



## **MAORI STANDING COMMITTEE**

**Agenda  
15 February 2016**

**Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 15 February 2016 at 6.30pm.**

### **MEMBERSHIP OF THE COMMITTEE**

Michael Roera (chair), Trevor Hawkins, Cr Brian Jephson, Francis McNally-Te Maari, Rutu Namana, Horipo Rimene, Cr Solitaire Robertson, Johnny Shaw and Terry Te Maari.

### **PUBLIC BUSINESS**

#### **1. APOLOGIES:**

#### **2. PUBLIC PARTICIPATION/PRESENTATIONS:**

- 2.1 Ruth Locker and Darryl McCurdy from Wellington Region Emergency Management Office (WREMO) to introduce themselves and discuss how they might work-in with local marae with regards to emergency planning and community education.

#### **3. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATION:**

#### **4. MAORI STANDING COMMITTEE MINUTES:**

- 4.1 Maori Standing Committee Minutes – 30 November 2015 **Pages 1-3**  
4.2 Action items from previous meetings **Page 4**

#### **5. OPERATIONAL REPORTS – COUNCIL OFFICERS:**

- 5.1 2016/2017 Annual Plan **Pages 5-24**  
5.2 Council officers to provide an update on the Papawai Land Swap

#### **6. MEMBER ITEMS FOR DISCUSSION**

- 6.1 Improved Signage to Papawai Marae; Mr Roera to discuss (deferred item from 30 November 2015)  
6.2 Request for Council to advocate on behalf of the Committee for the Papawai Creek behind Papawai Marae to be cleared of weeds; Mr Roera to discuss

**7. CORRESPONDENCE**

7.1 Inwards

Maori Standing Committee Resignation from Johni Rutene dated 14  
December 2015

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**8. GENERAL BUSINESS**



## Maori Standing Committee

Minutes 30 November 2015

- Present:** Johni Rutene (chair), Terry Te Maari, Horipo Rimene, Cr Brian Jephson, Cr Solitaire Robertson.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 7:12pm.
- In Attendance:** Niniwa Munro (Papawai Marae Trustee).

### PUBLIC BUSINESS

Mr Rutene welcomed members and guest to the meeting.  
Mrs Munro opened with a karakia.

#### 1. APOLOGIES

*MSC RESOLVED (MSC 2015/45)* to receive apologies from Francis McNally-Te Maari and Michael Roera.

*(Moved Cr Jephson/Seconded Te Maari)*

Carried

#### 2. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

#### 3. MAORI STANDING COMMITTEE MINUTES

##### 3.1 Maori Standing Committee Minutes – 19 October 2015

*MSC RESOLVED (MSC 2015/46)* that the minutes of 19 October 2015 were a true and correct record.

*(Moved Cr Robertson/Seconded Rimene)*

Carried

##### 3.2 Action items

Members discussed action item updates including carrying forward the 12/22 Long Term Plan (LTP) concept of Marae as community assets and the in-kind allowance set aside in the Plan.

*MSC RESOLVED (MSC 2015/47)* to receive the action items.

*(Moved Te Maari /Seconded Cr Robertson)*

Carried

#### DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

#### **4. OPERATIONAL REPORTS – COUNCIL OFFICERS**

##### **4.1 Officers' Report**

The requirements for appointment to the Committee were discussed. Mayor Staples advised that from Council's perspective a letter from the Marae is the only requirement for Council to endorse the appointment.

*MSC RESOLVED (MSC 2015/48) to receive the Officers' Report.*

*(Moved Cr Jephson/Seconded Te Maari)*

Carried

#### **5. RESOURCE CONSENTS**

##### **5.1 Resource Consent 150120 - Subdivision**

Mr Rutene was mindful of hill properties being subdivided in case unknown wahi tapu sites were disturbed, however as the Committee were not aware of anything specific no further comment could be made.

*MSC RESOLVED (MSC 2015/49) to receive the information.*

*(Moved Te Maari/Seconded Rimene)*

Carried

#### **6. MEMBER ITEMS FOR DISCUSSION**

##### **6.1 Cape Palliser – Interpretative Sign Trail**

In Mr Hawkins absence Mr Crimp discussed the information provided saying that if the Committee were happy with the second example on page 2, Council officers could move forward with the information provided. The signs would be located on public land with the exact locations still to be determined.

Mr Rutene encouraged Council to put budget aside for carved pou to complement the sign trail. There was not agreement on the pou concept and further discussion would be needed.

