



## MAORI STANDING COMMITTEE

### Agenda 31 July 2017

**Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 31 July 2017 at 6.30pm.**

#### **MEMBERSHIP OF THE COMMITTEE**

Reuben Tipoki (chair), Teresa Aporo, Demetrius Potangaroa, Horipo Rimene, Michael Roera, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.

#### **OPEN SECTION**

##### **1. APOLOGIES:**

##### **2. PUBLIC PARTICIPATION/PRESENTATIONS:**

- 2.1 Peter Fraser, Wairarapa Water Dam Scheme

##### **3. MINUTES FOR RECEIPT AND CONFIRMATION:**

- 3.1 Maori Standing Committee Minutes of 19 June 2017 **Pages 1-2**

***Proposed Resolution:*** That the minutes of the Maori Standing Committee meeting held on 19 June 2017 be confirmed as a true and correct record.

- 3.2 Action Items from previous meeting **Pages 3-4**

- 3.3 SWDC Minutes from 28 June 2017 **Pages 5-12**

***Proposed Resolution:*** That the minutes of the South Wairarapa District Council meeting held on 28 June 2017 be received.

##### **4. OPERATIONAL REPORTS – COUNCIL OFFICERS:**

- 4.1 Update of Council's Notable Tree Register **Pages 13-21**  
Report presented by Murray Buchanan, Group Manager Planning and Environment and Hans van Kregten, Kaha Consultancy

- 4.2 Officers' Report **Pages 22-54**

4.3 Naming of New Roads (resubmitted for discussion) **Pages 55-56**

**5. MEMBER ITEMS:**

5.1 What does SWDC do for each marae in its district e.g. driveways, fencing; Amiria Te Whaiti to lead the discussion

**6. CORRESPONDENCE:**

6.1 Inwards

To Reuben Tipoki, Maori Standing Committee, from Paul Crimp, South Wairarapa District Council dated 7 July 2017

**Pages 57-58**



## Maori Standing Committee

Minutes – 19 June 2017

- Present:** Michael Roera (Chair) Teresa Aporo, Horipo Rimene, Terry Te Maari, Amiria Te Whaiti, Demetrius Potangaroa and Cr Paora Ammunson.
- In Attendance:** Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 7:30pm.

### PUBLIC BUSINESS

Cr Ammunson opened with a karakia.

#### 1. APOLOGIES

*MSC RESOLVED (MSC 2017/17)* to receive apologies from Reuben Tipoki, Johnny Shaw, Cr Pip Maynard and Deputy Mayor Brian Jephson.

*(Moved Roera/Seconded Cr Ammunson)*

Carried

#### 2. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

#### 3. MINUTES FOR RECEIPT AND CONFIRMATION

##### 3.1 Maori Standing Committee Minutes – 8 May 2017

*MSC RESOLVED (MSC 2017/18)* that the minutes of 8 May 2017 be confirmed as a true and correct record.

*(Moved Roera/Seconded Aporo)*

Carried

##### 3.2 Action Items from previous meeting

Members discussed Standing Committee review of resource consent applications.

*MSC RESOLVED (MSC 2017/19)* to receive the Action Items Report.

*(Moved Aporo/Seconded Cr Ammunson)*

Carried

##### 3.3 SWDC Minutes from 17 May 2017

*MSC RESOLVED (MSC 2017/20)* to receive the Council minutes of the 17 May 2017.

*(Moved Cr Ammunson/Seconded Te Whaiti)*

Carried

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#### **4. OPERATIONAL REPORTS – COUNCIL OFFICERS**

##### **4.1 Officers' Report**

*MSC RESOLVED (MSC 2017/21) to receive the Officers' Report.*

*(Moved Cr Ammunson/Seconded Roera)*

Carried

#### **5. MEMBER ITEMS**

##### **5.1 Remutaka Pass Sign Update**

Mr Roera advised that the totara log he had hoped to donate had no heart so was not suitable and discussed alternatives. Members noted that three iwi would be involved, two local councils and a regional council who held the management plan for the area. Pou represented an ancestor and it was agreed that a waharoa could be more appropriate. Mr Rimene advised that iwi had agreed to share the Remutakas. Members discussed involving Destination Wairarapa.

*MSC RESOLVED (MSC 2017/22) to support the concept of a waharoa for the Remutaka Pass area and that Cr Ammunson would drive the process.*

*(Moved Roera/Seconded Aporo)*

Carried

#### **6. CORRESPONDENCE**

##### **6.1 Inwards**

From Featherston Ratepayers and Residents Association to Maori Standing Committee

Members supported the proposal to register the name 'Featherston' with the NZ Geographic Board, however members noted that Maori had named the area Paetumokai and history of the area predated 1857. Cr Ammunson undertook to call the Featherston Ratepayers and Residents Association and brief them on the pre-European history and Maori name.

#### **7. GENERAL**

Mr Roera indicated that Papawai Marae would be approaching Council about rates relief.

Mr Roera expressed concern that Kahunguni had supported the Local Government Commissions amalgamation proposal without consulting with the Maori Standing Committee or the Kahunguni representative on the Maori Standing Committee.

Mr Potangaroa closed with a karakia.

**Confirmed as a true and correct record**

.....Chairperson

.....Date

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**Maori Standing Committee  
Action Items  
From 19 June 2017**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
716	MSC	28-Nov-16	Resolution	Mark	Toilets at Lake Ferry MSC RESOLVED (MSC 2016/45) to recommend to Council that the portaloos be removed from the carpark at Lake Ferry and new signage be erected to make the public toilet in Lake Ferry more easily found. (Moved Tipoki/Seconded Roera) Carried	Open	Council resolution from 14 Dec 16: That Council officers initiate a discussion between the Maori Standing Committee and Lake Ferry Ratepayers Association to discuss alternate placement or removal of the Lake Ferry toilets and increased signage to the primary public toilet. (Moved Cr Wright/Seconded Cr Craig) Carried 13/2/17: Toilet removed, signage still to be addressed
66	MSC	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	27/3/17: The owner wanted the waka to be in the public space.
68	MSC	13-Feb-17	Action	MSC	Find out what culturally significant sites are being recognised as part of the treaty claim process and what sites are wahi tapu	Open	
69	MSC	13-Feb-17	Action	Cr Ammunson	Provide agreed wording that could be 'added' to the Welcome to South Wairarapa sign on the Remutaka Hill	Open	27/3/17: Underway
70	MSC	13-Feb-17	Action	Mark	Seek approval from the New Zealand Transport Authority to add a Maori greeting to the 'Welcome to the South Wairarapa ' Remutaka Hill sign following notification of the agreed wording from the Maori Standing Commit	Open	Neil Becket NZTA informed and will report back at the next NZTA Capital Journeys Liaison meeting. 8/5/17: Advise Paora how many additional words/what amendments can be made to the existing sign 22/5/17: NZTA don't have a word limit just asked that possibilities be sent to them for appraisal. NZTA awaiting suggestions from MSC

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
155	MSC	27-Mar-17	Resolution	MSC	MSC RESOLVED (MSC 2017/10): 1. To receive the Naming of New Roads Report. 2. To take the request for suggestions of road names back to Marae and bring back recommendations to the Committee. (Moved Cr Maynard/Seconded Aporo) Carried	Open	
158	MSC	27-Mar-17	Action	MSC	Take the request for a Maori member appointment to the Creative Communities Assessment Scheme Committee back to marae and iwi and discuss at the next meeting	Actioned	19/6/17: Darcy Te Rito nominated and contacted.
159	MSC	27-Mar-17	Action	Cr Ammunson	Draft the MSC Strategic Plan, circulate to members and bring to the next meeting	Open	
250	MSC	24-May-17	Action	Mark	Invite WREMO to attend the next MSC meeting to discuss creation of a standard template of what to expect should facilities be required for use during a civil defence emergency (should cover expenses incurred)	Open	WREMO contacted and are going to provide some information about cost recovery for items in an emergency. Only expenses approved by the emergency operations centre will be reimbursed, expenses occurred from an informal response can't be recovered.
339	MSC	19-Jun-17	Resolution	Cr Ammunson	MSC RESOLVED (MSC 2017/22) to support the concept of a waharoa for the Remutaka Pass area and that Cr Ammunson would drive the process. (Moved Roera/Seconded Aporo) Carried	Open	



# **SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES**

**28 June 2017**

- Present:** Deputy Mayor Brian Jephson (Chair), Councillors Paora Ammunson, Lee Carter, Pam Colenso, Margaret Craig, Dayle Harwood, Pip Maynard, Colin Olds, Colin Wright and Michael Roera (until 11:30am).
- In Attendance:** Paul Crimp (Chief Executive Officer), Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Support), Mark Allingham (Group Manager Infrastructure and Services) for part only, and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:30am and 12:50pm except where expressly noted.

## **Open Section**

- A1. Karakia**  
Cr Ammunson opened the meeting with a karakia.
- A2. Apologies**  
*COUNCIL RESOLVED (DC2017/74) to receive apologies from Mayor Viv Napier.  
(Moved Cr Craig/Seconded Cr Colenso)* Carried
- A3. Conflicts of Interest**  
No conflicts of interest were declared.
- A4. Acknowledgements and Tributes**  
There were no acknowledgements or tributes.
- A5. Public Participation**  
There was no public participation.
- A6. Actions from Public Participation**  
No actions required.
- A7. Community Board Participation**  
There was no community board participation.

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**C1. Greytown Structure Plan**

There was general agreement not to slow momentum for approval of the Greytown Structure Plan and resulting Wairarapa District Plan change, however councillors requested Council officers host a workshop to discuss the proposal in more detail. The workshop outcome would be for councillors to better understand any potential issues, economic development impacts, potential social impacts to Featherston and Martinborough, and benefits and borrowed learnings for future Featherston and Martinborough Wairarapa District Plan changes.

*COUNCIL RESOLVED (DC2017/75):*

1. To receive the information contained in the report titled Greytown Future Development area Structure Plan and Plan change dated 28 June 2017 and attachments 1-3.

*(Moved Cr Ammunson/Seconded Cr Maynard)*

Carried

2. To proceed with the finalisation of the Structure Plan and draft Plan Change for consideration and adoption by Council at its 20 September 2017 meeting.

*(Moved Cr Olds/Seconded Cr Craig)*

Carried

**A8. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2017/76)* that the minutes of the Council meeting held on 19 October 2016 are a true and correct record.

*(Moved Cr Harwood/Seconded Cr Colenso)*

Carried

**A9. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2017/77)* that the minutes of the Council meeting held on 17 May 2017 are a true and correct record.

*(Moved Cr Olds/Seconded Cr Jephson)*

Carried

**A10. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2017/78)* that the minutes of the extraordinary Council meeting held on 31 May 2017 and 1 June 2017 are a true and correct record.

*(Moved Cr Craig/Seconded Cr Carter)*

Carried

**A11. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2017/79)* that the minutes of the extraordinary Council meeting held on 1 June 2017 are a true and correct record.

*(Moved Cr Ammunson/Seconded Cr Maynard)*

Carried

**A12. Minutes for Confirmation**

*COUNCIL RESOLVED (DC2017/80):*

1. That the minutes of the Council public excluded minutes of 17 May 2017 be considered for confirmation in public.

*(Moved Cr Ammunson/Seconded Cr Maynard)*

Carried

2. That the minutes of the Council public excluded meeting held on 17 May 2017 are a true and correct record.

*(Moved Cr Craig/Seconded Cr Maynard)*

Carried

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**A13. Extraordinary Business**

There was no extraordinary business.

**A14. Notices of Motion**

There were no notices of motion.

**B Council Committee and Community Board Minutes**

**B1. Reports and Minutes of Council Committees and Community Boards**

*COUNCIL RESOLVED (DC2017/81)*

1. To receive the Reports/Minutes of Council Committees and Community Boards.  
*(Moved Cr Maynard/Seconded Cr Harwood)* Carried
2. To receive the minutes of the Maori Standing Committee 8 May 2017.
3. To receive the minutes of the Martinborough Community Board 29 May 2017.
4. To receive the minutes of the Featherston Community Board 6 June 2017.
5. To receive the minutes of the Greytown Community Board 7 June 2017.  
*(Moved Cr Craig/Seconded Cr Harwood)* Carried
6. To receive the minutes of the Audit and Risk Working Party 17 May 2017.  
*(Moved Cr Olds/Seconded Cr Jephson)* Carried
7. To receive the minutes of the Hearing Committee 5 May 2017.  
*(Moved Cr Craig/Seconded Cr Ammunson)* Carried
8. To receive the tabled minutes of the Maori Standing Committee 19 June 2017.  
*(Moved Cr Olds/Seconded Cr Carter)* Carried
9. To receive the tabled minutes of the Featherston Community Board 2 May 2017.  
*(Moved Cr Craig/Seconded Cr Jephson)* Carried
10. To receive the recommendations from the Greytown Community Board noting that painting of the Greytown Cemetery fence has been scheduled.  
*(Moved Cr Olds/Seconded Cr Jephson)* Carried

**C Decision Reports from Chief Executive and Staff**

**C2. Consolidated Bylaw Review**

*COUNCIL RESOLVED (DC2017/82):*

1. To receive the Consolidated Bylaws Review Report.  
*(Moved Cr Olds/Seconded Cr Maynard)* Carried
2. To agree that a full review of the MASTERTON AND SOUTH WAIRARAPA DISTRICT COUNCILS' CONSOLIDATED BYLAW 2012 Parts 1 to 13 be commenced in the 2017/18 year.  
*(Moved Cr Colenso/Seconded Cr Ammunson)* Carried
3. That the task of undertaking the review be delegated to the Wairarapa Policy Working Group.  
*(Moved Cr Olds/Seconded Cr Jephson)* Carried

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4. That the costs be shared between the Wairarapa councils on a population basis.  
(*Moved Cr Wright/Seconded Cr Maynard*) Carried

**C3. Proposed Formal Naming of Featherston**

Councillors noted that the Maori Standing Committee supported the proposal, however had noted that the Maori name of the area was Paetumokai and history of the area predated 1857.

