

## MAORI STANDING COMMITTEE

**Agenda  
11 September 2017**

**Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 11 September 2017 at 6.30pm.**

### **MEMBERSHIP OF THE COMMITTEE**

Reuben Tipoki (chair), Teresa Aporo, Demetrius Potangaroa, Horipo Rimene, Michael Roera, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.

### **OPEN SECTION**

#### **1. APOLOGIES:**

#### **2. PUBLIC PARTICIPATION/PRESENTATIONS:**

- |     |  |                          |
|-----|--|--------------------------|
| 2.1 | Frank Minehan and David Kernohan, discussing the aims and objectives of a new Heritage Wairarapa group | <b>6:30pm<br/>Page 1</b> |
| 2.2 | Gina Smith, Featherston School Principal, discussing Kahui Āko with members                            | <b>6:40pm</b>            |

#### **3. MINUTES FOR RECEIPT AND CONFIRMATION:**

- |     |   |                   |
|-----|---|-------------------|
| 3.1 | Maori Standing Committee Minutes of 31 July 2017<br><i><b>Proposed Resolution:</b> That the minutes of the Maori Standing Committee meeting held on 31 July 2017 be confirmed as a true and correct record.</i> | <b>Pages 2-4</b>  |
| 3.2 | Action Items from previous meeting  | <b>Pages 5-6</b>  |
| 3.3 | SWDC Minutes from 9 August 2017<br><i><b>Proposed Resolution:</b> That the minutes of the South Wairarapa District Council meeting held on 9 August 2017 be received.</i>                                       | <b>Pages 7-15</b> |

#### **4. OPERATIONAL REPORTS – COUNCIL OFFICERS:**

- |     |                               |                    |
|-----|-------------------------------|--------------------|
| 4.1 | Officers' Report              | <b>Pages 16-55</b> |
| 4.2 | Long Term Plan Process Report | <b>Pages 56-71</b> |

**5. MEMBER ITEMS:**

- 5.1 Pine Trees at Lake Ferry; Mr Tipoki to discuss with members
- 5.2 Sign at Lake Ferry; Mr Tipoki to update members
- 5.3 A new MSC Budget (how this might be made available); Mr Tipoki to discuss with members
- 5.4 SWDC Logo; Mr Tipoki to discuss the possibility of a new Council logo

# PUBLIC MEETING

## Heritage Conservation in the Wairarapa

A Public Meeting is to be held at St Andrews Church SH2 Greytown at 7.00pm  
Wednesday 28 June 2017 to help determine if a group should be formed to:

- Advocate for the conservation of heritage places in the Wairarapa
- Assist education about heritage places in the Wairarapa

The *Heritage New Zealand Pouhere Taonga Act 2014* replaced the *Historic Places Act 1993* on 20 May 2014. The new legislation reformed the governance of the New Zealand Historic Places Trust (NZHPT) in line with its status as a Crown entity (now called Heritage NZ). As a Crown entity Heritage NZ can no longer act as an independent advocate for the conservation of heritage places.

There is now no body or organisation that can advocate for or educate about heritage conservation in the Wairarapa as a whole.

On 27 November 2016 a meeting was held by Heritage NZ at Longwood, Featherston to discuss the situation as outlined above. Over 50 people attended. On 28 February 2017 a further group of ten people was convened by Heritage NZ at Gladstone Vineyard to help determine a way forward for those interested in promoting the conservation of heritage places in the Wairarapa. The proposed public meeting is the outcome of those discussions.

For discussion at the proposed meeting 28 June 2017:

- (a) The need to promote the conservation of heritage places in the Wairarapa for the benefit of present and future communities and generations.
- (b) The need to promote the education of the public in the awareness and appreciation of heritage places and heritage values.
- (c) The need to monitor and respond to legislation, policies, rules, regulations and plans (regional, district and other) relevant to good heritage conservation practice
- (d) Any other business

**ALL WELCOME**

**NAU MAI HAERE MAI**

Frank Minehan  
David Kernohan  
25 May 2017



## Maori Standing Committee

Minutes – 31 July 2017

- Present:** Reuben Tipoki (Chair), Michael Roera, Teresa Aporo, Horipo Rimene, Terry Te Maari, Amiria Te Whaiti, Demetrius Potangaroa and Cr Pip Maynard.
- In Attendance:** Mayor Viv Napier (from 6:35pm), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Planning and Environment Group Manager), Hans van Kregten (Kaha Consultancy) and Annabel Hobson (Resource Management Officer).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8:40pm.

### PUBLIC BUSINESS

Mr Tipoki welcomed visitors to the meeting noting that a karakia had been said in a hui prior to the formal meeting.

#### 1. APOLOGIES

*MSC RESOLVED (MSC 2017/23) to receive apologies from Johnny Shaw, Cr Paora Ammunson and Paul Crimp.*

*(Moved Te Whaiti/Secoded Roera)*

Carried

#### 2. PUBLIC PARTICIPATION/PRESENTATIONS

##### 2.1 Peter Fraser

Mr Fraser noted three points about the Water Wairarapa Scheme and cautioned the Committee about the advertised economic benefits:

- The Water Wairarapa Scheme is not economically feasible, project evaluations do not stack up and the message is that farmers cannot afford to buy water at the indicative cost of 26 cents per cubic metre.
- It is now up to Greater Wellington Regional Council (GWRC) to make a decision on the future of the project as for the project to continue into Stage 2 more funding is required.
- There are alternatives to irrigating the proposed 6% of available Wairarapa land; i.e. increasing productivity/altering land use in the 94% of Wairarapa land not within reaches of the Water Wairarapa Scheme.

#### DISCLAIMER

*Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness*

### **3. MINUTES FOR RECEIPT AND CONFIRMATION**

#### **3.1 Maori Standing Committee Minutes – 19 June 2017**

*MSC RESOLVED (MSC 2017/24)* that the minutes of 19 June 2017 be confirmed as a true and correct record subject to the correction of the spelling of ‘Kahunguni’ to ‘Kahungunu’ and the recording of Mayor Napier’s apology.

*(Moved Te Whaiti/Seconded Cr Maynard)*

Carried

#### **3.2 Action Items from previous meeting**

Members discussed toilet signage at Lake Ferry, wahi tapu sites, public participation from the Heritage Wairarapa group at the next meeting, amendment to the welcome signage on the Rimutaka Pass, the proposal for a waharoa on the Rimutaka Pass and publicising rahui notices at the next workshop.

#### **3.3 SWDC Minutes from 28 June 2017**

*MSC RESOLVED (MSC 2017/25)* to receive the Council minutes of the 28 June 2017.

*(Moved Tipoki/Seconded Potangaroa)*

Carried

### **4. OPERATIONAL REPORTS – COUNCIL OFFICERS**

#### **4.1 Update of Council’s Notable Tree Register**

Mr van Kregten and Mr Buchanan discussed Council’s planned review of the South Wairarapa notable trees register within the District Plan with members and provided a handout on the process. Mr van Kregten invited members to identify trees that are valuable for historical or cultural reasons for evaluation and possible protection. It was noted that protected trees required a resource consent for significant works and that blocks of trees cannot be protected. Members asked that the notable tree register included the common names. Members undertook to send suggestions to Annabel Hobson by the 15 September.

*MSC RESOLVED (MSC 2017/26)* to receive the Notable Tree Register Report.

*(Moved Potangaroa/Seconded Roera)*

Carried

#### **4.2 Officers’ Report**

Report not discussed.

#### **4.3 Naming of New Roads**

Members agreed not to submit a list of preapproved road names but would welcome a conversation with Council officers or developers to discuss possible location specific names.

#### **DISCLAIMER**

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**5. MEMBER ITEMS**

5.1 What Does SWDC do for Marae in the South Wairarapa

Mayor Napier advised that Council did not currently allocate funds for Marae upkeep and that any changes would need to be in the form of submissions through the Long Term Plan.

**6. CORRESPONDENCE**

6.1 Inwards

To Reuben Tipoki, Maori Standing Committee, from Paul Crimp, South Wairarapa District Council dated 7 July 2017

Members thanked Council for the allocated funds. Members noted that Gina Smith would be presenting at the next meeting about ‘Communities of Learning’.

*MSC RESOLVED (MSC 2017/27) to receive the inwards correspondence (Moved Roera/Seconded Potangaroa)*

Carried

Mr Tipoki closed with a karakia.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

**DISCLAIMER**

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**Maori Standing Committee  
Action Items  
From 31 July 2017**

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
716	28-Nov-16	Resolution	Mark	Toilets at Lake Ferry MSC RESOLVED (MSC 2016/45) to recommend to Council that the portaloos be removed from the carpark at Lake Ferry and new signage be erected to make the public toilet in Lake Ferry more easily found. (Moved Tipoki/Seconded Roera) Carried	Open	Council resolution from 14 Dec 16: That Council officers initiate a discussion between the Maori Standing Committee and Lake Ferry Ratepayers Association to discuss alternate placement or removal of the Lake Ferry toilets and increased signage to the primary public toilet. (Moved Cr Wright/Seconded Cr Craig) Carried 13/2/17: Toilet removed, signage still to be addressed 31/7/17: MSC suggested signage in the vicinity of the speed hump.
66	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	27/3/17: The owner wanted the waka to be in the public space.
69	13-Feb-17	Action	Cr Ammunson	Provide agreed wording that could be 'added' to the Welcome to South Wairarapa sign on the Remutaka Hill	Open	27/3/17: Underway
70	13-Feb-17	Action	Mark	Seek approval from the New Zealand Transport Authority to add a Maori greeting to the 'Welcome to the South Wairarapa ' Remutaka Hill sign following notification of the agreed wording from the Maori Standing Commit	Open	Neil Becket NZTA informed and will report back at the next NZTA Capital Journeys Liaison meeting. 8/5/17: Advise Paora how many additional words/what amendments can be made to the existing sign 22/5/17: NZTA don't have a word limit just asked that possibilities be sent to them for appraisal. NZTA awaiting suggestions from MSC 31/7/17: Reuben to forward suggestions to MSC
155	27-Mar-17	Resolution	MSC	MSC RESOLVED (MSC 2017/10): 1. To receive the Naming of New Roads Report. 2. To take the request for suggestions of road names back to Marae and bring back recommendations to	Actioned	31/7/17: MSC happy to take calls from developer/officers of subdivisions and discuss possible names suitable for that location.

Ref #	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				the Committee. (Moved Cr Maynard/Seconded Aporo) Carried		
159	27-Mar-17	Action	Cr Ammunson	Draft the MSC Strategic Plan, circulate to members and bring to the next meeting	Open	
250	24-May-17	Action	Mark	Invite WREMO to attend the next MSC meeting to discuss creation of a standard template of what to expect should facilities be required for use during a civil defence emergency (should cover expenses incurred)	Actioned	<p>WREMO contacted and are going to provide some information about cost recovery for items in an emergency. Only expenses approved by the emergency operations centre will be reimbursed, expenses occurred from an informal response can't be recovered.</p> <p>WREMO have confirmed that all CDEM Welfare costs for a CDEM emergency are 100% refundable. This does not necessarily mean only during a declared emergency. For example, this could mean an evacuation of a number of the community under a CDEM Welfare umbrella, with no declaration in place.</p> <p>For any costs incurred by a TA during a Welfare response they can be claimed back from the Ministry CDEM.</p> <p>Marae could be used for CDEM Welfare purposes during an emergency event as they are well placed with kitchens and accommodation on site, and willing helpers.</p> <p>If there is an informal (unofficial) community response to any event that is not supported by CDEM in the Emergency Operations Centre, this will not be able to be refunded through official channels.</p>
339	19-Jun-17	Resolution	Cr Ammunson	MSC RESOLVED (MSC 2017/22) to support the concept of a waharoa for the Remutaka Pass area and that Cr Ammunson would drive the process. (Moved Roera/Seconded Aporo) Carried	Open	





# SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

**9 August 2017**

- Present:** Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson Councillors Paora Ammunson (until 12:05pm), Lee Carter (until 12:45pm), Pam Colenso, Margaret Craig, Dayle Harwood, Pip Maynard, Colin Olds and Reuben Tipoki (Maori Standing Committee) (until 11:30am).
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Support) and Mark Allingham (Group Manager Infrastructure and Services).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:30am and 3:23pm except where expressly noted.
- Forum and Other Presenters:** Carl Skipper, Damien Taylor, David Hancock and Paul Broughton (Destination Wairarapa), Max Stevens (Wairarapa Rural Fire Board), Rick Barker and Kathryn Haliburton (Office of Treaty Settlements).

## Open Section

### A1. Karakia

Mayor Napier and Cr Craig were asked to move their vehicles due to neighbouring building renovations and left the meeting at 9:30am.

Deputy Mayor Jephson assumed the chair.

Cr Maynard opened the meeting with a karakia.

### A2. Apologies

*COUNCIL RESOLVED (DC2017/96) to receive apologies from Cr Wright.*

*(Moved Cr Maynard/Seconded Cr Colenso)*

Carried

### A3. Conflicts of Interest

No conflicts of interest were declared.

### A4. Acknowledgements and Tributes

Cr Colenso acknowledged Ian Cresswell's passing and his long service to the Martinborough community. Mr Cresswell had served two terms on the Martinborough Community Board, was chair of the Martinborough Town Hall Committee, was a founding member of Jazz in Martinborough, had fundraised for the Martinborough Medical Centre and had been a voice for community concerns and amenities.

Mayor Napier and Cr Craig returned to the meeting at 9:35am.

Deputy Mayor Jephson vacated the chair.

Mayor Napier assumed the chair.

