

MAORI STANDING COMMITTEE

Agenda
18 June 2018

Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 18 June 2018 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Reuben Tipoki (chair), Teresa Aporo, Demetrius Potangaroa, Horipo Rimene, Michael Roera, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.

OPEN SECTION

1. APOLOGIES:

2. PUBLIC PARTICIPATION:

2.1 None advised

3. ACTIONS FROM PUBLIC PARTICIPATION:

4. MINUTES FOR RECEIPT AND CONFIRMATION:

4.1 Maori Standing Committee Minutes of 7 May 2018

Pages 1-3

***Proposed Resolution:** That the minutes of the Maori Standing Committee meeting held on 7 May 2018 be confirmed as a true and correct record.*

4.2 Action Items from previous meeting

Pages 4-5

4.3 SWDC Minutes from 16 May 2018

Pages 6-12

***Proposed Resolution:** That the minutes of the South Wairarapa District Council meeting held on 16 May 2018 be received.*

5. OPERATIONAL REPORTS – COUNCIL OFFICERS:

5.1 Officers' Report

Pages 13-41

6. MEMBER ITEMS:



Māori Standing Committee

Minutes – 7 May 2018

- Present:** Reuben Tipoki (Chair), Teresa Aporo, Horipo Rimene, Michael Roera, Terry Te Maari, Amiria Te Whaiti, and Cr Pip Maynard.
- In Attendance:** Mayor Viv Napier, Mark Allingham (Group Manager Infrastructure and Services), Lawrence Stephenson (Assets and Operations Manager) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8:15pm.
- Also in Attendance:** Francis Reiri-Smith and Mona-Pauline Mangakāhia (Electoral Office) and Leigh Hay.

PUBLIC BUSINESS

A karakia was said at the workshop prior to the meeting.

1. APOLOGIES

MSC RESOLVED (MSC 2018/13) to receive apologies from Demetrius Potangaroa, Johnny Shaw and Paul Crimp.

(Moved Tipoki/Seconded Te Maari)

Carried

2. PUBLIC PARTICIPATION/PRESENTATIONS

2.1 Francis Reiri-Smith and Mona-Pauline Mangakāhia (Electoral Office)

Ms Francis Reiri-Smith with support from Ms Mangakāhia brought to members' attention the current opportunity for Māori to be on the Māori roll as opposed to the general roll. Ms Reiri-Smith asked members to encourage whanau and friends to consider their options until the 2 August 18. The opportunity to change rolls was only available every five years.

2.2 Leigh Hay

As the co-opted chair of Council's logo and branding Working Party, Mrs Hay outlined the expected process for development of a new council logo.

3. ACTIONS FROM PUBLIC PARTICIPATION

MSC NOTED:

1. Action 269: Invite MSC members to provide dates of events that were being held in the district where Francis Reiri-Smith could be invited to speak to attendees about enrolling on the Maori roll; Paul Crimp

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4. MINUTES FOR RECEIPT AND CONFIRMATION

4.1 Māori Standing Committee Minutes – 26 March 2018

MSC RESOLVED (MSC 2018/14) that the minutes of 26 March 2018 be confirmed as a true and correct record.

(Moved Cr Maynard/Seconded Aporo)

Carried

4.2 Action Items from Previous Meeting

Mr Tipoki undertook to investigate the Treaty training that Masterton District Council hosted and a time was made for Mr Allingham to meet with Mr Tipoki at Lake Ferry to discuss a suitable location for the information sign. Cr Maynard undertook to find out more information about prohibiting cremation ashes being dispersed at sea.

MSC RESOLVED (MSC 2018/15):

1. To receive the action items list.

(Moved Roera/Seconded Aporo)

Carried

2. Action 270: Each member to put together ten potential Maori based road names and the background to those selections, including the area where that name could be used and email to Committee Secretary who will then request a review from Cr Ammunson; All members

3. Action 271: Put together a priority list of SWDC signs for replacement or updating to include Te Reo Māori; Cr Maynard

4.3 SWDC Minutes from 4 April 2018

MSC RESOLVED (MSC 2018/16) that the minutes of the South Wairarapa District Council meeting held on the 4 April 2018 be received.

(Moved Te Maari/Seconded Aporo)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Officers' Report

Members discussed the proposed community Tukurumuri subdivision and baleage cut from Council's wastewater irrigation sites.

MSC RESOLVED (MSC 2018/17) to receive the Officers Report.

(Moved Cr Maynard/Seconded Tipoki)

Carried

5.2 Featherston Wastewater Discharge Consent

Mr Stephenson discussed the upcoming consent notification and Featherston public meeting and an upcoming tour for the Committee of the Martinborough wastewater site. Members discussed the example monitoring plan and undertook to provide feedback, but recommended Mr Stephensen liaise with Caleb Royal who had undertaken work on Wairarapa waterways.

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MSC RESOLVED (MSC 2018/18):

- 1. To receive the Report on Featherston Wastewater Discharge Consent.
- 2. To receive the Tangata Whenua Values Monitoring Plan, Martinborough example.
- 3. To make a submission on the Featherston Wastewater Consent.

(Moved Tipoki/Secoded Te Whaiti)

Carried

6. MEMBER ITEMS

6.1 Catchment Groups

Mr Roera sought clarification on the purpose and funding of catchment groups and how they relate to recommendations from the Whaitua Committee.

6.2 Requirements for marae being used as a civil defence post

Mrs Aporo wanted to ensure that Kohunui Marae complied with WREMO requirements for being a civil defence post.

MSC NOTED:

- 1. Action 272: Invite WREMO to provide an update to members on WREMO activities and requirements of becoming civil defence posts; P Crimp

6.3 Native tree logs coming down rivers

Mr Tipoki queried whether Māori had access to native logs that came down the river, to which Mr Allingham deferred jurisdiction to Greater Wellington Regional Council. Members requested that the pine trees at Lake Ferry were booked for removal in October 2018.

Mrs Te Whaiti closed with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Maori Standing Committee
Action Items
From 7 May 2018**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
66	MSC	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	27/3/17: The owner wanted the waka to be in the public space. 12/2/18: Mr Tipoki and Mr Te Maari undertook to contact Aratoi and Te Papa about waka repatriation. 14/2/18 Original resolution and letter from Aratoi to Mayor Staples forwarded to MSC
339	MSC	19-Jun-17	Resolution	Cr Ammunson	MSC RESOLVED (MSC 2017/22) to support the concept of a waharoa for the Remutaka Pass area and that Cr Ammunson would drive the process. (Moved Roera/Seconded Aporo) Carried	Open	
542	MSC	11-Sep-17	Action	Mayor Napier, R Tipoki, Cr Ammunson	Progress treaty training for councillors	Open	7/5/18: Reuben to investigate the recent MDC treaty training course for suitability in SWDC
748	MSC	4-Dec-17	Action	Reuben	Liaise with Cr Ammunson and Maori Standing Committee members about the Te Reo wording for the 'Welcome to the South Wairarapa' sign on the Remutaka Hill and forward the agreed Te Reo wording to Council officers	Open	12/2/18: Reuben to send email of suggestions to MSC members, others to respond.
751	MSC	4-Dec-17	Action	Reuben	Determine whether presentations and discussions from the Rangatane Tu Mai Ra Trust and the Settlement Negotiations Trust could be incorporated into Treaty training along with a formal powhiri	Open	
78	MSC	12-Feb-18	Action	MSC	Create a priority list of signage for incorporation of te reo on Council signs.	Open	
182	MSC	26-Mar-18	Action	Paul	Continue discussions at future long term plan meetings about ways to increase revenue	Open	