*COUNCIL RESOLVED (DC2017/83):*

1. To receive the Proposed Formal Naming of Featherston Report.  
(*Moved Cr Carter/Seconded Cr Harwood*) Carried
2. To support the formal naming of Featherston as proposed by the Featherston Ratepayers and Residents Association.  
(*Moved Cr Olds/Seconded Cr Ammunson*) Carried

**C4. Adoption of Annual Plan and Setting of Rates**

Mr Crimp noted that the proposed rates increase was in line with the Long Term Plan forecast increase and answered queries regarding water rate penalties and rating of the Greytown Future Development area.

*COUNCIL RESOLVED (DC2017/84):*

1. To receive the tabled Adoption of Annual Plan and Setting of Rates Report.  
(*Moved Cr Jephson/Seconded Cr Wright*) Carried
2. To decline the request for funding from the Wairarapa Volunteer Centre.  
(*Moved Cr Olds/Seconded Cr Craig*) Carried
3. To approve the grants as per the Appendix 1 schedule of the report noting that the grant for submission 105 was not approved.  
(*Moved Cr Craig/Seconded Cr Harwood*) Carried
4. To adopt the rates resolution for the 2017/2018 year in accordance with the Local Government Rating Act 2002, including the “Part B” notice.  
(*Moved Cr Olds/Seconded Cr Craig*) Carried
5. To note that the updated fees and charges schedule is included in the adopted Annual Plan.  
(*Moved Cr Harwood/Seconded Cr Ammunson*) Carried

**C5. Civic Awards Working Party Terms of Reference Report**

Members noted that changes to the nomination form would be made by the Working Party as required and a grammar correction was required under the membership heading to change ‘once’ to ‘one’.

*COUNCIL RESOLVED (DC2017/85):*

1. To receive the Civic Awards Working Party Terms of Reference Report.
2. To approve the change of title of this working party from Awards Working Party to Civic Awards Working Party.
3. To approve the proposed Terms of Reference for the Civic Awards Working Party.

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4. To update Policy A100 to reflect the adoption of the Terms of Reference and change of title of this working party.

*(Moved Cr Craig/Seconded Cr Colenso)*

Carried

#### **C6. Remits to LGNZ 2017 Annual General Meeting**

Councillors discussed central governments infrastructure fund and potential utilisation of the fund by Council and harm to native birds from wild cats. Members selected their preferred candidate for the president and vice president roles of the Local Government NZ National Council via secret ballot.

*COUNCIL RESOLVED (DC2017/86):*

1. To receive the proposed remits to the LGNZ 2017 AGM.
2. To support remit 1; Litter Act.
3. To support remit 2; making a proportion of GST available to local authorities for visitor infrastructure.
4. To support remit 3; national legislation to manage cats.
5. To not support remit 4; development of a sugar sweetened beverage policy.
6. To delegate to the appropriate representatives attending the AGM to vote in accordance with the resolutions.

*(Moved Cr Jephson/Seconded Cr Carter)*

Carried

#### **C7. Wellington Region Waste Management and Minimisation Plan Decisions and Recommendations**

*COUNCIL RESOLVED (DC2017/87):*

1. To receive the Wellington Region Waste Management and Minimisation Plan Decisions and Recommendations Report.
2. To approve the changes to the Wairarapa Action Plan within the draft Wellington Region Waste Management and Minimisation Plan 2017-2023.
3. To approve the recommended amendments to the Regional Action Plan within the draft Wellington Region Waste Management and Minimisation Plan 2017-2023.
4. To adopt the proposed responses to submissions received by Council on the Wellington Region Waste Management and Minimisation Plan 2017-2023.

*(Moved Cr Craig/Seconded Cr Harwood)*

Carried

#### **C8. Amendment to Financial Delegations Policy 0200**

*COUNCIL RESOLVED (DC2017/88):*

1. To receive the Amendment to Financial Delegations Policy 0200 Report.
2. To approve the change to Appendix 2 of Policy 0200 Financial Delegations to include the Project/Programme Manager.

*(Moved Cr Wright/Seconded Cr Colenso)*

Carried

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## **D Operational Reports**

### **D1. Planning and Environment Group Report**

The Group Manager Planning and Environment noted that 92% should replace 87% as the YTD Result for 'Ratepayers and residents satisfied with the image of the closest town centre shown as satisfied'. The number of standard LIMs processed within 10 working days from 1 July 2016 to 31 May 2017 should be 205 not 105.

Mr Buchanan discussed dog control incidents with councillors.

*COUNCIL RESOLVED (DC2017/89) to receive the Planning and Environment Group Report.*

*(Moved Cr Colenso/Seconded Cr Craig)*

Carried

### **D2. Infrastructure and Services Group Report**

The Group Manager Infrastructure and Services discussed solid waste including finalising the base contract and potential changes to service levels, unsealed roads and associated works, the Martinborough wastewater project, scheduled improvements to the Main Street Featherston pedestrian crossing and speed limits on State Highway 53 with councillors.

*COUNCIL RESOLVED (DC2017/90) to receive the Infrastructure and Services Group Report.*

*(Moved Cr Olds/Seconded Cr Colenso)*

Carried

### **D3. Chief Executive Officer Report**

Mr Crimp discussed the outstanding rates trend, the Rural and Provincial meeting attended, civil defence emergency management, earthquake prone buildings legislation, the Local Government Commission amalgamation decision timeframes, and noted a correction to the first paragraph of the report (4.92% should be replaced with 3.92%) with councillors.

*COUNCIL RESOLVED (DC2017/91):*

1. To receive the Chief Executive Officer's Report.
2. To receive the financial statements for the period ended 30 April 2017.
3. To receive the financial statements for the period ended 31 May 2017 and the financial report for that period.

*(Moved Cr Maynard/Seconded Cr Craig)*

Carried

4. Action x: Provide an update on the Civil Defence review for the 9 August 2017 Council meeting; P Crimp

### **D4. Action Items Report**

*COUNCIL RESOLVED (DC2017/92) to receive the District Council Action Items Report.*

*(Moved Cr Wright/Seconded Cr Ammunson)*

Carried

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## **E Chairperson's Report**

### **E1. Report from Her Worship the Mayor**

Councillor Olds thanked Mayor Napier for her ambassadorship between South Wairarapa and Messines.

*COUNCIL RESOLVED (DC2017/93) to receive the Mayor's Report.*

*(Moved Cr Colenso/Seconded Cr Wright)*

Carried

### **E2. Report from Acting Mayor**

Councillors discussed Council's underground assets which had been reviewed by Wellington Water and noted that assets were considered to be in good condition and that Council's maintenance spend was appropriate.

The Rural and Provincial poverty demarcation zones presentation was discussed and members were keen to advance from a South Wairarapa perspective.

*COUNCIL RESOLVED (DC2017/94) to receive the Mayor's Report.*

*(Moved Cr Jephson/Seconded Cr Maynard)*

Carried

## **F Members' Report**

### **F1. Reports from Councillors**

#### **Cr Craig**

**Wairarapa Road Safety Council, Wgtn Region Waste Forum, Wgtn Region Waste Management and Minimisation Plan Joint Committee, Civic Awards Working Party**

Cr Craig tabled reports for the Wellington Region Waste Forum and the Wairarapa Road Safety Council and outlined highlights of the meetings.

The Civic Awards Working Party had not met.

Cr Craig had attended a meeting hosted by Connecting Communities regarding Wairarapa housing needs and a general lack of housing throughout the region. A housing needs working party was being formed to progress issues. Clarity regarding Council's role on the working party was sought.

#### **Cr Ammunson**

**Wairarapa Economic Development Task Force, Joint Wairarapa Cycle Strategy Group**

Cr Ammunson had attended a meeting of the Joint Wairarapa Cycle Strategy Group. An update of the five town's project was presented.

#### **Cr Jephson**

**Audit and Risk Working Party, Sport NZ Rural Travel Fund Assessment Group**

The Sport NZ Rural Travel Fund was due to open.

#### **Cr Colenso**

**Wairarapa Library Service, Community Safety and Resilience Working Party**

Cr Colenso had attended a meeting of the Community Safety and Resilience Working Party and reported that Council had been invited to nominate a youth representative to the Wairarapa Youth Council.

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**Cr Wright**

**WAIconnect, Cobblestones Museum**

WAIconnect had met with several mobile phone providers and Cr Wright reported that providers would be placing additional cell phone towers in the Wairarapa to improve coverage.

**F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees**

**Cr Olds**

**Lower Valley Development Scheme Advisory Committee, Ruamahanga Whaitua Committee**

The Whaitua Committee were meeting weekly and were reviewing water allocations. Modelling data was not yet available.

**Cr Wright**

**Wairarapa Committee**

Cr Wright had attended a GWRC meeting with Mayor Napier and Cr Ammunson to discuss a way forward in finding an acceptable floodplain solution for the Greytown community.

**Cr Jephson**

**Awhea Opouawe Scheme Committee**

Minutes were not yet available from a meeting of the Committee. Progress was being made at Ushers Hill.

**G Reports from Appointments and Outside Organisations**

**G1. Appointments**

Max Stevens had forwarded an interim report for the Wairarapa Rural Fire Board and councillors noted that the Board would be dissolved from 1 July 2017.

*COUNCIL RESOLVED (DC2017/95) to receive the reports from councillors.*

*(Moved Cr Colenso/Seconded Cr Maynard)*

Carried

**Confirmed as a true and correct record**

.....(Mayor)

.....(Date)

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# MAORI STANDING COMMITTEE

31 JULY 2017

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## AGENDA ITEM 4.1

### UPDATE OF COUNCIL'S NOTABLE TREE REGISTER

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#### **Purpose of Report**

To inform Community Board Members of the work being undertaken to update the protected trees register of the WCDP and request feedback on trees to be evaluated.

#### **Recommendations**

Officers recommend that the Board:

1. *Receive the Update of Council's Notable Tree Register.*
2. *Suggests additional trees which it considers worthy of evaluation for inclusion as a notable tree in the WCDP's Appendix 1.4.*

## **1. Executive Summary**

Council has resolved to update the schedule (Appendix 1.4) in the Wairarapa Combined District Plan (WCDP) which lists protected trees.

This has come about because some trees were not scheduled at the time the WCDP was promulgated. In addition some trees no longer exist that were scheduled. Lastly there are a number of corrections of a technical nature (e.g. wrong site ID) which will be amended as part of the process.

The plan change is not designed to change any of the current policy or rules relating to how protected trees are managed under the WCDP.

Council is asking the Community Boards and Maori Standing Committee to consider and put for suggestions of trees to be evaluated for inclusion.

In addition wider community consultation has begun and will be expanded upon.

A plan change is expected to be promulgated by the end of this year.

## **2. Discussion**

Historic and beautiful trees help to create attractive environments. The WCDP provides for recognition of notable trees across the Wairarapa. The

Council has given that status to trees on 97 sites in the South Wairarapa District.

The trees were identified with the use of the nationally accepted STEM method that assesses landscape and amenity merits of trees.

A copy of the list is attached as Appendix 1.

The regulatory implication of a notable tree listing in the district plan is that any interference with such trees (other than removal of broken branches, branches interfering with buildings or utility networks and works undertaken to maintain the health of the tree) requires a resource consent from the council.

Some people believe more trees in the district warrant such protection.

For instance, concerns have been expressed by the Tree Advisory Group in Greytown that the Council's list did not consider additional trees that had been identified as possibly suitable for inclusion.

Similar issues may be experienced elsewhere in the district.

It also appears that some trees listed in the plan are no longer in place or are located to land with a different legal description.

Consequently, Council has agreed to undertake a focussed plan change process to ensure that the list is up to date and correct, and to consider inclusion of additional trees worthy of protection.

Council has indicated that it prefers to include only those trees where there is support from the individual property owner on whose land the trees are located, however other trees will be evaluated if the case for inclusion is strong.

Council has commissioned Hans van Kregten of Kaha Consultancy Ltd to progress this plan change with the help of a recognised arborist and council staff.

As part of this work, the 3 community boards are being approached with an invitation to put forward additional trees that may be included. Likewise, the Council's Maori Standing Committee will be invited to suggest additional trees for evaluation.

