

Maori Standing Committee

Minutes 22 July 2013

Present: Haami Te Whaiti (Chair), Janine Adams, Rutu Namana, Michael Roera,

Trevor Hawkins, Terry Te Maari (from 6:35pm), Alex Webster, Cr Solitaire

Robertson and Cr Brian Jephson.

In Attendance: Suzanne Clark (Committee Secretary).

Conduct of The meeting was held in the South Wairarapa District Council Chambers, 19

Business: Kitchener Street, Martinborough. The meeting was conducted in public

between 6:00pm and 7:40pm except where expressly noted.

Public in Christine Barnett

Attendance:

PUBLIC BUSINESS

Mr Namana opened the meeting with a karakia.

1. APOLOGIES

MSC RESOLVED (MSC 2013/22) to receive apologies from Mayor Adrienne Staples and Paul Crimp.

(Moved Cr Robertson/Seconded Webster)

Carried

2. **PUBLIC PARTICIPATION**

There was no public participation.

3. MAORI STANDING COMMITTEE MINUTES

Maori Standing Committee Minutes - 17 June 2013

MSC RESOLVED (MSC 2013/23) that the minutes of the Maori Standing Committee 17 June 2013 be confirmed as a true and correct record.

(Moved Cr Robertson/Seconded Webster)

Carried

3.2 Matters arising

Cr Robertson briefed members on matters from the Coastal Reserves Management and Development Plan hearings advising that all Committee concerns had been addressed in the revised document. MSC RESOLVED (MSC 2013/24) that before the Ngawi coastal toilet is replaced, the MSC are consulted on an appropriate location.

(Moved Cr Robertson/Seconded Hawkins)

Carried

3.3 Action items

The Committee reviewed the action items list and updates were provided.

4. OPERATIONAL REPORTS – COUNCIL OFFICERS

4.1 Officers' Report

Mr Te Whaiti invited members to a meeting on the 30 July 2013 to discuss Maori representation in a new local governance arrangement.

The Maori Standing Committee acknowledged the work Mr Richards, Roading and Reserves Manager, had done in the Ngawi area during his time with Council.

Members noted that Cape Palliser Road at Kupe's Sail will be repaired under emergency provisions. Cr Jephson undertook to determine a works start date so that a karakia could be arranged before work commenced.

MSC RESOLVED (MSC 2013/25) to receive the Officers' Report. (Moved Adams/Seconded Namana)

Carried

4.2 Council Policy on Confidentiality regarding known heritage sites of Significance to Maori

The Committee reviewed the report and requested clarification. *MSC RESOLVED (MSC 2013/26):*

1. To receive the information.

(Moved Hawkins/Seconded Webster)

Carried

2. Action 475: Clarify the Heritage Confidentiality Report using Historic Places Act and Resource Management Act terminology and present at the 9 September 2013 MSC meeting; P&E

5. PROPOSED SUBDIVISION RC130054

The Committee discussed proposed subdivision RC130054 and noted that Archsite had not correctly located the wahi tapu site. The point of reference had since been corrected. Mr Te Whaiti undertook to contact the consultants operating on behalf of the developer to ensure there was a provision for accidental discovery and discuss the possibility of earthworks monitoring.

6. GENERAL BUSINESS

Mr Hawkins advised that the trustees of Hau Ariki had an issue with Council regarding rates. Mr Hawkins advised that Mr Carter had resigned as a trustee of Hau Ariki and as a member of the Maori Standing Committee.

MSC RESOLVED (MSC 2013/27) to relay their concern to Council regarding the perception that excessive rates are being served on Hau Ariki Marae and an explanation is requested.

(Moved Webster/Seconded Adams)

Carried

MSC NOTED:

1. Action 476: Place annual plan outcomes on the 9 September 2013 agenda for discussion and clarification from Council officers; P Crimp

Mrs Adams closed the meeting with a karakia.

Confirmed	as a true and correc	et record	
		Chair	person
		Date	

Maori Standing Committee Action Items From 22 July 2013

Ref #	Meeting	Date	Action Type	Responsible Manager	Action or Task details	Status	Notes
161	MSC	18-Mar-13	Action	Haami/Paora	Write a media article and/or rates newsletter article targeting developers and encouraging early consultation with Maori	Open	Next rates newsletter items due Dec.
471	MSC	22-Jul-13	Resolution	Mark	MSC RESOLVED (MSC 2013/24) that before the Ngawi coastal toilet is replaced, the MSC are consulted on an appropriate location. (Moved Cr Robertson/Seconded Hawkins) Carried	Actioned	Noted
474	MSC	22-Jul-13	Resolution	Paul	MSC RESOLVED (MSC 2013/27) to relay their concern to Council regarding the perception that excessive rates are being served on Hau Ariki Marae and an explanation is requested. (Moved Webster/Seconded Adams) Carried	Actioned	
475	MSC	22-Jul-13	Action	P&E	Clarify the Heritage Confidentiality Report using Historic Places Act and Resource Management Act terminology and present at the 9 September 2013 MSC meeting Actioned		
476	MSC	22-Jul-13	Action	Paul	Place annual plan outcomes on the 9 September 2013 agenda for discussion and clarification from Council officers	Open	

MAORI STANDING COMMITTEE

9 SEPTEMBER 2013

AGENDA ITEM 4.1

OFFICERS' REPORT

Purpose of Report

To update the Community Board and Maori Standing Committee on Council activities.

Recommendations

Officers recommend that the Community Board/Committee:

1. Receives the information.

CHIEF EXECUTIVE

1. Executive Summary

The period since the last report has been one of trying to change my focus from "in" the business to "on" the business – while still maintaining the operational focus when needed.

1.1 Staffing

There have been a number of staffing matters that have been advanced. As advised earlier, Ian Richards departed on the 19th July after 20 years and 4 weeks service. An interesting and light hearted farewell was held for Ian.

With Ian departing there has been some shuffling of responsibilities and reporting lines.

Vanessa Tipoki has also departed, but will be assisting with the interviews for her replacement, and a couple of other matters. We had an excellent response for the group manager planning and environment role with about 14 applications, of which 7 or 8 would have been able to fill the role. Ultimately we will interview three.

Helen McNaught has taken over most of the district librarian functions, and some of the parks and reserves functions. We have one vacancy to fill, which will be an amenities officer to assist Helen.

Emma Davison has taken over the vacant asset management role. Emma has, among others, good GIS skills and this will provide excellent platform for increasing our analysis of our asset base.

The final recruitment is a pest control officer called Bert. After some lobbying by staff we have apparently adopted a cat.

1.2 Insurance

Discussions regarding insurance have been concluded and adequate cover has been obtained. Premiums are at a similar level to last year.

The Local Authority Protection Program (LAPP) has been under some pressure. Twenty-two local authorities have given notice that they intend to leave the scheme. Not all those that have given notice will ultimately leave the scheme, scheme effectiveness and on-going concern is an issue that will be monitored.

We have had advice from the LAPP; administrators have advised the scheme is still viable.

The three Wairarapa TLA's combined coverage a couple of years ago which generated significant savings, however due to the Canterbury events savings have been subsumed by the significant increase in overall premiums.

1.3 Local Government Commission

As members are aware, the Local Government Commission discussed the reorganisation process on the 9th July.

There is currently somewhat of a respite in activity, I am sure this is a temporary lull.

1.4 Memorandum of Understandings (MOU)

MOU are currently being finalised with the Martinborough Colonial Museum. The Museum has a more formal structure and wish to formalise our relationship, on the same basis as it currently stands.