##### **6.2 Improved Signage to Papawai Marae**

*MSC RESOLVED (MSC 2015/50) to defer this agenda item until the next meeting.*

*(Moved Cr Robertson/Seconded Rimene)*

Carried

#### **7. CORRESPONDENCE**

##### **7.1 Inwards**

From Anne Firmin, Kohunui Marae, to Paul Crimp, South Wairarapa District Council

*MSC RESOLVED (MSC 2015/51) to receive the inwards correspondence.*

*(Moved Cr Jephson/Seconded Te Maari)*

Carried

##### **7.2 Outwards**

To Ngaere Webb, from Suzanne Clark, South Wairarapa District Council

*MSC RESOLVED (MSC 2015/52) to receive the outwards correspondence.*

*(Moved Cr Robertson/Seconded Rutene)*

Carried

#### **DISCLAIMER**

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**8. GENERAL BUSINESS**

There was no general business.

Mr Rutene closed with a karakia.

**Confirmed as a true and correct record**

.....**Chairperson**

.....**Date**

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**Maori Standing Committee  
Action Items  
From 30 November 2015**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
55	MSC	9-Feb-15	Action	Paul	Review land ownership at Papawai of a long skinny strip of land leased by Betty Howie, looked after by SWDC and owned by Horiana Manihera (Carleen Te Tau's mother)	Open	
271	MSC	4-May-15	Action	Paul	Liaise with the Group Manager Planning and Environment to scope out the value of the building permit required for Papawai Marae and whether it would be the best use of the in-kind contribution to Marae	Actioned	Awaiting permit application, therefore can't ascertain in-kind contribution. On hold until application received, however funds will not be lost.
619	MSC	19-Oct-15	Action	Trevor Hawkins	Progress a story, including pictures for the Palliser Lighthouse/Ngawi area and bring back to the next MSC meeting for review	Open	Item included in agenda for 30 November 5/2/16: Council officers are moving this forward - aiming to have information available for 21 March for further development by the MSC
743	MSC	30-Nov-15	Resolution		Improved Signage to Papawai Marae MSC RESOLVED (MSC 2015/50) to defer this agenda item until the next meeting. (Moved Cr Robertson/Seconded Rimene) Carried	Actioned	

# MAORI STANDING COMMITTEE

15 FEBRUARY 2016

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## 2016/17 ANNUAL PLAN

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### **Purpose of Report**

To provide base information for the 2016/17 Annual Plan and generate discussion around potential changes.

### **Recommendations**

Officers recommend that the Committee:

1. *Receive the information.*
2. *Provide feedback on:*
  - a. *Potential changes to the LTP for 2016/17.*
  - b. *Advise any other projects for consideration.*

### **1. Executive Summary**

- 2016/17 Annual Plan Timeline
- Potential areas for change and consultation in relation to the 2015-25 LTP.
- Outlines Progress to date against open 2015/16 projects
- Projects assigned to the community board.

We are preparing the Annual Plan 2016/17 and are interested in proposals and ideas from the Community Board that will help us be a welcoming resilient district, improve services and use of existing assets including parks, roads and libraries, and save money.

Working within the framework of the Long-term Plan 2015/25 (LTP) budget, elected members will consider your feedback along with initial community feedback when the Annual Plan Consultation Document is prepared. There will be a formal consultation process during April and May 2016. The outcome of this process will inform development of the Annual Plan due for adoption on the 29th June 2016.

The Annual Plan for 2016/17 will focus on delivering key projects identified in the LTP. Funding constraints mean new proposals for inclusion in the Annual Plan are likely to reprioritise existing spending rather than increasing rates or other charges.

A list of Councillor and Council Officer generated ideas is below as a starting point. Also attached is a copy of 2015/16 projects and the progress to date appendix 1, and a copy of the Annual plan timeline appendix 2.

It would be greatly appreciated if your feedback could be provided at the meeting or by the 5th February to ap@swdc.govt.nz. Along with an update on progress against tasks assigned to the Community Board through the LTP process appendix 3.

## **2. 2016/17 Annual Plan**

### **CHANGES TO THE LEGISLATION**

Like the LTP a full draft Annual Plan is no longer required this has been replaced by a Consultation Document which is only required where there is a significant (as per Significance and Engagement Policy) or material change from the LTP for the given year or "a locally imposed test" triggered. It should be noted a difference is not equal to a decision. We must capture areas where a difference could arise from something else being consulted on.

### **2016/17 PROJECTS FOR CONSIDERATION**

*(Italics are areas of update and information of public interest all others have a financial impact.)*

A number of projects have been raised for consideration through various groups and individuals within and outside council.

