

MAORI STANDING COMMITTEE

**Agenda
15 October 2018**

Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 15 October 2018 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Reuben Tipoki (chair), Teresa Aporo, Narida Hooper, Nathan Maynard, Karen Mikaera, Demetrius Potangaroa, Horipo Rimene, Michael Roera, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.

OPEN SECTION

1. APOLOGIES:

2. PUBLIC PARTICIPATION:

2.1 None advised

3. ACTIONS FROM PUBLIC PARTICIPATION:

4. MINUTES FOR RECEIPT AND CONFIRMATION:

4.1 Maori Standing Committee Minutes of 10 September 2018 **Pages 1-3**

***Proposed Resolution:** That the minutes of the Maori Standing Committee meeting held on 10 September 2018 be confirmed as a true and correct record.*

4.2 SWDC Minutes from 19 September 2018 **Pages 4-13**

***Proposed Resolution:** That the minutes of the South Wairarapa District Council meeting held on 19 September 2018 be received.*

5. OPERATIONAL REPORTS – COUNCIL OFFICERS:

5.1 Officers' Report **Pages 14-52**

5.2 Update on Featherston Wastewater Treatment Project (verbal)

5.3 Action Items Report **Pages 53-56**

6. MEMBER ITEMS:

- 6.1 Lottery Tuia – Encounters 250 Programme; Cr
Maynard
- 6.2 Lakes380 Project

Pages 57

Māori Standing Committee

Minutes – 10 September 2018

- Present:** Raihāina Tipoki (Chair), Teresa Aporo, Narida Hooper, Nathan Maynard, Karen Mikaera, Michael Roera, Horipo Rimene, Terry Te Maari, Amiria Te Whaiti, and Cr Pip Maynard.
- In Attendance:** Mayor Viv Napier, Mark Allingham (Group Manager Infrastructure and Services) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8:09pm.
- Also in Attendance:** Jo Dean (Zero Waste Co-ordinator).

PUBLIC BUSINESS

Ms Te Whaiti opened with a mihi to guests and followed with a karakia.

1. APOLOGIES

MSC RESOLVED (MSC 2018/30) to receive apologies from Demetrius Potangaroa and Paul Crimp.

(Moved Te Maari/Seconded Cr Maynard)

Carried

2. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

3. ACTIONS FROM PUBLIC PARTICIPATION

There were no actions from public participation.

4. MINUTES FOR RECEIPT AND CONFIRMATION

4.1 Māori Standing Committee Minutes – 30 July 2018

MSC RESOLVED (MSC 2018/31) that the minutes of 30 July 2018 be confirmed as a true and correct record subject to the following changes:

- Replace all instances of ‘Pai Tu Mokai o Tauira’ with ‘Pae Tu Mokai o Tauira’
- Remove ‘Danielle Sargent’ and add ‘Katherine MacGregor’ in the ‘Also in Attendance’ section.

(Moved Cr Maynard/Seconded Te Whaiti)

Carried

- 4.2 Action Items from Previous Meeting
MSC RESOLVED (MSC 2018/32):
1. To receive the action items list.
(Moved Te Maari/Seconded Tipoki) Carried
 2. Action 593: Arrange for the Treaty of Waitangi training to be held at Papawai, with training invitations extended to the Mayor, councillors, CEO, general managers, community board chairs and the Māori Standing Committee for 17 October 2018; P Crimp

- 4.3 SWDC Minutes from 8 August 2018
MSC RESOLVED (MSC 2018/33) that the minutes of the South Wairarapa District Council meeting held on the 8 August 2018 be received.
(Moved Te Whaiti/Seconded Cr Maynard) Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 5.1 Officers' Report
Ms Dean spoke about local Wairarapa initiatives including: Love Food, Hate Waste, the zero waste school education programme, and the e-waste collection. Members also discussed diversion of waste from landfill, illegal dumping, composting workshops, and the Waiwaste and Para Kore initiatives with Ms Dean.
MSC RESOLVED (MSC 2018/34) to receive the Officers' Report.
(Moved Tipoki/Seconded Cr Maynard) Carried

- 5.2 SWDC Logo and Branding Working Party
Members discussed the report and undertook to email suggestions for incorporating Māori elements into the logo to Cr Maynard.
MSC RESOLVED (MSC 2018/35) to receive the SWDC Logo and Branding Working Party Report.
(Moved Tipoki/Seconded Cr Maynard) Carried

6. MEMBER ITEMS

- 6.1 Process for submitting grant applications to outside organisations
MSC NOTED:
1. Action 594: Provide a copy of the step-by-step process that needs to be followed for the Māori Standing Committee to follow when applying for external grants; J Mitchell
- 6.2 Lakes380 Project
Mr Tipoki undertook to seek a speaker to update the Committee on the Lakes380 project.

- 6.3 Te Miha Crescent, Whatarangi
Ms Mikaera proposed changing Hemi Road, Ngawi to Hemi Te Miha Road, Ngawi, and then renaming Te Miha Crescent in Whatarangi with a name supplied from the Te Whaiti family.
- 6.4 Māori Standing Committee Terms of Reference
Mayor Napier discussed the changes to the Terms of Reference as requested by the Audit and Risk Working Party. Following rewording of the introduction by Cr Ammunson, Council officers were to forward the draft to the Committee for review prior to it being presented to Council.

7. CORRESPONDENCE

Ms Hooper undertook to prepare a grant application for The Commemorating Waitangi Day Fund and to supply the template to local marae so they can consider submitting similar applications.

- 7.1 Inwards
From Paul Crimp, South Wairarapa District Council, to Māori Standing Committee dated 19 July 2018
Forwarded from Mayor Viv Napier: From Rt Hon Jacinda Ardern, Minister for Arts Culture and Heritage, to Mayor Napier, South Wairarapa District Council
- 7.2 Outwards
To Hoe Tonga, from Raihāina Tipoki, Māori Standing Committee, dated 14 August 18

Mr Tipoki closed with a karakia.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

19 September 2018

- Present:** Deputy Mayor Brian Jephson (Chair), Councillors Lee Carter, Margaret Craig, Pam Colenso, Pip Maynard, Colin Olds, Ross Vickery, Colin Wright and Paora Ammunson (from 9:03am).
- In Attendance:** Paul Crimp (Chief Executive Officer), Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services), Jennie Mitchell (Group Manager Corporate Support) and Russell O'Leary (Group Manager Planning and Environment).
- Conduct of Business:** The meeting was held in the Kiwi Hall, 62 Bell Street Featherston and was conducted in public between 9:00am and 4:05pm except where expressly noted.
- Forum and Other Presenters:** David Famularo, Warren Woodgyer, Kevin Troy and Area Commander Scott Miller (NZ Police).

Open Section

A1. Karakia

Cr Carter opened with a prayer.

A2. Apologies

COUNCIL RESOLVED (DC2018/122) to accept apologies from Mayor Napier and Mr Tipoki, and to receive lateness apologies from Cr Ammunson.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

A4. Conflicts of Interest

There were no conflicts of interest declared.

A5. Acknowledgements and Tributes

Cr Craig had brought in white camellias to acknowledge 125 years of women's suffrage and women winning the right to vote from 19 September 1893.

Cr Wright paid tribute to George Butcher who after retirement gave many volunteer hours to Wairarapa Lifeline.

A6. Public Participation

Mr Famularo spoke about the threat of flooding to properties in Featherston between Fitzherbert Street, Harrison Street East and Boundary Road, worsened by embankments built by a land owner. Mr Famularo requested that the embankments were removed and that bigger drains were formed.

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Mr Woodgyer referred to the Acquisition and Disposal of Land and Buildings Policy and queried whether Council had clear title for Tararua Junction before it went to market, whether there was clear title today, and if not whether this was the reason settlement had not been completed.

Representing Cotter Street residents, Mr Troy reported from a meeting of residents that they were happy with the recommendation to reduce the speed to 30kms/hr, that they did not want a footpath or formal curbing due to narrowness of the road and aesthetics, and that a total of five speed bumps be placed along Cotter Street for safety purposes. Residents also agreed with the proposal to reassess the traffic count in two years' time.

A7. Actions from Public Participation

David Famularo

COUNCIL NOTED:

1. Action 614: Determine whether the embankments built between Harrison Street East and Fitzherbert Street at the Boundary Road end are illegal and whether they should be removed; R O'Leary
2. Action 615: Determine the flooding potential of sections and requirements for building in the Fitzherbert Street, Harrison Street East and Boundary Road areas and advise councillors; R O'Leary
3. Action 616: Liaise with Greater Wellington Regional Council (GWRC) regarding Donald's Creek water movement in flooding events (particularly in relation to water flows over Fitzherbert Street, Harrison Street East and Boundary Road) and what work programmes are being undertaken to address the flooding potential; M Allingham

Warren Woodgyer

COUNCIL NOTED:

1. Action 617: Place Tararua Junction land title issues on the Audit and Risk Working Party agenda; J Mitchell

Kevin Troy

Deferred to agenda item C6 Cotter Street Recommendations Report.

A8. Community Board Participation

Mrs Ramsden, Featherston Community Board Chair, requested an update on Council negotiations with Chorus with regards to the Featherston Main Street vacant lot and an update on the status of the Featherston wastewater hearings. The Community Board were working through how to work collaboratively with Fab Feathy.

Mr Crimp provided the requested updates.

Mrs Rainford, Greytown Community Board Deputy Chair, requested an update on the proposed 68 Main Street, Greytown development, noting that the Community

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Board and many members of the public opposed the development and wanted the consent application publicly notified.

Mr O’Leary advised that a resubmitted application had not been received, but that assessment would be anchored around District Plan rules with consideration given to the proposed development being within the Greytown heritage precinct.

A9. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/123) that the minutes of the Council meeting held on 8 August 2018 are a true and correct record.

(Moved Cr Ammunson/Seconded Cr Wright)

Carried

A10. Extraordinary Business

There was no extraordinary business.

A11. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2018/124)

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Martinborough Community Board meeting 27 August 2018.
3. To receive the minutes of the Featherston Community Board meeting 28 August 2018.
4. To receive the minutes of the Greytown Community Board meeting 29 August 2018.
5. To receive the minutes of the Audit and Risk Working Party 29 August 2018.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

C Decision Reports from Chief Executive and Staff

C1. Applications for Grant Funding

For further grants received outside of the annual plan/long term plan process, officers undertook to provide analysis of the application against Council’s criteria.

COUNCIL RESOLVED (DC2018/125):

1. To receive the Application for Grant Funding Report.

(Moved Cr Jephson/Seconded Cr Vickery)

Carried

2. To decline the application for financial assistance from the Royal NZ Society for the Prevention of Cruelty to Animals, and to invite them to reapply for funding during the 19/20 annual plan process.

