



MAORI STANDING COMMITTEE

**Agenda
28 November 2016**

Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 28 November 2016 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Demetrius Potangaroa, Horipo Rimene, Michael Roera, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Reuben Tipoki, Cr Paora Ammunson and Cr Pip Maynard.

OPEN SECTION

Mayor Napier in the chair

1. APOLOGIES:

2. ELECTION OF MSC CHAIR AND DEPUTY CHAIR:

- 2.1 Election of Maori Standing Committee Chair and Deputy Chair Report

Page 1-2

The Chairperson assumes the chair

3. PUBLIC PARTICIPATION/PRESENTATIONS:

- 3.1 None advised

4. MINUTES FOR RECEIPT:

- 4.1 Maori Standing Committee Minutes of 5 September 2016

Pages 3-4

Proposed Resolution: That the minutes of the Maori Standing Committee meeting held on 5 September 2016 be received.

- 4.2 Action Items from previous meeting (Nil)

- 4.3 SWDC Minutes from 26 October 2016

Pages 5-9

Proposed Resolution: That the minutes of the South Wairarapa District Council meeting held on 26 October 2016 be received.

5. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- | | | |
|-----|---|--------------------|
| 5.1 | Schedule of Ordinary Meetings | Pages 10-12 |
| 5.2 | Standing Orders | Pages 13-14 |
| 5.3 | Draft Terms of Reference for Maori Standing Committee | Pages 15-24 |
| 5.4 | Officers' Report | Pages 25-73 |

6. MEMBER ITEMS:

- | | | |
|-----|--|-------------------|
| 6.1 | Wairarapa Moana Visitors Guide – Reuben Tipoki to discuss lack of consultation by GWRC before guide was issued | Page 74-93 |
| 6.2 | Treaty Workshop for Councillors – Reuben Tipoki to lead discussion
MSC have discussed and feel it would be beneficial to have councillors and MSC members undergo a Treaty workshop to understand better the issues surrounding the Treaty. | |
| 6.3 | First Information Board for Coastal Trail – Reuben Tipoki to update members | |
| 6.4 | Toilets at Lake Ferry – Reuben Tipoki to lead discussion with Council officers
MSC have discussed the siting of toilets and would like to discuss their removal | |
| 6.5 | Toilets at North Tora Camping Area – Johnny Shaw requests an installation timeframe update from Council officers | |

7. GENERAL BUSINESS:

MAORI STANDING COMMITTEE

28 NOVEMBER 2016

AGENDA ITEM 3.1

ELECTION OF MAORI STANDING COMMITTEE CHAIRPERSON AND DEPUTY CHAIR

Purpose of Report

To advise the Maori Standing Committee about newly appointed MSC members, and seek nominations for a chairperson and deputy chair.

Recommendations

Officers recommend that the Committee:

1. *Receive the information.*
2. *Elect a chairperson and a deputy chair.*

1. MSC Membership

South Wairarapa District Council resolved to approve Marae and Iwi nominations for representation for the 2016-2019 triennium at its meeting on the 19 October 2016. Membership can be changed at any time by way of letter to the Chief Executive.

- Kohunui Marae –Terry Te Maari
- Papawai Marae – Michael Roera and Amiria Te Whaiti
- Hau Ariki Marae –Reuben Tipoki and Johnny Shaw
- Rangitaane o Wairarapa – Horipo Rimene
- Ngati Kahungunu ki Wairarapa – Demetrius Potangaroa

All Marae and Iwi were sent correspondence advising that their current appointees would be reappointed unless advised otherwise.

We have received notification from Kohunui Marae that they have appointed Teresa Aporo to join Terry Te Maari as their representatives on the Committee. This nomination will be put to Council for endorsement on the 14 December 2016.

2. Chair and Deputy Chair

MSC must now decide a chairperson and deputy chairperson for the Committee. Her Worship the Mayor or her appointed nominee will chair the Committee until a chair appointment has been made.

Mayor Napier will call for nominees for the position of chairperson.

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive



Maori Standing Committee

Minutes – 5 September 2016

- Present:** Michael Roera (Chair), Demetrius Potangaroa, Terry Te Maari, Amiria Te Whaiti, Horipo Rimene, Cr Brian Jephson and Cr Solitaire Robertson.
- In Attendance:** Mayor Adrienne Staples, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 7:15pm.

PUBLIC BUSINESS

Mr Roera opened with a karakia.

1. APOLOGIES

MSC RESOLVED (MSC 2016/30) to receive apologies from Reuben Tipoki.
(*Moved Rimene/Seconded Te Whaiti*)

Carried

2. PUBLIC PARTICIPATION/PRESENTATIONS

There was no public participation.

3. MAORI STANDING COMMITTEE MINUTES

3.1 Maori Standing Committee Minutes – 25 July 2016

MSC RESOLVED (MSC 2016/31) that the minutes of 25 July 2016 were a true and correct record.
(*Moved Te Whaiti/Seconded Te Maari*)

Carried

3.2 Action Items from previous meeting

MSC RESOLVED (MSC 2016/32) to receive the action items.
(*Moved Te Maari/Seconded Cr Jephson*)

Carried

3.3 SWDC Minutes from 10 August 2016

MSC RESOLVED (MSC 2016/33) to receive the Council minutes of the 10 August 2016
(*Moved Cr Robertson/Seconded Roera*)

Carried

4. OPERATIONAL REPORTS – COUNCIL OFFICERS

4.1 Officers' Report

Members discussed repatriation of the Wairarapa waka to Aratoi, tsunami alerts and South Wairarapa town supply water quality and testing.

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Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

MSC RESOLVED (MSC 2016/34):

- 1. To receive the information.
(Moved Roera/Seconded Te Maari) Carried
- 2. Action 561: Email the contact for the WREMO office to MSC members so members can request future tsunami alert notifications; Mayor Staples

5. MEMBER ITEMS

5.1 Odour at Greytown Wastewater Ponds

Mr Roera reported that the Greytown wastewater ponds had odour issues. Mr Crimp advised Papawai residents to call Council if there were problems as there are technical solutions that can be applied to resolve issues.

MSC NOTED:

- 1. Action 562: Investigate the reported odour problems at the Greytown wastewater ponds; M Allingham

6. RESOURCE CONSENT

6.1 Resource Consent 160101 and Resource Consent 160102

The Committee noted that rural resource consent applications would be forwarded via email for individual comment between now and the next meeting.

MSC RESOLVED (MSC 2016/35):

- 1. To receive the information.
- 2. That the standard consent conditions are applied to resource consents RC160101 and RC160102.

(Moved Rimene/Seconded Te Maari) Carried

7. GENERAL

The Committee meeting on the 17 October 2016 was cancelled due to timing of the local government elections.

Mr Roera thanked Mayor Staples for her input to the Committee and as Mayor of the district. Mayor Staples thanked the Committee noting the importance to Council of a good relationship with the Maori community.

The Council meeting on the 21 September 2016 would be held at Papawai Marae.

Mayor Staples closed with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

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SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

26 October 2016

Present: Mayor Viv Napier (Chair), Councillors Paora Ammunson, Pam Colenso, Margaret Craig, Dayle Harwood, Brian Jephson, Pip Maynard (from 9:33am), Colin Olds, Colin Wright.

In Attendance: Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Murray Buchanan (Group Manager Planning and Environment) and Suzanne Clark (Committee Secretary).

In Attendance: Mari-Anne Williamson (Audit NZ) and David Hancock (Destination Wairarapa).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 2:00pm except where expressly noted.

Open Section

Mayor Napier advised that the formal meeting would adjourn for a briefing by WREMO at 11:00am and then reconvene for a presentation from Destination Wairarapa.

A1. Apologies

COUNCIL RESOLVED (DC2016/170) to receive apologies from Cr Carter.
(Moved Cr Craig/Seconded Cr Jephson)

Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Minutes for Receipt

COUNCIL RESOLVED (DC2016/171) that the minutes of the Council meeting held on 21 September 2016 be received.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

COUNCIL RESOLVED (DC2016/172):

1. That the following resolution should sit alongside resolution 2016/157 to clarify the intent.
2. To support the move by Greater Wellington Regional Council (GWRC) to undertake a peer review of the Waiohine floodplain modelling.
3. That the draft terms of reference for peer reviewers is circulated to the South Wairarapa District Council Mayor and councillors by email prior to being signed-off by GWRC.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

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A4. Acknowledgements and Tributes

There were no acknowledgements or tributes.

A5. Public Participation

There was no public participation.

A6. Community Board Input

There was no community board input.

A7. Extraordinary Business

There was no extraordinary business.

A8. Notices of Motion

There were no notices of motion.

A9. District Council Actions

COUNCIL RESOLVED (DC2016/173) to receive the District Council Action Items Report.

(Moved Cr Colenso/Seconded Cr Maynard)

Carried

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

Mr Crimp discussed the background to the public participation item from Greytown Community Board regarding the land between West and Cotter Streets.

COUNCIL RESOLVED (DC2016/174)

1. To receive the information.
2. To receive the minutes of the Policy and Finance Committee 21 September 2016.
3. To receive the minutes of the Martinborough Community Board 29 August 2016.
4. To receive the minutes of the Featherston Community Board 30 August 2016.
5. To receive the minutes of the Greytown Community Board 31 August 2016.

(Moved Cr Craig/Seconded Cr Harwood)

Carried

C Decision Papers

C1. Adoption of the 2015/16 Annual Report

Councillors had received a previous version of the draft annual report and had attended a workshop to discuss the document. A representative only copy of the draft annual report and summary annual report was tabled for adoption.

Mr Crimp discussed Audit NZ's role in reviewing the draft annual report and highlighted the minor variations between versions with councillors.

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Ms Williamson advised the audit was complete, no significant issues had been found, and following one minor adjustment Audit NZ would be issuing an unmodified audit opinion. Ms Williamson addressed councillor questions relating to performance benchmarking and audit completion timeframes.

Mayor Napier thanked the Chief Executive and staff for preparing the Annual Report document.

COUNCIL RESOLVED (DC2016/175):

1. To receive the information.
(*Moved Cr Maynard/Seconded Cr Wright*) Carried
2. To adopt the 2015/16 Annual Report.
(*Moved Mayor Napier/Seconded Cr Olds*) Carried
3. To adopt the 2015/16 Summary Annual Report.
(*Moved Cr Craig/Seconded Cr Jephson*) Carried
4. To delegate to the Mayor and Chief Executive authority to sign these reports.
(*Moved Cr Colenso/Seconded Cr Jephson*) Carried

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed the Greytown structure plan project, building inspection delays and a prosecution under the Dog Control Act.

It was noted that the YTD result for 'building consent applications being processed within 20 working days' should be 99%, not 100% as shown in the table.

COUNCIL RESOLVED (DC2016/176):

1. To receive the Planning and Environment Group Report.
(*Moved Cr Ammunson/Seconded Cr Harwood*) Carried
2. Action 658: Forward the Greytown structure plan project brief as sent to consultants to councillors for information; M Buchanan

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed electric vehicle stations, utilisation of roading consultants and NZTA tender policies, roading reseals, speed bumps on East and Cotter Streets Greytown, North Street Greytown lime track, Featherston wastewater consent progress, land transport communications tools, reserves management and development plans and swimming pool charges with councillors.

Councillors thanked staff and contractors for developing the garden and surrounds at Anzac Hall, the Oxford Street lime track and the Featherston town centre development. Mayor Napier passed on compliments from Chor Farmer relating to the Garden of Remembrance.

COUNCIL RESOLVED (DC2016/177):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Jephson/Seconded Cr Wright*) Carried

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2. Action 659: Forward the roading reseals programme to councillors; M Allingham

D3. Chief Executive Officer Report

The Chief Executive discussed Local Government Commission local government reorganisation progress and potential rating impacts, an upcoming customer satisfaction survey, local government elections and rates arrears with councillors.

COUNCIL RESOLVED (DC2016/178) to receive the Chief Executive Officer Report.

(Moved Cr Ammunson/Seconded Cr Maynard)

Carried

E Representation Reports

E1. Mayor's Report

Mayor Napier tabled her report and highlighted the successful celebration of Anzac Hall's 100th year.

COUNCIL RESOLVED (DC2016/179):

1. To receive the tabled Mayor's Report.
2. To appoint Cr Olds as the SWDC appointee to Cobblestones Museum.

(Moved Mayor Napier/Seconded Cr Jephson)

Carried

E2. Reports from Councillors

Cr Olds discussed the Ruamahanga Whaitua Committee's progress to date and requested input from a Whaitua Sub-working Group to help determine what Whaitua proposals were workable from an environmental, economic and cost benefit basis for the local and wider Wairarapa community.

COUNCIL RESOLVED (DC2016/180) to receive councillor reports.

(Moved Cr Craig/Seconded Cr Wright)

Carried

COUNCIL RESOLVED (DC2016/181) to establish the Whaitua Sub-working Party and appoint Mayor Napier, Cr Wright, Cr Jephson and Cr Olds, with officers to attend as needed.

(Moved Cr Harwood/Seconded Cr Ammunson)

Carried

The meeting adjourned at 11:00am.

The meeting reconvened at 1:05pm.

E3. Reports from Appointments

Destination Wairarapa

Mr Hancock briefed councillors on Destination Wairarapa operations and marketing in the Wairarapa and discussed the quarterly report with councillors.

COUNCIL RESOLVED (DC2016/182) to receive reports from Destination Wairarapa.

(Moved Cr Wright/Seconded Cr Colenso)

Carried

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Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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MAORI STANDING COMMITTEE

28 NOVEMBER 2016

AGENDA ITEM 5.1

SCHEDULE OF ORDINARY MEETINGS

Purpose of Report

To provide the Maori Standing Committee with the meeting schedule that was adopted by Council on 19 October 2016.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the information.*
2. *Adopt the 2017 schedule of ordinary meetings for Council, community boards and committees.*
3. *Set a regular meeting time of the Committee*

1. Background

Each year Council adopts a schedule of Council, committee and community board meeting dates for the coming 12 month period, or following a local government election councils must set the next meeting date or adopt a schedule of meetings at their first meeting.

2. Discussion

2.1 Schedule of Meetings

Eight meetings are proposed for 2017 and are spaced six weeks apart as specified by Council policy. Some variations to spacing may occur due to public holidays.

2.2 Time of Meetings

The Committee is to select a meeting time that suits members at the first meeting of the triennium.

3. Appendix

Appendix 1 – Proposed Schedule of Ordinary Meetings 2017

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 –Schedule of Ordinary Meetings 2017

SOUTH WAIRARAPA DISTRICT COUNCIL
PROGRAMME OF COUNCIL, COMMUNITY BOARD AND COMMITTEE MEETINGS 2017

<i>MEETING</i>	<i>TIME</i>	<i>DAY</i>	<i>JAN 2017</i>	<i>FEB 2017</i>	<i>MAR 2017</i>	<i>APR 2017</i>	<i>MAY 2017</i>	<i>JUN 2017</i>	<i>JULY 2017</i>	<i>AUG 2017</i>	<i>SEP 2017</i>	<i>OCT 2017</i>	<i>NOV 2017</i>	<i>DEC 2017</i>
Martinborough Community Board	6:30PM	Mon	30		13	24	29		17	28		9	27	
Featherston Community Board	7:00PM	Tues	31		14		2	6	18	29		10	21	
Greytown Community Board	7:00PM	Wed		1	15	26		7	19	30		11	22	
Maori Standing Committee	TBC	Mon		13	27		8	19	31		11	16		4
COUNCIL	9.30AM	Wed		22		5	17	28		9	20	25*		13

***5 week cycle to accommodate adoption of Annual Report**

NOTES:

1. The dates of all other meetings will be separately notified
2. Wgtn Anniversary Day: Monday 23 January 2017
3. Waitangi Day: Monday 6 February 2017
4. Easter: Good Friday 14 April 2017 and Easter Monday 17 April 2017
5. Anzac Day: Tuesday 25 April 2017
6. Queen's Birthday: Monday 5 June 2017
7. Labour Day: Monday 23 October 2017

MAORI STANDING COMMITTEE

28 NOVEMBER 2016

AGENDA ITEM 5.2

MODEL STANDING ORDERS FOR MEETINGS OF LOCAL AUTHORITIES AND COMMUNITY BOARDS

Purpose of Report

To present a set of standing orders to the Committee for discussion and adoption.

Recommendations

Officers recommend that the Committee:

1. *Receive the information.*
2. *Adopt Model Standing Orders NZS9202:2003 for Meetings of Territorial Authorities and Community Boards, including Appendix H.*

1. Background

Clause 27 of Part I of Schedule 7 of the Local Government Act requires the Council to adopt a set of standing orders for the conduct of its meetings and those of its committees (including community boards).

Standing orders contain rules for the conduct of the proceedings of local authorities, committees, subcommittees and subordinate decision-making bodies, and local and community boards. Their purpose is to enable local authorities to exercise their decision-making responsibilities in a transparent, inclusive and lawful manner.

Council have adopted a revised set of Standing Orders which are more prescriptive than the previously adopted standing orders. It is proposed that this committee adopt the "Model Standing Orders for Meetings of Local Authorities and Community Boards", NZS9202:2003 so meetings can continue as they have previously been run.

2. NZS9202:2003 Appendix H - Provision for Casting Vote

This appendix was included as part of Amendment 1 of NZS9202:2003. It is recommended that this appendix be specifically adopted so there is no

doubt that this provision is able to be used should the matter ever be questioned.

Appendix H reads as follows:

“Where a local authority wishes to have a casting vote replace Standing Order 3.14.2(b) with “in the case of equality of votes the chairperson has a casting vote.”

3. Provision of Model Standing Orders to the Committee

Council will ensure the chairperson of the Maori Standing Committee has a copy of NZS9202:2003 and the Standard will be made available on loan to other members on request.

