



Maori Standing Committee

Minutes 20 October 2014

- Present:** Janine Adams (acting chair), Cr Brian Jephson, Terry Te Maari (from 6:22pm), Cr Solitaire Robertson, Michael Roera, Johni Rutene and Johnny Shaw.
- In Attendance:** Mayor Adrienne Staples, Mark Allingham (Group Manager Infrastructure and Services), Paul Crimp (from 6:30pm) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:00pm and 7:30pm except where expressly noted.
- In Attendance:** Ra Smith (Kahungunu ki Wairarapa).

PUBLIC BUSINESS

Mr Smith opened the meeting with a karakia.

Mrs Adams advised that correspondence received from Greater Wellington Regional Council would be received under correspondence.

1. APOLOGIES

MSC RESOLVED (MSC 2014/21) to receive apologies from Haami Te Whaiti, Trevor Hawkins, and Paul Crimp (for lateness).

(Moved Cr Jephson/Seconded Cr Robertson)

Carried

2. MIHIMIHI TO NEW MEMBER:

Mrs Adams welcomed Johni Rutene, Kahungunu ki Wairarapa's new representative member, to the Maori Standing Committee.

3. PUBLIC PARTICIPATION

Mr Smith, representing Kahungunu Ki Wairarapa, spoke on amending the Greater Wellington Regional Council Regional Plan to include adaptative management and innovation for resource consents. These concepts provide a review and report back cycle during the term of the consent which could allow improvements to be made within the original consent conditions.

Mr Smith undertook to provide a report for consideration so that the Committee could make a recommendation to Council supporting a submission to GWRC.

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

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4. MAORI STANDING COMMITTEE MINUTES

4.1 Maori Standing Committee Minutes – 8 September 2014

MSC RESOLVED (MSC 2014/22) that the minutes of the Maori Standing Committee 8 September 2014 be received and confirmed as a true and correct record.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

4.2 Maori Standing Committee Minutes – 16 June 2014

MSC RESOLVED (MSC 2014/23) that the minutes of the Maori Standing Committee 16 June 2014 be received and confirmed as a true and correct record.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

4.3 Matters arising

There were no matters arising.

4.4 Action items

Members reviewed the open action items and Mr Crimp provided updates.

MSC RESOLVED (MSC 2014/24) to receive the action items.

(Moved Te Maari/Seconded Rutene)

Carried

5. OPERATIONAL REPORTS – COUNCIL OFFICERS

5.1 Officers' Report

The Committee reviewed the report and Mr Crimp discussed consents relating to the development of the Greytown Four Square shop, and graffiti strikes in the district.

MSC RESOLVED (MSC 2014/25) to receive the Officers' Report.

(Moved Rutene/Seconded Cr Jephson)

Carried

6. MEMBER ITEMS FOR DISCUSSION

6.1 Rangitane's Comment on Placement of Ngawi Surfers Toilet

Mrs Adams reported that concerns on the toilet placement were due to erosion in the area and the costs of possible relocation in the future due to erosion.

Mr Crimp recognised the concerns and said erosion control mechanisms could be put in place at a relatively low cost should problems with the site be identified.

7. GENERAL BUSINESS

Mr Crimp undertook to provide a copy of the Papawai land swap proposal to Mr Roera.

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Mr Crimp advised that if reservation land was leased, third party income could cause the rateable status of the land to change.

Mr Te Maari reported that a block of land at Pirinoa had been granted reservation status.

Mr Rutene updated members on the Rangatahi to Rangatira youth group and asked for MSC support of the group and ideas on how to attract funding. Mayor Staples advised that Council fund Wairarapa Safer Community Council to provide programmed social services and suggested written reports are provided to the MSC on youth group achievements to show traction. A letter of support could be prepared by the MSC for funding applications to external organisations and individual community boards may be approached for funding.

MSC NOTED:

1. Action 605: Review the rates demands for Hau Ariki Marae and make the needed adjustments; P Crimp

8. CORRESPONDENCE

8.1 Inwards

From Nicola Arnesen, Greater Wellington Regional Council to Janine Adams, Maori Standing Committee dated 16 October 2014

Mr Smith closed the meeting with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Maori Standing Committee
Action Items List
From 20 October 2014**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
161	MSC	18-Mar-13	Action	Murray	Write a media article and/or rates newsletter article targeting developers and encouraging early consultation with Maori	Open	Council staff to pick this up for Oct rates newsletter 25/9/14 Responsible Manager changed to Murray Buchanan. To be revisited in the Jan 15 newsletter due to time constraints
728	MSC	11-Nov-13	Action	Paul	Liaise with Ron Mark, Rawiri Smith and the Wairarapa Governance Review Working Party regarding provision of a suitable facilitator for Maori governance huis	Open	Discussed at governance review working party but no progress as yet.
605	MSC	20-Oct-14	Action	Paul	Review the rates demands for Hau Ariki Marae and make the needed adjustments	Open	

MAORI STANDING COMMITTEE

1 DECEMBER 2014

AGENDA ITEM 4.1

OFFICERS' REPORT

Purpose of Report

To report to Community Boards and the Maori Standing Committee on general activities since the last meeting.

Recommendations

Officers' recommends that the Community Board/Committee:

1. *Receive the information.*

CHIEF EXECUTIVE REPORT

1. Executive Summary

The 2013/14 Annual Report was signed off by Audit New Zealand on 31 October. Preparation of the Annual Report dominated proceedings since the last Council meeting.

Audit New Zealand Director; John O'Connell commented that the audit process went very well, and that management controls are appropriate for a council of this size.

Taking a broader view, Mr O'Connell said that South Wairarapa District ratepayers were well served by Council management and elected members.

Attention now turns to the 2015/25 Long term Plan. Internally budgets are being prepared and service performance measures being considered. The Long Term Plan is one of Councils key strategic documents.

I had the pleasure of attending the inauguration of John Booth as Mayor of Carterton District Council, and also the farewell of Ron Mark. I also had the pleasure of attending another citizenship ceremony where a dozen or so people have chosen to make New Zealand, and more importantly South Wairarapa their home. These ceremonies are a chance to reflect that we are lucky to live in such a wonderful country, something we take for granted a lot of the time.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report is as at 30 June 2014]

GOVERNANCE/LEADERSHIP/ADVOCACY KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73%	NRB Survey 3 yearly*
Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62%	NRB Survey 3 yearly
Ratepayers and residents are satisfied with Council's decisions and actions	50%	76% (very or fairly satisfied)	NRB Survey 3 yearly
Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (very or fairly satisfied)	NRB Survey 3 yearly
Community Board decision - making reports on local issues	90%		Community Board reports and minutes
% of ratepayers and residents who know how to contact a community board member	65%	65%	NRB Survey 3 yearly
Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49%	NRB Survey 3 yearly
The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications		Maori Standing Committee minutes

2.1 Local Government Commission/Governance Review

... still no word

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

This provides an update on regional matters at CE level, general matters discussed are roading and rail, regional economic development and Civil Defence. Other matters discussed include shared services, highlighted by the combination of water services across the Wellington basin. There are a number of IT initiatives that the Wairarapa Councils are keeping a watching brief on.