(Moved Cr Jephson/Seconded Cr Carter)

Carried

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3. To decline the application from Wharekaka Trust Board, and to invite them to reapply for funding during the 19/20 annual plan process with evidence of outcomes from other funding applications.
(*Moved Cr Olds/Seconded Cr Vickery*) Carried
4. To grant \$1,500 to 3R Group Ltd to enable access to child car seat recycling in the district by enabling a \$15 per seat subsidy for each recycling request for the first year of operation in the district.
(*Moved Cr Wright/Seconded Cr Carter*) Carried

C2. Acquisition and Disposal of Land and Buildings Policy Review

Members discussed paragraphs 3.2.4 and 3.2.1 with Mr Crimp, with members undertaking to provide feedback to Ms Mitchell.

COUNCIL RESOLVED (DC2018/126):

1. To receive the Acquisition and Disposal of Land and Buildings Policy Review.
(*Moved Cr Colenso/Seconded Cr Maynard*) Carried
2. That the Policy be referred back to the Audit and Risk Working Party for more discussion following feedback from members of Council.
(*Moved Cr Craig/Seconded Cr Wright*) Carried

C3. Risk Policy Review

Members discussed the policy and concerns about Council's monitoring of risk with Mr Crimp.

COUNCIL RESOLVED (DC2018/127):

1. To receive the Risk Policy Review.
(*Moved Cr Maynard/Seconded Cr Olds*) Carried
2. To approve the amendment to the Risk Policy (B400).
(*Moved Cr Ammunson/Seconded Cr Olds*) Carried
3. To agree the next review date for policy B400 be no later than August 2021.
(*Moved Cr Maynard/Seconded Cr Vickery*) Carried
4. Action 618: In conjunction with the Audit and Risk Working Party, consider how the information from risk management is fed into strategy at the Council level; P Crimp

C4. Toast Martinborough Liquor Ban Request

Members discussed the ban noting that in past years licensed premises had been discouraged from operating during the liquor ban.

COUNCIL RESOLVED (DC2018/128):

1. To receive the Toast Martinborough Liquor Ban Request.
(*Moved Cr Colenso/Seconded Cr Jephson*) Carried
2. By resolution pursuant to clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011, order a prohibition of alcohol consumption or possession of liquor for the public places (as shown in Appendix 1 in the report) as a "Liquor Prohibition Area".
(*Moved Cr Maynard/Seconded Cr Craig*) Carried

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3. Action 619: Work with agencies and clarify the interpretation of licensed premises operating inside the Martinborough Toast Liquor Ban and advise councillors and affected businesses; R O’Leary

C5. Adoption of Wairarapa Local Alcohol Policy

COUNCIL RESOLVED (DC2018/129):

1. To receive the Adoption of Wairarapa Local Alcohol Policy Report.
2. To note that the Wairarapa Local Alcohol Policy has been adopted.
3. To note that it will be brought into force from 1 November 2018, three months after the date of adoption by ARLA.

(Moved Cr Craig/Seconded Cr Maynard)

Carried

C6. Cotter Street Recommendations

Members considered the points raised during the public forum alongside Council officer recommendations. Undertaking a yearly traffic count on Cotter Street was suggested. Council officers provided clarification on the nature of consultation undertaken with residents and outlined the broad process for a road name to be changed.

COUNCIL RESOLVED (DC2018/130):

1. To receive the Cotter Street Recommendation Report.
2. To keep the road as an existing two way through road in the meantime.
3. To reduce speeds to 30kms/hr as part of the new speed limit rollout.
4. To review traffic counts in two years to reassess traffic increases.

Cr Carter voted against this motion.

5. To carryout preliminary design and cost a footpath on one side of the road for determination by March 2019.
6. That subject to discussion with residents and balancing of residents’ views and alignment with national guidelines, further enhance safety by installing additional speed humps.

(Moved Cr Wright/Seconded Cr Craig)

Carried

C7. Future Arrangements for Undertaking Roding Activities

Councillors noted that the report in Appendix 1 was the most up to date report, but that the cover page had not been updated. The reference to page 18 in the recommendations was section ‘5.5 Next Steps’.

COUNCIL RESOLVED (DC2018/131):

1. To receive the Future Arrangements for Undertaking Roding Activities Report.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

2. To note the Rationale Transport Services Delivery Report September 2018 in Appendix 1, the analysis, conclusions and recommendations in the report.
3. To agree to combine the Council’s roading activities with Carterton and Masterton District Councils across governance, network management/professional services and physical works, as outlined in the

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report, subject to Carterton and Masterton District Councils also agreeing to shared roading management arrangements.

4. To agree that if combined roading activities are not supported by Masterton District Council, to combine the Council's roading activities with Carterton District Council across governance, network management/professional services and physical works, as outlined in the report, subject to Carterton District Council also agreeing to shared roading management arrangements.
5. To agree to the implementation programme outlined in section 5.5 of the Rationale Transport Services Delivery Report September 2018, subject to either one or both Masterton and Carterton District Councils agreeing to combine roading services.
6. To note that if neither Carterton nor Masterton District Councils agree to shared roading services the status quo will continue, and that the Chief Executive will review the current programme management services contract.

(Moved Cr Olds/Seconded Cr Vickery)

Carried

C8. Sale of Airtel Shares

COUNCIL RESOLVED (DC2018/132):

1. To receive the Sale of Airtel Shares Report.
(Moved Cr Carter/Seconded Cr Colenso)
2. To agree to sell the shares owned by SWDC at the Agreed price.
(Moved Cr Wright/Seconded Cr Craig)

Carried

Carried

C9. Maori Standing Committee Terms of Reference

Report withdrawn.

D Operational Reports

D1. Planning and Environment Group Report

COUNCIL RESOLVED (DC2018/133) to receive the Planning and Environment Group Report.

(Moved Cr Ammunson/Seconded Cr Jephson)

Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed roading reseals and sealing with councillors.

COUNCIL RESOLVED (DC2018/134) to receive the Infrastructure and Services Group Report.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

D3. Chief Executive Officer Report

Mr Crimp expanded on the nature of the strategic water delivery discussions being held with Wellington Water, and discussed updating of the KPI's and LGOIMA information presented with councillors.

Cr Maynard left the meeting at 12:00pm.

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Cr Maynard returned to the meeting at 12:03pm.

COUNCIL RESOLVED (DC2018/135) to receive the Chief Executive Officer's Report.

(Moved Cr Colenso/Seconded Cr Vickery)

Carried

D4. Action Items Report

Mr O'Leary tabled a summary of urban areas available for subdivision in the three towns.

COUNCIL RESOLVED (DC2018/136) to receive the District Council Action Items Report.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

The meeting adjourned for lunch at 12:30pm.

The meeting reconvened at 1:00pm.

E Chairperson's Report

E1. Report from Her Worship the Mayor

Correspondence from the ANZ Bank was tabled.

Members discussed the proposal to formalise the Community Board Working Party and requested a Terms of Reference be provided prior to decision.

Cr Olds nominated Cr Vickery, this was seconded by Cr Craig.

Cr Maynard nominated Cr Carter, this was seconded by Cr Vickery.

Cr Colenso nominated herself, this was seconded by Cr Craig.

Cr Maynard thanked the Mayor and council for corresponding with the ANZ Bank on behalf of the community.

Councillors acknowledged those involved in organising the Featherston Camp Sculpture sod turning ceremony as well as the Trust who raised funds for the sculpture.

Area Commander Scott Miller updated councillors on policing in the Wairarapa. Staffing allocation, crime, victimisations and callout statistics for the region were discussed.

COUNCIL RESOLVED (DC2018/137):

1. To receive the Mayor's Report.
2. To appoint Cr Carter as a member of the Sport New Zealand Rural Travel Fund Assessment Group.

(Moved Cr Olds/Seconded Cr Craig)

Carried

3. To defer recommendations three – five (regarding the Community Board Working Party) to the next meeting.

(Moved Cr Wright/Seconded Cr Maynard)

Carried

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E2. Governance Review Report

Some members expressed disappointment that the ‘Fit for Purpose: A Review of South Wairarapa District Council’s Governance Processes Report’ was made public prior to it being reviewed in a workshop setting for completeness and analysis explanation.

COUNCIL RESOLVED (DC2018/138):

1. To receive the Governance Review Report.
2. Agree that a workshop is arranged, within a month, for all councillors to discuss and suggest changes to governance structure, processes, and shaping Council culture. This includes discussing an “all of Council” approach to Featherston.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

F Members’ Reports

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum, Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP), Civic Awards Working Party

A Wellington Region Waste Forum Report had been included in the Council papers.

Cr Jephson

SportNZ Rural Travel Fund Assessment Group, Audit and Risk Working Party, Infrastructure and Planning Working Party

Cr Jephson tabled a LGNZ conference report. A SportNZ Rural Travel Fund meeting was being held following the Council meeting.

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

Minutes from a Community Safety and Resilience Working Party meeting would be circulated.

Cr Carter

Creative Communities Assessment Group

Cr Carter reported that 15 applications had been assessed at a recent Assessment Group meeting.

Cr Olds

Wairarapa Water Race Users Group

Cr Olds tabled a report from the Wairarapa Water Race Users Group and a LGNZ Conference Report had been included in meeting papers.

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Cr Wright

Cobblestones Museum, Community Housing Working Group

Cr Wright reported that Cobblestones Museum had held their AGM and a new chair had been appointed. A new museum exhibition was being prepared.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee, Regional Climate Change and Natural Hazards Working Group, Wairarapa Committee

Cr Jephson reported that a Memorandum of Understanding had been signed between landowners, GWRC, SWDC and the Awhea Committee for Ushers Hill planting, with the goal of stabilising the land to stop the land falling away onto the road.

Cr Jephson undertook to circulate minutes from the Climate Change Working Group.

Cr Wright

Waiohine Floodplain Management Plan Steering Group, Wairarapa Committee

Cr Wright reported that the Waiohine Action Group (WAG) had narrowed down the flood protection options to three preferred options for further consultation.

Cr Wright reported that GWRC had advised via the Wairarapa Committee that enough information was being presented on public transport concerns via Facebook and that a dedicated working group was not required.

Cr Olds

Wairarapa Moana Governance Group, Ruamāhanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee

Cr Olds reported that a Lower Valley Scheme meeting was scheduled for the 2 October 2018 and that the Whaitua effects in relation to Wairarapa Moana would be discussed.

COUNCIL RESOLVED (DC2018/139) that the ordinary Council meeting of the 19 September 2018 continue beyond the six hour time limit on meetings prescribed by South Wairarapa District Council's Standing Orders.

(Moved Cr Olds/Seconded Cr Colenso)

Carried

G Reports from Appointments and Outside Organisations

There were no reports from appointments.

H Public Excluded Business

H1. Purchase of Land

Members discussed whether the report should be considered in the public forum and whether the principle of availability as per section 5 of the Local Government Official Information and Meetings Act was being adhered to given there was no evidence of negotiations occurring. Mr Crimp considered that the material to be

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debated and subsequent decision could have a significant positive or negative effect on the process and outcomes if heard in public.