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

MAORI STANDING COMMITTEE

28 NOVEMBER 2016

AGENDA ITEM 5.3

MAORI STANDING COMMITTEE TERMS OF REFERENCE

Purpose of Report

To provide the Committee with a draft Terms of Reference and to request input on its further development before adoption.

Recommendations

Officers recommend that the Committee.

1. *Receive the information.*
2. *Provide feedback on the draft Maori Standing Committee Terms of Reference.*

1. Background

The Maori Standing Committee has operated under the South Wairarapa District Council Maori Policy. To strengthen the arrangement between Council and the Committee and to provide more clarity for the Committee a draft Terms of Reference has been prepared.

Attached in Appendix 1 is the draft Maori Standing Committee Terms of Reference. Appendix 2 contains the Maori Policy which was reviewed by the Committee and Council in March 2015 and will be reviewed again in 2018.

The Committee is asked to provide feedback on the draft Terms of Reference prior to Council seeking formal agreement.

2. Appendices

Appendix 1 – Maori Standing Committee Draft Terms of Reference

Appendix 2 – Maori Policy

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 – Maori Standing Committee Draft Terms of Reference



SOUTH WAIRARAPA DISTRICT COUNCIL

MAORI STANDING COMMITTEE

TERMS OF REFERENCE

1. Background

On the 15 December 1993 Council made a resolution supporting in principle the establishment of a Maori Standing Committee of Council. Due to little progress, and after a submission by the Tangata Whenua Resource Management Committee to the draft Wairarapa Combined District Plan, councillor Cathy Casey submitted a notice of motion to Council on the 22 March 1995 to activate a subcommittee and invite it to make recommendations on the most appropriate method whereby Council can consult with local Maori and that these recommendations be presented in the form of a submission to the 1995/96 Draft Annual Plan.

On the 27 March 1996 the Council Working Party and Tangata Whenua established a South Wairarapa District Council Maori Standing Committee. The Committee first met on the 17 April 1996.

(Formal constitution of Committee by Council still being researched)

2. Overview

The South Wairarapa District is rich in Maori history and culture. Some of the earliest known occupational sites exist within its boundaries and for centuries the natural environment has provided both material and spiritual sustenance. Its place in the Maori political history of New Zealand is a matter of national record.

Lake Wairarapa and the South Wairarapa coastline are of immense cultural, spiritual and historic significance to Maori.

The Local Government Act 2002 signals that the social, cultural and economic development of Maori is of particular importance.

The Resource Management Act 1991 places an obligation on the Council to consult with Maori during the planning process. This obligation is in turn derived from the underlying principles of the Treaty of Waitangi, which in this context, refers to:-

- **Partnership** - the development of an active and on-going relationship between the Council and local Iwi.
- **Participation** -a principle which emphasises positive Maori involvement in the business of the Council, and in particular it's planning and delivery functions.
- **Protection** - the requirement to ensure that Maori well-being is enhanced whenever possible, and that principles of equity towards Maori are observed in the Council's decision making process.

The Council is committed to engage in active consultation with Maori and to foster positive relationships in pursuance of the partnership envisaged under the Treaty of Waitangi, on matters that affect and concern Maori.

3. Purpose

- Advise on tangata whenua and Maori interests in the Council's major areas of activity, and particularly in the areas of:-
 - Economic Development
 - Resource Management
 - Tourism
 - Reserve Management
 - Environmental Health
 - Employment
 - Community Development
- Establish a method of consultation, which involves tangata whenua and iwi, on all matters relating to the District's resources, and involving the District's planning processes.
- Advise on consultation processes with Maori in the District and assist in the development of consultation networks throughout the District.
- Promote the development of processes within Council, to develop policy, processes and guidelines, based on the Treaty of Waitangi principles of participation, partnership and active protection.
- Assess resource consent applications relating to land situated in the rural zone to identify any relevant cultural matters relating to the site. The RMA requires consideration of Maori cultural and traditional relationships with their ancestral lands, water, sites of significance, waahi tapu, and other taonga. (Due to the statutory timeframes which apply to processing of applications by Council, applications are often emailed to members when Council would not meet those statutory timeframes if we waited for an upcoming meeting.)

4. Membership

- Mayor ex-officio (check)
- Two Councillors appointed by the Mayor
- Two representatives from each of the three South Wairarapa Marae
- One representative from each of the two Wairarapa Iwi

Nominations must be received in writing from each participating body.

Membership is ratified by Council.

The chairperson and deputy chairperson are elected by the Committee at the start of the triennium.

5. Stakeholders

- South Wairarapa District Council
- Iwi - Kahungunu o Wairarapa and Rangitaane o Wairarapa
- Marae – Kohunui, Hau Ariki and Papawai
- SWDC Ratepayers and Residents

6. Deliverables

- 4.1 Contribute to the Long Term Plan every three years
- 4.2 Contribute to the Annual Plan every other year
- 4.3 Resource Management Act – provide advice on the cultural and historical value of land involved in resource consents.
- 4.4 The Maori Standing Committee chair or their nominee is also able to attend the following:

Council	Delegation to attend and speak but not vote.
Infrastructure and Planning Working Group	Full membership.

7. Accountability and reporting

- 5.1 The SWDC Maori Standing Committee is accountable to Council.
- 5.2 Minutes will be presented to each Council meeting.

8. Review

The Committee and its functions will be reviewed in September of the year preceding the Long Term Plan.

9. Operating model

9.1 Meetings

9.1.1. Timing and frequency

Meetings are convened by the CEO every 6 weeks normally on a Monday evening.

9.1.2. Meeting procedure

The meeting is conducted under the LGNZ Standing Orders for Meetings of Local Authorities and Community Boards – copies to be made available to MSC members and reference copies can be found in our district libraries and on Council’s website.

9.1.3. Quorum

Eight members, of whom at least two must be councillors, will constitute a quorum.

9.1.4. Secretariat

Secretariat services to be provided by the SWDC Committee Secretary.

9.1.5. Agenda and paper circulation

By post, to be received at least 2 working days before the meeting. The agenda is also available at the South Wairarapa libraries and on Council’s website in the following location, www.swdc.govt.nz/maori-standing-committee-agenda-and-minutes

9.2 Sharing of information and resources

The meetings are public and the minutes are available on Council’s website.

10. Remuneration

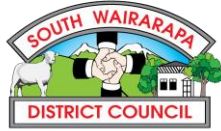
A **meeting fee** of \$162 (less tax) is payable for every formal meeting of the Maori Standing Committee attended. There are around 8 meetings a year. The meeting schedule for each year is set in August/September by Council during non-election years or October during an election year.

A **travel allowance** fee of .74 cents is payable for any travel over 30km to and from every formal meeting of the Maori Standing Committee attended. For example if you travel 60km round trip you will be reimbursed for 30km of that trip.

Payment of the meeting fee and travel allowance is made on the 5th of each month (or the following Monday should the 5th fall on a weekend). Members must complete a meeting declaration form at each meeting. Before payment can be made, Council must have endorsed your nomination and your IRD number and bank account details must have been received by our accounts payable staff.

DRAFT

Appendix 2 – Maori Policy



MAORI POLICY

1. Goal

To formulate, develop and implement policies and programmes in partnership with Maori of the District which are in accord with the requirements of the Local Government Act 2002, which reflect the underlying intentions and principles of the Treaty of Waitangi and the statutory obligations to Maori under the provisions of the Resource Management Act 1991.

2. Strategies and Policies

The South Wairarapa District is rich in Maori history and culture. Some of the earliest known occupational sites exist within its boundaries and for centuries the natural environment has provided both material and spiritual sustenance. Its place in the Maori political history of New Zealand is a matter of national record.

Lake Wairarapa and the South Wairarapa coastline are of immense cultural, spiritual and historic significance to Maori.

The Local Government Act 2002 signals that the social, cultural and economic development of Maori is of particular importance.

The Resource Management Act 1991 places an obligation on the Council to consult with Maori during the planning process. This obligation is in turn derived from the underlying principles of the Treaty of Waitangi, which in this context, refers to:-

- **Partnership** - the development of an active and on-going relationship between the Council and local Iwi.
- **Participation** - a principle which emphasises positive Maori involvement in the business of the Council, and in particular its planning and delivery functions.
- **Protection** - the requirement to ensure that Maori well-being is enhanced whenever possible, and that principles of equity towards Maori are observed in the Council's decision making process.

The Council is committed to engage in active consultation with Maori and to foster positive relationships in pursuance of the partnership envisaged under the Treaty of Waitangi, on matters that affect and concern Maori.

3. Nature and Scope of Activity

The Council has established a Maori Standing Committee comprising

- 2 Representatives from Kohunui Marae
- 2 representatives from Hau Ariki Marae
- 2 Representatives from Papawai Marae
- 1 Representative from Kahungunu o Wairarapa
- 1 Representative from Rangitaane o Wairarapa
- 2 Councillors

Its role is to:-

- a) Advise on tangata whenua and Maori interests in the Council's major areas of activity, and particularly in the areas of:-
 - Economic Development
 - Resource Management
 - Tourism
 - Reserve Management
 - Environmental Health
 - Employment
 - Community Development
- b) Establish a method of consultation, which involves tangata whenua and iwi, on all matters relating to the District's resources, and involving the District's planning processes.
- c) Advise on consultation processes with Maori in the District and assist in the development of consultation networks throughout the District.
- d) Promote the development of processes within Council, which develop policy, processes and guidelines, based on the Treaty of Waitangi principles of participation, partnership and active protection.

Note:

It is envisaged Treaty Settlement with the crown may be reached with Kahungunu ki Wairarapa and will be reached with Rangitaane during this long-term plan period with an Agreement in Principle being signed between the parties in 2014. This will require input and consideration on how SWDC works during and after the transition including a review of the Maori Standing Committee.

MAORI STANDING COMMITTEE

28 NOVEMBER 2016

AGENDA ITEM 5.4

OFFICERS' REPORT

Purpose of Report

To report to community boards/Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Committee:

Receive the information.

CHIEF EXECUTIVE REPORT

1. Executive Summary

This has been a very busy period for all, dominated by two key matters.

The elections add a significant workload in a few areas every three years which has to be managed on top of the normal day to day routine. Voter turnout at slightly under 57% was excellent when compared to the rest of the country, where the average was 41.8%. While we weren't the top, we were certainly in the upper quartile. Well done to Barbara Gavan for coordinating the process from our end.

While it is difficult to assess the reason for the higher turnout, in my view there are two key aspects. Having a Mayoral race usually increases voter turnout, and this election was hotly contested. Also, the excellent progress that has been made on key infrastructural and amenity projects has put what we do in the public eye more than in the past.

Like the elections, the Annual Report creates additional pressures once a year with increased and changed reporting requirements. The adoption of the Annual Report will mark the culmination of four months solid effort, thanks to Kyra Low and Kim Whiteman for again bringing this together. It is pleasing that no significant or even moderate issues have been raised.

We continue to make good progress on other key projects, the Waiyinga Centre/Town hall; Health and Safety initiatives; and the Local Government Commission work streams.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2016]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS	2014/15	2015/16	2015/16	COMMENTS
		ACTUAL	TARGET	ACTUAL	
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	73%	75%	73%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out during 2013/14. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	62%	70%	62%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	59%	80%	76	The Colmar Brunton (CB) Customer Satisfaction survey was carried out in 2015 in addition to the 59% satisfied 11% felt they were unable to comment. The full NRB customer satisfaction survey was carried out during 2013/14. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	64%	78%	64%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	Greytown 92% Featherston 95% Martinborough 95%	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65%	65%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	49%	68%	49%	The NRB Customer Satisfaction survey was carried out during 2013/14. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	Achieved	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings.

2.1 Local Government Commission

The Local Government Commission continue their analysis of the various workstreams:

Water (high level review of operations western part of region)

Transport

Spatial planning

Communities of interest

Wairarapa

Input on Spatial Planning, Communities of Interest, and Wairarapa continue where needed, and various meetings have been attended.

Work continues on the options for the Wairarapa, with regular meetings covering various aspects that require analysis. It is apparent the Commission will look to release their preferred option for consultation late Q1 next year.

2.2 Local Government Elections

56.28% (4,253 out of 7,556) was an excellent turnout, particularly compared to the 41.8% national average. Saturday morning (8 October) was far busier than last election; where close to 150 envelopes were couriered down for counting (approx.to 2%).

The election process commenced some months before nominations opened, and it has been quite a busy time since then. Elections, nominations, roll preparation, and voting is a very legalistic process and particular care needs to be taken in this process.

While this phase closes, gearing up for the new triennium is in full swing with induction, swearing in, training the various administrative matters that are required at this time.

We have received the Martinborough Community Board by election material from Electionz and will be working this through as soon as we are able. Election costs will be in the order of \$16,000, which will need to be collection next year.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held. Matters covered were a discussion on the elections (from the CE's perspective), service delivery reviews, and an update from the Local Government Commission.

3.1.2. SOLGM Conference

This year's SOLGM annual summit was held in Auckland with the usual wide variety of speakers and topics.

Sessions included Monica Barone, CE of City of Sydney, talking about implementing the long term vision for Sydney, with access to sunlight being one of the key matters of importance in the CBD, and how this was achieved. An international panel discussion canvassed issues facing local authorities from New Zealand, Australia, United Kingdom and Canada, and while each jurisdiction has their own idiosyncrasies, many of the issues are common including, engagement (electoral and general issues), funding, asset management. It is apparent there is no quick fix, with all participants indicating they keep trying new and different approaches to solve problems. Some work, some don't.

I attended a workshop on Post Settlement working with iwi, a key learning was that interacting with the "Post Settlement Governance Entities" does not mean you are dealing with iwi, as the PSGE are effectively corporate bodies. This was food for thought for SWDC.

Finally a workshop on Infrastructure, one of the presenters was Wellington Water and it was a useful insight into the better use of data to ascertain future revenue requirements and maintenance issues.

3.1.3. Community Boards

No meeting were held in the run up to the election.

3.1.4. Maori Standing Committee

No meetings were held.

4. Corporate

4.1 2015/16 Annual Report

Preparation of the 2015/16 Annual report is nearing completion. This is a significant project and was started early July.

The Audit New Zealand team of between four and six members have largely completed their fieldwork and no significant issues have been raised.

Our result is once again close to budget, and we have largely met our non-financial performance metrics.

4.2 Occupational Health and Safety

We continue to make good progress on health and safety matters, assisted by Major Consulting. We are completing the initial physical works at the Libraries/Service centres, with work on creating "safe rooms" underway. We are also finalising operating procedures for a range of events that may occur.

The judgement in regards to the Ashburton incident has been released, and we have considered the findings. As anticipated, we will have to make some modifications to various reception areas and these are being considered.

No issues have been notified during the period.

4.3 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
17 June 2013	\$913	740	27	\$739
19 August 2014	\$818	592	91	\$663
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404
1 February 2016	\$521	558	73	\$422
30 March 2016	\$651	531	27	\$527
2 May 2016	\$489	428	72	\$396
2 June 2016	\$699	769	12	\$566
1 Aug 2016	\$466	367	72	\$378
1 Sept 2016	\$681	956	10	\$552
1 Oct 2016	\$545	762	42	\$441

Arrears are further analysed in the table below:

Arrears analysis as at 03/10/2016 42 days since last installment					
		# Properties	Arrears	Outstanding	TOTAL
Featherston	Urban	191	\$ 77,867.85	\$ 67,700.67	\$ 145,568.52
	Commercial	12	\$ 4,508.98	\$ 7,638.86	\$ 12,147.84
Greytown	Urban	142	\$ 49,850.79	\$ 46,673.58	\$ 96,524.37
	Commercial	14	\$ 5,000.94	\$ 11,527.52	\$ 16,528.46
Martinborough	Urban	129	\$ 27,412.36	\$ 35,875.28	\$ 63,287.64
	Commercial	17	\$ 10,761.85	\$ 8,486.17	\$ 19,248.02
Rural		257	\$ 85,588.23	\$ 106,146.06	\$ 191,734.29
TOTAL		762	\$260,991.00	\$ 284,048.14	\$ 545,039.14

4.4 LGOIMA Requests

TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
Since 2008 the number of Code of Compliance certificates issued.	Information supplied
Council owned Art works, their value and which are publically displayed.	Information supplied
All information that led the SWDC decision to impose a mandatory \$1000 charge when rate payers apply for a resource consent on land that is impacted by draft 100 year floods as promoted in a draft flood plain plan by GWRC.	Substantial amount of research required to provide. Material held by Masterton district Council. Could transfer request if preferred.
All the papers relating to what is known as Lysters Lane including notes of discussions around Council table.	requested to be more specific as to dates
Flood hazard information	Information supplied
Waiohine Flood Plain Scheme and resource consents.	Information supplied
Seeking from Mayor names and email addresses of those to whom emails sent.	Information supplied
Signage "Love of Books".	Response provided
Advertising spend last 12 months including Facebook etc.	
Was Mayoral car was on business in Masterton and that the mayor was not soliciting votes while there.	Mayor confirmed that she was attending Council business and was not there for other purposes.
Costs of a judicial review.	
Dogs impounded or euthanized.	Information supplied
GWRC Draft Waiohine flood plain management proposal -the SWDC business case considering the pros and cons of this proposal.	
Shooting Butts Road information.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

4.5 Quarterly Report from Destination Wairarapa

The report attached in Appendix 1 has been received from Destination Wairarapa for the quarter ended 30 Sept 2016.

5. Appendix

Appendix 1 – Destination Wairarapa Report

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Destination Wairarapa Report

Destination Wairarapa Council and Trust Report 30 September 2016

More Visitors, Staying Longer & Spending More

Overview

Visitor Arrivals

Wairarapa's growth has continued particularly with international visitor guest nights up each month for the past year. The average monthly growth has been 48% for international visitors.