3.1.2. Mayoral Forum

This was highlighted by the attendance of the Local Ministers, where key issues for the region were discussed.

3.1.3. Wairarapa Water Use Project

The project team presented an update on progress. All five previously identified sites are still under consideration.

It is planned to have key project findings around May next year.

3.2 Legislation

While no new legislation has been introduced recently, we are still bedding down the various pieces of legislation recently enacted, and I believe it will

be some time before we fully understand the resourcing implications required to comply.

The cost of enforcing Government driven legislation has come to the fore once again, highlighted by the recent well publicised case where this enforcement has cost \$12,000 so far, with the chance of recovering only a quarter of this. We have no choice but to enforce this legislation, as we have no choice to enforce all legislation, but there is a cost. The cost of enforcing dog control matters is not a cost on the general ratepayer; these are funded from dog licence fees.

3.3 Wastewater Consents

As was previously advised, the Featherston Wastewater consent will not now be heard until after the Martinborough and Greytown consent, later next year.

There appears to have been a change in thinking whereby we had been operating on a "catchment based" approach, gains in one part of the catchment could be offset across the catchment, unfortunately the first time this was tested that approach failed.

In the scheme of things this delay is not great; we now have to come up with some mitigation options for the intervening period between when the consent is issued and when we had planned to install the High Rate Treatment plant. This mitigation work had not been factored in to the overall costings and therefore will be in addition to the overall cost already estimated.

4. Monitoring and Reporting

4.1 Annual Report

As indicated earlier, the Annual Report was approved on 31 October

4.2 Long Term Plan

Work has commenced internally on the LTP, with our first two workshops being held, and timetable set.

4.3 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623

As at 30 September the balance outstanding amounted to \$1,008K of which \$608K related to prior year (30 June 2014 and earlier).

For those properties that have a mortgage, all mortgagors have been written to and while we cannot demand payment until mid-January \$121K has been paid, leaving \$487K of arrears.

We will be demanding payment in January as soon as we are able. For those properties that do not have a mortgage, legal action has commenced.

5. Corporate

5.1 Staffing

Pamela Atrill has joined us in the planning department and is settling in well.

The Infrastructure and Services team has been joined by Melanie Maynard and Tim Langley. Melanie will be looking after customer services admin requests (among other things) and Tim has been appointed to the roading manager role.

Finally, Brodie Simmons joins us as part time by laws officer. Brodie will be carrying out the coastal ranging duties during the summer period.

5.2 Occupational Health and Safety

There were no OH & S matters since the last reporting period.

5.3 General Revaluation

Quotable Value will be carrying out a revaluation across the Wairarapa shortly which will provide updated valuation data for our rates database.

This valuation is specific for the rates database, the aim of which is to split up the district by property values so that rates can be calculated from a consistent and comparable base.

The revaluation will be as at 1 September 2014 and will apply to the rates database from 1 July 2014.

5.4 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
3 October	Details of plan for the building in Main Street, Greytown owned by T Base 2 Limited	Details provided
21 October	Private Training Establishment located in Dunedin delivering the Licence Controller Qualification want all the names of Licensed establishments	Details provided
21 October	Requests Climate Change Risk Assessment and/or Adaption Plans the Council holds	
28 October	Attendance of members on committees, their responsibilities, their membership of other boards etc. and length of time served on Council.	Details provided
5 November	Liability for maintenance and repair of sewer laterals	

PLANNING AND ENVIRONMENT GROUP

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the District as a "better" place to live	65%	N/A	NRB Survey (xx%)
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	65%	N/A	NRB Survey (xx%)

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	NCS data
s.223* certificates issued within 10 working days	100%	100%	NCS data
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	100%	100%	NCS data

1.2.1. Consent Processing

Council has processed 47 resource consents during the year to date (01/07/14 to 06/11/14). In the same period during the previous year (01/07/13 to 06/11/13) the Council processed 40 resource consents.

In the period since the last report (01/09/14 to 30/09/14) Council have received 7 new applications and processed 13 resource consents. Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.2.2. "One Stop Shop"

Discussions have been ongoing in preparation for lodging building consents for the "trial run" proposal (by GTLT) being considered under the One Stop Shop process.

The benefits identified to date relate to the applicant being more aware of the information required prior to lodging consents. Council is expecting the building consent for this trial project to be lodged during the week of 10 November, with technical aspects already peer reviewed.

This will enable Council's approval process to be shortened considerably.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2014/15	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of Management and/or Plans adopted or revised	0	0	Work is currently underway to check whether additional RMP's should be developed.

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	Yes	Yes	Council's LIM template covers all statutory matters required to be included in LIM
My non-urgent LIM is processed within 10 days	100%	100%	

TYPE	YTD (1 JULY 2014 TO 5 NOVEMBER 2014)	PREVIOUS YTD (1 JULY 2013 TO 5 NOVEMBER 2013)	PERIOD (1 OCTOBER 2014 TO 5 NOVEMBER 2014)	PREVIOUS PERIOD (1 OCTOBER 2013 TO 5 NOVEMBER 2013)
Standard LIMs (Processed within 10 working days)	45	42	17	13
Urgent LIMs (Processed within 5 working days)	42	31	24	10
Totals	87	73	41	23

2. Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	IANZ review 2016
Earthquake prone buildings reports received	100%	136/225	The government is proposing to make changes where by the assessments will need to be completed by a certain time and more exemptions may be applied. No further information from the government has been provided.

