



MAORI STANDING COMMITTEE

Agenda 5 September 2016

Notice of a meeting of the Maori Standing Committee of the South Wairarapa District Council to be held in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough on Monday 5 September 2016 at 6.30pm.

MEMBERSHIP OF THE COMMITTEE

Michael Roera (chair), Reuben Tipoki, Cr Brian Jephson, Francis McNally-Te Maari, Amiria Te Whaiti, Horipo Rimene, Cr Solitaire Robertson, Johnny Shaw and Terry Te Maari.

PUBLIC BUSINESS

1. APOLOGIES:

2. PUBLIC PARTICIPATION/PRESENTATIONS:

2.1 None advised

3. MAORI STANDING COMMITTEE MINUTES/SWDC MINUTES:

3.1 Maori Standing Committee Minutes – 25 July 2016

Pages 1-3

3.2 Action Items from previous meeting

Page 4

3.3 SWDC Minutes from 10 August 2016

Pages 5-12

4. OPERATIONAL REPORTS – COUNCIL OFFICERS:

4.1 Officers' Report

Pages 13-43

5. MEMBER ITEMS:

5.1 Odour at Greytown Wastewater Ponds; Michael Roera to lead the discussion

6. RESOURCE CONSENTS

6.1 Resource Consent 160101 & Resource Consent 160102

Pages 44-51

7. GENERAL BUSINESS:



Maori Standing Committee

Minutes - 25 July 2016

- Present:** Michael Roera (Chair), Demetrius Potangaroa, Terry Te Maari, Amiria Te Whaiti, Reuben Tipoki, Horipo Rimene, Cr Brian Jephson and Cr Solitaire Robertson.
- In Attendance:** Mark Allingham (Infrastructure and Services Group Manager) and Suzanne Clark (Committee Secretary).
- Also in Attendance:** Kahutara (Sandy) Watene, Liz Watson, and Hayley Gastmeier (Wairarapa Times Age).
- Conduct of Business:** The above attendees gathered in the South Wairarapa District Council Chambers, 19 Kitchener Street, Martinborough. The meeting was conducted in public between 6:30pm and 8:35pm.

PUBLIC BUSINESS

Mr Roera welcomed Demetrius Potangaroa, the new Kahungunu ki Wairarapa representative as well as Sandy Watene and Liz Watson from Papawai Marae who were speaking under public participation.

Mr Potangaroa gave a mihi and karakia.

1. APOLOGIES

MSC RESOLVED (MSC 2016/22) to receive apologies from Johnny Shaw, Paul Crimp and Mayor Adrienne Staples.

(Moved Te Whaiti/Seconded Cr Jephson)

Carried

2. PUBLIC PARTICIPATION/PRESENTATIONS

2.1 Kahutara (Sandy) Watene and Liz Watson

Mr Watene asked the Committee not to support the proposal to change the spelling of Kahutara back to Kahautara. Mr Watene was a fifth generation descendant of the area, with area roads named after his siblings. The suggestion was disrespectful to his whakapapa and was not supported by other Kahutara whanau.

Ms Watson believed the spelling change in the 1960's corrected an existing error and supported Mr Watene saying whanau were affected when tipuna names were altered.

2.2 Proposal to change the spelling of Kahutara back to Kahautara

The Committee agreed to discuss agenda item 4.2 under a new agenda item 2.2.

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The Committee did not agree to the proposal to change the spelling of Kahutara for the following reasons:

- Out of respect for Mr Watene's whakapapa and genealogy.
- Kahutara was the name of a local waka.
- There were often spelling errors introduced during the original transcribing of Maori words by Europeans which could account for the 1960's change.

MSC RESOLVED (MSC 2016/23):

1. To receive the information.
2. Not to support the proposed name change to Kahautara and to keep the rightful name of Kahutara.

(Moved Roera/Seconded Te Maari)

Carried

3. MAORI STANDING COMMITTEE MINUTES

3.1 Maori Standing Committee Minutes – 13 June 2016

MSC RESOLVED (MSC 2016/24) that the minutes of 13 June 2016 were a true and correct record.

(Moved Roera/Seconded Te Maari)

Carried

MSC RESOLVED (MSC 2016/25) to recommend to Council that representation from 'Greytown and Papawai residents' on the Greytown Waste Water Treatment Plan Community Liaison Group and Moroa Water Race Group should be clarified and interpreted as a Papawai Marae member.

(Moved Cr Robertson/Seconded Tipoki)

Carried

3.2 Action Items from previous meeting

MSC RESOLVED (MSC 2016/26) to receive the action items.

(Moved Cr Jephson/Seconded Tipoki)

Carried

4. OPERATIONAL REPORTS – COUNCIL OFFICERS

4.1 Officers' Report

Members discussed freedom camping issues on the Ngawi coast and requested input into the bylaw when it was reviewed. The amendment to the Coastal Camping bylaw 2009 was discussed as was rates arrears on multiple ownership Maori land.

MSC RESOLVED (MSC 2016/27):

1. To receive the information, noting that Amiria Te Whaiti and Reuben Tipoki received the report late.

(Moved Cr Jephson/Seconded Te Maari)

Carried

2. Action 459: Provide a list of Maori land blocks in Pirinoa to Terry Te Maari; P Crimp

5. MEMBER ITEMS

5.1 Stock in Waterways

Mr Tipoki had seen stock in Lake Onoke on several occasions and believed boundary fencing was the primary issue. Mr Tipoki had spoken to Greater

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Wellington Regional Council (GWRC) and Council's Amenities Manager but no action had been taken.

MSC NOTED:

1. Action 460: Discuss with Council's Amenities Manager whether Council had ideas about addressing the stock incidents in Lake Onoke or whether this should be referred to GWRC; M Allingham

5.2 Role of the Maori Standing Committee

Mr Tipoki had not received an induction to the role of the Maori Standing Committee but noted that Council's Maori Policy had a wide scope. Cr Robertson advised that the Maori Policy scope was deliberately broad so the Committee could take on extra responsibility if it wished. Ways to make members aware of Council matters, opportunities for the Committee to meet to talk about issues, and the short statutory timeframe for resource consent applications was discussed.

Members discussed chair stand-in delegations to attend Council meetings and Mr Roera undertook to delegate responsibility if he was unable to make scheduled meetings.

MSC RESOLVED (MSC 2016/28) that the previous Council meeting minutes are included as a standard item on the Maori Standing Committee agenda.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

6. RESOURCE CONSENT

6.1 Proposed Three Lot Subdivision, 94 Parera Road, Kahutara

Cr Jephson declared a conflict of interest as he knew the property owners. Members noted an existing archaeological site and the high likelihood of another site remaining undiscovered in the area.

MSC RESOLVED (MSC 2016/29):

1. To receive the information.
2. That the standard conditions on all three blocks are applied.
3. That a section 221 covenant is registered on the title advising that this is a known archaeological site and that if there are any future earthworks or ground disturbances proposed on sites 1, 2, or 3 then an iwi representative is to be present.

(Moved Roera/Seconded Te Maari)

Carried

Mr Tipoki closed with a karakia.

Confirmed as a true and correct record

.....Chairperson

.....Date

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**Maori Standing Committee
Action Items
From 25 July 2016**

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
452	MSC	25-Jul-16	Resolution	Paul	MSC RESOLVED (MSC 2016/23): 1. To receive the information. 2. Not to support the proposed name change to Kahautara and to keep the rightful name of Kahutara. (Moved Roera/Seconded Te Maari) Carried	Actioned	
457	MSC	25-Jul-16	Resolution	Paul	MSC RESOLVED (MSC 2016/28) that the previous Council meeting minutes are included as a standard item on the Maori Standing Committee agenda. (Moved Cr Robertson/Seconded Cr Jephson) Carried	Actioned	
458	MSC	25-Jul-16	Resolution	Murray	Proposed Three Lot Subdivision, 94 Parera Road, Kahutara MSC RESOLVED (MSC 2016/29): 1. To receive the information. 2. That the standard conditions on all three blocks are applied. 3. That a section 221 covenant is registered on the title advising that this is a known archaeological site and that if there are any future earthworks or ground disturbances proposed on sites 1, 2, or 3 then an iwi representative is to be present. (Moved Roera/Seconded Te Maari) Carried	Open	
459	MSC	25-Jul-16	Action	Paul	Provide a list of Maori land blocks in Pirinoa to Terry Te Maari	Open	
460	MSC	25-Jul-16	Action	Mark	Discuss with Council's Amenities Manager whether Council had ideas about addressing the stock incidents in Lake Onoke or whether this should be referred to GWRC	Open	



SOUTH WAIRARAPA DISTRICT COUNCIL MEETING MINUTES

10 August 2016

- Present:** Mayor Adrienne Staples (Chair), Councillors Margaret Craig, Dean Davies, Brian Jephson, David Montgomerie, Viv Napier, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Michael Roera (Maori Standing Committee Chair), Paul Crimp (Chief Executive Officer), Mark Allingham (Group Manager Infrastructure and Services), Murray Buchanan (Planning and Environment Group Manager) and Suzanne Clark (Committee Secretary).
- Also In Attendance:** Perry Cameron and Garry Thomas (Featherston Anzac Club Society), Lisa and Frank Cornelissen (Martinborough Campground) and Hayley Gastmeier (Wairarapa Times Age).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 9:30am and 11:51am except where expressly noted.

A. Public Business

The Mayor and councillors observed a moment of silence in memory of Richard Riddiford, a well-known resident of Martinborough and supporter of the Waihinga Centre.

COUNCIL RESOLVED (DC2016/116):

1. To consider item 'F1 Mayor's Addendum' which had been circulated to councillors and added to the electronic agenda prior to the meeting.
2. To consider item 'G2 Summary of Agreement on Final Wairarapa Moana Redress Matters' in public.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

A1. Apologies

There were no apologies.

A2. Conflicts of Interest

Cr Robertson declared a conflict of interest with the public participation item from the Featherston Anzac Club Society and agenda item 'C1-Featherston Community Board – Anzac Hall Landscaping', as she was president of the Featherston Anzac Club Society.

Cr Robertson declared a conflict of interest with agenda item 'D1-Adoption of Gambling Venues Policy and Proposed TAB Venues Policy', due to her role and employment at Carterton District Council.

