and partnership approach to identifying priority areas in Auckland Council's Development Strategy to deliver better planning outcomes;
 - 25.3 lead a whole of Government approach to building community resilience to natural hazards and climate change to develop more sustainable settings for management of natural hazards, including those exacerbated by climate change. s9(2)(i)(iv)

 - 25.4 work alongside the Treasury to address the barriers and constraints on Infrastructure funding and financing including the development of alternative financing models to address funding and financing constraints in the local government sector;
 - 25.5 lead a cross government process to assist Government's response to the Productivity Commission's Inquiry into Local Government's Costs and Revenues;
 - 25.6 lead a digital partnership across a number of councils to establish a common strategy for participating councils and a cooperative approach to the development of citizen focused digital channels;
 - 25.7 work with agencies to explore how central government can better support the relationship between Maori and local government, including how to ensure Treaty settlement redress is implemented well to protect the durability of the settlement process and give effect to kaitiakitanga rights of mana whenua over resources managed by local government; and
 - 25.8 weave into these initiatives a common objective of enhancing citizen participation in local democracy.

The role local government currently plays in our communities

The current purpose of local government

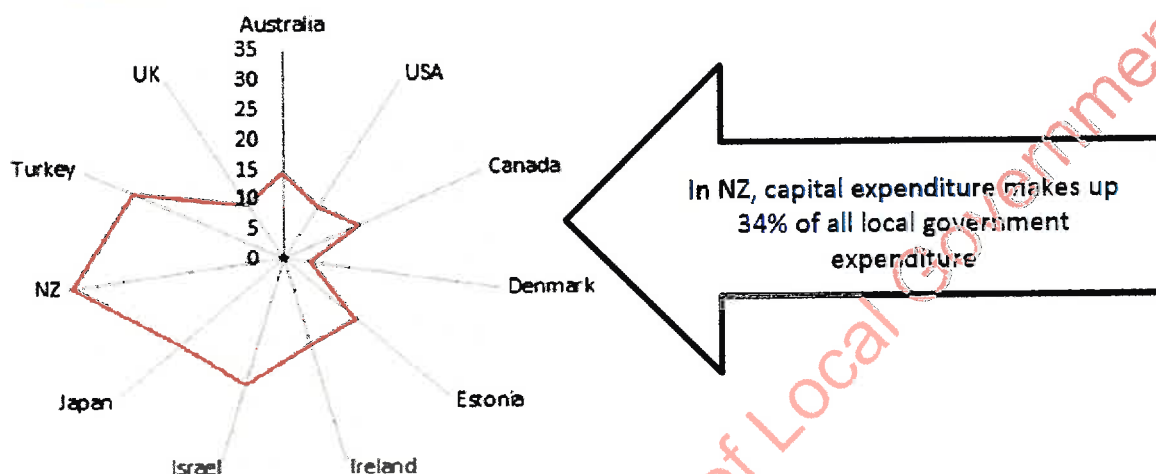
26. The current Local Government Act 2002 states that the purpose of local government is:
 - 26.1 To enable democratic local decision-making and action by, and on behalf of, communities; and
 - 26.2 To meet the current and future needs of communities for good-quality local infrastructure, local public services, and performance of regulatory functions in a way that is most cost-effective for households and businesses.
27. There are 78 local authorities in New Zealand and hundreds of council controlled organisations. Councils vary widely in area, population, infrastructure assets, community priorities, rating base, and financial resources.
28. Communities depend on local government to provide them with a significant range of services, all of which contribute to people's sense of wellbeing. This includes: safe drinking water and treated waste water; safe towns and cities; catchment management that supports healthy rivers and lakes we can swim and play in; safe and well-maintained roads; good waste management practices; provision and maintenance of parks, reserves, sports fields, swimming pools and libraries; and good, reliable public transport. Communities look to local government to tell and celebrate the stories of their people, history and region.
29. Central and local government operate within different but complementary authorising legislative and regulatory frameworks. We share in common the spirit of public service and goals of improving lives and fostering prosperous regions. Importantly, local government operates at the critical nexus between people and place.
30. Local government contributes 3.8% of New Zealand's GDP. As at June 2016, local government owned over \$112 billion in fixed assets and collected over \$8.9 billion in operational income annually. In comparison, this is double the combined asset base of the three largest portfolios owned by central government – transport, social housing and primary and secondary education. Local government makes a significant contribution to the New Zealand economy as an employer, purchaser of goods and services and in providing the infrastructure that supports business.

Our model of local government is an outlier compared to other OECD countries

31. A key underlying challenge is to find the right balance between local democracy and national policy settings. While direct comparisons are difficult due to different models of local government, New Zealand's system of local government is an outlier compared to other OECD countries. By way of international comparison:
 - 31.1 Local government in New Zealand is responsible for a comparatively low proportion of total government expenditure;
 - 31.2 New Zealand is unusual in the OECD in that local government does not play a significant role in health, education and social welfare. Although local government per se is not directly involved in the provision of these services, many are devolved and locally accountable, with locally-elected boards. This makes local governance in New Zealand a richer and more complex space than in many countries;

31.3 Local authorities in New Zealand play a far more significant role in infrastructure provision compared to other countries, demonstrated by a relatively high (34%) proportion of its expenditure being capital expenditure; and

31.4 While the international data on local government functions indicates New Zealand plays a role in 'economic development', in practice this is essentially limited to the role it plays in transport and advocacy and facilitation.



32. While New Zealand local authorities have a relatively high level of administrative and political decentralisation, the level of fiscal decentralisation¹ is small. In New Zealand central government has an 89 percent share of public expenditure – the OECD average is 44 percent, with Switzerland at the opposite end of the spectrum at 13 percent.

A reinvigorated advocacy for 'localism'

33. My consideration of the future role of local governance in New Zealand in improving intergenerational wellbeing for all New Zealanders is occurring against a backdrop of a reinvigorated advocacy led by Local Government New Zealand around 'localism'.