#### **Governance**

- *Update on Governance review*
- Addition of a Communication Budget to be circulated in February once plan complete.
- Advocate for Martinborough Bus to allow at least 2 hours in Masterton and having a Martinborough bus meet all Featherston trains.

#### **Public Protection**

- Provision for a new pound in Featherston approximate cost \$120,000, no longer fit for purpose, added requirements with closure of SPCA
- Revamp of the foyer to improve security and functionality (**Health and Safety**) costing to be confirmed in February \$10,000-60,000
- The health and Safety budget will need adjusted a full assessment will be available in March.
- Provision for implementation of **new safe food regime** on going \$10,000

#### **Economic, Cultural & Community Development**

- WaiConnect: to be confirmed following MBIE Announcement in mid-December.



- Cycle Tour – NZ Cycle Tour \$25k per year for 5 years, supported by SportNZ bringing International cyclists who currently can't compete in Tier 2.2 events to NZ.

### **Resource Management**

- Establishing a monitoring and reporting of performance against outcomes process for WCDP, \$30,000 per year for two years
- Featherston 2033 project
- Greytown Structure Plan additional costs to be identified by February
- Plan change to update listed trees and rules around heritage zones with regard to forum feedback
- Develop a spatial plan and urban development Strategy for all 3 towns.

### **Amenities**

- Card Reserve –Management plan in progress, work plan to be costed in February
- RF ID Library System
- Martinborough Town Hall – The plan moving forward
- Greytown Youth Facility – Planning underway, costs may be available February.
- Soldiers Memorial Park - Management plan in progress, work plan to be costed in February
- Greytown Town Centre – layout alterations for versatility
- Greytown Cemetery driveway
- Otairira Reserve Driveway
- Waihinga Centre Update
- Considine Park (MCB) Price lime for paths (All other projects listed by MCB are scheduled for the current year)

### **Land Transport**

- Cycle Strategy – Work Plan to be completed in February/March from which a budget will be tabled.
- Lime path North road or widen
- Review footpath budget as community wants more
- Develop 5 year Footpath plan
- Review Speed Limits – Schools, Lake Ferry Road, Princess Street

### **Water Supply**

- *Water rates penalty and inclusion on rates statement*

## **Solid Waste**

- Review optional rural rubbish rate
- Review Rubbish Collection days (MCB)
- Wheelie bins – Council Officers will included in new contract options, implementation 18 months away if cost effective.

## **Waste Water**

- *Updated timeline and resource consent conditions*

## **Stormwater**

- No change

## **Infrastructure Strategy Review**

- Begin review based on guidance released

## **Finance**

- *Depreciation Funding/Asset Management – Change Revenue and Finance Policy to receipt to oldest arrears*
- *Clarify wording on 30% rates cap in line with Audit feedback*

### **3. Appendices**

Appendix 1 – Annual Plan Progress to Date

Appendix 2 – Annual Plan Timeline

Contact Officer: Kim Whiteman, Reporting and Planning Manager

Reviewed By: Paul Crimp, Chief Executive Officer

# **Appendix 1 – Annual Plan Progress to Date**



## LONG TERM PLAN 2015/16 PROGRESS AGAINST OPEN PROJECTS

	SIGNIFICANT ACTIVITY	PROJECT	DETAIL	CONSIDERATIONS	START	WIP	COMPLETION
1	Amenities	Maintenance	Considine Park work plan		January	In progress January/February	Open
2	Amenities	Maintenance	Area between Daniell St and the Railway line is tidied and then maintained	Pending corridor access permit and training from Kiwirail before we can get in there	Mid-late February	On track	Open
3	Amenities	Card Reserve	Complete development Plan Access to toilet without entering through stadium Prepare Licence to Occupy for football Shelter Belt maintenance Investigate off road parking with kerbing and drainage Fence maintenance Bollards Turf maintenance Grandstand maintenance and spraying	Cost \$14,600. May be possible to do from capital 2015/16 Bollards \$32k as budget permits		Pricing for development plan in progress for February Toilet entrance changes to be done if sufficient funds left after stadium roof is replaced Licence to occupy for football to be completed February Shelter belt maintenance - awaiting date for arborist for the section closest to the artificial surface; the rest of it as funds permit Revised proposal for off-road parking (to be between stadium and Underhill Road) - getting pricing for February Fence maintenance to be completed January Bollards - no funds for this in 2015/16 Turf maintenance - additional costs being priced for February Grandstand maintenance - waiting on alternate price Spraying - routine business as usual	Open
4	Amenities	Complete Pool Upgrades				Largely complete, some minor works to be done March/April after end of season	Open
5	Amenities	Complete the ANZAC Hall Upgrade.				Major works complete, landscaping etc to be done February - April - separate paper on this to IP&WP in February	Open
6	Amenities	Connect Libraries to Ultra-Fast Broadband		Martinborough on hold subject to Waihinga centre			Open
7	Amenities	Considine Park	Post and board fence along Princess Street pool frontage and Dublin Street the holiday park. New arrangement to keep vehicles out of the area when the pool is not open. Fix the culvert crossing at the end of the walkway. Bulk up planting along walkway			In progress January/February	Open
8	Amenities	Featherston Cemetery	Continue the new cemetery development at Featherston.			In progress - first stage of shelter belt planting May/June	Open