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A3. Public Participation

1. Mr Cameron tabled a background report and with support from Mr Thomas outlined plans for landscaping outside Anzac Hall and asked Council to approve the project so it could be completed in time for the Hall centenary on the 16 October 2016.
2. Mr and Mrs Cornelissen were available to answer questions on the proposed Martinborough Campground lease extension and asked Council to support the Council officer's recommendation.

A4. Minutes for Confirmation

COUNCIL RESOLVED (DC2016/117) that the minutes of the Council meeting held on 29 June 2016 be received and confirmed as a true and correct record.

(Moved Cr Craig/Seconded Cr Davies)

Carried

A5. Minutes for Confirmation

COUNCIL RESOLVED (DC2016/118):

1. That the Council Public Excluded Minutes of 18 May 2016 be considered for confirmation in public.
2. That the minutes of the Council public excluded meeting held on 18 May 2016 be received and confirmed as a true and correct record.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

A6. District Council Actions

COUNCIL RESOLVED (DC2016/119) to receive the action items.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

B Council Committee and Community Board Minutes

B1. Policy and Finance Committee

COUNCIL RESOLVED (DC2016/120) to receive the minutes of the Policy and Finance Committee 29 June 2016.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

B2. Martinborough Community Board

COUNCIL RESOLVED (DC2016/121) to receive the minutes of the Martinborough Community Board 18 July 2016.

(Moved Cr Montgomerie/Seconded Cr Olds)

Carried

B3. Featherston Community Board

COUNCIL RESOLVED (DC2016/122) to receive the minutes of the Featherston Community Board 19 July 2016.

(Moved Cr Montgomerie/Seconded Cr Olds)

Carried

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B4. Greytown Community Board

COUNCIL RESOLVED (DC2016/123) to receive the minutes of the Greytown Community Board 20 July 2016.

(Moved Cr Montgomerie/Seconded Cr Olds)

Carried

B5. Maori Standing Committee

COUNCIL RESOLVED (DC2016/124) to receive the minutes of the Maori Standing Committee 13 June 2016.

(Moved Cr Davies/Seconded Cr Robertson)

Carried

B6. Maori Standing Committee

COUNCIL RESOLVED (DC2016/125) to receive the minutes of the Maori Standing Committee 25 July 2016.

(Moved Cr Davies/Seconded Cr Robertson)

Carried

C Recommendation from Community Board

C1. Featherston Community Board – Anzac Hall Landscaping

COUNCIL RESOLVED (DC2016/126):

1. To receive the information.
2. To revoke resolution DC2012/85.
(Moved Cr Craig/Seconded Cr Napier)
3. To approve the proposal to create a Memorial Garden at the Anzac Hall, with a revised placement of the rock referred to in DC2012/85.
4. To approve the proposal to install three flagpoles adjacent to the Memorial Garden.
5. To approve the landscape design and location as outlined in paragraph 3.1.1 of the officers report, with indicative design as shown in Appendix 1 subject to the final landscape design being approved by the Chief Executive Officer.

(Moved Cr Jephson/Seconded Cr Davies)

Carried

D Decision Papers and Common Seal

D1. Adoption of Gambling Venues Policy and Proposed TAB Venues Policy

COUNCIL RESOLVED (DC2016/127):

1. To receive the information.
2. To adopt the Gambling Venues Policy (as reviewed 2016).
(Moved Cr Riddell/Seconded Cr Stevens)
3. To adopt the TAB Venues Policy (as reviewed 2016).

(Moved Cr Napier/Seconded Cr Olds)

Carried

Carried

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D2. Result of 2016 Technical Review of Council's Functions Under the Building Act by MBIE

The Group Manager Planning and Environment discussed the findings of the MBIE technical audit, particularly the requirement for building warrant of fitness's, with the Mayor and councillors.

COUNCIL RESOLVED (DC2016/128):

1. To receive the information.
2. That the Chief Executive determines what actions are required to ensure Council undertakes its functions under the Building Act in accordance with the Ministry of Business, Innovation and Employment's recommendations.

(Moved Mayor Staples/Seconded Cr Riddell)

Carried

D3. Extension of Lease to Martinborough Campground Ltd

Councillors noted:

- Martinborough Camping Ltd had met all conditions of their existing lease.
- That prior to Martinborough Camping Ltd taking over the lease Council had been subsidising the facility, but now a profit was returned to Council.
- There was very little risk exposure to Council due to safeguards incorporated within the Martinborough Camping Ltd lease.

COUNCIL RESOLVED (DC2016/129):

1. To receive the information.
2. To approve the variation of the lease between Martinborough Camping Ltd and the Council by the addition of a further right of renewal of 11 years, taking the final termination date to 1 July 2051.

(Moved Cr Jephson/Seconded Cr Riddell)

Carried

D4. South Wairarapa Water Race Users Group (WRUG) Terms of Reference

COUNCIL RESOLVED (DC2016/130):

1. To receive the information.
2. To approve the Water Race Users Group Terms of Reference.

(Moved Cr Craig/Seconded Cr Montgomerie)

Carried

3. To approve the inclusion of a councillor as part of the membership and to appoint Cr Olds to the Group.

(Moved Mayor Staples/Seconded Cr Davies)

Carried

4. That the WRUG representation be amended to include a representative specifically from Papawai Marae.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

5. Action 489: Add '(e.g. annual newsletter (as required) to water race users)' to point 1 under key roles of the Terms of Reference; M Allingham

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G2. Summary of Agreement on Final Wairarapa Moana Redress Matters

Mayor Staples noted that there will be no change to public access of Wairarapa Moana and discussed representation on the Board with councillors.

COUNCIL RESOLVED (DC2016/131):

1. To receive the information.
2. To confirm Council's support for the proposed final Redress Proposal (dated 26 July 2016) for Wairarapa Claimants with the Crown.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

E Operational Reports

E1. Planning and Environment Group Report

The Group Manager Planning and Environment discussed a recent dog stock attack, noise consent conditions in relation to hire of Council's halls, Greytown structure plan work and increased workload of the Planning and Environment Group.

COUNCIL RESOLVED (DC2016/132) to receive the Planning and Environment Group Report.

(Moved Cr Robertson/Seconded Cr Jephson)

Carried

E2. Infrastructure and Services Group Report

The Group Manager Infrastructure and Services noted a correction to paragraph 7.2.1 of the Infrastructure and Services Group Report; Featherston Town Square was scheduled for completion at the end of August not the end of July.

Councillors discussed Featherston Town Square matters, creation of a lime track on North Street, Greytown, LIM report detail and the increase in solid waste.

Cr Craig returned to the meeting following morning tea break up to one minute late.

COUNCIL RESOLVED (DC2016/133) to receive the Infrastructure and Services Group Report.

(Moved Cr Robertson/Seconded Cr Olds)

Carried

E3. Chief Executive Officer Report

COUNCIL RESOLVED (DC2016/134):

1. To receive the Chief Executive Officer Report.
2. To ratify the Kahungunu ki Wairarapa recommendation to appoint Demetrius Potangaroa to represent Kahungunu ki Wairarapa on the Council's Maori Standing Committee.

(Moved Cr Davies/Seconded Cr Jephson)

Carried

F Representation Reports

F1. Mayor's Report and Addendum

To ensure clarity and to meet the local government electoral requirements an additional recommendation was proposed.

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COUNCIL RESOLVED (DC2016/135):

1. To receive the Mayor's Report and Addendum.

(Moved Mayor Staples/Seconded Cr Napier)

Carried

2. To authorise the Waihinga Centre Fundraising Committee to apply to grant funding agencies for funds for stage two (if approved) of the Waihinga Centre.

3. To recognise that stage two will still need a formal resolution to proceed and will be subject to sufficient funds being raised.

(Moved Cr Jephson/Seconded Cr Robertson)

Carried

Cr Olds voted against the motion.

F2. Reports from Councillors

Cr Craig

Wairarapa Road Safety Council, Wellington Region Waste Forum

Cr Craig had circulated and made electronically available reports for the Wairarapa Citizens Advice Bureau and Wellington Region Waste Forum.

Cr Stevens

Wairarapa Rural Fire Board

Cr Stevens had circulated and made electronically available a report on the Local Government NZ Conference 2016.

Cr Stevens reported that the Fire and Emergency New Zealand (FENZ) Bill was with a Parliamentary Select Committee and was currently out for consultation.

Cr Montgomerie

Economic Development Task Force, Cobblestones Museum

Cr Montgomerie gave a verbal report on the Cobblestones wool shed building renovation and Museum visitor information.

Cr Napier

Wairarapa Safer Community Trust, Sport NZ Rural Travel Fund Assessment Group

Cr Napier reported that a Wairarapa Safer Community Trust meeting had been held and applications were being accepted for the Sport NZ Rural Travel Fund.

Cr Riddell

Healthy Homes, Wairarapa Library Service

A Wairarapa Library Service report had been included in Council papers and Cr Riddell discussed the Committee recommendation with councillors and Mr Crimp.

Cr Robertson

South Wairarapa Arts Council

Cr Robertson reported that a meeting to consider applications from the current funding round would be held on the 19 August 2016.

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COUNCIL RESOLVED (DC2016/136):

1. To receive councillor reports.
(*Moved Cr Montgomerie/Seconded Cr Stevens*) Carried
2. Action 490: Review and consider implementing the recommendation from the Wairarapa Library Service regarding accepting food instead of fines for the return of overdue books; M Allingham

F3. Council Groups and Working Parties

Emergency Services Working Party, Wairarapa Policies Working Group

Cr Robertson spoke of the Local Alcohol Policy appeals which the Wairarapa Policies Working Group would be meeting to discuss.

Community Safety and Resilience Working Party

A Community Safety and Resilience Working Party report had been included in Council papers and Cr Riddell discussed the positive impact of community youth work and the desire to involve the Featherston Menz Shed members.

F5. Greater Wellington Regional Council (GWRC) Advisory Committees

Ruamahanga Whaitua Committee

Cr Olds reported that a good level of public feedback had been received.

Waiohine Floodplain Management Planning Advisory Committee

Cr Napier reported that over 100 submissions had been received by GWRC with hearings scheduled late August 2016.