Jazz in Martinborough are also looking for an MOU, they have surplus funds and wish to purchase some equipment for the Town Hall. This is in early stages of discussion; however there are no real barriers to completing a MOU.

1.5 Flooding

The recent flooding event tested our systems once again and generally things went smoothly. We received compliments on our use of Facebook, the website and our afterhours call centre service.

Afterhours, our call centre will be able to provide the public advice on road closures. The call centre is updated by our contractors as soon as a change in road conditions occurs. In this way we have up to the minute advice available to the public.

This system means we do not have to have someone updating the website / Facebook in the middle of the night. The website / Facebook pages refer users to the phone service after hours.

While the operation went reasonably well we will be having an internal debrief to discuss our response and other relevant matters.

1.6 Annual Plan / LTP actions

All annual plan submitters have been contacted, either by email or letter, with the decision relating to their submission.

1.7 Remuneration Authority

The Remuneration Authority has changed, commencing after the election, the way member's remuneration is managed.

There are no longer pools as such; the Authority sets standard rates for mayors, councillors and community board members.

The is a small "pool" capped at 1.5 times a councillors remuneration, that can be spread across any role that has "additional duties".

For example, the Authority has set SWDC councillors remuneration at \$14,800, so the total "pool" of funds available for roles with additional duties is \$22,200.

In addition, community board chairs are remunerated at twice the remuneration of a member, and councillors "additional remuneration" is capped at 40% above the standard councillor's remuneration.

Local authorities had to apply to the Authority, by 19 July 2013, for any roles that would attract "additional remuneration" and provide a justification for the additional amounts.

1.8 Rate Demands

NCS is designed to issue one rate demand per property. We have completed this upgrade and this change will be effective for the first instalment.

While this will mean there will be quite a number of additional rate demands issued (ACS was able to collate more than one property onto one rate demand) it is always preferable to use software systems the way they were designed.

All NCS users use this methodology.

1.9 Water Meter Readings

The final 2012/13 water meter readings were carried out over the last couple of weeks.

For the first time we have utilised electronic devices to capture this data and while there were a few teething problems data entry directly into an electronic device will be the preferred option.

1.10 Elections

SWDC Electoral Officer, Warwick Lampp from Electionz.com, has prepared all our election material and this was available for the start of enrolments.

Electionz run the complete election process, apart from receiving some nominations, including counting and publishing the vote count.

1.11 Greater Wellington Regional Council consultation – Whaitua Committee

This Committee is being set up to address the requirements on regional councils to set fresh water standards.

The freshwater standards will set objectives, limits, and timeframes for addressing nitrogen, phosphorus, sedimentation and e.coli levels in freshwater systems.

The Ruamahanga catchment will be the first catchment to undergo this process.

The purpose of the Ruamahanga Whaitua Committee is to facilitate community and stakeholder engagement in the development of the Whaitua Implementation Programme (WIP). A WIP is a non-statutory report to Council which will contain recommendations for specific plan provisions and work programmes for the integrated management of land and water resources within the whaitua boundary. The WIP may contain both regulatory and non-regulatory proposals.

The Ruamahanga Whaitua Committee will operate in partnership with tangata whenua and develop recommendations guided by the five principles created as part of the Regional Plan review process.

In due course there will need to be one SWDC councillor representative on this committee.

1.12 Pensioner Housing

A report was requested analysing whether there was a need for a financial reserve fund to be set up to cover capital improvements to pensioner houses and their surrounds.

I have requested a review of the current state of the pensioner housing stock (including parking and footpaths etc.) and will feed this into the report.

The reserve will need to be funded from rents as pensioner housing is selffunding.

2. Discussion

2.1 Rate Arrears

Efforts continue on rate arrears. The table below outlines the situation as at 17 June 2013, and excludes multi ownership Maori land.

Date	Amount \$'000	Number Days since instalment due		SWDC component \$'000 (81%)
20.1 2011	+051	624	24	, ,
30 June 2011	\$851	631	31	\$689
1 August 2011	\$780	463	64	\$632
28 November 2011	\$969	760	7	\$785
1 March 2012	\$925	690	7	\$740
16 March 2012	\$830	602	23	\$672
23 March 2012	\$790	555	30	\$640
1 June 2012	\$855	722	10	\$692
19 June 2012	\$730	632	31	\$591
10 September 2012	\$947		21	\$767
15 February 2013	\$820	565	57	\$664
17 June 2013	\$913	740	27	\$739

These levels are disappointingly high. Follow up letters have been sent.

An additional "annual" penalty is applied to all outstanding amounts as at 30 June – this is applied in the first couple of weeks of July.

Following the application of this penalty we will be writing to those who have an interest in any of the properties (e.g. mortgagors) demanding payment.

As has been requested by Council, a more aggressive approach will be taken on arrears.

2.2 LGOIMA Requests

Request From	Request Detail
Robyn Ramsden (transferral from GWRC)	Seeking detail of fluoride levels in drinking water.
George McCarron	Seeking the numbers of infrastructure contributions that have been levied upon issue of building consents since 26 August 2006. Required for court case. Lower Hutt address, not evident to us the nature of court case and as yet unclear as to how much work required to source data.
Vanessa Forest TV 3 Campbell Live	Inquiring about funding of churches – donations, grants and contributions to churches including donations for building and renovations.
David Farrar, KiwiBlog	Seeking a wide range of rating information. The same request has been sent to other Councils.
Jamie Morton NZ Herald	Average Rates charge and rates set.
Alex Fensome NZ Herald	IANZ correspondence and reports for past 2 years.
Stephanie Morrison	Mayor and Councillors remuneration.

PLANNING & ENVIRONMENT

1. Planning

1.1 Resource Consents

1.1.1. Consent Statistics

Officers received 8 resource consent applications, 2 Right of Way applications and one request for a S226 certificate from 13 June 2013 to 17 July 2013 and also processed 11 applications in that period, all within statutory timeframes. Officers now provide detailed fortnightly updates on all consents direct to Councillors, Community Board and Maori Standing Committee members, so consent details are not listed here.

2. Building

2.1 Building consents

Processing statistics for: 1 June 2013 - 30 June 2013

Item	Period	Year to date	Same period last year	Annual Plan
Consents received	29	428	25	N/A
Consent processing performance (within 20wd's)	94.87%	93.07%	80.95%	90%
COA processing performance	N/A	N/A	N/A	N/A
CCC processing performance	100%	98.91%	95.65%	100%

COA Certificate of Acceptance

CCC Code Compliance Certificate

Consents granted by project

Туре	No. of consents	Value
New Farm Buildings - Other	1	\$5,000
Hotels - Alterations & additions	1	\$0.00
Factories - alterations & additions	1	\$48,000
Fences	1	\$37,600
School Facility - Primary and Secondary	1	\$5,000
Museum/Art Gallery	1	\$862,500
Workshop - eg. electrical or vehicle rep	1	\$300,000
Covered Yards - farm building	4	\$54,000

Туре	No. of consents	Value
Other farm building	1	\$20,000
Silo/Bulk Tank	1	\$6,750
Sewage and Drainage System (treatment pl	1	\$28,000
Car deck/Boatshed / Carport	1	\$5,000
Garage	4	\$102,800
Dwelling - unattached	5	\$1,237,000
Dwelling - alterations	5	\$240,000
Heater	1	\$4,000
Solid Fuel Heater	9	\$37,382
	39	\$2,993,032

LIMsLIM Applications Received: 1 June 2013 to 30 June 2013

Item	Period	Same period last year	YTD	YTD Last Year
Urgent (5 Working Day) Applications received	8	3	49	14
Standard (10 Working Day) Applications received	11	14	75	82
LIMs processed within specified deadline	19	17	124	96

2.2 Other matters

The position of Building Control Officer has now been filled. Tim Grindlay started at SWDC on 1 July 2013 and has settled in well, we're sure he will be a great member of the building team. Tim will be under supervision for the first month but will eventually process consents and complete inspections.