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9	Amenities	Cycling	Council officers are to develop a South Wairarapa cycle strategy with the goal of identifying and then developing cycle tracks in a coordinated approach including standards and timeframe. Input is to be sought via a user group made up of stakeholder groups and will consider LTP submissions. Council officers to determine what budget is available for improved signage to calm traffic along known cyclist routes in various areas around the district.	Cycle trail signage not diverting from town centres Dual Pathways "share the road" speed reduction and similar cycle safe signage is placed at appropriate places along Longbush and Western Lake Road. Promote Cycle tourism Liaise with WTT Ruamahanga river Trail Consider wider region Oxford street Martinborough Cross Creek to Featherston Featherston to Lake Reserve Featherston to Greytown Martinborough Vineyard trail Featherston to Martinborough National Road Cycle centre Assess speed limits on major cycle routes		Draft strategy to be presented at the February Infrastructure and Planning meeting in February, at which time a consultation process will be agreed.	Open
10	Amenities	Featherston Town Square		Fencing of playground and skate park		Town Square development work will start in February and is expected to be completed in May	Open
11	Amenities	Greytown cemetery car park				No funding in 2015/16, re-pricing for 2016/17	Open
12	Amenities	Greytown Youth Facility	Development Plan for youth focused facility in Greytown.			A Steering Group has been established under GCB to take this forward, with GCB to control the funds.	Open
13	Amenities	Original Featherston War Memorial	Improve lighting of the Original War Memorial	Council strongly support improved lighting at the Original War memorial and the work is being planned and is in budget. Council officers are to undertake all necessary repairs to the Featherston War Memorial and surrounding area.		Engineering report received and structural works to be priced for 2016/17, lighting to be included in this	Open
14	Amenities	Martinborough Holiday Park	Provide materials for a timber fence to replace the post and wire section of approx. 11 meters on the holiday park leased area in the post and rail style.			In progress January/February	Open
15	Amenities	Gardens	Request gardens at the Fell Museum are added to the Council contractor's maintenance schedule.			Added to City Care contract by way of variation	Open

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16	Amenities	Soldiers Memorial Park	Proper maintenance of the grass sports field including rolling, spraying, re-sowing and other renewal work as required Clarify Council and club responsibility Development Plan Repairs to the road shoulder/car park for the Greytown Playground	Requests new carpet, re-roofing or paint roof, upgrade changing facilities in Pavilion. Requests a MOU for the management of the Pavilion to deal with outstanding issues and provide clarity Tennis Courts and lights Requests New outdoor storage shed and install light's for evening matches		Field maintenance pricing work for 2016/17 for inclusion in development plan Pavilion Committee has been established under the auspices of Greytown Sport and Leisure Society, and responsibilities agreed between committee members and SWDC Other requests from LTP parked pending progress on Greytown sports hub proposal Repairs to road shoulder to be done by roading when materials available from another job	Open
17	Amenities	Tree planting on Featherston Main Street.	Will be considered as part of wider Featherston Town Centre Development	Council officers are to urgently liaise with the Featherston Beautification Group to determine what is planned so it can be assessed against policy and Council infrastructure.		City Care and officers have liaised with FBG	Closed
18	Amenities	Underhill Road trees and Drainage	\$10,000 for tree removal, \$10,000 to remove the stumps	Council has grave concern about the complete removal of trees due to windy conditions in Featherston. Council officers are to order the turf-side and top trimming of trees along Underhill Road at Card Reserve so they form a hedge. Work is to commence in the 15/16 year.		Trees will be trimmed along sides and top January/February - awaiting confirmation of date from arborist	Open
19	Amenities	Waihinga Centre	Carry out the strengthening Martinborough Town Hall.			Revised proposal to be presented at February council meeting.	Open
20	Economic Development	Secure UFB and improved Mobile coverage through targeted government funding	Currently involved via WaiConnect	Council is involved via the WaiConnect programme and has committed to installing fibre into the Greytown and Featherston Libraries. Martinborough Library will be connected when the Waihinga Centre is completed.		ROI and DEP completed awaiting government response in late March for Urban UFB. A trial is underway with Teamtalk in relation to improving rural broadband speed. Rural funding will be announced in July.	Open
21	Governance Leadership Advocacy	Advocate for public transport that meets community's needs				This is an on-going item on an as needed basis.	Closed
22	Governance Leadership Advocacy	Ensure all Policies are current by year end				12 to go plus the development of 5	Open