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					flow for marae in order to lessen the wastewater and water rates impact		
183	MSC	26-Mar-18	Action	Reuben	Discuss time availability of councillor members of the MSC	Open	
185	MSC	26-Mar-18	Action	Reuben/Terry	Find a suitable location to place the MSC Lake Ferry sign	Open	7/5/18: Mark to meet Reuben at Lake Ferry to review possible locations on Council's roading reserves
268	MSC	7-May-18	Resolution	Reuben Tipoki	MSC RESOLVED (MSC 2018/18): 1. To receive the Report on Featherston Wastewater Discharge Consent. 2. To receive the Tangata Whenua Values Monitoring Plan, Martinborough example. 3. To make a submission on the Featherston Wastewater Consent. (Moved Tipoki/Seconded Te Whaiti) Carried	Open	
270	MSC	7-May-18	Action	MSC	Each member to put together ten potential Maori based road names and the background to those selections, including the area where that name could be used and email to Committee Secretary who will then request a review from Cr Ammunson	Open	
271	MSC	7-May-18	Action	Cr Maynard	Put together a priority list of SWDC signs for replacement or updating to include Te Reo Māori	Open	



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

16 May 2018

- Present:** Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson, Councillors Lee Carter, Margaret Craig, Pam Colenso, Pip Maynard, Colin Olds and Colin Wright.
- In Attendance:** Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Jennie Mitchell (Group Manager Corporate Support), Russell O’Leary (Group Manager Planning and Environment) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:00am and 12:46pm except where expressly noted.
- Forum and Other Presenters:** Jade Holley, Jennifer Grey, Martine Bijker and Robyn Ramsden (Featherston Community Board Chair).

Open Section

A1. Karakia

Cr Wright opened with a karakia.

A2. Apologies

COUNCIL RESOLVED (DC2018/39) to receive apologies from Cr Ammunson.

(Moved Cr Jephson/Seconded Cr Craig)

Carried

A3. Conflicts of Interest

There were no conflicts of interest declared.

A4. Acknowledgements and Tributes

Mayor Napier acknowledged the recent passing of Cr Olds father.

A5. Public Participation

Ms Holley asked Council to seek expert, community board and public opinion on what should be done with the vacant land in Featherston and suggested that one option should be to demolish the Town Square. Ms Holley believed public consultation on the Town Square development was inadequate and requested information about what was included in stage 1 development and for stage 2 development plans to be provided showing budget and completion dates.

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Ms Grey tabled Council documents that traced the Featherston land swap and development of the Town Square. Ms Grey was concerned that the Featherston vacant land was not suitable for commercial development and queried the Council statement that knowledge of the easement was not known. Ms Grey requested that the Town Square was finished and that commercial development be fast tracked. An independent investigation into the matter was called for with learnings publicly reported.

Ms Bijker requested that Council learn from its mistakes and that comments from business leaders, community boards and the public be interpreted as helpful. Ms Bijker asked for Cr Wright's notice of motion to be removed from the current agenda, or for councillors to abstain from voting, as the Mayor should not be absolved from responsibility before the Featherston vacant land issue had been resolved.

A6. Actions from Public Participation

Members discussed the presentations and agreed that more information was required so the history of developments were understood. It was proposed that the information be reviewed in a workshop or by the Audit and Risk Working Party. A decision was made and recorded under agenda item E1 Chairperson's Report.

A7. Community Board Participation

On behalf of Featherston Mrs Ramsden asked Council staff to show respect for the people of Featherston, to treat all towns equally, and to engage with the community to achieve the outcomes of the recent Featherston public meeting. Mrs Ramsden asked for the Featherston vacant land to be immediately graveled and used in whatever way the community saw fit.

Mr Crimp undertook to discuss name calling with staff.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2018/41) that the minutes of the Council meeting held on 4 April 2018 are a true and correct record.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

A10. Extraordinary Business

There was no extraordinary business.

A11. Notices of Motion

Mayor Napier vacated the chair.

Deputy Mayor Jephson assumed the chair.

Cr Wright noted that the Mayor's performance was being judged on one issue, much of which occurred prior to Mrs Napier being elected as mayor. Mayor Napier led a very democratic Council and was elected by the public in an open process. Cr Wright stated that the district needed a leader and problems could only be solved if there was no confusion over who led.

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COUNCIL RESOLVED (DC2018/43) to express confidence in Mayor Vivien Napier as the duly elected leader of the Council for this triennium.

(Moved Cr Wright/Seconded Cr Craig)

Carried

Cr Carter abstained.

Cr Carter abstained on the basis that the following key deliverables need to be completed before confidence could be given: The governance review, the Featherston Main Street land review, and the Featherston public meeting on the issue.

Deputy Mayor Jephson vacated the chair.

Mayor Napier assumed the chair.

The meeting adjourned at 10:10am for morning tea.

The meeting reconvened at 10:30am.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2018/44)

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Maori Standing Committee 26 March 2018.
3. To receive the minutes of the Audit and Risk Working Party 18 April 2018.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

C Decision Reports from Chief Executive and Staff

C1. Cotter Street Recommendations

Report withdrawn by Chief Executive.

C2. Remit to Local Government NZ

Councillors noted that central government will be moving away from supporting fossil fuel investment and that banks themselves were already shifting investment focus. Some concern was expressed about Council supporting an industry specific remit that could mean job losses.

COUNCIL RESOLVED (DC2018/42):

1. To receive the Remit to Local Government NZ Report.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

2. Not to support the remit from Greater Wellington Regional Council on fossil fuel investment.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

Cr Carter abstained.

Cr Carter left the meeting at 10:30am.

Cr Carter returned to the meeting at 10:33am.

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D Operational Reports

D1. Planning and Environment Group Report

Mayor Napier welcomed Mr O'Leary as Council's new Planning and Environment Manager. Members discussed progress on the new dog pound, the commissioner's decision from the Greytown Structure Plan hearing, Martinborough residential land investigation, and the notable trees update project with Mr Crimp.

COUNCIL RESOLVED (DC2018/45):

1. To receive the Planning and Environment Group Report.
(Moved Cr Maynard/Seconded Cr Wright) Carried
2. Action 285: Check the Planning and Environment Report section 2.5 Sale and Supply of Alcohol Act table for consistency; R O'Leary
3. Action 286: Prepare an update report for the next Council meeting on the investigation into Martinborough available residential land; R O'Leary

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed rural roading, installation of responsive speed signs in key locations around the district, and the Featherston wastewater proposal public meeting with members.

COUNCIL RESOLVED (DC2018/46) to receive the Infrastructure and Services Group Report.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

D3. Chief Executive Officer Report

Mr Crimp discussed the introduction of yearly surveys timing, Waihinga Centre progress and ongoing management, and the proposed Accommodation Working Group with members.