COUNCIL RESOLVED (DC2016/137) to receive reports from Council groups, working parties and GWRC advisory committees.

(*Moved Cr Riddell/Seconded Cr Craig*)

Carried

G Public Excluded

G1. Crown Redress Proposal for Wairarapa with Ngati Kahungunu and Rangitane

G3. Rates Remission

COUNCIL RESOLVED (DC2016/138): That the public be excluded from the following part of the meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

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Report/General Subject Matter	Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
G1. Crown Redress Proposal for Wairarapa with Ngati Kahungunu and Rangitane	Good reason to withhold exists under section 7(2)(i)	Section 48(1)
G3. Rates Remission	Good reason to withhold exists under section 7(2)(a)	Section 48(1)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason for passing this resolution in relation to the matter	Ground(s) under Section 48(1) for the passing of this Resolution
a) protect the privacy of natural persons, including deceased persons	Section 7(2)(a)
i) enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2)(i)

(Moved Cr Stevens/Seconded Cr Olds)

Carried

COUNCIL RESOLVED (DC2016/141) to move out of the public excluded section of the meeting.

(Moved Cr Montgomerie/Seconded Cr Craig)

Carried

G4. Minutes from District Council Public Excluded 29 June 2016

COUNCIL RESOLVED (DC2016/142):

1. That the minutes of the Council meeting held on 29 June 2016 be received and confirmed in public.
2. That the minutes are a true and correct record subject to the inclusion of apologies as shown on the public meeting of the same date (Cr Napier and Cr Riddell).

(Moved Cr Montgomerie/Seconded Cr Olds)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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MAORI STANDING COMMITTEE

5 SEPTEMBER 2016

AGENDA ITEM 4.1

OFFICERS' REPORT

To update community boards and the Maori Standing Committee on general activities.

Recommendations

Officers recommend that the Community Board/Committee:

Receive the information.

CHIEF EXECUTIVE

1. Executive Summary

This period has been dominated by annual leave, accordingly this report will be rather brief.

2. Ratification of Maori Standing Committee Nomination

We have received correspondence nominating Demetrius Potangaroa to be the Maori Standing Committee representative for Kahungunu ki Wairarapa. Formal ratification of the Iwi nomination was sought from Council.

3. Corporate

3.1 Occupational Health and Safety

We continue to make good progress on health and safety matters, assisted by Major Consulting.

Attached as Appendix 1 is the latest H & S report covering the period 1 June – 31 July 16.

4. Governance/Leadership/Advocacy

The following table provides the year to date results for KPI's set for the Governance output [note this report updated and is as at 30 June 2016]

GOVERNANCE, LEADERSHIP AND ADVOCACY MEASURING SERVICE DELIVERY PERFORMANCE				
SERVICE LEVEL	KEY PERFORMANCE INDICATORS			
		2014/15	RESULTS	COMMENTS
Opportunities are provided for the community to have its views heard	Ratepayers and residents feel they can contact a Council member to raise an issue or problem	75%	73% (2010/11 survey 75%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 73% (2011 75%) positive response, 16% (2011 14%) felt they were unable to comment.
	Ratepayers and residents feel that the Mayor and councillors give a fair hearing to their views	75%	62% (2010/11 survey 55%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 62% (2011 55%) positive response, 21% (2011 28%) felt they were unable to comment.
Council determines what activities it should engage in through consultation and regulatory requirements then sets clear direction	Ratepayers and residents are satisfied with Council's decisions and actions	50%	59% (2014 survey 76%)	A Public Booster survey was carried out in 2015 in addition to the 59% 11% felt they were unable to comment. The full customer satisfaction survey was carried out during 2014/15. In addition to the 76% (2011 73%) positive response, 8% (2011 9%) felt they were unable to comment.
	Ratepayers and residents are satisfied with how Council allocates rates/funds to be spent on the services and facilities provided (target peer group age)	78%	64% (2010/11 survey 59 %)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Community Boards make decisions that consider local issues	Community Board decision - making reports on local issues	90%	Greytown 97% (2014 92%) Featherston 97% (2014: 95%) Martinborough 98% (2015: 95 %)	This measure reports on the percentage of resolutions made that relate solely to local issues.
	% of ratepayers and residents who know how to contact a community board member	65%	65% (2010/11 survey 52%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 64% (2011 59%) positive response, 14% (2011 9%) felt they were unable to comment.
Opportunities are available to raise local issues and understand what will happen as a result	Ratepayers and residents satisfied with the way Council involves the public in the decision it makes	65%	49% (2010/11 survey 50%)	The customer satisfaction survey was carried out during 2014/15. In addition to the 49% (2011 50%) positive response, 26% (2011 25%) indicated they were neither satisfied nor dissatisfied, and 5% (2011 5%) felt they were unable to comment.
Opportunities are available to raise issues relating to Maori through the Maori Standing Committee	The Maori Standing Committee makes recommendations to Council in relation to policy and plan development and resource management applications	100% applicable applications	100%	Maori Standing Committee met on 8 occasions. In total 3 resource consent applications were considered, however due to the timing of the meetings 9 were considered outside normal meetings.

5. Strategic Planning and Policy Development

5.1 Rates Arrears (Incl. GST)

DATE	AMOUNT \$'000	NUMBER	DAYS SINCE INSTALMENT DUE	SWDC COMPONENT \$'000 (81%)
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739
4 March 2014	\$1,033	863	12	\$836
14 April 2014	\$954	675	53	\$773
19 August 2014	\$818	592	91	\$663
30 September 2014	\$1,008	809	37	\$816
11 November 2014	\$770	627	83	\$623
27 January 2015	\$672	537	68	\$544
2 March 2015	\$784	798	10	\$635
25 May 2015	\$762	803	3	\$617
3 July 2015	\$624	669	39	\$505
18 August 2015	\$580	547	59	\$470
11 November 2015	\$498	572	83	\$404
1 February	\$521	558	73	\$422
30 March	\$651	531	27	\$527
2 May	\$489	428	72	\$396
2 June	\$699	769	12	\$566
1 Aug	\$466	367	72	\$378

Arrears are further analysed in the table below:

Arrears analysis as at 01/08/2016 72 days since last installment					
		# Properties	Arrears	Outstanding	TOTAL
Featherston	Urban	114	\$ 139,897.22	\$ -	\$ 139,897.22
	Commercial	6	\$ 9,538.94	\$ -	\$ 9,538.94
Greytown	Urban	47	\$ 76,336.89	\$ -	\$ 76,336.89
	Commercial	9	\$ 9,854.97	\$ -	\$ 9,854.97
Martinborough	Urban	44	\$ 54,871.03	\$ -	\$ 54,871.03
	Commercial	7	\$ 2,567.01	\$ -	\$ 2,567.01
Rural		140	\$ 173,314.89	\$ -	\$ 173,314.89
TOTAL			\$ 466,380.95	\$ -	\$ 466,380.95

5.2 LGOIMA Requests

TOPIC OF INFORMATION REQUEST	REQUEST RESPONSE
Evidence and analysis used in decision not to adjust the Martinborough drinking water supply to the level recommended by the Ministry of Health?	Provided data that was sought to DHB
What is the spend on Advertising on Facebook and Linked In	No spend
Data on Freedom Camping	Information supplied
The submission, draft minutes notes, any other notes, including email exchange and letters relating to submission 21, the Featherston Anzac Club Society Inc put up to the draft Annual Plan 2011/2012.	Information supplied
Staff and Councillor remuneration	Information supplied
Rateable properties abandoned	Information supplied
Data in relation to LGOIMA requests	Information supplied
Featherston cemetery landscaping	Information supplied
Greytown Soaring centre - details of consent and matters related to lease.	

6. Appendix

Appendix 1 – Health and Safety Report

Contact Officer: Paul Crimp, Chief Executive Officer

Appendix 1 – Health and Safety Report

South Wairarapa District Council Health and Safety report 1 June – 31 July 2016

Health and Safety – driving continuous improvement (Lead indicators)

Health and Safety inductions	Health and Safety training	Near miss and new hazards reported	Catching our people doing the right thing
	<ul style="list-style-type: none"> •All staff from libraries attending manual handling in libraries training. •Staff identified to attend traffic control training. 		

Health and Wellness programme

Flu shots and Employee Assistance Programme offered to all staff.

Health and Safety incidents (Lag indicators)

Non-injury incidents	Injuries requiring first aid, medical treatment (incl first aid register)	Number lost time injuries	Our learnings
<ul style="list-style-type: none"> •Nose to tail vehicle accident, Council vehicle rear ended. Minor damage to vehicle, no injury. 			<ul style="list-style-type: none"> •Need to remind staff of safe following distances.

Health and Safety strategy

Progress on Health and Safety work plan

- System to monitor the efficacy of contractor's health and safety systems developed and shared with managers who engage contractors.
- Controls being implemented to manage health and safety risks.
- Health and safety policy approved and rolled out to managers.
- Security and Service Centres project completed and recommended controls being considered and implemented.

Engaging with our people

Health and Safety at Work Team continue to work hard and have made great progress since their forming late last year, they have continued to work on:

- Compiling our hazard register, assessing risk and reviewing options and recommending controls
- Putting in place controls
- Undertaking hazard identification on council sites where contractors work
- Looking at wellness initiatives
- Checking out H&S training options
- Investigating incidents
- Reviewing our H&S documentation, processes and check sheets
- Keeping us on track with our health and safety work plan

Staff meetings

Change leadership – embedding health and safety in our business

Managers attended a further meeting to discuss leading health and safety, test Accident & Incident and hazard reporting systems. SWDC health and safety policy and manager's responsibilities reinforced and process for rolling out policy and reporting systems to their teams discussed.

Housekeeping checks

Health and Safety housekeeping checks discussed with managers. Managers discussing with their teams.

Working with our contractors

Correspondence being sent to contractors SWDC currently work with to understand their health and safety systems, and get assurance that they understand the risks they are managing on SWDC worksites, their people are trained, and they are compliant with new health and safety legislation.

Health and safety questionnaire with weightings to assist with assessing contractors health and safety systems being trialled by managers who engage contractors.

Tender process reviewed and updated to include request for information on health and safety systems.

Council walk around and learnings

No walk arounds to report.