**A5. Public Participation**

Mr Skipper tabled pictures of Haurangi Road after the recent flooding and expressed concern about rural road conditions which he believed had progressively deteriorated. Accidents had occurred on the road due to its condition and Mr Skipper was concerned about the potential for a more serious accident to occur. Mr Skipper requested that water tables were cleared and the road surface remedied and queried why Council does not do its own maintenance instead of contracting a large corporate.

Mr Taylor proposed that the Featherston Town Square or the area within the bounds of the Featherston Cenotaph be used for a farmer's market instead of the current carpark. Mr Taylor believed the current location posed a health and safety risk and should be shut down.

**A6. Actions from Public Participation**

The Group Manager Infrastructure and Services would update councillors on roading under agenda item D2.

Councillors suggested Mr Taylor take the farmers market idea to the Featherston Community Board.

**A7. Community Board Participation**

Mrs Cornelissen expressed concern about communications during the recent Martinborough flood event and requested that posts to Facebook and Councils website are date stamped and indicate when the next update will be given. The Community Board offered their assistance for emergency events. The community board would like to work together with Council during the long term planning process to achieve a satisfactory process of collaboration.

Councillors acknowledged that people were anxious about the flooding situation and that Council officers were working towards a way of solving the communications issue.

**A8. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2017/97) that the minutes of the Council meeting held on 28 June 2017 are a true and correct record.*

*(Moved Cr Craig/Seconded Cr Ammunson)*

Carried

**A9. Extraordinary Business**

Councillors considered tabled agenda item C10 Waiohine Floodplain Governance.

Councillors requested Greater Wellington Regional Council move with haste in resolving the flood management mitigation of Greytown, but that actions taken are based on accurate information.

The Group Manager Planning and Environment reported that Council officers were requiring building consent applicants to annotate their property titles in accordance with the requirements of Sections 71 to 74 of the Building Act 2004 due to the land being subject to forecast 50yr/100yr flood risks. The cost of registering this on the title is a cost to applicants. Without such a notation on title Council cannot issue the building consent.

Mr Tipoki left the meeting at 10:10am.

Mr Tipoki returned to the meeting at 10:17am.

*COUNCIL RESOLVED (DC2017/98):*

1. To receive the tabled Waiohine Floodplain Governance Report.
2. To appoint Cr Paora Ammunson and Cr Colin Wright to the Waiohine Floodplain Management Plan Steering Group.

*(Moved Cr Maynard/Seconded Cr Harwood)*

Carried

Cr Ammunson abstained

#### **A10. Notices of Motion**

There were no notices of motion.

### **B Council Committee and Community Board Minutes**

#### **B1. Reports and Minutes of Council Committees and Community Boards**

*COUNCIL RESOLVED (DC2017/99)*

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Martinborough Community Board 17 July 2017.
3. To receive the minutes of the Featherston Community Board 18 July 2017.
4. To receive the minutes of the Greytown Community Board 19 July 2017.
5. To receive the minutes of the Audit and Risk Working Party 28 June 2017.
6. To receive the tabled minutes of the Maori Standing Committee 31 July 2017.

*(Moved Cr Harwood/Seconded Cr Ammunson)*

Carried

### **C Decision Reports from Chief Executive and Staff**

#### **C1. Earthquake Prone Buildings**

The Group Manager Planning and Environment noted that Council officer's have determined that South Wairarapa does not have concentrations of people in central areas and that after assessing risk along traffic routes have determined that no routes qualify as significant and therefore no properties need prioritising for earthquake repairs. The proposal allows for the public to have their say.

*COUNCIL RESOLVED (DC2017/100):*

1. To receive the Building (Earthquake-Prone Buildings) amendment Act 2016.
2. To determine that there are no thoroughfares which require prioritisation at this time.

3. To adopt the proposed attached documents for the purposes of undertaking consultation pursuant to Section 83 of the Local Government Act 2002.

*(Moved Cr Ammunson/Seconded Cr Craig)*

Carried

## **C2. Review of Dangerous and Insanitary Buildings Policy**

Mr Crimp advised that the health and safety of officers was the priority over securing a dangerous building and that if the danger resolved once weather conditions improved the building may no longer be dangerous and private property legislation then came into effect.

*COUNCIL RESOLVED (DC2017/101):*

1. To receive the Dangerous and Insanitary Buildings Policy Report.
2. To approve the amendments to the Dangerous and Insanitary Buildings Policy H900.
3. That the next review date should be August 2022.

*(Moved Cr Olds/Seconded Cr Carter)*

Carried

## **C3. Information and Technology Policy Review Report**

*COUNCIL RESOLVED (DC2017/102):*

1. To receive the Information and Technology Policy Review Report.
2. To approve the amendments to the Information and Technology Policy N600.
3. That the next review date should be June 2018 to ensure that grammatical changes to the policy deliver a consistent document.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

## **C4. Naming of New Road at 72 Johnston Street, Featherston**

*COUNCIL RESOLVED (DC2017/103):*

1. To receive the Naming of New Road at 72 Johnston Street, Featherston Report.
2. To approve the name 'Ātaahua Place', noting the requirement for the macron to be placed over the 'Ā'.

*(Moved Mayor Napier/Seconded Cr Carter)*

Carried

## **C5. Dog Control Policy and Practices Report for 2016/2017**

The Group Manager Planning and Environment discussed the use of recording devices, cameras and staff training with councillors.

*COUNCIL RESOLVED (DC2017/104):*

1. To receive the Dog Control Policy and Practices Report for 2016/2017.
2. That pursuant to Section 10A of the Dog Control Act 1996, that the Dog Control Policy and Practices for 2016/2017 Report be adopted.
3. That officer's be authorised to publicly notify the report and forward it to the Secretary for Local Government.

*(Moved Cr Jephson/Seconded Cr Olds)*

Carried

**C6. Annual Plan/Long Term Plan Working Party Terms of Reference**

Mr Crimp discussed membership and remuneration with councillors and noted that community boards and the Maori Standing Committee could also achieve input into the long term plan process via other means.

*COUNCIL RESOLVED (DC2017/105):*

1. To receive the Annual Plan/Long Term Plan Working Party Terms of Reference Report.
2. To approve the proposed Terms of Reference for the Annual Plan/Long Term Plan Working Party with the addition of one member from each community board and the Maori Standing Committee.
3. To update Policy A100 to reflect the adoption of the terms of reference for this Working Party.

*(Moved Cr Colenso/Seconded Cr Harwood)*

Carried

**C7. Chief Executive Officer Review Working Party Terms of Reference**

*COUNCIL RESOLVED (DC2017/106):*

1. To receive the Chief Executive Officer Review Working Party Terms of Reference Report.
2. To approve the proposed Terms of Reference for the Chief Executive Officer Review Working Party.
3. To update Policy A100 to reflect the adoption of the terms of reference for this Working Party.

*(Moved Cr Jephson/Seconded Cr Olds)*

Carried

**C8. Graffiti Policy Review Report**

*COUNCIL RESOLVED (DC2017/107):*

1. To receive the Review of Graffiti Policy E900 Report.
2. To approve the amendments to the Graffiti Policy E900.
3. To agree the next review date should be August 2020.

*(Moved Cr Olds/Seconded Cr Craig)*

Carried

**C9. Amendment to Financial Delegations Policy O200**

*COUNCIL RESOLVED (DC2017/108):*

1. To receive the Amendment to Financial Delegations Policy 0200 Report.
2. To approve the change to Appendix 2 of Policy O200 Financial Delegations.

*(Moved Cr Colenso/Seconded Cr Maynard)*

Carried

**D Operational Reports**

**D1. Planning and Environment Group Report**

The Group Manager Planning and Environment noted that some reported results were for the end of financial year and others were for the start of the new year. Dog pounds would be revisited at the Wairarapa Council's Shared Services Working Party.

*COUNCIL RESOLVED (DC2017/109)* to receive the Planning and Environment Group Report.

*(Moved Cr Craig/Seconded Cr Jephson)*

Carried

## **D2. Infrastructure and Services Group Report**

The Group Manager Infrastructure and Services discussed metal road maintenance methodology with councillors noting that over the last three years' pavements have been upgraded which has resulted in a harder surface with less corrugation and less water getting under the roads. Potholes in this type of pavement have harder edges and can only be resolved in late autumn or early spring. Mr Allingham assured councillors that work continued on water tables and vegetation removal.

Mr Allingham advised that the storm water system was working as intended, contractor coordination was being reviewed for effectiveness, mapping detour routes would be upgraded and signage at intersections would be installed. The aim was for online communications to point visitors to other sites where conditions could be obtained. Councillors discussed the performance and suitability of the Waihenga Bridge.

*COUNCIL RESOLVED (DC2017/110):*

1. To receive the Infrastructure and Services Group Report.  
*(Moved Cr Colenso/Seconded Cr Maynard)* Carried
2. Action 459: Provide information to Carl Skipper about how rural roads are now maintained, including compound limitations and benefits as well as water table maintenance information; M Allingham
3. Action 460: Include an article on rural road maintenance in the next advertorial; M Allingham
4. Action 461: Write to NZ Police and request that parking restrictions adjacent to the Featherston pedestrian crossing on State Highway 2 by SuperValue are enforced; M Allingham
5. Action 462: Investigate anti-vandalism methods for protection of the power point in the Featherston Town Square, including moving it to a better location; M Allingham

## **D3. Chief Executive Officer Report**

Mr Crimp discussed the Local Government conference, Local Government Commission timelines and the new earthquake legislation leading to Council's existing policy needing to be repealed. The Waihinga Centre Project finances were tabled and councillors noted that some variations were still to be applied (revenue from land sales, potential discounts from suppliers and the cost for an additional toilet).

*COUNCIL RESOLVED (DC2017/111):*

1. To receive the Chief Executive Officer's Report.
2. To repeal the South Wairarapa District Council Earthquake Prone Buildings Policy H800.

*(Moved Cr Craig/Seconded Cr Olds)*

Carried

**D3. Compliance, Enforcement and Prosecutions**

*COUNCIL RESOLVED (DC2017/112)* to receive the Compliance, Enforcement and Prosecutions Report (PE Group).

*(Moved Cr Maynard/Seconded Cr Colenso)*

Carried

**D4. Action Items Report**

*COUNCIL RESOLVED (DC2017/113)* to receive the District Council Action Items Report.

*(Moved Cr Jephson/Seconded Cr Craig)*

Carried

**D5. Civil Defence Review Report**

*COUNCIL RESOLVED (DC2017/114)* to receive the Civil Defence Review Report.

*(Moved Cr Colenso/Seconded Cr Maynard)*

Carried

**E Chairperson's Report**

**E1. Report from Her Worship the Mayor**

*COUNCIL RESOLVED (DC2017/115):*

1. To receive the Mayor's Report.
2. To ratify the signing of the Local Government Leaders Climate Change Declaration.

*(Moved Mayor Napier/Seconded Cr Craig)*

Carried

**F Members' Reports**

**F1. Reports from Councillors**

**Cr Colenso**

**Wairarapa Library Service, Community Safety and Resilience Working Party**

Cr Colenso tabled and spoke to reports from the Community Safety and Resilience Working Party, the Wairarapa Library Service and the Local Government NZ Annual Conference.

**Cr Olds**

**Wairarapa Water Race Users Group**

Cr Olds reported that a code of practice had been discussed at the Infrastructure and Planning Working Party and that the Whaitua Committee were looking at the efficiency of water races.

**F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees**

**Cr Jephson**

**Awhea Opouawe Scheme Committee, Wairarapa Committee**

There had not been an Awhea Scheme meeting, however Cr Jephson reported that the Fuller Bridge flooding issue needed to be revisited at the next meeting.

A meeting of the Wairarapa Committee had been held and the terms of reference adopted without Council's recommended amendments. The Waiohine Floodplain and Wairarapa Water Use Projects were discussed.

## **G Reports from Appointments and Outside Organisations**

### **G1. Appointments**

#### **Destination Wairarapa**

Mr Hancock with support from Mr Broughton presented the Destination Wairarapa report and thanked Council for the extra funding. Mr Hancock discussed the Ministry of Business, Innovation and Employment tourism fund and the potential for a joint Wairarapa submission, i-SITEs, marketing of the Rimutaka Cycle Trail and the 2017 Lions tour.

#### **Wairarapa Rural Fire Board**

Max Stevens had submitted the last report for the Wairarapa Rural Fire Board and noted that the transition to Fire and Emergency NZ (FENZ) had been seamless. Council would retain a role in fire reduction, awareness and education. Mr Stevens noted that the Tora Fire Department was critical for the area and that FENZ had taken over the weather stations which were critical for fire prevention and assessing fire risk.

On behalf of Council Mayor Napier thanked Mr Stevens for representing Council on the Wairarapa Rural Fire Board through to the FENZ transition.

*COUNCIL RESOLVED (DC2017/116)* to receive the reports from councillors and appointments.

*(Moved Cr Harwood/Seconded Cr Colenso)*

Carried

## **Public Excluded**

### **H Public Excluded Items for Consideration**

*COUNCIL RESOLVED (DC2017/117):* That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Report/General Subject Matter</b>	<b>Reason for passing this resolution in relation to the matter</b>	<b>Ground(s) under Section 48(1) for the passing of this Resolution</b>
Crown Redress for Wairarapa with Ngati Kahungunu and Rangitane	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)
Water Rates Write Off	Good reason to withhold exists under section 7(2)(a)	Section 48(1)(a)



This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

*(Moved Cr Jephson/Seconded Cr Colenso)*

Carried

*COUNCIL RESOLVED (DC2017/118) to move out of the public excluded section of the meeting.*

*(Moved Cr Craig/Seconded Cr Colenso)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

# MAORI STANDING COMMITTEE

11 SEPTEMBER 2017

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## AGENDA ITEM 4.1

### OFFICERS' REPORT

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#### **Purpose of Report**

To report to the Community Board/Maori Standing Committee on general activities.