COUNCIL RESOLVED (DC2018/47):

1. To receive the Chief Executive Officer's Report.
(Moved Cr Jephson/Seconded Cr Wright) Carried
2. To receive the financial statements report for the period ended 28 February 2018.
(Moved Cr Jephson/Seconded Cr Colenso) Carried
3. To convene an Accommodation Working Group comprising three councillors, the Mayor ex officio, Chief Executive and three group managers.
4. To appoint councillors Olds, Wright and Maynard to the Accommodation Working Group.
(Moved Cr Jephson/Seconded Cr Craig) Carried
5. Action 287: Prepare a Terms of Reference for the Accommodation Working Group to include time commitments, reporting and recommendation mechanisms; P Crimp

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D4. Action Items Report

COUNCIL RESOLVED (DC2018/48) to receive the District Council Action Items Report.

(Moved Cr Maynard/Seconded Cr Olds)

Carried

E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier would be reviewing all councillor portfolios following the Featherston by-election. Members further discussed the planned Featherston public meeting regarding the vacant land and clarified the course of action.

COUNCIL RESOLVED (DC2018/49):

1. To receive the Mayor's Report.

(Moved Jephson/Seconded Cr Maynard)

Carried

2. To make an interim appointment of Cr Colin Olds as the South Wairarapa District Council representative on the Wairarapa Moana Governance Group.

(Moved Mayor Napier/Seconded Cr Maynard)

Carried

COUNCIL RESOLVED (DC2018/40):

1. That a workshop will be convened at the earliest possible opportunity for council to receive all information regarding the land between Daniel Street and Birdwood Street, Featherston including any information on the Featherston Town Square development stage 1 and 2.
2. That following the workshop, the Risk and Audit Working Party will review recommendations from the workshop and receive and evaluate the material and prepare a report to be presented to the 27 June 2018 Council meeting.
3. The Audit and Risk Working Party will assess the need and make a recommendation to Council on whether there is a need for the report to be reviewed independently.

(Moved Cr Colenso/Seconded Cr Carter)

Carried

F Members' Reports

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum, Wellington Region Waste Management and Minimisation Plan Joint Committee (WRWMMP), Civic Awards Working Party

Reports from WRWMMP meetings held on the 9 and 23 April 2018 and a meeting of the Wairarapa Road Safety Council held on the 24 April 2018 had been included in Council papers.

Economic Development Task Force

The Economic Development Task Force was no longer active and had been overshadowed by the Wellington Regional Investment Plan which would be reviewed by Council in June 2018.

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Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

A report for a meeting of the Wairarapa Library Service would be included in the next Council papers.

Cr Wright

Cobblestones Museum

Cr Wright reported that Cobblestones were planning an exhibition late 2018 to showcase life in Greytown in the early 20th century.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee, Regional Climate Change and Natural Hazards Working Group, Wairarapa Committee

An Awhea Scheme Committee meeting had been held. Planting of Ushers Hill was discussed and the tree extraction at Stoney Creek was going well. A meeting of the Climate change Working Group was planned for 5 June 2018.

Cr Wright

Waiohine Floodplain Management Plan Steering Group, Wairarapa Committee

Cr Wright reported that good progress was being made on flood protection solutions and noted that the interim flood maps, now in use by Council, showed a lesser impact to Greytown from flooding.

The Wairarapa Committee had met on the 15 May 2018; the passenger rail service and Waiohine floodplain was discussed.

Cr Carter

Public Transport Working Group

COUNCIL NOTED:

1. Action 288: Request the GWRC Public Transport Working Group Terms of Reference and minutes/notes of past meetings; P Crimp

Cr Maynard left the meeting at 12:25pm.

Cr Maynard returned to the meeting at 12:26pm.

Cr Olds

Wairarapa Moana Governance Group, Ruamahanga Whaitua Committee, Lower Valley Development Scheme Advisory Committee

A meeting of the Wairarapa Moana Governance Group had been held and consideration of management committee appointments as part of the Treaty settlement process was discussed.

Cr Olds gave a detailed update on the Whaitua Committee's brief and progress, including consultation with communities. The final document would be included in

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GWRC's Natural Resources Plan. Managing water take requirements in low flow periods may require high volume users to consider water storage options. The Waitua Sub-committee undertook to review the preconsultation document. Mayor Napier thanked Cr Olds for representing Council on the Committee.

Cr Carter left the meeting at 12:37pm.

Cr Carter returned to the meeting at 12:38pm.

G Reports from Appointments and Outside Organisations

G1. Appointments

Members discussed the commercial accommodation monitor as presented in the Destination Wairarapa report and whether it was an accurate reflection of visitor stays due to uptake of Airbnb accommodation.

COUNCIL RESOLVED (DC2018/50) to receive councillor reports and reports from appointments.

(Moved Cr Wright/Seconded Cr Olds)

Carried

Confirmed as a true and correct record

.....**(Mayor)**

.....**(Date)**

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MAORI STANDING COMMITTEE

18 JUNE 2018

AGENDA ITEM 5.1

OFFICERS' REPORT

Purpose of Report

To update community boards and the Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

The Long Term Plan continues to progress well, with 182 submissions received. Officers have been reviewing and analysing these submissions to assist in decision making.

Regional Mayors and Chief Executives met Hon Phil Twyford, Hon Chris Hipkins, Hon Kris Faafoi, and MPs Paul Eagle, Ginny Andersen, Rino Tirikatene, Greg O'Connor to discuss regional initiatives, and provide an update on key initiatives that will be the basis of a number of funding applications. This was a productive meeting and the willingness of the current Government to engage with this sector was heartening.

We have been considering what actions are necessary following the recent period of instability. We will be reviewing our systems and processes against the "Local Government Excellence" criteria with a view to strengthen and enhance what we do as appropriate. This program provides guidelines used around the country and is a good starting point.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			COMMENTS	
		2016/17 TARGET	2016/17 ACTUAL		
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.	
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.	
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.	
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.	
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)	
	% of ratepayers and residents who know how to contact a community board member	68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.	
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.	
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings. (Year ended 30 June 2016)	

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Agenda items included Lifelines Regional resilience; Wellington Water update; Wellington Regional Investment plan update

3.1.2. Mayoral Forum

One Mayoral forum was held during the reporting period (I was unable to attend). Agenda items included Waste Minimisation and Management; Healthy food environments and policy development; Wellington Regional Investment priorities

3.1.3. Community Boards

A further round of Community Board meetings were held. An initial meeting with Chairs and officers was held to discuss action items and managing service requests.

3.1.4. WREMO

Prior to the Regional CE forum, WREMO presented to the Chief Executives Group to present their quarterly report.

Two reviews have been undertaken recently.

Firstly the Government undertook a review of civil defence arrangements thru ought the country. The regional CE group met the government review panel to provide input. The CE group will provide feedback, via the Mayoral forum.

The second review was an internal process on the effectiveness of WREMO, this review resulted in the appointment of additional personnel in the training, and communications areas. The total funding requirements were in line with the existing funding levels we had included in our LTP.

3.1.5. Wellington Water

Discussions continue with Wellington water on various matters in relation to the operation, and issues surrounding our three waters network. This was a useful update and included Wellington Water's plan to set up a purchasing group which we may be able to tap into.

The Governments response to the Havelock enquiry was also discussed; we keep a watching brief on the ongoing information that is circulated.

3.1.6. Regional Investment Plan

The Wellington region is preparing an economic development strategy in advance of an application to the Government for funding under the various schemes now in place. Attached as Appendix 1 is an outline of the project structure.