34. 'Localism' is a concept underpinned by the principle that "public services should be provided by the sphere of government which is as close as possible to the people who use and benefit from the services, unless there are reasons why they should be provided by governments at a regional or national sphere".

35. This is not a new concept, however its reinvigoration reflects concerns in communities about their sense of powerlessness and lack of resources to address serious social issues that are seen and felt at a local level. Underpinning the advocacy of this concept is the sense that 'top down', 'one size fits all' approaches to policy and decision-making have not worked given the complex and multi-faceted challenges facing New Zealand, and that a more devolved model of local government will lead to better services and stronger democracy.

¹ "Fiscal centralisation" means the ratio of taxation controlled and allocated by local government in comparison to that controlled and allocated by central government.

IN CONFIDENCE

36. I am not proposing we endorse a devolutionary-model. The consideration of local governance for community wellbeing will enable the Government to reach our own definition of how best to deliver at a local level and provide greater context for the Government to engage with the sector on the localism agenda.

Exploring the future of local governance

37. Aside from the challenges set out in this report, there are a number of headwinds facing local government. There are some capability and capacity issues throughout the sector, low engagement and voter turnout and questions around how truly representative and reflective of their diverse communities local governors are including of Māori. However I wish to take a strengths-based approach and start with what local government and communities do well.
38. I intend to focus on the opportunity to better leverage the strengths and intergenerational goals of iwi/Māori and recalibrate the relationship between local government and iwi/Māori.
39. I will take a principle-based consideration of the role local leadership could play in delivering intergenerational wellbeing for all New Zealanders, strengthening local democracy, instilling greater trust and confidence in local governance and supporting regional development.
40. I propose to explore a paradigm of local governance that is empowered to develop localised initiatives to tackle areas of concern such as hazard and risk management, social enterprise, young people not participating in trade, work or education, barriers to employment, and homelessness and social housing.
41. There are already examples of local government rising to the challenge and rethinking their role in their communities. These include Hutt City Council working alongside central government on integrated social housing proposals, and the Southern Initiative in South Auckland, which creates, fosters and support innovative social change by identifying local change-makers, encouraging social enterprise, building community capability and amplifying community-driven initiatives.
42. I propose to work with key Ministers to consider how our two levels of governance can work together to deliver intergenerational wellbeing and support regional growth and prosperity, and what evolving role and function local government could play in the future of New Zealand. As part of this conversation I intend to engage with the local government sector on its role and function in the future.
43. I intend to share some initial thinking with key relevant Ministers in December 2018. I propose to report back in April 2019 with a set of guiding principles anchored in the goal of intergenerational wellbeing, which will inform future engagement with the sector and its communities. This broader conversation could take place from May to June 2019.
44. Leading this conversation forward requires an investment of time, resource and effort. The Department has identified the Central Local Government Partnership work as a departmental priority, but has been unable to identify funding beyond December 2018. The Group has been recognised as highly successful in terms of building a collaborative cross-system work programme with the sector. The Partnerships Group are well positioned to support me in this work - with investment.

Budget and delivery of the local government work programme

45. DIA have established the appropriate capability to advance this work, in terms of the Central Local Government Partnerships Group, but have been unable to identify funding beyond December 2018. I seek Cabinet's support to fund this work through to June 2019. Beyond this, I will be seeking resource from Budget 2019 to deliver this significant reform programme.
46. My reform programme seeks to reposition local government with a stronger more wellbeing focussed role within our communities; strengthen the legitimacy of local government and the level of civic participation within our communities; and importantly, to manage the cost pressures faced by local government to make rates more affordable – particularly in terms of the provision of water infrastructure.

s9(2)(f)(iv)

Proactively released by the Minister of Local Government

s9(2)(f)(iv)

Consultation

52. The following departments were consulted on this paper: State Services Commission, The Treasury, Te Puni Kōkiri, Ministry for the Environment, Ministry for Business, Innovation and Employment, Ministry for Culture and Heritage, Ministry of Health, Ministry for Primary Industries, Department of Conservation, Ministry for Social Development, Ministry of Education, Land Information New Zealand, Statistics New Zealand, Ministry of Transport, Ministry of Defence, Ministry of Civil Defence and Emergency Management, Education Review Office and the Ministry for Women. The Department of the Prime Minister and Cabinet and Crown Law Office were informed.

Financial implications

53. To effect the proposal outlined above, an increase in funding over the remainder of 2018/19 to the Policy Advice – Local Government category of the Policy Advice Multi-Category Appropriation in Vote Internal Affairs is proposed to provide for a 6-month Central/Local Government work programme, as set out below. This associated increase in expenses will have a corresponding impact on the operating balance and net core Crown debt, and be a charge against between-Budget contingency established as part of Budget 2018.

IN CONFIDENCE

54. A budget for the Central/Local Government work programme has been prepared by the Department, and the costs are set out in the table below.

Table Two. Funding required for the Central/Local Government work programme

Item	2018/19 Half-year funding (\$million)	2019/20 (\$million)	2020/21 (\$million)	2021/22 (\$million)	2022/23 & Outyears (\$million)
Central Local Government Partnerships	2.000	s9(2)(f)(iv)			
Three Waters Reform Work	0.700				
Total	2.700				

s9(2)(g)(i)

Human rights / gender implications / disability perspective

59. No human rights, gender or disability implications arise as a result of this paper.

Legislative implications

60. This paper has no legislative implications however any proposals and recommendations that come out of this conversation may have legislative implications.

Regulatory impact analysis

61. A regulatory impact analysis is not required for this paper.

IN CONFIDENCE

Publicity

62. Consistent with the partnership approach this government wishes to take in terms of its relationship with local government, I intend to release this Cabinet paper in the context of a broader communications strategy with appropriate redactions.