#### **Recommendations**

Officers recommend that the Council:

1. *Receive the Officer's Report.*

### CHIEF EXECUTIVE OFFICER

#### **1. Executive Summary**

The Annual Plan was adopted 28 June with the rates increase of 3.92% being in line with the LTP forecast. Progress was made on broader issues including free swimming, accelerated wastewater and footpath/crossing upgrades, and funding set aside for an upgrade of the dog pound. These initiatives followed a good level of input from the public, with clear responses on the matters consulted.

With the passage of the Health Fluoridation Bill, Lawrence Stevenson and I met with Ministry of Health officials to discuss funding and timing of District Health Board decisions. While the Government has set aside some funding, and this is appreciated, the funding is only sufficient to enable the conversion of 20 plants per year across the country.

The LGNZ conference, held in Auckland 23 to 25 July was very well attended; this conference had over 900 attendees and was the largest to date.

Finally, the Local Government Commission announced their Final Proposal for a Wairarapa District Council; it will be good to have this very long running matter resolved one way or another.

## 2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			COMMENTS	
		2016/17 TARGET	2016/17 ACTUAL		
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.	
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.	
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.	
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.	
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)	
	% of ratepayers and residents who know how to contact a community board member	68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.	
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.	
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings. (Year ended 30 June 2016)	

## **2.1 Local Government Commission**

The Local Government Commission released their "Final Proposal For A Wairarapa District Council" on 18 July.

Timeframes for completion of this process are still variable and are influenced by whether a petition (of 10% or more of electors in South Wairarapa, Carterton, or Masterton Districts) is received by the Commission by 15 November 2017.

If the petition is received by early September, the poll will be held this calendar year. If the petition is received later than this, the poll will need to be deferred until February 2018 due to the general election.

## **3. Strategic Planning and Policy Development**

### **3.1 Meetings/Conferences**

#### **3.1.1. Chief Executive Forum**

No CE forum was held.

#### **3.1.2. LGNZ Conference**

The above conference, themed "Creating pathways to 2050: Liveable spaces & loveable places" was held in Auckland Sunday July 23 to Tuesday July 25.

This was the largest LGNZ conference to date with over 900 attendees.

As the theme suggests, many of the presentations were aimed at thinking about what communities need and would look like into the future.

A lot of this thinking was technology and statistics based, what will our communities look like in the future, what will their needs be, and how is this achieved, both from an infrastructural asset viewpoint, but also from an amenity and recreational perspective.

An interesting perspective was that direct investment by local authorities was not necessarily imperative; partnerships and private investment are contemporary and necessary ways of achieving change.

While listening to presentations from Sir Bob Harvey (ex Mayor ex Waitakere City); Ludo Campbell-Reid (GM Auckland City Council design office); and Lord Mayor Robert Doyle (City of Melbourne) it became quite apparent that our district is performing very well in terms of transforming the look at feel of our communities. This has been achieved by direct investment, partnerships within the community, and private investment.

Futurist and Global Strategist, Holly Ransom, gave an inspired presentation on future proofing our communities. A key point made is that "We no longer have the luxury of stability – change is constant and the velocity is only intensifying".

It will be interesting to bear this in mind as we move into another LTP round, and compare community views to those expressed only three years ago.

### **3.1.3. Mayoral Forum**

No Mayoral forum was held.

### **3.1.4. Community Boards**

A further round of Community Board meetings were held.

### **3.1.5. Earthquake prone buildings policy.**

On 1 July 2017, section 23(1) of the Building (Earthquake-prone Buildings) Amendment Act 2016 (2016 No 22) removed the requirement for local authorities to maintain an earthquake prone buildings policy.

The Amendment Act incorporates the earthquake prone buildings obligations into the Building Act 2004.

Accordingly, we should repeal SWDC's Earthquake Prone Buildings Policy (H800), firstly the regime has changed and is covered by legislation, and secondly to avoid having an operative policy that could lead to a conflict between policy and legislation.

## **4. Corporate**

### **4.1 Financial Statement**

The Financial Statements and Financial Report for the year ended 30 June 2017 are being prepared; these are far more involved than the normal monthly management reports, and will be circulated in due course.

### **4.2 Occupational Health and Safety**

We continue to make good progress on health and safety matters. No matters were reported during the period.

### **4.3 Waihinga Centre/Martinborough Town Hall**

The project continues as planned, completion as previously advised will be somewhere around May next year. The financial report is included in Appendix 1.

### **4.4 Claims – Coastal Recognition Orders**

There has been little movement on this matter, apart from receiving a number of additional claims.

The following was reported in my last report; it is included here for reference. This will be a long process.

We have been notified of approximately 16 claims under the Marine and Coastal Area (Takutai Moana) Act 2011.

In each of the claims the respondents are South Wairarapa District Council; Wellington Regional Council; and The Solicitor General on behalf of the Attorney General.

The orders sought are for protected customary rights and customary marine title over certain areas.

There has been a flurry of activity in regard to this matter as all claims had to be lodged by the end of April.

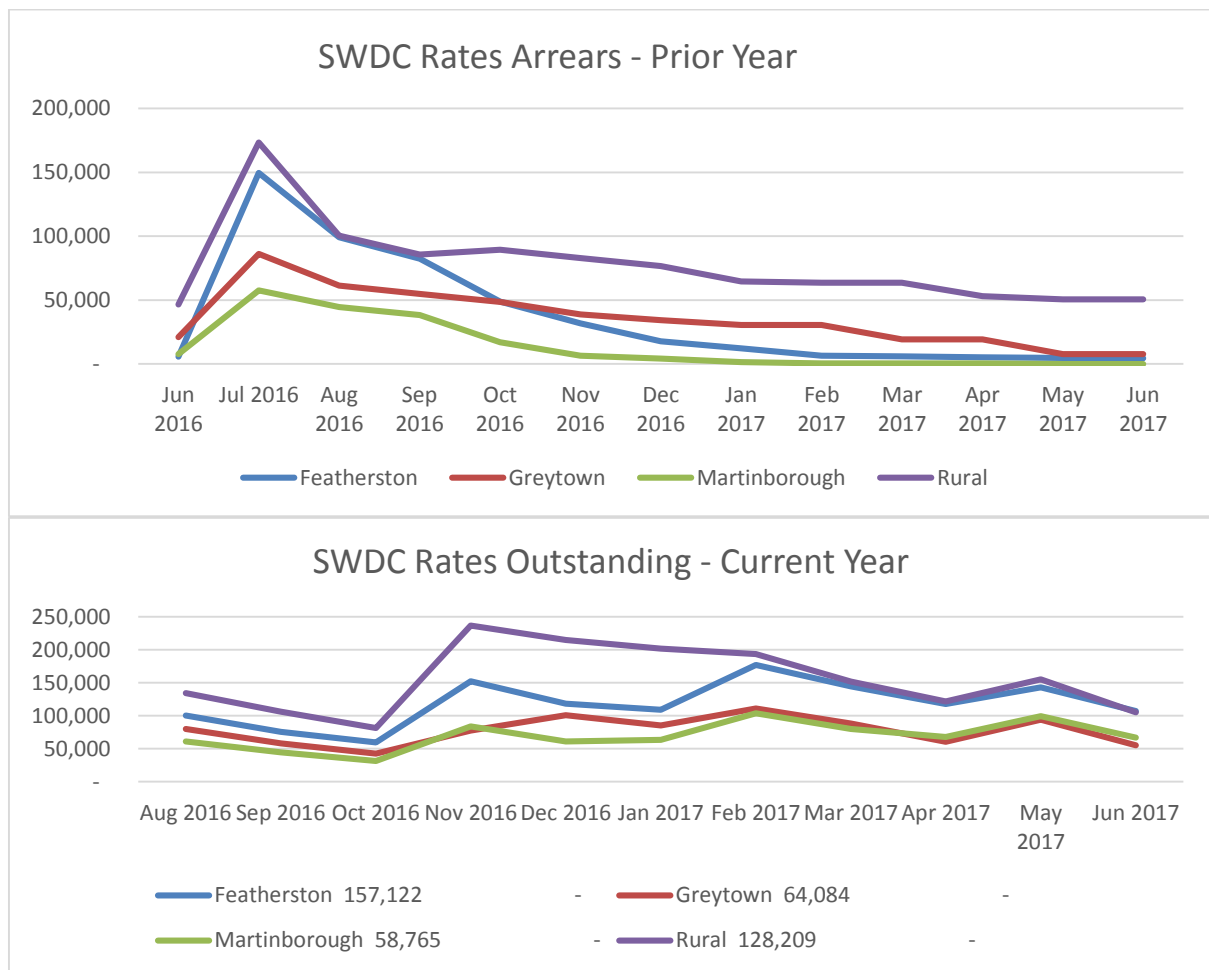
Simpson Grierson are handling this initial phase on our behalf.

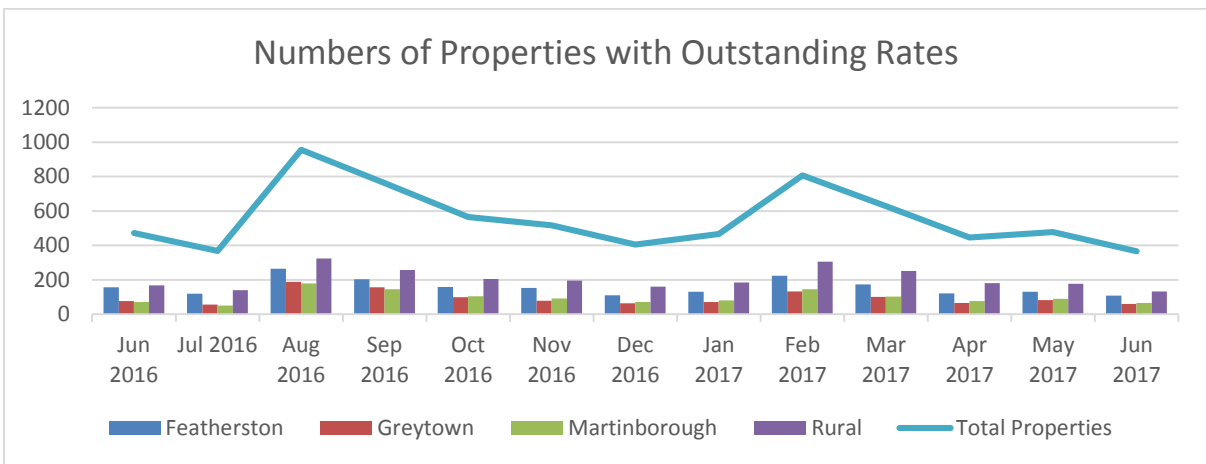
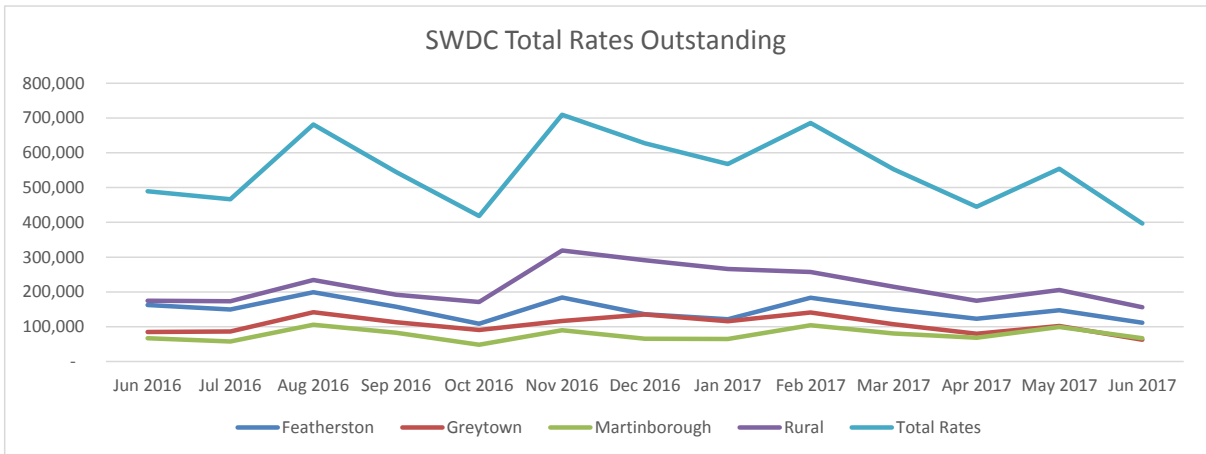
The legislation does not specify a process for consideration of these claims, the High Court will be deciding on procedural matters.

There may be some impact on SWDC in relation to various coastal consents we hold, Roding and the like.

