



MAORI STANDING COMMITTEE

**Agenda
27 March 2017**

Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 27 March 2017 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Reuben Tipoki (chair), Teresa Aporo, Demetrius Potangaroa, Horipo Rimene, Michael Roera, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.

OPEN SECTION

1. APOLOGIES:

2. PUBLIC PARTICIPATION/PRESENTATIONS:

2.1 None advised

3. MINUTES FOR RECEIPT AND CONFIRMATION:

3.1 Maori Standing Committee Minutes of 13 February 2017 **Pages 1-3**

***Proposed Resolution:** That the minutes of the Maori Standing Committee meeting held on 13 February 2017 be confirmed as a true and correct record.*

3.2 Action Items from previous meeting **Pages 4-5**

3.3 SWDC Minutes from 22 February 2017 **Pages 6-11**

***Proposed Resolution:** That the minutes of the South Wairarapa District Council meeting held on 22 February 2017 be received.*

4. OPERATIONAL REPORTS – COUNCIL OFFICERS:

4.1 Officers' Report **Pages 12-53**

4.2 Nomination to Creative Communities Assessment Group **Pages 54-59**

4.3 Naming of New Roads **Pages 60-61**

4.4 Role of the Maori Standing Committee in reviewing resource consents; Murray Buchanan to discuss with members

4.5 Coastal Erosion; Murray Buchanan to discuss issues with members

4.6 Local Government Commission Report; Paul Crimp to discuss with members

5. RURAL RESOURCE CONSENTS

5.1 Resource Consents 170022, 170023, 170024, 170025, 170026 and 170027 – Subdivisions Report

Pages 62-89

6. MEMBER ITEMS:

6.1 MSC Annual Plan Submission and items for inclusion in the submission



Maori Standing Committee

Minutes – 13 February 2017

- Present:** Reuben Tipoki (Chair), Teresa Aporo, Michael Roera, Johnny Shaw (until 8:17pm), Terry Te Maari, Cr Paora Ammunson.
- In Attendance:** Paul Crimp, and Suzanne Clark (Committee Secretary), Cr Pam Colenso, Cr Brian Jephson (Deputy Mayor).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:45pm and 8:20pm.

PUBLIC BUSINESS

Cr Ammunson opened the meeting with a karakia.

1. APOLOGIES

MSC RESOLVED (MSC 2017/01) to receive apologies from Demetrius Potangaroa, Amiria Te Whaiti, Cr Pip Maynard and Mayor Viv Napier.

(Moved Cr Ammunson/Seconded Tipoki)

Carried

2. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

3. MINUTES FOR RECEIPT AND CONFIRMATION

3.1 Maori Standing Committee Minutes – 28 November 2016

MSC RESOLVED (MSC 2017/02) that the minutes of 28 November 2016 be confirmed as a true and correct record.

(Moved Cr Ammunson/Seconded Te Maari)

Carried

3.2 Action Items from previous meeting

Members discussed the action items and updates were made.

Cr Jephson left the meeting at 7:20pm.

MSC NOTED:

1. Action 65: Clarify the status of the hapu representative on the Wairarapa Moana Governance Group and request that the chair of the Maori Standing Committee is more involved with the Group; R Tipoki
2. Action 66: Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop; T Te Maari

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- 3.3 SWDC Minutes from 14 December 2016
MSC RESOLVED (MSC 2017/03) to receive the Council minutes of the 14 December 2016.
(Moved Cr Ammunson/Seconded Te Maari) Carried

4. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 4.1 Officers Report
Mr Crimp discussed the absence of resource consent applications for review by the Committee over the Christmas period and coastal erosion at Te Kopi with members.
Cr Jephson returned to the meeting at 7:27pm.
MSC RESOLVED (MSC 2017/04):
1. To receive the information.
(Moved Cr Ammunson/Seconded Te Maari) Carried
 2. Action 67: Obtain a schedule of private properties at risk of significant coastal erosion and ask that the Planning and Environment Group Manager speak to any issues; M Buchanan

5. MEMBER ITEMS

- 5.1 Otaraiia Pou
Mr Roera believed that Otaraiia Pa was a site of significance and should have a pou. Members understood that the correct process for culturally significant sites to be recognized was for them to be nominated as such to respective Iwi so that they could be considered for conclusion in treaty claim negotiations.
MSC NOTED:
1. Action 68: Find out what culturally significant sites are being recognised as part of the treaty claim process and what sites are wahi tapu; MSC
- 5.2 Information Board Lake Ferry
Mr Tipoki updated members on the progress with the Lake Ferry information board. One update to the board was required and Mr Tipoki undertook to send the final copy to Mr Crimp.
- 5.3 Rahui Process
Mr Tipoki outlined the need for a written rahui process that could be followed in the case of a death on the coast as well as a standard sign that could be put up to notify the public. Members undertook to develop a rahui process in a workshop.
- 5.4 Welcome Sign at the Top of Remutaka Hill
Mr Tipoki requested Council seek modifications to the Welcome to South Wairarapa sign located at the top of Remutaka Hill to include a welcome in Te Reo. Members tentatively agreed on the words ‘Haere Mai Wairarapa’.

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MSC NOTED:

- 1. Action 69: Provide agreed wording that could be ‘added’ to the Welcome to South Wairarapa sign on the Remutaka Hill; R Tipoki
- 2. Action 70: Seek approval from the New Zealand Transport Authority to add a Maori greeting to the ‘Welcome to the South Wairarapa ‘ Remutaka Hill sign following notification of the agreed wording from the Maori Standing Committee; M Allingham

5.5 Changing the Greytown Road Sign “Pah Road” to “Pa Road”
 Members noted a correction to the spelling of Pah Road was being included as part of the treaty settlement process.

5.6 Maori Standing Committee Available Funding
 Mr Tipoki queried whether a budget was available for the Maori Standing Committee. Mr Crimp stated that the Committee was setup as an advisory committee with no allocated budget and that the relationship was defined by the Maori Policy and the Terms of Reference. It was recommended that a written submission, outlining the requested changes, be made by the Committee to Council’s draft annual plan.

5.7 Lake Ferry Toilet Update
 The toilet previously located in the car park at Lake Ferry had been removed.

5.8 Pine Tree Removal at Lake Ferry
 Mr Tipoki queried the timeline on the pine trees tagged for removal at Lake Ferry. Residents had safety concerns and would appreciate the development of a walkway. Mr Crimp advised that a works order for removal of the pine trees had been issued but Council was waiting on a start date from contractors.

5.9 Featherston Maori Hui
 Organising a hui for Featherston Maori to discuss interest in a Featherston member being appointed to the Maori Standing Committee had been handed over to Featherston Maori. Council and the Maori Standing Committee would assist if requested.

Cr Ammunson closed with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Maori Standing Committee
Action Items
From 13 February 2017**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
716	MSC	28-Nov-16	Resolution	Mark	Toilets at Lake Ferry MSC RESOLVED (MSC 2016/45) to recommend to Council that the portaloos be removed from the carpark at Lake Ferry and new signage be erected to make the public toilet in Lake Ferry more easily found. (Moved Tipoki/Seconded Roera) Carried	Open	Council resolution from 14 Dec 16: That Council officers initiate a discussion between the Maori Standing Committee and Lake Ferry Ratepayers Association to discuss alternate placement or removal of the Lake Ferry toilets and increased signage to the primary public toilet. (Moved Cr Wright/Seconded Cr Craig) Carried 13/2/17: Toilet removed, signage still to be addressed
718	MSC	28-Nov-16	Action	Murray	Provide clarity on the role of iwi and the role of the Maori Standing Committee in reviewing resource consents and advise who does the site investigation	Actioned	15/3/17: GM P&E to attend mtg 27 March to discuss
720	MSC	28-Nov-16	Action	Cr Ammunson	Document potential reporting structures for Featherston Maori community representatives in consultation with Mayor Napier and Mr Tipoki	Open	13/2/17: Marae plans have been received.
65	MSC	13-Feb-17	Action	Reuben Tipoki	Clarify the status of the hapu representative on the Wairarapa Moana Governance Group and request that the chair of the Maori Standing Committee is more involved with the Group	Open	
66	MSC	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	
67	MSC	13-Feb-17	Action	Murray	Obtain a schedule of private properties at risk of significant coastal erosion and ask that the Planning and Environment Group Manager speak to any	Actioned	15/3/17: GM P&E to attend mtg 27 March to discuss

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
					issues		
68	MSC	13-Feb-17	Action	MSC	Find out what culturally significant sites are being recognised as part of the treaty claim process and what sites are wahi tapu	Open	
69	MSC	13-Feb-17	Action	Reuben Tipoki	Provide agreed wording that could be 'added' to the Welcome to South Wairarapa sign on the Remutaka Hill	Open	
70	MSC	13-Feb-17	Action	Mark	Seek approval from the New Zealand Transport Authority to add a Maori greeting to the 'Welcome to the South Wairarapa ' Remutaka Hill sign following notification of the agreed wording from the Maori Standing Commit	Open	Neil Becket NZTA informed and will report back at the next NZTA Capital Journeys Liaison meeting.



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

22 February 2017

- Present:** Mayor Viv Napier (Chair), Councillors Paora Ammunson, Lee Carter, Pam Colenso, Margaret Craig, Dayle Harwood, Brian Jephson, Pip Maynard, Colin Olds and Colin Wright.
- In Attendance:** Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 1:05pm except where expressly noted.
- Forum and Other Presenters:** David Priestley, Lisa Cornelissen (Martinborough Community Board Chair) and Paul Broughton (SWDC Destination Wairarapa representative).

Open Section

A1. Karakia

A karakia had been spoken in an earlier workshop.

A2. Apologies

*COUNCIL RESOLVED (DC2017/02) to receive apologies from Reuben Tipoki.
(Moved Cr Olds/Seconded Cr Colenso)*

Carried

A3. Conflicts of Interest

No conflicts of interest were declared.

A5. Acknowledgements and Tributes

Mayor Napier acknowledged the passing of Steve Blakemore. Mr Blakemore had worked for the former Wairarapa Catchment Board and was a former chair of the Destination Wairarapa Board.

Cr Jephson reminded councillors that it was the 6th anniversary of the Christchurch earthquake.

A5. Public Participation

Mr Priestley believed he had been wrongly trespassed from Sandy Bay by Council in 2015 due to claims of commercial fishing. Mr Priestly stated that on the day in

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question, the Paua Factory was closed (so he could not land a catch) and he was at Sandy Bay as he had taken a neighbor spear fishing. Mr Priestly dived in the area with customary permits, had been training for a 2km swim, all of his commercial diving records were up to date and he had never launched his boat from Sandy Bay.

A6. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/03) that the minutes of the Council meeting held on 14 December 2016 are a true and correct record.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

A7. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/04) that the minutes of the Council hearing for the Proposed Change to the Camping in Public Places Bylaw held on 14 December 2016 are a true and correct record.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/05) that the minutes of the Council extraordinary meeting held on 18 January 2017 are a true and correct record.

(Moved Cr Carter/Seconded Cr Ammunson)

Carried

A9. Community Board Participation

Mrs Cornelissen requested Council support the following items in the 17/18 Annual Plan.

- A well resourced Wairarapa Combined District Plan Review.
- A change to the Martinborough solid waste collection day to a Monday.
- Identification and support of common areas of concern for all towns; i.e. town banners (cost savings), pool management, footpaths and wheelchair crossings.
- Provision for a Martinborough future development area.

Members noted that a District Plan review required the support of all Wairarapa councils and that 99% of the Plan requirements had been operational since 2006 despite the Plan being officially adopted in 2011.

A10. Extraordinary Business

There was no extraordinary business.

A11. Notices of Motion

There were no notices of motion.

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B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

Mr Crimp discussed inclusion of a Waihinga Centre project update in Council papers, minuting of public forums and inclusion of a new agenda item with councillors.

COUNCIL RESOLVED (DC2017/06)

1. To receive the tabled information.
2. To receive the minutes of the Martinborough Community Board 30 January 2017.
3. To receive the minutes of the Featherston Community Board 31 January 2017.
4. To receive the minutes of the Greytown Community Board 1 February 2017.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

COUNCIL RESOLVED (DC2017/07) to have a future item on Council's agenda called 'Actions from Public Participation'.

Moved Cr Wright/Seconded Cr Harwood)

Carried

C Decision Reports from Chief Executive and Staff

C1. Triennial Agreement

COUNCIL RESOLVED (DC201708):

1. To receive the Triennial Agreement Report.
(Moved Cr Craig/Seconded Cr Maynard)
2. To approve the triennial agreement as attached.
(Moved Cr Jephson/Seconded Cr Olds)

Carried

Carried

C2. Policies Review Process

COUNCIL RESOLVED (DC2017/09):

1. To receive the tabled Policies Review Process Report.
(Moved Cr Craig/Seconded Cr Carter)
2. Agree that policies noted in paragraph 2 be sent to community boards for review prior to presentation to Council.
(Moved Cr Carter/Seconded Cr Colenso)
3. Action 85: Prepare a report for the community boards showing the amended list of policies that will be reviewed by the boards alongside their planned review date; J Mitchell

Carried

Carried

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed high workloads due to increased activity in the district, developer/reserves contributions, funding of infrastructure needed for district growth, the condition of the dog pound and the

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Wairarapa Shared Services Group project, the after hours dog control callout procedure, and the Water Conservation Strategy and Water Management Plan with councillors.

COUNCIL RESOLVED (DC2017/10):

1. To receive the Planning and Environment Group Report.
(*Moved Cr Olds/Seconded Cr Craig*) Carried
2. Action 86: Create a list of management plans and development plans; including the planned review date of these plans; M Buchanan

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed the review of wheelchair crossings in the district, public access to Boar Bush Gully, the solid waste contract levels of service, the leak reduction programme, Pirinoa water supply, rural road issues at Tora, Key Performance Indicator (KPI) reporting and swimming pool revenue and usage.

COUNCIL RESOLVED (DC2017/11):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Maynard/Seconded Cr Colenso*) Carried
2. Action 87: Provide information on the income and expenses of swimming pools for review during an annual plan workshop; M Allingham

D3. Chief Executive Officer Report

The Chief Executive discussed inclusion of the new National Research Bureau (NRB) survey results for the next report, local government reorganisation, unauthorised pop-up events, use of events booking forms, rates arrears, Council's submission on the Health Amendment Bill, administration of the beautification funds budget and health and safety with councillors.

COUNCIL RESOLVED (DC2017/12):

1. To receive the Chief Executive Officer's Report.
(*Moved Cr Ammunson/Seconded Cr Carter*) Carried
2. To receive the financial statements for the period ended 31 December 2016 and the financial report for that period.
(*Moved Cr Craig/Seconded Cr Colenso*) Carried
3. Action 88: Include a line item on the community boards' income and expenditure statements to track the beautification budget; J Mitchell

D4. Action Items Report

COUNCIL RESOLVED (DC2017/13) to receive the District Council Action Items Report.

(*Moved Cr Craig/Seconded Cr Olds*) Carried

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E Chairperson's Report

E1. Report from Her Worship the Mayor

Mayor Napier discussed her proposed attendance at Messines with councillors for the celebration of the centenary year. Mr Crimp noted that there was budget allocated for mayoral ceremonies and travel and that if there was a shortfall it could be carried forward.