Building consent numbers from 1 July 2014 to 30 October 2014 (Year to Date) total 131 consents. For the same period the year before the total was 137. The following table provides a snapshot of the number and types of building consents granted for the period.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	6	\$185,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	4	\$156,454
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	25	\$1,535,140
Other (public facilities - schools, toilets, halls, swimming pools)	1	\$55,000
Totals	36	\$3,725,445

3. Public Protection

3.1 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD	PREVIOUS YTD	PERIOD (1 OCTOBER 2014 TO 5 NOVEMBER 2014)	PREVIOUS PERIOD (1 OCTOBER 2013 TO 5 NOVEMBER 2013)
Total	34	34	10	10

3.2 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises that sell liquor that are checked prior to renewal to make sure they comply with the Sale and Supply of Alcohol Act 2012	100%	100%	NCS data and Inspectors reports to the District Licensing Committee

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD	PREVIOUS YTD	PERIOD (1 OCTOBER 2014 TO 5 NOVEMBER 2014)	PREVIOUS PERIOD (1 OCTOBER 2013 TO 5 NOVEMBER 2013)
On Licence (New)	4	2	1	0
On Licence (Renewal)	3	3	1	2
Off Licence (New)	3	1	0	0
Off Licence (Renewal)	5	8	2	5
Club Licence (New)	0	0	0	0
Club Licence (Renewal)	0	1	0	0
Manager's Certificate (New)	16	15	7	4
Manager's Certificate (Renewal)	20	39	9	13

3.3 District Licensing Committee

The District Licensing Committee held one hearing to determine a Temporary Authority order. All other applications were determined by the deputy Chairperson on the papers.

3.4 Toast Martinborough

The Inspector has attended a pre event meeting with the Toast management, the nine participating vineyards and NZ Police to finalize the licensing requirements for this event.

Each participating winery had been granted a special licence under the Sale and Supply of Alcohol Act by the DLC.

Additional conditions have been included on the licenses including the requirement to have at least two substantive food items priced at or below \$10 and the provision of security for each site.

3.5 Wairarapa Combined Agency Agreement

The Wairarapa Combined Agency Agreement 2014, which sets out the compliance and enforcement roles and responsibilities for NZ Police, Masterton District Council, Carterton District Council, South Wairarapa District Council, NZ Fire Service and Regional Public Health has been agreed.

3.6 Wairarapa Alcohol Working Group

The hearings panel drawn mostly from the working group has now heard all the verbal submissions on the draft Local Alcohol Policy. The panel will be meeting in due course to consider a report and recommendations on all the submissions currently being prepared by the TAG (senior officers from each Council).

The draft LAP with any changes agreed by the panel, will be referred back to Council for adoption once that process is completed.

One of the initiatives of previously advised to Council sponsored by the TAG has been the Licensed Venue Compliance Essential Manual. This manual is a useful resource where licensees can store all their important documentation in one place. The manual includes essential compliance requirements, training for staff, incident recording and host responsibility.

Most premises in the South Wairarapa have now been given the manual. The response from the premises to this initiative has been very positive.

3.7 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises failing to comply with Food Hygiene regulations that are re-inspected within a 3 month period and enforcement is affected if offence continues	100%	100%	

Annual audits of food premises using the template FSP continue to generate a steady and substantial workload.

3.8 Legal Proceedings

The appeal by John Phelps to the High Court against his conviction in the District Court on 10 counts of failing to microchip a dog was heard on Tuesday the 21st of October at the High Court in Wellington.

The basis of the appeal was substantively dismissed. The sitting judge did however determine that the level of fines imposed by the District Court should be reduced from \$300 per offence to \$100 per offence.

3.9 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	6 visits	0	None to date.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	

As at 5th November 2014 there are 2811 registered dogs with 1589 owners who have registered their dogs. There are currently 72 unregistered dogs, with 34 owners. Of the unregistered dogs 33 have paid but tags are yet to be issued because of incomplete application information.

38 infringements have been issued for failure to register a dog.

The following table provides a snapshot of dog control incidents for the period.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Attack on Pets	0	0	2
Attack on Person	1	0	0
Attack on Stock	0	1	0
Barking and whining	0	0	1
Lost Dogs	0	2	1
Found Dogs	0	1	0
Rushing Aggressive	0	0	1
Wandering	0	3	0
Total	1	7	5

3.10 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2013/14	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	CEM & NCS service requests
Council responds to complaints regarding animals within 40 hours	100%	100%	CEM & NCS service requests

The following table provides a summary snapshot of stock control incidents between 2 October 2014 and 5 November 2014.

INCIDENTS REPORTED	MARTINBOROUGH	FEATHERSTON	GREYTOWN
Stock	2	3	2
Total	2	3	2

3.11 Bylaws

1 litter complaint, 2 abandoned vehicles and 3 general complaints were received from 2 October to 5th November.

INFRASTRUCTURE AND SERVICES GROUP

1. Group Manager Highlights

There has been continued work done on the three council waste water consents. There is still work to be done on the variation to the existing Featherston/Greytown water consent as well as the consent for council's retired landfill. Meetings continue with GWRC on the new and existing consents with some reporting still required for the end of year narrative around results for the councils water races.

The new Roding Manager starts on 17 November and will bring the Infrastructure and Services department up to full staffing. This role is much anticipated as the transport area requires some dedicated efforts over the coming months with the starting of councils Rehabilitation program, seal extensions, reseals, re-metaling programs and other summer programs.

With the resignation of the Asset Engineer there will also be further recruitment in the near future. The roles GIS focus over the past year has assisted the Council develop its GIS capabilities and the recruitment needs to be cognisant of the developing systems in council at present.

Civil defence is also undergoing some change with recent personnel changes and a review of structure. The WREMO is continually developing to match the regional needs and align with CDEM needs and funding.

A new Waste Minimisation Officer has been appointed. The successful applicant has in depth experience in project management and extensive environmental expertise. This role should assist with the current contract and have the ability to develop initiatives in the solid waste area.

2. Water Supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban fire fighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000**	95%		Ministry of Health supplies Council with compliance reports 6 months after year end. Reports apply to previous year.
Ratepayers and residents satisfied with level of service for water	75%	60%	NRB Survey 2013
Urgent (dirty, cloudy, smelly, or bad tasting water or no water at all) requests for service responded to within 1 day	95%		CEMs and drinking water complaints. Officer to complete
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	100%	33% per year	There is a requirement of testing all Council hydrants over a 5 year period - The costs to this will be about \$20 per test. Requirements will be 40 hydrants over 3 towns annually = 120. x \$20 = \$2400 annually to meet the required amount of testing

2.2 Services

2.2.1 Water Supply Capital Improvements Featherston

Slower than expected progress with design and documentation of Stage 1 of the works comprising the pipeline and bore intake infrastructure has meant that the physical work will not be able to be tendered until the New Year. The third bore is expected to be drilled and proven before Christmas with the water take consent expected to be lodged before Christmas.