#### 4.5 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.





## 4.6 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
31 May (Wairarapa Times Age)	Expenditure on food and drink (alcoholic and non-alcoholic) for the financial year to date (July 1, 2016 – May 31, 2017)	Information provided
20 June (Mary Byrne)	How many water supplies are operated by the Council? What area each supply? How many people are in each of those areas.	Information provided
27 June (Tom Hunt, Fairfax)	Spend on gifts for elected members and staff	Information provided
29 June (Jez Partridge)	What the STEM threshold to be able to list a tree as Notable in the District Plan.	Information provided
20 July (Katrina Shanks, Funeral Directors Association of NZ)	Details of funeral directors/home, funding models applied to cemeteries etc., future plans and statistics relating to burials and cremations.	Information provided

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

## 5. Appendices

Appendix 1 – Waihinga Project Financials

Contact Officer: Paul Crimp, Chief Executive Officer



# **Appendix 1 – Waihinga Project Financials**

**SWDC  
Waiinga Centre  
Project forecast - Actuals to June 2017**

Per Council decision 18.1.2017

\$ 5,132,010

<u>Made up as follows:</u>	Budget	Invoiced to 30.6.2017	Invoices to come	Forecast spend
<b>Rigg Zschokke Construction Contract</b>	4,223,709	415,490	3,808,219	4,223,709
Rigg Zschokke Agreed Variations*		34,383	13,500	47,883
		<u>449,873</u>	<u>3,821,719</u>	<u>4,271,592</u>
<b>Professional fees (design team) to Jan-17</b>	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	<u>-</u>	<u>509,459</u>
<b>Other fees to Jan-17 (including SGL, QS)</b>	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	<u>-</u>	<u>268,343</u>
<b>Architect &amp; Engineer construction monitoring</b>	80,000			
Holmes Consulting - Construction Monitoring		26,446	21,054	
Warren and Mahoney - Site Monitoring		18,483	16,517	
Warren and Mahoney - Variations*		11,578		
		<u>56,507</u>	<u>37,570</u>	<u>94,078</u>
<b>Development &amp; Design Variations**</b>		66,984	10,050	77,034
<b>QS Services to completion</b>	50,000			
Venture Consulting		2,500	27,500	
Clendon Burns & Park		13,438	3,562	
		<u>15,938</u>	<u>31,062</u>	<u>47,000</u>
<b>Budgeted Core costs</b>	5,132,010			
Plus Contingency	200,000			136,494
<b>Overall budget</b>	<b>\$ 5,332,010</b>	<u>1,367,103</u>	<u>3,900,401</u>	<b>\$ 5,268,504</b>

**\*Construction Variations to date:**

	Invoiced to 30.6.2017	Invoices to come	Forecast spend
<b>Rigg Zschokke</b>			
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room		2,500	
Temporary structural support		9,500	
Concrete under existing foundation		1,000	
Remove plaster and steel support for overlay wall		5,000	
Supper room framing connection to external wall		1,000	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
	<u>34,383</u>	<u>13,500</u>	<u>47,883</u>
<b>Warren and Mahoney</b>			
Alternative cladding product (Rodeca)	10,678		
Revision re additional toilet	900		11,578

JNL and Other Savings To be confirmed

**\*\*Development & Design Variations:**

SGL	5,500		
Engeo Geotech	8,940	3,900	
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554		
	<u>66,984</u>	<u>10,050</u>	<u>77,034</u>

**Net cost/(savings) from Variations:**

**136,494**

# PLANNING AND ENVIRONMENT

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Consultants have been working with the 3 Councils to establish which data is recorded and how it is stored so as to enable effective reporting against AER's in WCDP. A working paper has been completed setting out a proposed framework and a stock take has been finished.

Work has progressed on the updating of the schedule of protected notable trees. A consultant has been engaged to undertake the more technical planning work along with an arborist to advise on the specifics of each tree.

A brief report has been presented to the 3 community boards and the Maori Standing Committee seeking input. A review of the records of each existing tree in the schedule has also being commenced along with site visits to confirm current status of each tree.

A difficulty has occurred with the "ground truthing" exercise due to the timing of the seasons. Being winter, many trees are currently without leaf cover and this has proved problematic when attempting to identify the specific type of tree, even for an arborist. It is now proposed to await spring when leaf cover will reappear.

The presentation of evidence to the independent hearings panel acting for the regional council, in relation to the proposed Natural Resources Plan is ongoing.

Council along with MDC are using Boffa Miskell to prepare and present Councils planning evidence with staff providing additional evidential inputs as required.

This is a very complex and time consuming process that is putting considerable pressure on staff time and resources and it is expensive in terms of the consultants work, even on a shared cost basis with MDC.

## 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	96.1%	NCS. 5 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	94%	NCS. 3 applications have exceeded timeframes as previously reported.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	98%	NCS. 1 application has exceeded timeframe as previously reported.

20 resource consent applications were received between the 1st and 30<sup>th</sup> of June 2017.

71 land use and 60 subdivision (131 total) resource consents were processed in the 2016/2017 financial year.

133 resource consents were processed in the 2015/2016 financial year.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

## 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

## 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	100 %	99.99%	All information provided to applicants as required by LG Act. One complaint received to date – not proven as fault of Council, but was an error- approx. 50% refund of fee made (urgent to non-urgent). G:\LIMs\LIMS PROCESSED 2016-17
My non-urgent LIM is processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2016-17

TYPE	YTD	PREVIOUS YTD	PERIOD	PREVIOUS PERIOD
	1 JULY 2016 TO 30 JUNE 2017	1 JULY 2015 TO 2016	1 JUNE 2017 TO 30 JUNE 2017	1 JUNE 2016 TO 30 JUNE 2016
Standard LIMs (Processed within 10 working days)	225	256	19	11
Urgent LIMs (Processed within 5 working days)	85	85	4	11
<b>Totals</b>	<b>310</b>	<b>341</b>	<b>23</b>	<b>29</b>

As shown above the number of LIM's processed has decreased slightly in the last 12 months from 341 to 310, an end of year decrease of 9%. Over previous years the number of LIMs processed had steadily increased each year and this represents a levelling off of the numbers of LIM's processed.

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.48%	NCS
Building consent applications are processed within 20 working days	100%	98.71%	NCS
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
Earthquake prone buildings reports received	80%	63.44 %	148 of 229 known EQP premises had been addressed. A new process is now in place.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	7	\$196,000
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	1	\$350,000
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	51	\$4,082,411
<b>Other</b> ( public facilities – schools, toilets, halls, swimming pools)	0	0
<b>Totals</b>	<b>59</b>	<b>\$4,628,411</b>

Work to prepare for the next programmed Accreditation Review of Councils BCA functions (processing and inspecting Building Consents) has begun.

This review is programmed to take place in January of 2018. In the previous 2 accreditation reviews Council has not received any Corrective Action Requests (CARs) and few strong recommendations for improvements, this representing excellence in performance.

However due to changes in the regulations surrounding this process and the requirements for accreditation, we are having to make a substantial number of changes to our current processes.

If we are to achieve a similar result to those achieved in the last 2 reviews, a significant amount of work is required to be done. To assist with that work we have engaged a specialist, Mr John Tait to help staff prepare, over the next few months.

## 2.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 16/17</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Not commenced due to staff member responsible being on maternity leave.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	96%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls

The government has recently announced changes to the legislation around dangerous dogs. This follows widespread public concern about attacks on children. The proposal is to strengthen the requirements around dangerous breeds and dogs declared to be dangerous so as to protect the public better from attacks. These changes are long overdue.

<b>INCIDENTS REPORTED 1 JUNE 2017 TO 30 JUNE 2017</b>	<b>FEATHERSTON</b>	<b>GREYTOWN</b>	<b>MARTINBOROUGH</b>
Attack on Pets	0	0	0
Attack on Person	0	0	0
Attack on Stock	1	0	0
Barking and whining	1	0	5
Lost Dogs	2	0	0
Found Dogs	0	0	0
Rushing Aggressive	2	2	0
Wandering	9	5	0
Welfare	0	0	0
Fouling	0	0	0
<b>Total</b>	<b>15</b>	<b>7</b>	<b>5</b>

## 2.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	95%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls

INCIDENTS REPORTED	TOTAL
Stock	5

## 2.4 Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	94.64%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls  106/112 call outs were attended within 1.5 hours

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 30 JUNE 17	PREVIOUS YTD 1 JULY 15 TO 30 JUNE 16	PERIOD 1 JUNE 17 TO 30 JUNE 17	PREVIOUS PERIOD 1 JUNE 16 TO 30 JUNE 16
Total	112	103	7	5

## 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement.	100%	100%	

Due to a review of the classification of wineries (related to the applicable risk assessment) when the new legislation came into force, we have recently completed making refund payments in relation to 20 premises. Most refunds covered a 3 year period and were on average around \$5-700. Approximately \$14,000 was refunded.

The premises had been over charged in relation to a) obtaining alcohol licences and b) payment of annual monitoring charges under the Act.

As shown below, the amount of work has continued at high levels for the year. We are currently preparing the annual report to the Alcohol Regulatory and Licencing Authority as required under the Act. This will be provided to Council for its information in the next Council meeting round. One matter officers will be specifically highlighting are the difficulties surrounding the requirements relating to special licences.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD	PREVIOUS YTD	PERIOD	PREVIOUS PERIOD
	1 JULY 2016 TO 30 JUNE 2017	1 JULY 2015 TO 30 JUNE 2016	1 JUNE 2017 TO 30 JUNE 2017	1 JUNE 2016 TO 30 JUNE 2016
On Licence	19	31	0	7
Off Licence	20	23	3	1
Club Licence	4	6	0	1
Manager's Certificate	131	118	8	8
Special Licence	60	45	4	5
Temporary Authority	7	5	4	0
<b>Total</b>	<b>241</b>	<b>228</b>	<b>19</b>	<b>22</b>

## 2.6 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

## 2.7 Bylaws

Between 1 and 30 June 2017 one notice was sent out relating to trees and hedges interfering with public access along a road. There were 3 abandoned vehicle complaints responded to.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment



# **INFRASTRUCTURE AND SERVICES**

## **1. Group Manager highlights**

On 13 and 14 July the region experienced a storm event that had all but one road into Martinborough cut off. While there was concern regarding the event within Martinborough, the rural communities whilst suffering some damage, expressed satisfaction with the response.

Following the event a debrief was held where several areas of improvement have been noted. Better inter contractor communication and fixed alternate route signage were some of the areas for improvement. There are also some actions to be discussed with council and community boards on current practices and if amendment are needed this will be done as required. These areas include 24hr updates of social media and communications with external parties.

Continued transport discussions have been held with the New Zealand Transport Agency (NZTA) and the three Wairarapa councils regarding the ability to bring the councils roading networks management into one unit. With the restructure of NZTA and those that councils have relationships with it has been decided that Mark Owen, the now Regional Performance Manager, Wellington, will speak to the Chief Executive and Mayor on the changes. Also the community boards will meet and be briefed on the development of works that have been put forward.

A workshop will be held looking at incorporating the sections of State Highways 53 and 2 into a single unit and facilitated through Equip, a branch of Local Government New Zealand. Numerous models from around the country had been discussed as also a way forward and the workshop will review the options and issues in the Wairarapa and possible models to reflect the uniqueness of the region and its makeup.

The discussions on the Solid Waste Contract are continuing with reviews of the contracts added levels of service and costs. A further briefing is expected over the coming weeks.

The preparation of the annual report is underway and reporting of the annual achievement reports for NZTA has been completed. Work is being undertaken on the solution and use of "tetrapods" on the Cape Palliser Road. They are tetrahedral concrete structures used as armour unit designed to dissipate the force of incoming waves by allowing water to flow around rather than against it. With continued coastal erosion issues these may be a future solution as in areas below.

## 2. Water supply

*SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.*

### 2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 (0 complaint)	0 per1000 (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 (0 complaint)	0.29 per1000 (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.29 per1000 (1 complaint)	2.87 per1000 (10 complaint)	0	10
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.29 per1000 (1 complaint)	12.1 per1000 (41 complaint)	3	41
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 (0 complaint)	2.01 per1000 (7 complaint)	0	7
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(3/3) 100%	-	0	64
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(3/3) 100%	-	0	64
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(8/10) (80%)	-	10	318
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(7/10) (70%)	-	10	318
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%		20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

## 2.2 Water supply capital improvements

### 2.2.1. Featherston water supply

Stage 2, the treatment improvement works and commissioning have been completed. To date the plant has been operating reliably, supplying Featherston. Ministry of Health (MoH) officers have visited site to observe the operation and completion of the project. The balance of the subsidy available will be claimed. Total project costs are not able to be confirmed as yet but expected to be in range \$1.35 - \$1.4M.

### 2.2.2. Water reticulation renewal

The tender for trunk pipeline renewal works for the Greytown urban supply in Woodside Road by Core Infrastructure Ltd has been completed and the pipeline is now in service. Stage 3, is planned for 2017/18 where the main will be fully replaced up to the Woodside treatment plant, including trenchless replacement in two locations.

## 2.4 Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period with some replacement of equipment.

The extended Waiohine water treatment plant now has been commissioned and in service for both the Greytown and Featherston communities.

## 2.5 Water reticulation

There were 10 reticulation repairs reported and rectified during the period.

## 2.6 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 6 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

# 3. Waste water

*SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.*

## 3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
Number of blockages per 1000 connections	<10	6	11.55 per1000 (51 complaint)	5	51
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	5/6 (83%)	62

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/6 (83%)	62
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.99 per 1000 (4 complaint)	0	4
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.5 per 1000 (2 complaint)	1.49 per 1000 (6 complaint)	2	7
No. of complaints per 1000 connections received about sewage system blockages	< 15	8	11.55 per1000 (51 complaint)	8	51
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	5/6 83%	-	5/6 (83%)	84% (52/62)

## 3.2 Waste water treatment plants

### 3.2.1. Capital and consents

#### Featherston waste water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the council replied to at the start of June.

Further clarification around a range of matters has been sought with additional field data (in stream) now being collected to further consolidate Councils application case. It is not known when the application will be publicly notified but not expected before the end of August.

#### Staged improvements at Martinborough and Greytown WWTPs

Improvement works at the Martinborough site have commenced and the irrigator in place and related civil works underway. Full completion of this phase is not anticipated until October. The consent requirement is no later than November 2017.