COUNCIL RESOLVED (DC2018/140) that the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Purchase of Land	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

(Moved Cr Craig/Seconded Cr Colenso)

Carried

Cr Vickery voted against the motion.

Cr Carter voted against the motion.

Cr Maynard abstained.

COUNCIL RESOLVED (DC2018/142) to come out of public excluded business.

(Moved Cr Craig/Seconded Cr Ammunson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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MAORI STANDING COMMITTEE

15 OCTOBER 2018

AGENDA ITEM 5.1

OFFICERS' REPORT

Purpose of Report

To update the community boards and Māori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

Work has been progressing on three key fronts that have the potential to impact us for decades to come, in varying ways

We continue to consider freshwater requirements, both urban and rural, for the future. It is apparent from the climate change work, and Whaitua process that availability of water in the future cannot be guaranteed, and this applies to both urban and rural requirements. This discussion goes well beyond primary sector needs, and we need to think and act now to ensure we have a planned path forward to ensure water is available when needed.

The Wairarapa Economic Development Strategy continues to progress well, once adopted this strategy will enable a focussed and considered plan to ensure the best outcomes, not just economically, are achieved for our residents and ratepayers.

Thirdly, we have been participating in a region wide response to the Governments thinking on how best to deliver three waters (wastewater, stormwater, and drinking water). The Government are due to announce the findings of their review next month, and this could signal a significant change to the way these operations are delivered.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			COMMENTS	
		2016/17 TARGET	2016/17 ACTUAL		
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.	
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.	
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.	
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.	
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)	
	% of ratepayers and residents who know how to contact a community board member	68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.	
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.	
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings. (Year ended 30 June 2016)	

2.1 Representation Review

Submissions closed 21 September.

Following receipt, these submissions will be heard on the 24 October.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Society Of Local Government Managers (SOLGM)

The annual SOLGM Conference was held in Queenstown 9 to 11 September, attended by around 800 local government managers.

The theme of this year's conference was :

" Know your community, serve your community"

There was a good mix of international and local presenters, key topics included three waters; housing and homelessness; Sustainable coastlines; Local Government Infrastructure Funding; The four Wellbeings through an economists lens; Application of "big data" in a local authority sense.

There were also inspiring presentations about looking at issues and conflict in communities from different perspectives, and the many and varied reasons why people and organisations come into conflict with each other.

3.1.2. Mayoral Forum

One Mayoral forum was held, was held during the reporting period.

Agenda items included Waste Management; Climate change and coastal adaptation; Wellington Regional investment plan (which the Wairarapa plan is a subset of)

3.1.3. Combined Council

The latest Combined Council meeting was hosted by Masterton District Council. Agenda items covered YETE; NZTA, Manawatu Gorge; Destination Wairarapa; and Wairarapa Economic Development Strategy

3.1.4. Wellington Water

Discussions continue with Wellington water on various matters in relation to the operation, and issues surrounding our three waters network.

Officers have attended workshops to consider options for waters delivery in the region in light of the Governments rhetoric, a submission to the Governments waters working party will result from these workshops.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

A health and safety report for August / September is included in Appendix 2.

4.2 Waihinga Centre/Martinborough Town Hall

The project continues, completion has been recalculated following some weather and materials delays as previously advised with a completion date of October. This remains subject to normal construction risks, weather, materials and the like.

Occupancy is now planned for October/November.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 1, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

4.3 Rates Arrears (Incl. GST) as at 30 June 2018

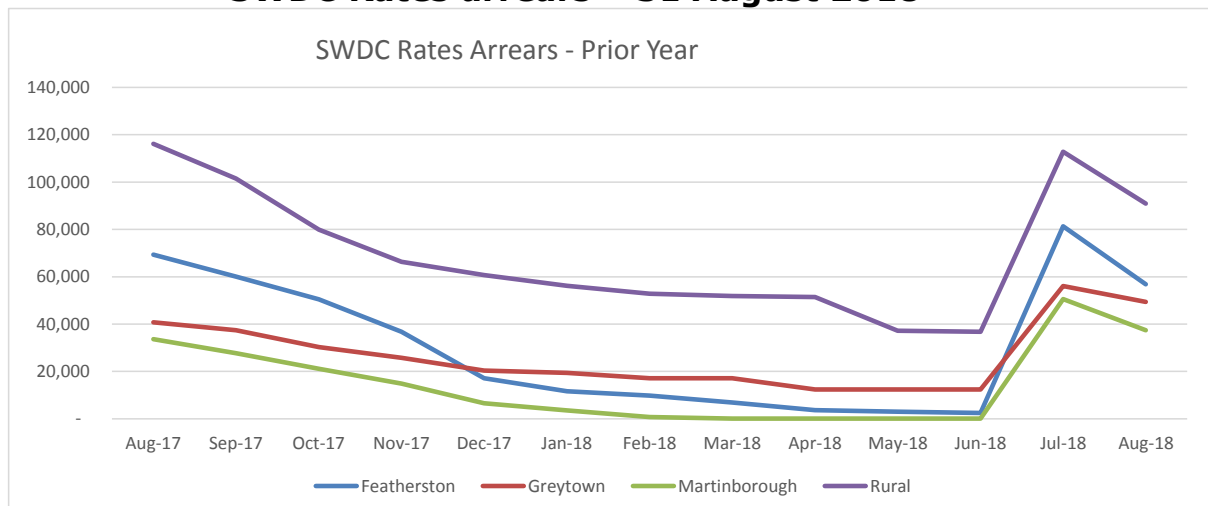
The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

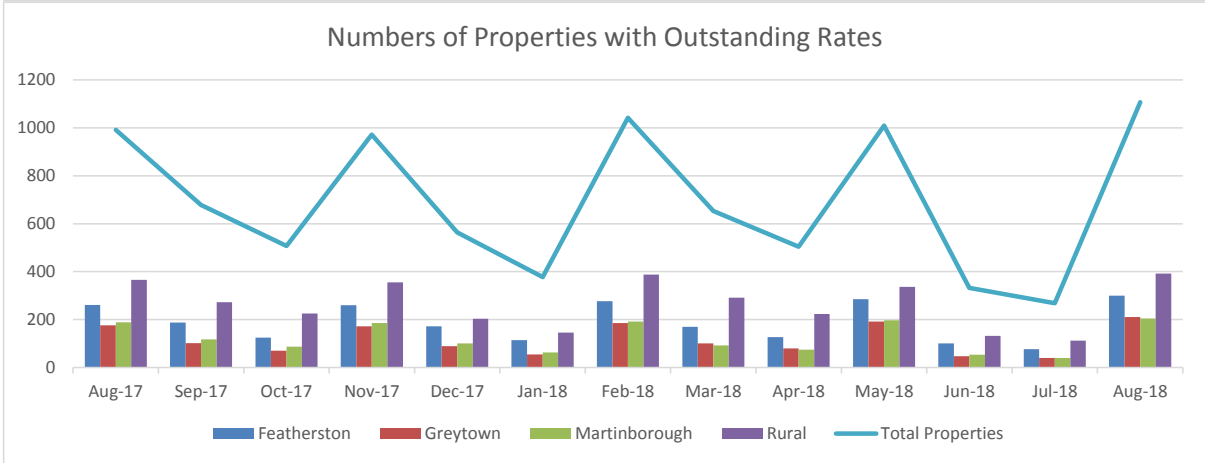
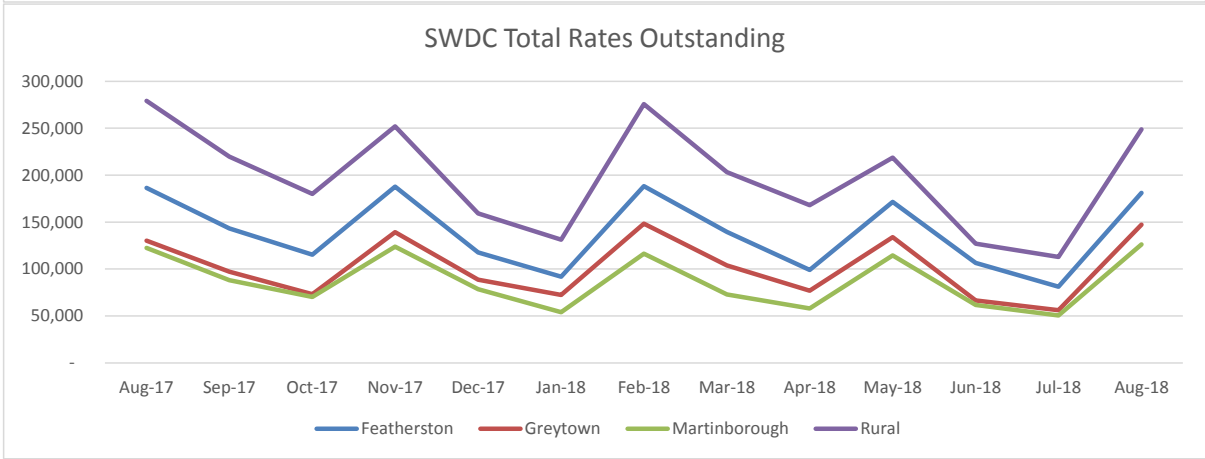
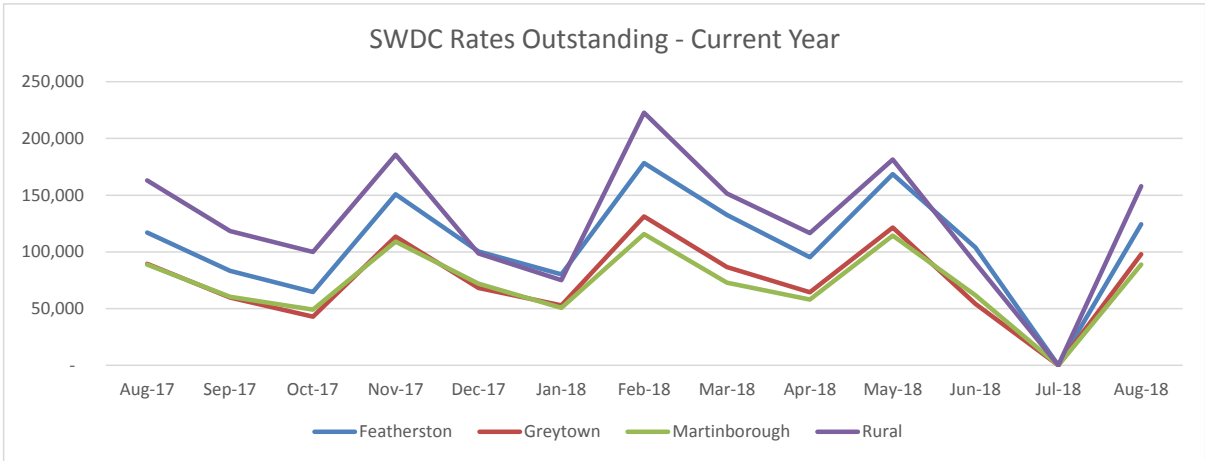
Total rates outstanding are at a slightly lower level to the same period last year.

