



MAORI STANDING COMMITTEE

Agenda 19 October 2015

Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 19 October 2015 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Michael Roera (chair), Trevor Hawkins, Cr Brian Jephson, Francis McNally-Te Maari, Rutu Namana, Horipo Rimene, Cr Solitaire Robertson, Johni Rutene, Johnny Shaw and Terry Te Maari.

PUBLIC BUSINESS

1. APOLOGIES:

2. PUBLIC PARTICIPATION/PRESENTATIONS:

- 2.1 Robyn Ramsden, Neighbourhood Support, speaking about her role as Featherston Community Development Coordinator

3. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATION:

4. MAORI STANDING COMMITTEE MINUTES:

- 4.1 Maori Standing Committee Minutes – 7 September 2015 **Pages 1-4**
4.2 Action items from previous meetings **Page 5**

5. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- 5.1 Officers' Report **Pages 6-37**
5.2 Schedule of Ordinary Meetings **Pages 38-41**
5.3 Maori Policy; Mr Crimp to discuss the Policy so new members are familiar with the policy and the MSC's role **Pages 42-43**

6. MEMBER ITEMS FOR DISCUSSION

- 6.1 Misspelling of 'Remutaka' on the crossing monument. Mr Rutene asks that the spelling is corrected when the summit name is corrected.
- 6.2 Pou Proposal along the south coast cycle track
- Mr Rutene asks that a date is set in November for the MSC to take a day trip with invitations extended to Ra Smith, Joe Potangaroa and MDC to determine the exact location of the pou relative to the purakau (story of importance)
 - Mr Rutene requests that Council fund the trip (e.g. van,

- lunch)
- Mr Rutene requests feedback from Council officers on how long the proposed cycle track is and who will manage it.
- Mr Rutene requests a location map of the cycle trail.

7. CORRESPONDENCE

7.1 Inwards

From Britton Broun, Ministry of Business, Innovation and Employment received 7 October 2015

Pages 44-45

From Ginny Leggett, NZ Geographic Board received 28 September 2015

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7.2 Outwards

To Tim Porteous, Greater Wellington Regional Council, from Committee Secretary on behalf of Maori Standing Committee, dated 11 September 2015

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8. GENERAL BUSINESS



Maori Standing Committee

Minutes 7 September 2015

- Present:** Michael Roera (chair from 6:34pm), Francis McNally-Te Maari, Terry Te Maari, Johni Rutene (chair until 6:34pm), Rutu Namana (from 6:35pm), Horipo Rimene, Johnny Shaw, Cr Solitaire Robertson and Cr Brian Jephson.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8:20pm except where expressly noted.
- In Attendance:** Allanah Irvine (Department of Conversation), Tim Porteous (Greater Wellington Regional Council (GWRC)) and Hoani Paku (Masterton District Council).

PUBLIC BUSINESS

Mr Rutene opened the meeting with a karakia and powhiri for the new Kohunui Marae representative and visitors to the meeting which was responded to by Mr McNally-Te Maari and Mr Paku.

1. APOLOGIES

*MSC RESOLVED (MSC 2015/34) to receive apologies from Trevor Hawkins.
(Moved Cr Jephson/Seconded Rimene)*

Carried

2. PUBLIC PARTICIPATION

2.1 Proposed Ramsar Status for Lake Wairarapa

Ms Irvine acknowledged the welcome and karakia. With support from Mr Porteous, Ms Irvine gave the background to the Ramsar Convention and outlined next steps for Wairarapa Moana to be allocated Ramsar status. The wetlands area met seven of the nine required criteria. Ramsar status would not impact treaty negotiations nor affect the potential rights and benefits of treaty settlement recipients. Ramsar status was not law binding, would not put restrictions on private land and may attract funding to enhance the wetland.

2.2 WaiConnect and Maori Engagement

Mr Paku briefed members on the WaiConnect project and the ability (dependant on the success of the funding application to the Ministry of Business, Innovation and Employment) of maraes to be able to connect to

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Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

ultra-fast broadband. Mr Paku outlined the Masterton District Council approach to Maori engagement.

3. ACTIONS FROM PUBLIC PARTICIPATION/PRESENTATIONS:

3.1 Proposed Ramsar Status for Lake Wairarapa

Mr Rutene was not in favour of the proposal due to concerns about kaitiaki, copyright protection of stories, whakapapa and other intellectual rites.

MSC RESOLVED (MSC 2015/35):

1. To support an application to the Minister of Conservation seeking Ramsar status for the Lake Wairarapa wetlands area.

(Moved Rimene/Seconded Te Maari)

Carried

Mr Rutene voted against the motion.

2. Action 544: Write to advise GWRC of the Maori Standing Committee support for the Lake Wairarapa wetlands area Ramsar application project; P Crimp

4. MAORI STANDING COMMITTEE MINUTES

4.1 Maori Standing Committee Minutes – 27 July 2015

MSC RESOLVED (MSC 2015/36) that the minutes of 27 July 2015 were a true and correct record.

(Moved Cr Robertson/Seconded Namana)

Carried

4.2 Action items

Members discussed the open action items and updates were provided.

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Officers' Report

MSC RESOLVED (MSC 2015/37) to receive the Officers' Report.

(Moved Te Maari/Seconded Rutene)

Carried

5.2 Nomination to Creative Communities Assessment Committee

Mr Rutene nominated Mr McNally-Te Maari as the Maori representative on the Creative Communities Scheme Assessment Committee.

MSC RESOLVED (MSC 2015/38):

1. To receive the information.
2. To appoint Francis McNally-Te Maari to the Creative Communities Scheme Assessment Committee with acceptance by Mr McNally-Te Maari subject to a review of the CCS requirements documentation.

(Moved Rutene/Seconded Cr Robertson)

Carried

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6. MEMBER ITEMS FOR DISCUSSION

6.1 Unitary Authority Amendment Bill

Mayor Staples advised that there was no bill and that the Local Government Commission's proposal had now been discounted. The regions chief executive officers were in discussion with the Local Government Commission chief executive to work through local governance delivery options.

6.2 Hodder Block Purchase

MSC NOTED:

1. Action 545: Send members a location map of the Hodder block purchase in Featherston; M Allingham

6.3 Papawai Stream Care Group request for Funding

Mr Roera undertook to advise the Papawai Stream Care Group that the Maori Standing Committee do not have a budget allocation and was unable to provide funding.

6.4 Kotahitanga Hui

Some members of the Committee had attended the Hui in Masterton.

7. RESOURCE CONSENTS

7.1 150095 – Resource Consent Subdivision Application

Members were not aware of any wahi tapu sites in the vicinity of the subdivision.

Mr Roera undertook to draft a submission to GWRC on the Draft Natural Resources Plan and forward to members for comment before submitting by the 25 September 2015.

MSC NOTED:

1. Action 546: Put a system in place following rural subdivision consent where GWRC is notified of changes so that any future water consents are assessed against correct subdivision information; M Buchanan

8. CORRESPONDENCE

8.1 Inwards

From AJ Millward, Ministry of Business, Innovation and Employment to Maori Standing Committee, dated 5 August 2015

8.2 Outwards

To Hon Tim Groser, Minister of Trade, from Paul Crimp, CEO on behalf of Maori Standing Committee, dated 31 July

MSC RESOLVED (MSC 2015/39) to receive the inwards and outwards correspondence.

(Moved Te Maari/Secoded Rutene)

Carried

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9. GENERAL BUSINESS

The next meeting was scheduled for 6:30pm, 19 October 2015.