The general public have already been notified through an article in the Rates Newsletter and will also be approached through media releases and public notices with an invitation to suggest additional trees for inclusion.

Trees for inclusion can be on privately or publicly owned land, and be located in both urban and rural parts of the district. Trees on land administered by the Department of Conservation do not require district plan protection.

Council will consider all suggestions to update the list. It will use specialist arborist advice to assess the need for protection for additional trees and will



base any further action on STEM method scores, landowners' views and other relevant considerations. If Council believes changes to the list are warranted, such changes will be subject to a formal district plan change process. This process will be open to public submissions.

It is Council's intention that any plan change be formally promulgated by December 2017.

### **3. Conclusion**

The 3 boards and community are being asked to input suggested trees to Council. These will be evaluated for inclusion in a plan change to be promulgated by the end of this year.

### **4. Appendices**

Appendix 1 – List of Trees in WCDP

Consultant: Hans van Kregten, Kaha Consultancy

Contact Officer: Annabel Hobson, Planner

Reviewed By: Murray Buchanan, Group Manager, Planning and Environment

# **Appendix 1 – List of Trees in WCDP**

## South Wairarapa District

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Notable Tree(s) Number	Tree Type	Location and Legal Description (where known)	Map Number
Ts017	<i>Tilia x europaea</i> (55) and various others	Soldiers Memorial Park, Greytown (Part Sec 4 Greytown Small Farm Settlement)	59
Ts018	<i>Eucalyptus</i>	15B Udy Street, Greytown (Lot 2 DP 308336)	59
Ts020	<i>Liriodendron tulipifera</i> , <i>Aesculus hippocastanum</i>	Road verge, 10 Jellicoe Street, Greytown (in front of Lot 3 DP 398828).	59
Ts021	<i>Quercus robur</i>	51 Reading Street, Greytown (Lot 11 DP 67142)	59
Ts022	<i>Tilia x europaea</i>	206 Main Street, Greytown (Lot 4 DP 1213)	60
Ts023	<i>Magnolia grandiflora</i>	129 Main Street, Greytown (Pt Sec 55 Town of Greytown)	60, 61
Ts024	<i>Ulmus campestris</i> (2) (adjacent Buchanan Wing), <i>Tilia x europaea</i> (foreground Buchanan Wing), <i>Picea sp</i> (Buchanan Wing), <i>Quercus palustris</i> (last tree R side of Ave)	Hospital Grounds, East Street, Greytown (Lot 1 DP 90535)	60
Ts025	<i>Fraxinus excelsior</i>	188 Main Road, Greytown (Lot 1 DP 342812)	60
Ts026	<i>Juglans regia</i>	78 Main Street, Greytown (Lot 1 DP 89322)	60
Ts027	<i>Liquidamber styraciflua</i>	54 Wood Street, Greytown (Lot 1 DP 32333)	59
Ts028	<i>Quercus robur</i>	Road verge, 86 West Street, Greytown (adjacent to Lot 1 DP 17731)	59
Ts029	<i>Quercus sp</i> , <i>Fagus sylvatica purpurea</i>	31 West Street, Greytown (Part Sec 16 Town of Greytown)	59
Ts030	<i>Taxus baccata</i>	106 West Street, Greytown (Lot 2 DP 70079)	59
Ts031	<i>Quercus robur</i>	Road verge, 100 West Street, Greytown (Lot 1 DP 64859)	59
Ts032	<i>Quercus robur</i>	7A Cotter Street, Greytown (Lot 2 DP 399141)	60
Ts033	<i>Schinus molle</i>	21 East Street, Greytown (Lot 6 DP 22662)	59
Ts035	<i>Quercus robur</i> , <i>Eucalyptus regnans</i> (3)	Greytown Primary School, East Street, Greytown (Part Sec 31 Greytown Belt)	61
Ts036	<i>Quercus robur</i>	Road verge opp. 37 and adjacent to 34 Humphries Street, Greytown (Lot 2 DP 61702)	60
Ts038	<i>Quercus robur</i>	35 Wood Street, Greytown (Lot 9 Deeds 310)	59
Ts039	<i>Quercus robur</i>	54 Wood Street, Greytown (Lot 1 DP 32333)	59
Ts040	<i>Ulmus campestris</i> (5)	21 Wood Street, Greytown (Lot 2 DP 343941)	59
Ts041	<i>Quercus robur</i>	76B West Street, Greytown (Lot 2 DP 70711)	59
Ts042	<i>Quercus robur</i>	58B Kuratawhiti Street, Greytown (Lot 1 DP 34617)	59

Notable Tree(s) Number	Tree Type	Location and Legal Description (where known)	Map Number
Ts043	<i>Fagus sylvatica purpurea</i>	46 Kuratawhiti Street, Greytown (Part Sec 5 of Greytown Small Farm Settlement)	59
Ts044	<i>Tilia x europaea</i> (2), <i>Fagus sylvatica</i> (2), <i>Fraxinus excelsior</i>	40 Kuratawhiti Street, Greytown (Lot 1 DP 83851)	59
Ts045	<i>Prumnopitys taxifolia</i> (5), <i>Podocarpus totara</i> (30)	46 West Street, Greytown (Lot 1 DP 8748)	59
Ts046	<i>Quercus robur</i> (15)	Old Railway line west to Cotter Street (Lot 4 DP 30169)	60
Ts047	<i>Quercus robur</i> (15)	Old Railway line west to Cotter Street (Lot 1 DP 30169)	60
Ts048	<i>Quercus agrifolia</i> , <i>Eucalyptus obliqua</i> , <i>Nothofagus solandri</i> (2)	Donald Street, Featherston (Lot 1 DP 359158)	65
Ts049	<i>Araucaria heterophylla</i> , <i>Chamaecyparis lawsoniana</i> , <i>Fagus sylvatica purpurea</i>	31 Wakefield Street, Featherston (Part Sec 115 Town of Featherston)	63, 64
Ts050	<i>Paratrophis banksii</i> , <i>Corynocarpus laevigatus</i> , <i>Prumnopitys taxifolia</i> , <i>Dacrycarpus dacrydioides</i> , <i>Podocarpus totara</i>	Pigeon Bush, Western Lake Road, Featherston (Lot 2 DP 351055)	18
Ts051	<i>Dacrydium cupressinum</i> , <i>Dacrycarpus dacrydioides</i> , <i>Nestegis cunninghamii</i> (2+), <i>Podocarpus totara</i>	391 Underhill Road, Featherston (Lot 1 DP 80348)	18
Ts052	<i>Podocarpus totara</i> (3+), <i>Prumnopitys taxifolia</i> (4+)	Barr Brown Reserve, Underhill Road, Featherston (Lot 31 DP 46642)	63
Ts053	<i>Sequoiadendron giganteum</i> (2), <i>Sequoia sempervirens</i> , <i>Eucalyptus obliqua</i>	Waiorongomai, Western Lake Road (Part Sec 19 Western Lake District SO 10683)	23
Ts054	<i>Araucaria heterophylla</i> (2), <i>Araucaria bidwillii</i> , <i>Castanea sativa</i> , <i>Pinus radiata</i> , <i>Ulmus</i> sp, <i>Pinus pinaster</i> , <i>Prumnopitys taxifolia</i>	Ratanui Homestead, Waiorongomai, Western Lake Road (Part Sec 19 Western Lake District SO 10683)	23
Ts055	<i>Araucaria bidwillii</i> (2), <i>Quercus ilex</i> , <i>Cedrus atlantica</i> , <i>Pinus ponderosa</i> , <i>Abies alba</i> , <i>Ulmus</i> sp, <i>Sequoia sempervirens</i> (2), <i>Quercus robur</i> , <i>Pinus nigra</i> , <i>Sequoiadendron giganteum</i>	Pihautea, 693A Kahutara Road (Lot 1 DP 423275)	25
Ts056	<i>Araucaria heterophylla</i>	17 Johnston Street, Featherston (Lot 1 DP 13193)	64, 65
Ts056a	<i>Chamaecyparis lawsoniana</i> , <i>Sequoia sempervirens</i> , <i>Betula pendula</i> (3), <i>Quercus robur</i> (2)	Johnston Street, Featherston (Lot 1 DP 11388)	64, 65
Ts057	<i>Sequoiadendron giganteum</i> , <i>Pinus radiata</i> , <i>Chamaecyparis lawsoniana</i>	Featherston Domain (Town Reserve of Featherston)	63
Ts058	<i>Prumnopitys taxifolia</i> , <i>Podocarpus totara</i> , <i>Nestegis cunninghamii</i> , <i>Paratrophis microphylla</i> , <i>Agathis australis</i> (2)	79 Underhill Road, Featherston (Lot 14 DP 46642)	63
Ts059	<i>Corynocarpus laevigatus</i>	Prairie Holm, 1280 Western Lake Road, Featherston (Part Sec 80 Western Lake District)	24
Ts060	<i>Podocarpus totara</i> (2), <i>Tilia x europaea</i> (3), <i>Quercus robur</i> (2), <i>Prumnopitys taxifolia</i> , <i>Platanus acerifolia</i> (2), <i>Acer palmatum</i> 'Purpureum', <i>Aesculus hippocastanum</i> , <i>Chamaecyparis lawsoniana</i> , <i>Dacrycarpus dacrydioides</i>	Tauherenikau Racecourse, Featherston (Lot 3 DP 346532)	19

Notable Tree(s) Number	Tree Type	Location and Legal Description (where known)	Map Number
Ts061	<i>Eucalyptus globulus</i>	70a Woodward Street, Featherston (Lot 2 DP 65386)	64
Ts062	<i>Sequoiadendron giganteum</i> , <i>Quercus robur</i> , <i>Fagus sylvatica</i> , <i>Eucalyptus regnans</i> , <i>Phoenix canariensis</i> (2), <i>Eucalyptus camaldulensis</i> (2), <i>Eucalyptus pulchella</i>	Otahuna, 1027A Kahutara Road, Featherston (Lot 2 DP 91007)	24
Ts063	<i>Juglans regia</i>	St Teresa's School, Bell Street, Featherston (Lot 1 DP 52326)	65
Ts064	<i>Aesculus carnea</i> , <i>Quercus rubra</i> , <i>Dacrycarpus dacrydioides</i> , <i>Eucalyptus globulus</i> (7+)	Lowlands, 191 No. 1 Line, Tauherenikau, Featherston (Lot 2 DP 22068)	19
Ts065	<i>Dacrycarpus dacrydioides</i>	Diversion Road, Featherston (Part Sec 92 Moroa District SO 10862)	18, 19, 24, 25
Ts066	<i>Quercus robur</i> (3), <i>Ulmus sp</i> (2)	Langs Pharmacy, 54 Fitzherbert Street, Featherston (Lot 6 Deeds Plan 134)	64
Ts067	<i>Cupressus torulosa</i> , <i>Sequoia sempervirens</i> , <i>Tilia x europaea</i> , <i>Quercus robur</i> (3+), <i>Juglans regia</i> , <i>Quercus ilex</i>	Rototawai Road, Kahutara, Featherston (Part Lot 1 DP 14477)	24
Ts068	<i>Fagus sylvatica</i> , <i>Quercus robur</i> (2), <i>Ulmus sp</i> , <i>Tilia x europaea</i> , <i>Acer palmatum</i> , <i>Sequoia sempervirens</i>	Tahora, 925 Kahutara Road, Featherston (Lot 2 DP 4854)	24
Ts069	<i>Eucalyptus obliqua</i> , <i>Quercus robur</i>	The Cottage, 42 Moroa Road, Featherston (Lot 1 DP 25852)	19
Ts070	<i>Elaeocarpus dentatus</i> (2), <i>Agathis australis</i> , <i>Fagus sylvatica</i> , <i>Pseudotsuga menziesii</i> , <i>Podocarpus totara</i> (11), <i>Quercus cerris</i> (3), <i>Castanea sativa</i> (2), <i>Pinus radiata</i> , <i>Cedrus deodara</i> , <i>Acer monspessulanum</i> (3), <i>Eucalyptus pulchella</i> , <i>Quercus robur</i> , <i>Alectryon excelsa</i> , <i>Ulmus sp.</i>	Featherston Underhill Road Character Area, Underhill Road, Featherston (Sec 95 & Pt Sec 102 Featherston Suburban SO 10563)	63
Ts071	<i>Dacrycarpus dacrydioides</i> (6), <i>Podocarpus totara</i> (2)	60 Lyon St (south end), Featherston (Lot 1 DP 66586)	64
Ts072	<i>Fagus sylvatica purpurea</i> , <i>Pseudotsuga menziesii</i>	134 West Street, Greytown (Lot 21 DP 16344)	60
Ts073	<i>Pyrus communis cultivar</i>	89 No. 1 Line, Tauherenikau, Featherston (Lot 24 DP 991)	19
Ts074	<i>Podocarpus totara</i>	87A Underhill Road, Featherston (Lot 2 DP 394595)	63
Ts075	<i>Rhododendron "Sir Robert Peel"</i> (3), <i>Trachycarpus fortunei</i>	160 Fitzherbert Street, Featherston (Lot 1 DP 50757)	65
Ts076	<i>Quercus robur</i> , <i>Magnolia grandiflora</i>	29 Waite Street, Featherston (Lot 1 DP 83371)	65
Ts077	<i>Quercus ilex</i> (2), <i>Quercus rubra</i> (6), <i>Mespilus germanica</i> , <i>Ulmus procera</i> (5), <i>Grevillea robusta</i> , <i>Quercus robur</i> (5), <i>Eucalyptus ficifolia</i> , <i>Eucalyptus sideroxylon</i> , <i>Trachycarpus fortunei</i> , <i>Eucalyptus leucoxydon Rosea</i> , <i>Schinus molle</i>	Martinborough Square, Martinborough	68

