



MAORI STANDING COMMITTEE

**Agenda
4 December 2017**

Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 4 December 2017 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Reuben Tipoki (chair), Teresa Aporo, Demetrius Potangaroa, Horipo Rimene, Michael Roera, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Cr Paora Ammunson and Cr Pip Maynard.

OPEN SECTION

1. APOLOGIES:

2. PUBLIC PARTICIPATION/PRESENTATIONS:

- | | | |
|-----|---|---------------|
| 2.1 | Jean McDowall, Featherston Camp Sculpture, to speak about progress on the sculpture and invite local iwi/hapu to be involved in the unveiling ceremony. | 6:35pm |
| 2.2 | David Kershaw, speaking about the Night Sky Reserve proposal. | 6:40pm |
| 2.3 | Rob Stone, Department of Conservation, speaking about the Pukaha to Palliser Project (P2P). | 6:45pm |

3. OPERATIONAL REPORTS – COUNCIL OFFICERS:

- | | | |
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| 3.1 | Greytown Structure Plan
Honor Clark, Michael Hewison and Murray Buchanan to speak about the proposed District Plan change and the Greytown Development Area Structure Plan at 7:00pm. | Pages 1-23 |
| 3.2 | Officers' Report | Pages 24-60 |
| 3.3 | Schedule of Ordinary Meetings | Pages 61-63 |

4. MINUTES FOR RECEIPT AND CONFIRMATION:

- | | | |
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| 4.1 | Maori Standing Committee Minutes of 11 September 2017 | Pages 64-66 |
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Proposed Resolution: *That the minutes of the Maori Standing Committee meeting held on 11 September 2017 be confirmed as a true and correct record.*

4.2 Action Items from previous meeting

Pages 67-68

4.3 SWDC Minutes from 25 October 2017

Pages 69-76

Proposed Resolution: *That the minutes of the South Wairarapa District Council meeting held on 25 October 2017 be received.*

5. MEMBER ITEMS:

5.1 Resource Consent Timeframes and Resourcing of Members; Amiria Te Whaiti

5.2 Long Term Plan Process Update; Amiria Te Whaiti

5.3 Featherston Maori Community Member for MSC Update; Reuben Tipoki

6. CORRESPONDENCE:

6.1 From Mavis Mullins, Rangatane Tu Mai Ra Trust, forwarded to Maori Standing Committee by Mayor Viv Napier

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MAORI STANDING COMMITTEE

4 DECEMBER 2017

AGENDA ITEM 3.1

BRIEFING: PLAN CHANGE NO 9 - GREYTOWN DEVELOPMENT AREA STRUCTURE PLAN: RESOURCE MANAGEMENT ACT 1991

Purpose of Report

To outline to the Committee the content of and statutory processes initiated by Council under the Resource Management Act 1991 to introduce;

- a) the Greytown Development Area (GDA) Structure Plan into the Wairarapa Combined District Plan (WCDP),
- b) uplift the deferred development status of the land included within the Greytown "Future Development Area (FDA)",
- c) designate land for road, and
- d) rezone land from Residential (FDA) to Rural – Primary Production in the Wairarapa Combined District Plan.

Recommendations

Officers recommend that the Committee:

1. *Receive the information.*

1. Executive Summary

The Greytown Future Development Area (FDA) was included in the Wairarapa Combined District Plan (WCDP) around 10 years ago. The FDA, more or less encompasses the land area within Mole, Wood, West and Kuratawhiti Streets.

Since that time development of land within the FDA has not been readily achievable as no structure plan had been developed to guide the provision of infrastructure and reserves.

Because of strong demand over the last 3 years for more residential land in Greytown, the development of a structure plan was commenced by Council.

This process has involved extensive community consultation, technical investigations and technical design work, along with the development of

appropriate regulatory mechanisms to manage development and recover the costs of infrastructure and reserves.

This work is now completed to the point where Council is pressing ahead with obtaining appropriate and necessary regulatory approvals.

These involve the uplifting of the FDA status, the adoption of a structure plan, the configuring of financial/development contributions for the area and making other necessary changes to the WCDP, including a road designation and rezoning of land (from residential to rural), to enable the subdivision and development of the FDA block.

It should be noted that even if Council successfully completes these processes, any specific subdivision remains subject to the residential zone rules and standards of the District Plan and must be approved by way of a Resource Consent. At that time the detailed aspects of design and infrastructure, are considered.

2. Discussion

2.1 District Plan

As part of the review of the prior South Wairarapa District Plan and the formation of the WCDP in the early to mid- 2000's, the supply of land for industry, commerce and residential development was considered across the entire Wairarapa region.

As part of that process, decisions were made to provide land for future housing in Greytown in what is now referred to as the FDA, along with a number of other locations.

To make the decision to include the FDA in the WCDP, the Council at that time examined locational and physical characteristics, demand and growth rates and broad infrastructure requirements. These assessments were to enable a zoning decision (from rural to residential) to be taken.

However, the analysis undertaken did not get into detailed design and infrastructure costs and community preferences. This was recognised by the inclusion of a "deferred" development status for the land.

This deferred status was to remain in place until such time as a structure plan was developed and any consequential changes to the WCDP completed.

Because of this, the release of the FDA for development has effectively been "on hold" awaiting the development of a structure plan.

Even though provision was made in the WCDP to enable some land in the FDA to be subdivided, as no structure plan existed it was under limited terms. This meant that the bulk of the land remains undeveloped today, some 10 years later.

2.2 Land Uptake

With the relatively solid growth rates being experienced in the district and particularly in Greytown, Council had received comment from those involved in development projects that the supply of land for new housing needed to be increased.

The message was that land supply for housing was rapidly running out in Greytown, leaving infill as the only option.

While infill is a valid response to growth, many people in Greytown are/were concerned about the impact this form of development can have on the open, spacious character of the town.

To avoid those impacts, new "greenfields" development was an alternative that was available if the FDA was able to be released for development.

2.3 Section Supply

Work commenced on a structure plan (and associated Plan Change) to enable the release of the balance of undeveloped land within the FDA around 2 years ago.

This development area is capable of supplying 500 lots under the rules of the District Plan, although this is unlikely to be achieved due to land constraints (contaminated soils Wilks Block) and earlier subdivisions, which are quite spacious and unable to be further broken up due to layout.

As such a figure of 450 has been estimated as the upper maximum number of sections that can be created in the remaining FDA, with an expectation that no more than 400 lots is the likely practical upper yield.

This number would provide for at least 10 years growth and more likely 15 for Greytown. This level of supply is consistent with the National Policy Statement for Urban Capacity targets set by Government.

2.4 Capital Investment

The FDA represents a significant opportunity for Greytown and the district.

The required capital investment in the land, development of sections and then housing, along with the subsequent cost of living expenditure by those new households over the next 10 – 15 years is substantial.

The release and purchase of around 400 sections within the estimated value range (see valuation report attached to Section 32 Report), represents an investment on its own of between \$110 - 120,000,000.

The construction of houses on each lot is in the order of a further \$140-160,000,000 investment (depends on size/material used etc), while the fit out of the houses and lots will add in the order of \$25 - 30,000,000 to the total investment of capital.

These figures are in 2017 dollars.

2.5 GDP Impacts

Each new household should bring the New Zealand average household annual income to the district (NZAH I figure used is likely lower than what will actually occur as Greytown has a higher socio- economic demographic than average).

If so, then each year after development is completed, an additional \$15,000,000 will be spent in the town and district, that is, between \$75 - 150,000,000 over the next 15 years (actual amount depends on the rate of development).

For Council each household will contribute rates. If the average contribution is \$2500pa, this represents an increase in Councils rating base of around \$1,000,000 a year once the area is developed.

Of course this increase in rating base is partly offset by the need to offer additional services to those households such as rubbish collection, road maintenance and operation of wastewater and water supply systems.

As will be noted, for a relatively modest public capital investment in roads, lineal reserves and underground services and ongoing operational costs, there is a positive gain for Council in its rating base.

2.6 First Schedule Process.

It is not proposed in this report to go through the Plan Change and Structure Plan in detail.

All relevant information is in the Plan Change, Structure Plan documentation and Section 32 analysis required under the Resource Management Act 1991 (which is available on Councils website).

Instead a very brief summary of each is provided. These matters will also be covered in the presentation to the Committee.

2.6.1 Plan Change

This is the statutory document which must follow the form set out in the schedules to the Act and regulations. It is the mechanism to alter provisions in the Wairarapa Combined District Plan.

2.6.2 Structure Plan

This sets out the desired form and location of infrastructure necessary to enable the physical development of the land for housing, including roads, sewerage systems, water supply and storm water management.

It also prescribes the form and location of reserves within the area. Lastly it sets the basis for financial / development contributions.

2.6.3 Section 32 Analysis

The section 32 analysis required under the Resource Management Act 1991 outlines the "benefits and costs" arising from the Plan Change and Structure Plan (note – the benefits/costs can be monetary or non-monetary).

To do this it sets out the reasons for various parts of the other statutory documents. Monetary costs and benefits have been where relevant.

2.6.4 Notice of Requirement

A notice of requirement is required where a designating authority (for example Council or the Crown) intends to make provision for a public work. Many facilities are deemed public works under the Public Works Act, including roads.

For the structure plan land, Council needs to be assured that adequate road access is provided.

Because there are very limited opportunities to connect the area to West Street, it is proposed to designate for road the existing 15m wide strip of land at 104A West Street, along with an additional 2m strip of land within the 2 adjoining properties on the north side.

The intention is to ensure provision of a 17m wide road corridor through this section of land to the main blocks of land within the new Greytown Development Area.

This short designated corridor will form an essential part of the proposed collector or "spine" road included in the structure plan.

2.6.5 Notification process

The Plan Change which includes the Structure Plan, has been publicly notified with submissions closing on 6 December 2017.

2.6.6 Submissions

Members of the public who have an interest in the plan change may lodge submissions during that period in relation to the contents of the three documents, either in support or opposition.

If submissions are received then after the closing date for submissions, officers create a summary of decisions that have been requested by submitters. This describes all the submissions that have been made and the reasons for them.

2.6.7 Further Submissions

This summary is then notified for comment for a period of no less than 10 working days.

Parties may then make a further submission on matters which have been raised in the original submissions, but only on those submissions in which they have an interest that is *more than the public in general*, or they are representing a relevant aspect of the public interest.

As with submissions, a further submission must be made in opposition or support but of a particular original submission.

2.6.8 Hearings

Once the Council has received all submissions and further submissions, officers in conjunction with Councils consultants will prepare a *Section 42A report* that includes:

- a summary of submissions and further submissions
- an analysis of all the submissions and further submissions
- recommendations about which parts of the plan change / structure plan should be adopted, removed or modified.

The Council will then organise hearings if submitters have indicated they want to be heard. A hearing is not required where there is no one wishing to be heard, or where requests to be heard are withdrawn.

2.6.9 Independent Hearings Commissioner(s)

Because Council has a direct interest in the outcome of any hearings (through infrastructure works and reserves) an independent hearings commissioner(s) is to be engaged to undertake the hearings process and recommend decisions to Council for adoption.

3. Conclusion

The plan change/structure plan enable Council to release for residential development the current FDA in Greytown.

This process is subject to formal public submissions and potentially hearings and is unlikely to be concluded quickly if submissions are made, as a hearing is then required.

In addition submitters have the right to appeal any decisions made by Council through this process to the Environment Court. The EC can reject, accept in part, modify or accept the proposals, as such reviews are de novo.

4. Appendices

Appendix 1 – Proposed Plan Change: Greytown Development Area
Structure Plan

Reporting Officer: Murray Buchanan, Group Manager Planning and Environment

**Appendix 1 – Proposed Plan
Change: Greytown
Development Area Structure
Plan**

Proposed Plan Change No 9: Greytown Development Area Structure Plan

In accordance with the provisions of the First Schedule of the Resource Management Act 1991 (the Act), Part I: Preparation and Change of Policy Statements and Plans by Local Authorities, the following outlines Proposed Plan Change No 9: Greytown Development Area Structure Plan to the Wairarapa Combined District Plan (District Plan):

1 Time Limits

As no specific time limit is set in the Schedule, Council have an obligation to avoid unreasonable delay (clause 1(3)), in accordance with Section 21 of the Act.

1A Mana Whakahono a Rohe to be complied with

N/A – no applicable Mana Whakahono a Rohe.

1B Relationship with iwi participation legislation

N/A – no relevant iwi participation legislation.

2 Preparation of proposed policy statement or plan

Proposed Plan Change No. 9 to the Wairarapa Combined District Plan (District Plan) has been prepared by South Wairarapa District Council, the local authority concerned (clause 2(1)), as follows:

- a) To include the Greytown Development Area Structure Plan as Appendix 15 to the District Plan;
- b) Change Planning Map 59 of the District Plan to exclude the property on the corner of Wood Street and Mole Street, Greytown (Lot 15 DP 310) from the Greytown Development Area and re-zone the property back to the Rural Zone (Primary Production) as shown in Figure 1 below;
- c) Change Planning Map 59 of the District Plan to uplift the “Future” deferred development status from the Greytown Future Development Area (remove the FDA stripes notation) and rename and denote the area as the Greytown Development Area as shown in Figure 1 below;

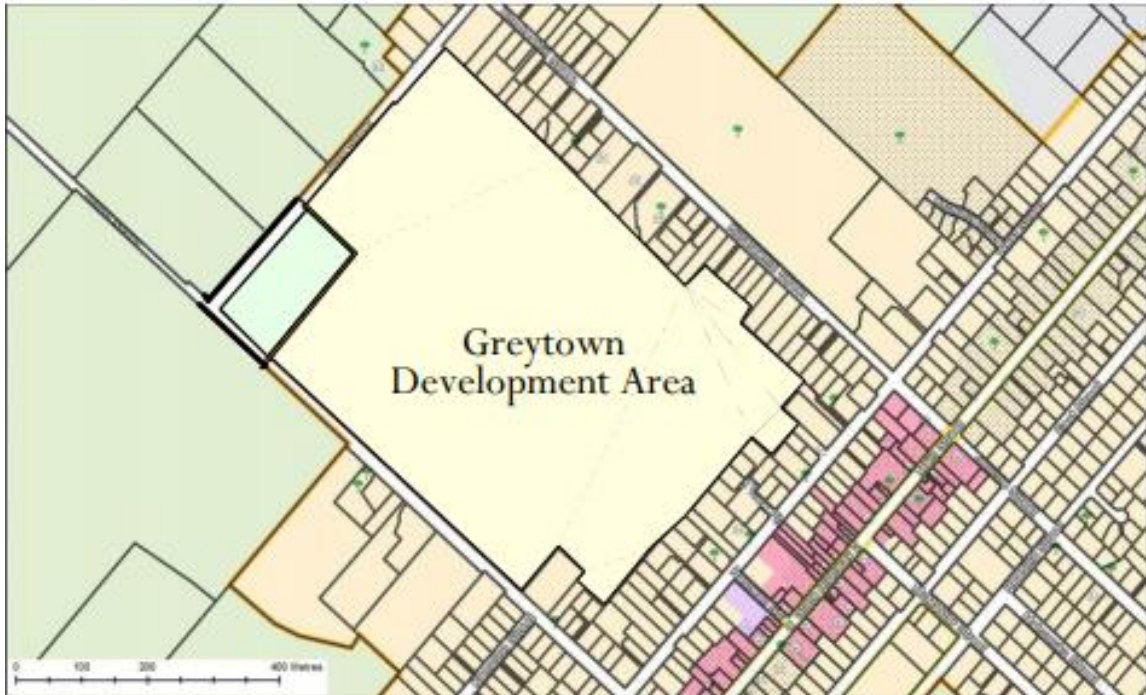


Figure 1: Part of District Plan Map 59 showing the Proposed Plan Changes

- d) Change all references to the Greytown Future Development Area throughout the District Plan to the Greytown Development Area;
- e) Change Policy 18.3.11(e) of the District Plan to read:
To manage the form and pattern of subdivision and development within the Greytown Development Area to achieve the objectives of the approved Structure Plan for the area.
- f) Designate the 15m wide access leg off West Street (Lot 7 DP 70079) and a 2m wide strip on the northern adjoining parcels of land (Lot 5 DP 70079 and Lot 2 64859) shown hatched in the Notice of Requirement as “road” in accordance with Section 168A of the Act (see Figure 2 below).

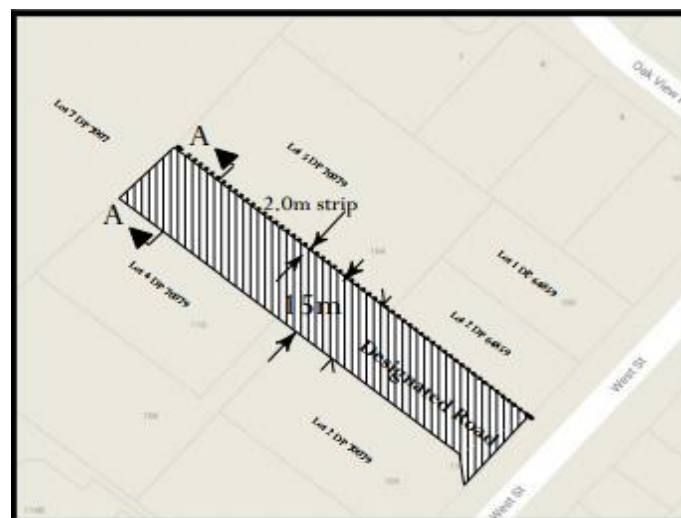


Figure 2: Plan of Notice of Requirement under S. 168A of the RMA: land to be designated as “road”

3 Consultation

Consultation for Proposed Plan Change No. 9: Greytown Development Area Structure Plan has been undertaken as summarised in the Stage 1: Scoping Report; Stage 2 Interim Report and the Section 32 Evaluation Report, all forming part of the Greytown Development Area Structure Plan development process, including consultation with tangata whenua of the area who may be so affected, through iwi authorities (clause 3(1)(d)).

3A Consultation in relation to policy statements

N/A

3B Consultation with iwi authorities

For the purposes of clause 3(1)(d) Council has undertaken consultation with iwi authorities, including enabling the iwi authorities to identify resource management issues of concern to them (clause 3B(d)).

3C Previous consultation under other enactments

No previous consultation undertaken.