Mr Namana closed with a karakia.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

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**Maori Standing Committee
Action Items
From 7 September 2015**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
55	MSC	9-Feb-15	Action	Paul	Review land ownership at Papawai of a long skinny strip of land leased by Betty Howie, looked after by SWDC and owned by Horiana Manihera (Carleen Te Tau's mother)	Open	
167	MSC	23-Mar-15	Action	Michael Roera	Call a hui with Wairarapa Marae to discuss combined Wairarapa Maori governance	Open	Contact made with MDC Maori Liaison Officer
271	MSC	4-May-15	Action	Paul	Liaise with the Group Manager Planning and Environment to scope out the value of the building permit required for Papawai Marae and whether it would be the best use of the in-kind contribution to Marae	Open	
454	MSC	27-Jul-15	Action	Murray	Undertake research (including Wairarapa Archives if necessary) to determine what process was followed to name Te Miha Crescent	Open	In progress, archives officer now returned from leave so can commence action
455	MSC	27-Jul-15	Action	Murray	Obtain the minutes and/or review files from the original 1960's Ngawi subdivision hearing meeting and other records to determine whether Te Miha was a planned Ngawi road name when the subdivision was first created	Open	Ngaere Webb has a copy In progress, archives officer now returned from leave so can commence action
456	MSC	27-Jul-15	Action	Michael Roera	Contact the Treaty Trust requesting information on what the Trust thought Lake Ferry Settlement should be formally named	Open	
458	MSC	27-Jul-15	Action	Michael Roera	Advise the leaders of Wairarapa ki uta ki tai to write to Iwi, Wairarapa Moana Trust and local marae with a request for funding	Open	
546	MSC	7-Sep-15	Resolution	Murray	Put a system in place following rural subdivision consent where GWRC is notified of changes so that any future water consents are assessed against correct subdivision information	Open	

MAORI STANDING COMMITTEE

19 OCTOBER 2015

AGENDA ITEM 5.1

OFFICERS' REPORT

Purpose of Report

To report to the Maori Standing Committee and community boards on general activities since the last meeting.

Recommendations

Officers recommend that the Committee/community board:

1. *Receive the information.*

CHIEF EXECUTIVE OFFICER

1. Executive Summary

A very busy period since the last Council meeting with many projects on the boil.

The Draft Annual Report has been completed, apart from a few minor tidy ups. Audit New Zealand will be commencing their site visit this week. Three of four sentences certainly understate the amount of work annual report require.

Meetings around the structure and shape of local government continue, generally still mapping out work programmes. This will be carried out in the most part by the Local Government Commission.

We eagerly await the Commissioners findings for the Martinborough consent application. Work continues on the Greytown consent application with evidence being finalised.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2015]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE				
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			
		2014/15	RESULTS	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73% (2010/11 survey 75%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62% (2010/11 survey 55%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	50%	59% (2014 survey 76%)	A Public Booster survey was carried out in 2015 in addition to the 59% 11% felt they were unable to comment. The full customer satisfaction survey was carried out during 2014/15. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (2010/11 survey 59%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 92% (2014 100%) Featherston 95% (2014: 96%) Martinborough 95% (2014: 95%)	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65% (2010/11 survey 52%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49% (2010/11 survey 50%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee met on 8 occasions. In total 3 resource consent applications were considered, however due to the timing of the meetings 9 were considered outside normal meetings.

2.1 Wairarapa Governance Review Working Party

Following the meeting with Sir Wiri Gardiner, the majority of work currently being carried out is scoping the various work streams the Local Government Commission will undertake.

Wairarapa has been identified as a separate work stream and an initial discussion between the chief executives and officers of the Commission have been held.

In conjunction with this local work stream, a number of planning workshops have been held with the regional chief executives and the Commission.

These workshops were again focussed on planning what work streams would be appropriate for the Commission to undertake and what the priority order might be.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

Three regional Chief Executive forums have been held. Two of these were in relation to governance discussions described above.

The “normal” forum provided an update on Transmission Gully, LGC update, Spatial Planning update.

Wellington Water was also on the agenda, this session was not attended.

3.1.2. Mayoral Forum

One Mayoral Forum was held and I am sure this will be covered in Her Worship’s report. As indicated above governance matters were high on the agenda.

3.2 Wastewater Consents

A number of iterations of evidence have been prepared for the Greytown wastewater consent application.

While the Greytown hearing is still some time away, a high level of pre work is the most efficient way to progress matters, as many of the issues can be resolved before the formal hearing.

3.3 Financial Statements / Draft Annual Report

The draft annual report is nearing completion with audit New Zealand on site for two weeks commencing Monday 28 September.

The full financial statement and annual report are due for adoption, following audit, on 28 October. The statutory deadline for adoption is 31 October.

3.4 Local Government Funding Agency (LGFA)

LGFA have accepted our application to become a borrower against this fund. LGFA have completed their financial due diligence and we fall well within their benchmarks.

There is a reasonable amount of documentation required and this will be completed following completion of the Annual Report.

3.5 Other

Discussions are progressing well with the **land swap** at our Greytown site. This land swap is "like for like" and will result in both ourselves and Papawai Ahu Whenua trust ending up with contiguous and more useable blocks of land.

Allied to this planning is almost complete for the **gliding** operation to commence building their hanger, it is planned for this to be completed in a few months and we will see activity slowly increasing.

Costs were finally received for the **Featherston Town Square**. These were somewhat higher than anticipated. The working group discussed the costs and after some refinement we instructed the consulting engineer to call for quotes, ensuring local suppliers were able to participate in this process.

The **Waihinga centre** consultation document was finalised and posted. We are gearing up for a busy time with enquiries and processing the returns.

A number of discussions have been held regarding **civil defence** with a view to understanding the new structures and response procedures. These are ongoing.

Discussions are continuing with the **Department of Conservation** on the ownership of assets they construct. DOC's issue is that they are required to pay a capital charge for the assets they own, which comes out of their operational budgets. If they can transfer asset ownership then they are not charged the capital charge and therefore have more funding available for maintenance. While conceptually we may be able to assist, future obligations need to be well understood. Destination Wairarapa are helping in these discussions as one of the projects is a cycleway DW have received grant funding for.

Other meetings included **Community Board and Maori Standing** committee meetings and the Featherston public meeting, rounding out this period nicely.

3.6 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470

You will note that the outstanding amount is the lowest dollar amount on this report. The concerted efforts at collection are paying off.

This is a particularly good result as the amount outstanding includes the additional 10% arrears penalty.

In the order of 330 of the above rate debts have mortgages and the process has commenced to enable a demand from the banks. Once the initial notification has been sent to the bank (copied to the ratepayer) there is a three month grace period until we can make the formal demand.

4. Corporate

4.1 Occupational Health and Safety

An initial report received from Major Consulting, and following analysis of this report a draft strategy has been developed.

We have had an initial review of this strategy and are considering this strategy and implementation plan. This will take some time to understand and implement.

It will be prudent for a presentation to Council at some stage once our response has been planned.

There were no OH & S matters since the last reporting period.

4.2 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
27 August 2015	Details of Building consent requests	Information provided
26 August 2015	Has Council carried out methamphetamine decontamination of Council flats and the details of such?	No such decontamination requested.
2 September 2015	Artworks held and their value	
28 September 2015	Conflict of Interest Guidelines and use of Commissioner in such circumstances.	
28 September 2015	The process determining impact of a proposed activity to be of a "minor" nature when assessing a consent application.	
28 September 2015	Provide information about determinations of certain activities under the Resource Consent.	

Contact Officer: Paul Crimp, Chief Executive Officer

PLANNING AND ENVIRONMENT GROUP

1. Resource Management

1.1 Resource Management Act – Policy/District Plan

1.1.1. Wellington Regional Council Proposed Natural Resources Plan

As reported to the August Council meeting, the closing date for the Proposed NRP submissions was set as 25 September 2015.

As discussed at the meeting, Council along with MDC (CDC has applied separately) has sought an extension to the closing date, along with many other organisations and individuals.

The Regional Council did not however choose to notify a revised date generally, rather they decided to grant those who requested, an extension of time using the late submissions provisions in the Act. This is a somewhat unusual approach.

However it meant that Council along with other parties who sought an extension (e.g. Federated Farmers) were granted up until the 23rd of October 2015, to lodge submissions. This extension has reduced some of the pressure on Council and MDC/CDC to prepare meaningful submissions, however it remains an extremely tight timeframe given the scale of the work involved.

As part of gaining the extension, the 3 Wairarapa Councils have agreed to work together to frame submissions, with MDC and Council planning to lodge as close as can be, a joint submission.

To that end both Councils have engaged Kerry Geange to assist in preparing the submissions. CDC have preferred to engage their own consultant (Christine Foster of EMS) and lodge their own submission, but CDC staff have joined the officers working group from SWDC/MDC to ensure their submission closely aligned to the submissions of MDC and Council in any case. In addition their consultant and Mr Geange are sharing information and analysis to assist each other.