Councillors noted that a precedent had been set by former mayors attending the 80th and 90th year celebrations and that it is a significant event for Featherston.

A local commemoration/wreath laying in Featherston on the 7 June 2017 is being coordinated by Council and the community is planning commemorative events on the 10 and 11 June.

COUNCIL RESOLVED (DC2017/14):

1. To receive the Mayor's Report.
2. To approve Mayoral attendance at the commemorative ceremony in Messines.
(Moved Cr Wright/Seconded Cr Olds) Carried
3. To appoint Cr Wright as the Council representative on the Cobblestones Museum Board.
(Moved Cr Craig/Seconded Cr Maynard) Carried

F Members' Report

F1. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum, Wellington Region Waste Management and Minimisation Plan Joint Committee, Awards and Gifts Working Party, Wairarapa Policies Working Group

Cr Craig tabled and spoke to a report for the Wellington Region Waste Forum held on the 17 February 2017 and the Road Safety Managers Report for February 2017.

Cr Colenso

Wairarapa Library Service

Cr Craig reported that the Wairarapa Library Service Joint Committee had met for the first time on the 20 December 2016, with the election of a chair deferred.

Cr Olds

Community Safety and Resilience Working Party, Wairarapa Water Race Users Group, Cobblestones Museum

Cr Olds had attended a meeting of the Wairarapa Water Race Users Group, thanked Cr Colenso for chairing the Community Safety and Resilience Working Party and was unable to attend a meeting of the Cobblestones Museum Board.

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Cr Wright

WAIconnect Steering Group

Cr Wright highlighted points of interest from the WAIconnect report as included in the Council agenda.

F1. Reports from Appointments to GWRC Committees

Cr Harwood

Wairarapa Policies Working Group, Wairarapa Moana Governance Group

A meeting of the Wairarapa Moana Governance Group was being held on the 23 February 2017 and would include a tour to Lake Wairarapa.

Cr Olds

Lower Valley Development Scheme Advisory Committee, Ruamahanga Waitua Committee

Cr Olds reported that Council’s position on Ruamahanga Waitua issues needed to be determined and that he would be seeking advice from the Waitua Subgroup. Community engagement is being planned with the process on target for completion by July 2017.

COUNCIL RESOLVED (DC2017/15) to receive councillor reports and reports from appointments to GWRC Committees.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

F Reports from Appointments and Outside Organisations

F1. Destination Wairarapa

Mr Broughton tendered Mr Hancock’s apologies, presented the Destination Wairarapa report and answered councillors questions on BookIt, i-SITE visitor statistics, retail tourism and marketing.

The Mayor and councillors congratulated Destination Wairarapa for the good management of the cancelled Wings Over Wairarapa event.

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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MAORI STANDING COMMITTEE

27 MARCH 2017

AGENDA ITEM 4.1

OFFICERS' REPORT TO MAORI STANDING COMMITTEE

Purpose of Report

To report to the community boards and Maori Standing Committee on general activities.

Recommendations

Officers recommend that the community board/Committee:

1. *Receive the Officers' Report.*

1. Executive Summary

Apparently there was a longish break since the last report; various matters seem to have made this a distant memory.

For "various matters" read progress on a few fronts.

The Waihinga Centre received final approval at \$5.33M which included a \$0.2M contingency. We have now received a schedule of materials and will be approaching various suppliers to ascertain whether they want to participate in this project.

The Local Government Commission continues their work, with various pieces of analysis being reviewed for appropriate input. Their draft proposal is due early March.

Community resilience has become a focus for the government following, in particular, the Kaikoura events. From a local authority perspective, this is around key infrastructure, in particular provision of potable water. There will be additional focus on preparedness and resilience in future, ensuring that we are prepared in the event there is an event.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2016]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	2015/16	2015/16	COMMENTS
		ACTUAL	TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	73%	75%	73%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out during 2013/14. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	62%	70%	62%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	59%	80%	76	The Colmar Brunton (CB) Customer Satisfaction survey was carried out in 2015 in addition to the 59% satisfied 11% felt they were unable to comment. The full NRB customer satisfaction survey was carried out during 2013/14. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	64%	78%	64%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	Greytown 92% Featherston 95% Martinborough 95%	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65%	65%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	49%	68%	49%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	Achieved	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.

2.1 Local Government Commission

The Local Government Commission continue their analysis of the various workstreams:

Water (high level review of operations western part of region)

Transport

Spatial planning

Communities of interest

Wairarapa

Input on Spatial Planning, Communities of Interest, and Wairarapa continue where needed, and various meetings have been attended.

Work continues on the options for the Wairarapa, with regular meetings covering various aspects that require analysis and feedback.

The following table outlines the short / medium term timeline:

Date	What is happening
15 March (TBC)	Draft proposal released and submissions called for
Weekends in April	Public information stands at various locations in the Wairarapa
3 May (TBC)	Submissions close
Tuesday 23 May (confirmed)	Hearings commence in Martinborough – with SWDC at 9am
May onwards	Commissioners consider submissions and decide whether to release a final proposal
July	Commissioners aim to release final proposal (if sufficient community support), or a final decision

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Matters covered were NZTA Update; Regional Hazards (western LA's only); Regional Resilience; Triennial agreement;

3.1.2. Mayoral Forum

No Mayoral forum was held, the next Mayoral forum is due 31 March

3.1.3. Community Boards

The first round of community board meetings for the year has been completed. Good progress is being made in preparing strategic plans, and there has been quite a high level of community input at the meetings.

3.1.4. Local Government Funding Agency

We now have our entire borrowing portfolio through LGFA. We have completed a break of the BNZ loans, our portfolio has borrowings in the range of 2.33% to 3.53%.

While there is a cost to breaking the BNZ investments, we will recover those costs in about 11 months. From then on we will reap the benefit of the lower interest rates and borrowing flexibility.

Our portfolio has been balanced (in terms of roll over dates) following advice from LGFA.

3.1.5. Shared Services Working Party

One shared services working party was held, the following items were discussed: Rural broadband; Wairarapa Combined District Plan review; Cycle Strategy; combined pound; waste management; flood management; Waitua; climate change

3.1.6. Health (Fluoridation of Drinking Water) Amendment Bill submission

Submissions for the above closed on 2 February; our submission is included as Appendix 1.

Our submission, which is relatively self-explanatory, supported the Local Government New Zealand submission. LGNZ submission was prepared on the basis of a remit passed at the 2014 LGNZ conference.

3.1.7. Other

Resilience was discussed at a meeting with Steve Waldegrave and Allan Pragnall (representing central/local government initiative). **Development Contribution** levels have been required to be reviewed following receipt of a number of subdivision applications for Greytown. Additional capital is required to cover capacity issues for parts of that network. A considerable amount of officer and Mayoral time was taken up discussing an **unauthorised** fair that was held at the same time as Cruze Martinborough. While all went fairly well, the situation was far from ideal.

4. Corporate

4.1 Financial Statement for the six months ended 31 December 2016

The Financial Statements and Financial Report for the six months ended 31 December 2016 were presented to the Risk and Audit Working Party and Council.

4.2 Occupational Health and Safety

We continue to make good progress on health and safety matters. No matters were reported during the period.

4.2.1. Waitinga Centre/Martinborough Town Hall

The project has commenced with work in the Town Hall being the initial focus.

A stakeholder meeting was held with all stakeholder groups represented. This meeting was held to ensure all stakeholders are aware of progress and to seek further feedback if required.

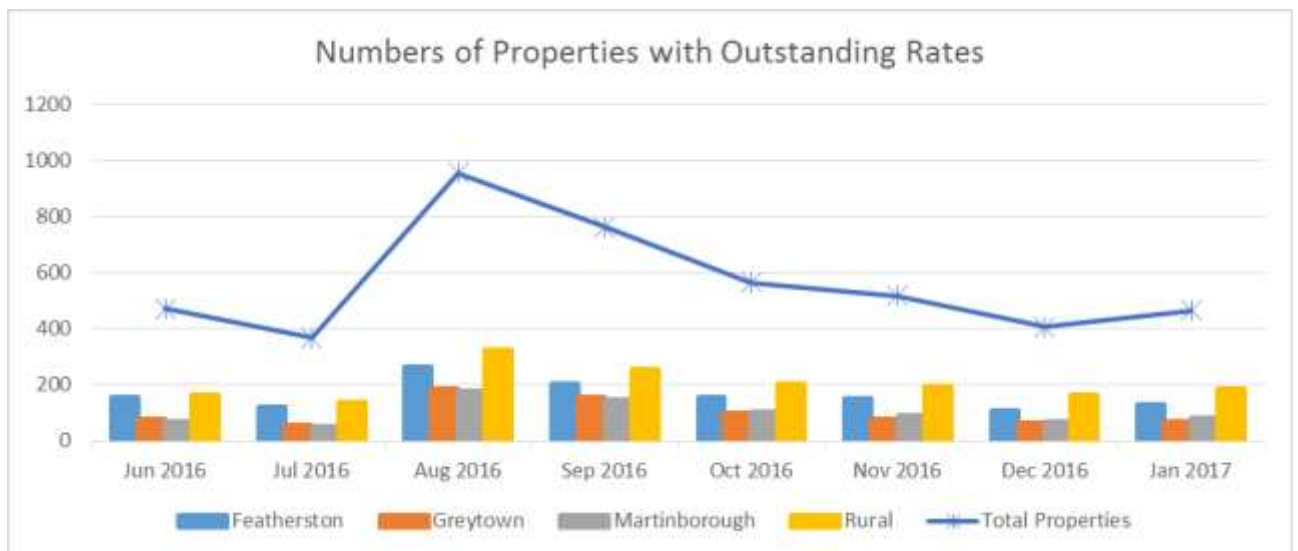
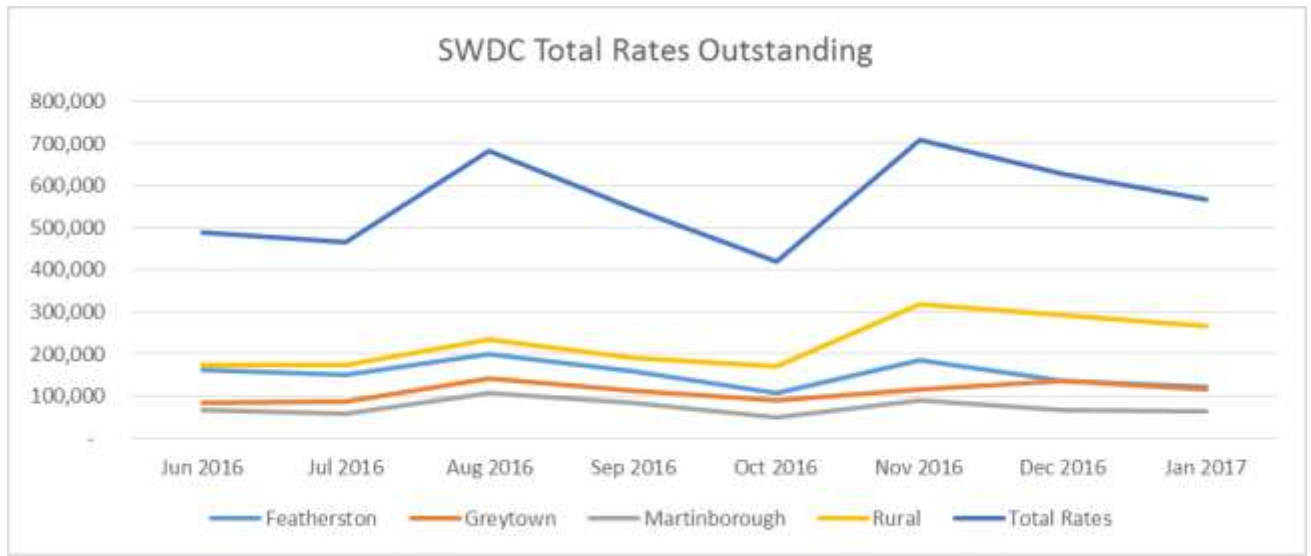
As construction progresses further stakeholder meetings will be held to ensure any issues that may arise are able to be resolved.

4.3 Audit & Risk Working Party

The audit and risk working party meeting was held Thursday 16 February.

4.4 Rates Arrears (Incl. GST)

As discussed at the previous meeting, rates debt will now be shown in graphical form, from which it is easier to ascertain trends.



4.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	RESPONSE
11 January 17	Data on OFF licences issued by South Wairarapa District Council to businesses who can retail liquor to general public.	
12 January 17	Noise complaint history re: neighbours property (Taureka Estate).	
13 January 17	Ratepayer funded professional development courses facilitated by Local Government New Zealand and its subsidiaries (including "Equip").	
16 January 17	Colony Cage Egg Farm Applications and notification decisions in process.	
19 January 17	Quality of drinking water.	
19 January 17	Details of the lease with Sandy Bay.	
19 January 17	Pain Estate legal opinion.	
20 January 17	Are there any operating commercial piggeries in your area and if so, where are they located.	
24 January 17	Animal Control Officer role	Information Supplied
25 January 17	Funding Application research	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Submission – Health (Fluoridation of Drinking Water)

Contact Officer: Paul Crimp, Chief Executive Officer

**Appendix 1 – Submission –
Health (Fluoridation of
Drinking Water) Amendment
Bill**

31 January 2017

Committee Secretariat
Health
Private Bag 18 888
Parliament Buildings
Wellington 6011

Health (Fluoridation of Drinking Water) Amendment Bill

South Wairarapa District Council opposes the **Health (Fluoridation of Drinking Water) Amendment Bill as drafted.**

South Wairarapa District Council supports the submission of Local Government New Zealand (LGNZ) in relation to this Bill.

Removing decision-making on fluoridation in drinking water from territorial authorities, as per the Government's stated policy direction is supported. At LGNZ's Annual General Meeting (AGM) in 2014 a remit was passed that:

"LGNZ urges the Government to amend the appropriate legislation so that the addition of fluoride to drinking water supplies is not a decision that is left to the local authority and instead should be made by the Director General of Health."

However, the Bill in its current form falls short of the remit endorsed by the membership of LGNZ, nor does it meet the Government's stated policy direction. Consequently the Bill, as drafted, is opposed.

Specific points

1. In order for the Government's objectives for fluoride to be met the decision-maker on fluoride should be the Director General of Health. As drafted, District Health Boards (DHB) are empowered (not required) to consider and make a decision on fluoridation.
2. Under the Bill accountability for adding fluoride is not clear and councils may continue to be held responsible for fluoridation where a DHB chooses not to exercise its authority.
3. The Bill creates a situation where territorial authorities may be forced to bear the costs of fluoridation and pass these onto ratepayers without having any control of the decision.

4. The Bill provides that the penalty provisions of the Health Act 1956 will apply where an offence is committed. The penalty provisions are significant and appear to cover periods where maintenance work is being undertaken.
5. There is no requirement for DHBs to either consult with affected communities prior to making a decision to fluoridate a water supply, or to inform them (and the relevant council) prior to a decision to fluoridate.