Domestic growth has also continued with 10 of the past 12 months improving on the previous year and with an average of 5.4% per month.

We have seen a marked decline in length of stay which is disappointing but we continue to educate members on how to package and give that reason to stay another night.

Commercial Accommodation Monitor					
Statistics New Zealand					July 2016
	Wairarapa	Greater Wellington	Hawkes Bay	Taupo	National
Guest Arrivals					
2016	7,575	92,288	32,664	47,790	1,259,558
2015	6,314	94,690	27,730	44,103	1,166,482
Variance	20.0%	-2.5%	17.8%	8.4%	8.0%
Guest Nights					
2016	13,546	211,635	69,690	83,732	2,636,046
2015	12,860	206,401	56,885	79,469	2,467,016
Variance	5.3%	2.5%	22.5%	5.4%	6.9%
Occupancy					
2016	17.5%	60.2%	31.4%	34.1%	36.3%
2015	16.5%	58.8%	25.3%	31.3%	34.4%
Variance	1.0	1.4	6.1	2.8	1.9
Length of Stay					
2016	1.79	2.29	2.13	1.75	2.09
2015	2.04	2.18	2.05	1.80	2.11
Note: Greater Wellington excludes Wellington City					

Carterton and South Wairarapa statistics are grouped together so the following table for Masterton is not available for the other two TLAs.

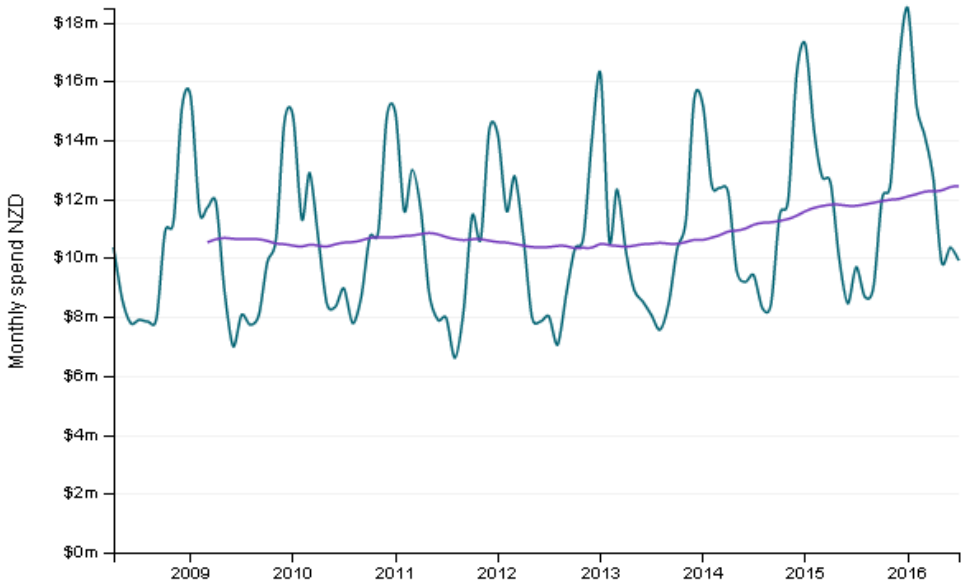
Commercial Accommodation Monitor			
Statistics New Zealand	12 Months Ending July 2015 v 2016		
	Wairarapa	Masterton	National
Guest Arrivals			
2016	120,405	68,378	18,908,371
2015	108,952	66,101	17,551,414
Variance	9.5%	3.3%	7.2%
Guest Nights			
2016	220,724	135,673	37,734,415
2015	201,462	127,544	35,599,693
Variance	8.7%	6.0%	5.7%
Occupancy			
2016	23.2%	27.3%	42.7%
2015	21.0%	26.5%	40.8%
Variance	2.2	0.8	1.9
Length of Stay			
2016	1.83	1.94	2.00
2015	1.85	2.01	2.03

Visitor Spend

The data Destination Wairarapa has used in the past to report on credit card spend is not currently available as MBIE overhaul their systems. There are also no reports available at the moment specific to individual TLAs. RTONZ the Regional Tourism Organisation association is working with MBIE and Statistics NZ to get the TLA reports operational again before the end of 2016.

This series of graphs is a more aggregated view of spend but still shows growth for all visitors at YE July 2016.

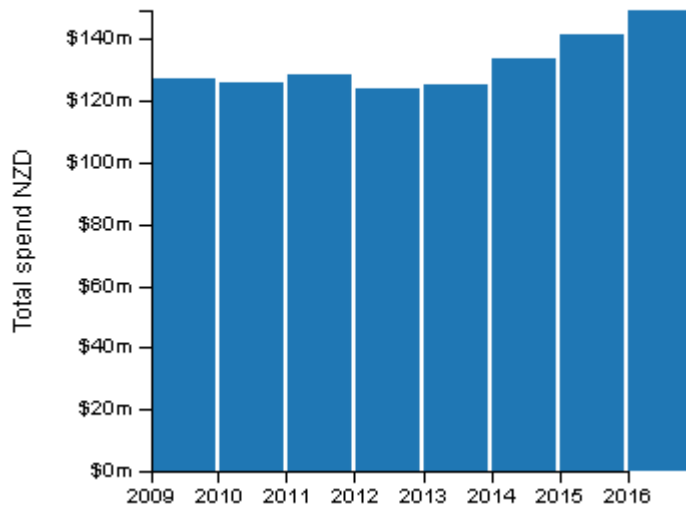
Historical monthly spending pattern



The financial objective for the tourism industry is outlined in the Tourism 2025 framework. In a Wairarapa context this means growing annual tourism revenue from \$134 million (YE 2014) by \$78 million to \$212 million a year by 2025.

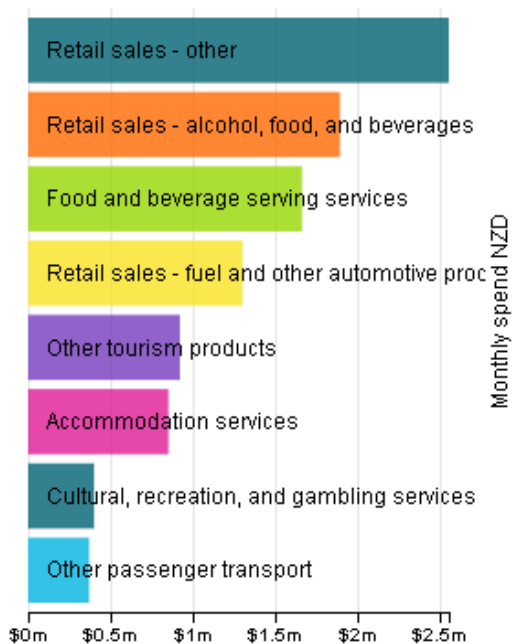
Revenue from tourism YE July 2016 for the Wairarapa is \$149 million. That's an average growth of 5.6% per annum. The target is average growth of 5.3% per annum, so the Wairarapa is well on track for doing its part for the New Zealand tourism industry.

Total spending for year to July



The following graph shows spend in the Wairarapa by product for July 2016. This order of products purchased doesn't change when viewed for 12 months. The importance of tourism to retail and therefore retail to tourism cannot be understated in the Wairarapa. Getting as many retailers open 7 days a week is a real opportunity for the towns.

Spend by Product



Building our Councils into the Tourism Spend in NZ Local Government 2015/2016

Hammond-Robertson has developed a simple format based on sector research to determine the value for council's tourism investment and compare it nationally and by population cohort.

The three Wairarapa District Councils perform very well compared to other TLAs throughout NZ in terms of spend on tourism v return from tourist spend. All three spend between 1/3 and 1/6 of the national average.

Masterton's spend on tourism by the TLA is at about par with the average spend of similar sized populations. Carterton and South Wairarapa are again between 1/3 and 1/6 of the average of similar sized populations.

Compared to the Visitor spend in the 10 largest cities in New Zealand, South Wairarapa performs better than the average. Masterton performs better than the 10th largest city and Carterton is just below the 10th largest city.

Visitor dollars earned per dollar of Council spend on tourism ranks South Wairarapa ahead of Queenstown, Carterton just below the national average and Masterton just behind Wellington, just ahead of Taupo but below the national average.

It is interesting to note that the MOU with the three District Councils has Taupo and Wellington as comparative destinations should Wairarapa GDP growth rates not be reached.

For all of the following comparisons, additional money does need to be added to the three Wairarapa District Councils for what they spend on tourism grants for investment in cycleway construction. But does not include spending on public toilets, expanded sewerage and water schemes, bylaw regulation and rubbish services.

The first data table in the report (page 10) shows the top 11 cities investment in the visitor sector.

6. Wellington City Council	\$6.5 million spend	\$31.90 per head of pop.
10. Taupo District Council	\$3.35 million spend	\$94.20 per head of pop.

NZ Average

\$37.90 per head of pop.

Masterton District Council	\$271,000 spend	\$11.68 per head of pop.
South Wairarapa District Council	\$115,000 spend	\$11.05 per head of pop.
Carterton District Council	\$54,000 spend	\$5.62 per head of pop.

Masterton District Council advises that Wairarapa population is divided as follows:

Carterton	9,600
South Wairarapa	10,400
<u>Masterton</u>	<u>23,200</u>
TOTAL	43,200

The next table (page 12) shows the TLA expenditure by population cohort

10,000 – 20,000	No. TLAs	Av. Spend	Av. Spend / head
	10	\$303,000	\$20.73
Masterton		\$271,000	\$11.68
Under 10,000	14	\$412,000	\$59.60
South Wairarapa		\$115,000	\$11.05
Carterton		\$54,000	\$5.62

The only real comparison here is the population of the towns in the cohorts. Some small TLAs will have enormous tourism spend and possibly have a targeted rate enabling the larger investment in tourism.

(page 15) Visitor Spend per head of pop. In 10 largest cities

1. Wellington	\$8,047 per head of pop.
South Wairarapa	\$6,250 per head of pop.

NZ Average \$5,054 per head of pop.

Masterton	\$2,844 per head of pop.
10. New Plymouth	\$2,531 per head of pop.
Carterton	\$1,875 per head of pop.

Wellington and Christchurch spend will severely distort the average spend given their comparatively low populations. The three Wairarapa TLAs perform very well in the national mix based on the top 10 cities.

(page 16) Visitor \$ earned per \$ of Council spend

South Wairarapa	\$565.21 visitor \$ earned /\$ Council spend
Queenstown	\$467.20

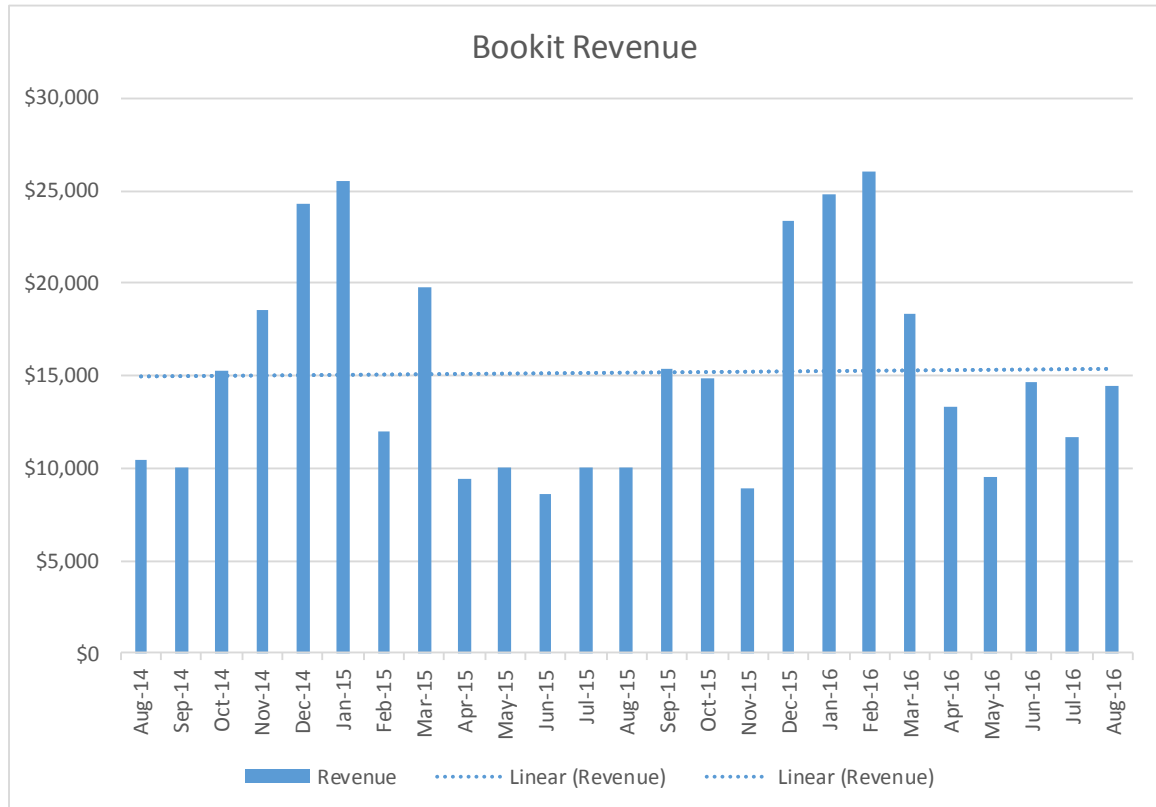
NZ Average \$379.15 per head of pop.

Carterton	\$333.33
Wellington	\$252.30
Masterton	\$243.54
Taupo	\$137.20
New Plymouth	\$26.20

All three TLAs rank very well against other Councils in the country producing a strong return on tourism marketing investment.

Bookit

Bookit is the online booking engine on the Destination Wairarapa website. Bookit continues to perform and the winter campaign has had a positive impact. Through June to August booking volumes were up 34.4% on the same period last year and 37.4% up on revenue. This is revenue going direct to local businesses.



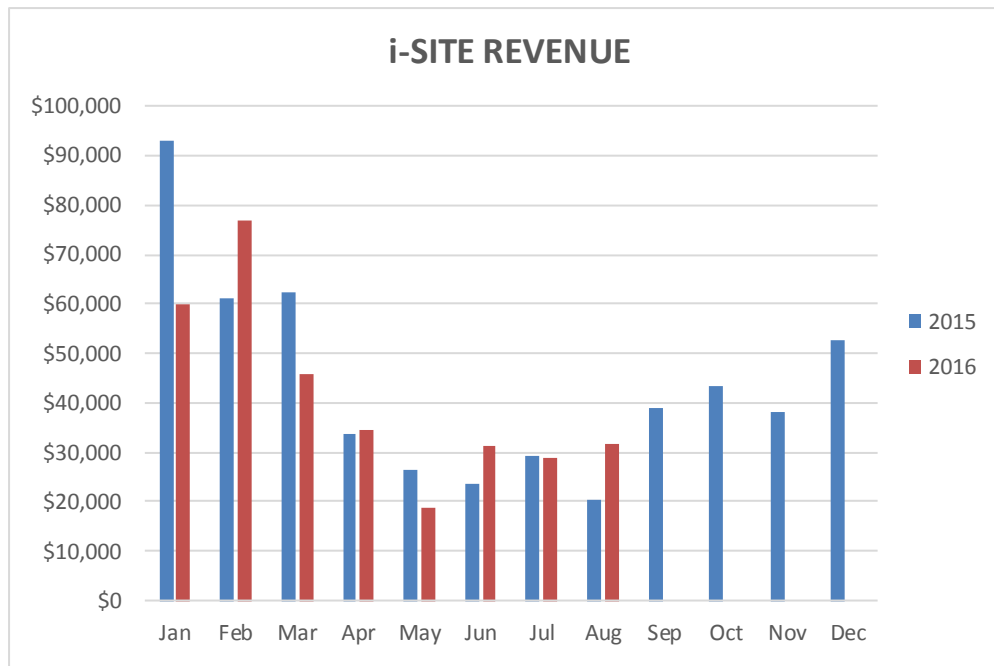
Winning Business Events

Currently working through 2017 Business Event Trade Shows which the partners want to attend as a Wairarapa collective.

i-SITE Visitor Centres

Highlights:

- **i-SITE Total Sales**
 - i-SITE Visitor Centre gross revenue for YE August 2016 (\$501,319) was down 6.8% on the previous 12 months but improved 5 points since July 2016.
 - More work is being done to remind the industry that the i-SITE Visitor Centres are there for onward promotion and sales



Product Development

- Development of operators to become China ready with three workshops being prepared
- Development of a coastal guided tour product
- Development of Rivenrock mountain bike park
- Development of a new stellar tourism experience
- Assistance connecting new retailer with local contacts
- Continued development of New Zealand Cycle Classic & Huri Huri; Wairarapa's Bike Festival

Operator Development

- Accommodation providers meeting was held in Masterton
- Hosted the Carterton District Business Inc function
- Becoming 'China Ready' workshop was held for members. 1st of 3