All 3 Councils staff have been meeting regularly to coordinate the work of the consultants and internal inputs to that process. A copy of the submission will be circulated to Councillors once completed.

The approach is to lodge submissions on any and all issues of concern to Council and its community with a view to withdrawing any that Council may not support further down the line.

1.1.2. Greytown Residential (FDA) Structure Plan

The WCDP identifies a large area of land in Greytown as a future development area. In order for this land to be formally released for overall development, the WCDP specifies that a structure plan should be developed by Council to guide its development.

The focus of the structure plan is the provision of required infrastructure, and the design and layout of development, taking into account the physical characteristics and limits of the land and the mitigation of any potential adverse effects.

A brief for this work was prepared and offered to a large consultancy. The offer of services from that consultancy was however quite expensive, so ways of reducing the cost are presently being looked at to see if the work can proceed at a level which will still enable development to be prepared for but at an affordable cost.

As part of this it is proposed to discuss the project with "local" engineering consultancies to see if an alternative and acceptable offer of services can be obtained.

1.1.3. Featherston 2033

Council resolved at the August meeting to proceed with the assessment of two of the key concepts for the reshaping of Featherston, identified through the initial strategy.

These were to look at options around "gateways" and to examine transport routes (in particular the alignment of the state highways through Featherston) and infrastructure to ensure the needs of Featherston are best met.

Because of the need to focus on (because of the statutory closing dates) the submissions on the proposed NRP, progress on these tasks has slowed.

However contact with NZTA (the state highway authority) has been made and arrangements (after some considerable toing and froing to establish who in NZTA to engage with) to hold introductory discussions have been agreed. Once the work on the submissions for the NRP is completed, this work will be prioritized.

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	71%	NRB Survey
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	92%	NRB Survey

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	88.89%	NCS
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	100%	NCS

Council received 12 (the previous year 17) resource consent applications between 1/07/2015 and 12/08/2015. Officers provide detailed information as part of fortnightly updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	1	0	All plans current at present.

As noted in previous reports, it is possible that the current “town square” proposal in Featherston will eventually need to be incorporated into the Clifford Square Reserve Management Plan, to reflect what is built (once complete), however there is no immediate or regulatory need to update this RMP now.

1.4 Local Government Act – LIM’s

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	-		
My non-urgent LIM is processed within 10 days	100%	100%	

TYPE	YTD 1 JULY 15 TO 31 AUGUST 15	PREVIOUS YTD 1 JULY 14 TO 31 AUGUST 15	PERIOD 1 AUGUST 15 TO 31 AUGUST 15	PREVIOUS PERIOD 1 AUGUST 14 TO 31 AUGUST 14
Standard LIMs (Processed within 10 working days)	28	19	12	9
Urgent LIMs (Processed within 5 working days)	7	11	4	7
Totals	35	30	16	16

2. Public Protection

2.1 Building Act – Policy and Administration

2.1.1. Coastal Buildings

Council was previously advised that recent storms triggered a further round of coastal erosion affecting not only Council's road, but also a number of privately owned properties and buildings.

Two inspections have now taken place to determine whether any buildings should be classed as "dangerous" under the Building Act.

After writing to property owners affected, receiving their comments and referring the information for legal review, most of the properties do not trigger the dangerous building provisions of the Building Act.

The owners of those properties (6) have been written to advising them of that finding. However 3 properties clearly qualify as dangerous buildings as they present a real risk to the safety of people and property.

The Council's legal adviser has indicated that Council should now proceed and issue notices under the Building Act requiring these owners to in effect make their properties safe.

In essence this would require the removal of the structures or the erection of sea defences against further erosion.

This latter option is however unlikely to be consented by WRC or DoC within an acceptable timeframe, this leaving the demolition and/or removal of the structures as the only viable option.

Letters to the 3 affected owners and notices under the Act, are being drafted at present. The owners can only seek a judicial review of the Council's determination if they wish to challenge the notice.

Assuming no challenge is made the owners will have 6 months to fully comply with the demolition/removal order. In the meantime warning notices and tape will be erected by Council, as this is a statutory requirement, once the notices are issued.

2.1.2. Staff

We have recently appointed a BO replacement for Adrian Cullen, who has stepped into the Team leader role. The new officer will commence work on or about Monday 10 October.

Mr Neil Gerrish, a consultant, has largely completed competency assessments of all current building staff. This has resulted in Council now being able to bring back in house more consent processing (although external support is still required for more complex residential and commercial jobs). Mr Gerrish continues to assist with consent processing along with John Tait (who was previously employed by Council).

2.2 File Project

The conversion of existing building consents to electronic files has been progressed. Improvements to the mainframe computer storage have been agreed (to hold the data) and a large scale printer/scanner sourced.

Changes to the "copier room" are being planned to accommodate the new machine and to create a workspace for the staff member who will be undertaking the scanning.

Meetings with the software provider (Onstream Systems - Trapeze/Vault software) are scheduled to scope the storage system (develop a storage protocol) and to begin the process of training staff to operate the Trapeze-Vault system.

Advertising for a staff member for the scanning project will take place soon.

2.3 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. Due to staff shortages processing contractors have been used to maintain service levels.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 28/1/2014; next review scheduled for January 2016.
Earthquake prone buildings reports received	100%	143/221	The government has made recent announcements on changes where by the assessments will need to be completed by a certain time. Once full details are available the current process and programme will be reviewed to ensure Council meets the new requirements.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	1	\$200,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	6	\$538,717
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	24	\$933,954
Other (public facilities - schools, toilets, halls, swimming pools)	0	\$0
Totals	31	\$1,672,671

2.4 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	Nil	Visits are programmed later in year.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	
Complaints about dog attacks on persons or stock are responded to within 1 hour.	100%	100%	

A total of 185 penalty dog registration forms have been issued to dog owners who failed to register their dogs by due date. The following table provides a snapshot of dog control incidents for the period.

Council continues to have difficulties with Mr Phelps / Mrs Philips relating to the registration and micro-chipping of their dogs. Unfortunately instructions have now had to be issued to Councils legal advisers to lodge documents with the District Court to commence a further round of prosecutions.

All attempts to date to have these parties correctly identify, register and micro-chip their dogs have been to no avail, this including writing to those parties on numerous occasions requesting that they complete the necessary documents correctly.

Documents are expected to be lodged with the Court in the week commencing on the 5th of October 2015.

2.4.1. Dog Control Act – Incidents

INCIDENTS REPORTED	
Attack on Pets	0
Attack on Person	1
Attack on Stock	0
Attack on Poultry	0
Barking and whining	3
Lost Dogs	2
Found Dogs	0
Rushing Aggressive	1
Wandering	20
Unregistered Dogs	1
Welfare	1
Total	29

2.5 Public Places Bylaw 2012 - Stock

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	
Council responds to complaints regarding animals within 40 hours	100%	100%	
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property, taking enforcement action against the property owner.	100%	0	No cases to date

INCIDENTS REPORTED	TOTAL
Stock roaming in public place	4

2.6 Resource Management Act – Afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls responded to within 1.5 hours.	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 15 TO 31 AUGUST 15	PREVIOUS YTD 1 JULY 14 TO 31 AUGUST 14	PERIOD 1 AUGUST 15 TO 31 AUGUST 15	PREVIOUS PERIOD 1 JULY 14 TO 31 JULY 14
Total	4	9	1	3

2.7 Sale and Supply of Liquor Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 15 TO 31 AUGUST 15	PREVIOUS YTD 1 JULY 14 TO 31 AUGUST 14	PERIOD 1 AUGUST 15 TO 31 AUGUST 15	PREVIOUS PERIOD 1 AUGUST 14 TO 31 AUGUST 14
On Licence	1	1	1	1
Off Licence	5	4	5	4
Club Licence	1	1	1	1
Manager's Certificate	15	17	15	17
Special Licence	2	4	2	4
Temporary Authority	0	0	0	0

2.8 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	0%	No cases to date.