PLANNING AND ENVIRONMENT GROUP REPORT

1. Resource Management

1.1 Resource Management Act - District Plan

SERVICE LEVEL – Council has a Combined District Plan that proves certainty of land-use/environmental outcomes at the local and district levels.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Ratepayers and residents satisfied with the image of the closest town centre shown as "satisfied"	72%	92%	NRB 3 Yearly Survey
The district plan has a monitoring programme that provides information on the achievement of its outcomes (AER's)	Yes	-	Work has begun to change how data is recorded and stored in NCS so as to enable more effective reporting against AER's in WCDP.

The consultants undertaking the Greytown Structure Plan work have continued with the initial consultation with landowners in the area. Overall they have had positive feedback, with nearly all landowners agreeing to allow Council (through the consultants) to access their land for investigations.

Work on the update of the protected tree schedule in the WCDP has slowed due to the pressures of processing the continuing high number of resource consent applications. It is planned to get this work back on track once the recent consent workload comes under better control.

1.2 Resource Management Act - Consents

SERVICE LEVEL – All resource consents will be processed efficiently.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Consent applications completed within statutory timeframes	100%	97.06%	NCS. At the beginning of the year 4 RC's went overtime. Tracking processes have now been modified to try to avoid repeats. None have occurred since.
s.223* certificates issued within 10 working days	100%	100%	NCS
s.224* certificates issued within 15 working days of receiving all required information (note no statutory requirement)	100%	100%	NCS

Council received 16 applications between 1 June 2016 and 30 June 2016.

This rate of lodgement continues to exceed (considerably) the long term average of 9 per month. This is reflected in the high year-end total of 133 as against the long term average of 100.

In consequence 2 further applications have been contracted out for processing.

Officers provide detailed information as part of regular updates, subject to data availability, on all consents direct to Council and Community Board members, so this information is not listed here.

1.3 Reserves Act – Management Plans

SERVICE LEVEL – Council has a reserve management plan programme.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Council maintains and updates reserve management plans as required.	1	0	No action required

1.4 Local Government Act – LIM's

SERVICE LEVEL – Land Information Memoranda: It is easy to purchase information on any property in the District.

RESOURCE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
My LIM contains all relevant accurate information (no proven complaints)	-	-	No complaints received to date. All information provided to applicants as required by LG Act.
My non-urgent LIM is processed within 10 days	100%	100%	All processed within statutory timeline.

As can be seen in the year total for 2015/16 below, the number of LIM's processed has increased in the last 12 months from 294 to 340, an end of year increase of a little under 16%. As noted in the May report, since 2012 the number of LIM applications have increased by 160 a year. This represents an overall increase of 89% since 2012.

TYPE	YTD 1 JULY 15 TO 30 JUNE 2016	PREVIOUS YTD 1 JULY 14 TO 30 JUNE 2015	PERIOD 1 JUNE 2016 TO 30 JUNE 2016	PREVIOUS PERIOD 1 JUNE 2015 TO 30 JUNE 2015
Standard LIMs (Processed within 10 working days)	179	109	23	11
Urgent LIMs (Processed within 5 working days)	54	95	6	11
Totals	340	293	29	22

2. Public Protection

2.1 Building Act - Consents and Enforcement

SERVICE LEVEL - Council certifies all consented work complies with the building code, ensuring our communities are safe. The Council processes, inspects, and certifies building work in my district.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Code Compliance Certificate applications are processed within 20 working days	100%	100 %	NCS – Continued monitoring of processing days. Year to date, one CCC accidentally went over the 20WD's.
Building consent applications are processed within 20 working days	100%	99.72 %	NCS – Continued monitoring of processing days. Processing contractors have been used to maintain service levels throughout the year due to staff changes.
Council maintains its processes so that it meets BCA accreditation every 2 years	Yes	Yes	Last IANZ review was in January 2016. Council maintained its accreditation which is now extended to 2018. No CARS were issued.
Earthquake prone buildings reports received	70%	63.43 %	Currently 144/227 known premises have been addressed

National changes proposed by the Government around Earthquake Prone Buildings have now been announced and enacted. In the next year Council will need to respond to the new statutory requirements.

TYPE	NUMBER	VALUE
Commercial (shops, restaurants, rest home – convalescence, restaurant /bar / cafeteria / tavern, motel, commercial building demolition - other commercial buildings)	2	\$270,000
Industrial (covered farm yards, building demolition, warehouse and/or storage, factory, processing plant, bottling plant, winery)	3	\$795,000
Residential (new dwellings, extensions and alterations, demolition of building, swimming and spa pools, sleep-outs, garages, relocations, heaters, solid fuel heaters.	6	\$1,196,202
Other (public facilities - schools, toilets, halls, swimming pools)	0	0
Totals	11	\$2,296,202.00

2.2 Dog Control Act – Registration and Enforcement

SERVICE LEVEL – Dogs don't wander freely in the street or cause menace to humans or stock.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Undertake public education, school and community visits to promote safe behaviour around dogs and/or responsible dog ownership	3 visits	6 Visits	Education programme targeting schools is in progress using the Christchurch City Council Dog Smart programme.
Complaints about roaming and nuisance dogs are responded to within 4 hours	100%	96%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

As Council may note, only one attack on stock is recorded below for June 2016. However this event was notable.

Within the period between 6 June 2016 and 25 June 2016, two dogs are thought to have undertaken extensive attacks on farm stock (sheep) on a property located in the vicinity of White Rock.

At this time evidence suggests that there are at least 35 dead sheep (ewes in lamb), with a further 35 unaccounted for, but which are presumed killed by the dogs. This is a very significant event and we have been putting considerable efforts into investigating it.

A dog owner has been identified and has acknowledged that the two dogs shot were his. These two dogs were shot while in the act of attacking a number of sheep. The other dead sheep were subsequently found by the property owners.

Most sheep killed displayed multiple mauling injuries to the neck, throat and flanks making this a particularly nasty incident. It is likely that this case will involve Court proceedings.

INCIDENTS REPORTED	1 JUNE 2016 TO 30 JUNE 2016
Attack on Pets	2
Attack on Person	0
Attack on Stock	1
Barking and whining	5
Lost Dogs	5
Found Dogs	0
Rushing Aggressive	1
Wandering	16
Welfare	0
Total	30

2.3 Public Places Bylaw 2012 - Stock Control

SERVICE LEVEL – Stock don't wander on roads, farmers are aware of their responsibilities.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Stock causing a traffic hazard is responded to within 1 hour	100%	93%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 40 hours	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls
Council responds to complaints regarding animals within 48 hours.	100%	100%	K:\resource\Bylaw Officers\Registers\Animal Control Service request register.xls

INCIDENTS REPORTED	TOTAL 1 JUNE 2016 TO 30 JUNE 2016
Stock	3

2.4 Resource Management Act – afterhours Noise Control

SERVICE LEVEL – The Council will respond when I need some help with noise control.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 15/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
% of calls received by Council that have been responded to	100%	94%	K:\resource\Health\Resource Management\Noise Control Complaints\Year Records 2010-2017.xls

AFTER HOURS NOISE CONTROL COMPLAINTS RECEIVED	YTD 1 JULY 15 TO 30 JUNE 16	PREVIOUS YTD 1 JULY 14 TO 30 JUNE 15	PERIOD 1 JUNE 16 TO 30 JUNE 16	PREVIOUS PERIOD 1 JUNE 15 TO 30 JUNE 15
Total	102	119	6	12

2.5 Sale and Supply of Alcohol Act - Licensing

SERVICE LEVEL – The supply of liquor is controlled by promoting responsible drinking.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises are inspected as part of licence renewals or applications for new licences.	100%	100%	All premises inspected at new or renewal application.
Premises that are high or medium risk are inspected annually, while low risk premises are audited no less than once every three years.	100%	100%	All premises inspected at new or renewal application.
Compliance activities are undertaken generally in accord with the Combined Licensing Enforcement Agencies agreement.	100%	100%	

ALCOHOL LICENCE APPLICATIONS PROCESSED	YTD 1 JULY 2015 TO 30 JUNE 2016	PREVIOUS YTD 1 JULY 2014 TO 30 JUNE 2015	PERIOD 1 JUNE 2016 TO 30 JUNE 2016	PREVIOUS PERIOD 1 JUNE 2015 TO 30 JUNE 2015
On Licence	32	22	7	2
Off Licence	27	24	1	2
Club Licence	7	3	1	1
Manager's Certificate	112	83	8	4
Special Licence	47	45	5	6
Temporary Authority	5	9	0	0
Totals	230	186	22	15

Council has seen a significant increase (25%) in applications for alcohol licenses over the last year. This is possibly due to the public becoming more familiar with the licensing requirements.

A rise in special licence applications will occur over the next few months as the community prepares for Toast Martinborough. Council will receive a request for a local alcohol ban for the Toast Martinborough event at the September meeting.

2.6 Health Act - Safe Food

SERVICE LEVEL – Food services used by the public are safe.

PUBLIC PROTECTION KEY PERFORMANCE INDICATORS	TARGET 2015/16	YTD RESULT	COMMENT
			SOURCE, AND ACTIONS TAKEN TO ACHIEVE TARGET
Premises have appropriate FMP in place and meet the risk based standards set out in the Plan.	100%	100%	NCS data
Premises are inspected in accord with regulatory requirements.	100%	100%	NCS data – all premises inspected annually at renewal period

As we gain some working knowledge of the new safe food legislation, it is becoming apparent that the implementation of the new Act will likely require an increase in resources. In verifying a number of existing premises recently, the time taken has significantly increased.

An inspection under the previous Food Hygiene Regulations took around 20 minutes to complete. It is now taking up to 1 hour 30 minutes. If this initial pattern persists Council will have difficulties meeting its legal obligations within current resources.

2.6.1. Bylaws

Five litter complaints were received between 1 June to 30 June 2016. No long grass notices were issued. One letter regarding overgrown trees and a hedge was issued. Two abandoned vehicles were reported.

Contact Officer: Murray Buchanan, Group Manager, Planning and Environment

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Group Manager highlights

Over the last 6 weeks staff has been involved in the end of year reporting for consents, NZTA close out and preparation of the annual plan.