3. Environmental Health

3.1 Liquor Licencing

3.1.1. Liquor Licencing Statistics

Two club licences were issued from 1 June 2013 to 30 June 2013.

Two on licences were issued from 1 June 2013 to 30 June 2013.

Two off licences were issued from 1 June 2013 to 30 June 2013.

Twenty managers certificates were issued from 1 June 2013 to 30 June 2013.

3.1.2. Sale and Supply of Liquor Act 2012

The Ministry of Justice is currently consulting on the Alcohol new laws regulations. It covers proposed regulations related to the following areas:

- Licensing system
- Local alcohol policies (LAPs)
- Grocery store eligibility
- Licensee obligations
- Alcohol control areas (liquor bans)
- Evidence of age
- Infringement offences
- Manager qualification
- Remote sales
- Licensing and community trusts

Officers intend to submit on this document. Submissions close on the 26 July 2013.

3.1.3. The Wairarapa Liquor Working Group

The Wairarapa Liquor Working Group met on the 3 July 2013. Good progress has been made with the District Licencing Committee work plan. The jobs for the list members of the DLC have been advertised and the recruitment process is in progress.

3.2 Food Bill update

There have been further developments with the Food Bill. The Minister has referred the amended Bill to the Primary Production Select Committee on 2 July 2013 and the intention is to have the Bill enacted by the end of 2013.

3.3 Noise Control

3.3.1. Noise Control Statistics

Twenty Seven noise control complaints were recorded in South Wairarapa from 1 June 2013 to 30 June 2013:

Sixteen noise control complaints were attended in Featherston.

Four noise control complaints were attended in Greytown.

Seven noise control complaints were attended in Martinborough.

3.3.2. Problem/Repeat Addresses

Council officers have met with Armourguard Regional Managers to discuss strategies for dealing with the after-hours noise control problem addresses.

3.4 Bylaws and animal control

3.4.1. Dog and stock control

INCIDENTS REPORTED	Martinborough	Featherston	Greytown
Attack on Pets	0	2	0
Attack on Person	1	0	0
Barking and whining	1	3	1
Lost Dogs	0	2	1
Found Dogs	0	0	1
Rushing Aggressive	1	0	0
Wandering	0	3	0
Welfare Concerns	0	0	0
Stock	0	1	1
Total Overall	3	11	4

3.4.2. Dog Registration

The annual registration of dogs is currently in full swing and the bylaws officer has been fully occupied with this.

Penalties for non-registration of dogs apply after 1 August 2013. It is expected that there will be a large number of registrations being made before the penalty deadline.

Totals as at 17/7/2013:

No of dogs registered: 1,067
No of dogs unregistered: 1,761
No of owners with unregistered dogs: 904
Total no. of current owners: 1,574

3.4.3. Dog Exercise areas

Council officers are currently working on a project plan for the proposed Greytown Dog exercise area. The Greytown Lions Club has indicated an interest in this project and may be able to provide some assistance. Council officers are intending to meet with the Club to include them with the project plan. The use of volunteers may extend the duration of the project but is seen as a positive community outcome.

3.4.4. Bylaws

The South Wairarapa District Council Control of Dog Bylaw Review and Control of Dogs Policy Review were publicly notified on the 10th June 2013 and notice was also sent to each dog owner with the annual dog registration notices. Submissions closed on Friday 12 July 2013. Two submissions were received. Staff are currently preparing an officers report addressing the submissions. A public hearing will be held if required and the findings of the Hearings Committee will be reported to Council.

INFRASTRUCTURE AND SERVICES GROUP REPORT

1. Shared Services

The three Wairarapa district councils recently met to review services and contracts to investigate opportunities for shared services and efficiencies. The contracts and services covered all services from road and three waters maintenance to campgrounds, power/streetlights and forestry.

The review looked at the services, how it was delivered by the three councils i.e. whether in-house, contracted or bundled with other contracts, expiry dates and the opportunity for shared services.

One of the goals of the review is that while shared services may not be entered into now where possible the alignment of dates, standardisation of contract documents and alignment of asset data can take place. This allows the councils to have all options available in the future and harness the efficiencies of joint procurement as well as shared services.

2. Callouts and Customer Service

Council has moved all customer service for daytime calls for solid waste direct to the contractor for the last month. Having reviewed the customer service reports form Earthcare and followed up directly, the service is working well. Not only are the customers getting faster and more accurate information it is also decreasing officers time involved.

Council has also moved to City Care Limited's afterhours call centre in Christchurch. After initial teething issues with hardware the system is working well. The flooding and road closures were a test for the centre and their staff but no callout centre issues resulted from this event.

3. Consents

Wastewater (Martinborough, Featherston, Greytown)

The feasibility study reporting anticipated is expected to be available by 22 July. Officers and advisors will be, after discussion with Councils consultants, in a position to confirm the treatment disposal solutions for each of the three sites for final refinement prior to taking too Council for subsequent discussion and approval.

The Regional Council on this basis has been advised that Council is applying additional effort to identify the most appropriate solution and outcomes and needs additional time. They have agreed in principle to extend the reporting dead line to January 2014 subject to the submission of and approval of a programme of actions underpinning the further information responses required.

3.1 Wastewater Land Disposal

No further expressions of interest have been received from land owners in the vicinity of the three sites. Preliminary discussions have been held with the parties and officers are preparing a memorandum of understanding (MOU) that both Council and the parties will bind to, to enable further negotiations to proceed.

Negotiations with an adjoining land owner at one site are continuing with little progress achieved at this stage.

3.2 Coastal

Covered in below Roading report.

3.3 Gravel Pit Extraction

Several river gravel extraction consents in the rural areas south and east expire in November 2013 and preparation of renewal processes including consultation and documentation is underway. Lodgement before the end of July is anticipated.

3.4 Wastewater and Water Reticulation

The wastewater renewal portion of the contract is completed apart for minor reinstatement in William Benton Street. Sewer pipeline rehabilitation by chemical grouting was started in July. 180 metres of 300mm diameter concrete pipe in Brandon Street is being repaired by trenchless technology. Sealing of the house lateral connection at the main is being considered by Council officers as an additional process to the pipe rehabilitation.

Water main renewal has started in Wallace, Bethune and Hayward Streets. The contract construction programme is on target for the agreed completion date.

3.5 Water Supply

No further word has been received in regard of the Capital Assistance Funding application for the Featherston Water Supply Upgrade Project.

4. Operations Utility Assets and Services

4.1 Wastewater Treatment Plants

Greytown, Martinborough and Featherston Wastewater treatment plants operated routinely over the period. Normal monitoring for flow and compliance reporting continued throughout the period without any non-compliance issues. Discharge flows have increased for the Martinborough and Featherston plants since June due to the amount of rain fall infiltrating into the corresponding reticulation networks.

Officers are currently collating flow and quality data for the annual reports to GWRC due at the end of July. The annual reports are a requirement of the resource consent for evaluating the performance against the consent conditions at the four waste treatment sites.

4.2 Wastewater Reticulation

Two pipeline blockages were reported and rectified during the period.

4.3 Water Treatment Plants

Martinborough and the Featherston/Greytown Water Treatment Plants operated routinely throughout the period. The 6 monthly cleaning of the UF plant water storage ponds was commenced in June.