2.9 Bylaws – general complaints

TREES	VEHICLES	RUBBISH	CAMPING	MISCELLANEOUS
1	1	1	0	2

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

INFRASTRUCTURE AND PLANNING GROUP

1. Group Manager Highlights

The last six weeks has seen progress on the Cycle Strategy made with Rodger Boulter engaged to put the framework together for the strategy before there is consultation on its contents. With cycling covering such a broad scope it is important to not only cover the utility of cycling but also the potential in areas such as tourism and regional development.

The works for the summer program are ready to be undertaken in areas such as the Featherston/Greytown bores starting this month, the reseals contract being let and ready to start, the footpath works ready to begin as well as other projects.

The consent acquisition for the three waste water treatment facilities is also underway with the final documentation sent to GWRC and the Commissioners. The second consent, Greytown, will be heard on 17 November.

The reporting on customer requests and annual plan KPI's is continuing to be reviewed and the process streamlined where possible. The reporting has been signed off over the past few months and is attached to this report to ensure compliance for the end of year audit.

With Audit NZ here at the end of this month there has been work put into the annual report and the collation of supporting documentation for the auditors against the significant activities and KPI's. The first quarter reporting has also commenced with the first 3 months of the year almost complete.

With another emergency damage issue on the SPR Cape Palliser Road it highlights the longer term risk to council once the SPR classifications are gone. The discussions are on-going with NZTA regarding a transition to the new ONRC and removal of the SPR.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt				
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%				

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%				
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0.25 over 1000 connections (1 complaint)	0	0.25 over 1000 connections (1 complaint)
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.5 per 1000 connections (2 complaints)	1 per 1000 connections (4 complaints)	2	4
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.5 per 1000 connections (1 complaint)	0.5 per 1000 connections (1 complaint)	1	1
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0	0.25 per 1000 connections (1 complaint)	0	1
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(4/4) 100%	-	0	4
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(4/4) 100%	-	0	4
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	19/24 (79%)	-	24	43
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	22/24 (92%)	43	24	43
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%				
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%				

2.2 Services

2.2.1. Water supply capital improvements Featherston

Stage one works commenced 21 September. Completion is scheduled before Christmas with Stage Two works to commence in the New Year.

2.3 Water treatment plants

The Waiohine, Greytown and Martinborough plants operated routinely over the period.

2.4 Water reticulation

There were 20 reticulation repairs reported and rectified during the period. There were 6 water complaints received during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by council contractors, City Care Ltd, to maintain satisfactory flows. There were 3 accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of blockages per 1000 connections	<10	6 complaints	9 complaints	1 per 1000 connections (4 blockages)	1.7 per 1000 connections (7 blockages)
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0.7 per 1000 connections (3 overflows)	0.7 per 1000 connections (3 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	3/6 (50%)	13
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/6 (83%)	13
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 connections (2 complaints)	0	0.5 per 1000 connections (2 complaints)
No. of complaints per 1000 connections received about sewage systems faults	< 15	0	0	0	0
No. of complaints per 1000 connections received about sewage system blockages	< 15	6 1.5 per 1000 connections	9 2.2 per 1000 connections	5	8
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	-	-	5/5 (100%)	8

3.2 Waste water treatment plants

Featherston, Lake Ferry and Martinborough plants operated routinely during the period with no reported issues.

Greytown plant however required remedial attention due to very low dissolved oxygen levels with odour complaints received in July and August. The pond was overloaded with a new waste stream which has been identified and was discontinued in early July.

Both ponds have since recovered demonstrating improved oxygen levels and are operating normally with only one odour complaint received in early September.

Officers now have to process a trade waste application for the generator of the trade waste stream and this will need to be resolved before the end of the year.

3.3 Waste water reticulation

There were 6 pipeline blockages reported during the period.

3.4 Hardie Grove, Featherston wastewater pipeline renewal

This work is scheduled to start 19 October 2015.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0.5 per 1000 connections (2complaints)	0.7 per 1000 connections (3 complaints)	2	3

All systems operated routinely and within available capacity during the period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6				
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 13.7% for August	-	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	23/25 (92%)	35/37 (95%)	25	37
Meet annual plan footpath targets	Yes				

6.2 Roothing maintenance – Fulton Hogan

Works have continued on Cape Palliser Road to repair road damage. The two sections at the DoC station and further along at Kawakawa are nearing completion and the carriageway is back to two lanes and just awaiting a seal. Works are within budget and the repairs to the concrete structure at Kupes Sail is currently being priced with works to be completed before December this year.

Further damage has occurred at the Whatarangi Cliffs where the road is down to one lane. The cost of repairs will be estimated and it is expected the cost will exceed \$100,000.00 and additional funding for emergency works will be requested from NZTA.

During August 114.7km of unsealed roads were graded, along with 867 m³ of maintenance aggregate applied throughout the district on the unsealed network.

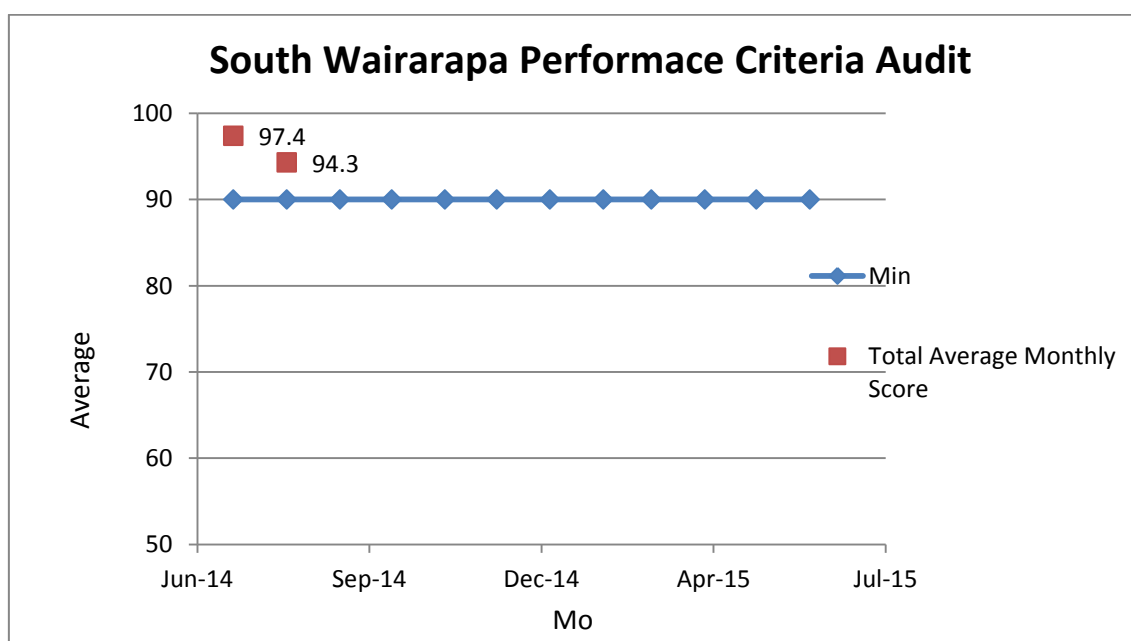
Pre-seal repairs have been identified and work has commenced on them for timely completion.

Road markings and signage was completed at Princess/Kitchener Streets intersection.

Accident damage to guardrails on Lake Ferry and Kahutara Roads has been completed.

Drainage works was carried out on Woodward Street, Featherston to prevent local property/house flooding.

Fulton Hogan's monthly audit and cyclic activities is done on a monthly basis and their performance for the second financial year is charted below.



6.2 Reseals - Higgins

The contract has been awarded to Higgins Contractors Wairarapa. A preliminary programme has been developed showing works completed before the end of December.

The design work is currently taking place. Once the design is completed the budgets will be determined.

7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and reserves

7.2.1. Featherston

Routine maintenance of tracks in Otairua Reserve and the Domain has had to be carried out by City Care since the Featherston Walkways and Reserves Trust seems to have ceased functioning. This work, which is outside the contract, has been an extra cost to Council. However, in August, City Care did a big clean-up of the walkways at no cost to the Council and are planning to continue maintaining the walkways as a service to the community.