The procurement of the Stage 1B improvements for the Greytown WWTP is continuing with two companies shortlisted from the ROI. The two companies are expected to deliver their Design/Build proposals in the first week of August.

New aerators have been installed at Greytown WWTP which will assist the treatment and further mitigate the odour complaints that occurred last year. The sludge bioremediation programme is planned to commence in July.

### 3.2.2. Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

Martinborough had an equipment failure during the heavy rain event on the 14<sup>th</sup> July. The high level in the ponds exceeded the capacity and an overflow without UV disinfection occurred, breaching the consent conditions.

Normal operation would need an operator to remove a mechanical plug, however this failed, so the overflow occurred without operator intervention. WRC have been notified and an improved system is being developed.

### 3.2.3. Wastewater reticulation

There was 1 pipeline blockages reported during the period.

## 4. Storm water drainage

*SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.*

### 4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

## 5. Solid waste management

*SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.*

## 5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 11% compared to May 2016	Current average month increased 26% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

## 5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily.

## 5.3 Kerbside and associated services (Combined Contract MDC, CDC and SWDC 2017-2022)

Tenders for the combined waste services contract closed on 29 March 2017 and further information may be available at the meeting.

## 6. Land transport

*SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.*

### 6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MAY	YTD	MAY	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	24/39 (62%)	305/390 (78%)	39	390
Meet annual plan footpath targets	Yes				

## 6.2 Roading maintenance – Fulton Hogan

Heavy concentration on grading of unsealed roads has been carried out through July, commencing in August there will be the introduction of a tow behind roller on the rear of 1 grader.

Logging operations are being carried out on the unsealed sections of Haurangi, Dry River and Papatahi Roads. These operations are requiring additional inspections.

A rain event on 13/14 July had an effect on the network generally between Hinakura and Pirinoa with a number of road closes over a 12 to 18 hour period.

Fulton Hogan are currently assessing the damage in terms of flood damage costs and timelines to full reinstatement.

A large number of sealed pavement failures have been identified on Western Lake and Lake Ferry Roads and have been programmed for repairs.

A high coastal swell at Cape Palliser on 22 July caused more pavement damage to the road in the area of the Department of Conservation station.

## 6.3 Other activity

Whittaker Contracting are progressing on the bridge maintenance contract.

## 7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

*SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.*

### 7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS	INCIDENTS
Ratepayers and residents satisfaction with Council swimming pools	67%		
Occupancy of pensioner housing	94%		Actual: 99.8%
Ratepayers and residents satisfied with town halls	76%		NRB Survey: 74%
Cycle strategy	Developed		
Ratepayers and residents satisfied with public toilet facilities	90%		NRB Survey: 85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
% of ratepayers and residents satisfied with libraries	90%		NRB Survey: 91%

## 7.2 Parks and Reserves

### 7.2.1. Featherston

SWDC, and Featherston (as sister town to Messines), remembered the Battle of Messines during the week of 7-14 June 2017. The New Zealand Division saw action between 7 and 9 June, and while successful in capturing their objective, it was at the cost of 3700 casualties including 700 dead. In Featherston, the flag of Belgium was flown alongside the New Zealand flag, and a remembrance flag at the war memorial, library and Anzac Hall. These three flags also flew at the SWDC office during the week.



Work on car-parking areas around Card Reserve has been completed for 2016/17. The proposed car-park between the stadium and Underhill Road was not done, as measuring up showed we would gain very few car parks for a relatively high cost. Instead, the existing carpark around the stadium was repaired and line-marked, so there are now 25 car parks available there. Kerb and channel and a hard surface were put down on the Johnston St road reserve along the side of the rugby/athletic fields, and it is hoped to carry this right through past the swimming pool to the soccer fields in 2017/18.



Plans are being drawn up for a refresh of planting at the Featherston War Memorial, as many of the hebes and shrubs are past their best.

Year 7 and 8 students at St Theresa's School have been undertaking a project for council in Barr-Brown reserve, to locate and recommend action on epiphytic plants growing in the native trees. These plants can become quite large, and have caused problems in other New Zealand native reserves as they can be dangerous if they fall on people. The students have been studying the nature of epiphytes, and have carried out a preliminary reconnaissance in the reserve. They will be reporting back on their findings, including whether any epiphytes are recommended for removal, and are also going to prepare signage about these plants for reserve users.



The extremely wet weather in July caused some problems, particularly on the Domain tracks, which needed tidying up, and also at the dog park where the entry areas became lakes – these have now been filled in.

### **7.2.2. Greytown**

Arbor Day was celebrated in Greytown in early July with planting in several of the parks. Children from Greytown Early Years, Greytown School and Greytown Kindergarten planted 45 native trees in O'Connor's Bush; this was organised by the Friends of O'Connor's Bush. The Friends of Sarah and Stella organised the planting of a pear tree in Stella Bull Park by children from the Blue School, the tree being donated by Steve Meyrick of Pine Haven Orchard. The Wairarapa Times-Age donated a number of native trees to Council as part of the Trees That Count campaign, and the majority of these were planted a Greytown Cemetery by members of the Community Board and Tree Advisory Group. The trees were planted across the eastern boundary of the Catholic section, and will provide shade and beauty in this area in years to come.



The Community Board requested the removal of the chain across the western entrance to O'Connor's Bush, as wheelchair/mobility scooter access is needed. Planning is underway for a suitable arrangement to allow access for wheelchairs and mobility scooters that still prevents cars and motorbikes from getting into the Bush.

The wet July affected Greytown too, with officers formally closing the Soldiers' Memorial Park playing fields for one weekend to protect the surface. Fortunately Capital Football had decided to cancel all sport that weekend anyway. The Greytown dogpark entrance also required filling in to get rid of the slush and mud.

### **7.2.3. Martinborough**

The planned winter planting for Considine/Centennial Parks has begun with the planting of two kowhai trees at the entrance to Centennial Park. The olive trees alongside the lime path through the two parks have been trimmed and lifted, resulting in the removal of four truckloads of clippings.

The wet weather impacted Martinborough Square, which became Martinborough Lake for a day or so, but this doesn't seem to have damaged the new grass. One tree in the Square collapsed and was removed.



Martinborough dog park took a battering both from the weather, and from its alternate use as a road during Gypsy Week early in July.

### **7.3 Urban berms and road reserves**

Officers have been updating the "No-Spray Register", a record of properties where no use of chemical sprays on the footpaths and berms has been requested. This record is part of the parks and reserves contract with City Care, and needs updating as properties change hands and/or residents opt for an organic approach in their own gardens and don't want to risk over-spray. A form has now been developed and placed on the SWDC website so people can make the request to join the "No-Spray Register". To make it easier for the City Care staff, the properties on the register are marked with a green triangle on the footpath/kerb, and these have also been refreshed.

### **7.4 Playgrounds**

At Featherston playground, the flying fox is out of action pending repairs to the timber on the tower and steps leading up to it. Work is also planned on the edging which holds the soft-fall bark for the flying fox, and to get some better fencing up between the playground and Birdwood Street. The old see-saws have been removed as they are just an accident waiting to happen, and replacements are under consideration.

At Martinborough, the dual swing is temporarily out of action because of unsafe soft-fall material and a damaged platform, but repairs are in progress.

### **7.5 Community housing**

For the first time since 2012, we have vacancies in the Matthews Flats in Featherston. These flats, like the Burling Flats and Featherston stadium, were built with Dux Quest plumbing piping, one of the earliest plastic pipes



used for plumbing. As it ages, the pipe is prone to splitting, and we have already had several such events, with resulting leaks, in the Matthews Flats and the stadium. In those situations, we have only been able to replace the affected sections of pipe. We're very conscious that the pipe is sitting there like a ticking time bomb, so we are taking the vacancies as an opportunity to completely remove and replace all of the pipework, and do some much needed redecorating in two of the flats.

Westhaven flats in Greytown similarly have not had a vacancy since 2012, and one tenant has lived in her flat for 17 years. We took advantage of a brief absence by the tenant to get the kitchen, laundry and bathroom re-painted.



## 7.6 Cemeteries

At Greytown cemetery we have been having issues in several areas with people driving across the lawn plots, including across recent interments, and also vehicles parking on unmarked graves in the paupers' and children's area. Additional bollards and chains are to be placed in several areas, including the complete enclosure of the paupers'/children's area. We have also had a large number of temporary signs made up, and these are being placed in all three cemeteries in areas where we know we have problems with people driving on the grass/plots. We are also doing some tidying up of the Millennium Shelter in preparation for updating the directory of those interred.

The Greytown cemetery driveway has been tidied up, with the removal of the tree stumps on the southern side, and a start made on turning that area into car parking.



**PLEASE KEEP VEHICLES ON  
THE DRIVEWAYS.  
DO NOT  
DRIVE ACROSS OR PARK  
ON GRASS.**



The fence at Greytown cemetery is looking much better since it has been water-blasted. We will re-paint it in spring/summer, when weather improves.

**7.6.1. Purchases of burial plots/niches 15 June 2017 to 26 July 2017**

	<b>Greytown</b>	<b>Featherston</b>	<b>Martinborough</b>
Niche			
In-ground ashes Beam			1
Burial plot	1		2
<b>Total</b>			

**7.4.2 Ashes interments/burials 15 June 2017 to 26 July 2017**

	<b>Greytown</b>	<b>Featherston</b>	<b>Martinborough</b>
Burial	2	1	2
Ashes in-ground	2		
Ashes wall	2		
<b>Total</b>			

**7.7 Pools**

Between-season work continues behind the scenes, with the completion of painting inside the changing rooms at Martinborough pool. We are also looking to replace the castors on the pool cover trolley with some industrial strength ones, as the current light ones keep getting broken.



## 7.8 Property

### 7.8.1. Featherston

New photographs have been taken of the Anzac Hall for advertising as a conference venue, and will be used to update the website shortly.



### 7.8.2. Greytown

We have done some work in the Greytown Town Centre in the upstairs green room used by Civil Defence, coating the entire north wall with Resene Write-On Wall paint. This has turned the entire wall into a whiteboard (or more accurately, a light-greenboard) which will be useful for both civil defence and other users of the room. A black border will hopefully hide any residual dust and smudging from whiteboard pens. We are in the process of replacing one of the hand-driers in the public toilets, as the current one is only working intermittently. We are also reviewing the lighting in the WBS room, with a view to adding extra luminaires at the west end, and possibly replacing the recessed downlights in the ceiling on the south side of the room.

New photos were also taken of Greytown Town Centre, and will be added to the website.



### **7.8.3. Martinborough**

The last two properties of those being sold as part of the Waihinga Centre funding are now in the process of sale. These are the 3.4Ha block on the corner of White Rock and Te Muna roads, and the 0.54Ha block on the corner of Lake Ferry and Pukio East roads.

## **7.9 Toilets**

The new toilet at North Tora has been completed, and final preparations are under way for commencing the work on the new toilets at Ngawi. The frequency of cleaning and restocking the coastal toilets is under review due to the increased loading from tourists and campers.

## **7.10 Events**

### **7.10.1. Featherston**

*Completed events:*

The Time Travellers' Ball held Saturday, 24 June 2017 at the Anzac Hall



*Future events:*

### **7.10.2. Greytown**

*Completed events:*

Apache Jacks Wairarapa Kids Cross Country held Sunday, 23 July 2017 at Soldiers Park Memorial

*Future events:*

### **7.10.3. Martinborough**

*Completed events: Nil*

*Future events: Nil*

### **7.11 Libraries**

Aaron Bell has joined the team at Martinborough library, replacing Janet McAllister who has gone to Masterton library. The recruitment for Janet's replacement also produced a number of new people willing to fill in as casuals, so there are new faces in all of the libraries.

Featherston library's July holiday programme included Maths is Fun and two paper craft projects, one of which involved the creation of paper moths for an art installation in the United States.

Martinborough library's Winter Warmers events included some interesting decoupage. All three libraries hosted the Travelling Tuataras Stories and Songs for the children towards the end of the holidays.

