POLICY AND FINANCE COMMITTEE MEETING MINUTES

19 September 2013

Present: Mayor Adrienne Staples (Chairperson), Councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Julie Riddell, Viv Napier, Solitaire Robertson, Keith Sexton and Max Stevens.

In Attendance: Paul Crimp (Chief Executive Officer) and Suzanne Clark (Committee Secretary).

Conduct of Business: The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 12:00pm and 12:30pm.

A   Preliminary Matters

A1.   Apologies
No apologies were received.

A2.   Conflicts of Interest
No conflicts of interest were declared.

A3.   Public Participation
There was no public participation.

A4.   Minutes for Confirmation: Policy & Finance Committee 31 July 2013
P&F RESOLVED (P&F2013/24) that the minutes of the Policy and Finance Committee meeting held on 31 July 2013 be received and confirmed as true and correct.
(Moved Cr Riddell/Seconded Cr Robertson)   Carried

A5.   Action Items from 31 July 2013
P&F RESOLVED (P&F2013/25) to receive the action items from 31 July 2013.
(Moved Cr Jephson/Seconded Cr Stevens)   Carried

A6.   Minutes for Receipt: Risk and Audit Working Party 5 September 2013
Councillors discussed subdivision contributions as per the Wairarapa Combined District Plan and possible associated risks.
P&F RESOLVED (P&F2013/26) to receive the tabled minutes from the Risk and Audit Working Party 5 September 2013.
(Moved Cr Napier/Seconded Cr Stevens)   Carried

B   Finances

B1.   Rates Penalty Notification discussion

Mr Crimp outlined the history of rates arrears for Council and advised that currently arrears were about 8% of the total rates collected which was average when compared to other councils around the country. Mr Crimp undertook to duplicate the Masterton rate arrears collection system, which was more hard-line, in the South Wairarapa.

P&F NOTED:

1.   Action 682: Provide statistics to councillors which break down rates arrears by district, urban and rural properties; P Crimp

Confirmed as a true and correct record

……………………………………..(Mayor)

…………………………………..(Date)