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23	Governance Leadership Advocacy	Governance review				This is an on-going matter and will not be closed until something the LGC decides the path forward - around March 2016 (then there may be consultation	Open
24	Land Transport	Complete annual reseals programme and re-metaling programme.				Reseal programme completed re-metalling completed.	Closed
25	Land Transport	Bridge inspection programme and develop works program for 2016/17 from the results.				Calibre Consulting has completed inspection and 2015/16 works. Contract for 2016/17 to be let in October based on inspections.	Open
26	Land Transport	Footpaths	Investigate options for rural residential footpaths. Renew and extend footpaths as per community Board programme.	Requests that Council widen the seal and create a footpath on North Road, Greytown. widen the seal and create a footpath on Udy Street, Greytown, South Featherston School Underhill Road to soccer pitch Watt St between Bell and Kereru Gr Maintenance on Churchill Crescent		2015/16 complete. Works agreed for 2016/17. North Road, Udy Street, Watt Street, Underhill Road and South Featherston School not part of works in either year. Maintenance on Churchill Street has been completed and replacement is scheduled for 16/17 and 17/18.	Open
27	Land Transport	Parking	Parking outside the Martinborough Tennis Club on Oxford Street with kerb and channel. General car parking needs to be addressed district wide, e.g. Greytown bowling, schools including rural etc. difficult to fund via NZTA without "associated works"			Quotes received work starts in March.	Open



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28	Land Transport	Road Safety	<p>Requests East Coast Ro Tora-White rock Safety/Visibility be improved.</p> <ol style="list-style-type: none"> <li>1. Benching the corners</li> <li>2. Keep vegetation off the roadside (Spraying/Cutting)</li> <li>3. Bending the corners to better cater for increased traffic volume</li> </ol> <p>Requests safety on rural roads be addressed, particularly on Princess, Putangirua and Oxford Streets via use of asphaltting shoulders and painting a shoulder.</p> <p>Kahutara school speed Zone</p> <p>Requests double yellow lines of at least one car length are urgently painted on the Mitre 10 side of the pedestrian crossing and that posts are orange lollipops and road markings are installed on the Square side of the crossing.</p> <p>A raised pedestrian crossing be built at the square crossing between Martinborough Hotel and the P&amp;K car park.</p> <p>Requests Oxford Street between Suez and Regent Streets is widened (as per AP request from 14/15) due to heavy use of Tennis Club resulting in parking on both sides of the road and a potential hazard to children.</p>	<p>Council officers are to obtain quotes for widening the road outside the Martinborough Tennis Courts at the suggested length of 140m.</p> <p>The cost of this work is to be included in the LTP and the widening undertaken in the 15/16 financial year.</p>		<p>Trees complete. Benching not proceeding.</p> <p>Discussion on speed zones and Mitre 10 crossing at February Infrastructure and Planning meeting.</p>	Open
29	Land Transport	Road Sealing	<p>Establish a priority system via a workshop including councillors and community board chairs</p>	<p>Sealing requested Longwood road from Soldier Settlement Road north to Donald Street, West Street, Greytown, Shooting Butts road, the road to the Te Awaiti Reserve from the first batch overlooking the Reserve (To Orei River) to the toilet at the Reserve due to heavy summer time use of the reserve by campers and the dust nuisance.</p>		<p>Workshop in March</p>	Open
30	Land Transport	Road Standards	<p>Johnston Street</p>			<p>Work to be costed.</p>	Open

