

GRANT SUBCOMMITTEE MEETING

Agenda 7 September 2022

NOTICE OF MEETING

The meeting will be held in the Martinborough Town Hall, Texas Street, Martinborough and will commence at 9.00am. The meeting will be held in public with the express purpose of deliberating on community and youth grant applications. Masks and physical distancing are recommended. This meeting will be live-streamed and will be available to view on our [YouTube channel](#).

MEMBERSHIP OF THE COMMITTEE

Mayor Alex Beijen (Chair), Councillors Leigh Hay, Pam Colenso, Garrick Emms, Brenda West, Brian Jephson and Rebecca Fox.

- 1. Apologies**
- 2. Conflicts of Interest**
- 3. Applicant Speaking Schedule**

No.	Applicant	Time Block Start
200206	Megan Gibson, Martinborough Kindergarten	9:05am
200207	Barry Hislop, Kia Hakinakina	9:05am
200211	Colin Olds, Featherston's Own Charitable Trust	9:05am
200212	Robyn Cherry-Campbell, Life Education Trust Wairarapa, Tararua & Central Hawkes Bay	9:05am
200216	Pat Church, Martinborough Youth Trust	9:05am
200217	Wayne Poutoa, Carterton Village Charitable Trust	9:45am
200218	Victoria Shaw, Tuhirangi JAB	9:45am
200219	Jamie Milne & Chloe Frederikson, Wellington Regional Sports Education Trust (trading as Nuku Ora)	9:45am
200220	Joy Cooper & Helen Meehan, Wharekaka Trust Board Incorporated	9:45am
200221	Mary Biggs, Featherston Booktown Trust	9:45am

No.	Applicant	Time Block Start
200222	Jill Greathead, Volunteering Wairarapa	10:25am
200224	Michelle Gerwitz, Presbyterian Support Central (Family Works)	10:25am
200224	Mandi Lynn, Every Body is a Treasure Charitable Trust	10:25am
200228	Lisa Birrell, Divine River NZ Trust	10:25am

4. Deliberations

4.1 Grant Funding Allocations 2022-23 Report

Pages 1-8

- Applications will be provided to members in confidence

Recommended Subcommittee Resolution (required from 3:00pm):

That the Grant Subcommittee meeting on **7 September 2022** continue beyond the six-hour time limit on meetings prescribed by South Wairarapa District Council's Standing Orders.

GRANTS SUBCOMMITTEE

7 SEPTEMBER 2022

AGENDA ITEM 4.1

GRANT FUNDING ALLOCATIONS 2022-23

Purpose of Report

To present the review of grant funding applications for 2022-23.

Recommendations

Officers recommend that the Subcommittee:

1. *Receive the Grant Funding Allocations 2022-23 Report.*
2. *To consider allocating funding to Community and Youth grant applicants for grant applications received for the 2022-23 financial year.*

1. Background

The Community and Youth Grant applications for 2022-23 are submitted for review and consideration to the Subcommittee.

2. Discussion

Applications for Community and Youth discretionary grants for 2022-23 year closed on 19 August 2022.

The total available discretionary grants for the 2022-23 financial year were set by Council as part of the Long-Term Plan 2021-31.

Council allocated \$170,000 for community grants and \$75,000 for youth grants for 2022/2023. There is \$53,245 for community grants and \$95,762 for youth grants available for distribution for the 2022/2023 financial year due to:

- Ongoing multi-year partnership agreements with local organisations
- Grants not being uplifted by organisations
- Carry over funding from the 2021-2022 financial year

Council delegated authority to the Grants Subcommittee to allocate grants as per the Grants Policy and up to the specified budgeted limits set out in Year Two of the Long-Term Plan.

In this funding round \$94,447.75 has been requested for community grants and \$106,817.75 for youth grants. A summary of community grant applications received for the 2022-2023 financial year is available in Appendix 1.

A summary of youth grant applications received for the 2022-2023 financial year is available in Appendix 2. Full applications will be provided to members in confidence.

2.1 Grants Policy

Council's policy seeks to support and resource initiatives that meet identified community needs, which contribute to community empowerment and strengthen communities. Community and Youth grants are primarily for the benefit of the district's residents.

The Policy sets out the eligibility and outcomes Council considers when allocating grant funding.