Notable Tree(s) Number	Tree Type	Location and Legal Description (where known)	Map Number
Ts078	<i>Quercus.sp.</i> , <i>Fraxinus angustifolia</i> , <i>Ailanthus altissima</i> , <i>Quercus palustris</i> (2), <i>Cedrus deodora</i> , <i>Fraxinus angustifolia</i> (2), <i>Quercus</i> (2), <i>Ulmus procera</i> "Louis van Houtte" (2), <i>Quercus Apalustris</i> , <i>Quercus robur</i> , <i>Podocarpus totara</i> "Aura", Centennial Park	Centennial and Considine Park, Martinborough (Lot 1 DP 4545)	68
Ts079	<i>Juglans regia</i> , <i>Quercus palustris</i>	10 Daniel St, Martinborough (Lot 12 DP 2042)	69
Ts080	<i>Gleditsia</i> 'Sunburst'	113-129 Dublin Street, Martinborough (Lot 1 DP 81880)	69
Ts081	<i>Ulmus glabra</i>	12 Weld Street, Martinborough (Lot 18 Deeds Plan 24)	69
Ts082	<i>Juglans regia</i> , <i>Ginkgo biloba</i>	20 Roberts Street, Martinborough (Lot 4 DP 414627)	69
Ts083	<i>Juglans regia</i>	17 Suez Street, Martinborough (Lot 290 DP 248)	69, 70
Ts084	<i>Juglans regia</i>	18 Weld Street, Martinborough (Lot 1 DP 434612)	69
Ts085	<i>Schinus molle</i> , <i>Quercus robur</i>	29 Broadway Street, Martinborough (Lot 1 DP 426707)	68
Ts086	<i>Nothofagus solandri</i>	4 Radium Street, Martinborough (Lot 15 Deeds Plan 152)	69
Ts087	<i>Quercus palustris</i>	45 Kitchener Street, Martinborough (Pt Lot 1 DP 6872)	68
Ts088	<i>Eucalyptus sp</i>	52 Kitchener Street, Martinborough (Lot 1 DP 304500)	68
Ts089	<i>Corynocarpus laevigatus</i>	54 Jellicoe Street, Martinborough (Lot 552 DP 248)	69
Ts090	<i>Quercus palustris</i>	7 Strasbourge Street, Martinborough (Lot 107 DP 248)	68
Ts091	<i>Tilia platyphyllos</i> , <i>Quercus palustris</i>	Martinborough School, 14-16 Dublin Street, Martinborough (Pt Lot 67 and 68 Deeds Plan 24)	68
Ts092	<i>Cedrus deodara</i> (hedge)	Martinborough Swimming Pool, 1-9 Princess Street, Martinborough (Lot 660-663 DP 249)	68
Ts093	<i>Eucalyptus sp</i>	Martinborough Vineyard, 45 – 47 Princess Street, Martinborough (Lot 2 DP 82458)	68
Ts094	<i>Eucalyptus sp</i> , <i>Prumnopitys taxifolia</i>	Patuna Farm, 236 Haurangi Road, Ruakokoputuna (Lot 1 DP 395437)	31
Ts095	<i>Prumnopitys taxifolia</i> , <i>Podocarpus totara</i>	115 Ruakokoputuna Road, Martinborough (Lot 1 DP 80552)	31
Ts096	<i>Quercus robur</i>	St Andrews Anglican Church, 41 – 43 Dublin St, Martinborough (Lots 546 and 547 DP 248)	69
Ts097	<i>Eucalyptus punctata</i> , <i>Phoenix canariensis</i> (3), <i>Eucalyptus sp</i> (2)	Te Rehua, 35 Huangarua Rd, Martinborough (Lots 1 and 2 DP 22269)	68

# MAORI STANDING COMMITTEE

31 JULY 2017

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## AGENDA ITEM 4.2

### OFFICERS' REPORT

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#### **Purpose of Report**

To report to the Community Board/Maori Standing Committee on general activities.

#### **Recommendations**

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

### CHIEF EXECUTIVE

#### **1. Executive Summary**

The Annual Plan nears completion and I think the process went well again this year. A lot of work collating the document, thanks to Kyra and Jennie for their effort and Suzanne for the submissions processing. The proposed rates increase of 3.92% is in line with the LTP forecast.

Wairarapa DHB hosted an Intersectional Workshop, bringing together agencies across the Wairarapa with a view to identifying areas of common ground, and whether there are better ways of service delivery in these areas.

Hearings for the Wellington Regional Council Natural Resources Plan have commenced. This is a significant body of work and will take quite some time to finalise. Unfortunately, as the document is notified we have to "have regard to" the conditions in the draft plan, regardless of whether they are later removed or modified. This will impact our Featherston Wastewater consent application, and any other consent applications. This approach unfortunately adds cost and uncertainty.

The Local Government Commission have completed their hearings and are in deliberation mode. The decision timeframe was earlier advised as between July and November..... wait and see now!



## 2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS				
			2016/17 TARGET	2016/17 ACTUAL	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem		75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views		72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions		80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)		79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues		90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)
	% of ratepayers and residents who know how to contact a community board member		68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes		70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications		100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.(Year ended 30 June 2016)

## 2.1 Local Government Commission

The Local Government Commission released their draft proposal on 15 March. Submissions closed on 3 May.

Date	What is happening
15 March (TBC)	Draft proposal released and submissions called for
Weekends in April	Public information stands at various locations in the Wairarapa
3 May	Submissions close
Tuesday 23 May	Hearings commence in Martinborough – with SWDC at 9am
May onwards	Commissioners consider submissions and decide whether to release a final proposal
July - November	Commissioners aim to release final proposal (if sufficient community support), or a final decision
Nov 2017 – April 2018	If final proposal issued, poll will be held sometime during this period
Early 2018	If poll endorses final proposal, transition Board formed
Oct 18 – Oct 19	Election of new council

## 3. Strategic Planning and Policy Development

### 3.1 Meetings/Conferences

#### 3.1.1. Chief Executive Forum

One CE forum was held. Matters covered were NZTA Update, in particular forward planning for the interim congestion that will occur during certain stages of Transmission Gully, Civil Defence, Regional Trails, and Local Government Excellence program.

#### 3.1.2. Mayoral Forum

No Mayoral forum was held.

#### 3.1.3. Community Boards

A further round of Community Board meetings were held.

#### 3.1.4. Rural & Provincial

The session was held 15 and 16 June. The meetings start with Mayor only/Chief Executive only sessions.

Topics covered in the CE only session included an update on the recent changes to the RMA legislation; a couple of presentations on Alliances for shared services; Risk based asset management, and where the regulatory system for the building sector is heading. All these presentations were quite topical for us and useful insight gained.

The main meeting LGNZ Update; Havelock North Drinking Water enquiry; Council – Maori arrangements; Walking Access Commission; and Tourism Infrastructure Fund. Hon Jacqui Dean spoke on local government portfolio priorities, and changes to the dog control act, both in a very general sense.

Police Commissioner Mike Bush presented on the resourcing of NZ Police and in particular a focus on rural and provincial NZ. Wendy McGuinness and

John Carter presented on "Poverty Demarcation Zones" ; Rob Beaglehole (NZ Dentist Assn spokesperson) passed around half a dozen teeth he had recently removed from the three year old, the direct result of too much sugar. Rob also discussed local authorities ability to influence sugary intake identifying some councils policies of not allowing sugary drinks at council offices and venues.

Finally, Hon Roger Sowry briefed the session on the Civil Defence and Emergency Management review.

All in all an interesting and useful meeting.

## **4. Corporate**

### **4.1 Occupational Health and Safety**

We continue to make good progress on health and safety matters. No matters were reported during the period.

### **4.2 Waihinga Centre/Martinborough Town Hall**

The project continues as planned, completion as previously advised will be somewhere around May next year.

### **4.3 Claims – Coastal Recognition Orders**

We have been notified of approximately 16 claims under the Marine and Coastal Area (Takutai Moana) Act 2011.

In each of the claims the respondents are South Wairarapa District Council; Wellington Regional Council; and The Solicitor General on behalf of the Attorney General.

The orders sought are for protected customary rights and customary marine title over certain areas.

There has been a flurry of activity in regard to this matter as all claims had to be lodged by the end of April.

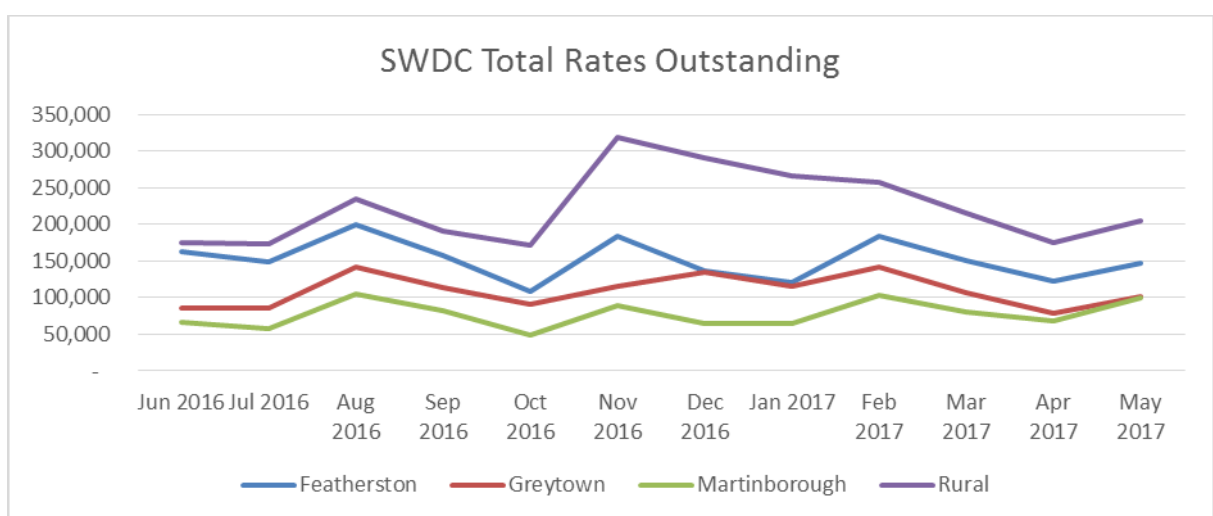
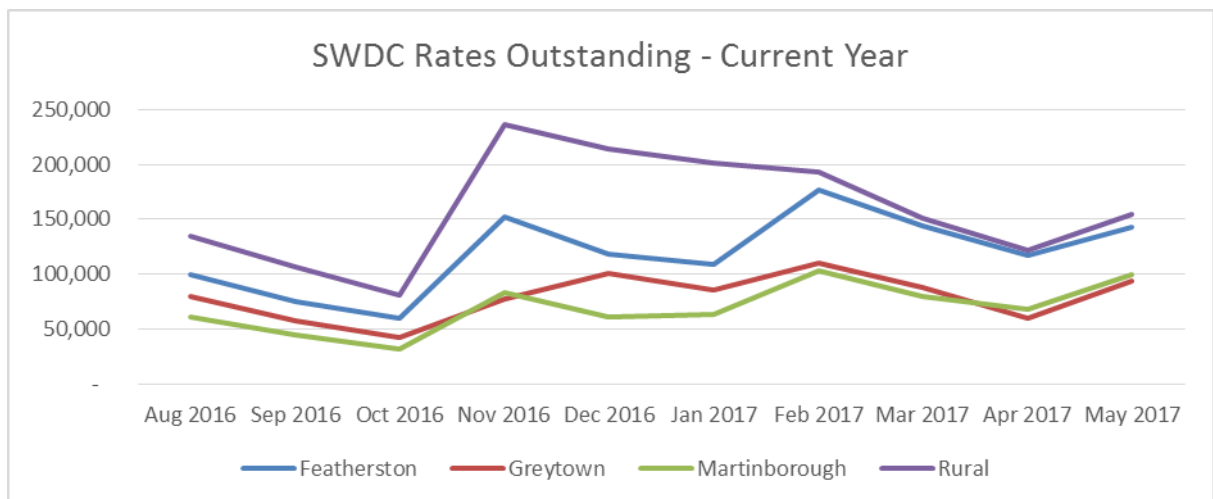
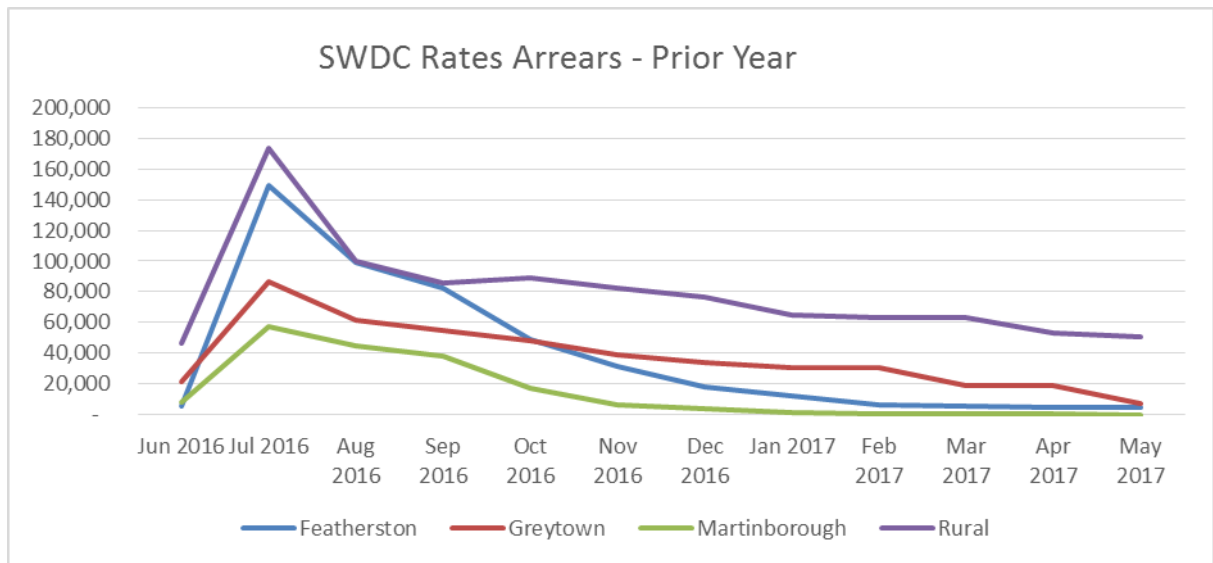
Simpson Grierson are handling this initial phase on our behalf.