Next steps

63. Subject to Cabinet agreement to the recommendations in this paper, I will report back in April 2019.

Recommendations

64. The Minister of Local Government recommends that Cabinet:
1. **confirm** this Government's commitment to taking a partnership approach to working with local government;
 2. **note** the range and scale of government programmes that depend upon local government and that this provides an opportunity to work in partnership with local government to achieve the Government's goal of intergenerational wellbeing and regional growth;
 3. **note** the Government's commitment at the Central and Local Government Forum 2018 that the relationship between the two levels of governance would be guided by the key principles of respect, reciprocity and trust;
 4. **agree** to consider the future role of local governance in New Zealand in delivering intergenerational wellbeing for all New Zealanders, strengthening local democracy, instilling greater trust and confidence in local governance and supporting the protection and enhancement of the natural environment and sustainable regional growth;
 5. **invite** the Minister of Local Government to share some initial thinking with key relevant Ministers in December 2018;
 6. **invite** the Minister of Local Government to report back to the relevant Cabinet Committee in April 2019 with a set of guiding principles anchored in the goal of intergenerational wellbeing, which will inform a future conversation with the sector and its communities;
 7. **agree** to increase funding in Vote Internal Affairs in 2018/19 to meet costs associated with the Central/Local Government work programme;
 8. **note** that the funding for the Central/Local Government work programme is urgent, cannot be met from Vote Internal Affairs' baselines, and cannot be deferred until Budget 2019;
 9. **approve** the following changes to appropriations to meet the first-year costs associated with the Central/Local Government work programme, with a corresponding impact on the operating balance and net core Crown debt:

IN CONFIDENCE

Vote Internal Affairs Minister of Internal Affairs	\$million – increase/(decrease)				
	2018/19	2019/20	2020/21	2021/22	2022/23 & Outyears
Multi-Category Expenses and Capital Expenditure: Policy Advice MCA Departmental Output Expense: Policy Advice – Local Government (funded by revenue Crown)	2.700				

10. **agree** that the proposed change to appropriations for 2018/19 above be included in the 2018/19 Supplementary Estimates and that, in the interim, the increase be met from Imprest Supply;
11. **agree** that the expenses incurred under recommendation 10 above be charged against the between-Budget contingency established as part of Budget 2018;

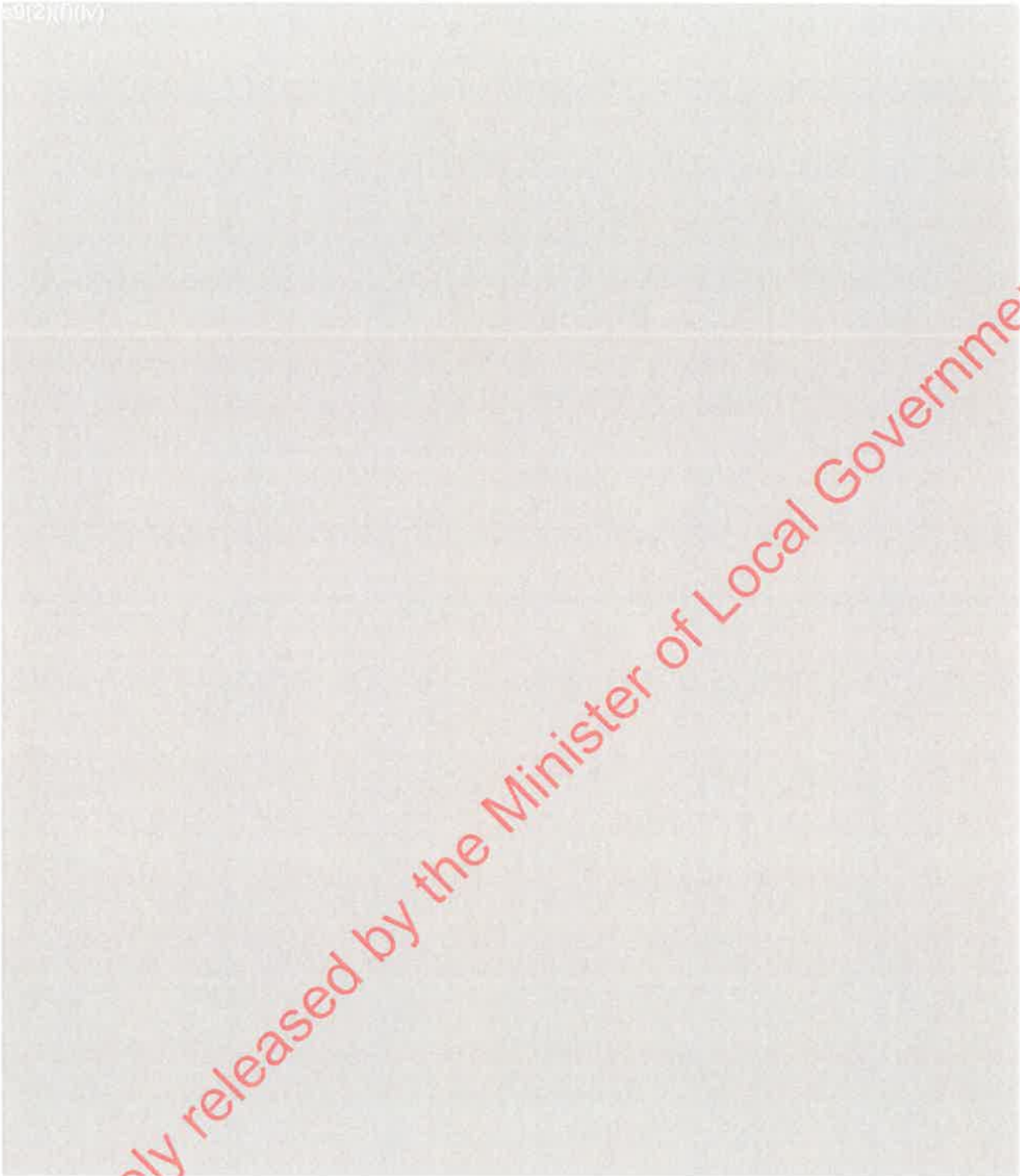
s9(2)(f)(iv)

Authorised for lodgement

Hon Nanaia Mahuta

Minister of Local Government

3912(1)(v)



Proactively released by the Minister of Local Government

Appendix 3 – Health and Safety Report

South Wairarapa District Council Health and Safety Report 10 October 2018 – 27 November 2018

HEALTH AND SAFETY STRATEGY

We continue to progress well on implementing our health and safety strategy and work plan.