4 Requirements to be inserted prior to notification of proposed district plans

A territorial authority may include in its proposed district plan, which is in this case a proposed plan change, any requirement for a designation which the territorial authority has responsibility for within its district (clause 4 (6)(a)). If a territorial authority includes a requirement under subclause (6), it must make available for public inspection all information about the requirement that is required by the prescribed form for the notice of that requirement (clause 4 (7)). The proposed "road" designation as outlined in 2 above meets the above criteria and the information required is included in the Section 32 Report for Proposed Plan Change No. 9 and will notified and made available with Proposed Plan Change No. 9.

4A Further pre-notification requirements concerning iwi authorities

Draft plan change: Greytown Development Area Structure Plan will be provided to iwi authorities once approved by Council.

5 Public notice and provision of document to public bodies

An evaluation report for the proposed plan change: Greytown Development Area Structure Plan has been prepared in accordance with Section 32 of the Act. Particular regard has to be given to this report when deciding whether to proceed with the plan change (clause 5(1)(a)). Once the decision is made to proceed, Council must either publicly notify the proposed plan change or give limited notification, as provided for in clause 5A.

It is considered appropriate to publicly notify the proposed plan change: Greytown Development Area Structure Plan because in this case Council is unable to identify all the persons directly affected by the proposed plan change (the test set for limited notification in clause 5A(2)).

Clause 5 also provides details as to how public notice is served; who should receive a copy of the proposed plan change; where copies of the proposed plan change are to be made available for viewing; that any person can make a submission; and the closing date for submissions, which in the case of a proposed plan change, is at least 20 working days after public notification.

5A Option to give limited notification of proposed change or variation

N/A – if publicly notified

6 Making of submissions under clause 5

Once the proposed plan change: Greytown Development Area Structure Plan is notified the local authority in its own area may make a submission (clause 6(2)), or any other person may make a submission so long as that person does not gain an advantage in trade competition (clauses 6(3) and 6(4)).

The remainder of the process to be followed under the First Schedule of the Act will depend on whether submissions are received.

Dated 16 October 2017

Appendix 2 – Structure Plan

APPENDIX 15 – GREYTOWN DEVELOPEMENT AREA STRUCTURE PLAN

1 Purpose

- 1.1 The Wairarapa Combined District Plan (District Plan) required a Structure Plan to be developed for the Greytown Future Development Area (FDA) to enable the “deferred development” status over the area to be uplifted. (*Refer District Plan Objective 18.3.10 “Managing Urban Growth” and Policies 18.3.11(a)-(c) and (e)*).
- 1.2 The Greytown Development Area Structure Plan provides the framework to facilitate an integrated approach to residential development and subdivision, promotes the efficient use of infrastructure and avoids, remedies or mitigates potential adverse effects on natural and physical resources in the area now known as the Greytown Development Area and identified in the attached Greytown Development Area Structure Plan: Layout Plan.

2 Design Objectives

- 2.1 Derived through both design principles and consultation, the Greytown Development Area Structure Plan has the following objectives:
1. Integrated resource management across land in different ownership
 2. Provision of certainty to land owners and Council
 3. The setting of the general layout and form of development recognising owner preferences where possible
 4. Achievement of good urban design
 5. Coordinated infrastructure provision
 6. Setting the level of financial contributions by quantifying the costs of infrastructure, identifying who is responsible for those costs and timeframes
 7. Meeting Councils Section 32 of RMA duties by assessing costs, benefits and alternatives
 8. Development that is consistent with the design adopted by the Structure Plan
 9. Maintaining Greytown’s ‘village’ and heritage character
 10. Maintaining Greytown’s landscape character through features including large/mature trees, vegetation, gardens, reserves and openness
 11. Providing for efficient transport connections – enhance how roads, footpaths and walkways and cycling networks work together and link to existing networks including access to buses and trains
 12. Allowing for diversity within the area

3 Design Guide

- 3.1 A design guide has been developed to help achieve the design objectives for the Greytown Development Area. These have been derived from Council requirements

and from consultation with landowners within the Greytown Development Area, local iwi, the Greytown Community Board, local surveyors and real estate agents, and government agencies.

3.2 The design guide is to be read in conjunction with the Greytown Development Area Structure Plan: Layout Plan; Cross Section 1 Spine (Collector) Road; Designated Road Plan and Cross Section AA; Indicative Layout including temporary turnaround; and Landscape Perspective Plan which all form part of the Structure Plan.

3.3 This design guide provides policies on the following:

- Vehicle, cycle and pedestrian connectivity
- Reserves Provision
- Site Development
- Infrastructure and Services Provision
- Financial Contributions

4 Design Policies

4.1 Vehicle, Cycle and Pedestrian Connectivity

1. A central 'spine' (collector) road, providing for vehicular, cycle and foot traffic shall connect West Street to Mole Street, with connection points across property boundaries in the locations shown on the Greytown Development Area Structure Plan: Layout Plan.
2. The 'spine' road shall be designed to the standards set out in the Greytown Development Area Structure Plan: Cross Section 1 Spine (Collector) Road.
3. The 'spine' road is named "Farley Avenue" in recognition of the historic connection the Farley Family have with the land, as previous owners, and the location of the Farley Oak tree on West Street near the entrance to the 'spine' road.
4. The existing access into the Greytown Development Area from West Street (connection point of the 'spine' road onto West Street) shall have a minimum legal road width of 17 metres which is to be covered by a designation for "road" as outlined in the Designated Road Plan Cross Section AA.
5. Vehicle Crossings (access points and driveways) off the 'spine' road on the side of the lineal reserve and water race shall be minimised to ensure the continuity of the lineal reserve and water race. Crossings of the water race shall be spaced at a minimum distance of 90 metres, this distance is to be measured from the centre point of each proposed access.
6. Access is to be provided from the 'spine' road through to the extension of Westwood Avenue.

7. Side roads (local roads) shall form connections from the 'spine' road to Wood Street and Kuratawhiti Street, with connection points across property boundaries in locations shown on the Greytown Development Area Structure Plan: Layout Plan.
8. Pedestrian links shall be adequately lit with heritage type streetlights (similar to those in Westwood Avenue or the Main Street Heritage Precinct), with all lighting designed to minimize glare and light pollution to adjoining residential properties, roads and the night sky.
9. The naming of local roads and right-of-ways within the Greytown Development Area should consider the list of road names available from Council upon request.
10. All scheme plans lodged for subdivision development proposals within the Greytown Development Area shall provide for connections to adjoining land.
11. Where a continuation of a road link across a property boundary is to be provided in the future, a temporary turnaround shall be provided, unless otherwise authorised by Council as part of a resource consent process.
12. Unless otherwise specified in this design guide, all roads, access, footpaths and parking shall be designed in accordance with Appendix 5 of the District Plan.

4.2 Reserves Provision

1. A lineal reserve alongside the 'spine' road shall incorporate a branch of the Moroa Water Race and shall be provided to cater for the recreational needs of residents.
2. The lineal reserve shall be developed with facilities and amenities including a cycle/walking path, plantings of native and exotic plants and trees, lawns, spaced seating and lighting. Only a limited number of people/vehicle access points shall be permitted to cross the lineal reserve.
3. In the long-term the bunds along the water race shall be planted and street trees shall be established to enhance of the landscape and maintain Greytown's character.

4.3 Site Development

1. Landowners and developers shall prepare subdivision development proposals that take account of the diversity of housing styles demanded by the residential housing market, so that a range of lots sizes (e.g. smaller lots to cater for single people or elderly couples, and more spacious lots for families with large areas of open space and vegetation) shall be provided within the Greytown Development Area.

2. Subdivisions shall be designed to incorporate the roading network and connectivity points shown on the Greytown Development Area Structure Plan: Layout Plan.
3. Unless otherwise specified in this design guide, all development within the Greytown Development Area shall be in accordance with the residential development standards of the District Plan.

4.4 Infrastructure and Services Provision

1. All mains and services shall be located underground and within road reserve, except as specified in 5 below.
2. Water supply systems shall interconnect with the ring main around Wood, Mole, Kuratawhiti and West Streets and Westwood Avenue.
3. Primary stormwater treatment from roads and sites shall be designed to a 100 year return period and primarily managed via soak pits and/or swales.
4. The water race shall be designed and reformed to provide water retention capacity for stormwater control purposes.
5. A new sewer main through 21 Wood Street or in close proximity to that location shall be provided for and covered by an easement or similar instrument.
6. Unless otherwise specified in this design guide, all services shall be designed in accordance with requirements of the District Plan.

4.5 Financial Contributions

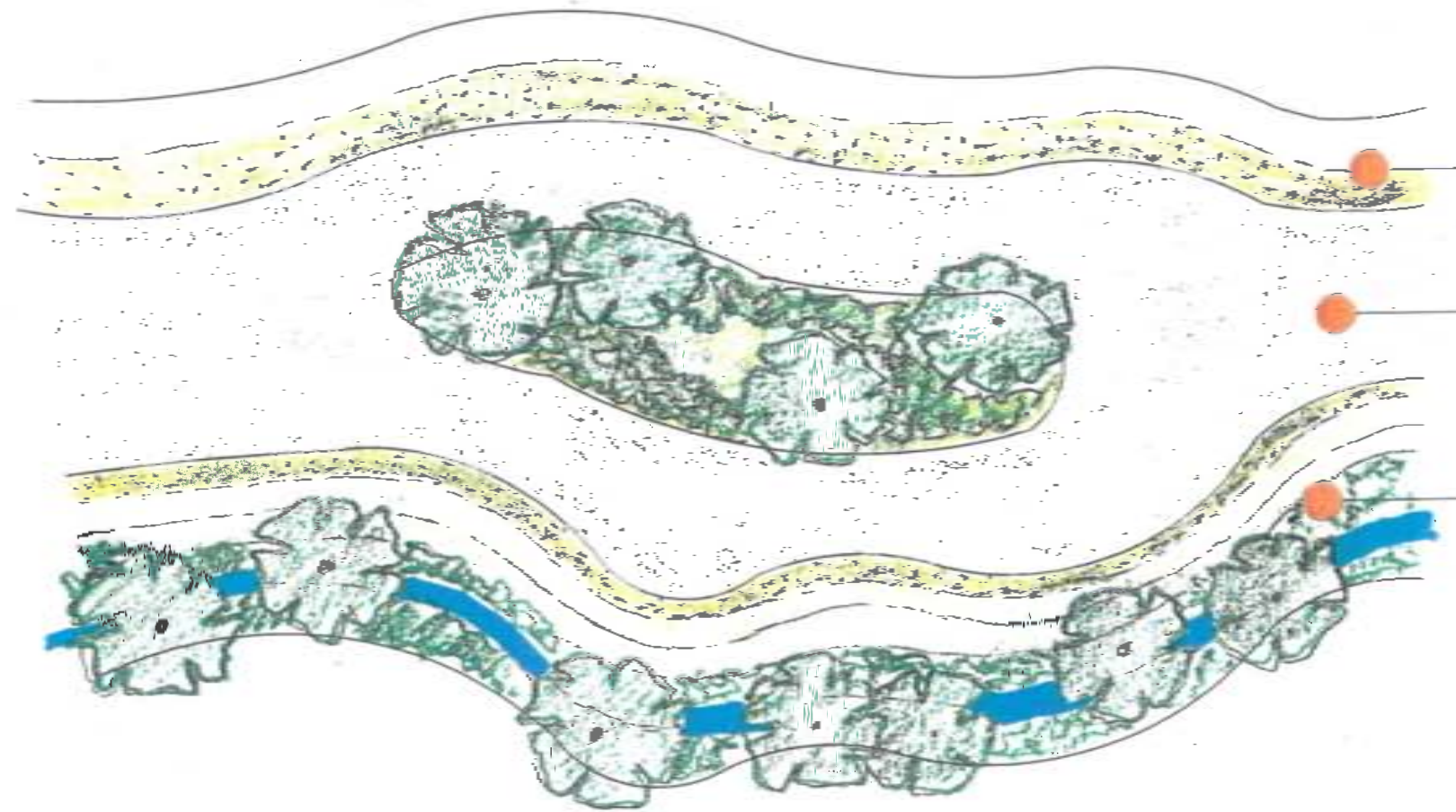
1. While the existing Financial Contributions framework of the District Plan enables Council to recover funding for the actual costs of providing infrastructure (water supply, wastewater disposal, stormwater disposal), open spaces and roads/access to the development Council, in line with recent legislative changes, Council proposes to transfer the financial contributions applicable to the Greytown Development Area to development levies. This will be done as part of the developing the 2018-2028 Long Term Plan under the Local Government Act. In the interim Council will continue to collect the actual cost of any upgrade to infrastructure, reserves and roads/access necessary to service the development area; and a share of the cost where additional capacity has been created in anticipation of future development through financial contributions.
2. The existing Financial Contributions framework provides the overall context for financial contributions within the Greytown Development Area with the actual financial contributions amounts levied (listed below) being based on the actual costs of providing infrastructure, and the works deemed necessary to upgrade Greytown's infrastructure to service the development of the Greytown Development Area.

3. The following Financial Contributions will be levied in the Greytown Development Area:
 - a) Wastewater Disposal: \$10,400 (excluding GST) per allotment created
[The cost of upgrading the wastewater system in Greytown was calculated at approximately \$6 million plus GST. This was then divided by the maximum likely number of new residential lots within Greytown. This results in 80% of the wastewater upgrades being funded through financial contributions and 20% through rates. This funding split included the 400 additional lots in the Greytown Development Area.]
 - b) Water: \$3249 (excluding GST) per allotment created
[As little upgrading of the water supply system is required to accommodate development in the Greytown Development Area, the existing financial contributions levied for water, as specified here, will apply.]
 - c) Reserves: 3% of the land value of each allotment created (plus GST)
[The total cost of the land required for the Greytown Development Area lineal reserve and the lineal reserve development costs including cycle/pedestrian path, landscaping and tree planting, seating and the water race relocation and formation has been calculated at approximately \$710,000 plus GST. The yield of reserve contributions from 3% of the land value of the 400 additional lots in the Greytown Development Area is considered sufficient to enable Council to establish the lineal reserve as envisaged.]
 - d) Roading: 2% of the land value of each allotment created (plus GST), plus \$3260 (excluding GST) per allotment created on properties that are **not** providing land for either the construction of 'spine' road and/or local roads.
[The total cost of upgrading the roading network around the Greytown Development Area, including necessary upgrades to Wood Street and Mole Street, the cost of the designation over the access off West Street and the construction costs of the increased width of the 'spine' road has been calculated at approximately \$1.2 million plus GST. This was then divided by the maximum likely number of new residential lots within the Greytown Development Area that would not be providing land for roading (estimated at 320 lots). The roading contribution recognises the "public good" component that the 'spine' road and connecting local roads provide to the efficient functioning of the overall Development Area.]
4. Unless otherwise specified in this design guide, Section 23: Financial Contributions of the District Plan applies to the Greytown Development Area.

Dated 16 October 2017

Greytown Development Area Structure Plan

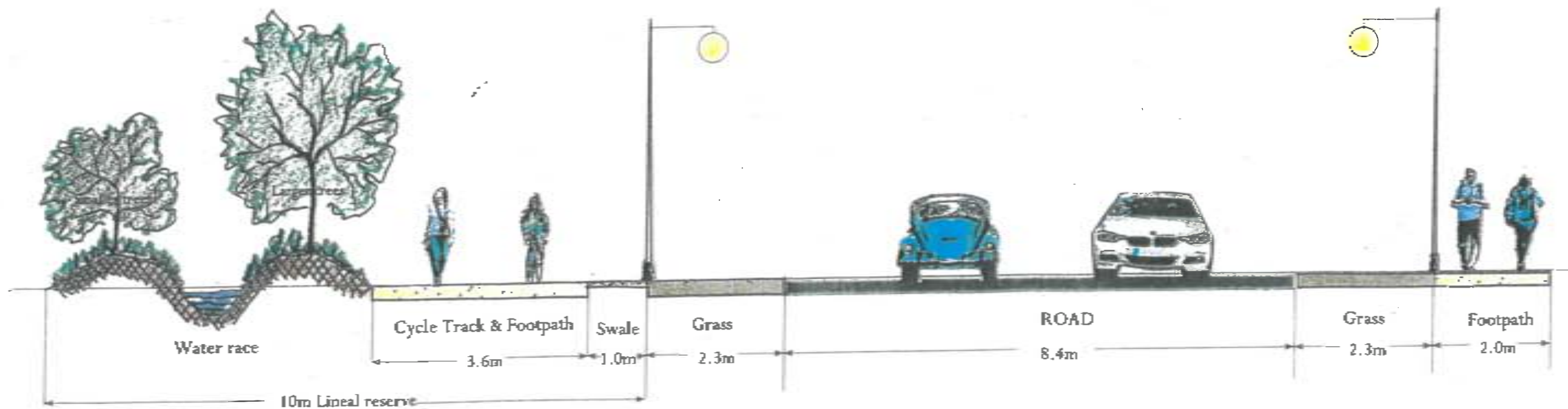
Indicative layout including temporary turn around (s)