Works have been continuing on the two wastewater consents, the preparation of the Featherston waste water consent acquisition and the Woodside water plant upgrades. With the tender having closed for the water plant upgrades discussions have been held with the preferred contractor and local sub-contractors regarding the work and timings.

Input has been given to WELA (Wellington Emergency Lifelines Association) and Wellington Region Emergency Management Office (WREMO) with workshops on hazards overview (flood, seismic), road access to response priority sites, power supply to sites etc.

The WREMO annual report also has been released and has been circulated to elected members.

Discussions have been held with Wellington Water on the review and assessment of South Wairarapa District Council's (SWDC) underground network and also with the Local Government Commission (LGC) looking at transport options for the region and Capital Journeys regarding joint works and management. This is a continuation of current processes and looking at working with other entities to raise service levels, decrease costs and supply efficiencies.

2. Water supply

SERVICE LEVEL – Council provides reliable and safe drinking water supplies. Water provided is safe to drink and there is adequate water for urban firefighting.

2.1 Key Performance Indicators

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		June	YTD	June	YTD
The average consumption of drinking water per day per resident within the territorial authority	<400 Lt	620	728		
Compliance with resource consent conditions/water permit conditions to "mainly complying" or better	95%				
Water supply systems comply with Ministry of Health Bacteriological Drinking Water Standards guidelines 2000*	95%		99.6%		
Water supply systems comply with Ministry of Health Protozoa Drinking Water Standards guidelines 2000	95%		99.9%		
The total number of complaints received by the local authority about drinking water taste per 1000 connections	<15	1 per1000 connections (4 complaint)	1.25 per1000 connections (5 complaint)	4	5
The total number of complaints received by the local authority about drinking water odour per 1000 connections	<15	1 per1000 connections (4 complaint)	1.75 per 1000 connections (7 complaint)	4	7

WATER SUPPLY KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
The total number of complaints received by the local authority about drinking water pressure of flow per 1000 connections	<15	0	complaint) 3.6 per 1000 connections (14 complaints)	0	14
The total number of complaints received by the local authority about continuity of supply per 1000 connections	<15	0	4 per1000 connections (16 complaints)	0	16
The total number of complaints received by the local authority about drinking water clarity per 1000 connections	<15	0.5 per1000 connections (2 complaint)	2.5 per1000 connections (10 complaint)	2	10
Ratepayers and residents satisfied with level of service for water	75%				
Attendance for urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 1 Hr	(4/5) 80%	-	5	56
Resolution of urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm resolution of the fault or interruption	< 8 Hrs	(5/5) 100%	-	5	56
Attendance for non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel reach the site	< 2 working days	18/25 (72%)	-	25	333
Resolution of non-urgent call-outs: from the time that the local authority receives notification to the time that service personnel confirm	< 5 working days	19/25 (76%)	-	25	333
Fire hydrants tested annually that meet NZ Fire Service Code of Practice	20%	40%	40%		
The % of real water loss from the local authority's networked reticulation system identified by establishing and measuring night flow	<20%		56%		

2.2 Services

2.2.1. Water supply capital improvements Featherston

The Revans Street, Featherston water main renewal was completed in June. The project ran well and the use of a pipe thruster has greatly reduced traffic management and reinstatement costs as it eliminated the need to open trench the water laterals across the street.

The Alternative Supply Project, Stage 1 contract works, which include the bore field and pipeline works, as reported earlier, is practically complete and being operated by City Care Ltd (CCL). The bores are supplying the UF plant with water to check the operation of the bores and reduce the maintenance with the improved water supplied. Both Featherston and Greytown are supplied from the UF plant to test the capacity of the bores. The 12 month maintenance period commenced on 4 July.

Stage 2 Design and Documentation has been awarded to CCL. Completion and commissioning of the new upgrade plant is expected before December 2016.

2.3 Water treatment plants

The Waiohine and Greytown plants operated routinely over the period. A power fault in the Martinborough plant caused a pump drive and instrumentation to fail last week. These will be replaced this week so that the plant is fully operational.

2.4 Water reticulation

There were 34 reticulation repairs reported and rectified during the period.

2.5 Water races

Routine monthly inspections and blockage clearing of the water race network has been performed by CCL to maintain satisfactory flows. There were 10 accounts for blockage clearing or no water flow for the Moroa and Longwood network over the period.

3. Waste water

SERVICE LEVEL – Council provides waste water services that effectively collect and dispose of waste water. Waste water does not create any smells, spill or health issues and causes minimal impact on the natural environment.

3.1 Key Performance Indicators

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		June	YTD	June	YTD
Number of blockages per 1000 connections	<10	4 complaint	42 complaints	1 per 1000 connections (4 blockage)	10.45 per 1000 connections
Ratepayers and residents satisfaction with waste water services	70%	Annual survey	Annual survey	Annual survey	Annual survey
Number of dry weather sewerage overflows per 1000 connections	<10	-	-	0 per 1000 connections (0 overflow)	1 per 1000 connections (4 overflows)
Attendance time: from notification to arrival on site	< 1 Hr	-	-	2/4 (50%)	61
Resolution time: from notification to resolution of fault	< 4 Hrs	-	-	4/4 (100%)	61
% of resource consent conditions complied with to mainly complying or better*	90%				
No. of abatement notices	<2				2
No. of infringement notices	0				0
No. of enforcement notices	0				0
No. of convictions	0				
No. of complaints per 1000 connections received about sewage odour	< 15	0	1 per 1000 connections (4 complaints)	0	4
No. of complaints per 1000 connections received about sewage systems faults	< 15	1	2.24 per 1000 connections (8 complaints)	1	9
No. of complaints per 1000 connections received about sewage system blockages	< 15	0.75 per 1000 connections (3 complaint)	42 10.5 per 1000 connections	3	42
No. of complaints per 1000 connections received about the response to issues with	< 15	0	0.2 per 1000 connections (1	0	1

WASTE WATER KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		June	YTD complaint)	June	YTD
sewage					
Proportion of urgent waste water service requests responded to within 6 hours of notification	95%	4/4 100%	-	4/4 (100%)	87% (53/61)

3.2 Waste water treatment plants

3.2.1. Capital and consents

The preliminary design inputs for the improvement works at the Greytown and Martinborough sites are underway. The objective is to deliver the initial stages of the land treatment infrastructure for each site by next summer at the earliest. A number of the early consent conditions are completed and the management plans are progressing. These works will be delivered ahead of the resource consent time frame.

3.2.2. Operational

Lake Ferry and Martinborough plants operated routinely during the period with no reported issues.

Officers are currently working with the trade waste discharger, identified in July 2015, to reduce the contamination in their waste.

Greytown Waste Water Treatment Plant (GWWTP) has been closely monitored since the start of the processing season. Council Officers are working with the trade waste dischargers to make sure the impact on the GWWTP and the plant neighbours is minimised.

3.2.3. Waste water reticulation

There were 4 pipeline blockages reported during the period.

4. Storm water drainage

SERVICE LEVEL – Stormwater drains are well operated and maintained by the Council.

4.1 Key Performance Indicators

STORM WATER DRAINAGE KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
% of ratepayers and residents satisfied with stormwater drains	54%	Annual survey	Annual survey	Annual survey	Annual survey
% of urgent (any blockage causing extensive flooding of buildings or other serious flooding) requests for service responded to within 5 hours	95%	0	0	0	0
No. of flooding events	0	0	0	0	0
No. of habitable floors affected per flooding event per 1000 properties connected	0	0	0	0	0
No. of abatements notices	0				
No. of infringement notices	0				
No. of enforcement notices	0				
No. of convictions	0				
Median Response time to flooding events (Notification to personnel reaching site in hrs)	3	-	-	0	0
No. of complaints about stormwater per 1000 properties connected	0	0	0	0	0

There have been periods of heavy rains and a few call outs. Council is co-ordinating with the Greater Wellington Regional Council (GWRC) at Featherston train station to clear a shared drain.

5. Solid waste management

SERVICE LEVEL – Recycling stations are accessible and maintained. Refuse and recycling collection services are provided and waste minimisation actively promoted.

5.1 Key Performance Indicators

SOLID WASTE MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Number of communities with recycling centres	6		6		
Volume of waste disposed out of district	Decreasing by 2.5%	Decreased by 17% for December	Increased 4.9% on 2014	-	-
% of ratepayers and residents satisfied with the level of service	80%	Annual survey	Annual survey	Annual survey	Annual survey

5.2 Waste management

Routine services have been delivered successfully over the period.

6. Land transport

SERVICE LEVEL – Roads are maintained to ensure they are safe and comfortable to travel on. Footpaths can be safely used to get around town.

6.1 Key Performance Indicators

LAND TRANSPORT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		JUNE	YTD	JUNE	YTD
Using the RAMM measurement system, average smooth travel exposure on urban roads to be 85% and rural roads 95% with maximum variation of 5%	95%				
Ratepayers and residents fairly/very satisfied with the roads	78				
5% of sealed roads are resealed each year subject to availability of NZTA subsidy	100%				
The pavement condition index as measured by the NZTA pavement integrity index	95%				
The number of crashes causing injuries is reduced	Group and control average				
The number of fatalities and serious injury crashes on the local road network	<7				
Ratepayers and residents are satisfied with footpaths in the district	68%				
Availability of footpaths on at least one side of the road down the whole street	87%				
Footpath Condition rating 95% compliant with SWDC AMP Standard	95%				
The % of customer service requests relating to roads and footpaths responded to within 48 hours	95%	36/43 (84%)	228/251 (91%)	43	251
Meet annual plan footpath targets	Yes				

6.2 Roading maintenance – Fulton Hogan

Fulton Hogan is now on top of the grading/metalling program on unsealed roads. There has been a drop in service requests relating to unsealed roads. Culvert maintenance across the district is well underway. The programming of routine works has now been approved for July and August.

6.3 Other contracts

6.3.1. Sealed Road Rehabilitation: Higgins Contractors

The physical works have all been completed and the sites have been left in a good state of repair. Higgins have managed their workload well on this project and met all deliverables.

6.3.2. Whatarangi Cliff dropout reinstatement, Cape Palliser Road: Fulton Hogan

Road works on Cape Palliser Rd and the benching of the bank are still underway and are progressing well due to the calm weather conditions we are experiencing at that moment.