RESOURCING

There are no health and safety resourcing issues. Julie Wallace, working 1 day a week.

HEALTH AND SAFETY – DRIVING CONTINUOUS IMPROVEMENT (lead indicators)

Training

SWDC are continuing to review health and safety training needs of new and existing staff.

Engaging with our people

Health and Safety at Work Team have recently:

- Continued to look at how the team can keep health and safety alive through contributing in team meetings and providing messages to team mates in the health and safety newsletter.
- Continued to contribute to content for health and safety notice boards.
- Contributed to judging our "Let nature in" photo competition.
- Reviewed our Health and safety manual and Emergency procedures manual. A link has been put on desktops for all staff. Health and safety at work team will assist Managers to promote need for staff to familiarise themselves with the manuals.

Working with Volunteers

Guidelines have been developed for Community Boards who enlist the help of volunteer groups with council projects.

Near Miss reports

No near misses reported in the period 11 October – 27 November 2018.

Wellness

Organizations that prioritize wellbeing have better engagement, reduced absenteeism and higher productivity, while people have improved wellbeing, greater morale and higher job satisfaction.

- All staff continue to be offered flu injections.
- All staff offered annual wellness payment of \$200.
- Our health and wellness program has kicked off with a "Let nature in" photo competition. We had a great response to the photo competition with 70 photos entered of staff capturing their outdoor activities.
- Our wellness focus for November is "Sunsmart".

Working with our Contractors

4 Contractor audits undertaken	1 Contractor audits met expectations	0 Did not meet expectations	3 Minor remedial actions taken
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Council continue to implement the contractor management system.

- Council staff continue to evaluate contractor's health and safety systems.
- Council staff who engage contractors continue to engage with contractors through pre-start meetings, inductions and safety audits, promoting Councils health and safety expectations.
- No contractor incidents reported.

HEALTH AND SAFETY ACCIDENT & INCIDENT REPORTING (Lag indicators)

No incidents reported during the period 11 October 2018 to 27 November 2018. All accident and near miss reports are referred to the Health and Safety at Work Team and Management, who review and satisfy themselves appropriate actions have been taken and where necessary, appropriate additional controls are put in place.

RISK MANAGEMENT

Work on hazard registers is ongoing, controls are currently being reviewed by the H&S at Work Team, and staff are encouraged to report new hazards through the monthly newsletter and staff meetings.

We will be providing updates on how we are managing our biggest risks. To give you the assurance that we understand our biggest risks, what controls and reduction measures are required, and actions we are taking.

Here is an update on two key risks we are currently focussing on:

Risk	Description of risk	Controls and reduction measures	Actions
<p>Contractors</p>	<p>Contractors undertake a number of high risk activities for Council. We have little control over Contractors staff and work standards while they are working for Council.</p> <p>We rely on them employing staff who are competent and trained, while observing safe work practices.</p>	<p>Contractors working for Council have robust health and safety systems in place, and understand their obligations. Contractors will be fully briefed, responsibilities assigned, and work will be periodically assessed to ensure agreed controls are being managed.</p>	<p>Contractor management system designed.</p> <p>Contractors asked to provide their H&S systems for checking by Council.</p> <p>Once approved, contractors will be asked to sign a contractor agreement.</p> <p>Contractor pre-start briefings and inductions have been developed and provided to appropriate staff.</p> <p>Site safety audit checklists have been developed and provided to appropriate council staff. Staff who manage contractors have been undertaking safety audits and ensuring remedial actions undertaken where required. Contractor safety audit standards added to the audit checklists to assist managers and staff when undertaking a safety audit.</p> <p>When work is commissioned, a risk assessment is done to inform the frequency and type of safety audits.</p> <p>Contractor post contract safety review developed to assist managers with</p>

			<p>safety conversations with contractors when work is complete.</p> <p>Reviewed all our listed contractors to re-assess the risk associated with the work they are doing for council and to ensure we are getting health and safety information that is appropriate for the level of risk they are managing on council behalf. See attachment one "Contractor engagement and review".</p> <p>Work continues chasing up contractors who have provided insufficient or no information.</p>
Lone / remote workers	<p>It is not always possible for staff to work in teams or even in pairs. Often staff are required to work alone and remotely, where in some cases poor cell phone coverage is an additional factor.</p>	<p>All staff who work remotely or alone will be provided with cell phones. They will be required to sign out before they leave, including their intended location and expected time of return. This will be monitored and action taken in line with an emergency response plan if help is summoned or they fail to return by the expected time. They will be required to sign in when they return. They will be provided with a device to summon assistance which do not require cell phone coverage.</p> <p>Consideration to be given to having vehicles fitted with GPS.</p>	<p>Staff who work remotely or alone to have access to cell phones. Sign out/in systems in place and being used.</p> <p>Garmin InReach remote contact device currently being used by Bylaws team. Device meets legislative requirements by providing two way communication in areas out of cellular range. Device also provides GPS functionality, enabling manager to pinpoint location of staff.</p> <p>A second Garmin device has been purchased for use by the remainder of staff who work in lone/remote situations. Device currently being trialled by Roading team. This will be monitored, with additional devices purchased if required.</p> <p>Monitoring process for sign out/in system developed and implemented by Bylaws and Roading teams.</p> <p>Training in the use of the device, monitoring, and emergency</p>

			<p>procedures rolled out to Managers, Bylaws and Rooding team. Emergency Action Plans developed. Teams have reported monitoring and the Garmin device is working well.</p> <p>Work to be done with remaining teams to look at need for Garmin device and that monitoring is appropriate for the work they are doing.</p>
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Contractor engagement and review

When commissioning work and completing the work order a risk assessment should be undertaken to determine risk profile, which will inform the pre-qualification and review process.