Recommendations

1. Amend the Bill to remove obligations for DHBs and instead require the Director General of Health to decide on the issue of fluoridation of drinking water supplies.
2. Confirm that the costs of fluoridation will rest with the decision-maker.
3. Amend the Bill so the penalty provisions in section 69ZZV of the Health Act 1956 do not apply when a plant is required to be shut down for maintenance purposes.
4. Amend the Bill to require the decision-maker to at least inform councils and communities that it is considering fluoridation and seek comments on any such proposal.

South Wairarapa District Council does not wish to be heard in relation to this submission.

Yours sincerely



Paul Crimp
Chief Executive Officer

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has largely been completed on how data is recorded and stored in NCS so as to enable effective reporting for the NMS. Meetings with CDC and MDC have been held to discuss reporting against AER's in WCDP (plan effectiveness reports) and the preparation of SoE reports under Section 35 of the RMA91. Boffa Miskall have been jointly commissioned to scope these matters and report back.

Work has been further progressed on the Future Development Area at Greytown. The stage 1 assessment is complete. This has confirmed the lands within the area as suitable for development. Detailed analysis of soils, load bearing capacity, flooding and landscape constraints to name a few aspects, has been undertaken.

Work is now proceeding on to analysing infrastructure and service requirements. Part of that work has been to look at development impacts beyond the land, especially in terms of wastewater, this being a major cost item. This work has branched out beyond the FDA to include all of Greytown, with new wastewater financial contributions being found necessary if Council is to recoup its costs.

Changes in core personnel have followed the resignation of Chris Gorman, a long serving senior officer. Russell Hooper has been promoted to senior planner and we have recruited a new planner to fill his role, Annabel Hobson.

The Planning Administrator has been ill and with the other changes, planning has been in catch-up mode, this being compounded by the 40% rise in resource consent applications.

As such we have been contracting out 50% of resource consent applications for processing. This will continue in the medium term so as to give staff time to settle into their new roles. It has also meant that we have had (3) misses in terms of timeframes.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	96.21%	NCS. 3 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	90%	NCS. Two s223 certificates went over the 10 w/d target (13 and 21 working days). S223 certificates are an administration function and the Planning Team have been functioning with limited admin support for several months.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	95%	NCS

Council received 27 Resource Consent applications, 2 Planning Certificate applications, 1 Section 226 and 1 Section 221, between 1 November 2016 and 31 January 2017. Officers provide detailed information updates, subject to data and staff availability, on all consents direct to Council and Community Board members, so this information is not listed here.

Of note is the number of subdivision proposals currently under discussion with developers or lodged for processing. The largest of these are all located in Greytown. One is known as Tararua junction and involves the creation of 55 new lots at the southern end of Greytown. The second is presently known as Orchard Road development and provides 49 new lots. The last is a smaller proposal for 16 lots as part of the FDA in Greytown (the design ultimately allows for the creation of 64 new lots).

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	One proven complaint received to date. This resulted from an error in the property title data supplied to Council by LINZ. It was agreed to refund the fee in part compensation for this error.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

TYPE	YTD 1 JULY 2016 TO 31 JANUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 JANUARY 2016	PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017	PREVIOUS PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016
Standard LIMs (Processed within 10 working days)	117	111	46	55
Urgent LIMs (Processed within 5 working days)	43	34	20	24
Totals	160	145	66	79

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.51 %	NCS – Continued monitoring of processing days. 203 of 204 CCC's were issued within 20WD. Information was misplaced for one application resulting in CCC being issued on 29 days. Procedures are being put in place to try and prevent this happening again.
Building consent applications are processed within 20 working days	100%	98.48%	NCS – Continued monitoring of processing days. 323 of 328 consents were issued within 20WD. This is due to a large amount of consents being received over a 3 month period. Contactors have been secured to help with workflow.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
Earthquake prone buildings reports received	70%	63.43 %	Currently 144 of 227 known premises have been addressed. However work in this area has been put on hold until the new statutory regime takes effect next year. This is timed for March 2017. The effect of the changes may be to increase the number of buildings to be assessed.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	15	\$457,901.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	13	\$608,420.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	90	\$12,836,560.00
Other (public facilities - schools, toilets, halls, swimming pools)	3	\$305,000.00
Totals	121	\$14,207,881.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	In discussion with SPCA who is interested in presenting Council's education program to schools in the district. This is a key strength for the SPCA.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	98.3%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls Of the 181 complaints received this year, 3 have not been responded to within 4 hours. These occurred between November 2016 and January 2017. Two of these were responded to within 6 hours. The final complaint was followed up the next day.

INCIDENTS REPORTED (1 Nov 16 – 31 JAN 17)	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	2		1
Attack on Person	1	1	
Attack on Stock			
Barking and whining	4	1	
Lost Dogs	8	3	2
Found Dogs			
Rushing Aggressive	1	1	2
Wandering	13	11	12
Welfare	2		
Fouling			
Total	31	17	17

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	1

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 31 JANUARY 17	PREVIOUS YTD 1 JULY 15 TO 31 JANUARY 16	PERIOD 1 NOVEMBER 16 TO 31 JANUARY 17	PREVIOUS PERIOD 1 NOVEMBER 15 TO 31 JANUARY 16
Total	73	60	40	34

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 JANUARY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 JANUARY 2016	PERIOD 1 NOVEMBER 2016 TO 31 JANUARY 2017	PREVIOUS PERIOD 1 NOVEMBER 2015 TO 31 JANUARY 2016
On Licence	8	14	5	10
Off Licence	8	14	2	7
Club Licence	1	1	1	0
Manager's Certificate	52	54	24	28
Special Licence	32	17	22	11
Temporary Authority	0	1	0	0
Total	101	101	54	56

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.6 Bylaws

Between 1 November 2016 - 31 January 2017 there were 18 Notices relating to long grass issued, 30 relating to trees and hedges, 5 relating to litter, 7 abandoned vehicle complaints responded to and 1 camping complaint.

INFRASTRUCTURE AND SERVICES

1. Group Manager highlights

Work on the consent acquisition for the Featherston waste water plant is almost complete with the application to be submitted by the end of February. Skype meetings have been held with council, consultants and lawyer and we believe a robust application, based on the conditions of the past two consents, will be ready for lodgement on time.

There is a lot of work being done within the region on trails, cycling plans and mapping. Bruce Thomson has been working with the Geographical Information systems (GIS) staff from Wellington and the region. The framework will consider how we work collectively to develop a regional trail network that meets the current and future needs of users and helps deliver economic benefits to the region. The project sits under the draft Wellington Region Sport and Active Recreation Strategy which advocates for a more coordinated approach to open space planning and management.

Other trail initiatives such as The Five Towns Trail Trust that prepared a submission to Nga Haerenga NZ Cycle Trails to have the Rimutaka to Masterton route added to the Great NZ Cycle Trail Network are underway also. Council will watch to see where, and if involvement is needed.

Workshops have been held on the One Network Road Classification (ONRC) performance measures be developed to inform work programming. The expectation from the Roding Efficiency Group (REG) is that councils are now actively implementing the ONRC as outlined in agreed transition plans. Key to this is to consider how ONRC affects Asset Management Plans and to identify other opportunities to integrate ONRC into a council's wider suite of planning documents such as the above-mentioned cycle and trails routes. Local Government NZ continues to offer councils support to implement ONRC through their centre of excellence in Roding – Equip of which Council will be familiar with Steven Findlay. With the shortage of meeting rooms in Wellington, SWDC has offered to host the next meeting in Greytown.

The reporting tools are available for councils to review their networks and also do comparative analysis on its networks with other similar councils. These graphs will be shown at the next Infrastructure and Planning workshop. They show favourable results on the cost, pavement life and roughness. This is pleasing to see where pavement life has been extended lowering costs while still maintaining the customer safety and amenity of the network.

Most of the major Capital Renewal Works for the year are underway or complete with renewals on reseals, pipework and other assets. Good feedback has been received on the kerbing work and reseals completed as well as the unsealed roads metaling. Work on the new toilet blocks is underway and expected to be delivered soon. Consultation on the North Street trail has been under way with the land discussions still in progress with the contractor ready to start once the final discussions held.

Work is also underway on planning works for next year such as Fulton Hogan providing a person to go around and measure all pram crossings with a digital level for next year's footpath program and the review of kerbing within the townships to form a consolidated program of works.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 (0 complaint)	0 per1000 (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 (0 complaint)	0.25 per1000 (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0 per1000 (0 complaint)	1.73 per1000 (6 complaint)	0	6
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	5.18 per1000 (18 complaint)	9.49 per1000 (33 complaint)	18	33
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 (0 complaint)	1.44 per1000 (5 complaint)	0	5
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(17/18) 94%	-	18	53
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(18/18) 100%	-	18	53
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(39/46) (85%)	-	46	201
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(39/46) (85%)	-	46	201
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	40%	40%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

2.2 Services

2.2.1. Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period.

2.2.2. Water reticulation

There were 51 reticulation repairs reported and rectified during the period.

2.2.3. Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 15 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period. The newly installed flow monitoring system is working well and both water races received full compliance for the annual reports.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
Number of blockages per 1000 connections	<10	0.5 per1000 (2 complaint)	7.46 per1000 (30 complaint)	2	30
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	1/4 (25%)	36
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	4/4 (100%)	36
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0.2 per 1000 (1 complaint)	0.74 per 1000 (3 complaint)	1	3
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.2 per 1000 (1 complaint)	0.74 per 1000 (3 complaint)	1	3
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.5 per1000 (2 complaint)	7.46 per1000 (30 complaint)	2	30
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	4/4 100%	-	4/4 (100%)	92% (33/36)

3.2 Waste water treatment plants

3.2.1. Waste water reticulation

There were 3 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatement notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There were no issues reported within the reporting period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 16% for October	Previous 12 month increased 5.8% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily, however there was a large volume of waste

stored over the holiday period at the Martinborough Transfer Station. The contractor reported that this was due to the increased volume of waste for the whole district and the number of trucks available to transfer the waste. Adverse weather conditions has also delayed the transfer of the greenwaste for spreading at Martinborough.

5.3 Kerbside and Associated Services

The Tender for these services is expected to go out mid February 2017.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		JANUARY	YTD	JANUARY	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	29/38 (76%)	167/211 (79%)	38	211
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

The graders (and their drivers) worked long hours before and after the Christmas period, mainly on the coastal areas to ensure the roads were in adequate state for the anticipated holiday traffic.

Works continued on White Rock Road slip, water table, culvert and flooding clean-up following the early November emergency events.

Routine pothole repairs, cyclic sweeping and maintenance grading were the focus for December/January. With the high winds in January a higher than normal number of rural trees were trimmed/removed during the month after

debris falling within the road corridor. High cuts were completed in Pauhau Road area.

Two mow cycles were completed of the Western Lake Road cycle track prior to the Christmas break and the network mow was completed.

6.3 Other contracts

6.3.1. Footpath maintenance and renewals 2016/17: Fulton Hogan

The combined Carterton District Council (CDC) and South Wairarapa District Council (SWDC) footpath maintenance and renewal contract has progressed well. A kerb extension in East Street adjacent to Cobblestones has been completed.

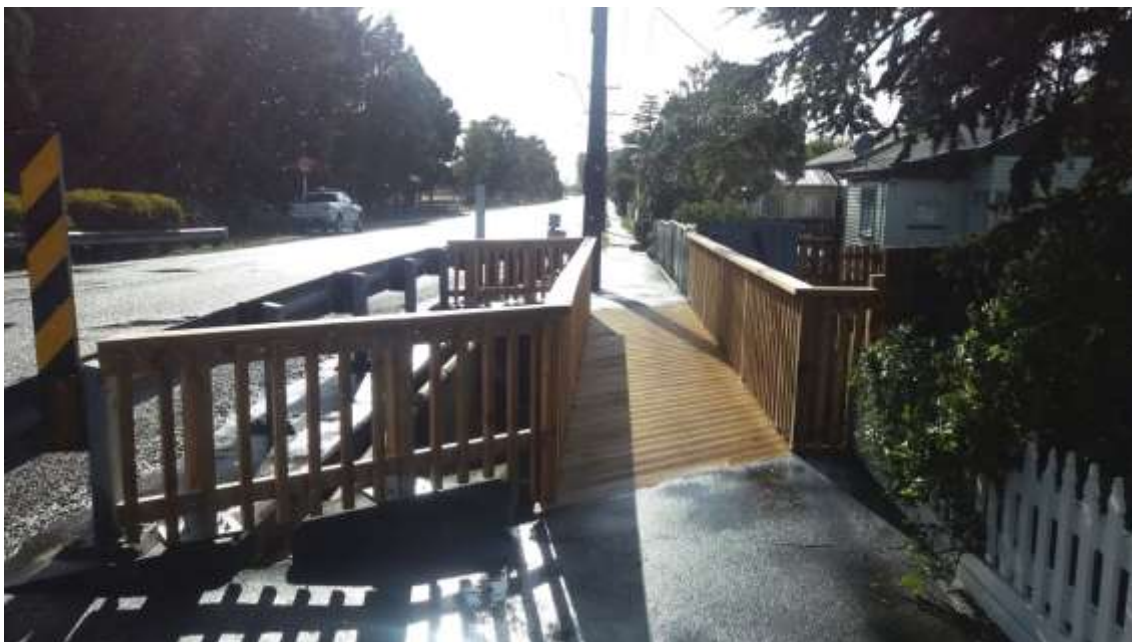
6.4 Other activity

6.4.1. Reseals contract

The reseals contract has been completed and road marking within the district is close to completion.

6.4.2. Bridge repairs

The repair work to Donald's Creek footbridge in Featherston was completed.





7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS	INCIDENTS
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library		
% of ratepayers and residents satisfied with libraries	90%		

7.2 Parks and Reserves

7.2.1. Featherston

The picket fence in the Clifford Square reserve in front of the Library and Information Centre has been water-blasted in preparation for painting. The painting will be done by members of the Featherston Youth Group as soon as the weather settles down.

Additional signage was placed at Featherston's Lake Domain due to continuing complaints about inconsiderate motorcyclists using the tracks. The signs showed the area set aside for motorbikes and quads, and reminded reserve users that the public places bylaw prohibits driving in a manner that is dangerous or inconsiderate to pedestrians or other vehicles in the public place. The police have been checking on the area, and they were the first to notice that all three signs had been completely removed within days of them going up. The signs have not been found, and officers will replace them as soon as a better method of fixing them can be found.

7.2.2. Greytown

The new signage for Stella Bull Park, detailing the park's history, has been installed. The text for the sign was provided by the Friends of Stella and Sarah Group, who help look after the park.

New signs also went up out at Papawai, now that river access across the gliding club area has been stopped. River access is now from the end of Tilson's Road, with the cooperation of farmers Paul and Diana Capes. One of the new signs, at the intersection of Tilsons and Pah roads, also mysteriously vanished within days of being erected.

7.2.3. Coastal reserves

The coastal reserves have been busy with the summer season. Extra Portaloos and rubbish bins have been installed at popular spots. The camping signs at Ngawi surf break have had to be replaced several times, and the last of them was found in the Ngawi rubbish area, and not in a fit state for re-use.



7.3 Community housing

Effectively there have been no changes to the waiting lists for community housing, with five people waiting for flats at Martinborough (one came off the list but another was added), two at Greytown and ten at Featherston.

The six monthly flat inspections that were due in December were delayed. Inspections at Cicely Martin flats in Martinborough are scheduled for Thursday, 9 February 2017.