## **8. Appendices**

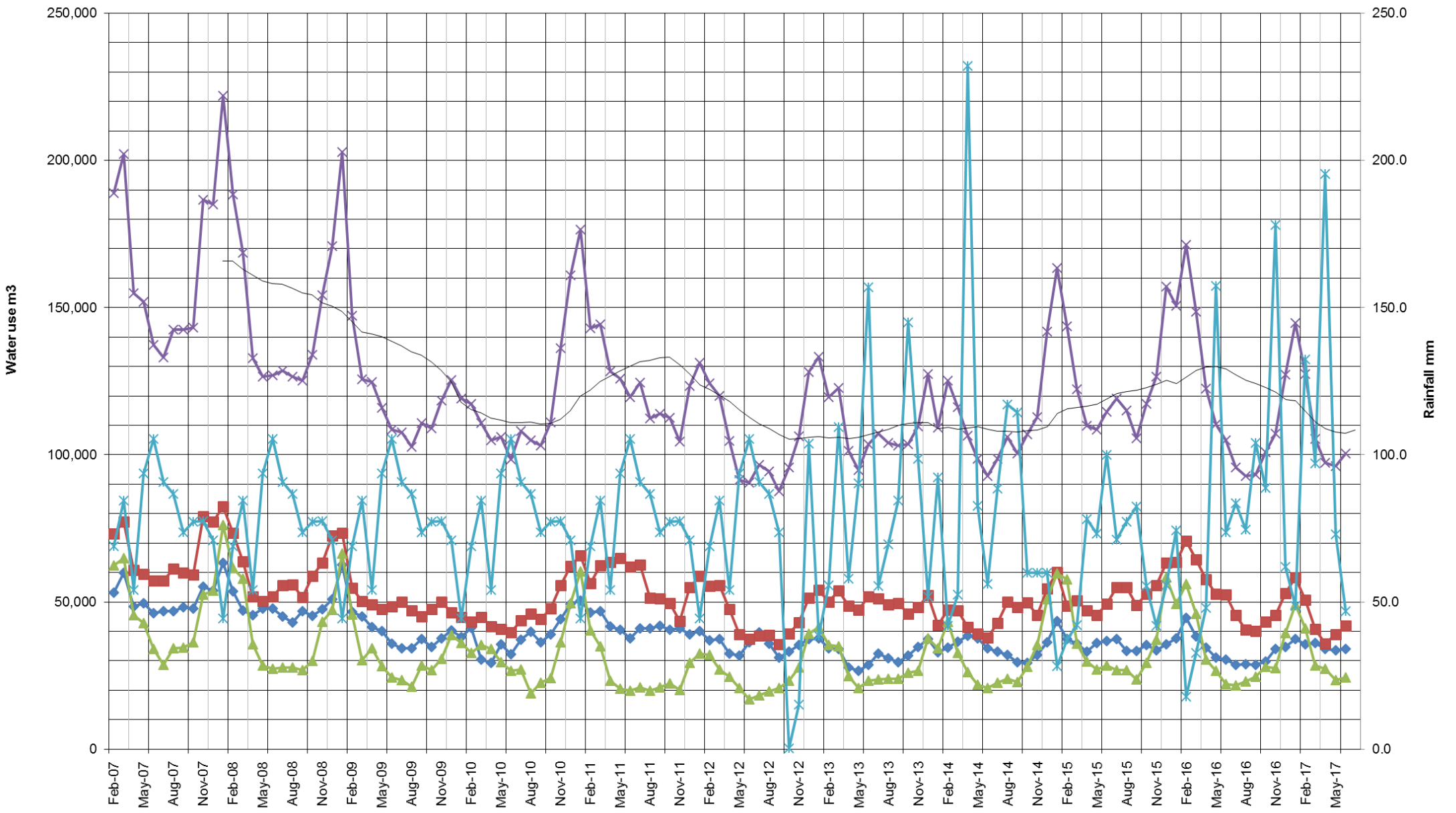
- Appendix 1     Monthly water usage
- Appendix 2     Waste exported to Bonny Glen
- Appendix 3     Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services



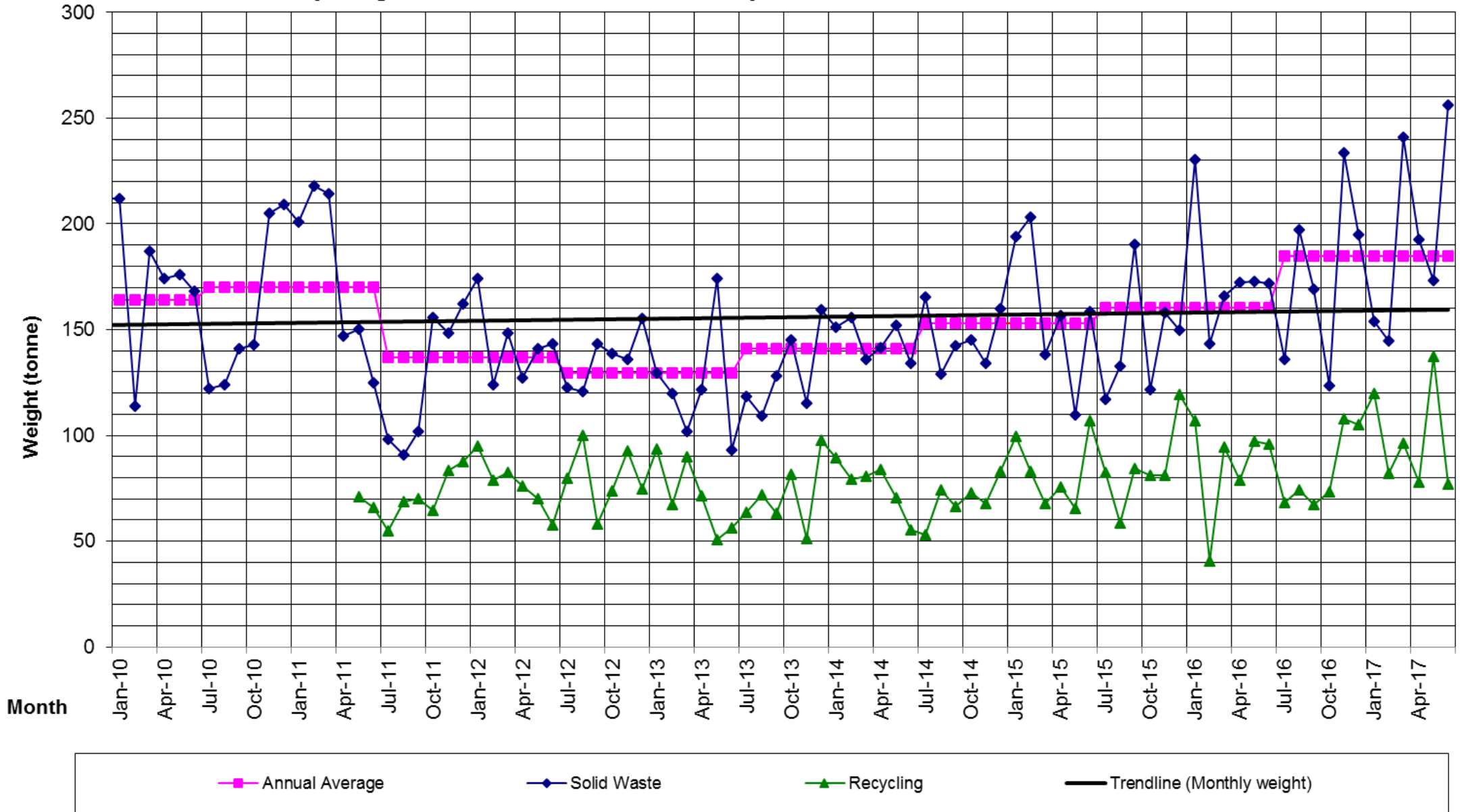
# **Appendix 1 - Monthly water usage**

# Water use South Wairarapa District Council



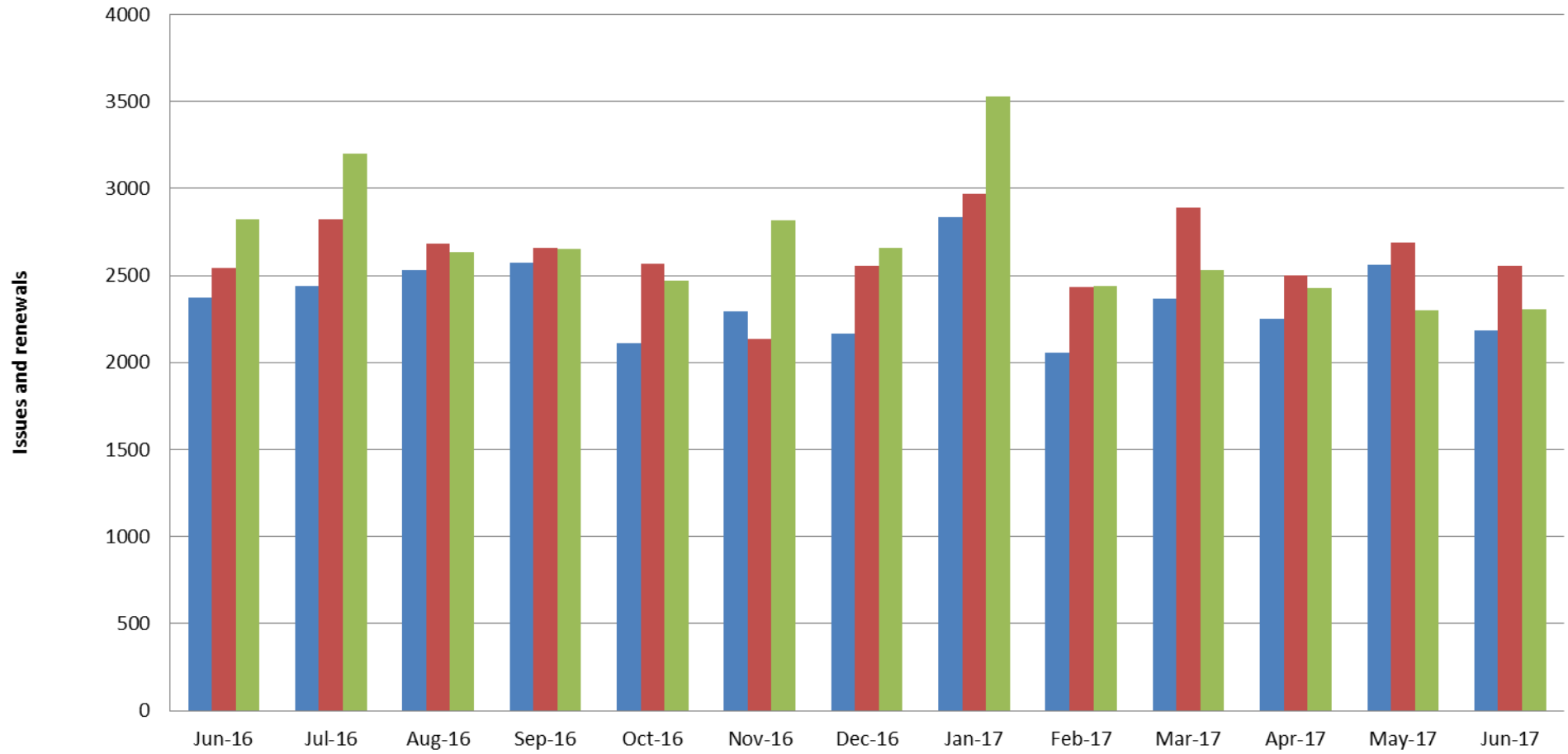
# **Appendix 2 -Waste exported to Bonny Glen**