We have the usual spike at this time of year, however the spike is a bit lower in dollar terms compared to last year.

In terms of number of properties, this is a little higher, but still around the 1,000 mark.

SWDC Rates arrears – 31 August 2018





4.4 LGOIMA Requests

TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
Pensioner Housing	Information supplied.
Domestic and international travel and associated costs for the financial year 2017/18.	Information supplied.
Audit Information	
The Provincial Growth Fund.	
Lists of LGOIMAS and time taken	
Prayers and Karakias at meetings	Information supplied.
Mayor's vehicle and associated costs.	Information supplied.
Staff numbers over years. Dog registration mandate. Staff information.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central government.

5. Appendices

Appendix 1 – Waihinga Centre Finances

Appendix 2 – Health and Safety Report

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Centre Finances

SWDC
Waihinga Centre
Project forecast - Actuals to August 2018

DRAFT

Per Council decision 18.1.2017

\$ 5,132,010

	Budget	Invoiced to 31.08.2018	Invoices to come	Forecast spend
Made up as follows:				
Rigg Zschokke Construction Contract	4,223,709	3,079,547	1,124,162	4,203,709
Rigg Zschokke Agreed Variations*		27,387	10,204	37,591
		3,106,934	1,134,366	4,241,300
Insurance		27,442	-	27,442
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		509,459	-	509,459
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		268,343	-	268,343
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		47,500		
Warren and Mahoney - Site Monitoring		35,235		
Warren and Mahoney - Variations*		11,578		
		94,312	-	94,312
Development & Design Variations**		111,353	675	112,028
QS Services to completion	50,000			
Venture Consulting		22,500	7,500	
Clendon Burns & Park		13,438		
		35,938	7,500	43,438
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			188,639
Overall budget	\$ 5,332,010	4,153,782	1,142,541	\$ 5,320,649

***Construction Variations to date:**

	Invoiced to 31.08.2018	Invoices to come	Forecast spend
Rigg Zschokke			
Removal of asbestos	7,310		
Insurance obtained directly	(20,000)		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room	7,500		
Replace ceiling joists supper room	2,000	500	
Temporary structural support	9,500		
Concrete under existing foundation	1,000		
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney	3,500		
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	3,500	1,500	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727		
Materials supply savings	(5,000)		
Foundation beam kitchen	3,885		
	27,387	10,204	37,591
Warren and Mahoney			
Alternative cladding product + Addl Toilet	11,578	0	11,578
Additional Insurance	27,442		27,442
**Development & Design Variations:			
SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	7,990	675	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	45,158		
Holmes Consulting - Construction Monitoring	25,515		
	111,353	675	112,028
Net cost/(savings) from Variations:			188,639

Appendix 2 – Health and Safety Report

South Wairarapa District Council Health and Safety Report 11 July 2018 – 7 September 2018

HEALTH AND SAFETY STRATEGY

We continue to progress well on implementing our health and safety strategy and work plan.

RESOURCING

There are no health and safety resourcing issues. Julie Wallace, working 1 day a week.

HEALTH AND SAFETY – DRIVING CONTINUOUS IMPROVEMENT (lead indicators)

Training

SWDC are continuing to review health and safety training needs of new and existing staff.

8 staff recently attended Assertiveness training.

Engaging with our people

Health and Safety at Work Team have recently:

- Looked at how the team can keep health and safety alive through contributing in team meetings and having providing messages to team mates in the health and safety newsletter.
- Discussed content for health and safety notice boards
- Continued review of the hazard register
- Reviewed job safety checks for teams to trial.

Near Miss reports

No near misses reported in the period 11 July 2018 – 7 September 2018.

Wellness

- All staff continue to be offered flu injections.
- All staff offered annual wellness payment of \$200.

Working with our Contractors

1 Contractor audits undertaken (there was no Roding activity requiring auditing this month)	1 Contractor audits met expectations	0 Did not meet expectations	0 Remedial actions taken
---	---	--------------------------------	-----------------------------

Council continue to implement the contractor management system.

- Council staff continue to evaluate contractor's health and safety systems.
- Council staff who engage contractors continue to engage with contractors through pre-start meetings, inductions and safety audits, promoting Councils health and safety expectations.
- No contractor incidents reported.

HEALTH AND SAFETY ACCIDENT & INCIDENT REPORTING (Lag indicators)

1 incident requiring first aid reported during the period 11 July to 7 September 2018.

1 non-injury incident reported during the period 11 July to 7 September 2018.

All accident and near miss reports are referred to the Health and Safety at Work Team and Management, who review and satisfy themselves appropriate actions have been taken and where necessary, appropriate additional controls are put in place.

RISK MANAGEMENT

Work on hazard registers is ongoing, controls are currently being reviewed by the H&S at Work Team, and staff are encouraged to report new hazards through the monthly newsletter and staff meetings.

We will be providing updates on how we are managing our biggest risks. To give you the assurance that we understand our biggest risks, what controls and reduction measures are required, and actions we are taking.

Here is an update on two key risks we are currently focussing on:

Risk	Description of risk	Controls and reduction measures	Actions
<p>Contractors</p>	<p>Contractors undertake a number of high risk activities for Council. We have little control over Contractors staff and work standards while they are working for Council.</p> <p>We rely on them employing staff who are competent and trained, while observing safe work practices.</p>	<p>Contractors working for Council have robust health and safety systems in place, and understand their obligations. Contractors will be fully briefed, responsibilities assigned, and work will be periodically assessed to ensure agreed controls are being managed.</p>	<p>Contractor management system designed.</p> <p>Contractors asked to provide their H&S systems for checking by Council.</p> <p>Once approved, contractors will be asked to sign a contractor agreement.</p> <p>Contractor pre-start briefings and inductions have been developed and provided to appropriate staff.</p> <p>Site safety audit checklists have been developed and provided to appropriate council staff. Staff who manage contractors have been undertaking safety audits and ensuring remedial actions undertaken where required. Contractor safety audit standards added to the audit checklists to assist managers and staff when undertaking a safety audit.</p> <p>When work is commissioned, a risk assessment is done to inform the frequency and type of safety audits.</p> <p>Contractor post contract safety review developed to assist managers with safety conversations with contractors when work is complete.</p>

Risk	Description of risk	Controls and reduction measures	Actions
<p>Lone / remote workers</p>	<p>It is not always possible for staff to work in teams or even in pairs. Often staff are required to work alone and remotely, where in some cases poor cell phone coverage is an additional factor.</p>	<p>All staff who work remotely or alone will be provided with cell phones. They will be required to sign out before they leave, including their intended location and expected time of return. This will be monitored and action taken in line with an emergency response plan if help is summoned or they fail to return by the expected time. They will be required to sign in when they return. They will be provided with a device to summon assistance which do not require cell phone coverage.</p> <p>Consideration to be given to having vehicles fitted with GPS.</p>	<p>Staff who work remotely or alone to have access to cell phones. Sign out/in systems in place and being used.</p> <p>Garmin InReach remote contact device currently being used by Bylaws team. Device meets legislative requirements by providing two way communication in areas out of cellular range. Device also provides GPS functionality, enabling manager to pinpoint location of staff.</p> <p>A second Garmin device has been purchased for use by the remainder of staff who work in lone/remote situations. Device currently being trialled by Roading team. This will be monitored, with additional devices purchased if required.</p> <p>Monitoring process for sign out/in system developed and implemented by Bylaws and Roading teams.</p> <p>Training in the use of the device, monitoring, and emergency procedures rolled out to Managers, Bylaws and Roading team. Emergency Action Plans developed.</p>

INFRASTRUCTURE SERVICES

1. Group Manager highlights

Further work has been undertaken to enable the Council to make a decision on the future arrangements for the delivery of the Council's roading activities. This has included further workshops and CE/Mayoral decisions.

Meetings to develop the scope for planning have taken place. Speed limit setting under the new guidelines have also taken place and we hope to start the roll-out in the near future. However, coordination across the councils will be required to do this effectively on a regional basis. SWDC / NZTA State Highway Liaison Meetings continue to look at works regionally rather than individually between councils.

Opportunities to share knowledge and experience across the water sector have also been explored through meetings with Wellington Water and all the Wellington regional councils. With the waters space being dominated with reviews of resilience and future operations, this area will continue to be looked at as the landscape changes over time.

Featherston Waste Water Consent Meetings have been held with SWDC, Philip Milne, Al Cross and the Greater Wellington Team. Unfortunately, the hearing process has been delayed until early next year to allow additional work to be carried out on the implications of the proposed Natural Resources Regional Plan.

There has also been a review of issues for the Featherston commuters and discussions with Fab Feathy on works to be done within Featherston and assisting the rail commuters' parking and access.

The Wai Moana Management Team meeting covered several topics with presentations from The Whaitua Committee on the relationship of the proposed investigation to the proposed treaty settlement and the proposed Natural Resources and Wairarapa Moana Bittern/Matuku Management Strategy. The details of assets and the associated asset management plans, as well as maintenance plans, will be required within SWDC to assist these processes going forward.

Meanwhile work on the actions from the Long Term Plan are being reviewed and implemented and general works busily ramping up for the new work season.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		JULY	YTD	JULY	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		440		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2008*	FTN: Yes GYT: Yes MTB: Yes		FTN: No GYT: No MTB: No		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2008	FTN: Yes GYT: Yes MTB: Yes		FTN: No GYT: No MTB: No		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure or flow per 1000 connections	<15	0	0.25 per 1000 (1 complaints)	1	1
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.75 per 1000 (3 complaints)	0.75 per 1000 (3 complaints)	3	3
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0	0 per 1000 (0 complaints)	0	0
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(1/1) 100%	Median Time 2mins	1	1
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/1) 100%	Median Time 2h 36mins	1	1
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(21/24) 88%	Median Time 14h 16mins	24	24
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(22/24) 92%	Median Time 20h 53mins	24	24
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		41.3%		

2.2 Water supply capital improvements

2.2.1. Featherston water supply

Quotes have been received for an additional bore (approximately \$50k for bore); connection to pipe and pump install will need to be developed. Ongoing discussion with Greater Wellington Regional Council (GWRC) about consent to drill and the consent renewal (existing consent expires December 2019).

Request for proposal being prepared to convert one of the raw water storage ponds adjacent to the water treatment plant, which will give approximately 2 days storage at peak summer usage for both Featherston and Greytown.

2.2.2. Water reticulation renewal

Stage 3 of the trunk main renewal contract completed for Greytown water main to the Waiohine plant.

2.3 Water treatment plants

The Waiohine plant and Greytown Bore have operated routinely.