When assessing risk profile consider:

- Type of work and the risk associated with the work
- Frequency of work
- Number PCBUs / workers on site
- Term of contract
- Value of contract?

Low risk

Pre-qual

Proof worker competency
Pre-start meeting - discuss hazards and controls, agree responsibilities

Review

Contractor Induction
Contractor agreement
Annual review

Medium risk

Pre-qual

Contractor questionnaire
Pre-start meeting - discuss hazards and controls, agree responsibilities

Review

Induction
Contractor agreement
Contractor safety checks quarterly
Annual / post contract review

High/Extreme risk

Pre-qual

Tender process
Contractor questionnaire
Site specific safety plans
Pre-start meeting - discuss hazards and controls, agree responsibilities

Review

Induction
Ongoing meetings
Contractor audits 2 - 4 weekly
Post contract review

Low risk contractor	Medium risk contractor	High/extreme risk contractor
<p>Examples of low risk work:</p>	<p>Examples of medium risk work:</p>	<p>Sophisticated safety systems required.</p> <p>Examples of high risk work:</p>
<ul style="list-style-type: none"> • Cleaners • Project managers/consultants • Suppliers of mats, towels, feminine hygiene • Maintenance work requiring use of hand tools • Servicing office equipment such as photocopiers • Working at heights less than 2 metres • Gardening and landscaping requiring use of hand tools. 	<ul style="list-style-type: none"> • 240V electrical work • Plumbing • Pest control (excl toxic chemicals) • Lone work in areas of poor cell coverage • Work dealing with potentially difficult public • Working at height over 2 metres under 3 metres. • Auto door service and maintenance • Drone photography • Gardening / landscaping / lawn mowing (hand mowers and ride-ons) • Cash collection/banking • Fire extinguisher/alarm and sprinkler systems supply and maintenance • Elevated platforms under 5 metres • Work within 5 metres of public occupied spaces. 	<ul style="list-style-type: none"> • Any work requiring WorkSafe notification or permits to work • High voltage electrical work • Confined space • Excavations that are WorkSafe notifiable • Tree felling or pruning • Roading projects • Asbestos removal • Demolition (>1.5m) • Handling hazardous goods/chemical • Lawn mowing using tractors, mowers, heavy machinery • Working at height over 3 metres • Hot works • Work involving self-propelled plant or equipment

MĀORI STANDING COMMITTEE

11 FEBRUARY 2019

AGENDA ITEM 5.2

ACTION ITEMS REPORT

Purpose of Report

To present the Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 11 February 2019

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 11 February 2019

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
66	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	27/3/17: The owner wanted the waka to be in the public space. 12/2/18: Mr Tipoki and Mr Te Maari undertook to contact Aratoi and Te Papa about waka repatriation. 14/2/18 Original resolution and letter from Aratoi to Mayor Staples forwarded to MSC
748	4-Dec-17	Action	Mark	Liaise with Cr Ammunson and Maori Standing Committee members about the Te Reo wording for the 'Welcome to the South Wairarapa' sign on the Remutaka Hill and forward the agreed Te Reo wording to Council officers	Actioned	12/2/18: Reuben to send email of suggestions to MSC members, others to respond. 18/6/18: Reuben to forward to Suzanne, with request to add the te reo message now. Mark to work with Reuben to get final agreement on placement of wording. 7/11/18: Waiting on quote/draft from The Sign Factory 17/12/18 Sign installed today 10/9/18: Wording and placement agreed, Mark to progress. 5/12 In production
389	18-Jun-18	Action	Russell	Start the process for correcting the spelling of Hinakura Road to Hinekura Road (Martinborough) and Pah Road to Pā Road (Greytown)	Open	The process for correcting the spelling of the two roads will need to follow Councils policy for the naming of roads and for changes 10/9/18: Members noted that the spelling of these roads was incorrect and asked for clarification on next steps for correcting the road signs. 11/10/18: For the correcting spelling of road names, a report is going to council to allow for a simpler process, that does not require the residents consultation. Demonstrated spelling mistakes can now be corrected by Council resolution. Council report on the two names in early December, road name signs to be changed early 2019, residents to be advised.
500	30-Jul-18	Resolution	Jennie	MSC RESOLVED (MSC 2018/29) to adopt the amended Māori Standing Committee Terms of Reference and recommend they be tabled at the 8 August 18 Council meeting. (Moved Cr Maynard/Seconded Roera) Carried	Open	Proposed TOR to go to Audit & Risk meeting for review on 29 August 2018. A&R will make a recommendation to Council and/or feedback to MSC after this review. 16/11/18: MSC in process of reviewing the Māori Policy in conjunction with the TOR and will forward proposed alterations for subsequent review of A&R and Council.

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
501	30-Jul-18	Action	Russell	Place the MSC chair's name and contact phone number on the Road Naming Application Form	Actioned	11/10/18: The form has been updated.
805	3-Dec-18	Action	Reuben Tipoki	Provide contact details of Martinborough hapu to Perception Planning so they can be contacted for cultural input to the P&K proposed development	Open	
806	3-Dec-18	Action	Reuben Tipoki	Determine and get agreement for a Māori interpretation of South Wairarapa District Council (or non-literal interpretation) by 31 December 2018	Open	
807	3-Dec-18	Action	Reuben Tipoki	Determine and get agreement from the MSC for a more meaningful name for the Māori Standing Committee by February 2019	Open	
808	3-Dec-18	Action	Jennie	Forward the Positive Aging Strategy Working Group Terms of Reference to Mr Tipoki (for distribution to the MSC)	Open	30/1/19: Reuben has suggested contact be made with Tia Tuuta and Kevin Haunui, commns to follow-up.
809	3-Dec-18	Action	Jennie	Request that Hoani Paku organise a meeting with MSC representatives to further discuss the Positive Aging Strategy development with Esther Bokholt	Actioned	
810	3-Dec-18	Action	Mark	Provide an update on when the Lake Ferry pine trees would be felled	Open	29/1/19: ETA March 2019

Meeting with Hapu

3 December 2018

Ngati Hikawera

Present – Maori Standing Committee members, 15 Ngati Hikawera members, Mayor Viv Napier, CEO Paul Crimp

Hapu only found out last week.