Community water usage and rainfall records and trending is attached for Council's information in Appendix 1.

4.4 Water Reticulation

There were eight water reticulation repairs reported and rectified during the period.

The repairs to the identified leaks in the Greytown network from the recent leak detection survey have been started. Once the repairs are completed an evaluation on the reduction will be done by Council officers.

4.5 Water Races

City Care Ltd has been performing the routine monthly inspections and blockage clearing of the water race network to maintain satisfactory flows for both networks over the months of June and July.

4.6 Waste Management

Operations continued on a routine basis throughout the period.

Up-grade of the Martinborough Transfer Station gate entrance was completed in July. To coincide with the introduction of the e-waste collection a signage renewal is programmed for the three main sites.

Waste export and recycling tonnage data for the period is attached in Appendix 2.

4.7 E-Waste Collection District Wide

A short form contract has been signed between SWDC, CDC and Earthcare Ltd for e-waste collection. This contract is aligned with the current Waste Service Operation contract. The collection sites are to be set up at the Districts three main transfer sites. Signage and storage containers have been arranged by the Contractor with an expected operational start date of late July.

Phase three of the National TV TakeBack programme is set to start in the Lower North Island on 21 August 2013. The Minister has confirmed that she will launch the start of the programme on 19 August, in advance of services being available on the 21st. With the e-waste contract in place Council are ready to receive old TV's under this subsidized programme

5. Roading and Reserves

5.1 Roading Maintenance – Oldfield Asphalts

The recent wet weather has caused many potholes in unsealed roads and Council has received several complaints about the condition of the roads. Oldfields continued to grade the roads when possible but when conditions were too wet, grading stopped.

Oldfields completed the maintenance metalling of unsealed roads in June. For the 2012- 2013 year, 126 km of our 270km of unsealed roads were re metalled.

Other works in May/ June included urgent repairs to the boulder beaches at Te Kopi on the Cape Palliser Rd after the storm over the 27 – 28 June. During the same storm, the Cape Palliser Rd was damaged just past Mangatoetoe at Kupe's Sail. The single lane road has been reduced to half of its former width and the road remains closed to vehicles other than quad bikes. Temporary repairs to the road are expected to be completed by mid-August. Permanent repairs will require engineering design and resource consent work on these has started.

More recent wet and stormy weather caused further urgent responses along the Cape Palliser Rd, and elsewhere Oldfields have cleared slips, removed fallen trees and unblocked drains.

Also in June Oldfields completed the financial year by re decking the Wards line bridge, cleaning water tables, and replacing faded signs.

5.2 Parks and Reserves

Routine maintenance of parks, playgrounds, sports fields and the collection of litter continues to be satisfactory.

The mowing of road berms by residents is inconsistent and City Care is still unable to determine the extent of work and commit to a firm monthly price and consequently the mowing is still done at day works rates. Also of concern is the extent of graffiti in Featherston. The cost allowance for graffiti removal will be doubled for the 2013/ 2014 year.

City Care have also been carrying out limited street cleaning duties that were defaulted on by Transfield Services. The Transfield Services contracted was terminated at the end of June. Further street cleaning work is being negotiated with City Care.

6. Property and Facilities

6.1 Graffiti

Table 1 - Graffiti strikes June 2013

Town	No. of strikes	Location
Featherston	0	
Greytown	1	Collier Reserve
Martinborough	0	

Table 2 - Graffiti strikes October 2012 - June 2013

Town	Oct 201 2	Nov 201 2	Dec 201 2	Jan 201 3	Feb 201 3	Mar 201 3	_	_	Jun 2013	TOTAL
Featherston	13	0	17	102	9	23	87	101	0	352
Greytown	0	0	9	0	0	1	0	0	1	11
Martinborough	5	0	5	0	14	0	0	13	0	37
TOTAL	18	0	31	102	23	24	87	114	1	399

The amount of graffiti in June was the second lowest for the period since we started reporting in October. This can largely be attributed to the cold and wet weather during the month. We expect graffiti to increase in July due to school holidays.

6.2 Playgrounds

Featherston – Community Board is considering options for new equipment. Repairs to some equipment and the fence are in progress.

6.3 Trees

Greytown southern entrance – the first stage of the work (removal of trees on the west side of the road and planting of new trees) has now been done.

In Soldiers' Memorial Park/ campground, Greytown – root protection for three rohutu trees in the campground is to be installed 22 July. Further tree removals and a considerable amount of dead wooding will be required in the camping ground following the receipt of an arborist's report – consulting with Tree Advisory Group.

Six trees were reported damaged by wind in June – four in Featherston, one in Martinborough and one at Lake Ferry. The tree at Lake Ferry, a Macrocarpa, was so badly damaged that it had to be removed completely. The timber was left for firewood, with the work to cut up and distribute it being arranged by Colin Percy. A damaged tree was also removed from Card Reserve in Featherston, an unknown person cut it up for firewood and removed it.

6.4 Sports fields and facilities

The roof repairs at the pavilion at Soldiers' Memorial Park have been completed.

6.5 Pensioner housing

There is one vacancy at Martinborough which will be filled from the waiting list.

An assessment of the condition of all of the pensioner flats is to be carried out by a consultant.

6.6 Events

Martinborough Olive Harvest Festival, 29-30 June – additional rubbish collection, toilet cleaning, advice and information to organisers.

6.7 Parks and Reserves

6.7.1. Martinborough

Landscaping work for the new Martinborough toilets is now almost complete – awaiting installation of the roses.

The fence at Considine Park is now under construction.

One tree in Martinborough Square required work by an arborist to remove a branch damaged in the storm.

6.7.2. Greytown

The arborist assessment of trees in Soldiers' Memorial Park (camping ground and O'Connor's Bush) has now been carried out and is being reported back to Community Board, the Tree Advisory Group and the Friends of O'Connor's Bush.

6.7.3. Featherston

Wind sculpture – some of the rods in the sculpture have been found to be delaminating at the base. We have consulted with the sculptor who believes some grit has got in between the rods and the sleeves. Five of the rods will be removed temporarily so reduce the risk of further damage, or injury from fibreglass splinters.

6.8 Properties

6.8.1. Featherston

The new drainage work for the Featherston Information Centre will start as soon as consent has been received. The Featherston stadium has had several issues with leaks from the roof, and repair work is being costed.

6.8.2. Martinborough

Pain Farm Homestead – a valuation for rental has been carried out and the property is to be advertised shortly. An open day arranged by Martinborough Community Board has resulted in some new interest in the property. City Care is maintaining the grounds and checking on security in the meantime.

6.8.3. Greytown

The Stella Bull park building remains vacant, and officers are to re-advertise its availability for lease.

The new public toilet building has been completed and is waiting for a delivery date. The resource consent, site plan and storm water drainage drawings are being developed.

6.9 Cemeteries

6.9.1. Featherston

Two interments in June.

6.9.2. Greytown

An additional headstone beam (90 plots) has been completed. A smaller ashes beam is also being planned.

Two ashes interments in June.

6.9.3. Martinborough

No interments in June.

7. Libraries

7.1 Statistics all Libraries

See Appendix 3 for issues and transactions statistics.

7.2 Kotui Library Management System

Kotui is generally working well for staff, although it is a rather more resource-hungry system than NCS and this is resulting in server overload. Customers in the libraries have had some delays in processing of their transactions as a result of this. A new server is due in around a month's time and this will make a marked improvement. The branch librarians and their manager have recently been trained on Director's Station, which is Kotui's reporting tool. A protocol for making changes to Kotui configuration has been agreed between Kotui and the WLS libraries – this is to ensure that any changes are applied across the WLS so that customers have a consistent experience.