As can be seen, there is a separate workstream encompassing the Wairarapa.

This workstream is well underway and is due for completion by the end of June.

The Wairarapa can access the Regional Growth Fund; accordingly the work for the Wairarapa is tailored somewhat differently.

The Government has signalled however that any applications need to be made under a regional umbrella; accordingly the Wairarapa work needs to be included in the wider regional plan.

4. Corporate

4.1 Financial Statement

Financial statements for the eight months ended 28 February 1 April 2018 are presented in Appendix 1 for the record, without commentary. These statements were presented and discussed at the January Audit and Risk meeting.

We are not in a position to prepare detailed analysis at this stage due to the Long Term Plan preparation; however there are no areas of concern following a mid-level review, and discussion at Audit and Risk.

4.2 Long Term Plan

The Long Term Plan consultation document, and supporting information, was adopted 21 March.

This signals the commencement of the public consultation period, running from 22 March to 23 April.

Public meetings were held 10, 11, 12 April.

The public meetings were well attended, and while not always sticking to the topic, many matters were raised which will hopefully end up in submission form.

We have received 182 submissions covering many, many matters.

4.3 Accommodation

We are currently overcapacity in the Kitchener Street building.

The Long Term Plan has provision for additional staffing to meet existing demand, and become more proactive in how we achieve our goals.

It is recommended a subcommittee consisting of three Councillors, the Mayor ex officio, the Chief Executive, and the three Group Managers be formed to consider options, and make recommendations in due course.

4.4 Occupational Health and Safety

We continue to make good progress on health and safety matters.

In particular we are focusing on working with volunteers. This has proven somewhat more complex than first thought. We will have working guidance available in due course.

4.5 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion has been recalculated following some minor weather and materials delays as previously advised with a completion date of July. This remains subject to normal construction risks, weather, materials and the like.

Occupancy is planned for mid to late August.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 2, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

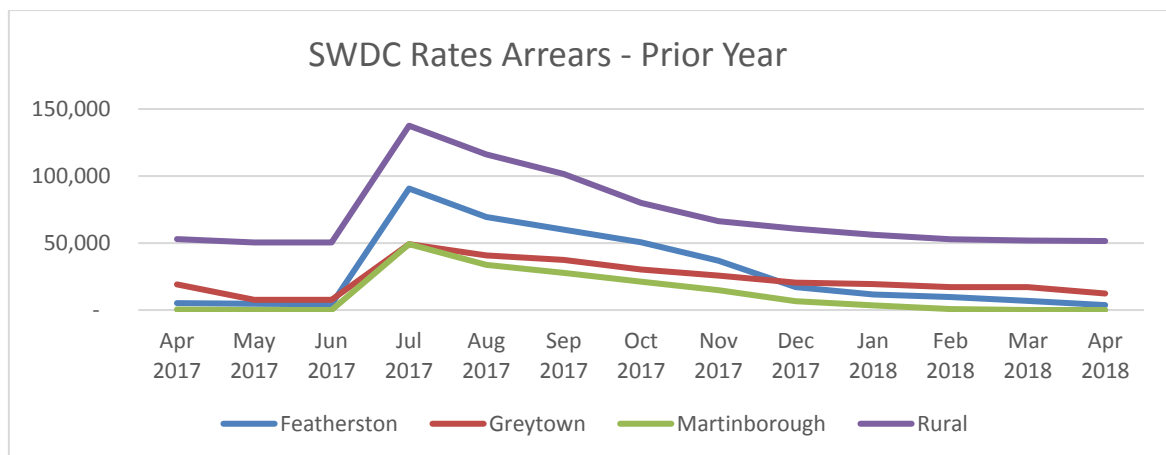
The project is progressing well, and there are no red or even orange flags at this stage.

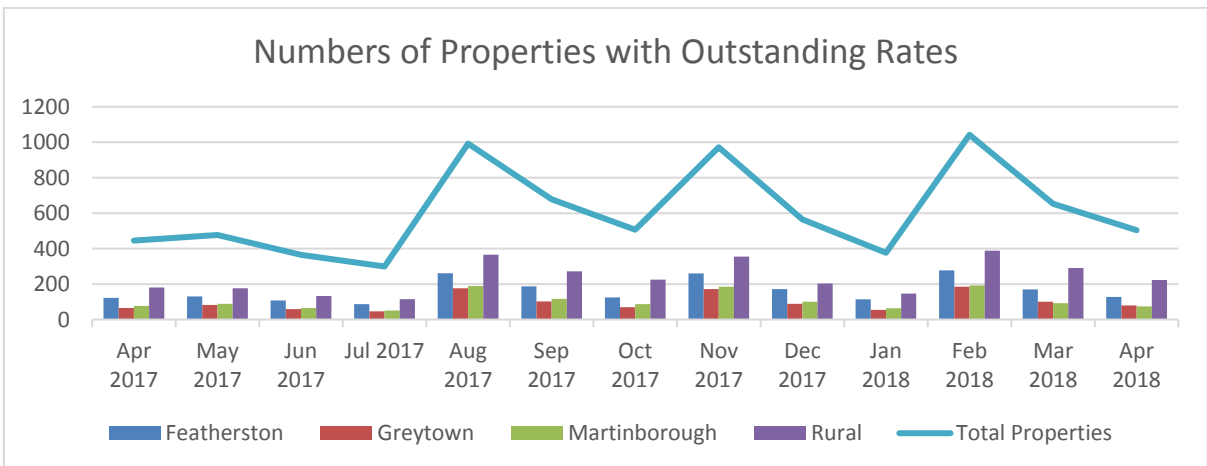
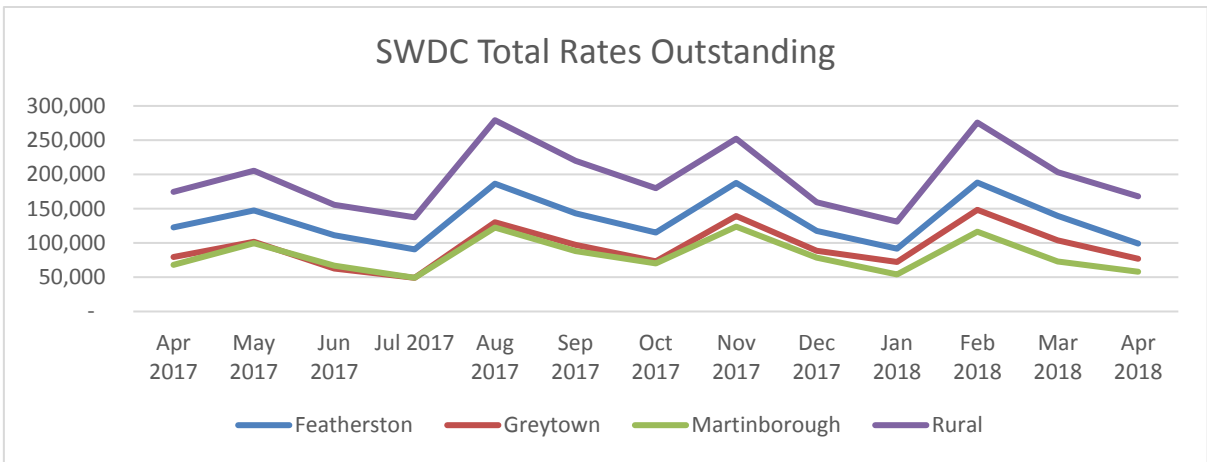
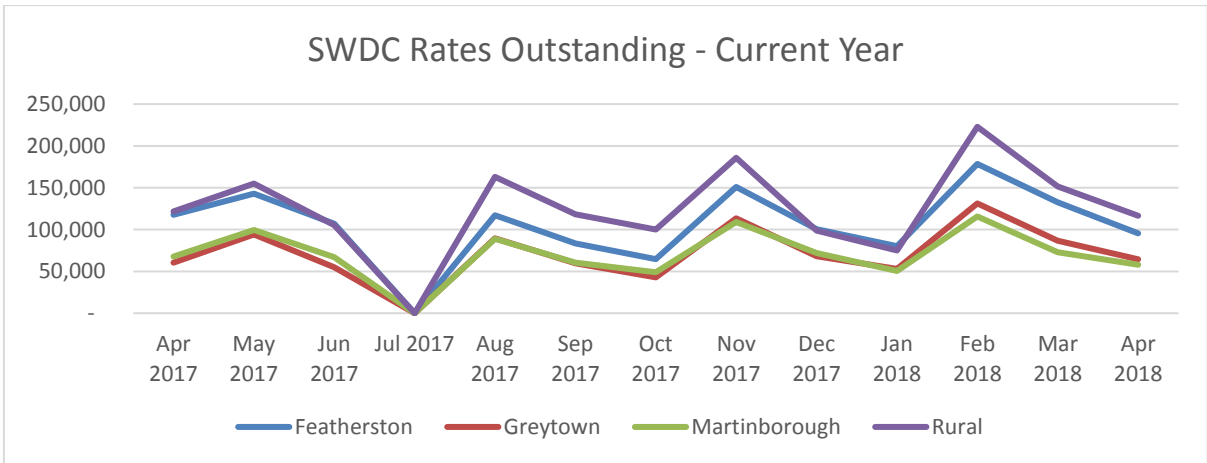
4.6 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding are at a similar level to the same period last year.