2.4 Water reticulation

There were 24 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 5 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		JULY	YTD	JULY	YTD
Number of blockages per 1000 connections	<10	0.48 per 1000 (3 complaint)		3	3
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflows)	0.97 per 1000 connections (4 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	3/6 (50%)	Median Time 52min	6	6
Resolution time: from notification to resolution of fault	< 4 Hrs	4/6 (66%)	Median Time 2h 41m	6	6

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		JULY	YTD	JULY	YTD
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0 per 1000 (0 complaint)	0 per 1000 (0 complaint)	0	0
No. of complaints per 1000 connections received about sewage systems faults	< 15	2	0.48 per 1000 (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.72 per 1000 (3 complaint)	0.72 per1000 (3 complaint)	3	3
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	5/6 (83%)	83% (5/6)	6	6

3.2 Waste water treatment plants

3.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. GWRC notified on 16 May 2018. Delayed to allow discussion around proposed Natural Resources Plan interpretation.

Two further meeting organised with neighbour and Iwi to provide more information and answer questions.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land last irrigated to land in May. Since then the field has been too wet to irrigate.

At the Greytown site, Water Force NZ has established onsite with ground investigation completed. Bridge completed for access to ponds. Temporary UV system in place to meet the 1 September consent condition. Construction of the building on-going, with wet well construction well-underway.

Waite Street, Featherston Renewal

Perkinson Civil was awarded the contract to replace 1800m of the 375mm main from Revans Street to the wastewater treatment plant. Flow monitoring estimates that 25 % of the inflow and infiltration (I&I) occurs within this main. This is in line with the consent application and will reduce the size of the storage pond that will be required for winter period when the ground is too wet for irrigation. Started on 3rd September.

3.3 Operational

Featherston, Greytown, Martinborough and Lake Ferry plants operated routinely during the period with no reported issues.

3.3.1. Wastewater reticulation

There were 3 pipeline blockages reported during the period, with increased rain increasing flow levels.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatement notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There was 1 storm water blockage reported during the period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 1% compared to July 2017	Current average annual increased 21% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

6.2 Roading Maintenance – Fulton Hogan

133km of grading was carried out during August, 68 km of the graded length was completed with a tow behind roller. The rolling operation provided a tight smooth surface with less loose material. The roller was removed due to saturation of the unsealed road surface.

564 m³ of maintenance metal was applied to various unsealed roads.

Permanent warning signs have been upgraded on Cape Palliser Road, along with the painting of sight rails.

Preseal repairs were carried out on the sealed road network, both urban and rural section were repaired

Slips and slumps were repaired on White Rock and Tora Roads.

Culverts were upsized on Haurangi Road in the area adjacent current logging operation to allow for anticipated increase runoff.

Edge marker posts were upgraded along Western Lake Road.

Litter was collected off 17 km of rural roads.

Greytown, Featherston and Martinborough had various Kerb and Channel swept as part of the monthly cycle.

Combined cycle/footpath was constructed along Johnston Street Featherston, as part of the Remutaka Trail to railway station connection.

Path work was also completed at the Japanese Memorial garden.

6.3 Other activities.

6.3.1. 2018/2019 Reseals

The 2018/2019 reseal programme has been finalised and is identified below, and represents 18.96 kms of districts roads and streets. This figure is slightly less than 5% of sealed roads, and is estimated to be on budget.

Road Name	Start RP m	Finish RP m	Start Name	End Name
Church Street	10	116	SH 2	East St
Church Street	126	225	East St	Market Rd / Reading St
Market Road	0	362	Church St / Reading St	End Seal
East Street	0	483	Wakelin St	Papawai Rd
Wakelin Street - East	0	84	East St	End Seal
Wakelin Street - West	0	80	East St	End Seal
Papawai Road	13	115	SH2	East St
Papawai Road	125	265	East St	End K&C RHS
Papawai Road	265	1984	End K&C RHS	Fabians Rd
Greytown-Woodside Road	0	3770	Humphries St	End Seal
Kahutara Road	3047	3132	Seal Join	Seal Join
Phillips Line	4829	4861	Start Seal	SH 53
Viles Road	3	1140	Western lake Rd	Cattlestop
Western Lake Road	28047	30947	East West Access	Bridge Abut
Oxford Street	0	88	The Square	Cork St
Oxford Street	88	444	Cork St	Regent St
Suez Street	4	146	Strasbourg St	Oxford St
Hinakura Rd	2186	3330	Bridge	Seal Join
Hinakura Rd	13286	14954	Spooners Bridge	Seal Join
White Rock Road	5907	7902	Seal Join	Ruakokoputuna Rd
Lake Ferry Road	27177	27843	Short Whakatom	End Guardrail
Cape Palliser Road	24464	26267	Seal Join	Kawakawa Bridge

7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, eleven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and is also responsible for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				
Occupancy of pensioner housing	94%			Actual:	
Ratepayers and residents satisfied with town halls	76%			NRB Survey:	74%
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%			NRB Survey:	85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%			NRB Survey:	91%

7.2 Parks and reserves

7.2.1. Featherston

The gardens in front of the library and information centre have been refreshed, including replanting with Graham Thomas roses which are a golden yellow. The existing roses have been redistributed to other garden beds. An area of old garden on the east side of the Windgrass sculpture has been removed to allow for the relocation of the bus-stop to this location at the end of September. The gazebo in Cherry Tree Park has been repainted in colours to match the public toilet/library/information centre building colour schemes.

7.2.2. Greytown

The stone fence at Soldiers' Memorial Park has been cleaned, as has the wall and seating area at the Arbour Reserve. The fence to the Croquet Club grounds at Soldiers' Park has been replaced with new colour steel, as has a section of the swimming pool boundary fence.



7.2.3. Martinborough

The new bicycle stands have now been installed in the streets around Martinborough Square. The seats beside the skate park have been cleaned and repaired. Work is under way on the Boer War Memorial in Martinborough Square – the memorial itself has been cleaned and lettering touched up. New steps are being installed, and the new lamp pole is in position – the lantern will be installed shortly.



7.3 Community housing

There are two vacant flats, one at Cicely Martin in Martinborough, and the other at Burling in Featherston. The Martinborough flat had been occupied by the same tenant since 2001, and the Featherston flat since 2010, so both are getting a freshen-up of paint etc.

7.4 Cemeteries

7.4.1. Featherston cemetery

The iron fence on the road frontage at Featherston cemetery has been repainted.

7.4.2. Greytown cemetery

People driving over graves, particularly in the newer part of the lawn cemetery has been an ongoing problem. City care cemetery staff are working through installing bollards to prevent casual vehicle access. Another rubbish bin has been added, adjacent to the ashes walls.



7.4.3. Martinborough cemetery

The latch on the pedestrian gate has been altered to make it accessible to wheel-chair users.

7.4.4. Purchases of burial plots/niches 27 July to 10 September 2018

	Greytown	Featherston	Martinborough
Niche	0	0	1
In-ground ashes Beam	0	0	0
Burial plot	0	2	0
Total	0	2	1

7.4.5. Ashes interments/burials 27 July to 10 September 2018

	Greytown	Featherston	Martinborough
Burial	3	2	0
Ashes in-ground	2	0	0
Ashes wall	0	0	1
Total	5	2	1

7.5 Events

7.5.1. Featherston

Completed events:

Ragin' Cajun Louisiana Hoedown held on Saturday, 28 July 2018

ST MARKS CHURCH CARTERTON PROUDLY PRESENTS

RAGIN' CAJUN LOUISIANA HOEDOWN

FEATURING

LAURA COLLINS AND THE BACK PORCH BLUES BAND



Pangaea (New Delhi) NZ Tour – held on Wednesday, 8 August 2018



Turning Points – New Zealand String Quartet held on Friday, 17 August 2018



Future events:

Community Barn Dance & Pie Contest - being held Saturday 15 September 2018



Featherston Expo – being held on Sunday, 30 September 2018



Featherston Festivals of Choirs – being held Sunday, 18 November 2018

Featherston Market – being held every fourth Saturday: 27 October, 24 November, 22 December 2018, 26 January, 23 February and 23 March 2019

Christmas in the Squire – being held Saturday, 3 November 2018

7.5.2. Greytown

Completed events: Nil

Future events: Nil

7.5.3. Martinborough

Completed events: Nil

Future events:

Martinborough Charity Fun Ride – being held Sunday, 28 October 2018



Toast Martinborough – being held on Sunday, 18 November 2018



8. Libraries

Library statistics for July and August 2018 are attached in Appendix 3. There are no statistics for wi-fi usage for August, as during August the network provider was changed. Wi-fi usage information is expected from the provider, although in a different format to that provided previously.

9. Appendices

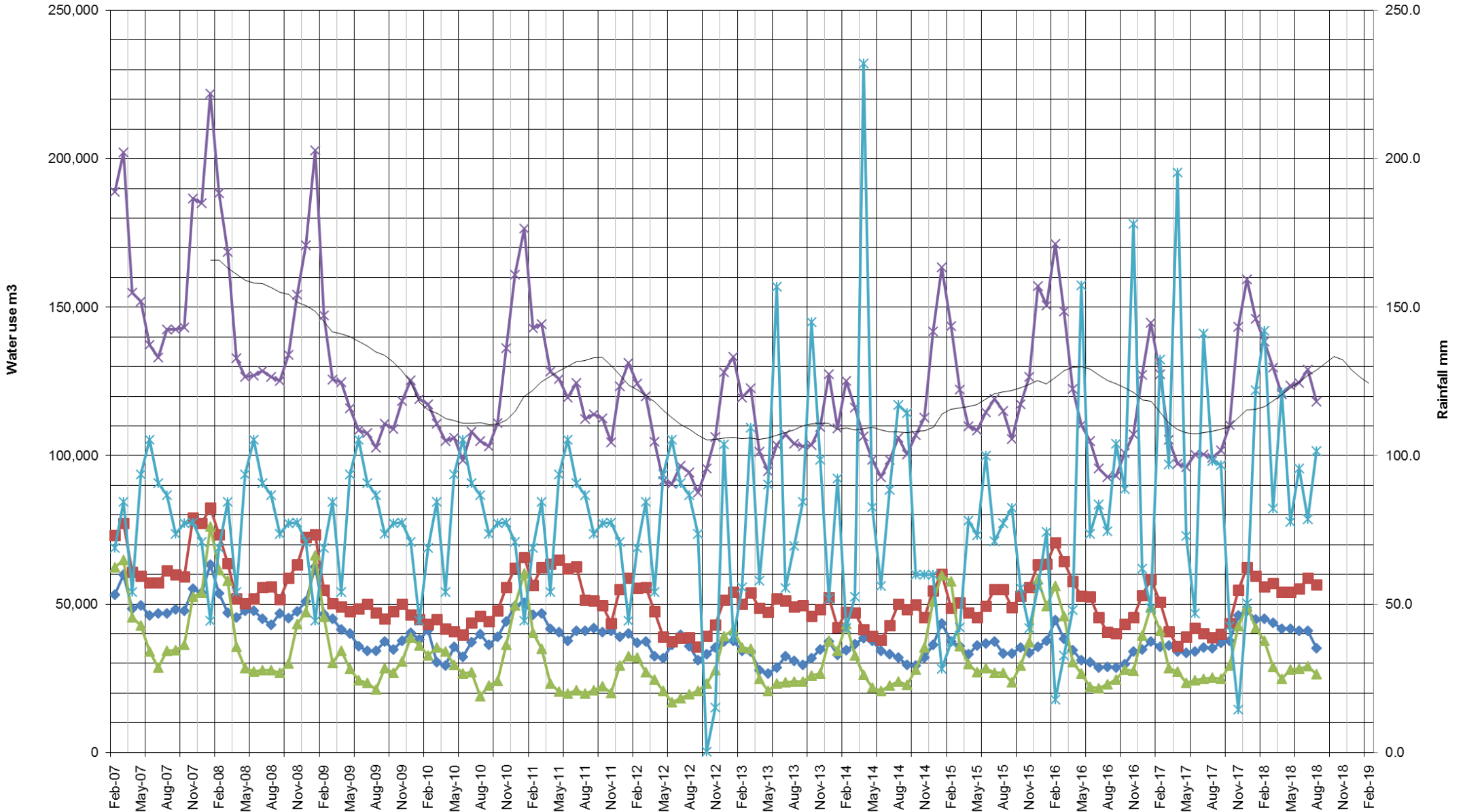
- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by: Paul Crimp, Chief Executive Officer