The next part of the contract will be the construction of the retaining wall. A number of issues have been encountered with the supply and

performance of the concrete bags for the retaining wall. We are working with the suppliers, consultants and Fulton Hogan to address these issues prior to construction.

6.3.3. Oxford Street lime footpath and associated works: Pope & Gray Contractors

Contractors have finished on site. The lime path is complete and kerbing along the front of the tennis club finished to a good standard. The sealed area is completed and with time the chip will settle into the pavement.

6.3.4. Footpath Maintenance and Renewals 2016/17: Fulton Hogan

The combined Carterton and SWDC footpath maintenance and renewal contract commenced this month starting with the Martinborough sites. Opus is again tasked with managing this contract on behalf of SWDC.

7. Amenities

SERVICE LEVEL – Parks and reserves enhance the quality of life in our communities. Our playgrounds are safe and enjoyed by the community. Clean safe public swimming pools can be accessed in the District. Provision of some low cost housing for the elderly (or in line with Council policy) in each town. Well maintained hall facilities that are available for the public to book. Public toilets are convenient, clean and safe. There is a wide range of library stock including up to date material.

7.1 Key Performance Indicators

AMENITIES KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Users satisfied with parks and reserves	90%				
Ratepayers and residents are satisfied with Council playgrounds	80%				
Council playground equipment that meets national standards	100%				
Council pools comply with NZ swimming pool water testing standards	100%				
Ratepayers and residents satisfaction with Council swimming pools	65%				
Occupancy of pensioner housing	99.8%				
Ratepayers and residents satisfied with town halls	74%				
Cycle strategy	Developed				
Ratepayers and residents satisfied with public toilet facilities	90%				
Taking programmes out into the community and providing a wide variety of programmes in the library	>3 per library				
% of ratepayers and residents satisfied with libraries	90%				

7.2 Parks and Reserves

7.2.1. Featherston

Work by Perkinsons on the Town Square is over 80% completed. They are on track to complete the contract at the end of July. Once Perkinsons have completed their work, planting will begin.



Featherston Town Square aerial view

7.2.2. Martinborough

Winter planting has been done at Considine Park, and the fence around the Dublin St West side has been completed. There have been no further issues reported with aggressive birds on the soccer fields at Coronation Park.

7.3 Playgrounds

7.3.1. Featherston

The small roundabout is being replaced – there was a problem with the top and it is cheaper and easier to replace the whole unit. The small spinner has been removed temporarily – it was closer than to the bottom of the slide than it should have been – we are just looking at where it can be relocated to.

7.4 Properties

7.4.1. Featherston

The hot water cylinder in the Anzac Hall kitchen has been replaced, and a timer fitted so that it is not left running when the hall is not in use. City Care staff are working on getting the stag heads reinstated on the walls of the main hall – the difficulty has been finding suitable fixings to support the weight of them securely.

7.4.2. Martinborough

The guttering on the Martinborough Museum building has been cleaned and repaired. Temporary repairs have been made to what appears to be vandalism damage at Martinborough Town Hall (boards kicked off fire stairs, broken windows).

7.5 Community housing

There have been no changes to the waiting lists for community housing, with five people waiting for flats at Martinborough, two at Greytown and ten at Featherston.

New regulations requiring properties under the Residential Tenancies Act to have insulation and smoke alarms came into force at the beginning of July 2016. Most of the pensioner flats were insulated at the end of 2012. The only flats which haven't been insulated are those at Westhaven – this is because they are on concrete slabs, so no underfloor insulation is possible, and there isn't sufficient space between the ceiling and roof to install compliant insulation.

All the smoke detectors need to be compliant with AS 3786 – 1993 or equivalent, and we are currently going through the flats to see which ones need to be replaced.



Flat 11 at Cicely Martin is vacant at the moment while carpet and paint work are refreshed. As this flat has already had some modifications made to it for a wheelchair user, we propose to remove the standard shower and install a wet area shower. Once this is done, a disabled tenant from one of the other flats will be moved into flat 11. We are working with Enable NZ to get funding for the shower modifications.

7.6 Cemeteries

7.6.1. Featherston

The first stage of the shelter belt planting for the Featherston cemetery extension has been done, and fencing and gates installed to separate the area for the Te Waka Iti urupa. The totara avenue for the driveway has also been planted and fenced to keep stock away from plantings.

7.6.2. Greytown

Volunteers from the Wairarapa branch of the NZ Society of Genealogists have started work on the cemetery records to prepare a revised index to burials be put up in the millennium shelter.

7.6.3. Martinborough

The wooden seats have been repaired, water-blasted and repainted.

7.6.4. Purchases of burial plots/niches 17 June to 20 July 2016

	Greytown	Featherston	Martinborough
Niche	1	1	1
In-ground Ashes Beam			
Plot	1		1

7.6.5. Ashes interments/burials 17 June to 20 July 2016

	Greytown	Featherston	Martinborough
Burial	1	1	1
Ashes in-ground	1		
Ashes wall			

7.7 Events

7.7.1. Featherston

Completed events:

Future events: Carnival of Trains being held on 3 September 2016 in Featherston

Rimutaka Country Music Group Charity Concert being held on 29 October 2016 (ANZAC Hall)

7.7.2. Greytown

Completed events: A Taste of Vegas in the Big G was held on 9 July 2016 at the Greytown Town Centre – the evening was a great success and the proceeds of nearly \$11,000.00 will go towards the renovations of the rugby club rooms.

Wairarapa Kids Cross Country this was the final race in the series and a good turnout of young aspiring cross country runners was held on Sunday, 17 July 2016, at Soldiers Memorial Park, Greytown.

Future events: Greytown Country Market at Stella Bull Park – The dates for the markets start from: 16 October, 20 November, 18 December 2016, 15 January, 19 February, 19 March and 16 April 2017

Hospice Wairarapa Country Christmas Fete – being held on 5 & 6 November 2016 (Greytown Town Centre and front courtyard)

7.7.3. Martinborough

Completed events: Monster Book Fair was held on 18 June 2016 at the Martinborough Town hall.

Martinborough Squash Club Casino Fundraiser was held on 25 June 2016 at the Martinborough Town hall

Future events: Toast Martinborough being held 20 November 2016. This is the 25th year for Toast



Cruise Martinborough being held on 28-31 January 2017 (Martinborough Square 28/01/2017)

7.8 Libraries

Featherston and Greytown libraries have been running the Maths is Fun programme for primary school students over the holidays. The Featherston finale will be held on Friday 22 July at the Anzac Hall.

All of the south Wairarapa libraries have been offering the Winter Warmers reading programme over the school holidays.

8. Civil defence and emergency management

SERVICE LEVEL – People are prepared for a civil defence emergency.

8.1 Key Performance Indicators

CIVIL DEFENCE AND EMERGENCY MANAGEMENT KEY PERFORMANCE INDICATORS	TARGET 2015/16	COMPLAINTS		INCIDENTS	
		MONTH	YTD	MONTH	YTD
Ratepayers and residents prepared for an emergency	75%				
Regional Civil Defence Emergency Annual Plan achieved.	Yes				

8.2 Wellington Regional Emergency Management Office (WREMO)

8.2.1. Update

The WREMO annual report also has been released and has been circulated to elected members. Hard copies can be supplied if required.

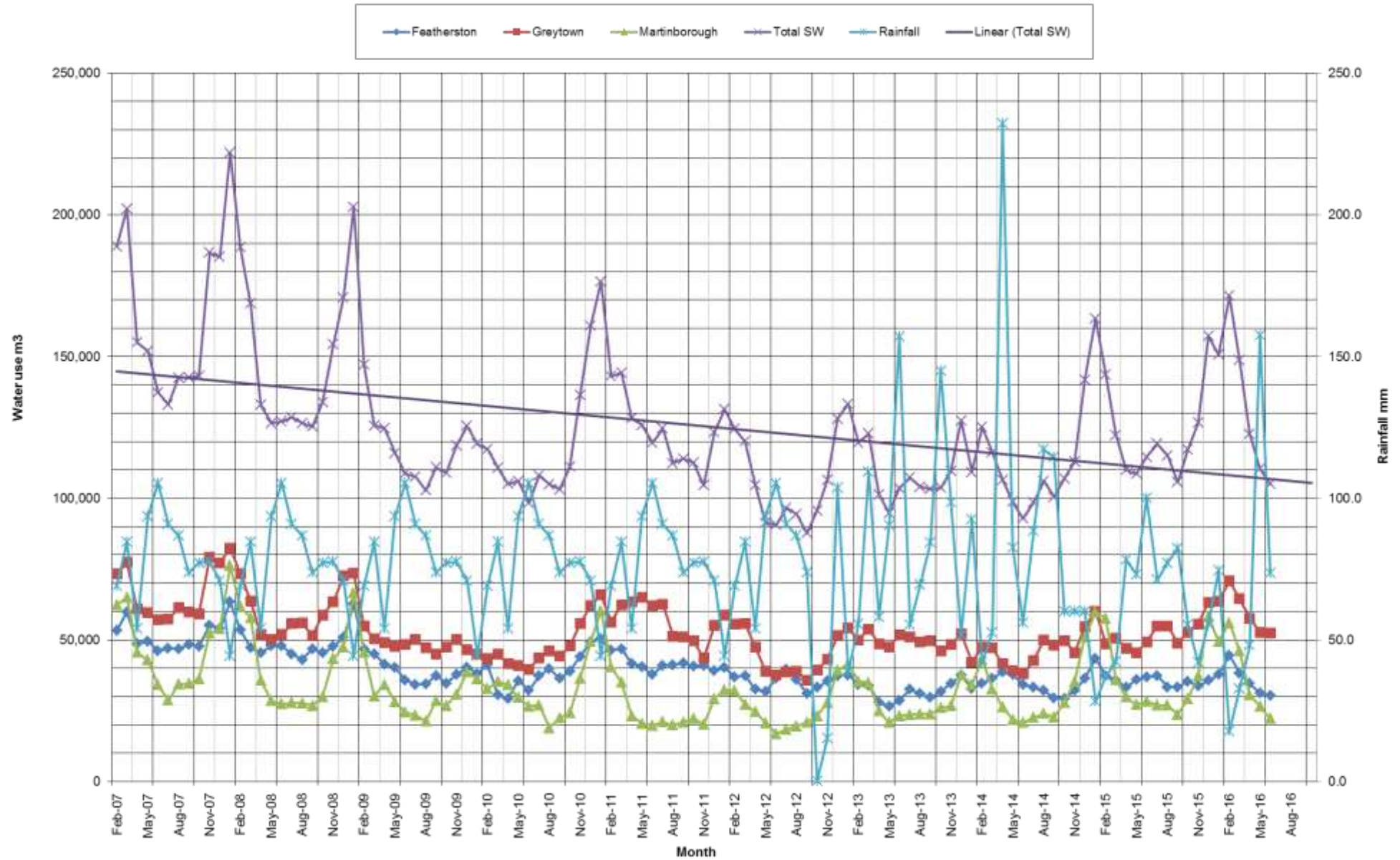
9. Appendices

- Appendix 1 Monthly water usage
- Appendix 2 Waste exported to Bonny Glen
- Appendix 3 Library statistics