SWDC Rates arrears – 30 April 2018





4.7 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
23 March 18	The cost of legal fees for Van Stensell Dogs	Information supplied.
25 March 18	Library Stats	
23 March 18	Details GWRC request for more information on the Featherston wwtp application and whatever other information is relevant to the delay in notification.	Requester obtained information elsewhere.
29 March 18	Parking infringements	Response sent.
29 March 18	Charges to conduct a residential building consent assessment	Information supplied.
29 March 18	Charges to conduct a commercial/corporate building consent assessment	Information supplied.
3 April 18	How many times animal control was called out in South Wairarapa (on a town by town basis) over the past couple of years?	Information supplied.
9 April 18	Funding of Dog Pound and the data on dog impoundings.	Information supplied.
10 April 18	Irrigation scheme funding	Information supplied.
10 April 18	Hillview Property investment in Greytown - rezoning and conditions set.	
11 April 18	Council Attendance	
12 April 18	Register of Interests	Information supplied
18 April 18	Papers relating to a Building File. -request withdrawn.	Request cancelled
23 April 18	Staff Turnover	
30 April 18	Recycling - how do we manage paper and plastics?	Information supplied
30 April 18	Alcohol Inspectors training budgets	
4 May 18	STEM evaluation for the above tree.	
7 May 18	Has Council discussed Regional Fuel Tax	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central government.

5. Appendices

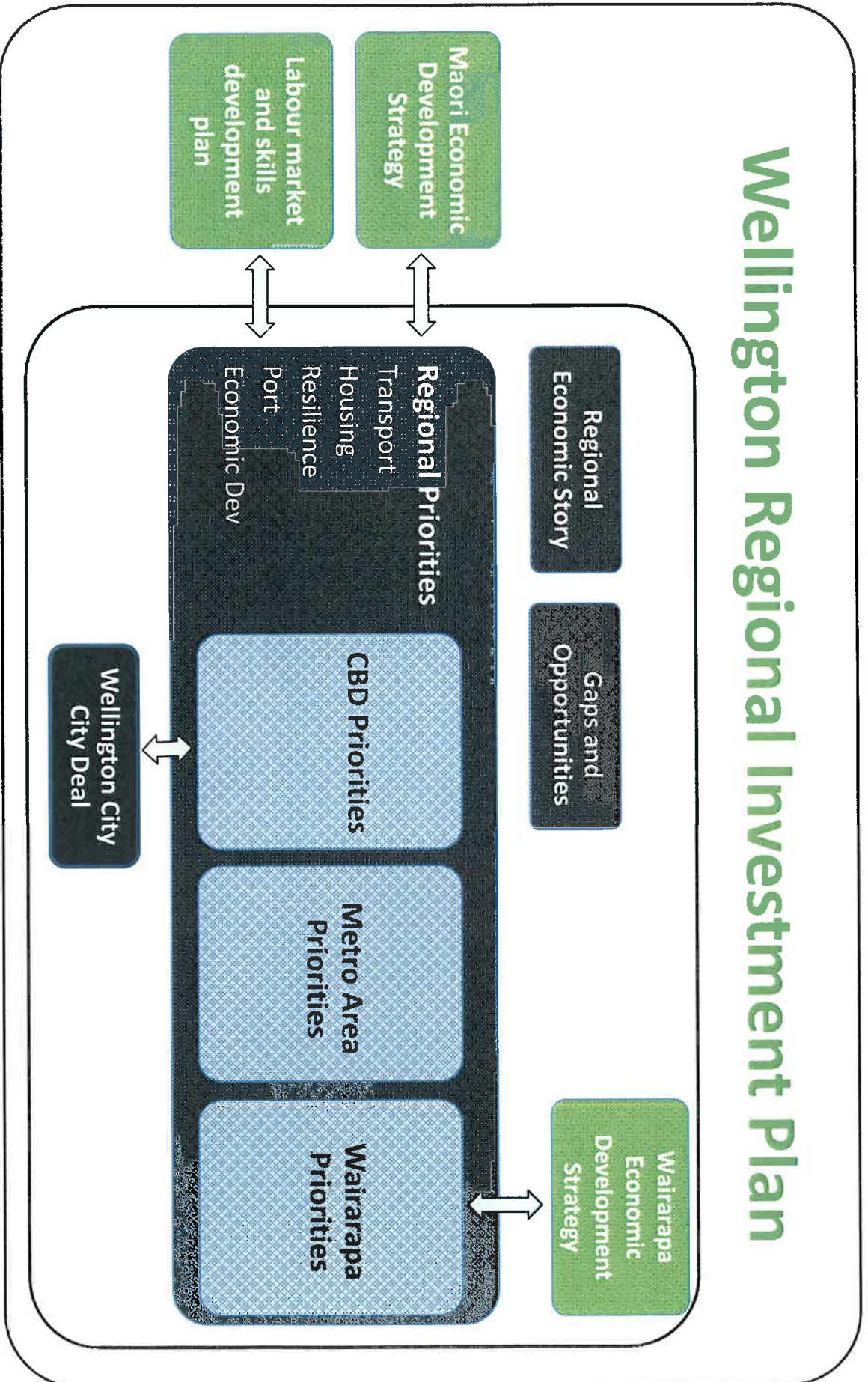
Appendix 1 – Wellington Regional Investment Plan