2.1.1. Outcomes

Grants will be allocated to organisations which contribute to the community in at least one of the following six areas. The funding categories are aligned to the community outcomes as outlined in the Long-Term Plan (LTP).

Funding Categories	LTP Community Outcome
Arts, museums, heritage and culture (includes Maoritanga)	Vibrant and Strong Communities
Environment	Sustainable South Wairarapa
Events	Vibrant and Strong Communities
Sport and Recreation	Accessible Communities, Vibrant and Strong Communities, Healthy and Economically Secure
Social and Educational Services	Educated and Knowledgeable, Healthy and Economically Secure, Vibrant and Strong Communities
Economic Development	Healthy and Economically Secure, Accessible Communities

The activities must benefit the South Wairarapa district, or, at the discretion of the Council, the Wairarapa region. Regional funding will be considered on a per capita basis and must show a tangible direct or indirect benefit to South Wairarapa.

In addition, Youth Grants are targeted to support activities that encourage development and enable participation of young people in the South Wairarapa.

2.1.2. Eligibility

As per the Grants Policy applicants need to meet the following eligibility criteria:

- Community organisations with a formal legal structure e.g. incorporated societies, trusts, clubs with formal rules.
- Commercial organisations where the activity has tangible benefit to the wider South Wairarapa community and the application is:
 - To cover the costs of delivering a free community event or activity;
 - To subsidise the costs of a charged-for event or activity (i.e. reducing fees to enable community access); or

- To provide a charged-for event or service that would otherwise not be commercially viable, where that event or service will help achieve community outcomes. Any charge must be set at level that encourages broad participation.
- The applicant does not need to be based in the South Wairarapa but the applicant must be able to demonstrate that the activity benefits the South Wairarapa community. Applications for region-wide or national activities must have tangible benefit to the South Wairarapa community.
- Applicants may not be in receipt of any other Council or Council-administered grant given for the same activity in the same financial year.

2.1.3. Partnership Funding

The Grants Policy allows Council to enter into partnership funding agreements to provide support on an ongoing basis to enable organisations to cover operational costs. The agreement can be for a maximum period of 3 years but, for this triennium, will not extend past 30 June 2023. The intention is for Council to enter into a Memorandum of Understanding with recipients which would set out conditions or deliverables tailored to each organisation. These could include regular reporting on key measurables that support the achievement of one or more of the funding categories, and provision to provide annual financial statements.

2.1.4. Project Funding

Project funding is for the purpose of delivering a project and does not include operational costs. Recipients will be required to return an Accountability Report from previous grant allocations prior to receiving further funding. A set of financial statements is also required for any applications in excess of \$5,000.

2.1.5. Ineligible Costs

As per the Grants Policy, applications that will not be funded are:

- Overseas travel.
- Private expenses outside of the agreed scope.
- Activities seeking to promote commercial, political or religious objectives.
- Sponsorships or endowments.
- Applications to provide social welfare or health treatment/benefits to individuals.
- Costs associated with fundraising events where profits or proceeds are redistributed to other organisations or individuals.
- Sports team accommodation, travel or uniform without evidence of an application being made to a Gaming Trust or other funding provider or clear evidence of club contribution.
- Applications from individuals (except applications to the Māori Standing Committee).

- Ongoing operational expenses e.g. staff or contractor salaries, rent, rates, insurance, vehicle operating and maintenance costs, and debt payments, except where covered by a partnership arrangement.
- Applications from organisation which have not completed accountability requirements for previous grant funding.

3. Appendices

Appendix 1 – SWDC Community Grant applications 2022-23 (Excel)

Appendix 2 – SWDC Youth Grant applications 2022-23 (Excel)

Contact Officer: Kaitlyn Carmichael, Committee Advisor

Reviewed By: Amanda Bradley, General Manager, Policy & Governance

Appendix 1 – SWDC Community Grant applications 2022-23 (Excel)