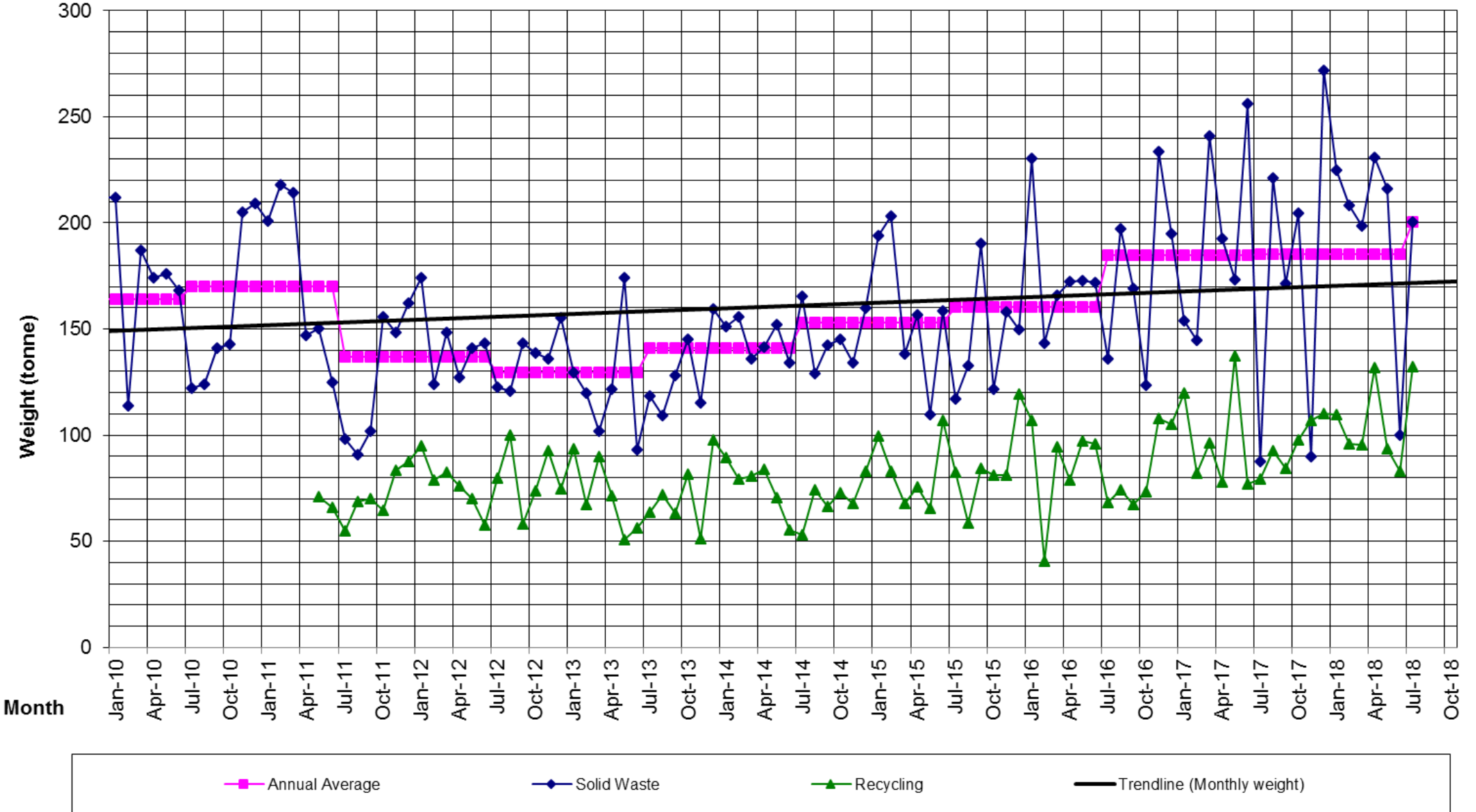
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



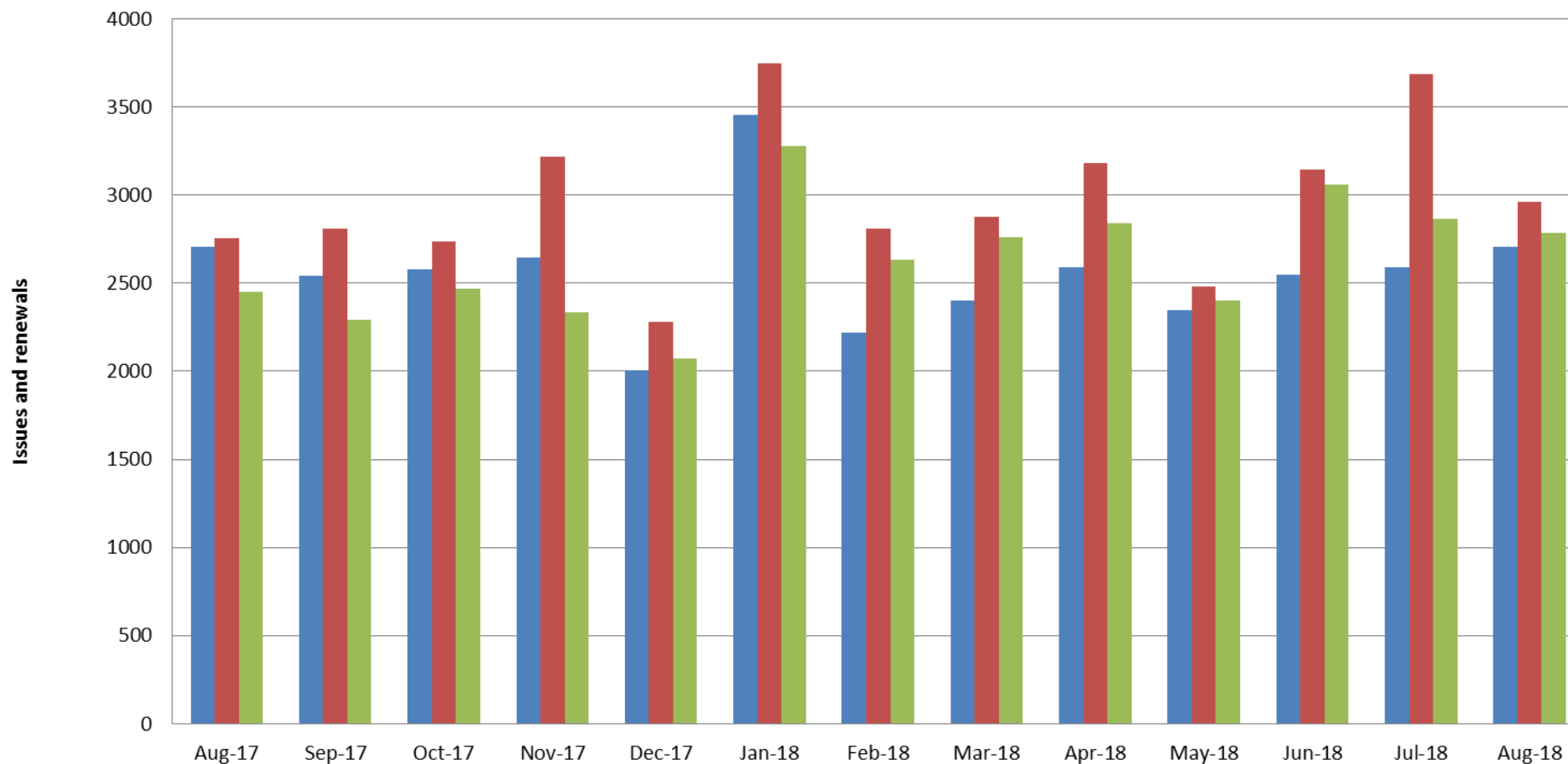
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