Appendix 2 – Waihinga Centre Finances

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Wellington Regional Investment Plan

Wellington Regional Investment Plan



Appendix 2 – Waihinga Centre Finances

SWDC
Waihinga Centre
Project forecast - Actuals to March 2018

Per Council decision 18.1.2017

\$ 5,132,010

Made up as follows:	Budget	Invoiced to 31.03.2018	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	1,746,409	2,477,300	4,223,709
Rigg Zschokke Agreed Variations*		53,995	3,704	57,699
		<u>1,800,404</u>	<u>2,481,004</u>	<u>4,281,408</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	<u>-</u>	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	<u>-</u>	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		49,013	-	
Warren and Mahoney - Site Monitoring		38,308	2,692	
Warren and Mahoney - Variations*		11,578	6,000	
		<u>98,898</u>	<u>8,692</u>	<u>107,590</u>
Development & Design Variations**		78,181	12,663	90,844
Insurance extension to 31 July 2018			4,414	4,414
QS Services to completion	50,000			
Venture Consulting		22,500	7,500	
Clendon Burns & Park		13,438	3,562	
		<u>35,938</u>	<u>11,062</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			170,534
Overall budget	\$ 5,332,010	2,791,222	2,517,835	\$ 5,302,544

***Construction Variations to date:**

Rigg Zschokke	Invoiced to 31.03.2018	Invoices to come	Forecast spend
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room	2,000	500	
Temporary structural support	5,500	4,000	
Concrete under existing foundation		1,000	
Supper room framing connection to external wall	500	500	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing	1,000	4,000	
Supper room lintel beams		500	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Holmes Construction issue	6,727	0	
Materials supply savings		(5,000)	
Foundation beam kitchen	3,885		
	<u>53,995</u>	<u>3,704</u>	<u>57,699</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		17,578
Insurance extension to 31 July 2018		4,414	4,414

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	13,715		
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	6,513	
Holmes Consulting - Construction Monitoring	6,422		
	<u>78,181</u>	<u>12,663</u>	<u>90,844</u>

Net cost/(savings) from Variations:

170,534

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	RESULT	COMMENT SOURCE AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents image of the closest town centre ranked "satisfied"	75%	87%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have established data to be recorded and stored to enable effective reporting against AER's in WCDP. A final monitoring strategy is still to be completed.

1.1.1. Greytown Future Development Area Structure Plan

The hearing of the Plan Change to introduce the structure plan for the Greytown Future Development Area (including a designation of road at 104 West Street) was held on the 16th and 17 of April.

The Plan Change was heard by Independent Commissioner Mr Rob Van Voorthuysen. Evidence from submitters was comprehensive and well presented.

The Commissioner's decision (recommendation to Council) is anticipated in the week of the 7th -11th May 2018. A report to Council with this recommendation seeking a decision on the Plan Change and designation will be put to the next available meeting.

1.1.2. Notable Tree List

Work on the proposed plan change to update the list of trees protected in the District Plan is continuing with clarification and assessment of the final few trees nominated by the Greytown Tree Advisory Group.

The TAG's initial nomination of approximately 200 sites and in the order of 450 trees was reduced to the TAG's priority nominations (approximately 70 sites with approximately 100 trees).

Once this assessment is complete a report of the work to date will be presented to Council for consideration prior to the final drafting of a Plan Change. A key decision to make will be whether Council wishes to list trees that the TAG and other members of the community have nominated without landowner agreement, and if so, what Standard Tree Evaluation Method (STEM) assessment threshold is appropriate.

1.1.3. Martinborough Residential Growth

A detailed evaluation of the preferred development area identified in the "Martinborough Urban Area: Residential growth focus, a process for exploring growth options" report adopted by Council at its meeting in April 2017 is underway.

This involves work on infrastructural services (sewer, water supply and stormwater), land suitability (contaminant risk, bearing capacity, topography and features) and zone structure under the Wairarapa Combined District Plan. Consideration of whether land beyond the area of interest is suitable will also be made.

It is hoped that the findings of this investigation will be reported to Council in June.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	98%	120 of 123 applications (land use, subdivision, and permitted boundary activities) were processed within statutory timeframes. NCS.
s.223 certificates issued within 10 working days	100%	95%	36 of 38 s223 certificates were processed within statutory timeframes. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	35 s224 certificates processed. NCS.

Council received 20 applications between 1st March and 30th April 2018.

Fortnightly updates on all consents received have been forwarded direct to Council and Community Board members.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	Yes	RMP's are generally current and appropriate. It is therefore not anticipated that any updates will be undertaken this year.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMs\LIMS PROCESSED 2017-18

TYPE	YTD 1 JULY 2017 TO 30 TH APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 30 TH APRIL 2017	PERIOD 1 ST MARCH 2018 TO 30 TH APRIL 2018	PREVIOUS PERIOD 1 ST MARCH 2018 TO 30 TH APRIL 2018
Standard LIMs (Processed within 10 working days)	176	185	50	41
Urgent LIMs (Processed within 5 working days)	62	74	18	17
Totals	238	259	68	58

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	98.99%	NCS -296 /299 CCC's issued within 20WD. 3 incidents previously reported on.
Building consent applications are processed within 20 working days	100%	100%	NCS - 390 consents issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next accreditation review due January 2020. Council was re-accredited in January 2018.
BCA inspects new building works to ensure compliance with the BC issued for the work, Council audits BWOFF's and Swimming Pools	Yes	Yes	<p>Building Consents Council inspects all new work to ensure compliance (March & April 2018 – 676 inspections)</p> <p>BWOFF's – Total 169 – average of 3 audits per month required, 1 audit carried out in March & April. No other audits completed in March & April due to low staff numbers and high number of consents and inspections.</p> <p>Swimming Pools – Total 279 – average of 7 audits per month required. 1 audit carried out in March & April on request by the owner. No other planned swimming pool audits completed in March & April, as letter was being re-written and procedural changes being made by Murray.</p>
Earthquake prone buildings reports received	90%	N/A	Under previous legislation 148 of 229 known premises had been addressed.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			<p>Under the new legislation, all buildings needed to be re-assessed. Council has now reviewed the potential Earthquake Prone Buildings (EQP) and letters have been sent to owners advising them of their buildings status.</p> <p>104 letters sent out in total. 69 - identified as no longer EQP 20 - require engineer assessment 11 - still being assessed by LGE 15 - identified as EQP and have been sent notices to be affixed to the building.</p>

TYPE – MARCH-APRIL 2018	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	4	\$145,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	17	\$683,619
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters).	93	\$11,787,883
Other (public facilities - schools, toilets, halls, swimming pools)	4	\$310,200
Totals	125	\$12,811,002

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership.	3	2	<p>South Featherston school visit occurred on 14 December 2017. Positive feedback was received from school staff and children.</p> <p>Kahutara School presentation was done 20 March 2018.</p> <p>Featherston School is booked in for 11 May</p>
Complaints about roaming and nuisance dogs are responded to within 4 hours.	100%	99.0%	<p>K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 192/194</p> <p>Two incidents previously reported on.</p>
Complaints about dog attacks on persons, pets or stock are responded to within 1 hour.	100%	85.0%	<p>17/20</p> <p>Two incidents previously reported on.</p> <p>One new incident - notified a day after attack, no imminent danger.</p>