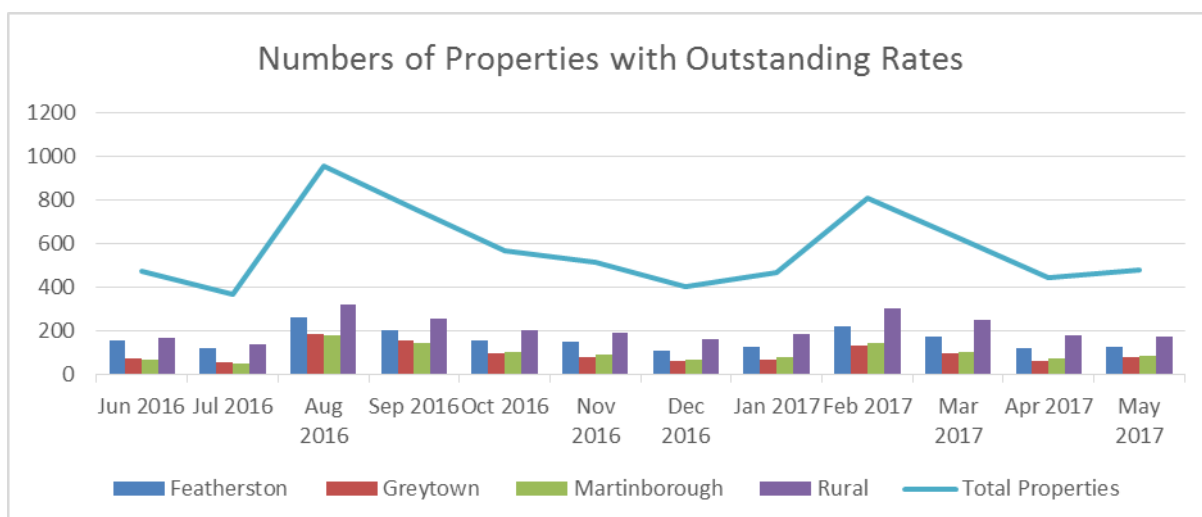
The legislation does not specify a process for consideration of these claims, the High Court will be deciding on procedural matters.

There may be some impact on SWDC in relation to various coastal consents we hold, Roding and the like.

### **4.4 Rates Arrears (Incl. GST)**

As discussed at the previous meeting, rates debt will now be shown in graphical form, from which it is easier to ascertain trends.





#### 4.5 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	RESPONSE
4 May 2017	Property file.	Can supply on payment of Admin fee.
5 May 2017	Noise complaints registered in 2016 by street.	Information provided.
5 May 2017	Background as to information required and provided to QV to determine rates.	Information provided.

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

Contact Officer: Paul Crimp, Chief Executive Officer

# PLANNING AND ENVIRONMENT

## 1. Resource Management

### 1.1 Resource Management Act - District Plan

*SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	75%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Consultants have been working with the 3 Councils to establish which data is recorded and how it is stored so as to enable effective reporting against AER's in WCDP. A working paper has been completed setting out a proposed framework and the task of undertaking a stock take has begun.

A consultant has commenced work on the Plan Change to update the schedule of protected trees in the Wairarapa Combined District Plan. An arborist has been engaged to provide the technical assessments for this process. After notifying the update to the public through the rates newsletter, only one property owner has come forward asking for their tree to be protected.

However it is proposed that more extensive consultation processes will be undertaken by the consultant and that these should engage a wider audience of property owners.

### 1.2 Resource Management Act - Consents

*SERVICE LEVEL – All resource consents will be processed efficiently.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	95.5%	NCS. 5 out of 117 applications have exceeded timeframes as previously reported.
s.223* certificates issued within 10 working days	100%	93%	NCS. 3 applications have exceeded timeframes as previously reported.
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	97%	NCS. 1 application has exceeded timeframe as previously reported.

Council received 10 resource consent applications between 1 May 2017 and 31 May 2017. This continues the pattern of high numbers of applications which has been evident for over 2 years now.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to members, so this information is not listed here.

### 1.3 Reserves Act – Management Plans

*SERVICE LEVEL – Council has a reserve management plan programme.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required at this time as all plans are current. A list of reserve plans (of various types) has been included in the Council Actions list with comments for Councillor information as previously requested.

### 1.4 Local Government Act – LIM's

*SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.*

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	1 complaint to date as previously reported, resulting from an error in the property title data supplied to Council by LINZ.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

Council has received a further formal complaint that raises issues around the absence/inclusion of information about a flood/inundation event in Martinborough. The issues raised date back some years (to 2004) and is not related to any recent LIM application. Council's insurers are handling the matter and no further comment can be made at this time. We will however be reviewing some aspects of the way we process LIMS and store hazard data for future reference.

TYPE	YTD 1 JULY 2016 TO 31 MAY 2017	PREVIOUS YTD 1 JULY 2015 TO 31 MAY 2016	PERIOD 1 MAY 2017 TO 31 MAY 2017	PREVIOUS PERIOD 1 MAY 2016 TO 31 MAY 2016
Standard LIMs (Processed within 10 working days)	205	199	20	20
Urgent LIMs (Processed within 5 working days)	80	65	6	11
<b>Totals</b>	<b>285</b>	<b>264</b>	<b>26</b>	<b>31</b>

## 2. Public Protection

### 2.1 Building Act - Consents and Enforcement

*SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	99.42%	NCS – Continued monitoring of processing days. 340 of 342 CCC's were issued within 20WD as previously reported.
Building consent applications are processed within 20 working days	100%	98.75%	NCS – Continued monitoring of processing days. 475 of 481 consents were issued within 20WD as previously reported.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
Earthquake prone buildings reports received	80%	63.44 %	148 of 229 known premises had been addressed. The new Earthquake-Prone Buildings Amendment Act takes full effect on 1st July 2017 and we are expecting the methodology for identifying earthquake-prone buildings to be released soon after. This may require us to reassess previously received reports and may increase our number of potential Earthquake-Prone Buildings.

TYPE	NUMBER	VALUE
<b>Commercial</b> (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	1	\$5,000.00
<b>Industrial</b> (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	9	\$386,000.00
<b>Residential</b> (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	43	\$4,035,811.00
<b>Other</b> (public facilities - schools, toilets, halls, swimming pools)	8	\$685,100.00
<b>Totals</b>	<b>61</b>	<b>\$5,111,911.00</b>

### 2.2 Dog Control Act – Registration and Enforcement

*SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
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<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 16/17</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	0 visits	0	Not commenced due to staff member responsible being on maternity leave.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	92.5%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

<b>INCIDENTS REPORTED (1 MARCH TO 30 APRIL)</b>	<b>FEATHERSTON</b>	<b>GREYTOWN</b>	<b>MARTINBOROUGH</b>
Attack on Pets	9	0	7
Attack on Person	2	2	1
Attack on Stock	0	0	0
Barking and whining	17	8	12
Lost Dogs	20	9	11
Found Dogs	0	0	0
Rushing Aggressive	5	3	5
Wandering	48	31	43
Welfare	4	1	1
Fouling	0	0	1
<b>Total</b>	<b>105</b>	<b>54</b>	<b>81</b>

### 2.3 Public Places Bylaw 2012 - Stock Control

*SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 16/17</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Stock causing a traffic hazard is responded to within 1 hour	100%	96.4%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	87.5%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

<b>INCIDENTS REPORTED</b>	<b>TOTAL</b>
Stock	2

## Resource Management Act – afterhours Noise Control

*SERVICE LEVEL – The Council will respond when I need some help with noise control.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours.	100%	94.9%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 31 MAY 17	PREVIOUS YTD 1 JULY 15 TO 31 MAY 16	PERIOD 1 MAY 17 TO 31 MAY 17	PREVIOUS PERIOD 1 MAY 16 TO 31 MAY 16
Total	119	97	2	3

## 2.5 Sale and Supply of Alcohol Act - Licensing

*SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.*

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 31 MAY 17	PREVIOUS YTD 1 JULY 2015 TO 31 MAY 16	PERIOD 1 MAY 17 TO 31 MAY 17	PREVIOUS PERIOD 1 MAY 16 TO 31 MAY 16
On Licence	19	24	0	0
Off Licence	17	22	1	1
Club Licence	4	5	0	0
Manager's Certificate	123	110	3	10
Special Licence	56	40	3	1
Temporary Authority	3	5	0	1
<b>Total</b>	<b>222</b>	<b>206</b>	<b>7</b>	<b>13</b>

## 2.5 Health Act - Safe Food

*SERVICE LEVEL – Food services used by the public are safe.*

<b>PUBLIC PROTECTION KEY PERFORMANCE INDICATORS</b>	<b>TARGET 2016/17</b>	<b>YTD RESULT</b>	<b>COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET</b>
Premises have appropriate FCP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

## **2.6 Bylaws**

Between 1 May and 31 May 2017 there were 2 notices sent out relating to trees and hedges, no complaints relating to litter, and 2 abandoned vehicle complaints.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

# INFRASTRUCTURE AND SERVICES

## 1. Group Manager highlights

The solid waste submissions on the Wellington Region Waste Management and Minimisation Plan (WRWMMP) have been received and reviewed and will go to the regional meeting for adoption. Also the tenders submitted for the Solid Waste contract have been reviewed and a recommendation will be at the next council meeting to engage the preferred contractor. Beyond this there will be discussions on added service levels and any areas in line with the WRWMMP.

Transport discussions have been held with NZTA and the three Wairarapa councils regarding the ability to bring the councils roading networks management into one unit. This could also incorporate the sections of State Highways 53 and 2. Numerous models from around the country had been discussed as also a way forward to review the options.

There has been an increase in unsealed road requests and this is expected at this time of year. However we are looking at changing methodology's for the maintenance and seeking some new equipment into the contract. This will also be able to be utilised across both the Carterton and South Wairarapa District Councils' roads. With Tim Langley returning as councils Roding Manager and working across both councils the ability to work more collaboratively is expected to assist in programing and efficiencies. The added roading engineer position is still not yet filled with interviews having been done a month ago due to the need to fill the manager's role first.

## 2. Water supply

*SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.*

### 2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MAY	YTD	MAY	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 (0 complaint)	0 per1000 (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 (0 complaint)	0.29 per1000 (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water	<15	0.29 per1000 (1)	2.87 per1000 (10 complaint)	1	10

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
pressure of flow per 1000 connections		complaint)			
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.29 per1000 (1 complaint)	10.93 per1000 (38 complaint)	1	38
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 (0 complaint)	2.01 per1000 (7 complaint)	0	7
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(0/0) 0%	-	0	61
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(0/0) 0%	-	0	61
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(11/24) (46%)	-	24	308
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(17/24) (71%)	-	24	308
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%		20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

## 2.2 Water supply capital improvements

### 2.2.1. Featherston water supply

Stage 2, the treatment improvement works, have now been completed and the commissioning of the plant has been ongoing since 23<sup>rd</sup> May. To date the plant has been operating reliably, supplying Featherston. After one month of routine operation Council will advise the Ministry of Health (MoH) that the project has been completed and is operating as intended. The balance of the subsidy available will then be claimed. Total project costs are not able to be confirmed as yet but expected to be in range \$1.35 - \$1.4M.