7.3 Winter Warmers

The Winter Warmers reading programme commenced on 1 July and runs through until 9 August. This year the programme has a pirate theme. Pirate Pete's visit to each of the libraries on 15 July was well-attended, with 45 children turning out at Featherston, 50 at Greytown and 25 squeezing into Martinborough. Featherston has 220 children enrolled in the programme, including all of the pupils at St Theresa's and South Featherston schools, and two classrooms at Featherston School. Assistance from teachers makes the management of this large number of participants possible. Forty children are participating in the programme at Greytown and 80 at Martinborough. Martinborough library will hold a craft day (making pirate swords and hats) on Monday 22 July.

7.4 Library Strategy

The WLS Library Strategy developed in 2009 is to be reviewed and updated this year. The intention is to involve all library staff in this process, through a mix of workshops and online discussion in a secure environment created using the Yammer tool.

8. Civil Defence and Emergency Management

8.1 Emergency Services

An Emergency Services focus group meeting was held on the Tuesday 9 July which Paul Walker, the Area Coordinator for Wellington Region Emergency Management attended.

The focus group provided feedback that they found Paul's presence very beneficial. Attendance of CRT Leaders at this Focus Group is not necessary at this stage. Paul Walker commented that he will be holding a meeting with them in the near future and will cover all relevant issues. CRT Leaders know they can contact Councillors/Paul if there are any matters for discussion.

Post the emergency road closures due to flooding and the incident response over the weekend of the 12^{th} - 14^{th} July, a further meeting to debrief on the event will take place. General comment was that the event was dealt with well and no major issues resulted.

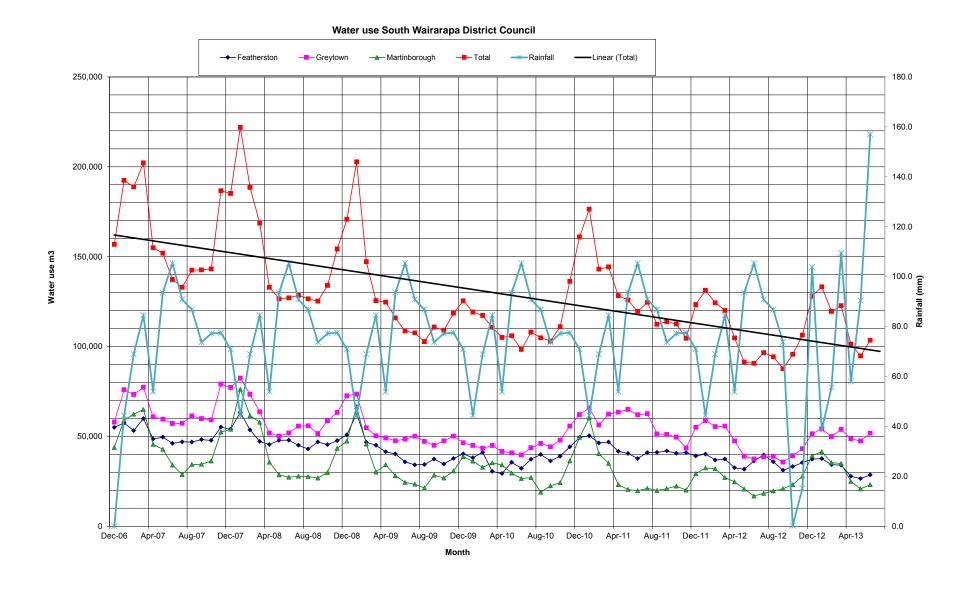
9. Appendices

Appendix 1 – Monthly Water usage

Appendix 2 - Waste exported to Bonny Glen.

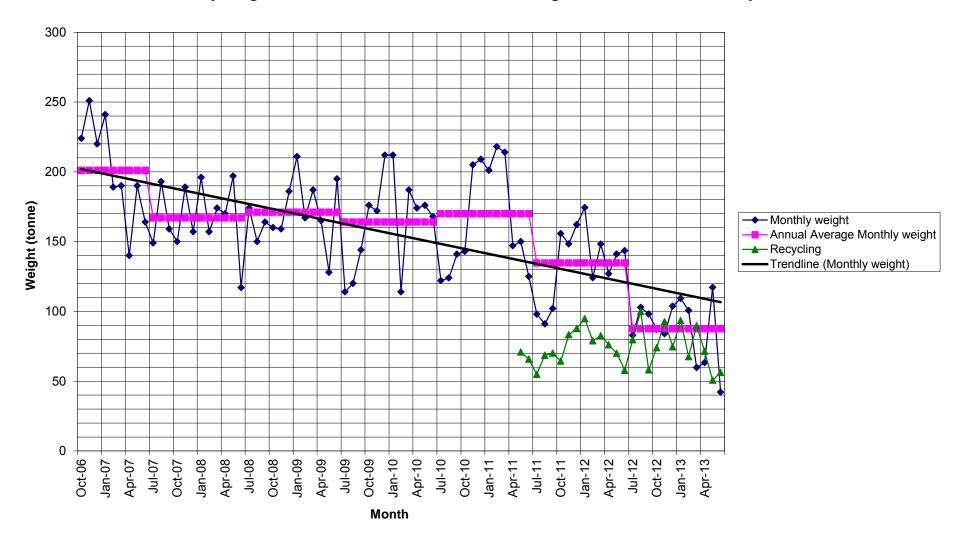
Appendix 3 – Library Statistics

Appendix 1 – Water Usage



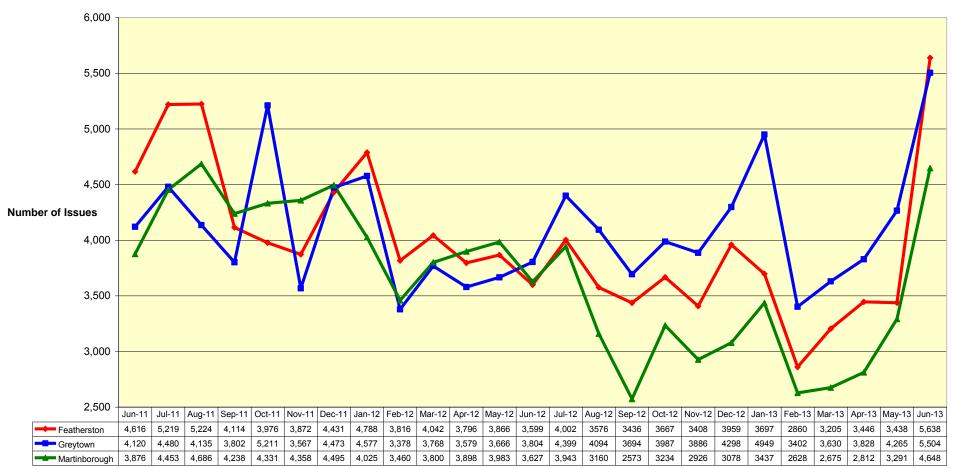
Appendix 2 – Waste Exported to Bonny Glen Including Recycling

Monthly weight of waste transfered from Martinborough transfer station to Bonny Glen