Contact Officer: Mark Allingham, Group Manager Infrastructure and Services

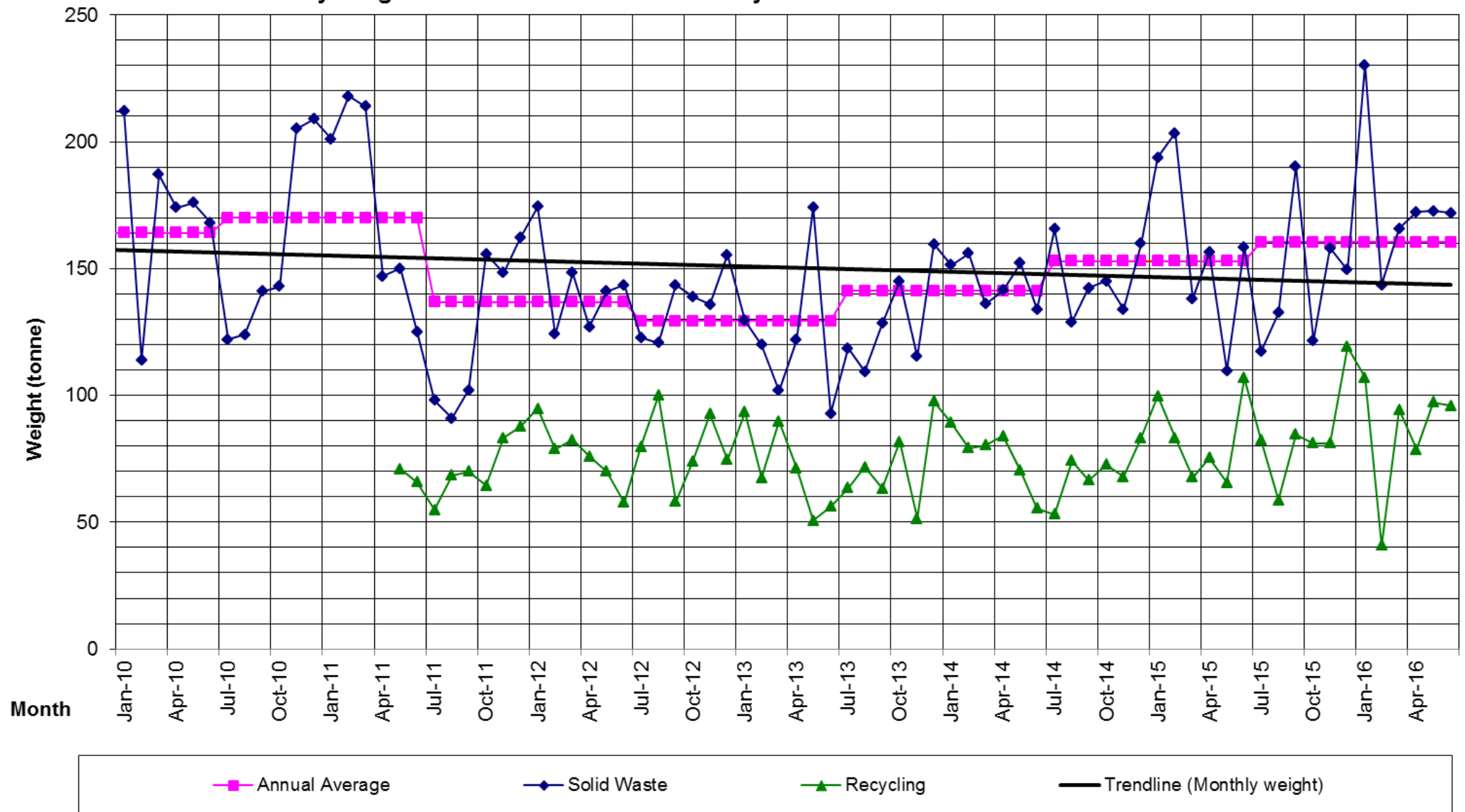
Appendix 1 - Monthly water usage

Water use South Wairarapa District Council



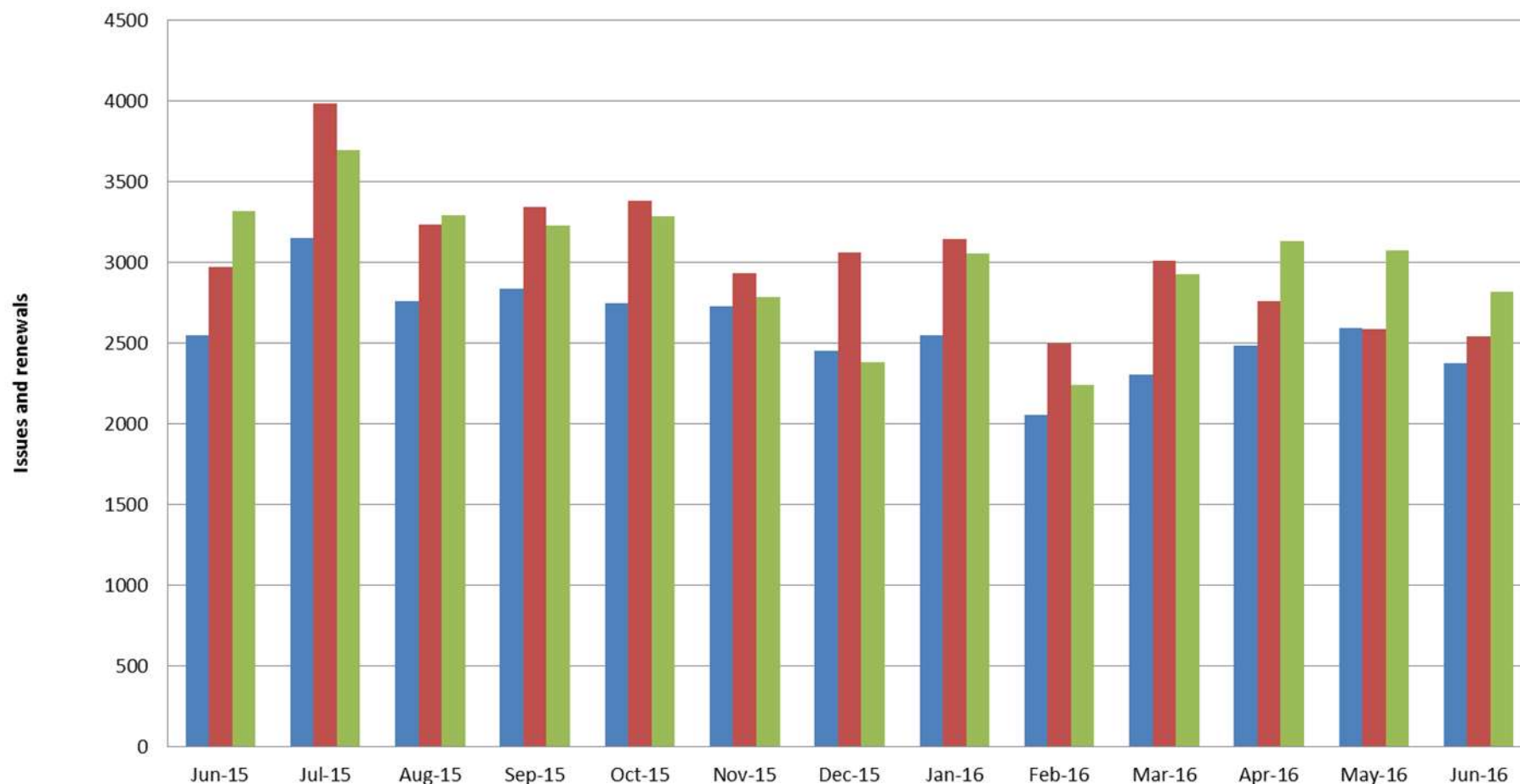
Appendix 2 -Waste exported to Bonny Glen