### 2.2.2. Water reticulation renewal

The tender for trunk pipeline renewal works for the Greytown urban supply in Woodside Road by Core Infrastructure Ltd has been completed and tested. The only work left outstanding is the connection points to the existing main.

The project replaced 3 kilometres of 300 mm diameter asbestos cement pipe-line that is deemed to be nearing the end of its useful service life (constructed in the 1970's). It is the second part of a three part rolling programme aimed at achieving full replacement of the trunk main in the 2017/18 year.

Stage 3, is planned for 2017/18 where the main will be fully replaced up to the Woodside Treatment Plant, including trenchless replacement in two locations.

## 2.4 Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period with some replacement of equipment. The new WTP with UV disinfection is installed and the commissioning period will run through May.

## 2.5 Water reticulation

There were 12 reticulation repairs reported and rectified during the period.

## 2.6 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There were 2 accounts for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

# 3. Waste water

*SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.*

## 3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MAY	YTD	MAY	YTD
Number of blockages per 1000 connections	<10	8	11.44 per1000 (46 complaint)	8	46
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	6/10 (60%)	56
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	6/10 (60%)	56
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.99 per 1000 (4 complaint)	0	4
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.5 per 1000 (2 complaint)	1.49 per 1000 (6 complaint)	2	6
No. of complaints per 1000 connections received about sewage system blockages	< 15	8	11.44 per1000 (46 complaint)	8	46
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	6/10 60%	-	6/10 (60%)	84% (47/56)

## **3.2 Waste water treatment plants**

### **3.2.1. Capital and consents**

#### *Featherston waste water consent application*

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the council replied to at the start of June.

Notification for public submissions is expected soon.

#### *Staged improvements at Martinborough and Greytown WWTPs*

Improvement works at the Martinborough site have commenced and the irrigator has been constructed. The original civil works design has been changed to progress the project with round precast elements already existing rather than a bespoke solution, as it there would have been an unacceptable delay. Realistically full completion of this phase cannot be expected until July/ August meeting the consent requirement of no later than November 2017 but later than we had anticipated.

The procurement of the Stage 1B improvements (Greytown) is continuing with two companies shortlisted from the ROI. The two companies will be engaged in an RFP/ Design Build procurement process for a completion aim of May 2018.

New aerators have been installed at Greytown WWTP which will assist the treatment and further mitigate any odour issues. The sludge bioremediation programme is planned to commence in July.

### **3.2.2. Operational**

Featherston, Greytown, Martinborough and Lake Ferry plants operated routinely during the period with no reported issues.

### **3.2.3. Wastewater reticulation**

There were 5 pipeline blockages reported during the period.

## 4. Storm water drainage

*SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.*

### 4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

## 5. Solid waste management

*SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.*

### 5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 11% compared to May 2016	Current average month increased 26% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

### 5.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily.

### 5.3 Kerbside and associated services (Combined Contract MDC, CDC and SWDC 2017-2022)

Tenders for the combined waste services contract closed on 29 March 2017 and further information may be available at the meeting.



## 6. Land transport

*SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.*

### 6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MAY	YTD	MAY	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	24/39 (62%)	305/390 (78%)	39	390
Meet annual plan footpath targets	Yes				

### 6.2 Roothing maintenance – Fulton Hogan

Activities were concentrated on unsealed roads in the Hinakura, White Rock areas.

Maintenance metalling was completed in patches across the district to circumvent some of the weather related issues.

Drainage maintenance was completed on Underhill Road.

The 'Gluepot' Te Awaiti Road is being closely monitored and has been topped up with road metal as and when required. A longer-term solution has been looked into for the summer to get water out of the road base.

The footpath and run up inspections have started in Martinborough and Greytown has been completed. Featherston was programmed to finish in this month.

### 6.3 Other activity

The below shows some of the storm activity that took place on the coastal area.



## 7. Amenities

The Amenities team is responsible for the management of Council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

*SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.*

## 7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2016/17	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				
Occupancy of pensioner housing	94%			Actual:	99.8%
Ratepayers and residents satisfied with town halls	76%			NRB Survey:	74%
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%			NRB Survey:	85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%			NRB Survey:	91%

## 7.2 Parks and Reserves

We received information from the Department of Conservation about the threat of myrtle rust, and have passed it on to City Care and various community groups who do planting. As myrtle rust is a threat to many native species, particular care needs to be taken to avoid it spreading. Myrtle rust has not been found as far south as the Wairarapa yet, so the major precaution at the moment is to be careful when sourcing plants for planting projects.

### 7.2.1. Featherston

Sportsfields have been fertilised and line-marked for winter sports codes. The gardens at Featherston library/information centre have had new roses planted and a buxus hedge removed. This hedge, between the two buildings, was originally cut in the shape of a vehicle, and carried a memorial plaque to William Pollard, a previous council gardener. The hedge was damaged by being set on fire, and then had to be altered to accommodate the new wheelchair ramp at the library. It wasn't looking good, so has now been removed and replaced by a Japanese dwarf maple.

### **7.2.2. Greytown**

The kouka sculpture in Stella Bull Park was officially blessed in a well-attended public ceremony on 23 May.



### **7.2.3. Martinborough**

There has been further damage to the turf in Considine Park caused by go-karts and motor bikes. Neighbouring residents have called the police on several occasions. New signage is being planned to show what activities are and are not allowed on the park. New grass has been sown in Martinborough Square to replace that damaged by events over summer.

## **7.3 Community housing**

There have been no changes on the waiting lists from last report. There are five people waiting for flats at Martinborough, two at Greytown and twelve at Featherston.

There have been a number of enquiries from people on the waiting list asking when a flat will be coming available. Realistically, there is around a two year waiting period before a flat becomes available.

Most of the current tenants at Matthews flats, formerly enthusiastic gardeners, are now finding it difficult to manage their personal gardens. We are looking at options for making the gardens low maintenance, and for community assistance with weeding.

## **7.4 Cemeteries**

### **7.4.1. Purchases of burial plots/niches 4 May 2017 to 14 June 2017**

	<b>Greytown</b>	<b>Featherston</b>	<b>Martinborough</b>
Niche		1	1
In-ground ashes Beam			
Burial plot	2		
<b>Total</b>	<b>2</b>	<b>1</b>	<b>1</b>

#### **7.4.2. Ashes interments/burials 4 May 2017 to 14 June 2017**

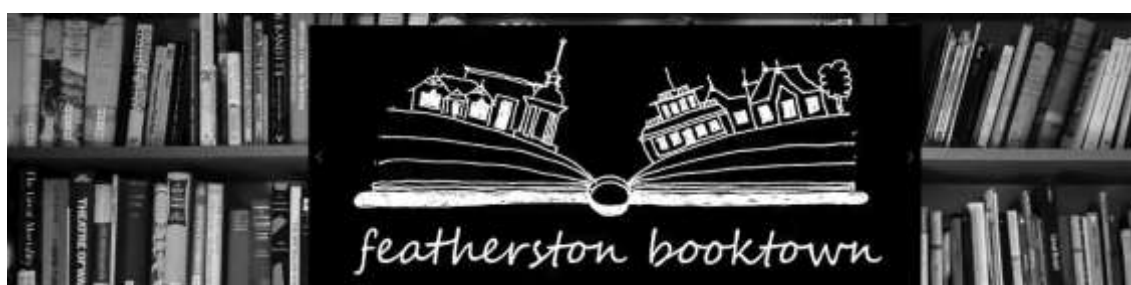
	Greytown	Featherston	Martinborough
Burial	3		
Ashes in-ground			1
Ashes wall		1	
<b>Total</b>	<b>3</b>	<b>1</b>	<b>1</b>

### **7.5 Events**

#### **7.5.1. Featherston**

*Completed events:*

Featherston Booktown 2017 held from Friday, 12 May to Sunday, 14 May 2017



Richard Gilewitz (American Wizard Blown In) was held Friday, 19 May 2017



**Richard Gilewitz**  
Fri May 19th, 2017  
Blair Hall, Featherston, Wellington  
Doors open: 7:00pm  
Q&A starts: 7:30pm  
Entry: All Ages

Battle of Messines 100<sup>th</sup> anniversary commemoration was held at Featherston War Memorial on 7 June 2017. For the duration of Messines Week, 7 – 14 June, the flag of Belgium was flown alongside the New Zealand flag and a remembrance flag at the war memorial, the Anzac hall, Featherston library and the SWDC offices in Martinborough.

*Future events:*

The Time Travellers' Ball is being held Saturday, 24 June 2017 at the Anzac Hall



### **7.5.2. Greytown**

*Completed events:*

Unveiling Ceremony of KOUKA SCULPTURE was held Tuesday, 23 May 2017



*Future events:*

Apache Jacks Wairarapa Kids Cross Country – is being held on Sunday, 23 July 2017 at Soldiers Park Memorial

### **7.5.3. Martinborough**

*Completed events: Nil*

*Future events: Nil*

## **8. Appendices**

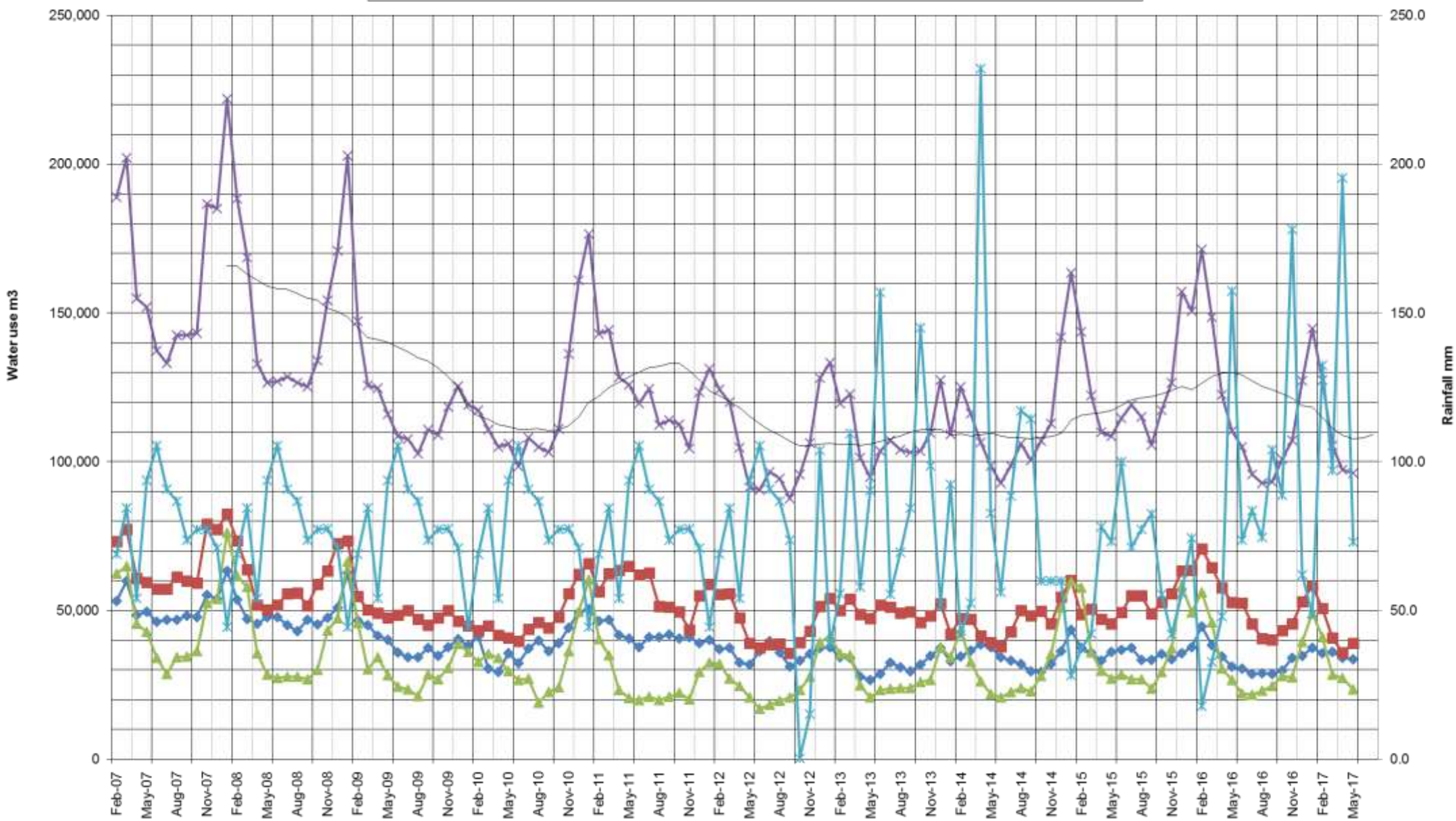
Appendix 1	Monthly water usage
Appendix 2	Waste exported to Bonny Glen
Appendix 3	Library statistics
Appendix 4	Infrastructure and Planning Working Party Terms of Reference