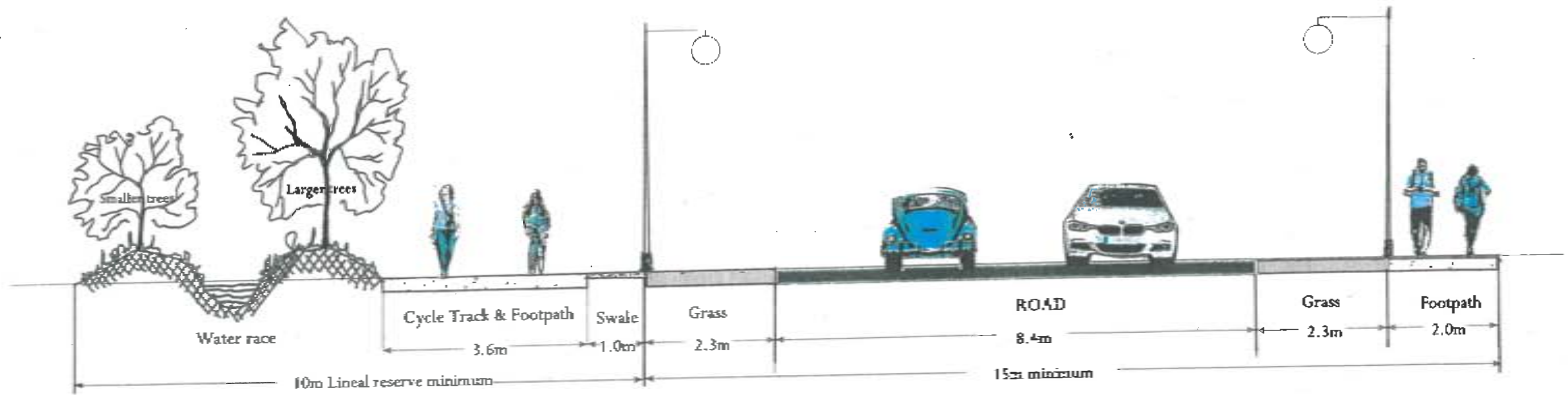


4.0m pedestrian & grass verge

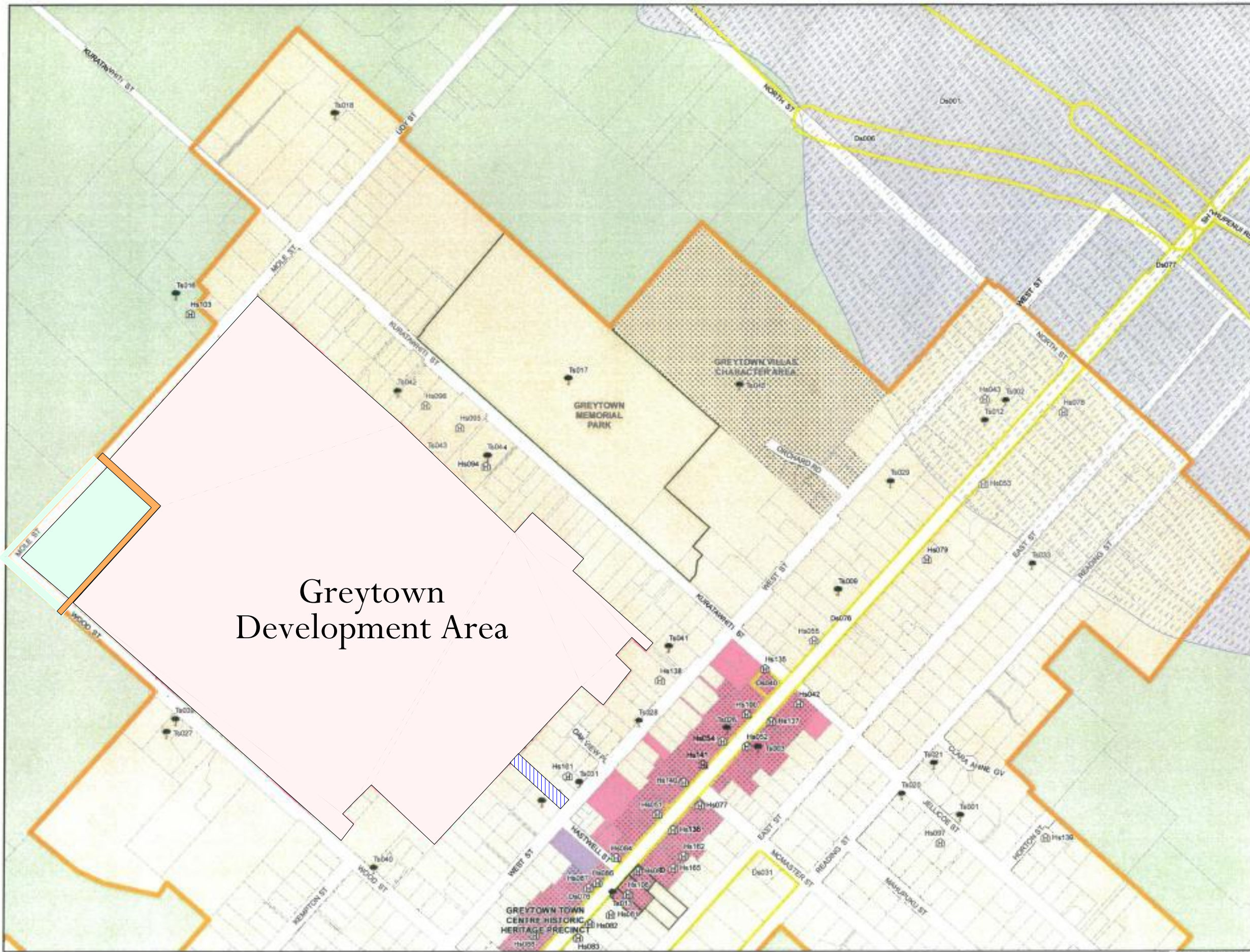
8.4m spine collector road

Trees, water race, cycle & pedestrian foot path





Cross Section 1
Spine (Collector) Road



Wairarapa Combined District Plan

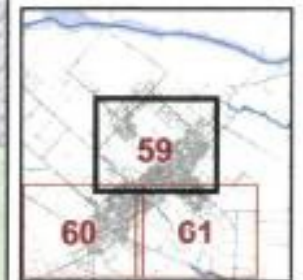
South Wairarapa GREYTOWN

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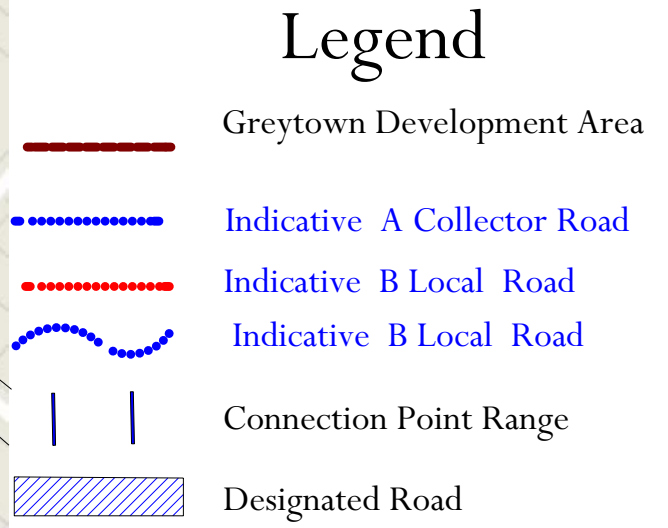
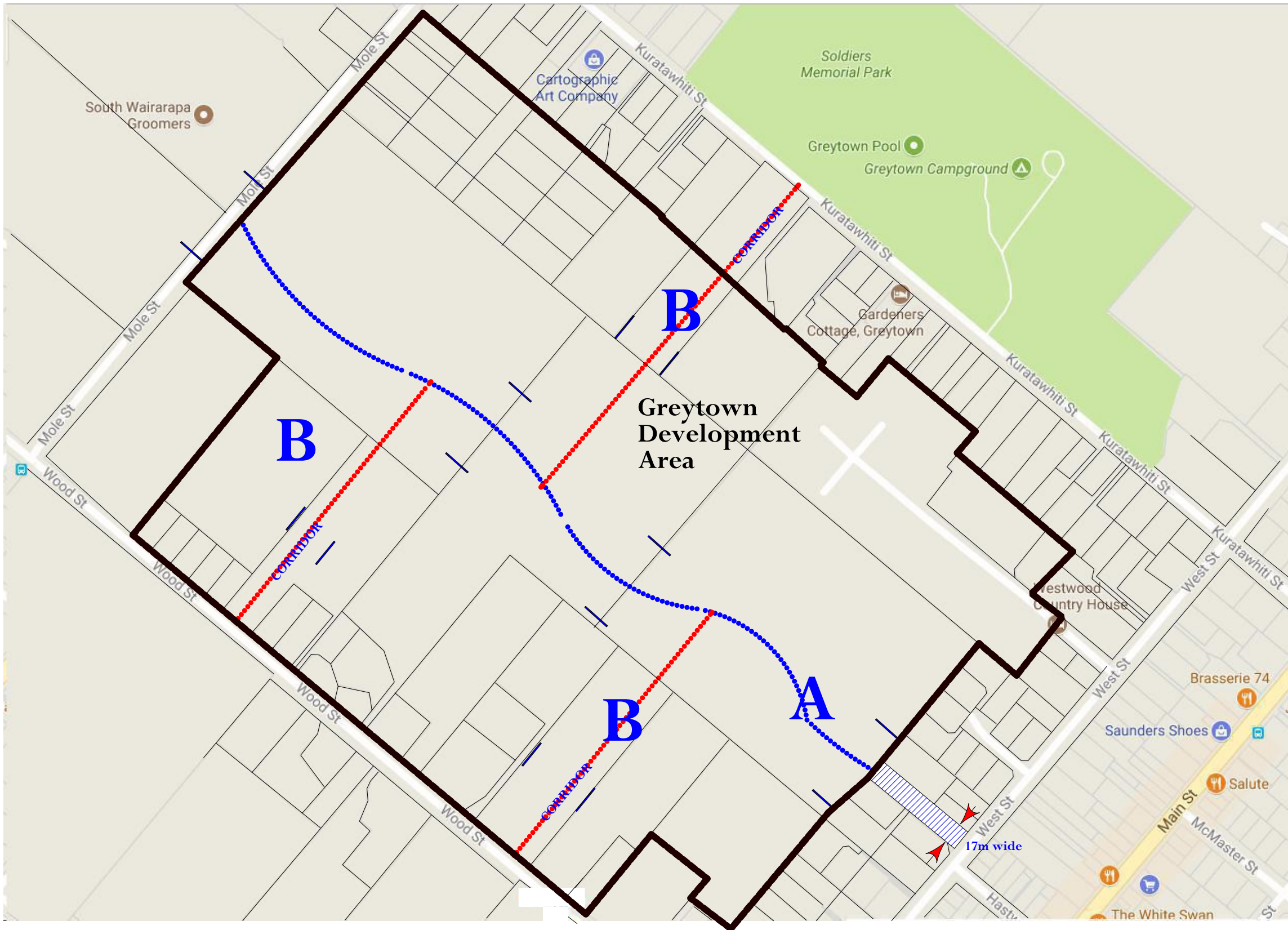
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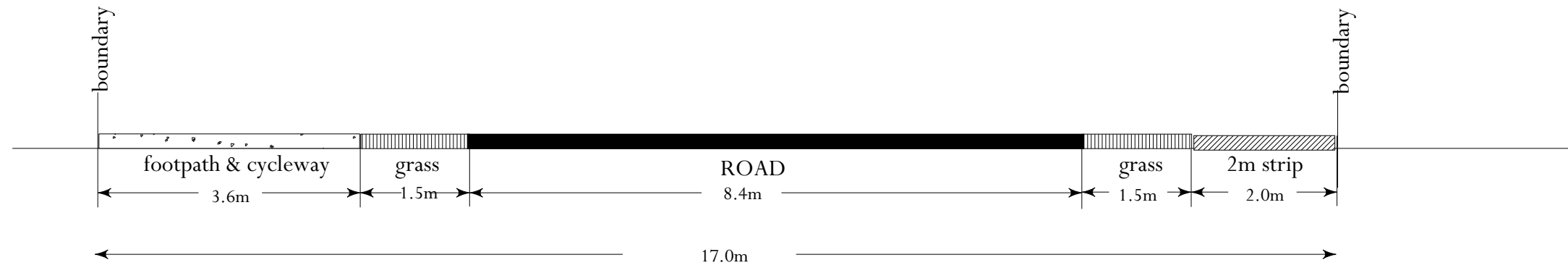
LOCATOR MAP



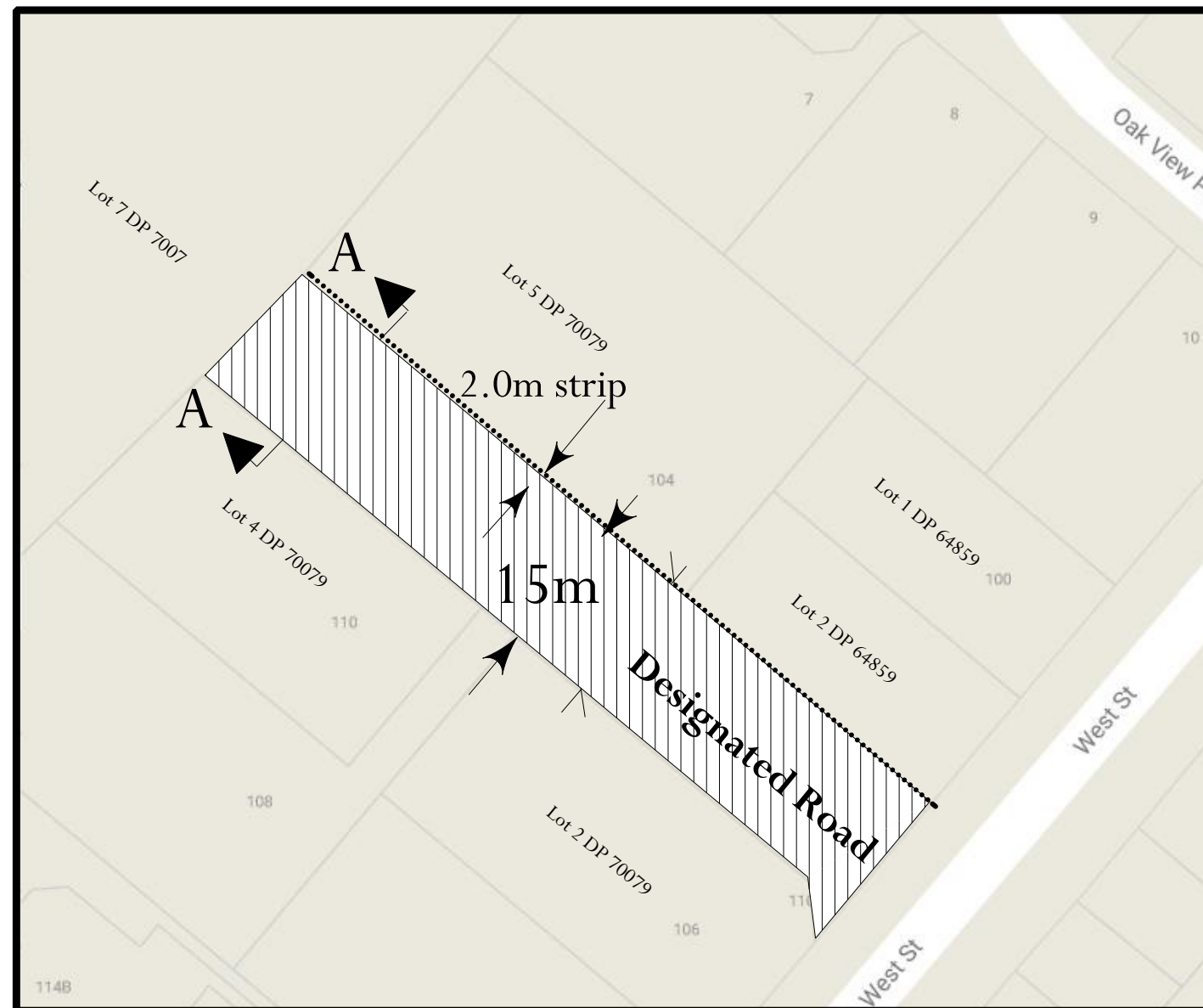
 17m wide Designated Road

Left Amendment 25 May 2017





Cross Section A A





banks to water race also provides detention dam

water race

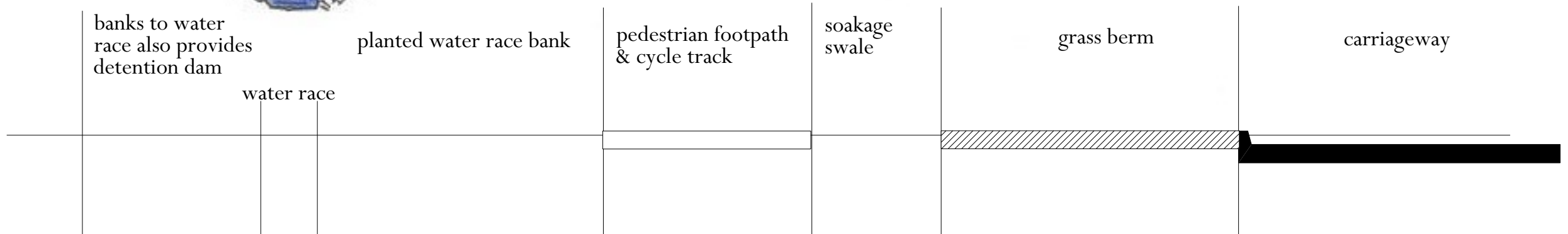
planted water race bank

pedestrian footpath & cycle track

soakage swale

grass berm

carriageway



MAORI STANDING COMMITTEE

4 DECEMBER 2017

AGENDA ITEM 3.2

OFFICERS' REPORT

Purpose of Report

To report to Council on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. *Receive the Officers' Report.*

CHIEF EXECUTIVE

1. Executive Summary

Finalisation of the 2016/17 Annual Report is progressing to plan, and was adopted on the 25 October 2017. The audit team have completed their field work, and final matters are being resolved. As is usual these days, only minor matters have been raised through the audit process, this is testament to the systems and processes we have in place, particularly in Jennie and Kyra's teams, but also including the more onerous requirements placed on us in the three waters space, Lawrence's team.

The recent SOLGM conference held in Rotorua provided some useful thoughts as we continue with our Long Term Plan preparations. The theme "Today: Tomorrow Transforming today's vision into tomorrow's reality" is quite pertinent given our current approach.

One of "Today's vision's" nearly ten years ago was the Waihinga Centre, and this progresses nicely into reality.

2. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output.

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE					
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			COMMENTS	
		2016/17 TARGET	2016/17 ACTUAL		
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	79%	The National Research Bureau (NRB) Customer Satisfaction survey was carried out late 2016. In addition to the 79% (2014:73% 2011 75%) positive response, 13% (2014; 16% 2011 14%) felt they were unable to comment.	
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	72%	63%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 63% (2014; 62% 2011 55%) positive response, 23% (2014:21% 2011 28%) felt they were unable to comment.	
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	80%	70%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 70% (2014; 76% 2011 73%) positive response, 14% (2014; 8% 2011 9%) felt they were unable to comment.	
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	79%	65%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 65% (2014; 64% 2011 59%) positive response, 14% (2014; 14% 2011 9%) felt they were unable to comment.	
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 98% Featherston 97% Martinborough 97%	This measure reports on the percentage of resolutions made that relate solely to local issues. (year ended 30 June 2016)	
	% of ratepayers and residents who know how to contact a community board member	68%	69%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 69% (2014; 64% 2011 59%) positive response, 0% (2014; 14% 2011 9%) felt they were unable to comment.	
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	70%	47%	The NRB Customer Satisfaction survey was carried out late 2016. In addition to the 47% (2014; 49% 2011 50%) positive response, 31% (2014; 26% 2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2014; 5% 2011 5%) felt they were unable to comment.	
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 6 occasions. In total 5 resource consent applications were considered, however due to the timing of the meetings 1 was considered outside normal meetings. (Year ended 30 June 2016)	

2.1 Local Government Commission

The Local Government Commission released their "Final Proposal For A Wairarapa District Council" on 18 July.