7.2.2. Martinborough

The first of the south Wairarapa “bee-Friendly” areas was planted on 16 September by a group from Martinborough School with the Mayor. Wild-flower seeds were sown into a patch of ground prepared by City Care at Centennial Park.



Photo: Fiona Beattie

7.3 Properties

7.3.1. Featherston

The work on the Anzac Hall is progressing well, with all the roofing work completed and the exterior painting very close to completion. Inside, work has begun in the toilets.

7.4 Community housing

There are no changes to the waitlist in Martinborough (five applicants), Greytown (three applicants) and Featherston (five). Two applications have been received and are being processed.

One flat at Burling Flats (Featherston) has been vacated and is undergoing some maintenance work before putting a new tenant in.

On Thursday 24 September, City Care will be carrying out a rubbish collection at all South Wairarapa District Council flats. This is an opportunity for residents to dispose of any unwanted items in or around their flats.

Six monthly flat inspections are scheduled for the end of September.

7.5 Cemeteries

Enquiries and the purchasing of plots continued in August, with people making future plans on where they wish to be buried.

7.5.1. Featherston

There was one burial in August. One of the existing lawn rows has been extended by an additional four plots to align it with adjacent rows. All four plots have now been sold.

7.5.2. Greytown

There were four burials in August.

7.5.3. Martinborough

No burials in the month of August.

8. Civil defence and emergency management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Ratepayers and residents prepared for an emergency	75%				
Regional Civil Defence Emergency Annual Plan achieved.	Yes				

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1. Update

EOC staff training – There are two more modules to complete for the 2015 syllabus followed by a two hour exercise in late November to consolidate the year's learnings. Staff are mostly from GWRC, with one person each from SWDC and MDC.

WREMO are keen to recruit SWDC staff to join the Wairarapa Emergency Operations Centre and are currently looking for staff to fill various roles. Training will be a one hour commitment per month from March to November 2016.

Shake Out 2015 National Earthquake Drill - General promotion throughout South Wairarapa encouraging individuals/households, schools, pre-schools, businesses and organisations to participate and use the drill as an opportunity to discuss and review emergency plans. SWDC has not registered as yet.

9. Appendices

Appendix 1 - Monthly Water usage

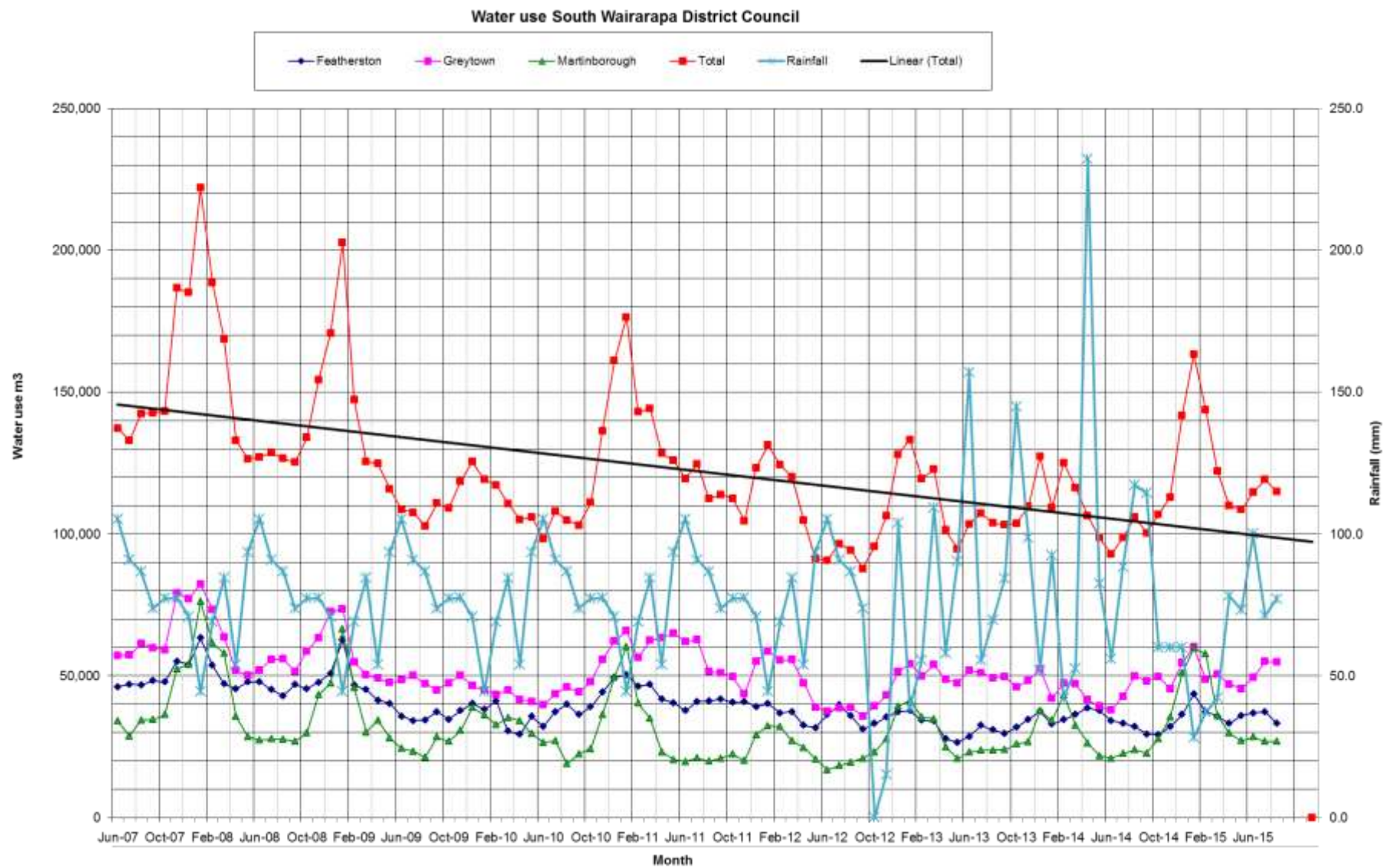
Appendix 2 - Waste Exported to Bonny Glen

Appendix 3 - Library Statistics

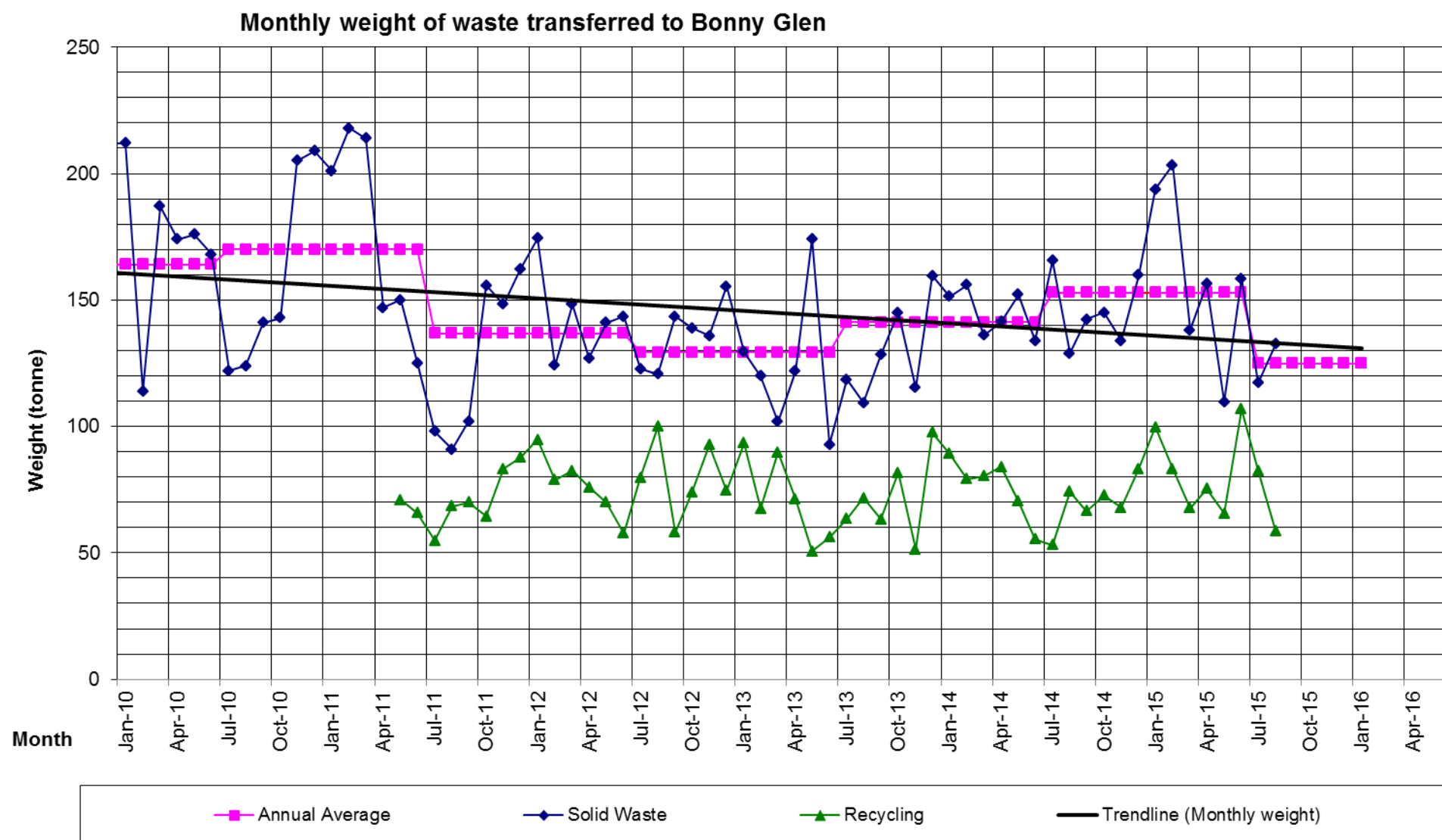
Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