2.3 Water Treatment Plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

2.4 Water Reticulation

There were 19 reticulation repairs reported and rectified during the period

2.5 Water Races

Routine monthly inspections and blockage clearing of the water race network has been performed by Council contractors, City Care Ltd, to maintain satisfactory flows. There was 1 reported account for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste Water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of blockages per 1000 connections	10		
Ratepayers and residents satisfaction with waste water services	70%	60%	NRB Survey 2013
% of resource consent conditions complied with to mainly complying or better**	90%		Council provides annual report to Greater Wellington for water supply consents. The compliance reports are available to Council Sept/Oct yearly.
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%		

3.2 Resource Consent Acquisition Progress Report

The hearing for the Featherston WWTP consent application has been re-scheduled for later in 2015. This has come about because advice was received from our advisors that Council was effectively facing a short term consent outcome (of four years or less) given that no improvements to effluent quality were planned until 2025 at this site. Consequent to this

advice, in spite of Councils catchment based approach, Greater Wellington Regional Council were approached to see if that they would consider a mitigation programme in the interim period aimed at securing small but positive improvements to environmental outcomes and resulting in a longer consent term.

Greater Wellington have favourably considered Council's request to develop a programme which in principle would include land based discharge to adjoining Council owned land at time of low summer flow and possibly the establishment of a riparian planting program at Donald's Creek.

The detail of this programme has to be submitted by the end of January 2015 and all submitters to the process have been advised.

All of this means that the Featherston consent will heard after the Martinborough and Greytown applications and the Martinborough WWTP application is as earlier advised expected to be heard in March 2015 with the Greytown application expected to follow in June 2015.

The Greytown WWTP application has been lodged with the Regional Council. However, it is subject to a S92 request which requires some additional assessment of discharge effects in the Papawai Stream. This request is currently being processed.

3.3 Wastewater Treatment Plants

The Greytown, Martinborough, Featherston and Lake Ferry wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period.

A new generation inflow meter has been installed and commissioned at the Featherston site. This infrastructure will be an underlying requirement for the new consents at all three sites with public notification expected later in November

3.4 Wastewater Reticulation

There was 1 pipeline blockage reported during the period.

4. Storm Water Drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of ratepayers and residents satisfied with stormwater drains	50%	54%	NRB Survey 2013
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	90%		

5. Solid Waste Management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Number of communities with recycling centres	6	6	Recycling centres at Greytown, Featherston, Martinborough, Pirinoa, Tukurumuri and Hinakura.
Volume of waste disposed out of district	Decreasing by 2.5%	30.4%	
% of ratepayers and residents satisfied with the level of service	90%	66%	NRB Survey 2013

5.2 Waste Management

The contracted kerbside collection and transfer station services were delivered routinely over the period over the District.

The Tukurumuri recycling depot was closed on 13 October and signage erected. Ratepayers on the collection route have been given the opportunity to participate in the roadside refuse and recycling service and so far four eligible property owners on route have elected to subscribe to the service.

6. Land Transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

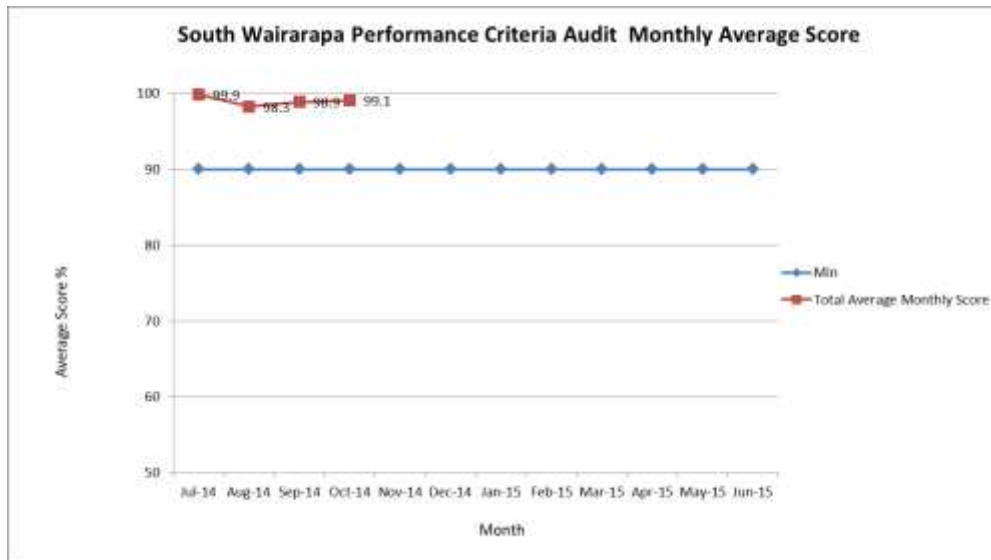
6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%		
Ratepayers and residents fairly/very satisfied with the roads	82%	75%	NRB Survey 2013
(20km \pm 10% variation) sealed roads are resealed each year subject to availability of NZTA subsidy	100%		
The pavement condition index as measured by the NZTA pavement integrity index	95%		
The number of crashes causing injuries is reduced	Group and control average		
Ratepayers and residents are satisfied with footpaths in the district	70%	66%	NRB Survey 2013
Availability of footpaths on at least one side of the road down the whole street	90%		

6.2 Roading Maintenance – Fulton Hogan

Council has now received 4 months of performance data from Fulton Hogan on the new contract. This data is now able to be represented into a combined graph to monitor overall contract performance.

Performance measures are KPI's such as 1 pothole per 10km of sealed road and unsealed potholes are not to exceed 50mm. These measures are managed via RAMM.



The forward works program has been set preliminarily at \$401k for the next 3 months.