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31	Land Transport	Signage	For all amenities Maori Signage	Council officers are to develop a South Wairarapa cycle strategy with the goal of identifying and then developing cycle tracks in a coordinated approach. Input is to be sought via a user group made up of stakeholder groups and will consider LTP submissions. Speed reduction and use of signage is to be considered as part of the cycle strategy. Council officers to determine what budget is available for improved signage to calm traffic along known cyclist routes in various areas around the district.		Underway	Open
32	Land Transport	Trees	Overhanging trees on the northwest side of Udy Street force the northbound commercial/agricultural vehicles to move to the centre of the road.			Needs to be managed via By Laws	Open
33	Public Protection	Building	Have meeting with key stakeholders looking at improvements			Delayed due to staff changes and accreditation	Open
34	Public Protection	Building Accreditation	Maintain accreditation as a Building Control Authority. Next bi-annual review is due in 2016.			Review due 26th - 29th January - Preparation work complete	Open
35	Public Protection	Building Consent files	Set up and commence a project to scan existing building consent files along with all new building consents Commence development and establishment of electronic Building Consent processing and work with Masterton District Council and Carterton District council where appropriate.			Staff member appointed. Scanning to commence 1st February, awaiting desk scanner.	Open
36	Public Protection	By Laws	Monitor the performance of and if required review, update and consult on the Council's bylaws.				Open
37	Public Protection	Earthquake strengthening	Consider Earthquake strengthening support opportunities.			Paper to April Policy and Finance Meeting	Open
38	Public Protection	Food Act	Work where practicable, with the other councils in the Wairarapa region to develop procedures and practices to implement the new Food Act.			New regime takes effect in March 2016. Work on procedures and forms are being progressed through a wider region cluster group.	Open

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39	Public Protection	Local Alcohol Policy	Complete the development of a Local Alcohol Policy with MDC and CDC and monitor the performance of DLC and Council processes in implementation of the Act and LAP.			Policy is completed awaiting hearings and decisions by ARLA on appeals	Open
40	Public Protection	Offer cooking and nutrition literacy	This is outside of Council's Public Protection role however it is noted that some possibilities in this area are being considered through libraries	Noted, council officers comment applies.		Libraries do not currently have facility or skills for this	Open
41	Public Protection	Policy	Review regulatory Policy documents by due dates. Review Gambling Policy			The Gambling Policy has been reviewed, awaiting sign off in February	Open
42	Public Protection	Pound	Review adequacy of current pound facility and determine necessary improvements.			Research undertaken of other Councils facilities, requirements of applicable animal welfare codes, and locational requirements. Now starting work on broad specifications for a new facility	Open
43	Public Protection	Smokefree NZ 2025	Help Council develop a licence scheme for tobacco retailers, encourage council to provide staff with smoking cessation workshops, providing smokefree rental accommodation	Council agrees to develop a joint Wairarapa smoke free policy; the Wairarapa Alcohol Working Group is tasked with this development.		Reviewed our own	Open
44	Resource Management	Coastal reserve Management Plans	Monitor the implementation of the Coastal Reserves Management Plan.			Budget in place. Toilets to be implemented in Feb/March	Open
45	Resource Management	Combined District Plan	Continue to improve the functionality of the District Plan and undertake Council initiated plan changes where necessary. Review Combined Wairarapa District plan in particular notable trees, historic buildings, signage, residential standards, flood management.				Open