A valid petition has been received and a binding poll will be held closing midday 12 December 2017. It will be good to have this matter resolved one way or the other.

3. Strategic Planning and Policy Development

3.1 Meetings/Conferences

3.1.1. Chief Executive Forum

One CE forum was held; topics included NZTA update; City/Region Deal; and a couple of discussions from Wellington Water.

The City Deals involve the devolution of money and powers to a local level (from Central to Local Government on an agreed basis) as well as negotiated bespoke variations to national policies, where local performance could be improved or solutions need to be tailored to local conditions.

Central Government officials are travelling to the UK shortly to observe City Deals in operation, so it would appear there is some commitment to this approach. The Wairarapa Councils will be involved in these discussions, not only through our participation from a regional perspective, but from an individual Wairarapa perspective (which will still need to be as part of the regional initiative).

3.1.2. Mayoral Forum

No Mayoral forum was held during the reporting period.

3.1.3. Community Boards

A further round of Community Board meetings were held.

4. Corporate

4.1 Occupational Health and Safety

We continue to make good progress on health and safety matters.

Attached as appendix 1 is the report for the period.

I have also included some background information as a refresher for councillors. No action is required from this, it is simply an update.

4.2 Waihinga Centre/Martinborough Town Hall

The project continues as planned, completion as previously advised will be somewhere around May next year.

Fortnightly construction team meetings continue to be held, ensuring the project is monitored closely. The construction team includes Mayor Napier, Vicky Read (Waihinga Trust / users rep), Max Stevens (Waihinga Trust / user rep), David Borman (SWDC project Manager), Mike Arnopp (Riggs) and

I. The pleasing aspect of this group is we are all working toward a common goal, having an excellent facility for the best price.

The financial summary, attached as Appendix 1, is reviewed by the construction committee and also presented and discussed at the audit and risk meeting. This summary includes variations to the original programme; variations are approved at the construction team meetings.

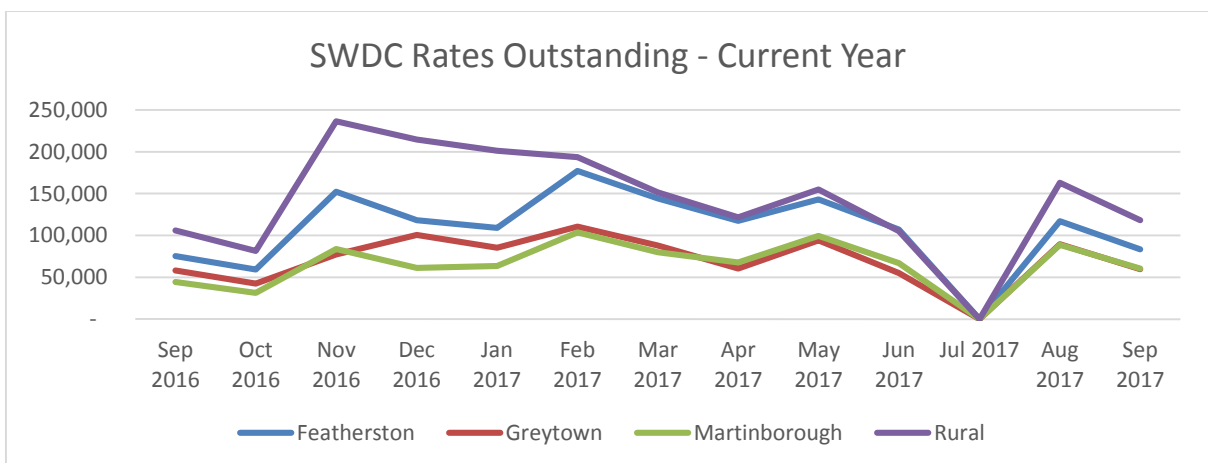
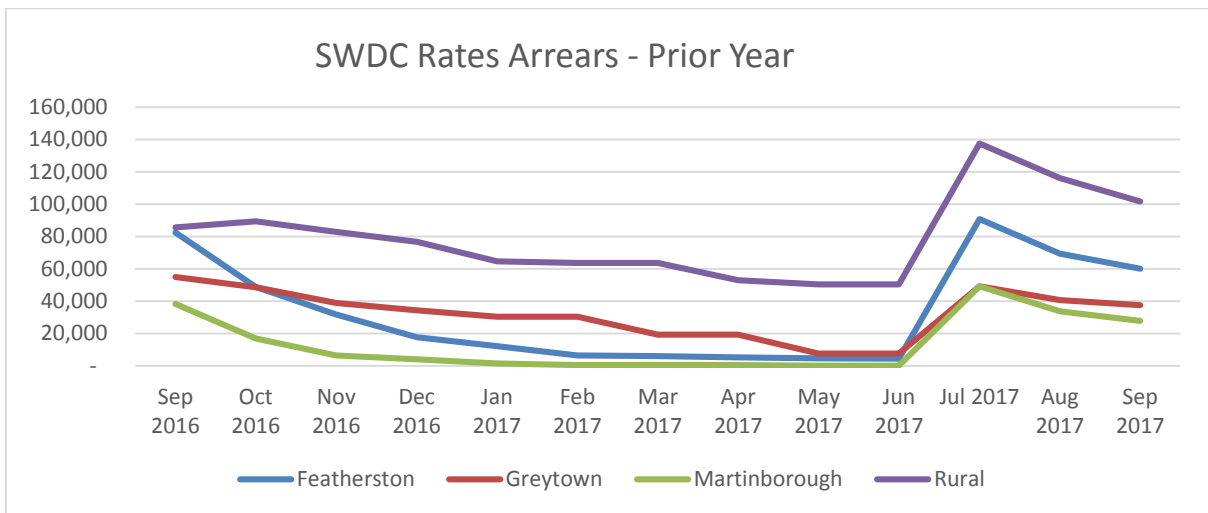
The project is progressing well, and there are no red or even orange flags at this stage.

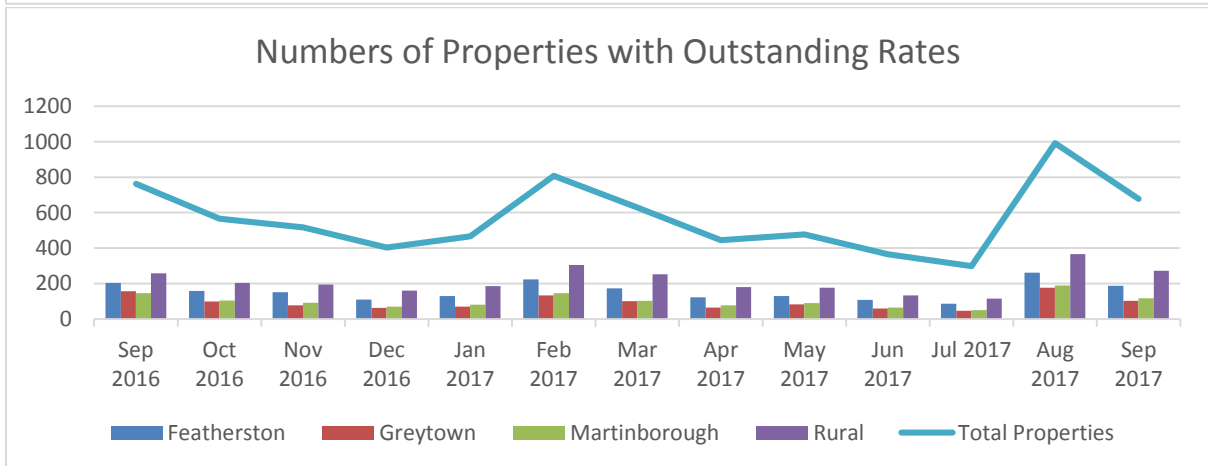
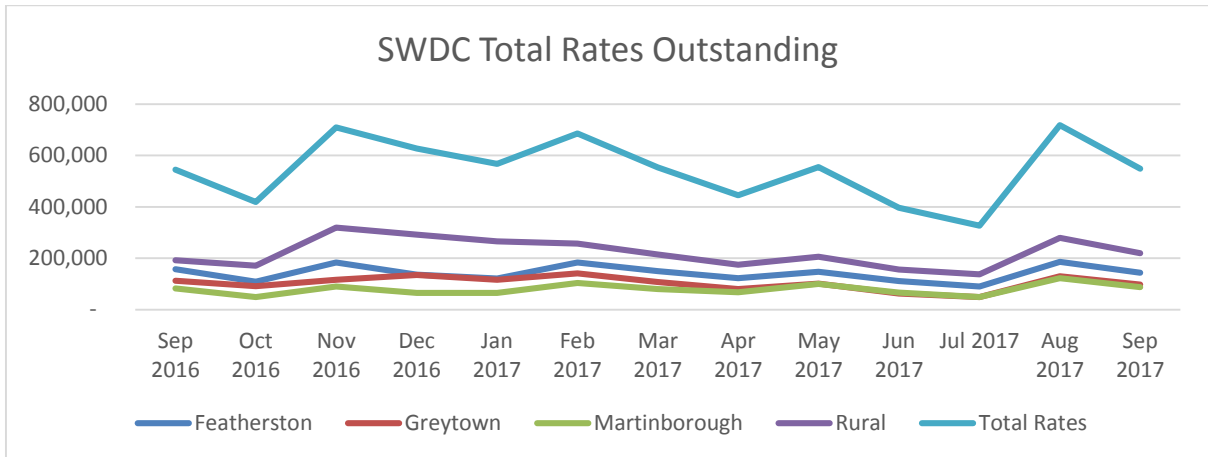
4.3 Rates Arrears (Incl. GST)

The continued good work on the rates debt front shows in the trends. As previously discussed, these trends are very sensitive and can change, however our consistent approach appears to be paying dividends.

Total rates outstanding is slightly down on the same period last year.

Total outstanding is very similar to the same time last year, we continue to monitor the situation closely.





4.4 LGOIMA Requests

DATE	TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
13 September 17	Collecting a range of data about Municipal Water Supply Bores in NZ.	Details provided.
3 September 17	Method of euthanizing dogs impounded.	Vet by injection.
10 October 17	How much revenue has the council collected annually in fines per financial year, since the 1st July 2013? Please provide the figures in categories for fines relating to vehicles, noise, animals and other matters.	
11 October 17	Details as to funding spent on legal services including in-house legal team.	

We continue to charge for those requests that require more than 1 hour and 20 pages of material. This charging regime is standard and used by central Government.

5. Appendices

Appendix 1 – Waiinga Centre Financial Summary

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Waihinga Centre Financial Summary

SWDC
Waiinga Centre
Project forecast - Actuals to August 2017

Per Council decision 18.1.2017

\$ 5,132,010

<u>Made up as follows:</u>	Budget	Invoiced to 31.8.2017	Invoices to come	Forecast spend
Rigg Zschokke Construction Contract	4,223,709	488,543	3,735,166	4,223,709
Rigg Zschokke Agreed Variations*		34,383	28,089	62,472
		<u>522,926</u>	<u>3,763,255</u>	<u>4,286,181</u>
Professional fees (design team) to Jan-17	509,459			
Adamsons Survey		6,581		
Engeo Geotech		17,160		
Holmes Consulting - Design & Fire		137,425		
HVAC Design		14,175		
Perception Planning		6,918		
Warren and Mahoney - Design		327,200		
		<u>509,459</u>	-	<u>509,459</u>
Other fees to Jan-17 (including SGL, QS)	268,842			
Rawlinsons (Quantity Surveyers)		38,000		
SGL		230,343		
		<u>268,343</u>	-	<u>268,343</u>
Architect & Engineer construction monitoring	80,000			
Holmes Consulting - Construction Monitoring		32,397	15,103	
Warren and Mahoney - Site Monitoring		22,933	18,067	
Warren and Mahoney - Variations*		11,578		
		<u>66,907</u>	<u>33,170</u>	<u>100,078</u>
Development & Design Variations**		69,504	12,531	82,034
QS Services to completion	50,000			
Venture Consulting		5,000	25,000	
Clendon Burns & Park		13,438	3,562	
		<u>18,438</u>	<u>28,562</u>	<u>47,000</u>
Budgeted Core costs	5,132,010			
Plus Contingency	200,000			162,084
Overall budget	\$ 5,332,010	1,455,576	3,837,518	\$ 5,294,094

***Construction Variations to date:**

	Invoiced to 31.8.2017	Invoices to come	Forecast spend
Rigg Zschokke			
Removal of asbestos	7,310		
Insurance obtained directly		(20,000)	
JLT Insurance	20,108		
Concrete Foundation to supper room well	6,965		
Replace piles and joists supper room		7,500	
Replace ceiling joists supper room		2,500	
Temporary structural support		9,500	
Concrete under existing foundation		1,000	
Site concrete under existing beams		500	
Supper room lintel beams		500	
Supper room framing connection to external wall		1,000	
Extend concrete overlay to areas of demolished chimney		3,500	
Retain brick wall to supper room		(1,500)	
Overlay existing stage floor		5,000	
Remove existing structural steel bracing		5,000	
Supper room brick wall connections		1,000	
Toilet to back of house		3,704	
Delete recessed floors to toilets, tiles to floor		(1,000)	
Foundation and wall plaster where chimney removed		2,000	
Holmes Construction issue		4,000	
Foundation beam kitchen		3,885	
	<u>34,383</u>	<u>28,089</u>	<u>62,472</u>
Warren and Mahoney			
Alternative cladding product (Rodeca)	10,678		
Additional monitoring costs		6,000	
Revision re additional toilet	900		17,578
JNL and Other Savings	To be confirmed		

****Development & Design Variations:**

SGL	5,500		
Engeo Geotech	11,460	1,380	
Holmes Consulting - Design & Fire	8,475		
HVAC Design	2,515	6,150	
Rawlinsons (Quantity Surveyers)	5,000		
Warren and Mahoney - Design(SWDC excl from original budget)	36,554	5,001	
	<u>69,504</u>	<u>12,531</u>	<u>82,034</u>

Net cost/(savings) from Variations:

162,084

PLANNING AND ENVIRONMENT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	75%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)		-	Consultants have been working with the 3 Councils to establish which data is recorded and how it is stored so as to enable effective reporting against AER's in WCDP. A draft monitoring strategy has been completed and comments passed back to the consultants undertaking the work.

Council's consultant arborist and Council Planner have been working their way through the existing scheduled trees list in the WCDP, doing a reassessment of each tree. This reassessment will form a key basis for any decision to remove/retain each tree in the schedule, with landowner preference being the other critical factor.

This work has to date taken over 3 full weeks in the field. The only outstanding trees are those in remote rural locations. These should be reviewed over the next 2-3 weeks.

There has been some comment in the Featherston Phoenix about the effect of protected tree status which while partly accurate, does not present the full story. A brief press release outlining the actual effects of a schedule listing will be supplied to the Phoenix so that it can hopefully be published.

The Greytown Tree Advisory Group is still working on its submission on trees to be scheduled, they now expect to make it available in early November.

If this list is substantial, site visits to assess the recommended trees (by Councils consultant arborist and Council planner) will take some time to complete (perhaps some weeks).

We are still on time (just) to be able to present a plan change to Council in December, but if there are delays because of the scope of the TAG's proposals, it is possible it will have to go to the February 2018 Council meeting for consideration.

1.1 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	100%	46/46 RCA's completed within statutory timeframe. NCS.
s.223 certificates issued within 10 working days	100%	88%	15/17 s223's completed within statutory time frame. NCS.
s.224 certificates issued within 15 working days of receiving all required information (note no statutory requirement)	95%	100%	15/15 s224's completed within Councils timeframes. NCS.

Council received 26 resource consent applications between 1st September and 30th September 2017. We continue to contract out applications to keep this workload under partial control.

Officers provide detailed information on resource consents as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.2 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	Yes	0	It is not anticipated that any updates will be undertaken this year as the RMP's are current and appropriate.

1.3 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
LIMs contain all relevant accurate information (no proven complaints)	100%	100%	G:\LIMS
Non-urgent LIMs are processed within 10 days	100%	100%	G:\LIMS

We have been having a few difficulties with applications for LIMs. Applicants are looking up forms on the internet and the search engines are pulling up old forms with incorrect requests for applicant information and fees.

Applicants should go to the SWDC website for this information which has the correct forms and charges, however users of search engines do not understand this.

When the wrong form and fees are used, this causes administrative issues because staff then have to ask for a re-submitted correct form and of course, a corrected fee from the applicant. Correcting both of these matters causes "some grief" for applicants and for staff. Other Councils face the same problem, which is a systematic issue with the search engines and user choices, not Council.

The number of LIMs lodged has fallen in the first quarter of the year relative to last year. This seems to reflect the slow-down through that period in the property market. According to Real Estate companies the pressure around sales has subsided but the market is still active.

Our figures tend to support a slower period as the biggest fall off is in "urgent" LIMs; non-urgent are at 86% while urgent are at 60% of last year.

To confuse the data slightly, for September standard LIMs are ahead of last year (plus 14%), but urgent are at 40%. Whether these changes persist will be a truer measure of a shift in the residential market.

TYPE	YTD 1 JULY 2017 TO 30 SEPTEMBER 2017	PREVIOUS YTD 1 JULY 2016 TO 30 SEPTEMBER 2016	PERIOD 1 SEPTEMBER 2017 TO 30 SEPTEMBER 2017	PREVIOUS PERIOD 1 SEPTEMBER 2016 TO 30 SEPTEMBER 2016
Standard LIMs (Processed within 10 working days)	50	58	24	21
Urgent LIMs (Processed within 5 working days)	14	23	4	10
Totals	64	81	28	31

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	97.27%	NCS – Continued monitoring of processing days. 107 of 110 CCC's were issued within 20WD. NCS status error caused incorrect report data.
Building consent applications are processed within 20 working days	100%	100%	NCS – Continued monitoring of processing days. 126 of 126 consents were issued within 20WD
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Next IANZ review set for January 2018. Council was re-accredited in January 2016.
Council inspects new building works to ensure compliance with the BC issued for the work, BWOFS and Swimming Pools	Yes	Yes	Council are currently inspecting all work to insure compliance for the building consents. BWOFS – Total 169 - Required 3 audits a month. 4 audited in September. Swimming Pools – Total 279 - Required 8 audits a month. 4 audited in September
Earthquake prone buildings reports received	90%	64.62 %	Previous figures from the old legislation: 148 of 229 known premises had been addressed. Under the new legislation, Council is required to identify potential Earthquake Prone Buildings (EQP). The new methodology may change the total amounts of the potential EQP Buildings in the South Wairarapa. Staff and consultants are in the process of reassessing which buildings should on the register. The outcome of these assessments may exclude some new

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
			buildings along with those previously thought to be EQP. The review is approximately 60% complete.