The project to create an accessible bathroom for a wheelchair-bound tenant was completed in December.

SWDC is participating in research being carried out by a PhD student at Victoria University's School of Architecture. Yukiko Kuboshima is looking to design supported housing for older people which improves the quality of life for residents. Residents are responding to questionnaires and will have the opportunity to be interviewed and observed in their daily routines as part of the study. We have been careful to manage expectations and ensure residents understand that this is a research project, and is unlikely to result in any changes to their current accommodation. The majority of residents have been happy to participate.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 28 November 2016 to 9 February 2017

	Greytown	Featherston	Martinborough
Niche	1	1	
In-ground Ashes Beam		1	
Plot	1	1	2

7.4.2. Ashes interments/burials 28 November 2016 to 29 February 2017

	Greytown	Featherston	Martinborough
Burial	1	2	4
Ashes in-ground			
Ashes wall	1	3	

7.5 Property

7.5.1. Greytown

Work has been completed in Greytown Town Centre to remove the exposed white sound-proofing material from the top of the walls above the library issue desk. The material had become stained with dust and oils from the timber, and its appearance caused concern that it had mould on it. Lab test results found no mould present but it was decided to remove the material. Left-over plywood from the job has been used by the experts at Greytown Menz Shed to craft seating for wifi users in the Forum during the day. The prototypes were walked over to the Town Centre from the Shed at the end of January.



7.6 Swimming pools

The swimming season is well under way, with school swimming programmes in all the pools happening before public hours, and swimming club activities after hours. Featherston Amateur Swimming Club held their annual community relay on 9 February, and SWDC's team swam to second place. The team was a harmonious blend of elected reps and staff: Lawrence Stephenson (Assets and Operations Manager), Roger Wale (Building Control Officer), Councillor Dayle Harwood and Featherston Community Board Member Claire Bleakley. The event was won (again) by the CLM lifeguards team, with members of Featherston youth group The Way taking third.

A programme to provide greater access to the pools for local children was developed by Alan Maxwell at The Way. With the support of FCB and sponsorship by Featherston's Own Charitable Trust, the programme allowed local kids to register for a ticket giving them free pool access on Mondays, Wednesdays and Fridays in January. Greytown and Martinborough Community Boards also took up the programme, with Greytown having a number of sponsors, and Martinborough funding the programme from Pain Farm. Swimmer

numbers were low in January due to the weather, and Featherston and Martinborough have opted to continue the programme into January.

7.6.1. Swimmer numbers for all pools December and January

	Greytown	Featherston	Martinborough
December swimmer numbers	710	556	624
Concessions as %age of total swimmers	75%	97%	86%
Peak day – number of swimmers	26/12/2016: 227	28/12/16 : 69	26/12/16 :
Number of unattended days (no swimmers), excluding 25 December	5	6	4

	Greytown	Featherston	Martinborough
January swimmer numbers	1762	712	828
Concessions as %age of total swimmers	18%	32%	31%
Peak day – number of swimmers	24/01/2017: 136	17/01/2017 : 62	10/01/2017 : 81
Number of unattended days (no swimmers)	0	3	1

Concession figures are down in January due to the Kids' Pool Access Programme – numbers for the programme are excluded from the figures above and will be reported separately at the completion of the programme.

7.7 Events

7.7.1. Featherston

Completed events:

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday through to the last Sunday in April 2017 (Clifford Square, Featherston)

Featherston First Friday - Squirc-tacular - Friday, 2 December 2016 (Town Square, Featherston)



Featherston First Friday - Unplugged - Friday, 6 January and 3 February 2017
(Town Square, Featherston)



Friday Night 'Ride the Rail' (Cross Creek Railway Society Inc) - Friday 9
December 2016 (Clifford Square, Featherston)

Featherston Community Carols - Friday, 23 December 2016 (Featherston Town
Square - venue changed to ANZAC hall due to weather)

Featherston Christmas Market and Parade - Saturday, 10 December 2016
(Cherry Tree Park, Lyons & Fitzherbert Streets)

Future events:

Ride the Rail (Cross Creek Railway Society Inc) is being held every Sunday
through to the last Sunday in April 2017 (Clifford Square, Featherston)

Featherston First Friday - Birthday Party is being held Friday, 3 March 2017
(Town Square, Featherston)



Junior Triathlon is being held Saturday, 25 February 2017 (Card Reserve/Featherston Swimming Pool)

The Wellington Anglican Diocese Games is being held Sunday, 5 March 2017 (Randolf Park and Featherston Swimming Pool)

Ron Hughes Memorial Athletics Meet is being held Sunday, 26 February 2017 (Card Reserve, Featherston)

7.7.2. Greytown

Completed events:

Greytown Country Market at Stella Bull Park – Sunday, 18 December 2016 and 15 January 2017

Greytown Town Christmas Festival - Saturday, 17 December 2016 (Greytown Town Centre, front courtyard and Main Street)



Greytown Cricket Club 150th Jubilee – Sunday, 5 & Monday 6 February 2017 (Soldiers Memorial Park, Greytown)

Future events:

Greytown Country Market at Stella Bull Park – The dates for the markets start from: 16 October then 20 November, 18 December 2016, 15 January, 19 February, 19 March and 16 April 2017



7.7.3. Martinborough

Completed events:

Martinborough Christmas Parade - 17 December 2016 (Martinborough Town Square)

Spark Summer Hotspot Kombi Van – Thursday, 19 February 2017 (Martinborough Square)



Huri Huri Wairarapa's Bike Festival – Tuesday, 24 January 2017 (Texas Street, Martinborough)



Cruise Martinborough - 28-31 January 2017 (Martinborough Square 28/01/2017)



Future events:

Martinborough Fairs is being held 4 February and 4 March 2017 (Martinborough Square and Adjacent Streets)



Round the Vines Fun Walk/run is being held Sunday, 19 March 2017 (Memorial Square and Designated Streets)

7.8 Libraries

The summer reading programme "Sail into summer reading" went well for the libraries, with Featherston having 132 participants and an 84% completion rate. Greytown had 78 and Martinborough 100 participants.

Featherston Library's report is below.

Our Finale was held at the ANZAC Hall in Featherston. A huge turn out from the three South Wairarapa Libraries came to enjoy a fantastic Zappo Show and collected their book prizes, certificates and medals:



We held a bubble flash-mob out in the community:



A huge thank-you to our sponsor, the Eastern & Central Community Trust for their amazing donation of \$247,000 throughout the region. It wouldn't be possible without you!



Summer Reading Programme 2016-2017 At Featherston Library

Over the summer, Featherston Library held two fantastic Summer Reading Programmes.

iRead was for our intermediate age group, and the Sail into Summer Reading Programme was for ages 2-10 years.

A total of 132 children participated in these programmes!

Featherston Library completed 464 report-ins—that's 54 hours spent talking to children about their books!



Frida Kahlo Craft Activity:



For every report-in completed, each child received a prize and sticker. The prizes included: book bag, beach ball, water pump and lunch bag



Cactus piñata fun at the Frida Kahlo craft day

We held a Christmas Craft Event on 21st Dec:



The iReaders had a rock-painting craft finale where they contributed to "Feathy Rocks" community art project!



On the iRead programme, a free book is awarded each time a participant completes three book reviews. This year we gave out a total of 37 brand new publications!

Schools	No. of Participants
Bell St	5
Blue School	1
Featherston	28
Featherston Kindy	1
Greytown	1
Greytown Kindy	4
Kahutara	27
Martinborough Kindy	3
Meta Riddiford	2
South Featherston	8
St Teresa's	25

101 out of 115 participants completed the programme
84% Completion Rate!

"Sail Into Summer Reading" was a revisit of the first programme theme 20 years ago!

Our iRead Completion Rates were 88%, and we had 17 participants

We were visited by two exciting storytellers: Anna Bailey from String Bean Puppets, and Little Dog Laughing Children's Theatre Company:



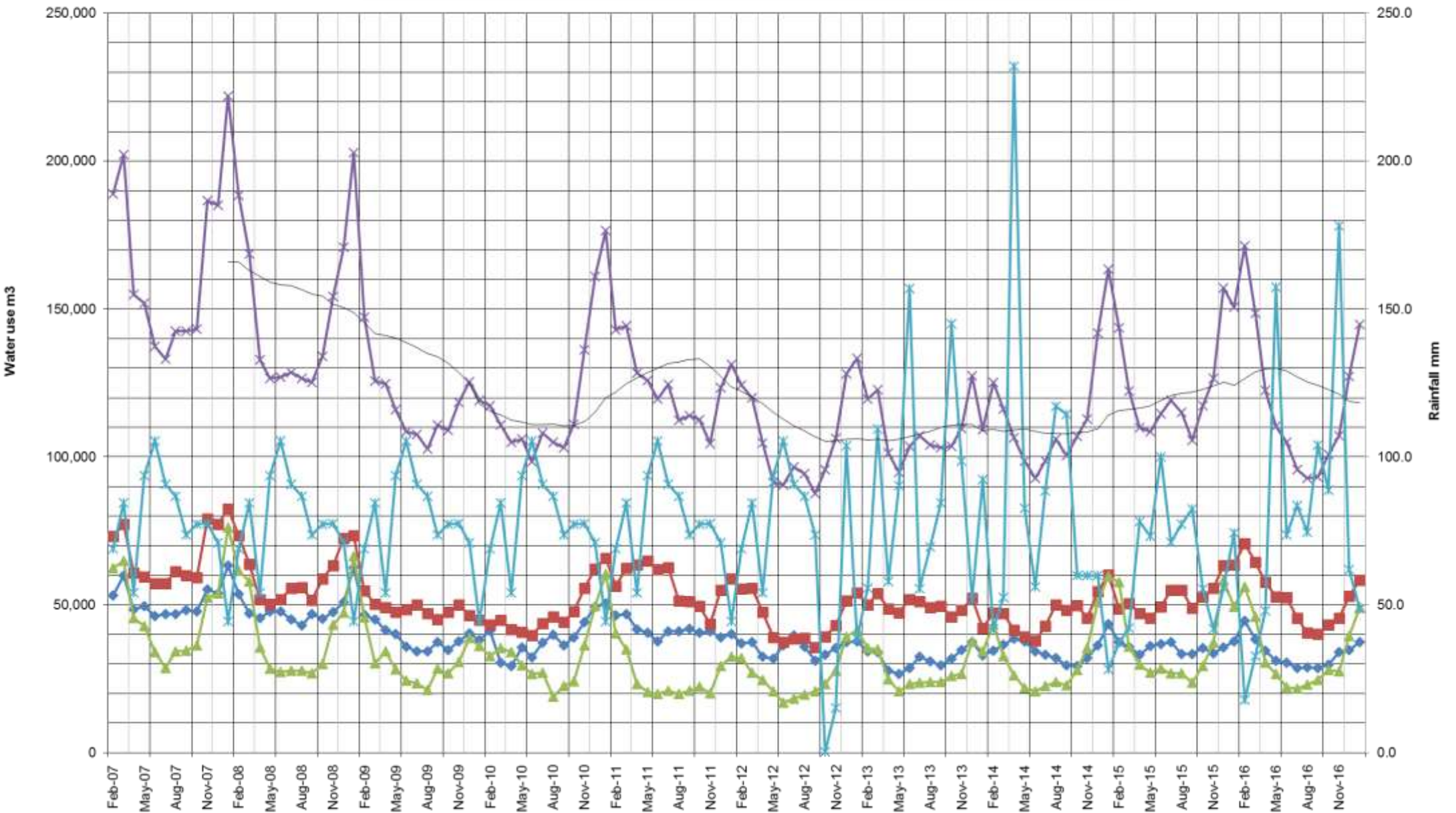
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

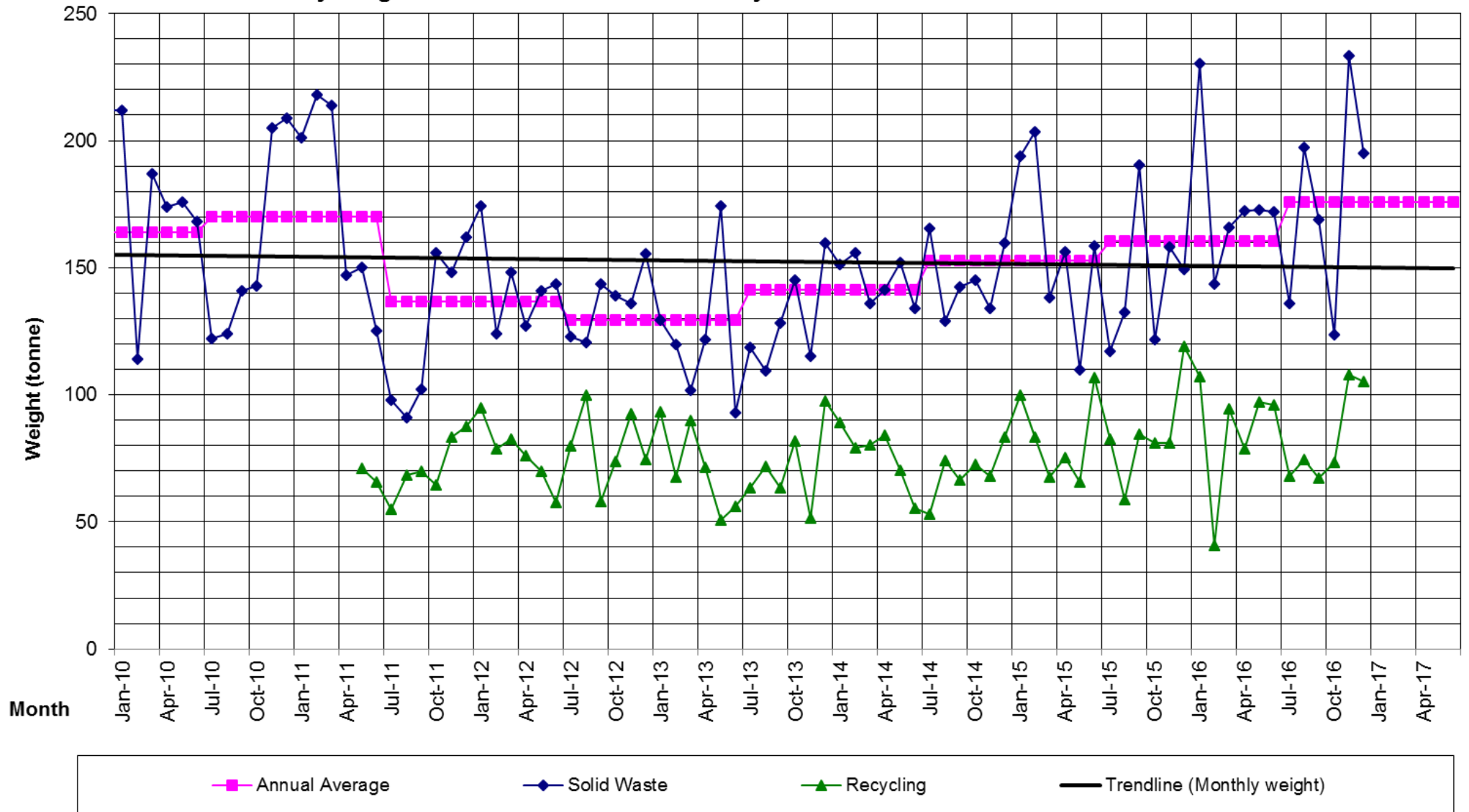
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