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

# **Appendix 1 - Monthly water usage**

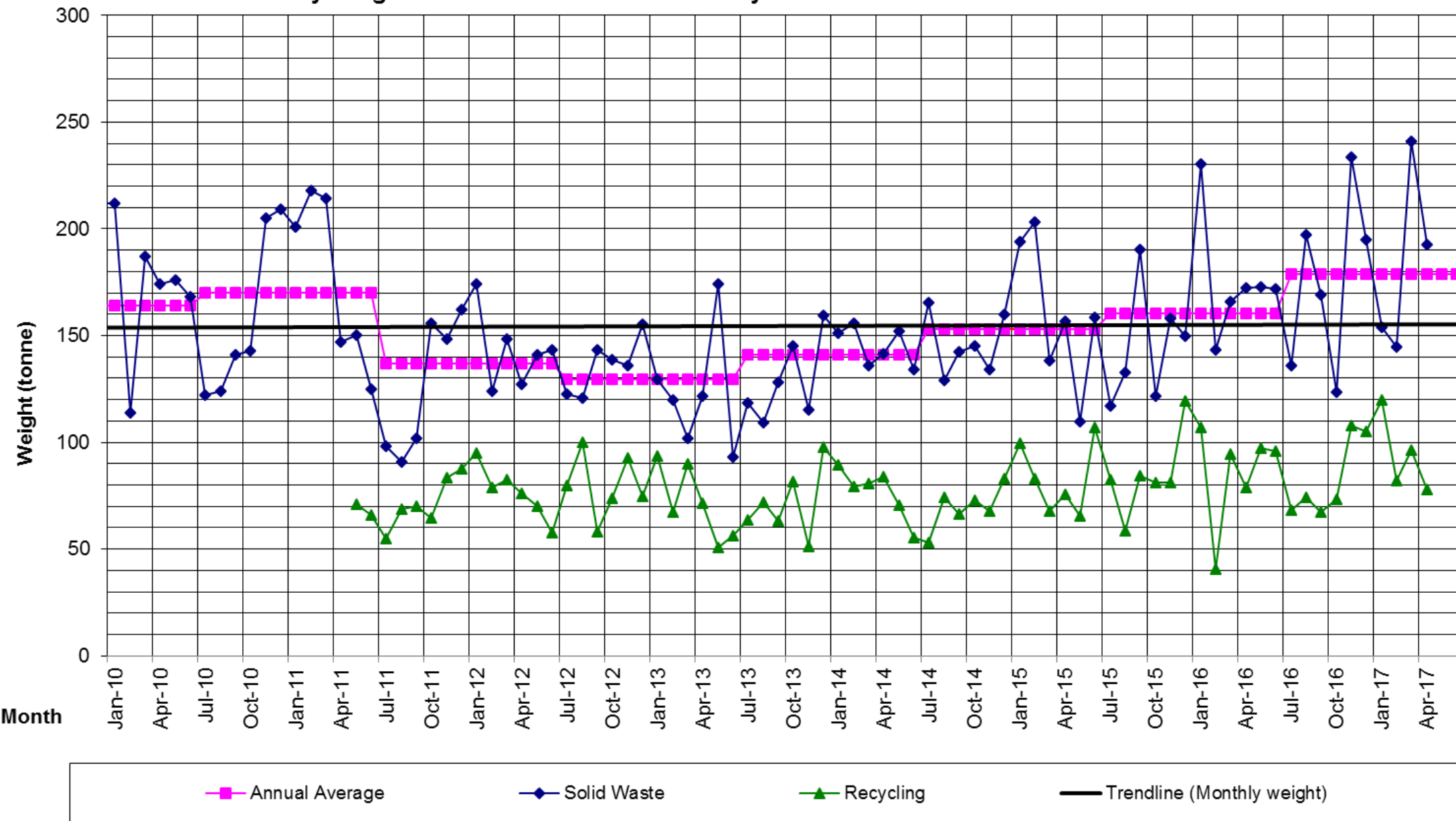


# Water use South Wairarapa District Council



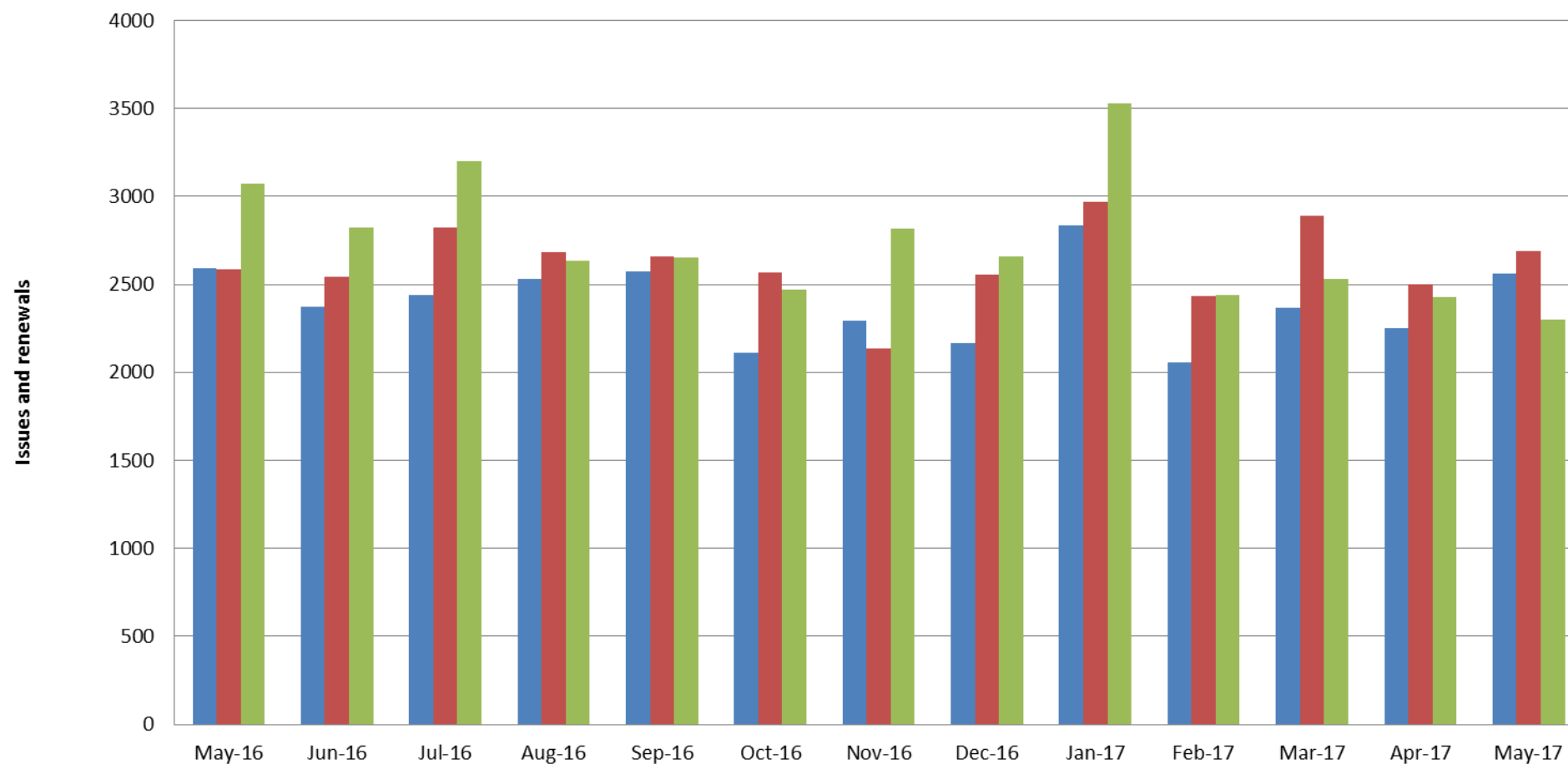
## **Appendix 2 -Waste exported to Bonny Glen**