Building consent operations have been under some pressure in recent times due to the absence of staff for annual, sick and maternity leave, but also because of workloads. This situation has increased our reliance on contractors to process consents. Additional resources have been brought in to ensure we continue to meet statutory deadlines for processing of building consents. The available qualified staff have in the meantime been directed onto field work so that we can keep up with inspections and not cause undue delays for the building trades onsite. By late October we expect to have all staff back on board.

Work on swimming pools and BWOFF's has slowed through this period because of the staff absences with the officer involved providing office coverage for enquiries instead.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	2	231,200
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	6	203,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	29	5,422,226
Other (public facilities - schools, toilets, halls, swimming pools)	2	102,000
Totals	39	\$5,958,426

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	0	Programme will be undertaken once staffing matters resolved.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 51/51
Complaints about dog attacks on persons or stock are responded to within 1 hour	100%	100%	No attacks on people or stock however 2 attacks on pets were reported during this period

INCIDENTS REPORTED 1 SEPT 17 – 30 SEP 17	FEATHERSTON	GREYTOWN	MARTINBOROUGH
Attack on Pets	-	-	-
Attack on Person	-	-	-
Attack on Stock	-	-	-
Barking and whining	-	-	-
Lost Dogs	2	-	1
Found Dogs	2	-	1
Rushing Aggressive	-	1	-
Wandering	5	3	3
Welfare	-	-	-
Fouling	-	-	-
Total	9	4	5

A request for a review of an Officer decision to declare a dog dangerous under the Dog Control Act has been made. Due to availability issues for various parties involved, this hearing has been delayed, but is now likely to take place in the first or second week of November. Council's hearings committee will consider the review request. The particular case is complex and has already been subject to judicial decisions at the District Court.

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 2 incidents
In cases where multiple stock escapes (more than 1 occasion) have occurred from a property taking compliance or enforcement or prosecution action against the property owner	100%	100%	No incidents
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\AC Service Requests.xls 1 incident (previously reported)

INCIDENTS REPORTED	TOTAL (1 SEPTEMBER 2017 TO 30 SEPTEMBER 2017)
Stock	0

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to within 1.5 hours	100%	100%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

Activity levels to date are lower than for last year, as is shown in the following table. The cause of this variation is unclear from the data, but may reflect the lack of clear dry weather so far this spring. Better weather tends to bring people outdoors for events which in turn gives rise to noise complaints.

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 2017 TO 30 SEPTEMBER 2017	PREVIOUS YTD 1 JULY 2016 TO 30 SEPTEMBER 2016	PERIOD 1 SEPTEMBER 2017 TO 30 SEPTEMBER 2017	PREVIOUS PERIOD 1 SEPTEMBER 2016 TO 30 SEPTEMBER 2016
Total	13	22	3	4

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	22.6%	There are 31 premises that are high or medium risk. Of these, 7 have been inspected. The premises yet to be inspected have been scheduled to have an unannounced compliance check during the 2017/18 reporting period.
Compliance activities are undertaken generally in accord with the Combined Licencing Enforcement Agencies agreement.	100%	0%	The CLEG is yet to meet this year to agree the programme.

Over the last few months there have been a number of interpretative issues arising from the implementation of the Sale and Supply of Alcohol Act. These have mainly been around the supply of alcohol at events and re-licencing processes.

We have sought legal advice in relation to these matters. That advice has generally indicated that the Licencing Inspectors have correctly used and interpreted the Act and in some cases, adopted usages that while not specifically provided for in the Act, are practical and legally sustainable.

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2017 TO 30 SEPTEMBER 2017	PREVIOUS YTD 1 JULY 2016 TO 30 SEPTEMBER 2016	PERIOD 1 SEPTEMBER 2017 TO 30 SEPTEMBER 2017	PREVIOUS PERIOD 1 SEPTEMBER 2016 TO 30 SEPTEMBER 2016
On Licence	4	4	1	1
Off Licence	2	7	1	3
Club Licence	1	3	1	0
Manager's Certificate	35	31	10	8
Special Licence	10	10	2	4
Temporary Authority	0	0	0	0
Total	52	55	15	16

These types of issues can arise at any time particularly with relatively new legislation, and staff have tried to accommodate alternate views where that is practicable and legal.

However these problems have resulted in views being expressed that the Council is not acting reasonably and is wrong. There is little that can be done to address those opinions other than by obtaining and having and making available the independent legal advice in support of Councils licencing inspector's position, which we do.

The Chair of the District Licencing Committee (Mrs Julie Riddell) has also been kept fully informed of these matters so that she can when, determining applications under the Act, take account of them if raised by a party such as the applicant or Police or Medical Officer of Health.

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data

2.7 Bylaws

From 1 Sept 2017 to 30 Sept 2017, one notice was issued relating to trees and hedges obstructing a public place. There were no complaints relating to litter. Three abandoned vehicle complaints were received and dealt with.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

3. Group Manager highlights

The month has been spent with the Office of the Auditor General's Audit on the Annual report and the preparation of the Long Term plan.

The tender for the Transport Professional Services was awarded to Calibre Consulting under the New Zealand Transport Agency's (NZTA) procurement rules and SWDC's procurement guidelines. Ben Turner, Engineering Officer has joined the council in the transport area to add to council's capabilities and allow for greater customer contact.

The Asset Management Plans are being reviewed which need to be cognisant of the changed landscape in transport with other active modes of travel (walking, cycling horses etc.) being included into the documents. Also the future of the Special Purpose Road, Cape Pallier Road, and the inclusion of 50max, One Network Road Classification (ONRC) and other elements of the transport transformations will be included in the Asset Management Plans.

Focus is being applied on customer service and the linkages to emergencies and general works with particular application to post work updates and informing the customer of outcomes.

With the Christmas break rapidly approaching there is also a focus on the aesthetics of the amenities areas and roading spring works including vegetation and unsealed maintenance.

4. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

4.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt		605		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%		100%		
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		98%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		98%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	0	0	0	0
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0.25 per1000 (1 complaint)	1.01 per1000 (4 complaint)	1	4

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0.25 per1000 (1 complaint)	0.25 per1000 (1 complaint)	1	1
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0	0.76 per1000 (3 complaint)	0	3
Ratepayers and residents satisfied with level of service for water	77%			NRB Survey:	59%
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(4/4) 100%	-	4	12
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(1/4) 25%	-	4	12
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	(14/21) (67%)	-	21	57
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	(19/21) 90%	-	21	57
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%		20%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		38.5%		

4.2 Water supply capital improvements

4.2.1 Featherston water supply

Stage 2, the treatment improvement works and commissioning have been completed. To date the plant has been operating well although more recently there have been some issues around bore water turbidity and air ingress which are currently being addressed.

The claim for the remaining subsidy is now under preparation.

2.2.2 Water reticulation renewal

Preparatory work for Stage 3 of the renewal contract from the railway line to the plant is now underway and this work is expected to be tendered in early November.

4.3 Water treatment plants

The Martinborough plant operated routinely over the period with some replacement of monitoring equipment. The Waiohine plant has been having issues with air as highlighted above, which gives a false reading on the turbidity sensor and interrupts production. This has been covered by storage tank with no interruption of supply

The extended Waiohine water treatment plant has now been commissioned and is in service for Featherston communities. Greytown was supplied from Greytown Bore while a contractor stabilises Bore 1 at Woodside which had deteriorated since construction. This work will at the start of November.

Pirinoa pipeline replacement is due to start this week, with 300m of replacement MDPE pipe being laid. The upgrade is expected to reduce the supply failure rate.

4.4 Water reticulation

There were 17 reticulation repairs reported and rectified during the period.

A large leak on 10 October was caused by a washout of Boar Bush Gully Road. This was isolated and replaced back within the road over two days with a new 40m long section of PE pipe. Pressure fluctuations in the system at the same time are suspected to be the cause of 3 con-current leaks on 11 October. This caused a loss of approximately 500,000L and the contractors worked overnight to repair.

4.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by City Care Ltd (CCL) to maintain satisfactory flows. There was 1 account for blockage clearing or no water flow for the Moroa network. None were reported for the Longwood network over the period.

5. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

5.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Number of blockages per 1000 connections	<10	1.46per 1000 (6 complaint)	4.38 per1000 (18 complaint)	6	18
Ratepayers and residents satisfaction with waste water services	70%			NRB survey:	49%
Number of dry weather sewerage overflows per 1000 connections	<10	-	0.97	0.97 per 1000 connections (4 overflow)	0.97 per 1000 connections (4 overflow)
Attendance time: from notification to arrival on site	< 1 Hr	5/10 (50%)	15/25 (60%)	10	25
Resolution time: from notification to resolution of fault	< 4 Hrs	6/10 (60%)	17/25 (68%)	10	25
% of resource consent conditions complied with to mainly complying or better*	90%		98%		
No. of abatement notices	<2				0
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				0
No. of complaints per 1000 connections received about sewage odour	< 15	0	0	0	0
No. of complaints per 1000 connections received about sewage systems faults	< 15	0.98per 1000 (4 complaint)	1.71per 1000 (7 complaint)	4	7

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
No. of complaints per 1000 connections received about sewage system blockages	< 15	1.46per 1000 (6 complaint)	4.38 per1000 (18 complaint)	6	18
No. of complaints per 1000 connections received about the response to issues with sewage	< 15	0	0	0	0
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	10/10 100%	-	10/10 (100%)	88% (22/25)

5.2 Waste water treatment plants

5.2.1. Capital and consents

Featherston waste water consent application

The consent application was lodged on 28 February 2017. Greater Wellington Regional Council (GWRC) has responded on the 19 April with an s92 request for information, which the Council replied to at the start of June. Subsequently further questions around stream clarity and land treatment methodologies have been received.

Further information obtained through additional in stream data collection in August/September has now been collated and sent to GWRC. Remaining queries around land treatment are currently being addressed and it is expected that the known issues will have been addressed before the end of October. GWRC are then expected to determine consent ability matters prior to public notification which can be expected in November. This is provided that no further questions arise; this cannot be ruled out unfortunately.

Staged improvements at Martinborough and Greytown WWTPs

Improvement works at the Martinborough site continue with the plant building construction well underway. However it is clear that the 1 November consent deadline for irrigation to land will not be able to be achieved in full and GWRC has been advised in advance.

At the Greytown site, contractual, design and cost finalisation are under discussion with Water Force NZ and site establishment is expected in the near future.

3.3 Operational

Featherston, Greytown, and Lake Ferry plants operated routinely during the period with no reported issues.

The equipment failure in July at Martinborough is due to be replaced and the plant has returned to normal operation, though the flows are still high compared to the last few years.

5.2.2. Wastewater reticulation

There were 4 pipeline blockages reported during the period.

6. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

6.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	55%			NRB survey:	57%
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatement notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

7. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

7.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Increase of 11% compared to May 2016	Current average month increased 26% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	85%			NRB survey:	66%

7.2 Waste management

Routine services have been delivered successfully over the period. The recycling centres operated satisfactorily.

8. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

8.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		SEPTEMBER	YTD	SEPTEMBER	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	80%			NRB Survey:	73%
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	70%			NRB Survey:	63%
Availability of footpaths on at least one side of the road down the whole street	88%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/39 (92%)	115/154 (75%)	39	154
Meet annual plan footpath targets	Yes				

8.2 Roading maintenance – Fulton Hogan

Works for September were a continuation of the reinstatement of the network following the July 13 event. Associated costs for the initial response and reinstatement totals approximately \$320,000.

Road stability due to prolonged wet periods are an ongoing issue on Cape Palliser, White Rock and Te Awaiti Roads.

Culverts have been renewed and upsized on Fraters, Moiki and Hikawera Roads.

Road closures during the month were on White Rock Road at Tututurmuri due to flooding, and Ushers Hill due to washouts.

Preseal repairs are ongoing and include the removal of high shoulders in the rural area as positive storm water control and the removal of water ponding on the surface as a hazard.

Maintenance grading of unsealed roads remains a focus while there is moisture present in the pavement.

8.3 Other activities

Whittaker Contracting have completed the bridge maintenance contract.

A final variation has been approved to the Cape Palliser Road Whatarangi Cliffs contract.

Reseal design have been submitted for approval by Higgins with an expected start after labour weekend.

Logging operations are present in the district along Dry River, Haurangi, Ponathi and White Rock Roads.

9. Amenities

The Amenities team is responsible for the management of council's parks, reserves and other amenities. The team looks after 12 parks, 31 reserves, 41 buildings, five sports facilities, four cemeteries, seven public toilets and 22 other properties. The Amenities Manager is the contract manager for the City Care parks and reserves contract, and also for the management of the libraries.

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

9.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2017/18	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%			NRB Survey:	94%
Ratepayers and residents are satisfied with Council playgrounds	80%			NRB Survey:	82%
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	67%				
Occupancy of pensioner housing	94%			Actual:	99.8%
Ratepayers and residents satisfied with town halls	76%			NRB Survey:	74%
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%			NRB Survey:	85%
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%			NRB Survey:	91%

9.2 Parks and Reserves

9.2.1. Featherston

The hedge on Underhill Road beside the Card Reserve artificial surface has now been removed, and we are waiting on pricing for stump removal. In the meantime, the Card Reserve Artificial Surface Trust are able to go ahead with replacing the turf. Work is now in progress to trim/remove trees along the SH2 side of Dorset Square and Otairua reserve, as they are getting into the power lines

9.2.2. Greytown

The change of codes is underway on the Soldiers' Memorial Park sportsfields, with soccer equipment being removed and the grass length reduced ready for cricket. The soccer goal mouth areas are being re-sown with grass. We have added a chain across the entrance of Kowhai Reserve in East St as there is evidence people have been taking vehicles in there.

9.2.3. Martinborough

The long-awaited work to tidy the plantings at the SH53 entrance to Martinborough (Todd's Cutting) is underway. The olive trees are being trimmed away from the power lines and shaped. Most of the hebes along the roadside are coming out – many past their best, and a number killed by overspray from roading weed spraying operations) and replaced. The replanting will commence shortly.

Draft terms of reference for the Considine Park Committee have been submitted to the Martinborough Community Board for their agreement.

9.3 Community housing

The Cicely Martin flats in Martinborough six-monthly flat inspections were completed on Wednesday, 20 September 2017. The Burling and Matthews flats in Featherston are due for inspection in early October.

9.4 Cemeteries

9.4.1. Purchases of burial plots/niches 7 September to 10 October 2017

	Greytown	Featherston	Martinborough
Niche		1	1
In-ground ashes Beam		1	
Burial plot	5		
Total	5	2	1

9.4.2. Ashes interments/burials 7 September to 10 October 2017

	Greytown	Featherston	Martinborough
Burial	4		1
Ashes in-ground		1	
Ashes wall			
Total	4	1	1

9.5 Property

9.5.1. Greytown

Options for the replacement coverings for the tree-pits at Greytown Town Centre have been given to Greytown Community Board for their input. The present pebble mats have worn badly, and some appear to have been deliberately damaged, and more durable replacements are required.

9.6 Events

9.6.1. Featherston

Completed events:

Modern Maori Quartet held Thursday, 28 September 2017 – ANZAC hall, Featherston



Future events:

NZ Trio: Exotica and Tapas (part of Kokomai Creative Festival) being held Saturday, 14 October 2017 – ANZAC hall, Featherston



The Wine Project & Tell Me My Name (part of Kokomai Creative Festival) being held Saturday, 21 October 2017 – ANZAC hall, Featherston



Featherston Christmas Parade being held Saturday, 9 December 2017 – Revans, Fitzherbert & Lyon Streets, Featherston

Cross Creek Railway Ride the Rail – Friday Nights, Saturday, Sundays & Public Holidays being held from 22 September 2017 – April 2018

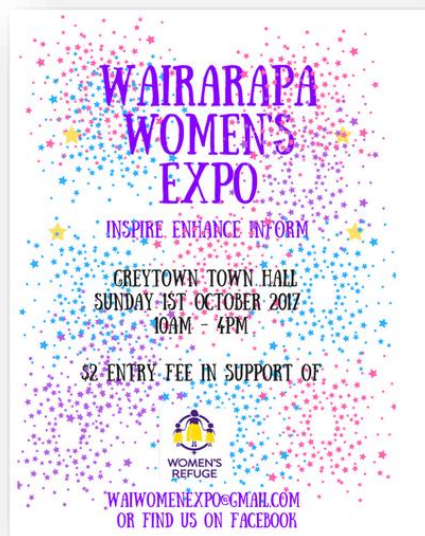


Featherston 1st Fridays being held from 1 December 2017, 5 January, 2 February & 2 March 2017

9.6.2. Greytown

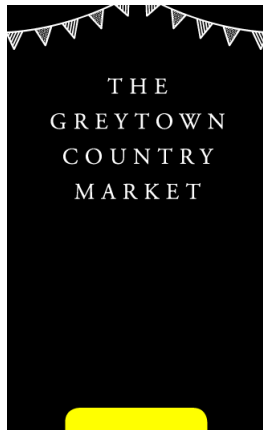
Completed events:

Wairarapa Women's Expo being held Sunday, 1 October 2017 – Greytown Town Centre, Greytown



Future events:

The Greytown Country Market being held every third Sunday of the month starting from Sunday, 15 October 2017 through to Sunday, 18 March 2018 – Stella Bull Park, Greytown



Greytown Christmas Market being held Saturday 16 December 2017

Greytown Christmas Parade being held Saturday 16 December 2017

9.6.3. Martinborough

Completed events: Nil

Future events:

Rotary Martinborough Charity Fun Ride being held Sunday 29 October 2017



Friends of Martinborough Library – Family Movie Night being held Friday 3 November 2017

Martinborough Community Guy Fawkes Display being held Saturday 4 November 2017



Toast Martinborough being held Sunday 19 November 2017



Te Heke Tuna Ki Onoke Whanau Day being held Saturday, 28 October 2017 at Lake Ferry Reserve

Martinborough Madcaps Christmas Parade & Carols in the Park being held Saturday, 16 December 2017

Pick Your Own Lavender being held 6-7 January 2018

Cruise Martinborough being held between 25-28 January 2018, Saturday, 27 January 2018 – Street Show & Shine around the Martinborough Square



Rotary Martinborough Fair being held on Saturday, 3 February and 3 March 2018



9.7 Libraries

As part of their school holiday programme, Featherston Library held a very successful soft-toy sleep-over adventure early in October. The toys came to story time with their owners, and then stayed on in the library overnight, with their activities reported on Facebook....