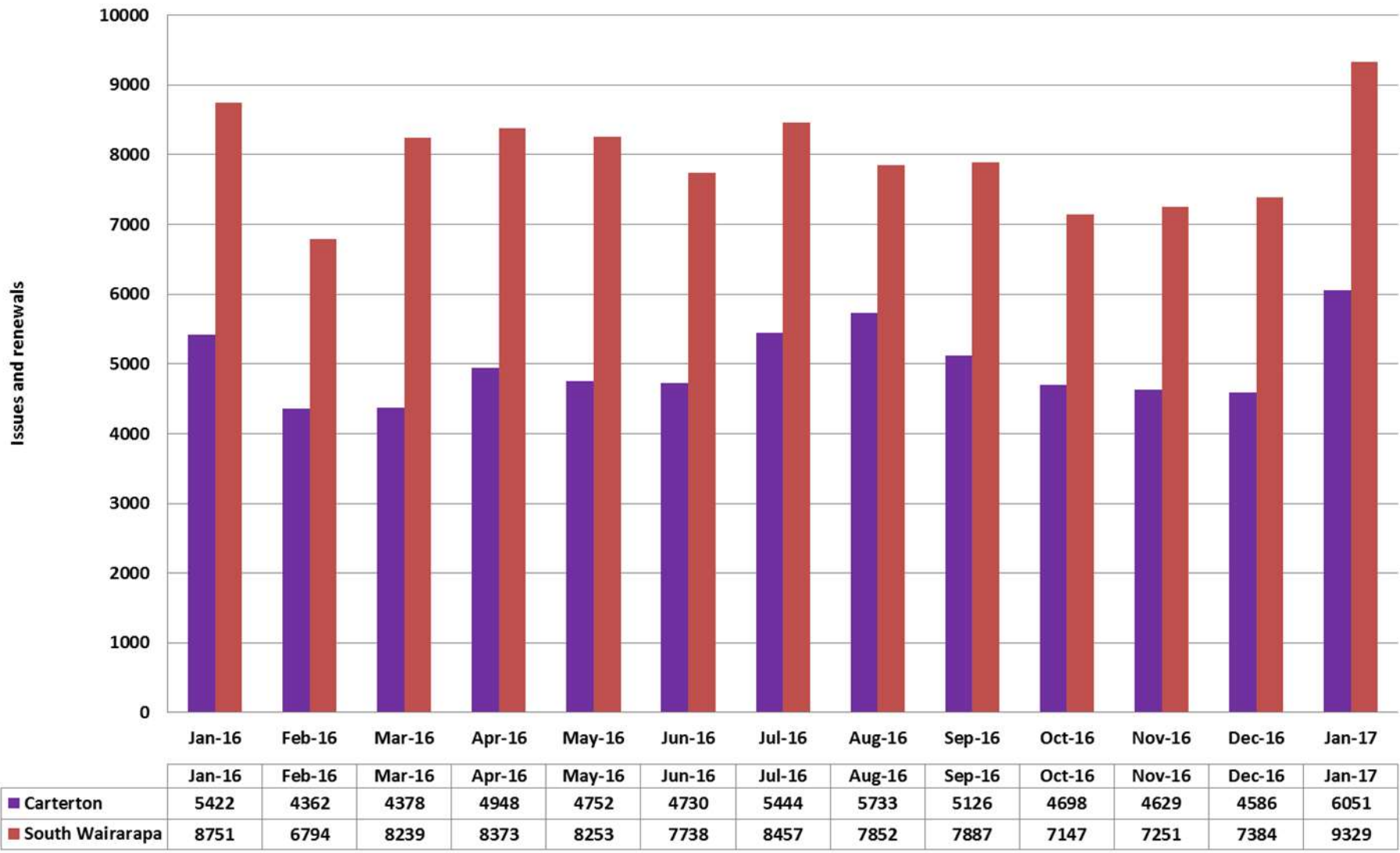
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to January 2017

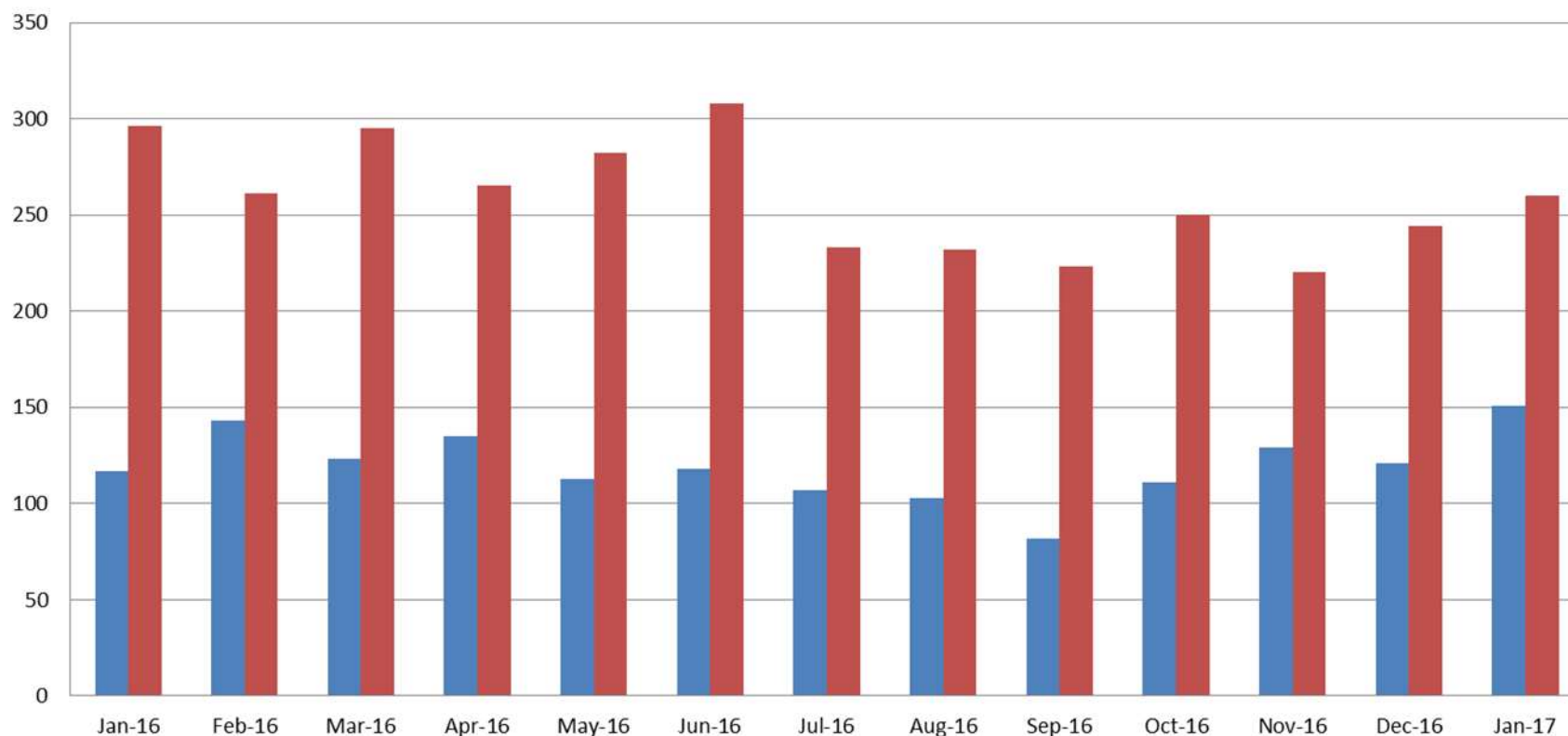


	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17
■ Featherston	2550	2057	2304	2482	2591	2375	2440	2533	2574	2113	2296	2167	2836
■ Greytown	3143	2495	3010	2757	2588	2543	2820	2684	2659	2567	2136	2556	2967
■ Martinborough	3058	2242	2925	3134	3074	2820	3197	2635	2654	2467	2819	2661	3526

Wairarapa Library Service - issues and renewals to January 2017

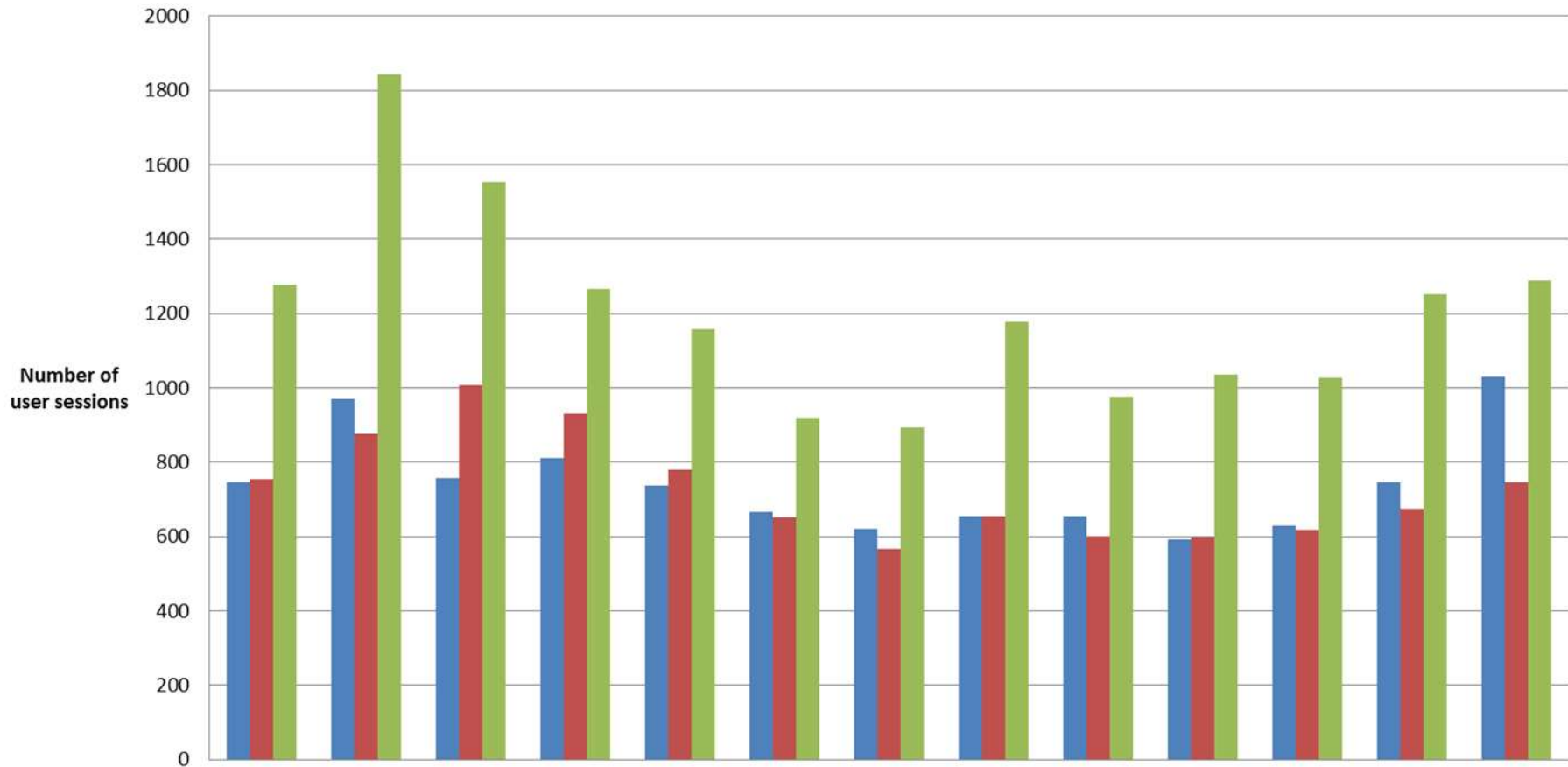


Wairarapa Library Service - audio and e-book issues to January 2017



	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17
■ Audiobooks	117	143	123	135	113	118	107	103	82	111	129	121	151
■ E-books	296	261	295	265	282	308	233	232	223	250	220	244	260

APNK Wi-fi user sessions to December 2016



	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16
■ Featherston	744	971	757	810	738	666	621	655	653	593	628	745	1030
■ Greytown	755	876	1008	931	779	651	567	653	599	597	617	675	745
■ Martinborough	1277	1844	1552	1267	1159	920	894	1177	977	1036	1026	1251	1288

MAORI STANDING COMMITTEE

27 MARCH 2017

AGENDA ITEM 4.2

NOMINATION TO CREATIVE COMMUNITIES ASSESSMENT GROUP

Purpose of Report

To seek nominations from the Maori Standing Committee on behalf of Marae and Iwi for a member to sit on the Creative Communities Assessment Group.

Recommendations

Officers recommend that the Committee:

1. *Receive the information.*
2. *Liase with their Marae and Iwi to determine whether there is a Maori representative available for appointment to the Creative Communities Assessment Group.*

1. Executive Summary

The Creative Communities Scheme involves a partnership between Creative NZ and South Wairarapa District Council.

Creative NZ work to foster an environment that supports the development of arts and artists and provide greater opportunities for people to enjoy the arts. One of the ways they achieve this is by funding projects in the local community. Council have approximately \$12,000 which is available for distribution each year via the Creative Communities Scheme.

An assessment group has been established to assess project applications against a set of given criteria for funding eligibility and to allocate available funds.

It is a requirement that at least one member is of Maori descent and have local knowledge of Maori arts activity. The term of membership is three years and a member may serve a maximum of two terms.

2. Role of the Assessment Committee

The main role of an assessment group member is to assess arts applications and allocate funding in line with any specific local priorities that have been

set. There is also a role in promoting the availability of the scheme to the wider arts community in the district. For more information refer to the Terms of Reference as attached in Appendix 1.

The position is a volunteer position with no meeting fee or mileage allowance available. Meetings are generally held twice a year and are currently held in the evenings in either Greytown, Martinborough or Featherston.

The Creative Communities Administrator is responsible for distributing applications to the Assessment Group for consideration.

3. Nominations

Nominations to the Creative Communities Assessment Group should be made by contacting Suzanne Clark 06 306 9611 xtn 858 or Suzanne.clark@swdc.govt.nz or by resolution of the Maori Standing Committee.

4. Appendix

Appendix 1 – Creative Communities Assessment Group Terms of Reference

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Creative Communities Assessment Group Terms of Reference



SOUTH WAIRARAPA DISTRICT COUNCIL

CREATIVE COMMUNITIES ASSESSMENT GROUP

TERMS OF REFERENCE

1. Purpose

To assess Creative Communities Scheme applications and allocate funding in line with the Scheme criteria and any specific local priorities that have been set by Council.

2. Other Assessment Group Functions

- To discuss and make recommendations for promoting the Scheme locally.
- To receive reports on funded projects and discuss completed projects.
- To attend performances, exhibitions and other events funded by the Creative Communities Scheme.
- To attend meetings organised by Creative New Zealand.
- To elect new community representatives to the Assessment Group after a nomination process.
- To determine the number of funding rounds to be held each year (between two and four).