Monthly weight of waste transferred to Bonny Glen



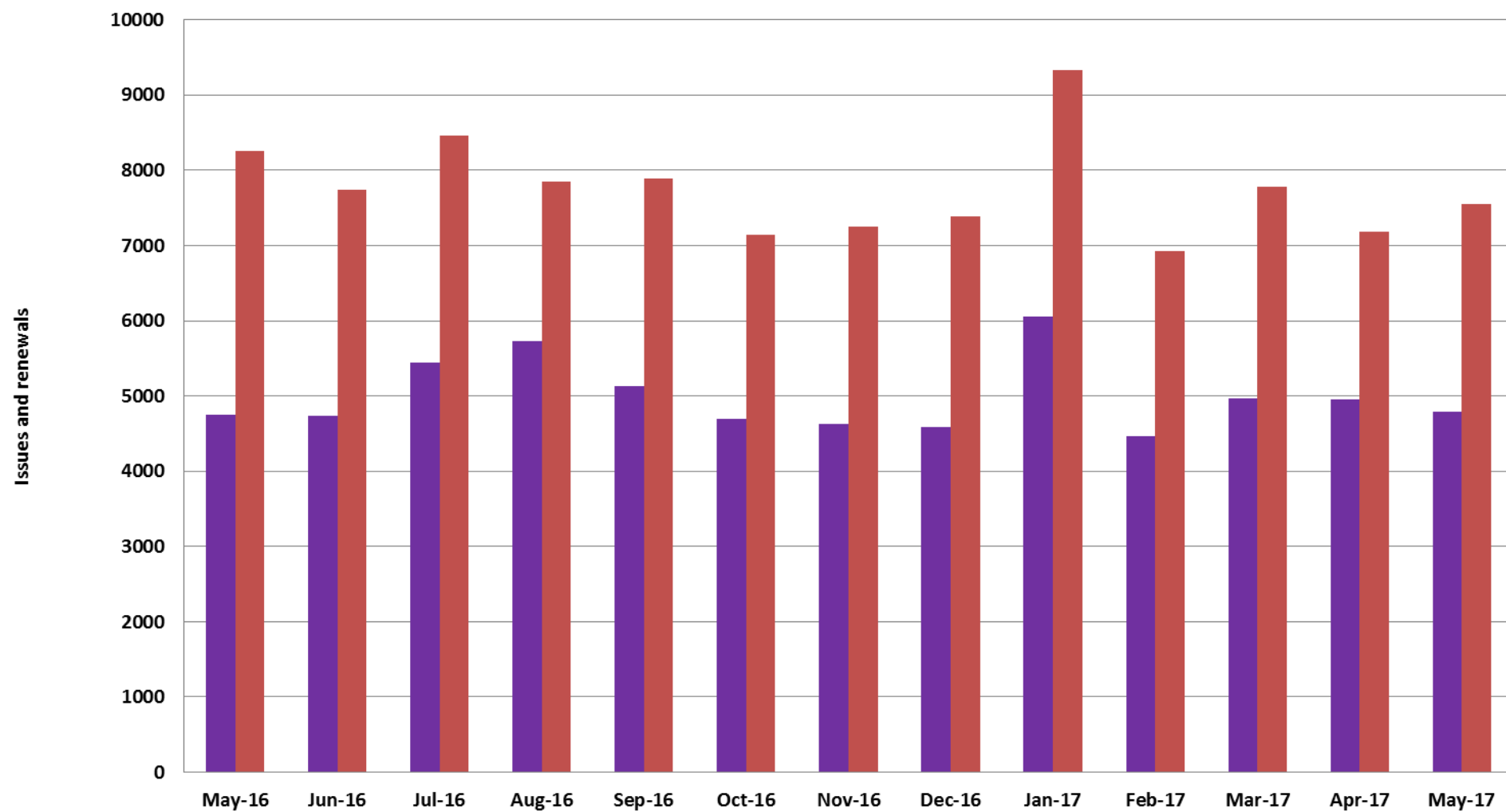
## **Appendix 3 – Library statistics**

## South Wairarapa libraries - issues and renewals to May 2017

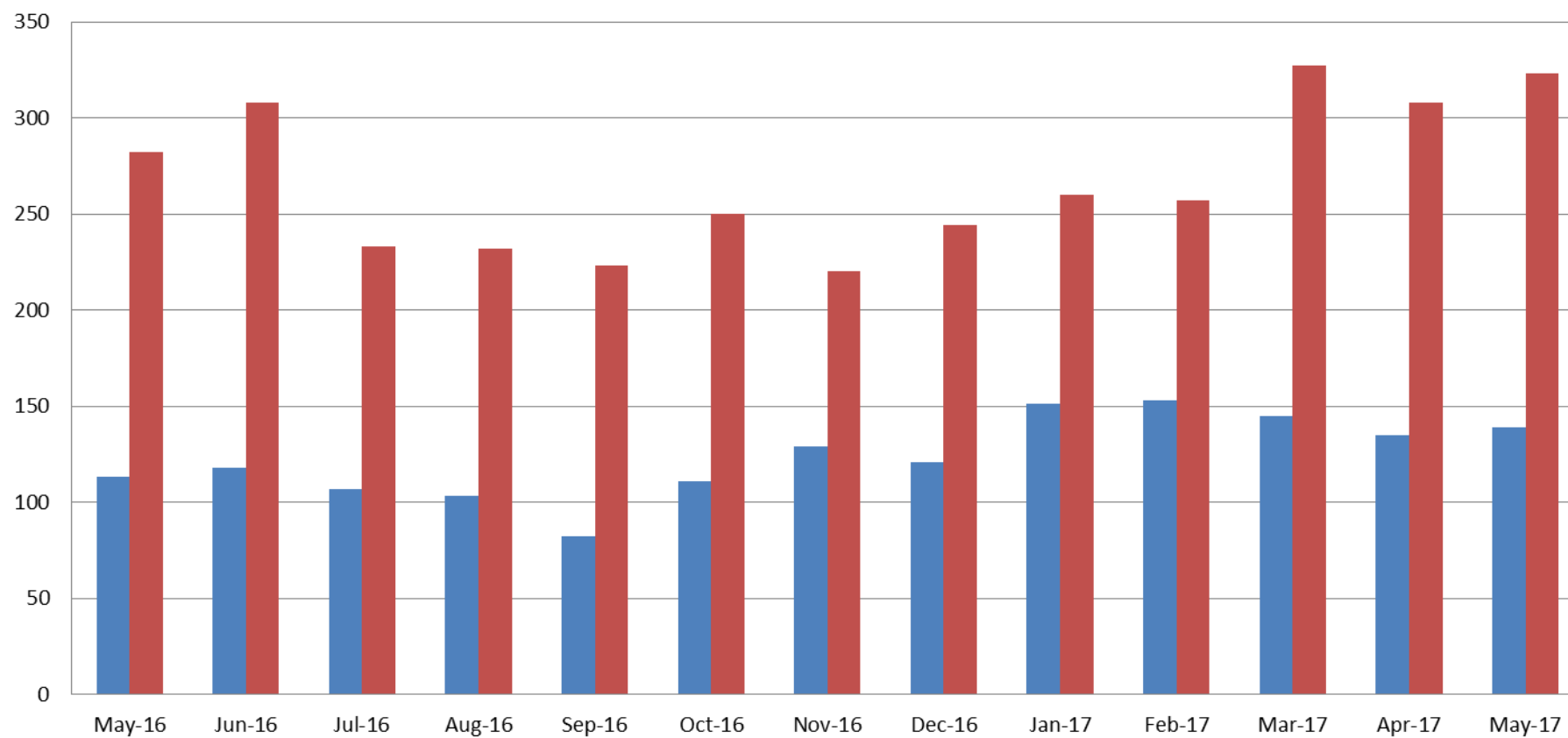


	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17
Featherston	2591	2375	2440	2533	2574	2113	2296	2167	2836	2057	2369	2254	2563
Greytown	2588	2543	2820	2684	2659	2567	2136	2556	2967	2432	2888	2503	2687
Martinborough	3074	2820	3197	2635	2654	2467	2819	2661	3526	2442	2529	2427	2302

## Wairarapa Library Service - issues and renewals to May 2017

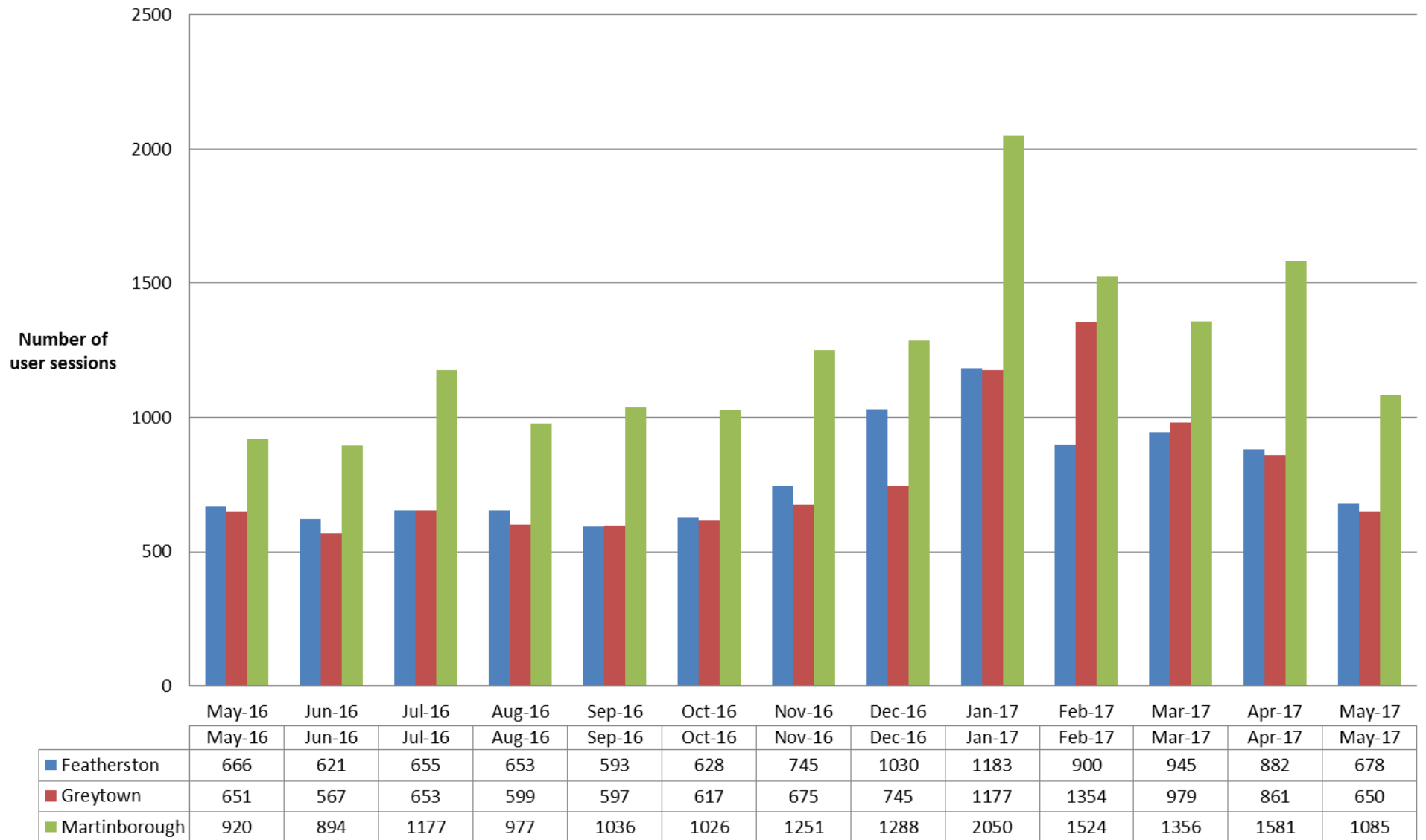


## Wairarapa Library Service - audio and e-book issues to May 2017



	May-16	Jun-16	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17
Audiobooks	113	118	107	103	82	111	129	121	151	153	145	135	139
E-books	282	308	233	232	223	250	220	244	260	257	327	308	323

## APNK Wi-fi user sessions to May 2017





# MAORI STANDING COMMITTEE

31 JULY 2017

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## AGENDA ITEM 4.3

### NAMING OF NEW ROADS

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#### **Purpose of Report**

To request that the Maori Standing Committee provide a list of accepted names and support for a proposed change to the way roads are named in consequence of the list being adopted.

#### **Recommendations**

Officers recommend that the Committee:

1. *Receive the Naming of New Roads Report.*
2. *Submit a list of approved road names and support the revised road approval process.*

## **1. Background**

Consequent to discussions at Council about the road naming policy and a number of chosen names for new roads, it was agreed to consult the Boards and Maori committee on having a list of in effect pre-approved names. Consequently the idea of streamlining the process where a pre-approved name was to be used has arisen and is discussed to see if it can be adopted. Council has authority to accept or reject names of public roads in the South Wairarapa pursuant to Section 319(1)(j) of the Local Government Act 1974.

## **2. Discussion**

### **2.1 Process**

Under Council's guidelines (Clause 4.2) for road naming, owners are requested to suggest at least three possible road names. In general the names are to be listed in preference order with a brief statement of their significance.

The owner requests are then assessed against the criteria for Naming of Public Roads, Private Roads and Rights-of-Way (the Policy), as follows;

- 4.3.1 *There must not be another road with the same name in the South Wairarapa District emergency services area; this includes same road names with a different suffix. However, existing roads with the same names as of the date of adoption of this Policy are allowed.*

4.3.2 *Identical names with different spellings will not be accepted (e.g. Beach, Beech).*

4.3.3 *The name should have significant local content or meaning.*

4.3.4 *Names are to be selected in proportion to the length of the road. Long names on short cul-de-sac's can be difficult to display on a map.*

4.3.5 *The end name for the roadway should be the one that most accurately reflects the type of roadway that it is.*

4.3.6 *All private roads and rights-of-ways serving more than four lots are to have the suffix "Lane" or "Way".*

4.3.7 *Where the road is a continuation of an existing named road, or will in the future link to an existing named road, then the current road name will automatically apply.*

Once staff have assessed the request against these criteria, a report is prepared and first goes to the relevant Board for sign-off, then onto Council for formal resolution. The developer is then advised of the outcome.

## **2.2 Reasons for forming a list of pre-approved names**

During discussion at Council on the adoption of a name for a new road, a suggestion was made that Council form a list of pre-approved names which developers/land owners could simply select a name from and use. This was seen as a way of helping to ensure names were suitable right from the start.

Officers consider it also offers a means of speedier resolution of road names than the current system, which can delay developers/owners by several weeks. In that regard officers from time to time are on the end of criticism for delays occasioned by the current system. This system could mean approval being exercise under delegation where a pre-approved names was proposed.

## **2.3 Invite to provide pre-approved names**

This paper has been therefore been prepared to request Boards to consider and as appropriate submit names for use in their ward as road names. Names could be focussed for urban or rural use and relate to personalities, families, historical events, location or local features.

## **3. Conclusion**

It is recommended that the Community Board consider and provide a list of names for new roads and consider whether the current naming process be revised to enable quicker decisions to be made where a pre-approved name(s) is to be used.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

7 July 2017



Reuben Tipoki  
Chair  
Maori Standing Committee  
South Wairarapa District Council

Dear Reuben

**DECISION NOTIFICATION REGARDING YOUR 2017/18 ANNUAL PLAN  
SUBMISSION TO COUNCIL**

Thank you for your submission on Council's 2017/18 Annual Plan. Council received 105 submissions covering over 400 individual requests as part of the annual plan submission process. The Mayor and councillors heard a total of 38 verbal submissions.

A clear majority of submissions sought additional services or funding, and were assessed to ensure Council was collecting enough revenue to provide core services, maintain community assets and complete the sewerage upgrade in the proposed timeline. The total rates increase for 2017/18 has been struck at 3.92% which is marginally more than the Long Term Plan forecast increase of 3.76%.

At its meeting of 28 June Council resolved to grant \$1,500.00 in the 2017/18 year in response to your request for funds to sponsor a high profile youth event to be held at one of the three South Wairarapa marae each year. Requests that the event for 17/18 be a Waitangi Day 2018 event.

Council also resolved to allocate \$900.00 to support kaupapa Maori that promote Maori culture and language (e.g. Matariki, rangatahi, taonga puoro, taonga takaro, waka, toi Maori).

If you are GST registered please invoice SWDC for \$1500.00 plus GST and \$900 plus GST and send the invoice to Sally Eru ([sally.eru@swdc.govt.nz](mailto:sally.eru@swdc.govt.nz)) in accounts payable. If you are not GST registered please forward an invoice (or if you do not produce invoices, a letter requesting payment) with your bank account number to Sally and the two amounts quoted here will be paid directly into your account. Grants will be paid on the 20th July or if invoices are received after this in the next available payments run.

This year Council has requested that accountability returns be provided. To that end, could you please write to Council once you have expended the funds to provide an update on how the funds were used, and the success of your project. A criteria for future funding will be the adequate completion of an accountability return.

Council considered your request to allocate a specific budget each year to gradually introduce bilingual council signage. Councillors noted that an appropriate bilingual signage system can effectively double the cost of each sign, as both languages must have equal prominence, which affects the size of the sign. There are also costs for

translation. The Amenities Manager is to work with you to confirm extent of application of both languages to type of signage, and to ensure that future signage is planned as bilingual.

Your request that Council allocate a budget to support one Council staff member (particularly staff in highly visible area of community work) per year to undertake some formal Maori language tuition. Council noted that some Maori language and history training was undertaken last year.

Council noted other request made and these are noted in the Council minutes so if you wish to review these and to review the decisions from other submitters, you will find the minutes from 31 May and 1 June 2017 on our website <http://www.swdc.govt.nz/council-agenda-and-minutes-2017> .

Thank you again for taking the time to prepare your submission and for your interest in Council's plan for the 2017/18 year.

Yours sincerely



Paul Crimp  
Chief Executive Officer