SWDC had discussed Waihinga name with Paora, Aunty Niniwa and discussed in Maori Standing Committee.

However Hapu believe the process has not been robust enough.

Discussed whether we could delay opening.

Indicated the 10th could not be changed.

The following was discussed:

Ngati Hikawera discussion item	Council Response
The name Waihinga is on loan	This has been noted
Ngati Hikawera need recognition	Still need to understand how to achieve this
An ordained Minister must open	Agreed, and actioned
Ngati Hikawera want to plant the “pou” that was lost in the flood then found	Still need to understand how this will happen, however agreed to the concept
John ...dad should be involved as he is	Agreed
A Waihinga Haka has been written and can be performed by the Martinborough School pupils	Noted and included in opening ceremony
Ngati Hikawera will have their warrior there	Noted
Dedicate Centre to Ngati Hikawera	This was discussed at the follow up meeting
Ngati Hikawera gift would be return of the pou and mere to be housed in Waihinga Centre, on loan	Noted this generous gift, suitable arrangements will need to be made
Have a story board with Ngati Hikawera story	Agreed, to be arranged
Need a secure facility for the Mere to be placed on loan. Currently at Aratoi	Noted
Make available a special room for Hapu Ngati Hikawera use	Rooms will be available to Ngati Hikawera free of charge. Any usage will need to be booked and usage terms and conditions followed
Hapu are the Mana whenua	Noted
When Pou ready, separate full blessing to be arranged	This was agreed
We agreed to look to provide/facilitate employment opportunities for Hapu Ngati Hikawera	Facilitation opportunities will be explored

We discussed work experience in the library/i-site/café	Agreed to facilitate work experience, noting the I Site and Café are not owned or managed by Council
Agreed to prepare a Memorandum of Understanding [questions-what would be the elements in the MOU]	Agreed
Agreed to circulate electronically and in hard copy	Agreed

It was also raised:

Whether the name Martinborough could/should be changed to Waihinga	It was noted this comment was made, and is not currently being considered by SWDC. The process for a name change could be led by MSC, and would need wide community support.
A follow up meeting to discuss the opening was to be arranged	This was arranged

Ngati Hikawera Contacts

Tania McGregor
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 Email: taniaryleephibbs@hotmail.com

Megan Beard
 Cell: 022 5737 942
 Email: megan@getblackinaction.co.nz

----- Forwarded message -----

From: **Ana Faatoia** <Ana.Faatoia@gw.govt.nz>
Date: Fri, 11 Jan 2019, 1:34 PM
Subject: Engagement with iwi and marae - WREMO
To: rriptipoki@gmail.com <rriptipoki@gmail.com>, Ra Smith
<ra@kahungunuwairarapa.iwi.nz>

Tena korua,

I haven't had the opportunity to meet you both however, I was forwarded your contacts to in hope that you might be available or able to support our upcoming deliverables to marae and iwi across the region (particularly for our Wairarapa whanau).

My name is Ana and alongside an internal working group here at WREMO, we've been liaising with various partners to seek advice, support and collaboration in hopes to build a stronger relationship if not, foster our current connections with Maori communities and the CDEM sector (at a regional level).

We have developed what we hope will be our conversation framework, in partnership with marae and iwi, determine the nature and extent of the role iwi and marae wish to have in emergency management.

In socialising this framework we have linked in through the local welfare managers (committees), as well as on-going korero with our local council iwi liaison person(s). WREMO will be hosting a hui here at our Thorndon location, **Tuesday 5 February, 1-3pm**. The hui is for WREMO to provide an update on the Engagement with Iwi and Marae' project, which has come about a major push nationally to acknowledge that our marae and affiliated communities do step up in the vent of a major disruption and it is about defining this more in detail. For WREMO we want to sustainable long-term relationships where we will include, liaise and connect with Maori regularly.

Our local emergency management advisor, Jane Mills for Wairarapa has advised the three councils for Wairarapa don't have a single point of contact – however you two might be in better position with your involvement locally to perhaps provide direction or support. We hope to schedule marae and iwi hui for Wairarapa sometime between 1 March – 8 April. I've attached our most recent information sheet about the project and if you wanted to talk further, don't hesitate to call me. I look forward to meeting you in future.

Ngā mihi nui

Ana Faatoia | Advisor - Wellington | Community Resilience & Recovery
Wellington Region Emergency Management Office (WREMO)

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Civil Defence partnership with iwi to improve Wellington Region's emergency response capability

In a move to increase the region's level of preparedness to manage local emergencies, a new initiative aims to build strong, long-term partnerships between iwi and local government across the Wellington Region.

Commencing in early 2019, the project will bring together emergency managers from the Wellington Region Emergency Management Office (WREMO), local council staff and iwi representatives from the 37 marae across the region to determine the nature and extent of the role iwi may wish to play in emergency management. It will also explore the best ways to develop meaningful partnerships to increase the region's level of emergency preparedness.

In conjunction with local councils, WREMO intends to build closer relationships with local iwi to ensure that the capability and capacity of marae to look after people in an emergency is recognised in regional emergency plans and the needs of Māori, whānau, hapū and iwi are met.

The first phase of the project will involve WREMO and council staff meeting with iwi to identify the nature and extent of the role iwi may wish to play in emergency management. This will occur in March and April 2019.

The second phase will involve WREMO and council staff working with marae to identify ways in which emergency preparedness levels can be increased based on the nature and extent of the roles that have been identified in phase one. This will include identifying marae which may be able to apply for Central Government funding to increase their level of emergency preparedness. Applications for eligible marae will be submitted in June 2019 for investment the following financial year (July 2019 – June 2020).