Estimate Status	Total	November 14	December 14	January 15
- Network Owner Account Code: 100000 (Default)				
Open Estimates	\$2,017.48	\$2,017.48		
Presented	\$112,090.99		\$4,920.48	\$107,170.51
Accepted	\$32,802.97	\$32,802.97		
Total Estimates	\$146,911.44	\$34,820.45	\$4,920.48	\$107,170.51
- Network Owner Account Code: 66062603 (Pavement Maintenance Sealed (LR))				
Presented	\$50,622.85		\$225.00	\$50,397.85
Accepted	\$18,897.00	\$18,897.00		
Total Estimates	\$69,519.85	\$18,897.00	\$225.00	\$50,397.85
- Network Owner Account Code: 66062607 (Drainage Sealed & Unsealed (LR))				
Presented	\$10,479.96		\$10,479.96	
Accepted	\$18,922.15	\$18,922.15		
Total Estimates	\$29,402.11	\$18,922.15	\$10,479.96	
- Network Owner Account Code: 66062614 (Bridge Maintenance (LR))				
Presented	\$1,000.00		\$1,000.00	
Accepted	\$16,576.36	\$16,576.36		
Total Estimates	\$17,576.36	\$16,576.36	\$1,000.00	
- Network Owner Account Code: 66064618 (Vegetation Maint. & Safety (LR))				
Accepted	\$11,607.77	\$11,607.77		
Total Estimates	\$11,607.77	\$11,607.77		
- Network Owner Account Code: 98860247 (Signs/Guardrails other Roads (LR))				
Presented	\$494.02	\$494.02		
Total Estimates	\$494.02	\$494.02		
- Network Owner Account Code: 98860253 (Reseals (Other Roads) (LR))				
Presented	\$39,580.75	\$878.70	\$25,056.00	\$13,646.05
Accepted	\$17,074.70	\$17,074.70		
Total Estimates	\$56,655.45	\$17,953.40	\$25,056.00	\$13,646.05
- Network Owner Account Code: 98860255 (Rehabilitation (Other Roads) (LR))				
Presented	\$46,100.28		\$39,424.90	\$6,675.38
Accepted	\$25,425.53	\$25,425.53		
Total Estimates	\$71,525.81	\$25,425.53	\$39,424.90	\$6,675.38
- Total				
Open Estimates	\$2,017.48	\$2,017.48		
Presented	\$260,368.85	\$1,372.72	\$81,106.34	\$177,889.79
Accepted	\$141,306.49	\$141,306.49		
Total Estimates	\$403,692.81	\$144,696.69	\$81,106.34	\$177,889.79

7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Users satisfied with parks and reserves	90%	95%	NRB Survey 2013
Ratepayers and residents are satisfied with Council playgrounds	75%	94%	NRB Survey 2013
Council playground equipment that meets national standards	95%		
Council pools comply with NZ swimming pool water testing standards	95%		
Ratepayers and residents satisfaction with Council swimming pools	70%	78%	NRB Survey 2013
Occupancy of pensioner housing	97%		
Ratepayers and residents satisfied with town halls use	77%	84%	NRB Survey 2013
Ratepayers and residents satisfied with public toilet facilities	60%	95%	NRB Survey 2013
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
Ratepayers and residents satisfied with libraries	97%	87%	NRB Survey 2013

7.2 Sports fields and facilities

7.2.1 Greytown

Greytown Park Users group meeting was held on the 30 October 2014. All clubs going well and sportsfield users gave very positive feedback to City Care for their work on the grounds. A few items noted for attention/maintenance. The proposed shortening of the Greytown swimming pool was the subject of some debate.

7.3 Pensioner housing

There are five applicants on the wait list for Martinborough, three for Greytown and seven for Featherston. One flat is vacant at Featherston – it is one of the smaller bedsits, at the Burling Flats, and has been turned down by people on the Featherston waitlist. First right of refusal has been given to people on the waitlists for other towns with no success – the flat will be advertised in the coming weeks, and we do not anticipate any difficulty in finding a tenant. Flat inspections were completed at the end of October, with just routine repairs and maintenance identified, most of which has now been carried out.

7.4 Parks and Reserves

7.4.1. Featherston

The Youth programme has been running in Featherston with very positive turn outs. The group have been using Clifford Square for games. City Care has carried out the line-marking for athletics at Card Reserve.

7.4.2. Greytown

Soldiers' Memorial Park playing fields have had maintenance work done on them. The swimming pool carpark has been resealed ahead of the proposed relocation of the memorial gun.

7.5 Toilets

7.5.1. South coast

The Ngawi surf break toilet is under construction. The foundations for the unit have been laid, but we are now waiting on engineering certificates for the anchoring of the unit to the site. Once these are approved the installation of the actual toilet should only take a day.

7.6 Properties

7.6.1 Featherston

The foundations for the Featherston Menz Shed have been laid and the building is expected to be shifted onto the site in mid-November.

7.7 Cemeteries

7.7.1. Featherston

There was one burial in October. An old burial of baby twins from 1926 received a headstone in October. It is really lovely to see this in old parts of the cemeteries. We have recently received a further two enquires from families regarding erecting headstones on unmarked graves at Featherston cemetery and one person is currently carrying out restoration work on an older existing grave.



7.7.2. Greytown

There was one burial in October.

Again in Greytown Cemetery restoration of a few old graves has been completed. The Maxton, Dunn and McKenzie families were all early settlers of Greytown. Below the headstones of Samuel, Francis and Susannah Maxton, Joseph O'Connor, Mary McKenzie and Mary Dunn have been restored and new plaques attached. Grave restoration was co-ordinated by a local descendant of the above families.



7.7.3. Martinborough

There was one burial and one ashes burial in October.

7.8 Swimming Pools

7.8.1. Greytown pool

The 2014/15 season dates have been confirmed as 29 November 2014 to 15 March 2015, a 15-week season as last year. Preparation work is well under way to ensure the pools are ready and bookings from schools and the swimming clubs have already been received. CLM continues as the sub-contractor providing lifeguards and operating the pools. A new handover system is to be implemented between the lifeguards and the swimming clubs/schools to ensure all parties have addressed health and safety issues.

7.9 Campgrounds

7.9.1. Greytown campground

There were no responses to the RFP for the lease of the Greytown campground. A late proposal which looked promising has now been withdrawn. Officers propose to continue running the campground through

the summer season with additional staff being taken on as required and will look to go back to the market early in 2015.

7.10 Events

Numerous planned events have been logged with City Care for this summer, particularly in Martinborough. This system worked well last year ensuring extra toilet cleaning and restocking was booked in where necessary and extra emptying of rubbish bins or extra rubbish bins put in place. The 4-7th December will see hundreds of hot rods descend on Martinborough and surrounding towns for 'Cruise Martinborough', and there are of course the annual events, Toast Martinborough, Christmas parades and Martinborough Fairs.

7.11 Libraries

7.11.1. Featherston

Featherston Library is currently enjoying very good attendance at their Book Bugs pre-school programme. Next week's guests will include some spring lambs. The last school holiday competition, to design a Dr Seuss-inspired letterbox, went very well. They are now preparing for the summer reading programme. Staff are busy dealing with rates payments at the moment.