3. Membership

3.1.1. Membership

Membership is as per the contract between SWDC and Creative NZ. It is recommended that at least seven and not more than eleven members make up the Assessment Group consisting of:

- Up to two elected members (Council and/or community board).
- One representative from local community arts councils (organisations that have been formally gazetted under the Arts Council of NZ Toi Aotearoa Act 2014 or previous versions of the Act).
- Community representatives.
- At least one member must be of Maori descent.

3.1.2. Term of Membership

Community representatives may be appointed or elected for a specified term of up to three years and can serve a maximum of two consecutive terms. This term limitation does not apply to council or community arts council representatives.

3.1.3. Chairperson

Each year the Assessment Group should elect a chairperson. A person may serve a maximum of three consecutive years as chair.

4. Conflicts of Interest

- To maintain the assessment Groups integrity and to guarantee that it's decision-making is transparent and impartial; conflicts of interest must be declared and handled appropriately.
- All conflicts of interest must be noted at the start of the meeting and recorded in the minutes along with member departure.

5. Accountability and Reporting

- Minutes of the Assessment Group will be submitted to Council.
- The Creative Communities Administrator will submit an Annual Evaluation Report to Creative NZ.
- The Creative Communities Administrator will submit a Summary Report to Creative NZ following each funding round.

6. Operating Model

6.1 Meetings

6.1.1. Timing and Frequency

Between two and four meetings per year at a time and day that suits the Group but aligned to occur after the funding round closing dates as set by Creative NZ (February, May, August, November).

6.1.2. Convening of Meetings

The Creative Communities Administrator will convene the Assessment Group.

6.1.3. Meeting Procedure

The Assessment Group is not a committee of Council and except for a period where applicants can present their project to the Assessment Group, the assessment activity excludes the public.

6.1.4. Location

The meeting location is to be agreed by the Assessment Group or will be the Greytown Town Centre, Greytown by default.

6.1.5. Quorum

Three members will constitute a quorum. The Creative Communities Administrator is not a member of the Assessment Group.

6.1.6. Secretariat

Secretariat services are to be provided by the Creative Communities Administrator.

6.1.7. Agenda and Application Circulation

A hard copy agenda which includes all received applications will be circulated via NZ Post at least five working days before the meeting.

MAORI STANDING COMMITTEE

27 MARCH 2017

AGENDA ITEM 4.3

NAMING OF NEW ROADS

Purpose of Report

To request that the Maori Standing Committee provide a list of accepted names and support for a proposed change to the way roads are named in consequence of the list being adopted.

Recommendations

Officers recommend that the Committee:

1. *Receive the Naming of New Roads Report.*
2. *Submit a list of approved road names and support the revised road approval process.*

1. Background

Consequent to discussions at Council about the road naming policy and a number of chosen names for new roads, it was agreed to consult the Boards and Maori committee on having a list of in effect pre-approved names. Consequently the idea of streamlining the process where a pre-approved name was to be used has arisen and is discussed to see if it can be adopted. Council has authority to accept or reject names of public roads in the South Wairarapa pursuant to Section 319(1)(j) of the Local Government Act 1974.

2. Discussion

2.1 Process

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names. In general the names are to be listed in preference order with a brief statement of their significance.

The owner requests are then assessed against the criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), as follows;

4.3.1 *There must not be another road with the same name in the South Wairarapa District emergency services area; this includes same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.*

4.3.2 *Identical names with different spellings will not be accepted (e.g. Beach, Beech).*

4.3.3 *The name should have significant local content or meaning.*

4.3.4 *Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on a map.*

4.3.5 *The end name for the roadway should be the one that most accurately reflects the type of roadway that it is.*

4.3.6 *All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".*

4.3.7 *Where the road is a continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.*

Once staff have assessed the request against these criteria, a report is prepared and first goes to the relevant Board for sign-off, then onto Council for formal resolution. The developer is then advised of the outcome.

2.2 Reasons for forming a list of pre-approved names

During discussion at Council on the adoption of a name for a new road, a suggestion was made that Council form a list of pre-approved names which developers/land owners could simply select a name from and use. This was seen as a way of helping to ensure names were suitable right from the start.

Officers consider it also offers a means of speedier resolution of road names than the current system, which can delay developers/owners by several weeks. In that regard officers from time to time are on the end of criticism for delays occasioned by the current system. This system could mean approval being exercised under delegation where a pre-approved names was proposed.

2.3 Invite to provide pre-approved names

This paper has been therefore been prepared to request Boards to consider and as appropriate submit names for use in their ward as road names. Names could be focussed for urban or rural use and relate to personalities, families, historical events, location or local features.

3. Conclusion

It is recommended that the Community Board consider and provide a list of names for new roads and consider whether the current naming process be revised to enable quicker decisions to be made where a pre-approved name(s) is to be used.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

MAORI STANDING COMMITTEE

27 MARCH 2017

AGENDA ITEM 5.1

RESOURCE CONSENTS 170022; 170023; 170024; 170025; 170026; AND 170027 –SUBDIVISIONS

Purpose of Report

To enable the Maori Standing Committee (MSC) to provide cultural comments in relation to 6 recent subdivision consent applications received by Council.

Recommendations

Officers recommend that the Committee:

1. *Receive the report for resource consents 170022, 170023, 170024, 170025, 170026 and 170027.*
2. *Provide feedback to officers on any relevant cultural matters which the subdivision applications raise.*

1. Background

Council has recently received four (5) rural subdivision applications. Battersea Limited (170022), F. Waiker (170023), Ruapapa Limited (170024), Hillview Property Investments Limited (170025), A and T Farming Limited (170026) and G Morison (170027). The scheme plans have been included in Appendices 1 - 6.

2. Discussion

RC170022 – 2 Lot Rural Subdivision

S Robinson seeks resource consent to subdivide a property at 228 -244 Battersea Road, Greytown.

The application focuses upon the area immediately around the farm cottage. It is proposed to subdivide this farm cottage off on a 0.9ha allotment leaving a 45ha balance allotment.

The application states that the cottage is presently tenanted, but is surplus to farm requirements. It has a sale and purchase contract pending. The balance land is to continue to be owned and farmed as present.

The site is within the Rural (Primary Production) zone. The property is 46.7448 hectares in size and is flatland pasture typical of the area.

ArchSite indicates that there are no known archeological sites within the subdivision area. Any further information on relevant cultural matters is requested.

RC170023 – 2 lot Rural Subdivision/Boundary Adjustment

F. Waiker seeks resource consent to subdivide a property at 1638-1646 Cape Palliser Road, into two fee simple lots.

The site is located on the west side of Cape Palliser Road, located within the Te Miha coastal village, approximately 13km north of Ngawi and 10km south of Lake Ferry. It is zoned Residential (unserviced) under the District Plan and contains an existing dwelling and a garage and water tanks.

The proposal is to adjust the boundary between the two sites, increasing the area of the smaller site. The proposed boundary will separate the garage and water tanks from the dwelling.

ArchSite indicates that there are no known archeological features within the subdivision site. There are, however, identified sites within the surrounding area. Any further information on relevant cultural matters is requested.

RC170024 – 4 lot Rural Subdivision with amalgamations and partly within a Flood Hazard Management Area

Ruapapa Limited seeks resource consent to subdivide a property at 317 Wood Street Greytown.

The application site is located approximately 3.3kms straight line distance west of the Greytown CBD. The site is zoned both Rural (Primary Production) and Rural (Special). The Rural (Special) zone corresponds to the Flood Hazard Management Area within part of the site.

The proposal is to subdivide the site into four lots contained within two individual Certificates of Title by amalgamation. The proposal is shown at Appendix 3. Lots 1 and 2 will be amalgamated together and held within one Title and Lots 3 and 4 will be amalgamated and held within one Title. The amalgamations are necessary as the paper road (Wood Street) separates the proposed lots.

ArchSite indicates that there are no known archeological sites within the subdivision area. Any further information on relevant cultural matters is requested.

RC170025 – 7 lot Rural Subdivision

Hillview Property Investments Limited seeks Resource Consent to subdivide a property at 977 Lake Ferry Road, Martinborough.

The application states that, as a key part of planning the boundary configuration of the property, house sites have been indicated on the plan of the proposed subdivision.

The proposed subdivision is shown at Appendix 4.

ArchSite indicates that there are no known archeological sites within the subdivision area. Any further information on relevant cultural matters is requested.

RC170026 – 3 lot Rural Subdivision

A and T Farming Limited seeks resource consent to subdivide a property at 34 Camp Road, Featherston.

The application site is located within the Rural (Primary Production) Zone. The proposed subdivision is shown at Appendix 5.

The site adjoins the Prisoner of War Memorial site and is part of the larger Featherston Military Training Camp. The Featherston Military Training Camp is on the New Zealand Heritage List (Category 1).

ArchSite shows the site within the Military Camp listing (S27/42). Any further information on relevant cultural matters is requested.

RC170027 – 3 lot Rural Subdivision

G Morison seeks resource consent to subdivide a property at 115 Ruakokoputuna Road, Martinborough.

The application site is located within the Rural (Primary Production) and Rural (Special Zone). The proposed subdivision is shown at Appendix 6.

The proposal is to subdivide the larger lot (more than 4 hectares) in the rural special zone with the two smaller lots in the Rural Primary Production Zone.

ArchSite indicates that there are no known archeological sites within the subdivision area. Any further information on relevant cultural matters is requested.

3. Appendix

Appendix 1 – Plan of Proposed Subdivision for RC170022

Appendix 2 – Plan of Proposed Subdivision for RC170023

Appendix 3 – Plan of Proposed Subdivision for RC170024

Appendix 4 – Plan of Proposed Subdivision for RC170025

Appendix 5 – Plan of Proposed Subdivision for RC170026

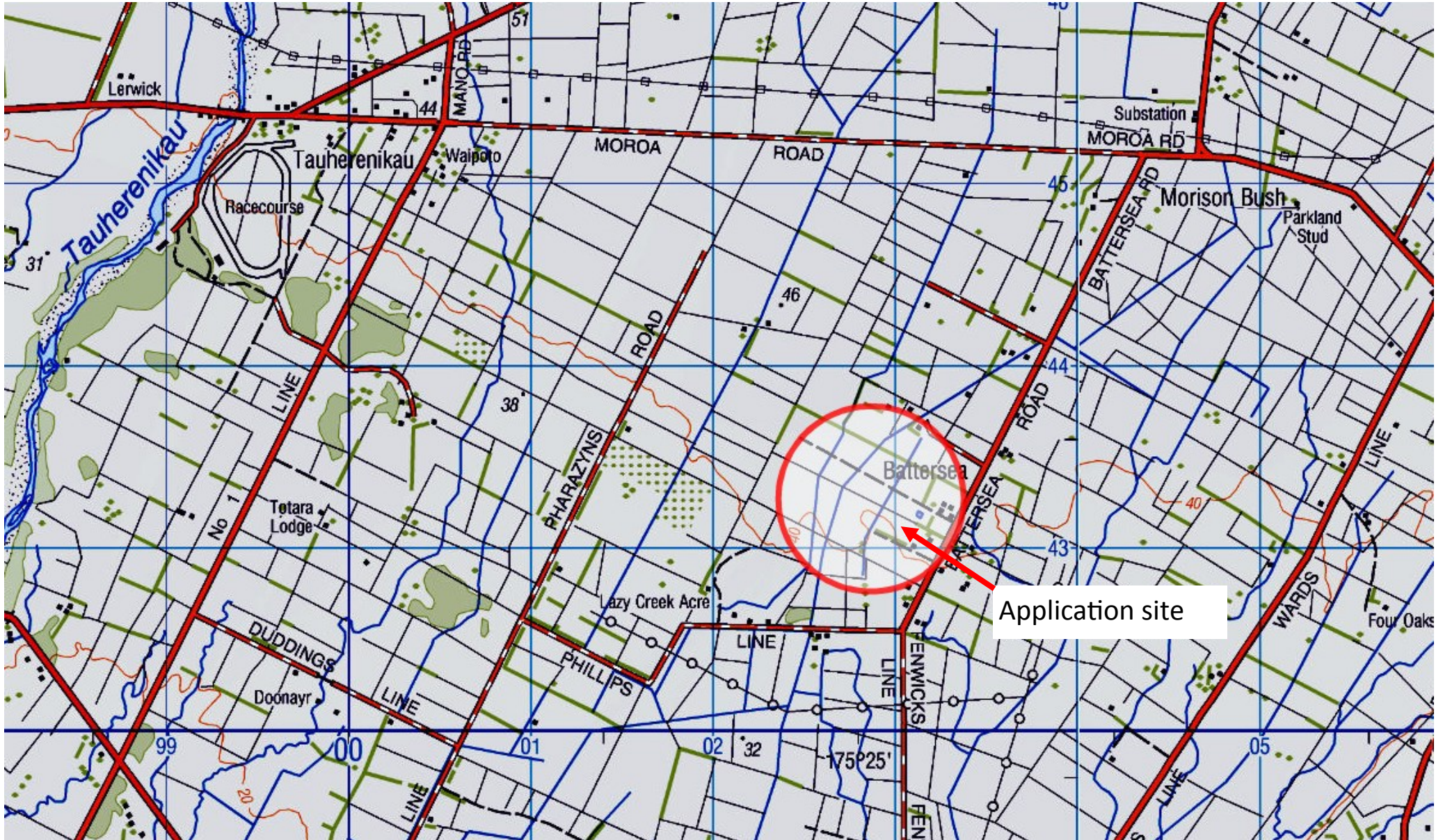
Appendix 6 – Plan of Proposed Subdivision for RC170027

Contact Officer: Russell Hooper, Senior Resource Management Planner

Reviewed By: Murray Buchanan, Group Manager Planning and Environment

Appendix 1 – Plan of Proposed Subdivision for RC170022

Location Diagram for subdivision RC170022



Appendix A

Plan of Proposed Subdivision

AdamsonShaw >



A 02-03-17 ELECTRICITY EASEMENT ADDED

DRAFT PLAN
 Not yet approved by the
 South Wairarapa District Council

Project
**LOTS 1 & 2 BEING PROPOSED
 SUBDIVISION OF LOT 2 DP 51866**

Site
 CT Reference: **WN40B/840**
 Local Authority: **SOUTH WAIRARAPA DISTRICT COUNCIL**
 Physical Address: **PHILLIPS LINE**
 Client
BATTERSEA LTD

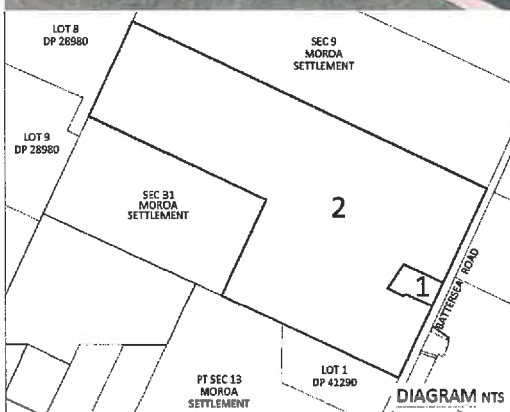
Disclaimer / Legal
 This Scheme Plan has been prepared for the purpose of gaining Resource Consent pursuant to Section 88 of the Resource Management Act 1991. Adamson Shaw accepts no responsibility for its use for any other purpose. The areas and dimensions shown on this Scheme Plan are subject to final Land Transfer Survey.