Monthly weight of waste transferred to Bonny Glen



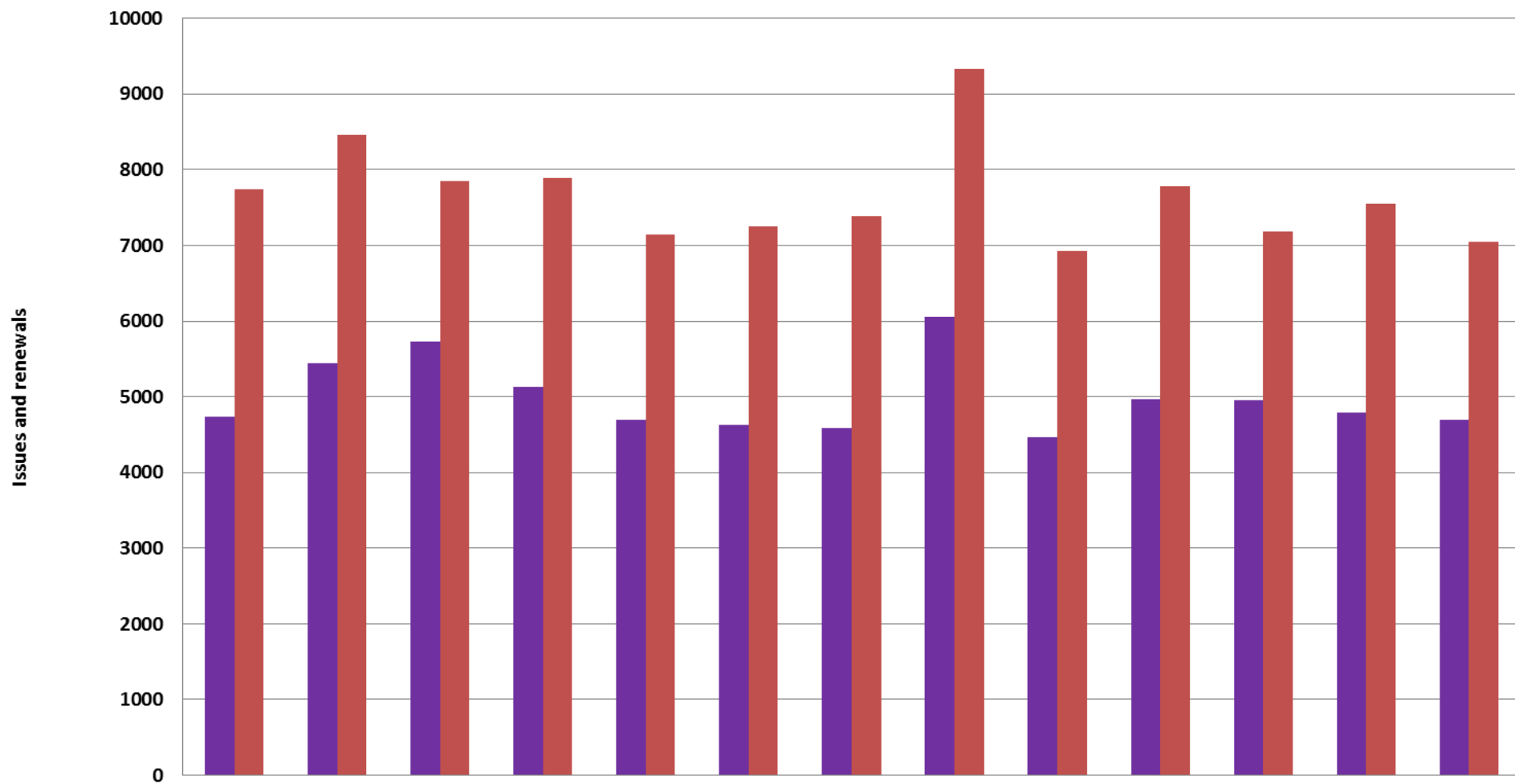
# **Appendix 3 – Library Statistics**

## South Wairarapa libraries - issues and renewals to June 2017



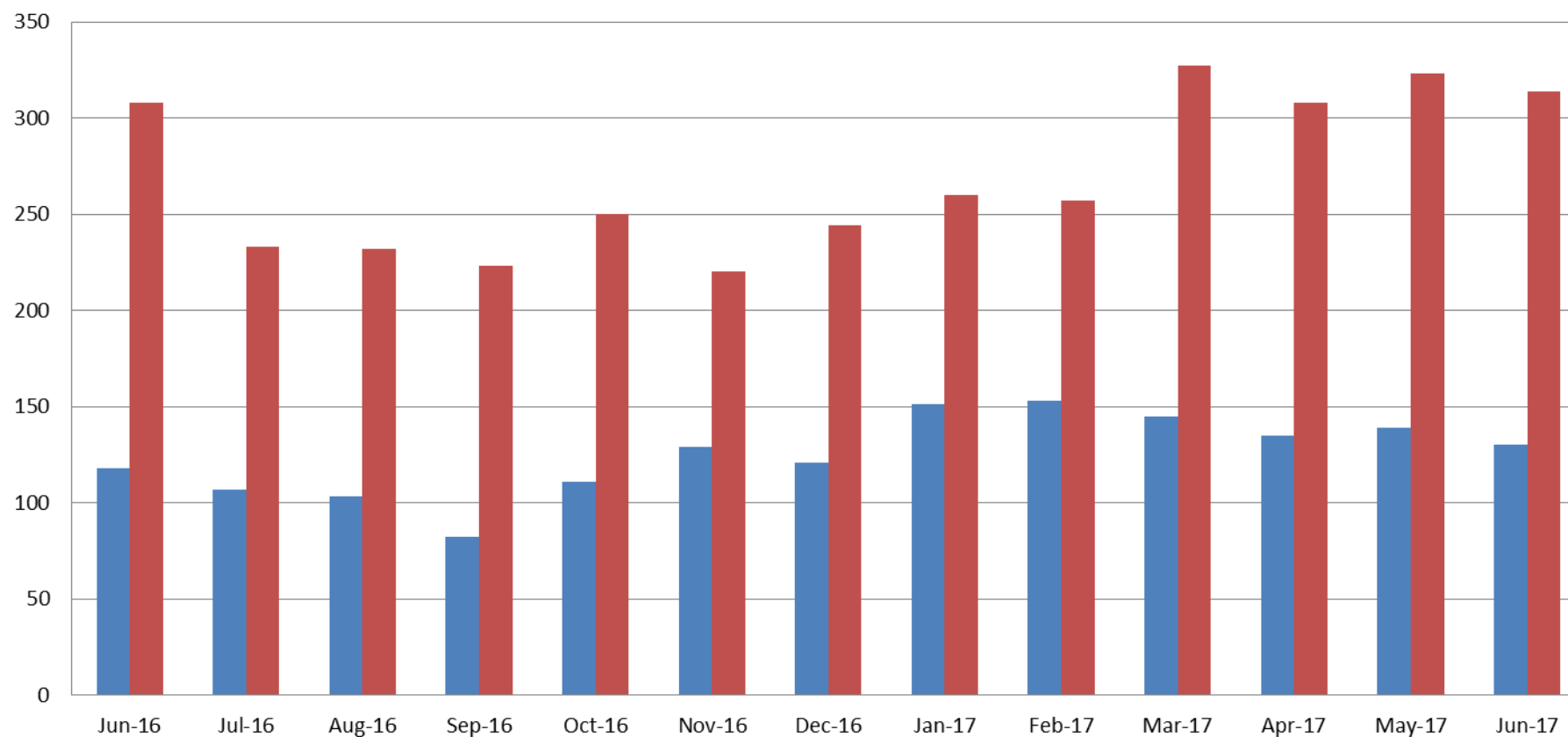
	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
■ Featherston	2375	2440	2533	2574	2113	2296	2167	2836	2057	2369	2254	2563	2186
■ Greytown	2543	2820	2684	2659	2567	2136	2556	2967	2432	2888	2503	2687	2558
■ Martinborough	2820	3197	2635	2654	2467	2819	2661	3526	2442	2529	2427	2302	2306

## Wairarapa Library Service - issues and renewals to June 2017



	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
<b>Carterton</b>	4730	5444	5733	5126	4698	4629	4586	6051	4468	4972	4951	4794	4694
<b>South Wairarapa</b>	7738	8457	7852	7887	7147	7251	7384	9329	6931	7786	7184	7552	7050

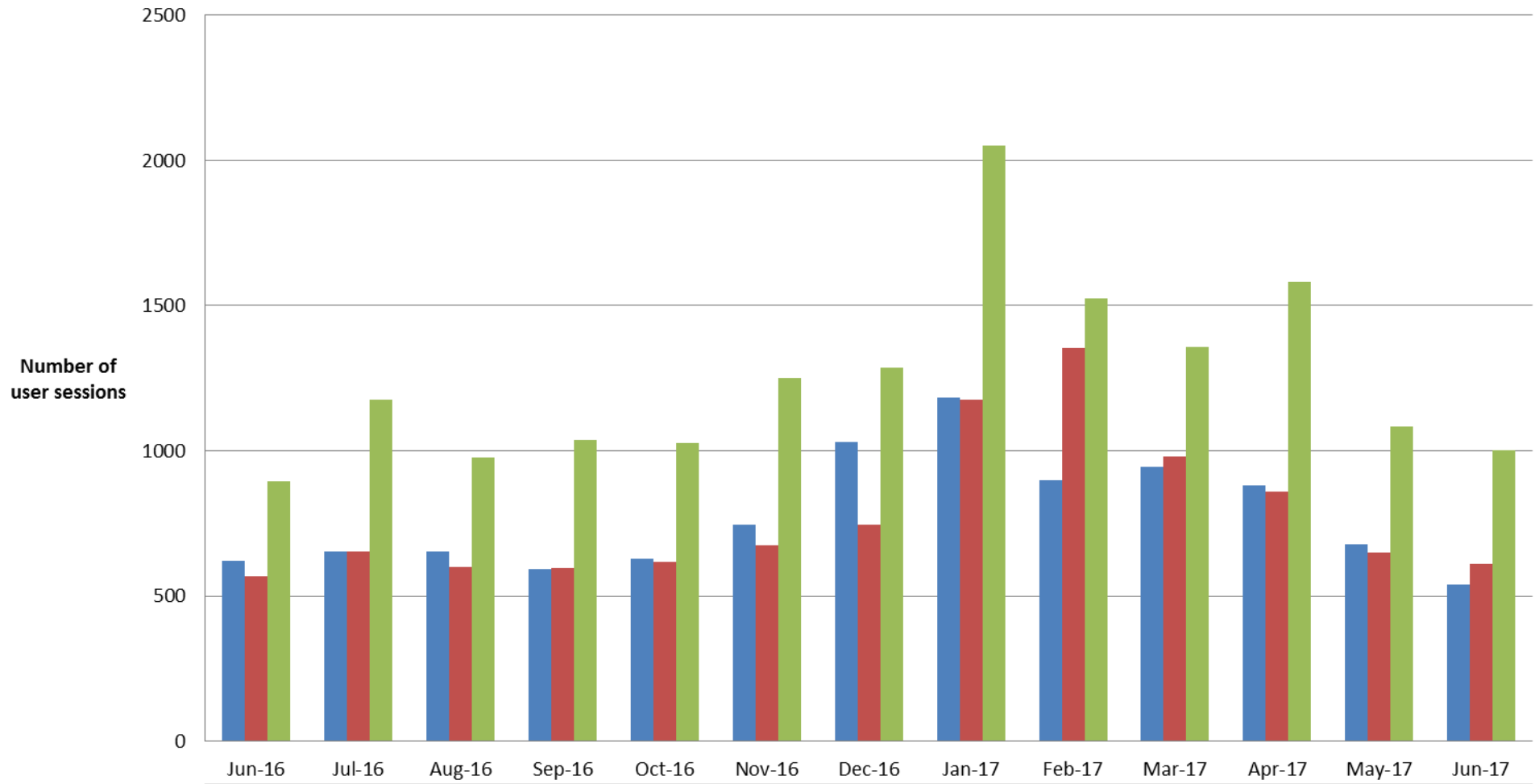
## Wairarapa Library Service - audio and e-book issues to June 2017



	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
Audiobooks	118	107	103	82	111	129	121	151	153	145	135	139	130
E-books	308	233	232	223	250	220	244	260	257	327	308	323	314



## APNK Wi-fi user sessions to June 2017



	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17
■ Featherston	621	655	653	593	628	745	1030	1183	900	945	882	678	540
■ Greytown	567	653	599	597	617	675	745	1177	1354	979	861	650	610
■ Martinborough	894	1177	977	1036	1026	1251	1288	2050	1524	1356	1581	1085	1003

# MAORI STANDING COMMITTEE

11 SEPTEMBER 2017

## AGENDA ITEM 4.2

### LONG TERM PLAN PROCESS

#### **Purpose of Report**

To seek an appointment to Council's Long Term Plan Working Party and to inform the Committee/Community Board of the 2018/2028 long term plan process for delivering Council's 2018/2028 Long Term Plan.

#### **Recommendations**

Officers recommend that the Committee/Community Board:

1. *Receive the Long Term Plan Process Report.*
2. *Appoint a member to be the Community Board representative on Council's Long Term Plan Working Party.*
3. *Adopt a process of working together as a Community Board/Committee to determine priorities for early input into the Long Term Plan.*

#### **1. Executive Summary**

The Local Government Act 2002 requires every district council to produce once every three years a Long Term Plan (LTP) which sets out what Council will do for at least the next ten years. An annual plan is required for years that an LTP is not produced.

Council wants to work with residents and key stakeholders to create this new 10-year Plan (LTP) for the South Wairarapa.

#### **2. Developments and Challenges**

Many positive developments are happening in the community and business sector, the district is positive and growth is occurring. The challenges will continue of course; South Wairarapa has three townships with multiple amenities, our wastewater and water supply projects will continue to require significant funding from a relatively small user base, growth although positive puts strain on infrastructure networks and land available for use and our vast land area means we have many loose metal roads in constant need of maintenance. Council is constantly being required to meet higher environmental standards, and internal processes need to comply with more auditing and compliance requirements.

An additional unknown is the proposal for local government amalgamation in the Wairarapa. With the possibility of amalgamation, getting the priorities right for the 2018-2028 LTP becomes even more critical as this plan would remain a key document until the new Council was able to create a new 10-year plan for 2021-2031.

### **3. Working Together**

Working together with others, we're in the process of planning ahead to support a sustainable future for our region – one where our environment, economy and communities thrive.

South Wairarapa District Council's Long Term Plan will be a plan that looks at the goals and aspirations we have for the South Wairarapa region over the next 10 years. Council can't do LTP planning alone. It's only by working with others right across the community that we decide what to prioritise and what is sustainable and affordable for the South Wairarapa region to make sure we deliver on a number of long term outcomes for the region. The tricky part is getting the balance right – and that's where the insight of others comes in.

People around the region have the opportunity to feed into the planning process via the planned sector group meetings, their local community board, or the Maori Standing Committee.

Council adopted the Long Term Plan Working Party Terms of Reference as attached in Appendix 1 and are seeking a member of your Board/Committee to be a member of this Working Party. We are also recommending that your Board/Committee adopt a process of working together to determine community priorities for early input into the Long Term Plan. Attached as Appendix 2 is the communities vision of how the South Wairarapa would look in the future as seen in 2015.

We want our communities to revisit the 'Our Future' lists, identify anything missing, and prioritise projects for the next 10 years.

### **4. Timeline for Delivery**

There will be further opportunity for you and members of the public to have a say in early 2018, when the LTP Consultation Document goes out for formal consultation. The timeline for delivering the Long Term Plan for the 2018/2028 years is as per Appendix 3.

### **5. Appendices**

Appendix 1 – Long Term Plan Working Party Terms of Reference

Appendix 2 – Our Future

Appendix 3 – Long Term Plan Timetable

Contact Officer: Paul Crimp, Chief Executive

# **Appendix 1 – Long Term Plan Working Party Terms of Reference**



## **SOUTH WAIRARAPA DISTRICT COUNCIL**

### **Annual Plan/Long Term Plan Working Party** **Terms of Reference**

#### **Purpose:**

The South Wairarapa District Council operates a working party of Council to oversee the annual planning process and also the triennial Long term planning process.

#### **Membership of the Annual Plan/Long Term Plan Working Party:**

- The Working Party consists of the Mayor and all councillors
- One community board member from each board
- One Maori Standing Committee member
- CEO
- Group Manager Corporate Support
- Finance Team Leader
- Other SWDC staff members as required

#### **Meetings of the Working Party:**

As and when the working party decides, but at least monthly from November through to June whilst the annual plan and consultation documents are being prepared and reviewed and until the Annual plan (AP) has been approved and published.

In the year in which the Long term plan (LTP) is being prepared, the working party will meet at least monthly from August through to June whilst the Long term plan and consultation documents are being prepared and reviewed and until the Long term plan has been approved and published.