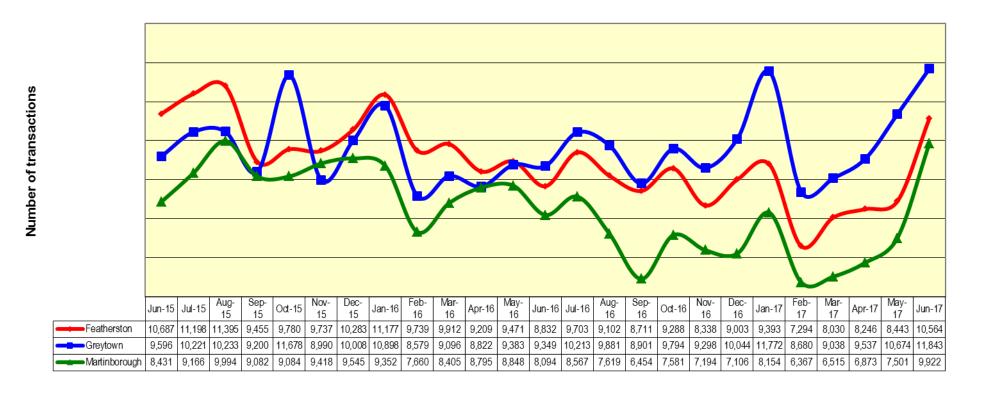
Appendix 3 – Statistics All Libraries

Issues - June 2011- June 2013

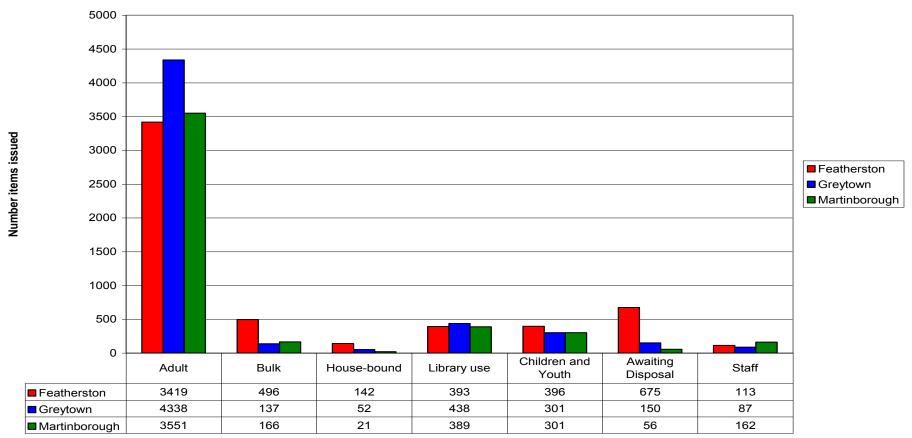


Month and Year

All library transactions – June 2011 – June 2013



June 2013 – all libraries – issues by borrower type



Customer type

MAORI STANDING COMMITTEE

9 SEPTEMBER 2013

AGENDA ITEM 4.2

COUNCIL POLICY ON CONFIDENTIALITY REGARDING KNOWN HERITAGE SITES OF SIGNIFICANCE TO MAORI

Purpose of Report

To inform Maori Standing Committee (MSC) members of the existing Council policy on disclosure of information relating to waahi tapu and NZ Archaeological Association (NZAA) registered sites to the general public.

Recommendations

Officers recommend that the Committee

- 1. Receive the information.
- 2. Consider whether to seek approval from Marae and Iwi for the MSC to request a change to Council's existing policy to allow NZAA sites to be identified and described on documentation made available to the public and other selected groups.

1. Sites of significance and the MSC

Some Maori Standing Committee members have recently expressed concerns about Council's existing policy. This policy is to "not record waahi tapu and other NZAA sites on documents made available to the public". It has been suggested by Committee members that the policy maybe outdated and that sites of significance would be better protected if their location and nature were more widely known.

2. Background

The South Wairarapa area has a rich history of Maori occupation and contains numerous identified sites, many of which are along the coast. Council has access to electronic mapping systems that show the location and nature of sites such as Pa, midden or garden wal, although this may not a complete list. This information, while contained in a database maintained by the NZ Archaeological Association (NZAA) is not distributed by NZAA to the public without good reason.

Council agreed with the MSC in 2007, that it should not disclose the nature or location of waahi tapu and NZAA sites. The current policy of non-

disclosure was put in place to help prevent curiosity seekers from damaging the sites.

Instead, if an application is made for resource or building consent that may affect a site on the NZAA list, Officers request that the applicant seek advice directly from NZAA, Rangitane o Wairarapa and Ngati Kahungunu ki Wairarapa.

If an enquiry is made for a LIM, an alert is placed on the LIM that an archaeological site listed by NZAA is located on the property and the applicant is again advised to call the NZAA for more information.

3. Conclusion

The current approach of Council, in the view of some committee members, may be out of date and identifying both the location and nature of the waahi tapu and NZAA sites, might afford better protection for sites into the future. The MSC has the ability to make a formal request to amend the existing policy but this should only follow agreement from Marae and Iwi to the change.

A suggested process to follow, should the MSC agree that a change to the current policy might be appropriate, would be:

- MSC members take this report to their Marai/Iwi to seek their approval to change Council policy.
- If Marae/Iwi approval is granted, MSC chair place this item on the agenda for the 11 November 2013 meeting.
- At the 11 November 2013 meeting the MSC consider the views of their Marae/Iwi and then either; adopt a resolution requesting a change to Council policy, or that the Council policy should remain status quo.

Contact Officer: Murray Buchanan, Group Manager Planning and Environment

MAORI STANDING COMMITTEE

9 SEPTEMBER 2013

AGENDA ITEM 5.1

RESOURCE CONSENT SUBDIVISION APPLICATION 130076

Purpose of Report

To provide the Maori Standing Committee (MSC) with information about one recent subdivision consent application received by Council.

Recommendations

Officers recommend that the Committee:

- 1. Receive the information.
- 2. Provide feedback to officers on the subdivision application.

1. Background

Council has recently received a subdivision application from A&N Gray (ref 130076). The application has been included in Appendix 1 so that the MSC can discuss the proposal and provide feedback to officers.

2. Discussion

The application is for a 2 lot rural subdivision off Kumenga Road, Featherston. It is proposed to divide Sec 115 Turanganui District into two lots: 1.6ha around an existing farmhouse, and a 54.8ha balance lot. The balance lot will then be amalgamated with adjacent Sec 114 to the north.

The site is in the Rural (Primary Production) zone and the proposed lots are of permitted sizes in that zone. The Ruamahunga River is adjacent to the balance lot, but it is noted that the proposed subdivision does not change the river boundary. According to ArchSite there are no archaeological sites within Sec 115, and two archaeological sites (S27/24 is an oven, and S27/25 is a possible oven) within Sec 114. It is noted that Sec 114 will not change as a result of this subdivision.

3. Conclusion

When assessing the applications the planning team must consider Maori cultural and traditional relationships with their ancestral lands, water, sites

of significance, waahi tapu, and other taonga. Any knowledge of these resources that the MSC is able to share with Council will help when developing conditions attached to resource consents.

Contact Officer: Jen Olson, Resource Management Officer

Reviewed By: Murray Buchanan, Group Manager Planning & Environment

Appendix 1 – Resource Consent Application 130076

2 The Application

2.1 Introduction

Pursuant to section 88 of the Resource Management Act 1991 (the Act), **N & A Gray** apply to South Wairarapa District Council for resource consent in respect of a two lot subdivision at 41 Kumenga Road, Featherston.

This application has been prepared by Cardno in accordance with Form 9 and also Schedule 4 of the Act, and incorporates all information required by those documents.

The proposal is for a two lot subdivision of one of the titles for the farm, such that Lot 1 would be a 1.6ha lot around the existing dwelling. Lot 2 would be a 54.8ha balance lot that would be amalgamated with an adjoining title. Therefore, there would be no additional Titles created by the subdivision.