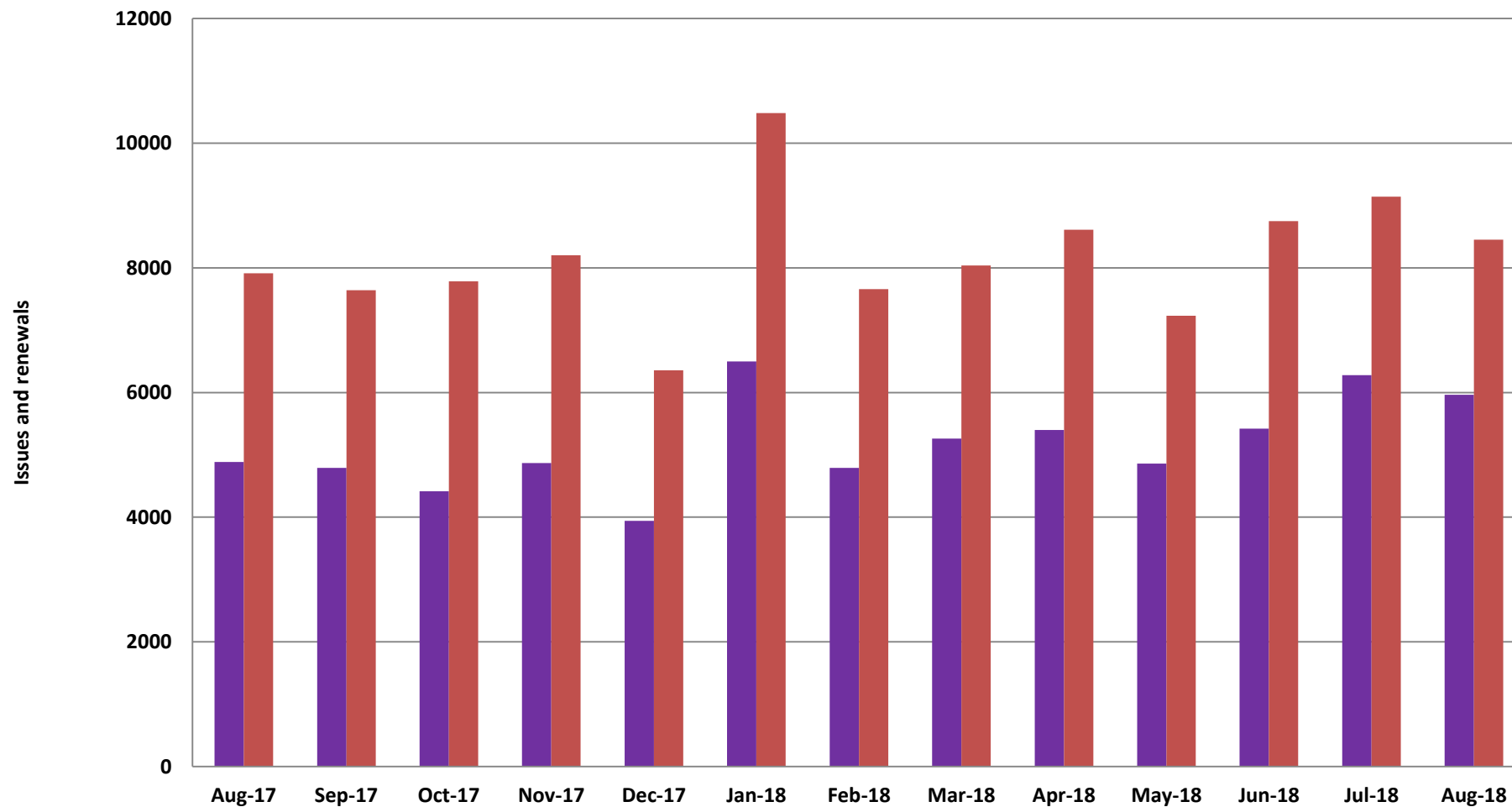
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to August 2018



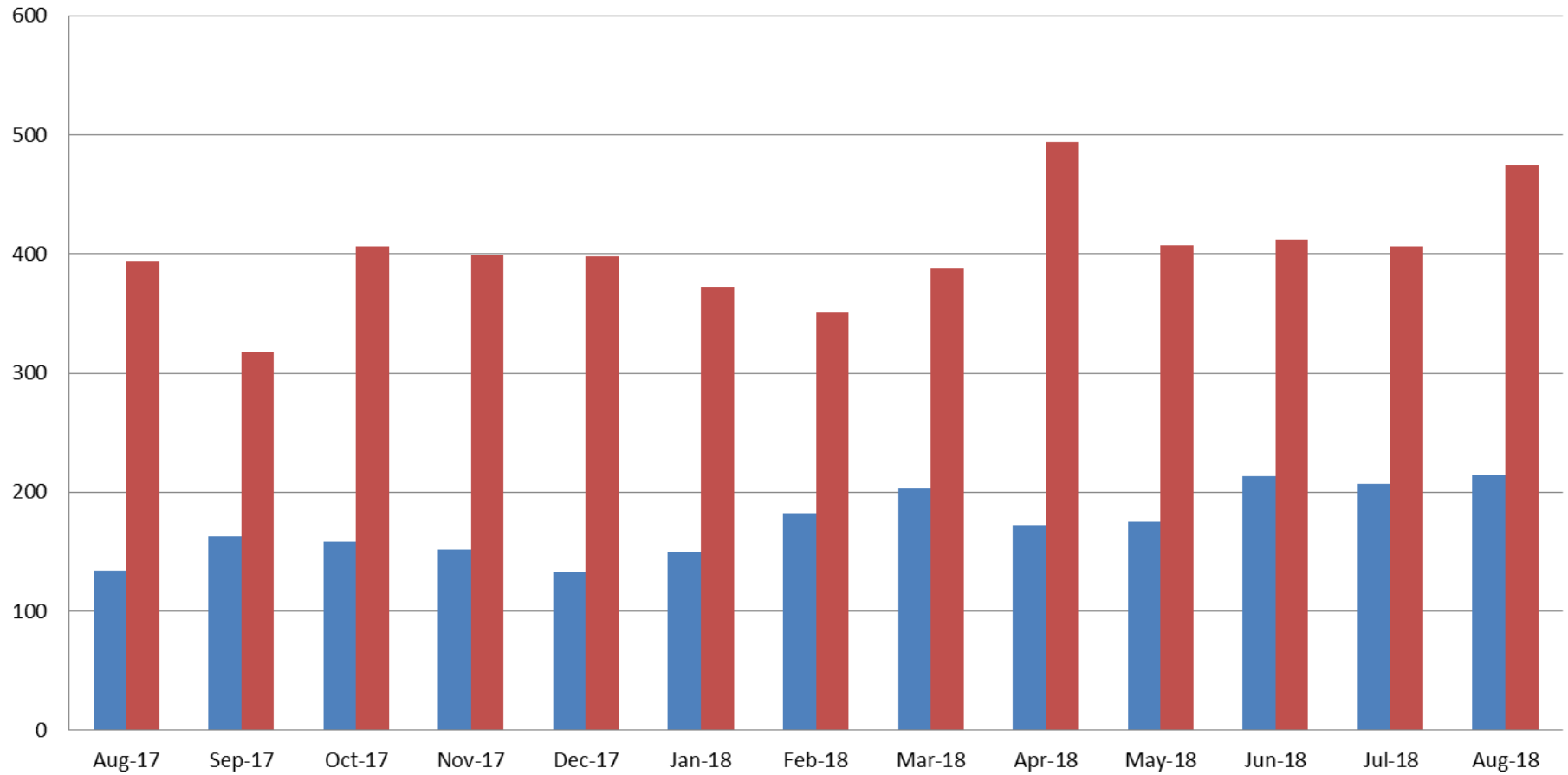
	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18
■ Featherston	2707	2543	2577	2647	2006	3456	2216	2400	2590	2348	2550	2588	2703
■ Greytown	2756	2811	2738	3218	2278	3748	2809	2878	3178	2483	3143	3689	2964
■ Martinborough	2451	2289	2468	2336	2071	3281	2632	2761	2842	2400	3058	2866	2784

Wairarapa Library Service - issues and renewals to August 2018



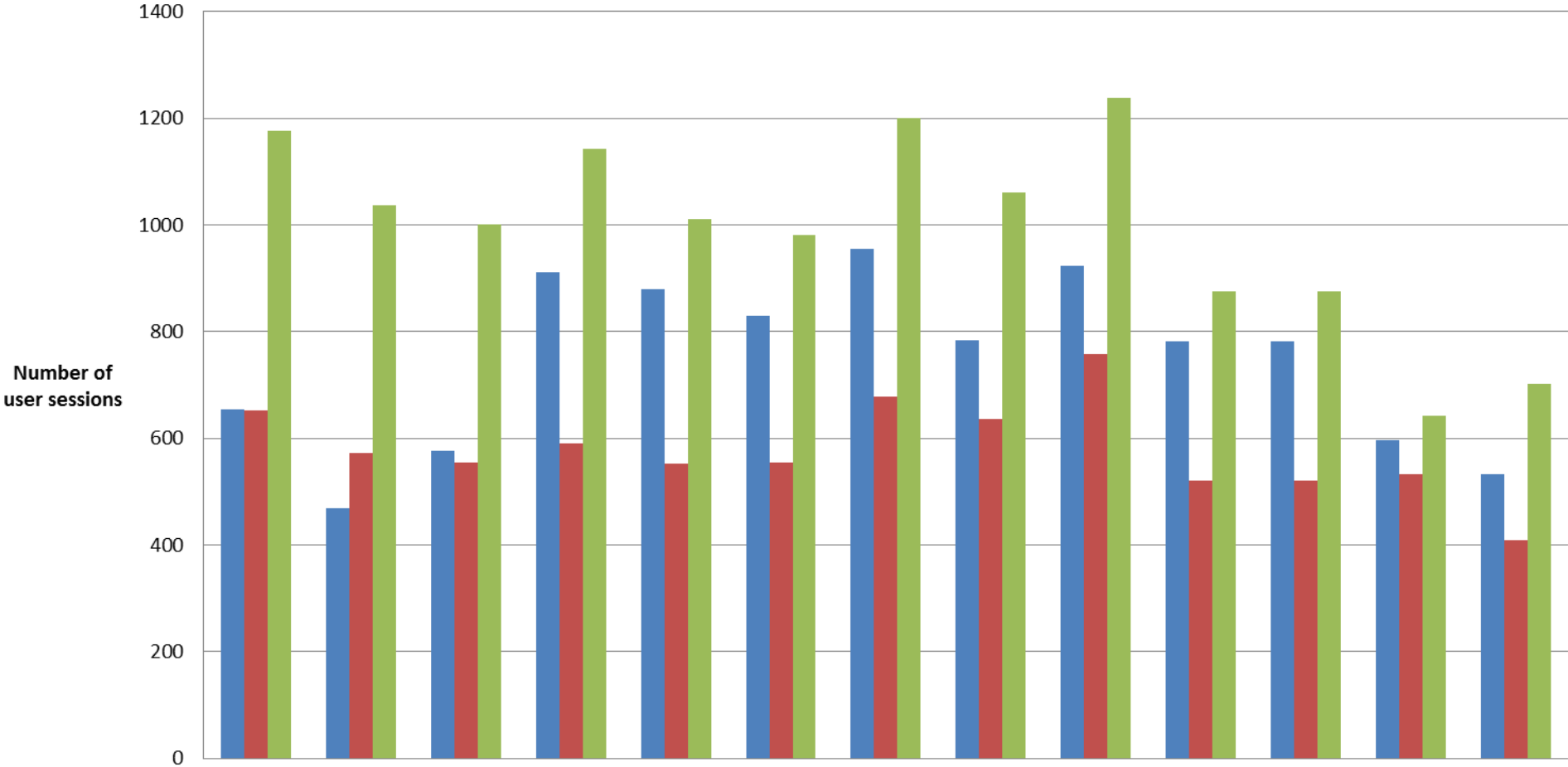
	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18
Carterton	4887	4792	4418	4870	3940	6500	4789	5261	5397	4861	5422	6279	5962
South Wairarapa	7914	7643	7783	8201	6355	10485	7657	8039	8610	7231	8751	9143	8451

Wairarapa Library Service - audio and e-book issues to August 2018



	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18
■ Audiobooks	134	163	158	152	133	150	182	203	172	175	213	207	214
■ Ebooks	394	318	406	399	398	372	351	388	494	407	412	406	474

APNK Wi-fi user sessions to July 2018



	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18
■ Featherston	655	469	576	911	879	829	955	784	923	781	781	596	533
■ Greytown	653	572	555	590	553	555	677	636	757	521	521	532	409
■ Martinborough	1177	1036	1001	1142	1011	981	1201	1060	1239	876	876	643	701

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	82%	9 of 13 Land Use applications were processed within statutory timeframes. 15 of 17 Subdivision applications were processed within statutory timeframes. 5 of 5 permitted boundary activity applications were processed within statutory timeframes. NCS.
s.223 certificates issued within 10 working days	100%	100%	7 of 7 s223 certificates were processed within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	90%	9 of 10 s224 certificates processed. NCS.