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46	Resource Management	Requests Council undertake analysis and then extend all town boundaries as part of a growth strategy. Believes urban Martinborough has been squeezed due to special urban zoning on 3 sides.	The aim of Council when the Special Rural Zoning provisions were included in the WCDP was to constrain development within the existing urban boundaries. This approach was adopted in order to avoid demand for the uneconomic extension of infrastructure services and to prevent reverse sensitivity effects occurring between rural industry and urban residential uses. This policy has been in fully operative for 5 years under the WCDP (it took effect from 2 years earlier at the time the proposed plan was publicly notified). Given this course of time it may be appropriate to begin to review whether the Plan is achieving the desired ends and whether those ends remain relevant. Certainly staff consider there are areas about Martinborough and Greytown that could be subject to specific review as part of such a process, as well as taking another look at the zoning provisions with an aim of zoning land for a wider range of purposes such as large lot development and rural residential.	Within the next three years Council officers are to review town boundaries with regards to ensuring appropriate zoning of rural/urban and commercial placements. This work should include where development is occurring and what sections are available for development under the various zoning classifications as well as the potential effects on the infrastructure strategy.		Will provide funding in the next Annual Plan for this work. Currently addressing the need to assess the Greytown FDA and development of a structure plan for the area.	Open
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47	Resource Management	Requests the urban Martinborough boundary area is extended to allow subdivisions	The aim of Council when the Special Rural Zoning provisions were included in the WCDP was to constrain development within the existing urban boundaries. This approach was adopted in order to avoid demand for the uneconomic extension of infrastructure services and to prevent reverse sensitivity effects occurring between rural industry and urban residential uses. This policy has been fully operative for 5 years under the WCDP (it took effect from 2 years earlier at the time the proposed plan was publicly notified). Given this course of time it may be appropriate to begin to review whether the Plan is achieving the desired ends and whether those ends remain relevant. Certainly staff consider there are areas about Martinborough and Greytown that could be subject to specific review as part of such a process, as well as taking another look at the zoning provisions with the aim of zoning land for a wider range of purposes such as large lot development and rural residential.	Within the next three years Council officers are to review town boundaries with regards to ensuring appropriate zoning of rural/urban and commercial placements. This work should include where development is occurring and what sections are available for development under the various zoning classifications as well as the potential effects on the infrastructure strategy.			Open
48	Resource Management	Resource Management Act	Respond to changes to the Resource Management Act 1991 by Government to ensure compliance with statutory requirements.			Government has announced a wide range of proposed changes. Council Officers will attend workshops to familiarize themselves with proposals.	Open
49	Resource Management	Review residential water race maintenance					Open
50	Resource Management		Continue to provide an approach that meets the Council's legislative requirements while facilitating investment in buildings and businesses the district.				Open
51	Solid waste	Trial Wheelie bins for Featherston recycling	Review Earthcare's experience with bins			To be included in new contract 2017/18	Closed
52	Solid waste	Collection	Review Martinborough collection day	Council has discussed. Coastal has greater numbers of weekenders		Coastal run has priority on Monday.	Closed

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53	Solid waste	Management	Continue to work with Carterton and Masterton District Councils on solid waste management issues and solutions. Work at a regional and sub-regional level towards the outcome of the waste management and minimisation plan as required under the Waste Minimisation Act 2008.			Collaborative Work is on-going - draft plan is out for comment.	Closed
54	Storm water	Martinborough's storm water system	Review current Martinborough Storm water management plan	Copy of summary + maps from 2000 and 2009 reports to be issued		Review underway	Closed
55	Stormwater Drainage	Continued renewal and upgrading of storm water drains.				Work in Progress	Closed
56	Stormwater Drainage	Drainage	Requests that the road frontage on Wallace Street is visually improved by covering over the drains and better maintenance. Notes that there is no water flow through these drains. Suggests several solutions: *A kerb and channel *A tiled drain *Drain maintenance *Pipe laid so drains can be filled These drains can fill in "inundation" being open they provide greater flood capacity. Suggestion of open pipes tiles etc are expensive to maintain over time.	Council officers are to look at the drain to make sure any surface water can flow into the drain, determine whether the large drains in place are required and determine what can be done to rectify the situation under the current LTP budget noting that Mr Terris has offered to contribute to a solution where the drains can be filled in.		Work required to be reviewed within current budget.	Closed
57	Strategies and Policies	Communication	Requests that Council improve the way Council consults with the community on its major initiatives. The effectiveness of the current submission/feedback process is questioned.	Recently established Significance and Engagement Policy and Local Government Act covering consultation guidelines. Council utilizes a range of media include newspapers, radio, website, facebook and rates newsletters. Information is also available to be picked up via libraries. Interest from submitters at being on a stakeholder mailing list was sought. Any other specific suggestions are welcome.		Employed Communication Manager. Reviewing Communication Policy	Open

[Type text]

58	Strategies and Policies	Greytown Sports and Leisure expansion	Requests dialogue between sporting and recreational bodies in the SW is extended and work towards a central administrative body based on Greytown Sport and Leisure is implemented in all three towns.	Council have agreed to support this initiative via the way of a trial. \$10,000 is to be granted to Greytown Sports and Leisure for the 6 months July - Dec in order to setup the structure and commence dialogue, with a further \$10,000 available for the Jan-June period pending a progress and success of implementation. A review of the success of the program is to occur in 16/17 to decide whether to fund at a higher level or not to continue with the initiative.		MOU draft complete awaiting sign off.	Open
59	Strategies and Policies		Requests continued initiatives to identify needs and trends for Greytown citizens and visitors and asks to work with Council to identify and implement initiatives	Council suggest that this is an initiative that should be led by the GCB with Council officer support to be provided if needed.			Open
60	Waste water	Consent applications for are set for: Martinborough May 2015, Greytown September 2015, Featherston, April 2016	Awaiting commission's decision for Martinborough, Greytown.			Featherston AEE in preparation. Awaiting Commissioner report for Greytown and Martinborough	Open
61	Waste water	Continued programme of sewerage reticulation repairs and renewals.				Work nearly complete	Closed
62	Waste water	Divert flow from Papawai Stream (Greytown).	Awaiting commission's decision for Greytown.			Awaiting consent work likely to be carried out 2016/17	Closed
63	Waste water	Install ultra-violet disinfection for the Greytown effluent discharge and apply for land irrigation consents.	Awaiting commission's decision for Greytown.			Awaiting consent work likely to be carried out 2016/17	Closed
64	Waste water	Laterals	Requests that the policy stating that all costs associated with laterals or the likes of, being at the cost of the owner of that property, be changed to reflect this cost as part of SWDC's responsibilities.	Council are currently reviewing this policy.		Current policy stands	Closed
65	Waste water	Promoting South Wairarapa as a good place in which to live.				Work in Progress - awaiting consents.	Closed