A plan of the subdivision is attached at Appendix A.

The objective of this application is to provide information to ensure that any person can determine the likely outcome of the subdivision including any adverse effects that may be created, and any solutions to avoid, remedy or mitigate these effects on the environment. The application will discuss the following matters:

- Consents required
- · Description of the site and its surrounds
- Description of the proposed subdivision
- · Assessment of relevant planning instruments
- · Assessment of effects on the environment
- Mitigation measures and suggested conditions of consent
- Statutory assessments of consultation and notification

The information contained in this application and supporting documents demonstrates that the subdivision is appropriate in this location, and will contribute to the sustainable development of the Featherston rural area.

2.2 Consents Required

Following an assessment of the subdivision in terms of the Wairarapa Combined District Plan it has been determined that the following consents are required:

2.2.1 Operative District Plan

• Subdivision Consent for a two lot subdivision with one lot to be amalgamated with an adjoining property. The lots comply with the requirements of rule 20.1.1 and the standards of 20.1.2(b) for a Title that was issued prior to 26 August 2006; plus it complies with standards 20.1.2(c), 20.1.2(e), 20.1.2(h) and 20.1.2(k). Therefore, the subdivision is a controlled activity under rule 20.1.1.

2.2.2 Amalgamation

The subdivision proposes to amalgamate Lot 2 with the adjacent site being Section 114 Turanganui District. The following amalgamation condition is proposed:

"That Lot 2 hereon be held with Section 114 Turanganui District (CFR WN34C/475) and that one computer freehold register be issued to include both parcels."

Please consult with the RGL as appropriate under section 220(3) as to the practicality of imposing this condition under section 220(1)(b)(ii) of the Act.

2.2.3 Activity Status

Overall, the proposed subdivision has been assessed as a controlled activity.

2.2.4 Additional Consents

No additional resource consents are required.

2.2.5 National Environmental Standards

The National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health (the NES) came into effect on 1 January 2012. The NES seeks to ensure that land affected by contaminants in soil is appropriately identified and assessed at the time of being developed and, if necessary, remediated or the contaminants contained to make the land safe for human use.

The NES applies where a person wants to undertake any of the specified activities on land where an activity or industry described in the *Hazardous Activities and Industries List* (HAIL list) is being undertaken, has been undertaken, or is more likely than not to have been undertaken. If these activities or industries have not or are unlikely to have occurred then the NES does not apply and no further assessment is required

Under clause 5(1) of the NES, it applies to the subdivision of land where an activity or industry described in the HAIL list is, has, or is likely to have been, undertaken. As a farm there is potential that bulk storage of chemicals or fertiliser has taken place on the site (Hail list A2 & A6); or livestock dip or spray race operations may have been used on site (HAIL list A8).

We have discussed the farm's history with the owners. We have also reviewed of the Council and Google aerial photography for the area. These investigations show that there were no chemical/fertiliser storage areas and no spray race operations or sheep dips in this area of the farm. We have also searched Greater Wellington Regional Councils (GWRC's) Selected Land Use Register (SLUR) as it records known sites that fit the definitions in the Ministry for the Environment's HAIL List. The application site is not identified as being contaminated in the SLUR.

In accordance with clause 6(2) of the NES and based upon the information available as described above, we consider that it is highly <u>unlikely</u> that the site is covered by the NES. In addition, we consider that the subdivision of the site would not cause any potentially contaminated land on the site to stop being production land and therefore the subdivision is not subject to the NES as described under clause 8(c) of the NES.

2.3 Site Description

2.3.1 <u>Legal Description</u>

The site is known as 41 Kumenga Road, Featherston and is legally described as Section 115 Turanganui District, which is held in Computer Freehold Register (Title) WN34C/482. This property has an area of 56.73ha and is owned by the applicants.

A copy of the Title is attached at Appendix B. There are no registrations on the title that would impact on the proposed subdivision. A copy of the Title for the adjoining land, this is the subject of the amalgamation is also attached at Appendix B.

2.3.2 Physical Description

The application site is located at the south western side of the intersection of Kumenga Road and East West Access Road. The site is one of four adjoining titles that make up the applicant's landholding in the vicinity. It is located between the Ruamahanga River (where it exits Allsops Bay) and the Ruamahanga River Diversion. The property is used for arable and pastoral farming production.

The subject Title incorporates a residence with access from Kumenga Road. There is also a small farm workers cabin on the subject Title that also has access from Kumenga Road.

An aerial photograph of the site is shown at Figure 2-1 over the page.



Figure 2-1 Aerial Photograph of Site from Wairarapa Web Maps

2.4 Proposal Description

2.4.1 Overview

The application seeks consent for a two lot subdivision with one lot to be amalgamated with adjoining land.

2.4.2 Proposed Allotments

The proposed subdivision is configured as follows:

Table 2-1 Subdivision Configuration

Lot#	Site Area	Description
1	1.6ha	Would contain the existing dwelling and a shed.
2	54.8ha	Would contain the balance farm land with a shed and farm workers cabin. This lot is to be amalgamated with the applicant's adjoining property to the north.

It is considered that the proposed configuration best reflects the current and future use of the farm. We note that all lot areas are subject to confirmation at the time of final land transfer survey.

2.4.3 Access and Parking

2.4.3.1 Lot 1

Lot 1 would contain the existing dwelling together with its parking area and access track from Kumenga Road. The round hay shed beside the three bay shed would be relocated onto Lot 2, such that the remaining three bay shed would be 6m from the new boundary.

2.4.3.2 Lot 2

Lot 2 would contain the balance of the farm land, including a farm workers cabin with access and parking area from Kumenga Road.



An aerial photograph of Lot 1 and the buildings on the site is shown at Figure 2-2 below.

Figure 2-2 Aerial Photograph of Lot 1 area from Wairarapa Web Maps

2.4.4 Services

2.4.4.1 Water Supply

For Lot 1, the existing dwelling has a 5,000 litre concrete rainwater tank to supply potable water.

For Lot 2, the cabin has a rainwater tank for potable water and also has a supply from the farm bore. The farm bore supplies water to a shed and a series of farm troughs. The bore also supplies water to the applicant's adjoining property to the south.

2.4.4.2 Sewage

For Lot 1 the existing dwelling has a septic tank system. This has been inspected recently and is functioning correctly. A copy of the report by GT Environmental Services is attached at Appendix C.

For the worker's cabin on Lot 2 has a septic tank system.

2.4.4.3 Power

The existing dwelling on Lot 1 has an overhead power supply from Kumenga Road. This extends through to the shed on Lot 2 (former milking shed). The overhead supply to the shed would be disconnected and it will be supplied with a new underground power supply from Kumenga Road beside the new boundary.

For the worker's cabin on Lot 2 there is an overhead power supply from Kumenga Road.

2.4.4.4 Telecoms

The existing dwelling on Lot 1 has an overhead connection to the telecoms line in Kumenga Road.

For the worker's cabin on Lot 2 there is an overhead connection to the telecoms line in Kumenga Road.

4 Assessment of Environmental Effects

4.1 Introduction

In accordance with section 88(2)(b) of the Act and Clause 1(d) of Schedule 4 to the Act, this assessment of environmental effects of the proposed subdivision has been prepared in such detail as corresponds with the scale and significance of the effects that it may have on the environment.

Subject to the purpose and principles set out in Part II of the Act, the consideration of this application by Council will involve a broad overall judgement of whether the proposed activity will promote the sustainable management of resources in a manner or at a rate that enables people and communities to provide for their social, economic and cultural wellbeing, health and safety while avoiding, remedying or mitigating any adverse effects on the environment.