Officers provide detailed information as fortnightly updates on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 ST JULY 2018 TO 31 ST AUGUST 2018	PREVIOUS YTD 1 ST JULY 2017 TO 31 ST AUGUST 2017	PERIOD 1 ST JULY 2018 TO 31 ST AUGUST 2018	PREVIOUS PERIOD 1 ST JULY 2017 TO 31 ST AUGUST 2017
Standard LIMs (Processed within 10 working days)	49	26	49	26
Urgent LIMs (Processed within 5 working days)	7	10	7	10
Totals	56	36	56	36

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – 96 CCC's were issued within 20WD
Building consent applications are processed within 20 working days	100%	100%	NCS – 92 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2020. Council was re-accredited in January 2018
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF's and Swimming Pools	Yes	Yes	<p>Building Consents Council inspects all new work to ensure compliance (August 2018 – 528 inspections)</p> <p>BWOFF's – Total 169 – average of 3 audits per month required, 2 audit carried out in August.</p> <p>Swimming Pools – Total 279 – average of 7 audits per month required. 25 audit carried out in August.</p>
Earthquake prone buildings reports received	90%	N/A	<p>Under previous legislation 148 of 229 known premises had been addressed.</p> <p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status.</p> <p>104 letters sent out in total.</p> <p>69 - identified as no longer EQP 20 - require engineer assessment 12 - still being assessed by LGE 15 - identified as EQP and have been sent notices to be affixed to the building.</p>

TYPE – AUGUST 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	5	\$748,425
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	0	\$0.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	53	\$5,673,941
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$5,000
Totals	59	\$6,427,366

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	1 visits	100%	1 visit to school holiday program in Greytown
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 47/47
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	50%	1/2 1 incidents due to being unable to make contact in time

INCIDENTS REPORTED FOR PERIOD 1 JULY 18 TO 31 AUGUST 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2	-	-
Attack on Person	-	-	-
Attack on Stock	-	-	-
Barking and whining	6	1	1
Lost Dogs	-	-	4
Found Dogs	-	-	4
Rushing Aggressive	3	-	1
Wandering	13	2	13
Welfare	-	-	-
Fouling	1	-	-
Uncontrolled	-	-	-

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 7 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 13 incidents

INCIDENTS REPORTED	TOTAL FOR PERIOD 1 JULY 2018 TO 31 AUGUST 2018
Stock	8

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints 10/10 attended within timeframe

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2018 TO 31 AUGUST 2018	PREVIOUS YTD 1 JULY 2017 TO 31 AUGUST 2017	PERIOD 1 JULY 2018 TO 31 AUGUST 2018	PREVIOUS PERIOD 1 JULY 2017 TO 31 AUGUST 2017
Total	10	10	10	10

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	MAGIQ data. All premises inspected at new or renewal application stage (13).
Premises that are high risk are inspected annually, while low or medium risk premises are audited no less than once every three years.	100%	100%	There are no high risk premises in the district. Very low, low and medium risk premises are inspected at new or renewal application (no less than once every three years).
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	No CLEG meetings scheduled to date.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2018 TO 31 AUGUST 2018	PREVIOUS YTD 1 JULY 2017 TO 31 AUGUST 2017	PERIOD 1 JULY 2018 TO 31 AUGUST 2018	PREVIOUS PERIOD 1 JULY 2017 TO 31 AUGUST 2017
On Licence	5	2	5	2
Off Licence	4	1	4	1
Club Licence	2	0	2	0
Manager's Certificate	5	21	5	21
Special Licence	6	7	6	7
Temporary Authority	2	0	2	0
Total	24	31	24	31

2.7 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 17/18	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	MAGIQ data. 22 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	MAGIQ data. 22 premises inspected at new or renewal application stage to date

2.8 Bylaws

Between 1 July 2018 and 31 August 2018 there were three notices relating to trees and hedges, four litter and three abandoned vehicle complaints.

Contact Officer: Russell O'Leary, Group Manager – Planning & Environment

MĀORI STANDING COMMITTEE

15 OCTOBER 2018

AGENDA ITEM 5.3

ACTION ITEMS REPORT

Purpose of Report

To present the Committee with updates on actions and resolutions.

Recommendations

Officers recommend that the Committee:

1. *Receive the Action Items Report.*

1. Executive Summary

Action items from recent meetings are presented to the Committee for information. The Chair may ask Council officers for comment and all members may ask Council officers for clarification and information through the Chair.

If the action has been completed between meetings it will be shown as 'actioned' for one meeting and then will remain in a master register but no longer reported on.

2. Appendices

Appendix 1 - Action Items to 15 October 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Action Items to 15 October 2018

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
66	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	27/3/17: The owner wanted the waka to be in the public space. 12/2/18: Mr Tipoki and Mr Te Maari undertook to contact Aratoi and Te Papa about waka repatriation. 14/2/18 Original resolution and letter from Aratoi to Mayor Staples forwarded to MSC
542	11-Sep-17	Action	Mayor Napier, R Tipoki	Progress treaty training for councillors	Actioned	7/5/18: Reuben to investigate the recent MDC treaty training course for suitability in SWDC 18/6/18: Reuben to forward contact details for trainer to the Mayor so contact can be made and a course arranged in October
748	4-Dec-17	Action	Mark	Liaise with Cr Ammunson and Maori Standing Committee members about the Te Reo wording for the 'Welcome to the South Wairarapa' sign on the Remutaka Hill and forward the agreed Te Reo wording to Council officers	Open	12/2/18: Reuben to send email of suggestions to MSC members, others to respond. 18/6/18: Reuben to forward to Suzanne, with request to add the te reo message now. Mark to work with Reuben to get final agreement on placement of wording. 10/9/18: Wording and placement agreed, Mark to progress.
389	18-Jun-18	Action	Russell	Start the process for correcting the spelling of Hinakura Road to Hinekura Road (Martinborough) and Pah Road to Pā Road (Greytown)	Open	The process for correcting the spelling of the two roads will need to follow Councils policy for the naming of roads and for changes 10/9/18: Members noted that the spelling of these roads was incorrect and asked for clarification on next steps for correcting the road signs.
390	18-Jun-18	Action	Russell	Investigate what can be done to move Te Miha Crescent, Whatarangi as a road name to Ngawi as	Open	In terms of background for the road naming used at Ngawi, when subdivision occurred there in 1972 street naming involved

Ref #	Raised Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
				the road currently named Te Miha Crescent in Whatarangi is inappropriately located		lengthy discussions with Tuhirangi-Waihenga maori. 10/9/18: Family to present during public participation at next Council meeting to present case and request for Council to approve a decision outside of policy (note that the Te Miha family owned the land where the current road is situated).
500	30-Jul-18	Resolution	Jennie	MSC RESOLVED (MSC 2018/29) to adopt the amended Māori Standing Committee Terms of Reference and recommend they be tabled at the 8 August 18 Council meeting. (Moved Cr Maynard/Seconded Roera) Carried	Open	Proposed TOR to go to Audit & Risk meeting for review on 29 August 2018. A&R will make a recommendation to Council and/or feedback to MSC after this review.
501	30-Jul-18	Action	Russell	Place the MSC chair's name and contact phone number on the Road Naming Application Form	Open	
588	10-Sep-18	Resolution	Paul	MSC RESOLVED (MSC 2018/31) that the minutes of 30 July 2018 be confirmed as a true and correct record subject to the following changes: - Replace all instances of 'Pai Tu Mokai o Taurira' with 'Pae Tu Mokai o Taurira' - Remove 'Danielle Sargent' and add 'Katherine MacGregor' in the 'Also in Attendance' section. (Moved Cr Maynard/Seconded Te Whaiti) Carried	Actioned	
593	10-Sep-18	Resolution	Paul	Arrange for the Treaty of Waitangi training to be held at Papawai, with training invitations extended to the Mayor, councillors, CEO, general managers, community board chairs and the Māori Standing Committee for 17 October 2018	Actioned	Training booked, to be held at Hau Ariki Marae.
594	10-Sep-18	Resolution	Jennie	Provide a copy of the step-by-step process that needs to be followed for the Māori Standing Committee to follow when applying for external grants	Actioned	

From: tuia250 [tuia250@mch.govt.nz]
Sent: 05 October 2018 14:30
To: Rosanna Price
Subject: Lottery Tuia - Encounters 250 Programme - help spread the word

Tēnā koutou

Please feel free to pass the below information on to your colleagues or groups you think may be interested in applying to the Lottery Fund.

We would like communities across Aotearoa to have the opportunity to present their stories as part of Tuia 250 and need your help to get the word out.

From the Tuia 250 team at Manatū Taonga Ministry for Culture and Heritage

Lottery Tuia – Encounters 250 Fund - \$9 million for community initiatives

In 2019, Aotearoa New Zealand will acknowledge 250 years since the first meetings between Māori and Europeans with a national commemoration called Tuia – Encounters 250 (Tuia 250).

Tuia 250 is about people and place – what brought us together, what challenges we face and how we will weave our cultures and values into a future we will be proud to leave for our grandchildren.

Tuia 250 will recognise and commemorate two extraordinary voyaging traditions and cultures - the exceptional feats of Pacific voyagers, their non-instrument navigation prowess and their decision to settle in Aotearoa many generations ago; and the feats of European explorers, the technology they developed and their first encounters with the people of this place when James Cook, Tupaia and other crew on the HM Bark Endeavour arrived in Aotearoa in October 1769.

A wānanga for the nation, Tuia 250 aims to encourage discussion and debate, reflection and contemplation and bring a broad range of perspectives to the stories we will tell of this place we call home.

About the Fund

Government has allocated \$9 million to go towards community initiatives that support the kaupapa of Tuia 250.

The next funding round for the Lottery Fund is closing on 18 October 2018, with the Committee meeting in December to make decisions about applications.

The following funding round will open on 6 December 2018, with the Committee meeting in February 2019. Generally applications will be considered that are submitted 10 weeks out from Committee meeting dates. Each meeting is subject to funds still being available for allocation.

Find out how to apply for the Fund and the eligibility criteria on the Community Matters website<<https://www.communitymatters.govt.nz/lottery-tuia-encounters/>>.