South Wairarapa District Council Grants Tracking Tool 2022-2023

COMMUNITY GRANTS

Application #	Applicant Name	Category	Funding Criteria	Project Title	Brief Project Description	Purpose of Funding	\$ Amount Requested	Application Complete	Area	Accountability Form Required	Accountability Form Received from Previous Grants	Comment
202201	Martinborough School	Community	Sport & Rec	Multi-Purpose Sports Turf	Install a multi-surface sports turf on the Martinborough School grounds for community use	Project	\$10,000.00	Yes	Martinborough	Yes	N/A	
200203	Steve Trotman	Community	Events	Yarns in Barns Fesitval of Reading	Support Yarns in Barns Festival of Reading event in the South Wairarapa	Project	\$500.00	Yes	District	Yes	N/A	
200204	Gareth Thomas	Community	Events	The WUU2K/WAI running festival	To help cover the park costs and support the WAI Running Festival	Partnership	\$5,000.00	Yes	District	Yes	N/A	
200205	Featherston Beautification Group	Community	Arts	Featherston Beautification Group	To support the installation of art/sculptures and purchase garenig materials for Featherstons Main Street	Project	\$4,200.00	Yes	Featherston	Yes	N/A	
200210	Youthline Central North Island Inc. (Wairarapa Branch)	Community	Social & Ed	Wairarapa Youthline	To support the implimenation of mental health and well-bing programs and in house counselling for at risk, vulnerable rangatahi 8 to 18 years of age in the Wairarapa.	Partnership	\$12,000.00	Yes	District	Yes	N/A	
200211	Featherston's Own Charitable Trust	Community	Social & Ed	Featherston's Own Chairtable Trust	To support Featherston's Own Charitable Trust in continuing to ensure Featherson residents are active, healthy, safe, resilient, optimistic and connected.	Partnership	\$10,000.00	Yes	Featherston	Yes	N/A	
200213	RNZSPCA - Masterton Centre	Community	Social & Ed	SPCA	To support the SPCA in providing services in the South Wairarapa	Partnership	\$2,500.00	Yes	District	Yes	N/A	
200214	Wairarapa 4WD Club Incorporated	Community	Sport & Rec	Event of the NZ National 4WD Competition	To support the NZ National 4WD Competition – Rd 2 of a national Series held in the South Wairarapa Region.	Project	\$3,000.00	Yes	District	Yes	N/A	
200219	Wellington Regional Sports Education Trust (trading as Nuku Ora)	Community	Sport & Rec	Spaces and Places Plan	To support for the implementation of the Wellington Region Spaces and Places plan	Project	\$2,000.00	Yes	District	Yes	Yes	
200220	Wharekaka Trust Board Incorporated	Community	Social & Ed	Meals on Wheels	To assist in maintaining the meals on wheels service while Wharekaka Trust Board undertakes consultation and planning to assure a financially viable future for our services for older people.	Project	\$7,500.00	Yes	District	Yes	Yes	
200222	Volunteering Wairarapa	Community	Events	Wairarapa Walking Festival	To support the Wairarapa Walking Festival 2022	Project	\$1,000.00	Yes	District	Yes	No	Emailed to request accountability form from previous grant be received prior to the meeting
200224	Presbyterian Support Central (Family Works)	Community	Social & Ed	Laptop and Docking Station Purchase	To support the purchase of one laptop and one docking station for use by staff at Family Works Wairarapa. The laptop will be used by staff working in Featherson, Greytown, and Martinborough.	Project	\$1,747.75	Yes	District	Yes	N/A	
200226	Featherston Community Centre Charitable Trust	Community	Social & Ed	operational funding	To support the operational costs of the Community Centre	Partnership	\$10,000.00	Yes	Featherston	Yes	N/A	
200227	Featherston Community Centre Charitable Trust	Community	Social & Ed	Kitchen Renovation	To support the renovation of the kitchen at the Featherston Community Centre	Project	\$25,000.00	Yes	Featherston	Yes	N/A	
							\$94,447.75					

Appendix 2 – SWDC Youth Grant applications 2022-23 (Excel)