In our assessment of the above matters, and our experience of this type of proposal, the actual and potential effects of the subdivision on the environment primarily relate to:

- Effects on amenity and character;
- Reverse sensitivity effects;
- Traffic and access effects;
- · Effects ground and surface water;
- · Stability and natural hazard effects.

These matters, as well as the positive effects of the proposed subdivision, are addressed below.

4.2 Effects on Amenity and Character

4.2.1 <u>Visual & Landscape Effects</u>

As already described, the proposed subdivision involves the creation of new lot around the existing dwelling, with the balance of the farm being amalgamated with an adjoining property. Therefore, no additional Titles will be created.

The proposed subdivision meets the standards for a controlled activity subdivision under the District Plan and as such it can be stated that the subdivision is in line with Council's intention for rural development in terms of visual and landscape effects. The subdivision provisions for this property allow the existing dwelling to be subdivided off from the rest of the farm block. Thus facilitating existing dwellings before August 2006 to be on separate Titles for economic viability.

There are existing dwellings on the lots and no new dwellings are proposed. Therefore, the appearance of the area would not change under this subdivision proposal.

In our opinion, the proposed allotments will not be out of character with the surrounding area which contains a number of other smaller rural allotments.

We therefore consider that any adverse visual and landscape effects arising from the proposed subdivision will be less than minor.

4.2.2 Privacy Effects

As no additional Titles will be created there will be no change in terms of the privacy provided to the existing local environment surrounding the site. We therefore consider that any adverse privacy effects arising from the proposed subdivision will be less than minor.

4.2.3 Noise Effects

We consider that the proposal will not generate any more noise than that which can be expected from a normal rural allotment.

We therefore consider that any adverse noise effects arising from the proposed subdivision will be less than minor.

4.3 Reverse Sensitivity Effects

The proposed allotments are large enough to contain development which complies fully with the bulk and location requirements of the Proposed Plan. In addition, no vacant lots are created. We therefore consider that any reverse sensitivity effects arising from the proposed development will be less than minor.

4.4 Traffic and Access Effects

The existing entrances to the lots will remain and these are formed to a metal standard. As no vacant lots will be created there will be no change in terms of traffic and the effects of that traffic on the existing roads. We therefore consider that any adverse traffic and access effects arising from the proposed subdivision will be less than minor.

4.5 Effects on Ground & Surface Water

The existing dwellings on each lot have existing sewage disposal systems. As such there would be no alteration to the existing arrangements on the site.

We therefore consider that any adverse effects relating to ground and surface water will be less than minor.

4.6 Stability and Natural Hazard Effects

This site is not on steep land and is not located near a faultline. While the site is in proximity to the Ruamahanga River it is not subject to inundation. Consequently, the site is not considered to be subject to an instability or flooding hazard.

We therefore consider the site is suitable for the subdivision and that the provisions of section 106 of the Act can be met. Overall any potential adverse effects relating to stability and natural hazards will be less than minor.

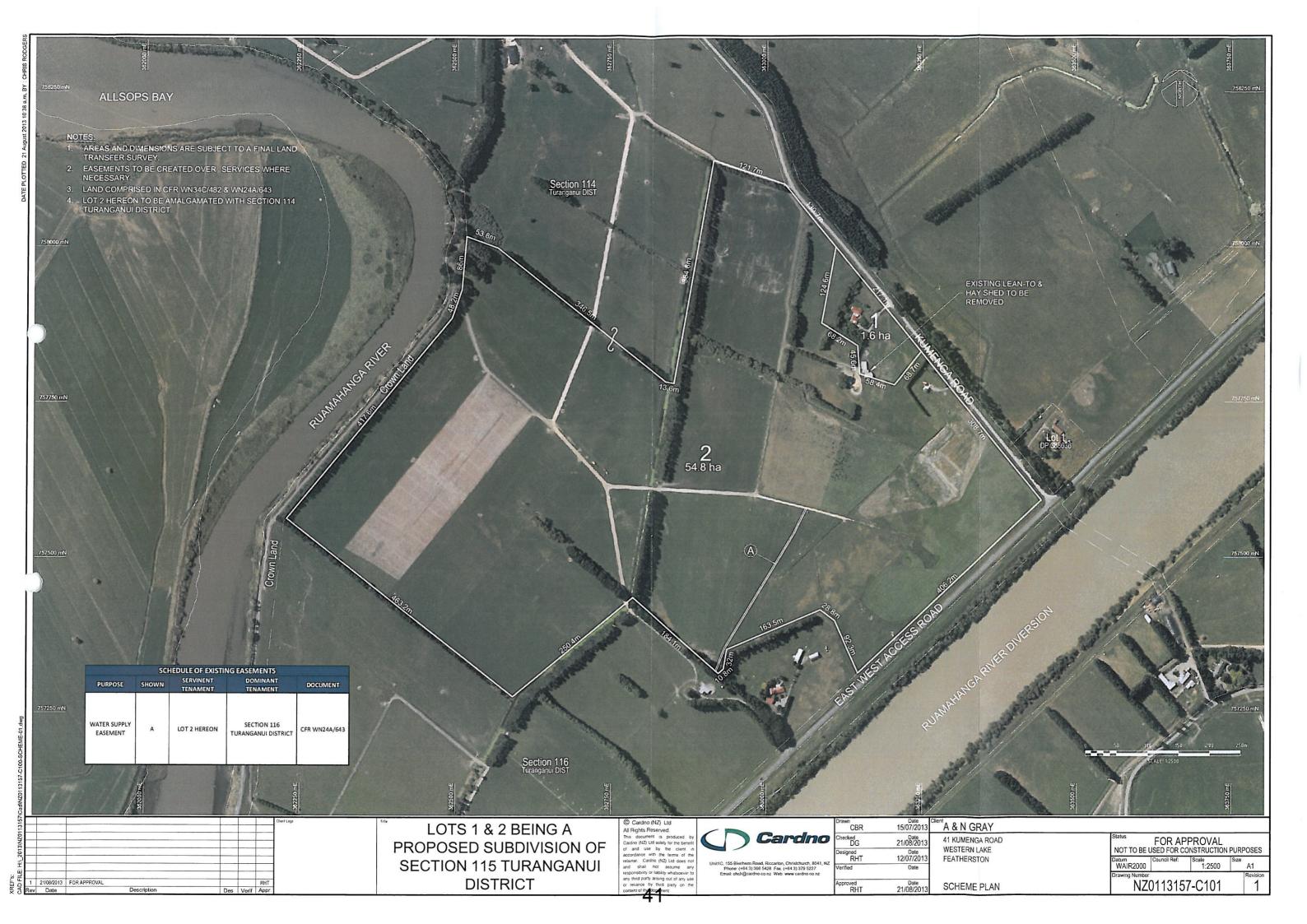
4.7 Positive Effects

The proposal will as have the following positive effects:

- The proposal meets the intention of the RMA in terms of sustainable management of the limited rural housing resources as subdivision is around existing dwellings;
- · The proposal will result in efficient use of resources as it utilises existing infrastructure; and
- The proposal will provide for the economic and social wellbeing of the applicant and the future residents.

4.8 Summary of Effects Assessment

The assessment of environmental effects presented above is guided by the provisions of Act and the District Plan. Overall, this assessment shows that the actual and potential effects of the proposed subdivision on the environment will be less than minor.



Appendix 2 – Archaeological sites near subdivision area

RC 130076 - 41 Kumenga Road, Featherston - Section 114 and 115 Turanganui District