Monthly weight of waste transferred to Bonny Glen



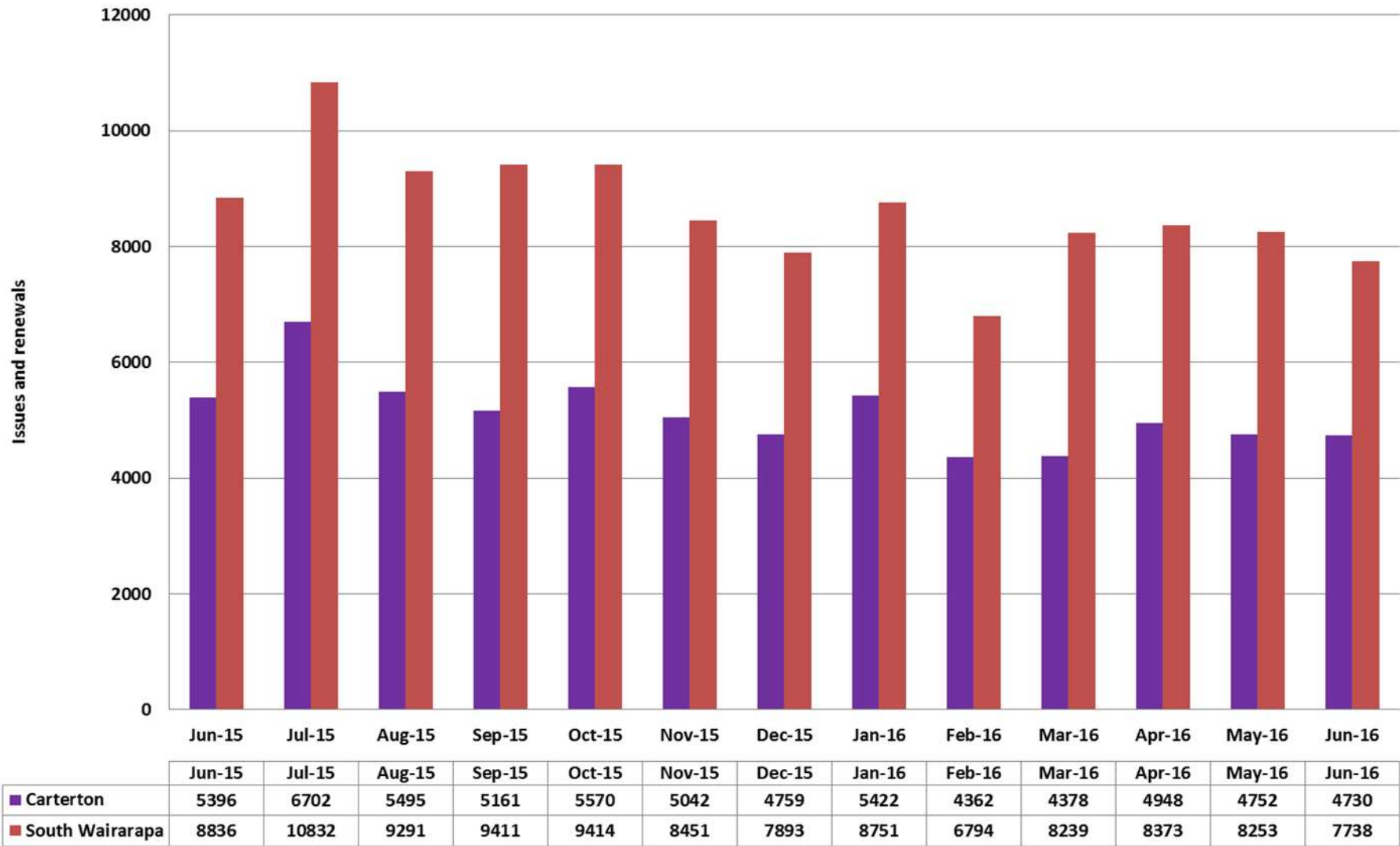
Appendix 3 – Library statistics

South Wairarapa libraries - issues and renewals to June 2016



	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16
Featherston	2548	3152	2763	2838	2748	2728	2450	2550	2057	2304	2482	2591	2375
Greytown	2971	3985	3235	3343	3383	2936	3062	3143	2495	3010	2757	2588	2543
Martinborough	3317	3695	3293	3230	3283	2787	2381	3058	2242	2925	3134	3074	2820

Wairarapa Library Service - issues and renewals to June 2016



MAORI STANDING COMMITTEE

5 SEPTEMBER 2016

AGENDA ITEM 6.1

RESOURCE CONSENT 160101 - SUBDIVISION RESOURCE CONSENT 160102 –SUBDIVISION

Purpose of Report

To provide the Maori Standing Committee (MSC) with information about three recent subdivision consent applications received by Council, so that any comments on cultural matters can be made.

Recommendations

Officers recommend that the Committee:

1. *Receive the information, and*
2. *Provide feedback to Officers on any relevant cultural matters which the subdivision application raises.*

1. Background

Council has recently received two (2) rural subdivision applications. Michelle Hight (160101), Mark Haythornthwaite (160102). The application plans have been included in Appendix 1 - 2.

2. Discussion

RC160101 – 3 Lot Rural Subdivision and Amalgamation

The applicant seeks resource consent for a three lot subdivision as shown on Tomlinson & Carruthers Plan T16-098 SC attached at Appendix A. Proposed Lots 2 and 3 will be amalgamated together and held on one Title.

The site is within the Rural (Primary Production) zone, and Rural Zone rules apply. The property is 9.4899 hectares in size and has pastoral areas and olives on site.

ArchSite indicates that there are no known archeological sites within the subdivision area.

RC160102 – 2 lot Rural Subdivision and Amalgamation

The applicant seeks resource consent to for a boundary adjustment between the two Certificates of Title so that the current house, cottage, tasting room,

outbuildings, curtilage and a few rows of grape vines are contained within the one title and a vacant lot is created which will be amalgamated in the title of another existing vineyard.

The site is within the Rural (Special) zone and Rural Zone rules apply. The property 5.4250 hectares in size and approximately 90% of the property is planted in vines.

ArchSite indicates that there are no known archeological sites within the subdivision area.

3. Appendix

Appendix 1 – Resource Consent Scheme 160101 – Subdivision Scheme Plan

Appendix 2 – Resource Consent Scheme 160102 – Subdivision Scheme Plan

Contact Officer: Chris Gorman, Senior Resource Management Planner

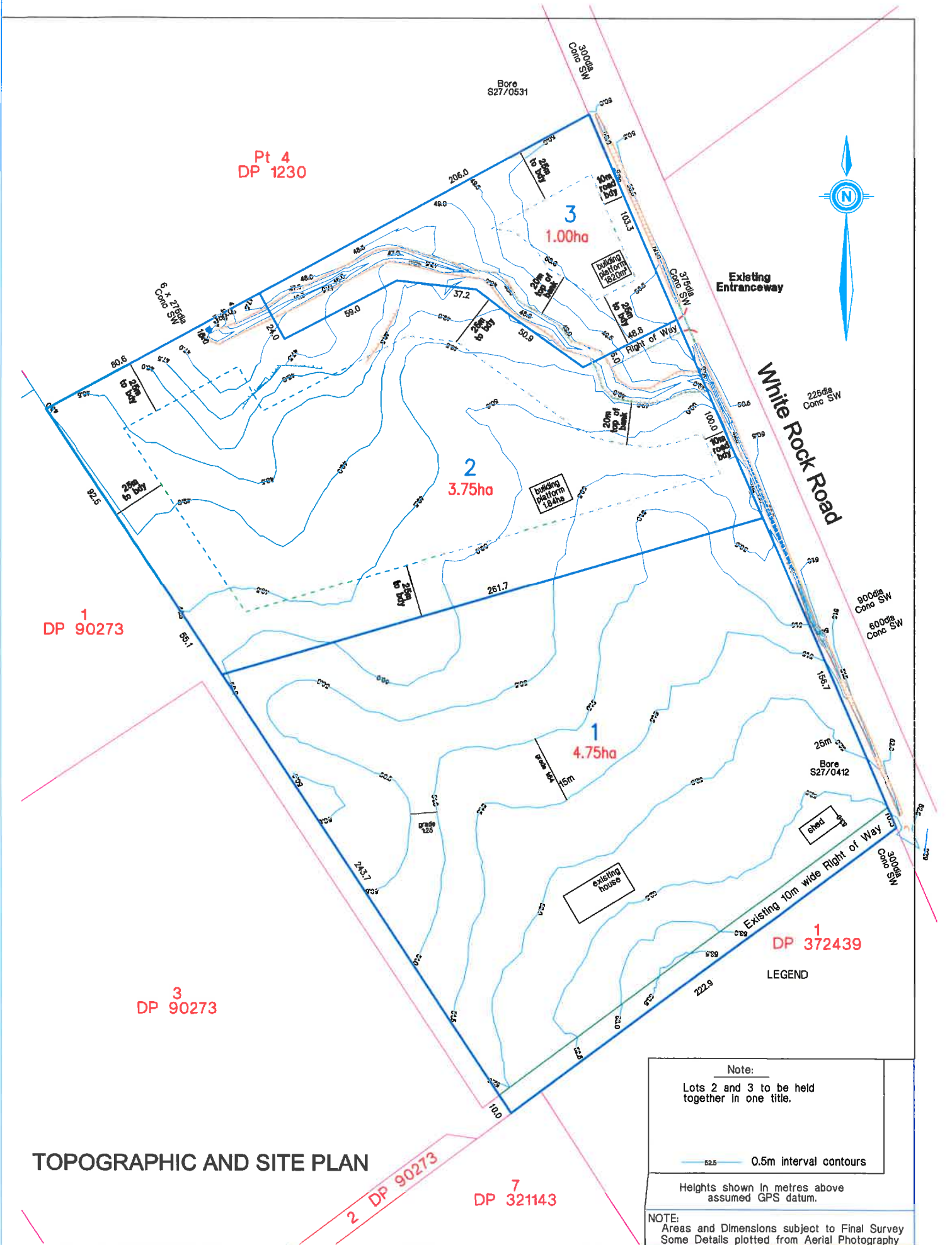
Reviewed By: Murray Buchanan, Group Manager Planning and Environment

Appendix 1 – Resource Consent Scheme 160101



9. ATTACHMENTS

- 1 Proposed Scheme Plan** (at front of application/attached to email)
- 2 Certificate of Title**



TOPOGRAPHIC AND SITE PLAN

Tomlinson & Carruthers
Surveyors Ltd

16 Perry Street, P.O. Box 246, Masterton
Ph (06) 3700-800 Email: info@TCSurvey.co.nz

PROPOSED SUBDIVISION OF
Pt 4 DP 1230
104 White Rock Road

48

Note:
Lots 2 and 3 to be held
together in one title.

0.5m interval contours

Heights shown in metres above
assumed GPS datum.

NOTE:
Areas and Dimensions subject to Final Survey
Some Details plotted from Aerial Photography

Prepared for:	M Hight
Drawn Date:	9 August 2016 v6
Compiled in:	WN216/127
Territorial Authority:	SWDC
Scale: 1:1500 @ A3	Ref #: T16-098 SC

T:\07-066

Appendix 2 – Resource Consent Scheme 160102



		45 OMARERE ROAD			
		LOCALITY PLAN OF LOTS 1 & 2 BRING PROPOSED SUBDIVISION OF LOT 6 DP 66396			
P1 04 0264109 office@anzet.net.nz		APPLICANT: HT3 WINES			
		SIZE A1	Drawn by PB	Date 22/08/2016	REV 0
SCALE 1:1000		SHEET		2 of 2	