[Type text]

66	Water Supply	Implement outstanding water rates penalty				Work in Progress	Closed
67	Water Supply	Installation of water tanks for rainwater storage and grey water	Is a positive option, even for council facilities e.g. town hall but how is the question, having designs and assistance is good without subsidies or costs. WS. Council has considered this matter earlier.	Council will not provide a subsidy (take money from one ratepayer to give to another) for residents to install a grey water system. Council officers are to provide information on our website about grey water systems.		Review of rainwater harvest at council's property in progress	Closed
68	Water Supply	Moroa Water Race	Requests the following in relation to Moroa Water Race 1. A comprehensive review of the Moroa Water Race System be undertaken focusing on a. the relevance and functionality of the system's existing design today and into the future; it's general purpose, operating and maintenance principles and management. 2. Request SWDC proceed with urgency to implement the 1997 Greytown Storm-water Management Plan as it currently exists, whilst commencing a review of this plan and its recommendations in line with all concerns in this submission. 3. Request that SWDC acknowledge the wider community interest in these systems and establishes a Liaison Group	Council officers are to prioritise work on the Moroa Water Race. Work to include a review of the bylaw and operational maintenance. Particular attention to maintenance of water races on Council owned land, maintenance of silt collection filters, consideration of requirements for urban ratepayers who have water races through their properties, consideration of whether diversions are an option.		Consultation process complete. Group to be formed. By Laws to be reviewed in line with legislation.	Closed



# **Appendix 2 – Annual Plan Timeline**

# SWDC 2016/17 ANNUAL PLAN TIMELINE

## February

- 10<sup>th</sup> Councillors Meeting - Projects
- 24<sup>th</sup> Council/Finance and Policy Meeting – proposed fees for adoption, agree projects and changes for consultation

## March

- 10<sup>th</sup> Significant activities and Financial Information to Paul
- 17<sup>th</sup> Draft CD to CEO
- 16<sup>rd</sup> Councillors Meeting – Finances and CD
- 24<sup>th</sup> CD to Newspaper for formatting

## 25-28<sup>th</sup> Easter

## April

- 6<sup>th</sup> Council Meeting/ Policy and Finance Meeting – Supporting Documentation Adopted and CD Adopted
- 7<sup>th</sup> Customer Service Staff briefed
- 8<sup>th</sup> CD Published and distributed
- 19<sup>th</sup> Public Consultation 7pm Featherston – ANZAC Hall
- 20<sup>th</sup> Public Consultation 7pm Greytown – Town Centre
- 21<sup>st</sup> Public Consultation 7pm Martinborough – Council Chambers
- 25<sup>th</sup> ANZAC

## May

- 4<sup>th</sup> Councillors Meeting – public meetings
- 18<sup>th</sup> Submissions with comment to councillors
- 25<sup>th</sup> Submission Hearings and Deliberation

## June

- 3<sup>rd</sup> Annual Plan content completed for formatting and final review
- 6<sup>th</sup> **Queen's Birthday**
- 7<sup>th</sup> Fees and Charge book updated
- 15<sup>th</sup> Councillors Meeting – Final Plan
- 29<sup>th</sup> Council Meeting/Policy & Finance Meeting – Adopt Annual Plan

**From:** Johni Rutene [mailto:johnithebarber@gmail.com]  
**Sent:** Monday, 14 December 2015 12:19 p.m.  
**To:** Michael Roera; Suzanne Clark - Committee Secretary; ra smith  
**Subject:** resigning

Kia ora

I, johni of the rutene whanau, resign from the MSC as from today 14th December 2015.

Nā

Te rutene whanau ā johni