David Hancock
General Manager

Profit & Loss

Destination Wairarapa Inc. For the month ended 31 August 2016

	Actual	Budget	Var NZD	Var %	YTD Actual	YTD Budget	Var NZD	Var %
Income								
Accommodation Commission	965	2,500	(1,535)▼	-61.4%▼	1,460	3,500	(2,040)▼	-58.3%▼
Bookit	581	150	431▲	287.4%▲	919	650	269▲	41.4%▲
Interest Received	86	208	(122)▼	-58.7%▼	200	416	(216)▼	-51.8%▼
Membership	182	-	182▲	0.0%	325	500	(175)▼	-35.1%▼
Other Revenue	1,287	100	1,187▲	1187.0%▲	(649)	100	(749)▼	-748.9%▼
Ticket Commission	376	70	306▲	436.5%▲	407	140	267▲	190.8%▲
Tourism Products	248	150	98▲	65.1%▲	434	270	164▲	60.9%▲
Travel Sales	409	120	289▲	241.1%▲	704	490	214▲	43.7%▲
Council Grants								
Grants - CDC	4,417	4,595	(178)▼	-3.9%▼	8,833	9,190	(357)▼	-3.9%▼
Grants - MDC	66,560	-	66,560▲	0.0%	66,560	68,250	(1,690)▼	-2.5%▼
Grants - SWDC	28,866	-	28,866▲	0.0%	28,866	29,443	(577)▼	-2.0%▼
Total Council Grants	99,842	4,595	95,247	2072.8%	104,259	106,883	(2,624)	-2.5%
Retail Sales								
Retail Sales	850	400	450▲	112.6%▲	1,251	790	461▲	58.3%▲
Less Cost of Sales	(475)	-	(475)▼	0.0%	649	-	649▲	0.0%
Total Retail Sales	375	400	(25)	-6.1%	1,900	790	1,110	140.4%
Total Income	104,351	8,293	96,058	1158.3%	109,959	113,739	(3,780)	-3.3%

Profit & Loss

	Actual	Budget	Var NZD	Var %	YTD Actual	YTD Budget	Var NZD	Var %
Less Cost of Sales								
Cost of Goods Sold	-	880	(880)▼	-100.0%▼	-	960	(960)▼	-100.0%▼
Total Cost of Sales	-	880	(880)	-100.0%	-	960	(960)	-100.0%
Gross Profit	104,351	7,413	96,938	1308.0%	109,959	112,779	(2,820)	-3.0%

Less Operating Expenses

Corporate Support Expenses								
ACC Levies	1,040	125	915▲	731.6%▲	1,040	250	790▲	315.8%▲
Accounting Fees	1,200	1,200	-	0.0%	2,400	2,400	-	0.0%
Audit Fees	-	-	-	0.0%	35	-	35▲	0.0%
Bad Debts	39	42	(3)▼	-7.1%▼	39	84	(45)▼	-53.6%▼
Bank Fees - ANZ	42	71	(29)▼	-41.1%▼	122	142	(20)▼	-14.0%▼
Board Members Expenses	-	-	-	0.0%	-	100	(100)▼	-100.0%▼
Depreciation	-	1,334	(1,334)▼	-100.0%▼	-	2,668	(2,668)▼	-100.0%▼
Electricity Corporate	145	145	▲	0.3%▲	291	280	11▲	4.1%▲
Entertainment	-	-	-	0.0%	489	-	489▲	0.0%
Equipment Rental	91	100	(9)▼	-9.2%▼	182	200	(18)▼	-9.2%▼
Fringe Benefit Tax	-	600	(600)▼	-100.0%▼	493	1,200	(707)▼	-58.9%▼
Information Technology	1,097	592	505▲	85.3%▲	1,559	1,184	375▲	31.6%▲
Insurance	409	450	(41)▼	-9.0%▼	819	900	(81)▼	-9.0%▼
Interest Expense	432	432	-▼	-0.1%▼	870	871	(1)▼	-0.1%▼
Kitchen Supplies Corporate	69	29	40▲	136.3%▲	69	58	11▲	18.2%▲
KiwiSaver Employer Contributions	-	971	(971)▼	-100.0%▼	983	1,942	(959)▼	-49.4%▼
Membership Expenses	707	-	707▲	0.0%	2,617	500	2,117▲	423.4%▲
Merchant & BNZ Bank Fees	142	317	(175)▼	-55.3%▼	314	634	(320)▼	-50.5%▼

Profit & Loss

	Actual	Budget	Var NZD	Var %	YTD Actual	YTD Budget	Var NZD	Var %
Office Supplies & Photocopying Corporate	493	583	(90)▼	-15.4%▼	1,143	1,166	(23)▼	-2.0%▼
Personnel incl. Training Corporate	33	250	(217)▼	-86.8%▼	443	500	(57)▼	-11.5%▼
Printing & Stationery	-	-	-	0.0%	(16)	-	(16)▼	0.0%
Rent & Rates Corporate	1,156	1,292	(136)▼	-10.6%▼	2,311	2,584	(273)▼	-10.6%▼
Salaries	19,905	21,250	(1,345)▼	-6.3%▼	37,796	42,500	(4,704)▼	-11.1%▼
Subscriptions & Membership	813	500	313▲	62.6%▲	5,959	4,875	1,084▲	22.2%▲
Telecom incl Mobiles Corporate	822	883	(61)▼	-6.9%▼	1,646	1,766	(120)▼	-6.8%▼
Vehicle Leases	544	550	(6)▼	-1.1%▼	1,088	1,100	(12)▼	-1.1%▼
Vehicle Operating Costs	1,275	808	467▲	57.8%▲	2,194	1,616	578▲	35.7%▲
Total Corporate Support Expenses	30,452	32,524	(2,072)	-6.4%	64,885	69,520	(4,635)	-6.7%
Total I-Site Expenses								
Electricity i-SITES	311	335	(24)▼	-7.1%▼	625	1,140	(515)▼	-45.1%▼
Kitchen Supplies i-SITES	44	25	19▲	75.9%▲	61	50	11▲	21.7%▲
Office Supplies i-SITES	81	100	(19)▼	-19.3%▼	81	200	(119)▼	-59.7%▼
Personnel incl Training & Conferences i-SITES	578	167	411▲	246.0%▲	1,250	334	916▲	274.3%▲
Photocopier i-SITES	115	196	(81)▼	-41.5%▼	249	392	(143)▼	-36.4%▼
Rent & Rates i-SITES	2,448	1,958	490▲	25.0%▲	4,343	3,916	427▲	10.9%▲
Repairs & Maintenance i-SITES	-	-	-	0.0%	65	100	(35)▼	-34.7%▼
Telecom i-SITES	405	367	38▲	10.5%▲	774	734	40▲	5.4%▲
Wages	12,530	14,750	(2,220)▼	-15.0%▼	23,965	29,500	(5,535)▼	-18.8%▼
Total Total I-Site Expenses	16,512	17,898	(1,386)	-7.7%	31,413	36,366	(4,953)	-13.6%
Total Marketing Expenses								
Advertising	-	-	-	0.0%	-	270	(270)▼	-100.0%▼
Business Events Marketing	-	3,000	(3,000)▼	-100.0%▼	-	3,000	(3,000)▼	-100.0%▼

Profit & Loss

	Actual	Budget	Var NZD	Var %	YTD Actual	YTD Budget	Var NZD	Var %
CNZWT Marketing	-	-	-	0.0%	2,500	3,500	(1,000)▼	-28.6%▼
Distribution	800	1,000	(200)▼	-20.0%▼	1,550	2,000	(450)▼	-22.5%▼
Domestic Marketing	619	-	619▲	0.0%	619	-	619▲	0.0%
Domestic Marketing Email Distribution	323	333	(10)▼	-3.1%▼	619	666	(47)▼	-7.1%▼
Domestic Marketing Facebook	-	125	(125)▼	-100.0%▼	-	250	(250)▼	-100.0%▼
Domestic Marketing Spring Campaign	-	1,000	(1,000)▼	-100.0%▼	-	1,000	(1,000)▼	-100.0%▼
Domestic Marketing Winter Campaign	-	-	-	0.0%	278	3,000	(2,722)▼	-90.7%▼
Domstic Marketing Consumer Expos	-	-	-	0.0%	486	1,600	(1,114)▼	-69.6%▼
International Marketing Alliance	-	-	-	0.0%	5,000	-	5,000▲	0.0%
Media Hosting	649	375	274▲	73.0%▲	2,026	750	1,276▲	170.1%▲
Relationship Marketing	176	150	26▲	17.1%▲	410	300	110▲	36.6%▲
Trade Events & Training	-	575	(575)▼	-100.0%▼	-	1,150	(1,150)▼	-100.0%▼
Trade Famils	34	667	(633)▼	-94.9%▼	34	1,334	(1,300)▼	-97.4%▼
Website	200	1,583	(1,383)▼	-87.4%▼	459	3,166	(2,707)▼	-85.5%▼
Total Total Marketing Expenses	2,800	8,808	(6,008)	-68.2%	13,979	21,986	(8,007)	-36.4%
Total Operating Expenses	49,764	59,230	(9,466)	-16.0%	110,278	127,872	(17,594)	-13.8%
Operating Profit	54,588	(51,817)	106,405	205.0%	(318)	(15,093)	14,775	98.0%
Non-operating Expenses								
Entertainment - Non deductible	67	-	67▲	0.0%	682	-	682▲	0.0%
Total Non-operating Expenses	67	-	67	0.0%	682	-	682	0.0%
Net Profit	54,521	(51,817)	106,338	205.0%	(1,000)	(15,093)	14,093	93.0%

PLANNING AND ENVIRONMENT GROUP REPORT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has begun to establish what data and how data is recorded and stored in NCS so as to enable more effective reporting against AER's in WCDP.

Work is continuing on the development of the Structure Plan for the Greytown residential future development area.

In order to cover off the requirements of the NES for Soil Contamination, analysis of soils is largely complete. This work is indicating only very minor levels of contamination over the bulk of the land. Slightly higher levels exist at one or two locations, which might need remediation works to be considered further down the line.

Work on bulk services design is commencing and an internal project team (planning, engineers) is being established to coordinate Council inputs to the consultants and to assist the consultant with design ideas.

A project brief has been completed for consultants to undertake independent assessment work on trees which have been selected for possible inclusion into Appendix 1.4 of the WCDP. A consultation process has also been developed for bringing forward a Plan Change next year.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	93%	NCS 3 applications have gone over 20 w/d due to mislaid correspondence, notice of payment not being forwarded or unforeseen overlap in staff being away from office. Excludes Planning certificate statistic – recorded under Sale and Supply of Alcohol Act.
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	85%	89%	NCS (1 S224 certificate was 1 day over 15w/d due to time taken to verify work completed to standard)

Council received 30 applications (including Planning Certificates required under the Sale and Supply of Liquor Act 2012) between 1 September 2016 and 12 October 2016.

We have continued to contract out consents as required (4 at present, 17 in total to date), in order to cope with workloads.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 16/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	0	1	One proven complaint received to date. This resulted from an error in the property title data supplied to Council by LINZ. It was agreed to refund the fee in part compensation for this error.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

TYPE	YTD 1 JULY 2016 TO 30 SEPTEMBER 2016	PREVIOUS YTD 1 JULY 2015 TO 30 SEPTEMBER 2015	PERIOD 1 SEPTEMBER 2016 TO 30 SEPTEMBER 2016	PREVIOUS PERIOD 1 SEPTEMBER 2015 TO 30 SEPTEMBER 2015
Standard LIMs (Processed within 10 working days)	71	56	22	21
Urgent LIMs (Processed within 5 working days)	23	10	10	3
Totals	94	66	32	24

Actual numbers of LIM applications remain very high (94 YTD). This YTD figure is close to 50% up on last year.

This reflects on the positive levels of economic activity in the district.

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100 %	NCS – Continued monitoring of processing days. Year to date, one CCC accidentally went over the 20WD's.
Building consent applications are processed within 20 working days	100%	99%	NCS – Continued monitoring of processing days. Due to staff issues processing contractors have been used to maintain service levels. Even so I BC has gone over time by one day.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January this year.
Earthquake prone buildings reports received	70%	63.43 %	Currently 144 of 227 known premises have been addressed. However work in this area has been put on hold until the new statutory regime takes effect next year. This is timed for March 2017.

Building Consent applications have continued at high levels in recent months with a definite “spike” in numbers.

The consents are also more substantial in terms of the building work covered, for instance in the week ending 7 October we received 11 new house applications as opposed to the long term average of 3 per week.

We have recently extended (both the time span and hours) an existing contract with a consultant to assist us at up to 30 hours per week through to Xmas.

Without this private sector input we could not currently meet our statutory responsibilities in terms of timelines or complexity.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	2	\$18,000.00
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	5	\$165,994.00
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	30	\$2,746,862.00
Other (public facilities - schools, toilets, halls, swimming pools)	0	0
Totals	37	\$2,936,856.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Education programme targeting schools is in progress using the Christchurch City Council Dog Smart programme.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	90%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

The prosecution by Council of a dog owner (Shane McEntee) took place in the Masterton District Court on the 10th of October 2016. This prosecution was taken because of an incident on White Rock Station where 2 dogs were shot while attacking 9 sheep.

It was suspected that up to 70 had been killed by these dogs, many of these sheep were also in lamb making the loss even greater for the station. Unfortunately, we did not have sufficient evidence to take a more extensive prosecution.

The dog owner was fined a modest amount of \$300 and ordered to pay \$1440 in reparation and \$150 in costs.

INCIDENTS REPORTED	
Attack on Pets	2
Attack on Person	1
Attack on Stock	0
Barking and whining	4
Lost Dogs	3
Found Dogs	0
Rushing Aggressive	2
Wandering	23
Welfare	2
Fouling	1
Total	38

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 40 hours	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL
Stock	6

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 16 TO 30 SEPTEMBER 16	PREVIOUS YTD 1 JULY 15 TO 30 SEPTEMBER 15	PERIOD 1 SEPTEMBER 16 TO 30 SEPTEMBER 16	PREVIOUS PERIOD 1 SEPTEMBER 15 TO 30 SEPTEMBER 15
Total	23	16	3	11

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined	100%	100%	

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Licencing Enforcement Agencies agreement.			

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2016 TO 30 SEPTEMBER 2016	PREVIOUS YTD 1 JULY 2015 TO 30 SEPTEMBER 2015	PERIOD 1 SEPTEMBER 2016 TO 30 SEPTEMBER 2016	PREVIOUS PERIOD 1 SEPTEMBER 2015 TO 30 SEPTEMBER 2015
On Licence	3	4	1	0
Off Licence	6	7	2	0
Club Licence	0	1	0	1
Manager's Certificate	28	26	8	0
Special Licence	10	6	3	1
Temporary Authority	0	1	0	0
Total	47	45	14	2

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2016/17	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.6.1. Bylaws

1 litter complaint was received. 16 letters regarding overgrown trees and hedges were issued. 1 abandoned vehicle was reported. 4 general complaints were received.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Group Manager highlights

The month has been primarily involved around Audit NZ and the annual reporting. While there were landmark events such as 'Breaking Ground' on the Waihenga Centre and the Featherston Town Square opening, officers were predominantly involved in the preparation for and audit of the Annual Report and Key Performance Indicator's (KPIs).

There have been developments within the land transport area with the review of communication tools to be used internally and outward facing to residents. This is to better inform them and staff off issues in real time. This is also associated with the purchase of a Drone to be used over the contracts. This will be a valued asset in the event of slips or when roads are closed.

Officers have also had a variety of other initiatives come forward. These range from the possible development of a regional mountain bike strategy, the use of electric vehicles, and implementation of fibre optic connectivity to name a few.

While the day to day issues of potholes and rubbish pick-ups combined with the audit process has dominated the last 6 weeks, progress is still being made on the waste water consents, new water supply, coastal protection and other major projects.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		341		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0 per1000 connections (0 complaint)	0 per1000 connections (0 complaint)	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0 per1000 connections (0 complaint)	0.25 per1000 connections (1 complaint)	0	1
The total number of complaints received by the local authority about drinking water pressure of	<15	0 per1000 connections	1.27 per1000	0	5

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
flow per 1000 connections		(0 complaint)	connections (5 complaint)		
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.25 per1000 connections (1 complaint)	2.04 per1000 connections (8 complaint)	1	8
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0 per1000 connections (0 complaint)	0.75 per1000 connections (2 complaint)	0	3
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(1/2) 50%	-	2	21
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(2/2) 100%	-	2	21
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(16/19) (84%)	-	19	82
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(16/19) (84%)	-	19	82
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	40%	40%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		45.5%		

2.2 Services

2.2.1. Water supply capital improvements Featherston

With the Woodside bore-field now in operation, the focus is to complete the plant extension and the extra treatment fit-out. As reported earlier this is expected to be completed before Christmas. Building extension work has commenced with the floor slab poured and walls being constructed. The purpose of the upgrade is to provide infrastructure capable of meeting the New Zealand Drinking Water Standards.

2.3 Water treatment plants

The Waiohine and Martinborough plants operated routinely over the period.

2.4 Water reticulation

There were 10 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There was 1 account for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Number of blockages per 1000 connections	<10	1.24 per1000 (5 complaint)	4.23 per1000 (17 complaint)	1.24 per1000 (5 complaint)	4.23 per1000 (17 complaint)
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	0 per 1000 connections (0 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	4/5 (80%)	20
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	5/5 (100%)	20
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0.5 per 1000 connections (2 complaint)	0	0.5 per 1000 connections (2 complaint)
No. of complaints per 1000 connections received about sewage systems faults	< 15	0	0.2 per 1000 connections (1 complaint)	0	0.2 per 1000 connections (1 complaint)
No. of complaints per 1000 connections received about sewage system blockages	< 15	1.24 per1000 (5 complaint)	4.23 per1000 (17 complaint)	1.24 per1000 (5 complaint)	4.23 per1000 (17 complaint)
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	5/5 100%	-	5/5 (100%)	90% (18/20)

3.2 Waste water treatment plants

3.2.1. Capital and consents

1. Featherston waste water consent application

As reported to the Infrastructure and Planning Working Party meeting on 7 September:

Lodgement date for the application was 31 August. Unfortunately our team has been unable to complete the application to a point where

we could lodge with confidence that a 35 year consent term was going to be acceptable to the Commissioners.

We haven't been able to complete the report that would confirm the improvement plan around transitioning to land over time would be acceptable to the provisions of the RMA as far as adverse effects on the environment is concerned.