Reviewed by: Paul Crimp, Chief Executive Officer

Appendix 1 - Monthly Water Usage

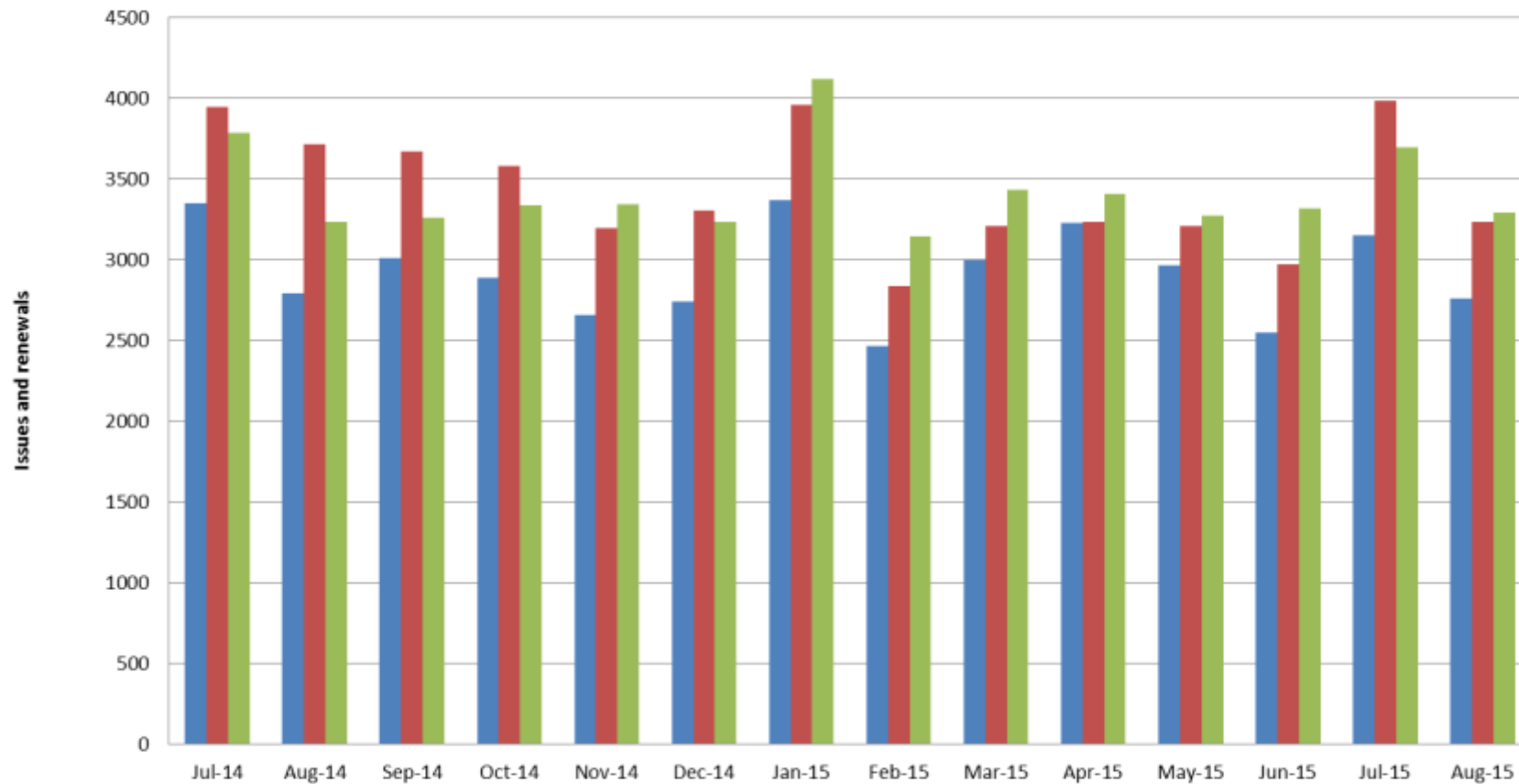


Appendix 2 - Waste Exported to Bonny Glen



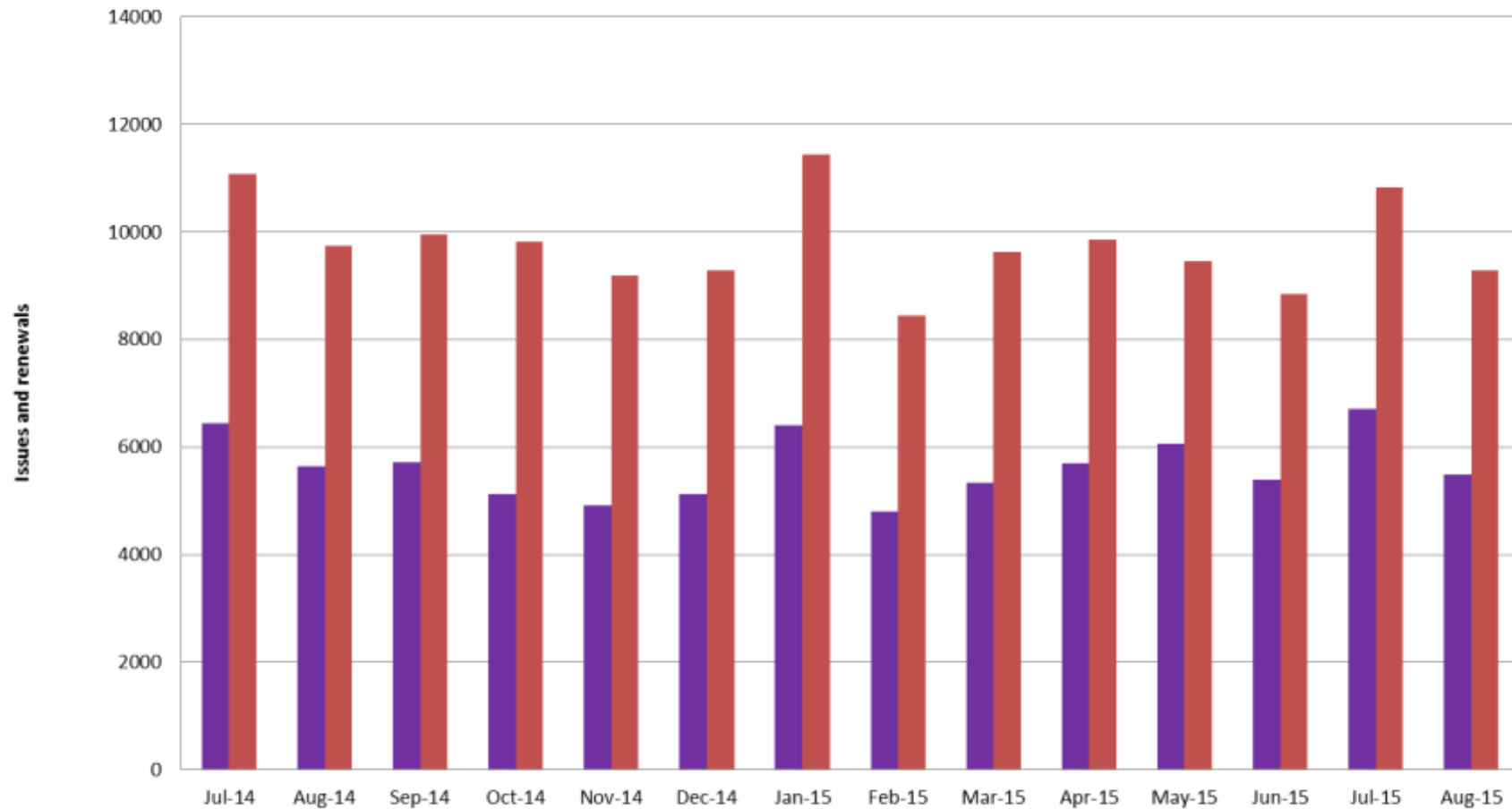
Appendix 3 - Library Statistics

South Wairarapa libraries - issues and renewals to August 2015



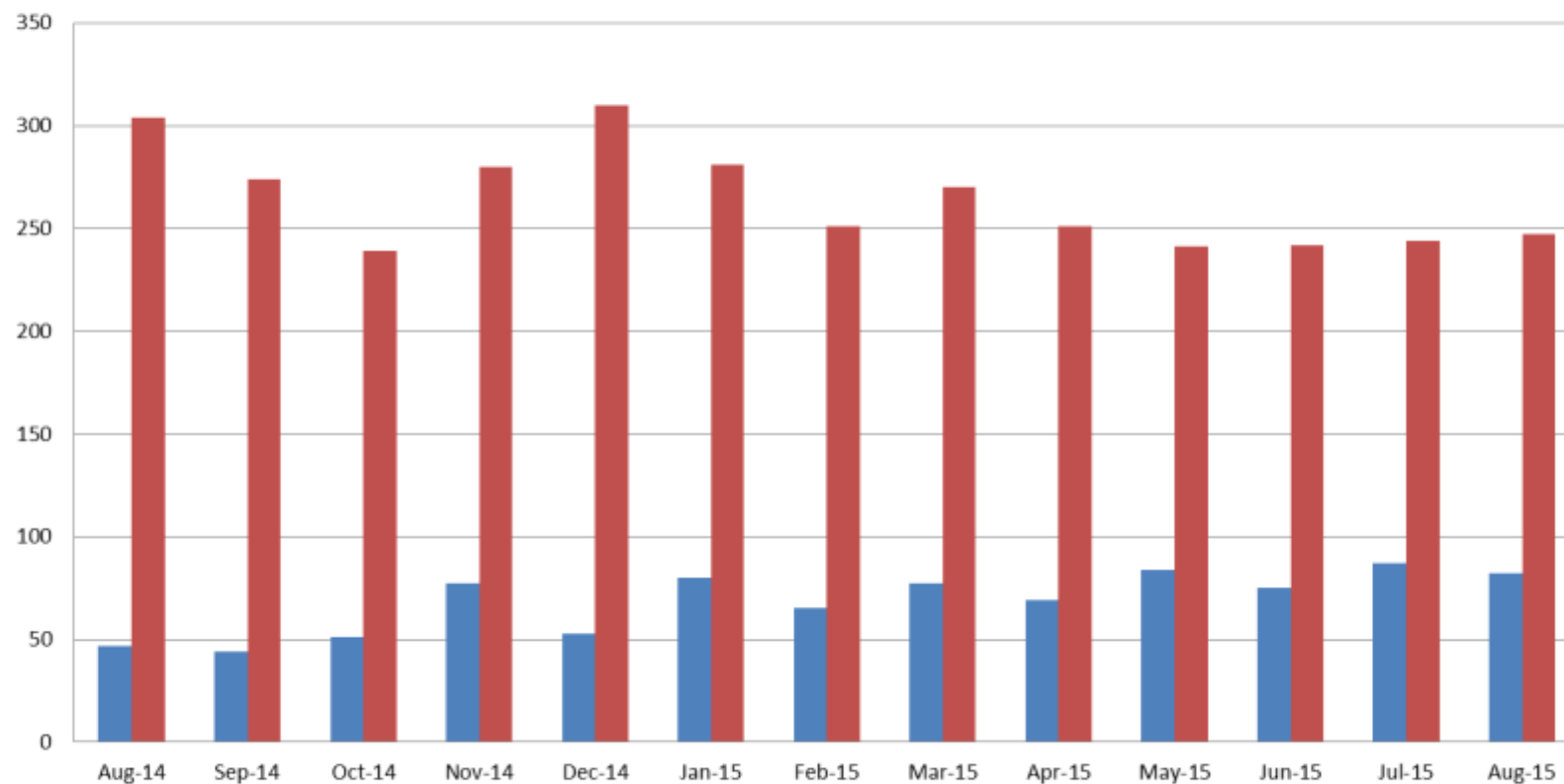
	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15
Featherston	3351	2795	3013	2890	2657	2741	3368	2466	2994	3227	2963	2548	3152	2763
Greytown	3949	3717	3669	3583	3195	3302	3958	2834	3206	3233	3212	2971	3985	3235
Martinborough	3784	3237	3260	3335	3345	3236	4117	3142	3431	3405	3276	3317	3695	3293

Wairarapa Library Service - issues and renewals to August 2015



	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15
Carterton	6451	5643	5720	5129	4921	5122	6406	4810	5341	5702	6063	5396	6702	5495
South Wairarapa	11084	9749	9942	9808	9197	9279	11443	8442	9631	9865	9451	8836	10832	9291

Wairarapa Library Service - audio and e-book issues to August 2015



	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15
E-books	47	44	51	77	53	80	65	77	69	84	75	87	82
Audiobooks	304	274	239	280	310	281	251	270	251	241	242	244	247

MAORI STANDING COMMITTEE

19 OCTOBER 2015

AGENDA ITEM 5.2

SCHEDULE OF ORDINARY MEETINGS

Purpose of Report

To provide the Maori Standing Committee/community board with the proposed schedule of ordinary meetings for Council, community boards and committees for 2016.

Recommendations

Officers recommend that the Committee/community board:

1. *Receive the information.*
2. *Adopt the 2016 schedule of ordinary meetings for Council, community boards and committees.*
3. *Set a regular meeting time for 2016.*

1. Background

Each year Council adopts a schedule of Council, committee and community board meeting dates for the coming 12 month period. On the 7 October 2015 Council adopted the proposed schedule of meetings as attached in Appendix 1.

2. Discussion

2.1 Proposed 2016 Schedule of Ordinary Meetings

A proposed schedule of 2016 meetings is provided in Appendix 1. The calendar has been aligned to signing off the annual plan and the annual report during scheduled ordinary meetings.

Meetings are scheduled every 6 weeks as per Council policy with the exception of the 26 October 2016 meeting which is scheduled 5 weeks from the previous meeting to allow for the adoption of the annual report.

It will be necessary to schedule extraordinary meetings to hear and deliberate on the 16/17 annual plan submissions and to attend to any extraordinary Council business that may arise.

Where a Martinborough Community Board or Maori Standing Committee meeting fell on a public holiday, the meeting was moved to the first free Monday.

2.2 Meeting Times

Council, the Policy and Finance Committee and the Infrastructure and Planning Working Party meeting start times are proposed to remain the same. The community boards and the Maori Standing Committee are being asked to decide on a time that suits members.