7.11.2. Greytown

Greytown Library held the Maths is Fun programme over the school holidays. This culminated in a marathon K'NEX bridge-building effort across the library floor, and a great prize-giving. Like Featherston, Greytown is dealing with rates payments, and staff is gearing up for the summer reading programme.

7.11.3. Martinborough

Martinborough Library held a Facebook "book-face" competition in October. Pictures are on the library Facebook page (worth a look!!). Two winners were chosen out of eight entries. The Te Reo Maori and bilingual Books Babies sessions are under way. The picture shows the Te Reo session on 5 November. Staff enthusiastically participated in Talk Like A Pirate Day in full costume, and also created astonishing hats for Melbourne Cup Day. Martinborough Library will also be running the summer reading programme this year.

8. Civil Defence and Emergency Management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2013/14	RESULTS	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents are prepared for an emergency	65%		NRB Survey 2013
Regional Civil Defence Emergency Plan developed and implemented	Implemented		

9. Libraries

9.1 Statistics all Libraries

See Appendix 3 for statistics. Library managers have agreed to stop reporting monthly issues by individual south Wairarapa library and instead report on total South Wairarapa issues and total Wairarapa Library Service issues. Reporting by individual library created the impression that the three libraries were competing with each other for highest monthly issues. The inclusion of a figure for WLS issues as a whole gives a guide as to whether monthly issues in South Wairarapa are following a wider trend.