Other activities included craft mornings making bird feeders and Halloween crafts.

Greytown library's holiday programme was Maths is Fun, for children in years 1-8.

Martinborough Library's holiday programme included pet rock painting, wind chime making, competitive chess, and Harry Potter-themed activities including wand making. This leads into the Friends' of Martinborough Library fund-raising event on Saturday 14 October – a Harry Potter evening at the library.



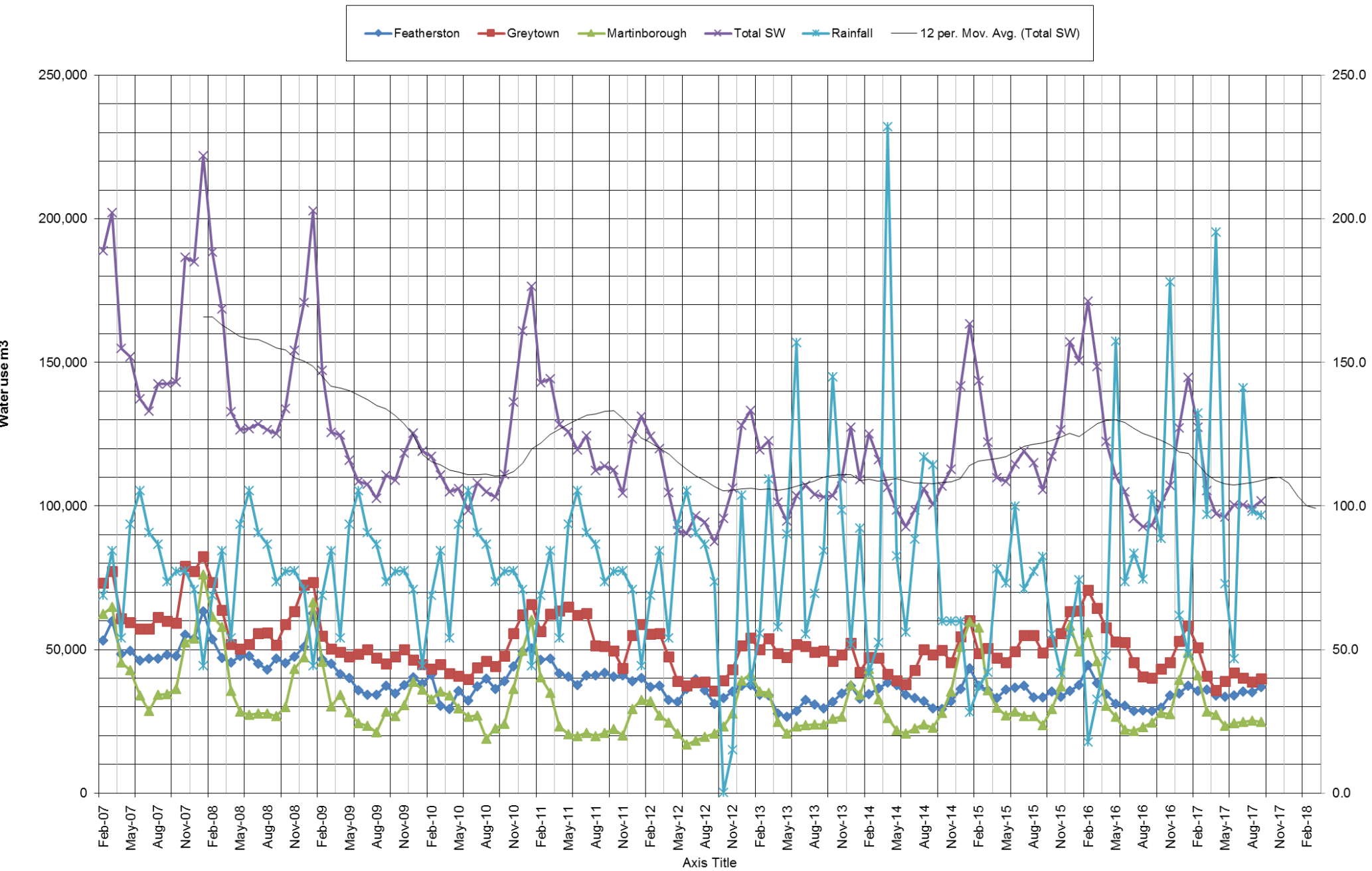
10. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

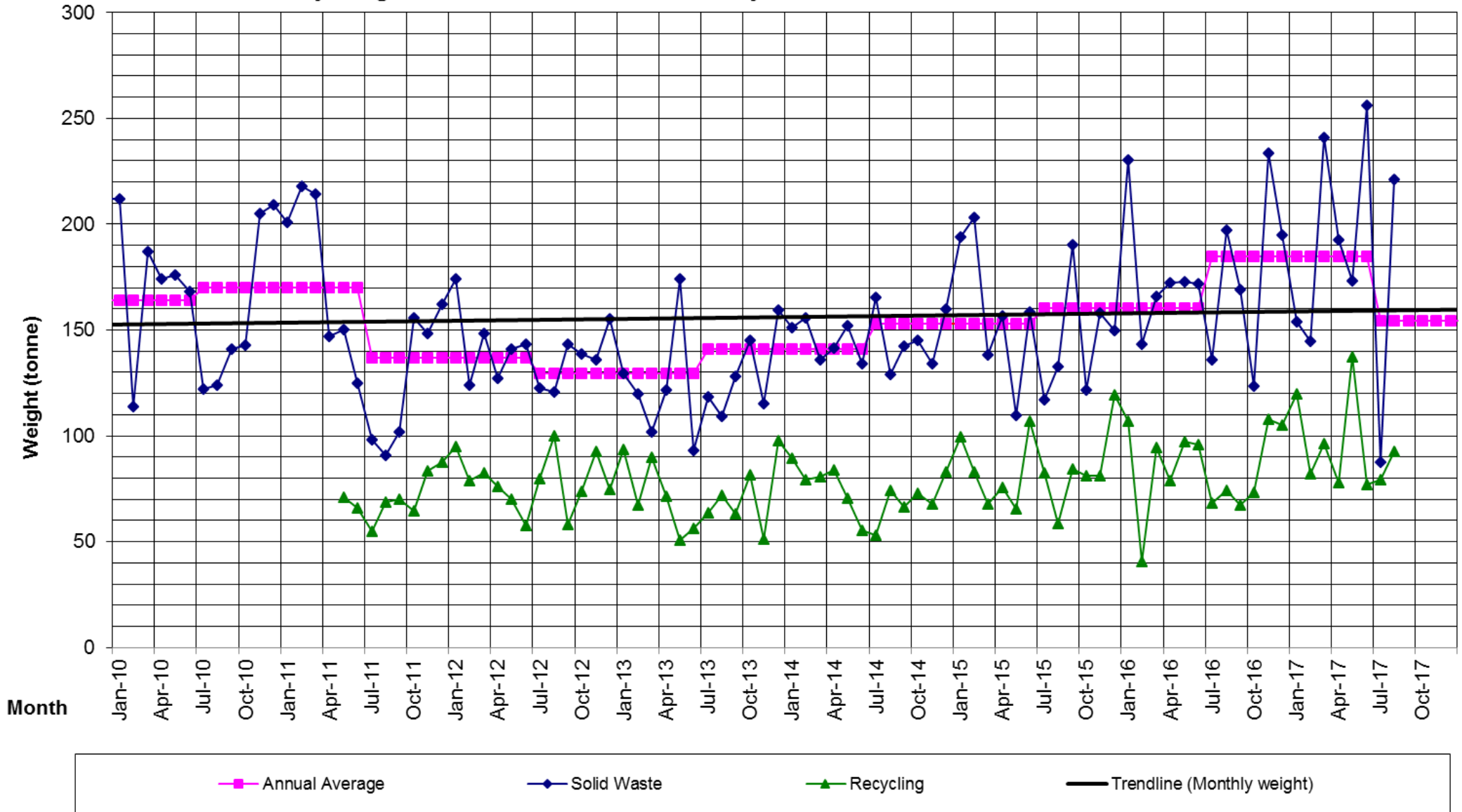
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



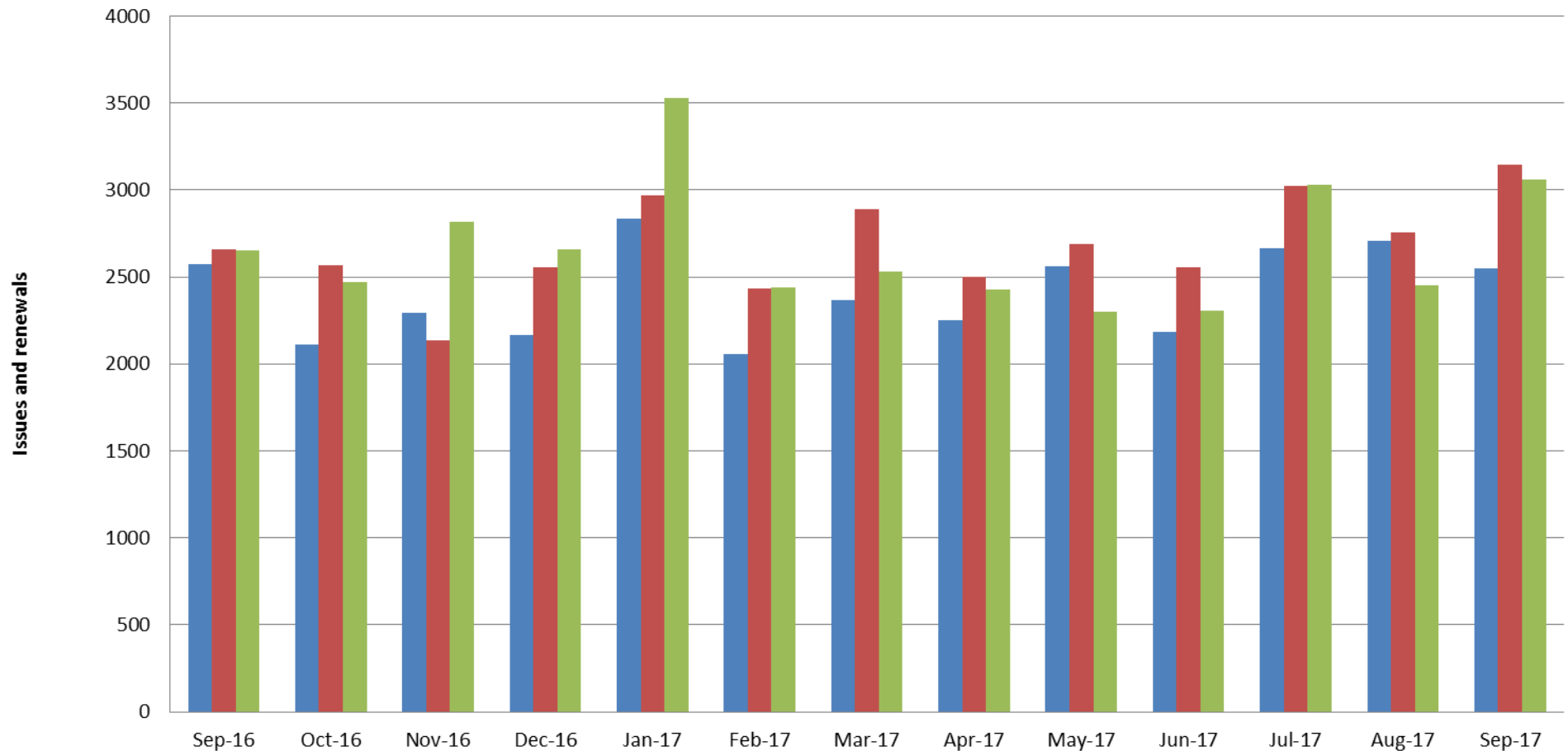
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



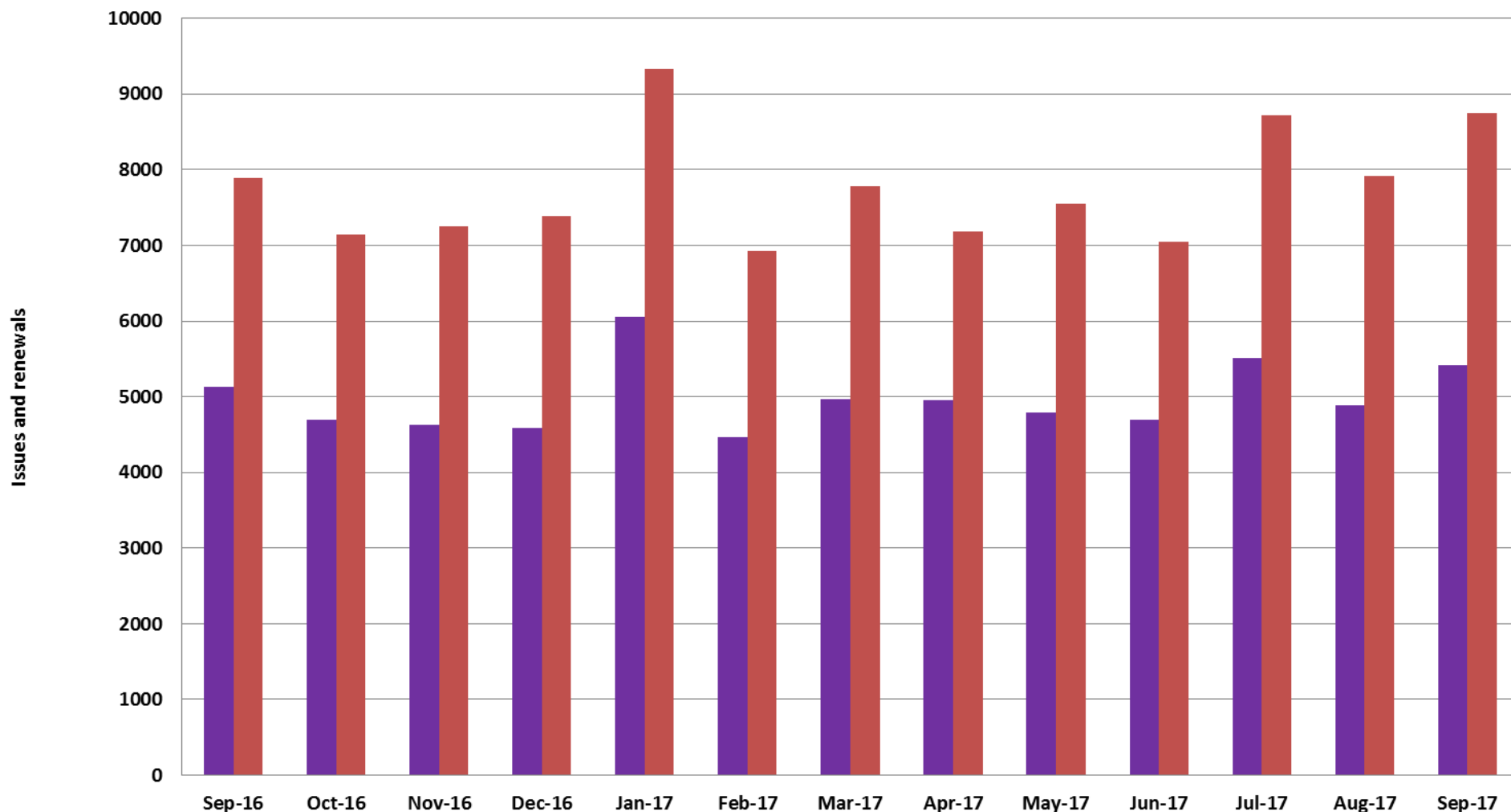
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to September 2017



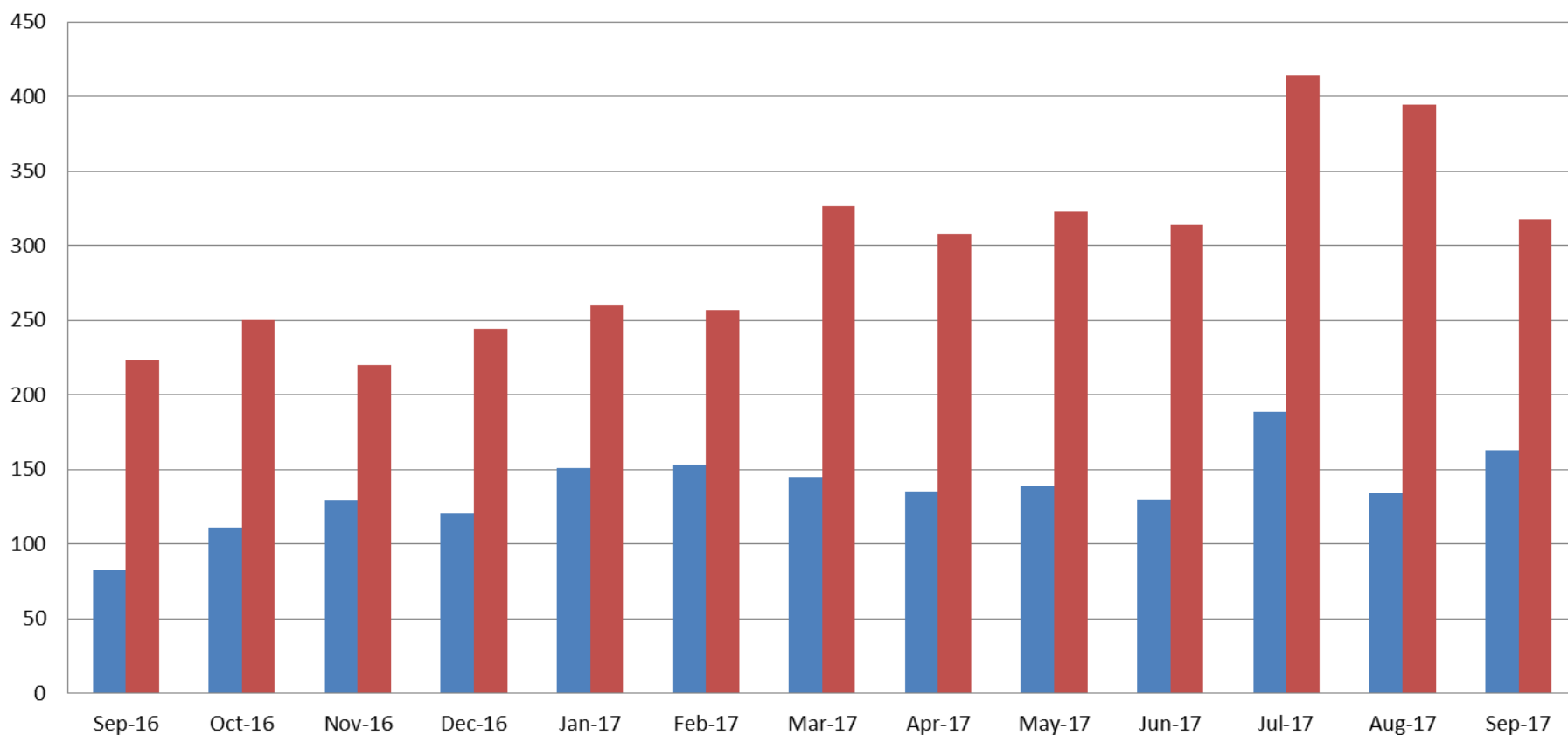
	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
■ Featherston	2574	2113	2296	2167	2836	2057	2369	2254	2563	2186	2663	2707	2550
■ Greytown	2659	2567	2136	2556	2967	2432	2888	2503	2687	2558	3023	2756	3143
■ Martinborough	2654	2467	2819	2661	3526	2442	2529	2427	2302	2306	3027	2451	3058