This initiative follows the recent announcement by central Government of its response to the recommendations of the Ministerial (Technical Advisory Group) Review on *Delivering Better Responses to Natural Disasters and Other Emergencies*. In its response, central Government said it wanted greater recognition, understanding and integration iwi/Māori perspectives and tikanga in emergency management – before, during and after an event. It also wanted to recognise and support the role of marae who look after people in an emergency.

More information on the project will be available in early 2019.

Timeline

March – April 2019

- Series of workshops held across the Wellington Region to explore future emergency management partnerships - clarifying iwi and marae roles before, during and after an emergency

April – May 2019

- Work with iwi to identify individual marae emergency preparedness needs and future investment opportunities, including those that are eligible to apply for central government funding

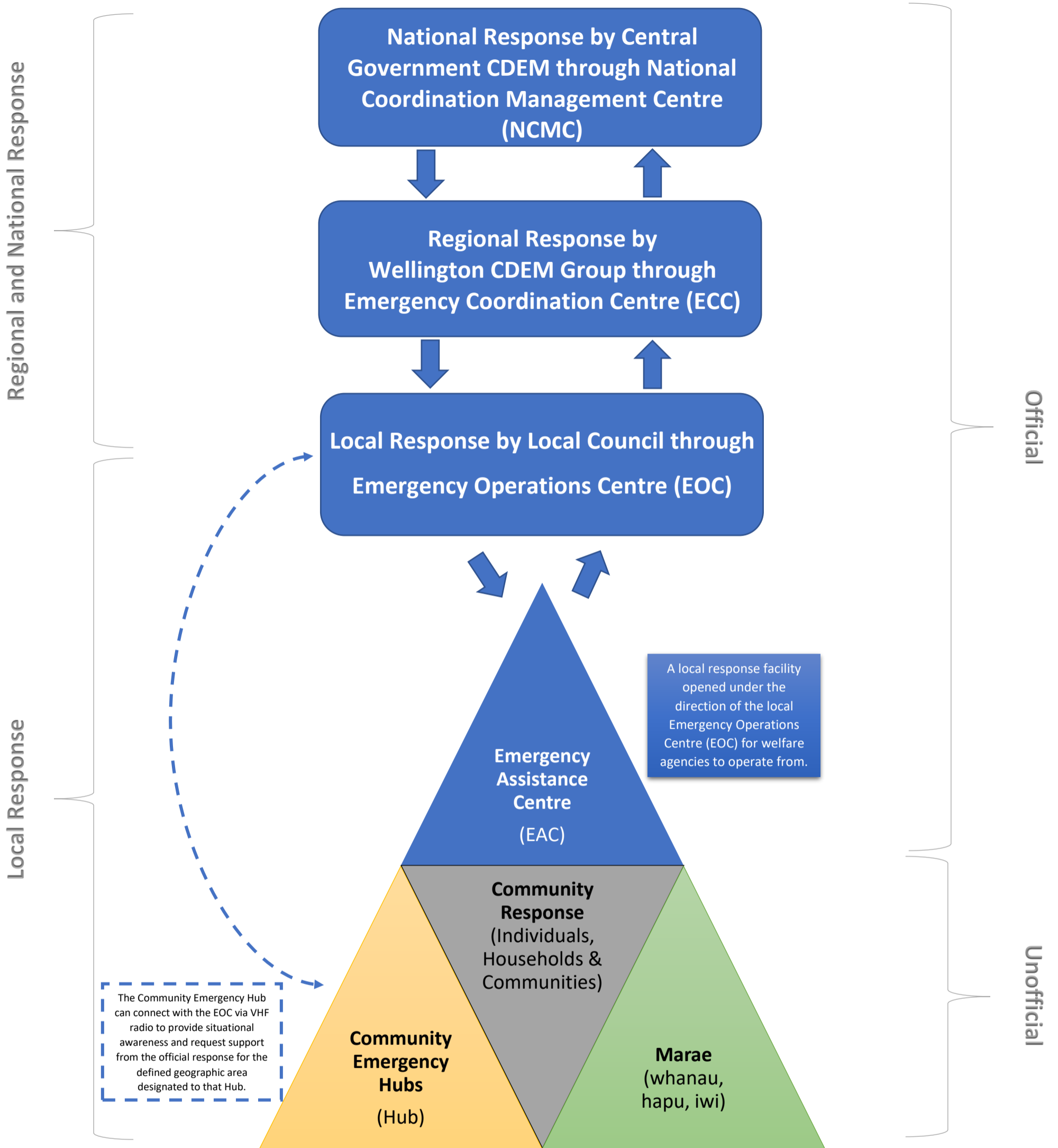
June 2019

- Submission deadline for marae applications for central Government funding

July 2019 – June 2020

- Ongoing work with iwi and marae to increase levels of emergency preparedness
- Central Government investment in designated marae