INCIDENTS REPORTED 1 MARCH 18 TO 30 APRIL 18	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	-	1
Attack on Person	-	-	-
Attack on Stock	-	-	1
Barking and whining	4	-	3
Lost Dogs	3	-	-
Found Dogs	3	-	-
Rushing Aggressive	1	-	-
Wandering	14	2	5
Welfare	2	-	-
Fouling	-	1	1
Uncontrolled (with owner)	-	-	1

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 11 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	-	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 17 incidents

INCIDENTS REPORTED	TOTAL 1 JULY 17 – 30 APRIL 2018
Stock	17

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	97.6%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls 83/85 attended within timeframe Two incidents in December 2017 previously reported on.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 30 APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 30 APRIL 2017	PERIOD 1 MARCH 2018 TO 30 APRIL 2018	PREVIOUS PERIOD 1 MARCH 2017 TO 30 APRIL 2017
Total	85	116	21	25

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	NCS data. All premises inspected at new or renewal application stage (37).
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	37.9%	There are 29 premises that are high or medium risk. Of these, 11 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Group agreement.	100%	-	The CLEG has met and compliance inspections are being planned in conjunction with Police and Public Health

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 30 APRIL 2018	PREVIOUS YTD 1 JULY 2016 TO 28 FEBRUARY 2017	PERIOD 1 MARCH 2018 TO 30 APRIL 2018	PREVIOUS PERIOD 1 FEBRUARY 2017 TO 28 FEBRUARY 2017
On Licence	24	19	1	2
Off Licence	8	14	1	2
Club Licence	2	4	0	0
Manager's Certificate	88	115	19	33
Special Licence	54	49	8	10
Temporary Authority	3	4	0	4
Total	179	205	29	51

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENTS SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data. 22 premises inspected at new or renewal application stage to date
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data. 53 premises inspected at new or renewal application stage to date

2.7 Bylaws

Between 1 March 2018 and 30 April 2018 there were 14 notices issued relating to trees and hedges, seven litter notices and three abandoned vehicle complaints.

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

At the time of writing the date planned for Featherston Waste Water consent notification will be 16th May and we await confirmation from GWRC on this. As yet details on the location of the hearing or dates are unknown but it is acknowledged that the Featherston Community Board has requested the hearing be held locally. It is anticipated that this may be raised in the submission process to follow. This is the conclusion of a long process and we eagerly look forward to the hearing and the commencement of the new consent.

A workshop was held on the Transport Review with attendees from the three Wairarapa Councils, NZTA and DoC invited to have an open approach to the workshop and to consider a range of options for service delivery across the two councils (SWDC/CDC) and highways. This work continues and a report will be tabled at the next Council meeting with the results for the review.

Also in the transport space, a joint meeting between all three councils, NZTA and the Road Safety Coordinator took place to review the implementation of the new Safer Speeds Guide. NZTA will also address the Infrastructure and Planning Working Party on the implementation process and discuss SWDC's approach to work with the highways on the process.

The New Government Policy Statement of transport has been released with several changes to the previous policy. These are primarily focused around investment regionally rather than highways and include funding for footpaths and cycling.

NZTA have also spoken positively on Council's request for funding on the ex-Special Purpose Road and we await their reply on funding of resilience structures and weather events affecting this stretch of road. Extension of the sealed sections is awaiting sign-off and arrangements to be put in place to deliver by July.

Discussions have been held with both Fulton Hogan and City Care regarding contract reporting and ICT use. I have been trialling Rapid, a Yammer system for communicating between staff, public and the contractor on road works done. Some elected will be used to trial the system next as an added communications tool in advising parties of works and transport issues. Also The Group Manager Infrastructure & Services has been trialling a new CityCare and Fulton Hogan dashboard. The concept is to front project this information to the public for better awareness of requests, works and efforts as they take place. This will be further discussed with Council at a later date.

Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

1.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: Yes MTB: Yes		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	FTN: Yes GYT: Yes MTB: Yes		FTN: Yes GYT: No MTB: Yes		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0	2.28 per 1000 (9 complaints)	0	9
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.51 per 1000 (2 complaints)	4.2 per 1000 (17 complaints)	2	17
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0	1.52 per 1000 (6 complaints)	0	6
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(1/1) 100%	Median Time 51mins	1	35
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/1) 100%	Median Time 3h 31mins	1	35
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(21/22) 95%	Median Time 18h 42mins	22	329
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(19/22) 86%	Median Time 26h 20mins	22	329
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	20%	20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		38.5%		

1.2 Water supply capital improvements

1.2.1 Featherston water supply

Quotes have been received for an additional bore (approximately 50k for bore); connection to pipe and pump install will need to be developed. Ongoing discussion with Regional Council about consent to drill and the consent renewal (existing consent expires Dec 2019).

Request for proposal being prepared to convert one of the raw water storage ponds adjacent to the WTP, which will give approximately 2 days storage for both Featherston and Greytown.

2.2.2 Water reticulation renewal

The tender for Stage 3 of the trunk main renewal contract from the railway line to the plant was awarded to Higgins and establishment will start upon delivery of the 1.8km of 300mm diameter pipes.

1.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The UV plant controller was upgraded (existing is obsolete) 16th March and commissioned 25th March to provide improved treatment and achieve full bacteriological compliance. The Waiohine plant and Greytown Bore have operated routinely.

1.4 Water reticulation

There were 22 reticulation repairs reported and rectified during the period.

1.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

2. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

2.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Number of blockages per 1000 connections	<10	1.68 per 1000 (7 complaint)	9.84 per1000 (42 complaint)	7	42
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflows)	0.97 per 1000 connections (4 overflows)

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Attendance time: from notification to arrival on site	< 1 Hr	5/7 (71%)	Median Time 48min	7	56
Resolution time: from notification to resolution of fault	< 4 Hrs	5/7 (71%)	Median Time 2h 21m	7	56
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 (2 complaint)	0	2
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.24 per1000 (0 complaint)	2.68 per 1000 (11 complaint)	1	11
No. of complaints per 1000 connections received about sewage system blockages	< 15	1.68 per 1000 (7 complaint)	9.84 per1000 (42 complaint)	2	42
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	6/7 (86%)	91% (51/56)	7	56

2.2 Waste water treatment plants

2.2.1. Capital and consents

Featherston Waste Water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has reported back that they plan to notify on 16th May 2018, with an expected hearing in August 2018.

Staged improvements at Martinborough and Greytown WWTPs

At Martinborough WWTP irrigation to land has continued to operate well with pond levels managed between land and river during high river flows.

At the Greytown site, Water Force NZ has established onsite with ground investigation completed. The contractor is undertaking site preparations to raise the ground level for the irrigation/UV building. The contractor has been delayed with the building consent process for the bridge, and there will be a new completion date in August 2018.

Waite Street, Featherston Renewal

Seven tenders have been received for the sewer renewal of Waite Street. This is planned for the 375mm main from Revans Street to the wastewater treatment plant. Flow monitoring estimates that 25 % of the I&I occurs within this main.

3.3 Operational

Featherston, Greytown, Martinborough and Lake Ferry plants operated routinely during the period with no reported issues.