AdamsonShaw >
 SURVEYING | PLANNING | LAND DEVELOPMENT

411 Queen Street P 06 370 0027 F 06 378 2009
 PO Box 696 Email: enquiry1@adamsonshaw.co.nz
 Masterton 5640 Web: www.adamsonshaw.co.nz

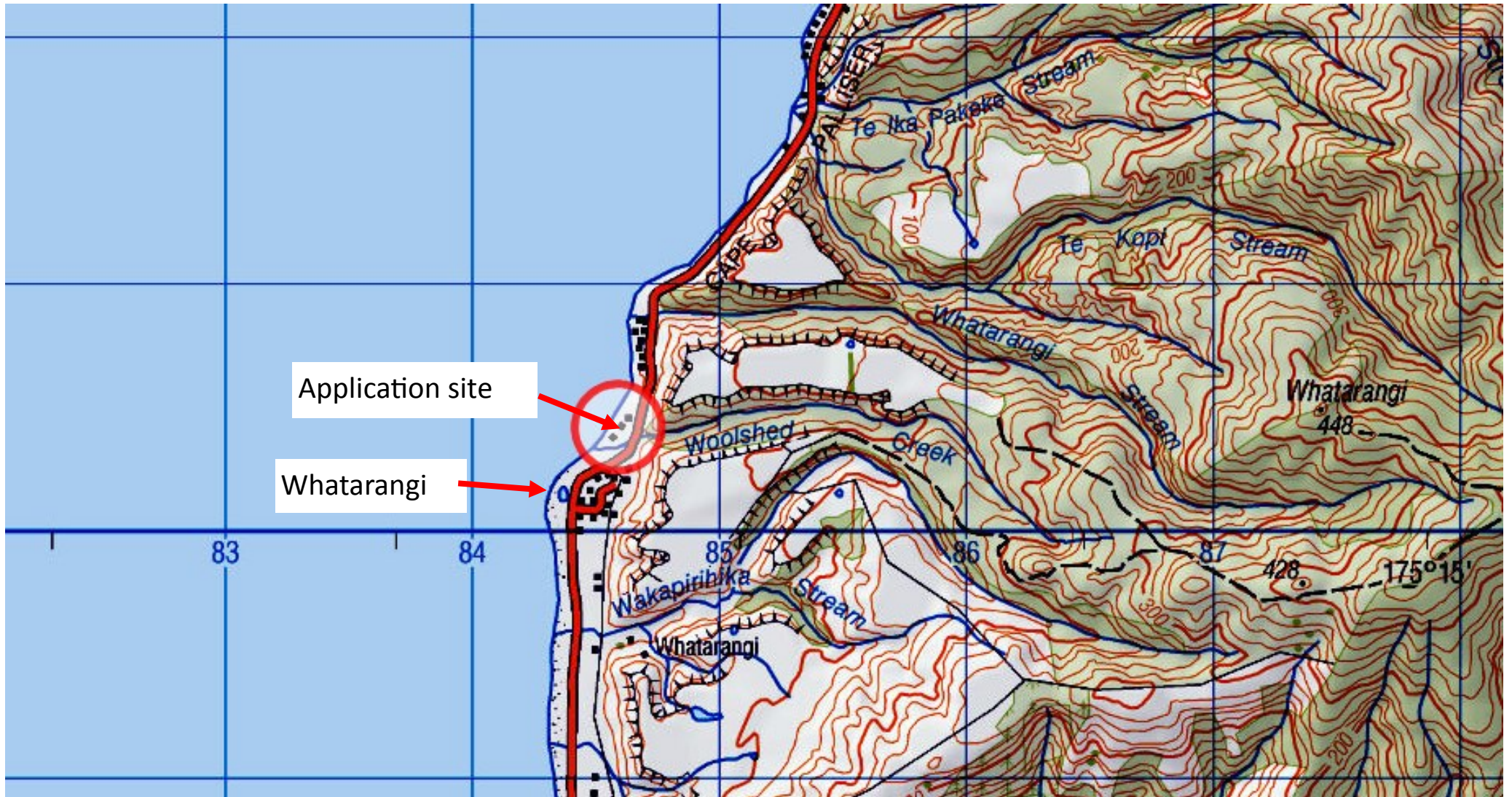
Date 17/2/2017 Scale (A3 Original) 1:1000

Project No	Drawing No	Revision
1770	SC-01	A



Appendix 2 – Plan of Proposed Subdivision for RC170023

Location Diagram for subdivision RC170023





9. ATTACHMENTS

1. **Proposed Scheme Plan** (at front of application or attached to email)
2. **Certificates of Title (2)**



NOTE:
Areas and Dimensions subject to Final Survey
Some Details plotted from Aerial Photography

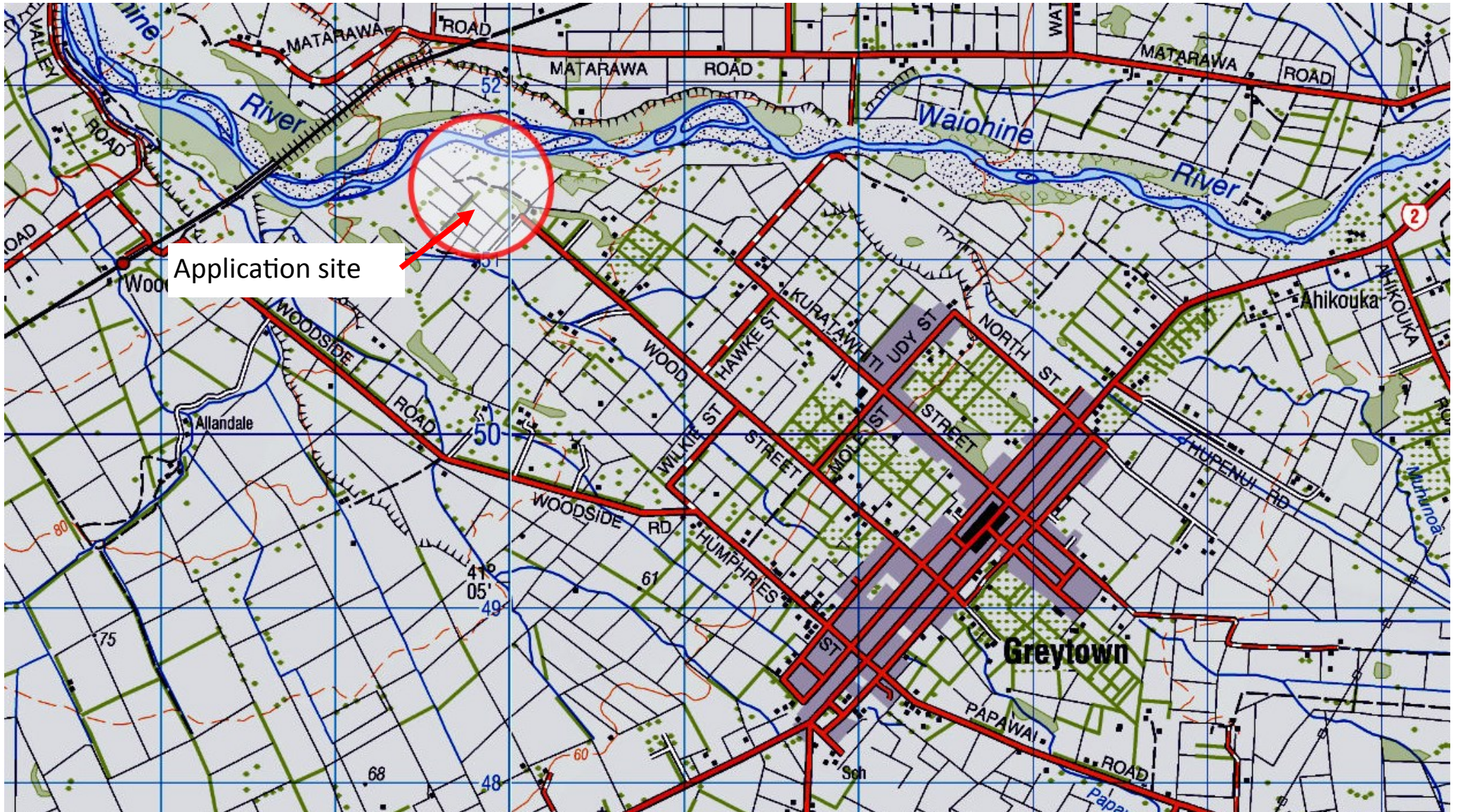
Prepared for:	Waiker
Drawn Date:	Oct 2016
Compiled in:	CT's WN34C/424,34C/425
Territorial Authority:	SWDC
Scale: 1:800 @ A3	Ref #: 16-134 Rev 2

TOMLINSON & CARRUTHERS
SURVEYORS LTD
 16 Perry Street, PO Box 246, Masterton 5040
 Ph: 06-3700 800
 Email: mail@ccsurvey.co.nz

**PROPOSED SUBDIVISION OF
 LOTS 1 & 2 DP 65743
 CAPE PALLISER ROAD**

Appendix 3 – Plan of Proposed Subdivision for RC170024

Location Diagram for subdivision RC170024





9. ATTACHMENTS

- 1 Proposed Scheme Plan (at front of application or attached to email)**
- 2 Certificate of Title**
- 3 Consent Notice**
- 4 GWRC email correspondence**



Amalgamation Condition:

1. That Lots 1 and 2 hereon be amalgamated together and that one certificate of title be issued for both parcels.
2. That Lots 3 and 4 hereon be amalgamated together and that one certificate of title be issued for both parcels.

NOTE:
Areas and Dimensions subject to Final Survey
Some details plotted from aerial photography

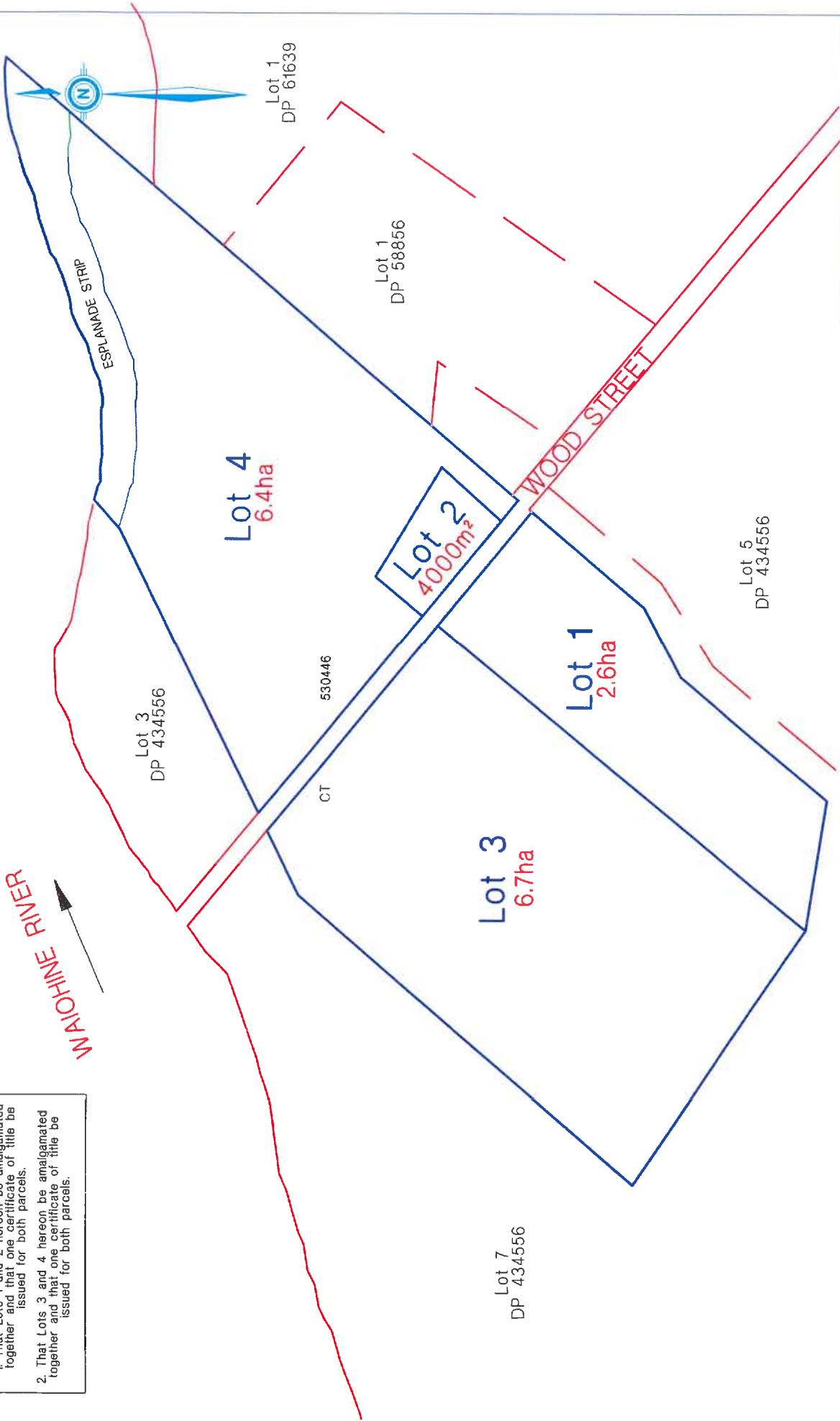
Prepared for:	Thomson
Drawn Date:	Jan 2017
Compiled in:	CT 530446
Territorial Authority:	SWDC
Scale:	1:2500 @ A3
Ref#:	17-006 Rev 1

**PROPOSED SUBDIVISION OF
LOTS 1 AND 2 DP 434556
WOOD STREET - GREYTOWN**

**TOMLINSON &
CARRUTHERS**
SURVEYORS LTD
16 Perry Street, PO Box 246,
Masterton 5840
Ph: 06-3700 800
Email: natalie@surveyors.co.nz

Amalgamation Condition:

1. That Lots 1 and 2 hereon be amalgamated together and that one certificate of title be issued for both parcels.
2. That Lots 3 and 4 hereon be amalgamated together and that one certificate of title be issued for both parcels.



