



POLICY AND FINANCE COMMITTEE

AGENDA – 27 August 2014

A Conduct of Business

The meeting will be held in the Council Chambers, 19 Kitchener Street, Martinborough and will commence at the conclusion of the District Council meeting. The meeting will be held in public (except for any items specifically noted in the agenda as being for public exclusion).

- A1.** Apologies
- A2.** Conflicts of Interest
- A3.** Public Participation
- A4.** Minutes for Confirmation: Policy & Finance Committee 16 July 2014 Pages 1-2
- A5.** Action Items from 16 July 2014 Page 3



POLICY AND FINANCE COMMITTEE MEETING MINUTES

16 July 2014

- Present:** Mayor Adrienne Staples, Councillors Brian Jephson, David Montgomerie, Colin Olds, Julie Riddell, Solitaire Robertson and Max Stevens.
- In Attendance:** Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 3:05pm and 3:25pm.
- Media:** Vomle Springford (Wairarapa Times Age).

A Preliminary Matters

A1. Apologies

P&F RESOLVED (P&F2014/15) to receive apologies from Councillors Margaret Craig, Dean Davies and Viv Napier.

(Moved Cr Robertson/Seconded Cr Stevens)

Carried

A2. Conflicts of Interest

There were no conflicts of interest declared.

A3. Public Participation

There was no public participation.

A4. Policy & Finance Committee Minutes 4 June 2014

P&F RESOLVED (P&F2014/16) that the minutes of the Policy and Finance Committee meeting held on 4 June 2014 be received and confirmed as a true and correct record.

(Moved Cr Olds/Seconded Cr Riddell)

Carried

A5. Risk and Audit Minutes for Receipt

P&F RESOLVED (P&F2014/17) that the tabled minutes of the Risk and Audit Working Party meeting held on 15 May 2014 be received.

(Moved Cr Montgomerie/Seconded Cr Jephson)

Carried

A6. Action Items from 4 June 2014

P&F RESOLVED (P&F2014/18) to receive the action items from 4 June 2014.

(Moved Cr Robertson/Seconded Cr Stevens)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B1. Graffiti Prevention and Management Policy

P&F RESOLVED (P&F2014/19):

- 1. To recommend to Council the adoption of the Graffiti Prevention and Management Policy subject to a minor grammatical correction.

(Moved Cr Jephson/Seconded Cr Olds)

Carried

- 2. Action 418: Expand the acronym ‘SWDC’ in full at the first use of the term under heading ‘Rationale’ in the Graffiti Prevention and Management Policy; M Allingham

C Finances

C1. Financial Report

Mr Crimp discussed and explained minor budget variances noting possible variation in the finances as received and the Draft Annual Report.

Councillors thanked Mr Crimp and staff for producing a timely, easy to read report.

P&F RESOLVED (P&F2014/20) to receive the financial report for the 12 months ending 30 June 2014.

(Moved Cr Stevens/Seconded Cr Riddell)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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**Policy and Finance Committee
Action Items
From 16 July 2014**

Ref #	Meeting	Date	Action Type	Responsible Manager	Resolution Number	Action or Task details	Status	Notes
205	P&F	3-Apr-13	Action	Paul		Review whether a special pensioner housing fund should be setup, whether rents should be raised on a CPI basis each year and whether rental covers the cost of requirement maintenance	Actioned	Long Term Plan Process. Placed in subject list and action closed
302	P&F	4-Jun-14	Action	Paul		Circulate the Audit NZ report as presented to the Audit and Risk Committee to councillors	Actioned	