2.2.2. Wastewater reticulation

There were 7 pipeline blockages reported during the period, with increased rain increasing flow levels.

3. Storm water drainage

There was 1 stormwater blockage reported during the period.

4. Solid waste management

4.1 Zero Waste

- Visited **Kuranui College** and met with a student representative and teacher to advise and offer support regarding recycling and waste minimisation options.
- Attended **'The Pure Tour' 2018 Aotearoa, the Pacific and Plastics** (The Plastic Use Resistance Education Tour) Smog of the Sea screening & Korero 18/2 @ Carterton Events Centre. Jo Dean was invited to be a guest on a panel speaking about her role and waste minimisation in our community. She was also invited by Makoura College to attend the Castlepoint Beach micro plastics survey alongside DOC and researchers resulting in a minimal amount of beach waste located. The survey showed it has been less affected by micro plastics due to being a more isolated beach and currents along the east coast of NZ.

4.2 Transfer Station

The transfer station operated as expected over the period. The contractor is awaiting the outcomes of the long term plan consultations for planning of services.

5. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

5.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		APRIL	YTD	APRIL	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

5.2 Roading Maintenance – Fulton Hogan

Sealed road digouts are completed Bidwells Cutting and Viles Road.

Carriageway smoothing occurred along the Whakapuni Hill section of White Rock road and the Hinekura Road hill section.

Rural road side spraying and mowing have commenced as part of seasonal programmes. Ongoing unsealed road maintenance grading and metalling is programmed to meet requirements. Heavy metalling has been completed on Fenwicks Line. Urban street sweeping is focusing on sump tops and autumn leaf removal.

School Zone signs have been installed at the Martinborough school.



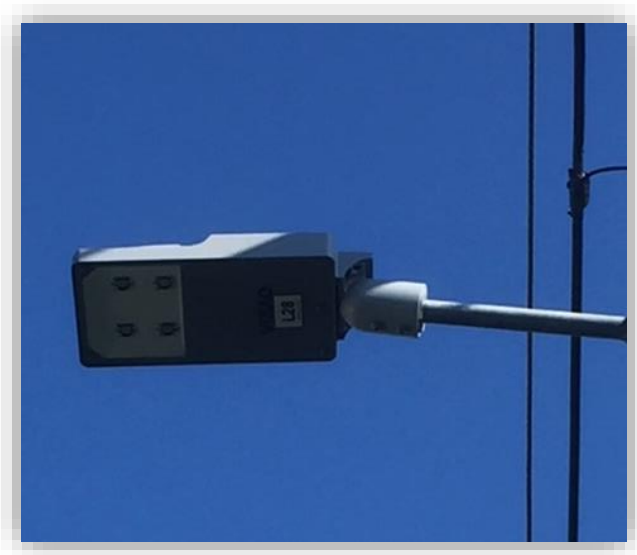
The above image is taken from "Rapid" showing works in real time from the site. The tool will be trailed in coming months for more general use.

5.3 Other activities

The joint South Wairarapa, Carterton District Council Sealed Pavement Rehabilitation contract has commenced. The 3 sites on White Rock Road have been started first due to the sheltered nature of the sites impacting on the ability to seal a dry surface and logging traffic.

Fulton Hogan have completed footpath renewals in Featherston, Greytown and Martinborough. With new footpaths installed on Brandon Street Featherston and North Street Greytown.

LED street light upgrade is programmed to start in Featherston and Greytown is 20% complete at the end of April.



New LED light installed

This year's Bridge inspections have been completed by Calibre Consulting, an assessment of the inspection reports is being carried out to identify programmes next year's maintenance activities.

6. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and is also responsible for the management of the libraries.

6.1 Parks and reserves

6.1.1. Featherston

Nine large planters have arrived to complement the Town Square, and City Care staff have potted them with plants.

6.1.2. Martinborough

Martinborough Cricket Club members have made great progress on the on the construction of a new wicket block in Considine Park for junior cricket.

6.2 Community housing

Cicely Martin and Matthews Flats are both due for their inspections; these are being arranged in May. All community housing flats are tenanted, except for one at Cicely Martin, which has recently become vacant after a long term tenant left to live with family.

6.3 Cemeteries

The hedges at both Martinborough cemeteries have been booked in for trimming in April.

6.3.1. Purchases of burial plots/niches 22 March to 8 May 2018

	Greytown	Featherston	Martinborough
Niche	1	0	1
In-ground ashes Beam	0	0	0
Burial plot	1	0	2
Total	2	0	3

6.3.2. Ashes interments/burials 22 March to 8 May 2018

	Greytown	Featherston	Martinborough
Burial	0	0	2
Ashes in-ground	1	0	1
Ashes wall	1	1	1 Memorial Plaque only – no ashes
Total	2	1	3

6.4 Events

6.4.1. Featherston

Completed events:

Featherston Kids Cross Country – Wairarapa Track & Field held Sunday, 6 May 2018



Photos supplied by Wairarapa Track and Field



Photos supplied by Wairarapa Track and Field

Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays being held from 22 September 2017 – April 2018



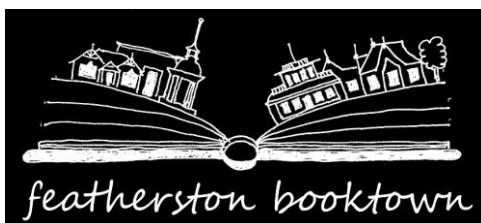
Future events:

Eb & Sparrow – See Things Album Tour being held Friday, 11 May 2018



Cross Creek Railway Ride the Rail –Operating during Featherston Booktown - 11-13 May 2018

Featherston Booktown 2018 – Friday 11 May to Sunday 13 May 2018



Darren Watson – Too Many Millionaires LP Release NZ Tour being held on Friday 18 May 2018



DARREN WATSON
TOO MANY MILLIONAIRES
 NZ TOUR | MAY 2018

performing his new album live
 with his red-hot acoustic band!

Wellington | **Meow** | 3 May
 Whanganui | **Lucky** | 4 May
 New Plymouth | **Butlers** | 5 May
 Palmerston North | **The Globe** | 10 May
 Hamilton | **Nivara Lounge** | 11 May
 Auckland | **Wine Cellar** | 12 May
 Featherston | **Kiwi Hall** | 18 May
 Napier | **Cabana** | 19 May
 Nelson | **Playhouse** | 24 May
 Christchurch | **Blue Smoke** | 25 May
 Dunedin | **50 Dundas** | 26 May



DARREN WATSON
TOO MANY MILLIONAIRES
 NEW ALBUM OUT MAY 1, 2018

The Time Travellers Ball being held on Saturday, 23 June 2018



THE TIME TRAVELLERS' BALL
 2018

SATURDAY 23rd JUNE 2018 . ANZAC HALL . FEATHERSTON
thetime travellersball.com

6.4.2. Greytown
 Completed events:

Park to Paddock Challenge held on Friday, 30 March 2018



Future events:

Greytown Kids Cross Country being held on Sunday, 20 May 2018



Jennian Homes Mother's Day Fun Run/Walk being held on Sunday, 13 May 2018



6.4.3. Martinborough

Completed events:

Meander Over Martinborough being held on Sunday, 1 April 2018



Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed By: Paul Crimp, Chief Executive Officer