Wairarapa Library Service - issues and renewals to September 2017



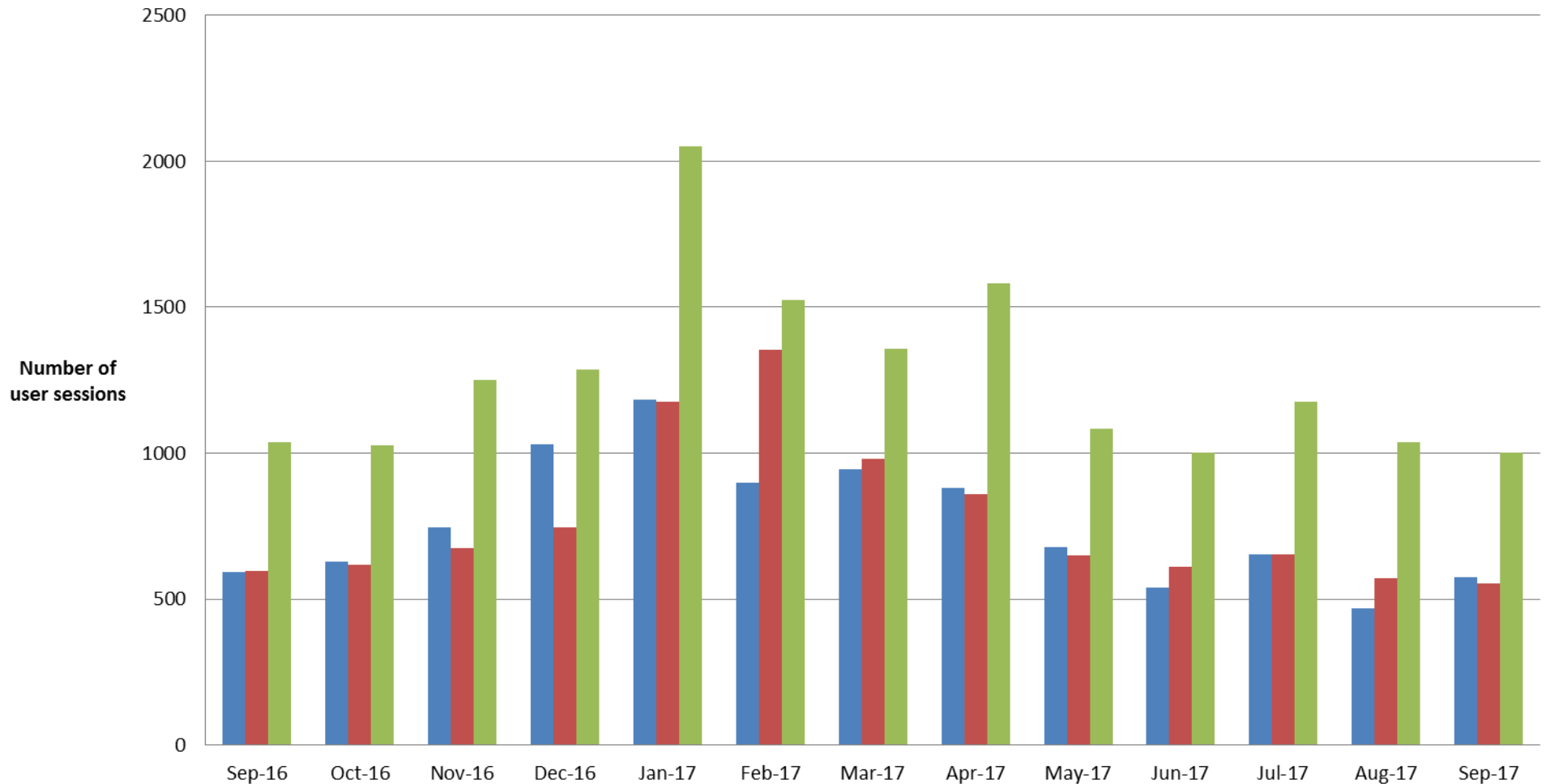
	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
■ Carterton	5126	4698	4629	4586	6051	4468	4972	4951	4794	4694	5505	4887	5422
■ South Wairarapa	7887	7147	7251	7384	9329	6931	7786	7184	7552	7050	8713	7914	8751

Wairarapa Library Service - audio and e-book issues to September 2017



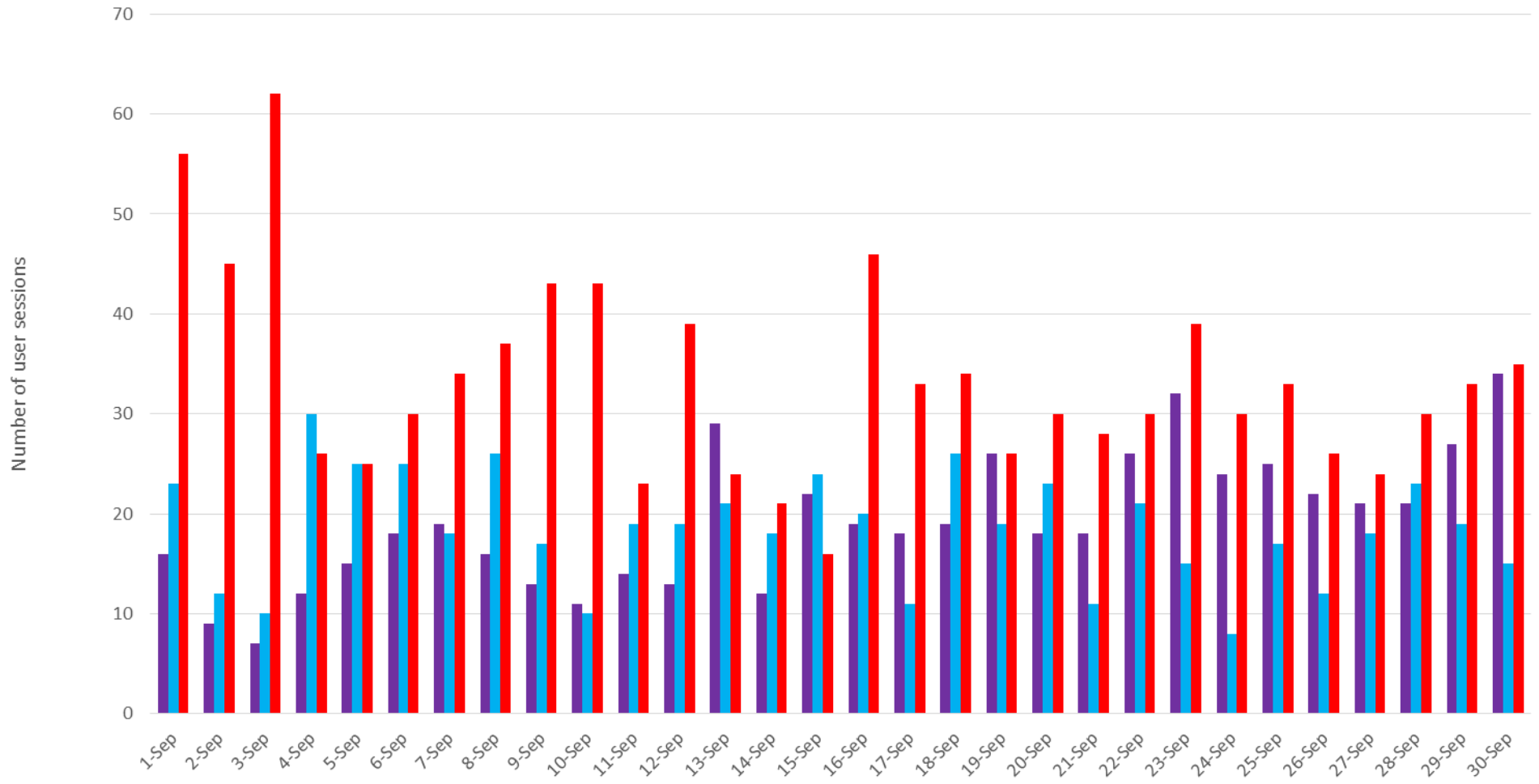
	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
Audiobooks	82	111	129	121	151	153	145	135	139	130	188	134	163
E-books	223	250	220	244	260	257	327	308	323	314	414	394	318

APNK Wi-fi user sessions to September 2017



	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17
■ Featherston	593	628	745	1030	1183	900	945	882	678	540	655	469	576
■ Greytown	597	617	675	745	1177	1354	979	861	650	610	653	572	555
■ Martinborough	1036	1026	1251	1288	2050	1524	1356	1581	1085	1003	1177	1036	1001

Library wifi user sessions September 2017



	1-Sep	2-Sep	3-Sep	4-Sep	5-Sep	6-Sep	7-Sep	8-Sep	9-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep	15-Sep	16-Sep	17-Sep	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep
Featherston	16	9	7	12	15	18	19	16	13	11	14	13	29	12	22	19	18	19	26	18	18	26	32	24	25	22	21	21	27	34
Greytown	23	12	10	30	25	25	18	26	17	10	19	19	21	18	24	20	11	26	19	23	11	21	15	8	17	12	18	23	19	15
Martinborough	56	45	62	26	25	30	34	37	43	43	23	39	24	21	16	46	33	34	26	30	28	30	39	30	33	26	24	30	33	35

MAORI STANDING COMMITTEE

4 DECEMBER 2017

AGENDA ITEM 3.3

SCHEDULE OF ORDINARY MEETINGS

Purpose of Report

To provide the Maori Standing Committee with the meeting schedule that was adopted by Council on the 20 September 2017.

Recommendations

Officers recommend that the Committee:

1. *Receive the Schedule of Ordinary Meetings Report.*
2. *Adopt the 2018 schedule of ordinary meetings for the Maori Standing Committee.*
3. *Set a regular meeting time of the Committee.*

1. Background

Each year Council adopts a schedule of Council, committee and community board meeting dates for the coming 12-month period.

2. Discussion

2.1 Proposed 2018 Schedule of Ordinary Meetings

Meetings are scheduled every six weeks as per Council policy.

Where a meeting fell on a public holiday, the meeting was moved to the first free Monday. The November Martinborough Community Board meeting is out of sync with the others to allow for members' commitments with regards to Toast Martinborough.

2.2 Meeting Times

Maori Standing Committee members are to select a meeting time that suits members.

3. Appendices

Appendix 1 – Proposed Schedule of Ordinary Meetings 2018

Contact Officer: Suzanne Clark, Committee Secretary

Reviewed By: Paul Crimp, Chief Executive

Appendix 1 –Proposed Schedule of Ordinary Meetings 2018

**SOUTH WAIRARAPA DISTRICT COUNCIL
PROGRAMME OF MEETINGS 2018**

<i>MEETING</i>	<i>TIME</i>	<i>DAY</i>	<i>JAN MTG 2018</i>	<i>FEB MTG 2018</i>	<i>MAR MTG 2018</i>	<i>APR MTG 2018</i>	<i>MAY MTG 2018</i>	<i>JUN MTG 2018</i>	<i>JUL MTG 2018</i>	<i>AUG MTG 2018</i>	<i>SEP MTG 2018</i>	<i>OCT MTG 2018</i>	<i>NOV MTG 2018</i>	<i>DEC MTG 2018</i>
Martinborough Community Board	TBC	Mon	29	-	12	23		11	16	27	-	8	26	-
Featherston Community Board	TBC	Tues	30	-	13	24		5	17	28	-	9	20	-
Greytown Community Board	TBC	Wed	31		14	18		6	18	29	-	10	21	-
Maori Standing Committee	TBC	Mon	-	12	26	-	7	18	30	-	10	15	-	3
COUNCIL	9.00AM	Wed	-	21	14	4	16	27	-	8	19	24	-	12
Infrastructure & Planning Working Party	9.00AM	Wed	-	7	21	-	9	13	25	-	5	10	28	-
AP/LTP Working Party	9.00AM (or will follow I&P)	Wed	24	7				13	-	-	-	10	28	

NOTES:

1. The dates of all other meetings will be separately notified
2. Easter: Good Friday 30 March 2018 and Easter Monday 2 April 2018
3. Anzac Day: Wednesday 25 April 2018
4. LTP Submissions Hearings 14-16 May
5. Queen's Birthday: Monday 4 June 2018
6. Labour Day: Monday 22 October 2018



Maori Standing Committee

Minutes – 11 September 2017

- Present:** Reuben Tipoki (Chair), Michael Roera, Teresa Aporo, Horipo Rimene, Johnny Shaw, Terry Te Maari, Amiria Te Whaiti, Demetrius Potangaroa and Cr Pip Maynard.
- In Attendance:** Mayor Viv Napier, Paul Crimp (Chief Executive) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8:05pm.
- Also in Attendance:** Frank Minehan (Heritage Wairarapa Group), Gina Smith (Featherston School Principal).

PUBLIC BUSINESS

1. APOLOGIES

*MSC RESOLVED (MSC 2017/23) to receive apologies from Cr Paora Ammunson.
(Moved Cr Maynard/Seconded Te Whaiti)*

Carried

2. PUBLIC PARTICIPATION/PRESENTATIONS

2.1 Frank Minehan, Heritage Wairarapa Group

Mr Minehan tendered Mr Kernohan's apology and presented a proposal for a heritage committee for the Wairarapa; the only region in NZ with no heritage group. The aim of a regional heritage committee would be to promote, share and save heritage places and to monitor and respond to legislation. A steering group had been formed and the group was working towards agreeing a constitution and an official launch in October.

2.2 Gina Smith, Featherston School

Ms Smith spoke about the communities of learning approach fourteen schools of the South Wairarapa were working together to achieve. The principals were consulting with the community on changes which would focus on students achieving individual success; what success would look like would vary from individual to individual. The approach was a collaborative process with the aim of embedding community and Maori perspectives into the programme.

3. MINUTES FOR RECEIPT AND CONFIRMATION

- 3.1 Maori Standing Committee Minutes – 31 July 2017
MSC RESOLVED (MSC 2017/24) that the minutes of 31 July 2017 be confirmed as a true and correct record.
(Moved Potangaroa/Seconded Roera) Carried
- 3.2 Action Items from previous meeting
MSC RESOLVED (MSC 2017/25) to receive the action items report.
(Moved Tipoki/Seconded Roera) Carried
- 3.3 SWDC Minutes from 9 August 2017
MSC RESOLVED (MSC 2017/26) to receive the Council minutes of the 9 August 2017.
(Moved Cr Maynard/Seconded Aporo) Carried

4. OPERATIONAL REPORTS – COUNCIL OFFICERS

- 4.1 Officers' Report
Mr Crimp discussed the marae as a community asset initiative and recent water fluoridation legislation with members.
MSC RESOLVED (MSC 2017/27) to receive the Officers' Report.
(Moved Potangaroa/Seconded Tipoki) Carried
- 4.2 Long Term Plan Process Report
Mr Crimp discussed the long term plan process with members, the purpose of sector group meetings, and remission of rates policies.
MSC RESOLVED (MSC 2017/28):
1. To receive the Long Term Plan Process Report.
 2. To appoint Amiria Te Whaiti to be the MSC representative on Council's Long Term Plan Working Party.
 3. To adopt a process of working together as a Committee to determine priorities for early input into the Long Term Plan.
(Moved Tipoki/Seconded Te Maari) Carried
 4. Action 540: Make the Long Term Plan a regular member report item on the Maori Standing Committee agenda; P Crimp

5. MEMBER ITEMS

- 5.1 Pine Trees at Lake Ferry
Mr Tipoki queried when removal of pine trees at Lake Ferry was planned. Mr Crimp advised that contractors would be removing the trees over the summer period.

5.2 Sign at Lake Ferry

Mr Tipoki stated that to progress the Lake Ferry information sign a resource consent application needed to be prepared and lodged with Council. Mr Shaw undertook to prepare the resource consent.

5.3 Maori Standing Committee Budget

Mr Tipoki asked how the Committee could access the 17/18 Annual Plan grants. Mr Crimp requested the Committee to forward him details of a qualifying event for signoff and Council would organise payments up to the granted amount. Mr Tipoki undertook to progress at the next Committee workshop.

5.4 SWDC Logo

Mr Tipoki queried when the Council logo would be revised as it was not representative of an equal opportunity and culturally diverse region. Mr Crimp advised that Council were awaiting an amalgamation decision, but if the outcome was status quo rebranding would be undertaken.

MSC RESOLVED NOTED:

1. Action 541: Prepare a resource consent application to have the MSC information sign erected at Lake Ferry; J Shaw
2. Action 542: Progress treaty training for councillors; Mayor Napier, R Tipoki, Cr Ammunson
3. Action 543: Locate and review advice from Te Puni Kōkiri regarding use of Te Reo on signage; M Allingham

Mr Potangaroa closed with a karakia.