In order to do this, additional ecological study is needed in Donald's Creek (where it is planned to discharge over winter only at Stages 1A,1B and 2A plus 2B in emergencies) to confirm whether or not we can do this or some other improvement plan needs to be devised.

Officers have met with GWRC since and it was agreed additional time be given to complete the application. No timeline has been offered up as yet but it is expected to have the additional study and reporting required completed by the end of October, with the full application to be lodged before the New Year.

2. Staged improvements at Martinborough and Greytown WWTPs

The consents commence with minor improvement at each site (Stages 1A). The new inflow metering is in place and operating for both sites.

Conceptual design work for Stage 1B works has been completed at each site with design work to proceed in the near future.

Martinborough already has UV disinfection in place, so council is requesting proposals from experienced irrigation contractors for the adjacent land. The plan is to have the system operating for this summer.

3.2.2. Operational

Featherston, Greytown and Martinborough plants operated routinely during the period with no reported issues. Lake Ferry had some high flow issues at the pump stations during the heavy rain period mid-September. The plant coped well, with no breach of consent.

3.2.3. Waste water reticulation

There were 1 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatement notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There were no issues reported within the reporting period.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 17% for December	Increased 4.9% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	18/24 (75%)	68/91 (75%)	24	91
Meet annual plan footpath targets	Yes				

6.2 Roding maintenance – Fulton Hogan

September has been another busy month. A large amount of works were completed including a wet weather event in which a small number of roads were closed and some minor damage occurred.

Fulton Hogan has completed the weed spraying of the road side furniture and storm water drains. The high cut program is complete. There is an unusually large amount of grass growth due to wet weather so the mowing cycle may need to be completed earlier this year.

The “Gluepot” at Tora continues to require maintenance work at regular intervals. Thankfully we have not had as many extreme weather events as last winter, so 3 callouts according to our contractors is quite low in number compared to 2 years ago where there were approximately 15 callouts.



Fig 6.4.2: The "Gluepot" on a good day

6.3 Other contracts

6.3.1. North Street Lime Footpath: Opus Consultants

The construction of the North Street Lime Footpath is being project managed by Opus Consultants who manage our footpath maintenance contract. Pope and Gray who completed the lime footpath in Oxford Road will be undertaking the physical work.

6.3.2. Footpath maintenance and renewals 2016/17: Fulton Hogan

The combined Carterton District Council (CDC) and South Wairarapa District Council (SWDC) footpath maintenance and renewal contract has progressed well. A kerb extension in East Street adjacent to Cobblestones will be completed within this contract along with a small safety project which is an improved vehicle access at the site of the childhood centre in Jellico Street. Opus continues to manage this contract on behalf of SWDC and CDC.

6.4 Other activity

6.4.1. Shooting Butts Road

Unfortunately a fatality occurred on Shooting Butts Road this month. Our maintenance contractor Fulton Hogan aided police by providing temporary traffic management at the scene. Initial discussions have occurred with police and the serious crash unit investigator. SWDC are providing information as required.

As part of the routine maintenance cycle grading work has since been done in the area which included Shooting Butts Road at the site of the accident.

SWDC will await the coroner's report to see if any safety improvements are recommended.

6.4.2. Bridge Repairs

Routine bridge inspections identified a number of bridges in the district that require further investigation by the Consultant Structural Engineer/s. Calibre Consulting undertake these inspections and will continue to work with us to identify any additional physical works required.

The Donald's Creek footbridge has been identified as requiring remedial works these have been designed by Calibre Consulting and are being priced by our maintenance contractor Fulton Hogan. A building consent has been granted for the proposed work.

6.4.3. Speed Limits

District Speed limit review is being undertaken by Opus Consulting with initial findings from the Facebook consultation exercise being reported on.

The district schools will be looked at as a separate exercise using internal resources. Initial investigation has begun at each school with the existing layout being noted. Discussions have been had with Wairarapa Safety Council, NZTA and others experienced in road safety regarding what can be done to improve safety around our schools. The next step will be to initiate discussions with district school principals/staff. These discussions will be undertaken with Wairarapa Road Safety Officer/s with input from Community boards.



Fig 6.4.2: Kahutara School approach.

7. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well

maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and Reserves

7.2.1. Featherston

Featherston Town Square was opened on 1 October 2016 with an official early morning blessing, and a community event later in the day.



The cherry tree garden at the Featherston camp reserve on SH1 was officially renamed Sakura Garden in a ceremony with the visiting Chor Farmer Choir on 12 September 2016. A new sign, which was funded by donations from the choir, was unveiled.



Card Reserve has now been prepared for the athletics season with new line-marking.

7.2.2. Greytown

The new interpretive sign for Stella Bull Park has been made and will be erected shortly. The sign gives the history of the park land and the development of the park and orchard.

7.2.3. Martinborough

Bee Aware month was celebrated in September with new seeds sown in our bee-friendly wildflower gardens. In Martinborough, the wildflower garden at Centennial Park was extended with the help of children from Martinborough School.



7.2.4. Lake Ferry

The reserve at the north end of Lake Ferry town ship is being fenced with bollards and rope to match the fencing around the children's play area. Much of the work has been done by local residents.

7.3 Community housing

There have been no changes to the waiting lists for community housing, with five people waiting for flats at Martinborough, two at Greytown and ten at Featherston.

A number of application forms have been sent out to various people making enquiries for SWDC community housing. These are yet to be returned.

Funding from Enable NZ has been approved for modifications to create an accessible bathroom for one of the tenants at Cicely Martin flats in Martinborough. The funding will cover around half the cost of the work, with council funding the remainder. The work is expected to be complete by mid-November 2016.

7.4 Cemeteries

7.4.1. Purchases of burial plots/niches 8 September to 12 October 2016

	Greytown	Featherston	Martinborough
Niche	2	1	
In-ground Ashes Beam	2		
Plot	1		

7.4.2. Ashes interments/burials 8 September to 12 October 2016

	Greytown	Featherston	Martinborough
Burial	1	1 (reserved plot)	
Ashes in-ground	1 (interred with husband existing plot)		
Ashes wall	1	1	

7.5 Property

7.5.1. Featherston

The contract has been let for the storm-water drainage renewal for the Anzac hall, but the work has been deferred until after the hall's centenary celebrations on the weekend of 15-16 October. A commemorative plaque will be unveiled by the Governor-General at the hall on 16 October. The "rock" garden and new flagpoles on the Birdwood Street side of the building will be completed in time for a public ceremony on 15 October.

At Featherston Library, work to make the building wheelchair accessible is almost complete, with just changes to the existing ramp remaining to be finished.

The entrance doors at the Featherston Information Centre have been altered so that it is clearer for people where to come in.

7.5.2. Greytown

The management plan for Greytown Town Centre is currently under review and will be reported to council at a later date. The cause of the long-standing problem with the storm-eater gutters on the McMaster Street side of the building has been found, although a permanent solution has yet to be devised.

7.5.3. Martinborough

Martinborough Town Hall, having been decommissioned ready for building work to start, was broken into by young people in the school holidays. Extra fortifications have been added to prevent further incursions.

7.6 Swimming pools

Preparations are under way to ready the pools for the 2016/17 season. The changing sheds at Martinborough have been brightened up with a fresh coat of paint.



7.7 Toilets

The new toilets for Ngawi are ready to be installed as soon as the building consent is granted. A solution for the problem with the septic tank at Ngawi fire station has been developed and priced. Once funding has been confirmed, this will be installed and will mean that the public toilets at the front of the building can be returned to use.

A concrete pad for Portaloos has been installed at Lake Ferry close to the beach. Two Portaloos were put there for the white-baiting season and will remain in place over the summer. The concrete pad has tie-down points so the Portaloos can be anchored against the wind.

7.8 Events

7.8.1. Featherston

Completed events:

Featherston Town Square Opening held 1 October 2016

Sakura Garden Opening held 12 September 2016

Future events:

ANZAC hall Centenary Family Picnic being held on 15 October 2016 (Clifford Square and Featherston Town Square)

Anzac Hall rock garden dedication to be held on 15 October 2016

Anzac Hall centennial official ceremony to be held on 16 October 2016
Ride the Rail (Cross Creek Railway Society Inc) being held every Sunday from the first Sunday in September 2016 through to the last Sunday in April 2017 (Clifford Square, Featherston)
Rimutaka Country Music Group Charity Concert being held on 29 October 2016 (ANZAC Hall)

7.8.2. Greytown

Completed events: Spring Fair Greytown – 10 September 2016 (Greytown Town Centre and front courtyard)

Future events: Greytown Country Market at Stella Bull Park – The dates for the markets start from: 16 October then 20 November, 18 December 2016, 15 January, 19 February, 19 March and 16 April 2017

Hospice Wairarapa Country Christmas Fete – 5 and 6 November 2016 (Greytown Town Centre and front courtyard)

7.8.3. Martinborough

Completed events:
Turf Turning Celebration - 10 October 2016



Future events:
Guy Fawkes Night 5 November 2016 (Considine Park, Martinborough)

Vegas Wedding Chapel Community Picnic - 23 October 2016 (Martinborough Town Square)

Barrel Race - 19 November 2016 (Martinborough Square – P & K to Wine Makers Services)

Toast Martinborough -20 November 2016. This is the 25th year for Toast.

Martinborough Christmas Parade -17 December 2016 (Martinborough Town Square)

Cruise Martinborough - 28-31 January 2017 (Martinborough Square 28/01/2017)

7.9 Libraries

The south Wairarapa libraries completed a busy school holiday period with various programmes, including the Winter Warmers reading programme at all libraries, and the Maths is Fun programme at Greytown Library.

Martinborough Library has a new flag which flies at the Village Café entrance to the building on Kitchener Street. This will make the library easier for visitors to find.



Auckland War Memorial Museum offered the loan of one of their online cenotaph kiosks to coincide with the celebration of the Anzac hall centenary. The kiosks provide access to the online database of all who have served in

the New Zealand armed forces. Users can research family and community members – the files for those who served in World War 1 are linked to the Archives New Zealand collection of digitised personnel files. Users can leave a virtual poppy on the cenotaph, and they can also contribute further information about individuals. The kiosk has the facility to digitise artefacts such as photos, letters and medals so that images can be added to the database. By agreement with the Museum, the kiosk is on loan for four months, and will spend a month each at Featherston, Greytown and Carterton libraries and the Wairarapa Archive. It is at Featherston Library until 4 November, before moving on to Greytown.

He Pou Aroha | Community
CENOTAPH
aucklandmuseum.com/cenotaph

The He Pou Aroha Community Cenotaph mobile roadshow unit is visiting your community to help you discover, connect and share stories of those who served.

Contribute to Online Cenotaph by digitising your taonga, documents, letters, medals, photographs and war memorabilia. These items and information will be uploaded to the database to create a lasting memory for future generations.

If you are interested in hosting He Pou Aroha Community Cenotaph within your community, or would like further information please contact: CommunityCenotaph@aucklandmuseum.com

 Lottery Grants Board
Te Puna Tahua
LOTTO FUNDS FOR YOUR COMMUNITY

AM
TĀMAKI PAENGA HIRA
AUCKLAND WAR MEMORIAL MUSEUM

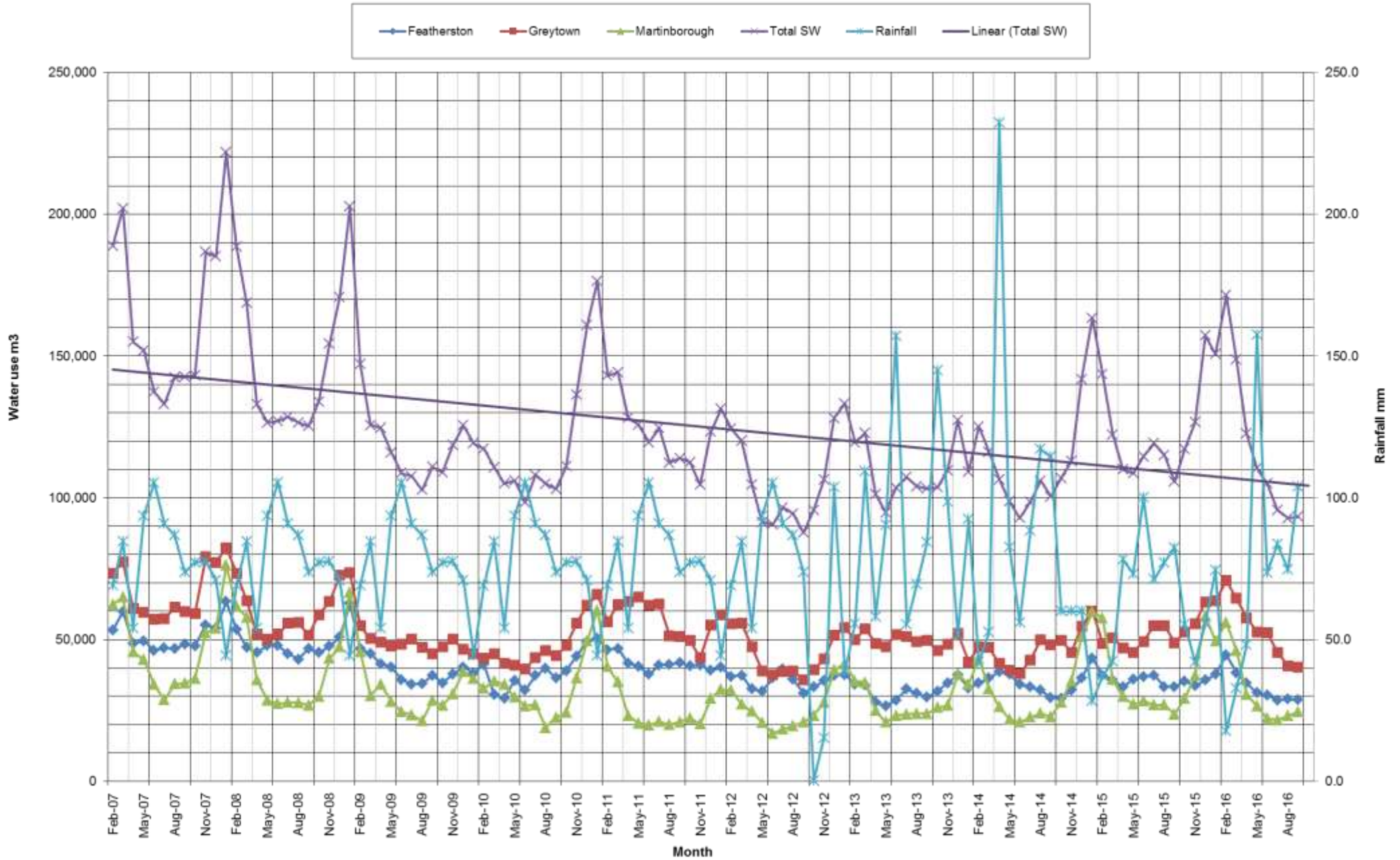
8. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

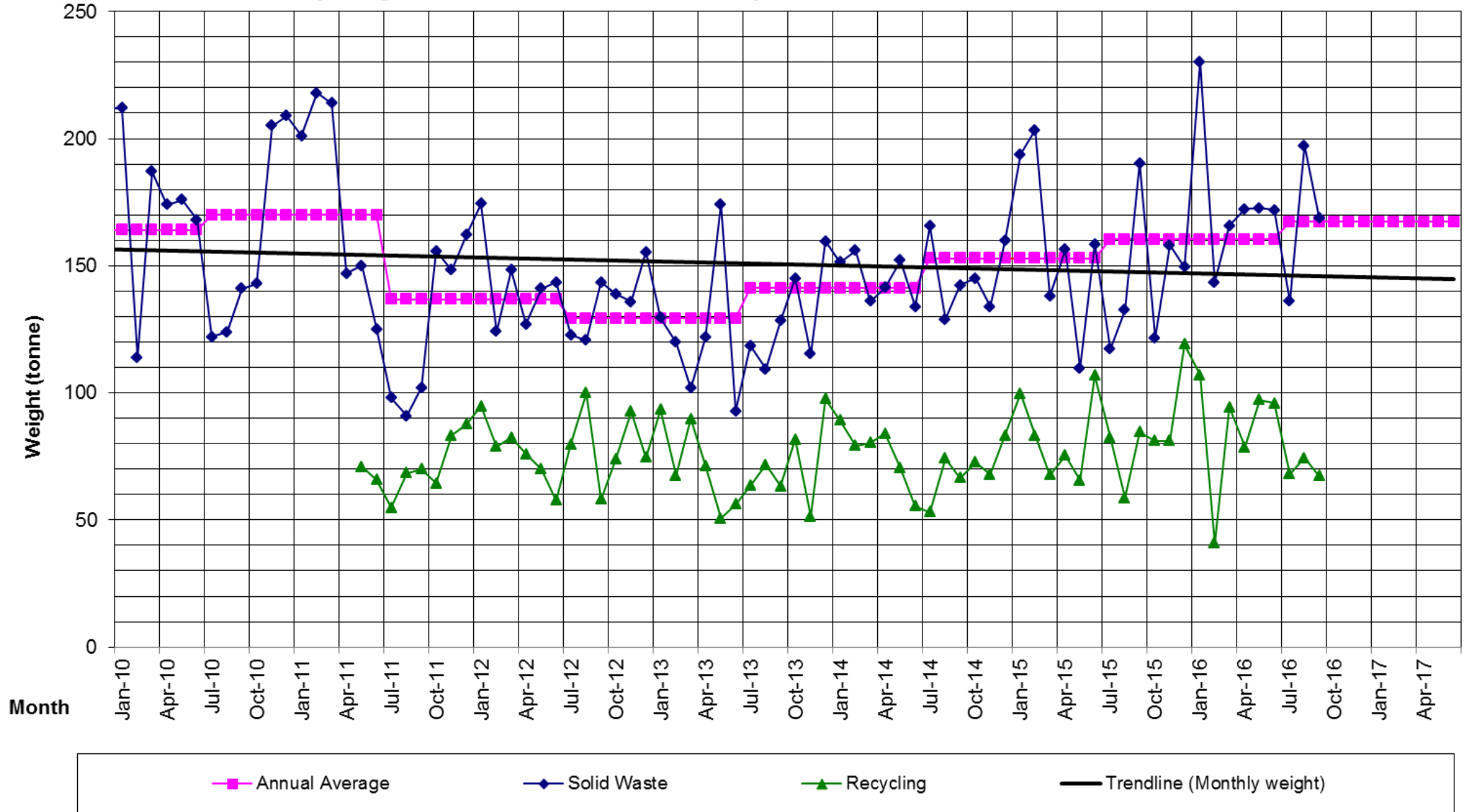
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



