



POLICY AND FINANCE COMMITTEE MEETING MINUTES

8 AUGUST 2012

- Present:** Mayor Adrienne Staples (Chairperson), councillors Margaret Craig, Dean Davies, Mike Gray, Brian Jephson, Julie Riddell, Solitaire Robertson, Keith Sexton and Cr Stevens.
- In attendance:** Dr Jack Dowds (Chief Executive Officer), Paul Crimp (Group Manager Corporate Support) and Suzanne Clark (Committee Secretary).
- Conduct of Business:** The meeting was held in the South Wairarapa District Council Chambers at 19 Kitchener Street, Martinborough and was conducted in public between 1:30pm and 2:10pm.

A Preliminary Matters

Councillors agreed to add agenda item 'C Martinborough Town Hall Committee' to the meeting agenda.

A1. Apologies

P&F RESOLVED (P&F2012/28) to accept apologies from Cr Napier.

(Moved Cr Craig /Seconded Cr Stevens)

Carried

A2. Conflicts of Interest

No conflicts of interest were declared.

A3. Public Participation

There was no public participation.

A4. Minutes for Confirmation: Policy & Finance Committee 27 June 2012

P&F RESOLVED (P&F2012/29) that the minutes of the Policy and Finance Committee meeting held on 27 June 2012 be received and confirmed as true and correct.

(Moved Cr Robertson/Seconded Cr Gray)

Carried

A5. Action Items from 27 June 2012

P&F RESOLVED (P&F2012/30) to receive the action items from 27 June 2012.

(Moved Cr Sexton/Seconded Cr Stevens)

Carried

A6. Risk and Audit Working Party Notes 22 June 2012

P&F RESOLVED (P&F2012/31) to receive the Risk and Audit Working Party Notes from 22 June 2012.

(Moved Cr Davies/Seconded Cr Craig)

Carried

DISCLAIMER

Until confirmed as a true and correct record, at a subsequent meeting, the minutes of this meeting should not be relied on as to their correctness

B Financial Statements

The Group Manager Corporate Support tabled the draft financial report to 30 June 2012, presented points of interest from the report and answered councillors’ questions relating to the reserves fund and the value of underground assets. Mr Crimp advised that within three months NCS would have all modules installed and acknowledged the effort by corporate support staff in getting to this stage.

P&F RESOLVED (P&F2012/32) to receive the tabled financial reports to 30 June 2012.

(Moved Cr Jephson /Seconded Cr Riddell)

Carried

C Martinborough Town Hall Committee

Cr Stevens tabled a discussion paper proposing an amended structure to the Martinborough Town Hall Committee given its role in the refurbishment of the Martinborough Town Hall. Mayor Staples acknowledged that the proposed change would strengthen the position of the Committee and create a less complicated path for decision making and financial approval. Martinborough Community Board have done an excellent job of providing advice and support to the Committee, however to expedite decision making councillors agreed that shortening the chain of command would assist Council’s goal for the Hall (as stated in the LTP).

P&F RESOLVED (P&F2012/33):

1. To receive the information.
2. That a Working Group is formed that has the required structure and representation that could make direct recommendations to Council.
3. That membership of the above Working Group be as follows:
 - a. 2 councillors, 2 community board members, 1 MADCAP member, 1 Martinborough Business Association member, 1 community youth, 5-6 submitters/interested citizens.
4. That the chair and a deputy chair be appointed by Council.
5. That Council provide secretarial services.
6. That a Terms of Reference be drawn up.

(Moved Cr Gray /Seconded Cr Craig)

Carried

Confirmed as a true and correct record

.....(Mayor)

.....(Date)

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