10. Appendices

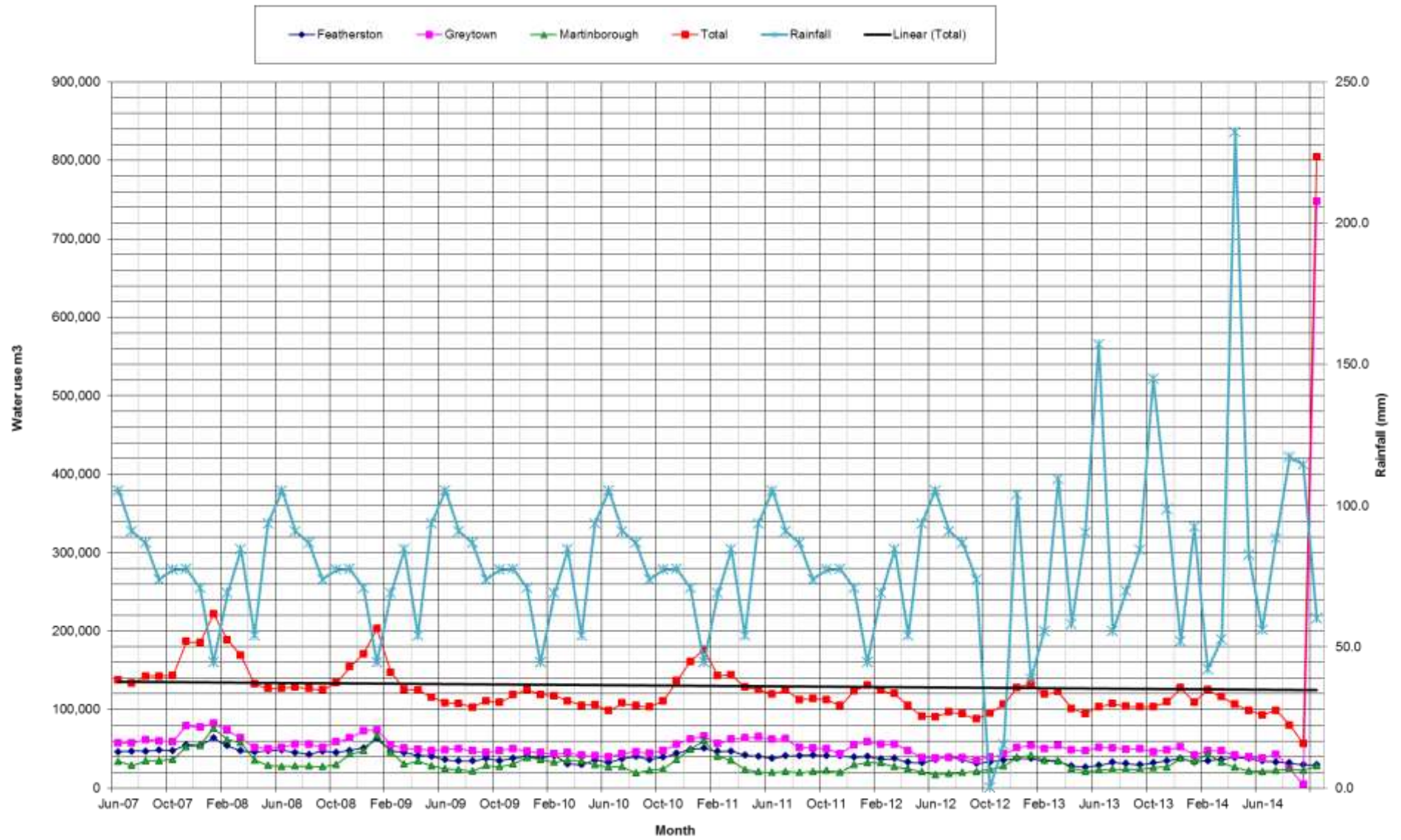
Appendix 1 - Monthly Water usage

Appendix 2 – Waste exported to Bonny Glen

Appendix 3 – Library Statistics

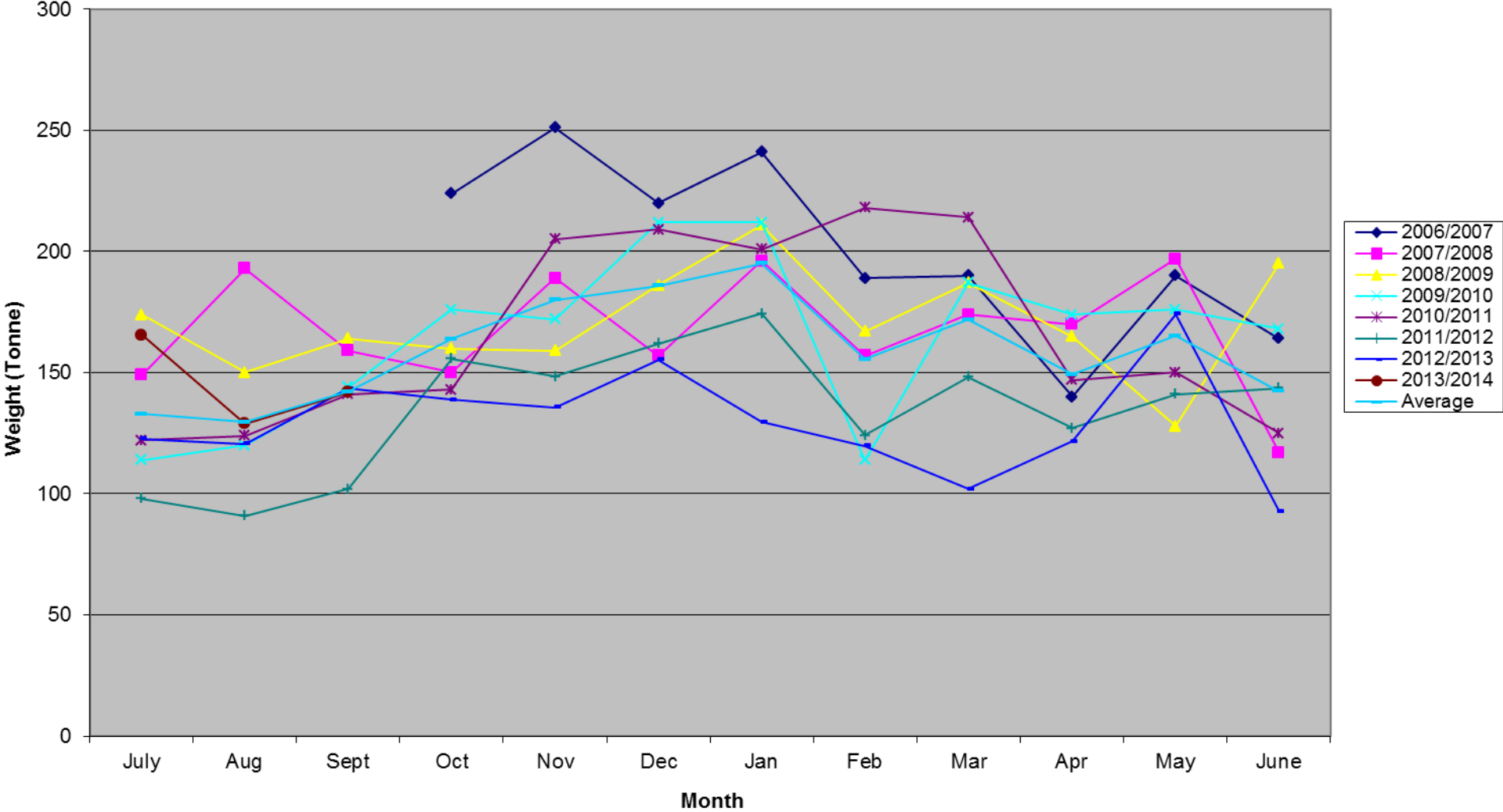
Appendix 1 – Monthly Water Usage

Water use South Wairarapa District Council



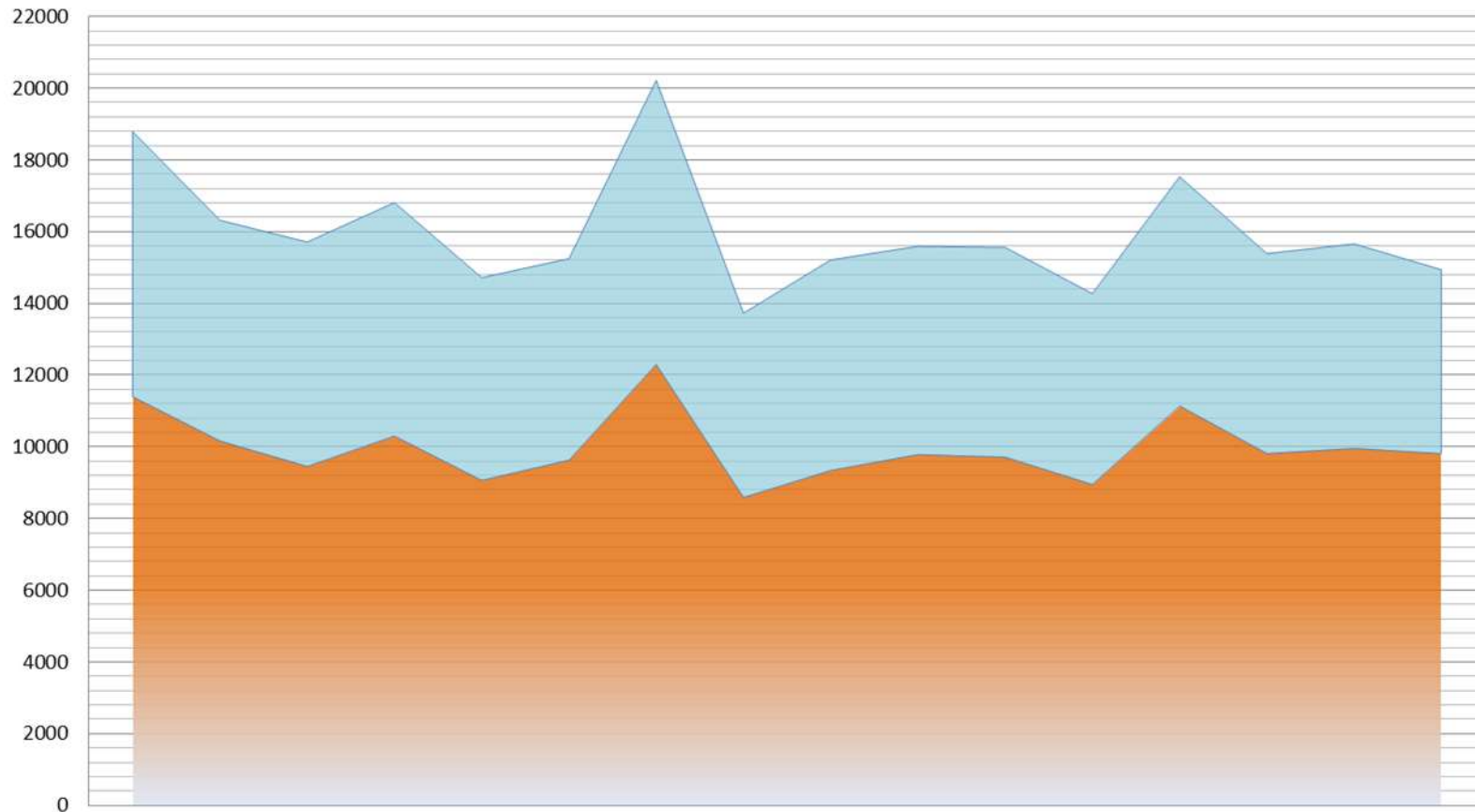
Appendix 2 – Waste Exported to Bonny Glen