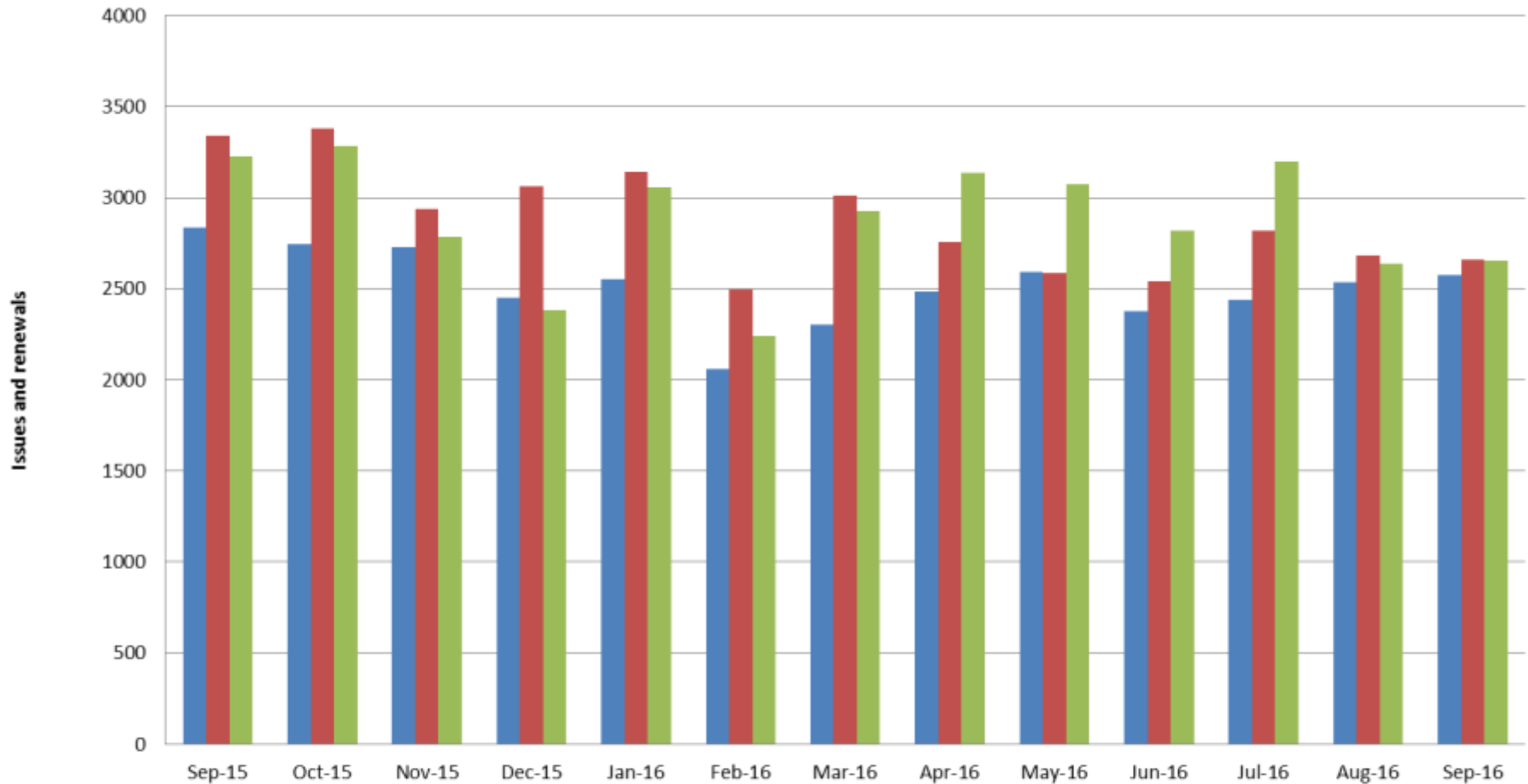
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



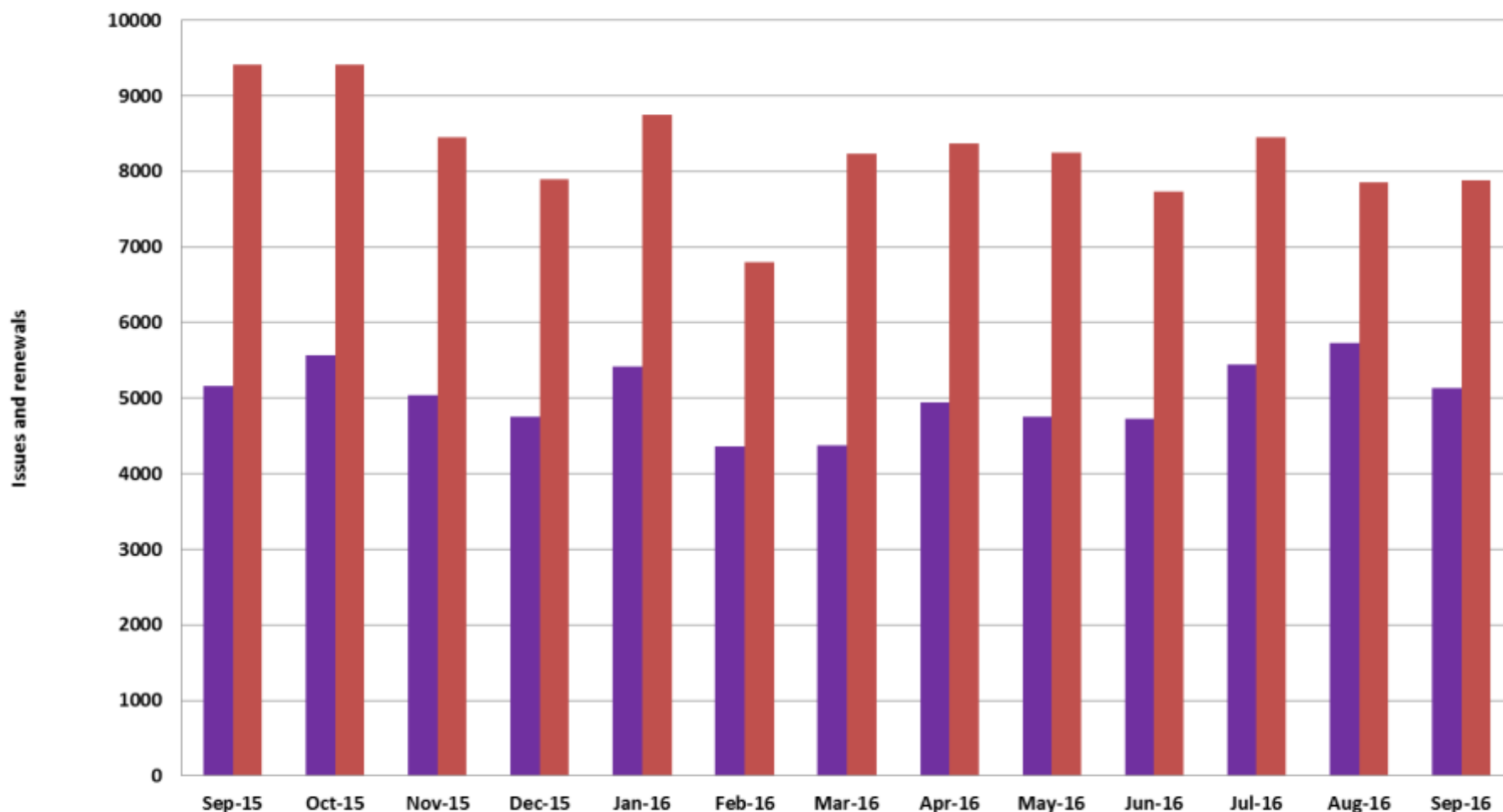
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to September 2016



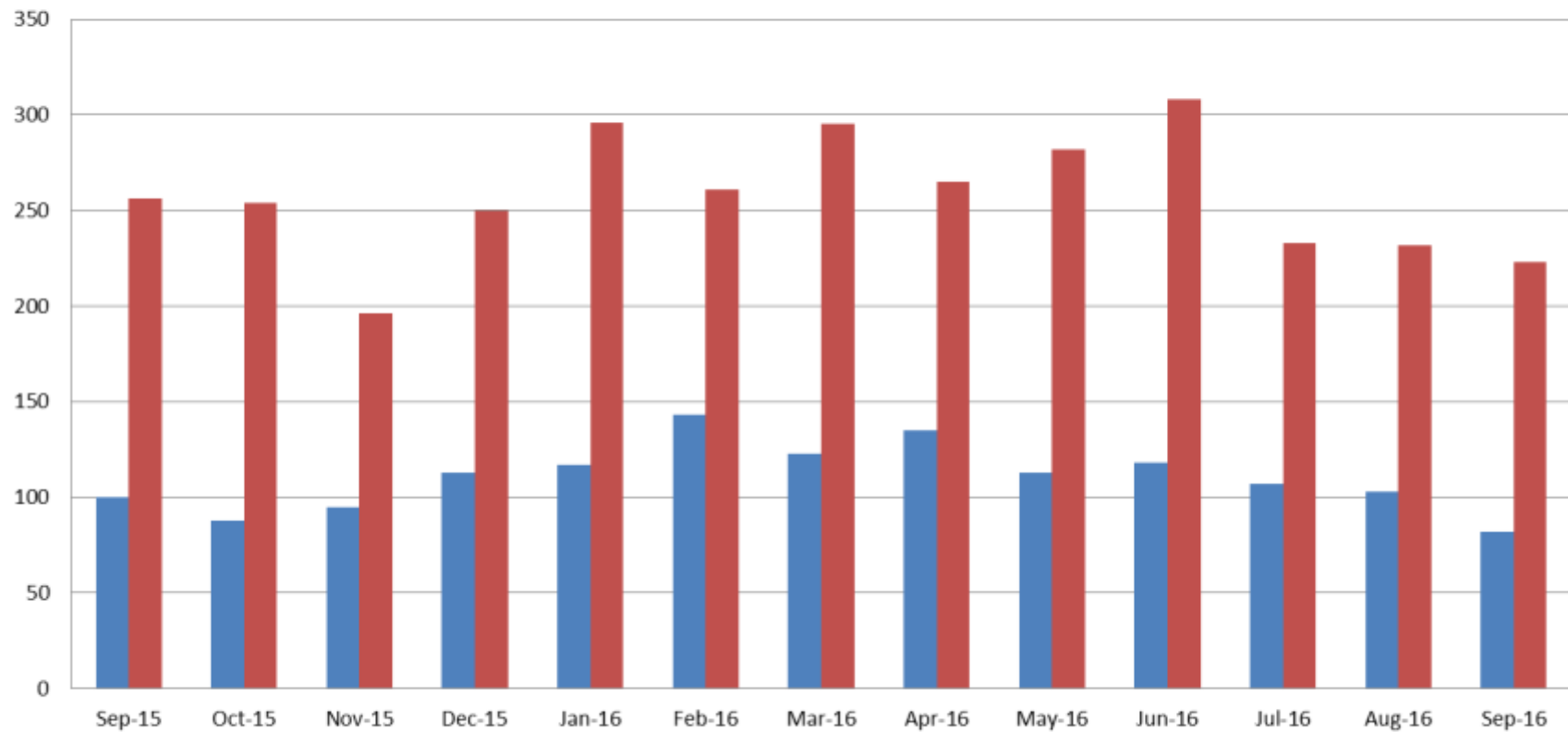
	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
■ Featherston	2838	2748	2728	2450	2550	2057	2304	2482	2591	2375	2440	2533	2574
■ Greytown	3343	3383	2936	3062	3143	2495	3010	2757	2588	2543	2820	2684	2659
■ Martinborough	3230	3283	2787	2381	3058	2242	2925	3134	3074	2820	3197	2635	2654

Wairarapa Library Service - issues and renewals to September 2016



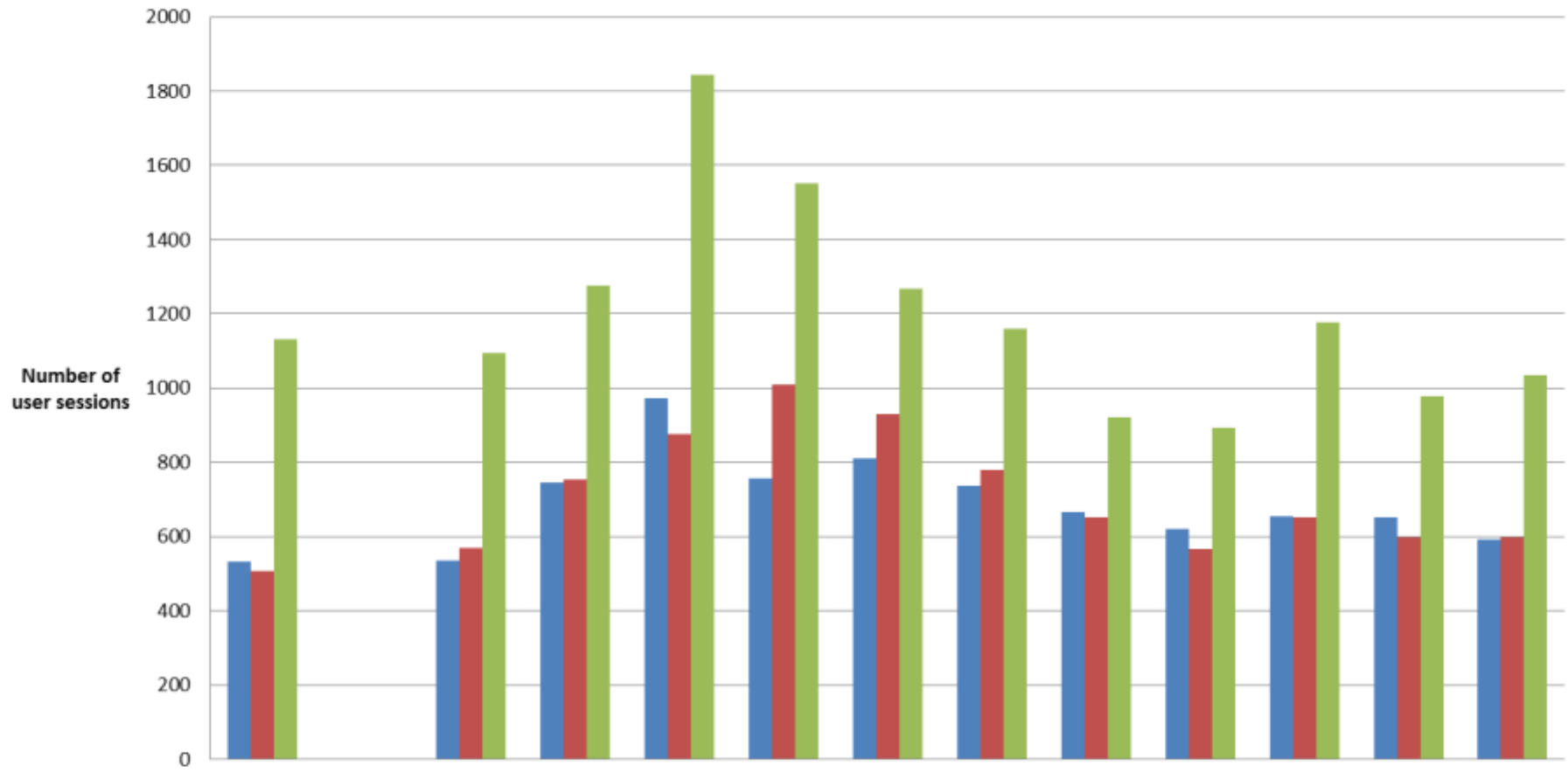
	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
Carterton	5161	5570	5042	4759	5422	4362	4378	4948	4752	4730	5444	5733	5126
South Wairarapa	9411	9414	8451	7893	8751	6794	8239	8373	8253	7738	8457	7852	7887

Wairarapa Library Service - audio and e-book issues to September 2016



	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
Audiobooks	100	88	95	113	117	143	123	135	113	118	107	103	82
E-books	256	254	196	250	296	261	295	265	282	308	233	232	223

APNK Wi-fi user sessions to September 2016



	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16
■ Featherston	533		535	744	971	757	810	738	666	621	655	653	593
■ Greytown	507		568	755	876	1008	931	779	651	567	653	599	597
■ Martinborough	1131		1095	1277	1844	1552	1267	1159	920	894	1177	977	1036