Confirmed as a true and correct record

.....**Chairperson**

.....**Date**

**Maori Standing Committee
Action Items to 4 December 2017**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
716	MSC	28-Nov-16	Resolution	Mark	Toilets at Lake Ferry MSC RESOLVED (MSC 2016/45) to recommend to Council that the portaloos be removed from the carpark at Lake Ferry and new signage be erected to make the public toilet in Lake Ferry more easily found. (Moved Tipoki/Seconded Roera) Carried	Open	Council resolution from 14 Dec 16: That Council officers initiate a discussion between the Maori Standing Committee and Lake Ferry Ratepayers Association to discuss alternate placement or removal of the Lake Ferry toilets and increased signage to the primary public toilet. (Moved Cr Wright/Seconded Cr Craig) Carried 13/2/17: Toilet removed, signage still to be addressed 31/7/17: MSC suggested signage in the vicinity of the speed hump. 11/9/17: Requested the sign be bilingual and have wharepaku on it as well 25/09/17 Sign to be designed and forwarded to MSC for approval 05/10/2017 Planned signs and locations sent to MSC for approval. Planned to be completed by end of November.
66	MSC	13-Feb-17	Action	Terry Te Maari	Follow-up the outcome of the proposal to move the waka currently held at Te Papa to Aratoi and then discuss in workshop	Open	27/3/17: The owner wanted the waka to be in the public space.
69	MSC	13-Feb-17	Action	Cr Ammunson	Provide agreed wording that could be 'added' to the Welcome to South Wairarapa sign on the Remutaka Hill	Open	27/3/17: Underway
70	MSC	13-Feb-17	Action	Mark	Seek approval from the New Zealand Transport Authority to add a Maori greeting to the 'Welcome to the South Wairarapa' Remutaka Hill sign following notification of the agreed wording from the Maori Standing Commit	Actioned	Neil Becket NZTA informed and will report back at the next NZTA Capital Journeys Liaison meeting. 8/5/17: Advise Paora how many additional words/what amendments can be made to the existing sign 22/5/17: NZTA don't have a word limit just

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
							asked that possibilities be sent to them for appraisal. NZTA awaiting suggestions from MSC 31/7/17: Reuben to forward suggestions to MSC
159	MSC	27-Mar-17	Action	Cr Ammunson	Draft the MSC Strategic Plan, circulate to members and bring to the next meeting	Actioned	
339	MSC	19-Jun-17	Resolution	Cr Ammunson	MSC RESOLVED (MSC 2017/22) to support the concept of a waharoa for the Remutaka Pass area and that Cr Ammunson would drive the process. (Moved Roera/Seconded Aporo) Carried	Open	
541	MSC	11-Sep-17	Action	Johnny	Prepare a resource consent application to have the MSC information sign erected at Lake Ferry	Open	
542	MSC	11-Sep-17	Action	Mayor Napier, R Tipoki, Cr Ammunson	Progress treaty training for councillors	Open	
543	MSC	11-Sep-17	Action	Mark	Locate and review advice from Te Puni Kōkiri regarding use of Te Reo on signage	Open	



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

25 October 2017

- Present:** Mayor Viv Napier (Chair), Deputy Mayor Brian Jephson, Councillors Lee Carter (from 10:30am), Pam Colenso, Margaret Craig, Dayle Harwood, Pip Maynard, Colin Olds, Colin Wright and Reuben Tipoki (from 9:35am until 10:15am).
- In Attendance:** Paul Crimp (Chief Executive Officer), Murray Buchanan (Group Manager Planning and Environment), Jennie Mitchell (Group Manager Corporate Services) and Suzanne Clark (Committee Secretary) and for part only Mark Allingham (Group Manager Infrastructure and Services).
- Conduct of Business:** The meeting was held in the Council Chambers, Martinborough and was conducted in public between 9:30am and 12:50pm except where expressly noted.
- Forum and Other Presenters:** Andrew Petit, John Priest (Waimeha Camping Village), Honor Clark and Mike Hewison (Eastern Consulting Ltd), Mari-Anne Williamson and Stephen Usher (Audit NZ), David Hancock and Paul Broughton (Destination Wairarapa).

Open Section

A1. Karakia

Mayor Napier opened the meeting with a reading from Kristin Armstrong.

A2. Apologies

COUNCIL RESOLVED (DC2017/143) to receive apologies from Cr Ammunson and lateness apologies from Cr Carter and Mr Tipoki.

(Moved Cr Colenso/Seconded Cr Harwood)

Carried

A3. Conflicts of Interest

No conflicts of interest were declared.

A4. Acknowledgements and Tributes

Mayor Napier acknowledged the passing of Noelene Ball for her work in the community, particularly Greytown Little Theatre, and for her and her husband's custodianship of Greytown Campground over many years.

Crs Colenso and Wright acknowledged the passing of David Bull. Mr Bull had previously been both a Wellington City and Greater Wellington Regional City councillor.

Cr Harwood acknowledged the one-year anniversary of the 2016 elected councillors.

A5. Public Participation

Mr Priest spoke about the effect freedom campers parking along the Ngawi coast had on his business and the coastline itself. Mr Priest asked Council to promote the use of camping grounds to save on the costs of rubbish removal, and to halt the destruction of native grasses. Mr Priest requested that Council move the public toilet facility and to provide freedom camping spots in strategic locations only.

Mr Petit invited councillors to attend a presentation on fluoridation from Professor Paul Connett on the 18 February 2018 at the Carterton Events Centre. If the fluoridation bill was passed communities with a population of 800 or more would be mandatorily fluoridated and subsequently deliver upper limit levels of fluoride to bottle fed babies. Mr Petit stated that tooth health related to depredation level.

A6. Actions from Public Participation

Mr Crimp noted that central governments solution to freedom camping was to provide a tourism infrastructure fund to support local solutions.

COUNCIL NOTED:

1. Acton 647: Arrange a for a discussion of freedom camping as part of the long term planning process; J Mitchell

A7. Community Board Participation

There was no community board participation.

A8. Minutes for Confirmation

COUNCIL RESOLVED (DC2017/144) that the minutes of the Council meeting held on 20 September 2017 are a true and correct record.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

A9. Extraordinary Business

There was no extraordinary business.

A10. Notices of Motion

There were no notices of motion.

B Council Committee and Community Board Minutes

B1. Reports and Minutes of Council Committees and Community Boards

COUNCIL RESOLVED (DC2017/145)

1. To receive the Reports and Minutes of Council Committees and Community Boards.
2. To receive the minutes of the Martinborough Community Board 9 October 2017.
3. To receive the minutes of the Audit and Risk Working Party 11 October 2017.

4. To receive the minutes of the Wellington Region Waste Management and Minimisation Plan Joint Committee 18 September 2017.
(*Moved Cr Craig/Seconded Cr Colenso*) Carried

C Decision Reports from Chief Executive and Staff

C1. Investment Policy and Liability Management Policy Review Report

COUNCIL RESOLVED (DC2017/146):

1. To receive the Investment Policy and Liability Management Policy Review Report.
(*Moved Cr Olds/Seconded Cr Colenso*) Carried
2. To approve the changes to the Investment Policy M200.
(*Moved Cr Craig/Seconded Cr Jephson*) Carried
3. To approve the changes to the Liability Management Policy M300.
(*Moved Cr Olds/Seconded Cr Maynard*) Carried
4. To agree the next review date for both policies should be June 2021.
(*Moved Cr Jephson/Seconded Cr Wright*) Carried

C2. Library Policies Review

Councillors noted that Carterton District Council formally adopted the Wairarapa Library Service (WLS) policies and that it was appropriate for Council's managers to review the policies against Council policies for inconsistencies.

COUNCIL RESOLVED (DC2017/147):

1. To receive the Library Policies Review Report.
2. That the Wairarapa Library Service Joint Working Group forward policy adoption recommendations to Council for ratification.
3. That adoption of library policies be deferred to the next Council meeting.
(*Moved Cr Harwood/Seconded Cr Carter*) Carried

C3. Toast Martinborough Liquor Ban Request

The Group Manager Planning and Environment discussed the ability of the public to buy unopened alcohol from licensed premises, one which resides inside the temporary liquor ban area, with councillors.

COUNCIL RESOLVED (DC2017/148):

1. To receive the Toast Martinborough Liquor Ban Request.
2. That pursuant to clause 3.2 of the South Wairarapa Liquor Control Bylaw 2011, order a prohibition of alcohol consumption or possession of liquor for the public places as shown in Appendix 1 of the associated Council report, as a "Liquor Prohibition Area".
(*Moved Cr Jephson/Seconded Cr Olds*) Carried
3. Action 648: Ensure Martinborough alcohol retailers are advised the rules for selling alcohol during the temporary liquor ban on the 19 November 2017; M Buchanan

C4. Seal Extension

COUNCIL RESOLVED (DC2017/149):

1. To receive the Seal Extension Recommendation Report.
2. To accept Shooting Butts Road as the section of metal road to be sealed for the 17/18 financial year.

(Moved Cr Wright/Seconded Cr Craig)

Carried

Cr Carter left the meeting at 10:45am.

Cr Carter returned to the meeting at 10:45am.

C5. Adoption of the 16/17 Annual Report

Ms Williamson acknowledged Council staff involved with preparing the Annual Report and advised councillors that the audit was complete and Audit NZ would be issuing an unmodified audit opinion. Attention was drawn to the disclosure about amalgamation potential and associated what-ifs.

COUNCIL RESOLVED (DC2017/150):

1. To receive the information.
(Moved Cr Jephson/Seconded Cr Harwood)
2. To adopt the tabled 2016/17 Annual Report.
3. To adopt the tabled 2016/17 Summary Annual Report.
4. To delegate to the Mayor and Chief Executive authority to sign these reports.
5. To express appreciation to Council officers for work undertaken on the Annual Report.

Carried

(Moved Cr Wright/Seconded Cr Maynard)

Carried

C6. Greytown Structure Plan and Plan Change: Resource Management Act 1991

Ms Clark and Mr Hewison presented the final draft Greytown Structure Plan to councillors. Soil contamination findings, access road designations, toanga conditions, flood risk, storm water and water race location, financial contributions, and timing of the Plan adoption was discussed with councillors.

Cr Carter left the meeting at 11:02am.

Cr Carter returned to the meeting at 11:02am.

COUNCIL RESOLVED (DC2017/151):

1. To receive the Greytown Structure Plan and Plan Change Report.
2. To adopt the “Proposed Plan Change: Greytown Development Area” dated 16 October 2017, structure plan titled “Appendix 15, Greytown Development Area Structure Plan” dated 16 October 2017; and s32 Report titled “Proposed Plan Change: Greytown Development Area Structure Plan Section 32 Resource Management Act 1991 Evaluation Report dated 16 October 2017”.
3. To rezone the land described as Lot 15 DP 310 from Urban (Residential – Future Development Area) to Rural (Primary Production).

4. To designate as road in the Wairarapa Combined District Plan Lot 7 DP 70079, and an adjoining 2-metre wide strip within Lot 5 DP 70079 and Lot 2 DP 64859 (Plan and Cross Section dated 16 October 2017).
5. To publicly notify the proposed plan change and associated documents as described in resolution 2, 3 and 4 above, in accordance with the First Schedule of the Resource Management Act 1991.
6. To authorise the Group Manager Planning and Environment to engage a suitably qualified hearings commissioner or commissioners to consider submissions and further submissions and recommend decisions to Council.
(*Moved Cr Wright/Seconded Cr Maynard*) Carried

C7. Electronic Document Delivery Software

COUNCIL RESOLVED (DC2017/152):

1. To receive the Electronic Document Delivery Software Report.
2. That Council agenda documents, including community board, committee and working group papers are delivered to councillors electronically utilising Stellar Board Books.

(*Moved Cr Craig/Seconded Cr Harwood*) Carried

D Operational Reports

D1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed liquor and event licencing, and abandoned vehicles.

COUNCIL RESOLVED (DC2017/153) to receive the Planning and Environment Group Report.

(*Moved Cr Craig/Seconded Cr Colenso*) Carried

D2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services discussed the NZTA investment audit, roading concerns, and Martinborough wastewater Stage 1B implementation timeframes with councillors.

Cr Jephson left the meeting at 12:11pm.

Cr Jephson returned to the meeting at 12:11pm.

COUNCIL RESOLVED (DC2017/154):

1. To receive the Infrastructure and Services Group Report.
(*Moved Cr Harwood/Seconded Cr Jephson*) Carried
2. Action 649: Work with the Featherston Menz Shed, or other group, to devise a device so road cones cannot be placed on the Featherston gazebo; M Allingham

D3. Chief Executive Officer Report

COUNCIL RESOLVED (DC2017/155) to receive the Chief Executive Officer's Report.

(Moved Cr Maynard/Seconded Cr Olds)

Carried

D4. Action Items Report

COUNCIL RESOLVED (DC2017/156):

1. To receive the District Council Action Items Report.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

2. Action 650: Outline the proposed timeframe for a Martinborough structure plan development in Council communications; M Buchanan

E Chairperson's Report

E1. Report from Her Worship the Mayor

Cr Jephson had attended a meeting of the P2P rodent eradication group and had canvassed Mr Paton regarding representing Council.

Mayor Napier acknowledged Greytown's win of NZ's Most Beautiful Small Town Award and the work undertaken by Leigh Hay and the Greytown Community Board in preparing the application.

COUNCIL RESOLVED (DC2017/157):

1. To receive the Mayor's Report.

(Moved Mayor Napier/Seconded Cr Craig)

Carried

2. To appoint Cr Brian Jephson and Cr Colin Olds (as voting alternate) as the SWDC representatives to the GWRC Regional Climate Change and Natural Hazards Working Group.

(Moved Cr Craig/Seconded Cr Colenso)

Carried

3. To appoint Cr Pam Colenso as Chair of the Community Safety and Resilience Working Party.

(Moved Cr Olds/Seconded Cr Jephson)

Carried

4. To appoint Cr Dayle Harwood as the SWDC representative on the Wairarapa Trails Advisory Group.

(Moved Mayor Napier/Seconded Cr Olds)

Carried

5. To appoint Clive Paton as the SWDC representative to the Pukaha to Palliser (P2P) Working Group.

(Moved Cr Jephson/Seconded Cr Colenso)

Carried

F Members' Reports

F1. Reports from Councillors

Cr Colenso

Wairarapa Library Service, Community Safety and Resilience Working Party

The Wairarapa Whanau Trust and South Wairarapa Rotary were partnering, with volunteers being organised to manage after school programmes and other activities.

A Sunday bus service between Martinborough and Featherston would now be operating to pick-up travellers arriving/departing via Featherston Railway Station.

Cr Olds

Wairarapa Water Race Users Group

A meeting had been held and a proposed code of practice was discussed. A dedicated long term plan sector group meeting was scheduled to gather views.

Cr Wright

Cobblestones, WAIConnect

Cobblestones had held a successful fete and continued to fund raise for planned works.

F2. Reports from Appointments to Greater Wellington Regional Council (GWRC) Committees

Cr Jephson

Awhea Opouawe Scheme Committee, Wairarapa Committee

Cr Jephson provided an update from a recent community meeting at Tuturumuri noting that Tuturumuri School had unofficially closed.

A Wairarapa Committee meeting had been held 9 November 2017. No progress had been made on amending local authority representation on the Committee.

Cr Olds

Ruamahanga Whaitua Committee

The Whaitua Committee continued to work on modelling results. Public consultation on the draft document was on track for early 2018.

Cr Harwood

Wairarapa Moana Governance Group

At a recent workshop the Group had discussed stock exclusion from Wairarapa Moana and the effect this would have on land owners. The Group would liaise with land owners and make them aware of any changes.

Cr Wright

Waiohine Floodplain Management Plan Steering Group

The Steering Group had met and approved the setup of a project team to work through a review of the flood management plan proposals. The floodplain modelling was currently being rebuilt.

G Reports from Appointments and Outside Organisations

G1. Appointments

Mr Hancock with assistance from Mr Broughton presented the Destination Wairarapa quarterly report. Cycling, Martinborough iSite volumes, freedom

camping, wine cellar door sales, and an upcoming ‘not far from’ marketing campaign were discussed with councillors.

COUNCIL RESOLVED (DC2017/158) to receive the reports from councillors and appointments.

(Moved Cr Carter/Seconded Cr Harwood)

Carried

H Public Excluded

COUNCIL RESOLVED (DC2017/159): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
Public Excluded Minutes 20 September 2017	Good reason to withhold exists under section 7(2)(i)	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

(Moved Cr Craig/Seconded Cr Jephson)

Carried

COUNCIL RESOLVED (DC2017/160) to move out of the public excluded section of the meeting.

(Moved Cr Craig/Seconded Cr Jephson)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)



9 October 2017

Viv Napier
Mayor
South Wairarapa District Council
PO Box 6
Martinborough 5741

Tēnā koe Viv

Rangitāne o Wairarapa and Rangitāne Tamaki nui-ā-Rua: Historical Treaty of Waitangi Settlement

1. On 21 July 2017, the Office of Treaty Settlements wrote to encourage the South Wairarapa District Council ("SWDC") to meet with the Rangitāne Tū Mai Rā Trust ("Tū Mai Rā") to discuss matters of common interest.
2. Tū Mai Rā is currently planning the initial stages of settlement to ensure a smooth transition into the post-settlement phase. Settlement occurs on 10 October 2017 and Tū Mai Rā, on behalf of Rangitāne o Wairarapa and Rangitāne o Tamaki nui-ā-Rua, will receive the full settlement redress under the Deed of Settlement. As a result of this, we are working hard to ensure that we have in place the frameworks and systems to manage the redress for Rangitāne, and to engage with the iwi going forward. This will also enable us to engage with third parties and stakeholders fully.
3. We would like to arrange a time to meet with representatives of SWDC in early 2018 to formally introduce our Tū Mai Rā trustees kanohi ki te kanohi and discuss how we may be able to work together going forward. Please liaise with our Project Manager, Renika Siciliano, to arrange a meeting date and time in the New Year. Her contact details are:

Renika Siciliano
Project Manager
Rangitāne Tū Mai Rā Trust
renika.siciliano@mccawlewis.co.nz

4. We look forward to hearing from you and developing our relationship with you in this post settlement phase for Rangitāne.

Ngā mihi

Mavis Mullins
Chair
Rangitāne Tū Mai Rā Trust