NOTE:
Areas and Dimensions subject to Final Survey
Some details plotted from aerial photography

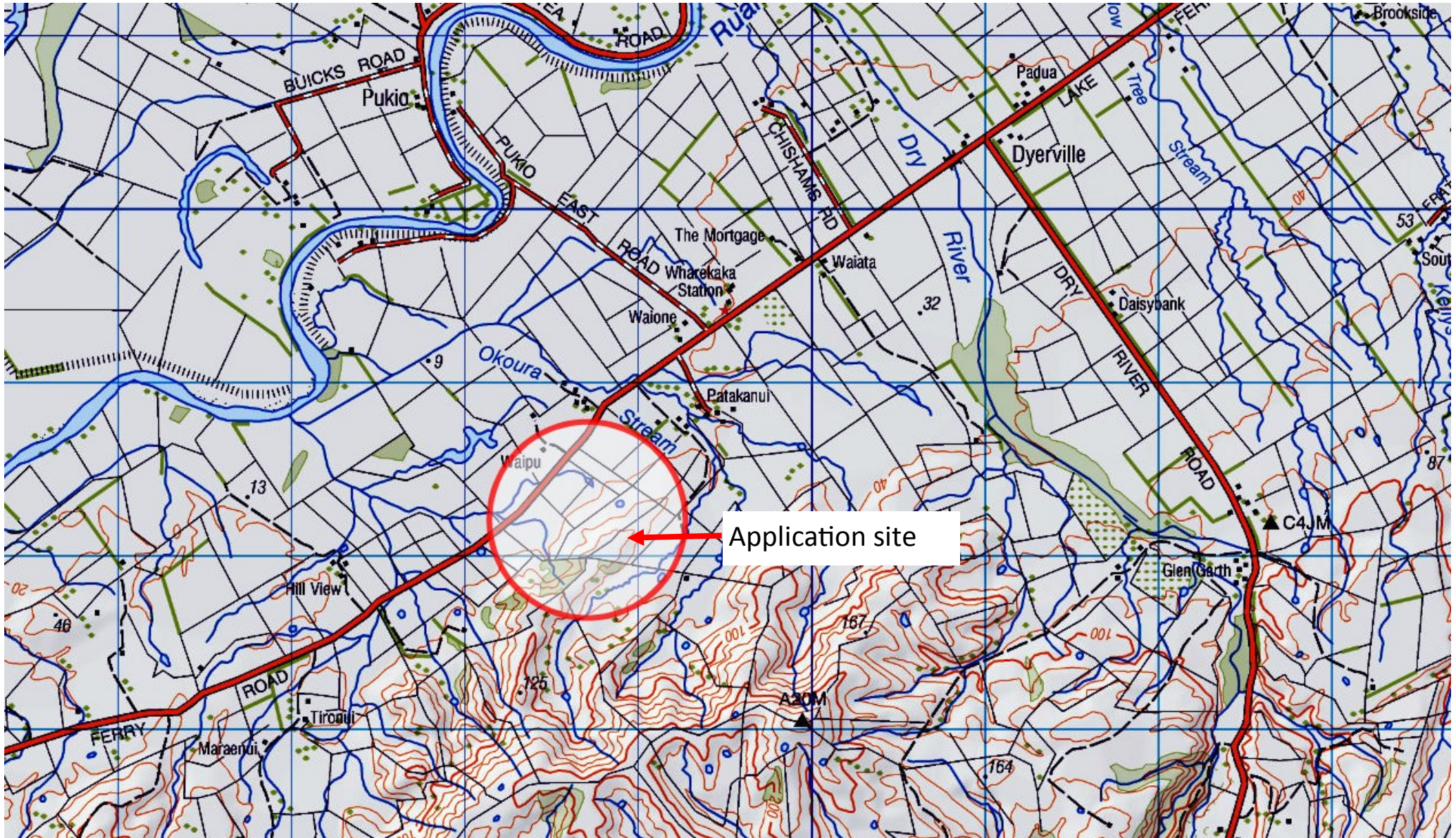
Prepared for:	Thomson
Drawn Date:	Jan 2017
Compiled In:	CT 530446
Territorial Authority:	SWDC
Scale:	1:2500 @ A3
Ref#:	17-006 Rev 1

**PROPOSED SUBDIVISION OF
LOTS 1 AND 2 DP 434556
WOOD STREET - GREYTOWN**

**TOMLINSON &
CARRUTHERS**
SURVEYORS LTD
16 Perry Street, PO Box 246,
Masterton 5840
T: 06-3700 800
F: 06-3700 800
Email: enquire@surveyors.co.nz

Appendix 4 – Plan of Proposed Subdivision for RC170025

Location Diagram for subdivision RC170025



Appendix A

Plan of Proposed Subdivision

AdamsonShaw >

DRAFT PLAN
 Not yet approved by the
 South Wairarapa District Council

Project

**LOTS 1 TO 7 BEING PROPOSED
 SUBDIVISION OF LOT 1 DP 4965**

Site

CT Reference: WN327/65
 Local Authority: SOUTH WAIRARAPA
 Physical Address: LAKE FERRY ROAD

Client

HILLVIEW PROPERTY INVESTMENTS

Disclaimer / Legal

This Scheme Plan has been prepared for the purpose of gaining Resource Consent pursuant to Section 88 of the Resource Management Act 1991. Adamson Shaw accepts no responsibility for its use for any other purpose. The areas and dimensions shown on this Scheme Plan are subject to final Land Transfer Survey.

AdamsonShaw
 SURVEYING | PLANNING | LAND DEVELOPMENT

411 Queen Street P 06 370 0027 F 06 378 2009
 PO Box 886 Email: enquiry@adamsonshaw.co.nz
 Masterton 5640 Web: www.adamsonshaw.co.nz

Date

7-12-2016 Scale (A3 Original)
 1:4000

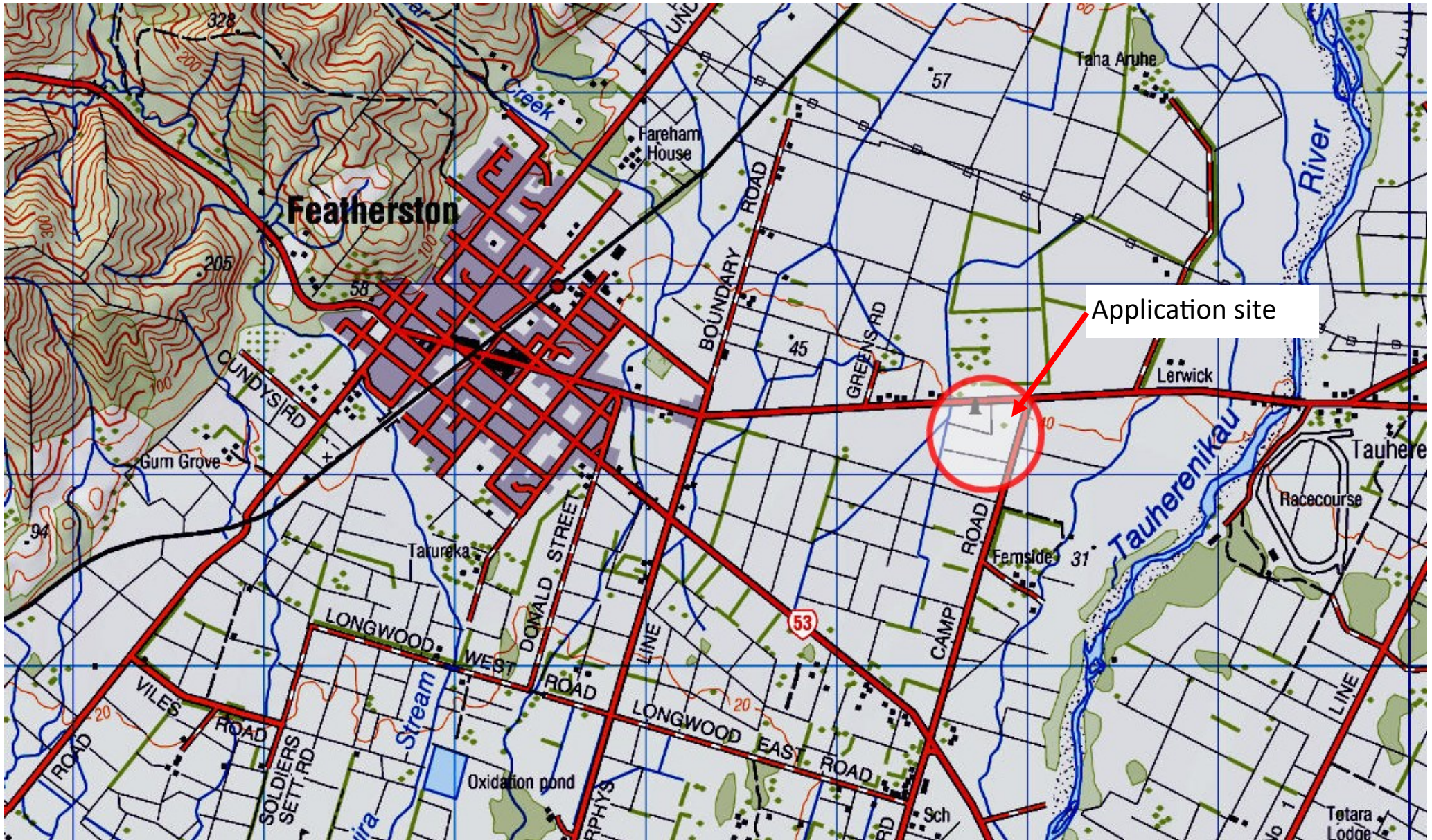
Project No

1667 Drawing No SC-01 Revision A



Appendix 5 – Plan of Proposed Subdivision for RC170026

Location Diagram for subdivision RC170026



Appendix A

Plan of Proposed Subdivision

AdamsonShaw >

DRAFT PLAN
 Not yet approved by the
 South Wairarapa District Council

Project
 LOTS 1 TO 3 BEING PROPOSED
 SUBDIVISION OF LOT 2 DP 375572

Site
 CT Reference: 345170
 Local Authority: SOUTH WAIRARAPA DISTRICT
 Physical Address: CAMP ROAD - FEATHERSTON
Client
 A & T FARMING LTD

Disclaimer / Legal
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AdamsonShaw
 SURVEYING | PLANNING | LAND DEVELOPMENT

411 Queen Street
 PO Box 686
 Masterton 5640
 P 06 370 0027 F 06 378 2008
 Email: enquiries@adamsonshaw.co.nz
 Web: www.adamsonshaw.co.nz

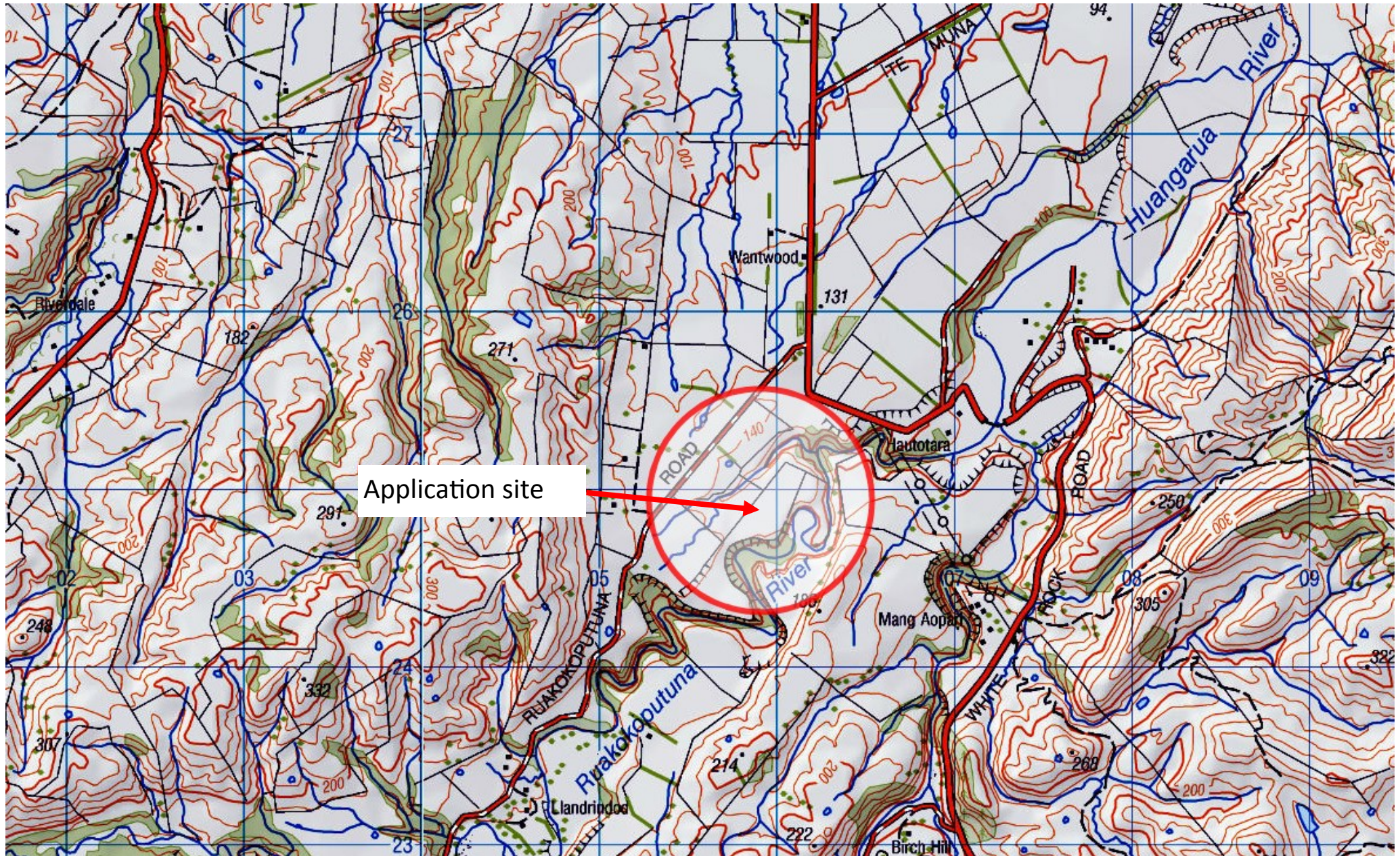
Date
 21-11-2016
Scale (A3 Original)
 1:1500

Project No
 1729
Drawing No
 SC-01
Revision



Appendix 5 – Plan of Proposed Subdivision for RC170027

Location Diagram for subdivision RC170027



- A 21.2.17 BOUNDARIES ALTERED, LOTS ADDED
- B 22.2.17 PEDESTRIAN ROW ADDED, ESPLANADE RESERVE REMOVED
- C 28.2.17 BOUNDARIES AMENDED
- D 1.3.17 LOTS 1 & 2 AMENDED
- E 6.3.17 LOTS 1 & 2 AMENDED
- F 13.3.17 LOT BOUNDARIES AMENDED

DRAFT PLAN

Not yet approved by the
South Waikato District Council

Project
**LOTS 1 TO 3 BEING PROPOSED
 SUBDIVISION OF LOT 1 DP 80552
 & LOT 1 DP 85517**

Site
 CT Reference: WN53B/501
 Local Authority: SOUTH WAIRARAPA
 Physical Address: RUAKOKOPATUNA ROAD

Client
GJ MORISON

Disclaimer / Legal
 This Scheme Plan has been prepared for the purpose of gaining Resource Consent pursuant to Section 88 of the Resource Management Act 1991. Adamson Shaw accepts no responsibility for its use for any other purpose. The areas and dimensions shown on this Scheme Plan are subject to final Land Transfer Survey.

AdamsonShaw
 SURVEYING | PLANNING | LAND DEVELOPMENT

411 Queen Street P 06 370 0027 F 06 378 2009
 PO Box 686 Email: enquiry@adamsonshaw.co.nz
 Masterton 6840 Web: www.adamsonshaw.co.nz

Date 26.9.2016 **Scale** (A3 Original) 1:3000

Project No 1703 **Drawing No** SC-01 **Revision** F