3. Appendices

Appendix 1 – Proposed Schedule of Ordinary Meetings 2016

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 –Proposed Schedule of Ordinary Meetings 2016

SOUTH WAIRARAPA DISTRICT COUNCIL
PROGRAMME OF COUNCIL, COMMUNITY BOARD AND COMMITTEE MEETINGS 2016

MEETING	TIME	DAY	JAN 2016	FEB 2016	MAR 2016	APR 2016	MAY 2016	JUN 2016	JULY 2016	AUG 2016	SEP 2016	OCT 2016	NOV 2016	DEC 2016
Martinborough Community Board	TBA	Mon		1	14	18	30		18	29		10	21	
Featherston Community Board	TBA	Tues		2	15	26		7	19	30		11	22	
Greytown Community Board	TBA	Wed		3	16	27		8	20	31		12	23	
Maori Standing Committee	TBA	Mon		15	21		2	13	25		5	17	28	
COUNCIL	9.30AM	Wed		24		6	18	29		10	21	26		14
Policy and Finance Committee	Follows Council	Wed		24		6	18	29		10	21	26		14
Infrastructure and Planning Working Party	9:30am (or will follow AP workshop)	Wed		10	23		4	15	27		7	12	30	

NOTES:

1. The dates of all other meetings will be separately notified
2. Wellington Anniversary Day: Monday 25 January 2016
3. Waitangi Day Holiday: Monday 8 February 2016
4. Easter: Good Friday 25 March 2016 and Easter Monday 28 March 2016
5. Anzac Day: Monday 25 April 2016
6. Queen's Birthday: Monday 6 June 2016
7. Labour Day: Monday 24 October 2016



MAORI POLICY

1. Goal

To formulate, develop and implement policies and programmes in partnership with Maori of the District which are in accord with the requirements of the Local Government Act 2002, which reflect the underlying intentions and principles of the Treaty of Waitangi and the statutory obligations to Maori under the provisions of the Resource Management Act 1991.

2. Strategies and Policies

The South Wairarapa District is rich in Maori history and culture. Some of the earliest known occupational sites exist within its boundaries and for centuries the natural environment has provided both material and spiritual sustenance. Its place in the Maori political history of New Zealand is a matter of national record.

Lake Wairarapa and the South Wairarapa coastline are of immense cultural, spiritual and historic significance to Maori.

The Local Government Act 2002 signals that the social, cultural and economic development of Maori is of particular importance.

The Resource Management Act 1991 places an obligation on the Council to consult with Maori during the planning process. This obligation is in turn derived from the underlying principles of the Treaty of Waitangi, which in this context, refers to:-

- **Partnership** - the development of an active and on-going relationship between the Council and local Iwi.
- **Participation** - a principle which emphasises positive Maori involvement in the business of the Council, and in particular its planning and delivery functions.
- **Protection** - the requirement to ensure that Maori well-being is enhanced whenever possible, and that principles of equity towards Maori are observed in the Council's decision making process.

The Council is committed to engage in active consultation with Maori and to foster positive relationships in pursuance of the partnership envisaged under the Treaty of Waitangi, on matters that affect and concern Maori.

3. Nature and Scope of Activity

The Council has established a Maori Standing Committee comprising

- 2 Representatives from Kohunui Marae
- 2 representatives from Hau Ariki Marae
- 2 Representatives from Papawai Marae
- 1 Representative from Kahungunu o Wairarapa
- 1 Representative from Rangitaane o Wairarapa
- 2 Councillors

Its role is to:-

- a) Advise on tangata whenua and Maori interests in the Council's major areas of activity, and particularly in the areas of:-
 - Economic Development
 - Resource Management
 - Tourism
 - Reserve Management
 - Environmental Health
 - Employment
 - Community Development
- b) Establish a method of consultation, which involves tangata whenua and iwi, on all matters relating to the District's resources, and involving the District's planning processes.
- c) Advise on consultation processes with Maori in the District and assist in the development of consultation networks throughout the District.
- d) Promote the development of processes within Council, which develop policy, processes and guidelines, based on the Treaty of Waitangi principles of participation, partnership and active protection.

Note:

It is envisaged Treaty Settlement with the crown may be reached with Kahungunu ki Wairarapa and will be reached with Rangitaane during this long-term plan period with an Agreement in Principle being signed between the parties in 2014. This will require input and consideration on how SWDC works during and after the transition including a review of the Maori Standing Committee.

Invitation: Meet the Regulators – petroleum information session

The Government is offering a face-to-face session with iwi, hapū and councils to provide information on how offshore oil and gas activities are regulated in New Zealand.

You will have an opportunity to talk directly to New Zealand Petroleum and Minerals, the Department of Conservation, the Environmental Protection Authority, Maritime New Zealand and the Ministry for the Environment.

The various regulators have distinct responsibilities – from issuing petroleum permits, to protecting marine mammals and the environment, and oil spill response.

The session will begin at 10.30am on Wednesday, 21 October with a short presentation on how the regulatory regime works followed by the opportunity to talk individually to each regulator. From 1pm the session will be open to the general public.

The information session is being held at the Frank Cody Lounge, Masterton District Council Municipal Building, 64 Chapel St, Masterton.

To help us get an idea of the number of people attending please send an RSVP to: britton.broun@mbie.govt.nz

We look forward to seeing you on the 21st.

Thank you,

A handwritten signature in blue ink, appearing to read 'JAD', followed by a horizontal line.

Josh Adams | National Manager Petroleum

New Zealand Petroleum & Minerals,
Ministry of Business, Innovation & Employment

Britton Broun

SENIOR COMMUNICATIONS ADVISOR

New Zealand Petroleum & Minerals

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Tēnā koe Suzanne

The New Zealand Geographic Board Ngā Pou Taunaha o Aotearoa (NZGB) met on 23 Sept 2015 and agreed to publicly consult for one month on the feature name, Lake Ferry, for the settlement.

The Board's decision on this feature name proposal will be published in the New Zealand Gazette within a month, and in national and local newspapers and other publications such as the Land Information New Zealand website.

The publication/notification will invite submissions objecting to or supporting the proposal, within a one month period from the date of publication. Public consultation and participation is valued in the process for assigning place names in order to gauge any opposition or support, particularly from the local community and iwi.

A flowchart showing the steps required to assign official place names is available online at:

http://www.linz.govt.nz/system/files_force/media/pages-attachments/nz-names-process-200811.pdf

At its next meeting to be held in around April 2016 the Board will consider any submissions received and decide whether to uphold or reject any objections. If the Board upholds any objections and rejects the proposal, then the Board itself will make the final decision. However, if the Board rejects any objections and decides to proceed with the proposal, then the Minister for Land Information will be required to make the final decision.

Please contact me if you have any concerns or questions.

Nāku, noa nā

Ginny Leggett
Senior Advisor
New Zealand Geographic Board Ngā Pou Taunaha o Aotearoa

E gleggett@linz.govt.nz | DDI 04 460 0199



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11 September 2015

Tim Porteous
Greater Wellington Regional Council
PO Box 41
Masterton 5840

Dear Tim

RAMSAR PROPOSAL FOR LAKE WAIRARAPA WETLANDS

Thank you for attending the Maori Standing Committee meeting with Allanah Irvine, Department of Conservation, on the 7 September 2015 to explain and discuss the Ramsar process with members. Once members were satisfied that Ramsar status would not impact treaty negotiations nor affect the potential rights and benefits of treaty settlement recipients, the following resolution was made.

MSC RESOLVED (MSC 2015/35):

1. To support an application to the Minister of Conservation seeking Ramsar status for the Lake Wairarapa wetlands area.

(Moved Rimene/Seconded Te Maari)

Carried

One member was not in favour of the proposal due to concerns about kaitiaki, copyright protection of stories, whakapapa and other intellectual rites.

The South Wairarapa District Council Maori Standing Committee is made up of two representatives from Kohunui Marae, Papawai Marae and Hau Ariki Marae as well as one representative each from Rangitaane o Wairarapa and Kahungunu ki Wairarapa, so the proposal has general support from the South Wairarapa Maori population.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Suzanne Clark".

Suzanne Clark
Committee Secretary
suzanne.clark@swdc.govt.nz