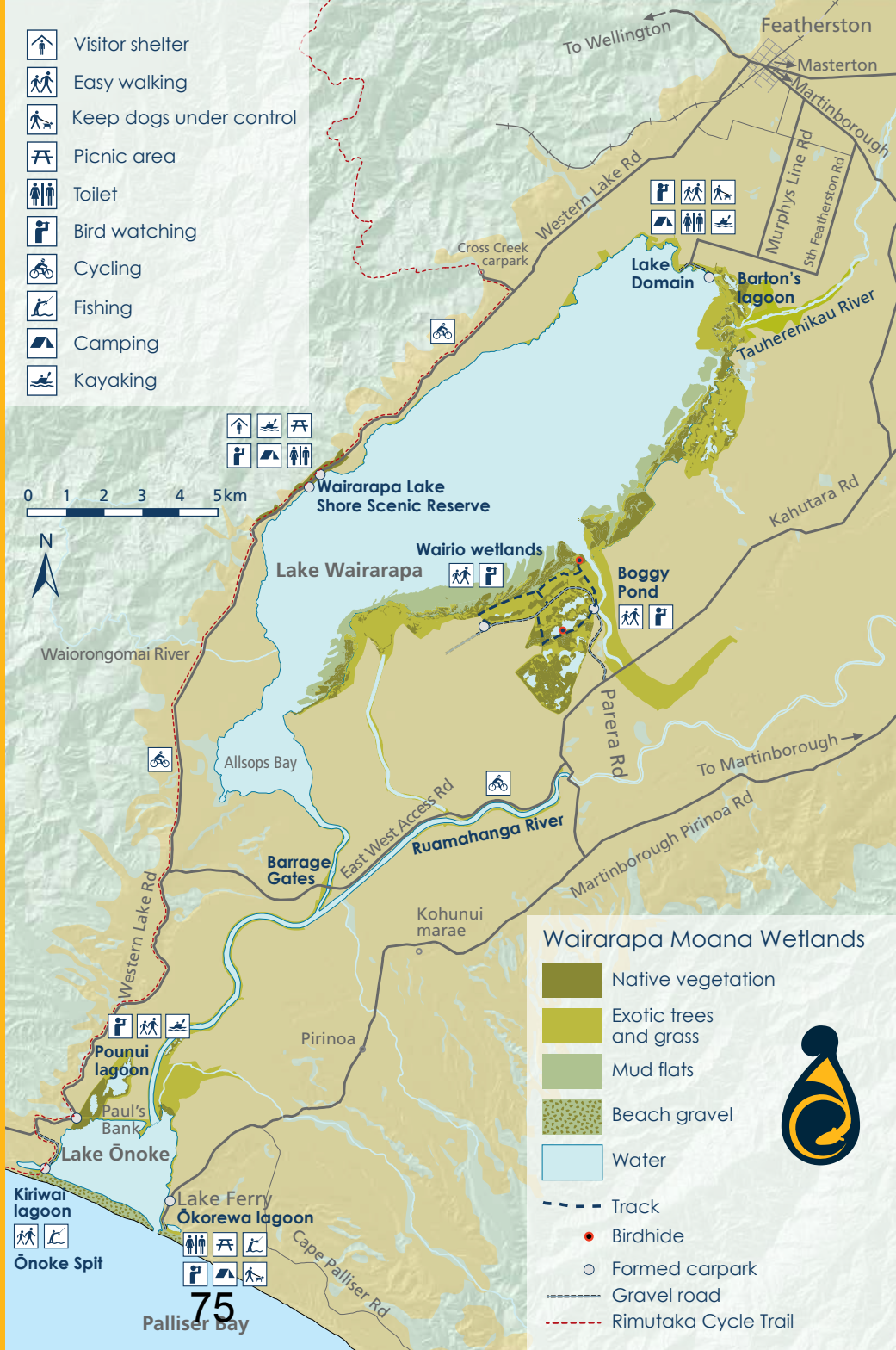
WAIRARAPA MOANA WETLANDS

SEA OF GLISTENING WATERS



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THINGS TO DO

Bird watching

Enjoy bird watching from natural vantage points at the main visitor sites, or from the bird hides at Boggy Pond and the lake shore at Wairio wetland. Bird watching sites are marked on the map opposite. Take your camera and binoculars!

Walking

Walks range from about 20 minutes to 3 hours. Most are an easy gradient over uneven ground. Tracks are marked on the map overleaf and signposted from car parks.

Camping

Free campsites at Lake Domain Reserve and Wairarapa Lake Shore Scenic Reserve offer basic facilities for tent and motorhome camping. For more camping options nearby see www.wairarapanz.com

Swimming

Lake Wairarapa has lots of sediment making it look muddy. However, the water is usually safe to swim in unless there has been heavy rainfall when some pollutants might be present. Swimming is not recommended in Lake Ōnoke due to strong tidal flows when the mouth of the lake is open to the sea.

Kayaking, canoeing and windsurfing

The best launch spots are at Lake Domain Reserve, Wairarapa Lake Shore Scenic Reserve, Lake Ōnoke and Ōnoke Spit. These sites are marked on the map opposite.

Cycling

The Rimutaka Cycle Trail joins Western Lake Road at Cross Creek Road (see www.nzcycletrail.com). Cyclists can continue south on the trail to the coast of Palliser Bay or 12km north to Featherston. Cycling via Western Lake Road, East-West Access Road and Kahutara Road forms a 67km loop ride around Lake Wairarapa from Featherston.

Fishing

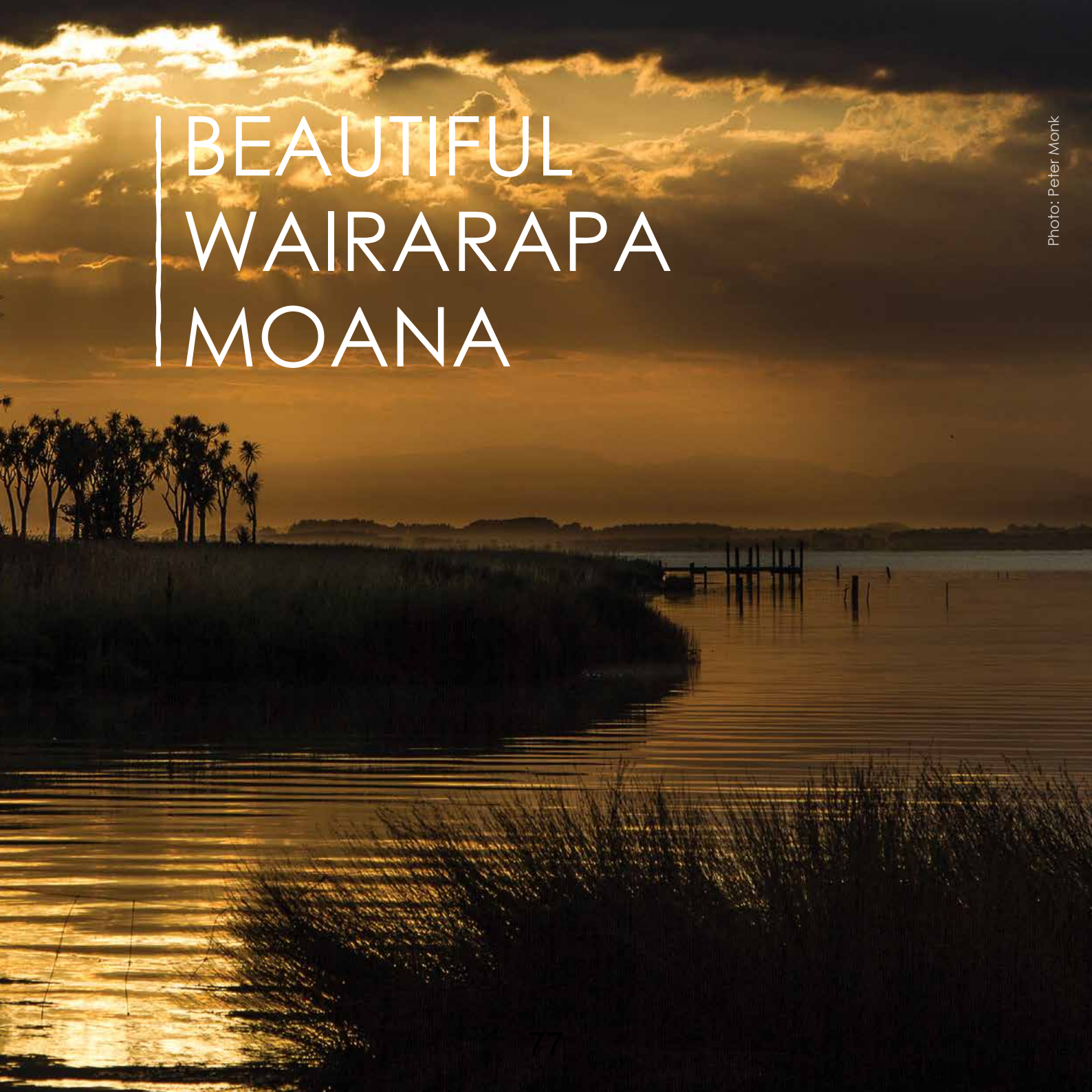
Brown trout in Lake Wairarapa are best found in river deltas where fly fishing and spinning can be effective. A fishing licence is required for trout, perch and tench. Licences can be purchased at some outdoor sports stores or online at www.fishandgame.org.nz. Part of the licence fee supports waterfowl and wetland conservation.

Duck shooting

Lake Wairarapa is a top waterfowl hunting location in Aotearoa/New Zealand, attracting hunters from overseas and throughout the country. The game bird hunting season runs for six to eight weeks starting in early May. A game bird hunting licence is required to hunt waterfowl. For more information on licencing visit www.fishandgame.org.nz or an outdoor sports store. Part of the licence fee supports waterfowl and wetland conservation.

BEAUTIFUL WAIRARAPA MOANA

Photo: Peter Monk



The glistening waters and big sky vistas of Wairarapa Moana appeal to those looking for a peaceful experience. The lakeside silence is broken only by the wind and the flap of wings.

Visitors can explore and enjoy the wildlife of the lakes, natural wetlands and sand dunes. Despite its sense of remoteness, Wairarapa Moana is surrounded by farmland and is easily reached from nearby Featherston, Greytown and Martinborough.

A wetland taonga

Wairarapa Moana, meaning “sea of glistening waters”, is an internationally important wetland and the largest lake and remaining wetland complex in the lower North Island. For some 800 years it has been a place of significant customary and spiritual importance, abundant in natural food and resources.

Wairarapa Moana has a history that links farmers and tangata whenua. In the 1840's land leases from Māori by sheep farmers were barred by a Crown keen to buy the land and sell it on for profit. Just the lakes and the flood-prone areas crucial for tuna/eel fishing were left in Māori ownership. The Moana was subsequently gifted by tangata whenua to the Crown in 1896 in exchange for reserves. Māori eventually received land in the Waikato, and redress for Wairarapa iwi is being progressed under the Tiriti o Waitangi/Treaty of Waitangi.

A place of change

In 1855 one of the largest known earthquakes in Aotearoa/New Zealand contributed to raising the lakebed and wetlands. Lake Wairarapa, the shallow remains of a once larger lake, is part of a depression formed by the convergence of two tectonic plates.

While the wetlands continue to evolve naturally, human intervention has reduced the area and changed the character of Wairarapa Moana. Swamps, predominant in the low-lying area of Wairarapa Moana, were drained and cleared for farming.

The Lower Wairarapa Valley Development Scheme, a flood management system completed in the 1970's, saw diversion of the Ruamahanga River away from Lake Wairarapa and the installation of the Barrage Gates. This system is still used to artificially manage the lake levels.

In 2012, a formal partnership was established in response to a growing recognition of the need to improve the health and to restore the mauri of the lakes and the surrounding environment. Ngāti Kahungunu ki Wairarapa, Rangitāne o Wairarapa, local hapū, Greater Wellington Regional Council, South Wairarapa District Council, the Department of Conservation, farmers and the wider community now work together to help protect and enhance the natural, recreational, historical and cultural values of Wairarapa Moana.

NATIVE WILDLIFE OF WAIRARAPA MOANA

Photo: Peter Monk

Birds

The range of habitats in Wairarapa Moana supports many wading, shore, wetland and forest birds. Kawau/black shags can often be seen posing with wings outstretched to dry. A flock of kotukungutupapa/royal spoonbills and other wading birds might be seen feeding on the lake shore mudflats. When the water level is low, they may be joined by the kuaka/bar-tailed godwit, which are Arctic migrants.

Rare and secretive wetland birds may be heard rather than seen. A population of endangered matuku/Australasian bittern 'boom' a territorial call during their breeding season.

Threatened taranui/Caspian terns and karoro/black-backed gulls nest in the exposed sands of Ōnoke Spit.

Fish and shellfish

The waterbodies of Wairarapa Moana provide freshwater and estuarine habitats for fish. Tuna/longfin eel are iconic to the area, having previously migrated in their thousands across Ōnoke Spit.

The lower tributaries of Lake Ōnoke provide spawning habitat for inanga/whitebait, while pātiki/mohoao/black flounder inhabit the lake bed.

Plants

When lake levels on the eastern shore are low, a large expanse of tiny prostrate plants (a turf field) is visible. This vegetation supports a seasonal influx of migratory birds. The lake and lagoon sedgeland play an important role in helping to improve water quality and to provide a buffer from flood waters. They also provide more secure habitat for birds to nest.

Don't discount the value of the scruffy looking Buchanan's and curly sedges at the water's edge at Lake Domain Reserve. While they are more common in gardens, they are unusual inhabitants of this locality.

Ōnoke Spit is one of the national strongholds for hinarepe/sand tussock. Also tenaciously holding on are the mat daisy (*Raoulia* species) and pinatoro (*Pimelea* species), in which survives a Notorea moth species endemic to this area and the endangered katipo spider.

For more information on Wairarapa Moana biodiversity see www.waiwetlands.org.nz

Kākahi

Kākahi/freshwater mussels are found in some of the rivers and lakes around Wairarapa Moana. They prefer soft muds with gently flowing water. Kākahi have historically been a food source for Māori and the shells were used as cutting tools. Kākahi face an uncertain future as they are a species in decline. The health of the Wairarapa Moana population is being monitored.



Photo: Peter Monk

PLANNING A TRIP

Traveling to the Moana

Wairarapa Moana is close to Greytown, Featherston, Martinborough and the small coastal settlement of Lake Ferry.

Distances between sites by vehicle

Featherston to Lake Domain Reserve	8km / 10 mins
Featherston to Wairarapa Lake Shore Scenic Reserve	18km / 20mins
Featherston to Ōnoke Spit	40km / 50 mins
Featherston to Boggy Pond/Wairio	25km / 30 mins
Martinborough to Boggy Pond/Wairio	28km / 30 mins
Lake Ferry to Boggy Pond/Wairio	26km / 23 mins
Lake Ferry to Ōnoke Spit	43km / 45 mins



Photo: Peter Monk

Half day itinerary suggestions

Pounui Lagoon and Ōnoke Spit

Pack a picnic for a stop at Wairarapa Lake Shore Scenic Reserve, part way down the western shore of Lake Wairarapa. Take a pair of binoculars and walk or kayak for some bird observing at Pounui Lagoon. A return walk along a stop bank leading north overlooks the wetlands. An alternative route is along Paul's Bank, running east along the northern edge of Lake Ōnoke.

Access to Ōnoke Spit (a 3km stretch) is just a few kilometres further south. There are more wetland birds to be observed at Kiriwai Lagoon (adjacent to the car parking area) or shorebirds along the Spit.

Lake Ferry and Ōkorewa Lagoon

An unsealed road after the Lake Ferry Hotel leads to a lagoon for a short walk or bird observing and to the beach for fishing or longer walks (3km east to Whangaimoana Beach or west across to Ōnoke Spit if the outlet is closed).

Boggy Pond and Wairio wetland

Take a peaceful walk along the stopbank tracks around Boggy Pond, the north east end of Wairio wetland or along the lake shore beyond Wairio wetland. Listen and look for birds along the way, or take your binoculars to do some observing from the bird hide at Boggy Pond (800m from the car park) or from the brush hide at the lake shore (1200m towards the lake shore from Boggy Pond car park).



Photo: Peter Monk

Overnight stays

Freedom camping is allowed at Lake Domain Reserve and at the Wairarapa Lake Shore Scenic Reserve. There are toilet facilities but you'll need your own supply of drinking water. For other camping and accommodation options see www.wairarapanz.com

Keen on cycling? Make South Wairarapa your destination as part of cycling the Rimutaka Cycle Trail or the Wairarapa Valley Cycleway, www.nzcycletrail.com

Public transport

There is no public transport around the lake – see www.wairarapanz.com for information about tours in the area.



PLACES TO VISIT

Photo: Peter Monk



Lake Domain Reserve (and Barton's Lagoon)

Lake Domain Reserve on the northern shore of Lake Wairarapa has large open spaces. The Domain is exposed to the elements from the north and south, so be prepared for very strong winds.

In the south-east section of the Domain, about 600 metres from the entrance, are a large wetland (Barton's lagoon) and an informal area for trail bikes. There are some vantage points at Barton's Lagoon for observing wetland birds on the open water.

Continuing further along the lake shore, by walking or kayaking, will lead you to the Tauherenikau River delta.

Wildlife you might see:

The open water of the lake and lagoon, and the lake shore, provide good opportunities to view waterfowl and shorebirds such as kawau/black shag, poaka/pied stilt, tūturiwhatu/banded dotterel, black-fronted

dotterel, tōrea pango/variable oystercatcher and sometimes kōtuku ngutupapa/royal spoonbills.

Along the lake edge, Buchanan's sedge and curly sedge can be found. These native sedges are reddish-brown in colour and are often under water for extended periods.

Kōkahi/freshwater mussel shells are often found washed up along the shore – you may also feel the mussels underfoot when wading.

Getting there:

From Featherston, turn off SH2 into SH53, then head south along Murphy's Line for 5km. Turn right onto Lake Domain Road, then left onto South Soldiers' Settlement Road. Lake Domain Reserve is 500m at the end of this road. Turn right into the Lake Domain camping area or left towards Barton's Lagoon.