Waste transported from Martinborough transfer station to Bonny Glen by year



Appendix 3 – Library Statistics

Wairarapa Library Service - monthly issues



	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14
Carterton	7394	6157	6259	6509	5654	5620	7924	5139	5870	5808	5851	5324	6390	5577	5708	5128
South Wairarapa	11394	10160	9450	10301	9063	9626	12295	8586	9340	9783	9708	8948	11140	9811	9951	9810

MAORI STANDING COMMITTEE

1 DECEMBER 2014

AGENDA ITEM 4.2

SCHEDULE OF ORDINARY MEETINGS

Purpose of Report

To provide community boards and the Maori Standing Committee the 2015 meeting schedule that was adopted by Council on 15 October 2014.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*
2. *Adopt the 2015 schedule of ordinary meetings for Council, community boards and committees.*
3. *Set a regular meeting time.*

1. Background

Each year Council adopts a Schedule of Council, committee and community board meeting dates for the coming 12 month period. The schedule in Appendix 1 was adopted by Council on the 15 October 2014.

Community board members are to review and set a regular meeting time for 2015.

2. Appendices

Appendix 1 –Schedule of Ordinary Meetings 2015

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Schedule of Ordinary Meetings 2015

SOUTH WAIRARAPA DISTRICT COUNCIL
PROGRAMME OF COUNCIL, COMMUNITY BOARD AND COMMITTEE MEETINGS 2015

<i>MEETING</i>	<i>TIME</i>	<i>DAY</i>	<i>JAN 2015</i>	<i>FEB 2015</i>	<i>MAR 2015</i>	<i>APR 2015</i>	<i>MAY 2015</i>	<i>JUN 2015</i>	<i>JULY 2015</i>	<i>AUG 2015</i>	<i>SEP 2015</i>	<i>OCT 2015</i>	<i>NOV 2015</i>	<i>DEC 2015</i>
Martinborough Community Board	6:30PM	Mon		16	30		11	22		3	14		2	7
Featherston Community Board	7:00PM	Tues		17	31		12	23		4	15	27		8
Greytown Community Board	7:00PM	Wed		18		1	13	24		5	16	28		9
Maori Standing Committee	TBC	Mon		9	23		4	15	27		7	19	30	
COUNCIL	9.30AM	Wed	28		11	22		3	15	26		7	18	
Policy and Finance Committee	Follows Council	Wed	28		11	22		3	15	26		7	18	

NOTES:

1. The dates of all other meetings will be separately notified
2. Waitangi Day: Thursday 6 February 2015
3. Easter: Good Friday 3 April 2015 and Easter Monday 6 April 2015
4. Anzac Day: Monday 27 April 2015
5. Queen's Birthday: Monday 1 June 2015
6. Labour Day: Monday 26 October 2015
7. Two extraordinary Council meetings are planned for June (LTP) and one for October (Annual Report)

Sculpture in the Park.
Re phone Conversation

Friends of Stella - Sarah
c/o San Eagle
18 Cassin St
Carterton
14 Nov 2014.

Maori Standing Committee
Jeanne Adams.

Tena Koe.

The proposal is
to place a life size Kouka sculpture
made from steel, beside the Pool path
where the old information kiosk stood.
in Stella Bull Park.

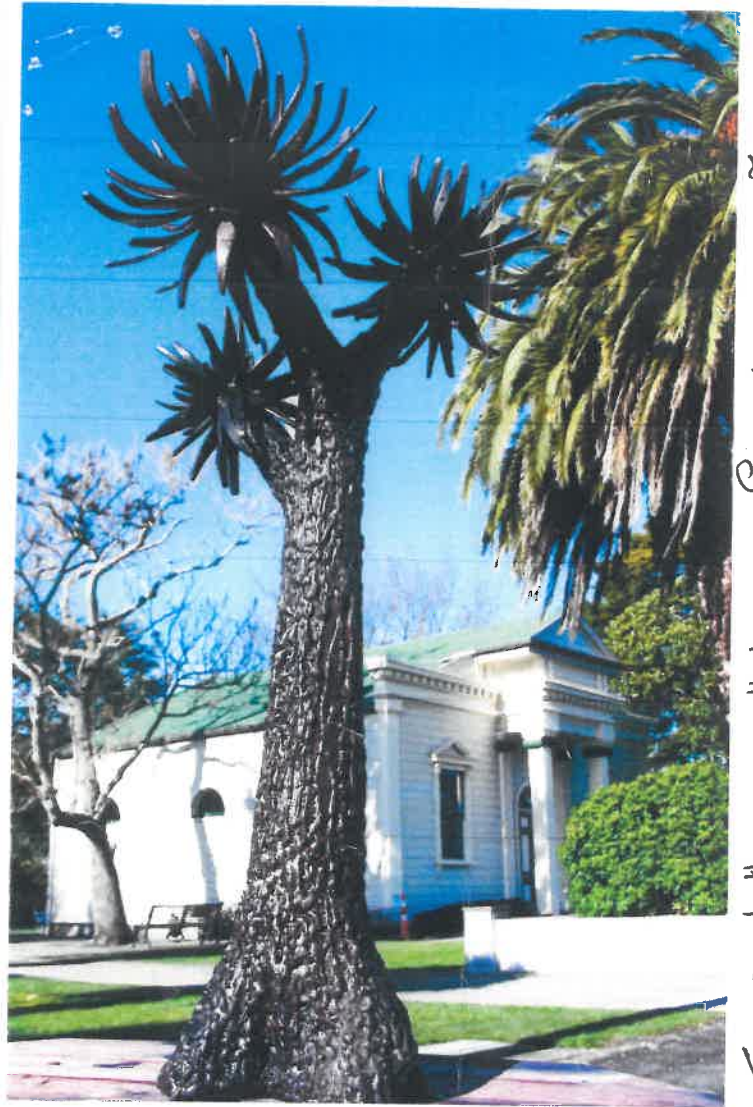
The choice of the Kouka is to reflect
the existing stand of trees and to
honour the connections with the land
and its history.

We understand there was the largest
Kouka recorded in NZ beside the Cottage
we are asking for the help of your
Committee to understand the Whakairo
and the importance Kouka has for
Ngati Kahungunu.

Information on the land pre
European settlement would also
be appreciated.

I look forward to further conversations

Thank you
San Eagle.



"This only a 'Mock up' version"

The real thing will have Silver leaves in More Mead.