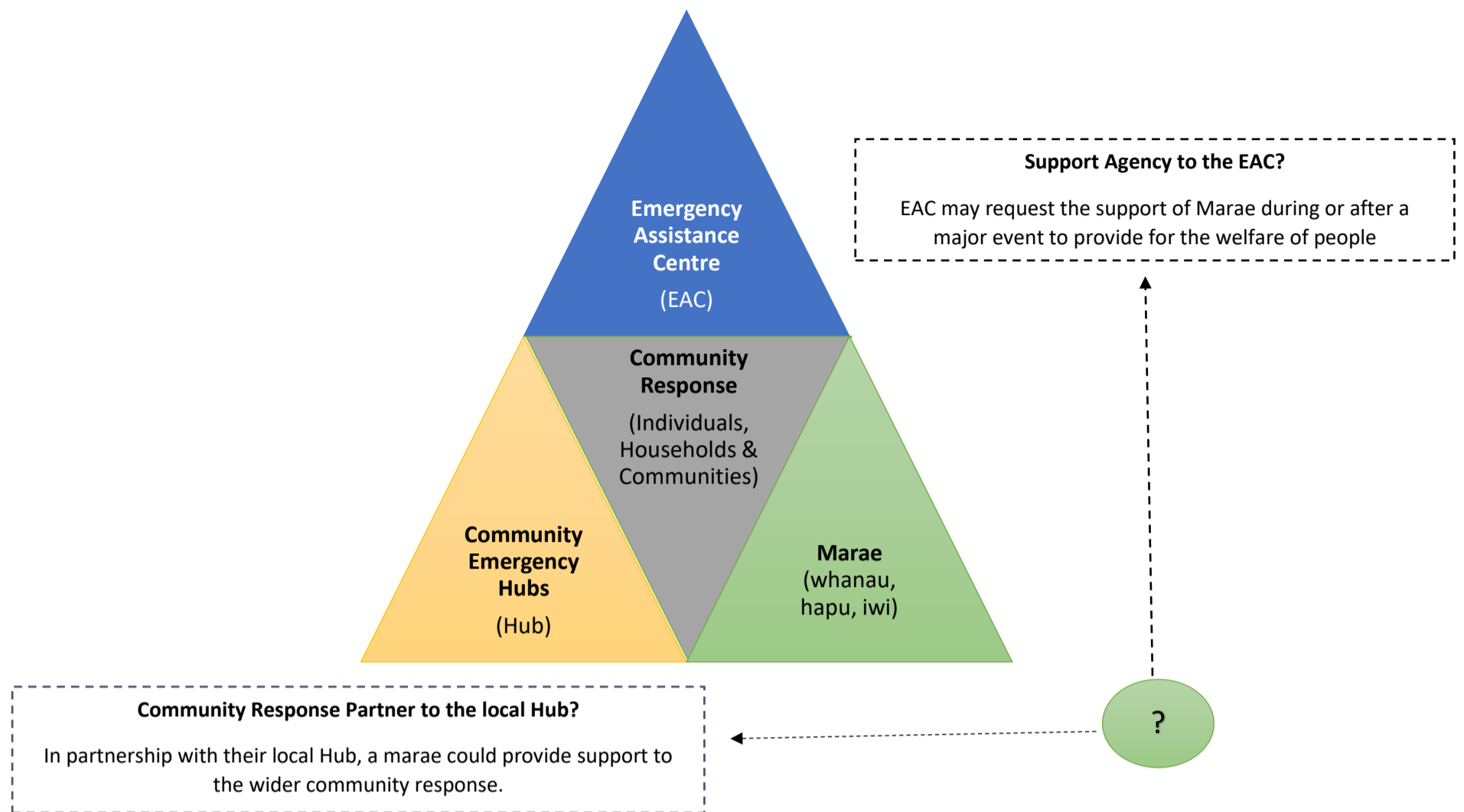
The National Emergency Management Framework



WORKSHOP AIM
 To determine the nature and extent of the role iwi and marae wish to have in emergency management.

The Role of Iwi and Marae in a Response for the Wellington Region

To clearly identify and define the roles and responsibilities of Iwi and Marae during an emergency response.



What is the purpose of a Hub?

- Pre-identified locations by WREMO which will be gathering points for the community, publicly listed.
- Coordinates information and immediate problem solving without official direction from CDEM.

Service Requirements and Restrictions

- Facility managers have a number of pre-arranged key holders from the immediate community.
- Access to facility via lockbox if facility opts in for a WREMO referred key-holder.
- Each facility has a hub kit with stationary, localised hub guide and VHF radio that connects to the local Emergency Operations Centre.

Directed By...

- Self-directed by the community for the community.

Training

- Community participate in Community Emergency Hub Planning and Exercises facilitated by WREMO.

Funding

- There is no funding associated with this response channel (goodwill).
- There are no reimbursements for resources used, unless directly tasked by the EOC.

What is the purpose of an EAC?

- Pre-identified locations for support agencies tasked by local council to assist the welfare function, not publicly listed.
- This is an initial response facility that will be opened under the direction of local welfare committee (directive from the Emergency Operations Centre [EOC]).

Service Requirements and Restrictions

- Information and support services location to collect and provide assistance to communities affected.
- All staff and volunteers of the EAC are required to pass a police-check.
- Requests of support for welfare of people, animals and property will be directed by the EOC through to the EAC to task a support agency who can provide the service requirement.

Directed By...

- Local Council will initiate and issue details on officially opening up a facility as an EAC in accordance with their EAC toolkit.

Training

- All council personnel and support agency personnel are required undergo relevant training and be familiar with Welfare Response Plan as set out by local welfare committee.
- Participate and attend local welfare committee planning meetings.

Funding

- Reimbursement post-event will be processed as per each specific tasking of the EAC via the EOC.

QUESTIONS TO BE ANSWERED IN CONSULTATION WITH IWI AND MARAE COLLECTIVES

Purpose / Kaupapa

- o What is the purpose/role of Marae before, during and after a major event?
- o How do marae define their role in relation to an EAC?
- o How do marae define their role in relation to a Hub?

Service Requirements and Restrictions

- o What can Iwi and Marae provide during and after a major event?
- o What existing and potential opportunities are there in building the capability of whanau, hapu and iwi?
- o What are ways Iwi and Marae can support the planning and preparedness initiatives within the wider community?
- o Who will direct the opening of marae to the wider community?
- o What arrangements would be needed to provide access?

Directed by...

- o Who will be responsible for managing marae during a response?
- o What is the structure in place to liaise with marae during a response?

Training

- o What is the best way to support the capability of whanau, hapu, iwi who choose to support an EAC?
- o How can whanau, hapu, and iwi work with WREMO to increase personal preparedness?
- o What way can WREMO better inform whanau, hapu, iwi groups on personal preparedness and other community response activities?

Funding

- o Where does this responsibility sit on a day-to-day activities basis vs. when support is requested by the EAC during a response?