South Wairarapa District Council Grants Tracking Tool 2022-2023

YOUTH GRANTS

Application #	Applicant Name	Category	Funding Criteria	Project Title	Brief Project Description	Purpose of Funding	\$ Amount Requested	Application Complete	Area	Accountability Form Required	Accountability Form Received from Previous Grants	Comment
200202	Wairarapa Road Safety Council	Youth	Social & Ed	Community Driver Mentor Programme (CDMP)	Young drivers are overrepresented in crashes and it is recognised that having no drivers license is a huge barrier to seeking employment & career pathways: the Community Driver Mentor Programme (COMP) programme aims for these young people to have gained restricted & sometimes full licenses to enable them to be both 'work ready & road ready"	Partnership	\$5,000.00	Yes	District	Yes	N/A	
200206	Martinborough Kindergarten	Youth	Social & Ed	Updgrade of Veranda Blinds at Martinborough Kindy	To support the upgrade of verand blinds at the Martinborough Kindergarten to provide our tamariki with a warm and dry place to play.	Project	\$7,000.00	Yes	Martinborough	Yes	Yes	
200207	Kia Hakinakina	Youth	Sport & Rec	Fundimetal Skills and Leadership Programs	To impliment a 12 month program at participating schools to positive physical skills and social behaviour change through enhancing fundamental skill, social and personal responsibility understanding in young people.	Project	\$10,000.00	Yes	District	Yes	N/A	
200208	Road Safety Education Limited	Youth	Social & Ed	RYDA Program at Kuranui College	To support the implimentation of the RYDA program for year 12 students at Kuranui College.	Project	\$1,000.00	Yes	District	Yes	N/A	
200209	Greytown Early Years Incorporated	Youth	Social & Ed	Sunshade Installation	To support the installation of a sun shade over the bark area at the Greytown Early Years Centre to allow tamariki to play on hot days.	Project	\$1,000.00	Yes	Greytown	Yes	Yes	Organisation applied for a community grant but would also be eligible for funding under a youth grant.
200212	Life Education Trust Wairarapa, Tararua & Central Hawkes Bay	Youth	Social & Ed	Life Education Programme	Our Life Education programme (Healthy Harold) is delivered using a mobile classroom that travels around all the schools in our rohe. Our request for operational funding is to assist with maintenance of the classroom and travel / transportation costs.	Partnership	\$5,000.00	Yes	District	Yes	N/A	
200215	Martinborough Rugby Club	Youth	Sport & Rec	JAB U11 Trip	To support/help the tamariki of our community to represent the South Wairarapa at a rugby tournament in Taupo.	Project	\$750.00	Yes	Martinborough	Yes	Yes	Organisation applied for a community grant but would also be eligible for funding under a youth grant.
200216	Martinborough Youth Trust	Youth	Sport & Rec	Martinborough Pump Track	To support the creation of a bike/wheels pump park at Considine Park.	Project	\$35,000.00	Yes	Martinborough	Yes	Yes	Organisation applied for a community and youth grant.
200217	Carterton Village Charitable Trust	Youth	Social & Ed	Carpet Village Hall	To install carpet in the communal Village Hall area where our rangatahi, whanau, community agencies, stakeholders meet for recreation, meetings, performances, etc.	Project	\$6,953.25	Yes	District	Yes	N/A	
200218	Tuhirangi JAB	Youth	Sport & Rec	Club Rugby Jerseys	To purchase replace three sets (45) of our rugby jerseys for our JAB players as many of our current jerseys were worn by our player's parents 25 + years ago, so some of the jerseys are now getting tatty and some are missing.	Project	\$2,564.50	Yes	Rural	Yes	Yes	
200221	Featherston Booktown	Youth	Events	Young Readers Programme	To support 25 free events in the Young Readers Programme in Schools (aged 2-18) and 10 events for children and young people (aged 2- 12) during the Featherston Booktown Karukatea 2023 Festival	Project	\$25,000.00	Yes	District	Yes	Yes	
200223	Martinborough Toy Library	Youth	Social & Ed	Growing the Toy Library	To support two projects at the Martinborough Toy Library: Growing the Toy Library and expanding membership and completing our Toy Library party pack which will be available for the community to hire.	Project	\$1,550.00	Yes	Martinborough	Yes	N/A	
200225	Every Body is a Treasure Charitable Trust	Youth	Events	Click Happy Workshops	To support the implimentation of Click Happy Workshops in the South Wairarapa.	Project	\$3,000.00	Yes	District	Yes	N/A	
200228	Divine River NZ Trust	Youth	Environment	SEW sustainable personal care workshops	To support a Project Coordinator and Facilitation for Community SEW sustainable sustainable personal care workshops and In-School intro and SKY workshops.	Project	\$3,000.00	Yes	District	Yes	Yes	
							\$106,817.75					