Boggy Pond and Wairio Wetland

Much of this area is being restored with willow and alder being controlled and pasture being returned to wetland. The natural regeneration and planting of native wetland vegetation will restore and enhance habitat for birds.

Two bird hides are accessible from the Boggy Pond car park on Parera Road. One is an 800m walk to a hide overlooking the open water of Boggy Pond. Continue on for a longer 2.6km loop, returning along Parera Road. On the Wairio wetland side, near the lake shore, is a brush hide accessed 1.2km along a stopbank track. Another track branches off to the south, providing a loop to enjoy the character of this regenerating wetland.

Wildlife you might see:

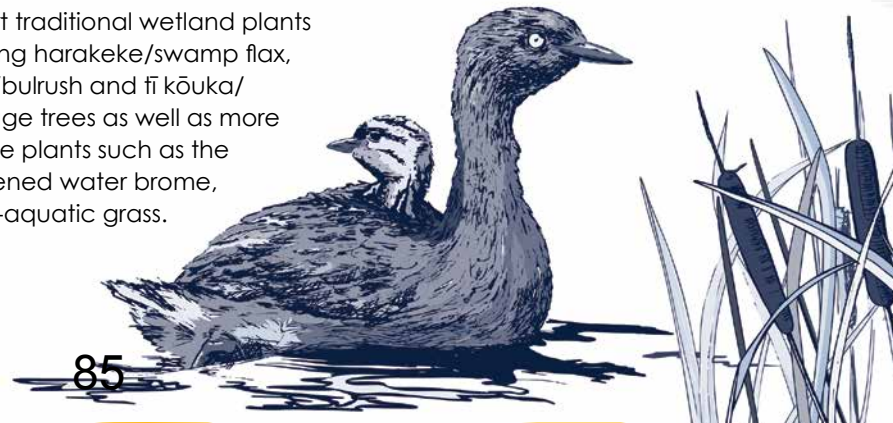
National and international migratory wading birds visit the lake shore between October

and April, including ngutuparore/wrybills from Te Waipounamu/South Island and kuaka/bar-tailed godwits from the Arctic. The weweia/New Zealand dabchick can be seen on the open water. Other birds such as the koitareke/marsh crane and pūweto/spotless crane are very secretive and hard to spot. Listen out for the early morning or late evening booming call of the matuku/Australasian bittern.

The lake shore is carpeted with extensive areas of turf vegetation - small, prostrate plants that are salt-tolerant. The wetlands support traditional wetland plants including harakeke/swamp flax, raupo/bulrush and fī kōuka/cabbage trees as well as more obscure plants such as the threatened water brome, a semi-aquatic grass.

Getting there:

From SH53, just out of Featherston, turn onto Kahutara Road and follow this for 16km until reaching Parera Road. Boggy Pond is 5km down Parera Road and is on your left; Wairio wetlands and access to the eastern lake edge is on your right. A second car park is located at the southern end of Boggy Pond/Wairio on Parera Road.





Wairarapa Lake Shore Scenic Reserve

This reserve provides peaceful camping and picnic spots shaded by native bush. An expansive view across the lake highlights the Aorangi Range. A day shelter and toilet are located at the southern-most off-road area.

Wildlife you might see:

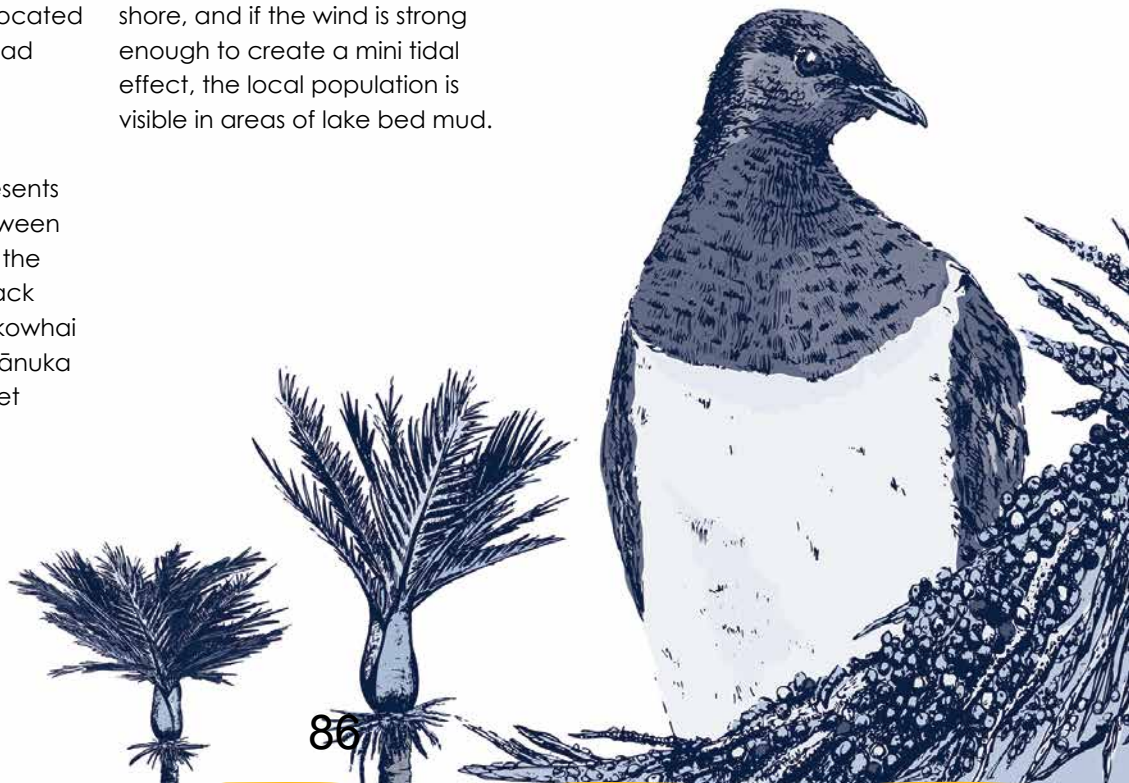
The native bush here represents forest that was typical between the Remutaka Range and the lake shore. Tawairauriki/black beech, fītoki, nīkau palm, kowhai and karaka transition to mānuka scrub with sedges in the wet

depressions. Tūī, kererū, and pīwakawaka/fantail are common resident birds amongst the trees.

Kākahi/freshwater mussel shells are often washed up along the shore, and if the wind is strong enough to create a mini tidal effect, the local population is visible in areas of lake bed mud.

Getting there:

From Featherston, travel south for approximately 16km along the Western Lake Road, following the west side of Lake Wairarapa.





Pounui Lagoon

Pounui lagoon was once part of the salt marsh edges of Lake Ōnoke. It is separated from the lake by Paul's Bank, a stop bank heading south-east. Another stop bank runs north along the edge of Pounui Lagoon. These stop banks provide an easy gradient of walking for good views of the surrounding landscape and for observing wetland and passing sea birds.

Wildlife you might see:

Some of the many native waterfowl species that nest in or frequent the lagoon include: pūtangitangi/paradise shelduck, kuruwheangi/Australasian shoveler, pāpango/scaup, tētē moroiti/grey teal, weweia/New Zealand dabchick, pūkeko/swamp hen and matuku/Australasian bittern. Wading birds that forage around the edges are the matuku moana/white-faced heron, poaka/pied stilt and black-fronted dotterel. You might be lucky enough for the flock of kōtuku ngutupapa/royal spoonbill

to time their visit with yours.

Vegetation around the shrub-dominated wetlands (now adapted to contain water less brackish than Lake Ōnoke) includes mākaka/saltmarsh ribbonwood, harakeke/swamp flax and seasonally intermittent marsh plants on the edges.

Getting there:

Travel southwest along the Western Lake Road from Featherston for approximately 37km. Park on the short section of gravel road between the boundary fence and Western Lake Road.





Ōnoke Spit

The dry and windswept Ōnoke Spit, at the south western corner of Wairarapa Moana, separates Lake Ōnoke and the coast of Palliser Bay. The 3km long sand and gravel bar runs east towards Lake Ferry settlement (only accessible if the mouth to the sea is closed).

Ōnoke Spit provides a good stretch of beach for surfcasting. It also provides for a fascinating nature walk in this exposed but sensitive coastal environment.

There is no formed track for off-road vehicles and there are sections of very soft sand. Visitors could consider the option of taking a guided tour; see www.wairarapanz.com

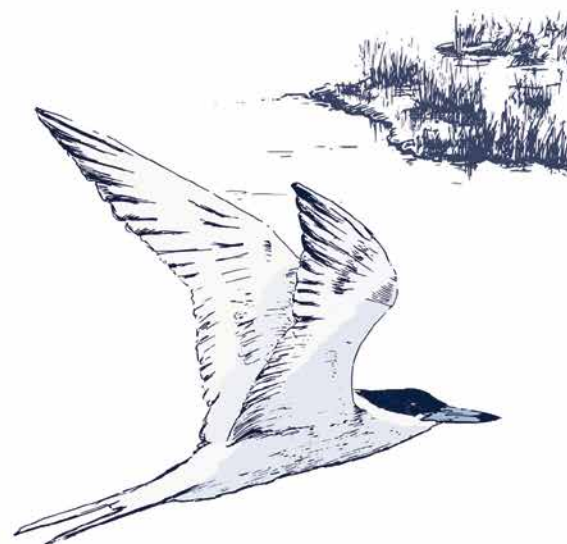
Wildlife you might see:

Ōnoke Spit is a breeding ground for karoro/southern black-backed gull, taranui/Caspian tern, tarāpunga/red-billed gull and tūturiwhatu/banded dotterel (all Threatened species). Other birds that frequent the Spit and the Kiriwai Lagoon area are tōrea pango/variable oystercatcher, tara/white-fronted tern, matuku moana/white-faced heron, kawau/black shag, kawau tui/little black shag and kāruhiruhi/pied shag.

Growing tenaciously on the duneland is hinarepe/sand tussock, pīngao and kowhangatara/spinifex as well as some less typical mat plants such as pinatoro/*Pimelea* (a prostrate daphne) and *Rauolia* (a mat daisy). The driftwood and some of the plants are habitat for lizards and the rare katipō spider.

Getting there:

From the south end of Featherston turn into Western Lake Road and follow for about 40km. Turn left into Beach Road (1km, unsealed) which leads to an informal parking area.





Lake Ōnoke (Lake Ferry settlement)

This area has Māori and European history dating back hundreds of years. A coastal lagoon sits near the site of a historical fishing village called Ōkorewa, the area having been a significant resource for the harvesting and trade of tuna/freshwater eels and fish. A ferry service, established in the early 1850's, once provided transport across Lake Ōnoke to enable travellers to follow an inland journey up the Ruamahanga River.

When the river mouth is closed and there is less risk of strong tidal currents, the lake is suitable for boating and windsurfing. The area provides informal beach walking along the shore of Lake Ōnoke, east along the beach past Ōkorewa Lagoon to Whangaimoana Beach (3km) or west along Ōnoke Spit (if the outlet is closed).

A road from just past the Lake Ferry Hotel leads to the beach which is popular for fishing.

Wildlife you might see:

The shore of Lake Ōnoke hosts a range of visiting birds as described for Ōnoke Spit. Ōkorewa Lagoon is visited by a range of waterfowl and wading birds and the pīhoihoi/New Zealand pipit and tuturiwhatu/banded dotterel nest along the beach.

The estuarine outlet is an important migratory route for tuna/freshwater eel and whitebait species.

Getting there:

Take Lake Ferry Road from Martinborough and follow for 35km to Lake Ōnoke/Lake Ferry settlement.





Photo: Peter Monk

Caring for Wairarapa Moana

Help protect this special environment so that native plants and animals can thrive.

- Check the local "Fire Season" status before lighting camp fires www.wrfd.org.nz
- Control and extinguish fires responsibly to protect habitats
- Plan your activities to avoid disturbing birds during the spring breeding season
- Keep all vehicles on formed tracks – some native birds nest on the beach
- Keep dogs on a lead – they can frighten birds off their nests
- Leave traps undisturbed – they catch pest animals that kill native birds
- Join a Wairarapa Moana community volunteer group www.waiwetlands.org.nz

Caring for you

- Be water safety smart - waves and water levels can rise up to a metre
- Take extra layers of clothing to keep warm and dry - parts of Wairarapa Moana are remote and exposed to strong winds
- Mobile reception is variable - plan communication before you leave

Find out more

For more information about restoration activities, volunteer group work, culture and biodiversity of Wairarapa Moana, visit www.waiwetlands.org.nz



Observing nature in Wairarapa Moana

Have you spotted some of our native wildlife?

For more information on the plants and animals found in Wairarapa Moana, including details to help with identification, please visit our website www.waiwetlands.org.nz

To learn more in general about the natural world visit the Department of Conservation website www.doc.govt.nz or Naturewatch NZ website www.naturewatch.org.nz

Download the Naturewatch NZ mobile app iNaturalist to help identify and record your wildlife observations.

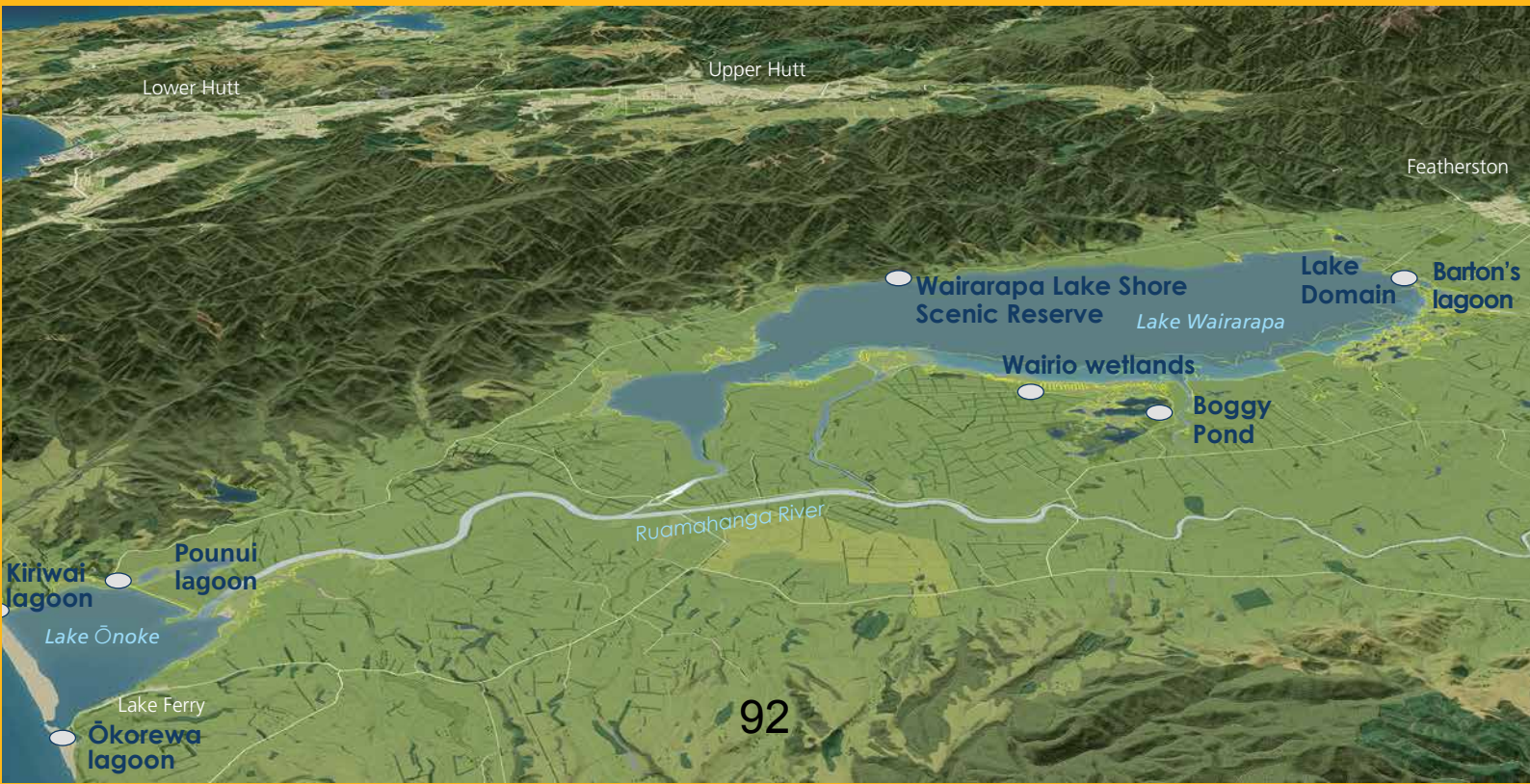
Tell us about your visit!

We'd really appreciate knowing whether this guide has been useful to you and that you enjoyed your visit to Wairarapa Moana.

Please email Biodiversity@gw.govt.nz with any feedback or with your ideas on any improvements that could be made.

Glossary of Māori terms

Word or phrase	Meaning
Aotearoa -----	Māori name for New Zealand
Hapū -----	clan, tribe, descent group
Iwi -----	extended kinship group, tribe
Māori -----	aboriginal people of Aotearoa/New Zealand; the Polynesian language of the Māori people
Mauri -----	life force
Moana -----	sea, large lake
Tangata whenua -----	local or indigenous people
Taonga -----	treasure
Te Waipounamu -----	South Island
Tiriti o Waitangi -----	Treaty of Waitangi
Whakaora te repo, ka ora te taonga wai	Restoring our wetland treasure
Wairarapa Moana -----	sea of glistening waters



Restoring our wetland treasure
Whakaora te repo, ka ora te taonga wai



www.waiwetlands.org.nz

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