## **Role of the Working Party:**

- To receive recommendations from officers regarding appropriate activities for SWDC;
- To discuss proposed activities to be completed by SWDC over the period the plan relates to;
- To evaluate and make recommendations on activities or changes to be consulted on;
- To review draft budgets prepared by the Finance team for the period of the plan;
- To review draft rating levels for the period of the plan;
- During the long term plan process, review the following policies:
  - Significance and Engagement Policy
  - Revenue and Financing Policy
  - Liability Management Policy
  - Investment Policy
  - Development Contributions/Financial Contributions Policy
  - Remission and Postponement of Rates on Maori Freehold Land Policy
  - Rates Remission Policy
  - Rates Postponement Policy
- To decide which issues covered in the AP or LTP are significant and therefore require consultation with ratepayers;
- To agree the questions for consultation and review the Consultation document and supporting documentation prior to publication;
- Council will then review submissions and attend hearings to enable submitters to speak to their submissions. At the conclusion of the submission hearings, Council will agree any changes to the Annual plan as a result and request officers to update the Annual plan document including any financial changes;
- The Annual plan working party will then review the updated financials prior to the final Annual plan document being submitted to Council for approval.
- Council approval of the Annual plan will be required on or before 30 June each financial year.

# **Appendix 2 – Our Future**



## Part 5

# Our Future

- Introduction
- Key Issues
- Promoting Our District
- How our District Looks in the Future (20+ Years)



## OUR FUTURE

### **Introduction**

Workshops with various industry stakeholders have been held over the last two long term plan processes to get input on current and long term issues as well as current or potential Council projects. The following are the stakeholder groups that we sought input from before the Draft LTP was prepared and the key issues identified by these stakeholder groups as they were presented. Many of the key issues were consistent with the projects currently being undertaken and priority will be given to ensure projects align to the community vision.

- Business stakeholders
- Sports stakeholders
- Rural stakeholders
- Youth
- Youth workers
- Martinborough Community Board
- Featherston Community Board
- Greytown Community Board
- Maori Standing Committee and Wairarapa iwi
- Senior citizens
- Service users
- Community organisations

## Our Community Likes

- Weather/Climate
- Country living
- Not confined (space per person/free & open)
- Moving ahead
- Hub of events
- Proximity to Wellington
- Lots to do
- Beautiful
- Impact of the wine industry
- Well maintained roads
- Attractive tidy towns and rural areas
- Martinborough Square
- Good public toilets
- Sportsgrounds, playgrounds, libraries
- Enforcement of tree trimming
- Accessible
- Variety of sports
- Transport network
- Community values
- Easy access to banks, doctors, supermarkets etc.
- Greytown bike trail
- Dog parks
- Small vibrant towns
- Martinborough Square
- Towns with a point of difference
- Lake/Parks & reserves/rivers
- Ecology
- Coast/trees/bush/hills/rivers
- Cycle friendly
- Strong business groups
- Summer reading program
- Great events
- Passive & active recreation
- Nice/welcoming
- Active people
- Strong communities
- Great for young families
- Good people
- Mix of people
- Fabulous people

## Our Community Would Like

Following are the issues as identified by our stakeholders. Not all the issues presented come **under Council's** jurisdiction; however they are still included for completeness.

- Think district and regionally wide
- Recognisable change
- Aging population: growth projection required, additional Council housing may be required in the future
- Correct ad-hoc subdivision development
- Preserve areas of best land use: growth on to high value land
- Limited development in infrastructure
- Economic development forum: look for businesses to move into Featherston/South Wairarapa
- Big industry to Featherston, e.g. build sawmill
- Target certain types of businesses to open in South Wairarapa
- Resource consent and building consent processes easier: Streamline Council processes.
- Ease of doing business with Council
- Lack of buildings in South Wairarapa: how to facilitate growth
- Amenities in all three towns - loose spirit of community if only one
- Grow out of town owners or decrease out of town owners
- Working from home needs to be enabled – broadband, business hubs
- Look at sustainable sewerage and grey water options for new builds
- Ban 1080 poison: consider using the unemployed to kill possums
- Encourage utilisation of the district pools (some are under utilised); pools are cold and have limited opening hours
- Encourage greater sports participation
- On-line sport and recreation information for the whole district
- Card Reserve Development Plan
- Combined Sports and Leisure Society
- Accessible sports equipment
- Full sized gym

- Indoor pool
- Make South Wairarapa sports teams competitive in Wairarapa/Wellington by providing better sporting facilities i.e. heating **pools, creating turf's** with lights, supporting gyms (bigger)
- More cycle (inc. BMX and mountain) and walking tracks
- Sailing and archery clubs
- Feasibility study on current facilities
- Camping growth
- Provide a greater variety of recreation including passive
- Cater to the rural population as well as town.
- Work with GWRC to provide better public transport options
- Have a dedicated Council employee for leisure
- Centralisation of facilities
- Investigate why facilities under-utilised and correct
- Lack of awareness of district facilities
- Promote facilities on Council website
- Continue water quality improvements
- Continue waste water improvements
- Water races need improving
- Amalgamation concerns: District issues may get overlooked but savings may be made
- Subdivisions: Impacts on current owners, buyers must be aware they are buying into a rural area
- Promote/protect primary industry
- Road quality (width, height, loose metal etc) **not suitable for today's conditions and traffic volumes**
- Impact of new activities on traffic volumes
- Provide greater visibility to how the rates are split between outputs in plans and reports
- High **impact of urban "outputs" on rural sector**
- Farming wind constrained by network capacity: **What is District Council's role in promoting this?**
- Council to lobby for rural broadband in the district
- Review contract verse in house
- Footpath extensions and maintenance
- More road signs
- Road edging, parking and footpath
- Seal extensions South Featherston School addressed
- More jobs for youth
- Youth after school and weekend. activities/events (music/triathlon/pool BBQ)
- Enhance Featherston Main Street
- Fix rubbish day
- Libraries open between Christmas and new year
- Digitised building files
- Wairarapa wide interpretation of regulations
- On-line consents (not post)
- Historical trees common name included
- Irrigate Martinborough Square to maintain purpose
- Review Wairarapa District Plan – subdivisions, signage, heritage trees and buildings etc
- Control weeds and broom
- Improve access to Wairarapa Moana
- Link change to community outcomes
- Combined Business Association
- Consider how we can assist with improved air travel
- Adapt for technology

## Promoting Our District

Following are ideas our stakeholders have given us about promoting our district. Currently promotion of the district is undertaken by Destination Wairarapa on our behalf.

- Promote existing attractions
- Ensure Destination Wairarapa provides a value for money service
- Liaise with business sector regarding correct promoting of Wairarapa brands
- Piggyback promotion on already scheduled events
- Ensure a collective South Wairarapa promotions approach
- Understand current economic climate and funding pressures on businesses
- Develop strategic partnerships
- Creation/promotion of more events
- Promotion of Wellington as a resource
- Lack of community volunteers for sporting administration
- **Community has lost the 'bring a plate' thinking**
- Promote the distinct town
- Promote South Wairarapa as a place to live because of easy access to Wellington, low cost of living
- Promote/protect primary industry
- Promotion of Wairarapa Moana
- Target cruise ship visitors

## How our District Looks in the Future (30+ years)

- A more prosperous South Wairarapa
- Young people want to stay in the south
- Greytown Trust Lands Trust remains
- South Wairarapa is achieving environmental excellence
- Our district has clean rivers and high water quality
- South Wairarapa town centres are excellent
- South Wairarapa towns have free Wi-Fi
- Nga Haerenga – New Zealand Cycle Trail is operational
- Council infrastructure and facilities are well maintained and improved over time and better utilised
- State Highways through our district are well maintained and new bridges have been built on State Highway 2 and State Highway 53
- District libraries are networked with other NZ libraries
- Community activity where people can participate is greater than infrastructure
- The district has a sport and leisure coordinator
- There is centralised administration and promotion of sports clubs and activities
- There is open and good communication between sports groups and the community about **what's** available
- **'Learn to Swim' lessons** are available at our pools
- More lifestyle blocks are created encouraging families to move to our district
- South Wairarapa Council has a district wide focus (as opposed to towns only)
- Youth are encouraged to participate in decisions of local government
- A good and reliable network of public transport is available around the wider region
- A community feel is maintained in our district even with growth and potential local government changes
- Our towns retain their individual facilities
- Sports and other clubs are well supported and have the required resources
- Services and clubs of Featherston are centralised to Card Reserve

- Irrigation is accessible to farmers; including cheap funding and cash flows necessary to start an irrigation project
- Our districts have well maintained and improved roads
- Attract private investment
- Attract superannuitants
- People want to live here
- Population growth to support development
- Retirement village/housing options in all towns
- Good schools to attract families
- Diverse business
- Advocate for support services for aging population
- Economic development long term strategy
- Better wastewater system
- Preserve best land use
- Urban design strategy to maintain space/character/manage life styles
- Accessible disability transport
- Encourage stock underpasses
- Greytown pool 25m
- Regular review of rates calculations to ensure they are still relevant
- Affordable living
- Using technology
- Ensure an adaptive plan for demographic and population change
- Big Picture (All of Wairarapa)
- Council can do attitude
- Maintain rural feel
- No rush/congestion
- Initiatives for eco-friendly living
- Solid waste and resource use
- Lobby for a NZ packaging accord (Aus/Eur)
- Have green waste compost on Council farms
- Mall Kitchener Street Ohio Street to Square
- Featherston shops full
- Featherston attractive Main Street
- Featherston welcoming gateway
- Featherston all traffic down main street
- Greytown more than one park

## Risks and Challenges

- Public transport
- Rimutaka Hill Road
- Tourist towns not catering for locals
- Keeping up with technology
- Managing cost/raising revenue
- Transitioning the change
- Maximising what we do/have now
- Missed opportunities
- Impact on statutory change e.g. building and environment, health & safety
- Government move to Auckland
- Treaty settlement
- Having enough clean fresh water
- Coastal erosion
- Extreme weather events
- Global warming
- Individual dams v syndicate v one major
- Water use (consented water)
- Loss of momentum in Featherston
- SWDC delivering on 30 year initiatives
- Stakeholder engagement (taking everyone)
- Maintaining character of towns and country atmosphere
- **"We are not Wellington"**
- Managing unpaid rates
- People not prepared to pay
- Viability of rest homes
- People loosing heart in Council
- Youth **leave and don't return**
- Maintaining economic & health benefits
- Adapting to meet new sports
- Car parking
- Keeping sport accessible cost & travel
- Developing successful strategic relationships
- Cost of developing more active sports grounds
- Encompassing health
- Meeting transport needs
- Meeting increasing passive recreation needs
- Keeping people active
- Supporting individual drivers to take a team approach
- Gaining private investment

- Lack of sport/recreation volunteers
- Supporting local schools esp. Kuranui
- Earthquake prone buildings
- GWRC flood mapping
- Cell phone reception
- Technology life
- Uneconomic services due to population
- Pest control
- Ensuring more efficiency
- Lack of buildings to facilitate growth
- Broadband – Hinakura/Whiterock
- Lack of employment opportunities
- **#’s not** economies get the money

# **Appendix 3 – Long Term Plan Timetable**

# DRAFT SWDC 2018/28 LONG TERM PLAN TIMELINE

## August

- 9 Initial Councillor Discussion** (after Council meeting) – Strategic Plan, Top 5 Topics for LTP  
28-30 Initial Community Board Discussions

## September

- 6 Second Councillor Discussion** – refine areas to cover in LTP (after I&P, followed by A&R)  
**20 LTP meeting (after Council meeting)** – Review Significance & engagement, Liability Management, Investment policies.

## October

- 11 Councillors continue LTP discussions** - review Revenue & financing policy and Remission and postponement of rates policy incl Maori freehold land with Philip Jones (after I&P, followed by A&R)  
**? Sector meeting MSC/Iwi** 5.30pm Council Chambers (MSC 6.30pm)  
**17 Sector meeting Youth** 3.30pm Council Chambers  
**17 Sector meeting Sport/Rec** 5.30pm Council Chambers  
**18 Sector meeting Farming** 3.30pm Council Chambers  
**18 Sector meeting Service users** 5.30pm Council Chambers  
**19 Sector meeting Senior Citizens** 3.30pm Council Chambers  
**19 Sector meeting Business** 5.30pm Council Chambers  
**25 Council meeting** (sign off Annual Report) followed by LTP meeting – review High level issues and Asset Management plans

## November

- 15 LTP meeting** - Council Chambers  
**29 Finalise key topics for LTP and review Development contributions Policy** (after I&P, followed by A&R)

## December

- 13 LTP meeting** (after Council meeting) - Agree final Projects for LTP

## January

- 24 LTP meeting** - decide issues to consult on

## February

- 7 Councillors continue LTP discussions** - proposed fees for adoption, agree changes for consultation (after I&P, followed by A&R)  
**20 Draft CD to Auditors** (Auditors need 2 weeks – until 6 March)  
**21 Council Meeting**

## March

- 14 Extraordinary Council Meeting**– Supporting Documentation Adopted and CD Adopted  
**28 CD Published** in Wairarapa News

## April

- 4 Council Meeting**  
**10 Public Consultation** 7pm Featherston –Kiwi Hall (Tues)  
**11 Public Consultation** 7pm Martinborough – Council Chambers  
**12 Public Consultation** 7pm Greytown – Town Centre (Thurs)  
**20 Submissions Close**



**May**

- 14** Submission Hearings and Deliberations – Day one
- 15** Submission and Hearings and Deliberations – Day two
- 16** Council meeting
- 16** Submission and Hearings Reserve Day – Day three if required (after Council Meeting)

**June**

- 13** LTP meeting (after I&P, followed by A&R)
- 20** Councillors Meeting – final draft financials
- 27** Council Meeting – Adopt LTP